AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, JULY 11, 2023
7:00 PM

CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT
With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

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JODY SCHULZ, MAYOR
VINH TRUONG, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

1. CALL TO ORDER AND ROLL CALL

    A. City Manager Written Comments

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

    A. Workforce Investment Network (WIN) Summer Youth Internship Program

    B. Community Development Department Update

    C. Parks and Recreation Department Update

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

    A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

    B. Approve absence(s) of City Councilmember(s) from the City Council meeting

    C. Approval of Minutes - June 27, 2023 Regular Meeting (CC/HA/FA)

    D. Approval of Warrants - July 11, 2023 (CC/HA/FA)

    E. Receive and file the Community Development Department Update

    F. Receive and file the Parks and Recreation Department Update

G. Second Reading and Adoption of Ordinance No. 918 to Amend Duarte Municipal Code Section 2.31 Regarding Ad Hoc Committee Appointments

Recommendation: Approve second reading and adopt Ordinance No. 918 to amend Section 2.31 of the Duarte Municipal Code.

H. Acceptance of Notice of Completion for Fiscal Year 2022/23 Citywide Asphalt Repair Project No. 23-8 for Ruiz Concrete and Paving, Inc.

Recommendation: Accept the project as complete in the amount of $36,753.15.

I. Approval of City Council Conference Attendance

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS - None

10. BUSINESS ITEMS

A. Establishment of an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art on Freeway Walls and Utility Boxes

Recommendation: Adopt Resolution No. 23-19 to establish an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art on Freeway Walls and Utility Boxes, and establish a process for the appointment of committee members.

B. Annual Duarte Chamber of Commerce Services Agreement FY 2023-24

Recommendation: Approve the Fiscal Year 2023-24 Services Agreement in the Amount of $50,000 with the Duarte Chamber of Commerce

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 6th day of July, 2023.

MEMORANDUM

TO: City Council

FROM: Brian Villalobos, City Manager

DATE: July 3, 2023

SUBJECT: Comments on Agenda Items, Meeting of July 11, 2023

ITEM 4.A. (Special Items). Recognition. Workforce Investment Network (WIN) Summer Youth Internship program. Since 2017, the Public Safety Department and the Duarte Teen Center have partnered with DUSD and Supervisor Barger's office to fund the WIN summer youth internship program. The Workforce Investment Network (WIN) program is a tailored youth workforce development program that meets the employment needs of twenty five Duarte and LA County youth, ages 14-19. The six-week program began June 12, 2023, and each youth will volunteer 90 hours and receive a $500 stipend.

ITEM 4.B. (Special Items). Community Development Department update by Director Hensley.

ITEM 4. C. (Special Items). Parks and Recreation update by Director Enriquez.

ITEM 7.E. (Consent Calendar). The Community Development Department has submitted the monthly report for July 2023 for review.

ITEM 7.F. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for July 2023 for review.

ITEM 7.G. (Consent Calendar). Second Reading and Adoption of Ordinance No. 918 to Amend Chapter 2.31 of the Duarte Municipal Code Regarding Ad Hoc Committee Appointments. At its meeting on June 27, 2023, the City Council conducted a public hearing and first reading of this Ordinance. If adopted by the City Council, Ordinance No. 918 will go into effect in thirty (30) days.

ITEM 7.H. (Consent Calendar). Notice of Completion. On March 14, 2023, City Council awarded the contract for Fiscal Year 2022-23 Citywide Asphalt Repair Project to Ruiz Concrete and Paving, Inc. The scope of the work includes the removal and reconstruction of localized pavement failure, installing pavement markings and striping as necessary. The Fiscal Year 2022-23 Citywide Asphalt Repair Project was included in the 2022-23 Capital Improvement Program Budget and was funded by Gas tax allocations. City Council approved the contract for $48,510.00 The final project cost was $36,753.15.

ITEM 7.I. (Consent Calendar). Approval of City Council Conference Attendance.

ITEM 10.A. (Business Item). Resolution No. 23-19. Establishment of an Ad Hoc Committee to review and make recommendations relating to public art on freeway walls and utility boxes. The City of Duarte Freeway Walls and Utility Boxes Arts Ad Hoc Committee ("Arts Ad Hoc Committee") shall be established with members nominated by the City Council and appointed by a majority vote of the City Council. The Arts Ad Hoc Committee shall consist of no more than three (3) Councilmembers, but may consist of any number of City commissioners so long as no quorum of any Commission is seated on the Arts Ad Hoc Committee. The Arts Ad Hoc Committee shall be established for a period of one (1) year from the date that a quorum of the committee is appointed in order to review, research, and recommend public art relating to: (1) art on freeway walls between Mountain Avenue and Buena Vista Street; and (2) art on utility boxes for full City Council approval, or until final approval of such art by the City Council has taken place, whichever is sooner.

ITEM 10.B. (Business Item). Approval of Chamber Agreement. The Services Agreement is in the amount of $50,000. The appropriation of funds to account #1020-7710 was adopted as part of the FY 2023-24 budget process. The Chamber will be paid in two installments, one prior to July 31, 2023, and the other prior to January 31, 2024. The Chamber recently requested an additional $35,000 from the City of Duarte for the continuation of the Farmer's Market in fiscal year 2023/24. In light of the recent announcement of the resignation of the Chamber Executive Director, the City Council has requested that we hold off on awarding that amount, until after the Chamber has hired the new Executive Director and given a presentation to City Council on the Chamber's 2023/24 business plan, including the farmer's market, under the new leadership. The City Council also set aside $15,000 in order to sponsor the 2024 Women's Summit, tentatively planned for March 2024. Those funds will be held until the City receives a sponsorship request from the Chamber.

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, June 27, 2023
7:00 PM – Regular Session

1. CALL TO ORDER

Mayor Schulz called the open session to order at 7:03 p.m.

ROLL CALL:

Councilmembers Present:	Kang, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent:	Finlay, Lewis
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Development Manuel Enriquez, Director of Parks and Recreation Larry Breceda, Director of Public Safety Services Annette Juarez, City Clerk Albert Nuñez, Management Aide Christine Soo, Deputy City Clerk/ Administrative Secretary

Mayor Schulz apologized for the behavior displayed on the dais at the previous City Council meeting.

Councilmember Kang acknowledged that he is working on being more diplomatic.

2. PLEDGE TO THE FLAG

The flag salute was led by a member of the public.

3. ADOPTION OF THE AGENDA

Mayor Schulz noted that June 25th was the one-year anniversary of former Councilmember Tzeitel Paras-Caracci and she requested that the meeting be adjourned in memory of her passing anniversary.

Mayor Schulz called for a moment of silence in honor of former Councilmember Tzeitel Paras-Caracci.

Moved by Councilmember Kang, seconded by Councilmember Garcia, and carried by the following vote of the Council to adopt the agenda.

AYES:	KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	FINLAY, LEWIS

4. SPECIAL ITEMS

A. Proclamation Recognizing June 2023 as Childhood Leukemia Month

Mayor Schulz presented a Proclamation for June 2023 to be declared as Childhood Leukemia Month.

B. Presentation from South Coast Air Quality Management District – Air Quality Updates and Incentives Programs

South Coast Air Quality Management District Governing Board Vice-Chair Michael Cacciotti presented air quality updates from South Coast AQMD; he discussed air pollution and air quality standards; and shared information on incentive programs and electric vehicle charging infrastructure.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, from Duarte Library, announced upcoming library events.

Deputy City Clerk Soo announced upcoming city events.

Eugene Ramirez, Los Angeles County Fire Battalion Chief, reminded everyone that the fireworks are illegal in the City of Duarte and encouraged everyone to have a safe 4th of July.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Lino Paras suggested that the City hang a district map during council meetings.

Charles Pirard expressed concerns on the Rancho Duarte Golf Course.

Rick Nuss shared suggestions for the Rancho Duarte Golf Course.

Victor Benevides, City of Hope, expressed gratitude for the proclamation declaring June 2023 as childhood leukemia awareness month and applauded efforts to raise awareness.

7. CONSENT CALENDAR

Lino Paras spoke on Consent Calendar Items 7F, 7H, and 7L.

A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)

B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes – June 13, 2023 Special Meeting and June 13, 2023 Regular Meeting. (CC/HA/FA)

D. Receive and file the Monthly Financial Report.

E. Receive and file the Public Safety Department Update.

F. Adoption of Resolution 23-16 to Establish a Salary and Compensation Schedule.

G. Adoption of Resolution 23-17 Approving a New 3-Year Participation Cycle in the Community Development Block Grant (CDBG) Program, through the Los Angeles County Development Authority (LACDA).

H. Approval of an Agreement with All City Management Services for Crossing Guard Services.

I. Acceptance of Notice of Completion for the FY 2022-2023 Concrete Repair Project No. 23-27 for Ruiz Concrete and Paving, Inc.

J. Pulled from Consent Calendar.

K. Approval of a Legislative Letter of Support for Action to Close the Digital Divide.

L. Consideration of a Professional Services Agreement with Stillwater Sciences for Environmental Planning, Permitting, and Design Support for the Fish Canyon Falls Trail.

M. Approval of Warrants – June 27, 2013 (CC/HA/FA)

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by the following vote of the Council to approve Items 7A-7I and 7K-7M of the Consent Calendar.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

J. Approval of Amendment to the Foothill Unity Agreement

Councilmember Kang shared a few words on the services provided by Foothill Unity for those in need.

Moved by Councilmember Kang, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Item 7J of the Consent Calendar.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

9. PUBLIC HEARINGS

A. Consideration for Approval of CDBG Proposed Program for Fiscal Year 2023-2024 (July 1, 2023 - June 30, 2024)

Tina Gall, the City's CDBG consultant, provided a staff report; she discussed the components of the agreement and the City's participation in the program.

Mayor Schulz opened the public hearing at 8:02 p.m.

No public testimony was received.

Mayor Schulz closed the public hearing at 8:02 p.m.

Moved by Councilmember Garcia, seconded by Councilmember Kang, and carried by the following vote of the Council to allocate approximately $19,931 in unspent CDBG funds to implement a new FY 2023-2024 CDBG Project, Installation of Americans with Disability Act-Complaint (ADA) Curb Ramps; authorize the City Manager, or designee, to execute all necessary contract documents in a form approved by the City Attorney; and authorize staff the ability to make adjustments due to changes in CDBG funding allocations and/or as needed due to programmatic interpretations by the Los Angeles County Development Authority.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

B. Consideration of Resolution of 23-18 ordering the Levy and Collection of Assessments for FY 2023-2024 within the Citywide Landscape and Lighting District pursuant to the Landscape and Lighting Act of 1972

Cody Howing, City Engineer, presented the staff report discussing the levy and collection of assessments for zones within the City.

Mayor Schulz opened the public hearing at 8:06 p.m.

No public testimony was received.

Mayor Schulz closed the public hearing at 8:07 p.m.

Lino Paras requested to speak on the Public Hearing Item 9B.

Mayor Schulz reopened the public hearing at 8:08 p.m.

Lino Paras commented on the timing of the Item 9B, Levy and Collection of Assessments for FY 2023-2024, stating that the item was brought to Council later than usual.

No further public testimony was received.

Mayor Schulz closed the public hearing at 8:08 p.m.

Moved by Councilmember Martin Del Campo, seconded by Councilmember Truong, and carried by the following vote of the Council to adopt Resolution No. 23-18 providing for the annual levy and collection of assessments for Fiscal Year 2023-24 within the Landscape and Lighting District.

AYES:	KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	FINLAY, LEWIS

C. Consideration of Amendment to Ad Hoc Committee Ordinance

City Attorney Phan provided a staff report regarding the amendment being made to the Ad-Hoc Committee Ordinance.

Mayor Schulz opened the public hearing at 8:09 p.m.

Lino Paras inquired about the wording of "12 months" in the ordinance.

Steve Hernandez suggested that members of the public be included in the formation of the ad hoc committee.

Mayor Schulz closed the public hearing at 8:14 p.m.

City Attorney Phan clarified details regarding the number of people appointed to an ad-hoc committee and that the wording of "12 months" is stated in the amendment as a general guideline.

