MEMORANDUM

TO: City Council
FROM: City Manager
DATE: May 19, 2021
SUBJECT: Comments on Agenda Items, Meeting of May 25, 2021

ITEM 8.A. (Special Items). The Mayor's Youth Council will provide an update to the City Council.

ITEM 11.F. (Consent Calendar). Staff is recommending that the City Council adopt Resolution No. 21-07, establishing the City's Appropriations ("GANN") Limit for FY 2021-22 at $37,672,156. All City governments in California must calculate and adopt a GANN Limit each fiscal year.

ITEM 11.G. (Consent Calendar). Staff is recommending that the City Council receive and file the resignation of Commissioner George Farra from the Planning Commission.

ITEM 11.H. (Consent Calendar). Staff is recommending that the City Council approve the expenditure of FY 2021-22 State Law Enforcement Supplemental Funds, totaling $160,000, as recommended by Temple Station Captain Mark Reyes.

ITEM 11.I. (Consent Calendar). Staff is recommending that the City Council award a contract for the City-owned Catch Basis Retrofit Project to United Storm Water Inc., in the amount of $77,392.43, as well as approve a budget amendment of $17,392.43. This project is funded through Measure M.

ITEM 11.J. (Consent Calendar). Staff is recommending that the City Council award a contract for the Duarte Road Sidewalk and Pedestrian Lighting Improvement Project to Towo Enterprise Inc., in the amount of $466,672.54. This project is funded with $234,300 in City of Hope "in-lieu" funds for sidewalk upgrades, with the balance paid for through State Gasoline Tax funds.

ITEM 11.K. (Consent Calendar). Staff is recommending that the City Council award a contract for the FY 2020-21 Striping, Marking, and Curb Painting Project to Superior Pavement Markings Inc., in the amount of $87,978.50. This project is funded through State Gasoline Tax funds.

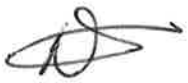
ITEM 11.L. (Consent Calendar). Staff is recommending that the City Council accept and authorize the filing of the Notice of Completion for the Citywide Concrete Repair Project, as well as authorize a budget amendment of $8,889.50. The total cost of the project was $158,889.50, and was funded through Measure R.

ITEM 13.A. (Business Items). Staff is recommending that the City Council consider for introduction and first reading Ordinance 901 that would repeal of Urgency Ordinance 900, which enacted provisions for the requirement of wearing facial coverings (i.e., masks) to reduce the spread of COVID-19. Urgency Ordinance 900 was enacted by the City Council on July 28, 2020.

Staff is bringing this item for City Council consideration in light of State and County actions to ease restrictions with respect to COVID-19. At the State level, Governor Newsom announced on April 6, 2021, that California intends to "fully reopen its economy" on June 15, assuming sufficient vaccine availability and hospitalization levels remain stable and low. In addition, on May 5, 2021, the County of Los Angeles Health Officer issued a revised Health Order (effective May 6) which aligns the County with the "Yellow Tier" (the least restrictive Tier) safety restrictions of the State's "Blueprint for a Safer Economy." With the County moving into the "Yellow Tier" due to lower COVID-19 virus transmission rates, it is appropriate for the City Council to consider the status of Urgency Ordinance 900 at this time.

Moreover, consistent with California Department of Public Health guidelines, and the Governor's recent announcement that state masking guidelines will not be lifted until June 15, this ordinance is timed to become effective 30 days after second reading, and will become effective generally at the same time as that expected revised guidance.

Respectfully submitted,



Dr. Daniel Jordan
City Manager

City of Duarte

Council Warrant Register By Account

By Fund

Payment Dates 5/13/2021 - 5/26/2021

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-2127	FS CONTRACTORS INC	Retention-Royal Oaks Parking Lot Improvements	216096	100-2127 Retention	7,789.17
100-1605-7980	RALPHS GROCERY COMPANY	Eggfest 2021 Partner Gifts	216106		162.98
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing/Repair-Sports Park	1146		391.93
100-1825-7613	GRAND PRINTING INC	Business Cards-Teresa Renteria	216097		100.99
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 4/2021	1152		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 4/2021	1152		1,300.00
100-1410-7656	SOUTH COAST AQMD	I C E Emeregency Generator Fee FY20-21	216114		421.02
100-1410-7656	SOUTH COAST AQMD	Emergency Generator Emissions FY20-21	216114		136.40
100-1415-7889	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Lower Sports Pk	1146		523.18
100-1605-7733	SMART & FINAL	SC Older American/Mother's Day Supplies	1148		173.37
100-1815-7830	THE TECHNOLOGY DEPOT INC	Spectrum Phone Line Repair	1151		60.00
100-1610-7652	PRONTO GYM SERVICES INC	FC Gym Equipment Service/Repair	216105		247.50
100-1605-7735	CHRISTY GRAVES	TC Cinco de Mayo Event 5/5/21	216098		200.00
100-1605-7733	SMART & FINAL	SC Oder Anerican Month Supplies	1148		226.23
100-1205-7610	U.S. BANK	Meeting w/Foothill Family 4/21/21 (Raffi's)	1153		86.00
100-1205-7610	U.S. BANK	Mtg w/ Special Assignment Deputy Team (Raffi's)	1153		75.25
100-1205-7610	U.S. BANK	School Safety Meeting 4/15/21 (Raffi's Catering)	1153		78.28
100-1205-7779	U.S. BANK	DART Movie Night Dinner 4/23/21 (Subway)	1153		91.00
100-1205-7779	U.S. BANK	DART Event Dinner 4/9/21 (Tropicana Mkt)	1153		63.92
100-1205-7779	U.S. BANK	DART Event Dinner 4/14/21 Raising Cane's)	1153		45.50
100-1205-7779	U.S. BANK	A-Team Event Craft Project Paint (Amazon)	1153		41.88
100-1205-7779	U.S. BANK	A-Team/DART Event 4/16/21 (Lazer Xpress)	1153		229.00
100-1205-7779	U.S. BANK	DART Officers/Raffle Winners Giftcards (Target)	1153		271.84
100-1205-7779	U.S. BANK	A-Team/DART Event Dinner 4/16/21 (Subway)	1153		351.49
100-1205-7980	U.S. BANK	Meeting w/Captain Reyes (Max's)	1153		36.32
100-1205-7980	U.S. BANK	Adobe Acrobat Pro	1153		14.99
100-1205-7980	U.S. BANK	COVID Vaccination Clinic Supplies (Smart & Final)	1153	202024- Other Expense/Corona...	18.06
100-1205-7980	U.S. BANK	Office Water Delivery (Sparkletts)	1153		69.96
100-1205-7980	U.S. BANK	PS Water Cooler (Sam's Club)	1153		201.37
100-1605-7735	MIGUEL VEGA	TC Summer Kickoff BBQ	216121		150.00
100-1605-7733	BEN RUSHING	SC Entertainment for Older American Month	216108		400.00
100-1605-7736	BREAKTHROUGH SPORTS LLC	Instructor Fee-Little Kickers	216089		520.00
100-1205-7762	CALE AMERICA INC	WTP Fees 4/2021	1136		258.45

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	SMART & FINAL	SC Older American/Mother's Day Supplies	1148		41.97
100-1605-7733	SMART & FINAL	Return-Expired Product	1148		-55.96
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	1148		239.01
100-1805-7614	STAPLES ADVANTAGE	Budget Workshop Binders	1150		67.23
100-1805-7614	STAPLES ADVANTAGE	Budget Workshop Binders	1150		8.07
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	1150		7.28
100-1815-7980	THE TECHNOLOGY DEPOT INC	DNS to Fortigate @ City Hall	1151		112.50
100-1820-7771	COUNTY OF LOS ANGELES DEP...	Traffic Signal Repair (Damge Claim DMGE055)	216094	DMGE055-Repair-Signal Pole-M...	6,319.16
100-1810-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	216100		50.00
100-1810-7673	MORNEAU SHEPELL LIMITED	Drug and/or Alcohol Testing 1/2021 - 3/2021	1142		87.50
100-1415-7907	WEST COAST ARBORISTS INC	Citywide Tree Trimming	1156		3,024.00
100-1010-7670	SOUTHERN CALIFORNIA NEWS ...	Legal Adertising 4/2021	1149		5,526.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES ...	Building & Safety Srvcs 4/2021	1137		17,354.83
100-1405-7965	CHARLES ABBOTT ASSOCIATES ...	Contract Planner 4/2021	1137	202117-COH Exps-Charles Abbo...	2,600.00
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 4/2021	1147		92.00
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 4/2021	1147		14,939.47
100-1015-7684	SILVER & WRIGHT LLP	1939 Wardell Legal 4/2021	1147		92.00
100-1015-7684	SILVER & WRIGHT LLP	1307 Bloomdale Legal 4/2021	1147		408.50
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	1150		192.88
100-1405-7613	RICOH USA INC	Lg Format Copier 5/1/21 - 7/31/21	216107		96.63
100-1205-7780	SAN GABRIEL VALLEY HUMANE ...	Animal Shelter Services 5/2021	216110		5,166.67
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		115.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		1,430.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090	250016-Oper of Acq Prop-1229 ...	41.67
100-1205-7655	THOMSON REUTERS-WEST PUB...	EOC Software 4/1/2021 - 4/30/2021	216119		166.88
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 6/2021	1151		567.60
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 6/2021	1151		578.95
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 6/2021	1151		422.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 6/2021	1151		553.00
100-1410-7630	SIMON EQUIPMENT RENTALS	Water Trailer Rental	216112		125.96
100-1815-7830	THE TECHNOLOGY DEPOT INC	City Hall Greeting Change	1151		60.00
100-1825-7631	CANON SOLUTIONS AMERICA I...	Admin Srvcs Printer Maint 2/4/21 - 5/3/21	216093		156.06
100-2126	LUIS SALAZAR	Const/Demo Deposit Refund (Pmt #2019-513)	216109		3,967.90
100-5004	LUIS SALAZAR	Administrative Fee (Pmt #2019-513)	216109		-125.00
100-1605-7758	PYRO SPECTACULARS INC	Initial Production Fee for 7/3/21 Fireworks Show	216088		11,500.00
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm Monitoring 6/1/21 - 6/30/21	1144		87.56
100-1020-7724	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Post Office Parking Lot	216095		264.00
100-1015-7682	BURKE, WILLIAMS & SORENSEN...	Labor Legal 4/2021	1135		6,902.50
100-1605-7736	ROCKETOLOGY LLC	Parties & Events Professor Egghead Event	1145		269.00
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 4/2021	216104		1,063.40
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 4/2021	216104		63.06
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 4/2021	216104		1,257.99
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 4/2021	216104		5,095.47

