

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, JUNE 28, 2022 – 7:00 PM

REGULAR MEETING

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 7:05 p.m.

Mayor Finlay announced that Mayor Pro-tem Paras-Caracci passed away on Saturday, June 25 and shared fond memories about Mayor Pro-tem Paras-Caracci and her time serving on the City Council.

ROLL CALL:

Councilmembers Present: Lewis, Schulz, Truong, Garcia, Finlay

Councilmembers Absent: Kang

Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, Assistant City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager

2. PLEDGE TO THE FLAG

The flag salute was led by Councilmember Cesar Garcia.

3. ADOPTION OF THE AGENDA

Mayor Finlay stated that the meeting would be adjourned in memory of Mayor Pro-tem Paras-Caracci.

Moved by Councilmember Schulz, seconded by Councilmember Truong, and carried by the following vote of the Council to approve the adoption of the agenda.

AYES: LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY

NOES: NONE

ABSTAIN: NONE

ABSENT: KANG

4. SPECIAL ITEMS

A. Caltrans presentation on planned closures on Route 210 Freeway

Mike Lopez, Caltrans Safety/Traffic Advisor, described the various stages of the San Gabriel River Bridge Hinge and Diaphragm Project on the 210 Freeway and the timeline for project completion.

He responded to questions posed by the Council regarding traffic mitigation on Huntington Drive, project timeline, and the purpose of the project.

City staff will work on disseminating information about the closure to the community.

B. Citrus College Update

Trustee Mary Ann Lutz, Trustee Cheryl Alexander, and Superintendent/President Dr. Greg Schulz gave their condolences on the passing of Mayor Pro-tem Paras-Caracci.

They provided background information on Citrus College, shared the school's recent accomplishments, and discussed the partnership formed with Duarte Unified School District.

In response to questions posed by the Council, Superintendent/President Dr. Greg Schulz provided information about the services that are provided to students with special needs.

C. SGV Vector Control – Duarte Bites Bite: Mosquito Safety Presentation

Levy Sun, San Gabriel Valley Mosquito & Vector Control District Director of Communications, gave a presentation on mosquito safety and provided the City with a Mosquito Bite Prevention Box for use at City events.

He responded to questions posed by the Council regarding methods to prevent mosquitos from entering homes and studies regarding the reasons why some individuals experience more mosquito bites than others.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, expressed her condolences to the Council and family of Mayor Pro-tem Paras-Caracci; and announced upcoming library programs and events.

Mary Ann Lutz, Citrus College, shared her memories of serving as the Mayor of Monrovia during the same time that Mayor Pro-tem Paras-Caracci served as Mayor of Duarte; she spoke highly about Mayor Pro-tem Paras-Caracci's dedication to the youth.

Assistant to the City Manager Rocha announced upcoming City events.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

None.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Council member(s) from the City Council meeting.
- C. Approval of warrants – June 28, 2022. (CC/HA/FA)
- D. Receive and file the Public Safety Department Status Report for June 2022.
- E. Receive and file the Monthly Financial Report for May 2022.
- F. Proclamation – National Mosquito Control Awareness Week.
- G. Adoption of Resolution No. 22-20, calling for a General Municipal Election to be held on November 8, 2022; Resolution No. 22-21, requesting that the Los Angeles County Board of Supervisors consolidate the General Municipal Election with the Statewide General Election; and Resolution No. 22-22, specifying regulations pertaining to candidate statements.
- H. Adoption of Resolution No. 22-23 establishing the Citywide Salary Schedule Effective July 1, 2022, pursuant to the terms of the current Memorandums of Understanding.
- I. Authorization for the City Manager to execute a Professional Services Agreement with Maxtreme Inc. for Information Technology Management Services.

- J. Authorization for the City Manager to execute a two-year extension of the Joint Use Lease Agreement between the City of Duarte and the Duarte Unified School District.

Moved by Councilmember Truong, seconded by Councilmember Garcia, and carried by the following vote to approve Items A-J of the Consent Calendar.

AYES: LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

- A. Authorization of a Notice of Completion for the Infrastructure Modernization Program project with Climatec LLC

Director of Community Development Hensley presented the Staff Report, describing the energy efficiency upgrades that were included in the project.

He responded to questions posed by the Council regarding the reporting of issues related to irrigation that occur after hours; irrigating while there are water restrictions; and provided information about the upgrades to the mission bell light fixtures.

Moved by Councilmember Schulz, seconded by Councilmember Lewis, and carried by the following vote to authorize a Notice of Completion for the Infrastructure Modernization Program project with Climatec LLC.

AYES: LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

13. CONTINUATION OF ORAL COMMUNICATIONS

Steve Hernandez spoke about Mayor Pro-tem Paras-Caracci, sharing his memories of her.

Mark Montgomery expressed his sentiments about Mayor Pro-tem Paras-Caracci.

Ryan inquired about the traffic signals at the intersection of Buena Vista and Duarte Road, stating that the traffic signals frequently stop working.

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Councilmember Garcia stated that two of his closest friends passed away in the timespan of one week, Margarito Cabrera, part owner of Cabrera's Mexican Restaurant, and Mayor Pro-tem Paras-Caracci; he shared fond memories of both Margarito and Mayor Pro-tem Paras-Caracci and spoke about how special they both were.

Councilmember Lewis shared his memories of attending high school with Mayor Pro-tem Paras-Caracci.

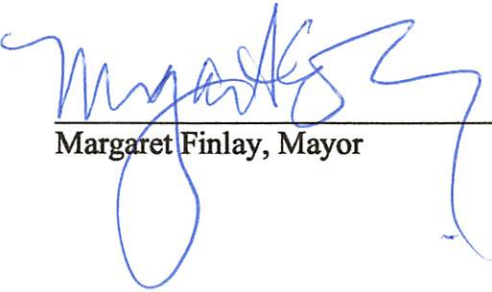
Councilmember Schulz expressed her sentiments about Mayor Pro-tem Paras-Caracci; she spoke about their friendship and shared memories.

Councilmember Truong also shared his memories of when he first met Mayor Pro-tem Paras-Carraci and their friendship; and he read a statement by City of Artesia Mayor Melissa Romoso regarding Mayor Pro-tem Paras-Carracci.

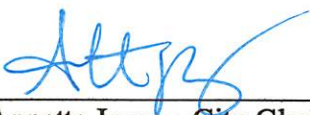
Mayor Finlay shared her memories of Mayor Pro-tem Paras-Caracci and spoke about their time serving on the City Council together; she read a quote by Amanda Bradley regarding the loss of a loved one.

15. ADJOURNMENT

At 9:18 p.m. the City Council adjourned the meeting in memory of Mayor Pro-tem Paras-Caracci and Margarito Cabrera.



Margaret Finlay, Mayor



Annette Juarez, City Clerk