Moved by Councilmember Garcia, seconded by Councilmember Martin Del Campo, and carried by the following vote of the Council to approve the first reading of Ordinance No. 918 regarding the minor amendment to Chapter 2.31 of the Duarte Municipal Code.

AYES:	KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	FINLAY, LEWIS

10. BUSINESS ITEMS

A. Foothill Transit Service Change Recommendations

Public Comment

John Fasana expressed his support for the recommended Foothill Transit service changes.

Assistant City Manager Petersen provided an update on the Foothill Transit public outreach efforts since the last presentation in November 2022.

Joe Raquel, Foothill Transit, presented project goals of Foothill Transit Forward, benefits of proposed changes, and community engagement efforts.

Moved by Councilmember Garcia, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to authorize the Chief Executive Officer of Foothill Transit to implement the proposed service change recommendations.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

B. Route 66 Art Piece on the Northwest Corner of Huntington Drive at Mount Olive Drive

Public Comment

Steve Hernandez commented on the significance of historical Route 66 and expressed his opinions on the font and color of the art piece.

Alan Heller expressed his opinions on the Route 66 Art Piece.

Director of Community Development Hensley presented the color and font options for the Duarte Route 66 art piece.

Moved by Councilmember Martin Del Campo, seconded by Councilmember Truong, and carried by the following vote of the Council to move forward with the current plan and approve Option 1, the design as is, as originally approved on November 8, 2022.

AYES: KANG, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, LEWIS

11. CONTINUATION OF ORAL COMMUNICATIONS

John Fasana commented on the presence of warmth and civility at the Council meeting.

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Mayor Schulz asked Councilmembers, Staff, and all meeting attendees to state one thing they were grateful for.

13. ADJOURNMENT

At 9:00 p.m. the City Council adjourned the meeting in memory of former Duarte Councilmember and Mayor, Tzietel Paras-Carracci.

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Jody Schulz, Mayor

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Annette Juarez, City Clerk

Council Warrant Register By Account

City of Duarte

By Fund

Payment Dates 6/29/2023 - 7/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1405-7965	PLANETBIDS INC	FY23 PB System Vendor/Bid Mgmt Service	3442		4,234.32
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	3452		49.95
100-1605-7741	SMART & FINAL	Sports/Playground Program Supplies	3452		39.26
100-1610-7618	HOME DEPOT CREDIT SERVICES	FC/SC/Park Supplies/Repairs	BD23-1645		307.07
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	BD23-1645		87.43
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC/Park Supplies/Repairs	BD23-1645		137.39
100-1020-7722	GRANICUS INC	GovAccess Maint/Hosting/License 7/19/23 - 7/18/24	3429		11,025.00
100-1820-7772	CALIFORNIA JOINT POWERS I...	FY24 General Liability Program	3417		301,100.00
100-1820-7772	CALIFORNIA JOINT POWERS I...	FY24 General Liability Program Retro Adjustment	3417		20,309.00
100-1820-7773	CALIFORNIA JOINT POWERS I...	FY24 Worker's Compensation	3417		252,668.00
100-1820-7773	CALIFORNIA JOINT POWERS I...	FY24 Worker's Compensation Retro Adjustment	3417		-1,588.00
100-5004	CALIFORNIA JOINT POWERS I...	FY24 General Liability Pool Distribution	3417		-36,200.00
100-1820-7775	CALIFORNIA JOINT POWERS I...	FY24 Property Insurance	3416		86,793.00
100-2120	HURTADO LANDSCAPE AND C...	Cash Bond Refund (Pmt #2022-129ROW)	3431		500.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Senior Ctr Paint Supplies	BD23-1645		17.43
100-1815-7830	THE TECHNOLOGY DEPOT INC	Cloud Connect SIP & E911 Bundle 7/2023	3454		316.25
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 7/2023	3454		653.29
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 7/2023	3454		464.20
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 7/2023	3454		652.74
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 7/2023	3454		608.30
100-1025-7696	SAN GABRIEL VALLEY COUNCIL..	FY24 Annual Membership Dues	218794		14,264.98
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm/Camera Monitoring 7/1/23 - 7/31/23	3443		173.84
100-1610-7618	HOME DEPOT CREDIT SERVICES	Parks Supplies/Repairs	BD23-1645		89.19
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 7/1/2023 - 9/30/2023	218803		12,366.50
100-1605-7733	J & J SPORTS & TROPHIES	SC Independence Day Fundraiser	3433		1,113.53
100-1025-7699	LEAGUE OF CALIFORNIA CITIES	LA County Division Dues 7/1/2023 - 6/30/2024	218772		1,113.00
100-1610-7652	HOME DEPOT CREDIT SERVICES	Refund-Drinking Fountain Installation	BD23-1645		-36.80
100-1410-7980	HOME DEPOT CREDIT SERVICES	Parts & Supplies	BD23-1645		70.49
100-1610-7618	HOME DEPOT CREDIT SERVICES	Trash Can/Pickleball Court Supplies/Repairs	BD23-1645		227.18
100-1610-7652	HOME DEPOT CREDIT SERVICES	Drinking Fountain Installation	BD23-1645		59.24
100-1610-7652	HOME DEPOT CREDIT SERVICES	Drinking Fountain Installation	BD23-1645		39.08
100-1605-7756	HEULYN REGINA DUMAS-JOH...	Instructor Fee-SC Sewing Activity	3422		256.00
100-1605-7741	CHALLENGER TEAMWEAR	T-Ball Jerseys	3419		1,020.09
100-1605-7002	PAMELA ROMERO	CPR Stipend	3447		76.92
100-1410-7810	A1 MAINTENANCE SERVICES ...	Street Sweeping-Las Brisas 6/2023	3412		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Street Sweeping-Las Posadas 6/2023	3412		61.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 5/2023	218779		601.42
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2023	218779		1,333.79
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 5/2023	218779		238.71
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2023	218779		1,497.81
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2023	218779		6,698.09
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2023	218779		64.46
100-1825-7980	PAPER RECYCLING & SHREDDI…	Document Shredding 6/15/2023	218782		58.00
100-1805-7965	HINDERLITER, DE LLAMAS & A…	Sales Tax Audit 4/2023 - 6/2023	218765		1,832.04
100-2121	SCMAF-SAN GABRIEL VALLEY	Track & Field Meet/Championship Fees	218795		1,830.00
100-1605-7740	RETRO ROLLING VIDEO GAMES	Summer Day Camp Video Game Event 7/12/23	218789		350.00
100-1605-7733	RODOLFO CARDENAS	SC Monthly Dance DJ	218744		175.00
100-1020-7710	LUDECKE PROPERTY MANAG…	Chamber Lease 7/2023	218776		1,600.00
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	218785		575.00
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	218786		575.00
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	218784		575.00
100-1605-7729	ERNEST CURCIO GEN PTR	Concert in the Park Band	218752		2,500.00
100-1605-7733	DUARTE PETTY CASH/BINGO …	SC Bingo Prize Money	218758		140.00
100-1605-7729	SARAH KELLY	Concerts in the Park Band	218768		2,000.00
100-1805-7610	CSMFO	A Chiaromonte SGV Chapter Mtg 7/19/23	218751		40.00
100-1405-7965	LAND DESIGN CONSULTANTS …	Civil Eng Srvcs-Mel Cyn Storm Water Basin 5/2023	3436	202316/1405-7965-Melcanyo…	280.00
100-1405-8100	RKA CONSULTING GROUP	Civic Center Courtyard ADA Improvement 5/2023	3446	202102-Cap Improv-CH CDBG…	2,307.50
100-1405-7610	SALINA BAUTISTA	Laserfische Conference Expense Reimbursement	3414		101.92
100-1605-7739	CURO MANAGED PRINT PRO…	July 3rd 2023 Event Banner/Prints	218753		156.56
100-1610-7618	CURO MANAGED PRINT PRO…	LIttle Library Stickers	218753		86.00
100-1605-7636	CURO MANAGED PRINT PRO…	Part Time Name Badges	218753		51.27
100-1805-7965	HINDERLITER, DE LLAMAS & A…	Transaction Tax Audit 4/2023 - 6/2023	218765		757.56
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 5/2023	3446		240.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 5/2023	3446		1,080.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 5/2023	3446		1,600.00
100-1405-7969	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 5/2023	3446	202118-ATP Cycle 4-City Engi…	2,605.00
100-1405-7969	RKA CONSULTING GROUP	FY23 LLD Engineering 5/2023	3446		1,400.00
100-1410-7980	IMS REFRIGERATION INC	SSM1 Single Filter System w/Cartridge	3432		430.80
100-1410-7980	IMS REFRIGERATION INC	CU3030MA Scotsman Undercounter Ice Machine	3432		4,890.69
100-1605-7740	PARTY PRONTO INC	Summer Day Camp Water Slide Rental	218783		418.00
100-1605-7729	DOLPHIN RENTS INC	Summer Kickoff Equipment Rental 6/21/23	3421		1,704.60
100-1605-7729	THE DREAMBOATS	Concerts in the Park Band	218801		1,500.00
100-1205-7787	MVP, LLC	Public Safety Lease	3440		13,664.83
100-1405-7965	SAFE SIDEWALKS INCORPORA…	Citywide Sidewalk Assessment	3449		15,440.00
100-1025-7698	SOUTHERN CALIFORNIA ASSO…	FY24 Membership Dues	218798		2,696.00
100-1405-7965	MOORE IACOFANO GOLTSMA…	Environmental Srvc for Mel Cyn Debris Basin 5/2023	218780	202316/1405-7965-Melcanyo…	8,718.75
100-1010-7965	RECORDS CONTROL SERVICES …	Records Retention Program Design/Implementation	3444		5,678.00
100-4806	BETTY GONZALEZ	Excursion Refund-Lyon Air Museum	218763		25.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7735	SMART & FINAL	Amazing Acts Event Supplies	3452		42.70
100-1605-7735	SMART & FINAL	TC July 3rd Booth Supplies	3452		67.97
100-1010-7610	ALBERT NUNEZ	PIO Training Expense Reimbursement	3441		1,242.80
100-1005-7644	U.S. BANK	Jody Schulz SGVEP Legislative Network 6/16/23	3459		75.00
100-1005-7644	U.S. BANK	Jody Schulz Chamber Membership 4/16/23 - 4/16/24	3459		86.00
100-1005-7644	U.S. BANK	Jody Schulz Chamber Installation Picnic 6/7/23	3459		30.00
100-1005-7980	U.S. BANK	DashPass 6/5/2023 - 7/5/2023 (DoorDash)	3459		9.99
100-1010-7610	U.S. BANK	Brian Villalobos SGVCMA Seminar 6/21/23	3459		85.00
100-1010-7610	U.S. BANK	Brian Villalobos ICMA Conference 9/30/23 - 10/4/23	3459		490.00
100-1010-7980	U.S. BANK	City VS City Bowling Shirts (Delong Unlimited)	3459		122.64
100-1010-7980	U.S. BANK	CC Meeting 6/13/23 Dinner (DoorDash-Janet's)	3459		23.33
100-1010-7980	U.S. BANK	CC Meeting 6/13/23 Dinner (DoorDash-Charm)	3459		167.38
100-1010-7980	U.S. BANK	CC Meeting Snacks (InstaCart)	3459		37.21
100-1010-7980	U.S. BANK	CC Meeting 6/13/23 Dinner (DoorDash-Janet's)	3459		21.69
100-1020-7712	U.S. BANK	Spotify Subscription	3459		9.99
100-1205-7636	U.S. BANK	E Lepone Uniform Polo Embroidery (FSP Designs)	3459		51.50
100-1205-7779	U.S. BANK	DART DHS Grad Dinner 5/26/23 (Raising Cane's)	3459		125.51
100-1205-7779	U.S. BANK	DART Event Lunch 5/31/23 (Ramen Yukinoya)	3459		417.53
100-1205-7779	U.S. BANK	DART Event Dinner 5/26/23 (Wing Stop)	3459		110.24
100-1205-7779	U.S. BANK	Return-DART Supplies (Amazon)	3459		-28.17
100-1205-7980	U.S. BANK	Team Training Food (Max's)	3459		100.06
100-1405-7610	U.S. BANK	Craig Hensley APA Confence Registration 9/2023	3460		625.00
100-1405-7612	U.S. BANK	Craig Hensley APA Annual Membership	3460		788.00
100-1405-7612	U.S. BANK	Pasadena Star News Online Subscription	3460		18.00
100-1405-7612	U.S. BANK	Hightail Annual Subscription (Pro Yearly)	3460		65.00
100-1405-7614	U.S. BANK	Plotter Toner (Amazon)	3460		435.49
100-1410-7610	U.S. BANK	Gerard Batista MSA Training/Lunch	3460		25.88
100-1410-8030	U.S. BANK	Hunt Dr American Flags (Amazon)	3460		343.80
100-1410-8030	U.S. BANK	Field Services Canopy (Eurmax Camopy Inc)	3460		648.83
100-1020-7711	U.S. BANK	Balance-Employee Bowling Event 6/22/23 (Bowlero)	3456		3,317.02
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 6/4/23 - 7/3/23	3456		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 6/4/23 - 7/3/23	3456		7.75
100-1605-7758	U.S. BANK	Independence Day Event Portable Restrooms (Eagle)	3456		4,803.19
100-1805-7610	U.S. BANK	Staff Meeting Lunch 6/6/23 (Butcher Block)	3456		87.21
100-1805-7980	U.S. BANK	CC Meeting Food 6/13/23 (Zelo Pizza)	3456		32.24

