



AGENDA
**REGULAR JOINT MEETING OF THE CITY
COUNCIL OF THE CITY OF DUARTE, THE
DUARTE HOUSING AUTHORITY, AND THE
DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

TUESDAY, JUNE 13, 2023
7:00 PM

CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
VINH TRUONG, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Interim Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media,

without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Recognition of Special Assignment Deputy Dominic Milano

B. Proclamation for June 2023 as Childhood Leukemia Awareness Month

C. Community Development Department Update

D. Parks and Recreation Department Update

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - May 23, 2023 Regular Meeting (CC/HA/FA)

D. Approval of Warrants - June 13, 2023 (CC/HA/FA)

E. Receive and file the Community Development Department Update

F. Receive and file the Parks and Recreation Department Update

G. Amendment No. 1 to Contract Services Agreement for City Attorney Services

Recommendation: Approve Amendment No. 1 to Contract Services Agreement for City Attorney Services.

- H. Acceptance of Notice of Completion for Fiscal Year 2022/23 Citywide Striping and Marking Project No. 23-9 for WGJ Enterprises, Inc. dba PCI.

Recommendation: Accept the project as complete in the amount of \$34,096.36.

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. BUSINESS ITEMS

- A. Appointments to the 2023/24 Mayor's Youth Council

Recommendation: Appoint all eighteen (18) candidates that applied to serve on the 2023/24 Mayor's Youth Council.

- B. City Council Concurrence with City Manager Appointment of Public Safety Services Department Head Position

Recommendation: Concur with the City Manager's appointment of Larry Breceda to the position of Director of Public Safety Services, effective July 1, 2023, pursuant to Section 2.12.090 (c) of the Duarte Municipal Code.

- C. Fiscal Year 2023/24 Budget Highlights

Recommendation: Adopt the proposed FY 2023/24 Budget.

- D. Promoting Transparency in Public Meetings

Recommendation: Adopt Resolution No. 23-14 to promote transparency in Public Meetings held by the City Council of the City of Duarte.

- E. Establishment of an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art

Recommendation: Adopt Resolution No. 23-15 establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art and establish a process for the appointment of committee members.

10. CONTINUATION OF ORAL COMMUNICATIONS

11. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

12. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing

Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 8th day of June, 2023.

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

TUESDAY, APRIL 11, 2023

6:00 PM – Closed Session

7:00 PM – Regular Session

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 6:03 p.m.

ROLL CALL:

Councilmembers Present: Finlay (arrived at 6:13 p.m.), Kang, Lewis, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: Truong

Staff Present: Thai Viet Phan, City Attorney
Daniel Jordan, City Manager
Annette Juarez, City Clerk

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Lino Paras requested clarification on the language used on the agenda for the evaluation of the City Attorney and inquired if the contracted City Attorney was considered a City employee.

City Attorney Phan clarified that contractors which take the place of a city employee are considered an employee for evaluation purposes.

3. CLOSED SESSION

The City Council recessed into closed session at 6:07 p.m. to discuss the following items:

A. PUBLIC EMPLOYEE EVALUATION: Government Code Section 54957 – Title: City Attorney

B. CONFERENCE WITH LABOR NEGOTIATORS (UNREPRESENTED EMPLOYEE) – Government Code Section 54957.6: Title: City Attorney

7:00 PM – REGULAR SESSION

4. CALL TO ORDER

Mayor Schulz called the open session to order at 7:04 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: Truong

Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Albert Nuñez, Management Aide
Christine Soo, Deputy City Clerk/ Administrative Secretary

5. PLEDGE TO THE FLAG

The flag salute was led by Fire Chief Mike Inman.

6. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: TRUONG

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney Phan announced that no reportable action was taken.

8. SPECIAL ITEMS

A. Recognition of Duarte Public Access Boardmembers

Mayor Schulz presented certificates of recognition to the Duarte Public Access Boardmembers and thanked them for their work.

B. Proclamation Proclaiming May 2023 as Older Americans' Month and Recognition of Senior Center Volunteer of the Year Carmen Wong

Recreation Supervisor Susie Perez presented a Proclamation for May 2023 to be declared as Older Americans' Month and recognized the Senior Center Volunteer of the Year, Carmen Wong.

C. Public Safety Department Update

Director of Public Safety Villalobos reported on Part 1 Crimes and the termination of the COVID-19 emergency; he also shared that the City of Duarte received the ICMA award for the D.A.R.T program.

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Shoshanna Puccia, Duarte Chamber of Commerce, reported on upcoming Chamber events.

Assistant to the City Manager Rocha announced upcoming city events.

10. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Acting Captain Jorge Meza from Temple Station introduced himself and shared that he looks forward to working with the City of Duarte.

11. BUSINESS ITEMS

A. Approval for Agreement for the Employment of City Manager for the City of Duarte

City Attorney Phan presented the agreement for the employment of Brian Villalobos as the City Manager of the City of Duarte; she provided background information and qualifications for Brian Villalobos; and reviewed the terms of the employment contract.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve an agreement for the employment of Brian Villalobos as the City Manager for the City of Duarte.

AYES: FINLAY, KANG, LEWIS, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: TRUONG

Lino Paras expressed his appreciation for City Manager Jordan and commended the choice of Brian Villalobos as the next City Manager. He also expressed his opinions regarding the City Manager contract.

Incoming City Manager Villalobos shared a few words of appreciation for his family and everyone that helped him along the way to becoming the next City Manager.

The City Council offered congratulatory words for incoming City Manager Villalobos.

The City Council expressed appreciation for City Manager Jordan and all the work he has accomplished for the City.

The City Council recessed for a brief Farewell and Welcome Reception in honor of outgoing City Manager Dan Jordan and incoming City Manager Brian Villalobos.

12. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – May 9, 2023 Special Meeting, May 9, 2023 Regular Meeting, and May 11, 2023 Special Meeting. (CC/HA/FA)
- D. Approval of Warrants – May 23, 2023. (CC/HA/FA)
- E. Receive and file the Public Safety Department Status Report for May 2023.
- F. Approval for the Annual County of Los Angeles Probation Department Agreement for Prevention and Intervention Program.
- G. Adoption of Resolution No. 23-10 to establishing an Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.
- H. Adoption of Resolution No. 23-11 to Set a Public Hearing for Citywide Landscape and Lighting Assessment District and Neighborhood Districts.
- I. Adoption of Resolution No. 23-12 proclaiming the termination of a local emergency.
- J. Adoption of Resolution No. 23-13 establishing a Salary Schedule and Compensation Plan for the Unrepresented Regular Employee Assistant City Manager.
- K. Acceptance of Notice of Completion for the Construction of Duarte City Hall ADA Improvement Project – CDBG Project No. 602171-20.
- L. Approval of Legislative Letter of Opposition of Civilian Oversight Commission Rotation Recommendation.

Moved by Councilmember Kang, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 12A-12L of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: TRUONG

13. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

14. PUBLIC HEARINGS

None.

15. CONTINUATION OF ORAL COMMUNICATIONS

Chuck Levin complimented the City on the facilities that he utilizes.

Mayor Schulz presented a certificate of recognition to City Manager Jordan.

16. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Mayor Schulz asked all meeting attendees to state one thing they were grateful for.

The City Council thanked City Manager Jordan and Assistant to the City Manager Rocha for all of the work they have done for the City and wished them well on their future endeavors.

17. ADJOURNMENT

At 9:02 p.m. the City Council adjourned the meeting in memory of Reid Gorecki.

Jody Schulz, Mayor

Annette Juarez, City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1605-7733	RODOLFO CARDENAS	SC Entertainment DJ	218607		175.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Public Safety Cabinet Repairs	BD23-1498		64.75
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr Repairs	BD23-1498		167.78
100-1605-7733	THEODORE SIEGEL	SC '20,000 Leagues Under the Sea' Screening	218658		150.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tools & Supplies	BD23-1498		300.64
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-1498		33.80
100-1605-7745	DELONG UNLIMITED SCREEN ...	TC Boxing Coach Shirts	218613		220.50
100-1605-7745	DELONG UNLIMITED SCREEN ...	TC Boxing Jerseys/Shirts	218613		606.39
100-1205-7650	HOME DEPOT CREDIT SERVICES	Vehicle Equipment	BD23-1498		59.14
100-1405-7980	NEARMAP US INC	GIS Map System 04/26/2023 - 4/25/2024	3317		12,249.30
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies	BD23-1498		217.12
100-1410-7656	SOUTH COAST AQMD	FY23 Generator Hot Spots Program Fee	218663		153.23
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 31 Parking Citation Fee (4/27/2023)	BD23-1494		250.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		476.29
100-1405-7980	BUCKNAM INFRASTRUCTURE ...	GIS Services 4/1/2023 - 4/30/2023	218603		890.00
100-1610-7652	ALBERTOS PLUMBING	FC Shower Valve Repair	218597		395.00
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 4/2023	218639		785.95
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 4/2023	218639		918.61
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 4/2023	218639		250.42
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 4/2023	218639		1,492.77
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 4/2023	218639		5,820.40
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 4/2023	218639		84.56
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	3296		38.40
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	3296		9.31
100-1610-7652	ALBERTOS PLUMBING	PS Women's RR Toilet	218597		595.00
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Men's RR Faucet	218597		585.00

Council Warrant Register By Account

Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7724	RUDY'S PLUMBING INC	Backflow Testing-Post Office Parking Lot	3324		130.00
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing-Skate Park	3324		130.00
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvc-Cmty Ctr 5/2023	3347		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvc-City Hall 5/2023	3347		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvc-Fitness Ctr/Pool 5/2023	3347		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvc-Teen Ctr 5/2023	3347		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Mosquito Program Maintenance-Teen Ctr 5/2023	3347		179.20
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvc-Senior Ctr 5/2023	3347		73.25
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Spring Tennis	3305		1,456.00
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Janitorial Supplies	3329		2,059.00
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 5/2023	3336		9,030.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 5/2023	3292		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 5/2023	3292		61.00
100-1020-7980	3CMA	Savy Awrds Application	218595		165.00
100-1605-7735	SMART & FINAL	TC Summer Kick-off Supplies	3330		121.31
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Janitorial Supplies	3329		38.34
100-1605-7735	CLAUDIO FIGUEROA	TC Summer Kick-off Jumper Rental	218620		90.00
100-1610-7652	POST ALARM SYSTEMS	FC Alarm Service Call/Repairs	3321		270.02
100-1410-7650	WALLACE SIGN COMPANY	Vehicle #11 & 15 Decals	3345		123.61
100-1405-7965	LAND DESIGN CONSULTANTS ...	Mel Cyn Rd Storm Water Improvement 4/2023	3310	202316/1405-7965-Melcanyo...	240.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	3296		20.22
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	3296		45.52
100-1205-7655	GLOBALSTAR USA	EOC SAT Phones Srvc 5/1/2023 - 4/30/2024	218626		2,061.58
100-1605-7741	CURO MANAGED PRINT PRO...	Community Skate Banner	218612		22.05
100-1605-7736	THE TALENTED ARTS SCHOOL ...	Instructor Fee-Hip Hop/Hollywood S2	3335		196.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	CH Fortinet Cybersecurity 1/17/2024 - 6/30/2024	3334		275.00
100-1825-7688	DANIELLA MORALES	Recycling Program Worker	218641	202301/1825-7688/Exp-Used...	79.80
100-1825-7688	JUSTIN JARA	Recycling Program Worker	218629	202301/1825-7688/Exp-Used...	79.80
100-1825-7688	CESAR FRANCO	Recycling Program Worker	218623	202301/1825-7688/Exp-Used...	79.80
100-1825-7688	BRANDON EDWARDS	Recycling Program Worker	218619	202301/1825-7688/Exp-Used...	79.80
100-1205-7614	SHAFFER AWARDS	Name Plate Wall Holder	218657		21.99
100-1410-7656	SUNWEST ENGINEERING	Generator Annual Monitoring Certification	3332		635.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 5/4/2023	3332		160.00
100-1405-7965	MOORE IACOFANO GOLTSMA...	Environmental Svc for Mel Cyn Debris Basin 4/2023	218640	202316/1405-7965-Melcanyo...	7,370.00
100-1605-7980	SMART & FINAL	Staff Inservice Drinks/Fruit	3330		106.37
100-1605-7756	YVETTE M LABAN	Instructor Fee-Senior Yoga (Spring 2023)	3309		326.40
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3331		28.62
100-1010-7980	COMMUNITY MEDIA OF THE ...	State of the City & Schools Video Production Crew	218610		1,250.00
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3331		857.27
100-1605-7740	ORIENTAL TRADING COMPANY..	Summer Camp Supplies	218645		737.83
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Piano Fun Spring 2023	3314		245.00
100-1605-7736	ISABEL PITTMAN	Instructor Fee-Mindful Yoga (Spring 2023)	3320		126.00
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 6/2023	218633		1,600.00

Council Warrant Register By Account

Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tobacco Enforcement 4/2023	3312	202105-Contract Law Enforc...	4,577.16
100-1610-7652	DARRELL RAY CARROLL	SC Lock Repair	218608		145.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	3296		41.89
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	3296		9.31
100-1605-7002	PAMELA ROMERO	CPR Stipend	3323		76.92
100-1500	VICTOR VALENZUELA	Advance-So Cal Boxing Championship	218667		840.00
100-1500	MARILYN MAYS	Advance-So Cal Boxing Championship	218637		301.00
100-1810-7980	EKATERINA MOROZOVA	Llvescan Services Fee Reimbursement	218642		59.00
100-2120	ELSA CASTRO	SC Rental Deposit Refund	218609		500.00
100-4402	ELSA CASTRO	Extra Staff/Cleaning/Admin Fee	218609		-333.50
100-1405-7965	SAN GABRIEL VALLEY COUNCIL...	SGV Regional Vehicle Miles Traveled Program	218656		5,000.00
100-1825-7630	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Lease 6/1/2023 - 6/30/2023	218605		1,742.53
100-1825-7631	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Maint 3/1/2023 - 3/31/2023	218605		801.57
100-1805-7610	KRISTEN PETERSEN	Contract Cities Conference Expense Reimbursement	3319		376.33
100-1605-7735	CABRERA'S DUARTE	TC Summer Kick-Off	218604		52.50
100-1205-7787	MVP, LLC	Public Safety Lease	3316		13,291.37
100-1005-7644	DUARTE KIWANIS CLUB	Jody Schulz 2023 Community Angel Event	218614		50.00
100-1005-7641	ROTARY CLUB OF DUARTE	Tera Martin Fundraiser & Installation Dinner	218654		75.00
100-1005-7644	ROTARY CLUB OF DUARTE	Jody Schulz Fundraiser & Installation Dinner	218654		40.00
100-1605-7733	CURO MANAGED PRINT PRO...	Senior Ctr Closure Signage	218612		198.45
100-1815-7830	THE TECHNOLOGY DEPOT INC	SC UPS Firmware Updates	3334		75.00
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3331		58.34
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3331		98.10
100-1205-7610	DUARTE PUBLIC SAFETY PETTY...	Emergency Exercise w/Fire & LASD	218616		36.98
100-1205-7614	DUARTE PUBLIC SAFETY PETTY...	Office Supplies	218616		24.99
100-1205-7760	DUARTE PUBLIC SAFETY PETTY...	Homeless Supplies	218616		8.82
100-1205-7779	ERNESTO MARTINEZ	DART Scholarship	218635	201331-PS Youth Programs	250.00
100-1205-7779	IAN SOLIS	DART Scholarship	218662	201331-PS Youth Programs	100.00
100-1205-7779	SHANNON ATHERTON	DART Scholarship	218599	201331-PS Youth Programs	100.00
100-1205-7779	JUSTIN JARA	DART Scholarship	218630	201331-PS Youth Programs	250.00
100-1205-7779	CESAR FRANCO	DART Scholarship	218622	201331-PS Youth Programs	250.00
100-1205-7779	AUDRYE RAMIREZ	DART Scholarship	218652	201331-PS Youth Programs	250.00
100-1205-7779	IDALEE VILLA	DART Scholarship	218668	201331-PS Youth Programs	200.00
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Office Water	218616		44.00
100-1825-7626	POSTMASTER	City News Postage (Fall/Winter)	218649		4,000.00
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 4/1/2023 - 4/30/2023	BD23-1495		76.55
100-1750	BSN SPORTS LLC	T-Ball Equipment (FY24)	218602		224.48
100-1810-7980	HANNAH HAMILTON	Livescan Services Fee Reimbursement	218627		25.00
100-2120	ERNEST & KAMILI MATHIS	Swimming Pool Permit Deposit Refund(Pmt #2021-023)	218636		500.00
100-2120	SWEETWATER POOLS INC	Swimming Pool Permit Deposit Refund(Pmt #2021-131)	218665		500.00
100-2120	BLUE FOUNTAIN POOLS	Swimming Pool Permit Deposit Refund (Pmt #2021-227	218600		500.00
100-2120	RAY'S CONCRETE SYSTEMS	Building Permit Deposit Refund (Pmt #2021-216)	218653		500.00
100-2120	AARON HOLDER	Simming Pool Permit Deposit Refund (Pmt #2021-267)	218628		500.00

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-2120	JAMES JIMENEZ	Swimming Pool Permit Deposit Refund(Pmt #2021-336)	218631		500.00
100-2120	CONCEPCION CARCANO	Simming Pool Permit Deposit Refund (Pmt #2021-327)	218606		500.00
100-1605-7733	SMART & FINAL	SC Monthly Dance Gift Cards	3330		149.95
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	3330		69.62
100-1815-7980	MAXTREME INC	iPhone Screen Protector/Case/Cables/Misc	3315		195.49
100-1815-7980	MAXTREME INC	AirPods/Keyboards/Surge Protectors/Misc	3315		1,475.94
100-1205-7615	MAXTREME INC	PS iPhone Screen Protectors/Cases	3315		683.16
100-1815-7980	MAXTREME INC	Return-iPhone Case (Target)	3315		-55.13
100-1815-7632	MAXTREME INC	Office 365 1/2023 - 5/2023	3315		2,351.25
100-4815	MIRIAM LUU	Summer Day Camp S3-5 Refund (Bennett Shin)	218634		375.00
100-4815	MIRIAM LUU	Summer Day Camp S3-5 Refund (Brandon Shin)	218634		375.00
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitor 6/01/2023 - 8/31/2023	BD23-1496		228.78
100-1610-7616	AMERICAN RED CROSS	First Aid Equipment	218598		106.68
100-1605-7614	STAPLES ADVANTAGE	Sign Holders	3331		17.32
100-1610-7618	STAPLES ADVANTAGE	Sign Holders	3331		41.45
100-1005-7644	JODY ERRANDI SCHULZ	Meeting w/City Manager Reimbursement	3327		75.41
100-1205-7610	U.S. BANK	Brian Villalobos Mtg w/Acting Capt Meza (Mikomi)	3340		53.86
100-1205-7610	U.S. BANK	Animal Control Interviews (Raffi's Catering)	3340		86.55
100-1205-7613	U.S. BANK	Dog License Postcards (Gotprint.com)	3340		156.40
100-1205-7614	U.S. BANK	Office Supplies (Target)	3340		53.77
100-1205-7614	U.S. BANK	Office Supplies (Target)	3340		6.78
100-1205-7615	U.S. BANK	(10) Personal Emergency Kits Prizes (Grainger)	3340		435.27
100-1205-7615	U.S. BANK	EOC Education Table Cloths (FSP Designs)	3340		267.31
100-1205-7760	U.S. BANK	Homeless Outreach TAP Cards/Fare (City of Duarte)	3340		140.00
100-1205-7779	U.S. BANK	Mt Olive Outreach/Book Club 5/9/23 (LittleCaesars)	3340		93.60
100-1205-7779	U.S. BANK	Weekly Book Club/Hike 4/29/23 Supplies (Target)	3340		94.03
100-1205-7779	U.S. BANK	DART Hike 4/26/23 (Lisa's Donut Alley)	3340		105.00
100-1205-7779	U.S. BANK	State of the City/Book Club 5/2/23 (LittleCaesars)	3340		131.04
100-1205-7779	U.S. BANK	DART Local Harvest 5/2/23 (Tru Bowl)	3340		48.00
100-1205-7779	U.S. BANK	DART Supplies (Amazon)	3340		28.17
100-1205-7779	U.S. BANK	Book Club Trip 5/31/23 (Museum of Tolerance)	3340		252.00
100-1205-7779	U.S. BANK	DART Book Club 5/23/23 (Little Caesars)	3340		56.16
100-1205-7779	U.S. BANK	DART Dinner 5/17/23 (Chick-Fil-A)	3340		274.75
100-1205-7779	U.S. BANK	DART State of the City 5/2/23 (Heemo Sushi)	3340		330.06
100-1205-7779	U.S. BANK	DART Book Store Trip 5/17/23 (Barnes and Noble)	3340		361.02
100-1205-7779	U.S. BANK	DART Office Help Dinner 5/11/23 (Raising Cane's)	3340		11.01
100-1205-7779	U.S. BANK	DART Member Dinner 5/17/23 (In-N-Out)	3340		8.76

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7980	U.S. BANK	SC Pickle Ball Equipment (Target)	3340		22.04
100-1205-7980	U.S. BANK	Tobacco Sting Volunteer Incentives (Target)	3340		80.00
100-1205-7980	U.S. BANK	Tobacco Sting Volunteer Food (Chili's)	3340		266.07
100-1815-7632	U.S. BANK	Acrobat Pro 5/2/2023 - 5/1/2024 (Adobe)	3340		1,439.40
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Car Rental (Enterprise)	3339		160.44
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Meals 5/2023	3339		63.05
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Hotel 5/2023 (Hampton Inn)	3339		510.76
100-1405-7612	U.S. BANK	Lg Data File Transfer (Hightail)	3339		15.99
100-1410-7610	U.S. BANK	(5) MSA Training & Trade Show Lunch	3339		181.13
100-1005-7640	U.S. BANK	Cesar Garcia SCAG Conference Parking (Marriott)	3338		18.54
100-1005-7642	U.S. BANK	M Finlay CCCA Conf Hotel 5/18/23 (Renaissance)	3338		269.43
100-1005-7643	U.S. BANK	Vinh Truong JPIA Conf Hotel 8/2023 (Omni)	3338		333.90
100-1005-7644	U.S. BANK	Jody Schulz Forver Gaza Ticket (Foothill Family)	3338		400.00
100-1005-7644	U.S. BANK	Jody Schulz Cancer Siupport Cmty Ticket	3338		295.00
100-1005-7648	U.S. BANK	Sam Kang CCCA Conf Hotel (Renaissance)	3338		532.20
100-1005-7980	U.S. BANK	CCCA Conference Gift (805 Highland)	3338		34.40
100-1005-7980	U.S. BANK	DashPass 5/5/2023 - 6/5/2023 (DoorDash)	3338		9.99
100-1010-7610	U.S. BANK	Annette Juarez City Clerk Conf Parking (RPS Hotel)	3338		75.00
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	3338		18.00
100-1010-7980	U.S. BANK	City of Duarte CM Office Polo Shirt (J&J Sports)	3338		27.56
100-1010-7980	U.S. BANK	CC Mtg Supplies 5/11/23 (InstaCart)	3338		33.26
100-1010-7980	U.S. BANK	CC Mtg Snacks 5/11/23 (DoorDash-Crumbl)	3338		35.00
100-1010-7980	U.S. BANK	CC Mtg Reception 5/23/23 (Target)	3338		38.53
100-1010-7980	U.S. BANK	Table Cloths Dry Cleaning (Nature's Cleaners)	3338		50.00
100-1010-7980	U.S. BANK	CCCA Annual Municipal Flag Procession (USPS)	3338		19.70
100-1010-7980	U.S. BANK	CC Mtg 5/11/23 Snacks (Costco-InstaCart)	3338		51.89
100-1010-7980	U.S. BANK	Storage Bins (Target)	3338		56.19
100-1010-7980	U.S. BANK	CC Mtg Dinner 5/23/23 (DoorDash-Merengue)	3338		90.45
100-1010-7980	U.S. BANK	CM's Welcome/Farewell Reception (Merengue)	3338		132.30
100-1010-7980	U.S. BANK	CC Mtg Dinner 4/25/2023 (DoorDash)	3338		155.90
100-1010-7980	U.S. BANK	CC Mtg Dinner 5/23/23 (DoorDash-Janet's)	3338		43.84
100-1010-7980	U.S. BANK	Banner Zip Ties (Harbor Freight)	3338		3.30
100-1010-7980	U.S. BANK	CCCA Educational Session Prize Donation (Target)	3338		25.00

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Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1010-7980	U.S. BANK	Spring Community Clean-up CERT Lunch (Redwood)	3338		11.85
100-1020-7712	U.S. BANK	Spotify Subscription	3338		9.99
100-1020-7712	U.S. BANK	Safe Routes to Schools Flyers (Curo Print)	3338		31.97
100-1020-7716	U.S. BANK	State of the City & Schools Music (Amazon Digital)	3338		5.16
100-1205-7779	U.S. BANK	Spring Community Clean-up DART Lunch (Redwood)	3338		23.69
100-1205-7980	U.S. BANK	Spring Community Clean-up CERT Lunch (Redwood)	3338		11.85
100-1010-7980	U.S. BANK	Budget Workshop 5/9/23 (Max's)	3341		243.44
100-1010-7980	U.S. BANK	Council Budget Workshop 5/9/23 (Crumb)	3341		92.21
100-1020-7711	U.S. BANK	Employee Event Gift Cards 6/22/23 (Amazon)	3341		150.00
100-1020-7711	U.S. BANK	Employee Bowling Event Invitation (Paperless Post)	3341		22.00
100-1020-7711	U.S. BANK	Deposit-Employee Bowling Event (Bowlero)	3341		2,109.46
100-1205-7615	U.S. BANK	EOC Storage Equipment (Boxspace Shop)	3341		1,200.00
100-1205-7615	U.S. BANK	EOC Search & Rescue Helmets (WPSG Inc)	3341		1,950.41
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 5/4/23 - 6/3/23	3341		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 5/4/23 - 6/3/23	3341		7.75
100-1605-7745	U.S. BANK	TC Boxing Event Hotel 6/2023 (hotels.com)	3341		2,118.60
100-1805-7610	U.S. BANK	Staff Meeting 4/13/23 (T Burgers)	3341		76.00
100-1805-7610	U.S. BANK	Kristen Petersen CCCA Conf Meal 5/21/23 (Circle K)	3341		17.87
100-1805-7610	U.S. BANK	KristenCCCA Conf Hotel/Cord (Renaissance)	3341		1,000.60
100-1805-7610	U.S. BANK	Kristen Lunch Mtg w/Councilmember (Cafe on Lemon)	3341		42.12
100-1805-7610	U.S. BANK	Kristen Lunch w/Staff/Sheriff Dept (Hope Village)	3341		66.13
100-1805-7614	U.S. BANK	(2) Standing Desks (Amazon)	3341		341.66
100-1805-7614	U.S. BANK	Binders-Budget Workshop (Amazon)	3341		61.72
100-1805-7614	U.S. BANK	Binder Dividers-Budget Workshop (Walmart)	3341		33.34
100-1805-7980	U.S. BANK	Budget Workshop 5/9/23 (Max's)	3341		522.62
100-1810-7610	U.S. BANK	Employee Active Shooter Training (Smart & Final)	3341		186.87
100-1815-7632	U.S. BANK	Finance Webinar 5/7/23 - 6/6/23 (Zoom)	3341		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 5/13/23 - 6/12/23	3341		710.73
100-1815-7980	U.S. BANK	Annual Subscription 5/1/2023 - 5/4/2024 (Ring)	3341		39.99
100-1020-7719	U.S. BANK	SC Volunteer of the Year Flowers (Cynthia's)	3342		40.00
100-1020-7719	U.S. BANK	SC Volunteer Recognition Flowers (Quality Florist)	3342		296.00
100-1205-7655	U.S. BANK	(8) Water Safety Instructor Certifications (ARC)	3342		295.20

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7655	U.S. BANK	(5) Lifeguard Certifications (Am Red Cross)	3342		189.00
100-1605-7610	U.S. BANK	Refund-Duplicate CPRS Hotel (Hyatt San Diego)	3342		-1,044.84
100-1605-7612	U.S. BANK	Canva Subscription (Canva)	3342		30.25
100-1605-7614	U.S. BANK	Office Supplies-Glue (Amazon)	3342		3.57
100-1605-7614	U.S. BANK	Tylenol (Amazon)	3342		22.99
100-1605-7614	U.S. BANK	Binder Clips (Amazon)	3342		26.90
100-1605-7614	U.S. BANK	Office File Folders (Amazon)	3342		27.55
100-1605-7614	U.S. BANK	Office Supplies/Staff Training (Target)	3342		57.14
100-1605-7614	U.S. BANK	FC Data Cards/Ink (ID Superstore)	3342		292.14
100-1605-7693	U.S. BANK	MYC Dinner 5/8/2023 (Panda Express)	3342		169.79
100-1605-7730	U.S. BANK	Easter Volunteer Thank You Pizza (Domino's)	3342		68.27
100-1605-7733	U.S. BANK	SC Monthly Dance Party Supplies (Amazon)	3342		209.96
100-1605-7733	U.S. BANK	SC Cinco de Mayo Centerpieces (Quality Florist)	3342		33.00
100-1605-7733	U.S. BANK	Community Yard Sale Pizza (Little Caesars)	3342		93.60
100-1605-7733	U.S. BANK	SC Special Event Bandanas (Amazon)	3342		13.22
100-1605-7735	U.S. BANK	TC WildStylez Shirts/Hoodies (FSP Designs)	3342		559.98
100-1605-7735	U.S. BANK	Teent Ctr Gym Bags (Amazon)	3342		661.20
100-1605-7735	U.S. BANK	Teen Ctr Supplies (Amazon)	3342		135.59
100-1605-7737	U.S. BANK	Tour of Little Italy Excursion (Foodtourcorp)	3342		1,960.00
100-1605-7740	U.S. BANK	Day Camp Supplies (Amazon)	3342		199.77
100-1605-7741	U.S. BANK	Youth Playground Pizza 5/18/23 (Little Caesars)	3342		86.98
100-1605-7741	U.S. BANK	Youth Sports Pizza 5/17/23 (Little Caesars)	3342		93.60
100-1605-7745	U.S. BANK	TC Boxing Supplies (Title Boxing)	3342		269.89
100-1605-7980	U.S. BANK	Accidental EmployeeTransaction-R99283 (Tickpick)	3342		456.00
100-1605-7980	U.S. BANK	In-Service Training Boxed Lunches (Chick-Fil-A)	3342		1,190.20
100-1605-7980	U.S. BANK	Staff In-Service Drinks (Vons)	3342		121.81
100-1605-7980	U.S. BANK	In-Service Training Gift Cards (Amazon)	3342		80.00
100-1605-7980	U.S. BANK	Staff In-Service Food (Chapala Bakery)	3342		15.00
100-1605-7980	U.S. BANK	Staff In-Service Bagels (Einstein Bros)	3342		78.98
100-1605-7980	U.S. BANK	Staff Training Breakfast (Amazon)	3342		52.92
100-1605-7980	U.S. BANK	Staff In-Service Coffee (Coffee Bean & Tea Leaf)	3342		39.90
100-1610-7616	U.S. BANK	FC Organizer (Amazon)	3342		75.40
100-1610-7616	U.S. BANK	FC Truck Dolly & Utility Cart (Uline)	3342		711.77
100-1610-7616	U.S. BANK	FC Swim Program Supplies (Amazon)	3342		156.79
100-1610-7616	U.S. BANK	FC Summer Event Supplies (Amazon)	3342		297.60
100-1610-7616	U.S. BANK	FC Swimsuits (Swim Outlet)	3342		56.93
100-1610-7618	U.S. BANK	City Hall Kitchen Silverware (Amazon)	3342		39.68

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	U.S. BANK	Glove Box Holder (Amazon)	3342		53.52
100-1750	U.S. BANK	Manuel Enriquez JPIA Conf	3342		667.80
		Hotel 8/2023 (Omni)			
100-1810-7980	U.S. BANK	Staff Recognition-Dodger	3342		230.00
		Tickets (Tickpick)			
100-1605-7636	CURO MANAGED PRINT PRO...	Staff Name Badges	218612		17.09
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 4/2023	3294		1,597.50
100-1020-7713	BAY ALARM COMPANY	Museum Burglary Monitor	BD23-1497		189.00
		6/01/2023 - 8/31/2023			
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Sewing (Spring	3297		1,050.00
		2023)			
100-1205-7760	FOOTHILL UNITY CENTER	FY23 General Support	218621		14,500.00
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skateboarding	3318		560.00
		(Spring 2023)			
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee-Circus	3302		1,627.50
		Gymnastics (Spring 23)			
100-1605-7733	BEN RUSHING	SC Father's Day Entertainment	218655		150.00
100-1605-7739	THE SAUCE CREATIVE SERVICE...	City News (Summer	3326		7,650.00
		Deisign/FlipBook Hosting)			
100-1605-7739	THE SAUCE CREATIVE SERVICE...	City News (Summer-Printing	3326		9,078.83
		Services)			
100-1405-8100	PUB CONSTRUCTION INC	Change Order 22	218650	202102-Cap Improv-CH CDBG...	3,269.31
100-1405-8100	PUB CONSTRUCTION INC	Change Order 23	218650	202102-Cap Improv-CH CDBG...	3,392.50
100-1405-8100	PUB CONSTRUCTION INC	Change Order 17	218650	202102-Cap Improv-CH CDBG...	3,795.00
100-1405-8100	PUB CONSTRUCTION INC	Change Order 18	218650	202102-Cap Improv-CH CDBG...	2,865.00
100-1405-8100	PUB CONSTRUCTION INC	Change Order 21	218650	202102-Cap Improv-CH CDBG...	5,948.52
100-1405-8100	PUB CONSTRUCTION INC	Change Order 19	218650	202102-Cap Improv-CH CDBG...	15,651.22
100-1405-8100	PUB CONSTRUCTION INC	Change Order 24	218650	202102-Cap Improv-CH CDBG...	1,200.00
100-1405-8100	PUB CONSTRUCTION INC	Change Order 20	218650	202102-Cap Improv-CH CDBG...	5,090.51
100-2127	PUB CONSTRUCTION INC	Retention	218650	202102- Retention CDBG ADA ...	-2,060.60
100-2120	DUARTE MULTIFAMILY LLC	Cash Bond Deposit Refund-	218615		5,700.00
		Monument Improvements			
100-2126	DUARTE MULTIFAMILY LLC	Const/Demo Deposit Refund	218615		4,573.54
		(Pmt #2021-037)			
100-2120	NICK LOPEZ	Field Rent Deposit Refund	218632		250.00
100-2120	PASILLAS BASEBALL LEAGUE	Field Rent Deposit Refund	218647		250.00
100-2120	ADULT SPORTS MANAGEMENT	Field Rent Deposit Refund	218596		250.00
100-2120	LEONOR NAJERA	Field Rent Deposit Refund	218643		250.00
100-2120	DUARTE YOUTH ATHLETIC CL...	Field Rent Deposit Refund	218618		250.00
100-2120	PURE SPORTS	Field Rent Deposit Refund	218651		100.00
		(FCGS-Gustavo Bucio)			
100-2120	UNITED STATES YOUTH VOLLE...	Field Rent Deposit Refund	218666		250.00
100-2120	OPPORTUNITIES FOR LEARNI...	Field Rent Deposit Refund	218644		100.00
100-2120	EDGAR GARCIA	Field Rent Deposit Refund	218625		100.00
100-2120	MARTON MEDINA	Field Rent Deposit Refund	218638		100.00
100-4402	CARLOS GARCIA	Rental Cancellation (8/5/2023)	218624		100.00
100-1005-7640	CESAR A GARCIA	SCAG Conference Expense	3303		274.52
		Reimbursement			
100-1605-7730	DUARTE RECREATION PETTY ...	Easter Thank You Supplies	218617		16.54
100-1605-7980	DUARTE RECREATION PETTY ...	Cupcakes-Intern's Birthday	218617		15.98
100-1610-7618	DUARTE RECREATION PETTY ...	Dry Clean Tablecloth	218617		25.00
100-1610-7618	DUARTE RECREATION PETTY ...	Field Chalk	218617		43.48
100-1825-7626	THE SAUCE CREATIVE SERVICE...	City News (Summer Mailing)	3326		1,792.72
100-4406	PASILLAS BASEBALL LEAGUE	Restroom Use Refund (1/29,	218647		120.00
		2/5, 2/26)			
100-4407	PASILLAS BASEBALL LEAGUE	Field Use Refund (1/29, 2/5,	218647		180.00
		2/26)			
100-2120	PASADENA RUGBY FOOTBALL ...	Field Rent Deposit Refund	218646		250.00
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Ballet & Tap	3344		1,522.50
		(Spring 2023)			
100-1410-7630	SIMON EQUIPMENT RENTALS	Stump Grinder Rental	218659		332.72
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	3303		75.00

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	3313		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	3300		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	3337		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	3327		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	3307		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	3311		75.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	3295		566.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	3322		566.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	3293		218.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	3298		435.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	3333		566.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	3299		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	218601		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	3308		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	3304		435.00
100-1605-7756	ABRAHAM MARTINEZ	Instructor Fee-Senior Piano (Spring 2023)	3314		568.00
100-1810-7980	FELICIA PEREZ	Livescan Services Fee Reimbursement	218648		50.00
Fund 100 - GENERAL FUND Total:					232,842.06
Fund: 220 - GAS TAX FUN					
220-2225-7811	CHARLES R SIMPSON	City Hall Ped Traffic Railing	218660		1,575.00
220-2127	WGJ ENTERPRISES INC	Retention	3348	202309-Retention- 220-2127/...	-1,704.82
220-2210-7812	WGJ ENTERPRISES INC	FY23 Citywide Striping & Marking Project	3348	202309/2210-7812-Traffic/Str...	32,017.20
220-2210-7812	WGJ ENTERPRISES INC	Change Order 1	3348	202309/2210-7812-Traffic/Str...	2,079.16
220-2225-7980	SIEMENS MOBILITY INC	St Name Sign Repairs (Hunt/BV & Highland/Central)	3328		2,707.00
220-2210-7813	JCL TRAFFIC SERVICES	Regulatory Signs	3306		5,458.48
220-2127	RUIZ CONCRETE AND PAVING ...	Retention	3325	202308-Retention- 220-2127/...	-751.30
220-2205-8100	RUIZ CONCRETE AND PAVING ...	Change Order-Duarte MultiFamily	3325	202308/2205-8100-Cap-Annua...	-15,751.06
220-2205-8100	RUIZ CONCRETE AND PAVING ...	FY23 Citywide Asphalt Repair Project	3325	202308/2205-8100-Cap-Annua...	30,776.97
Fund 220 - GAS TAX FUN Total:					56,406.63
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Repair @ Buena Vista/Hunt Dr 7/1/22 - 2/28/23	218611		2,813.30
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Duarte Plaza	3324		130.00
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	3346		20,173.85
240-2426-7810	A1 MAINTENANCE SERVICES ...	Grocery Outlet Sweeping 5/2023	3292		784.00
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material for Tree Wells	218664		312.67
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	218664		312.67
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	218664		312.67
240-2422-7887	SITEONE LANDSCAPE SUPPLY ...	Irrigation Pump Replacement-Encanto Pkwy LLD)	218661		1,039.16
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	218664		201.10
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	218664		163.17
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Credit-Due to Error	218664		-51.60
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	218664		312.67
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					26,503.66

Council Warrant Register By Account

Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2127	PUB CONSTRUCTION INC	Retention	218650	202102-Retention-CDBG ADA ...	-41.30
260-2605-8062	PUB CONSTRUCTION INC	Change Order 18	218650	202102-Exp-CDBG ADA Impro...	826.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					784.70
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		615.05
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		467.13
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 5/1/2023 - 5/31/2023	BD23-1494		527.38
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					1,609.56
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	50th Installment of 3rd Bus 5/2023	3301		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2023	3301		28,939.86
440-5004	FOOTHILL TRANSIT	Duarte Local Service 4/2023	3301		-1,514.76
Fund 440 - PROPOSITION A TRANSIT FUND Total:					31,312.15
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	50th Installment of 3rd Bus 5/2023	3301		3,180.31
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 4/2023	218639		120.88
460-4605-7650	WEX BANK	Fuel-Transportation 4/1/2023 - 4/30/2023	BD23-1495		60.84
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2023	3301		23,678.06
460-5004	FOOTHILL TRANSIT	Duarte Local Service 4/2023	3301		-1,239.35
Fund 460 - PROPOSITION C TRANSIT FUND Total:					25,800.74
Grand Total:					375,259.50

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	232,842.06
220 - GAS TAX FUN	56,406.63
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	26,503.66
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	784.70
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	1,609.56
440 - PROPOSITION A TRANSIT FUND	31,312.15
460 - PROPOSITION C TRANSIT FUND	25,800.74
Grand Total:	375,259.50

