

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, June 27, 2023
7:00 PM – Regular Session**

1. CALL TO ORDER

Mayor Schulz called the open session to order at 7:03 p.m.

ROLL CALL:

Councilmembers Present: Kang, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent: Finlay, Lewis
Staff Present: Brian Villalobos, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Annette Juarez, City Clerk
Albert Nuñez, Management Aide
Christine Soo, Deputy City Clerk/ Administrative Secretary

Mayor Schulz apologized for the behavior displayed on the dais at the previous City Council meeting.

Councilmember Kang acknowledged that he is working on being more diplomatic.

2. PLEDGE TO THE FLAG

The flag salute was led by a member of the public.

3. ADOPTION OF THE AGENDA

Mayor Schulz noted that June 25th was the one-year anniversary of former Councilmember Tzeitel Paras-Caracci and she requested that the meeting be adjourned in memory of her passing anniversary.

Mayor Schulz called for a moment of silence in honor of former Councilmember Tzeitel Paras-Caracci.

Moved by Councilmember Kang, seconded by Councilmember Garcia, and carried by the following vote of the Council to adopt the agenda.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

4. SPECIAL ITEMS

A. Proclamation Recognizing June 2023 as Childhood Leukemia Month

Mayor Schulz presented a Proclamation for June 2023 to be declared as Childhood Leukemia Month.

B. Presentation from South Coast Air Quality Management District – Air Quality Updates and Incentives Programs

South Coast Air Quality Management District Governing Board Vice-Chair Michael Cacciotti presented air quality updates from South Coast AQMD; he discussed air pollution and air quality standards; and shared information on incentive programs and electric vehicle charging infrastructure.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, from Duarte Library, announced upcoming library events.

Deputy City Clerk Soo announced upcoming city events.

Eugene Ramirez, Los Angeles County Fire Battalion Chief, reminded everyone that the fireworks are illegal in the City of Duarte and encouraged everyone to have a safe 4th of July.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Lino Paras suggested that the City hang a district map during council meetings.

Charles Pirard expressed concerns on the Rancho Duarte Golf Course.

Rick Nuss shared suggestions for the Rancho Duarte Golf Course.

Victor Benevides, City of Hope, expressed gratitude for the proclamation declaring June 2023 as childhood leukemia awareness month and applauded efforts to raise awareness.

7. CONSENT CALENDAR

Lino Paras spoke on Consent Calendar Items 7F, 7H, and 7L.

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – June 13, 2023 Special Meeting and June 13, 2023 Regular Meeting. (CC/HA/FA)
- D. Receive and file the Monthly Financial Report.
- E. Receive and file the Public Safety Department Update.
- F. Adoption of Resolution 23-16 to Establish a Salary and Compensation Schedule.
- G. Adoption of Resolution 23-17 Approving a New 3-Year Participation Cycle in the Community Development Block Grant (CDBG) Program, through the Los Angeles County Development Authority (LACDA).
- H. Approval of an Agreement with All City Management Services for Crossing Guard Services.
- I. Acceptance of Notice of Completion for the FY 2022-2023 Concrete Repair Project No. 23-27 for Ruiz Concrete and Paving, Inc.
- J. Pulled from Consent Calendar.
- K. Approval of a Legislative Letter of Support for Action to Close the Digital Divide.
- L. Consideration of a Professional Services Agreement with Stillwater Sciences for Environmental Planning, Permitting, and Design Support for the Fish Canyon Falls Trail.

M. Approval of Warrants – June 27, 2013 (CC/HA/FA)

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by the following vote of the Council to approve Items 7A-7I and 7K-7M of the Consent Calendar.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

J. Approval of Amendment to the Foothill Unity Agreement

Councilmember Kang shared a few words on the services provided by Foothill Unity for those in need.

Moved by Councilmember Kang, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Item 7J of the Consent Calendar.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

9. PUBLIC HEARINGS

A. Consideration for Approval of CDBG Proposed Program for Fiscal Year 2023-2024 (July 1, 2023 - June 30, 2024)

Tina Gall, the City's CDBG consultant, provided a staff report; she discussed the components of the agreement and the City's participation in the program.

Mayor Schulz opened the public hearing at 8:02 p.m.

No public testimony was received.

Mayor Schulz closed the public hearing at 8:02 p.m.