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 4/2021	216104		577.27
100-1405-7690	SARA VASQUEZ	Planning Commission Meeting	216120		50.00
100-1405-7690	GEORGE K FARRA	Planning Commission Meeting	1138		50.00
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	216122		50.00
100-1405-7690	CHRISTINA HEANY	Planning Commission Meeting	1141		50.00
100-1010-7980	SHAFFER AWARDS	Peggy Diamond Retirement Plaque	216111		28.31
100-1605-7733	M & L ENTERPRISES SPORTS	SC Umpire Fees-Coed Softball 2021	216103		386.00
100-1405-7980	BUCKNAM INFRASTRUCTURE G...	GIS Services Update	216091		527.50
100-1005-7646	TZEITEL PARAS-CARACCI	Meeting Expense Reimbursement	1143		414.12
100-1405-7967	ARDURRA GROUP INC	PW Inspections-Duarte Station/Esperanza Apt 4/2021	1134		3,915.00
100-1405-7967	ARDURRA GROUP INC	PW Inspections-SSR,DWR & SDR COH Projects 4/2021	1134		4,050.00
100-1405-7967	ARDURRA GROUP INC	PW Inspections-Small COH Projects 4/2021	1134		1,080.00
100-1405-7967	ARDURRA GROUP INC	PW Inspections-COH Pkg Lot G Expansion 4/2021	1134		2,835.00
100-1405-7967	ARDURRA GROUP INC	PW Inspection-2137 Hunt Dr 4/2021	1134		405.00
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS...	Citation Revenue Tax 4/2021	216116		8,185.00
100-1405-7965	KAREN WARNER ASSOCIATES I...	2021-2029 Housing Element Consulting	216102	202028-Prof.Svc-Housing Elem...	7,690.00
100-1820-7771	INTERINSURANCE EXCHANGE O...	Overpayment for Claim No 014346641	216099	DMGE055-Repair-Signal Pole-M...	15,700.92
100-1020-7712	JCL TRAFFIC SERVICES	Message Board Rental/Repairs 4/8/21 - 5/8/21	216101		2,230.00
100-1410-7650	T AND B WATER TRUCKS INC	Labor	216118		2,125.00
100-1410-7650	T AND B WATER TRUCKS INC	Vehicle #3 Ford F800 Water Truck Repair	216118		3,015.65
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/SC/TC Copier Lease 5/1/21 - 5/31/21	216092		875.49
				Fund 100 - GENERAL FUND Total:	**168,264.08**
Fund: 220 - GAS TAX FUN					
220-2205-8100	BUCKNAM INFRASTRUCTURE G...	Pavement Management Update	216091		7,636.59
220-2220-7980	JCL TRAFFIC SERVICES	Protective Gear	216101		750.84
220-2225-7980	JCL TRAFFIC SERVICES	Traffic Signs	216101		1,429.78
220-2225-7980	JCL TRAFFIC SERVICES	Pedestrian Signs	216101		1,257.95
				Fund 220 - GAS TAX FUN Total:	**11,075.16**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2427-7887	RUDY'S PLUMBING INC	Backflow Tesing-Ranco Verde LLD	1146		120.00
240-2420-7887	RUDY'S PLUMBING INC	Backflow Testing-Kendrick Tract LLD	1146		120.00
240-2420-7887	RUDY'S PLUMBING INC	Backflow Testing-Kendrick Tract LLD	1146		120.00
240-2429-7887	RUDY'S PLUMBING INC	Backflow Testing-Emblem LLD	1146		120.00
240-2410-7888	RUDY'S PLUMBING INC	Backflow Testing/Repair-Royal Oaks Park	1146		442.39
240-2420-7887	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Kendrick Tract LLD	1146		442.39
240-2431-7887	RUDY'S PLUMBING INC	Backflow Testing/Repair-Las Brisas LLD	1146		389.43
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repair-Huntington Dr Median	1146		391.93
240-2410-7888	RUDY'S PLUMBING INC	Backflow Testing/Repair-Beardslee Park	1146		621.13
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Central Ave Median	1146		120.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Highland Ave	1146		501.13
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Royal Oaks Trail	1146		384.90
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Duarte Rd Median	1146		391.93
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Duarte Rd Medians	1146		391.93
240-2405-7890	STATE OF CALIFORNIA DEPT OF ...	Traffic Signal Maintenance 1/2021 - 3/2021	216115		275.35
240-2410-7888	RUDY'S PLUMBING INC	Backflow Testing/Repair-Encanto Park	1146		442.04
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repair-Buena Vista Median	1146		383.65
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Las Lomas Villas LLD	1146		1,137.17
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Hacienda Park	1146		392.26
240-2410-7906	WEST COAST ARBORISTS INC	Citywide Tree Trimming	1156		3,000.00
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	1156		23,766.00
240-2423-7887	WEST COAST ARBORISTS INC	Citywide Tree Trimming	1156		1,100.00
240-2435-7887	RUDY'S PLUMBING INC	Backflow Testing-Ridgecrest LLD	1146		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	1146		120.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	1146		120.00
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		485.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		4,845.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		400.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	216090		500.00
240-2405-7662	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Oak St Bridge	216095		425.00
240-2434-7887	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Citrus Villas LLD	216095		462.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
240-2433-7887	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Buena Vista Villas LLD	216095		3,696.00
240-2420-7887	SITEONE LANDSCAPE SUPPLY H...	Kendrick Tract Landscape Border	216113		97.02
240-2427-7887	RUDY'S PLUMBING INC	Backflow Testing-Rancho Verde LLD	1146		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	1146		120.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Mountain Ave Median	1146		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	1146		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Park	1146		120.00
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**61,329.72**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	26th Installment of 3rd Bus 5/2021	1139		3,887.05
440-4405-7814	SUPERIOR PROPERTY SERVICES ...	Graffiti Removal 4/2021	216117		826.46
440-4405-7650	WARDS SERVICE	Vehicle #26 Service/Repair	1155		273.72
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 4/2021	216104		103.91
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2021	1139		27,053.94
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**32,145.08**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	26th Installment of 3rd Bus 5/2021	1139		3,180.31
460-4605-7814	SUPERIOR PROPERTY SERVICES ...	Graffiti Removal 4/2021	216117		676.19
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2021	1139		22,135.05
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**25,991.55**
Fund: 520 - TOWN CENTER DEBT SERVICE FUND					
520-5205-8314	U.S. BANK CORPORATE TRUST S...	2013 COP Trustee Fees 4/1/21 - 3/31/22	1154		1,650.00
				Fund 520 - TOWN CENTER DEBT SERVICE FUND Total:	**1,650.00**
Fund: 680 - Duarte Housing Authority					
680-6805-7965	HARRIS & ASSOCIATES	SB 2 Grant Implementation 11/22/2020 - 1/2/2021	1140	202029-Prof. Svc-Housing Reha...	4,619.75
				Fund 680 - Duarte Housing Authority Total:	**4,619.75**
				Grand Total:	**305,075.34**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	168,264.08
220 - GAS TAX FUN	11,075.16
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	61,329.72
440 - PROPOSITION A TRANSIT FUND	32,145.08
460 - PROPOSITION C TRANSIT FUND	25,991.55
520 - TOWN CENTER DEBT SERVICE FUND	1,650.00
680 - Duarte Housing Authority	4,619.75
Grand Total:	**305,075.34**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	414.12
100-1010-7670	Legal Notices	5,526.00
100-1010-7980	Other Expenses	28.31
100-1015-7682	Labor Counsel Legal	6,902.50
100-1015-7684	Code Enforcement Legal	15,531.97
100-1020-7712	Community Information (…	10,585.00
100-1020-7718	City Newsletter	1,300.00
100-1020-7724	Post Office Parking	379.00
100-1205-7610	Travel, Mtgs & Conf	239.53
100-1205-7650	Vehicle Maintenance	1,257.99
100-1205-7655	Emergency Services	166.88
100-1205-7761	Parking Ticket Collect	8,185.00
100-1205-7762	Parking Pass Kiosk Costs	258.45
100-1205-7779	Youth Programs	1,094.63
100-1205-7780	Animal Control	5,166.67
100-1205-7781	Contract Law Enforcement	5,095.47
100-1205-7980	Other Expenses	340.70
100-1405-7613	Duplications And Photos	96.63
100-1405-7690	Planning Commission	200.00
100-1405-7800	Building Department Serv…	17,354.83
100-1405-7965	Professional Services	10,290.00
100-1405-7967	Public Works Inspections	12,285.00
100-1405-7980	Other Expenses	527.50
100-1410-7630	Equipment Rentals	125.96
100-1410-7650	Vehicle Maintenance	6,204.05
100-1410-7656	Emergency Generator	557.42
100-1415-7661	Other Serv-Sports Park	391.93
100-1415-7889	Repairs-Sports Park	523.18
100-1415-7907	Tree Trim-Sports Park	3,024.00
100-1415-7916	Landscape-Sport Park	1,430.00
100-1605-7650	Vehicle Maintenance	63.06
100-1605-7733	Senior Center	1,171.61
100-1605-7735	Teen Center	589.01
100-1605-7736	Youth & Adult Recreation…	789.00
100-1605-7758	Independence Day Celebr…	11,500.00
100-1605-7980	Other Expenses	162.98
100-1610-7650	Vehicle Maintenance	577.27
100-1610-7652	Building Maint Services	335.06
100-1805-7614	Office Supplies	82.58
100-1810-7673	Physical Exams	137.50
100-1815-7821	Personal Computer Suppo…	553.00
100-1815-7830	Telephones	1,688.55
100-1815-7980	Other Expenses	112.50
100-1820-7771	Repair Of City Property	22,020.08
100-1825-7613	Duplications And Photos	293.87
100-1825-7630	Equipment Lease	875.49

Account Summary

Account Number	Account Name	Payment Amount
100-1825-7631	Equipment Maintenance	156.06
100-1825-7945	Operation Of Acq Prop	41.67
100-2126	Construction and Demolit…	3,967.90
100-2127	Retention Payable	7,789.17
100-5004	Other Revenue	-125.00
220-2205-8100	Other Capital Improvemnts	7,636.59
220-2220-7980	Other Expenses	750.84
220-2225-7980	Other Expenses	2,687.73
240-2405-7662	Other Serv-Citywide	425.00
240-2405-7890	Repairs-Traffic Signal	275.35
240-2410-7662	Other Serv-Citywide	1,758.29
240-2410-7663	Other Serv-Medians	1,799.44
240-2410-7888	Repairs-Citywide	1,505.56
240-2410-7906	Tree Trim-Citywide	3,000.00
240-2410-7909	Tree Trim-Residential	23,766.00
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	5,330.00
240-2420-7887	Repairs & Replacements	779.41
240-2420-7914	Landscape Maintenance	345.16
240-2421-7887	Repairs & Replacements	1,257.17
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7887	Repairs & Replacements	1,100.00
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7887	Repairs & Replacements	240.00
240-2427-7914	Landscape Maintenance	630.33
240-2429-7887	Repairs & Replacements	120.00
240-2431-7887	Repairs & Replacements	389.43
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7887	Repairs & Replacements	3,696.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7887	Repairs & Replacements	462.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7887	Repairs & Replacements	120.00
240-2435-7914	Landscape Maintenance	500.00
440-4405-7650	Vehicle Maintenance	377.63
440-4405-7814	Graffiti Removal	826.46
440-4405-7960	Foothill Transit Operations	27,053.94
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7814	Graffiti Removal	676.19
460-4605-7960	Foothill Tranist Operations	22,135.05
460-4605-8013	Vehicles (Capital)	3,180.31
520-5205-8314	Trustee Services	1,650.00
680-6805-7965	Professional Services	4,619.75
	Grand Total:	**305,075.34**

Project Account Summary

Project Account Key	Payment Amount
None	260,296.61
100-2127 Retention	7,789.17
202024- Other Expense/Coronavirus Response	18.06
202028-Prof.Svc-Housing Element - Karen Werner	7,690.00
202029-Prof. Svc-Housing Rehab-Harris & Assoc.	4,619.75
202117-COH Exps-Charles Abbott Contract Planner	2,600.00

Project Account Summary

Project Account Key	Payment Amount
250016-Oper of Acq Prop-1229 Pops Road	41.67
DMGE055-Repair-Signal Pole-Mt Olive/Hunt Dr 8/9/20	22,020.08
Grand Total:	**305,075.34**