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	368.06
100-1005-7641	Travel & Exp - Martin Del...	150.00
100-1005-7642	Travel & Exp - Finlay	344.43
100-1005-7643	Travel & Exp - Truong	408.90
100-1005-7644	Travel & Exp - Schulz	935.41
100-1005-7648	Travel & Exp - Kang	607.20
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	44.39
100-1010-7610	Travel, Mtgs & Conf	75.00
100-1010-7612	Publications and Dues	18.00
100-1010-7980	Other Expenses	2,360.42
100-1015-7682	Labor Counsel Legal	1,597.50
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C...	2,281.46
100-1020-7712	Community Information ...	9,071.96
100-1020-7713	Historical Museum Bldg...	417.78
100-1020-7716	Special Community Even...	5.16
100-1020-7719	Volunteer Recognition	336.00
100-1020-7724	Post Office Parking	130.00
100-1020-7980	Other Expenses	165.00
100-1205-7610	Travel, Mtgs & Conf	177.39
100-1205-7613	Duplications And Photos	156.40
100-1205-7614	Office Supplies	993.42
100-1205-7615	Emergency Supplies	4,536.15
100-1205-7650	Vehicle Maintenance	1,551.91
100-1205-7655	Emergency Services	2,545.78
100-1205-7760	Homeless Outreach Prog...	14,648.82
100-1205-7779	Youth Programs	3,217.29
100-1205-7781	Contract Law Enforceme...	10,397.56
100-1205-7787	Public Safety Cntr Lease	13,291.37
100-1205-7980	Other Expenses	423.96
100-1405-7610	Travel, Mtgs & Conf	734.25
100-1405-7612	Publications and Dues	15.99
100-1405-7650	Vehicle Maintenance	84.56
100-1405-7965	Professional Services	12,610.00
100-1405-7980	Other Expenses	13,139.30
100-1405-8100	Other Capital Improvem...	41,212.06
100-1410-7610	Travel, Mtgs & Conf	181.13
100-1410-7630	Equipment Rentals	332.72
100-1410-7650	Vehicle Maintenance	1,118.77
100-1410-7656	Emergency Generator	948.23
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	300.64
100-1415-7661	Other Serv-Sports Park	130.00
100-1500	Advances	1,141.00
100-1605-7002	Regular Salaries	76.92

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7610	Travel, Mtgs & Conf	-1,044.84
100-1605-7612	Publications and Dues	30.25
100-1605-7614	Office Supplies	447.61
100-1605-7636	Uniforms	17.09
100-1605-7650	Vehicle Maintenance	500.42
100-1605-7693	Youth Council	169.79
100-1605-7730	Special Events	84.81
100-1605-7733	Senior Center	1,180.92
100-1605-7735	Teen Center	1,628.33
100-1605-7736	Youth & Adult Recreatio...	6,783.00
100-1605-7737	Adult Excursions	1,960.00
100-1605-7739	Publicity	16,728.83
100-1605-7740	Day Camps	937.60
100-1605-7741	Sports/Playground Progr...	202.63
100-1605-7745	Boxing Program	3,215.38
100-1605-7756	Senior Recreation Classes	894.40
100-1605-7980	Other Expenses	2,157.16
100-1610-7616	Pool Supplies	1,405.17
100-1610-7618	Building Supplies	2,853.54
100-1610-7636	Uniforms	100.51
100-1610-7650	Vehicle Maintenance	785.95
100-1610-7652	Building Maint Services	2,599.61
100-1750	Prepaid Charges	892.28
100-1805-7610	Travel, Mtgs & Conf	1,579.05
100-1805-7614	Office Supplies	495.06
100-1805-7980	Other Expenses	522.62
100-1810-7610	Travel, Mtgs & Conf	186.87
100-1810-7980	Other Expenses	364.00
100-1815-7632	Software	4,581.38
100-1815-7821	Network & Internet Serv...	275.00
100-1815-7830	Telephone Services	75.00
100-1815-7980	Other Expenses	1,656.29
100-1825-7613	Duplications And Photos	98.10
100-1825-7626	Postage	5,792.72
100-1825-7630	Equipment Lease	1,742.53
100-1825-7631	Equipment Maintenance	801.57
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7688	Oil Recycling Grant	319.20
100-1830-8100	Vehicle Replacement (C...	5,472.50
100-2120	Refundable Deposits	11,850.00
100-2126	Construction and Demoli...	4,573.54
100-2127	Retention Payable	-2,060.60
100-4402	Community Center Renta..	-233.50
100-4406	Restroom & Gazebo Ren...	120.00
100-4407	Sports Field Rentals	180.00
100-4815	Day Camp Fees	750.00
220-2127	Retention Payable	-2,456.12
220-2205-8100	Other Capital Improvem...	15,025.91
220-2210-7812	Street Striping & Marking	34,096.36
220-2210-7813	Regulatory Signs	5,458.48
220-2225-7811	Street Maintenance	1,575.00
220-2225-7980	Other Expenses	2,707.00
240-2405-7890	Repairs-Traffic Signal	2,813.30
240-2410-7662	Other Serv-Citywide	130.00
240-2410-7888	Repairs-Citywide	1,563.35
240-2410-7909	Tree Trim-Residential	20,173.85
240-2422-7887	Repairs & Replacements	1,039.16
240-2426-7810	Street Sweeping	784.00

Account Summary

Account Number	Account Name	Payment Amount
260-2127	Retention Payable	-41.30
260-2605-8062	ADA Improvements	826.00
320-3205-8013	Vehicles (Capital)	1,609.56
440-4405-7960	Foothill Transit Operatio...	28,939.86
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-1,514.76
460-4605-7650	Vehicle Maintenance	181.72
460-4605-7960	Foothill Tranist Operatio...	23,678.06
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-1,239.35
Grand Total:		375,259.50

Project Account Summary

Project Account Key	Payment Amount
None	274,750.83
201331-PS Youth Programs	1,400.00
202102- Retention CDBG ADA Improvement	-2,060.60
202102-Cap Improv-CH CDBG ADA Improvement	41,212.06
202102-Exp-CDBG ADA Improvement	826.00
202102-Retention-CDBG ADA Improv Project	-41.30
202105-Contract Law Enforcement	4,577.16
202301/1825-7688/Exp-Used Oil Grant-OPP12-21-0016	319.20
202308/2205-8100-Cap-Annual Trench Repair FY22-23	15,025.91
202308-Retention- 220-2127/ FY23 Annual Trench Rep	-751.30
202309/2210-7812-Traffic/Street Striping FY22-23	34,096.36
202309-Retention- 220-2127/ FY23 Traffic Striping	-1,704.82
202316/1405-7965-Melcanyon Debris Catch Basin	7,610.00
Grand Total:	375,259.50



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 6495 - 3CMA					
100-1020-7980	3CMA	Savy Awrds Application	INV-1082		165.00
Vendor 6495 - 3CMA Total:					165.00
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 5/2023	203843		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 5/2023	203844		61.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					122.00
Vendor: T4635 - AARON HOLDER					
100-2120	AARON HOLDER	Simming Pool Permit Deposit Refund (Pmt #2021-267)	R89670		500.00
Vendor T4635 - AARON HOLDER Total:					500.00
Vendor: 5706 - ABRAHAM MARTINEZ					
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Piano Fun Spring 2023-003			245.00
100-1605-7756	ABRAHAM MARTINEZ	Instructor Fee-Senior Piano (Spring 2023)	2023-004		568.00
Vendor 5706 - ABRAHAM MARTINEZ Total:					813.00
Vendor: T4363 - ADULT SPORTS MANAGEMENT					
100-2120	ADULT SPORTS MANAGEMENT	Field Rent Deposit Refund	R95223		250.00
Vendor T4363 - ADULT SPORTS MANAGEMENT Total:					250.00
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	FC Shower Valve Repair	681827		395.00
100-1610-7652	ALBERTOS PLUMBING	PS Women's RR Toilet	681830		595.00
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Men's RR Faucet	681831		585.00
Vendor 5561 - ALBERTOS PLUMBING Total:					1,575.00
Vendor: 4728 - ALEJANDRO FUENTES					
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee-Circus Gymnastics (Spring 23)	6		1,627.50
Vendor 4728 - ALEJANDRO FUENTES Total:					1,627.50
Vendor: 4519 - AMERICAN RED CROSS					
100-1610-7616	AMERICAN RED CROSS	First Aid Equipment	29015643		106.68
Vendor 4519 - AMERICAN RED CROSS Total:					106.68
Vendor: 6497 - AUDRYE RAMIREZ					
100-1205-7779	AUDRYE RAMIREZ	DART Scholarship	5242023	201331-PS Youth Programs	250.00
Vendor 6497 - AUDRYE RAMIREZ Total:					250.00
Vendor: 5805 - BAY ALARM COMPANY					
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitor 6/01/2023 - 8/31/2023	20543539		228.78
100-1020-7713	BAY ALARM COMPANY	Museum Burglary Monitor 6/01/2023 - 8/31/2023	20568493		189.00
Vendor 5805 - BAY ALARM COMPANY Total:					417.78
Vendor: 4813 - BEN RUSHING					
100-1605-7733	BEN RUSHING	SC Father's Day Entertainment	6/14/2023		150.00
Vendor 4813 - BEN RUSHING Total:					150.00
Vendor: T2054 - BLUE FOUNTAIN POOLS					
100-2120	BLUE FOUNTAIN POOLS	Swimming Pool Permit Deposit Refund (Pmt #2021-227)	R89384		500.00
Vendor T2054 - BLUE FOUNTAIN POOLS Total:					500.00

Council Warrant Register By Vendor

Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6302 - BRANDON EDWARDS					
100-1825-7688	BRANDON EDWARDS	Recycling Program Worker	5/13/2023	202301/1825-7688/Exp-Used...	79.80
Vendor 6302 - BRANDON EDWARDS Total:					79.80
Vendor: 0243 - BSN SPORTS LLC					
100-1750	BSN SPORTS LLC	T-Ball Equipment (FY24)	921720240		224.48
Vendor 0243 - BSN SPORTS LLC Total:					224.48
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
100-1405-7980	BUCKNAM INFRASTRUCTURE ...	GIS Services 4/1/2023 - 4/30/2023	352-06.09		890.00
Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:					890.00
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 4/2023	301900		1,597.50
Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:					1,597.50
Vendor: 3580 - CABRERA'S DUARTE					
100-1605-7735	CABRERA'S DUARTE	TC Summer Kick-Off	5/4/2023a		52.50
Vendor 3580 - CABRERA'S DUARTE Total:					52.50
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Lease 6/1/2023 - 6/30/2023	30563369		1,742.53
100-1825-7631	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Maint 3/1/2023 - 3/31/2023	30563369		801.57
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					2,544.10
Vendor: T4639 - CARLOS GARCIA					
100-4402	CARLOS GARCIA	Rental Cancellation (8/5/2023)	R98782		100.00
Vendor T4639 - CARLOS GARCIA Total:					100.00
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	6/2023		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	SCAG Conference Expense Reimbursement	5/3/23-5/6/23		274.52
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	6/2023		75.00
Vendor 6340 - CESAR A GARCIA Total:					349.52
Vendor: 6303 - CESAR FRANCO					
100-1825-7688	CESAR FRANCO	Recycling Program Worker	5/13/2023	202301/1825-7688/Exp-Used...	79.80
100-1205-7779	CESAR FRANCO	DART Scholarship	5242023	201331-PS Youth Programs	250.00
Vendor 6303 - CESAR FRANCO Total:					329.80
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	415472985		38.40
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	415472985		9.31
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4155649992		20.22
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4155649992		45.52
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4156219793		41.89
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4156219793		9.31
Vendor 5140 - CINTAS CORPORATION #693 Total:					164.65
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 4/2023	2301807		785.95
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 4/2023	2301808		918.61
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 4/2023	2301809		250.42
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 4/2023	2301810		1,492.77
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 4/2023	2301811		5,820.40
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 4/2023	2301813		84.56
Vendor 0903 - CITY OF MONROVIA Total:					9,352.71

Council Warrant Register By Vendor

Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6499 - CLAUDIO FIGUEROA					
100-1605-7735	CLAUDIO FIGUEROA	TC Summer Kick-off Jumper Rental	060257		90.00
Vendor 6499 - CLAUDIO FIGUEROA Total:					90.00
Vendor: 5801 - COMMUNITY MEDIA OF THE FOOTHILLS					
100-1010-7980	COMMUNITY MEDIA OF THE ...	State of the City & Schools Video Production Crew	613		1,250.00
Vendor 5801 - COMMUNITY MEDIA OF THE FOOTHILLS Total:					1,250.00
Vendor: T4637 - CONCEPCION CARCANO					
100-2120	CONCEPCION CARCANO	Simming Pool Permit Deposit Refund (Pmt #2021-327)	R91092		500.00
Vendor T4637 - CONCEPCION CARCANO Total:					500.00
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7741	CURO MANAGED PRINT PRO...	Community Skate Banner	6738		22.05
100-1605-7733	CURO MANAGED PRINT PRO...	Senior Ctr Closure Signage	6758		198.45
100-1605-7636	CURO MANAGED PRINT PRO...	Staff Name Badges	6771		17.09
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					237.59
Vendor: 6373 - DANIELLA MORALES					
100-1825-7688	DANIELLA MORALES	Recycling Program Worker	5/13/2023	202301/1825-7688/Exp-Used...	79.80
Vendor 6373 - DANIELLA MORALES Total:					79.80
Vendor: 5025 - DARRELL RAY CARROLL					
100-1610-7652	DARRELL RAY CARROLL	SC Lock Repair	24897		145.00
Vendor 5025 - DARRELL RAY CARROLL Total:					145.00
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1605-7745	DELONG UNLIMITED SCREEN ...	TC Boxing Coach Shirts	22-10228		220.50
100-1605-7745	DELONG UNLIMITED SCREEN ...	TC Boxing Jerseys/Shirts	22-10229		606.39
Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:					826.89
Vendor: 0388 - DUARTE KIWANIS CLUB					
100-1005-7644	DUARTE KIWANIS CLUB	Jody Schulz 2023 Community Angel Event	6/23/2023		50.00
Vendor 0388 - DUARTE KIWANIS CLUB Total:					50.00
Vendor: T4601 - DUARTE MULTIFAMILY LLC					
100-2120	DUARTE MULTIFAMILY LLC	Cash Bond Deposit Refund-Monument Improvements	R87811		5,700.00
100-2126	DUARTE MULTIFAMILY LLC	Const/Demo Deposit Refund (Pmt #2021-037)	R87887		4,573.54
Vendor T4601 - DUARTE MULTIFAMILY LLC Total:					10,273.54
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7610	DUARTE PUBLIC SAFETY PETTY...	Emergency Exercise w/Fire & LASD	5242023		36.98
100-1205-7614	DUARTE PUBLIC SAFETY PETTY...	Office Supplies	5242023		24.99
100-1205-7760	DUARTE PUBLIC SAFETY PETTY...	Homeless Supplies	5242023		8.82
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Office Water	5242023		44.00
Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:					114.79
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7730	DUARTE RECREATION PETTY ...	Easter Thank You Supplies	5312023		16.54
100-1605-7980	DUARTE RECREATION PETTY ...	Cupcakes-Intern's Birthday	5312023		15.98
100-1610-7618	DUARTE RECREATION PETTY ...	Field Chalk	5312023		43.48
100-1610-7618	DUARTE RECREATION PETTY ...	Dry Clean Tablecloth	5312023		25.00
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					101.00
Vendor: 0407 - DUARTE YOUTH ATHLETIC CLUB					
100-2120	DUARTE YOUTH ATHLETIC CL...	Field Rent Deposit Refund	R95313		250.00
Vendor 0407 - DUARTE YOUTH ATHLETIC CLUB Total:					250.00
Vendor: T4508 - EDGAR GARCIA					
100-2120	EDGAR GARCIA	Field Rent Deposit Refund	R96792		100.00
Vendor T4508 - EDGAR GARCIA Total:					100.00

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Payment Dates: 5/25/2023 - 6/14/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	6/2023		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: T4630 - EKATERINA MOROZOVA					
100-1810-7980	EKATERINA MOROZOVA	Livescan Services Fee Reimbursement	A022754		59.00
Vendor T4630 - EKATERINA MOROZOVA Total:					59.00
Vendor: T4628 - ELSA CASTRO					
100-2120	ELSA CASTRO	SC Rental Deposit Refund	R98413		500.00
100-4402	ELSA CASTRO	Extra Staff/Cleaning/Admin Fee	R98413		-333.50
Vendor T4628 - ELSA CASTRO Total:					166.50
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 31 Parking Citation Fee (4/27/2023)	FBN4739982		250.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		555.00
Vendor 6189 - ENTERPRISE FM TRUST Total:					5,722.50
Vendor: T4631 - ERNEST & KAMILI MATHIS					
100-2120	ERNEST & KAMILI MATHIS	Swimming Pool Permit Deposit Refund(Pmt #2021-023)	R87992		500.00
Vendor T4631 - ERNEST & KAMILI MATHIS Total:					500.00
Vendor: 6049 - ERNESTO MARTINEZ					
100-1205-7779	ERNESTO MARTINEZ	DART Scholarship	5242023	201331-PS Youth Programs	250.00
Vendor 6049 - ERNESTO MARTINEZ Total:					250.00
Vendor: T4641 - FELICIA PEREZ					
100-1810-7980	FELICIA PEREZ	Livescan Services Fee Reimbursement	6052023		50.00
Vendor T4641 - FELICIA PEREZ Total:					50.00
Vendor: T0183 - FOOTHILL UNITY CENTER					
100-1205-7760	FOOTHILL UNITY CENTER	FY23 General Support	5302023		14,500.00
Vendor T0183 - FOOTHILL UNITY CENTER Total:					14,500.00
Vendor: 5398 - GLOBALSTAR USA					
100-1205-7655	GLOBALSTAR USA	EOC SAT Phones Srvcs 5/1/2023 - 4/30/2024	50875562		2,061.58
Vendor 5398 - GLOBALSTAR USA Total:					2,061.58

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4629 - HANNAH HAMILTON					
100-1810-7980	HANNAH HAMILTON	Livescan Services Fee Reimbursement	B023919		25.00
Vendor T4629 - HANNAH HAMILTON Total:					25.00
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Sewing (Spring 2023)	4		1,050.00
Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:					1,050.00
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	Public Safety Cabinet Repairs	3600729		64.75
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr Repairs	5602323		167.78
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tools & Supplies	3512425		300.64
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	3543937		33.80
100-1205-7650	HOME DEPOT CREDIT SERVICES	Vehicle Equipment	6603047		59.14
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies	1514489		217.12
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					843.23
Vendor: 6498 - IAN SOLIS					
100-1205-7779	IAN SOLIS	DART Scholarship	5242023	201331-PS Youth Programs	100.00
Vendor 6498 - IAN SOLIS Total:					100.00
Vendor: 6307 - IDALEE VILLA					
100-1205-7779	IDALEE VILLA	DART Scholarship	5242023	201331-PS Youth Programs	200.00
Vendor 6307 - IDALEE VILLA Total:					200.00
Vendor: 6478 - ISABEL PITTMAN					
100-1605-7736	ISABEL PITTMAN	Instructor Fee-Mindful Yoga (Spring 2023)	INV0003		126.00
Vendor 6478 - ISABEL PITTMAN Total:					126.00
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	6/2023		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00
Vendor: T4636 - JAMES JIMENEZ					
100-2120	JAMES JIMENEZ	Swimming Pool Permit Deposit Refund(Pmt #2021-336)	R90414		500.00
Vendor T4636 - JAMES JIMENEZ Total:					500.00
Vendor: 6271 - JAVIER DJEU TENNIS					
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Spring Tennis	0514		1,456.00
Vendor 6271 - JAVIER DJEU TENNIS Total:					1,456.00
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	6/2023		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Meeting w/City Manager Reimbursement	5/25/2023		75.41
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	6/2023		75.00
Vendor 6204 - JODY ERRANDI SCHULZ Total:					150.41
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	6/2023		435.00
Vendor 0086 - JOHN FASANA Total:					435.00
Vendor: T3851 - JOVANA VILLEGAS					
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Ballet & Tap (Spring 2023)	135820		1,522.50
Vendor T3851 - JOVANA VILLEGAS Total:					1,522.50
Vendor: 6304 - JUSTIN JARA					
100-1825-7688	JUSTIN JARA	Recycling Program Worker	5/13/2023	202301/1825-7688/Exp-Used...	79.80

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7779	JUSTIN JARA	DART Scholarship	5242023	201331-PS Youth Programs	250.00
Vendor 6304 - JUSTIN JARA Total:					329.80
Vendor: 1592 - KRISTEN PETERSEN					
100-1805-7610	KRISTEN PETERSEN	Contract Cities Conference Expense Reimbursement	5/2023		376.33
Vendor 1592 - KRISTEN PETERSEN Total:					376.33
Vendor: 5828 - LAND DESIGN CONSULTANTS INC					
100-1405-7965	LAND DESIGN CONSULTANTS ...	Mel Cyn Rd Storm Water Improvement 4/2023	2304018	202316/1405-7965-Melcanyo...	240.00
Vendor 5828 - LAND DESIGN CONSULTANTS INC Total:					240.00
Vendor: T4393 - LEONOR NAJERA					
100-2120	LEONOR NAJERA	Field Rent Deposit Refund	R95260		250.00
Vendor T4393 - LEONOR NAJERA Total:					250.00
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	6/2023		435.00
Vendor 5060 - LINDA HENDERSON Total:					435.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tobacco Enforcement 4/2023	233184DL	202105-Contract Law Enforc...	4,577.16
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					4,577.16
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 6/2023	1735-huntplaz-0623		1,600.00
Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:					1,600.00
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	6/2023		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: 4422 - MARILYN MAYS					
100-1500	MARILYN MAYS	Advance-So Cal Boxing Championship	6/23/23 - 6/25/23		301.00
Vendor 4422 - MARILYN MAYS Total:					301.00
Vendor: T2804 - MARTON MEDINA					
100-2120	MARTON MEDINA	Field Rent Deposit Refund	R97620		100.00
Vendor T2804 - MARTON MEDINA Total:					100.00
Vendor: 4286 - MAXTREME INC					
100-1815-7980	MAXTREME INC	iPhone Screen Protector/Case/Cables/Misc	13669		195.49
100-1815-7980	MAXTREME INC	AirPods/Keyboards/Surge Protectors/Misc	13670		1,475.94
100-1205-7615	MAXTREME INC	PS iPhone Screen Protectors/Cases	13671		683.16
100-1815-7980	MAXTREME INC	Return-iPhone Case (Target)	13672		-55.13
100-1815-7632	MAXTREME INC	Office 365 1/2023 - 5/2023	13673		2,351.25
Vendor 4286 - MAXTREME INC Total:					4,650.71
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	6/2023		566.00
Vendor 1042 - MICHAEL TARR Total:					566.00
Vendor: T4640 - MIRIAM LUU					
100-4815	MIRIAM LUU	Summer Day Camp S3-5 Refund (Brandon Shin)	2001478.002		375.00
100-4815	MIRIAM LUU	Summer Day Camp S3-5 Refund (Bennett Shin)	2001478.002		375.00
Vendor T4640 - MIRIAM LUU Total:					750.00
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-1405-7965	MOORE IACOFANO GOLTSMA...	Environmental Svc for Mel Cyn Debris Basin 4/2023	0081005	202316/1405-7965-Melcanyo...	7,370.00
Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:					7,370.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	6/2023		13,291.37
				Vendor 2461 - MVP, LLC Total:	13,291.37
Vendor: 6223 - NEARMAP US INC					
100-1405-7980	NEARMAP US INC	GIS Map System 04/26/2023 - 4/25/2024	INV00874420		12,249.30
				Vendor 6223 - NEARMAP US INC Total:	12,249.30
Vendor: T2488 - NICK LOPEZ					
100-2120	NICK LOPEZ	Field Rent Deposit Refund	R95052		250.00
				Vendor T2488 - NICK LOPEZ Total:	250.00
Vendor: T3267 - OPPORTUNITIES FOR LEARNING					
100-2120	OPPORTUNITIES FOR LEARNI...	Field Rent Deposit Refund	R96355		100.00
				Vendor T3267 - OPPORTUNITIES FOR LEARNING Total:	100.00
Vendor: 0515 - ORIENTAL TRADING COMPANY INC					
100-1605-7740	ORIENTAL TRADING COMPANY..	Summer Camp Supplies	72461648101		737.83
				Vendor 0515 - ORIENTAL TRADING COMPANY INC Total:	737.83
Vendor: 6355 - PACIFIC SKATE SCHOOL LLC					
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skateboarding (Spring 2023)	5302023		560.00
				Vendor 6355 - PACIFIC SKATE SCHOOL LLC Total:	560.00
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	6/2023		76.92
				Vendor 1197 - PAMELA ROMERO Total:	76.92
Vendor: T3082 - PASADENA RUGBY FOOTBALL CLUB INC					
100-2120	PASADENA RUGBY FOOTBALL ...	Field Rent Deposit Refund	R96237		250.00
				Vendor T3082 - PASADENA RUGBY FOOTBALL CLUB INC Total:	250.00
Vendor: T4326 - PASILLAS BASEBALL LEAGUE					
100-2120	PASILLAS BASEBALL LEAGUE	Field Rent Deposit Refund	R95197		250.00
100-4406	PASILLAS BASEBALL LEAGUE	Restroom Use Refund (1/29, 2/5, 2/26)	R95797		120.00
100-4407	PASILLAS BASEBALL LEAGUE	Field Use Refund (1/29, 2/5, 2/26)	R95797		180.00
				Vendor T4326 - PASILLAS BASEBALL LEAGUE Total:	550.00
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	FC Alarm Service Call/Repairs	1586431		270.02
				Vendor 2466 - POST ALARM SYSTEMS Total:	270.02
Vendor: 0231 - POSTMASTER					
100-1825-7626	POSTMASTER	City News Postage (Fall/Winter)	5242023-Pmt33		4,000.00
				Vendor 0231 - POSTMASTER Total:	4,000.00
Vendor: 6425 - PUB CONSTRUCTION INC					
100-1405-8100	PUB CONSTRUCTION INC	Change Order 18	7	202102-Cap Improv-CH CDBG...	2,865.00
100-1405-8100	PUB CONSTRUCTION INC	Change Order 19	7	202102-Cap Improv-CH CDBG...	15,651.22
100-1405-8100	PUB CONSTRUCTION INC	Change Order 21	7	202102-Cap Improv-CH CDBG...	5,948.52
100-1405-8100	PUB CONSTRUCTION INC	Change Order 20	7	202102-Cap Improv-CH CDBG...	5,090.51
100-1405-8100	PUB CONSTRUCTION INC	Change Order 17	7	202102-Cap Improv-CH CDBG...	3,795.00
100-1405-8100	PUB CONSTRUCTION INC	Change Order 23	7	202102-Cap Improv-CH CDBG...	3,392.50
100-1405-8100	PUB CONSTRUCTION INC	Change Order 22	7	202102-Cap Improv-CH CDBG...	3,269.31
100-1405-8100	PUB CONSTRUCTION INC	Change Order 24	7	202102-Cap Improv-CH CDBG...	1,200.00
100-2127	PUB CONSTRUCTION INC	Retention	7	202102- Retention CDBG ADA ...	-2,060.60
				Vendor 6425 - PUB CONSTRUCTION INC Total:	39,151.46
Vendor: T4386 - PURE SPORTS					
100-2120	PURE SPORTS	Field Rent Deposit Refund (FCGS-Gustavo Bucio)	R95337		100.00
				Vendor T4386 - PURE SPORTS Total:	100.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4634 - RAY'S CONCRETE SYSTEMS					
100-2120	RAY'S CONCRETE SYSTEMS	Building Permit Deposit Refund (Pmt #2021-216)	R89441		500.00
Vendor T4634 - RAY'S CONCRETE SYSTEMS Total:					500.00
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Entertainment DJ	6/22/2023		175.00
Vendor 6293 - RODOLFO CARDENAS Total:					175.00
Vendor: 0076 - ROTARY CLUB OF DUARTE					
100-1005-7641	ROTARY CLUB OF DUARTE	Tera Martin Fundraiser & Installation Dinner	6/9/2023		75.00
100-1005-7644	ROTARY CLUB OF DUARTE	Jody Schulz Fundraiser & Installation Dinner	6/9/2023		40.00
Vendor 0076 - ROTARY CLUB OF DUARTE Total:					115.00
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1020-7724	RUDY'S PLUMBING INC	Backflow Testing-Post Office Parking Lot	9375		130.00
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing-Skate Park	9376		130.00
Vendor 4142 - RUDY'S PLUMBING INC Total:					260.00
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	6/2023		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: 2699 - SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS					
100-1405-7965	SAN GABRIEL VALLEY COUNCIL...	SGV Regional Vehicle Miles Traveled Program	VMT2-MitFee-07		5,000.00
Vendor 2699 - SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS Total:					5,000.00
Vendor: 0202 - SHAFFER AWARDS					
100-1205-7614	SHAFFER AWARDS	Name Plate Wall Holder	7375		21.99
Vendor 0202 - SHAFFER AWARDS Total:					21.99
Vendor: 6496 - SHANNON ATHERTON					
100-1205-7779	SHANNON ATHERTON	DART Scholarship	5242023	201331-PS Youth Programs	100.00
Vendor 6496 - SHANNON ATHERTON Total:					100.00
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Janitorial Supplies	039885		2,059.00
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Janitorial Supplies	039885-01		38.34
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					2,097.34
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1410-7630	SIMON EQUIPMENT RENTALS	Stump Grinder Rental	151776		332.72
Vendor 0206 - SIMON EQUIPMENT RENTALS Total:					332.72
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TC Summer Kick-off Supplies	0117		121.31
100-1605-7980	SMART & FINAL	Staff Inservice Drinks/Fruit	0449		106.37
100-1605-7733	SMART & FINAL	SC Monthly Dance Gift Cards	0293		149.95
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	0294		69.62
Vendor 0209 - SMART & FINAL Total:					447.25
Vendor: 4575 - SOUTH COAST AQMD					
100-1410-7656	SOUTH COAST AQMD	FY23 Generator Hot Spots Program Fee	4171709		153.23
Vendor 4575 - SOUTH COAST AQMD Total:					153.23
Vendor: 2688 - STAPLES ADVANTAGE					
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3538320196		28.62
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3538387338		857.27
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3538704900		58.34
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3538704900		98.10
100-1605-7614	STAPLES ADVANTAGE	Sign Holders	3538819900		17.32
100-1610-7618	STAPLES ADVANTAGE	Sign Holders	3538819900		41.45
Vendor 2688 - STAPLES ADVANTAGE Total:					1,101.10

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	6/2023		435.00
Vendor 0083 - STEVE ESBENSHADE Total:					435.00
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Generator Annual Monitoring Certification	SA-33474		635.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 5/4/2023	SA-33477		160.00
Vendor 1610 - SUNWEST ENGINEERING Total:					795.00
Vendor: T4632 - SWEETWATER POOLS INC					
100-2120	SWEETWATER POOLS INC	Swimming Pool Permit Deposit Refund(Pmt #2021-131)	R88811		500.00
Vendor T4632 - SWEETWATER POOLS INC Total:					500.00
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	6/2023		75.00
Vendor 6457 - TERA MARTIN DEL CAMPO Total:					75.00
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	6/2023		566.00
Vendor 3904 - TERESA RENTERIA Total:					566.00
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1605-7739	THE SAUCE CREATIVE SERVICE...	City News (Summer Design/FlipBook Hosting)	6186		7,650.00
100-1605-7739	THE SAUCE CREATIVE SERVICE...	City News (Summer-Printing Services)	6188		9,078.83
100-1825-7626	THE SAUCE CREATIVE SERVICE...	City News (Summer Mailing)	6198		1,792.72
Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:					18,521.55
Vendor: 6369 - THE TALENTED ARTS SCHOOL OF PERFORMING ARTS					
100-1605-7736	THE TALENTED ARTS SCHOOL ...	Instructor Fee-Hip Hop/Hollywood S2	0000024		196.00
Vendor 6369 - THE TALENTED ARTS SCHOOL OF PERFORMING ARTS Total:					196.00
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7821	THE TECHNOLOGY DEPOT INC	CH Fortinet Cybersecurity 1/17/2024 - 6/30/2024	21184		275.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	SC UPS Firmware Updates	21212		75.00
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					350.00
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC '20,000 Leagues Under the Sea' Screening	6/15/2023		150.00
Vendor 5544 - THEODORE SIEGEL Total:					150.00
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	6/2023		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 5/2023	10075		9,030.00
Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:					9,030.00
Vendor: 4484 - U.S. BANK					
100-1205-7610	U.S. BANK	Animal Control Interviews (Raffi's Catering)	5252023BV		86.55
100-1205-7610	U.S. BANK	Brian Villalobos Mtg w/Acting Capt Meza (Mikomi)	5252023BV		53.86
100-1205-7613	U.S. BANK	Dog License Postcards (Gotprint.com)	5252023BV		156.40
100-1205-7614	U.S. BANK	Office Supplies (Target)	5252023BV		6.78
100-1205-7614	U.S. BANK	Office Supplies (Target)	5252023BV		53.77
100-1205-7615	U.S. BANK	(10) Personal Emergency Kits Prizes (Grainger)	5252023BV		435.27

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7615	U.S. BANK	EOC Education Table Cloths (FSP Designs)	5252023BV		267.31
100-1205-7760	U.S. BANK	Homeless Outreach TAP Cards/Fare (City of Duarte)	5252023BV		140.00
100-1205-7779	U.S. BANK	Mt Olive Outreach/Book Club 5/9/23 (LittleCaesars)	5252023BV		93.60
100-1205-7779	U.S. BANK	DART Book Club 5/23/23 (Little Caesars)	5252023BV		56.16
100-1205-7779	U.S. BANK	DART Local Harvest 5/2/23 (Tru Bowl)	5252023BV		48.00
100-1205-7779	U.S. BANK	DART Supplies (Amazon)	5252023BV		28.17
100-1205-7779	U.S. BANK	Weekly Book Club/Hike 4/29/23 Supplies (Target)	5252023BV		94.03
100-1205-7779	U.S. BANK	DART Office Help Dinner 5/11/23 (Raising Cane's)	5252023BV		11.01
100-1205-7779	U.S. BANK	State of the City/Book Club 5/2/23 (LittleCaesars)	5252023BV		131.04
100-1205-7779	U.S. BANK	Book Club Trip 5/31/23 (Museum of Tolerance)	5252023BV		252.00
100-1205-7779	U.S. BANK	DART Dinner 5/17/23 (Chick-Fil-A)	5252023BV		274.75
100-1205-7779	U.S. BANK	DART State of the City 5/2/23 (Heemo Sushi)	5252023BV		330.06
100-1205-7779	U.S. BANK	DART Book Store Trip 5/17/23 (Barnes and Noble)	5252023BV		361.02
100-1205-7779	U.S. BANK	DART Hike 4/26/23 (Lisa's Donut Alley)	5252023BV		105.00
100-1205-7779	U.S. BANK	DART Member Dinner 5/17/23 (In-N-Out)	5252023BV		8.76
100-1205-7980	U.S. BANK	SC Pickle Ball Equipment (Target)	5252023BV		22.04
100-1205-7980	U.S. BANK	Tobacco Sting Volunteer Food (Chili's)	5252023BV		266.07
100-1205-7980	U.S. BANK	Tobacco Sting Volunteer Incentives (Target)	5252023BV		80.00
100-1815-7632	U.S. BANK	Acrobat Pro 5/2/2023 - 5/1/2024 (Adobe)	5252023BV		1,439.40
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Car Rental (Enterprise)	5252023CH		160.44
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Hotel 5/2023 (Hampton Inn)	5252023CH		510.76
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Meals 5/2023	5252023CH		63.05
100-1405-7612	U.S. BANK	Lg Data File Transfer (Hightail)	5252023CH		15.99
100-1410-7610	U.S. BANK	(5) MSA Training & Trade Show Lunch	5252023CH		181.13
100-1005-7640	U.S. BANK	Cesar Garcia SCAG Conference Parking (Marriott)	5252023DJ		18.54
100-1005-7642	U.S. BANK	M Finlay CCCA Conf Hotel 5/18/23 (Renaissance)	5252023DJ		269.43
100-1005-7643	U.S. BANK	Vinh Truong JPIA Conf Hotel 8/2023 (Omni)	5252023DJ		333.90
100-1005-7644	U.S. BANK	Jody Schulz Cancer Siupport Cmty Ticket	5252023DJ		295.00
100-1005-7644	U.S. BANK	Jody Schulz Forver Gaza Ticket (Foothill Family)	5252023DJ		400.00
100-1005-7648	U.S. BANK	Sam Kang CCCA Conf Hotel (Renaissance)	5252023DJ		532.20
100-1005-7980	U.S. BANK	DashPass 5/5/2023 - 6/5/2023 (DoorDash)	5252023DJ		9.99
100-1005-7980	U.S. BANK	CCCA Conference Gift (805 Highland)	5252023DJ		34.40
100-1010-7610	U.S. BANK	Annette Juarez City Clerk Conf Parking (RPS Hotel)	5252023DJ		75.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	5252023DJ		18.00
100-1010-7980	U.S. BANK	CC Mtg Dinner 5/23/23 (DoorDash-Janet's)	5252023DJ		43.84
100-1010-7980	U.S. BANK	Table Cloths Dry Cleaning (Nature's Cleaners)	5252023DJ		50.00
100-1010-7980	U.S. BANK	CC Mtg Supplies 5/11/23 (InstaCart)	5252023DJ		33.26
100-1010-7980	U.S. BANK	City of Duarte CM Office Polo Shirt (J&J Sports)	5252023DJ		27.56
100-1010-7980	U.S. BANK	CC Mtg 5/11/23 Snacks (Costco-InstaCart)	5252023DJ		51.89
100-1010-7980	U.S. BANK	CCCA Educational Session Prize Donation (Target)	5252023DJ		25.00
100-1010-7980	U.S. BANK	CCCA Annual Municipal Flag Procession (USPS)	5252023DJ		19.70
100-1010-7980	U.S. BANK	CC Mtg Snacks 5/11/23 (DoorDash-Crumbl)	5252023DJ		35.00
100-1010-7980	U.S. BANK	CC Mtg Reception 5/23/23 (Target)	5252023DJ		38.53
100-1010-7980	U.S. BANK	CC Mtg Dinner 5/23/23 (DoorDash-Merengue)	5252023DJ		90.45
100-1010-7980	U.S. BANK	Spring Community Clean-up CERT Lunch (Redwood)	5252023DJ		11.85
100-1010-7980	U.S. BANK	Storage Bins (Target)	5252023DJ		56.19
100-1010-7980	U.S. BANK	Banner Zip Ties (Harbor Freight)	5252023DJ		3.30
100-1010-7980	U.S. BANK	CC Mtg Dinner 4/25/2023 (DoorDash)	5252023DJ		155.90
100-1010-7980	U.S. BANK	CM's Welcome/Farewell Reception (Merengue)	5252023DJ		132.30
100-1020-7712	U.S. BANK	Safe Routes to Schools Flyers (Curo Print)	5252023DJ		31.97
100-1020-7712	U.S. BANK	Spotify Subscription	5252023DJ		9.99
100-1020-7716	U.S. BANK	State of the City & Schools Music (Amazon Digital)	5252023DJ		5.16
100-1205-7779	U.S. BANK	Spring Community Clean-up DART Lunch (Redwood)	5252023DJ		23.69
100-1205-7980	U.S. BANK	Spring Community Clean-up CERT Lunch (Redwood)	5252023DJ		11.85
100-1010-7980	U.S. BANK	Budget Workshop 5/9/23 (Max's)	5252023KP		243.44
100-1010-7980	U.S. BANK	Council Budget Workshop 5/9/23 (Crumbl)	5252023KP		92.21
100-1020-7711	U.S. BANK	Deposit-Employee Bowling Event (Bowlero)	5252023KP		2,109.46
100-1020-7711	U.S. BANK	Employee Event Gift Cards 6/22/23 (Amazon)	5252023KP		150.00
100-1020-7711	U.S. BANK	Employee Bowling Event Invitation (Paperless Post)	5252023KP		22.00
100-1205-7615	U.S. BANK	EOC Storage Equipment (Boxspace Shop)	5252023KP		1,200.00
100-1205-7615	U.S. BANK	EOC Search & Rescue Helmets (WPSG Inc)	5252023KP		1,950.41
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 5/4/23 - 6/3/23	5252023KP		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 5/4/23 - 6/3/23	5252023KP		7.75
100-1605-7745	U.S. BANK	TC Boxing Event Hotel 6/2023 (hotels.com)	5252023KP		2,118.60
100-1805-7610	U.S. BANK	KristenCCCA Conf Hotel/Cord (Renaissance)	5252023KP		1,000.60
100-1805-7610	U.S. BANK	Staff Meeting 4/13/23 (T Burgers)	5252023KP		76.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1805-7610	U.S. BANK	Kristen Lunch w/Staff/Sheriff Dept (Hope Village)	5252023KP		66.13
100-1805-7610	U.S. BANK	Kristen Petersen CCCA Conf Meal 5/21/23 (Circle K)	5252023KP		17.87
100-1805-7610	U.S. BANK	Kristen Lunch Mtg w/Councilmember (Cafe on Lemon)	5252023KP		42.12
100-1805-7614	U.S. BANK	Binder Dividers-Budget Workshop (Walmart)	5252023KP		33.34
100-1805-7614	U.S. BANK	Binders-Budget Workshop (Amazon)	5252023KP		61.72
100-1805-7614	U.S. BANK	(2) Standing Desks (Amazon)	5252023KP		341.66
100-1805-7980	U.S. BANK	Budget Workshop 5/9/23 (Max's)	5252023KP		522.62
100-1810-7610	U.S. BANK	Employee Active Shooter Training (Smart & Final)	5252023KP		186.87
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 5/13/23 - 6/12/23	5252023KP		710.73
100-1815-7632	U.S. BANK	Finance Webinar 5/7/23 - 6/6/23 (Zoom)	5252023KP		80.00
100-1815-7980	U.S. BANK	Annual Subscription 5/1/2023 - 5/4/2024 (Ring)	5252023KP		39.99
100-1020-7719	U.S. BANK	SC Volunteer Recognition Flowers (Quality Florist)	5252023ME		296.00
100-1020-7719	U.S. BANK	SC Volunteer of the Year Flowers (Cynthia's)	5252023ME		40.00
100-1205-7655	U.S. BANK	(8) Water Safety Instructor Certifications (ARC)	5252023ME		295.20
100-1205-7655	U.S. BANK	(5) Lifeguard Certifications (American Red Cross)	5252023ME		189.00
100-1605-7610	U.S. BANK	Refund-Duplicate CPRS Hotel (Hyatt San Diego)	5252023ME		-1,044.84
100-1605-7612	U.S. BANK	Canva Subscription (Canva)	5252023ME		30.25
100-1605-7614	U.S. BANK	Binder Clips (Amazon)	5252023ME		26.90
100-1605-7614	U.S. BANK	Office Supplies/Staff Training (Target)	5252023ME		57.14
100-1605-7614	U.S. BANK	FC Data Cards/Ink (ID Superstore)	5252023ME		292.14
100-1605-7614	U.S. BANK	Office File Folders (Amazon)	5252023ME		27.55
100-1605-7614	U.S. BANK	Office Supplies-Glue (Amazon)	5252023ME		3.57
100-1605-7614	U.S. BANK	Tylenol (Amazon)	5252023ME		22.99
100-1605-7693	U.S. BANK	MYC Dinner 5/8/2023 (Panda Express)	5252023ME		169.79
100-1605-7730	U.S. BANK	Easter Volunteer Thank You Pizza (Domino's)	5252023ME		68.27
100-1605-7733	U.S. BANK	Community Yard Sale Pizza (Little Caesars)	5252023ME		93.60
100-1605-7733	U.S. BANK	SC Cinco de Mayo Centerpieces (Quality Florist)	5252023ME		33.00
100-1605-7733	U.S. BANK	SC Monthly Dance Party Supplies (Amazon)	5252023ME		209.96
100-1605-7733	U.S. BANK	SC Special Event Bandanas (Amazon)	5252023ME		13.22
100-1605-7735	U.S. BANK	Teent Ctr Gym Bags (Amazon)	5252023ME		661.20
100-1605-7735	U.S. BANK	TC WildStylez Shirts/Hoodies (FSP Designs)	5252023ME		559.98
100-1605-7735	U.S. BANK	Teen Ctr Supplies (Amazon)	5252023ME		135.59
100-1605-7737	U.S. BANK	Tour of Little Italy Excursion (Foodtourcorp)	5252023ME		1,960.00
100-1605-7740	U.S. BANK	Day Camp Supplies (Amazon)	5252023ME		199.77
100-1605-7741	U.S. BANK	Youth Sports Pizza 5/17/23 (Little Caesars)	5252023ME		93.60
100-1605-7741	U.S. BANK	Youth Playground Pizza 5/18/23 (Little Caesars)	5252023ME		86.98