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1810-7614	U.S. BANK	HR Office Supplies (Amazon)	3456		40.40
100-1815-7632	U.S. BANK	Finance Webinar 6/7/23 - 7/6/23 (Zoom)	3456		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 6/13/23 - 7/12/23	3456		780.71
100-1010-7980	U.S. BANK	July 3rd CC Gifts-Wooden Boards (Etsy)	3457		372.69
100-1605-7610	U.S. BANK	July 3rd Update Mtg w/Mayor (Cafe on Lemon)	3457		40.07
100-1605-7693	U.S. BANK	MYC Interviews 6/13/23 (Dominos Pizza)	3457		159.85
100-1605-7730	U.S. BANK	Summer Kickoff Event Supplies (Amazon)	3457		308.90
100-1605-7730	U.S. BANK	Bunny Suit Cleaning (Nature's Cleaners)	3457		160.00
100-1605-7730	U.S. BANK	Splash in the Park Water Blaster (Amazon)	3457		75.84
100-1605-7733	U.S. BANK	SC Pizza 6/7/2023 (Little Caesars)	3457		56.16
100-1605-7733	U.S. BANK	SC Pizza 6/14/2023 (Little Caesars)	3457		93.60
100-1605-7735	U.S. BANK	July 3rd Fundraiser Items (Amazon)	3457		90.39
100-1605-7737	U.S. BANK	Sherman Library & Gardens Excursion 6/8/2023	3457		254.78
100-1605-7737	U.S. BANK	Excursion Lunch 6/8/2023 (Las Brisas)	3457		2,061.94
100-1605-7739	U.S. BANK	Special Event Ads (Instagram/Facebook)	3457		10.18
100-1605-7740	U.S. BANK	Deposit-Summer Camp Video Games (Retro Rolling)	3457		100.00
100-1605-7740	U.S. BANK	Summer Day Camp Supplies (Amazon)	3457		107.73
100-1605-7740	U.S. BANK	Summer Day Camp Craft Supplies (Amazon)	3457		159.49
100-1605-7740	U.S. BANK	Summer Day Camp Phone Reload (Tracfone)	3457		33.44
100-1605-7740	U.S. BANK	Adventure Camp Medical Bag/First Aid Kit (Amazon)	3457		46.82
100-1605-7740	U.S. BANK	Summer Day Camp Supplies (Amazon)	3457		13.20
100-1605-7740	U.S. BANK	Summer Day Camp Phone (Tracfone)	3457		16.72
100-1605-7740	U.S. BANK	Summer Day Camp 6/15/23 (Little Caesars)	3457		65.52
100-1605-7740	U.S. BANK	Day Camp Splash Park Admission (City of La Mirada)	3457		340.00
100-1605-7741	U.S. BANK	Tee Ball Bat (Amazon)	3457		27.55
100-1605-7741	U.S. BANK	Youth Sports Restroom Rental (Eagle Portables)	3457		591.53
100-1605-7741	U.S. BANK	Tee Ball Supplies (Amazon)	3457		19.83
100-1605-7750	U.S. BANK	July 3rd Event Flags (Amazon)	3457		136.20
100-1605-7758	U.S. BANK	July 3rd Food Booth Permits (LA DPH)	3457		879.09
100-1605-7758	U.S. BANK	July 3rd Event Organizer Permit (LA DPH)	3457		365.95
100-1605-7758	U.S. BANK	July 3rd Event Flags (Amazon)	3457		224.76
100-1605-7758	U.S. BANK	July 3rd Event Decorations/Supplies (Amazon)	3457		204.95
100-1605-7758	U.S. BANK	July 3rd VIP Gift Bags (Amazon)	3457		66.14
100-1605-7980	U.S. BANK	Staff Appreciation Cookies (Sweet Nothings)	3457		31.50
100-1610-7616	U.S. BANK	Duarte Fitness Day Cooling Towels (4Imprint)	3457		499.28

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7616	U.S. BANK	Return-FC Swim Suits (Swimoutlet.com)	3457		-59.74
100-1610-7618	U.S. BANK	Mounting Putty (Amazon)	3457		10.28
100-1610-7618	U.S. BANK	Flag Pole and Mount (Amazon)	3457		76.86
100-1610-7618	U.S. BANK	Council Drinks (InstaCart)	3457		149.74
100-1610-7618	U.S. BANK	Flagpole Ground Mount (Amazon)	3457		33.02
100-1610-7618	U.S. BANK	SC Paint Supplies (Dunn-Edwards)	3457		26.36
100-1610-7618	U.S. BANK	Council Drinks (Pavilions)	3457		19.19
100-4201	SUNRUN INSTALLATION SERVI…	Permit #2022-494-2152 Oak Haven Elect/Solar Refund	218800		301.60
100-4201	SUNRUN INSTALLATION SERVI…	Permit #2023-013 (1351 Noyon) Solar Refund	218800		200.00
100-4201	SUNRUN INSTALLATION SERVI…	Pmt #2023-085 (3235 Markwood) Solar Pmt Refund	218800		200.00
100-1405-7975	MOORE IACOFANO GOLTSMA…	Mel Canyon ENV Services 5/2023	218780		2,400.00
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	3452		245.10
100-1605-7733	SMART & FINAL	SC July 4th Event Supplies	3452		83.14
100-1815-8011	MAXTREME INC	FC Laptop/MacMini/Hard Drive/MIsc iPhone/Cables	3439		3,292.58
100-1205-7761	DATA TICKET INC	Admin Citation Processing 5/2023	3420		158.29
100-1205-7761	DATA TICKET INC	Parking Citation Processing 5/2023	3420		1,528.98
100-1605-7733	SMART & FINAL	SC Bingo Prizes	3452		100.00
100-1010-7612	CITY CLERKS ASSOCIATION OF…	Annette Juarez FY24 Membership Dues	218747		250.00
100-1005-7640	CESAR A GARCIA	Burrtec Dinner/Meeting w/CC Reimbursement	3428		170.35
100-1605-7636	CURO MANAGED PRINT PRO…	Part Time Name Badges	218753		17.09
100-1605-7758	CURO MANAGED PRINT PRO…	July 3rd 2023 Food Booth Signs	218753		9.92
100-1005-7644	JODY ERRANDI SCHULZ	Duarte Women's Club Dues 6/1/22 - 5/31/23	3451		30.00
100-1005-7644	JODY ERRANDI SCHULZ	Spring Convention Event Registration	3451		30.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 5/2023	3448		14,827.81
100-1015-7686	RUTAN & TUCKER LLP	Land Value Holding Litigation 5/2023	3448		1,260.50
100-1015-7686	RUTAN & TUCKER LLP	Esperanza Legal 5/2023	3448		134.00
100-1015-7686	RUTAN & TUCKER LLP	Mel Cyn Eminent Domain Legal 5/2023	3448		255.00
100-1605-7733	LANI RIDLEY	SC 4th of July Luncheon Entertainment	218790		400.00
100-1205-7615	FOOTHILL COMMUNICATIONS…	(3) EOC LASD Radios	3426		17,906.93
100-4801	ALISON ESCOBAR	Futsal Class Refund (Brandon Araujo)	218760		60.00
100-4801	JIANG LIU	Young Rembrandts Class Refund (Evelyn Liu)	218774		78.00
100-1605-7739	THE SAUCE CREATIVE SERVICE…	Summer Kickoff Publication	3450		1,066.38
100-1020-7716	DUARTE RECREATION PETTY …	July 3rd Event Council Dessert Board	218759		11.86
100-1605-7735	DUARTE RECREATION PETTY …	TC Duarte Dance Award Box	218759		39.68
100-1605-7741	DUARTE RECREATION PETTY …	BBQ Tongs	218759		3.84
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (4 Invoices)	BD23-1645		-1.28
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (4 Invoices)	BD23-1645		-4.12
100-1610-7652	HOME DEPOT CREDIT SERVICES	Early Pay Discount (4 Invoices)	BD23-1645		-1.78
100-2120	PAMELA COLEMAN	Pool Rental Deposit Refund 6/10/2023	218748		200.00
100-2120	CYNTHIA LLAMAS	SC Rent Deposit Refund 6/24/2023	218775		500.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-2120	MELINDA TREFZGER	Pool Rent Deposit Refund 6/24/23	218802		200.00
100-1815-7980	MAXTREME INC	PS AirPods/Trackpad/Mouse Pad/Monitor	3439		567.22
100-1815-8011	MAXTREME INC	USB Security Keys/UPS Backups/Hard Drive	3439		4,700.06
100-1815-8011	MAXTREME INC	Synology/Ram/Internal SSD/Hard Drive	3439		3,583.41
100-1605-7735	CHRISTY GRAVES	Amazing Acts Event 6/29/2023	218764		450.00
100-1005-7644	JODY ERRANDI SCHULZ	Mtg w/Monrovia Mayor Reimbursement	3451		72.64
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 5/1/2023 - 5/31/2023	BD23-1646		24.49
100-1605-7735	DELONG UNLIMITED SCREEN ...	Amazing Acts T-Shirts	218755		264.60
100-1605-7980	ALLIANT INSURANCE SERVICES...	Luau Event Insurance 6/21/2023	3413		470.00
100-1605-7729	KYLE KOLLER	Concerts in the Park Sound/Stag/Lighting	218769		3,200.00
100-1605-7729	KYLE KOLLER	Concerts in the Park Sound/Stag/Lighting	218771		3,200.00
100-1605-7729	KYLE KOLLER	Concerts in the Park Sound/Stag/Lighting	218770		3,200.00
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	3428		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	3438		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	3425		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	3455		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	3451		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	3434		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	3437		75.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	3424		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	3435		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	3418		566.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	3415		218.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	3423		435.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	3453		566.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	3445		566.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	218743		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	3430		435.00
100-1020-7710	DUARTE CHAMBER OF COMM...	FY24 1st Installment Agreement Srvcs	218757		25,000.00
100-1205-7779	VIRIDIANA GARCIA	WIN Stipend	218724	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	AARON CERVANTES	WIN Stipend	218719	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ROCHELLE PHAM	WIN Stipend	218732	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	SHA LI	WIN Stipend	218727	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	JASMYN SPENCER	WIN Stipend	218738	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	GISELLE SOLIS	WIN Stipend	218736	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALISSA SAGER	WIN Stipend	218735	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALEJANDRA RUIZ-CLEVAS	WIN Stipend	218734	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALBERT MARLONA	WIN Stipend	218729	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	MATTHEW SOLIS	WIN Stipend	218737	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	BRANDON LOMELI	WIN Stipend	218728	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	PHILLIP AGUIRRE	WIN Stipend	218716	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ADAM CARTAGENA	WIN Stipend	218718	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	CAMILA MARQUEZ	WIN Stipend	218730	202406-WIN/1205-7779-Sum...	250.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	OSCAR BARAJAS	WIN Stipend	218717	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ATHZIRI VILLA	WIN Stipend	218740	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ABIGAIL GARABEDIAN	WIN Stipend	218723	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALEXYS NICHOLS	WIN Stipend	218731	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	DEARION HYSAW	WIN Stipend	218726	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	IKE DEVANCE	WIN Stipend	218722	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	JESSY VERGARA	WIN Stipend	218739	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	MAJESTI HUNTSMAN	WIN Stipend	218725	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ELISA RAMOS	WIN Stipend	218733	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	KATELYN COULTER	WIN Stipend	218720	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	MICHAEL DANDURAND	WIN Stipend	218721	202406-WIN/1205-7779-Sum...	250.00
100-1825-7072	U.S. BANK PARS ACCOUNT #6...	Pension Rate Stabilization FY24 Payment	3461		41,500.00
100-1205-7779	OSCAR BARAJAS	WIN Stipend	218742	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ABIGAIL GARABEDIAN	WIN Stipend	218761	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	VIRIDIANA GARCIA	WIN Stipend	218762	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ROCHELLE PHAM	WIN Stipend	218787	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	JASMYN SPENCER	WIN Stipend	218799	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ADAM CARTAGENA	WIN Stipend	218745	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALEXYS NICHOLS	WIN Stipend	218781	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	GISELLE SOLIS	WIN Stipend	218796	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALEJANDRA RUIZ-CLEVAS	WIN Stipend	218792	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALBERT MARLONA	WIN Stipend	218777	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	MATTHEW SOLIS	WIN Stipend	218797	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	SHA LI	WIN Stipend	218773	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALISSA SAGER	WIN Stipend	218793	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	AARON CERVANTES	WIN Stipend	218746	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	CAMILA MARQUEZ	WIN Stipend	218778	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	MAJESTI HUNTSMAN	WIN Stipend	218766	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	IKE DEVANCE	WIN Stipend	218756	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	JESSY VERGARA	WIN Stipend	218804	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	MICHAEL DANDURAND	WIN Stipend	218754	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ATHZIRI VILLA	WIN Stipend	218805	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	DEARION HYSAW	WIN Stipend	218767	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	PHILLIP AGUIRRE	WIN Stipend	218741	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	KATELYN COULTER	WIN Stipend	218749	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ELISA RAMOS	WIN Stipend	218788	202406-WIN/1205-7779-Sum...	250.00
				Fund 100 - GENERAL FUND Total:	**933,963.40**
Fund: 220 - GAS TAX FUN					
220-2127	WGJ ENTERPRISES INC	Retention-FY23 Striping Project	3462	202309/220-2127-Retention-...	1,704.82
				Fund 220 - GAS TAX FUN Total:	**1,704.82**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2426-7810	A1 MAINTENANCE SERVICES ...	Street Sweeping-Grocery Outlet Ctr 6/2023	3412		784.00
240-2410-7662	COUNTY OF LOS ANGELES AGR...	Gopher Control-Parks 5/2023	218750		263.38
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,047.38**
Fund: 270 - PAEG - PUBLIC ACCESS					
270-2705-8100	U.S. BANK	PEG Channel Dropbox (8) Licenses 6/15/23 - 6/15/24	3456		1,256.07
				Fund 270 - PAEG - PUBLIC ACCESS Total:	**1,256.07**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	51st Installment of 3rd Bus 6/2023	3427		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 5/2023	3427		31,233.83
440-5004	FOOTHILL TRANSIT	Duarte Local Service 5/2023	3427		-1,787.41
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**33,333.47**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	51st Installment of 3rd Bus 6/2023	3427		3,180.31

