

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

TUESDAY, MAY 24, 2022

6:00 PM – Interviews

7:00 PM – Regular Session

INTERVIEWS

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 6:00 p.m.

ROLL CALL:

Councilmembers Present: Kang, Lewis, Schulz, Truong, Garcia, Finlay

Councilmembers Absent: Paras-Caracci

Staff Present: Daniel Jordan, City Manager

Thai Viet Phan, Assistant City Attorney

2. INTERVIEWS OF MAYOR'S YOUTH COUNCIL APPLICANTS

The City Council interviewed Mayor's Youth Council applicants.

REGULAR MEETING

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 7:06 p.m.

ROLL CALL:

Councilmembers Present: Kang, Lewis, Schulz, Truong, Garcia, Finlay

Councilmembers Absent: Paras-Caracci

Staff Present: Daniel Jordan, City Manager

Thai Viet Phan, Assistant City Attorney

Kristen Peterson, Assistant City Manager / Director of
Administrative Services

Craig Hensley, Director Community Development

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Victoria Rocha, Assistant to the City Manager

2. PLEDGE TO THE FLAG

The flag salute was led by Joanna Gee, Duarte Library.

3. ADOPTION OF THE AGENDA

Mayor Finlay requested that the Council Meeting be adjourned in memory of Mr. Oscar Gaytan.

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by the following vote of the Council to approve the adoption of the agenda.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY

NOES: NONE

ABSTAIN: NONE

ABSENT: PARAS-CARACCI

4. SPECIAL ITEMS

A. San Gabriel Valley Regional Housing Trust (SGVRHT) Updates and Accomplishments Presentation

Marisa Creter, SGVRHT Executive Director gave an update on SGVRHT accomplishments over the past year.

B. California American Water and Upper San Gabriel Valley Municipal Water District presentation on New Emergency Water Conservation Measures

Brian Barreto, California American Water External Affairs Representative, and Tom Love, Upper San Gabriel Valley Municipal Water District General Manager, discussed the water supply and new emergency water conservation measures.

Public Comment

Mr. John Fasana expressed concerns regarding the new watering schedule and suggested that the technology associated with water timers could enhance the water conservation measures.

Mr. Lino Paras expressed concerns regarding notification of water shut-off during repairs and enforcement of water restrictions.

C. Foothill Unity Center Presentation on 2021 Accomplishments and Proposal for Continued Grant Funding

Tashira Taylor, Foothill Unity Center Chief Executive Officer, and Raina Martinez, Chief Development Officer, gave an update on Foothill Unity Center Accomplishments over the past year and requested continued grant funding from the City.

D. Public Safety Department Update

Public Comment

Mr. Lino Paras stated that he has concerns and would like to address them with Sergeant Fiedler or the Public Safety Commission.

Director of Public Safety Villalobos gave an update on Part 1 Crimes, Measure H funds, homelessness, and the Emergency Operations Center.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Shosana Puccia, Duarte Chamber of Commerce, announcing upcoming community events.

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Assistant to the City Manager Rocha announced upcoming City events.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Sabrina Ramirez and Selene Lockerbie, Girl Scout Troop 2851, provided information about the Girl Scout Silver Award Project – Period Poverty and requested a letter of support from the City.

Ryan Hsu provided information about the Safe Street 4 All grant program.

7. CONSENT CALENDAR

A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)

B. Approval of absence(s) of City Council member(s) from the City Council meeting.

- C. Approval of minutes – April 26, 2022, Regular Meeting and May 5, 2022, Special Meeting.
- D. Approval of warrants – May 24, 2022. (CC/HA/FA)
- E. Receive and file the Public Safety Department Status Report for May 2022.
- F. Receive and file the Monthly Financial Update for April 2022.
- G. Allocation of the City’s \$5,088,475 in American Rescue Plan Act (ARPA) Funds and Budget Amendment to transfer the initial payment of \$2,544,238 into the General Fund in FY 2021-22.
- H. Adoption of Resolution No. 22-16 Establishing a GANN Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.
- I. Approval of the Annual County of Los Angeles Probation Department Agreement for Prevention and Intervention Program.
- J. Support Letter for the East San Gabriel Valley Sustainable Multitmodal Improvement Project.
- K. City Council Conference Attendance.