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100-1605-7745	U.S. BANK	TC Boxing Supplies (Title Boxing)	5252023ME		269.89
100-1605-7980	U.S. BANK	Accidental EmployeeTransaction-R99283 (Tickpick)	5252023ME		456.00
100-1605-7980	U.S. BANK	In-Service Training Gift Cards (Amazon)	5252023ME		80.00
100-1605-7980	U.S. BANK	In-Service Training Boxed Lunches (Chick-Fil-A)	5252023ME		1,190.20
100-1605-7980	U.S. BANK	Staff In-Service Bagels (Einstein Bros)	5252023ME		78.98
100-1605-7980	U.S. BANK	Staff In-Service Drinks (Vons)	5252023ME		121.81
100-1605-7980	U.S. BANK	Staff Training Breakfast (Amazon)	5252023ME		52.92
100-1605-7980	U.S. BANK	Staff In-Service Coffee (Coffee Bean & Tea Leaf)	5252023ME		39.90
100-1605-7980	U.S. BANK	Staff In-Service Food (Chapala Bakery)	5252023ME		15.00
100-1610-7616	U.S. BANK	FC Swimsuits (Swim Outlet)	5252023ME		56.93
100-1610-7616	U.S. BANK	FC Swim Program Supplies (Amazon)	5252023ME		156.79
100-1610-7616	U.S. BANK	FC Truck Dolly & Utility Cart (Uline)	5252023ME		711.77
100-1610-7616	U.S. BANK	FC Organizer (Amazon)	5252023ME		75.40
100-1610-7616	U.S. BANK	FC Summer Event Supplies (Amazon)	5252023ME		297.60
100-1610-7618	U.S. BANK	Glove Box Holder (Amazon)	5252023ME		53.52
100-1610-7618	U.S. BANK	City Hall Kitchen Silverware (Amazon)	5252023ME		39.68
100-1750	U.S. BANK	Manuel Enriquez JPIA Conf Hotel 8/2023 (Omni)	5252023ME		667.80
100-1810-7980	U.S. BANK	Staff Recognition-Dodger Tickets (Tickpick)	5252023ME		230.00
Vendor 4484 - U.S. BANK Total:					28,772.62
Vendor: 4747 - UNITED STATES YOUTH VOLLEYBALL LEAGUE					
100-2120	UNITED STATES YOUTH VOLLE...	Field Rent Deposit Refund	R95920		250.00
Vendor 4747 - UNITED STATES YOUTH VOLLEYBALL LEAGUE Total:					250.00
Vendor: 3917 - VICTOR VALENZUELA					
100-1500	VICTOR VALENZUELA	Advance-So Cal Boxing Championship	6/23/23 - 6/25/23		840.00
Vendor 3917 - VICTOR VALENZUELA Total:					840.00
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	6/2023		75.00
Vendor 6196 - VINH TRUONG Total:					75.00
Vendor: 5935 - WALLACE SIGN COMPANY					
100-1410-7650	WALLACE SIGN COMPANY	Vehicle #11 & 15 Decals	22253		123.61
Vendor 5935 - WALLACE SIGN COMPANY Total:					123.61
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-Cmty Ctr 5/2023	44919944		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-City Hall 5/2023	44919954		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-Fitness Ctr/Pool 5/2023	44922705		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-Teen Ctr 5/2023	44922706		73.25
100-1610-7652	WESTERN EXTERMINATOR C...	Mosquito Program Maintenance-Teen Ctr 5/2023	44922707		179.20
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-Senior Ctr 5/2023	44922708		73.25
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					545.45

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Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 4/1/2023 - 4/30/2023	88896288		76.55
Vendor 4797 - WEX BANK Total:					76.55
Vendor: 5205 - YVETTE M LABAN					
100-1605-7756	YVETTE M LABAN	Instructor Fee-Senior Yoga (Spring 2023)	05182023		326.40
Vendor 5205 - YVETTE M LABAN Total:					326.40
Fund 100 - GENERAL FUND Total:					232,842.06
Fund: 220 - GAS TAX FUN					
Vendor: 2025 - CHARLES R SIMPSON					
220-2225-7811	CHARLES R SIMPSON	City Hall Ped Traffic Railing	0567095		1,575.00
Vendor 2025 - CHARLES R SIMPSON Total:					1,575.00
Vendor: 3957 - JCL TRAFFIC SERVICES					
220-2210-7813	JCL TRAFFIC SERVICES	Regulatory Signs	119634		5,458.48
Vendor 3957 - JCL TRAFFIC SERVICES Total:					5,458.48
Vendor: 6024 - RUIZ CONCRETE AND PAVING INC					
220-2127	RUIZ CONCRETE AND PAVING ...	Retention	2 - FINAL	202308-Retention- 220-2127/...	-751.30
220-2205-8100	RUIZ CONCRETE AND PAVING ...	Change Order-Duarte MultiFamily	2 - FINAL	202308/2205-8100-Cap-Annua..	-15,751.06
220-2205-8100	RUIZ CONCRETE AND PAVING ...	FY23 Citywide Asphalt Repair Project	2 - FINAL	202308/2205-8100-Cap-Annua..	30,776.97
Vendor 6024 - RUIZ CONCRETE AND PAVING INC Total:					14,274.61
Vendor: 6331 - SIEMENS MOBILITY INC					
220-2225-7980	SIEMENS MOBILITY INC	St Name Sign Repairs (Hunt/BV & Highland/Central)	5620039583		2,707.00
Vendor 6331 - SIEMENS MOBILITY INC Total:					2,707.00
Vendor: 5887 - WGJ ENTERPRISES INC					
220-2127	WGJ ENTERPRISES INC	Retention	1 (Final)	202309-Retention- 220-2127/...	-1,704.82
220-2210-7812	WGJ ENTERPRISES INC	FY23 Citywide Striping & Marking Project	1 (Final)	202309/2210-7812-Traffic/Str...	32,017.20
220-2210-7812	WGJ ENTERPRISES INC	Change Order 1	1 (Final)	202309/2210-7812-Traffic/Str...	2,079.16
Vendor 5887 - WGJ ENTERPRISES INC Total:					32,391.54
Fund 220 - GAS TAX FUN Total:					56,406.63
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES ...	Grocery Outlet Sweeping 5/2023	203842		784.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					784.00
Vendor: 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Repair @ Buena Vista/Hunt Dr 7/1/22 - 2/28/23	IN230000769		2,813.30
Vendor 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					2,813.30
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Duarte Plaza	9377		130.00
Vendor 4142 - RUDY'S PLUMBING INC Total:					130.00
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2422-7887	SITEONE LANDSCAPE SUPPLY ...	Irrigation Pump Replacement- Encanto Pkwy LLD)	130068976-001		1,039.16
Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					1,039.16
Vendor: 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC					
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material for Tree Wells	2305-242103		312.67
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	2305-242980		312.67
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	2305-243638		312.67
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	2305-246747		201.10
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	2305-246750		163.17
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Credit-Due to Error	2305-246978		-51.60

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240-2410-7888	SOUTHEAST CONSTRUCTION ...	Soil Material-Tree Wells	2305-248328		312.67
Vendor 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC Total:					1,563.35
Vendor: 1521 - WEST COAST ARBORISTS INC					
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	199899		20,173.85
Vendor 1521 - WEST COAST ARBORISTS INC Total:					20,173.85
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					26,503.66
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 6425 - PUB CONSTRUCTION INC					
260-2127	PUB CONSTRUCTION INC	Retention	7	202102-Retention-CDBG ADA ...	-41.30
260-2605-8062	PUB CONSTRUCTION INC	Change Order 18	7	202102-Exp-CDBG ADA Impro...	826.00
Vendor 6425 - PUB CONSTRUCTION INC Total:					784.70
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					784.70
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		615.05
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 5/1/2023 - 5/31/2023	FBN4739982		467.13
Vendor 6189 - ENTERPRISE FM TRUST Total:					1,609.56
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					1,609.56
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	50th Installment of 3rd Bus 5/2023	SI009522		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2023	SI009523		28,939.86
440-5004	FOOTHILL TRANSIT	Duarte Local Service 4/2023	SI009523		-1,514.76
Vendor 3192 - FOOTHILL TRANSIT Total:					31,312.15
Fund 440 - PROPOSITION A TRANSIT FUND Total:					31,312.15
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 4/2023	2301812		120.88
Vendor 0903 - CITY OF MONROVIA Total:					120.88
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	50th Installment of 3rd Bus 5/2023	SI009522		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 4/2023	SI009523		23,678.06
460-5004	FOOTHILL TRANSIT	Duarte Local Service 4/2023	SI009523		-1,239.35
Vendor 3192 - FOOTHILL TRANSIT Total:					25,619.02
Vendor: 4797 - WEX BANK					
460-4605-7650	WEX BANK	Fuel-Transportation 4/1/2023 - 88896288 4/30/2023			60.84
Vendor 4797 - WEX BANK Total:					60.84
Fund 460 - PROPOSITION C TRANSIT FUND Total:					25,800.74
Grand Total:					375,259.50

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	232,842.06
220 - GAS TAX FUN	56,406.63
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	26,503.66
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	784.70
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	1,609.56
440 - PROPOSITION A TRANSIT FUND	31,312.15
460 - PROPOSITION C TRANSIT FUND	25,800.74
Grand Total:	375,259.50

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	368.06
100-1005-7641	Travel & Exp - Martin Del...	150.00
100-1005-7642	Travel & Exp - Finlay	344.43
100-1005-7643	Travel & Exp - Truong	408.90
100-1005-7644	Travel & Exp - Schulz	935.41
100-1005-7648	Travel & Exp - Kang	607.20
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	44.39
100-1010-7610	Travel, Mtgs & Conf	75.00
100-1010-7612	Publications and Dues	18.00
100-1010-7980	Other Expenses	2,360.42
100-1015-7682	Labor Counsel Legal	1,597.50
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C...	2,281.46
100-1020-7712	Community Information ...	9,071.96
100-1020-7713	Historical Museum Bldg...	417.78
100-1020-7716	Special Community Even...	5.16
100-1020-7719	Volunteer Recognition	336.00
100-1020-7724	Post Office Parking	130.00
100-1020-7980	Other Expenses	165.00
100-1205-7610	Travel, Mtgs & Conf	177.39
100-1205-7613	Duplications And Photos	156.40
100-1205-7614	Office Supplies	993.42
100-1205-7615	Emergency Supplies	4,536.15
100-1205-7650	Vehicle Maintenance	1,551.91
100-1205-7655	Emergency Services	2,545.78
100-1205-7760	Homeless Outreach Prog...	14,648.82
100-1205-7779	Youth Programs	3,217.29
100-1205-7781	Contract Law Enforceme...	10,397.56
100-1205-7787	Public Safety Cntr Lease	13,291.37
100-1205-7980	Other Expenses	423.96
100-1405-7610	Travel, Mtgs & Conf	734.25
100-1405-7612	Publications and Dues	15.99
100-1405-7650	Vehicle Maintenance	84.56
100-1405-7965	Professional Services	12,610.00
100-1405-7980	Other Expenses	13,139.30
100-1405-8100	Other Capital Improvem...	41,212.06
100-1410-7610	Travel, Mtgs & Conf	181.13
100-1410-7630	Equipment Rentals	332.72
100-1410-7650	Vehicle Maintenance	1,118.77
100-1410-7656	Emergency Generator	948.23
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	300.64
100-1415-7661	Other Serv-Sports Park	130.00
100-1500	Advances	1,141.00
100-1605-7002	Regular Salaries	76.92

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7610	Travel, Mtgs & Conf	-1,044.84
100-1605-7612	Publications and Dues	30.25
100-1605-7614	Office Supplies	447.61
100-1605-7636	Uniforms	17.09
100-1605-7650	Vehicle Maintenance	500.42
100-1605-7693	Youth Council	169.79
100-1605-7730	Special Events	84.81
100-1605-7733	Senior Center	1,180.92
100-1605-7735	Teen Center	1,628.33
100-1605-7736	Youth & Adult Recreatio...	6,783.00
100-1605-7737	Adult Excursions	1,960.00
100-1605-7739	Publicity	16,728.83
100-1605-7740	Day Camps	937.60
100-1605-7741	Sports/Playground Progr...	202.63
100-1605-7745	Boxing Program	3,215.38
100-1605-7756	Senior Recreation Classes	894.40
100-1605-7980	Other Expenses	2,157.16
100-1610-7616	Pool Supplies	1,405.17
100-1610-7618	Building Supplies	2,853.54
100-1610-7636	Uniforms	100.51
100-1610-7650	Vehicle Maintenance	785.95
100-1610-7652	Building Maint Services	2,599.61
100-1750	Prepaid Charges	892.28
100-1805-7610	Travel, Mtgs & Conf	1,579.05
100-1805-7614	Office Supplies	495.06
100-1805-7980	Other Expenses	522.62
100-1810-7610	Travel, Mtgs & Conf	186.87
100-1810-7980	Other Expenses	364.00
100-1815-7632	Software	4,581.38
100-1815-7821	Network & Internet Serv...	275.00
100-1815-7830	Telephone Services	75.00
100-1815-7980	Other Expenses	1,656.29
100-1825-7613	Duplications And Photos	98.10
100-1825-7626	Postage	5,792.72
100-1825-7630	Equipment Lease	1,742.53
100-1825-7631	Equipment Maintenance	801.57
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7688	Oil Recycling Grant	319.20
100-1830-8100	Vehicle Replacement (C...	5,472.50
100-2120	Refundable Deposits	11,850.00
100-2126	Construction and Demoli...	4,573.54
100-2127	Retention Payable	-2,060.60
100-4402	Community Center Renta..	-233.50
100-4406	Restroom & Gazebo Ren...	120.00
100-4407	Sports Field Rentals	180.00
100-4815	Day Camp Fees	750.00
220-2127	Retention Payable	-2,456.12
220-2205-8100	Other Capital Improvem...	15,025.91
220-2210-7812	Street Striping & Marking	34,096.36
220-2210-7813	Regulatory Signs	5,458.48
220-2225-7811	Street Maintenance	1,575.00
220-2225-7980	Other Expenses	2,707.00
240-2405-7890	Repairs-Traffic Signal	2,813.30
240-2410-7662	Other Serv-Citywide	130.00
240-2410-7888	Repairs-Citywide	1,563.35
240-2410-7909	Tree Trim-Residential	20,173.85
240-2422-7887	Repairs & Replacements	1,039.16
240-2426-7810	Street Sweeping	784.00

Account Summary

Account Number	Account Name	Payment Amount
260-2127	Retention Payable	-41.30
260-2605-8062	ADA Improvements	826.00
320-3205-8013	Vehicles (Capital)	1,609.56
440-4405-7960	Foothill Transit Operatio...	28,939.86
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-1,514.76
460-4605-7650	Vehicle Maintenance	181.72
460-4605-7960	Foothill Tranist Operatio...	23,678.06
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-1,239.35
Grand Total:		375,259.50

Project Account Summary

Project Account Key	Payment Amount
None	274,750.83
201331-PS Youth Programs	1,400.00
202102- Retention CDBG ADA Improvement	-2,060.60
202102-Cap Improv-CH CDBG ADA Improvement	41,212.06
202102-Exp-CDBG ADA Improvement	826.00
202102-Retention-CDBG ADA Improv Project	-41.30
202105-Contract Law Enforcement	4,577.16
202301/1825-7688/Exp-Used Oil Grant-OPP12-21-0016	319.20
202308/2205-8100-Cap-Annual Trench Repair FY22-23	15,025.91
202308-Retention- 220-2127/ FY23 Annual Trench Rep	-751.30
202309/2210-7812-Traffic/Street Striping FY22-23	34,096.36
202309-Retention- 220-2127/ FY23 Traffic Striping	-1,704.82
202316/1405-7965-Melcanyon Debris Catch Basin	7,610.00
Grand Total:	375,259.50



COMMUNITY DEVELOPMENT STATUS REPORT June 2023

PROJECT/PROGRAM	STATUS
<u>IN PROCESS</u>	
Safe Routes to Schools Study	Staff is working with SCAG on a Safe Route to Schools Study. KOA, a traffic engineering firm is doing this study for SCAG. This is a grant based study and is being done at no cost to the City. The consultant has started the public outreach and is in the process of hold several meetings at various school sites to generate information. Final plan is scheduled to be delivered by November 2023.
Recreation Trail Upgrades	Duarte was awarded a \$1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. More to come soon.
Route 66 Sign and Art Piece	In November 2022, the Council approved a purchase agreement for the Route 66 Sign and Art Piece. This was a follow up from an earlier Council meeting where the Council gave direction on sign design. A recent memo to the Council and plan for the sign is attached. The sign could be installed by the end of the Summer.
Esperanza at Duarte Station (1700 Fasana Road)	MBK is building a 344-unit luxury apartment building; named Esperanza. Construction is progressing. Leasing of first phase has started and is very successful.
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment. This building will also be the location of the “Duarte Station” sign that will be an icon, located on the roof of the building. A 2024 completion is expected.
San Gabriel Valley Regional Housing Trust	Staff is working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on a possible subsidized housing development in the City. The idea would be to develop one of the affordable housing sites listed in the most recent Housing Element with first priority being the City-owned property at 2400 Huntington and properties to the east. SCVGOG and SGVRHT have access to funding that assists in generating interest from developers.
Melcanyon Debris Basin	FEMA awarded the City a \$1.2 million grant for the construction of a debris basin at the north end of Melcanyon Road. This will require a substantial City match, but it will address debris flow from the area that caused a significant mudflow problem a few years ago and still presents some risk. Staff is working on

PROJECT/PROGRAM	STATUS
	property acquisition with the City Attorney. Much of the CEQA work is completed for the Mitigated Negative Declaration, however the State Department of Fish & Wildlife has submitted comments that may require significant additional analysis. Staff and the consultant are discussing options.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. An RFP has recently been issued for the site and the plan is to have a developer selected by September.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Owners have shown positive interest. The Big Lots sale has gone through and Big Lots has closed. Staff is working, mostly with the new owners, to develop options for moving forward. Property owners are cooperating with the City on Code Enforcement issues. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. Staff is negotiating with the property owner for the additional right of way. Staff discussed the right of way issue with Metro for its piece recently and the details will be resolved when the site development moves forward.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant. Staff and the design engineer are working on a bid set of plans that should be ready to go out to bid in mid 2023, but needs CalTrans approval first.
<u>DEVELOPMENT</u>	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. The first plan check was returned to the Architect in early May 2022. Revised plans resubmitted for plan check in March. Several clarifications and minor revisions needed, but progress being made.

PROJECT/PROGRAM	STATUS
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story, 350,000 square foot building; and several other upcoming projects. The City of Hope parking structure has won a couple of prestigious awards: National Parking Association (NPA) Innovative Sustainability Project of the Year 2022 and the IPMI Award of Excellence -Architectural Design.
Westminster Gardens	The owner Human Good has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed-use building and to expand the current Life Plan Community by at least 300 units. Staff recently met with Human Good team and is getting a proposal for third party EIR preparation. Application filed for a restoration of Morrison House. This project will start prior to the Specific Plan. Mitigated Negative Declaration for Morrison House work approved by Planning Commission.
Andres Duarte School	The School District has issued an RFP for development of the entire Andres Duarte school site property (about 13 acres). The property has a general plan and zoning of Public Facilities so any development of the property will require City Council approval. As the process progresses, Staff will keep the Council informed.
<u>PUBLIC WORKS</u>	
Huntington/ Highland Signal Upgrade	This improvement will add left turn signal north and south bound, extend the westbound Huntington Drive turn pocket and remove unused westbound turn pocket. Construction is in process. Median redesign work is completed. There has been a major delay in receiving the signal poles that will put off installation to Summer 2023.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in park area under soccer field and permeable paving will be installed in parking lot area. However, cost for initial design exceeds estimate so a redesign may be needed.
Annual Concrete Repair	The annual repair of damaged sidewalks and other concrete is completed.
Annual Pavement Repair	The annual repair of street asphalt (e.g. pot holes and trench repairs) is completed.
Annual Striping and Marking	The annual project to strip lane lines, crosswalks and other street markings is completed.

PROJECT/PROGRAM	STATUS
Annual Brush Clearance	The annual brush clearance is in process on City maintained properties. This year's clearance was all be done by hand crews. Project completed.
RFP Process for Citywide Landscape Maintenance	An RFP was recently issued for a new Landscape Maintenance contract. The goal is to have a new contract in place by the end of Summer 2023.

MEMORANDUM

TO: City Councilmembers

FROM: Jason Golding, Planning Manager

DATE: May 25, 2023

SUBJECT: **UPDATE ON HISTORIC ROUTE 66 PUBLIC ART PIECE**

At its October 11, 2022 City Council meeting, Milton Solomon of Architectural Design and Signs (AD/S) presented a preliminary plan of the Historic Route 66 art piece. He provided the Council with details on the construction and visibility of the art installation. The Council requested that the sign colors be changed from red and brown themes to the blue colors used in current City wayfinding and street signs palette, and that the “D” logo be illuminated.

Based upon Council’s direction, Staff worked with AD/S to make the requested changes. On November 11, 2022, the Council unanimously approved the final sign design and authorized the City Manager to sign the purchase order. The staff report included the revised Route 66 art piece plans and the detailed quote (\$69,848 for the purchase of the art piece).

This public art project is funded by the General Fund – Designation for Special Projects. In the FY 2022-2023 Fiscal Year Budget, \$150,000 was provided for this project, including design, construction, and landscaping. With contingency, the estimated cost of the art, landscape and related costs is \$150,000.

Since Council approval, Staff has been busy coordinating all the elements necessary to make implementation of the sign successful, including:

1. Working with AD/S to finalize conceptual drawings, select final colors within the color palette used for Duarte’s street and wayfinding signs that are close to Navy and Columbia blue, reviewing and revising construction drawings, plan checking shop drawings and structural engineering, and having initial discussions on construction timing and coordination;
2. Reviewing and finalizing landscape and irrigation plans between Field Services and Planning Divisions with the City’s consultant landscape architect;
3. Coordinating with utility providers and contract electricians to determine the best way to provide utility services to the project site and make permanent utility connections;
4. Communicating with the CVS property owners and site manager on impacts to their property and negotiating items necessary to facilitate construction;
5. Arranging traffic control plans with the Engineering Division to allow work to proceed from public right-

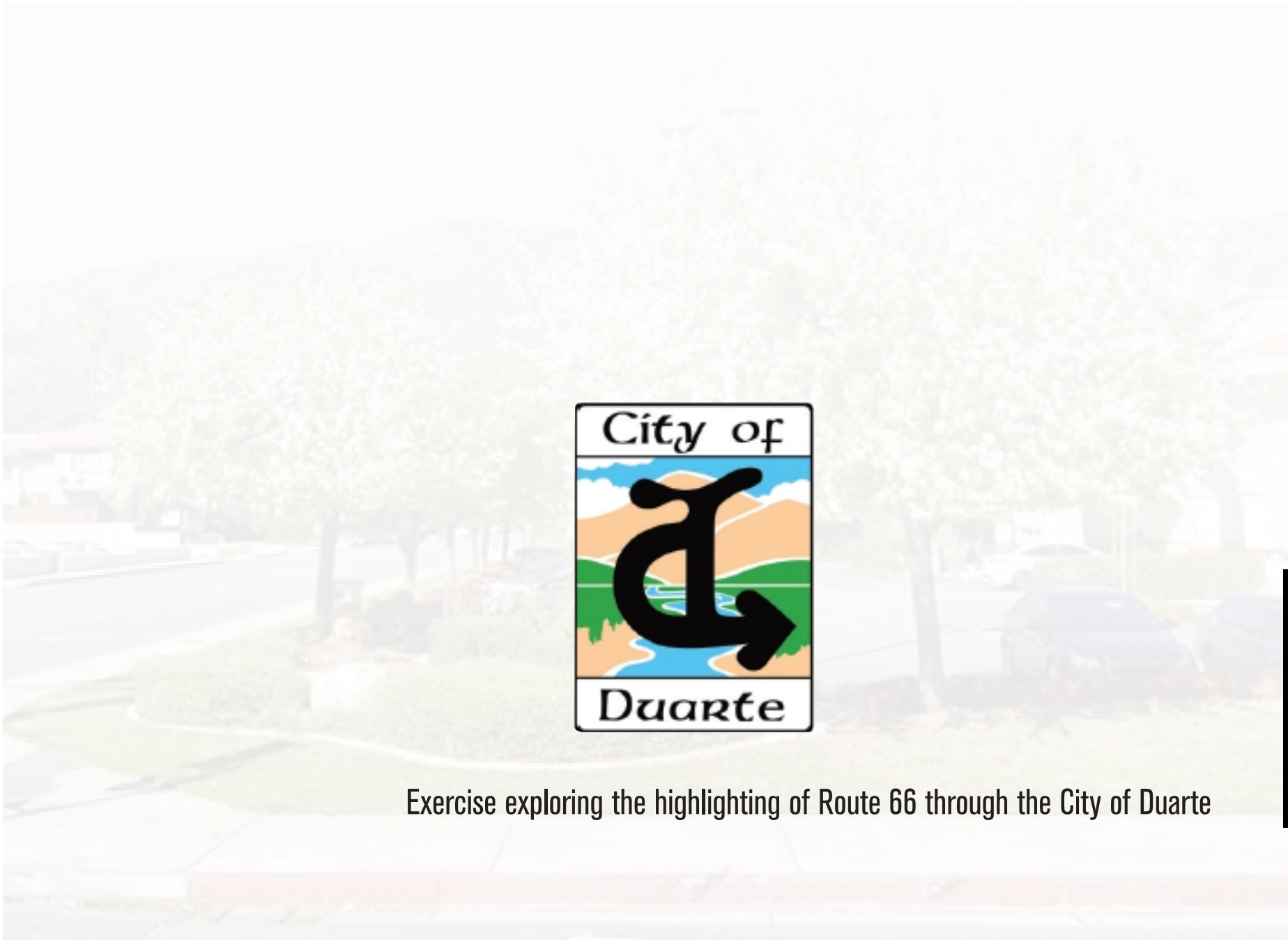
of-way;

6. Discussing and deciding on project cost estimates, and the preferred construction method to achieve the intended outcome at the lowest cost to the Public; and
7. Coordinating with Field Services Division on demolition, grubbing, grading, irrigation, and landscape items associated with construction. Field Services Division will be doing these aspects of the project to contain costs.

At this point the City has signed the purchase agreement and paid a 50% deposit towards the production of working drawings and sign production costs. Currently, the City is at a point where we are ready to approve the working drawings and authorize the fabrication of the sign. Furthermore, the City has a pending meeting with the property owner to coordinate sign installation. The current schedule is for sign installation this summer. If the Council desires to make changes to the sign, any changes would require a modification to the purchase agreement and may involve an increases in prices.

ATTACHMENTS

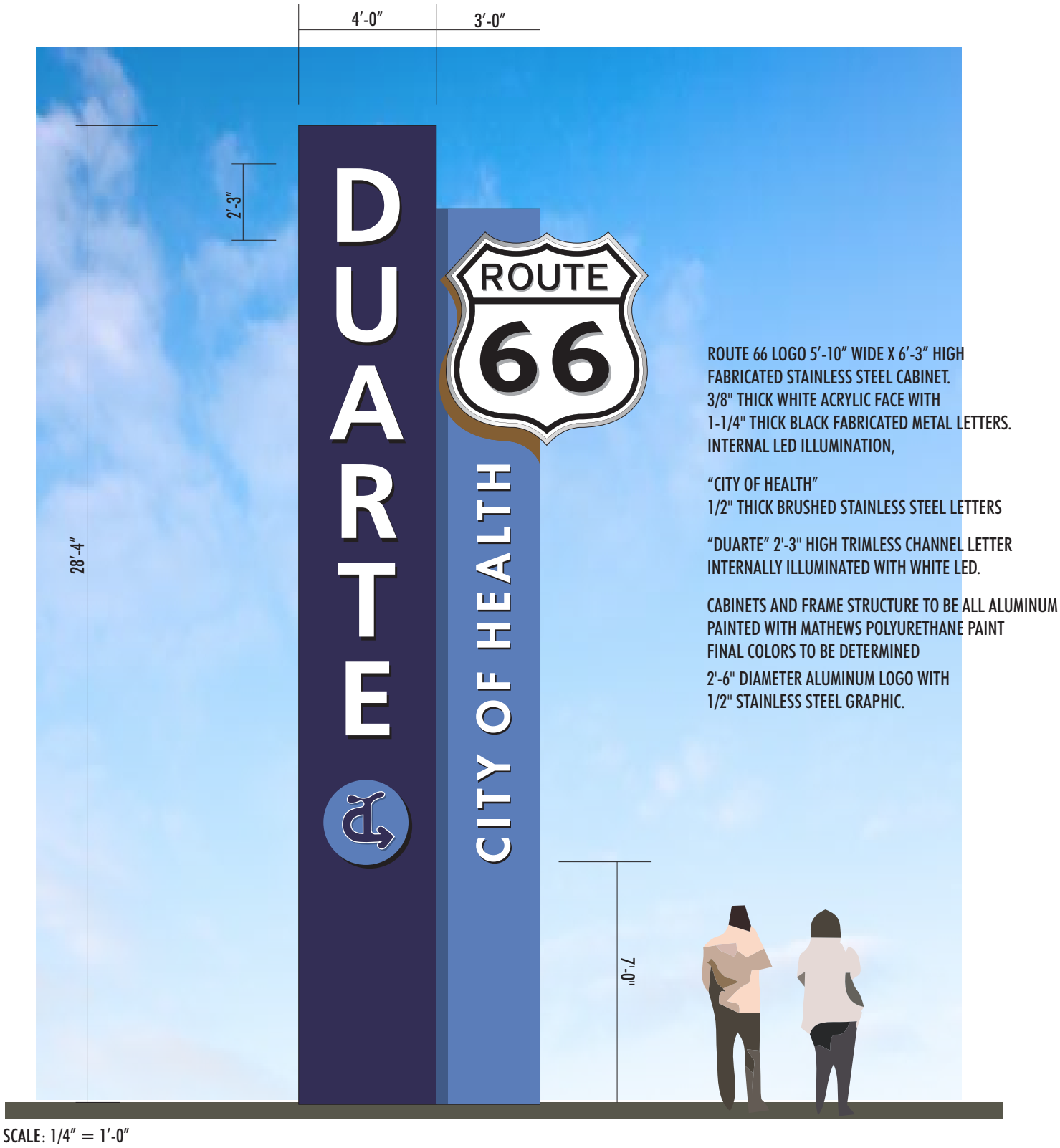
- A. Revised Conceptual Plan for Historic Route 66 Public Art Piece



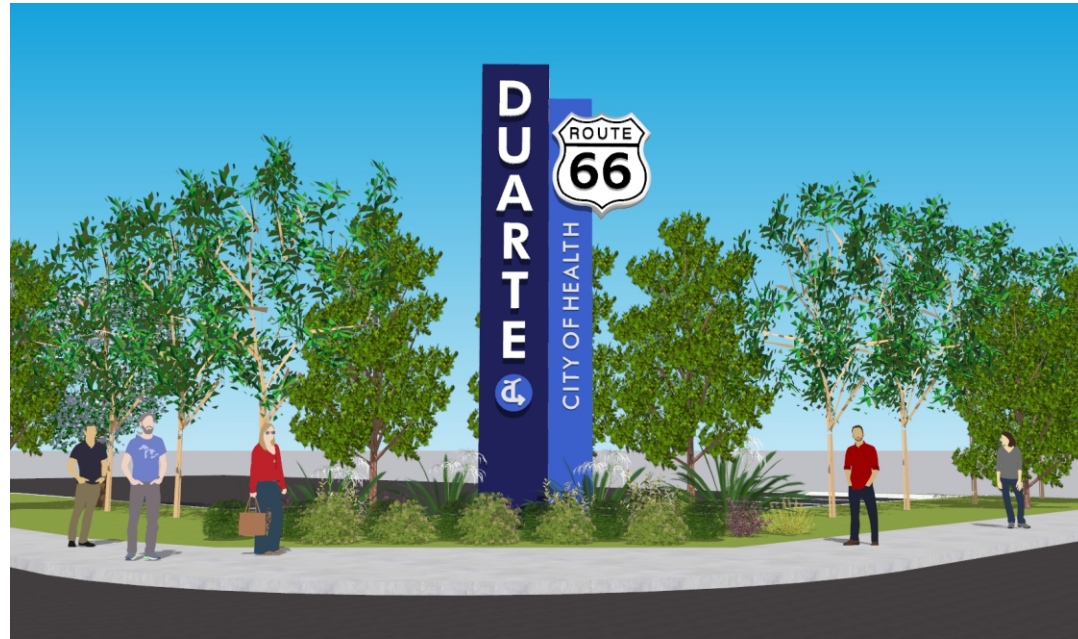
CONCEPT PACKAGE ROUND 4

DATE: 11.03.22

ARCHITECTURAL DESIGN & SIGNS | 1160 RAILROAD STREET CORONA , CA 92882 | 5470 WYNN ROAD #600 | LAS VEGAS, NV 89118 | WWW.AD-S.COM



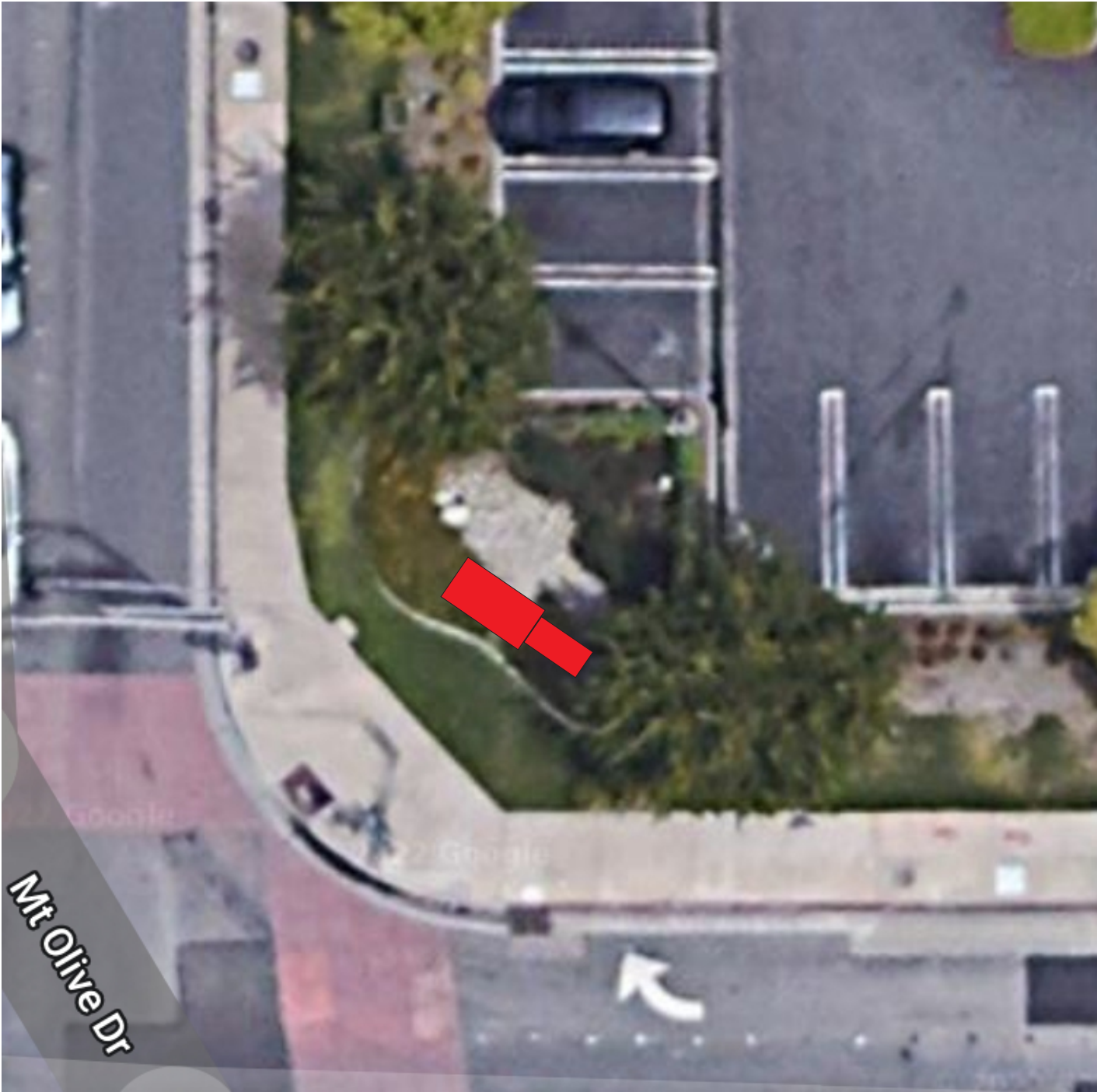
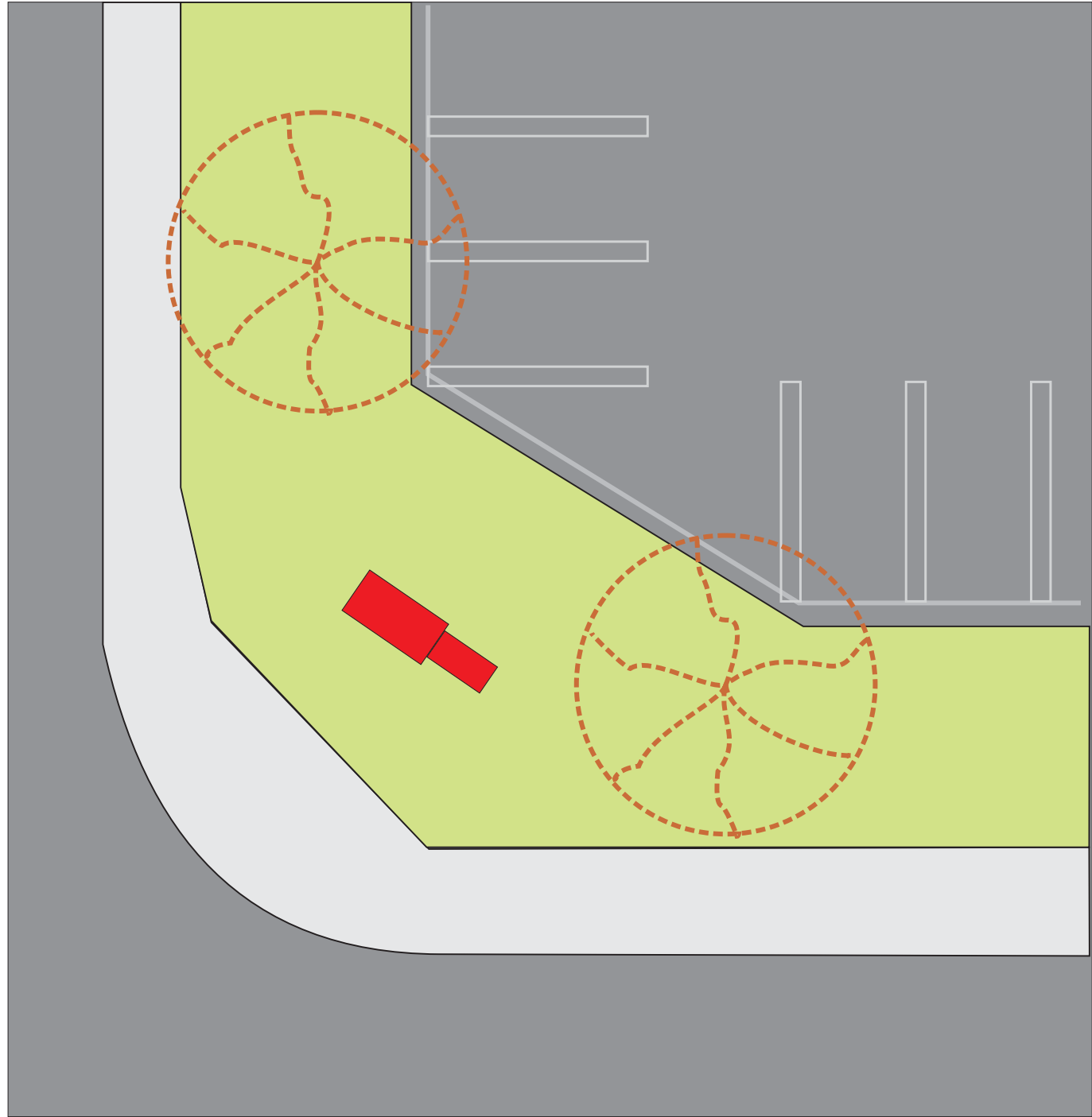
CITY OF DUARTE
Duarte, CA



CITY OF DUARTE

Duarte, CA

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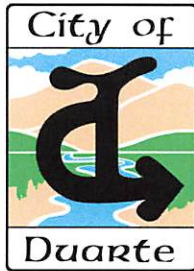
ROUGH DETAIL OF LOCATION OF SIGN



PARKS AND RECREATION STATUS REPORT June 2023

PROJECT/PROGRAM		STATUS
<u>YOUTH AND SENIOR PROGRAMS</u>		
Summer Recreation Classes	It's not too late to still register for a summer recreation class or camp! This season, a lot of our popular classes and camps are back but also some new ones. To view the full list of recreation offerings, visit ACCESSDUARTE.COM and then click on the "City News" icon at the top of the web page.	
Swim Lessons, Swim Team & Junior Lifeguard Camp	While a lifeguard shortage still looms within the County, the Department is pleased to be in a position once again this summer to be offering swim instruction in our Duarte pools. In addition to five sessions of swim lessons, private lessons, and swim team programming, the Department is offering a three-week Junior Lifeguard Camp starting July 17. All session information can be found at ACCESSDUARTE.COM, under Parks & Recreation/Pool or contact the Fitness Center at (626) 357-6118.	
<u>SPECIAL EVENTS</u>		
Summer Kick Off – Hawaiian Luau Fete & Pool Party	The entire community is invited to celebrate the first official day of summer at the Department's second annual Summer Kick Off – Hawaiian Luau Fete & Pool Party. The event will be held in the Duarte Civic Center parking lot, 1600 Huntington Drive, starting at 6 PM and will feature a free Polynesian Luau Show, live Tahitian Drum Circle, arts & crafts, free recreational swim in the Duarte pools, various vendors, and authentic food and dessert available for purchase. The party will be happening from 6 – 9 PM and no advance registration is required. For additional information, visit ACCESSDUARTE.COM or contact the Parks and Recreation Department at (626) 357-7931.	
Independence Day Celebration & Fireworks Show	Fireworks will light up the sky when the City hosts its annual Independence Day Celebration & Fireworks Show on July 3 at the Duarte Sports Park – Upper Baseball Fields, from 6 – 9:30 PM (gates open at 5:30 PM). We invite the entire community to come out early to stake out their spot and enjoy some of LA's best food trucks, food and vendor booths, live musical entertainment by Chico the Band and DJ Phil, a family play area with rides and games, and more. The event will commence with a 20-minute choreographed fireworks show at 9 PM. Additionally, if you don't want to lug your lawn chairs and umbrella to the event, the Department is again offering limited VIP seating. The VIP package includes one picnic table, umbrella, six chairs and an event swag bag available for purchase at	

	ACCESSDUARTE.COM. Note, parking around the venue is limited and fills up quickly so again, residents are encouraged to come out early, bike, carpool, or utilize a ride-share service.
2023 Concert in the Park Series	Bring the family and friends out every Monday in July, starting July 10, to enjoy an evening of live music and fun. This year's Concert in the Park series will take place again at Beardslee Park, and we'll have a live DJ, activities, food trucks, and vendors from 6 – 9 PM and the headlining band will take the stage from 7 – 9 PM. The Dreamboats, July 10. No Duh, July 17. Kelly Boyz, July 24. Anything for Salinas, July 31.



