



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, MAY 23, 2023
 7:00 PM

6:00 PM - CLOSED SESSION
 CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
 VINH TRUONG, MAYOR PRO TEM
 MARGARET FINLAY, COUNCILMEMBER
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER
 TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
 Daniel Jordan, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Community Development Director
 Manuel Enriquez, Director of Parks and Recreation
 Brian Villalobos, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each

meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

6:00 PM CLOSED SESSION - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Any person wishing to speak on the Closed Session item may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.
3. CLOSED SESSION:
 - A. *PUBLIC EMPLOYEE EVALUATION: Government Code Section 54957 – Title: City Attorney*
 - B. *CONFERENCE WITH LABOR NEGOTIATORS (UNREPRESENTED EMPLOYEE) – Government Code Section 54957.6: Title: City Attorney*

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

4. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
5. PLEDGE TO THE FLAG
6. ADOPTION OF THE AGENDA
7. CITY ATTORNEY CLOSED SESSION REPORT
8. SPECIAL ITEMS
 - A. Recognition of Duarte Public Access Boardmembers
 - B. Proclamation proclaiming May 2023 as Older Americans Month and recognition of Senior Center Volunteer of the Year Carmen Wong

Recommendation: Proclaim May 2023 as Older Americans Month and recognize this year's Senior Center Volunteer of the Year Carmen Wong.
 - C. Public Safety Department Update
9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

11. BUSINESS ITEMS

A. Approval for Agreement for the Employment of City Manager for the City of Duarte

Recommendation: Approve the Agreement for Employment of City Manager between the City of Duarte and Brian Villalobos.

Recess (30 minutes) - Farewell/Welcome Reception in honor of outgoing City Manager Dan Jordan and incoming City Manager Brian Villalobos

12. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).B. Approve absence(s) of City Councilmember(s) from the City Council meetingC. Approval of Minutes - May 9, 2023 Special Meeting, May 9, 2023 Regular Meeting, and May 11, 2023 Special Meeting (CC/HA/FA).D. Approval of Warrants - May 23, 2023 (CC/HA/FA).E. Receive and file the Public Safety Department Status ReportF. Annual County of Los Angeles Probation Department Agreement for Prevention and Intervention Program

Recommendation: Authorize the City Manager to execute the annual County of Los Angeles Probation Department Agreement for Prevention and Intervention Program

G. Adoption of Resolution No. 23-10 to establish GANN Appropriations Limit

Recommendation: Adopt by title only, Resolution No. 23-10, a Resolution of the City Council of the City of Duarte, California Establishing an Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.

H. Adoption of Resolution No. 23-11 to Set a Public Hearing for Citywide Landscape and Lighting Assessment District and Neighborhood Districts

Recommendation: Adopt Resolution No. 23-11 to set a Public Hearing on June 27, 2023.

I. Adoption of Resolution No. 23-12 Proclaiming the Termination of a Local Emergency.

Recommendation: Adopt Resolution No. 23-12 proclaiming the termination of a local emergency.

J. Adoption of Resolution No. 23-13 Establishing a Salary Schedule and Compensation Plan for the Unrepresented Regular Employee Assistant City Manager.

Recommendation: Adopt Resolution No. 23-13 and establish a salary schedule and compensation plan for unrepresented regular employee Assistant City Manager.

K. Acceptance of Notice of Completion for the Construction of Duarte City Hall ADA Improvement Project - CDBG Project No. 602171-20

Recommendation: 1) Accept the project as complete in the amount of \$1,492,559.14; and 2) approve a General Fund Budget amendment in the amount of \$37,882.52.

L. Approval of Legislative Letter of Opposition of Civilian Oversight Commission Rotation Recommendation

13. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

14. PUBLIC HEARINGS - None

15. CONTINUATION OF ORAL COMMUNICATIONS

16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

17. ADJOURNMENT - In memory of Reid Gorecki.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 18th day of May, 2023.