City of Duarte

Council Warrant Register By Vendor

By Fund

Payment Dates 5/13/2021 - 5/26/2021

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 6212 - ARDURRA GROUP INC					
100-1405-7967	ARDURRA GROUP INC	PW Inspections-COH Pkg Lot G Expansion 4/2021	114853		2,835.00
100-1405-7967	ARDURRA GROUP INC	PW Inspection-2137 Hunt Dr 4/2021	114853		405.00
100-1405-7967	ARDURRA GROUP INC	PW Inspections-SSR,DWR & SDR COH Projects 4/2021	114853		4,050.00
100-1405-7967	ARDURRA GROUP INC	PW Inspections-Duarte Station/Esperanza Apt 4/2021	114853		3,915.00
100-1405-7967	ARDURRA GROUP INC	PW Inspections-Small COH Projects 4/2021	114853		1,080.00
				Vendor 6212 - ARDURRA GROUP INC Total:	**12,285.00**
Vendor: 4813 - BEN RUSHING					
100-1605-7733	BEN RUSHING	SC Entertainment for Older American Month	5/24/2021		400.00
				Vendor 4813 - BEN RUSHING Total:	**400.00**
Vendor: 6004 - BREAKTHROUGH SPORTS LLC					
100-1605-7736	BREAKTHROUGH SPORTS LLC	Instructor Fee-Little Kickers	INV-0187		520.00
				Vendor 6004 - BREAKTHROUGH SPORTS LLC Total:	**520.00**
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		115.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		1,430.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033	250016-Oper of Acq Prop-1229 ...	41.67
				Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:	**1,586.67**
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
100-1405-7980	BUCKNAM INFRASTRUCTURE G...	GIS Services Update	352-03.18		527.50
				Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:	**527.50**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENSEN...	Labor Legal 4/2021	268438		6,902.50
				Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:	**6,902.50**
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	CALE AMERICA INC	WTP Fees 4/2021	163768		258.45
				Vendor 5559 - CALE AMERICA INC Total:	**258.45**
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/SC/TC Copier Lease 5/1/21 - 5/31/21	26736439		875.49
				Vendor 5719 - CANON FINANCIAL SERVICES INC Total:	**875.49**
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA I...	Admin Srvcs Printer Maint 2/4/21 - 5/3/21	4036229140		156.06
				Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:	**156.06**
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES ...	Building & Safety Srvcs 4/2021	62471		17,354.83
100-1405-7965	CHARLES ABBOTT ASSOCIATES ...	Contract Planner 4/2021	62505	202117-COH Exps-Charles Abbo...	2,600.00
				Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:	**19,954.83**
Vendor: 5938 - CHRISTINA HEANY					
100-1405-7690	CHRISTINA HEANY	Planning Commission Meeting	4/26/2021		50.00
				Vendor 5938 - CHRISTINA HEANY Total:	**50.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5345 - CHRISTY GRAVES					
100-1605-7735	CHRISTY GRAVES	TC Cinco de Mayo Event 5/5/21	330		200.00
				Vendor 5345 - CHRISTY GRAVES Total:	**200.00**
Vendor: 0903 - CITY OF MONROVIA					
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 4/2021	2102099		1,063.40
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 4/2021	2102101		63.06
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 4/2021	2102102		1,257.99
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 4/2021	2102103		5,095.47
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 4/2021	2102106		577.27
				Vendor 0903 - CITY OF MONROVIA Total:	**8,057.19**
Vendor: 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1820-7771	COUNTY OF LOS ANGELES DEP...	Traffic Signal Repair (Damge Claim DMGE055)	IN210000838	DMGE055-Repair-Signal Pole-M...	6,319.16
				Vendor 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**6,319.16**
Vendor: 5798 - DUNWRIGHT PAINTING & COATINGS					
100-1020-7724	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Post Office Parking Lot	179		264.00
				Vendor 5798 - DUNWRIGHT PAINTING & COATINGS Total:	**264.00**
Vendor: 5406 - FS CONTRACTORS INC					
100-2127	FS CONTRACTORS INC	Retention-Royal Oaks Parking Lot Improvements	2900	100-2127 Retention	7,789.17
				Vendor 5406 - FS CONTRACTORS INC Total:	**7,789.17**
Vendor: 5517 - GEORGE K FARRA					
100-1405-7690	GEORGE K FARRA	Planning Commission Meeting	4/26/2021		50.00
				Vendor 5517 - GEORGE K FARRA Total:	**50.00**
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	Business Cards-Teresa Renteria	111692		100.99
				Vendor 5340 - GRAND PRINTING INC Total:	**100.99**
Vendor: 6226 - INTERINSURANCE EXCHANGE OF THE AUTOMOBILE CLUB					
100-1820-7771	INTERINSURANCE EXCHANGE O...	Overpayment for Claim No 014346641	DMGE055	DMGE055-Repair-Signal Pole-M...	15,700.92
				Vendor 6226 - INTERINSURANCE EXCHANGE OF THE AUTOMOBILE CLUB Total:	**15,700.92**
Vendor: 5212 - IRWINDALE INDUSTRIAL CLINIC					
100-1810-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	132424-1027396		50.00
				Vendor 5212 - IRWINDALE INDUSTRIAL CLINIC Total:	**50.00**
Vendor: 3957 - JCL TRAFFIC SERVICES					
100-1020-7712	JCL TRAFFIC SERVICES	Message Board Rental/Repairs 4/8/21 - 5/8/21	109149		2,230.00
				Vendor 3957 - JCL TRAFFIC SERVICES Total:	**2,230.00**
Vendor: 4777 - KAREN WARNER ASSOCIATES INC					
100-1405-7965	KAREN WARNER ASSOCIATES I...	2021-2029 Housing Element Consulting	820	202028-Prof.Svc-Housing Elem...	7,690.00
				Vendor 4777 - KAREN WARNER ASSOCIATES INC Total:	**7,690.00**
Vendor: T4377 - LUIS SALAZAR					
100-2126	LUIS SALAZAR	Const/Demo Deposit Refund (Pmt #2019-513)	R84816		3,967.90
100-5004	LUIS SALAZAR	Administrative Fee (Pmt #2019-513)	R84816		-125.00
				Vendor T4377 - LUIS SALAZAR Total:	**3,842.90**
Vendor: 0460 - M & L ENTERPRISES SPORTS					
100-1605-7733	M & L ENTERPRISES SPORTS	SC Umpire Fees-Coed Softball 2021	05072021		386.00
				Vendor 0460 - M & L ENTERPRISES SPORTS Total:	**386.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5595 - MIGUEL VEGA					
100-1605-7735	MIGUEL VEGA	TC Summer Kickoff BBQ	5/11/2021		150.00
				Vendor 5595 - MIGUEL VEGA Total:	**150.00**
Vendor: 6129 - MORNEAU SHEPELL LIMITED					
100-1810-7673	MORNEAU SHEPELL LIMITED	Drug and/or Alcohol Testing 1/2021 - 3/2021	1392713		87.50
				Vendor 6129 - MORNEAU SHEPELL LIMITED Total:	**87.50**
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm Monitoring 6/1/21 - 6/30/21	1367405		87.56
				Vendor 2466 - POST ALARM SYSTEMS Total:	**87.56**
Vendor: 5403 - PRONTO GYM SERVICES INC					
100-1610-7652	PRONTO GYM SERVICES INC	FC Gym Equipment Service/Repair	18292		247.50
				Vendor 5403 - PRONTO GYM SERVICES INC Total:	**247.50**
Vendor: 6032 - PYRO SPECTACULARS INC					
100-1605-7758	PYRO SPECTACULARS INC	Initial Production Fee for 7/3/21 Fireworks Show	100		11,500.00
				Vendor 6032 - PYRO SPECTACULARS INC Total:	**11,500.00**
Vendor: 0768 - RALPHS GROCERY COMPANY					
100-1605-7980	RALPHS GROCERY COMPANY	Eggfest 2021 Partner Gifts	136400		162.98
				Vendor 0768 - RALPHS GROCERY COMPANY Total:	**162.98**
Vendor: 4998 - RICOH USA INC					
100-1405-7613	RICOH USA INC	Lg Format Copier 5/1/21 - 7/31/21	5061927642		96.63
				Vendor 4998 - RICOH USA INC Total:	**96.63**
Vendor: 5941 - ROCKETOLOGY LLC					
100-1605-7736	ROCKETOLOGY LLC	Parties & Events Professor Egghead Event	1944		269.00
				Vendor 5941 - ROCKETOLOGY LLC Total:	**269.00**
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing/Repair-Sports Park	6470		391.93
100-1415-7889	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Lower Sports Pk	6510		523.18
				Vendor 4142 - RUDY'S PLUMBING INC Total:	**915.11**
Vendor: 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY					
100-1205-7780	SAN GABRIEL VALLEY HUMANE ...	Animal Shelter Services 5/2021	5-2021D		5,166.67
				Vendor 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY Total:	**5,166.67**
Vendor: 5497 - SARA VASQUEZ					
100-1405-7690	SARA VASQUEZ	Planning Commission Meeting	4/26/2021		50.00
				Vendor 5497 - SARA VASQUEZ Total:	**50.00**
Vendor: 0202 - SHAFFER AWARDS					
100-1010-7980	SHAFFER AWARDS	Peggy Diamond Retirement Plaque	6042		28.31
				Vendor 0202 - SHAFFER AWARDS Total:	**28.31**
Vendor: 5441 - SILVER & WRIGHT LLP					
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 4/2021	27859		92.00
100-1015-7684	SILVER & WRIGHT LLP	1307 Bloomdale Legal 4/2021	27859		408.50
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 4/2021	27859		14,939.47
100-1015-7684	SILVER & WRIGHT LLP	1939 Wardell Legal 4/2021	27859		92.00
				Vendor 5441 - SILVER & WRIGHT LLP Total:	**15,531.97**
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1410-7630	SIMON EQUIPMENT RENTALS	Water Trailer Rental	126998		125.96
				Vendor 0206 - SIMON EQUIPMENT RENTALS Total:	**125.96**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0209 - SMART & FINAL					
100-1605-7733	SMART & FINAL	SC Older American/Mother's Day Supplies	649466		173.37
100-1605-7733	SMART & FINAL	SC Oder Anerican Month Supplies	278533		226.23
100-1605-7733	SMART & FINAL	SC Older American/Mother's Day Supplies	542244		41.97
100-1605-7733	SMART & FINAL	Return-Expired Product	951833		-55.96
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	111933		239.01
				Vendor 0209 - SMART & FINAL Total:	**624.62**
Vendor: 4575 - SOUTH COAST AQMD					
100-1410-7656	SOUTH COAST AQMD	I C E Emeregency Generator Fee FY20-21	3804453		421.02
100-1410-7656	SOUTH COAST AQMD	Emergency Generator Emissions FY20-21	3806809		136.40
				Vendor 4575 - SOUTH COAST AQMD Total:	**557.42**
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEWS ...	Legal Adertising 4/2021	510479		5,526.00
				Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:	**5,526.00**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1805-7614	STAPLES ADVANTAGE	Budget Workshop Binders	3475647904		67.23
100-1805-7614	STAPLES ADVANTAGE	Budget Workshop Binders	3475647905		8.07
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3475647906		7.28
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3476410570		192.88
				Vendor 2688 - STAPLES ADVANTAGE Total:	**275.46**
Vendor: 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES					
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS...	Citation Revenue Tax 4/2021	5112021		8,185.00
				Vendor 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES Total:	**8,185.00**
Vendor: 6225 - T AND B WATER TRUCKS INC					
100-1410-7650	T AND B WATER TRUCKS INC	Labor	2466		2,125.00
100-1410-7650	T AND B WATER TRUCKS INC	Vehicle #3 Ford F800 Water Truck Repair	2466		3,015.65
				Vendor 6225 - T AND B WATER TRUCKS INC Total:	**5,140.65**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	Spectrum Phone Line Repair	16157		60.00
100-1815-7980	THE TECHNOLOGY DEPOT INC	DNS to Fortigate @ City Hall	16188		112.50
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 6/2021	16220		567.60
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 6/2021	16218		578.95
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 6/2021	16219		422.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 6/2021	16221		553.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	City Hall Greeting Change	16254		60.00
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**2,354.05**
Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP					
100-1205-7655	THOMSON REUTERS-WEST PUB...	EOC Software 4/1/2021 - 4/30/2021	844290455		166.88
				Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:	**166.88**
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 4/2021	6163		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 4/2021	6163		1,300.00
				Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:	**9,655.00**
Vendor: 0567 - TZEITEL PARAS-CARACCI					
100-1005-7646	TZEITEL PARAS-CARACCI	Meeting Expense Reimbursement	05102021		414.12
				Vendor 0567 - TZEITEL PARAS-CARACCI Total:	**414.12**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4484 - U.S. BANK					
100-1205-7610	U.S. BANK	Mtg w/ Special Assignment Deputy Team (Raffi's)	4262021BV		75.25
100-1205-7610	U.S. BANK	School Safety Meeting 4/15/21 (Raffi's Catering)	4262021BV		78.28
100-1205-7610	U.S. BANK	Meeting w/Foothill Family 4/21/21 (Raffi's)	4262021BV		86.00
100-1205-7779	U.S. BANK	A-Team Event Craft Project Paint (Amazon)	4262021BV		41.88
100-1205-7779	U.S. BANK	DART Event Dinner 4/14/21 Raising Cane's)	4262021BV		45.50
100-1205-7779	U.S. BANK	DART Event Dinner 4/9/21 (Tropicana Mkt)	4262021BV		63.92
100-1205-7779	U.S. BANK	A-Team/DART Event 4/16/21 (Lazer Xpress)	4262021BV		229.00
100-1205-7779	U.S. BANK	DART Officers/Raffle Winners Giftcards (Target)	4262021BV		271.84
100-1205-7779	U.S. BANK	A-Team/DART Event Dinner 4/16/21 (Subway)	4262021BV		351.49
100-1205-7779	U.S. BANK	DART Movie Night Dinner 4/23/21 (Subway)	4262021BV		91.00
100-1205-7980	U.S. BANK	PS Water Cooler (Sam's Club)	4262021BV		201.37
100-1205-7980	U.S. BANK	Office Water Delivery (Sparkletts)	4262021BV		69.96
100-1205-7980	U.S. BANK	Meeting w/Captain Reyes (Max's)	4262021BV		36.32
100-1205-7980	U.S. BANK	COVID Vaccination Clinic Supplies (Smart & Final)	4262021BV	202024- Other Expense/Corona...	18.06
100-1205-7980	U.S. BANK	Adobe Acrobat Pro	4262021BV		14.99
				Vendor 4484 - U.S. BANK Total:	**1,674.86**
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	4/26/2021		50.00
				Vendor 5835 - WALLACE WOLFF Total:	**50.00**
Vendor: 1521 - WEST COAST ARBORISTS INC					
100-1415-7907	WEST COAST ARBORISTS INC	Citywide Tree Trimming	172251		3,024.00
				Vendor 1521 - WEST COAST ARBORISTS INC Total:	**3,024.00**
				Fund 100 - GENERAL FUND Total:	**168,264.08**
Fund: 220 - GAS TAX FUN					
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
220-2205-8100	BUCKNAM INFRASTRUCTURE G...	Pavement Management Update	352-04.05		7,636.59
				Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:	**7,636.59**
Vendor: 3957 - JCL TRAFFIC SERVICES					
220-2220-7980	JCL TRAFFIC SERVICES	Protective Gear	109083		750.84
220-2225-7980	JCL TRAFFIC SERVICES	Traffic Signs	109087		1,429.78
220-2225-7980	JCL TRAFFIC SERVICES	Pedestrian Signs	109184		1,257.95
				Vendor 3957 - JCL TRAFFIC SERVICES Total:	**3,438.57**
				Fund 220 - GAS TAX FUN Total:	**11,075.16**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		4,845.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		485.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		1,300.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		400.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 5/2021	7328033		500.00
				Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:	**20,636.07**
Vendor: 5798 - DUNWRIGHT PAINTING & COATINGS					
240-2405-7662	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Oak St Bridge	178		425.00
240-2434-7887	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Citrus Villas LLD	180		462.00
240-2433-7887	DUNWRIGHT PAINTING & COAT...	Light Pole Painting-Buena Vista Villas LLD	181		3,696.00
				Vendor 5798 - DUNWRIGHT PAINTING & COATINGS Total:	**4,583.00**
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2427-7887	RUDY'S PLUMBING INC	Backflow Tesing-Ranco Verde LLD	6489		120.00
240-2420-7887	RUDY'S PLUMBING INC	Backflow Testing-Kendrick Tract LLD	6492		120.00
240-2420-7887	RUDY'S PLUMBING INC	Backflow Testing-Kendrick Tract LLD	6503		120.00
240-2429-7887	RUDY'S PLUMBING INC	Backflow Testing-Emblem LLD	6267		120.00
240-2410-7888	RUDY'S PLUMBING INC	Backflow Testing/Repair-Royal Oaks Park	6471		442.39
240-2420-7887	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Kendrick Tract LLD	6505		442.39
240-2431-7887	RUDY'S PLUMBING INC	Backflow Testing/Repair-Las Brisas LLD	6262		389.43
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repair-Huntington Dr Median	6264		391.93
240-2410-7888	RUDY'S PLUMBING INC	Backflow Testing/Repair-Beardslee Park	6467		621.13
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Central Ave Median	6500		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Highland Ave	6513		501.13
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Royal Oaks Trail	6502		384.90
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Duarte Rd Median	6508		391.93
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Duarte Rd Medians	6509		391.93
240-2410-7888	RUDY'S PLUMBING INC	Backflow Testing/Repair-Encanto Park	6224		442.04
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repair-Buena Vista Median	6469		383.65

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Las Lomas Villas LLD	6493		1,137.17
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Hacienda Park	6507		392.26
240-2435-7887	RUDY'S PLUMBING INC	Backflow Testing-Ridgecrest LLD	6496		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	6498		120.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	6499		120.00
240-2427-7887	RUDY'S PLUMBING INC	Backflow Testing-Rancho Verde LLD	6490		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	6497		120.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Mountain Ave Median	6501		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	6504		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Park	6514		120.00
				Vendor 4142 - RUDY'S PLUMBING INC Total:	**7,872.28**
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2420-7887	SITEONE LANDSCAPE SUPPLY H...	Kendrick Tract Landscape Border	108910063-001		97.02
				Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:	**97.02**
Vendor: 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION					
240-2405-7890	STATE OF CALIFORNIA DEPT OF ...	Traffic Signal Maintenance 1/2021 - 3/2021	SL210761		275.35
				Vendor 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION Total:	**275.35**
Vendor: 1521 - WEST COAST ARBORISTS INC					
240-2410-7906	WEST COAST ARBORISTS INC	Citywide Tree Trimming	172251		3,000.00
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	172251		23,766.00
240-2423-7887	WEST COAST ARBORISTS INC	Citywide Tree Trimming	172251		1,100.00
				Vendor 1521 - WEST COAST ARBORISTS INC Total:	**27,866.00**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**61,329.72**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 4/2021	2102104		103.91
				Vendor 0903 - CITY OF MONROVIA Total:	**103.91**
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	26th Installment of 3rd Bus 5/2021	F2802-0521		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2021	SI008085		27,053.94
				Vendor 3192 - FOOTHILL TRANSIT Total:	**30,940.99**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7814	SUPERIOR PROPERTY SERVICES ...	Graffiti Removal 4/2021	16665		826.46
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**826.46**
Vendor: 6113 - WARDS SERVICE					
440-4405-7650	WARDS SERVICE	Vehicle #26 Service/Repair	83285		273.72
				Vendor 6113 - WARDS SERVICE Total:	**273.72**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**32,145.08**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	26th Installment of 3rd Bus 5/2021	F2802-0521		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2021	SI008085		22,135.05
				Vendor 3192 - FOOTHILL TRANSIT Total:	**25,315.36**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7814	SUPERIOR PROPERTY SERVICES ...	Graffiti Removal 4/2021	16665		676.19
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**676.19**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**25,991.55**
Fund: 520 - TOWN CENTER DEBT SERVICE FUND					
Vendor: 5573 - U.S. BANK CORPORATE TRUST SERVICES					
520-5205-8314	U.S. BANK CORPORATE TRUST S...	2013 COP Trustee Fees 4/1/21 - 3/31/22	6106502		1,650.00
				Vendor 5573 - U.S. BANK CORPORATE TRUST SERVICES Total:	**1,650.00**
				Fund 520 - TOWN CENTER DEBT SERVICE FUND Total:	**1,650.00**
Fund: 680 - Duarte Housing Authority					
Vendor: 6175 - HARRIS & ASSOCIATES					
680-6805-7965	HARRIS & ASSOCIATES	SB 2 Grant Implementation 11/22/2020 - 1/2/2021	47364	202029-Prof. Svc-Housing Reha...	4,619.75
				Vendor 6175 - HARRIS & ASSOCIATES Total:	**4,619.75**
				Fund 680 - Duarte Housing Authority Total:	**4,619.75**
				Grand Total:	**305,075.34**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	168,264.08
220 - GAS TAX FUN	11,075.16
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	61,329.72
440 - PROPOSITION A TRANSIT FUND	32,145.08
460 - PROPOSITION C TRANSIT FUND	25,991.55
520 - TOWN CENTER DEBT SERVICE FUND	1,650.00
680 - Duarte Housing Authority	4,619.75
Grand Total:	**305,075.34**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	414.12
100-1010-7670	Legal Notices	5,526.00
100-1010-7980	Other Expenses	28.31
100-1015-7682	Labor Counsel Legal	6,902.50
100-1015-7684	Code Enforcement Legal	15,531.97
100-1020-7712	Community Information (…	10,585.00
100-1020-7718	City Newsletter	1,300.00
100-1020-7724	Post Office Parking	379.00
100-1205-7610	Travel, Mtgs & Conf	239.53
100-1205-7650	Vehicle Maintenance	1,257.99
100-1205-7655	Emergency Services	166.88
100-1205-7761	Parking Ticket Collect	8,185.00
100-1205-7762	Parking Pass Kiosk Costs	258.45
100-1205-7779	Youth Programs	1,094.63
100-1205-7780	Animal Control	5,166.67
100-1205-7781	Contract Law Enforcement	5,095.47
100-1205-7980	Other Expenses	340.70
100-1405-7613	Duplications And Photos	96.63
100-1405-7690	Planning Commission	200.00
100-1405-7800	Building Department Serv…	17,354.83
100-1405-7965	Professional Services	10,290.00
100-1405-7967	Public Works Inspections	12,285.00
100-1405-7980	Other Expenses	527.50
100-1410-7630	Equipment Rentals	125.96
100-1410-7650	Vehicle Maintenance	6,204.05
100-1410-7656	Emergency Generator	557.42
100-1415-7661	Other Serv-Sports Park	391.93
100-1415-7889	Repairs-Sports Park	523.18
100-1415-7907	Tree Trim-Sports Park	3,024.00
100-1415-7916	Landscape-Sport Park	1,430.00
100-1605-7650	Vehicle Maintenance	63.06
100-1605-7733	Senior Center	1,171.61
100-1605-7735	Teen Center	589.01
100-1605-7736	Youth & Adult Recreation…	789.00
100-1605-7758	Independence Day Celebr…	11,500.00
100-1605-7980	Other Expenses	162.98
100-1610-7650	Vehicle Maintenance	577.27
100-1610-7652	Building Maint Services	335.06
100-1805-7614	Office Supplies	82.58
100-1810-7673	Physical Exams	137.50
100-1815-7821	Personal Computer Suppo…	553.00
100-1815-7830	Telephones	1,688.55
100-1815-7980	Other Expenses	112.50
100-1820-7771	Repair Of City Property	22,020.08
100-1825-7613	Duplications And Photos	293.87
100-1825-7630	Equipment Lease	875.49