AGENDA REPORT

MEETING DATE: June 13, 2023

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

SUBJECT: Amendment No. 1 to Contract Services Agreement for City Attorney Services

RECOMMENDATION: It is recommended that City Council approve Amendment No. 1 to Contract Services Agreement for City Attorney Services.

FISCAL IMPACT: Depending on the amount of legal services rendered by the City Attorney's Office in the fiscal year, Amendment No. 1 to Contract Services Agreement for City Attorney Services is estimated to cost an additional \$38,000 in Fiscal Year 23-24 and require a budget adjustment.

BACKGROUND

Rutan & Tucker, LLP ("Rutan") has served as the City Attorney's Office for the City of Duarte since April 2004. The City Council approved four (4) contract amendments before releasing a Request for Proposal in the summer of 2021. After a six-month process in which the City received numerous responses to its Request for Proposal and a rigorous interview process, the City Council approved a new agreement, the Contract Services Agreement for City Attorney Services ("Current Agreement") with Rutan to serve as the City Attorney's Office, appointing Thai Viet Phan as City Attorney and Jeffrey T. Melching as Assistant City Attorney in March 2022.

Pursuant to the requirements of the Current Agreement and at the City Council's discretion, the City Council conducted a performance evaluation of the City Attorney on April 11, 2023, and following that evaluation, directed the City Manager to oversee an amendment to the current City Attorney contract. That process yielded a proposal that updates the rate schedule to be more consistent with other legal contracts with the City and the current market.

Amendment No. 1 to Current Agreement includes the following modifications:

- Update the rate schedule to be more consistent with the City's other current legal services agreements and with the current market.

The existing rate structure is at the following discounted rates: \$220 for general legal services, \$250 for litigation services, \$255 for eminent domain work, and \$150 for paralegal services. Legal work reimbursed to the City by third parties is billed at Rutan's standard, non-discounted rate for the attorney providing the work.

The current rates for City Attorney services are below the rates billed by the City's other legal service providers, Civica Law Group, which provides code enforcement and prosecution services, and Burke Williams & Sorensen, which provides employment legal services. Further, current rates billed by Rutan are lower than those of comparable, nearby cities. Finally, due to significant increases in inflation and cost of living, and due to Rutan not increasing rates between 2006 and 2021, the rates currently billed are significantly below inflation.

The proposed contract amendment would increase the rates to be more consistent with the rates billed by other legal service providers to the City and the current market, as well as address the changes with inflation. The new rates would be: \$255 for general legal services, \$285 for litigation, \$290 for eminent domain, and \$180 for paralegal services. These rates will also be adjusted annually by 3% to reflect changes with inflation. Finally, legal work reimbursed to the City by third parties will be billed at Rutan's standard, non-discounted rate for the attorney providing the work. These updated rates continue to represent a substantial discount off of private rates.

RECOMMENDATION

It is recommended that City Council approve Amendment No. 1 to Contract Services Agreement for City Attorney Services.

FISCAL IMPACT

Depending on the amount of legal services rendered by the City Attorney's Office in the fiscal year, Amendment No. 1 to Contract Services Agreement for City Attorney Services is estimated to cost an additional \$38,000 in Fiscal Year 23-24 and require a budget adjustment.

ATTACHMENTS

1. Amendment No. 1 to Contract Services Agreement for City Attorney Services
2. March 6, 2022, Contract Services Agreement for City Attorney Services
3. Comparison Chart for Attorneys' Fees

**AMENDMENT NO. 1 TO
“CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES”**

THIS AMENDMENT NO. 1 TO CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES (the “First Amendment”) is made and entered into as of June 13, 2023 (“Effective Date”), by and between the CITY OF DUARTE, a municipal corporation (“CITY”) and RUTAN & TUCKER, LLP, a Limited Liability Partnership (“ATTORNEY”), for the purpose of amending the written “Contract Services Agreement for City Attorney Services” entered into between CITY and ATTORNEY as of March 8, 2022 (“Agreement”).

1. “Section 4.0, Compensation” is deleted and replaced in its entirety as follows:

SECTION 4.0 COMPENSATION. ATTORNEY shall be compensated for providing the legal services contemplated by this Agreement, in accordance with the following:

A. **General Services.** Compensation to ATTORNEY for general legal services provided by an attorney shall be Two Hundred and Fifty-Five Dollars (\$255.00) per hour.

B. **Litigation Services.** Compensation to ATTORNEY for Litigation shall be Two Hundred and Eighty-Five Dollars (\$285.00) per hour.

C. **Eminent Domain Services.** Compensation to ATTORNEY for Eminent Domain matters, including eminent domain litigation, shall be Two Hundred and Ninety Dollars (\$290) per hour.

D. **Services Paid or Reimbursed by Third Parties.** Compensation to ATTORNEY for legal services paid or reimbursed by a third party shall be the standard design rates for attorneys, paralegals, and clerks employed by ATTORNEY.

E. **Other Paralegal Services.** Compensation to ATTORNEY for general legal services provided by a paralegal not reimbursed by a third party shall be One Hundred Eighty Dollars (\$180.00) per hour.

F. **Annual Consumer Price Index (“CPI”) Adjustment.** Except for Subsection D. Services Paid or Reimbursed by Third Parties in which compensation shall be set according to ATTORNEY’s standard design rates, on July 1, 2024, and annually thereafter, the compensation rates as established by this Section 4.0, shall increase by 3%, rounded to the nearest whole number.

G. **Reimbursable Expenses.** ATTORNEY shall be entitled to reimbursement for all reasonable and necessary expenses incurred by it in the performance of legal services hereunder, provided that the same are first audited by the City Manager or their designee. Reimbursable Expenses shall mean and include, but not be limited to, duplication costs; reasonable travel expenses outside of Los Angeles County or Orange County subject to City Manager approval; document reproduction expenses, telecopier charges, messenger service charges; litigation expenses, including without limitation court filing fees, court reporter's fees, jury fees, witness fees, and other reasonable and necessary out-of-pocket expenses.

H. **Invoices.** ATTORNEY shall bill CITY monthly for services performed pursuant to this Agreement. ATTORNEY shall establish such separate billing matters as may be requested by CITY consistent with this Agreement. At the direction of the City Manager, or their designee, ATTORNEY, at no additional cost to CITY, shall prepare special invoices where third parties are to reimburse CITY for specific legal services provided. Reimbursable costs shall be separately itemized.

I. **Payments.** Payments to ATTORNEY shall be made by CITY within thirty (30) days of receipt of the statement, except for those specific items on an invoice which are contested or questioned and are returned by CITY to ATTORNEY, with a written explanation of the question or contest, within thirty (30) days of receipt of the invoice.

2. Except as set forth in this First Amendment, all terms, conditions, and provisions of the Agreement are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to the Agreement to be executed by their respective duly authorized agents as of the Effective Date set forth above.

[Signatures on following page.]

CITY OF DUARTE, a municipal
corporation

JODY SCHULZ, MAYOR

RUTAN & TUCKER, LLP, a California
limited liability partnership

By: Thai Viet Phan
THAI VIET PHAN of
RUTAN & TUCKER, LLP

By: Todd Litfin
TODD LITFIN of
RUTAN & TUCKER, LLP

ATTEST

ANNETTE JUARES, CITY CLERK

Signature: Todd Litfin
Todd Litfin (Jun 7, 2023 15:43 PDT)
Email: tlitfin@rutan.com

Signature: Thai Viet Phan
Thai Viet Phan (Jun 7, 2023 15:46 PDT)
Email: tphan@rutan.com

CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES

THIS CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES (herein "Agreement"), is made and entered as March 9, 2022 ("Effective Date"), by and between the CITY OF DUARTE, a municipal corporation (hereinafter referred to as "CITY"), and RUTAN & TUCKER, LLP, a California limited liability partnership (hereinafter referred to as "ATTORNEY").

R E C I T A L S

A. CITY has solicited proposals and conducted interviews with several law firms and has chosen ATTORNEY to provide legal services to the CITY.

B. CITY and ATTORNEY desire to identify the areas of ATTORNEY's responsibilities for provision of legal services and the compensation to ATTORNEY therefor.

A G R E E M E N T

In consideration of the foregoing Recitals and for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, CITY and ATTORNEY agree as follows:

ARTICLE 1

SECTION 1.0 **APPOINTMENT OF ATTORNEY.** CITY hereby appoints ATTORNEY to act as City Attorney. As of the date of this Agreement, Thai Viet Phan shall serve as City Attorney and Jeffrey T. Melching shall serve as Assistant City Attorney. ATTORNEY represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein.

A. ATTORNEY may replace Ms. Phan and/or Mr. Melching with the prior consent of CITY. ATTORNEY shall provide CITY with as much prior written notice as practicable regarding the replacement of Ms. Phan or Mr. Melching, but not less than 30 days before ATTORNEY'S decision to replace Ms. Phan and/or Mr. Melching; provided, however, that if Ms. Phan or Mr. Melching provide notice to ATTORNEY of his/her decision to separate from ATTORNEY, notice shall be transmitted to CITY within 72 hours of such notice to ATTORNEY.

ARTICLE 2

SECTION 2.0 **RESPONSIBILITIES OF ATTORNEY.** ATTORNEY shall perform any and all work necessary for the provision of City Attorney services to CITY, including, without limitation, the following:

A. Attendance at all City Council and Redevelopment Successor Agency meetings; and

B. Upon request, attendance at Planning Commission meetings; and

C. Upon request, attendance at other City Council, Commission, and staff meetings; and

D. Assistance in the preparation and review as requested by City staff of necessary legal documents such as: notices, ordinances, resolutions, agreements, contracts, and memoranda of understanding; and

E. Routine legal advice, consultation and opinions to the City Council, Redevelopment Successor Agency Board, and staff; and

F. Legal work pertaining to public improvements, public rights of way and easements, and matters relating to public entities; and

G. City prosecutor functions on Duarte Municipal Code violations and code enforcement operations; and

H. ATTORNEY, as a full-service law firm, is prepared to, and will provide, if requested by CITY through its City Manager, representation to CITY, including, but not limited to, general city litigation, eminent domain litigation, franchise matters including cable television, or bond counsel services.

Notwithstanding the foregoing, it is expressly understood that ATTORNEY shall not be responsible for any pending litigation matter(s) until ATTORNEY has specifically appeared in the matter(s) as attorneys of record on behalf of CITY. Nothing in this Agreement shall be construed in any manner as limiting the ultimate and absolute discretion of the City Council, at any time, to assign or reassign legal matters of CITY from or to ATTORNEY.

All of these duties shall be performed as directed by the City Council and/or the City Manager, or their designee, and ATTORNEY will keep CITY informed as to the progress and status of pending matters.

ATTORNEY shall manage and control the delivery of legal services in a competent, professional, and cost-effective manner.

ATTORNEY represents that the tasks and services required herein will be performed by ATTORNEY, or under its direct supervision, and that all personnel engaged in such work shall be qualified, authorized, and permitted under applicable State and local law to perform such tasks and services.

ATTORNEY shall comply with all applicable federal, State, and local laws, ordinances, and regulations.

Upon request or in accordance with such procedures as CITY may establish from time to time, ATTORNEY shall periodically report to CITY, as applicable, regarding the status of all legal matters being handled by ATTORNEY.

ARTICLE 3

SECTION 3.0 RESPONSIBILITIES OF CITY. CITY shall provide full information to ATTORNEY and fully cooperate with ATTORNEY to the extent necessary to enable ATTORNEY to provide its services required pursuant to this Agreement.

SECTION 3.1 ANNUAL REVIEW OF ATTORNEY. City may, but is not required, to conduct an annual review of ATTORNEY's performance through a formal review process as determined by the CITY.

ARTICLE 4

SECTION 4.0 COMPENSATION. ATTORNEY shall be compensated for providing the legal services contemplated by this Agreement, in accordance with the following:

A. **General Services.** Compensation to ATTORNEY for general legal services provided by an attorney shall be Two Hundred Twenty Dollars (\$220.00) per hour.

B. **Litigation Services.** Compensation to ATTORNEY for Litigation shall be Two Hundred Fifty Dollars (\$250.00) per hour.

C. **Eminent Domain Services.** Compensation to ATTORNEY for Eminent Domain matters, including eminent domain litigation, shall be Two Hundred Fifty-Five Dollars (\$255) per hour.

D. **Services Paid or Reimbursed by Third Parties.** Compensation to ATTORNEY for legal services paid or reimbursed by a third party shall be the standard design rates for attorneys, paralegals, and clerks employed by ATTORNEY.

E. **Other Paralegal Services.** Compensation to ATTORNEY for general legal services provided by a paralegal not reimbursed by a third party shall be One Hundred Fifty Dollars (\$150.00) per hour.

F. **Reimbursable Expenses.** ATTORNEY shall be entitled to reimbursement for all reasonable and necessary expenses incurred by it in the performance of legal services hereunder, provided that the same are first audited by the City Manager or their designee. Reimbursable Expenses shall mean and include, but not be limited to, duplication costs; reasonable travel expenses outside of Los Angeles County or Orange County subject to City Manager approval; document reproduction expenses, telecopier charges, messenger service charges; litigation expenses, including without limitation court filing fees, court reporter's fees, jury fees, witness fees, and other reasonable and necessary out-of-pocket expenses.

G. **Invoices.** ATTORNEY shall bill CITY monthly for services performed pursuant to this Agreement. ATTORNEY shall establish such separate billing matters as may be requested by CITY consistent with this Agreement. At the direction of the City Manager, or their designee, ATTORNEY, at no additional cost to CITY, shall prepare special invoices where third parties are to reimburse CITY for specific legal services provided. Reimbursable costs shall be separately itemized.

H. **Payments.** Payments to ATTORNEY shall be made by CITY within thirty (30) days of receipt of the statement, except for those specific items on an invoice which are contested or questioned and are returned by CITY to ATTORNEY, with a written explanation of the question or contest, within thirty (30) days of receipt of the invoice.

ARTICLE 5

SECTION 5.0 **TERM.** The term of this Agreement shall commence as of the Effective Date hereof and shall continue thereafter until terminated by either party as provided below.

SECTION 5.1 **TERMINATION.** This Agreement may be terminated by ATTORNEY for any reason, with or without cause, upon giving CITY sixty (60) days' written notice. CITY may terminate this Agreement for any reason, with or without cause, upon written notice to the ATTORNEY. ATTORNEY shall be compensated for all services performed and costs incurred up to the effective date of the termination. Upon termination of this Agreement, ATTORNEY, upon written request of CITY, shall deliver to CITY or other legal counsel designated by CITY, all client files and materials as may have been accumulated by ATTORNEY in the performance of this Agreement, whether completed or in process, subject to payment for any charges for copying and delivery of same.

ARTICLE 6

SECTION 6.0 **INDEPENDENT CONTRACTOR.** ATTORNEY is an independent contractor, not an employee of CITY, and not entitled to any benefits as an employee, including without limitation, prepaid insurance, vacation or sick leave, or CITY-paid participation in the California Public Employees Retirement Program, and neither CITY nor any of its employees shall have any control over the conduct of ATTORNEY or any of ATTORNEY's employees. ATTORNEY expressly warrants not to, at any time or in any manner, represent that ATTORNEY, or any of ATTORNEY's agents, servants, or employees, are in any manner employees of CITY, it being distinctly understood that said ATTORNEY is and shall at all times remain as to CITY a wholly independent contractor and that ATTORNEY's obligations to CITY are solely such as are prescribed by this Agreement.

This Agreement contemplates the personal services of ATTORNEY and ATTORNEY's partners and employees, and it is recognized by the parties hereto that a substantial inducement to CITY for entering into this Agreement was, and is, the professional reputation and competence of ATTORNEY and ATTORNEY's employees. Neither this Agreement nor any interest therein may be assigned by ATTORNEY, except upon written consent of CITY. Nothing herein contained is intended to or shall be constructed as preventing ATTORNEY from employment or hiring as many employees as ATTORNEY may deem necessary for the proper and efficient execution of this contract.

SECTION 6.1 **PROHIBITION AGAINST SUBCONTRACTING OR ASSIGNMENT.** The experience, knowledge, capability and reputation of ATTORNEY, its partners, associates, and employees, were substantial inducements for CITY to enter into this Agreement. Therefore, ATTORNEY shall not contract with any other person or entity to perform,

in whole or in part, the legal services required under this Agreement without the written approval of CITY. In addition, neither this Agreement, nor any interest herein, may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily, or by operation of law, whether for the benefit of creditors, or otherwise, without the prior written approval of CITY.

ARTICLE 7

SECTION 7.0 INSURANCE AND INDEMNIFICATION.

A. Insurance.

Prior to the beginning of and throughout the duration of this Agreement, ATTORNEY shall procure and maintain, at its cost, and submit concurrently with its execution of this Agreement, Commercial General Liability insurance against all claims for injuries against persons or damages to property resulting from ATTORNEY's acts or omissions rising out of or related to ATTORNEY's performance under this Agreement. The insurance policy shall contain a severability of interest clause providing that the coverage shall be primary for losses arising out of ATTORNEY's performance hereunder and neither CITY nor its insurers shall be required to contribute to any such loss.

The following policies shall be maintained and kept in full force and effect providing insurance with minimum limits as indicated below and issued by insurers with A.M. Best ratings of no less than A-:VI:

Commercial General Liability (at least as broad as ISO CG 0001)

- \$2,000,000 (per occurrence)
- \$4,000,000 (general aggregate)

Commercial Auto Liability (at least as broad as ISO CA 0001)

- \$1,000,000 (per accident)

Errors and Omissions Liability

- \$1,000,000 (per claim and aggregate)

Workers' Compensation

- Per statutory requirements

ATTORNEY shall carry automobile liability insurance of \$1,000,000 per accident against all claims for injuries against persons or damages to property arising out of the use of any automobile by ATTORNEY, its officers, any person directly or indirectly employed by ATTORNEY, any subcontractor or agent, or anyone for whose acts any of them may be liable, arising directly or indirectly out of or related to ATTORNEY's performance under this Agreement. If ATTORNEY or ATTORNEY's employees will use personal autos in any way under this Agreement, ATTORNEY shall provide evidence of personal auto liability coverage for each such person. The term "automobile" includes, but is not limited to, a land motor vehicle, trailer or semi-trailer designed for travel on public roads. The automobile insurance policy shall contain a severability of interest clause providing that coverage shall be primary for losses arising out of

ATTORNEY's performance hereunder and neither City nor its insurers shall be required to contribute to such loss.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the ATTORNEY and "SECTION 2.0 RESPONSIBILITIES OF ATTORNEY" as designated in the policy must specifically include work performed under this Agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this Agreement.

ATTORNEY shall carry Workers' Compensation Insurance in accordance with State Worker's Compensation laws with employer's liability limits no less than \$1,000,000 per accident or disease.

All insurance required by this Section shall be kept in effect during the term of this Agreement and shall not be cancelable without written notice to CITY of proposed cancellation. The procuring of such insurance or the delivery of policies or certificates evidencing the same shall not be construed as a limitation of ATTORNEY's obligation to indemnify CITY, its officers, employees, contractors, subcontractors, or agents.

Except for the policy of professional liability insurance, all of the above policies of insurance shall be primary insurance and shall name CITY, and their respective officers, employees and agents, as additional insureds. The insurer shall waive all rights of subrogation and contribution it may have against the CITY or their respective officers, employees and agents and their respective insurers. All of said policies of insurance shall provide that said insurance may not be amended or cancelled without providing thirty (30) days prior written notice to the CITY. In the event any of said policies of insurance are cancelled, ATTORNEY shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section to the CITY.

B. Indemnification.

C. Excepting performance of professional services and claims of professional liability (also known as professional malpractice) which are not subject to this indemnity provision, ATTORNEY, to the full extent permitted by law, shall indemnify, defend, and hold harmless the CITY and its officers, officials, agents, and employees acting in an official capacity, from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, whether actual, alleged, or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by ATTORNEY or any individual or agency for which ATTORNEY is legally liable, including but not limited to officers, agents, employees or subcontractors of ATTORNEY, except to the extent such liability arises out of, is a consequence of, or is in any way attributable to the negligence or willful misconduct of the CITY or any of its officers, officials, agents, or employees acting in an official capacity. Nothing herein shall be deemed to affect or waive CITY's rights to make or pursue claims of professional liability (also known as professional malpractice) against ATTORNEY.

SECTION 7.0 **NOTICES.** Notices required pursuant to this Agreement shall be given by personal service upon the party to be notified, or by delivery by a reputable delivery service that provides a receipt showing date and time of delivery, or by delivery of same into the custody of the United States Postal Service, or its lawful successor; postage prepared and addressed as follows:

CITY: City of Duarte
 1600 Huntington Drive
 Duarte, CA 91010
 Attention: City Manager

ATTORNEY: Rutan & Tucker, LLP
 18575 Jamboree Road, 9th Floor
 Irvine, CA 92612
 Attention: Thai Viet Phan

Service of a notice by personal service or document delivery service shall be deemed to have been given as of the date of such service. Notice given by deposit with the United States Postal Service shall be deemed to have been given two (2) consecutive business days following the deposit of the same in the custody of said Postal Service. A "business day" is a day that Duarte City Hall is open for business to the general public. Either party hereto may, from time to time, by written notice to the other, designate a different address or person, which shall be substituted for that above specified.

ARTICLE 8

SECTION 8.0 **NON-DISCRIMINATION.** In connection with the execution of this Agreement, ATTORNEY shall not discriminate against any employee or applicant for employment because of race, religion, creed, martial status, color, sex, national origin, gender, or ancestry. ATTORNEY shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, creed, martial status, color, sex, national origin, gender, or ancestry. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

SECTION 8.1 **CONFLICTS.** ATTORNEY has, based upon its investigations as of the date of this Agreement, no present or contemplated employment, which is adverse to CITY. ATTORNEY agrees that it shall not represent clients in matters either in litigation or non-litigation against the CITY. However, ATTORNEY may have past and present clients or may have future clients, who, from time to time, may have interests adverse to CITY, and ATTORNEY reserves the right to represent such clients in matters not connected with its representation of CITY.

If a potential conflict of interest arises in ATTORNEY's representation of a client adverse to CITY, if such conflict is only speculative or minor, ATTORNEY shall seek a written waiver from the City Manager and the other client with regards to such representation. However,

if real conflicts exist, and either the City Manager or the other client did not provide a written waiver, ATTORNEY would withdraw from representing both the CITY and the other client in the matter and assist them in obtaining outside special counsel.

SECTION 8.2 COVENANT OF NO FINANCIAL INTEREST.

ATTORNEY covenants that it does not have and will not acquire any direct or indirect interest, financial or otherwise, which would conflict in any manner or degree with the performance of this Agreement except as otherwise stated herein. ATTORNEY further certifies that, to the best of its knowledge, no officer, employee, or agent of ATTORNEY who has or will have any financial interest under this Agreement is an officer or employee of the City.

SECTION 8.3 NONLIABILITY OF CITY OFFICERS AND EMPLOYEES. No officer, official, employee, agent, representative, or volunteer of the CITY shall be personally liable to ATTORNEY in the event of any default or breach by CITY or for any amount which may become due to ATTORNEY, or for breach of any obligation of the terms of this Agreement.

SECTION 8.4 INTERPRETATION OF AGREEMENT. This Agreement shall be construed and interpreted both as to validity and performance of the parties in accordance with the internal laws of the State of California without regard to principles of conflicts of laws.

SECTION 8.5 INTEGRATED AGREEMENT. This Agreement contains all of the agreements of the parties and cannot be amended or modified except by written agreement. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

SECTION 8.6 CORPORATE AUTHORITY. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that in so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

[end – signature page follows]

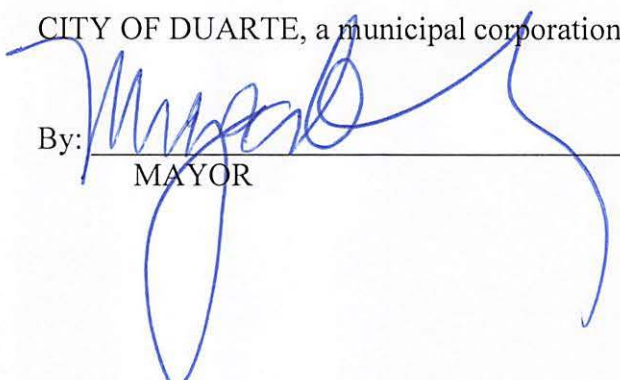
IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date stated below for execution by the Mayor.

Dated: 4/4/22

ATTEST:


City Clerk

CITY OF DUARTE, a municipal corporation

By: 

MAYOR

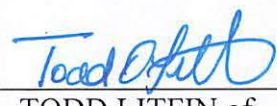
RUTAN & TUCKER, LLP, a California
limited liability partnership

Dated: 4/4/22

By: 

THAI VIET PHAN of
RUTAN & TUCKER, LLP

Dated: 4/4/22

By: 

TODD LITFIN of
RUTAN & TUCKER, LLP

[END OF SIGNATURES]

Current Fees Comparison

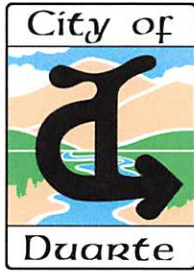
Rutan	Civica Law Group (Code/Prosecution)	Burke Williams & Sorensen (Employment)
\$220 (General)	\$243	\$225 (Assoc.) \$275 (Partners)
\$250 (Litigation)		\$310 (Assoc., Successor Agency) \$360 (Partners, Successor Agency)
\$255 (Eminent Domain)		
\$150 (Paralegal)	\$153 (Paralegal)	
Design Rate (Reimbursable)		
	3% (Annual Increase)	

Current Fees Comparison

Baldwin Park (BBK)	Irwindale (Aleshire & Wynder, LLP)	Monrovia (Dapeer Rosenblit & Litvak LLP – Code Enf.)	Covina (RWG)
\$230 (Atty Basic Legal Services – meeting coverage, office hours, travel time)	\$270k FY 20-21 blanket legal services	\$245 (Civil)	\$19,851 (Retainer services)
\$155 (Paralegal BLS)		\$195 (Non-civil)	\$241 (Litigation/Special Services - Associates)
\$265 (Other BLS)		\$180 (Paralegal)	\$295 (Litigation/Special Services – Senior Attys)
\$330 (Atty Special Legal Services)			\$209 (Pitchess Mtn & Subpoenas)
\$165 (Paralegal SLS)			\$161 (Paralegal)
			\$376 (Bond Counsel)

Request for Fee Increase

Old Rates (2006)	Rates with Inflation (Feb 2023)	Current Rates (2022)	Request (2023)
~\$189.29/hr (\$5,300/28hrs)	\$277.31	\$220	\$255
\$190/hr (29-42hrs) (added in 2011, which lowered City's costs)	\$278.35		
\$205/hr (over 44hrs)	\$300		
\$210 (Special Non-litigation)	\$307.65		
\$240 (Litigation)	\$351.60	\$250	\$285
\$225 (Code Enforcement)	\$338.78		
\$255 (Eminent Domain)	\$373.57	\$255 (Eminent Domain)	\$290
		\$150 (Paralegal)	\$180 (Paralegal)
Design Rate (Reimbursable)		Design Rate (Reimbursable)	Design Rate (Reimbursable)
			3% (Annual Increase)



Agenda Item:	7H
CM Review:	Bev
Fiscal Review:	JP

AGENDA REPORT

MEETING DATE: June 13, 2023

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Marvin Carpio, Assistant Civil Engineer

SUBJECT: Notice of Completion: Fiscal Year 2022/23 Citywide Striping and Marking Project No. 23-9 for WGJ Enterprises, Inc. dba PCI.

RECOMMENDATION: It is recommended that the City Council accept the project as complete in the amount of \$34,096.36.

FISCAL IMPACT: The Fiscal Year 2022/23 Citywide Striping and Marking Project was included in the 2022/23 Capital Improvement Program Budget and was funded by the Gas Tax allocations. City Council approved the contract for \$32,017.20. The final project cost was \$34,096.36 which is within the approved estimated five percent (5%) contingency. There is sufficient budget allocated for this project.

BACKGROUND

On March 14, 2023, City Council awarded the contract for Fiscal Year 2022/23 Citywide Striping and Marking Project to WGJ Enterprises, Inc. dba PCI. On April 25, 2023, the contractor began the removal of faded and outdated striping and installation of new compliant striping and marking.

The project consisted in centerline, skip lanes, channelizing lanes, stops, limit lines, and directional arrows at the following locations:

Huntington Dr / Santo Domingo Ave
Bloomdale St / Bradbury Ave
Maynard Dr / Bradbury Ave
Bradbury Ave / Huntington Dr
Central Ave from Duncannon Ave to Bradbury Ave
Bradbury Ave from Central Ave to Huntington Dr
Buena Vista St from Royal Oaks Dr to Evergreen St.

FISCAL IMPACT

The Fiscal Year 2022/23 Citywide Striping and Marking Project was included in the 2022/23 Capital Improvement Program Budget and was funded by the Gas Tax allocations. City Council approved the contract for \$32,017.20. The final project cost was \$34,096.36 which is within the approved estimated five percent (5%) contingency. There is sufficient budget allocated for this project.

RECOMMENDATION

It is recommended that the City Council accept the project as complete in the amount of \$34,096.36.

ATTACHMENTS

Attachment A. Before and After Photos
Attachment B. Notice of Completion

ATTACHMENT “A”

BEFORE



AFTER



ATTACHMENT “B”

(Please see next page)

RECORDING REQUESTED BY:

CITY OF DUARTE

WHEN RECORDED MAIL TO THIS ADDRESS:

**CITY CLERK
CITY OF DUARTE
1600 Huntington Dr.
Duarte, CA 91010**

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or AGENT of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The full name of the OWNER is: **CITY OF DUARTE**
3. The full address of the OWNER is: **1600 Huntington Dr. Duarte, CA 91010**
4. The nature of the interest or estate of the undersigned is: (i.e., In Fee.) **Fee Interest.**
5. A work of improvement on the property hereinafter described was COMPLETED on **Wednesday, May 3, 2023**
6. The work of improvement completed is described as follows: **FY 22-23 Citywide Striping and Marking Project**
7. The name of the original contractor, if any, for such work of improvement is: **WGJ Enterprises, Inc. dba PCI**
8. The street address of said property is: **Intersection at Huntington Dr / Santo Domingo Ave, Bradbury Ave / Bloomdale St, Bradbury Ave / Maynard Dr, Bradbury Ave / Huntington Dr; Segments at Central Ave from Duncannon Ave to Bradbury Ave, Bradbury Ave from Central Ave to Huntington Dr, Buena Vista from Royal Oaks Dr to Evergreen St.**
9. The property on which said work of improvement was completed is in the City of Duarte, County of LOS ANGELES, State of CALIFORNIA, and is described as follows: **The scope of work for Citywide Striping and Marking Project consists of the removal of existing traffic control devices and installation of new thermoplastic pavement striping and markings and legends.**

CITY OF DUARTE

June 13, 2023

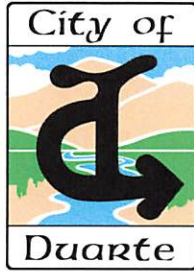
Signature of Owner or agent: **Brian Villalobos, City Manager**

VERIFICATION

I, the undersigned, declare under penalty of perjury under the laws of the State of California, that I am the **City Manager of the City of Duarte** of the aforesaid interest or estate in the property described in the above Notice, that I have read the said Notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

June 13, 2023 at Duarte, California

Brian Villalobos, City Manager



AGENDA REPORT

MEETING DATE: June 13, 2023
TO: Mayor and Members of the City Council
FROM: Manuel Enriquez, Director of Parks and Recreation
BY: Marilyn Mays, Recreation Supervisor
SUBJECT: Appointments to the 2023/24 Mayor's Youth Council
RECOMMENDATION: Staff recommends City Council appoint all eighteen (18) candidates that applied to serve on the 2023/24 Mayor's Youth Council.
FISCAL IMPACT: The budget for the Youth Council is already included in the recommended 2023/24 Budget.

BACKGROUND

In April of 2008, the Mayor's Youth Council of the City of Duarte was established. The youth council is a leadership development program in which teens in grades 8 through 12 are given an opportunity to advise, recommend, assist, and encourage activities to be undertaken for and with teens in the City. Members selected to serve will be provided an opportunity to learn and contribute to the community, engage in volunteer activities, network with professionals within the community, undertake leadership and training programs, and implement ideas through practical actions and programs in the community. Youth council members will participate in, and encourage other teens to participate in, programs and activities at the Duarte Teen Center, will assist in the creation, development, and implementation of programs and activities for teens at the Duarte Teen Center and in the City.

DISCUSSION/ANALYSIS

Prior to tonight's regular City Council Meeting, the City Council conducted candidate interviews for the 2023/24 Mayor's Youth Council.

5:30PM

Michael Dandurand
Landen Graves
Gisellee Solis
Elisa Ramos

5:45PM

Diya Shah Patel
Brandon Edwards
Nadaly Ramos
Matthew Solis
Brielle Finlay

6 PM

Alexys Nichols
Ethan Finlay
Jimena Lozada
Victoria Ramirez

6:15PM

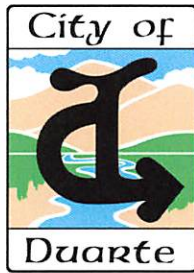
Harmony Villa
Amelie Lopez-Driotis
Sha Li
Johanna Lozada
Hope Peoples- Excused Absence

RECOMMENDATION

Staff recommends City Council appoint all eighteen (18) candidates that applied to serve on the 2023/24 Mayor's Youth Council.

FISCAL IMPACT

The budget for the Youth Council is already included in the recommended 2023/24 Budget.



AGENDA REPORT

MEETING DATE: June 13, 2023

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Director of Administrative Services

SUBJECT: City Council Concurrence with City Manager Appointment of Public Safety Services Department Head Position

RECOMMENDATION: It is recommended that the City Council concur with the City Manager's appointment of Larry Breceda to the position of Director of Public Safety Services, effective July 1, 2023, pursuant to Section 2.12.090 (c) of the Duarte Municipal Code.

FISCAL IMPACT: Fiscal Year 2023/24 cost savings of approximately \$19,000

BACKGROUND

Pursuant to the Duarte Municipal Code, the City Manager shall appoint, remove, promote and demote any and all employees of the City, subject to all applicable personnel ordinances, rules and regulations; provided, however, that any appointment of a department head shall be subject to concurrence by a majority vote of the City Council.

DISCUSSION/ANALYSIS

On May 23rd, the City Council approved an employment agreement with Brian Villalobos to serve as City Manager, to be effective June 1, 2023. With this appointment, the Director of Public Safety Services position was vacated. As of June 1, 2023, Larry Breceda was appointed as Interim Director of Public Safety Services and the City Manager wants to make this appointment permanent. Pursuant to the Memorandum of Understanding, whenever an employee is performing duties of a higher classification, they will be paid not less than five percent (5%) greater than their current position salary. In this case that would place Larry Breceda at Step C of the Director of Public Safety Services salary schedule. This will result in a cost savings, given that the prior Director was at the top step of the salary range.

Larry Breceda was first hired by the City of Duarte in 2003 as a part time student intern. Over the next ten years, he worked for the City of Duarte as a recreation leader, a community service officer, a code compliance/animal control officer and was ultimately promoted to Public Safety Manager in 2013. While holding this Manager position over the last 10 years, he has managed the code enforcement and animal control staff with efficiency and effectiveness. He has held the role of the City's Emergency Operation Manager, ensuring preparedness and communication for fires,

evacuations, and other emergency-related incidents. In addition, there have been many times where he has been given the opportunity to represent the Director of Public Safety Services in various interdepartmental, Council, and Commission meetings.

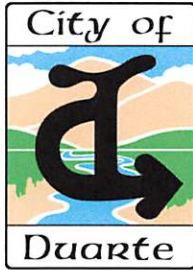
Given Larry Breceda's experience, skill set and longstanding involvement in the City of Duarte, he not only meets all the qualification standards of this higher-grade position, but he has also proven that he is capable of handling this role.

RECOMMENDATION

It is recommended that the City Council concur with the City Manager's appointment of Larry Breceda to the position of Director of Public Safety Services, effective July 1, 2023, pursuant to Section 2/12.090 (c) of the Duarte Municipal Code.

FISCAL IMPACT

Fiscal Year 2023/24 cost savings of approximately \$19,000.



Agenda Item:	9C
CM Review:	8CV
Fiscal Review:	[Signature]

AGENDA REPORT

MEETING DATE: June 13, 2023

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Director of Administrative Services

SUBJECT: Fiscal Year 2023/24 Budget Highlights

RECOMMENDATION: It is recommended that the City Council approve the 2023/24 Budget

FISCAL IMPACT: Total authorized expenditures of \$34,836,400 for FY 2023/24

BACKGROUND

The City Council held its FY 2023/24 Budget Workshop on May 9, 2023. Outside of a discussion about the Chamber of Commerce request, there were no specific additions or deletions to the proposed budget discussed at that workshop. However, there have been several changes in personnel and those have been incorporated in the attached FY 2023/24 Budget.

DISCUSSION/ANALYSIS

General Fund

The 2023/24 General Fund budget, as recommended, includes a deficit of \$1,507,400. This means that expenditures are expected to exceed revenues by that amount. The primary negative impacts on the budget are reduced sales tax and construction related revenues and an increase to costs associated with the Sheriff's contract. It is also important to note that \$1 million of this deficit is being funded by grant funds or specially designated general funds, such as the Special Projects or Town Center Community Benefit funds. If this budget were approved as recommended, Unassigned General Fund balance at year-end of 2023/24 would be \$19.8 million, which covers 85% of General Fund expenses.

The details of the recommended budget are described in the narrative below. They are also summarized in attachments to this report.

