



**CITY OF DUARTE
PLANNING COMMISSION
MINUTES
June 18, 2018**

**Planning Commission
Commissioners**
Sara Vasquez, Chair
Wally Wolff, Vice-Chair
George K. Farra
Paula Watson-Gardner

1. [CALL TO ORDER AND NOTATION OF ANY ABSENCES](#)

Chair Vasquez called the meeting to order at 7:00 p.m.

The following were in attendance:

PRESENT:	Vasquez, Wolff, Farra, Watson-Gardner
ABSENT:	None
STAFF:	Hensley, Golding, Baldwin, Contreras, Eoff IV, Serna
DEPUTY CITY ATTORNEY:	Alisha Patterson

2. [PLEDGE OF ALLEGIANCE](#)

Wolff led the Pledge of Allegiance.

3. [APPROVAL OF MINUTES:](#) May 21, 2018

Wolff moved to approve the minutes of May 21, 2018. Seconded by Farra. Motion approved 3-0-1-0. (Vote: Yes: Vasquez, Wolff, Farra; No: None; Abstain: Watson-Gardner; Absent: None)

4. [ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA](#)

Chair Vasquez opened Oral Communications for items not on the Agenda. Seeing none, Chair Vasquez closed Oral Communications.

5. [BUSINESS ITEMS:](#)

A. [Request to reconsider Conditional Use Permit 14-02 and Site Plan and Design Review Case 14-34.](#)

[Staff memo request for reconsideration of CUP 14-02 and SPDR 14-34.](#)

Hensley indicated that a confidential memorandum was provided to the Commissioners from the City Attorney regarding the request from Verizon Wireless to reconsider the new wireless communication facility at Royal Oaks Park.

There was a discussion about the request to reconsider the business item. Farra requested clarity for reconsideration, and inquired as to what decision would be compatible with the findings. Patterson explained that she read the minutes and heard Commissioner discussions that included both related and non-related findings. However, it was unclear how the Commission's vote related directly to applicable findings related to cellular projects. She added that it would benefit the applicant and public alike to reconsider the item and have a re-hearing to clarify the decision based on compatibility with the findings. Patterson added that Wireless Communication facilities have an additional level of State and Federal requirements and it is beneficial to clarify the decision of the Commission.

Farra moved to approve the request to reconsider the project. Seconded by Watson-Gardner. Motion approved 4-0-0-0.

6. [ITEMS FROM DIRECTOR](#)

Hensley provided a brief update on the following development improvements:

- McDonald's – construction to be completed in approximately 4 months. Start date TBD
- Mixed Use – Plan submittal expected on week of June 25, 2018
- NE corner of Huntington Dr. and Buena Vista St. – expecting submittal for design review by end of summer 2018.

7. [ITEMS FROM COMMISSIONERS](#)

Farra notified the Commission that he may be absent for next month's meeting due to a medical procedure.

8. [ADJOURNMENT:](#) Monday, July 16, 2018

Chair Vasquez adjourned the meeting at 7:16 p.m. The next meeting is scheduled for July 16, 2018.

Craig Hensley, Secretary