Account Summary

Account Number	Account Name	Payment Amount
100-1825-7631	Equipment Maintenance	156.06
100-1825-7945	Operation Of Acq Prop	41.67
100-2126	Construction and Demolit…	3,967.90
100-2127	Retention Payable	7,789.17
100-5004	Other Revenue	-125.00
220-2205-8100	Other Capital Improvemnts	7,636.59
220-2220-7980	Other Expenses	750.84
220-2225-7980	Other Expenses	2,687.73
240-2405-7662	Other Serv-Citywide	425.00
240-2405-7890	Repairs-Traffic Signal	275.35
240-2410-7662	Other Serv-Citywide	1,758.29
240-2410-7663	Other Serv-Medians	1,799.44
240-2410-7888	Repairs-Citywide	1,505.56
240-2410-7906	Tree Trim-Citywide	3,000.00
240-2410-7909	Tree Trim-Residential	23,766.00
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	5,330.00
240-2420-7887	Repairs & Replacements	779.41
240-2420-7914	Landscape Maintenance	345.16
240-2421-7887	Repairs & Replacements	1,257.17
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7887	Repairs & Replacements	1,100.00
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7887	Repairs & Replacements	240.00
240-2427-7914	Landscape Maintenance	630.33
240-2429-7887	Repairs & Replacements	120.00
240-2431-7887	Repairs & Replacements	389.43
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7887	Repairs & Replacements	3,696.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7887	Repairs & Replacements	462.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7887	Repairs & Replacements	120.00
240-2435-7914	Landscape Maintenance	500.00
440-4405-7650	Vehicle Maintenance	377.63
440-4405-7814	Graffiti Removal	826.46
440-4405-7960	Foothill Transit Operations	27,053.94
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7814	Graffiti Removal	676.19
460-4605-7960	Foothill Tranist Operations	22,135.05
460-4605-8013	Vehicles (Capital)	3,180.31
520-5205-8314	Trustee Services	1,650.00
680-6805-7965	Professional Services	4,619.75
	Grand Total:	**305,075.34**

Project Account Summary

Project Account Key	Payment Amount
None	260,296.61
100-2127 Retention	7,789.17
202024- Other Expense/Coronavirus Response	18.06
202028-Prof.Svc-Housing Element - Karen Werner	7,690.00
202029-Prof. Svc-Housing Rehab-Harris & Assoc.	4,619.75
202117-COH Exps-Charles Abbott Contract Planner	2,600.00

Project Account Summary

Project Account Key	Payment Amount
250016-Oper of Acq Prop-1229 Pops Road	41.67
DMGE055-Repair-Signal Pole-Mt Olive/Hunt Dr 8/9/20	22,020.08
Grand Total:	**305,075.34**

City of Duarte

MONTHLY FINANCIAL REPORT

Month Ended April 30, 2021
(83.3% of FY 2020-21 Completed)

Contents **Page #**

Treasury Report

Monthly Activity and Balances 2

Cash Balance by Fund 3

Budget-to-Actual Report

General Fund Revenue Dashboard 4-6

General Fund Expenditure Dashboard 7-11

Revenue, Expenditures, Transfers and Surplus/Deficit by Fund 12

****A Glance at Unemployment in Duarte and the Region****

Unemployment Rate (in %)*					
	Jan-20	May-20	Jan-21	Feb-21	Mar-21
Irwindale	6.7	28.5	18.6	13.6	13.6
Duarte	**5.4**	**24.3**	**14.3**	**12.2**	**12.2**
Baldwin Park	4.7	22.2	13.9	12.3	12.1
Azusa	4.4	18.6	12.2	10.9	10.8
Glendora	4.0	17.5	10.4	9.0	9.2
Monrovia	3.8	17.8	11.1	9.1	9.1
Arcadia	3.4	17.4	8.8	7.9	7.9
Los Angeles County	4.5	20.8	12.7	10.9	10.9

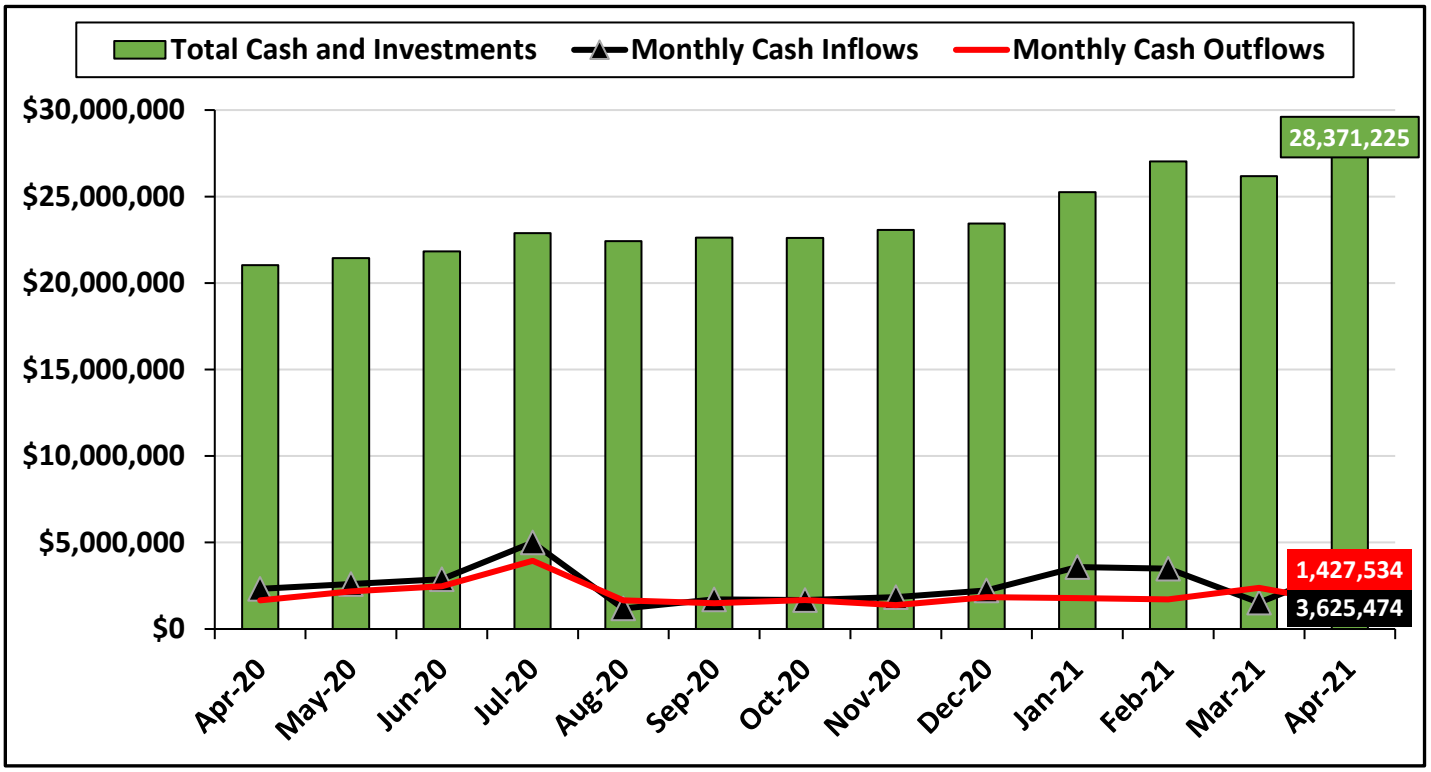
** "Unemployment Rate" is number of unemployed persons as a percentage of the civilian labor force.*

CITY OF DUARTE

Treasury Report - Monthly Activity & Balances

Month Ended April 30, 2021

MONTHLY ACTIVITY			
	Bank*	**LAIF***	**Total**
Beginning Balance (04/01/2021)	$10,753,658	$15,419,627	**$26,173,285**
Cash Inflows			
Receipts	$3,608,628	$16,846	**$3,625,474**
Transfers In	$0	$0	**$0**
Total Cash Inflows	$3,608,628	$16,846	**$3,625,474**
Cash Outflows			
Disbursements	$1,427,534	$0	**$1,427,534**
Transfers Out	$0	$0	**$0**
Total Cash Outflows	$1,427,534	$0	**$1,427,534**
Net Activity	$2,181,094	$16,846	**$2,197,940**
Ending Balance (04/30/2021)	**$12,934,752**	**$15,436,473**	**$28,371,225**

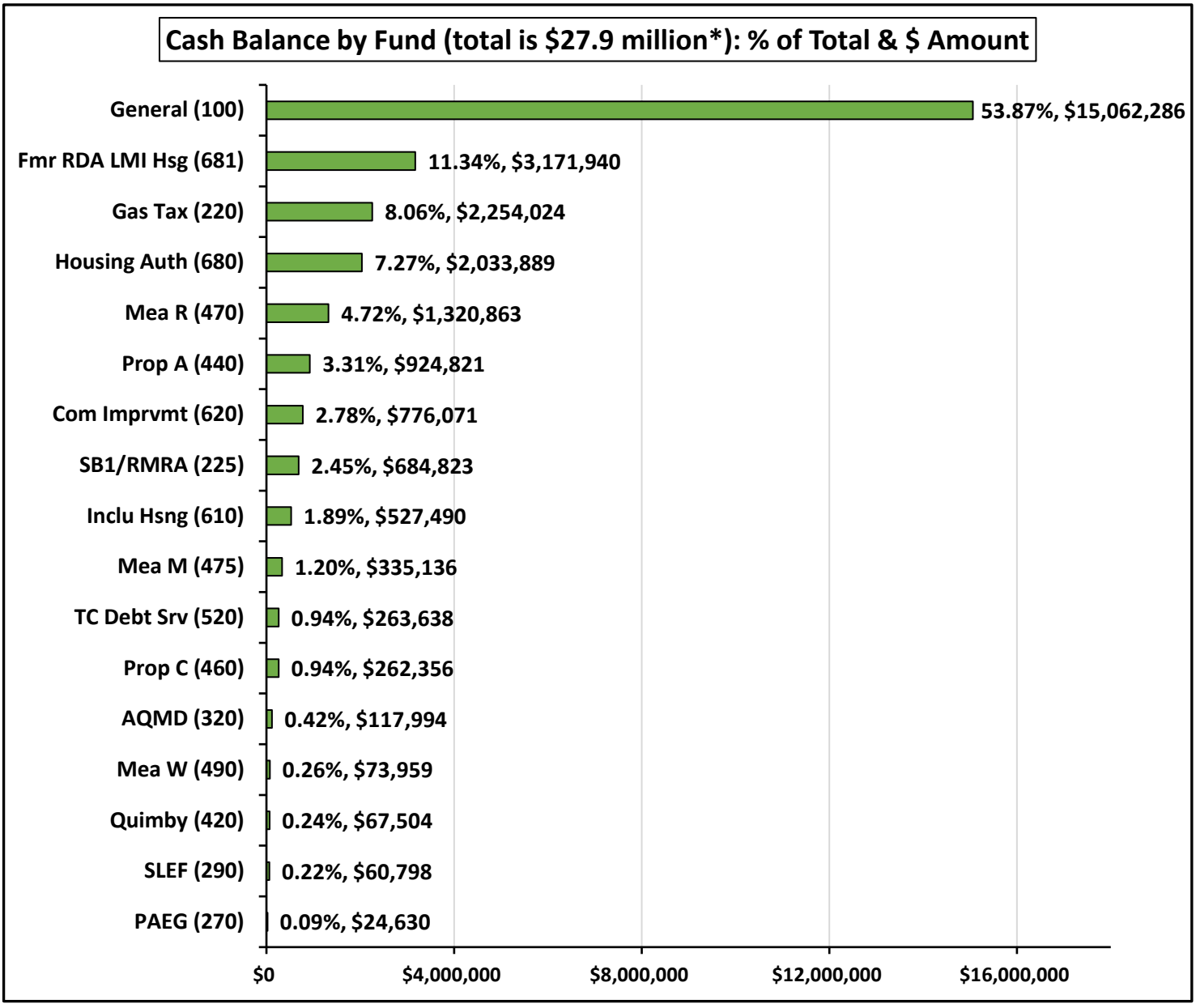


*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE

Treasury Report - Cash Balance by Fund

Month Ended April 30, 2021



*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger does not equal precisely to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

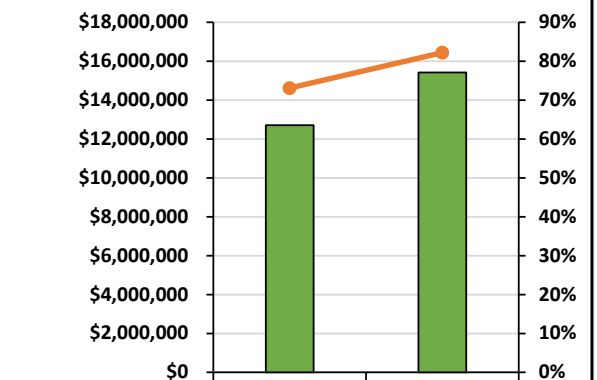
**Funds with zero or negative cash balances are not shown above.