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 5/2023	218779		212.49
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 5/2023	3427		25,554.95
460-5004	FOOTHILL TRANSIT	Duarte Local Service 5/2023	3427		-1,462.43
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**27,485.32**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-7980	RIO HONDO-SAN GABRIEL RIV…	FY24 Annual Membership	218791		47,927.00
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**47,927.00**
				Grand Total:	**1,046,717.46**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	933,963.40
220 - GAS TAX FUN	1,704.82
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,047.38
270 - PAEG - PUBLIC ACCESS	1,256.07
440 - PROPOSITION A TRANSIT FUND	33,333.47
460 - PROPOSITION C TRANSIT FUND	27,485.32
490 - MEASURE W (WATER/STORMWATER)	47,927.00
Grand Total:	**1,046,717.46**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	245.35
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	398.64
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	1,817.80
100-1010-7612	Publications and Dues	250.00
100-1010-7965	Professional Services	5,678.00
100-1010-7980	Other Expenses	744.94
100-1015-7680	City Attorney Legal	14,827.81
100-1015-7686	Other Legal Services	1,649.50
100-1020-7710	Chamber Of Commerce	26,600.00
100-1020-7711	Employee Recognition C…	3,317.02
100-1020-7712	Community Information …	9.99
100-1020-7716	Special Community Even…	11.86
100-1020-7722	City Website	11,025.00
100-1025-7696	SGV Council Of Govern…	14,264.98
100-1025-7698	SCAG	2,696.00
100-1025-7699	League Of Calif Cities	1,113.00
100-1205-7615	Emergency Supplies	17,906.93
100-1205-7636	Uniforms	51.50
100-1205-7650	Vehicle Maintenance	1,497.81
100-1205-7761	Parking Ticket Collect	1,687.27
100-1205-7779	Youth Programs	12,875.11
100-1205-7781	Contract Law Enforceme…	6,698.09
100-1205-7787	Public Safety Cntr Lease	13,664.83
100-1205-7980	Other Expenses	100.06
100-1405-7610	Travel, Mtgs & Conf	726.92
100-1405-7612	Publications and Dues	871.00
100-1405-7614	Office Supplies	435.49
100-1405-7650	Vehicle Maintenance	64.46
100-1405-7965	Professional Services	28,673.07
100-1405-7969	City Engineer	6,925.00
100-1405-7975	Economic Development …	2,400.00
100-1405-8100	Other Capital Improvem…	2,307.50
100-1410-7610	Travel, Mtgs & Conf	25.88
100-1410-7650	Vehicle Maintenance	1,358.28
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	5,478.13
100-1410-8030	Other Equipment (Capita..	992.63
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	40.07
100-1605-7636	Uniforms	68.36

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7650	Vehicle Maintenance	238.71
100-1605-7693	Youth Council	159.85
100-1605-7729	Concerts In The Park	19,029.60
100-1605-7730	Special Events	544.74
100-1605-7733	Senior Center	2,169.17
100-1605-7735	Teen Center	963.09
100-1605-7737	Adult Excursions	2,316.72
100-1605-7739	Publicity	1,233.12
100-1605-7740	Day Camps	1,700.87
100-1605-7741	Sports/Playground Progr…	1,702.10
100-1605-7750	Bus Rentals	136.20
100-1605-7756	Senior Recreation Classes	256.00
100-1605-7758	Independence Day Celeb…	6,554.00
100-1605-7980	Other Expenses	501.50
100-1610-7616	Pool Supplies	439.54
100-1610-7618	Building Supplies	1,420.69
100-1610-7650	Vehicle Maintenance	601.42
100-1610-7652	Building Maint Services	233.58
100-1805-7610	Travel, Mtgs & Conf	127.21
100-1805-7965	Professional Services	2,589.60
100-1805-7980	Other Expenses	32.24
100-1810-7614	Office Supplies	40.40
100-1815-7632	Software	860.71
100-1815-7820	Finance Software	12,366.50
100-1815-7821	Network & Internet Serv…	608.30
100-1815-7830	Telephone Services	2,086.48
100-1815-7980	Other Expenses	567.22
100-1815-8011	Computer Equipment (C…	11,576.05
100-1820-7772	Liability Coverage	321,409.00
100-1820-7773	Worker's Comp Coverage	251,080.00
100-1820-7775	Property Coverage	86,793.00
100-1825-7072	Pension Rate Stabilizatio…	41,500.00
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7980	Other Expenses	58.00
100-2120	Refundable Deposits	1,400.00
100-2121	Pass Through Deposits	1,830.00
100-4201	Building Permits	701.60
100-4801	Youth & Adult Recreatio…	138.00
100-4806	Excursion Fees	25.00
100-5004	Other Revenue	-36,200.00
220-2127	Retention Payable	1,704.82
240-2410-7662	Other Serv-Citywide	263.38
240-2426-7810	Street Sweeping	784.00
270-2705-8100	Other Capital Improvem…	1,256.07
440-4405-7960	Foothill Transit Operatio…	31,233.83
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-1,787.41
460-4605-7650	Vehicle Maintenance	212.49
460-4605-7960	Foothill Tranist Operatio…	25,554.95
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-1,462.43
490-4905-7980	Other Expenses	47,927.00
	Grand Total:	**1,046,717.46**

Project Account Summary

Project Account Key	Payment Amount
None	1,018,851.39
202102-Cap Improv-CH CDBG ADA Improvement	2,307.50

Project Account Summary

Project Account Key	Payment Amount
202118-ATP Cycle 4-City Engineer	2,605.00
202309/220-2127-Retention-FY23 Traffic Striping	1,704.82
202316/1405-7965-Melcanyon Debris Catch Basin	8,998.75
202406-WIN/1205-7779-Summer At Risk Intern Program	12,250.00
Grand Total:	**1,046,717.46**