Revenues:

Total General Fund revenues for 2023/24 are projected to be \$21.8 million, which is \$3.3 million less than the 2022/23 estimated actual revenues. However, 2022/23 included \$2.6 million in one-time ARPA funds, so when that is taken out of the comparison, 2023/24 revenues are projected to be \$700,000 less than the 2022/23 estimated actual revenues. Noteworthy revenue issues are as follows:

- Prior to 2019/20, construction related revenues of building permit and plan check revenue averaged \$900,000 per year. Over the next three years, construction related revenues averaged an unprecedented \$3.7 Million. In 2022/23 construction related revenues are estimated to end the year around \$1.2 million and we are projecting \$1 million in 2023/24 due to slower construction activity in the City. Please note that the 2023/24 projection is conservative in that it does not include revenues related to “potential projects” such as Town Center North or South revitalization, the Wyndham Hotel or the DUSD school site development, as these projects do not have a clear schedule at this time.
- As reported at Mid-Year, sales tax revenue in Duarte is not growing as it had in recent years. The most recent HdL estimates project \$6 million in the original Bradley Burns sales tax revenue and \$4 million for the Measure D Transaction Tax revenue. This is a \$700,000 decrease from the 2022/23 estimates. This is in part due to a drop in new and used auto sales, the vacancies at Rite Aid and Big Lots and the overall impact these have on the City’s share of the County Pool Allocation.
- As expected, the revenue being generated from the new Hope Village TOT agreement at the City of Hope campus continues to grow. We are projecting approximately \$700,000 in revenue in 2023/24 as occupancy continues to increase.

Expenditures:

Total General Fund expenditures are projected to be \$23.3 million. This is \$600,000 more than 2022/23 estimated actual expenditures. Noteworthy General Fund expenditure issues are as follows:

- The largest impact is the recent announcement of the LA County Sheriff’s Contract City rate increases for fiscal year 2023/24. With an annual cost increase of 7.61% and an increase to the liability surcharge from 11% to 12%, our contract will increase by more than \$435,000.
- The recommended budget includes several projects that are being carried over from 2022/23. The new Civic Center Generator approved by Council in February 2023 has been ordered and expenses of \$250,000 are budgeted for 2023/24 when it is anticipated to arrive and be installed.
- The new Beardslee restrooms have been ordered and have an 8-month lead time, so \$134,000 in General Funds and \$191,000 in Park grant funds are in the 2023/24 budget for its arrival and installation.
- Staff is currently working with an architect on conceptual design plans and communicating with property owners as they work to find new tenants for the North Buena Vista corner of the Town Center. Town Center Community Benefit funds for future economic analysis and enhancements are included in the budget to continue this effort. Special Projects funds from former ARPA funds are included in the 2023/24 budget to begin architectural design work for the South Buena Vista corner of the Town Center and to complete a Phase 1 assessment.
- While the 2022/23 budget had originally allocated funds for a broadband assessment, the City was fortunate enough to be granted \$200,000 in State Budget funds allocated specifically for Duarte to conduct a citywide Broadband assessment in 2023/24. These funds have already been received and a consultant can be brought on board in 2023-24 to begin the project.
- \$1.6 million in grant funds and \$160,000 General Fund match has been included in the 2023/24 budget for the Bike Trail rehabilitation project.
- The DART and A-Team programs have increased funding of \$10,000 to expand targeted areas of the program.

- We have allocated \$5,000 for the City's newly adopted Graffiti Reporting Reward program.
- \$10,000 has been included in the budget to introduce a new Junior Lifeguard program and \$10,000 will go towards increasing the hours for boxing trainers to expand the class capacity of the boxing program.
- Management of the quarterly City News was transferred to the Parks and Recreation Department this year. Starting this Summer and into fiscal year 2023/24 the format will be broadened to include mailing hard copies to 9,000 households and the budget has been increased accordingly.
- Based on the discussions at the Council budget workshop and a request letter from the Chamber of Commerce we have included \$50,000 for the Chamber's general operating budget, \$15,000 for the sponsorship of the Women's Expo and \$35,000 for the continued operation of the Farmers Market. Based on Council's request, staff prepared an estimate of what the cost would be to pave the northeast corner of Buena Vista and Huntington Drive as a possible relocation site for the Farmer's Market. However, due to grading, ADA requirements and stormwater runoff issues, initial estimates are coming in around \$200,000, and project timelines look to be anywhere from 6 to 12 months. As a result, costs for a Farmers Market relocation has not been included in the budget, but Council could ask for it to be brought back for a more detailed discussion and budget amendment at a future time.

Other Funds

The following projects are highlights for City funds other than the General Fund that were delayed from 2022/23 and will be funded in 2023/34.

- The new Beardslee Restrooms are expected to arrive and be installed after July 1st, so \$191,000 in Prop 68 funds and \$134,000 of General Fund are in the budget to provide for this project.
- The Freeway Underpass pedestrian improvement project at Central and Evergreen is scheduled to go to CalTrans in June and go out to bid in September. We have included \$2 million in ATP funds in the budget for the construction of the improvements.
- The remaining balance of the Measure M Grant and other matching funds are included in the budget to provide for the completion of the first mile last mile project at the Highland Promenade.
- \$70,000 in Affordable Housing funds have been budgeted for the development of an ADU standard plan design and a SB9 Development guide for duplex and lot splits.

New projects that are funded by Other funds are highlighted below.

- \$40,000 in Measure M funds will be used to prepare the PS&E for the Buena Vista Traffic Signals at the intersections of Central and Evergreen.
- \$200,000 has been allocated from the Gas Tax fund for a Traffic Study and PS&E for Huntington Drive from City limit to City limit. This will provide the information needed for the City to go out to bid for the massive Huntington Drive street rehabilitation project need in the upcoming years.
- \$50,000 in Gas Tax funds will be used for an ALTA survey and CAD plans of Huntington Drive that will be necessary for the street rehabilitation project mentioned above and the median landscape plans.
- The 2023/24 Annual Street Rehabilitation project has been allocated \$950,000 from SB1, Measure M and Measure R funds.

Project Assessments Underway

The following assessments are currently underway, and we anticipate that they will come back to Council for actual project construction funding consideration in fiscal year 2023/24.

- City Hall/Community Center Assessment (LPA Contract)
- Pool/Fitness Center Assessment (LPA Contract)
- Duarte Park playground, park building, Teen Ctr expansion, dog park assessment (MIG Contract)
- Safe Routes to School Plan (coordinated w/SCAG)
- Public Art Policy and Public Art Ad Hoc Committee (under development by staff)

RECOMMENDATION

It is recommended that the City Council approve the 2023/24 Budget

FISCAL IMPACT

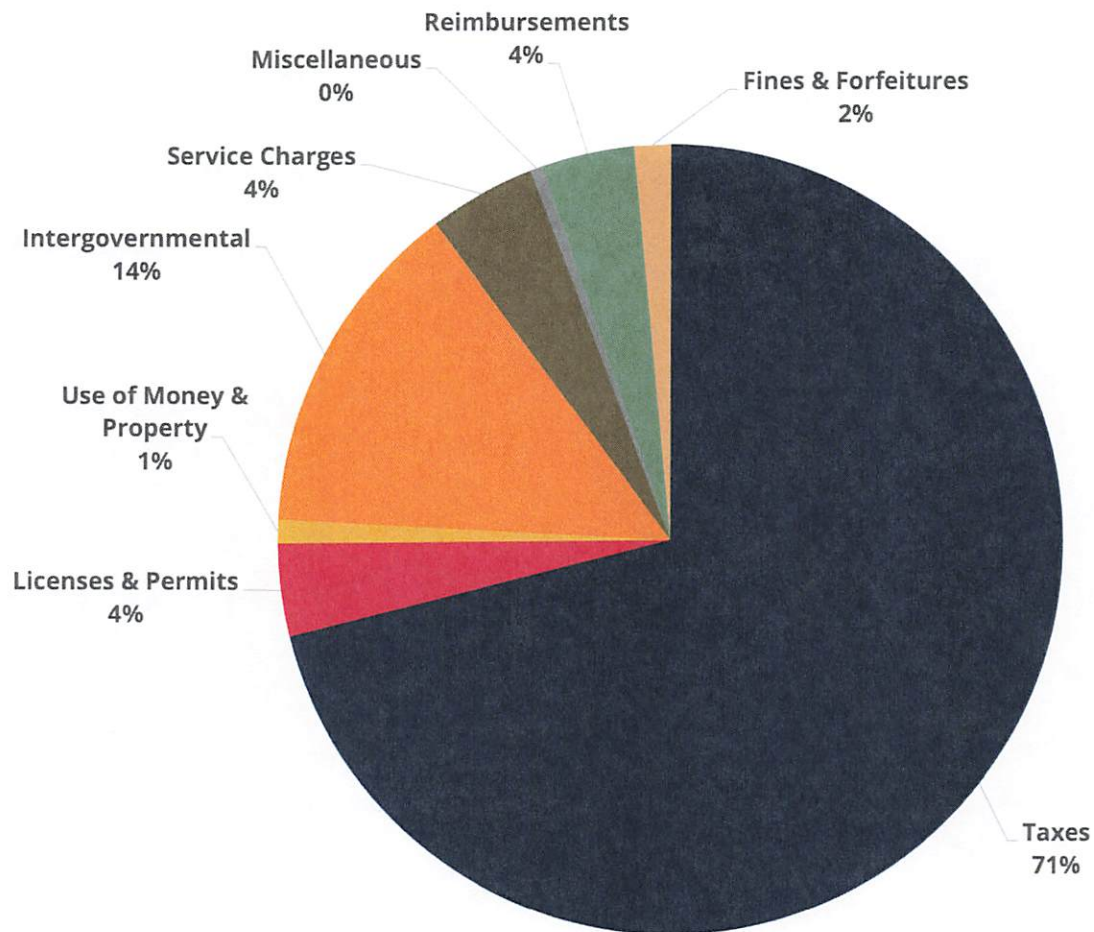
Total authorized expenditures of \$34,836,400 for FY 2023/24

Financial Summaries

Summary of Revenues, Expenditures, Transfers, and Fund Balances

	Fund Balance June 30, 2023	Revenues	Transfers In	Total Available	Expenditures	Transfers Out	Total Deductions	Fund Balance June 30, 2024
GENERAL FUND	30,530,978	21,821,500	0	52,352,478	22,487,500	841,400	23,328,900	29,023,578
SPECIAL REVENUE FUNDS								
State Gasoline Tax	1,944,173	669,900	0	2,614,073	984,000	0	984,000	1,630,073
SB1/RMRA	838,301	548,000	0	1,386,301	642,000	0	642,000	744,301
Landscaping & Lighting	48,947	1,007,300	620,500	1,676,747	1,677,400	0	1,677,400	(653)
Community Dev. Block Grant	0	19,900	0	19,900	19,900	0	19,900	0
Public Access Government Fee	24,139	33,500	0	57,639	0	0	0	57,639
Supplemental Law Enf.	0	163,000	0	163,000	163,000	0	163,000	0
Bicycle & Ped. Safety	0	40,000	0	40,000	40,000	0	40,000	0
Air Quality Mgmt.	146,052	30,400	0	176,452	24,000	0	24,000	152,452
Park Development Grant	0	564,000	0	564,000	564,000	0	564,000	0
Quimby Act	67,633	1,600	0	69,233	0	0	0	69,233
Proposition A	810,577	663,300	0	1,473,877	567,000	0	567,000	906,877
Proposition C	176,026	534,100	0	710,126	458,800	0	458,800	251,326
Measure R	700,393	412,500	0	1,112,893	498,000	0	498,000	614,893
Measure M	709,587	443,100	0	1,152,687	288,000	0	288,000	864,687
Measure W	190,454	250,600	0	441,054	230,000	0	230,000	211,054
Subtotal	5,656,282	5,381,200	620,500	11,657,982	6,156,100	0	6,156,100	5,501,882
CAPITAL PROJECT FUNDS								
Community Improvement	1,229,204	4,987,600	0	6,216,804	4,988,000	0	4,988,000	1,228,804
Inclusionary Housing	528,416	13,300	0	541,716	0	0	0	541,716
Housing Authority	6,026,012	139,100	0	6,165,112	142,500	0	142,500	6,022,612
Subtotal	7,783,632	5,140,000	0	12,923,632	5,130,500	0	5,130,500	7,793,132
DEBT SERVICE FUNDS								
Infrastructure Modernization	0	0	220,900	220,900	220,900	0	220,900	0
Subtotal	0	0	220,900	220,900	220,900	0	220,900	0
TOTAL ALL FUNDS	43,970,892	32,342,700	841,400	77,154,992	33,995,000	841,400	34,836,400	42,318,592

General Fund Revenue Overview Chart

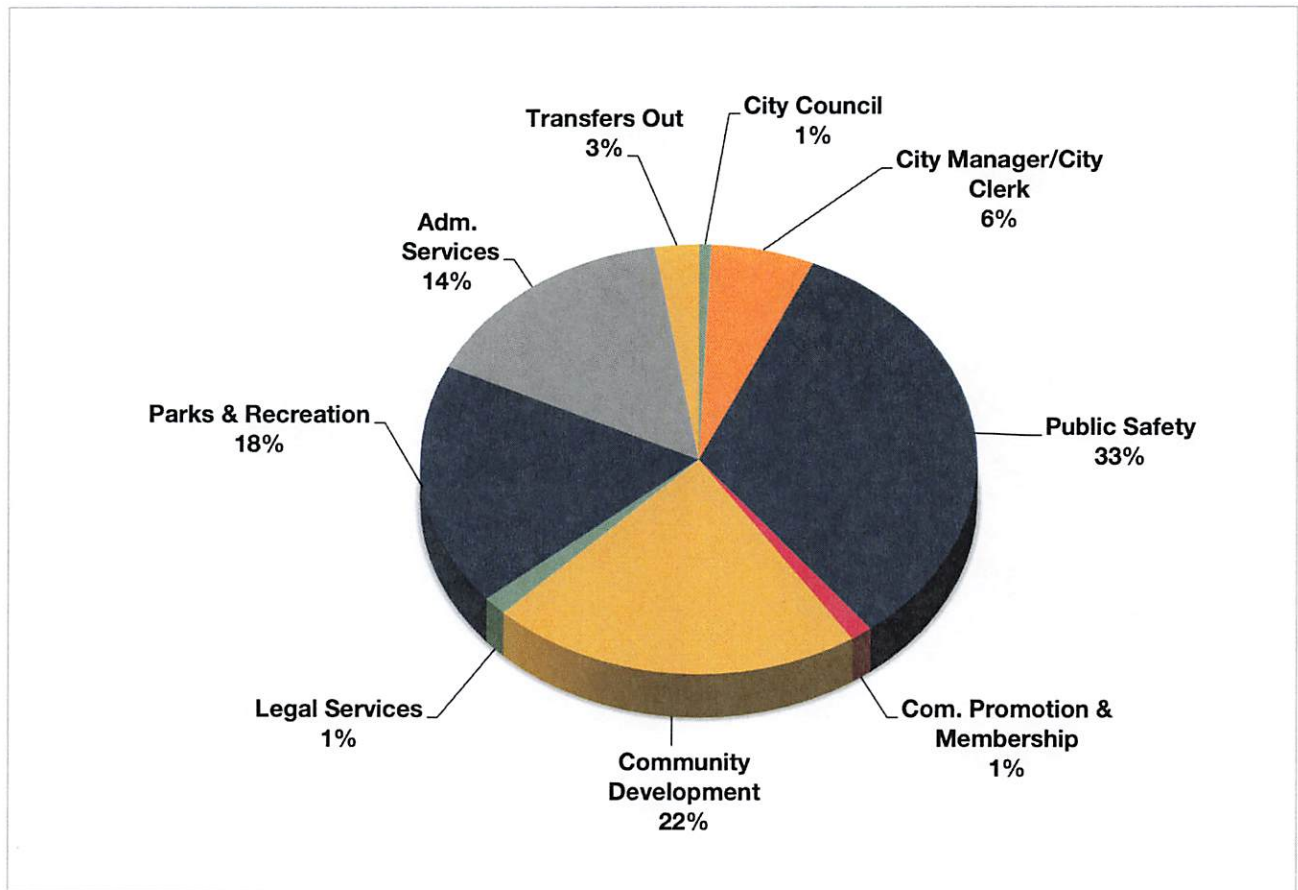


General Fund - Revenue Comparison by Source
Total General Fund Revenues = \$ 21,821,500

Revenues & Other Financing Sources

	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 EST. ACTUAL	FY 2023-24 BUDGET
GENERAL FUND				
Taxes	15,350,977	15,455,000	15,802,000	15,505,000
Licenses and Permits	4,326,994	1,067,000	1,057,000	827,000
Fines and Forfeitures	691,627	310,000	335,000	330,000
Use of Money and Property	87,390	255,500	257,900	210,500
Intergovernmental - State	5,649,707	5,415,800	5,685,700	3,041,000
Service Charges - Parks and Rec.	285,011	346,900	321,000	318,300
Service Charges - Other	1,298,632	876,000	640,100	647,000
Miscellaneous	220,874	114,000	239,000	107,500
Reimbursements	601,110	700,200	803,000	835,200
Transfers In	0	0	0	0
Subtotal	28,512,322	24,540,400	25,140,700	21,821,500
SPECIAL REVENUE FUNDS				
State Gasoline Tax	513,273	628,400	595,700	669,900
SB1/RMRA	434,591	489,700	475,700	548,000
Landscaping & Lighting	1,521,267	1,636,800	1,639,671	1,627,800
Community Development Block Grant	5,273	750,000	606,000	148,000
PAEG Fees	32,808	33,000	33,000	33,500
Supplemental Law Enforcement	161,341	160,100	150,100	163,000
Bicycle and Pedestrian Safety	44,047	20,200	20,000	40,000
Air Quality Management	34,281	28,200	35,200	30,400
Park Development Grant	0	576,000	396,000	564,000
Quimby Act	114	100	100	1,600
Transportation - Prop A	586,966	563,100	546,000	663,300
Transportation - Prop C	454,435	434,600	451,600	534,100
Measure R	342,338	327,400	327,300	412,500
Measure M	386,198	369,600	369,600	443,100
Measure W	248,613	250,000	250,000	250,600
Subtotal	4,765,545	6,267,200	5,895,971	6,129,800
CAPITAL PROJECT FUNDS				
Community Improvement	52,255	1,951,700	682,800	4,987,600
Inclusionary Housing	892	700	700	13,300
LA Co Metro (STPL)	0	0	0	0
Housing Authority	8,986	7,700	7,300	139,100
Subtotal	62,133	1,960,100	690,800	5,140,000
DEBT SERVICE FUNDS				
Town Center Debt Service	211	0	0	0
Infrastructure Modernization	220,838	220,900	220,900	220,900
Subtotal	221,049	220,900	220,900	220,900
Total All Funds	33,561,049	32,988,600	31,948,371	33,312,200

General Fund Expenditure Overview Chart



General Fund - Expenditure Comparison by Department
Total General Fund Expenditures = \$ 23,328,900

Expenditures & Other Financing Use

	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 EST. ACTUAL	FY 2023-24 BUDGET
GENERAL FUND				
City Council	164,254	200,400	178,500	198,400
City Manager/City Clerk	761,005	1,039,400	989,900	1,209,000
Legal Services	648,690	663,000	624,000	565,000
Comm. Promotions & Memberships	501,984	552,700	529,700	484,900
Public Safety	6,752,388	6,922,800	6,854,400	7,332,100
Community Development	3,178,696	3,422,800	3,097,800	3,377,300
Field Services & Sports Park	778,000	1,213,400	1,199,500	1,213,900
Parks and Recreation	1,516,243	1,883,500	1,876,100	2,012,000
Facilities Maintenance	1,052,236	1,778,500	1,764,500	1,168,100
Administrative Services	4,020,082	4,759,100	4,746,200	4,926,800
Transfers Out	788,688	846,200	843,700	841,400
Subtotal	20,162,266	23,281,800	22,704,300	23,328,900
SPECIAL REVENUE FUNDS				
State Gasoline Tax	381,866	881,200	878,400	984,000
SB1/RMRA	138,331	480,000	480,000	642,000
Landscaping & Lighting	1,523,970	1,688,300	1,693,300	1,677,400
CDBG	7,000	750,000	606,000	28,000
PAEG Fees	19,818	45,000	45,000	0
Supplemental Law Enforcement	161,341	160,100	150,100	163,000
Bicycle and Pedestrian Safety	44,100	20,200	20,000	40,000
Air Quality Management	31,893	20,400	19,300	24,000
Park Development Grant	0	576,000	396,000	564,000
Quimby Act	0	0	0	0
Transportation - Prop A	503,835	559,400	560,700	567,000
Transportation - Prop C	409,712	458,700	458,100	458,800
Measure R	429,092	698,000	698,400	498,000
Measure M	58,200	0	0	288,000
Measure W	108,310	414,000	110,000	230,000
Subtotal	3,817,469	6,751,300	6,115,300	6,164,200
CAPITAL PROJECTS FUND				
Community Improvement	498,479	1,951,000	230,000	4,988,000
LA Co Metro (STPL)	0	0	0	0
Inclusionary Housing	0	0	0	0
Housing Authority	31,477	98,800	56,000	142,500
Subtotal	529,956	2,049,800	286,000	5,130,500
DEBT SERVICE FUNDS				
Town Center Debt Service	152,680	77,500	109,600	0
Infrastructure Modernization	222,033	220,900	220,900	220,900
Subtotal	374,713	298,400	330,500	220,900
Total All Funds	24,884,404	32,381,300	29,436,100	34,844,500

Personnel Summary

	FY 2022-23		FY 2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time
CITY MANAGER/CITY CLERK				
City Manager	1.00	0.00	1.00	0.00
City Clerk	1.00	0.00	1.00	0.00
Assistant to the City Manager	1.00	0.00	1.00	0.00
Management Aide	1.00	0.00	1.00	0.00
Deputy City Clerk	1.00	0.00	1.00	0.00
Department Total	5.00	0.00	5.00	0.00
PUBLIC SAFETY				
Director of Public Safety Services	1.00	0.00	1.00	0.00
Public Safety Manager	1.00	0.00	1.00	0.00
Sr Code Compliance/Animal Control Off.	0.00	0.00	2.00	0.00
Code Compliance/Animal Control Off.	3.00	0.00	1.00	0.00
Crime Prevention Specialist	1.00	0.00	0.75	0.00
Public Safety Outreach Coordinator	1.00	0.00	1.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Clerk/Typist Receptionist	1.00	0.00	1.00	0.00
Community Services Officer	0.00	3.50	0.00	3.50
Animal Control Officer	0.00	1.00	0.00	1.00
College Intern	0.00	0.50	0.00	1.00
Department Total	9.00	5.00	8.75	5.50
PARKS & RECREATION				
Director of Parks & Recreation	1.00	0.00	1.00	0.00
Recreation Supervisor	4.00	0.00	4.00	0.00
Recreation Coordinator	1.00	0.00	1.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Recreation Specialist	0.00	1.50	0.00	1.50
Recreation Leader/Cashier	0.00	10.75	0.00	11.25
Aerobic Instructor	0.00	0.50	0.00	0.50
Pool Manager	0.00	0.50	0.00	0.50
Lifeguard/Instructor	0.00	3.00	0.00	3.25
Computer Lab Instructor	0.00	0.50	0.00	0.50
Boxing Trainer	0.00	0.50	0.00	0.75
Assistant Boxing Trainer	0.00	1.25	0.00	1.25
Department Total	7.00	18.50	7.00	19.50

Personnel Summary

	FY 2022-23		FY 2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time
FACILITY MAINTENANCE				
Facilities Maintenance Supervisor	1.00	0.00	1.00	0.00
Custodian	0.00	5.50	0.00	5.50
Department Total	1.00	5.50	1.00	5.50
COMMUNITY DEVELOPMENT				
Director of Community Development	1.00	0.00	1.00	0.00
Planning Manager	1.00	0.00	1.00	0.00
Associate Planner	2.00	0.00	2.00	0.00
Public Works Manager	1.00	0.00	1.00	0.00
Assistant Civil Engineer	2.00	0.00	2.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Building Permit Technician	1.00	0.00	1.00	0.00
College Intern	0.00	0.50	0.00	0.50
Department Total	9.00	0.50	9.00	0.50
FIELD SERVICES				
Field Services Manager	1.00	0.00	1.00	0.00
Senior Maintenance Technician	4.00	0.00	4.00	0.00
Department Total	5.00	0.00	5.00	0.00
ADMINISTRATIVE SERVICES				
Asst. City Manager/Dir. of Admin Services	1.00	0.00	1.00	0.00
Financial Services Manager	1.00	0.00	1.00	0.00
Transportation Supervisor	1.00	0.00	1.00	0.00
Accountant	1.00	0.00	1.00	0.00
Accounting Specialist	1.00	0.00	1.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Human Resources Specialist	1.00	0.00	1.00	0.00
College Intern	0.00	0.50	0.00	0.50
Department Total	7.00	0.50	7.00	0.50
CITY TOTAL	43.00	30.00	42.75	31.50

General City Budget

General Fund

The General Fund is used to account for all City resources that are not required by law or sound financial management practice to be accounted for in another fund. Principal sources of revenue include sales tax, property taxes, licenses and permits, State shared revenues, and charges for inter-fund services. General Fund resources are used by the City to provide a broad range of services including most of those traditional to local government. These services are described in detail in the pages that follow.

General Fund Revenues and Reimbursements

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Taxes					
100-4001	General Property Tax	2,643,191	2,621,000	3,100,000	3,130,000
100-4002	Sales and Use Tax - 19061	6,623,019	6,863,000	6,412,000	6,000,000
100-4003	Franchise Tax	1,278,597	1,200,000	1,200,000	1,290,000
100-4004	Business License Tax	359,607	306,000	306,000	310,000
100-4005	Transient Occupancy Tax	246,762	370,000	460,000	700,000
100-4006	Real Property Transfer Tax	104,922	80,000	75,000	75,000
100-4008	Sales and Use Tax - 783	4,094,880	4,015,000	4,249,000	4,000,000
	Total Taxes	15,350,978	15,455,000	15,802,000	15,505,000
Licenses and Permits					
100-4201	Building Permits	3,880,031	750,000	750,000	500,000
100-4202	Engineering Permits	265,699	150,000	150,000	150,000
100-4203	Industrial Waste Permits	63,254	40,000	40,000	50,000
100-4204	Animal Licenses	64,833	65,000	65,000	65,000
100-4205	Parking Permits	51,327	60,000	50,000	60,000
100-4206	Sign Permits	1,850	2,000	2,000	2,000
	Total Licenses and Permits	4,326,994	1,067,000	1,057,000	827,000
Fines and Forfeitures					
100-4301	Traffic Fines	28,259	20,000	20,000	20,000
100-4302	Parking Citations	312,887	260,000	280,000	275,000
100-4303	Other Fines	350,481	30,000	35,000	35,000
	Total Fines and Forfeitures	691,627	310,000	335,000	330,000
Use of Money & Property					
100-4401	Interest Earnings	18,702	16,100	16,500	311,000
100-4402	Community Center Rentals	18,178	17,000	22,000	23,000
100-4403	Swimming Pool Rentals	8,808	8,000	8,000	9,500
100-4404	Other Building Rentals	4,459	4,000	11,000	11,000
100-4405	Chamber Building Rental	3,000	6,000	6,000	6,000
100-4406	Restroom & Gazebo Rentals	37,245	28,000	25,000	30,000
100-4407	Sports Field Rentals	54,252	40,000	33,000	45,000
100-4408	Property Rental	142,040	136,400	136,400	150,000
100-4411	Interest (GASB 31)	(199,293)	0	0	(375,000)
	Total Use of Money & Property	87,391	255,500	257,900	210,500

General Fund Revenues and Reimbursements

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Intergovernmental					
100-4503	Other Federal Grants	2,544,238	2,544,200	2,634,200	0
100-4601	Motor Vehicle License Fees	2,562,777	2,638,000	2,760,000	2,870,400
100-4604	Public Safety Augmentation	153,496	150,000	150,000	150,000
100-4611	Grant Programs	39,691	0	0	0
100-4613	Other State Grants	212,105	78,000	136,000	15,000
100-4615	Recycling Grant	9,257	5,600	5,500	5,600
100-4616	America's Promise Grant	21,859	0	0	0
100-4618	Local Grants	106,283	0	0	0
	Total Intergovernmental	5,649,706	5,415,800	5,685,700	3,041,000
Service Charges - Parks and Recreation					
100-4801	Adult & Youth Recreation Class Fees	46,722	34,800	34,800	37,400
100-4802	Racquetball Court Fees	2,585	2,000	2,500	2,100
100-4803	Open Swim Fees	19,627	23,700	23,700	18,000
100-4804	Swim Team Fees	8,056	6,000	13,000	21,900
100-4805	Fitness Center Fees	4,143	14,000	6,000	8,000
100-4806	Adult Excursion Fees	9,235	39,000	20,000	21,000
100-4807	Health Membership Fees	30,970	24,000	26,000	26,600
100-4808	Swim Lesson Fees	32,381	61,600	61,600	49,500
100-4809	Sports Program Fees	17,342	19,400	17,900	21,600
100-4810	Teen Center Fees	5,870	6,400	4,700	3,600
100-4811	Boxing Fees	8,992	11,700	17,800	10,500
100-4812	Senior Center Fees	9,977	23,400	20,000	21,200
100-4813	Other Park & Recreation Fees	9,453	5,000	5,000	8,000
100-4814	Teen Excursion Fees	300	4,800	200	2,400
100-4815	Day Camp Fees	72,072	61,800	61,800	60,000
100-4816	Senior Recreation Class Fees	7,288	9,300	6,000	6,500
	Total Service Charges - P&R	285,013	346,900	321,000	318,300
Service Charges - Other					
100-4901	Plan Check Fees	1,132,264	750,000	500,000	500,000
100-4902	Waste Management Fees	73,945	77,000	79,000	80,000
100-4903	Business Lic Application Fees	12,600	11,000	11,000	11,000
100-4904	Zoning Fees	71,524	30,000	45,000	50,000
100-4905	DUI Fees	2,419	1,000	1,100	1,000
100-4907	Auto Impound Fees	5,880	7,000	4,000	5,000
	Total Service Charges - Other	1,298,632	876,000	640,100	647,000

General Fund Revenues and Reimbursements

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Miscellaneous					
100-5004	Other Revenue	215,992	100,000	230,000	100,000
100-5005	Taxable Sales	140	0	0	0
100-5006	Concerts in the Park	4,741	14,000	9,000	7,500
	Total Miscellaneous	220,873	114,000	239,000	107,500
Reimbursements					
100-5102	Reimbursements - Gas Tax	63,644	120,200	146,400	164,000
100-5103	Reimbursements - Prop. A & C	88,800	46,800	84,900	90,000
100-5105	Reimb. - Landscaping & Lighting	343,200	343,200	343,200	343,200
100-5106	Reimbursements - Measure R	71,515	110,000	116,400	83,000
100-5107	Reimbursements - AQMD	0	0	0	0
100-5108	Reimbursements - Measure M	9,700	0	0	48,000
100-5109	Reimbursements - SB1/RMRA	23,055	80,000	80,000	107,000
100-6911	Transfer In - Other	1,196	0	32,100	0
	Total Reimbursements	601,110	700,200	803,000	835,200
	Total General Fund Revenue	28,512,324	24,540,400	25,140,700	21,821,500

City Council

The Duarte City Council is comprised of seven Councilmembers who are directly elected by the voters in each of the seven districts. The Council serves as a legislative body for both the City and the Housing Authority. As such, it is responsible for the establishment of City policies, the adoption of ordinances and resolutions, the holding of public hearings, the adoption of the budget, the authorization of expenditures, and the appointment of the City Manager, City Attorney, and members of the City commissions and committees.

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1005-7002	Regular Salaries	57,353	58,000	56,000	63,000
	Total Salaries	57,353	58,000	56,000	63,000
Fringe Benefits					
1005-7071	Health Insurance	72,483	97,000	76,000	80,000
1005-7072	Retirement	3,244	3,300	2,400	2,600
1005-7073	Disability Insurance	303	300	300	300
1005-7074	Life Insurance	119	100	100	100
1005-7075	Vision	1,373	1,500	1,700	1,500
1005-7077	Medicare	842	700	900	900
1005-7078	Dental	9,389	10,000	11,100	10,000
	Total Fringe Benefits	87,753	112,900	92,500	95,400
	Total Personnel	145,106	170,900	148,500	158,400
Services and Supplies					
1005-7614	Office Supplies	0	3,500	3,500	3,500
1005-7640	Council Expenses - Garcia	3,500	3,500	3,500	5,000
1005-7641	Council Expenses - Martin Del Campo	0	0	3,500	5,000
1005-7642	Council Expenses - Finlay	3,993	4,000	4,000	5,000
1005-7643	Council Expenses - Truong	2,296	3,500	3,500	5,000
1005-7644	Council Expenses - Schulz	1,265	3,500	4,000	5,500
1005-7646	Council Expenses - Paras	2,332	3,500	0	0
1005-7647	Council Expenses - Reilly	0	0	0	0
1005-7648	Council Expenses - Kang	3,284	3,500	3,500	5,000
1005-7649	Council Expenses - Urias	650	0	0	0
1005-7650	Council Expenses - Lewis	900	3,500	3,500	5,000
1005-7980	Other Expenses	928	1,000	1,000	1,000
	Total Services and Supplies	19,148	29,500	30,000	40,000
	Total City Council	164,254	200,400	178,500	198,400

City Manager/City Clerk

The City Manager, appointed by the City Council, is responsible for implementing the policies and directives of both the City Council and the Housing Authority, and for overseeing the activities of the City's various Departments and programs. Tasks include identifying community problems and appropriate solutions, making policy recommendations to the City Council, facilitating public participation in the governmental process, and representing the City in legislative actions, environmental issues, emergency management, public information, and interactions with other governmental entities. The City Manager also serves as the Executive Director and Secretary of the Housing Authority. Additional staff within the City Manager's office includes an Assistant to the City Manager/Public Information Officer, City Clerk, and a Management Aide.

The City Clerk, supervised by the City Manager, is responsible for the City Council and Housing Authority agenda preparation, follow-up on Council and Authority actions, preparation of minutes for City Council and Housing Authority meetings, recordation of all official documents, publication and posting of public notices, and administration of municipal elections.

City Manager/City Clerk

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1010-7002	Regular Salaries	496,527	585,300	580,300	586,000
1010-7003	Part-Time/Temp Salaries	13,034	0	0	0
1010-7030	Overtime	3,286	0	2,000	2,000
	Total Salaries	512,847	585,300	582,300	588,000
Fringe Benefits					
1010-7071	Health Insurance	53,589	79,600	70,900	71,000
1010-7072	Retirement	40,861	47,800	48,900	65,000
1010-7073	Disability Insurance	2,674	2,700	2,800	3,000
1010-7074	Life Insurance	779	1,000	1,000	1,000
1010-7075	Vision	606	900	800	800
1010-7076	Tuition Reimbursement	0	0	0	0
1010-7077	Medicare	7,327	8,000	8,400	9,000
1010-7078	Dental	4,613	5,900	5,200	6,000
	Total Fringe Benefits	110,449	145,900	138,000	155,800
	Total Personnel	623,296	731,200	720,300	743,800
Services and Supplies					
1010-7610	Travel, Meetings and Conferences	2,342	11,000	11,000	15,000
1010-7612	Publications	5,636	8,000	8,000	12,000
1010-7614	Office Supplies	820	2,000	2,000	2,000
1010-7651	Election Services	509	91,600	91,600	86,000
1010-7670	Legal Notices	31,448	20,000	20,000	20,000
1010-7685	Technology Services	26,801	32,600	37,000	30,200
1010-7965	Professional Expenses	45,661	120,000	70,000	270,000
1010-7980	Other Expenses	24,493	23,000	30,000	30,000
	Total Services and Supplies	137,710	308,200	269,600	465,200
	Total City Manager/City Clerk	761,006	1,039,400	989,900	1,209,000

Legal Services

The City Attorney, appointed by the City Council, represents the City Council, Housing Authority, and staff in all matters of law pertaining to their offices. Activities include the representation of elected officials and staff in civil actions and proceedings, attendance at meetings of the City Council and Housing Authority, and the preparation or review of legal documents such as contracts, deeds, ordinances, and resolutions.

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1015-7680	City Attorney	112,875	150,000	150,000	150,000
1015-7682	Labor Counsel	56,431	54,000	54,000	100,000
1015-7684	Code Enforcement	145,493	209,000	220,000	215,000
1015-7686	Other Legal Services	333,891	250,000	200,000	100,000
	Total Services and Supplies	648,690	663,000	624,000	565,000
	Total Legal Services	648,690	663,000	624,000	565,000

Community Promotions and Memberships

The Community Promotions section of the budget provides funding for a variety of community programs, special events, and one-time projects. Examples include monies allocated for the Duarte Chamber of Commerce, DCTV, City Website, and Special Community Events. Funding is also provided for various public information activities.

The Memberships section of the budget provides funding for the City's participation in local, regional, and national organizations that promote programs, legislation, and management practices that serve the best interests of the community. Examples include the San Gabriel Valley Council of Governments, League of California Cities, San Gabriel Valley Economic Partnership, and Contract Cities Association.

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1020-7710	Chamber of Commerce	89,300	134,300	134,300	119,500
1020-7711	Employee Recognition Committee	14,622	12,000	14,000	14,000
1020-7712	Community Information	114,797	130,000	140,000	140,000
1020-7713	Duarte Historical Museum	13,717	12,000	27,800	18,000
1020-7716	Special Community Events	69,763	54,000	58,000	46,000
1020-7717	Route 66 Parade	0	10,000	0	0
1020-7718	City Newsletter	25,539	35,600	13,000	0
1020-7719	Volunteer Recognition	5,422	4,000	4,000	4,000
1020-7720	PEG Channel & Public Access	26,858	63,000	35,800	41,600
1020-7722	City Website	58,182	15,000	15,000	12,000
1020-7724	Post Office Parking	17,810	15,000	16,000	16,500
1020-7726	Council Cablecasting	13,620	13,000	13,000	13,000
1020-7980	Other Expenses	12,496	15,000	15,000	15,000
	Total Services and Supplies	462,126	512,900	485,900	439,600
	Total Community Promotions	462,126	512,900	485,900	439,600
Memberships					
Services and Supplies					
1025-7696	SGV Council of Government	13,128	13,200	13,900	14,000
1025-7698	SCAG	2,420	2,400	2,400	2,500
1025-7699	League of California Cities	10,276	10,000	10,300	11,000
1025-7700	SGV Economic Partnership	2,625	2,600	2,600	2,700
1025-7701	Area D Civil Defense	1,102	1,300	1,300	1,300
1025-7702	National League of Cities	2,004	2,000	2,000	2,100
1025-7703	Contract Cities Association	3,600	3,600	3,800	4,000
1025-7705	LAFCO Membership	584	600	700	800
1025-7706	MADIA	300	300	300	300
1025-7707	LARA membership	3,819	3,800	6,500	6,600
	Total Services and Supplies	39,858	39,800	43,800	45,300
	Total Memberships	39,858	39,800	43,800	45,300
	Total Community Prom. & Member.	501,984	552,700	529,700	484,900

Public Safety Department

The Public Safety Department oversees a variety of traditional police services including patrol, traffic enforcement, investigations, and special enforcement provided by the Los Angeles County Sheriff's Department. In addition, the Department also monitors a juvenile Prevention Intervention Program provided by the Los Angeles County Probation Department.

Other services provided by the Department include animal control, residential and business municipal code compliance, parking enforcement, school crossing guards, crime prevention, and emergency preparedness. Adult (Community Emergency Response Team - CERT) and youth (Duarte Area Resource Team - DART) volunteer groups assist with a variety of activities, which complement the Department.

Public Safety Department

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1205-7002	Regular Salaries	846,801	882,000	865,500	835,000
1205-7003	Part-Time/Temp Salaries	99,439	226,400	197,300	250,000
1205-7030	Overtime	14,807	25,000	30,000	30,000
	Total Salaries	961,047	1,133,400	1,092,800	1,115,000
Fringe Benefits					
1205-7071	Health Insurance	90,209	114,000	105,500	100,000
1205-7072	Retirement	92,541	96,100	95,300	105,000
1205-7073	Disability Insurance	4,867	4,000	4,000	3,900
1205-7074	Life Insurance	1,305	1,300	1,300	1,300
1205-7075	Vision	1,445	1,900	1,900	1,700
1205-7076	Tuition Reimbursement	3,000	3,000	3,000	3,000
1205-7077	Medicare	13,722	15,500	15,400	16,000
1205-7078	Dental	10,211	12,400	12,000	12,000
	Total Fringe Benefits	217,300	248,200	238,400	242,900
	Total Personnel	1,178,347	1,381,600	1,331,200	1,357,900

Public Safety Department

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1205-7610	Travel, Meetings and Conferences	4,288	5,000	7,500	7,500
1205-7612	Publications	2,205	3,500	3,500	3,500
1205-7613	Duplication and Photos	50	2,000	2,000	2,000
1205-7614	Office Supplies	2,216	3,000	3,000	3,000
1205-7615	Emergency Supplies	21,729	30,000	30,000	30,000
1205-7636	Uniforms	2,691	4,000	4,000	3,500
1205-7650	Vehicle Maintenance	25,946	27,000	27,000	27,000
1205-7655	Emergency Services	23,511	27,000	27,000	29,000
1205-7694	Public Safety Commission	0	200	200	200
1205-7760	Homeless Outreach Program	113,907	24,500	24,500	19,500
1205-7761	Parking Ticket Collections	93,046	115,000	115,000	115,000
1205-7762	Parking Pass Kiosk	5,089	5,000	5,000	7,000
1205-7779	Youth Programs	27,196	25,000	30,000	40,000
1205-7780	Animal Control	81,151	83,000	83,000	92,000
1205-7781	Contract Law Enforcement	4,829,208	4,837,300	4,797,300	5,222,500
1205-7782	Crossing Guard Contract	40,680	53,000	53,000	58,000
1205-7783	GAPP Program	112,057	109,000	109,000	109,000
1205-7784	Prisoner Maintenance	0	3,000	3,000	3,000
1205-7787	Public Safety Center Lease	147,869	153,500	155,000	160,000
1205-7814	Nuisance Abatement	0	0	5,000	5,000
1205-7823	Code/Animal Control Data System	8,295	8,700	8,700	10,000
1205-7887	Repairs and Maintenance	503	3,500	3,500	3,500
1205-7980	Other Expenses	31,278	11,000	19,000	20,000
	Total Services and Supplies	5,572,915	5,533,200	5,515,200	5,970,200
Capital Outlay					
1205-8030	Other Equipment	1,130	7,000	7,000	3,000
1205-8100	Other Capital Improvements	0	1,000	1,000	1,000
	Total Capital Outlay	1,130	8,000	8,000	4,000
	Total Public Safety	6,752,392	6,922,800	6,854,400	7,332,100

Community Development Department

The Community Development Department comprises four divisions: Planning, Engineering/Public Works, Building and Safety, and Field Services. The Department is dedicated to providing helpful and professional assistance to residents and the business community. The Planning Division provides development assistance to the community and helps to guide the physical development of Duarte, including implementation of the General Plan and administration of the Development Code. The Planning Division is responsible for the review of land use applications such as subdivisions, zone changes, conditional use permits, and the Architectural Review process.