CITY OF DUARTE

General Fund Revenue by Category & Major Sources

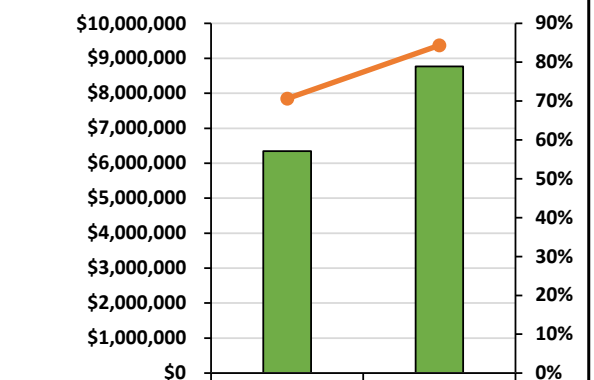
FY 2020-21 Year-to-Date Through April versus Prior Year

Total GF Revenue



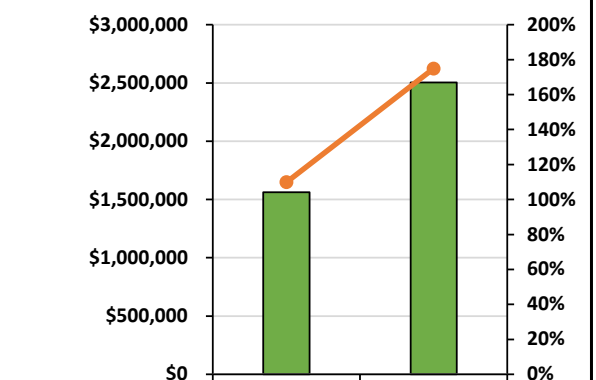
	Last Year	This Year
$ YTD thru April	$12,709,936	$15,418,464
% of Bud Received	73.1%	82.2%

Taxes



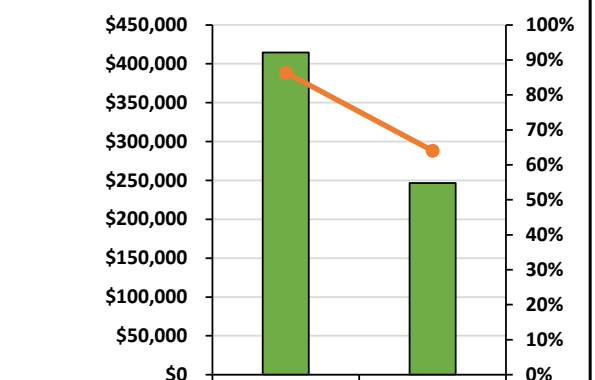
	Last Year	This Year
$ YTD thru April	$6,344,146	$8,769,946
% of Bud Received	70.6%	84.3%

Licenses & Permits



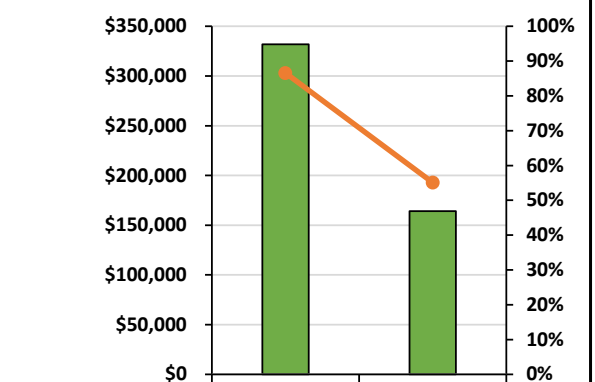
	Last Year	This Year
$ YTD thru April	$1,563,010	$2,504,028
% of Bud Received	109.8%	174.9%

Fines & Forfeitures



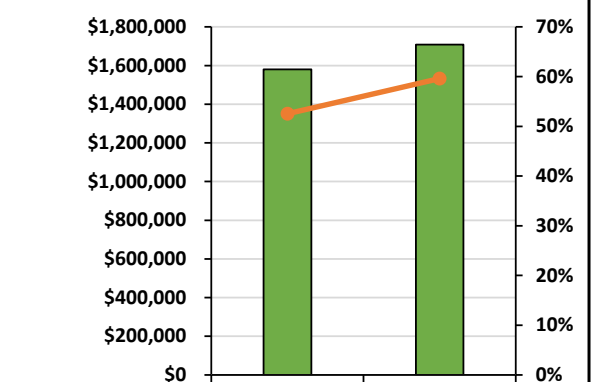
	Last Year	This Year
$ YTD thru April	$414,740	$246,558
% of Bud Received	86.4%	64.0%

Use of Money and Property



	Last Year	This Year
$ YTD thru April	$331,786	$164,021
% of Bud Received	86.6%	55.1%

Intergovernmental



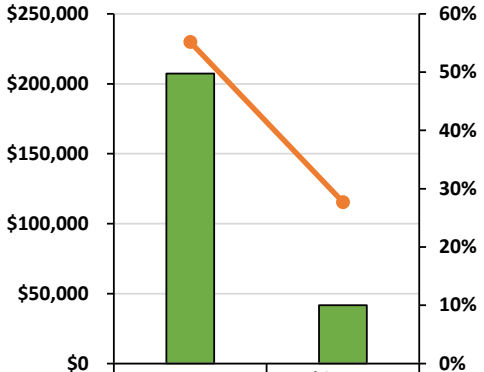
	Last Year	This Year
$ YTD thru April	$1,579,382	$1,707,804
% of Bud Received	52.5%	59.6%

CITY OF DUARTE

General Fund Revenue by Category & Major Sources

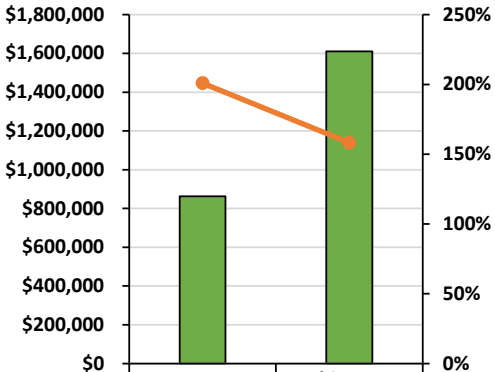
FY 2020-21 Year-to-Date Through April versus Prior Year

Recreation Fees



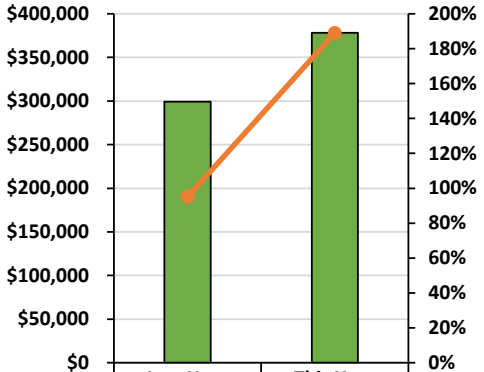
	Last Year	This Year
$ YTD thru April	$207,239	$41,790
% of Bud Received	55.2%	27.7%

Other Service Charges



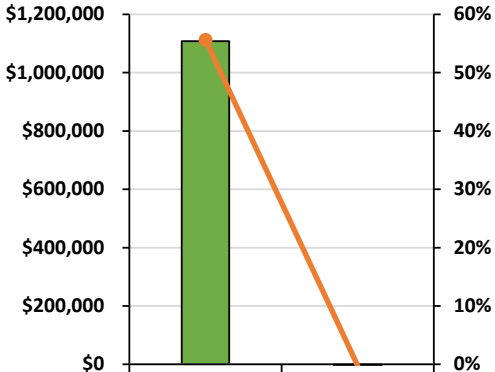
	Last Year	This Year
$ YTD thru April	$862,395	$1,610,689
% of Bud Received	200.9%	158.2%

Miscellaneous



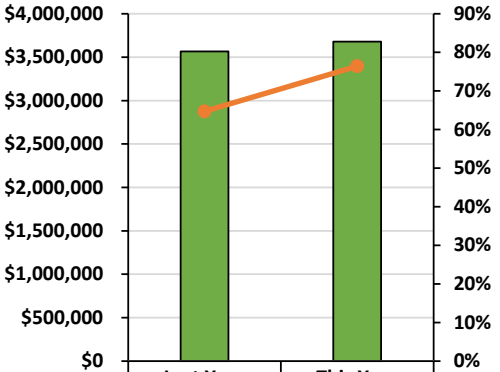
	Last Year	This Year
$ YTD thru April	$299,429	$378,363
% of Bud Received	95.1%	189.0%

Reimbursements



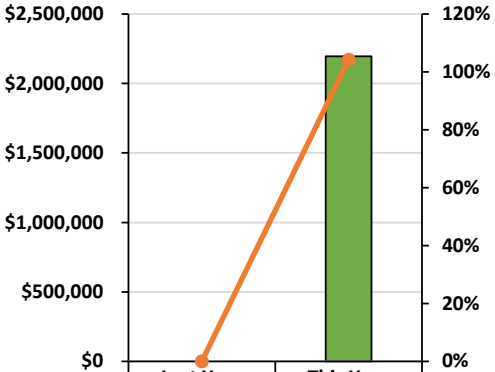
	Last Year	This Year
$ YTD thru April	$1,107,808	($4,736)
% of Bud Received	55.6%	-0.2%

Sales and Use Tax



	Last Year	This Year
$ YTD thru April	$3,566,722	$3,680,224
% of Bud Received	64.7%	76.4%

Transactions (New Sales) Tax



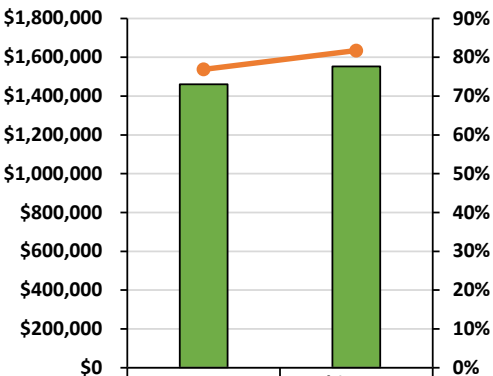
	Last Year	This Year
$ YTD thru April	$0	$2,195,478
% of Bud Received	0.0%	104.2%

CITY OF DUARTE

General Fund Revenue by Category & Major Sources

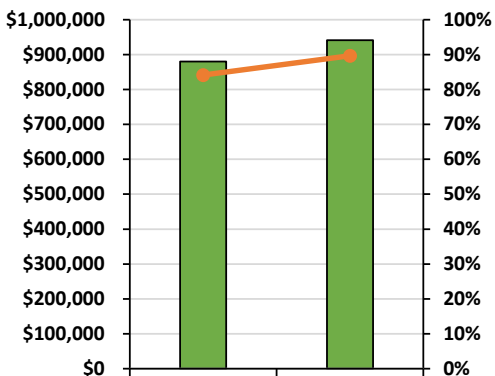
FY 2020-21 Year-to-Date Through April versus Prior Year

Property Tax



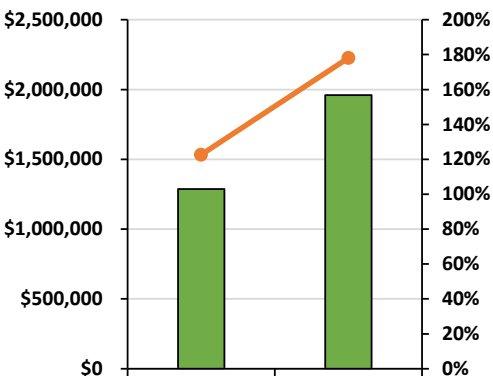
	Last Year	This Year
$ YTD thru April	$1,460,782	$1,553,254
% of Bud Received	76.9%	81.8%

Franchise Tax



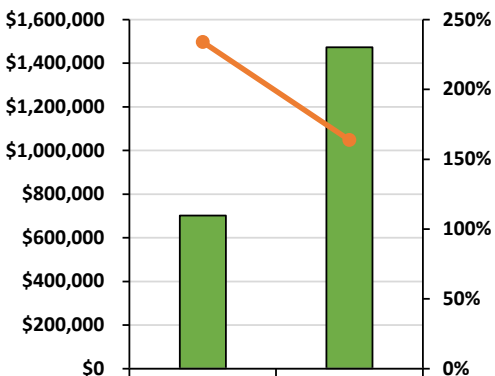
	Last Year	This Year
$ YTD thru April	$880,157	$941,547
% of Bud Received	84.1%	89.7%

Building Permits



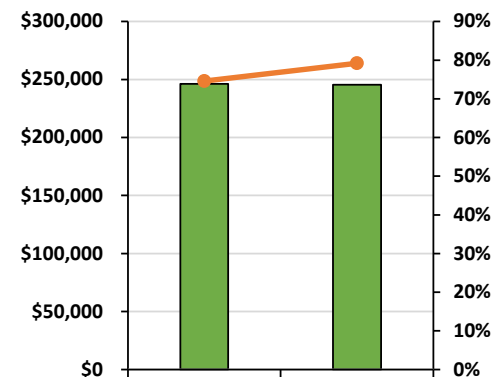
	Last Year	This Year
$ YTD thru April	$1,288,038	$1,959,031
% of Bud Received	122.7%	178.1%

Plan Check Fees



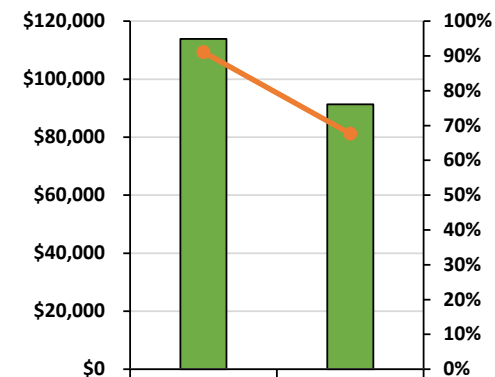
	Last Year	This Year
$ YTD thru April	$701,864	$1,473,366
% of Bud Received	234.0%	163.7%

Business License



	Last Year	This Year
$ YTD thru April	$246,122	$245,483
% of Bud Received	74.6%	79.2%

Transient Occupancy Tax



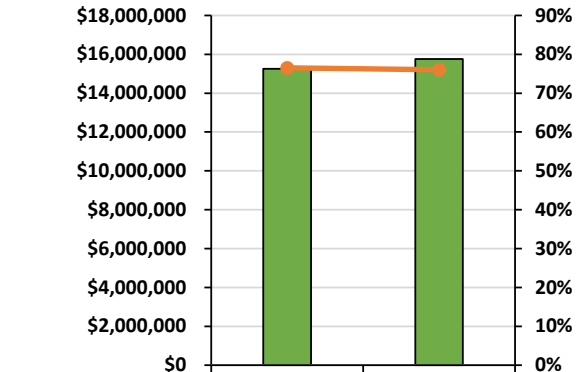
	Last Year	This Year
$ YTD thru April	$113,862	$91,332
% of Bud Received	91.1%	67.7%

CITY OF DUARTE

General Fund Expenditures by Category & Division

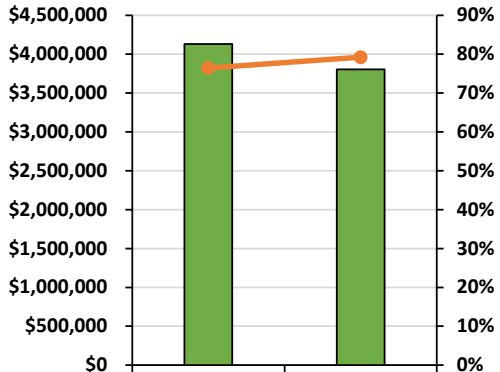
FY 2020-21 Year-to-Date Through April versus Prior Year