Council Warrant Register By Vendor
By Fund

City of Duarte

Payment Dates 6/29/2023 - 7/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES ...	Street Sweeping-Las Brisas 6/2023	204113		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Street Sweeping-Las Posadas 6/2023	204114		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 6510 - AARON CERVANTES					
100-1205-7779	AARON CERVANTES	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	AARON CERVANTES	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6510 - AARON CERVANTES Total:	**500.00**
Vendor: 6248 - ABIGAIL GARABEDIAN					
100-1205-7779	ABIGAIL GARABEDIAN	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ABIGAIL GARABEDIAN	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6248 - ABIGAIL GARABEDIAN Total:	**500.00**
Vendor: 6516 - ADAM CARTAGENA					
100-1205-7779	ADAM CARTAGENA	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ADAM CARTAGENA	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6516 - ADAM CARTAGENA Total:	**500.00**
Vendor: 6509 - ALBERT MARLONA					
100-1205-7779	ALBERT MARLONA	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALBERT MARLONA	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6509 - ALBERT MARLONA Total:	**500.00**
Vendor: 6449 - ALBERT NUNEZ					
100-1010-7610	ALBERT NUNEZ	PIO Training Expense Reimbursement	6/18/23-6/21/23		1,242.80
				Vendor 6449 - ALBERT NUNEZ Total:	**1,242.80**
Vendor: 6511 - ALEJANDRA RUIZ-CLEVAS					
100-1205-7779	ALEJANDRA RUIZ-CLEVAS	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALEJANDRA RUIZ-CLEVAS	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6511 - ALEJANDRA RUIZ-CLEVAS Total:	**500.00**
Vendor: 6514 - ALEXYS NICHOLS					
100-1205-7779	ALEXYS NICHOLS	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALEXYS NICHOLS	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6514 - ALEXYS NICHOLS Total:	**500.00**
Vendor: T4650 - ALISON ESCOBAR					
100-4801	ALISON ESCOBAR	Futsal Class Refund (Brandon Araujo)	2001507.002		60.00
				Vendor T4650 - ALISON ESCOBAR Total:	**60.00**
Vendor: 6506 - ALISSA SAGER					
100-1205-7779	ALISSA SAGER	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ALISSA SAGER	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6506 - ALISSA SAGER Total:	**500.00**
Vendor: 1311 - ALLIANT INSURANCE SERVICES INC-NPB MAIN					
100-1605-7980	ALLIANT INSURANCE SERVICES...	Luau Event Insurance 6/21/2023	2351292-DUARTE0-01		470.00
				Vendor 1311 - ALLIANT INSURANCE SERVICES INC-NPB MAIN Total:	**470.00**
Vendor: 6450 - ATHZIRI VILLA					
100-1205-7779	ATHZIRI VILLA	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	ATHZIRI VILLA	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6450 - ATHZIRI VILLA Total:	**500.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4652 - BETTY GONZALEZ					
100-4806	BETTY GONZALEZ	Excursion Refund-Lyon Air Museum	6232023		25.00
				Vendor T4652 - BETTY GONZALEZ Total:	**25.00**
Vendor: 6512 - BRANDON LOMELI					
100-1205-7779	BRANDON LOMELI	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6512 - BRANDON LOMELI Total:	**250.00**
Vendor: 0216 - CALIFORNIA JOINT POWERS INSURANCE AUTHORITY					
100-1820-7772	CALIFORNIA JOINT POWERS I...	FY24 General Liability Program	PRIM02150		301,100.00
100-1820-7772	CALIFORNIA JOINT POWERS I...	FY24 General Liability Program Retro Adjustment	PRIM02150		20,309.00
100-1820-7773	CALIFORNIA JOINT POWERS I...	FY24 Worker's Compensation	PRIM02150		252,668.00
100-1820-7773	CALIFORNIA JOINT POWERS I...	FY24 Worker's Compensation Retro Adjustment	PRIM02150		-1,588.00
100-5004	CALIFORNIA JOINT POWERS I...	FY24 General Liability Pool Distribution	PRIM02150		-36,200.00
100-1820-7775	CALIFORNIA JOINT POWERS I...	FY24 Property Insurance	PROP02285		86,793.00
				Vendor 0216 - CALIFORNIA JOINT POWERS INSURANCE AUTHORITY Total:	**623,082.00**
Vendor: 6515 - CAMILA MARQUEZ					
100-1205-7779	CAMILA MARQUEZ	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	CAMILA MARQUEZ	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6515 - CAMILA MARQUEZ Total:	**500.00**
Vendor: 6357 - CARLOS FELIPE PEREZ					
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	45000-7/10/2023		575.00
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	45000-7/17/2023		575.00
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	45000-7/24/2023		575.00
				Vendor 6357 - CARLOS FELIPE PEREZ Total:	**1,725.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	7/2023		435.00
				Vendor 0028 - CATHERINE BRATTA Total:	**435.00**
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Burrtec Dinner/Meeting w/CC Reimbursement	6272023		170.35
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	7/2023		75.00
				Vendor 6340 - CESAR A GARCIA Total:	**245.35**
Vendor: 5792 - CHALLENGER TEAMWEAR					
100-1605-7741	CHALLENGER TEAMWEAR	T-Ball Jerseys	1191782-IN		1,020.09
				Vendor 5792 - CHALLENGER TEAMWEAR Total:	**1,020.09**
Vendor: 5345 - CHRISTY GRAVES					
100-1605-7735	CHRISTY GRAVES	Amazing Acts Event 6/29/2023	398		450.00
				Vendor 5345 - CHRISTY GRAVES Total:	**450.00**
Vendor: 1848 - CITY CLERKS ASSOCIATION OF CALIFORNIA					
100-1010-7612	CITY CLERKS ASSOCIATION OF...	Annette Juarez FY24 Membership Dues	300002281		250.00
				Vendor 1848 - CITY CLERKS ASSOCIATION OF CALIFORNIA Total:	**250.00**
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 5/2023	2301960		601.42
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2023	2301961		1,333.79
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 5/2023	2301962		238.71
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2023	2301963		1,497.81
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2023	2301964		6,698.09
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2023	2301966		64.46
				Vendor 0903 - CITY OF MONROVIA Total:	**10,434.28**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4171 - CSMFO					
100-1805-7610	CSMFO	A Chiaromonte SGV Chapter Mtg 7/19/23	200017252		40.00
				Vendor 4171 - CSMFO Total:	**40.00**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7739	CURO MANAGED PRINT PRO…	July 3rd 2023 Event Banner/Prints	6854		156.56
100-1610-7618	CURO MANAGED PRINT PRO…	LIttle Library Stickers	6855		86.00
100-1605-7636	CURO MANAGED PRINT PRO…	Part Time Name Badges	6856		51.27
100-1605-7636	CURO MANAGED PRINT PRO…	Part Time Name Badges	6869		17.09
100-1605-7758	CURO MANAGED PRINT PRO…	July 3rd 2023 Food Booth Signs	6870		9.92
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**320.84**
Vendor: T3688 - CYNTHIA LLAMAS					
100-2120	CYNTHIA LLAMAS	SC Rent Deposit Refund 6/24/2023	R99143		500.00
				Vendor T3688 - CYNTHIA LLAMAS Total:	**500.00**
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 5/2023	152218		158.29
100-1205-7761	DATA TICKET INC	Parking Citation Processing 5/2023	152882		1,528.98
				Vendor 5501 - DATA TICKET INC Total:	**1,687.27**
Vendor: 6403 - DEARION HYSAW					
100-1205-7779	DEARION HYSAW	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	DEARION HYSAW	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6403 - DEARION HYSAW Total:	**500.00**
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1605-7735	DELONG UNLIMITED SCREEN …	Amazing Acts T-Shirts	22-10257		264.60
				Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:	**264.60**
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7729	DOLPHIN RENTS INC	Summer Kickoff Equipment Rental 6/21/23	01-213833-05		1,704.60
				Vendor 1381 - DOLPHIN RENTS INC Total:	**1,704.60**
Vendor: 0074 - DUARTE CHAMBER OF COMMERCE					
100-1020-7710	DUARTE CHAMBER OF COMM…	FY24 1st Installment Agreement Srvcs	7112023		25,000.00
				Vendor 0074 - DUARTE CHAMBER OF COMMERCE Total:	**25,000.00**
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE					
100-1605-7733	DUARTE PETTY CASH/BINGO …	SC Bingo Prize Money	7/2023		140.00
				Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE Total:	**140.00**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1020-7716	DUARTE RECREATION PETTY …	July 3rd Event Council Dessert Board	6282023		11.86
100-1605-7735	DUARTE RECREATION PETTY …	TC Duarte Dance Award Box	6282023		39.68
100-1605-7741	DUARTE RECREATION PETTY …	BBQ Tongs	6282023		3.84
				Vendor 0311 - DUARTE RECREATION PETTY CASH Total:	**55.38**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	7/2023		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**
Vendor: 6411 - ELISA RAMOS					
100-1205-7779	ELISA RAMOS	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	ELISA RAMOS	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6411 - ELISA RAMOS Total:	**500.00**
Vendor: 6520 - ERNEST CURCIO GEN PTR					
100-1605-7729	ERNEST CURCIO GEN PTR	Concert in the Park Band	7/17/2023		2,500.00
				Vendor 6520 - ERNEST CURCIO GEN PTR Total:	**2,500.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5632 - FOOTHILL COMMUNICATIONS LLC					
100-1205-7615	FOOTHILL COMMUNICATIONS…	(3) EOC LASD Radios	INV6350		17,906.93
			Vendor 5632 - FOOTHILL COMMUNICATIONS LLC Total:		**17,906.93**
Vendor: 6513 - GISELLE SOLIS					
100-1205-7779	GISELLE SOLIS	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	GISELLE SOLIS	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6513 - GISELLE SOLIS Total:	**500.00**
Vendor: 5347 - GRANICUS INC					
100-1020-7722	GRANICUS INC	GovAccess Maint/Hosting/License 7/19/23 - 7/18/24	165499		11,025.00
				Vendor 5347 - GRANICUS INC Total:	**11,025.00**
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7756	HEULYN REGINA DUMAS-JOH…	Instructor Fee-SC Sewing Activity	1		256.00
			Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:		**256.00**
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A…	Sales Tax Audit 4/2023 - 6/2023	SIN028821		1,832.04
100-1805-7965	HINDERLITER, DE LLAMAS & A…	Transaction Tax Audit 4/2023 - 6/2023	SIN029135		757.56
			Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:		**2,589.60**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	FC/SC/Park Supplies/Repairs	0041851		307.07
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	6524032		87.43
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC/Park Supplies/Repairs	5544105		137.39
100-1610-7618	HOME DEPOT CREDIT SERVICES	Senior Ctr Paint Supplies	7741019		17.43
100-1610-7618	HOME DEPOT CREDIT SERVICES	Parks Supplies/Repairs	5023493		89.19
100-1610-7652	HOME DEPOT CREDIT SERVICES	Refund-Drinking Fountain Installation	9230351		-36.80
100-1410-7980	HOME DEPOT CREDIT SERVICES	Parts & Supplies	9510206		70.49
100-1610-7618	HOME DEPOT CREDIT SERVICES	Trash Can/Pickleball Court Supplies/Repairs	9523669		227.18
100-1610-7652	HOME DEPOT CREDIT SERVICES	Drinking Fountain Installation	9523699		59.24
100-1610-7652	HOME DEPOT CREDIT SERVICES	Drinking Fountain Installation	9523702		39.08
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (4 Invoices)	848034		-1.28
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (4 Invoices)	848034		-4.12
100-1610-7652	HOME DEPOT CREDIT SERVICES	Early Pay Discount (4 Invoices)	848034		-1.78
			Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:		**990.52**
Vendor: 6194 - HURTADO LANDSCAPE AND CONCRETE					
100-2120	HURTADO LANDSCAPE AND C…	Cash Bond Refund (Pmt #2022-129ROW)	R96552-2120		500.00
			Vendor 6194 - HURTADO LANDSCAPE AND CONCRETE Total:		**500.00**
Vendor: 6404 - IKE DEVANCE					
100-1205-7779	IKE DEVANCE	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	IKE DEVANCE	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6404 - IKE DEVANCE Total:	**500.00**
Vendor: 1614 - IMS REFRIGERATION INC					
100-1410-7980	IMS REFRIGERATION INC	SSM1 Single Filter System w/Cartridge	53694		430.80
100-1410-7980	IMS REFRIGERATION INC	CU3030MA Scotsman Undercounter Ice Machine	53694		4,890.69
				Vendor 1614 - IMS REFRIGERATION INC Total:	**5,321.49**
Vendor: 0594 - J & J SPORTS & TROPHIES					
100-1605-7733	J & J SPORTS & TROPHIES	SC Independence Day Fundraiser	29747		1,113.53
				Vendor 0594 - J & J SPORTS & TROPHIES Total:	**1,113.53**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	7/2023		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 6517 - JASMYN SPENCER					
100-1205-7779	JASMYN SPENCER	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	JASMYN SPENCER	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6517 - JASMYN SPENCER Total:	**500.00**
Vendor: 6414 - JESSY VERGARA					
100-1205-7779	JESSY VERGARA	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	JESSY VERGARA	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6414 - JESSY VERGARA Total:	**500.00**
Vendor: T4649 - JIANG LIU					
100-4801	JIANG LIU	Young Rembrandts Class Refund (Evelyn Liu)	2001521.002		78.00
				Vendor T4649 - JIANG LIU Total:	**78.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	7/2023		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Duarte Women's Club Dues 6/1/22 - 5/31/23	911241		30.00
100-1005-7644	JODY ERRANDI SCHULZ	Spring Convention Event Registration	911241		30.00
100-1005-7644	JODY ERRANDI SCHULZ	Mtg w/Monrovia Mayor Reimbursement	6292023		72.64
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	7/2023		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**207.64**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	7/2023		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 6505 - KATELYN COULTER					
100-1205-7779	KATELYN COULTER	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	KATELYN COULTER	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6505 - KATELYN COULTER Total:	**500.00**
Vendor: 6428 - KYLE KOLLER					
100-1605-7729	KYLE KOLLER	Concerts in the Park Sound/Stag/Lighting	7/10/2023		3,200.00
100-1605-7729	KYLE KOLLER	Concerts in the Park Sound/Stag/Lighting	7/17/2023		3,200.00
100-1605-7729	KYLE KOLLER	Concerts in the Park Sound/Stag/Lighting	7/24/2023		3,200.00
				Vendor 6428 - KYLE KOLLER Total:	**9,600.00**
Vendor: 5828 - LAND DESIGN CONSULTANTS INC					
100-1405-7965	LAND DESIGN CONSULTANTS …	Civil Eng Srvcs-Mel Cyn Storm Water Basin 5/2023	2305034	202316/1405-7965-Melcanyo…	280.00
				Vendor 5828 - LAND DESIGN CONSULTANTS INC Total:	**280.00**
Vendor: 6448 - LANI RIDLEY					
100-1605-7733	LANI RIDLEY	SC 4th of July Luncheon Entertainment	98774321		400.00
				Vendor 6448 - LANI RIDLEY Total:	**400.00**
Vendor: 1345 - LEAGUE OF CALIFORNIA CITIES					
100-1025-7699	LEAGUE OF CALIFORNIA CITIES	LA County Division Dues 7/1/2023 - 6/30/2024	4146		1,113.00
				Vendor 1345 - LEAGUE OF CALIFORNIA CITIES Total:	**1,113.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	7/2023		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG…	Chamber Lease 7/2023	1735-huntplaz-0723		1,600.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,600.00**
Vendor: 6405 - MAJESTI HUNTSMAN					
100-1205-7779	MAJESTI HUNTSMAN	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	MAJESTI HUNTSMAN	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6405 - MAJESTI HUNTSMAN Total:	**500.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	7/2023		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 6508 - MATTHEW SOLIS					
100-1205-7779	MATTHEW SOLIS	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	MATTHEW SOLIS	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6508 - MATTHEW SOLIS Total:	**500.00**
Vendor: 4286 - MAXTREME INC					
100-1815-8011	MAXTREME INC	FC Laptop/MacMini/Hard Drive/MIsc iPhone/Cables	13681		3,292.58
100-1815-7980	MAXTREME INC	PS AirPods/Trackpad/Mouse Pad/Monitor	13682		567.22
100-1815-8011	MAXTREME INC	USB Security Keys/UPS Backups/Hard Drive	13683		4,700.06
100-1815-8011	MAXTREME INC	Synology/Ram/Internal SSD/Hard Drive	13684		3,583.41
				Vendor 4286 - MAXTREME INC Total:	**12,143.27**
Vendor: T4651 - MELINDA TREFZGER					
100-2120	MELINDA TREFZGER	Pool Rent Deposit Refund 6/24/23	R99706		200.00
				Vendor T4651 - MELINDA TREFZGER Total:	**200.00**
Vendor: 6407 - MICHAEL DANDURAND					
100-1205-7779	MICHAEL DANDURAND	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	MICHAEL DANDURAND	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6407 - MICHAEL DANDURAND Total:	**500.00**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	7/2023		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-1405-7965	MOORE IACOFANO GOLTSMA…	Environmental Srvc for Mel Cyn Debris Basin 5/2023	0081560	202316/1405-7965-Melcanyo…	8,718.75
100-1405-7975	MOORE IACOFANO GOLTSMA…	Mel Canyon ENV Services 5/2023	013806.01		2,400.00
				Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:	**11,118.75**
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	7/2023		13,664.83
				Vendor 2461 - MVP, LLC Total:	**13,664.83**
Vendor: 6243 - OSCAR BARAJAS					
100-1205-7779	OSCAR BARAJAS	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	OSCAR BARAJAS	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6243 - OSCAR BARAJAS Total:	**500.00**
Vendor: T4505 - PAMELA COLEMAN					
100-2120	PAMELA COLEMAN	Pool Rental Deposit Refund 6/10/2023	R99037/938201		200.00
				Vendor T4505 - PAMELA COLEMAN Total:	**200.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	7/2023		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDI…	Document Shredding 6/15/2023	548518		58.00
				Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:	**58.00**
Vendor: 6286 - PARTY PRONTO INC					
100-1605-7740	PARTY PRONTO INC	Summer Day Camp Water Slide Rental	O41861		418.00
				Vendor 6286 - PARTY PRONTO INC Total:	**418.00**
Vendor: 6504 - PHILLIP AGUIRRE					
100-1205-7779	PHILLIP AGUIRRE	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	PHILLIP AGUIRRE	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6504 - PHILLIP AGUIRRE Total:	**500.00**
Vendor: 6118 - PLANETBIDS INC					
100-1405-7965	PLANETBIDS INC	FY23 PB System Vendor/Bid Mgmt Service	092245		4,234.32
				Vendor 6118 - PLANETBIDS INC Total:	**4,234.32**
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm/Camera Monitoring 7/1/23 - 7/31/23	1587758		173.84
				Vendor 2466 - POST ALARM SYSTEMS Total:	**173.84**
Vendor: 6525 - RECORDS CONTROL SERVICES INC					
100-1010-7965	RECORDS CONTROL SERVICES …	Records Retention Program Design/Implementation	23-24		5,678.00
				Vendor 6525 - RECORDS CONTROL SERVICES INC Total:	**5,678.00**
Vendor: 6500 - RETRO ROLLING VIDEO GAMES					
100-1605-7740	RETRO ROLLING VIDEO GAMES	Summer Day Camp Video Game Event 7/12/23	0001014		350.00
				Vendor 6500 - RETRO ROLLING VIDEO GAMES Total:	**350.00**
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-8100	RKA CONSULTING GROUP	Civic Center Courtyard ADA Improvement 5/2023	33664	202102-Cap Improv-CH CDBG…	2,307.50
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 5/2023	33669		240.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 5/2023	33670		1,080.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 5/2023	33671		1,600.00
100-1405-7969	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 5/2023	33672	202118-ATP Cycle 4-City Engi…	2,605.00
100-1405-7969	RKA CONSULTING GROUP	FY23 LLD Engineering 5/2023	33673		1,400.00
				Vendor 0904 - RKA CONSULTING GROUP Total:	**9,232.50**
Vendor: 6518 - ROCHELLE PHAM					
100-1205-7779	ROCHELLE PHAM	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	ROCHELLE PHAM	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6518 - ROCHELLE PHAM Total:	**500.00**
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Monthly Dance DJ	10/26/2023		175.00
				Vendor 6293 - RODOLFO CARDENAS Total:	**175.00**
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 5/2023	963936		14,827.81
100-1015-7686	RUTAN & TUCKER LLP	Land Value Holding Litigation 5/2023	963937		1,260.50
100-1015-7686	RUTAN & TUCKER LLP	Esperanza Legal 5/2023	963938		134.00
100-1015-7686	RUTAN & TUCKER LLP	Mel Cyn Eminent Domain Legal 5/2023	963939		255.00
				Vendor 0196 - RUTAN & TUCKER LLP Total:	**16,477.31**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6524 - SAFE SIDEWALKS INCORPORATED					
100-1405-7965	SAFE SIDEWALKS INCORPORA…	Citywide Sidewalk Assessment	COD 062223		15,440.00
				Vendor 6524 - SAFE SIDEWALKS INCORPORATED Total:	**15,440.00**
Vendor: 6382 - SALINA BAUTISTA					
100-1405-7610	SALINA BAUTISTA	Laserfische Conference Expense Reimbursement	5/31/23-6/1/23		101.92
				Vendor 6382 - SALINA BAUTISTA Total:	**101.92**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	7/2023		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 2699 - SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS					
100-1025-7696	SAN GABRIEL VALLEY COUNCIL…	FY24 Annual Membership Dues	2409		14,264.98
				Vendor 2699 - SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS Total:	**14,264.98**
Vendor: 6521 - SARAH KELLY					
100-1605-7729	SARAH KELLY	Concerts in the Park Band	7/24/2023		2,000.00
				Vendor 6521 - SARAH KELLY Total:	**2,000.00**
Vendor: 0282 - SCMAF-SAN GABRIEL VALLEY					
100-2121	SCMAF-SAN GABRIEL VALLEY	Track & Field Meet/Championship Fees	TF23DUARTE		1,830.00
				Vendor 0282 - SCMAF-SAN GABRIEL VALLEY Total:	**1,830.00**
Vendor: 6507 - SHA LI					
100-1205-7779	SHA LI	WIN Stipend	7112023	202406-WIN/1205-7779-Sum…	250.00
100-1205-7779	SHA LI	WIN Stipend	7172023	202406-WIN/1205-7779-Sum…	250.00
				Vendor 6507 - SHA LI Total:	**500.00**
Vendor: 0209 - SMART & FINAL					
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	14501		49.95
100-1605-7741	SMART & FINAL	Sports/Playground Program Supplies	3201		39.26
100-1605-7735	SMART & FINAL	Amazing Acts Event Supplies	32401		42.70
100-1605-7735	SMART & FINAL	TC July 3rd Booth Supplies	33701		67.97
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	11301		245.10
100-1605-7733	SMART & FINAL	SC July 4th Event Supplies	11401		83.14
100-1605-7733	SMART & FINAL	SC Bingo Prizes	19701		100.00
				Vendor 0209 - SMART & FINAL Total:	**628.12**
Vendor: 0529 - SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS					
100-1025-7698	SOUTHERN CALIFORNIA ASSO…	FY24 Membership Dues	SCAG FY24 0052		2,696.00
				Vendor 0529 - SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS Total:	**2,696.00**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	7/2023		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: T3644 - SUNRUN INSTALLATION SERVICES INC					
100-4201	SUNRUN INSTALLATION SERVI…	Permit #2022-494-2152 Oak Haven Elect/Solar Refund	R96293/98064		301.60
100-4201	SUNRUN INSTALLATION SERVI…	Permit #2023-013 (1351 Noyon) Solar Refund	R97765		200.00
100-4201	SUNRUN INSTALLATION SERVI…	Pmt #2023-085 (3235 Markwood) Solar Pmt Refund	R98430		200.00
				Vendor T3644 - SUNRUN INSTALLATION SERVICES INC Total:	**701.60**
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	7/2023		75.00
				Vendor 6457 - TERA MARTIN DEL CAMPO Total:	**75.00**
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	7/2023		566.00
				Vendor 3904 - TERESA RENTERIA Total:	**566.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6424 - THE DREAMBOATS					
100-1605-7729	THE DREAMBOATS	Concerts in the Park Band	7/10/2023		1,500.00
				Vendor 6424 - THE DREAMBOATS Total:	**1,500.00**
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1605-7739	THE SAUCE CREATIVE SERVICE…	Summer Kickoff Publication	6259		1,066.38
				Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:	**1,066.38**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	Cloud Connect SIP & E911 Bundle 7/2023	21276		316.25
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 7/2023	21277		653.29
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 7/2023	21278		464.20
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 7/2023	21279		652.74
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 7/2023	21280		608.30
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**2,694.78**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	7/2023		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 7/1/2023 - 9/30/2023	025-426806		12,366.50
				Vendor 4674 - TYLER TECHNOLOGIES INC Total:	**12,366.50**
Vendor: 5194 - U.S. BANK PARS ACCOUNT #6746050100					
100-1825-7072	U.S. BANK PARS ACCOUNT #6…	Pension Rate Stabilization FY24 Payment	7122023		41,500.00
				Vendor 5194 - U.S. BANK PARS ACCOUNT #6746050100 Total:	**41,500.00**
Vendor: 4484 - U.S. BANK					
100-1005-7644	U.S. BANK	Jody Schulz Chamber Installation Picnic 6/7/23	6262023BV		30.00
100-1005-7644	U.S. BANK	Jody Schulz SGVEP Legislative Network 6/16/23	6262023BV		75.00
100-1005-7644	U.S. BANK	Jody Schulz Chamber Membership 4/16/23 - 4/16/24	6262023BV		86.00
100-1005-7980	U.S. BANK	DashPass 6/5/2023 - 7/5/2023 (DoorDash)	6262023BV		9.99
100-1010-7610	U.S. BANK	Brian Villalobos SGVCMA Seminar 6/21/23	6262023BV		85.00
100-1010-7610	U.S. BANK	Brian Villalobos ICMA Conference 9/30/23 - 10/4/23	6262023BV		490.00
100-1010-7980	U.S. BANK	City VS City Bowling Shirts (Delong Unlimited)	6262023BV		122.64
100-1010-7980	U.S. BANK	CC Meeting 6/13/23 Dinner (DoorDash-Janet's)	6262023BV		23.33
100-1010-7980	U.S. BANK	CC Meeting 6/13/23 Dinner (DoorDash-Janet's)	6262023BV		21.69
100-1010-7980	U.S. BANK	CC Meeting 6/13/23 Dinner (DoorDash-Charm)	6262023BV		167.38
100-1010-7980	U.S. BANK	CC Meeting Snacks (InstaCart)	6262023BV		37.21
100-1020-7712	U.S. BANK	Spotify Subscription	6262023BV		9.99
100-1205-7636	U.S. BANK	E Lepone Uniform Polo Embroidery (FSP Designs)	6262023BV		51.50
100-1205-7779	U.S. BANK	DART Event Dinner 5/26/23 (Wing Stop)	6262023BV		110.24
100-1205-7779	U.S. BANK	DART DHS Grad Dinner 5/26/23 (Raising Cane's)	6262023BV		125.51
100-1205-7779	U.S. BANK	Return-DART Supplies (Amazon)	6262023BV		-28.17
100-1205-7779	U.S. BANK	DART Event Lunch 5/31/23 (Ramen Yukinoya)	6262023BV		417.53
100-1205-7980	U.S. BANK	Team Training Food (Max's)	6262023BV		100.06

