



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, JUNE 22, 2021

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

BRYAN URIAS, MAYOR
MARGARET FINLAY, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
TZEITEL PARAS-CARACCI, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Thai Viet Phan, City Attorney

Annette Juarez, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the audio of the live City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. TO JOIN THE ZOOM MEETING (FOR PUBLIC INTERESTED IN SPEAKING), please register at:

https://us02web.zoom.us/webinar/register/WN_eTqer8JpRYGDytGUnVu5DA Participants will receive the link to access the meeting after registering. When registered viewers initially log into the Zoom meeting, they will be in "listen and view-mode". If there is an agenda item you wish to speak on, please use the "Raise Your Hand" button in Zoom. Staff will unmute you to comment using your computer microphone. Public comments can be submitted by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Emails and addresses may be read and become a matter of public record so consider content and remove private information as you deem appropriate. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

7:00 PM OPEN SESSION - REGULAR MEETING

1. **CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES**

City Manager Comments on Agenda Items 

2. **PLEDGE TO THE FLAG**
3. **ADOPTION OF THE AGENDA**
4. **SPECIAL ITEMS**

- A. Recognition of outgoing California School of the Arts Principal William Wallace
- B. Mayor's Youth Council update
- C. Parks and Recreation update

Parks and Recreation update 

Independence Day overview 

Independence Day overview 

- D. Public Safety Update

Public Safety Update 

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

6. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA**

7. **CONSENT CALENDAR**

- A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)
- B. Approve absence(s) of City Council member(s) from the City Council meeting.
- C. Approval of Minutes - June 7, 2021, and June 8, 2021 (CC/HA/SA/FA)

2021-06-07 Minutes 

2021-06-08 Minutes 

- D. Approval of Warrants - June 23, 2021 (CC/HA/SA/FA)

Warrants by Vendor 6.23.21 

Warrants by Account 6.23.21 

- E. Approve Monthly Financial report

Monthly Financial Report June 2021 

- F. Approve Parks and Recreation update
- G. Approve Public Safety Update Report (CC)
- H. Approve the Agreement with the Duarte Chamber of Commerce for Services in the amount not to exceed \$70,100. for the term July 1, 2021 - June 30, 2022

Duarte Agmt & AR 

- I. Approve the Sublease Agreement with the Duarte Chamber of Commerce for the property located at 1735 Huntington Dr, Duarte, CA 91010 for the amount of \$500. per month for the term of July 1, 2021 - June 30, 2022.

Chamber Lease AR 

Chamber Lease 

Djanogly Lease 

- J.1 Approve a Memorandum of Understanding (MOU) with SEIU Local 721 Management and Professional Employees Unit for the term July 1, 2021 - June 30, 2024

MOU AR 

SEIU Local Management & Professional MOU 

- J.2 Approve a Memorandum of Understanding (MOU) with the General Employee Unit for the term July 1, 2021 - June 30, 2024

General Employee MOU 

- K.1 Adopt by title only, Resolution No. 21-R-13 a Resolution of the City Council of the City of Duarte, California, Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an equal amount for Employees and Annuitants - Non PERS City Council

Reso 21-13 Non PERS City Council 

- K.2 Adopt by title only, Resolution No. 21-R-14 a Resolution of the City Council of the City of Duarte, California, Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an equal amount for Employees and Annuitants - Pers All Employees

Reso 21-14 PERS All Employees 

- L. Adopt by title only, Resolution No. 21-12, a Resolution of the City Council of the City of Duarte, California Rescinding Resolution No. 20-29, and establishing a salary schedule and compensation plan for unrepresented regular employees.

Unrepresented AR 

Reso No. 21-12 Unrepresented 

- M. Approve the first amendment to the agreement with Daniel Jordan for City Manager Services to extend the term to June 30, 2024

CM Agmt AR 

Jordan, Daniel City Manager Agmt 

- N. Approve a letter of Support requesting Economic Recovery Strategy Funds for SCAG and San Gabriel Valley Council of Governments.

Support Letter Economic Recovery 

- O. Receive and File resignation of Commissioner Jim Dinsmore from the Parks and Recreation Commission

Commissioner Resignation 

- P. City Council/City Manager Conference Attendance and other items suggested by Council. (CC)

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

7. CONSENT CALENDAR

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. BUSINESS ITEMS

- A. Discussion and possible action regarding options for shelter beds for homeless persons

Shelter Beds AR 

Shelter Beds presentation 

- B. Adopt by Title Only, Ordinance No. 902 an Ordinance of the City Council of the City of Duarte, California enacted pursuant to California Government Code Sections 8634, 36934, and 36937, repealing Urgency Ordinance No. 900 regarding the Public Health Mandate on Face Coverings. For Adoption and second reading; and/or, _____ Direct the City Manager to exercise his authority under Section 9 of Urgency Ordinance No. 900 to suspend its provisions if, prior to the effective date of its repeal, public health guidance from the federal government, State of California, or County of Los Angeles, or each or any of them, provide materially more relaxed mask wearing guidance, and in such event, to harmonize as much as possible the enforcement of Duarte's Urgency Ordinance No. 900 with the provisions of such revised guidance.

Mask Repeal AR 

Ord No. 902 Mask Repeal 

- C. Approve a budget amendment in the amount of \$93,935.89 for vehicle cost associated with the dedicated Sergeant position

Budget Amend Sergeant Vehicle AR 

10. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

11. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3).

12. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 17 day of June, 2021.

Annette Juarez
City Clerk