



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, JUNE 27, 2023
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
 VINH TRUONG, MAYOR PRO TEM
 MARGARET FINLAY, COUNCILMEMBER
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER
 TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
 Brian Villalobos, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Community Development Director
 Manuel Enriquez, Director of Parks and Recreation
 Larry Breceda, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each

meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

1. CALL TO ORDER AND ROLL CALL

A. City Manager Written Comments

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Proclamation for June 2023 as Childhood Leukemia Awareness Month

B. Presentation from South Coast Air Quality Management District - Air Quality Updates and Incentives Programs

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - June 13, 2023 Special Meeting and June 13, 2023 Regular Meeting (CC/HA/FA)

D. Receive and file the Monthly Financial Report

E. Receive and file the Public Safety Department Update

F. Consideration of Resolution 23-16 to Establish a Salary and Compensation Schedule

Recommendation: Adopt Resolution No. 23-16 establishing the Citywide Salary Schedule Effective July 1, 2023 pursuant to the terms of the current Memorandums of Understanding.

G. Consideration of Resolution 23-17 Approving a New 3-Year Participation Cycle in the Community Development Block Grant (CDBG) Program, through the Los Angeles County Development

Authority (LACDA)

Recommendation: 1) Adopt Resolution No. 23-17 approving continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by entering into a three-year Participating City Cooperation Agreement with the County of Los Angeles for the period July 1, 2024 through June 30, 2027; and 2) authorize the City Manager, or designee, to execute all contracts, in a form approved by the City Attorney, with the Los Angeles County Development Authority (LACDA), and to execute any and all documents necessary for participation in the Los Angeles County CDBG Program.

H. Consideration of an Agreement with All City Management Services for Crossing Guard Services

Recommendation: Authorize the City Manager to execute the All City Management Services Agreement for Crossing Guard Services and authorize a budget amendment of \$34,000.

I. Acceptance of Notice of Completion for the FY 2022-23 Concrete Repair Project No. 23-27 for Ruiz Concrete and Paving, Inc.

Recommendation: Accept the concrete repair project as complete in the amount of \$151,095.40.

J. Approval of Amendment to the Foothill Unity Agreement

Recommendation: Approve and execute a First Amendment to the Funding Agreement between the City of Duarte and Foothill Unity Center, Inc. in an amount not to exceed \$14,500 for FY 2023-24.

K. Approval of a Legislative Letter of Support for Action to Close the Digital Divide

L. Consideration of a Professional Services Agreement with Stillwater Sciences for Environmental Planning, Permitting, and Design Support for the Fish Canyon Falls Trails

Recommendation: Authorize the City Manager to execute this Professional Services Agreement with Stillwater Sciences in the amount of \$29, 997 for the environmental planning, permitting strategy, and design support of the restoration of the Fish Canyon Falls Trail.

M. Approval of Warrants - June 13, 2023 (CC/HA/FA)

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS

A. Consideration for Approval of CDBG Proposed Program for Fiscal Year 2023-2024 (July 1, 2023 - June 30, 2024)

Recommendation: 1) Conduct a public hearing and receive public testimony; 2) allocate approximately \$19,931 in unspent CDBG funds to implement a new FY 2023-2024 CDBG Project, Installation of Americans with Disability Act-Complaint (ADA) Curb Ramps; 3) authorize the City Manager, or designee, to execute all necessary contract documents in a form approved by the City Attorney; and 4) authorize staff the ability to make adjustments due to changes in CDBG funding allocations and/or as needed due to programmatic interpretations by the Los Angeles County Development Authority (LACDA).

B. Consideration of Resolution 23-18 Ordering the Levy and Collection of Assessments for FY 2023-2024 within the Citywide Landscape and Lighting District pursuant to the Landscape and Lighting

Act of 1972

Recommendation: 1) Conduct a public hearing to receive public testimony; and 2) adopt Resolution No. 23-18 providing for the annual levy and collection of assessments for Fiscal Year 2023-24 within the Landscape and Lighting District.

C. Consideration of Amendment to Ad Hoc Committee Ordinance

Recommendation: 1) Conduct a public hearing to take public testimony; and 2) approve the first reading of Ordinance No. 918 regarding the minor amendment to Chapter 2.31 of the Duarte Municipal Code.

10. BUSINESS ITEMS

A. Foothill Transit Service Change Recommendations

Recommendation: Authorize the Chief Executive Officer of Foothill Transit to implement the proposed service change recommendations.

B. Route 66 Art Piece on the Northwest Corner of Huntington Drive at Mount Olive Drive

Recommendation: Review the final construction set of plans for the sign and either instruct Staff to move forward with the current plan (with or without minor changes) or bring back a revised plan and cost estimate for addition input.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS
AND CITY MANAGER/EXECUTIVE DIRECTOR

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 22nd day of June, 2023.