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1405-7610	U.S. BANK	Craig Hensley APA Confence Registration 9/2023	6262023CH		625.00
100-1405-7612	U.S. BANK	Craig Hensley APA Annual Membership	6262023CH		788.00
100-1405-7612	U.S. BANK	Hightail Annual Subscription (Pro Yearly)	6262023CH		65.00
100-1405-7612	U.S. BANK	Pasadena Star News Online Subscription	6262023CH		18.00
100-1405-7614	U.S. BANK	Plotter Toner (Amazon)	6262023CH		435.49
100-1410-7610	U.S. BANK	Gerard Batista MSA Training/Lunch	6262023CH		25.88
100-1410-8030	U.S. BANK	Field Services Canopy (Eurmax Camopy Inc)	6262023CH		648.83
100-1410-8030	U.S. BANK	Hunt Dr American Flags (Amazon)	6262023CH		343.80
100-1020-7711	U.S. BANK	Balance-Employee Bowling Event 6/22/23 (Bowlero)	6262023KP		3,317.02
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 6/4/23 - 7/3/23	6262023KP		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 6/4/23 - 7/3/23	6262023KP		7.75
100-1605-7758	U.S. BANK	Independence Day Event Portable Restrooms (Eagle)	6262023KP		4,803.19
100-1805-7610	U.S. BANK	Staff Meeting Lunch 6/6/23 (Butcher Block)	6262023KP		87.21
100-1805-7980	U.S. BANK	CC Meeting Food 6/13/23 (Zelo Pizza)	6262023KP		32.24
100-1810-7614	U.S. BANK	HR Office Supplies (Amazon)	6262023KP		40.40
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 6/13/23 - 7/12/23	6262023KP		780.71
100-1815-7632	U.S. BANK	Finance Webinar 6/7/23 - 7/6/23 (Zoom)	6262023KP		80.00
100-1010-7980	U.S. BANK	July 3rd CC Gifts-Wooden Boards (Etsy)	6262023ME		372.69
100-1605-7610	U.S. BANK	July 3rd Update Mtg w/Mayor (Cafe on Lemon)	6262023ME		40.07
100-1605-7693	U.S. BANK	MYC Interviews 6/13/23 (Dominos Pizza)	6262023ME		159.85
100-1605-7730	U.S. BANK	Bunny Suit Cleaning (Nature's Cleaners)	6262023ME		160.00
100-1605-7730	U.S. BANK	Splash in the Park Water Blaster (Amazon)	6262023ME		75.84
100-1605-7730	U.S. BANK	Summer Kickoff Event Supplies (Amazon)	6262023ME		308.90
100-1605-7733	U.S. BANK	SC Pizza 6/14/2023 (Little Caesars)	6262023ME		93.60
100-1605-7733	U.S. BANK	SC Pizza 6/7/2023 (Little Caesars)	6262023ME		56.16
100-1605-7735	U.S. BANK	July 3rd Fundraiser Items (Amazon)	6262023ME		90.39
100-1605-7737	U.S. BANK	Sherman Library & Gardens Excursion 6/8/2023	6262023ME		254.78
100-1605-7737	U.S. BANK	Excursion Lunch 6/8/2023 (Las Brisas)	6262023ME		2,061.94
100-1605-7739	U.S. BANK	Special Event Ads (Instagram/Facebook)	6262023ME		10.18
100-1605-7740	U.S. BANK	Summer Day Camp Supplies (Amazon)	6262023ME		13.20
100-1605-7740	U.S. BANK	Summer Day Camp Phone (Tracfone)	6262023ME		16.72
100-1605-7740	U.S. BANK	Deposit-Summer Camp Video Games (Retro Rolling)	6262023ME		100.00
100-1605-7740	U.S. BANK	Summer Day Camp 6/15/23 (Little Caesars)	6262023ME		65.52