Total GF Expenditures



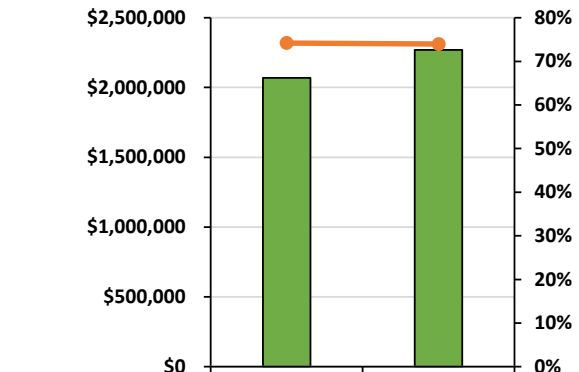
	Last Year	This Year
$ YTD thru April	$15,259,110	$15,765,442
% of Bud Expended	76.5%	76.0%

Personnel-Salaries



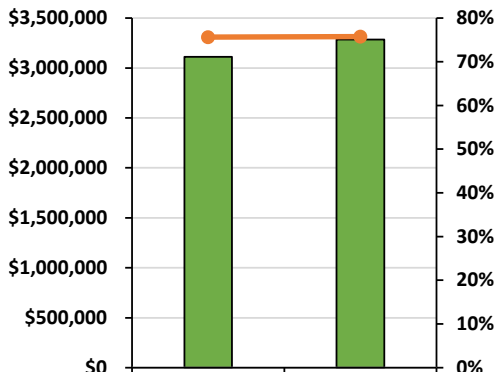
	Last Year	This Year
$ YTD thru April	$4,129,966	$3,806,465
% of Bud Expended	76.4%	79.2%

Personnel-Nonsalary



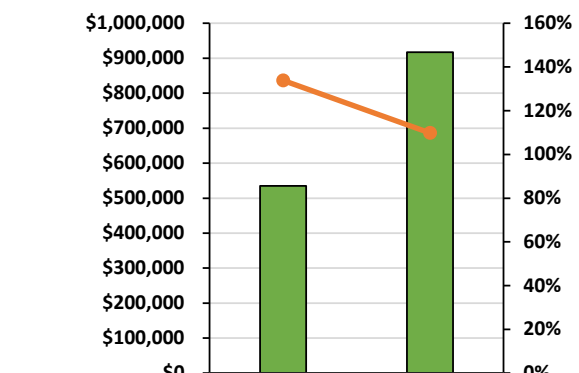
	Last Year	This Year
$ YTD thru April	$2,068,356	$2,269,509
% of Bud Expended	74.2%	74.0%

Sherriff Contract



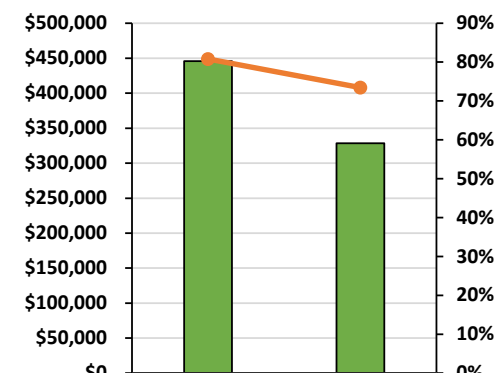
	Last Year	This Year
$ YTD thru April	$3,111,169	$3,285,693
% of Bud Expended	75.6%	75.8%

Building Dept Services



	Last Year	This Year
$ YTD thru April	$535,418	$916,837
% of Bud Expended	133.9%	109.8%

Legal Services



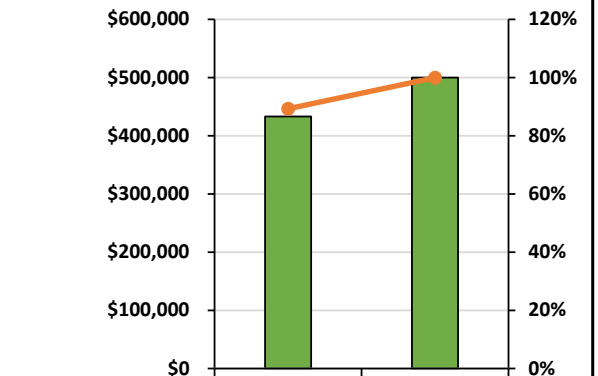
	Last Year	This Year
$ YTD thru April	$446,007	$328,307
% of Bud Expended	80.8%	73.4%

CITY OF DUARTE

General Fund Expenditures by Category & Division

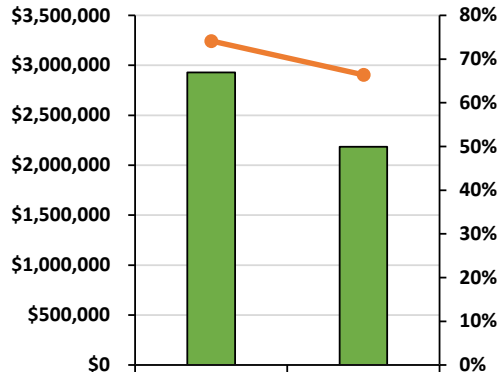
FY 2020-21 Year-to-Date Through April versus Prior Year

Insurance Coverage



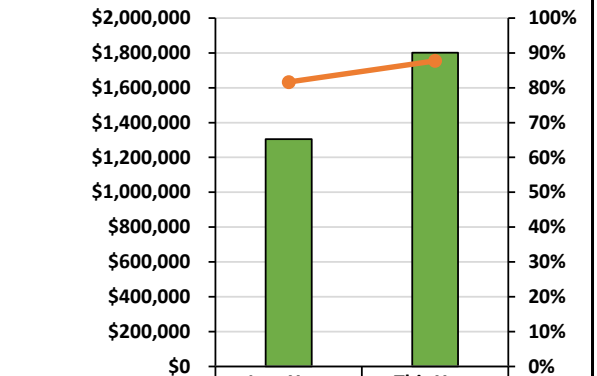
	Last Year	This Year
$ YTD thru April	$432,968	$499,747
% of Bud Expended	89.3%	99.9%

Other Operating Expenses



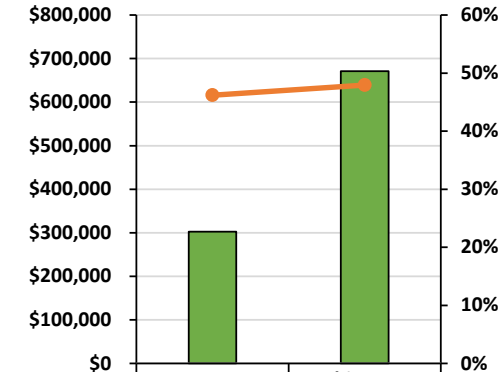
	Last Year	This Year
$ YTD thru April	$2,927,617	$2,185,867
% of Bud Expended	74.2%	66.4%

Capital Expenses



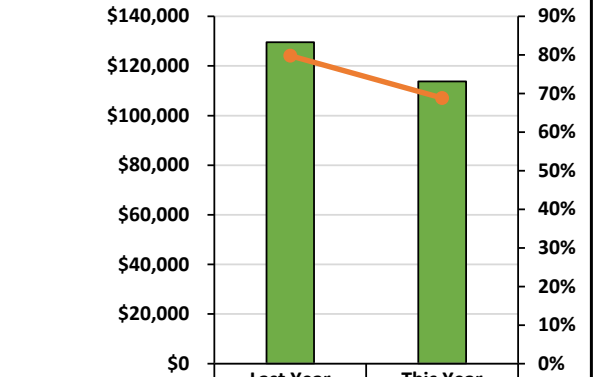
	Last Year	This Year
$ YTD thru April	$1,304,760	$1,801,712
% of Bud Expended	81.6%	87.7%

Transfers Out



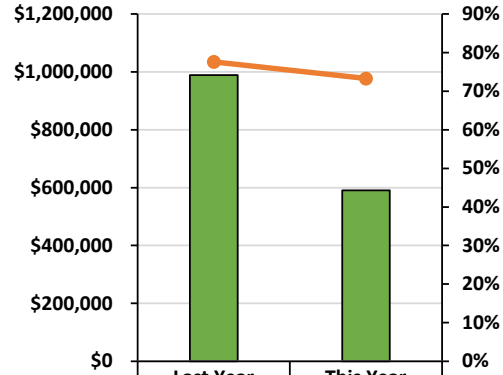
	Last Year	This Year
$ YTD thru April	$302,850	$671,307
% of Bud Expended	46.2%	47.9%

City Council



	Last Year	This Year
$ YTD thru April	$129,506	$113,776
% of Bud Expended	79.8%	68.8%

City Manager/City Clerk



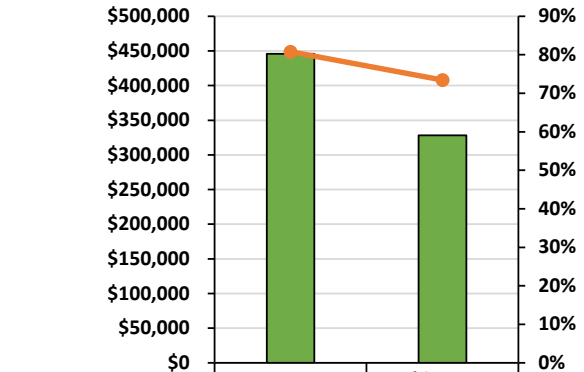
	Last Year	This Year
$ YTD thru April	$988,461	$590,354
% of Bud Expended	77.6%	73.3%

CITY OF DUARTE

General Fund Expenditures by Category & Division

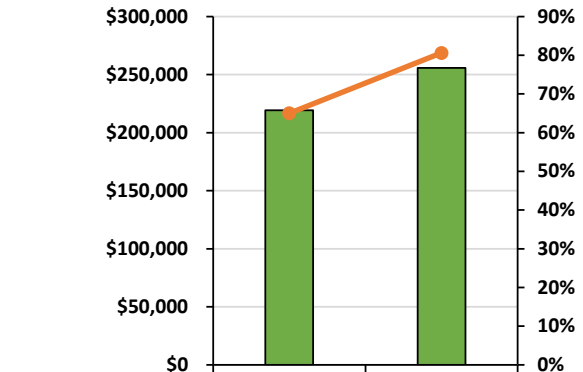
FY 2020-21 Year-to-Date Through April versus Prior Year

Legal Services



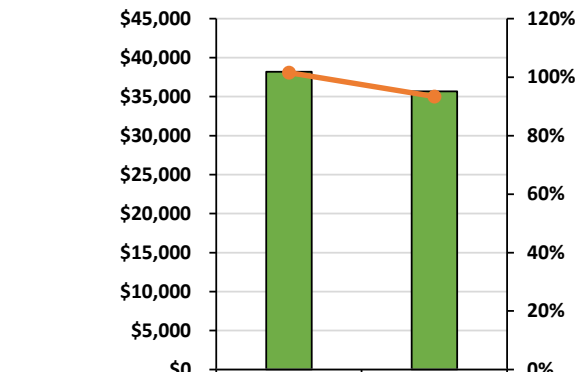
	Last Year	This Year
$ YTD thru April	$446,007	$328,307
% of Bud Expended	80.8%	73.4%

Community Promotions



	Last Year	This Year
$ YTD thru April	$219,422	$255,827
% of Bud Expended	65.0%	80.6%

Memberships

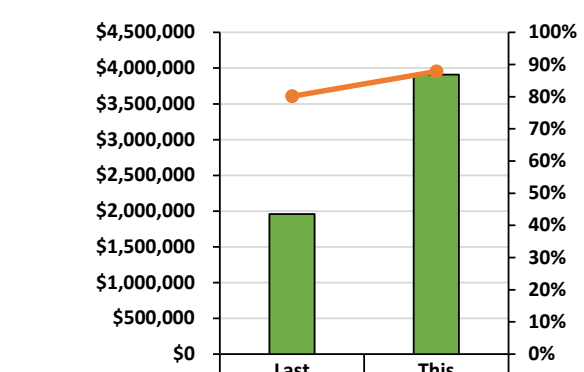


	Last Year	This Year
$ YTD thru April	$38,177	$35,666
% of Bud Expended	101.5%	93.4%

Public Safety

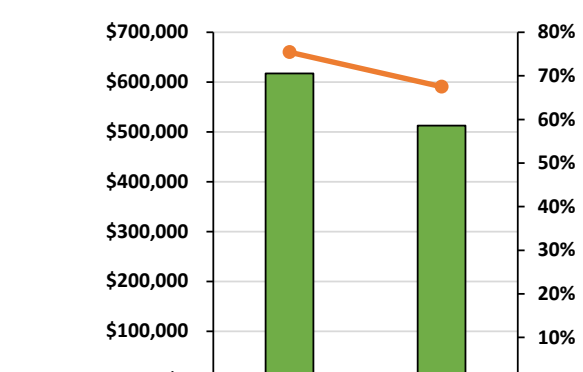
	Last Year	This Year
$ YTD thru April	$4,815,824	$4,598,412
% of Bud Expended	76.2%	74.7%

Community Development



	Last Year	This Year
$ YTD thru April	$1,958,463	$3,910,404
% of Bud Expended	80.1%	87.8%

Field Services



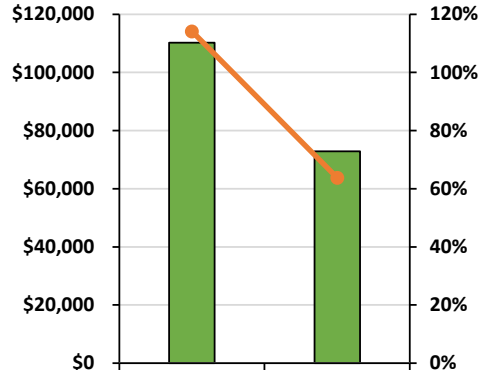
	Last Year	This Year
$ YTD thru April	$617,593	$512,692
% of Bud Expended	75.4%	67.5%

CITY OF DUARTE

General Fund Expenditures by Category & Division

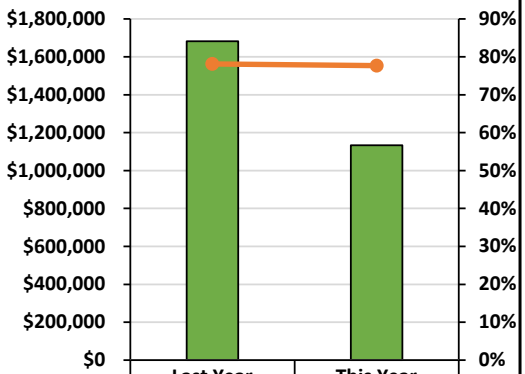
FY 2020-21 Year-to-Date Through April versus Prior Year

Sports Park



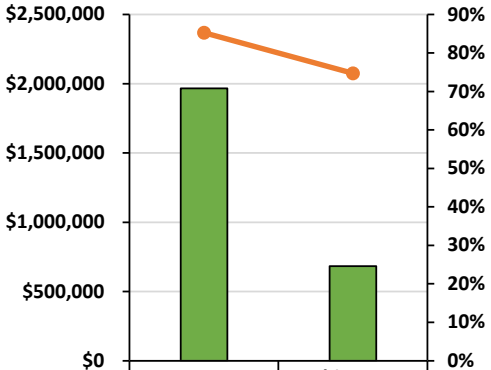
	Last Year	This Year
$ YTD thru April	$110,283	$72,860
% of Bud Expended	114.2%	63.8%