The Planning Division also manages the City's Housing Authority and CDBG programs, and is responsible for the City's economic development activities. The Engineering/Public Works Division manages local capital improvement projects, issues permits and inspects work in the public right-of-way, inspects grading, paving, and utility installations, monitors local traffic and circulation issues, works to improve traffic flow, and safety, and assists the Traffic Safety Commission. The Building and Safety Division provides plan check and inspection services for local construction projects. The Field Services Division provides various maintenance activities, including landscape maintenance and tree trimming, street light repair, sewer, and storm drain maintenance, street markings, and brush clearance on City-owned open space.

Community Development Department

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1405-7002	Regular Salaries	957,264	1,024,400	895,000	992,000
1405-7003	Part-Time/Temp Salaries	6,499	18,400	18,400	20,000
1405-7030	Overtime	1,547	0	0	0
	Total Salaries	965,310	1,042,800	913,400	1,012,000
Fringe Benefits					
1405-7071	Health Insurance	84,169	116,000	121,700	134,000
1405-7072	Retirement	96,339	101,700	85,000	100,000
1405-7073	Disability Insurance	5,747	4,700	4,200	4,700
1405-7074	Life Insurance	1,549	1,600	1,400	1,600
1405-7075	Vision	1,509	1,900	1,800	2,000
1405-7076	Tuition Reimbursement	1,564	6,000	6,000	6,000
1405-7077	Medicare	13,792	14,000	13,200	15,000
1405-7078	Dental	10,663	13,100	11,100	12,000
	Total Fringe Benefits	215,332	259,000	244,400	275,300
	Total Personnel	1,180,642	1,301,800	1,157,800	1,287,300
Services and Supplies					
1405-7610	Travel, Meetings and Conferences	2,393	8,000	8,000	8,000
1405-7612	Publications	6,801	8,000	8,000	9,000
1405-7613	Duplication and Photos	938	4,000	4,000	3,000
1405-7614	Office Supplies	3,527	10,000	10,000	10,000
1405-7650	Vehicle Maintenance	1,811	3,000	3,000	3,000
1405-7690	Planning Commission	1,250	6,000	6,000	6,000
1405-7800	Building Department Services	1,367,905	500,000	445,000	340,000
1405-7801	Industrial Waste Inspections	30,491	20,000	20,000	25,000
1405-7965	Professional Services	133,000	93,000	105,000	370,000
1405-7967	Public Works Inspections	200,556	100,000	20,000	10,000
1405-7969	City Engineer	60,984	100,000	100,000	120,000
1405-7975	Economic Development Expenses	16,725	50,000	50,000	745,000
1405-7980	Other Expenses	41,938	86,000	86,000	71,000
1405-8100	Other Capital Improvements	129,735	1,133,000	1,075,000	370,000
	Total Services and Supplies	1,998,054	2,121,000	1,940,000	2,090,000
	Total Community Development	3,178,696	3,422,800	3,097,800	3,377,300

Community Development Department

Field Services

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1410-7002	Regular Salaries	382,977	360,300	354,100	408,000
1410-7030	Overtime	5,734	5,000	6,000	8,000
	Total Salaries	388,711	365,300	360,100	416,000
Fringe Benefits					
1410-7071	Health Insurance	85,915	97,000	82,500	89,000
1410-7072	Retirement	35,358	37,000	34,100	42,000
1410-7073	Disability Insurance	2,350	1,900	1,700	2,000
1410-7074	Life Insurance	625	700	700	700
1410-7075	Vision	981	1,100	1,200	1,100
1410-7076	Tuition Reimbursement	0	1,500	1,500	6,000
1410-7077	Medicare	5,606	5,600	5,100	6,000
1410-7078	Dental	7,244	6,900	6,500	7,000
	Total Fringe Benefits	138,079	151,700	133,300	153,800
	Total Personnel	526,790	517,000	493,400	569,800
Services and Supplies					
1410-7610	Travel, Meetings and Conferences	3,492	5,000	5,000	5,000
1410-7612	Publications	1,028	3,000	3,000	3,000
1410-7614	Office Supplies	0	2,000	2,000	2,000
1410-7621	Other Supplies	832	1,000	1,000	1,500
1410-7630	Equipment Rentals	1,141	3,000	3,000	3,000
1410-7636	Uniforms	2,997	5,000	5,000	7,500
1410-7650	Vehicle Maintenance	20,460	35,000	35,000	30,000
1410-7656	Emergency Generator	12,718	10,000	10,000	10,000
1410-7810	Street Sweeping	1,464	2,600	1,500	1,500
1410-7814	Graffiti Removal	22,245	40,000	40,000	50,000
1410-7815	Brush Clearance	53,885	80,000	80,000	80,000
1410-7887	Repairs and Maintenance	3,000	3,000	3,000	3,000
1410-7900	Emergency Cleanup/Maintenance	-	170,000	170,000	20,000
1410-7980	Other Expenses	11,584	20,000	31,000	16,000
1410-8030	Other Equipment	6,134	4,000	4,000	24,000
1410-8100	Emergency Capital Projects	3,783	170,000	164,000	270,000
	Total Services and Supplies	144,763	553,600	557,500	526,500
	Total Field Services	671,553	1,070,600	1,050,900	1,096,300

Community Development Department

Sports Park

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1415-7661	Sports Park - Other Services	412	600	600	600
1415-7843	Sports Park - Water	72,775	75,000	75,000	70,000
1415-7875	Sports Park - Lighting	10,239	12,000	12,000	12,000
1415-7889	Sports Park - Repairs	428	35,000	35,000	5,000
1415-7907	Sports Park - Tree Trimming	5,435	3,000	3,000	5,000
1415-7916	Sports Park - Landscape	17,160	17,200	23,000	25,000
	Total Services and Supplies	106,449	142,800	148,600	117,600
	Total Field Svcs. & Sports Park	778,002	1,213,400	1,199,500	1,213,900
	Total Community Development	3,956,698	4,636,200	4,297,300	4,591,200

Parks and Recreation Department

The Parks and Recreation Department is responsible for the operation of the City's recreation programs and select community services conducted throughout its eleven neighborhood parks, two sports parks, skate park, fitness center, pools, senior center, teen center, and two recreational trails. The Department also coordinates various city-wide special events, Duarte's Promise and the scheduling of all City facilities and athletic fields. In addition to organizing a wide range of programs and events, the Department is responsible for securing and administering Federal, State, County, and private grants for future park and program development.

The responsibilities of the Facility Maintenance Division include maintaining and managing the upkeep of all City buildings, park playground equipment, and restrooms, the two sports park infields, the pools, trails, drinking fountains, and waste management at all parks and City bus stops. Additional responsibilities of the Division include set-up, clean up, and supervision of all activities held in City buildings, repairs and preventative maintenance for City buildings and parks, oversight of contractual maintenance agreements, and the purchasing of maintenance supplies.

The Parks and Recreation Department works very closely with residents, youth service organizations, the Duarte Unified School District, the Parks and Recreation Commission, the Mayor's Youth Council, the Duarte Chamber of Commerce, local businesses, and professional organizations to provide high quality, innovative programming that meets the needs of all segments of the community.

Parks and Recreation Department

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1605-7002	Regular Salaries	389,008	427,000	428,000	434,000
1605-7003	Part-Time/Temp Salaries	34,982	0	0	0
1605-7010	Playground Supervisor Salaries	54,544	132,600	132,600	139,100
1605-7011	Fitness Center Salaries	107,329	184,900	185,600	200,300
1605-7012	Aquatics Salaries	79,815	119,000	118,200	128,000
1605-7013	Boxing Salaries	59,790	58,300	58,300	68,000
1605-7014	Teen Center Salaries	162,966	188,500	185,100	202,700
1605-7016	Senior Center Salaries	148,044	143,900	141,900	149,900
1605-7030	Overtime	535	1,000	1,000	1,000
	Total Salaries	1,037,013	1,255,200	1,250,700	1,323,000
Fringe Benefits					
1605-7071	Health Insurance	56,059	65,700	65,800	66,000
1605-7072	Retirement	66,675	71,300	71,300	85,000
1605-7073	Disability Insurance	3,792	3,200	3,200	4,000
1605-7074	Life Insurance	1,001	1,100	1,100	1,200
1605-7075	Vision	1,160	1,400	1,400	1,400
1605-7077	Medicare	14,400	16,800	18,400	20,000
1605-7078	Dental	8,221	9,500	9,700	10,000
	Total Fringe Benefits	151,308	169,000	170,900	187,600
	Total Personnel	1,188,321	1,424,200	1,421,600	1,510,600

Parks and Recreation Department

			Budget	Actual	
Services and Supplies					
1605-7610	Travel, Meetings and Conferences	7,411	7,500	7,500	8,000
1605-7612	Publications	1,931	2,000	2,000	2,000
1605-7614	Office Supplies	3,699	3,500	3,500	4,000
1605-7636	Uniforms	1,723	2,500	2,500	2,500
1605-7650	Vehicle Maintenance	6,606	7,000	13,000	6,000
1605-7653	ActiveNet Fees	14,830	13,000	18,000	16,000
1605-7691	Parks and Recreation Commission	0	1,200	1,200	1,200
1605-7693	Youth Council	2,554	3,200	3,200	2,100
1605-7728	AmeriCorps VIP Program	13,078	0	0	0
1605-7729	Concerts in the Park	8,489	24,000	26,000	38,000
1605-7730	Special Events	26,848	30,000	30,000	35,000
1605-7732	City Picnic	27,611	34,000	34,000	35,000
1605-7733	Senior Center	26,078	39,400	40,000	45,000
1605-7735	Teen Center	28,352	22,100	25,200	30,900
1605-7736	Adult & Youth Rec Classes	32,801	27,800	27,800	24,400
1605-7737	Adult Excursions	3,584	16,500	13,500	13,500
1605-7738	Teen Excursions	588	4,800	800	2,800
1605-7739	Publicity	8,466	35,000	35,000	82,000
1605-7740	Day Camps	13,478	12,300	12,300	12,100
1605-7741	Sports/Playground Program	8,070	15,800	15,800	17,500
1605-7742	Parks & Rec Financial Assistance Prog.	0	5,000	2,500	5,000
1605-7745	Boxing Program	9,097	17,700	17,700	18,400
1605-7750	Bus Rentals	5,563	14,000	4,000	13,000
1605-7753	Youth Sports/Programs	0	5,000	5,000	5,000
1605-7756	Senior Rec Classes	3,578	6,500	6,500	8,000
1605-7758	Independence Day Celebration	60,041	61,000	60,000	65,000
1605-7965	Professional Services	3,750	40,000	39,000	0
1605-7980	Other Expenses	9,698	8,500	8,500	9,000
Total Services and Supplies		327,924	459,300	454,500	501,400
Total Parks and Recreation		1,516,245	1,883,500	1,876,100	2,012,000

Parks and Recreation Department

Facilities Maintenance

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1610-7002	Regular Salaries	98,472	94,500	99,000	101,000
1610-7003	Part-Time/Temp Salaries	244,210	267,000	267,000	268,000
1610-7030	Overtime	0	0	0	0
	Total Salaries	342,682	361,500	366,000	369,000
Fringe Benefits					
1610-7071	Health Insurance	20,695	22,500	22,500	23,000
1610-7072	Retirement	14,246	12,100	12,100	14,100
1610-7073	Disability Insurance	611	500	500	500
1610-7074	Life Insurance	162	200	200	200
1610-7075	Vision	244	300	300	300
1610-7077	Medicare	4,950	5,200	5,300	5,400
1610-7078	Dental	1,706	1,800	1,800	1,800
	Total Fringe Benefits	42,614	42,600	42,700	45,300
	Total Personnel	385,296	404,100	408,700	414,300
Services and Supplies					
1610-7616	Pool Supplies	15,834	13,000	13,000	17,000
1610-7617	Pool Chemicals	25,476	15,000	23,000	23,000
1610-7618	Building Supplies	77,743	76,000	76,000	80,000
1610-7633	Cable Access	1,999	2,000	2,000	2,000
1610-7636	Uniforms	2,400	3,000	3,000	3,000
1610-7650	Vehicle Maintenance	12,790	7,000	11,000	11,000
1610-7652	Building Maintenance Services	185,396	152,000	192,000	173,000
1610-7660	Other Services	88,579	56,000	40,000	0
	Subtotal	410,217	324,000	360,000	309,000
1610-7836	Water - City Hall	1,130	1,100	1,100	1,400
1610-7837	Water - Community Center	1,067	1,200	1,000	1,200
1610-7838	Water - Fitness Center	16,140	20,000	20,000	16,000
1610-7839	Water - Public Safety Center	996	1,000	1,000	1,200
	Total Water	19,333	23,300	23,100	19,800

Parks and Recreation Department

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies, Continued					
1610-7851	Gas - City Hall	1,920	1,200	1,200	2,800
1610-7852	Gas - Community Center	1,801	1,300	2,200	2,700
1610-7853	Gas - Fitness Center	27,546	25,000	25,000	31,500
1610-7854	Gas - Public Safety Center	357	400	400	400
1610-7855	Gas - Senior Center	923	900	900	1,000
1610-7856	Gas - Teen Center	959	1,100	1,100	1,500
1610-7858	Gas - Royal Oaks Park Building	596	500	500	1,000
1610-7859	Gas - Duarte Park Building	427	400	400	600
1610-7860	Gas - Duarte Snack Bar	180	200	200	200
	Total Gas	34,709	31,000	31,900	41,700
1610-7867	Electric - Town Center	62,759	63,000	66,000	73,000
1610-7868	Electric - Public Safety Center	10,192	10,600	10,600	11,000
1610-7869	Electric - Senior Center	22,157	21,000	21,000	27,000
1610-7870	Electric - Teen Center	10,724	14,000	14,000	13,000
1610-7872	Electric - Duarte Park Building	601	700	1,000	1,000
1610-7873	Electric - Maintenance Yard	4,081	3,800	4,200	4,300
	Total Electric	110,514	113,100	116,800	129,300
1610-8100	Other Capital Improvements	92,167	883,000	824,000	254,000
	Total Other	92,167	883,000	824,000	254,000
	Total Services and Supplies	666,940	1,374,400	1,355,800	753,800
	Total Facilities Maintenance	1,052,236	1,778,500	1,764,500	1,168,100
	Total Parks and Recreation	2,568,481	3,662,000	3,640,600	3,180,100

Administrative Services Department

The Administrative Services Department is responsible for a number of the City's administrative functions, including finance, human resources, information technology, transportation, and risk management. The Department's financial activities consist of budget preparation, accounting, investments, cashiering, purchasing, and auditing. Its human resources activities entail recruitments, union negotiation, training, evaluation, discipline, employee benefits, and payroll processing.

The information technology division oversees the City's computers, computer applications, Internet access and provides technical support as needed. The Department also manages the operation of the City's transportation, including the DuarteBus and fleet services program. The risk management role involves filing, maintaining, and updating all the City's insurance policies, including property, flood, general liability, earthquake, worker's compensation, disability, life, crime, and special events.

Administrative Services Department

Finance

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1805-7002	Regular Salaries	561,043	565,000	565,000	583,000
1805-7003	Part-Time/Temp Salaries	6,835	15,000	2,000	0
1805-7030	Overtime	1,982	0	0	0
	Total Salaries	569,860	580,000	567,000	583,000
Fringe Benefits					
1805-7071	Health Insurance	79,437	85,000	85,000	85,000
1805-7072	Retirement	59,794	60,200	60,200	70,000
1805-7073	Disability Insurance	3,187	2,600	2,600	3,000
1805-7074	Life Insurance	907	900	900	1,000
1805-7075	Vision	903	1,000	1,000	1,000
1805-7076	Tuition Reimbursement	405	0	0	0
1805-7077	Medicare	8,100	8,200	8,200	8,400
1805-7078	Dental	6,504	6,600	6,600	6,600
	Total Fringe Benefits	159,237	164,500	164,500	175,000
	Total Personnel	729,097	744,500	731,500	758,000
Services and Supplies					
1805-7610	Travel, Meetings and Conferences	3,475	7,000	7,000	10,000
1805-7612	Publications	464	3,000	3,000	3,000
1805-7614	Office Supplies	2,428	3,000	3,000	3,000
1805-7653	Bank Charges	33,439	31,000	33,000	33,000
1805-7654	Audit Services	33,650	28,500	35,000	39,100
1805-7762	Property Tax Collections	19,127	40,000	40,000	31,000
1805-7764	CEC Loan Principal	17,815	18,400	18,400	19,000
1805-7765	CEC Loan Interest	2,403	1,900	1,900	1,400
1805-7924	Bad Debts	59,132	72,100	72,000	7,500
1805-7965	Professional Services	30,592	22,000	22,000	38,000
1805-7980	Other Expenses	-2,134	2,000	2,000	3,000
	Total Services and Supplies	200,391	228,900	237,300	188,000
	Total Finance	929,488	973,400	968,800	946,000

Administrative Services Department

Personnel

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1810-7002	Regular Salaries	79,462	82,500	80,000	81,000
1810-7003	Part-Time/Temp Salaries	0	0	0	15,000
1810-7030	Overtime	2,142	0	300	500
	Total Salaries	81,604	82,500	80,300	96,500
Fringe Benefits					
1810-7071	Health Insurance	7,943	8,700	8,700	9,000
1810-7072	Retirement	10,166	10,200	10,200	12,000
1810-7073	Disability Insurance	523	400	400	400
1810-7074	Life Insurance	138	200	200	200
1810-7075	Vision	79	100	100	100
1810-7077	Medicare	1,179	1,100	1,100	1,200
1810-7078	Dental	604	600	600	700
	Total Fringe Benefits	20,632	21,300	21,300	23,600
	Total Personnel	102,236	103,800	101,600	120,100
Services and Supplies					
1810-7610	Travel, Meetings and Conferences	3,093	3,000	3,000	5,000
1810-7611	Trainings	1,102	4,000	4,000	4,000
1810-7612	Publications	0	1,200	1,200	1,200
1810-7614	Office Supplies	518	1,500	1,500	1,500
1810-7660	Other Services	3,245	5,000	5,000	5,000
1810-7671	Recruiting Advertisements	698	3,000	3,000	3,000
1810-7672	NeoGov	5,651	6,300	6,300	6,500
1810-7673	Physical Exams	1,403	2,000	2,000	2,500
1810-7774	Unemployment Insurance	5,718	8,000	15,000	15,000
1810-7965	Professional Services	9,113	10,000	5,000	45,000
1810-7980	Other Expenses	5,294	7,000	10,000	10,000
	Total Services and Supplies	35,835	51,000	56,000	98,700
	Total Personnel	138,071	154,800	157,600	218,800

Administrative Services Department

Information Technology

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1815-7630	Equipment Lease	1,016	30,000	25,000	79,000
1815-7631	Equipment Maintenance	3,095	5,000	5,000	0
1815-7632	Software	42,355	55,100	53,500	70,000
1815-7820	Finance Software	48,671	110,500	107,500	62,500
1815-7821	Network & Internet Services	27,334	28,500	29,000	50,500
1815-7830	Telephone Services	46,562	41,000	40,000	31,000
1815-7831	Wireless Phones/Devices	35,553	25,000	29,000	25,000
1815-7965	Professional Services	104,400	151,000	150,000	150,000
1815-7980	Other Expenses	29,362	25,000	25,000	15,000
	Total Services and Supplies	338,348	471,100	464,000	483,000
Capital Outlay					
1815-8011	Computer Equipment	13,843	20,000	20,000	18,000
	Total Capital Outlay	13,843	20,000	20,000	18,000
	Total Information Technology	352,191	491,100	484,000	501,000

Risk Management

Account Number	Account Description				
Services and Supplies					
1820-7771	Repair of City Property	-21351	45,000	42,000	25,000
1820-7772	Liability Coverage	218,343	258,300	258,300	321,400
1820-7773	Worker's Compensation Coverage	219,739	249,200	250,200	251,100
1820-7775	Property Coverage	67,459	71,100	71,100	86,800
1820-7776	Faithful Performance Bond	1,080	1,200	1,200	1,200
	Total Services and Supplies	485,270	624,800	622,800	685,500
	Total Risk Management	485,270	624,800	622,800	685,500

Administrative Services Department

General Services

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1825-7072	Pension Rate Stabilization Fund	0	44,000	44,000	42,000
1825-7079	Unfunded Liability - PERS	1,126,178	1,279,000	1,279,000	1,237,000
1825-7613	Duplication and Photos	12,287	11,000	11,000	11,000
1825-7614	Office Supplies	858	1,000	1,000	1,000
1825-7626	Postage	12,839	15,000	15,000	15,000
1825-7630	Equipment Rental	22,070	26,000	26,000	27,100
1825-7631	Equipment Maintenance	6,143	7,000	9,000	8,000
1825-7674	Retiree Health Insurance	798,129	950,000	950,000	1,030,000
1825-7687	Waste Management Services	58,705	91,400	93,000	82,500
1825-7688	Oil Recycling Grant	3,753	5,000	5,000	5,000
1825-7747	Beverage Container Recycling	9,199	5,500	5,500	5,600
1825-7782	Admin Support of Debt Service	1,355	1,400	1,500	1,500
1825-7945	Operation of Acq Prop	500	500	1,000	800
1825-7980	Other Expenses	997	2,000	2,000	2,000
	Total Services and Supplies	2,053,013	2,438,800	2,443,000	2,468,500
	Total General Services	2,053,013	2,438,800	2,443,000	2,468,500
1830-8100	Vehicle Replacement	62,047	76,200	70,000	107,000
	Total Vehicle Replacement	62,047	76,200	70,000	107,000
	Total Administrative Services	4,020,080	4,759,100	4,746,200	4,926,800

Transfers Out and Reimbursements

Transfers Out and Reimbursements

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Transfers Out and Reimbursements					
1905-9020	Transfers Out - Landscaping/Lighting	519,340	625,300	622,800	620,500
1905-9055	Transfers Out - Housing Authority	0	0	0	0
1905-9056	Transfers Out - Infr Mod Loan Pmt	220,837	220,900	220,900	220,900
1905-9060	Transfers Out-Comm Imp	48,511	0	0	0
	Total Other Financing Uses	788,688	846,200	843,700	841,400
	Total Transfers Out & Reimb.	788,688	846,200	843,700	841,400
	Total General Fund:	20,162,273	23,281,800	22,704,300	23,328,900

Special Purpose Funds

The City maintains a number of Special Purpose Funds to account for monies that are not usually available for expenditure on general City programs and services. These funds are restricted, either by City Council policy, or by requirements established by the funding source, for use only in conjunction with specific activities.

There are three types of special purpose funds in use by the City. Special Revenue Funds are used to account for grants and entitlements. Debt Service Funds are used to account for principal, interest, and related costs associated with the repayment of long-term debt. Capital Improvement Funds are used to account for a variety of one-time capital projects. Each year, as new sources of revenue become available, and old sources are withdrawn, the City may add or delete Special Purpose Funds.

State Gasoline Tax Fund

The State Gasoline Tax fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles. The use of these funds is restricted to the construction, improvement, and maintenance of public streets.

State Gasoline Tax Fund

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
220-4401	Interest Earnings	4,144	2,800	2,700	51,700
	Total Use of Money and Property	4,144	2,800	2,700	51,700
Intergovernmental - State					
220-4606	Gasoline Tax - 2105	119,142	138,400	133,600	142,200
220-4607	Gasoline Tax - 2106	72,806	81,800	79,100	85,400
220-4608	Gasoline Tax - 2107	142,466	189,100	182,400	170,800
220-4609	Gasoline Tax - 2107.5	5,000	5,000	5,000	5,000
220-4614	Gasoline Tax - 2103 (Prop 42)	169,714	211,300	192,900	214,800
	Total Intergovernmental - State	509,128	625,600	593,000	618,200
	Total Revenues	513,272	628,400	595,700	669,900

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2021-22 Budget
Gas Tax 2105					
Capital Outlay					
2205-7980	Other Expenses	0	0	0	15,000
2205-8060	Sidewalk Improvements	0	10,000	0	10,000
2205-8070	Street Improvements	3,208	10,000	0	10,000
2205-8100	Other Capital Improvements	48,860	193,000	368,000	70,000
	Total Capital Outlay	52,068	213,000	368,000	105,000
	Total Gas Tax 2105	52,068	213,000	368,000	105,000

State Gasoline Tax Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Gas Tax 2106					
Capital Outlay					
2210-7811	Street Maintenance	7,326	20,000	20,000	20,000
2210-7812	Street Striping and Marking	2,869	70,000	102,000	70,000
2210-7813	Regulatory Signs	12,808	10,000	10,000	120,000
2210-7890	Repairs - Traffic Signals	0	0	0	100,000
2210-8070	Street Improvements	2,954	10,000	10,000	10,000
2210-8100	Other Capital Improvements	141,574	0	0	30,000
	Total Capital Outlay	167,531	110,000	142,000	350,000
	Total Gas Tax 2106	167,531	110,000	142,000	350,000
Gas Tax 2107					
Reimbursements					
2215-8610	Reimbursements - General Fund	63,644	147,200	146,400	164,000
	Total Reimbursements	63,644	147,200	146,400	164,000
	Total Gas Tax 2107	63,644	147,200	146,400	164,000
Gas Tax 2107.5					
Services and Supplies					
2220-7831	Wireless Phones	2,211	2,000	2,000	2,000
2220-7980	Other Expenses	19,023	3,000	3,000	3,000
	Total Services and Supplies	21,234	5,000	5,000	5,000
	Total Gas Tax 2107.5	21,234	5,000	5,000	5,000

State Gasoline Tax Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Gas Tax - 2103					
Capital Outlay					
2225-7811	Street Maintenance	9,801	10,000	0	15,000
2225-7965	Professional Services	320	0	18,000	250,000
2225-7980	Other Expenses	43,069	50,000	40,000	20,000
2225-8070	Street Improvements	6,353	10,000	22,000	10,000
2225-8100	Other Capital Improvements	17,846	336,000	137,000	65,000
	Total Capital Outlay	77,389	406,000	217,000	360,000
	Total Gas Tax - 2103	77,389	406,000	217,000	360,000
	Total Expenditures	381,866	881,200	878,400	984,000

SB1/RMRA Fund

The SB1/RMRA fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles pursuant to the road repair and accountability act of 2017. The use of these funds is restricted for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
225-4401	Interest Earnings	1,245	600	600	12,200
225-4620	SB1/RMRA	433,346	489,100	475,100	535,800
	Total Use of Money & Property	434,591	489,700	475,700	548,000
	Total Revenues	434,591	489,700	475,700	548,000

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
2250-8100	Other Capital Improvements	115,276	400,000	400,000	535,000
2250-8610	Reimbursements - General Fund	23,055	80,000	80,000	107,000
	Total Capital Outlay	138,331	480,000	480,000	642,000
	Total Expenditures	138,331	480,000	480,000	642,000

Landscaping and Lighting District Fund

The Landscaping and Lighting District Fund is used to account for costs associated with the provision of street-lights, landscaping services, and certain recreational facilities. The revenues collected come from assessments levied against property owners. These assessments are based on an estimate of the benefit each property owner receives from the services provided.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Special Assessments					
240-4101	Landscaping and Lighting Assess.	1,001,927	986,500	992,171	1,007,300
	Total Special Assessments	1,001,927	986,500	992,171	1,007,300
Miscellaneous					
240-5004	Other Revenue	0	25,000	24,700	0
	Total Miscellaneous	0	25,000	24,700	0
Other Financing Sources					
240-6901	Transfers In - General Fund	519,340	625,300	622,800	620,500
	Total Other Financing Sources	519,340	625,300	622,800	620,500
	Total Revenues	1,521,267	1,636,800	1,639,671	1,627,800

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Citywide Lighting					
Services and Supplies					
2405-7662	Other Services - Citywide	2,000	5,000	5,000	5,000
2405-7876	Electric - Citywide	155,221	168,000	168,000	168,000
2405-7877	Electric - Traffic Signal	26,566	35,000	33,000	20,000
	Total Electric	183,787	208,000	206,000	193,000

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
2405-7888	Repairs - Citywide	4,089	4,000	6,000	5,000
2405-7890	Repairs - Traffic Signal	67,833	80,000	80,000	80,000
	Total Repairs and Replacements	71,922	84,000	86,000	85,000
	Total Services and Supplies	255,709	292,000	292,000	278,000
Reimbursements					
2405-8610	Reimbursements - General Fund	94,900	94,900	94,900	94,900
	Total Reimbursements	94,900	94,900	94,900	94,900
	Total Citywide Lighting	350,609	386,900	386,900	372,900
Citywide Landscaping					
Services and Supplies					
2410-7662	Other Services - Citywide	21,721	11,000	11,000	11,000
2410-7663	Other Services - Medians	4,986	8,000	8,000	8,000
	Total Other Services	26,707	19,000	19,000	19,000
2410-7842	Water - Medians	45,863	45,000	47,300	47,000
2410-7844	Water - Citywide	248,506	237,000	237,000	237,000
	Total Water	294,369	282,000	284,300	284,000
2410-7874	Electric - Medians	7,683	16,000	16,000	16,000
2410-7876	Electric - Citywide	24,945	20,000	22,000	22,000
	Total Electric	32,628	36,000	38,000	38,000
2410-7888	Repairs - Citywide	10,452	6,000	6,000	6,000
2410-7891	Repairs - Medians	2,146	2,200	2,200	2,200
	Total Repairs and Replacements	12,598	8,200	8,200	8,200
2410-7896	Tree Planting - Citywide	-367	10,900	10,900	10,900
2410-7898	Tree Planting - Medians	0	5,000	5,000	5,000
	Total Tree Plant	-367	15,900	15,900	15,900
2410-7906	Tree Trimming - Citywide	49,683	60,000	60,000	64,500
2410-7909	Tree Trimming - Residential	96,223	85,000	85,000	91,300
	Total Tree Trimming	145,906	145,000	145,000	155,800
2410-7915	Landscape Maint. - Citywide	90,000	130,000	126,900	126,900
2410-7917	Landscape Maintenance - Medians	63,960	94,000	90,300	90,300
	Total Landscape Maintenance	153,960	224,000	217,200	217,200
	Total Services and Supplies	665,801	730,100	727,600	738,100

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Reimbursements and Transfers					
2410-8610	Reimbursements - General Fund	193,000	193,000	193,000	193,000
	Total Reimbursements	193,000	193,000	193,000	193,000
	Total Citywide Landscaping	858,801	923,100	920,600	931,100
<u>Kendrick Tract</u>					
Services and Supplies					
2420-7835	Water	9,802	13,000	13,000	10,000
2420-7887	Repairs and Replacements	3,469	500	500	500
2420-7914	Landscape Maintenance	4,142	4,100	5,400	5,900
	Total Services and Supplies	17,413	17,600	18,900	16,400
Reimbursements					
2420-8610	Reimbursements - General Fund	2,200	2,200	2,200	2,200
	Total Reimbursements	2,200	2,200	2,200	2,200
	Total Kendrick Tract	19,613	19,800	21,100	18,600
<u>Las Lomas Villas</u>					
Services and Supplies					
2421-7835	Water	19,360	18,000	18,000	17,500
2421-7866	Electric	298	500	500	500
2421-7887	Repairs and Replacements	5,890	5,000	5,000	5,000
2421-7914	Landscape Maintenance	15,600	20,600	20,400	22,000
	Total Services and Supplies	41,148	44,100	43,900	45,000

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Village and Windsor Homes</u>					
Services and Supplies					
2424-7835	Water	2,659	4,000	4,000	4,000
2424-7866	Electric	154	300	300	300
2424-7887	Repairs and Replacements	660	1,600	1,600	1,600
2424-7914	Landscape Maintenance	6,600	6,600	8,700	9,300
	Total Services and Supplies	10,073	12,500	14,600	15,200
Reimbursements					
2424-8610	Reimbursements - General Fund	2,800	2,800	2,800	2,800
	Total Reimbursements	2,800	2,800	2,800	2,800
	Total Village and Windsor Homes	12,873	15,300	17,400	18,000
<u>Hearthstone Del Norte</u>					
Services and Supplies					
2425-7660	Other Services	0	5,300	5,300	5,300
2425-7835	Water	5,238	8,000	4,000	5,000
2425-7866	Electric	1,473	3,600	3,600	3,600
2425-7887	Repairs and Replacements	473	500	500	500
2425-7913	Brush Clearance	11,333	15,000	15,000	15,000
2425-7914	Landscape Maintenance	4,800	4,800	6,300	6,800
	Total Services and Supplies	23,317	37,200	34,700	36,200
Reimbursements					
2425-8610	Reimbursements - General Fund	3,200	3,200	3,200	3,200
	Total Reimbursements	3,200	3,200	3,200	3,200
	Total Hearthstone Del Norte	26,517	40,400	37,900	39,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Village and Windsor Homes</u>					
Services and Supplies					
2424-7835	Water	2,659	4,000	4,000	4,000
2424-7866	Electric	154	300	300	300
2424-7887	Repairs and Replacements	660	1,600	1,600	1,600
2424-7914	Landscape Maintenance	6,600	6,600	8,700	9,300
	Total Services and Supplies	10,073	12,500	14,600	15,200
Reimbursements					
2424-8610	Reimbursements - General Fund	2,800	2,800	2,800	2,800
	Total Reimbursements	2,800	2,800	2,800	2,800
	Total Village and Windsor Homes	12,873	15,300	17,400	18,000
<u>Hearthstone Del Norte</u>					
Services and Supplies					
2425-7660	Other Services	0	5,300	5,300	5,300
2425-7835	Water	5,238	8,000	4,000	5,000
2425-7866	Electric	1,473	3,600	3,600	3,600
2425-7887	Repairs and Replacements	473	500	500	500
2425-7913	Brush Clearance	11,333	15,000	15,000	15,000
2425-7914	Landscape Maintenance	4,800	4,800	6,300	6,800
	Total Services and Supplies	23,317	37,200	34,700	36,200
Reimbursements					
2425-8610	Reimbursements - General Fund	3,200	3,200	3,200	3,200
	Total Reimbursements	3,200	3,200	3,200	3,200
	Total Hearthstone Del Norte	26,517	40,400	37,900	39,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Grocery Outlet (Mike's Center)</u>					
Services and Supplies					
2426-7810	Street Sweeping	9,408	9,000	9,500	9,500
2426-7835	Water	723	700	700	700
2426-7866	Electric	3,499	4,500	4,500	4,500
2426-7887	Repairs and Replacements	255	700	700	700
2426-7914	Landscape Maintenance	2,160	2,200	2,900	3,100
	Total Services and Supplies	16,045	17,100	18,300	18,500
Reimbursements					
2426-8610	Reimbursements - General Fund	2,600	2,600	2,600	2,600
	Total Reimbursements	2,600	2,600	2,600	2,600
	Total Grocery Outlet (Mike's Center)	18,645	19,700	20,900	21,100
<u>Rancho Verde Homes</u>					
Services and Supplies					
2427-7835	Water	15,279	18,000	9,000	9,000
2427-7866	Electric	303	600	600	600
2427-7887	Repairs and Replacements	1,250	1,200	1,200	1,200
2427-7914	Landscape Maintenance	7,564	7,600	9,900	10,700
	Total Services and Supplies	24,396	27,400	20,700	21,500
Reimbursements					
2427-8610	Reimbursements - General Fund	5,900	5,900	5,900	5,900
	Total Reimbursements	5,900	5,900	5,900	5,900
	Total Rancho Verde Homes	30,296	33,300	26,600	27,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Emblem Homes</u>					
Services and Supplies					
2429-7835	Water	2,684	2,100	2,800	2,800
2429-7866	Electric	150	300	300	300
2429-7887	Repairs and Replacements	553	1,000	1,000	1,000
	Total Services and Supplies	3,387	3,400	4,100	4,100
Reimbursements					
2429-8610	Reimbursements - General Fund	1,100	1,100	1,100	1,100
	Total Reimbursements	1,100	1,100	1,100	1,100
	Total Emblem Homes	4,487	4,500	5,200	5,200
<u>Mesa Gas Lights</u>					
Services and Supplies					
2430-7850	Gas	10,367	9,000	12,000	15,000
2430-7887	Repairs and Replacements	2,282	18,000	18,000	3,000
	Total Services and Supplies	12,649	27,000	30,000	18,000
Reimbursements					
2430-8610	Reimbursements - General Fund	3,800	3,800	3,800	3,800
	Total Reimbursements	3,800	3,800	3,800	3,800
	Total Mesa Gas Lights	16,449	30,800	33,800	21,800

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Las Brisas Homes</u>					
Services and Supplies					
2431-7835	Water	5,990	6,000	6,000	5,000
2431-7866	Electric	180	300	300	300
2431-7887	Repairs and Replacements	2,125	2,700	2,700	2,700
2431-7914	Landscape Maintenance	9,600	14,600	12,600	10,700
	Total Services and Supplies	17,895	23,600	21,600	18,700
Reimbursements					
2431-8610	Reimbursements - General Fund	3,500	3,500	3,500	3,500
	Total Reimbursements	3,500	3,500	3,500	3,500
	Total Las Brisas Homes	21,395	27,100	25,100	22,200
<u>Las Posadas Homes</u>					
Services and Supplies					
2432-7835	Water	6,078	7,600	7,600	5,000
2432-7866	Electric	180	300	300	300
2432-7887	Repairs and Replacements	125	0	0	500
2432-7914	Landscape Maintenance	10,020	15,000	13,100	14,100
	Total Services and Supplies	16,403	22,900	21,000	19,900
Reimbursements					
2432-8610	Reimbursements - General Fund	6,500	6,500	6,500	6,500
	Total Reimbursements	6,500	6,500	6,500	6,500
	Total Las Posadas Homes	22,903	29,400	27,500	26,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Buena Vista Villas</u>					
Services and Supplies					
2433-7835	Water	6,178	8,600	8,600	7,200
2433-7866	Electric	220	300	300	300
2433-7887	Repairs and Replacements	1,333	4,900	4,900	4,900
2433-7914	Landscape Maintenance	6,360	6,400	8,300	9,000
	Total Services and Supplies	14,091	20,200	22,100	21,400
Reimbursements					
2433-8610	Reimbursements - General Fund	3,700	3,700	3,700	3,700
	Total Reimbursements	3,700	3,700	3,700	3,700
	Total Buena Vista Villas	17,791	23,900	25,800	25,100
<u>Citrus Villas</u>					
Services and Supplies					
2434-7835	Water	3,795	5,000	5,000	5,000
2434-7866	Electric	200	300	300	300
2434-7887	Repairs and Replacements	311	500	500	500
2434-7914	Landscape Maintenance	4,260	4,300	5,600	6,000
	Total Services and Supplies	8,566	10,100	11,400	11,800
Reimbursements					
2434-8610	Reimbursements - General Fund	2,900	2,900	2,900	2,900
	Total Reimbursements	2,900	2,900	2,900	2,900
	Total Citrus Villas	11,466	13,000	14,300	14,700

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Ridgecrest</u>					
Services and Supplies					
2435-7835	Water	5,471	6,000	6,000	6,000
2435-7866	Electric	157	400	400	400
2435-7887	Repairs and Replacements	1,258	500	1,200	1,200
2435-7914	Landscape Maintenance	6,000	6,000	7,900	8,500
2435-7918	Fuel Modification	8,500	9,000	9,000	9,000
2435-7920	Debris/Storm Drain System	2,850	4,000	4,000	4,000
	Total Services and Supplies	<u>24,236</u>	<u>25,900</u>	<u>28,500</u>	<u>29,100</u>
Reimbursements					
2435-8610	Reimbursements - General Fund	1,500	1,500	1,500	1,500
	Total Reimbursements	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Ridgecrest	<u>25,736</u>	<u>27,400</u>	<u>30,000</u>	<u>30,600</u>
	Total Expenditures	<u>1,523,969</u>	<u>1,688,300</u>	<u>1,693,300</u>	<u>1,677,400</u>

Community Development Block Grant

The Community Development Block Grant Fund is used to account for money received from the U.S. Department of Housing and Urban Development.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Intergovernmental - Federal					
260-4501	Community Development Block Grant	5,273	750,000	606,000	148,000
	Total Intergovernmental - Federal	5,273	750,000	606,000	148,000
	Total Revenues	5,273	750,000	606,000	148,000

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
2605-7965	Professional Services	0	0	0	10,000
2605-8060	Sidewalk Improvements	0	0	0	0
2605-8061	ADA Curb Ramps	7,000	0	30,000	18,000
2605-8062	ADA Improvements	0	750,000	576,000	0
2605-8070	Street Improvements	0	0	0	0
2605-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	7,000	750,000	606,000	28,000
	Total Expenditures	7,000	750,000	606,000	28,000