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7740	U.S. BANK	Summer Day Camp Supplies (Amazon)	6262023ME		107.73
100-1605-7740	U.S. BANK	Summer Day Camp Phone Reload (Tracfone)	6262023ME		33.44
100-1605-7740	U.S. BANK	Adventure Camp Medical Bag/First Aid Kit (Amazon)	6262023ME		46.82
100-1605-7740	U.S. BANK	Day Camp Splash Park Admission (City of La Mirada)	6262023ME		340.00
100-1605-7740	U.S. BANK	Summer Day Camp Craft Supplies (Amazon)	6262023ME		159.49
100-1605-7741	U.S. BANK	Tee Ball Bat (Amazon)	6262023ME		27.55
100-1605-7741	U.S. BANK	Tee Ball Supplies (Amazon)	6262023ME		19.83
100-1605-7741	U.S. BANK	Youth Sports Restroom Rental (Eagle Portables)	6262023ME		591.53
100-1605-7750	U.S. BANK	July 3rd Event Flags (Amazon)	6262023ME		136.20
100-1605-7758	U.S. BANK	July 3rd Event Flags (Amazon)	6262023ME		224.76
100-1605-7758	U.S. BANK	July 3rd Event Decorations/Supplies (Amazon)	6262023ME		204.95
100-1605-7758	U.S. BANK	July 3rd Event Organizer Permit (LA DPH)	6262023ME		365.95
100-1605-7758	U.S. BANK	July 3rd Food Booth Permits (LA DPH)	6262023ME		879.09
100-1605-7758	U.S. BANK	July 3rd VIP Gift Bags (Amazon)	6262023ME		66.14
100-1605-7980	U.S. BANK	Staff Appreciation Cookies (Sweet Nothings)	6262023ME		31.50
100-1610-7616	U.S. BANK	Duarte Fitness Day Cooling Towels (4Imprint)	6262023ME		499.28
100-1610-7616	U.S. BANK	Return-FC Swim Suits (Swimoutlet.com)	6262023ME		-59.74
100-1610-7618	U.S. BANK	Council Drinks (InstaCart)	6262023ME		149.74
100-1610-7618	U.S. BANK	Flagpole Ground Mount (Amazon)	6262023ME		33.02
100-1610-7618	U.S. BANK	Council Drinks (Pavilions)	6262023ME		19.19
100-1610-7618	U.S. BANK	Mounting Putty (Amazon)	6262023ME		10.28
100-1610-7618	U.S. BANK	Flag Pole and Mount (Amazon)	6262023ME		76.86
100-1610-7618	U.S. BANK	SC Paint Supplies (Dunn-Edwards)	6262023ME		26.36
				Vendor 4484 - U.S. BANK Total:	**21,910.97**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	7/2023		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 6519 - VIRIDIANA GARCIA					
100-1205-7779	VIRIDIANA GARCIA	WIN Stipend	7112023	202406-WIN/1205-7779-Sum...	250.00
100-1205-7779	VIRIDIANA GARCIA	WIN Stipend	7172023	202406-WIN/1205-7779-Sum...	250.00
				Vendor 6519 - VIRIDIANA GARCIA Total:	**500.00**
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 5/1/2023 - 5/31/2023	89656716		24.49
				Vendor 4797 - WEX BANK Total:	**24.49**
				Fund 100 - GENERAL FUND Total:	**933,963.40**
Fund: 220 - GAS TAX FUN					
Vendor: 5887 - WGJ ENTERPRISES INC					
220-2127	WGJ ENTERPRISES INC	Retention-FY23 Striping Project	11367-RET	202309/220-2127-Retention-...	1,704.82
				Vendor 5887 - WGJ ENTERPRISES INC Total:	**1,704.82**
				Fund 220 - GAS TAX FUN Total:	**1,704.82**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES ...	Street Sweeping-Grocery Outlet Ctr 6/2023	204112		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES					
240-2410-7662	COUNTY OF LOS ANGELES AGR..	Gopher Control-Parks 5/2023	231808		263.38
				Vendor 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES Total:	**263.38**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,047.38**
Fund: 270 - PAEG - PUBLIC ACCESS					
Vendor: 4484 - U.S. BANK					
270-2705-8100	U.S. BANK	PEG Channel Dropbox (8) Licenses 6/15/23 - 6/15/24	6262023KP		1,256.07
				Vendor 4484 - U.S. BANK Total:	**1,256.07**
				Fund 270 - PAEG - PUBLIC ACCESS Total:	**1,256.07**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	51st Installment of 3rd Bus 6/2023	SI009585		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 5/2023	SI009586		31,233.83
440-5004	FOOTHILL TRANSIT	Duarte Local Service 5/2023	SI009586		-1,787.41
				Vendor 3192 - FOOTHILL TRANSIT Total:	**33,333.47**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**33,333.47**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 5/2023	2301965		212.49
				Vendor 0903 - CITY OF MONROVIA Total:	**212.49**
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	51st Installment of 3rd Bus 6/2023	SI009585		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 5/2023	SI009586		25,554.95
460-5004	FOOTHILL TRANSIT	Duarte Local Service 5/2023	SI009586		-1,462.43
				Vendor 3192 - FOOTHILL TRANSIT Total:	**27,272.83**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**27,485.32**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 6523 - RIO HONDO-SAN GABRIEL RIVER WATERSHED MANAGEMENT JOINT POWERS					
490-4905-7980	RIO HONDO-SAN GABRIEL RIV...	FY24 Annual Membership	MEM-23-03		47,927.00
				Vendor 6523 - RIO HONDO-SAN GABRIEL RIVER WATERSHED MANAGEMENT JOINT POWERS Total:	**47,927.00**
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**47,927.00**
				Grand Total:	**1,046,717.46**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	933,963.40
220 - GAS TAX FUN	1,704.82
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,047.38
270 - PAEG - PUBLIC ACCESS	1,256.07
440 - PROPOSITION A TRANSIT FUND	33,333.47
460 - PROPOSITION C TRANSIT FUND	27,485.32
490 - MEASURE W (WATER/STORMWATER)	47,927.00
Grand Total:	**1,046,717.46**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	245.35
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	398.64
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	1,817.80
100-1010-7612	Publications and Dues	250.00
100-1010-7965	Professional Services	5,678.00
100-1010-7980	Other Expenses	744.94
100-1015-7680	City Attorney Legal	14,827.81
100-1015-7686	Other Legal Services	1,649.50
100-1020-7710	Chamber Of Commerce	26,600.00
100-1020-7711	Employee Recognition C…	3,317.02
100-1020-7712	Community Information …	9.99
100-1020-7716	Special Community Even…	11.86
100-1020-7722	City Website	11,025.00
100-1025-7696	SGV Council Of Govern…	14,264.98
100-1025-7698	SCAG	2,696.00
100-1025-7699	League Of Calif Cities	1,113.00
100-1205-7615	Emergency Supplies	17,906.93
100-1205-7636	Uniforms	51.50
100-1205-7650	Vehicle Maintenance	1,497.81
100-1205-7761	Parking Ticket Collect	1,687.27
100-1205-7779	Youth Programs	12,875.11
100-1205-7781	Contract Law Enforceme…	6,698.09
100-1205-7787	Public Safety Cntr Lease	13,664.83
100-1205-7980	Other Expenses	100.06
100-1405-7610	Travel, Mtgs & Conf	726.92
100-1405-7612	Publications and Dues	871.00
100-1405-7614	Office Supplies	435.49
100-1405-7650	Vehicle Maintenance	64.46
100-1405-7965	Professional Services	28,673.07
100-1405-7969	City Engineer	6,925.00
100-1405-7975	Economic Development …	2,400.00
100-1405-8100	Other Capital Improvem…	2,307.50
100-1410-7610	Travel, Mtgs & Conf	25.88
100-1410-7650	Vehicle Maintenance	1,358.28
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	5,478.13
100-1410-8030	Other Equipment (Capita..	992.63
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	40.07
100-1605-7636	Uniforms	68.36