Parks & Recreation



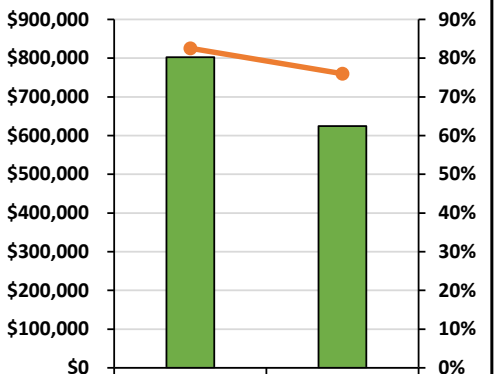
	Last Year	This Year
$ YTD thru April	$1,682,822	$1,134,227
% of Bud Expended	78.1%	77.7%

Facilities Maintenance



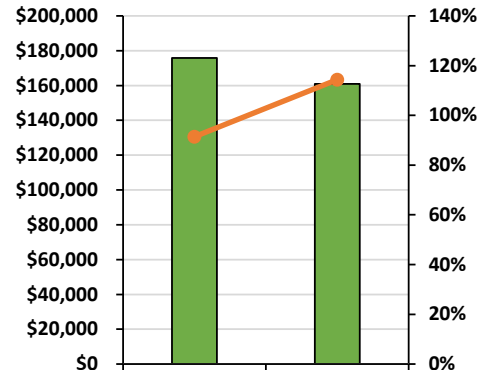
	Last Year	This Year
$ YTD thru April	$1,967,269	$682,617
% of Bud Expended	85.3%	74.7%

Finance



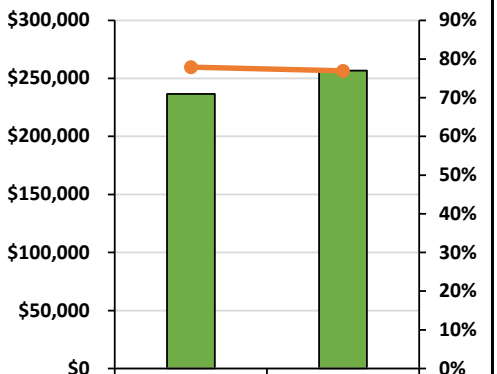
	Last Year	This Year
$ YTD thru April	$802,259	$624,168
% of Bud Expended	82.6%	76.0%

Personnel



	Last Year	This Year
$ YTD thru April	$175,806	$160,912
% of Bud Expended	91.4%	114.4%

Information Technology

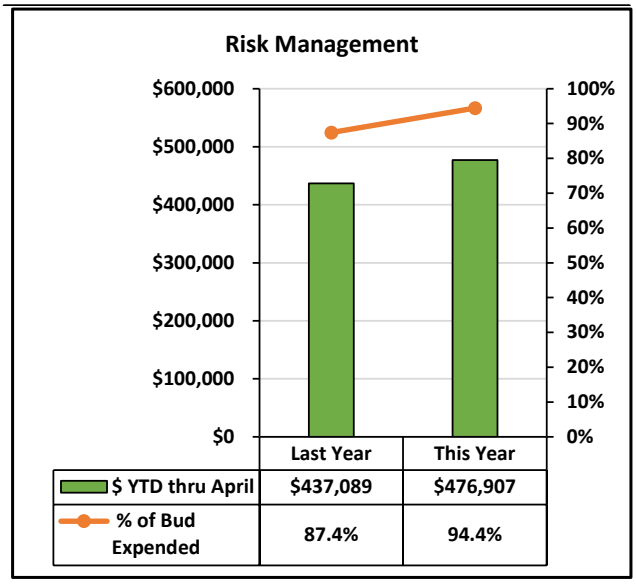


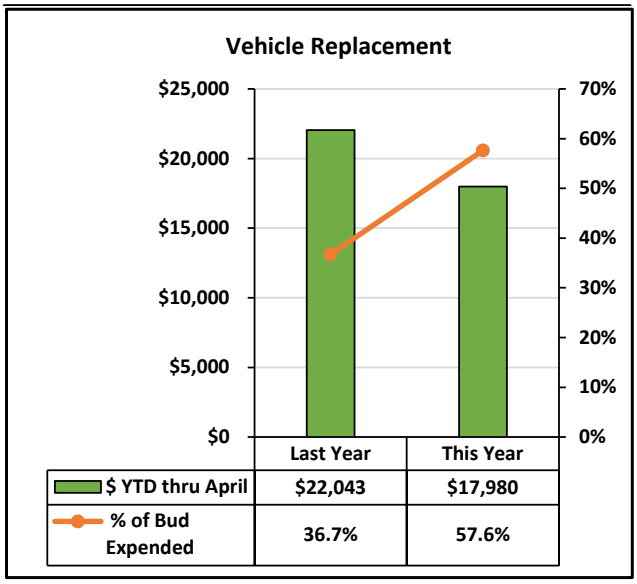
	Last Year	This Year
$ YTD thru April	$236,645	$256,841
% of Bud Expended	77.9%	77.0%

CITY OF DUARTE

General Fund Expenditures by Category & Division

FY 2020-21 Year-to-Date Through April versus Prior Year





CITY OF DUARTE

Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund

FY 2020-21 Year-to-Date Through April

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Surplus / (Deficit)	Ending Fund Balance
100	General	17,271,064	15,423,200	(4,736)	15,094,135	671,307	(346,978)	16,924,086
220	Gas Tax	1,992,923	404,600	0	143,500	0	261,100	2,254,023
225	SB1/RMRA	418,697	266,126	0	230,000	0	36,126	454,823
240	Lghtng & Lndscpng	53,159	843,444	0	990,070	0	(146,626)	(93,467)
260	CDBG	0	4,674	0	4,800	0	(126)	(126)
270	PAEG	3,599	16,755	0	0	0	16,755	20,354
290	Supp Law Enfrcmnt	(101)	156,855	0	106,956	0	49,899	49,798
300	Bike & Ped Safety	0	0	0	0	0	0	0
320	Air Quality (AQMD)	214,026	(95,540)	0	5,228	(4,736)	(96,032)	117,994
400	Park Development	0	0	0	0	0	0	0
420	Quimby	67,295	210	0	0	0	210	67,505
440	Prop A	732,149	545,922	0	353,465	0	192,457	924,606
460	Prop C	247,110	300,217	0	284,970	0	15,247	262,357
470	Mea R	1,198,340	228,717	0	280,658	0	(51,942)	1,146,398
475	Mea M	339,776	256,096	0	260,736	0	(4,640)	335,136
490	Mea W	0	249,848	0	175,888	0	73,959	73,959
520	Town Cntr Debt Serv	413,739	929	0	151,030	0	(150,101)	263,638
521	Infra Mod Debt Srv	1,133	58	0	220,837	0	(220,779)	(219,646)
610	Inclusionary Hsng	525,850	1,640	0	0	0	1,640	527,490
620	Community Impr	457,196	330,143	0	11,269	0	318,875	776,071
625	STPL	0	0	0	0	0	0	0
680	Housing Auth	1,401,771	6,571	671,307	45,761	0	632,118	2,033,889
681	Fmr RDA L/M Hsg	4,043,834	9,859	0	0	0	9,859	4,053,693
Total - All Funds		**29,381,560**	**18,950,322**	**666,571**	**18,359,303**	**666,571**	**591,020**	**29,972,580**

Agenda Item: _____
CM Review: _____
Fiscal Review: _____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Kristen Petersen, Assistant City Manager
BY:	Angela Chiaromonte, Financial Services Manager
SUBJECT:	GANN APPROPRIATION LIMIT
RECOMMENDATION:	Adopt by title only, Resolution No. 21-07, a Resolution of the City Council of the City of Duarte, California Establishing an Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.
FISCAL IMPACT:	There is no fiscal impact.

EXECUTIVE SUMMARY

The City is required, by the State Constitution, to annually establish and adhere to a limit on the amount of its appropriations. The limit is prescribed by a State formula. For the fiscal year (FY) 2021-22, staff has calculated that the appropriations limit is $37,672,156.

BACKGROUND

On November 6, 1979, California voters approved the Gann Spending Limitation Initiative (Proposition 4) establishing Article XIII B of the State Constitution. Article XIII B sets limits on the amount of tax revenues that the State and most local governments can appropriate within a given fiscal year. Its basic provisions are as follows:

- Each year, State and local governments must adopt resolutions establishing appropriation limits. FY 1978-79 appropriations served as the base for this limit, with adjustments being made annually to reflect increases in population, the cost of living, and service responsibility transfers.

- Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations, and other non-tax proceeds are not subject to the limit. Exemptions are also made for voter-approved debt, debt that existed prior to January 1, 1979, and for the cost of compliance with court and federal government mandates.

- All tax revenues received in excess of the appropriations limit must be refunded to taxpayers within a two-year period.

- Voters may approve an increase in the appropriations limit. For the increase to remain in effect, however, it must be re-approved by voters at four-year intervals.

On June 5, 1990, California voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111), which made various amendments to Article XIII B of the State Constitution. The major changes, which became effective July 1, 1990, are as follows:

- The change in the cost of living is now defined to be either the change in California per capita personal income or the change in assessed valuation due to the addition of non-residential new construction. Previously, the change in the cost of living was defined as the lesser of the change in the U.S. Consumer Price Index or the change in California per capita personal income.

- The change in population is now defined to be either the change in the City's population or the change in the population of Los Angeles County as a whole. Previously, the change in population was defined to be the change in the City's population.

- "Qualified capital outlay projects" have been added to the items exempted from the appropriations limit. Qualified capital outlay projects must have a useful life of ten or more years, and a cost, which equals or exceeds $100,000.

- Tax revenues received in excess of the appropriations limit must be refunded to taxpayers only if the limit is exceeded over a two-year period.

- The annual calculation of the appropriations limit must be reviewed as part of the City's annual financial audit.

DISCUSSION/ANALYSIS

The information used to calculate the City's FY 2021-22 appropriations limit is presented in Attachment 1. The City's appropriations limit for FY 2020-21 was $35,752,084. The change allowed by Proposition 111, due to population change and the increase in the cost of living, is 1.05370518%. This results in a FY 2021-22 appropriations limit of $37,672,156.

As indicated above, Proposition 111 provides several options for calculating changes in the appropriations limit. With respect to the change in population, the City's calculation used the greater of the percentage increase in either the City or the County population. Therefore, the decrease in City population was used since it was less than the decrease in the County population (-0.89% vs. -0.34%). With respect to the cost of living, the change in California per capita personal income was used.

RECOMMENDATION

It is recommended that the City Council adopt Resolution 21-07 establishing the City of Duarte's Appropriations for the fiscal year 2021-22.

FISCAL IMPACT

There is no fiscal impact.

ATTACHMENTS

Resolution No. 21-07
Attachment 1- Computation of Appropriations Limit

RESOLUTION NO. 21-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA ESTABLISHING AN APPROPRIATIONS LIMIT PURSUANT TO THE PROVISIONS OF ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriations limits on state and local government entities; and

WHEREAS, SB 1352 provides for the implementation of Article XIII B by defining various terms used in the article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limit; and

WHEREAS, the voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111) on June 5, 1990, amending Article XIII B of the Constitution of the State of California; and

WHEREAS, SB 88 provides for the implementation of Proposition 111 by defining various terms used in the article and prescribing procedures to be used in implementing the amendments to the article; and

WHEREAS, the required computations to determine the appropriations limit for FY 2021-22 have been performed by the Administrative Services Department and are on file with the Office of the City Clerk, and are available for public review; and

WHEREAS, these computations are provided in Attachment 1, which is herein incorporated by reference and attached hereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: The Appropriations Limit for the City of Duarte for fiscal year 2021-22 is $37,672,156.

Section 2: The adjustment factors for the City's Appropriations Limit are: a) the change in City population; and b) the change in California per capita personal income.

Section 3. The City Clerk shall certify to the passage and adoption of this resolution and shall cause this resolution and her certification to be entered in the Book of Resolutions of the Council of this City.

PASSED, APPROVED AND ADOPTED this 25th day of May 2021.

Bryan Urias, Mayor

APPROVED AS TO FORM:

David Cosgrove, City Attorney

ATTEST:

Annamarie Porter, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annamarie Porter, Interim City Clerk of the City of Duarte, California, do hereby certify that Resolution No. 21-07 was passed and adopted by the City Council of the City of Duarte California, at a regular meeting of said City Council held on the 25th day of May 2021, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____

Annamarie Porter, CMC
Interim City Clerk

Attachment 1

CITY OF DUARTE
COMPUTATION OF APPROPRIATIONS LIMIT

FY 2020-21 Appropriations Limit	$35,752,084
Change in per capita personal income	105.73%
(Change in County population = -0.89) Change in City population= -0.34	.9966%
Cumulative compound change (105.73 x .9966)	1.05370518
FY 2021-22 Appropriations Limit	$37,672,156

Source: State of California, Department of Finance, Price and Population Information, May 2021

Agenda Item: _____
CM Review: _____
Fiscal Review: _____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
SUBJECT:	Resignation of George Farra from Planning Commission
RECOMMENDATION:	Receive and file
FISCAL IMPACT:	No impact

BACKGROUND

George Farra has submitted his resignation from the Planning Commission. The resignation email is attached.

Mr. Farra's term was set to end on December 31, 2021, so any appointment would be to fill that term. Of course, the City Council could reappoint for an additional four-year term.

If Council concurs, the opening will be advertised to generate community interest and applications will be accepted to fill the position. The City Council could then hold interviews and select among new candidates and candidates recently interviewed.

RECOMMENDATION

Receive and file.

FISCAL IMPACT

No impact.

ATTACHMENTS

Resignation email

Agenda Item: _____
CM Review: _____
Fiscal Review: _____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos; Director of Public Safety
SUBJECT:	Approval of recommendation of expenditures of State Law Enforcement Supplemental Funds for the Fiscal Year of 2021/2022
RECOMMENDATION:	City Council approve the expenditure of the 2021/2022 State Law Enforcement Supplemental Funds as submitted by Temple Station Captain Mark Reyes
FISCAL IMPACT:	Annually budgeted Fund item 290 - Supplemental Law Enforcement Fund with an allocation of $160,000

BACKGROUND

The City of Duarte annually receives State Law Enforcement Supplemental Funds (SLESF) through the Citizens Options for Public Safety (COPS) Grant Funding. The 2021/2022 revenue account fund item 290 – Supplemental Law Enforcement Fund is expected to receive $160,000 this fiscal year from the State of California.

The City of Duarte annually receives SLESF and as such is required to annually file a report with the State documenting the expenditures for front line law enforcement.

DISCUSSION/ANALYSIS

As a part of the required annual filing of SLESF expenditures with the State, the City is required to submit a recommendation of the use of these funds as stated by a law enforcement official. As such, I have discussed the expenditure of these funds with Captain Mark Reyes the Temple Station Commander and I concur with his recommendation.