PAEG Fund

The PAEG is funded with the Public Access, Education and Government fees paid for by cable providers who operate in the City of Duarte under the State's Digital Infrastructure and Video Competition Act of 2006. At this time, Charter Communications is the only cable provider paying for these fees. These funds can only be used for government, public access, or education related capital projects.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
270-4401	Interest Earnings	72	0	0	500
	Total Use of Money & Property	72	0	0	500
Intergovernmental - State					
270-4617	PAEG Fees	32,736	33,000	33,000	33,000
	Total Intergovernmental - State	32,736	33,000	33,000	33,000
	Total Revenues	32,808	33,000	33,000	33,500

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
2705-8100	Other Capital Improvements	19,818	45,000	45,000	0
	Total Capital Outlay	19,818	45,000	45,000	0
Reimbursements					
	Total Expenditures	19,818	45,000	45,000	0

Supplemental Law Enforcement Fund

Since the 1996-97 fiscal year, the City has received State Funding (administered by the County) for front-line police services (AB 3229). The City is currently using this money to pay for a portion of a Sheriff's Department Motorcycle Officer for traffic enforcement and a School Resource Deputy.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
290-4401	Interest Earnings	56	100	100	1,400
	Total Use of Money and Property	56	100	100	1,400
Intergovernmental - State					
290-4605	Supplemental Law Enforcement	161,285	160,000	150,000	161,600
	Total Intergovernmental - State	161,285	160,000	150,000	161,600
	Total Revenues	161,341	160,100	150,100	163,000

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
2905-7781	Contract Law Enforcement	141,341	140,000	135,000	143,000
2905-7785	Special Events Patrol	20,000	20,100	15,100	20,000
	Total Services and Supplies	161,341	160,100	150,100	163,000
	Total Expenditures	161,341	160,100	150,100	163,000

Bicycle and Pedestrian Safety Fund

Monies for the Bicycle and Pedestrian Safety Fund are generated from sales tax revenues and are administered by the County of Los Angeles. State law requires that 2% of these monies be used to maintain and enhance bicycle and pedestrian facilities. The City uses the funds to support the bike trail that runs just north of Royal Oaks Drive, and for the repair of sidewalks located throughout the City.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Intergovernmental - State					
300-4612	Bicycle and Pedestrian Grant	44,047	20,200	20,000	40,000
	Total Intergovernmental - State	<u>44,047</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>
	Total Revenues	<u>44,047</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
3005-8060	Sidewalk Improvements	44,100	20,200	20,000	40,000
	Total Capital Outlay	<u>44,100</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>
	Total Expenditures	<u>44,100</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>

Air Quality Management Fund

The Air Quality Management Fund (AB 2766) is used to account for revenues received from the State and collected as part of Department of Motor Vehicle Registration fees. Their use is restricted to activities that serve to improve air quality.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
320-4401	Interest Earnings	226	200	200	3,400
	Total Use of Money and Property	226	200	200	3,400
Intergovernmental - Local					
320-4701	AB 2766 Subvention	20,373	28,000	35,000	27,000
320-5004	Other Revenue	13,682	0	0	0
	Total Intergovernmental - Local	34,055	28,000	35,000	27,000
	Total Revenues	34,281	28,200	35,200	30,400

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
3205-8013	Vehicles	31,893	20,400	19,300	24,000
	Total Capital Outlay	31,893	20,400	19,300	24,000
Reimbursements					
3205-8610	Transfer Out - Other	0	0	0	0
	Total Reimbursements	0	0	0	0
	Total Expenditures	31,893	20,400	19,300	24,000

Park Development Fund

The Park Development Grant Fund is used to account for various State and County grants restricted for park development and rehabilitation.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Other Financing Sources					
400-4401	Interest Earnings	0	0	0	0
400-4611	Grant Programs Revenue	0	576,000	396,000	564,000
400-6901	Transfers In - General Fund	0	0	0	0
	Total Other Financing Sources	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>
	Total Revenues	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4005-7965	Professional Services	0	98,000	55,000	62,000
4005-8040	Building Improvements	0	0	0	0
4005-8041	Park Improvements	0	478,000	341,000	502,000
4005-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>
	Total Expenditures	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>

Quimby Act Fund

The Quimby Act Fund is used to account for fees charged to developers upon issuance of building permits for the construction of new housing units. The monies collected are restricted for use in the development of park and recreation facilities.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Special Assessments					
420-4103	Quimby Act	0	0	0	0
420-4401	Interest Earnings	114	100	100	1,600
	Total Special Assessments	<u>114</u>	<u>100</u>	<u>100</u>	<u>1,600</u>
	Total Revenues	<u>114</u>	<u>100</u>	<u>100</u>	<u>1,600</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4205-8041	Park Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Proposition A Transit Fund

The Proposition A Transit Fund is used to account for sales tax revenue designated by voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
440-4401	Interest Earnings	1,611	1,600	1,500	28,000
440-4409	Sale of Property	0	0	0	0
	Total Use of Money and Property	1,611	1,600	1,500	28,000
Intergovernmental - Local					
440-4703	Transit - Proposition A	547,309	523,500	523,500	614,300
440-5004	Other Revenue	0	0	21,000	21,000
	Total Intergovernmental - Local	547,309	523,500	544,500	635,300
Reimbursements					
440-5106	NTD Grant Revenue	38,046	38,000	0	0
440-6911	Transfer In - Other	0	0	0	0
	Total Reimbursements	38,046	38,000	0	0
	Total Revenues	586,966	563,100	546,000	663,300

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
4405-7002	Regular Salaries	51,415	54,900	54,000	57,000
4405-7003	Part-Time/Temp Salaries	0	0	0	0
4405-7030	Overtime	0	0	0	0
	Total Salaries	51,415	54,900	54,000	57,000

Proposition A Transit Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Fringe Benefits					
4405-7071	Health Insurance	11,385	12,400	12,400	13,000
4405-7072	Retirement	6,598	6,800	6,900	8,400
4405-7073	Disability Insurance	327	300	300	300
4405-7074	Life Insurance	87	100	100	100
4405-7075	Vision	134	200	200	200
4405-7077	Medicare	707	800	800	900
4405-7078	Dental	938	1,000	1,000	1,000
	Total Fringe Benefits	20,176	21,600	21,700	23,900
	Total Personnel	71,591	76,500	75,700	80,900
Services and Supplies					
4405-7610	Travel, Meetings and Conferences	0	300	300	500
4405-7613	Duplication and Photos	0	300	300	300
4405-7614	Office Supplies	199	300	300	400
4405-7619	Fuel and Oil	0	0	0	0
4405-7620	Tires	0	0	0	0
4405-7621	Other Supplies	0	100	100	100
4405-7636	Uniforms	0	0	0	0
4405-7650	Vehicle Maintenance	3,138	5,500	5,500	5,500
4405-7673	Physical Exams	55	0	0	0
4405-7674	Retiree Health Insurance	6,994	7,400	7,400	8,000
4405-7788	Recreation Shuttle Services	0	6,600	6,600	5,000
4405-7814	Graffiti Removal	6,038	6,600	6,600	5,000
4405-7821	Personal Computer Support	0	600	600	600
4405-7831	Wireless Phones/Devices	575	700	700	700
4405-7887	Repairs & Replacements	0	0	0	0
4405-7960	Foothill Transit Operations	317,120	358,000	360,000	360,000
4405-7965	Professional Services	0	0	0	0
	Total Services and Supplies	334,119	386,400	388,400	386,100
Capital Outlay					
4405-7980	Other Expenses	2,680	3,000	3,000	3,000
4405-8013	Vehicle Purchase (Capital)	46,645	46,700	46,700	47,000
4405-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	49,325	49,700	49,700	50,000
Reimbursements					
4405-8610	Reimbursements - General Fund	48,800	46,800	46,800	50,000
	Total Reimbursements	48,800	46,800	46,800	50,000
	Total Expenditures	503,835	559,400	560,600	567,000

Proposition C Transit Fund

The Proposition C Transit Fund is used to account for sales tax revenue designated by voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
460-4401	Interest Earnings	454	400	400	7,500
	Total Use of Money and Property	454	400	400	7,500
Intergovernmental - Local					
460-4704	Transit - Proposition C	453,981	434,200	434,200	509,600
460-5004	Other Revenue	0	0	17,000	17,000
	Total Intergovernmental - Local	453,981	434,200	451,200	526,600
	Total Revenues	454,435	434,600	451,600	534,100

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
4605-7002	Regular Salaries	40,840	45,000	44,000	46,000
4605-7003	Part-Time/Temp Salaries	0	0	0	0
4605-7030	Overtime	0	0	0	0
	Total Salaries	40,840	45,000	44,000	46,000
Fringe Benefits					
4605-7071	Health Insurance	9,315	10,100	10,100	11,000
4605-7072	Retirement	5,391	5,600	5,700	6,900
4605-7073	Disability Insurance	267	200	200	300
4605-7074	Life Insurance	71	100	100	100
4605-7075	Vision	110	100	200	200
4605-7077	Medicare	577	800	600	700
4605-7078	Dental	768	600	800	800
	Total Fringe Benefits	16,499	17,500	17,700	20,000
	Total Personnel	16,499	62,500	61,700	66,000

Proposition C Transit Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
4605-7610	Travel, Meetings and Conferences	0	500	500	500
4605-7613	Duplication and Photos	0	200	200	200
4605-7614	Office Supplies	0	200	200	200
4605-7621	Other Supplies	0	100	100	100
4605-7650	Vehicle Maintenance	1,418	4,500	4,500	2,000
4605-7674	Retiree Health Insurance	5,818	6,000	6,000	6,000
4605-7888	Recreation Shuttle Services	0	5,400	5,400	4,000
4605-7814	Graffiti Removal	4,529	5,400	5,800	4,000
4605-7821	Personal Computer Support	897	500	500	500
4605-7831	Wireless Phones/Devices	0	1,100	900	1,100
4605-7960	Foothill Transit Operations	259,462	292,000	292,000	292,000
4605-7980	Other Expenses	2,084	4,000	4,000	4,000
	Total Services and Supplies	274,208	319,900	320,100	314,600
Capital Outlay					
4605-8013	Vehicle Purchase	38,164	38,200	38,200	38,200
	Total Capital Outlay	38,164	38,200	38,200	38,200
Reimbursements					
4605-8610	Reimbursements - General Fund	40,000	38,100	38,100	40,000
4605-8620	Reimbursements - Proposition A	0	0	0	0
	Total Reimbursements	40,000	38,100	38,100	40,000
	Total Expenditures	409,711	458,700	458,100	458,800

Measure R Local Fund

Measure R is funded with 1/2-cent sales tax revenues that Los Angeles County voters approved in November 2008 to meet the transportation needs of Los Angeles County. Fifteen percent (15%) of the Measure R tax is designated for the Local Return ("LR") Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority allocates and distributes LR funds monthly on a per capita basis. Measure R LR funds can be used for specific types of transportation purposes only.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
470-4401	Interest Earnings	1,907	1,700	1,600	30,300
	Total Use of Money & Property	1,907	1,700	1,600	30,300
Intergovernmental - Local					
470-4706	Transit - Measure R LR	340,431	325,700	325,700	382,200
	Total Intergovernmental - Local	340,431	325,700	325,700	382,200
	Total Revenues	342,338	327,400	327,300	412,500

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4705-7915	Landscape - Sidewalk Repairs	0	0	0	0
4705-8060	Sidewalk Improvements	57,577	182,000	182,000	150,000
4705-8070	Street Improvements	300,000	400,000	400,000	265,000
4705-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	357,577	582,000	582,000	415,000
Reimbursements					
4705-8610	Reimbursements - General Fund	71,515	116,000	116,400	83,000
	Total Reimbursements	71,515	116,000	116,400	83,000
	Total Expenditures	429,092	698,000	698,400	498,000

Measure M Local Fund

Measure M is funded with 1/2-cent sales tax revenues that Los Angeles County voters approved in November 2016 to meet the transportation needs of Los Angeles County. Seventeen percent (17%) of the Measure M tax is designated for the Local Return ("LR") Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority allocates and distributes LR funds monthly on a per capita basis. Measure M LR funds can be used for specific types of transportation purposes only.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
475-4401	Interest Earnings	961	500	500	10,000
	Total Use of Money & Property	961	500	500	10,000
Intergovernmental - Local					
475-4707	Transit - Measure M LR	385,237	369,100	369,100	433,100
	Total Intergovernmental - Local	385,237	369,100	369,100	433,100
	Total Revenues	386,198	369,600	369,600	443,100

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4750-7965	Professional Services	0	0	0	40,000
4750-8060	Sidewalk Improvements	0	0	0	50,000
4750-8070	Street Improvements	0	0	0	150,000
4750-8100	Other Capital Improvements	48,500	0	0	0
	Total Capital Outlay	48,500	0	0	240,000
4750-8610	Reimbursements - General Fund	9,700	0	0	48,000
	Total Capital Outlay	9,700	0	0	48,000
	Total Expenditures	58,200	0	0	288,000

Measure W Transit Fund

Measure W is funded with a special parcel tax of 2.5 cents per square foot of impermeable area that Los Angeles County voters approved in July 2018. A portion of the proceeds are designated for the Local Return Program to be used by cities and the County of Los Angeles. Funds can be used for projects that increase storm water capture and reduce urban runoff pollution which may increase water supply and improve water quality.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
490-4401	Interest Earnings	180	0	0	600
	Total Use of Money & Property	180	0	0	600
Intergovernmental - Local					
490-4709	Transit - Measure W Stormwater	248,433	250,000	250,000	250,000
	Total Intergovernmental - Local	248,433	250,000	250,000	250,000
	Total Revenues	248,613	250,000	250,000	250,600

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4905-7980	Other Expenses	90,850	14,000	0	0
4905-8100	Other Capital Improvements	17,460	400,000	110,000	230,000
	Total Capital Outlay	108,310	414,000	110,000	230,000
4905-8610	Reimbursements - General Fund	0	0	0	0
	Total Capital Outlay	0	0	0	0
	Total Expenditures	108,310	414,000	110,000	230,000

Town Center Debt Service Fund

The Town Center Debt Service Fund has been established to accumulate resources and make debt service payments on Certificates of Participation issued for the purpose of funding the construction of facilities at the City's Town Center. The final debt service payment will be made in 2023.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
520-4401	Interest Earnings	211	0	0	0
	Total Use of Money and Property	<u>211</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>211</u>	<u>0</u>	<u>0</u>	<u>0</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Financing Services					
5205-8314	Trustee Services	1,650	1,700	1,700	0
	Total Financing Services	<u>1,650</u>	<u>1,700</u>	<u>1,700</u>	<u>0</u>
Debt Service					
5205-8340	Principal Payments	147,303	75,000	75,000	0
5205-8350	Interest Expenses	3,727	800	800	0
	Total Debt Service	<u>151,030</u>	<u>75,800</u>	<u>75,800</u>	<u>0</u>
Other Financing Sources					
5205-9040	Transfer Out	0	0	32,100	
	Total Other Financing Services	<u>0</u>	<u>0</u>	<u>32,100</u>	<u>0</u>
	Total Expenditures	<u>152,680</u>	<u>77,500</u>	<u>109,600</u>	<u>0</u>

Infrastructure Modernization Debt Service Fund

The Infrastructure Modernization Debt Serve Fund was established to make the debt service payments on the loan for the purpose of funding the Infrastructure Modernization Project. The final debt service payment will be made in 2034.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
521-4401	Interest Earnings	1	0	0	0
	Total Use of Money and Property	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Sources					
521-6901	Transfers In	220,837	220,900	220,900	220,900
	Total Other Financing Sources	<u>220,837</u>	<u>220,900</u>	<u>220,900</u>	<u>220,900</u>
	Total Revenues	<u><u>220,838</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Financing Services					
5215-8314	Trustee Services	0	0	0	0
5215-8330	Other Expenses - Debt Service	1,196	0	0	0
	Total Financing Services	<u>1,196</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service					
5215-8340	Principal Payments	158,010	161,900	161,900	165,800
5215-8350	Interest Expenses	62,827	59,000	59,000	55,100
	Total Debt Service	<u>220,837</u>	<u>220,900</u>	<u>220,900</u>	<u>220,900</u>
	Total Expenditures	<u><u>222,033</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>

Inclusionary Housing Fund

The Inclusionary Housing Fund was established by the City in fiscal year 2005-06 to track fees collected from residential housing projects and set aside for the provision of affordable housing. This program was temporarily suspended in 2016.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
610-4401	Interest Earnings	892	700	700	13,300
	Total Use of Money and Property	<u>892</u>	<u>700</u>	<u>700</u>	<u>13,300</u>
	Total Revenues	<u>892</u>	<u>700</u>	<u>700</u>	<u>13,300</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
6105-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Community Improvement Fund

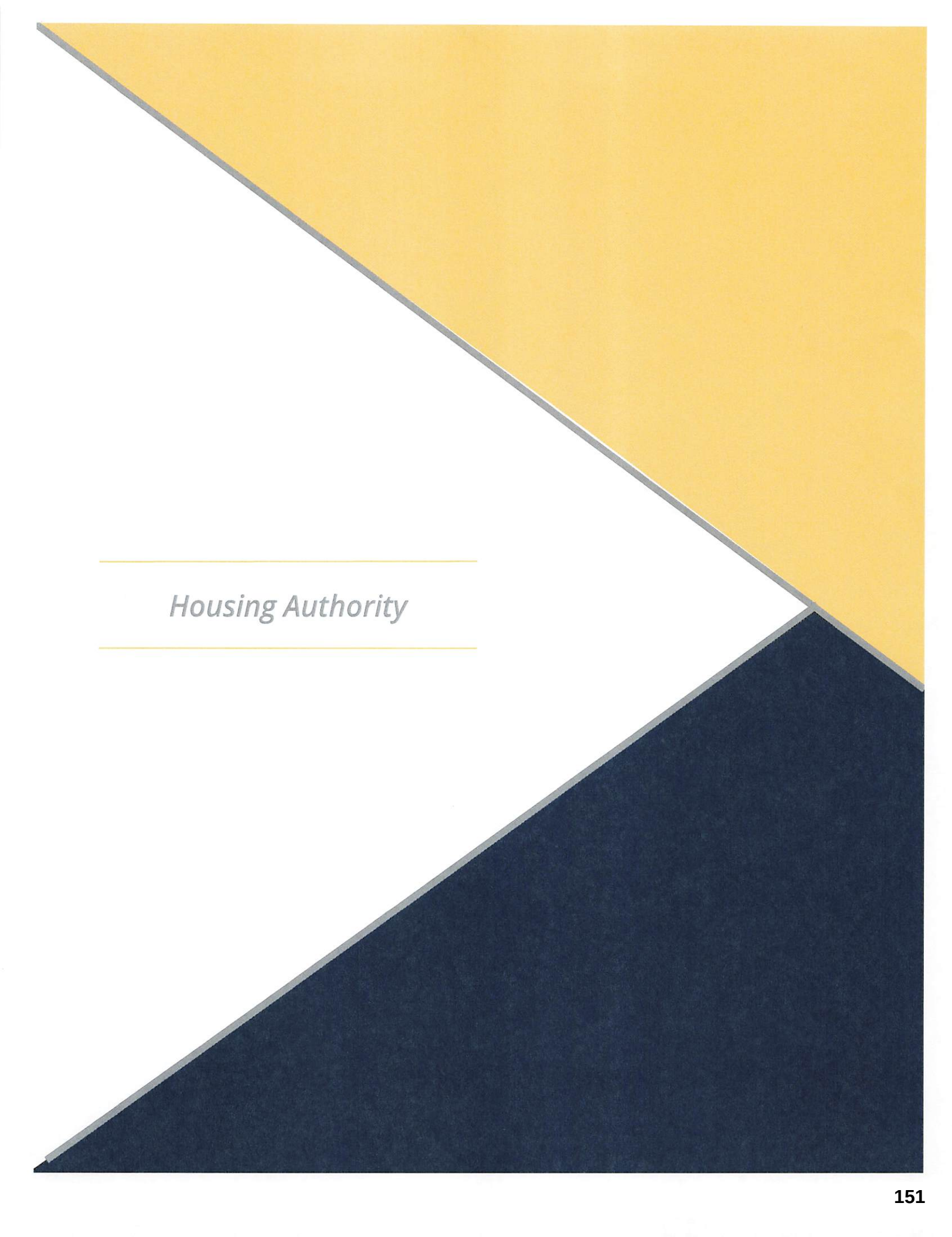
The Community Improvement Fund accounts for capital improvement projects that are paid through special funds.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
620-4401	Interest Earnings	3,744	700	1,100	20,600
620-4503	Other Federal Grants	0	0	0	1,600,000
620-4611	Grant Program Revenue	0	567,000	467,000	1,133,000
620-4613	Other State Grants	0	1,150,000	100,000	2,000,000
620-5004	Other Revenue	0	234,000	114,700	234,000
	Total Use of Money and Property	3,744	1,951,700	682,800	4,987,600
Other Financing Sources					
620-6901	Transfers In - General Fund	48,511	0	0	0
	Total Other Financing Sources	48,511	0	0	0
	Total Revenues	52,255	1,951,700	682,800	4,987,600

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
6220-7965	Professional Services	35,500	0	30,000	0
6220-7980	Other Expenses	0	150,000	70,000	0
	Total Services and Supplies	35,500	150,000	100,000	0
Capital Outlay					
6205-8100	Other Capital Improvements	0	234,000	130,000	234,000
6210-8100	Other Capital Improvements	0	0	0	1,600,000
6220-8100	Other Capital Improvements	0	1,000,000	0	2,000,000
6225-8100	Other Capital Improvements	462,979	567,000	0	1,154,000
	Total Capital Outlay	462,979	1,801,000	130,000	4,988,000
	Total Expenditures	498,479	1,951,000	230,000	4,988,000



Housing Authority

Housing Authority Fund

The Housing Authority was activated by the City Council in March 2011 by Resolution 11-08 for the purpose of implementing the City and former Redevelopment Agency's affordable housing efforts.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
680-4401	Interest Earnings	3,381	2,000	2,100	40,200
680-5004	Other Revenue	250	0	0	0
680-5007	Gain on Sale of Land	0	0	0	0
	Total Use of Money and Property	3,631	2,000	2,100	40,200
Other Financing Sources					
680-6904	Transfers In - Affordable Housing	0	0	0	0
	Total Other Financing Sources	0	0	0	0
	Total Revenues	3,631	2,000	2,100	40,200

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Administration Services					
6805-7310	Meeting Stipends	4,230	5,600	5,600	5,100
6805-7312	Legal Counsel	0	1,000	1,000	1,000
	Total Administration Services	4,230	6,600	6,600	6,100
Services and Supplies					
6805-7965	Professional Services	13,624	78,600	30,600	117,600
6805-7980	Other Expenses	5,045	5,000	10,200	10,200
	Total Services and Supplies	18,669	83,600	40,800	127,800
	Total Expenditures	22,899	90,200	47,400	133,900

Housing Authority Fund

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
681-4401	Interest Earnings	5,355	5,700	5,200	98,900
681-4410	Sale of Land	0	0	0	0
681-5004	Other Revenue	0	0	0	0
681-5007	Gain on Sale of Land	0	0	0	0
681-5011	Silent Second Repayment	0	0	0	0
	Total Use of Money and Property	5,355	5,700	5,200	98,900
Other Financing Sources					
681-6904	Transfers In - Affordable Housing	0	0	0	0
	Total Other Financing Sources	0	0	0	0
	Total Revenues	5,355	5,700	5,200	98,900

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Administration Services					
6815-7310	Meeting Stipends	0	0	0	0
6815-7311	Administrative Services	0	0	0	0
6815-7312	Legal Counsel	0	0	0	0
	Total Administration Services	0	0	0	0
Services and Supplies					
6815-7965	Professional Services	8,578	8,600	8,600	8,600
6815-7971	Cost of Land Sold	0	0	0	0
6815-7980	Other Expenses	0	0	0	0
6815-9010	Transfer Out - SA	0	0	0	0
	Total Services and Supplies	8,578	8,600	8,600	8,600
	Total Expenditures	8,578	8,600	8,600	8,600

Parks and Recreation Department

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies, Continued					
1610-7851	Gas - City Hall	1,920	1,200	1,200	2,800
1610-7852	Gas - Community Center	1,801	1,300	2,200	2,700
1610-7853	Gas - Fitness Center	27,546	25,000	25,000	31,500
1610-7854	Gas - Public Safety Center	357	400	400	400
1610-7855	Gas - Senior Center	923	900	900	1,000
1610-7856	Gas - Teen Center	959	1,100	1,100	1,500
1610-7858	Gas - Royal Oaks Park Building	596	500	500	1,000
1610-7859	Gas - Duarte Park Building	427	400	400	600
1610-7860	Gas - Duarte Snack Bar	180	200	200	200
	Total Gas	34,709	31,000	31,900	41,700
1610-7867	Electric - Town Center	62,759	63,000	66,000	73,000
1610-7868	Electric - Public Safety Center	10,192	10,600	10,600	11,000
1610-7869	Electric - Senior Center	22,157	21,000	21,000	27,000
1610-7870	Electric - Teen Center	10,724	14,000	14,000	13,000
1610-7872	Electric - Duarte Park Building	601	700	1,000	1,000
1610-7873	Electric - Maintenance Yard	4,081	3,800	4,200	4,300
	Total Electric	110,514	113,100	116,800	129,300
1610-8100	Other Capital Improvements	92,167	883,000	824,000	254,000
	Total Other	92,167	883,000	824,000	254,000
	Total Services and Supplies	666,940	1,374,400	1,355,800	753,800
	Total Facilities Maintenance	1,052,236	1,778,500	1,764,500	1,168,100
	Total Parks and Recreation	2,568,481	3,662,000	3,640,600	3,180,100

Administrative Services Department

The Administrative Services Department is responsible for a number of the City's administrative functions, including finance, human resources, information technology, transportation, and risk management. The Department's financial activities consist of budget preparation, accounting, investments, cashiering, purchasing, and auditing. Its human resources activities entail recruitments, union negotiation, training, evaluation, discipline, employee benefits, and payroll processing.

The information technology division oversees the City's computers, computer applications, Internet access and provides technical support as needed. The Department also manages the operation of the City's transportation, including the DuarteBus and fleet services program. The risk management role involves filing, maintaining, and updating all the City's insurance policies, including property, flood, general liability, earthquake, worker's compensation, disability, life, crime, and special events.

Administrative Services Department

Finance

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1805-7002	Regular Salaries	561,043	565,000	565,000	583,000
1805-7003	Part-Time/Temp Salaries	6,835	15,000	2,000	0
1805-7030	Overtime	1,982	0	0	0
	Total Salaries	569,860	580,000	567,000	583,000
Fringe Benefits					
1805-7071	Health Insurance	79,437	85,000	85,000	85,000
1805-7072	Retirement	59,794	60,200	60,200	70,000
1805-7073	Disability Insurance	3,187	2,600	2,600	3,000
1805-7074	Life Insurance	907	900	900	1,000
1805-7075	Vision	903	1,000	1,000	1,000
1805-7076	Tuition Reimbursement	405	0	0	0
1805-7077	Medicare	8,100	8,200	8,200	8,400
1805-7078	Dental	6,504	6,600	6,600	6,600
	Total Fringe Benefits	159,237	164,500	164,500	175,000
	Total Personnel	729,097	744,500	731,500	758,000
Services and Supplies					
1805-7610	Travel, Meetings and Conferences	3,475	7,000	7,000	10,000
1805-7612	Publications	464	3,000	3,000	3,000
1805-7614	Office Supplies	2,428	3,000	3,000	3,000
1805-7653	Bank Charges	33,439	31,000	33,000	33,000
1805-7654	Audit Services	33,650	28,500	35,000	39,100
1805-7762	Property Tax Collections	19,127	40,000	40,000	31,000
1805-7764	CEC Loan Principal	17,815	18,400	18,400	19,000
1805-7765	CEC Loan Interest	2,403	1,900	1,900	1,400
1805-7924	Bad Debts	59,132	72,100	72,000	7,500
1805-7965	Professional Services	30,592	22,000	22,000	38,000
1805-7980	Other Expenses	-2,134	2,000	2,000	3,000
	Total Services and Supplies	200,391	228,900	237,300	188,000
	Total Finance	929,488	973,400	968,800	946,000

Administrative Services Department

Personnel

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
1810-7002	Regular Salaries	79,462	82,500	80,000	81,000
1810-7003	Part-Time/Temp Salaries	0	0	0	15,000
1810-7030	Overtime	2,142	0	300	500
	Total Salaries	81,604	82,500	80,300	96,500
Fringe Benefits					
1810-7071	Health Insurance	7,943	8,700	8,700	9,000
1810-7072	Retirement	10,166	10,200	10,200	12,000
1810-7073	Disability Insurance	523	400	400	400
1810-7074	Life Insurance	138	200	200	200
1810-7075	Vision	79	100	100	100
1810-7077	Medicare	1,179	1,100	1,100	1,200
1810-7078	Dental	604	600	600	700
	Total Fringe Benefits	20,632	21,300	21,300	23,600
	Total Personnel	102,236	103,800	101,600	120,100
Services and Supplies					
1810-7610	Travel, Meetings and Conferences	3,093	3,000	3,000	5,000
1810-7611	Trainings	1,102	4,000	4,000	4,000
1810-7612	Publications	0	1,200	1,200	1,200
1810-7614	Office Supplies	518	1,500	1,500	1,500
1810-7660	Other Services	3,245	5,000	5,000	5,000
1810-7671	Recruiting Advertisements	698	3,000	3,000	3,000
1810-7672	NeoGov	5,651	6,300	6,300	6,500
1810-7673	Physical Exams	1,403	2,000	2,000	2,500
1810-7774	Unemployment Insurance	5,718	8,000	15,000	15,000
1810-7965	Professional Services	9,113	10,000	5,000	45,000
1810-7980	Other Expenses	5,294	7,000	10,000	10,000
	Total Services and Supplies	35,835	51,000	56,000	98,700
	Total Personnel	138,071	154,800	157,600	218,800

Administrative Services Department

Information Technology

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1815-7630	Equipment Lease	1,016	30,000	25,000	79,000
1815-7631	Equipment Maintenance	3,095	5,000	5,000	0
1815-7632	Software	42,355	55,100	53,500	70,000
1815-7820	Finance Software	48,671	110,500	107,500	62,500
1815-7821	Network & Internet Services	27,334	28,500	29,000	50,500
1815-7830	Telephone Services	46,562	41,000	40,000	31,000
1815-7831	Wireless Phones/Devices	35,553	25,000	29,000	25,000
1815-7965	Professional Services	104,400	151,000	150,000	150,000
1815-7980	Other Expenses	29,362	25,000	25,000	15,000
	Total Services and Supplies	338,348	471,100	464,000	483,000
Capital Outlay					
1815-8011	Computer Equipment	13,843	20,000	20,000	18,000
	Total Capital Outlay	13,843	20,000	20,000	18,000
	Total Information Technology	352,191	491,100	484,000	501,000

Risk Management

Account Number	Account Description				
Services and Supplies					
1820-7771	Repair of City Property	-21351	45,000	42,000	25,000
1820-7772	Liability Coverage	218,343	258,300	258,300	321,400
1820-7773	Worker's Compensation Coverage	219,739	249,200	250,200	251,100
1820-7775	Property Coverage	67,459	71,100	71,100	86,800
1820-7776	Faithful Performance Bond	1,080	1,200	1,200	1,200
	Total Services and Supplies	485,270	624,800	622,800	685,500
	Total Risk Management	485,270	624,800	622,800	685,500

Administrative Services Department

General Services

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
1825-7072	Pension Rate Stabilization Fund	0	44,000	44,000	42,000
1825-7079	Unfunded Liability - PERS	1,126,178	1,279,000	1,279,000	1,237,000
1825-7613	Duplication and Photos	12,287	11,000	11,000	11,000
1825-7614	Office Supplies	858	1,000	1,000	1,000
1825-7626	Postage	12,839	15,000	15,000	15,000
1825-7630	Equipment Rental	22,070	26,000	26,000	27,100
1825-7631	Equipment Maintenance	6,143	7,000	9,000	8,000
1825-7674	Retiree Health Insurance	798,129	950,000	950,000	1,030,000
1825-7687	Waste Management Services	58,705	91,400	93,000	82,500
1825-7688	Oil Recycling Grant	3,753	5,000	5,000	5,000
1825-7747	Beverage Container Recycling	9,199	5,500	5,500	5,600
1825-7782	Admin Support of Debt Service	1,355	1,400	1,500	1,500
1825-7945	Operation of Acq Prop	500	500	1,000	800
1825-7980	Other Expenses	997	2,000	2,000	2,000
	Total Services and Supplies	2,053,013	2,438,800	2,443,000	2,468,500
	Total General Services	2,053,013	2,438,800	2,443,000	2,468,500
1830-8100	Vehicle Replacement	62,047	76,200	70,000	107,000
	Total Vehicle Replacement	62,047	76,200	70,000	107,000
	Total Administrative Services	4,020,080	4,759,100	4,746,200	4,926,800

Transfers Out and Reimbursements

Transfers Out and Reimbursements

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Transfers Out and Reimbursements					
1905-9020	Transfers Out - Landscaping/Lighting	519,340	625,300	622,800	620,500
1905-9055	Transfers Out - Housing Authority	0	0	0	0
1905-9056	Transfers Out - Infr Mod Loan Pmt	220,837	220,900	220,900	220,900
1905-9060	Transfers Out-Comm Imp	48,511	0	0	0
	Total Other Financing Uses	788,688	846,200	843,700	841,400
	Total Transfers Out & Reimb.	788,688	846,200	843,700	841,400
	Total General Fund:	20,162,273	23,281,800	22,704,300	23,328,900

Special Purpose Funds

The City maintains a number of Special Purpose Funds to account for monies that are not usually available for expenditure on general City programs and services. These funds are restricted, either by City Council policy, or by requirements established by the funding source, for use only in conjunction with specific activities.

There are three types of special purpose funds in use by the City. Special Revenue Funds are used to account for grants and entitlements. Debt Service Funds are used to account for principal, interest, and related costs associated with the repayment of long-term debt. Capital Improvement Funds are used to account for a variety of one-time capital projects. Each year, as new sources of revenue become available, and old sources are withdrawn, the City may add or delete Special Purpose Funds.

State Gasoline Tax Fund

The State Gasoline Tax fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles. The use of these funds is restricted to the construction, improvement, and maintenance of public streets.

State Gasoline Tax Fund

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
220-4401	Interest Earnings	4,144	2,800	2,700	51,700
	Total Use of Money and Property	4,144	2,800	2,700	51,700
Intergovernmental - State					
220-4606	Gasoline Tax - 2105	119,142	138,400	133,600	142,200
220-4607	Gasoline Tax - 2106	72,806	81,800	79,100	85,400
220-4608	Gasoline Tax - 2107	142,466	189,100	182,400	170,800
220-4609	Gasoline Tax - 2107.5	5,000	5,000	5,000	5,000
220-4614	Gasoline Tax - 2103 (Prop 42)	169,714	211,300	192,900	214,800
	Total Intergovernmental - State	509,128	625,600	593,000	618,200
	Total Revenues	513,272	628,400	595,700	669,900

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2021-22 Budget
Gas Tax 2105					
Capital Outlay					
2205-7980	Other Expenses	0	0	0	15,000
2205-8060	Sidewalk Improvements	0	10,000	0	10,000
2205-8070	Street Improvements	3,208	10,000	0	10,000
2205-8100	Other Capital Improvements	48,860	193,000	368,000	70,000
	Total Capital Outlay	52,068	213,000	368,000	105,000
	Total Gas Tax 2105	52,068	213,000	368,000	105,000

State Gasoline Tax Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Gas Tax 2106					
Capital Outlay					
2210-7811	Street Maintenance	7,326	20,000	20,000	20,000
2210-7812	Street Striping and Marking	2,869	70,000	102,000	70,000
2210-7813	Regulatory Signs	12,808	10,000	10,000	120,000
2210-7890	Repairs - Traffic Signals	0	0	0	100,000
2210-8070	Street Improvements	2,954	10,000	10,000	10,000
2210-8100	Other Capital Improvements	141,574	0	0	30,000
	Total Capital Outlay	167,531	110,000	142,000	350,000
	Total Gas Tax 2106	167,531	110,000	142,000	350,000
Gas Tax 2107					
Reimbursements					
2215-8610	Reimbursements - General Fund	63,644	147,200	146,400	164,000
	Total Reimbursements	63,644	147,200	146,400	164,000
	Total Gas Tax 2107	63,644	147,200	146,400	164,000
Gas Tax 2107.5					
Services and Supplies					
2220-7831	Wireless Phones	2,211	2,000	2,000	2,000
2220-7980	Other Expenses	19,023	3,000	3,000	3,000
	Total Services and Supplies	21,234	5,000	5,000	5,000
	Total Gas Tax 2107.5	21,234	5,000	5,000	5,000

State Gasoline Tax Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Gas Tax - 2103					
Capital Outlay					
2225-7811	Street Maintenance	9,801	10,000	0	15,000
2225-7965	Professional Services	320	0	18,000	250,000
2225-7980	Other Expenses	43,069	50,000	40,000	20,000
2225-8070	Street Improvements	6,353	10,000	22,000	10,000
2225-8100	Other Capital Improvements	17,846	336,000	137,000	65,000
	Total Capital Outlay	77,389	406,000	217,000	360,000
	Total Gas Tax - 2103	77,389	406,000	217,000	360,000
	Total Expenditures	381,866	881,200	878,400	984,000

SB1/RMRA Fund

The SB1/RMRA fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles pursuant to the road repair and accountability act of 2017. The use of these funds is restricted for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
225-4401	Interest Earnings	1,245	600	600	12,200
225-4620	SB1/RMRA	433,346	489,100	475,100	535,800
	Total Use of Money & Property	434,591	489,700	475,700	548,000
	Total Revenues	434,591	489,700	475,700	548,000

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
2250-8100	Other Capital Improvements	115,276	400,000	400,000	535,000
2250-8610	Reimbursements - General Fund	23,055	80,000	80,000	107,000
	Total Capital Outlay	138,331	480,000	480,000	642,000
	Total Expenditures	138,331	480,000	480,000	642,000

Landscaping and Lighting District Fund

The Landscaping and Lighting District Fund is used to account for costs associated with the provision of street-lights, landscaping services, and certain recreational facilities. The revenues collected come from assessments levied against property owners. These assessments are based on an estimate of the benefit each property owner receives from the services provided.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Special Assessments					
240-4101	Landscaping and Lighting Assess.	1,001,927	986,500	992,171	1,007,300
	Total Special Assessments	1,001,927	986,500	992,171	1,007,300
Miscellaneous					
240-5004	Other Revenue	0	25,000	24,700	0
	Total Miscellaneous	0	25,000	24,700	0
Other Financing Sources					
240-6901	Transfers In - General Fund	519,340	625,300	622,800	620,500
	Total Other Financing Sources	519,340	625,300	622,800	620,500
	Total Revenues	1,521,267	1,636,800	1,639,671	1,627,800

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Citywide Lighting					
Services and Supplies					
2405-7662	Other Services - Citywide	2,000	5,000	5,000	5,000
2405-7876	Electric - Citywide	155,221	168,000	168,000	168,000
2405-7877	Electric - Traffic Signal	26,566	35,000	33,000	20,000
	Total Electric	183,787	208,000	206,000	193,000

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
2405-7888	Repairs - Citywide	4,089	4,000	6,000	5,000
2405-7890	Repairs - Traffic Signal	67,833	80,000	80,000	80,000
	Total Repairs and Replacements	71,922	84,000	86,000	85,000
	Total Services and Supplies	255,709	292,000	292,000	278,000
Reimbursements					
2405-8610	Reimbursements - General Fund	94,900	94,900	94,900	94,900
	Total Reimbursements	94,900	94,900	94,900	94,900
	Total Citywide Lighting	350,609	386,900	386,900	372,900
Citywide Landscaping					
Services and Supplies					
2410-7662	Other Services - Citywide	21,721	11,000	11,000	11,000
2410-7663	Other Services - Medians	4,986	8,000	8,000	8,000
	Total Other Services	26,707	19,000	19,000	19,000
2410-7842	Water - Medians	45,863	45,000	47,300	47,000
2410-7844	Water - Citywide	248,506	237,000	237,000	237,000
	Total Water	294,369	282,000	284,300	284,000
2410-7874	Electric - Medians	7,683	16,000	16,000	16,000
2410-7876	Electric - Citywide	24,945	20,000	22,000	22,000
	Total Electric	32,628	36,000	38,000	38,000
2410-7888	Repairs - Citywide	10,452	6,000	6,000	6,000
2410-7891	Repairs - Medians	2,146	2,200	2,200	2,200
	Total Repairs and Replacements	12,598	8,200	8,200	8,200
2410-7896	Tree Planting - Citywide	-367	10,900	10,900	10,900
2410-7898	Tree Planting - Medians	0	5,000	5,000	5,000
	Total Tree Plant	-367	15,900	15,900	15,900
2410-7906	Tree Trimming - Citywide	49,683	60,000	60,000	64,500
2410-7909	Tree Trimming - Residential	96,223	85,000	85,000	91,300
	Total Tree Trimming	145,906	145,000	145,000	155,800
2410-7915	Landscape Maint. - Citywide	90,000	130,000	126,900	126,900
2410-7917	Landscape Maintenance - Medians	63,960	94,000	90,300	90,300
	Total Landscape Maintenance	153,960	224,000	217,200	217,200
	Total Services and Supplies	665,801	730,100	727,600	738,100

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Reimbursements and Transfers					
2410-8610	Reimbursements - General Fund	193,000	193,000	193,000	193,000
	Total Reimbursements	193,000	193,000	193,000	193,000
	Total Citywide Landscaping	858,801	923,100	920,600	931,100
<u>Kendrick Tract</u>					
Services and Supplies					
2420-7835	Water	9,802	13,000	13,000	10,000
2420-7887	Repairs and Replacements	3,469	500	500	500
2420-7914	Landscape Maintenance	4,142	4,100	5,400	5,900
	Total Services and Supplies	17,413	17,600	18,900	16,400
Reimbursements					
2420-8610	Reimbursements - General Fund	2,200	2,200	2,200	2,200
	Total Reimbursements	2,200	2,200	2,200	2,200
	Total Kendrick Tract	19,613	19,800	21,100	18,600
<u>Las Lomas Villas</u>					
Services and Supplies					
2421-7835	Water	19,360	18,000	18,000	17,500
2421-7866	Electric	298	500	500	500
2421-7887	Repairs and Replacements	5,890	5,000	5,000	5,000
2421-7914	Landscape Maintenance	15,600	20,600	20,400	22,000
	Total Services and Supplies	41,148	44,100	43,900	45,000