Moved by Councilmember Garcia, seconded by Councilmember Kang, and carried by the following vote of the Council to allocate approximately \$19,931 in unspent CDBG funds to implement a new FY 2023-2024 CDBG Project, Installation of Americans with Disability Act-Complaint (ADA) Curb Ramps; authorize the City Manager, or designee, to execute all necessary contract documents in a form approved by the City Attorney; and authorize staff the ability to make adjustments due to changes in CDBG funding allocations and/or as needed due to programmatic interpretations by the Los Angeles County Development Authority.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

B. Consideration of Resolution of 23-18 ordering the Levy and Collection of Assessments for FY 2023-2024 within the Citywide Landscape and Lighting District pursuant to the Landscape and Lighting Act of 1972

Cody Howing, City Engineer, presented the staff report discussing the levy and collection of assessments for zones within the City.

Mayor Schulz opened the public hearing at 8:06 p.m.

No public testimony was received.

Mayor Schulz closed the public hearing at 8:07 p.m.

Lino Paras requested to speak on the Public Hearing Item 9B.

Mayor Schulz reopened the public hearing at 8:08 p.m.

Lino Paras commented on the timing of the Item 9B, Levy and Collection of Assessments for FY 2023-2024, stating that the item was brought to Council later than usual.

No further public testimony was received.

Mayor Schulz closed the public hearing at 8:08 p.m.

Moved by Councilmember Martin Del Campo, seconded by Councilmember Truong, and carried by the following vote of the Council to adopt Resolution No. 23-18 providing for the annual levy and collection of assessments for Fiscal Year 2023-24 within the Landscape and Lighting District.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

C. Consideration of Amendment to Ad Hoc Committee Ordinance

City Attorney Phan provided a staff report regarding the amendment being made to the Ad-Hoc Committee Ordinance.

Mayor Schulz opened the public hearing at 8:09 p.m.

Lino Paras inquired about the wording of “12 months” in the ordinance.

Steve Hernandez suggested that members of the public be included in the formation of the ad hoc committee.

Mayor Schulz closed the public hearing at 8:14 p.m.

City Attorney Phan clarified details regarding the number of people appointed to an ad-hoc committee and that the wording of “12 months” is stated in the amendment as a general guideline.

Moved by Councilmember Garcia, seconded by Councilmember Martin Del Campo, and carried by the following vote of the Council to approve the first reading of Ordinance No. 918 regarding the minor amendment to Chapter 2.31 of the Duarte Municipal Code.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

10. BUSINESS ITEMS

A. Foothill Transit Service Change Recommendations

Public Comment

John Fasana expressed his support for the recommended Foothill Transit service changes.

Assistant City Manager Petersen provided an update on the Foothill Transit public outreach efforts since the last presentation in November 2022.

Joe Raquel, Foothill Transit, presented project goals of Foothill Transit Forward, benefits of proposed changes, and community engagement efforts.

Moved by Councilmember Garcia, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to authorize the Chief Executive Officer of Foothill Transit to implement the proposed service change recommendations.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

B. Route 66 Art Piece on the Northwest Corner of Huntington Drive at Mount Olive Drive

Public Comment

Steve Hernandez commented on the significance of historical Route 66 and expressed his opinions on the font and color of the art piece.

Alan Heller expressed his opinions on the Route 66 Art Piece.

Director of Community Development Hensley presented the color and font options for the Duarte Route 66 art piece.

Moved by Councilmember Martin Del Campo, seconded by Councilmember Truong, and carried by the following vote of the Council to move forward with the current plan and approve Option 1, the design as is, as originally approved on November 8, 2022.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

11. CONTINUATION OF ORAL COMMUNICATIONS

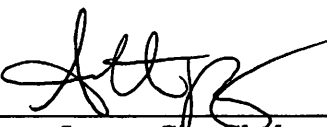
John Fasana commented on the presence of warmth and civility at the Council meeting.

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Mayor Schulz asked Councilmembers, Staff, and all meeting attendees to state one thing they were grateful for.

13. ADJOURNMENT

At 9:00 p.m. the City Council adjourned the meeting in memory of former Duarte Councilmember and Mayor, Tzietel Paras-Carracci.



Annette Juarez, City Clerk



Jody Schulz, Mayor