



**CITY OF DUARTE
PLANNING COMMISSION
MINUTES
June 17, 2019**

**Planning Commission
Commissioners**
Paula Watson-Gardner, Chair
Tina Heany, Vice-Chair
George K. Farra
Sara Vasquez
Wally Wolff

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES

Chair Watson-Gardner called the meeting to order at 7:03 p.m. The following were in attendance:

PRESENT:	Watson-Gardner, Heany, Farra, and Vasquez
ABSENT:	Wolff
STAFF:	Hensley, Golding, Baldwin, Hernandez
DEPUTY CITY ATTORNEY:	None

2. PLEDGE OF ALLEGIANCE:

Vasquez led the Pledge of Allegiance.

3. APPROVAL OF MINUTES: [April 15, 2019](#)

Farra moved to approve the minutes of April 15, 2019. Seconded by Heany. Motion approved 4-0-0-1. (Absent: Wolff)

4. ORAL COMMUNICATIONS ITEMS NOT ON THE AGENDA:

Chairperson Watson-Gardner opened Oral Communications for items not on the Agenda. Seeing none Chairperson Watson-Gardner closed the item.

5. PUBLIC HEARINGS:

None.

6. DISCUSSION ITEMS:

A. [Presentation on Regional Housing Needs Assessment process and 2018 Housing Strategy. Staff will give an overview the 2018 Housing Strategy and provide an overview of how the regional housing needs assessment works.](#)

[\(Attachment: 2018 Housing Strategy Policy\)](#)

Hensley provided a power point presentation discussing the various elements of the City of Duarte Housing Strategy.

Hensley discussed the State regulations and requirements along with the functions, development, financial process and implementation of the Housing Strategy Policy in recent construction projects.

7. ITEMS FROM DIRECTOR:

Hensley provided an update on the following development improvement projects:

- The new townhouse project at Third Street and Oak Avenue is near completion.
- Proposed hotel on Huntington and West of Buena Vista.
- The mix-use project anticipates beginning construction in July.
- Red Lobster Restaurant coming in town at the corner of Huntington and Buena Vista previously at the location of Sparr Liquor store.

8. ITEMS FROM COMMISSIONERS:

Chairperson Watson-Gardner announced the First City of Duarte 4th of July celebration that will be held on July 3rd at the Duarte Sports Park.

9. ADJOURNMENT: Monday, July 15, 2019

Chairperson Watson-Gardner adjourned the meeting at 7:47 p.m.

Craig Hensley, Secretary