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Village and Windsor Homes</u>					
Services and Supplies					
2424-7835	Water	2,659	4,000	4,000	4,000
2424-7866	Electric	154	300	300	300
2424-7887	Repairs and Replacements	660	1,600	1,600	1,600
2424-7914	Landscape Maintenance	6,600	6,600	8,700	9,300
	Total Services and Supplies	10,073	12,500	14,600	15,200
Reimbursements					
2424-8610	Reimbursements - General Fund	2,800	2,800	2,800	2,800
	Total Reimbursements	2,800	2,800	2,800	2,800
	Total Village and Windsor Homes	12,873	15,300	17,400	18,000
<u>Hearthstone Del Norte</u>					
Services and Supplies					
2425-7660	Other Services	0	5,300	5,300	5,300
2425-7835	Water	5,238	8,000	4,000	5,000
2425-7866	Electric	1,473	3,600	3,600	3,600
2425-7887	Repairs and Replacements	473	500	500	500
2425-7913	Brush Clearance	11,333	15,000	15,000	15,000
2425-7914	Landscape Maintenance	4,800	4,800	6,300	6,800
	Total Services and Supplies	23,317	37,200	34,700	36,200
Reimbursements					
2425-8610	Reimbursements - General Fund	3,200	3,200	3,200	3,200
	Total Reimbursements	3,200	3,200	3,200	3,200
	Total Hearthstone Del Norte	26,517	40,400	37,900	39,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Village and Windsor Homes</u>					
Services and Supplies					
2424-7835	Water	2,659	4,000	4,000	4,000
2424-7866	Electric	154	300	300	300
2424-7887	Repairs and Replacements	660	1,600	1,600	1,600
2424-7914	Landscape Maintenance	6,600	6,600	8,700	9,300
	Total Services and Supplies	10,073	12,500	14,600	15,200
Reimbursements					
2424-8610	Reimbursements - General Fund	2,800	2,800	2,800	2,800
	Total Reimbursements	2,800	2,800	2,800	2,800
	Total Village and Windsor Homes	12,873	15,300	17,400	18,000
<u>Hearthstone Del Norte</u>					
Services and Supplies					
2425-7660	Other Services	0	5,300	5,300	5,300
2425-7835	Water	5,238	8,000	4,000	5,000
2425-7866	Electric	1,473	3,600	3,600	3,600
2425-7887	Repairs and Replacements	473	500	500	500
2425-7913	Brush Clearance	11,333	15,000	15,000	15,000
2425-7914	Landscape Maintenance	4,800	4,800	6,300	6,800
	Total Services and Supplies	23,317	37,200	34,700	36,200
Reimbursements					
2425-8610	Reimbursements - General Fund	3,200	3,200	3,200	3,200
	Total Reimbursements	3,200	3,200	3,200	3,200
	Total Hearthstone Del Norte	26,517	40,400	37,900	39,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Grocery Outlet (Mike's Center)</u>					
Services and Supplies					
2426-7810	Street Sweeping	9,408	9,000	9,500	9,500
2426-7835	Water	723	700	700	700
2426-7866	Electric	3,499	4,500	4,500	4,500
2426-7887	Repairs and Replacements	255	700	700	700
2426-7914	Landscape Maintenance	2,160	2,200	2,900	3,100
	Total Services and Supplies	16,045	17,100	18,300	18,500
Reimbursements					
2426-8610	Reimbursements - General Fund	2,600	2,600	2,600	2,600
	Total Reimbursements	2,600	2,600	2,600	2,600
	Total Grocery Outlet (Mike's Center)	18,645	19,700	20,900	21,100
<u>Rancho Verde Homes</u>					
Services and Supplies					
2427-7835	Water	15,279	18,000	9,000	9,000
2427-7866	Electric	303	600	600	600
2427-7887	Repairs and Replacements	1,250	1,200	1,200	1,200
2427-7914	Landscape Maintenance	7,564	7,600	9,900	10,700
	Total Services and Supplies	24,396	27,400	20,700	21,500
Reimbursements					
2427-8610	Reimbursements - General Fund	5,900	5,900	5,900	5,900
	Total Reimbursements	5,900	5,900	5,900	5,900
	Total Rancho Verde Homes	30,296	33,300	26,600	27,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Emblem Homes</u>					
Services and Supplies					
2429-7835	Water	2,684	2,100	2,800	2,800
2429-7866	Electric	150	300	300	300
2429-7887	Repairs and Replacements	553	1,000	1,000	1,000
	Total Services and Supplies	3,387	3,400	4,100	4,100
Reimbursements					
2429-8610	Reimbursements - General Fund	1,100	1,100	1,100	1,100
	Total Reimbursements	1,100	1,100	1,100	1,100
	Total Emblem Homes	4,487	4,500	5,200	5,200
<u>Mesa Gas Lights</u>					
Services and Supplies					
2430-7850	Gas	10,367	9,000	12,000	15,000
2430-7887	Repairs and Replacements	2,282	18,000	18,000	3,000
	Total Services and Supplies	12,649	27,000	30,000	18,000
Reimbursements					
2430-8610	Reimbursements - General Fund	3,800	3,800	3,800	3,800
	Total Reimbursements	3,800	3,800	3,800	3,800
	Total Mesa Gas Lights	16,449	30,800	33,800	21,800

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Las Brisas Homes</u>					
Services and Supplies					
2431-7835	Water	5,990	6,000	6,000	5,000
2431-7866	Electric	180	300	300	300
2431-7887	Repairs and Replacements	2,125	2,700	2,700	2,700
2431-7914	Landscape Maintenance	9,600	14,600	12,600	10,700
	Total Services and Supplies	17,895	23,600	21,600	18,700
Reimbursements					
2431-8610	Reimbursements - General Fund	3,500	3,500	3,500	3,500
	Total Reimbursements	3,500	3,500	3,500	3,500
	Total Las Brisas Homes	21,395	27,100	25,100	22,200
<u>Las Posadas Homes</u>					
Services and Supplies					
2432-7835	Water	6,078	7,600	7,600	5,000
2432-7866	Electric	180	300	300	300
2432-7887	Repairs and Replacements	125	0	0	500
2432-7914	Landscape Maintenance	10,020	15,000	13,100	14,100
	Total Services and Supplies	16,403	22,900	21,000	19,900
Reimbursements					
2432-8610	Reimbursements - General Fund	6,500	6,500	6,500	6,500
	Total Reimbursements	6,500	6,500	6,500	6,500
	Total Las Posadas Homes	22,903	29,400	27,500	26,400

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Buena Vista Villas</u>					
Services and Supplies					
2433-7835	Water	6,178	8,600	8,600	7,200
2433-7866	Electric	220	300	300	300
2433-7887	Repairs and Replacements	1,333	4,900	4,900	4,900
2433-7914	Landscape Maintenance	6,360	6,400	8,300	9,000
	Total Services and Supplies	14,091	20,200	22,100	21,400
Reimbursements					
2433-8610	Reimbursements - General Fund	3,700	3,700	3,700	3,700
	Total Reimbursements	3,700	3,700	3,700	3,700
	Total Buena Vista Villas	17,791	23,900	25,800	25,100
<u>Citrus Villas</u>					
Services and Supplies					
2434-7835	Water	3,795	5,000	5,000	5,000
2434-7866	Electric	200	300	300	300
2434-7887	Repairs and Replacements	311	500	500	500
2434-7914	Landscape Maintenance	4,260	4,300	5,600	6,000
	Total Services and Supplies	8,566	10,100	11,400	11,800
Reimbursements					
2434-8610	Reimbursements - General Fund	2,900	2,900	2,900	2,900
	Total Reimbursements	2,900	2,900	2,900	2,900
	Total Citrus Villas	11,466	13,000	14,300	14,700

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
<u>Ridgecrest</u>					
Services and Supplies					
2435-7835	Water	5,471	6,000	6,000	6,000
2435-7866	Electric	157	400	400	400
2435-7887	Repairs and Replacements	1,258	500	1,200	1,200
2435-7914	Landscape Maintenance	6,000	6,000	7,900	8,500
2435-7918	Fuel Modification	8,500	9,000	9,000	9,000
2435-7920	Debris/Storm Drain System	2,850	4,000	4,000	4,000
	Total Services and Supplies	<u>24,236</u>	<u>25,900</u>	<u>28,500</u>	<u>29,100</u>
Reimbursements					
2435-8610	Reimbursements - General Fund	1,500	1,500	1,500	1,500
	Total Reimbursements	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Ridgecrest	<u>25,736</u>	<u>27,400</u>	<u>30,000</u>	<u>30,600</u>
	Total Expenditures	<u>1,523,969</u>	<u>1,688,300</u>	<u>1,693,300</u>	<u>1,677,400</u>

Community Development Block Grant

The Community Development Block Grant Fund is used to account for money received from the U.S. Department of Housing and Urban Development.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Intergovernmental - Federal					
260-4501	Community Development Block Grant	5,273	750,000	606,000	148,000
	Total Intergovernmental - Federal	5,273	750,000	606,000	148,000
	Total Revenues	5,273	750,000	606,000	148,000

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
2605-7965	Professional Services	0	0	0	10,000
2605-8060	Sidewalk Improvements	0	0	0	0
2605-8061	ADA Curb Ramps	7,000	0	30,000	18,000
2605-8062	ADA Improvements	0	750,000	576,000	0
2605-8070	Street Improvements	0	0	0	0
2605-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	7,000	750,000	606,000	28,000
	Total Expenditures	7,000	750,000	606,000	28,000

PAEG Fund

The PAEG is funded with the Public Access, Education and Government fees paid for by cable providers who operate in the City of Duarte under the State's Digital Infrastructure and Video Competition Act of 2006. At this time, Charter Communications is the only cable provider paying for these fees. These funds can only be used for government, public access, or education related capital projects.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
270-4401	Interest Earnings	72	0	0	500
	Total Use of Money & Property	<u>72</u>	<u>0</u>	<u>0</u>	<u>500</u>
Intergovernmental - State					
270-4617	PAEG Fees	32,736	33,000	33,000	33,000
	Total Intergovernmental - State	<u>32,736</u>	<u>33,000</u>	<u>33,000</u>	<u>33,000</u>
	Total Revenues	<u><u>32,808</u></u>	<u><u>33,000</u></u>	<u><u>33,000</u></u>	<u><u>33,500</u></u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
2705-8100	Other Capital Improvements	19,818	45,000	45,000	0
	Total Capital Outlay	<u>19,818</u>	<u>45,000</u>	<u>45,000</u>	<u>0</u>
Reimbursements					
	Total Expenditures	<u><u>19,818</u></u>	<u><u>45,000</u></u>	<u><u>45,000</u></u>	<u><u>0</u></u>

Supplemental Law Enforcement Fund

Since the 1996-97 fiscal year, the City has received State Funding (administered by the County) for front-line police services (AB 3229). The City is currently using this money to pay for a portion of a Sheriff's Department Motorcycle Officer for traffic enforcement and a School Resource Deputy.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
290-4401	Interest Earnings	56	100	100	1,400
	Total Use of Money and Property	56	100	100	1,400
Intergovernmental - State					
290-4605	Supplemental Law Enforcement	161,285	160,000	150,000	161,600
	Total Intergovernmental - State	161,285	160,000	150,000	161,600
	Total Revenues	161,341	160,100	150,100	163,000

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
2905-7781	Contract Law Enforcement	141,341	140,000	135,000	143,000
2905-7785	Special Events Patrol	20,000	20,100	15,100	20,000
	Total Services and Supplies	161,341	160,100	150,100	163,000
	Total Expenditures	161,341	160,100	150,100	163,000

Bicycle and Pedestrian Safety Fund

Monies for the Bicycle and Pedestrian Safety Fund are generated from sales tax revenues and are administered by the County of Los Angeles. State law requires that 2% of these monies be used to maintain and enhance bicycle and pedestrian facilities. The City uses the funds to support the bike trail that runs just north of Royal Oaks Drive, and for the repair of sidewalks located throughout the City.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Intergovernmental - State					
300-4612	Bicycle and Pedestrian Grant	44,047	20,200	20,000	40,000
	Total Intergovernmental - State	<u>44,047</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>
	Total Revenues	<u>44,047</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
3005-8060	Sidewalk Improvements	44,100	20,200	20,000	40,000
	Total Capital Outlay	<u>44,100</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>
	Total Expenditures	<u>44,100</u>	<u>20,200</u>	<u>20,000</u>	<u>40,000</u>

Air Quality Management Fund

The Air Quality Management Fund (AB 2766) is used to account for revenues received from the State and collected as part of Department of Motor Vehicle Registration fees. Their use is restricted to activities that serve to improve air quality.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
320-4401	Interest Earnings	226	200	200	3,400
	Total Use of Money and Property	226	200	200	3,400
Intergovernmental - Local					
320-4701	AB 2766 Subvention	20,373	28,000	35,000	27,000
320-5004	Other Revenue	13,682	0	0	0
	Total Intergovernmental - Local	34,055	28,000	35,000	27,000
	Total Revenues	34,281	28,200	35,200	30,400

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
3205-8013	Vehicles	31,893	20,400	19,300	24,000
	Total Capital Outlay	31,893	20,400	19,300	24,000
Reimbursements					
3205-8610	Transfer Out - Other	0	0	0	0
	Total Reimbursements	0	0	0	0
	Total Expenditures	31,893	20,400	19,300	24,000

Park Development Fund

The Park Development Grant Fund is used to account for various State and County grants restricted for park development and rehabilitation.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Other Financing Sources					
400-4401	Interest Earnings	0	0	0	0
400-4611	Grant Programs Revenue	0	576,000	396,000	564,000
400-6901	Transfers In - General Fund	0	0	0	0
	Total Other Financing Sources	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>
	Total Revenues	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4005-7965	Professional Services	0	98,000	55,000	62,000
4005-8040	Building Improvements	0	0	0	0
4005-8041	Park Improvements	0	478,000	341,000	502,000
4005-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>
	Total Expenditures	<u>0</u>	<u>576,000</u>	<u>396,000</u>	<u>564,000</u>

Quimby Act Fund

The Quimby Act Fund is used to account for fees charged to developers upon issuance of building permits for the construction of new housing units. The monies collected are restricted for use in the development of park and recreation facilities.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Special Assessments					
420-4103	Quimby Act	0	0	0	0
420-4401	Interest Earnings	114	100	100	1,600
	Total Special Assessments	<u>114</u>	<u>100</u>	<u>100</u>	<u>1,600</u>
	Total Revenues	<u>114</u>	<u>100</u>	<u>100</u>	<u>1,600</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4205-8041	Park Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Proposition A Transit Fund

The Proposition A Transit Fund is used to account for sales tax revenue designated by voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
440-4401	Interest Earnings	1,611	1,600	1,500	28,000
440-4409	Sale of Property	0	0	0	0
	Total Use of Money and Property	1,611	1,600	1,500	28,000
Intergovernmental - Local					
440-4703	Transit - Proposition A	547,309	523,500	523,500	614,300
440-5004	Other Revenue	0	0	21,000	21,000
	Total Intergovernmental - Local	547,309	523,500	544,500	635,300
Reimbursements					
440-5106	NTD Grant Revenue	38,046	38,000	0	0
440-6911	Transfer In - Other	0	0	0	0
	Total Reimbursements	38,046	38,000	0	0
	Total Revenues	586,966	563,100	546,000	663,300

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
4405-7002	Regular Salaries	51,415	54,900	54,000	57,000
4405-7003	Part-Time/Temp Salaries	0	0	0	0
4405-7030	Overtime	0	0	0	0
	Total Salaries	51,415	54,900	54,000	57,000

Proposition A Transit Fund

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Fringe Benefits					
4405-7071	Health Insurance	11,385	12,400	12,400	13,000
4405-7072	Retirement	6,598	6,800	6,900	8,400
4405-7073	Disability Insurance	327	300	300	300
4405-7074	Life Insurance	87	100	100	100
4405-7075	Vision	134	200	200	200
4405-7077	Medicare	707	800	800	900
4405-7078	Dental	938	1,000	1,000	1,000
	Total Fringe Benefits	20,176	21,600	21,700	23,900
	Total Personnel	71,591	76,500	75,700	80,900
Services and Supplies					
4405-7610	Travel, Meetings and Conferences	0	300	300	500
4405-7613	Duplication and Photos	0	300	300	300
4405-7614	Office Supplies	199	300	300	400
4405-7619	Fuel and Oil	0	0	0	0
4405-7620	Tires	0	0	0	0
4405-7621	Other Supplies	0	100	100	100
4405-7636	Uniforms	0	0	0	0
4405-7650	Vehicle Maintenance	3,138	5,500	5,500	5,500
4405-7673	Physical Exams	55	0	0	0
4405-7674	Retiree Health Insurance	6,994	7,400	7,400	8,000
4405-7788	Recreation Shuttle Services	0	6,600	6,600	5,000
4405-7814	Graffiti Removal	6,038	6,600	6,600	5,000
4405-7821	Personal Computer Support	0	600	600	600
4405-7831	Wireless Phones/Devices	575	700	700	700
4405-7887	Repairs & Replacements	0	0	0	0
4405-7960	Foothill Transit Operations	317,120	358,000	360,000	360,000
4405-7965	Professional Services	0	0	0	0
	Total Services and Supplies	334,119	386,400	388,400	386,100
Capital Outlay					
4405-7980	Other Expenses	2,680	3,000	3,000	3,000
4405-8013	Vehicle Purchase (Capital)	46,645	46,700	46,700	47,000
4405-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	49,325	49,700	49,700	50,000
Reimbursements					
4405-8610	Reimbursements - General Fund	48,800	46,800	46,800	50,000
	Total Reimbursements	48,800	46,800	46,800	50,000
	Total Expenditures	503,835	559,400	560,600	567,000

Proposition C Transit Fund

The Proposition C Transit Fund is used to account for sales tax revenue designated by voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
460-4401	Interest Earnings	454	400	400	7,500
	Total Use of Money and Property	454	400	400	7,500
Intergovernmental - Local					
460-4704	Transit - Proposition C	453,981	434,200	434,200	509,600
460-5004	Other Revenue	0	0	17,000	17,000
	Total Intergovernmental - Local	453,981	434,200	451,200	526,600
	Total Revenues	454,435	434,600	451,600	534,100

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Salaries					
4605-7002	Regular Salaries	40,840	45,000	44,000	46,000
4605-7003	Part-Time/Temp Salaries	0	0	0	0
4605-7030	Overtime	0	0	0	0
	Total Salaries	40,840	45,000	44,000	46,000
Fringe Benefits					
4605-7071	Health Insurance	9,315	10,100	10,100	11,000
4605-7072	Retirement	5,391	5,600	5,700	6,900
4605-7073	Disability Insurance	267	200	200	300
4605-7074	Life Insurance	71	100	100	100
4605-7075	Vision	110	100	200	200
4605-7077	Medicare	577	800	600	700
4605-7078	Dental	768	600	800	800
	Total Fringe Benefits	16,499	17,500	17,700	20,000
	Total Personnel	16,499	62,500	61,700	66,000

Proposition C Transit Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
4605-7610	Travel, Meetings and Conferences	0	500	500	500
4605-7613	Duplication and Photos	0	200	200	200
4605-7614	Office Supplies	0	200	200	200
4605-7621	Other Supplies	0	100	100	100
4605-7650	Vehicle Maintenance	1,418	4,500	4,500	2,000
4605-7674	Retiree Health Insurance	5,818	6,000	6,000	6,000
4605-7888	Recreation Shuttle Services	0	5,400	5,400	4,000
4605-7814	Graffiti Removal	4,529	5,400	5,800	4,000
4605-7821	Personal Computer Support	897	500	500	500
4605-7831	Wireless Phones/Devices	0	1,100	900	1,100
4605-7960	Foothill Transit Operations	259,462	292,000	292,000	292,000
4605-7980	Other Expenses	2,084	4,000	4,000	4,000
	Total Services and Supplies	274,208	319,900	320,100	314,600
Capital Outlay					
4605-8013	Vehicle Purchase	38,164	38,200	38,200	38,200
	Total Capital Outlay	38,164	38,200	38,200	38,200
Reimbursements					
4605-8610	Reimbursements - General Fund	40,000	38,100	38,100	40,000
4605-8620	Reimbursements - Proposition A	0	0	0	0
	Total Reimbursements	40,000	38,100	38,100	40,000
	Total Expenditures	409,711	458,700	458,100	458,800

Measure R Local Fund

Measure R is funded with 1/2-cent sales tax revenues that Los Angeles County voters approved in November 2008 to meet the transportation needs of Los Angeles County. Fifteen percent (15%) of the Measure R tax is designated for the Local Return ("LR") Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority allocates and distributes LR funds monthly on a per capita basis. Measure R LR funds can be used for specific types of transportation purposes only.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
470-4401	Interest Earnings	1,907	1,700	1,600	30,300
	Total Use of Money & Property	1,907	1,700	1,600	30,300
Intergovernmental - Local					
470-4706	Transit - Measure R LR	340,431	325,700	325,700	382,200
	Total Intergovernmental - Local	340,431	325,700	325,700	382,200
	Total Revenues	342,338	327,400	327,300	412,500

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4705-7915	Landscape - Sidewalk Repairs	0	0	0	0
4705-8060	Sidewalk Improvements	57,577	182,000	182,000	150,000
4705-8070	Street Improvements	300,000	400,000	400,000	265,000
4705-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	357,577	582,000	582,000	415,000
Reimbursements					
4705-8610	Reimbursements - General Fund	71,515	116,000	116,400	83,000
	Total Reimbursements	71,515	116,000	116,400	83,000
	Total Expenditures	429,092	698,000	698,400	498,000

Measure M Local Fund

Measure M is funded with 1/2-cent sales tax revenues that Los Angeles County voters approved in November 2016 to meet the transportation needs of Los Angeles County. Seventeen percent (17%) of the Measure M tax is designated for the Local Return ("LR") Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority allocates and distributes LR funds monthly on a per capita basis. Measure M LR funds can be used for specific types of transportation purposes only.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
475-4401	Interest Earnings	961	500	500	10,000
	Total Use of Money & Property	961	500	500	10,000
Intergovernmental - Local					
475-4707	Transit - Measure M LR	385,237	369,100	369,100	433,100
	Total Intergovernmental - Local	385,237	369,100	369,100	433,100
	Total Revenues	386,198	369,600	369,600	443,100

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4750-7965	Professional Services	0	0	0	40,000
4750-8060	Sidewalk Improvements	0	0	0	50,000
4750-8070	Street Improvements	0	0	0	150,000
4750-8100	Other Capital Improvements	48,500	0	0	0
	Total Capital Outlay	48,500	0	0	240,000
4750-8610	Reimbursements - General Fund	9,700	0	0	48,000
	Total Capital Outlay	9,700	0	0	48,000
	Total Expenditures	58,200	0	0	288,000

Measure W Transit Fund

Measure W is funded with a special parcel tax of 2.5 cents per square foot of impermeable area that Los Angeles County voters approved in July 2018. A portion of the proceeds are designated for the Local Return Program to be used by cities and the County of Los Angeles. Funds can be used for projects that increase storm water capture and reduce urban runoff pollution which may increase water supply and improve water quality.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money & Property					
490-4401	Interest Earnings	180	0	0	600
	Total Use of Money & Property	180	0	0	600
Intergovernmental - Local					
490-4709	Transit - Measure W Stormwater	248,433	250,000	250,000	250,000
	Total Intergovernmental - Local	248,433	250,000	250,000	250,000
	Total Revenues	248,613	250,000	250,000	250,600

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
4905-7980	Other Expenses	90,850	14,000	0	0
4905-8100	Other Capital Improvements	17,460	400,000	110,000	230,000
	Total Capital Outlay	108,310	414,000	110,000	230,000
4905-8610	Reimbursements - General Fund	0	0	0	0
	Total Capital Outlay	0	0	0	0
	Total Expenditures	108,310	414,000	110,000	230,000

Town Center Debt Service Fund

The Town Center Debt Service Fund has been established to accumulate resources and make debt service payments on Certificates of Participation issued for the purpose of funding the construction of facilities at the City's Town Center. The final debt service payment will be made in 2023.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
520-4401	Interest Earnings	211	0	0	0
	Total Use of Money and Property	<u>211</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>211</u>	<u>0</u>	<u>0</u>	<u>0</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Financing Services					
5205-8314	Trustee Services	1,650	1,700	1,700	0
	Total Financing Services	<u>1,650</u>	<u>1,700</u>	<u>1,700</u>	<u>0</u>
Debt Service					
5205-8340	Principal Payments	147,303	75,000	75,000	0
5205-8350	Interest Expenses	3,727	800	800	0
	Total Debt Service	<u>151,030</u>	<u>75,800</u>	<u>75,800</u>	<u>0</u>
Other Financing Sources					
5205-9040	Transfer Out	0	0	32,100	
	Total Other Financing Services	<u>0</u>	<u>0</u>	<u>32,100</u>	<u>0</u>
	Total Expenditures	<u>152,680</u>	<u>77,500</u>	<u>109,600</u>	<u>0</u>

Infrastructure Modernization Debt Service Fund

The Infrastructure Modernization Debt Serve Fund was established to make the debt service payments on the loan for the purpose of funding the Infrastructure Modernization Project. The final debt service payment will be made in 2034.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
521-4401	Interest Earnings	1	0	0	0
	Total Use of Money and Property	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Sources					
521-6901	Transfers In	220,837	220,900	220,900	220,900
	Total Other Financing Sources	<u>220,837</u>	<u>220,900</u>	<u>220,900</u>	<u>220,900</u>
	Total Revenues	<u><u>220,838</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Financing Services					
5215-8314	Trustee Services	0	0	0	0
5215-8330	Other Expenses - Debt Service	1,196	0	0	0
	Total Financing Services	<u>1,196</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service					
5215-8340	Principal Payments	158,010	161,900	161,900	165,800
5215-8350	Interest Expenses	62,827	59,000	59,000	55,100
	Total Debt Service	<u>220,837</u>	<u>220,900</u>	<u>220,900</u>	<u>220,900</u>
	Total Expenditures	<u><u>222,033</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>	<u><u>220,900</u></u>

Inclusionary Housing Fund

The Inclusionary Housing Fund was established by the City in fiscal year 2005-06 to track fees collected from residential housing projects and set aside for the provision of affordable housing. This program was temporarily suspended in 2016.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
610-4401	Interest Earnings	892	700	700	13,300
	Total Use of Money and Property	<u>892</u>	<u>700</u>	<u>700</u>	<u>13,300</u>
	Total Revenues	<u>892</u>	<u>700</u>	<u>700</u>	<u>13,300</u>

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Capital Outlay					
6105-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Community Improvement Fund

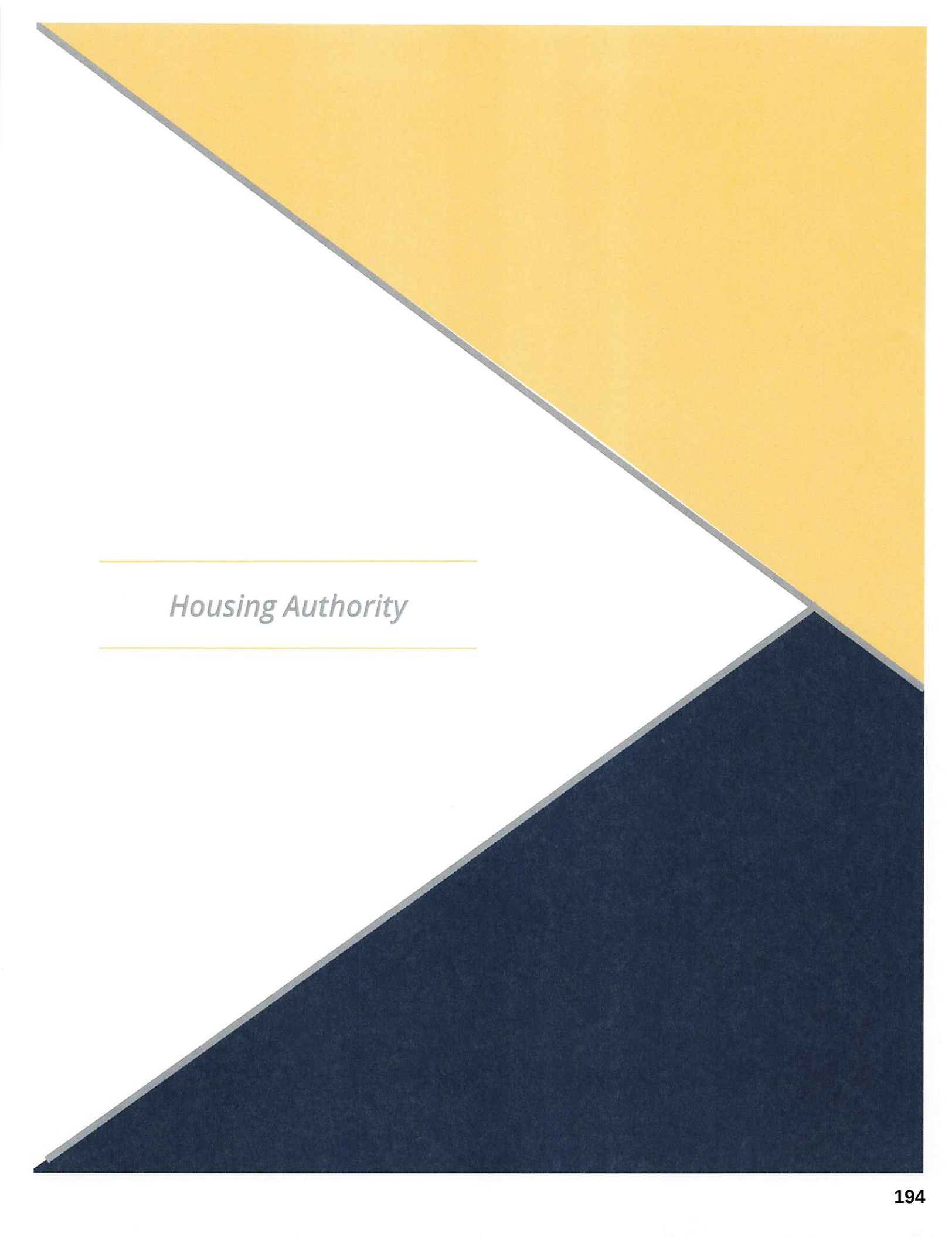
The Community Improvement Fund accounts for capital improvement projects that are paid through special funds.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
620-4401	Interest Earnings	3,744	700	1,100	20,600
620-4503	Other Federal Grants	0	0	0	1,600,000
620-4611	Grant Program Revenue	0	567,000	467,000	1,133,000
620-4613	Other State Grants	0	1,150,000	100,000	2,000,000
620-5004	Other Revenue	0	234,000	114,700	234,000
	Total Use of Money and Property	3,744	1,951,700	682,800	4,987,600
Other Financing Sources					
620-6901	Transfers In - General Fund	48,511	0	0	0
	Total Other Financing Sources	48,511	0	0	0
	Total Revenues	52,255	1,951,700	682,800	4,987,600

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Services and Supplies					
6220-7965	Professional Services	35,500	0	30,000	0
6220-7980	Other Expenses	0	150,000	70,000	0
	Total Services and Supplies	35,500	150,000	100,000	0
Capital Outlay					
6205-8100	Other Capital Improvements	0	234,000	130,000	234,000
6210-8100	Other Capital Improvements	0	0	0	1,600,000
6220-8100	Other Capital Improvements	0	1,000,000	0	2,000,000
6225-8100	Other Capital Improvements	462,979	567,000	0	1,154,000
	Total Capital Outlay	462,979	1,801,000	130,000	4,988,000
	Total Expenditures	498,479	1,951,000	230,000	4,988,000



Housing Authority

Housing Authority Fund

The Housing Authority was activated by the City Council in March 2011 by Resolution 11-08 for the purpose of implementing the City and former Redevelopment Agency's affordable housing efforts.

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
680-4401	Interest Earnings	3,381	2,000	2,100	40,200
680-5004	Other Revenue	250	0	0	0
680-5007	Gain on Sale of Land	0	0	0	0
	Total Use of Money and Property	3,631	2,000	2,100	40,200
Other Financing Sources					
680-6904	Transfers In - Affordable Housing	0	0	0	0
	Total Other Financing Sources	0	0	0	0
	Total Revenues	3,631	2,000	2,100	40,200

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Administration Services					
6805-7310	Meeting Stipends	4,230	5,600	5,600	5,100
6805-7312	Legal Counsel	0	1,000	1,000	1,000
	Total Administration Services	4,230	6,600	6,600	6,100
Services and Supplies					
6805-7965	Professional Services	13,624	78,600	30,600	117,600
6805-7980	Other Expenses	5,045	5,000	10,200	10,200
	Total Services and Supplies	18,669	83,600	40,800	127,800
	Total Expenditures	22,899	90,200	47,400	133,900

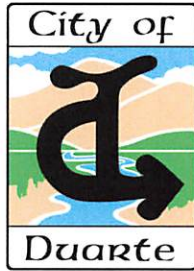
Housing Authority Fund

Revenues

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Use of Money and Property					
681-4401	Interest Earnings	5,355	5,700	5,200	98,900
681-4410	Sale of Land	0	0	0	0
681-5004	Other Revenue	0	0	0	0
681-5007	Gain on Sale of Land	0	0	0	0
681-5011	Silent Second Repayment	0	0	0	0
	Total Use of Money and Property	5,355	5,700	5,200	98,900
Other Financing Sources					
681-6904	Transfers In - Affordable Housing	0	0	0	0
	Total Other Financing Sources	0	0	0	0
	Total Revenues	5,355	5,700	5,200	98,900

Expenditures

Account Number	Account Description	FY 2021-22 Actual	FY 2022-23 Amended Budget	FY 2022-23 Estimated Actual	FY 2023-24 Budget
Administration Services					
6815-7310	Meeting Stipends	0	0	0	0
6815-7311	Administrative Services	0	0	0	0
6815-7312	Legal Counsel	0	0	0	0
	Total Administration Services	0	0	0	0
Services and Supplies					
6815-7965	Professional Services	8,578	8,600	8,600	8,600
6815-7971	Cost of Land Sold	0	0	0	0
6815-7980	Other Expenses	0	0	0	0
6815-9010	Transfer Out - SA	0	0	0	0
	Total Services and Supplies	8,578	8,600	8,600	8,600
	Total Expenditures	8,578	8,600	8,600	8,600



Agenda Item:	9D
CM Review:	<i>[Signature]</i>
Fiscal Review:	<i>[Signature]</i>

AGENDA REPORT

MEETING DATE: June 13, 2023

TO: Mayor and Members of the City Council

FROM: Thai Viet Phan, City Attorney

SUBJECT: Promoting Transparency in Public Meetings

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 23-14 of the City Council of the City of Duarte, California, Promoting Transparency in Public Meetings.

FISCAL IMPACT: There is no fiscal impact at this time.

BACKGROUND

The City Council of the City of Duarte has traditionally recorded its regular public meetings, but not workshops or other meetings not held on the Council dais. Recorded meetings are livestreamed on Granicus, the website which hosts the City's agenda, and a recording of the meetings is also posted on the City Council's website after the meeting concludes.

At a recent City Council workshop, Councilmembers heard from a resident requesting that workshops and other meetings not held at the Council dais be recorded to give residents who are unable to attend in person an opportunity to review the City Council's activities. The City Council directed staff to return with a resolution to increase transparency regarding City Council meetings.

Per the Resolution, the City of Duarte will record all City Council public meetings. In the current environment, this means video recording all City Council meetings held at the dais and audio recording all special meetings and workshops held off the dais. Please note that the City Council will be working on the future scope of the dedicated City Council chambers, which will include the potential technology upgrades related to this space.

RECOMMENDATION

It is recommended that the City Council adopt a Resolution of the City Council of the City of Duarte, California, Promoting Transparency in Public Meetings.

FISCAL IMPACT

There is no fiscal impact at this time.

ATTACHMENTS

Resolution No. 23-14: A Resolution of the City Council of the City of Duarte, California,
Promoting Transparency in Public Meetings

RESOLUTION NO. 23-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, PROMOTING TRANSPARENCY IN PUBLIC MEETINGS

WHEREAS, Government Code section 54950 et seq., also known as the Ralph M. Brown Act (“Brown Act”) requires that meetings, as defined, of public agencies such as the City Council of the City of Duarte are publicly noticed and held at a location to allow public participation; and

WHEREAS, the City of Duarte mission statement is, “With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community’s future”; and

WHEREAS, the City of Duarte typically video records its regular City Council meetings; and

WHEREAS, the City of Duarte does not usually record its workshops and other public meetings that are not set up in a traditional City Council dais format; and

WHEREAS, some interested parties are unable to attend the unrecorded meetings in person; and

WHEREAS, interested parties are unable to watch or listen to said meetings after they are held except to review written minutes of the meetings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City of Duarte shall, to the best of its ability and pursuant to technical, administrative, and fiscal ability, video or audio record all City Council public meetings including special meetings and workshops.

SECTION 2. That the City Manager shall implement this resolution at the next regularly scheduled City Council meeting.

PASSED, APPROVED and ADOPTED this 13th day of June 2023.

[Signatures on following page.]

Jody Schulz
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

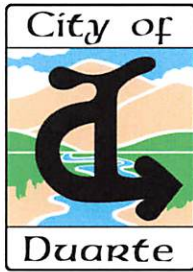
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 23-14 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 13th day of June 2023, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

Annette Juarez
City Clerk



Agenda Item:	9E
CM Review:	8/10
Fiscal Review:	JP

AGENDA REPORT

MEETING DATE: June 13, 2023

TO: Mayor and Members of the City Council

FROM: Thai Viet Phan, City Attorney

SUBJECT: Establishment of an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art

RECOMMENDATION: It is recommended that City Council adopt a Resolution of the City Council of the City of Duarte, California, Establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art and establish a process for the appointment of committee members.

FISCAL IMPACT: There may be additional costs associated with the staffing of additional meetings for the ad hoc committee, but such costs may be absorbed by the departments providing staffing.

BACKGROUND

The City of Duarte values public art and has pursued the development of additional art for public enjoyment throughout its jurisdiction. The City is currently anticipating a number of additional projects that will improve the quality of life for residents, further beautify public spaces, and encourage economic growth in the City.

The City Council previously approved Ordinance No. 913, establishing Chapter 2.31 of the Duarte Municipal Code, which authorizes the City Council to form ad hoc committees. Due to the City's desire to establish more public art and the desire to fully review project designs, the City Council directed City staff to return with a resolution to establish an ad hoc committee relating to public art.

Ad hoc committees are time-limited, established for a specific purpose, and not subject to the Brown Act. Once an ad hoc committee's purpose has been achieved, it is disbanded. Generally, ad hoc committees do not operate for longer than one year. If an ad hoc committee continues to operate for an extended period of time, it is often converted into a standing committee, which must meet the requirements of the Brown Act and the Political Reform Act.

Ad hoc committees provide flexibility while giving committee members an opportunity to delve deeply into policy issues and make recommendations to the City Council as a whole. The

attached resolution provides the reasons why the City Council desires an ad hoc committee relating to public art as well as the structure of the ad hoc committee.

RECOMMENDATION

It is recommended that City Council adopt a Resolution of the City Council of the City of Duarte, California, Establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art and establish a process for the appointment of committee members.

FISCAL IMPACT

There may be additional costs associated with the staffing of additional meetings for the ad hoc committee, but such costs may be absorbed by the departments providing staffing.

ATTACHMENTS

Resolution No. 23-15 of the City Council of the City of Duarte, California, Establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art

RESOLUTION NO. 23-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING AN AD HOC COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS RELATING TO PUBLIC ART

WHEREAS, City of Duarte Ordinance No. 913 established Chapter 2.31 of the Duarte Municipal Code to allow for the formation of ad hoc committees at the pleasure of the City Council; and

WHEREAS, the City of Duarte values public art and wishes to promote and proliferate public art that reflects the values, culture, and diversity of its residents; and

WHEREAS, the City Council wishes to establish an Arts Ad Hoc Committee to review potential public art projects, who will make recommendations to the City Council for approval; and

WHEREAS, an Arts Ad Hoc Committee would provide for flexibility in meeting times and thorough vetting of a variety of potential projects prior to consideration by the full City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City of Duarte Arts Ad Hoc Committee shall be established with members nominated by the City Council and appointed by a majority vote of the City Council. The Committee shall have no more than five (5) members. The Arts Ad Hoc Committee shall consist of two (2) Councilmembers and three (3) current commissioners from any established commission.

SECTION 2. The Arts Ad Hoc Committee shall be established for a period of one year from the date that a quorum of the committee is appointed in order to review, research, and recommend public art for full City Council approval.

SECTION 3. Participation on the Arts Ad Hoc Committee shall be on a volunteer basis.

SECTION 4. The City Manager shall ensure adequate staffing is provided for the Arts Ad Hoc Committee to carry out its purpose and shall return to the City Council for budget appropriations as necessary to fund the activities of the Committee.

SECTION 5. The City Manager, or their designee, shall be the primary staff liaison for the Arts Ad Hoc Committee.

SECTION 6. The Arts Ad Hoc Committee shall provide quarterly reports relating to the Committee's activities for receipt and file by the City Council.

PASSED, APPROVED and ADOPTED this 13th day of June 2023.

Jody Schulz
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 23-15 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 13th day of June 2023, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

Annette Juarez
City Clerk