Moved by Councilmember Truong, seconded by Councilmember Schulz, and carried by the following vote of the Council to approve Items A-K of the Consent Calendar.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: PARAS-CARACCI

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

- A. Notice of Completion for the City Hall Building Restroom Remodel – Project 21-10; and Budget Amendment in the Amount of \$3,135.60

Director of Parks and Recreation Enriquez described the City Hall Building Restroom Remodel Project and the need for a budget amendment due to unforeseen updates to the restroom; and requested that the City Council authorize a Notice of Completion.

Moved by Councilmember Truong, seconded by Councilmember Schulz, and carried by the following vote of the Council to authorize the Notice of Completion for the Restroom Remodel for City Hall Building Project in the amount of \$84,635.60; and approve a budget amendment of \$3,135.60.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: PARAS-CARACCI

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

**12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/
FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE
DIRECTOR**

City Manager Jordan thanked Assistant City Manager/Administrative Services Director Petersen for an excellent job as Acting City Manager in his absence; and announced that Management Aide Ayala will be leaving the City of Duarte to attend graduate school and commended her for her work during her tenure.

Councilmember Truong thanked Management Aide Ayala for her work; thanked Staff for their work; thanked all of the Mayor's Youth Council applicants for their interest in serving the City; and gave his condolences to the families affected by the tragedy in Uvalde, Texas.

Councilmember Schulz offered condolences to those affected by the Uvalde, Texas tragedy; thanked Management Aide Ayala for all of her work; announced that the High School Jazz Festival was a success; stated that she attended the Los Angeles County Operations event; and inquired about a possible meeting with the Duarte Unified School District regarding an afterschool program partnership during the summer.

Councilmember Garcia stated that his thoughts are with those affected by the tragedy in Uvalde, Texas; thanked Mayor Finlay for adjourning the meeting in memory of Oscar Gaytan; thanked Management Aide Ayala for all her hard work; and expressed his gratitude for the Mayor's Youth Council applicants.

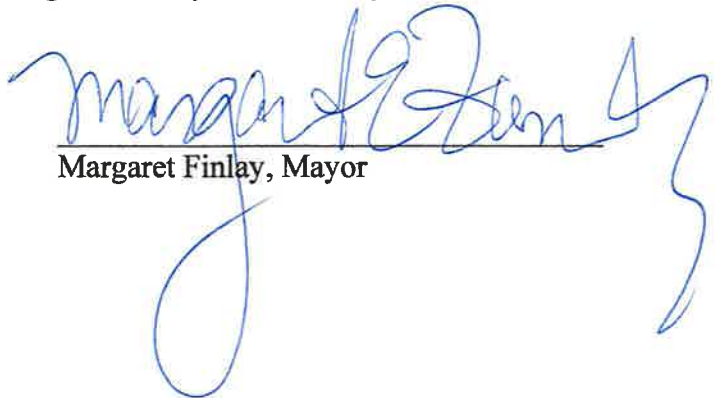
Councilmember Kang echoed the sentiments of the other Councilmembers in regard to Management Aide Ayala; and thanked Staff and his colleagues for their work.

Councilmember Lewis offered his thoughts and prayers to those affected by the Uvalde, Texas tragedy; wished Management Aide Ayala well in her new endeavor; and announced that his son recently graduated high school.

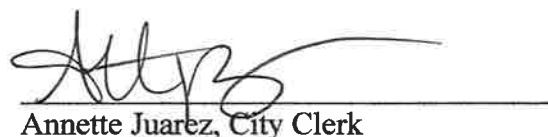
Mayor Finlay congratulated Management Aide Ayala on her new endeavor; and gave an update on the recent KidFit 5K event.

13. ADJOURNMENT

At 9:15 p.m. the City Council adjourned the meeting in memory of Oscar Gaytan.



Margaret Finlay, Mayor



Annette Juarez, City Clerk