Specifically, that the grant funds will be used as follows:

- 45% towards a motorcycle traffic enforcement deputy
- 45% towards a special assignment deputy
- 10% towards a special overtime account to be used to enhance the current level of service

RECOMMENDATION

City Council approve the expenditure of the 2021/2022 State Law Enforcement Supplemental Funds as submitted by Temple Station Captain Mark Reyes.

FISCAL IMPACT

Annually budgeted Fund item 290 - Supplemental Law Enforcement Fund with an allocation of $160,000

ATTACHMENTS

Attachment A – Letter submitted by the Los Angeles County Sheriff's Department Captain Mark Reyes

OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES
HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF

May 12, 2021

Mr. Daniel Jordan, City Manager
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear Mr. Jordan:

The State Supplemental Law Enforcement Services Funds for the 2021-2022 fiscal year Citizens Options for Public Safety (COPS) program have been provided to the city of Duarte on a per capita formula. The below listed recommendations will afford us the opportunity to further enhance our community policing efforts and overall service.

Therefore, I recommend the city of Duarte utilize 45% of these funds to pay for a Special Assignment Deputy position, 45% of these funds to pay for a Motor Deputy position, and 10% of these funds in a special overtime account to be drawn upon to enhance the current level of service.

Should you have any questions, please contact me at 626-292-3300.

Sincerely,

ALEX VILLANUEVA, SHERIFF

Mark A. Reyes, Captain
Temple Station

Agenda Item: _____
CM Review: _____
Fiscal Review: _____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Amanda Hamilton, Public Works Manager
SUBJECT:	Award of Contract for the City-Owned Catch Basin Retrofit Project
RECOMMENDATION:	City Council award the Contract to United Storm Water, Inc. – Project No. 21-8
FISCAL IMPACT:	This project is funded through Measure M in the amount of $77,392.43

BACKGROUND

Per Water Code Section 13383, Phase 1 Municipal Separate Storm Sewer System (MS4) Permittees in the Los Angeles Region, including the City of Duarte, are required to submit a method of compliance for the Statewide Trash Provisions to address the pervasive impacts trash has on the beneficial uses of surface waters. On November 27, 2017, the City of Duarte submitted a letter indicating the selection of Track 1.

Per the Track 1 requirements, the City of Duarte developed jurisdictional maps and committed to schedule the installation of full capture devices in both City-owned and County-owned catch basins located in the City prior to the final compliance deadline of January 28, 2026.

The City-Owned Catch Basin Retrofit Project includes the installation of 72 Connector Pipe Screens (CPS). In addition to the CPS devices, this project will also require the installation of 14 Automatic Retractable Screens (ARS). The CPS units are designed to retain all trash and gross solids larger than 5 mm (0.197 in) inside the catch basin. Once in place, it also retains large volumes of sediment as well. In some heavily trafficked areas where trash is a problem, CPS units are being installed in conjunction with an ARS for added effectiveness based on the level of trash and debris that commonly accumulates at the site.

DISCUSSION/ANALYSIS

Staff posted the Notice of Inviting bids on March 30, 2021 on the City of Duarte's Planet Bids Portal. The project was advertised on various bidding platforms and in the Duartean Newspaper on April 2, 2021 an April 10, 2021.

On April 19, 2021 at 10am, the City opened bids for the above project. The results of the bid opening are as follows:

1	United Storm Water, Inc.	$77,392.43
2	CEM Construction Corp.	$104,700.00

United Storm Water, Inc. is the lowest responsive bidder in the amount of $77,392.43. United Storm Water, Inc. has completed similar contracts for other municipalities and is listed within the Full Trash Capture Certification Program by both the Los Angeles and the San Francisco Bay Regional Water Quality Control Boards. United Storm Water's CPS unit has become the BMP of choice for cities as they strive to meet rigorous storm water regulations.

RECOMMENDATION

City Council award the Contract to United Storm Water, Inc. – Project No. 21-8

FISCAL IMPACT

This project is funded through Measure M in the amount of $77,392.43

ATTACHMENT

ATTACHMENT A: CPS Unit Configuration

ATTACHMENT A

CPS Unit Configurations

CPS Unit Custom Configurations

- Custom configurations are designed as needed for nearly any catch basin scenario (e.g., pipe lines entering from any wall or catch basin floor).
- CPS units can be configured to be permanently mounted to the catch basin or to have a quick disconnect feature to facilitate pipe line jetting or to prevent flooding should the basin drainage system become clogged.
- Catch basins containing CPS units should be cleaned when the screen is ≤ 40% covered to prevent the possibility of flooding and/or pollutant overflow into lateral pipe lines.

Custom Designed for Each Catch Basin

Retains Trash & Debris in Basin

Standard Configuration - Clean

New installation with gauge painted on catch basin wall so that crew inspecting drains know when the basin requires cleaning or maintenance.

Agenda Item: ____
CM Review: ____
Fiscal Review: ____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Teresa Renteria, Assistant Civil Engineer
SUBJECT:	Award of Contract for the Duarte Road Sidewalk and Pedestrian Lighting Improvement Project
RECOMMENDATION:	City Council award the construction contract to Towo Enterprise, Inc. – Project 21-9
FISCAL IMPACT:	The Duarte Road Street and Pedestrian Lighting Improvement Project cost is $466,672.54. The project shall be funded through City of Hope In-Lieu Funds for sidewalk upgrades in the amount of $234,300. The remaining balance will be paid from State Gasoline Tax Funds

BACKGROUND

The City's long term plan for the Gold Line Station area has been to complete pedestrian sidewalk improvements on the south side of Duarte Road to match the improvements on the north side of the street that were completed a few years back. The plan called for improved sidewalk and pedestrian lighting in front of the City of Hope. These improvements are part of Duarte's First Mile Last Mile improvements to improve the pedestrian environment near the Gold Line Station.

In 2020, the City of Hope began campus expansion by starting construction on the New Hope Village Hotel and a parking structure. The City's Conditions of Approval for those projects included a requirement for a contribution towards sidewalk upgrades and pedestrian lighting improvements along the frontage of the two properties on Duarte Road.

In-lieu fees were collected from the City of Hope to contribute to the completion of the pedestrian safety improvements in the amount of $234,300. The agreements associated with the collection of the in-lieu fees require that the City work be completed by October 2021. Since these improvements have regional benefit, the City of Hope was not required to fund full improvements.

The project consists of the relocation of existing streetlights, installation of new pedestrian lighting and improvements of existing sidewalk located along the south side of Duarte Road between

Highland Avenue and Cinco Robles Drive. The improvements will provide an organized streetscape element that defines the nighttime visual environment for both traffic safety and pedestrian safety and security.

ANALYSIS

On March 30, 2021, staff initiated the Notice of Inviting Bids for the Duarte Road Sidewalk and Pedestrian Lighting Improvement Project. The project was advertised on various bidding platforms and in the Duartean Newspaper and in accordance with the Duarte Municipal Code (DMC) Section 2.36.060.

On April 19, 2021, the following ten (10) bids were submitted and opened electronically:

1	Towo Enterprise, Inc.	$466,672.54
2	KDC Inc.	$573,953.00
3	California Professional Engineering, Inc.	$589,975.00
4	Elecnor Belco Electric, Inc.	$618,000.00
5	Asplundh Construction, LLC	$646,540.00
6	Crosstown Electrical & Data, Inc.	$673,969.00
7	Minako America Corporation	$684,046.00
8	Calpromax Engineering	$685,350.00
9	HYM Engineering, Inc.	$747,720.00
10	Alfaro Communications Construction, Inc.	$801,840.00

The lowest qualified bidder is Towo Enterprise, Inc. in the amount of $466,672.54. The contractor has successfully completed work in multiple cities including the City of Glendale and Culver City. Towo Enterprise's credentials have been researched and meet the City's requirements.

RECOMMENDATION

City Council award the construction contract to Towo Enterprise, Inc. – Project 21-9

FISCAL IMPACT

The Duarte Road Street and Pedestrian Lighting Improvement Project cost is $466,672.54. The project shall be funded through City of Hope In-Lieu Funds for sidewalk upgrades in the amount of $234,300. The remaining balance will be paid from State Gasoline Tax Funds

ATTACHMENTS

Attachment A: Project Location Map

ATTACHMENT A

PROJECT LOCATION MAP

Agenda Item: _____
CM Review: _____
Fiscal Review: _____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Teresa Renteria, Assistant Civil Engineer
SUBJECT:	Award of Contract for the FY 20-21 Striping, Marking, and Curb Painting Project
RECOMMENDATION:	City Council award the Contract to Superior Pavement Markings, Inc., Project No. 21-4
FISCAL IMPACT:	The FY 20-21 Striping, Marking, and Curb Painting Project cost is $87,978.50. The project shall be funded through the State Gasoline Tax Funds

BACKGROUND

On April 14, 2021, staff initiated the Notice of Inviting Bids for the FY 20-21 Striping, Marking, and Curb Painting Project. Staff advertised the project on the online Planet Bids System. The specifications were made available and the project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060.

ANALYSIS

The project consists of the reinstallation of various curb markings, traffic striping, traffic control pavement markings all throughout the City. The project also includes the removal of layered curb paint that is has become severely faded and damaged over the years. Traffic control markings play one of the most important safety functions on our roads and are intended to facilitate the safe and orderly movement of commuters, pedestrians, and bicyclists. In order to apply striping and pavement markings, the city requires the use of thermoplastic material designed to last approximately eight years.

On May 4, 2021, the following two (2) bids were submitted and opened electronically:

1	Superior Pavement Markings, Inc.	$87,978.50
2	Sterndahl Enterprises, Inc.	$89,310.00

The lowest qualified bidder is Superior Pavement Markings, Inc. of Cypress. The contractor has successfully completed work in the City of Duarte; and, their credentials have been researched and meet City's requirements.

RECOMMENDATION

City Council award the Contract to Superior Pavement Markings, Inc., Project No. 21-4

FISCAL IMPACT

The FY 20-21 Striping, Marking, and Curb Painting Project cost is $87,978.50. The project shall be funded through the State Gasoline Tax Funds

ATTACHMENTS

Attachment A: Project Locations

ATTACHMENT A

PROJECT LOCATIONS

STRIPING AND PAVMENT MARKINGS		
STREET	**AT/FROM**	**TO**
EVERGREEN	BUENA VISTA	
EVERGREEN	CINCO ROBLES	
EVERGREEN	BRYCEDALE	
EVERGREEN	COTTER	
EVERGREEN	DUNCANNON	
EVERGREEN	EASTFORD	
EVERGREEN	FAIRDALE	
EVERGREEN	GLENFORD	
EVERGREEN	DENNING	
EVERGREEN	HIGHLAND	
CENTRAL	BRADBOURNE	
CENTRAL	ELMHURST	
CENTRAL	RANDOM LN	
FERNLEY	MILLBRAE	
FERNLEY	BLOOMDALE	
LAS LOMAS	HACIENDA	
LAS LOMAS	GARDI	
LAS LOMAS	BERNWOOD	
LAS LOMAS	CONATA	
LAS LOMAS	MARKWOOD	
LAS LOMAS	WILLOWGLEN	
LAS LOMAS	BRIAR SUMMIT	
SUNNYDALE	WOODBLUFF	
HACIENDA	SAN MARCUS	
HACIENDA	ENCANTO	
HIGHLAND	FIRST	
HIGHLAND	THIRD	
OAK	FIRST	
OAK	SECOND	
OAK	THIRD	
COTTER	THIRD	

COTTER	SECOND	
COTTER	FIRST	
BUENA VISTA	MAYNARD	
BUENA VISTA	BLOOMDALE	
BUENA VISTA	3 RANCH	
BUENA VISTA	STARHAVEN	
BUENA VISTA	GALEN	
BUENA VISTA	TUCKAWAY	
BUENA VISTA	KELLWIL	
KELLWIL	EARLINGTON	
KELLWIL	DELFORD	
HURSTVIEW	BROACH	
MOUNTAIN	HURSTVIEW	
MOUNTAIN	JOELLA	
MOUNTAIN	BECKVILLE	
MOUNTAIN	CENTRAL	
MOUNTAIN	HAMILTON	
HUNTINGTON	LAS LOMAS	
HUNTINGTON	BRADBURY	
HUNTINGTON	SWISS TRAINS	
HUNTINGTON	LAS BRISAS	
HUNTINGTON	EAST AND WEST OF MT OLIVE	
HUNTINGTON	ELMHURST	
HUNTINGTON	EAST AND WEST OF HIGHLAND	
HUNTINGTON	EAST AND WEST OF BUENA VISTA	
HUNTINGTON	EAST BOUNDARY	WEST BOUNDARY
LAS LOMAS	MAYNARD	GARDI
CRESTFIELD	HUNTINGTON	CENTRAL
CENTRAL	CRESTFIELD	DUNCANON
	BUENA VISTA	BRADBURY
BUENA VISTA	ROYAL OAKS	TUCKAWAY
HIGHLAND	ROYAL OAKS	DUARTE RD
MT OLIVE	HUNTINGTON	ROYAL OAKS

Agenda Item: _____
CM Review: _____
Fiscal Review: _____

AGENDA REPORT

MEETING DATE:	May 25, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Teresa Renteria, Assistant Civil Engineer
SUBJECT:	Notice of Completion for the Citywide Concrete Repair Project for FS Contractors, Inc.
RECOMMENDATION:	City Council Acceptance for the Citywide Concrete Repair - Project No. 21-5
FISCAL IMPACT:	The total cost of the project is $158,889.50 from Measure R Fund with a budget amendment in the amount of $8,889.50

BACKGROUND

On February 9, 2021, City Council awarded the contract for the Citywide Concrete Repair Project to FS Contractors, Inc., from Sylmar, California. On February 24, 2021, the contractor began the removal and replacement of concrete sidewalks, curbs, gutters, driveway approaches, and curb ramps citywide. In addition to these general repairs throughout the city, the project included a new concrete sidewalk and curb ramps for ADA accessibility at Royal Oaks Park and Vineyard Avenue. A new section of sidewalk was also added along Mountain Avenue at Euclid Avenue. This stretch of sidewalk was needed for ADA connectivity purposes for a recent cross walk that was installed for Maxwell Elementary School.

During construction, unforeseen circumstances required immediate attention from the City and contractor. The project required one change order in the amount of $21,615.25 for the unexpected removal and replacement of defective sidewalks reported by citizens and staff. Tree removal and tree replacements were also made due to safety concerns during the tree root removal process.

RECOMMENDATION

City Council Acceptance for the Citywide Concrete Repair - Project No. 21-5

FISCAL IMPACT

The total cost of the project is $158,889.50 from Measure R Fund with a budget amendment in the amount of $8,889.50

ATTACHMENTS

Attachment A: Before and After Pictures

ROYAL OAKS PARK: SIDEWALK AND ADA RAMP IMPROVEMENTS
BEFORE AND AFTER

MOUNTAIN AT EUCLID SIDEWALK AND ADA RAMP IMPROVEMENTS
BEFORE AND AFTER

3476 DEERLANE SIDEWALK IMPROVEMENT
BEFORE AND AFTER