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7650	Vehicle Maintenance	238.71
100-1605-7693	Youth Council	159.85
100-1605-7729	Concerts In The Park	19,029.60
100-1605-7730	Special Events	544.74
100-1605-7733	Senior Center	2,169.17
100-1605-7735	Teen Center	963.09
100-1605-7737	Adult Excursions	2,316.72
100-1605-7739	Publicity	1,233.12
100-1605-7740	Day Camps	1,700.87
100-1605-7741	Sports/Playground Progr…	1,702.10
100-1605-7750	Bus Rentals	136.20
100-1605-7756	Senior Recreation Classes	256.00
100-1605-7758	Independence Day Celeb…	6,554.00
100-1605-7980	Other Expenses	501.50
100-1610-7616	Pool Supplies	439.54
100-1610-7618	Building Supplies	1,420.69
100-1610-7650	Vehicle Maintenance	601.42
100-1610-7652	Building Maint Services	233.58
100-1805-7610	Travel, Mtgs & Conf	127.21
100-1805-7965	Professional Services	2,589.60
100-1805-7980	Other Expenses	32.24
100-1810-7614	Office Supplies	40.40
100-1815-7632	Software	860.71
100-1815-7820	Finance Software	12,366.50
100-1815-7821	Network & Internet Serv…	608.30
100-1815-7830	Telephone Services	2,086.48
100-1815-7980	Other Expenses	567.22
100-1815-8011	Computer Equipment (C…	11,576.05
100-1820-7772	Liability Coverage	321,409.00
100-1820-7773	Worker's Comp Coverage	251,080.00
100-1820-7775	Property Coverage	86,793.00
100-1825-7072	Pension Rate Stabilizatio…	41,500.00
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7980	Other Expenses	58.00
100-2120	Refundable Deposits	1,400.00
100-2121	Pass Through Deposits	1,830.00
100-4201	Building Permits	701.60
100-4801	Youth & Adult Recreatio…	138.00
100-4806	Excursion Fees	25.00
100-5004	Other Revenue	-36,200.00
220-2127	Retention Payable	1,704.82
240-2410-7662	Other Serv-Citywide	263.38
240-2426-7810	Street Sweeping	784.00
270-2705-8100	Other Capital Improvem…	1,256.07
440-4405-7960	Foothill Transit Operatio…	31,233.83
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-1,787.41
460-4605-7650	Vehicle Maintenance	212.49
460-4605-7960	Foothill Tranist Operatio…	25,554.95
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-1,462.43
490-4905-7980	Other Expenses	47,927.00
	Grand Total:	**1,046,717.46**

Project Account Summary

Project Account Key	Payment Amount
None	1,018,851.39
202102-Cap Improv-CH CDBG ADA Improvement	2,307.50

Project Account Summary

Project Account Key	Payment Amount
202118-ATP Cycle 4-City Engineer	2,605.00
202309/220-2127-Retention-FY23 Traffic Striping	1,704.82
202316/1405-7965-Melcanyon Debris Catch Basin	8,998.75
202406-WIN/1205-7779-Summer At Risk Intern Program	12,250.00
Grand Total:	**1,046,717.46**

COMMUNITY DEVELOPMENT STATUS REPORT
July 2023

PROJECT/PROGRAM	STATUS
IN PROCESS	
Safe Routes to Schools Study	Staff is working with SCAG on a Safe Route to Schools Study. KOA, a traffic engineering firm is doing this study for SCAG. This is a grant based study and is being done at no cost to the City. The consultant has started the public outreach and is in the process of holding several meetings at various school sites to generate information. Final plan is scheduled to be delivered by November 2023. This project by SCAG is only to develop a plan. There is no funding included for capital improvements. If the plan is approved, desired capital projects can be added to the CIP.
Recreation Trail Upgrades	Duarte was awarded a $1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. We are still waiting to receive the funds as t he State manages the process for how funds will be distributed, a process that typically takes several months. More to come soon.
Route 66 Sign and Art Piece	The Route 66 Sign and Art Piece is currently in the construction process and should be installed by the end of the Summer.
Esperanza at Duarte Station (1700 Fasana Road)	MBK is building a 344-unit luxury apartment building; named Esperanza. Leasing of first phase has started and is very successful.
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment. This building will also be the location of the “Duarte Station” sign that will be an icon, located on the roof of the building. A 2024 completion is expected.
San Gabriel Valley Regional Housing Trust	Staff is working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on a possible subsidized housing development in the City. The idea would be to develop one of the affordable housing sites listed in the most recent Housing Element with first priority being the City-owned property at 2400 Huntington and properties to the east. SCVGOG and SGVRHT have access to funding that assists in generating interest from developers.

PROJECT/PROGRAM	STATUS
Melcanyon Debris Basin	FEMA awarded the City a $1.2 million grant for the construction of a debris basin at the north end of Melcanyon Road. This will require a substantial City match, but it will address debris flow from the area that caused a significant mudflow problem a few years ago and still presents some risk. Staff is working on property acquisition with the City Attorney. Much of the CEQA work is completed for the Mitigated Negative Declaration, however the State Department of Fish & Wildlife has submitted comments that may require significant additional analysis. Staff and the consultant are discussing options.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. An RFP has recently been issued by Metro for the site and the plan is to have a developer selected by September.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Owners have shown positive interest. The Big Lots sale has gone through and Big Lots has closed. Staff is working, mostly with the new owners, to develop options for moving forward. Property owners are cooperating with the City on Code Enforcement issues. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. Staff is negotiating with the property owner for the additional right of way. This has been one of the major hold up issues on the project, but recently progress has been made. Staff discussed the right of way issue with Metro for its piece recently and the details will be resolved when the site development moves forward. After agreements for right of way are resolved, the City will need to hire the Engineer to complete working drawings.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant.

PROJECT/PROGRAM	STATUS
	Staff and the design engineer are working on a bid set of plans that should be ready to go out to bid in 2023, but needs CalTrans approval first.
BP EV Charging Station	An application has been filed for an EV charging station on the northeast corner of Huntington Drive and Bradbourne Avenue. The applicant is moving forward slowly as this is one of the first such facilities in the county and they are making design adjustments. A conditional use permit is required. Staff will provide updates as the project progresses.
DEVELOPMENT	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. The first plan check was returned to the Architect in early May 2022. Revised plans resubmitted for plan check in March. Several clarifications and minor revisions needed, but progress is being made.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story, 350,000 square foot building; and several other upcoming projects. The City of Hope parking structure has won a couple of prestigious awards: National Parking Association (NPA) Innovative Sustainability Project of the Year 2022 and the IPMI Award of Excellence -Architectural Design.
Westminster Gardens	The owner Human Good has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed-use building and to expand the current Life Plan Community by at least 300 units. Staff recently met with the Human Good team and is getting a proposal for third party EIR preparation. Application filed for a restoration of Morrison House. This project will start prior to the Specific Plan. Mitigated Negative Declaration for Morrison House work approved by Planning Commission.
Andres Duarte School	The School District has issued an RFP for development of the entire Andres Duarte school site property (about 13 acres). The property has a general plan and zoning of Public Facilities so any development of the property will require City Council approval. As the process progresses, Staff will keep the Council informed.
928 Huntington Dr.	The old commercial building, apartments and billboard have been demolished and permits are ready to be issued. A 16 unit apartment development has been approved for the property.

PROJECT/PROGRAM	STATUS
PUBLIC WORKS	
Huntington/ Highland Signal Upgrade	This improvement added a left turn signal north and south bound, and extended the westbound Huntington Drive turn lane. The traffic signal poles were installed the first week in July and the signal is operational.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in the park area under the soccer field and permeable paving will be installed in the parking lot area. Now that the JPA has been formed to manage construction and maintenance, the project can move forward. In the next few months, City Staff and the JPA will provide City Council an update and the JPA will start public outreach.
Annual Concrete Repair	The annual repair of damaged sidewalks and other concrete is completed.
Annual Pavement Repair	The annual repair of street asphalt (e.g. pot holes and trench repairs) is completed.
Annual Striping and Marking	The annual project to stripe lane lines, crosswalks and other street markings is completed.
Annual Brush Clearance	The annual brush clearance on City maintained properties is complete. This year's clearance was all done by hand crews.
RFP Process for Citywide Landscape Maintenance	An RFP was recently issued for a new Landscape Maintenance contract. The goal is to have a new contract in place by the end of Summer 2023.

City of Duarte

PARKS AND RECREATION
STATUS REPORT
July 2023

PROJECT/PROGRAM	STATUS
YOUTH AND SENIOR PROGRAMS	
Summer Camps	There's still time to register for one of the Department's various summer day camp options, including Skateboard, Culinary, Tennis, Junior Lifeguard, or Adventure Day. Camp sessions are offered on a weekly basis and times vary. For more detailed information or to register, visit ACCESSDUARTE.COM or see page 14 in the summer edition of City News.
Fresh Fridays at the Senior Center	Visit us at the Duarte Senior Center for Fresh Fridays during the month of August. This series of programming has something for every senior 55+ to beat the heat and stay cool. On August 4, we'll have Karaoke and Kona Shave Ice. August 11, there will be indoor salsa demonstrations and ice cream sundaes. August 18, we'll keep cool at the Duarte Pool while learning about water safety with a BBQ lunch to follow. All these events are free and will take place from 1 – 3 PM.
SPECIAL EVENTS	
2023 Summer Concerts in the Park Series	Bring your family and friends out every Monday in July, starting July 10, to enjoy an evening of live music and fun! This year's Concert in the Park series will take place again at Beardslee Park, and we'll have a live DJ, family-friendly activities, food trucks, and vendors from 6 – 9 PM. The headlining band will take the stage from 7 – 9 PM. This year's entertainment includes: The Dreamboats on July 10, No Duh on July 17, The Kelly Boyz on July 24 and Anything for Salinas on July 31.
Story Time at the Little Libraries	In partnership with the LA County Duarte Library, the Department invites the community to join us for our outdoor story time series at one or all of our Little Free Libraries from 9 -10 AM. After the story, there will be a free craft for children to complete. Families are encouraged to bring a blanket for lawn seating and, if able, a book to exchange at the Little Free Library. Series dates are as follows; 7/12 at Beardslee Park, 7/19 at Hacienda Park, 7/26 at Royal Oaks Park, 8/2 at Lena Valenzuela Park, and 8/9 at Otis Gordon Sports Park.
Dive-In Movie at the Duarte Pool	Grab your swimsuit, beach chair, and the whole family for our upcoming Dive-In Movie in the Duarte Pool on July 14 at 7 PM, screening "Minions – The Rise of Gru." Advance registration is required for this event, and recreation swim fees will apply; $1 for individuals 12 years and under and seniors 55+, and $2 for individuals 13 years and up. Register today at the Duarte Fitness Center or at ACCESSDUARTE.COM.

Yappy Hour	Leash up your dog and come together for Yappy Hour along the Donald and Bernice Watson Recreation Trail on Saturday, July 15 from 8 -10 AM. Along the trail there will be various treat stations for our canine friends and vendor stations/City resources for owners. This is a free event, but advance registration is required at ACCESSDUARTE.COM.
Night Bike Ride	Come peddle with the Duarte Parks & Recreation Department on a Night Bike Ride! The 1.8-mile ride, not race, will start and end at the Duarte Civic Center. Participating families are encouraged to come early and visit community partner booths including a bike safety demonstration. All participants must wear a helmet and have a headlight and taillight on their bicycle. (Participants under the age of 18 years old must be accompanied by a participating adult and bikes with training wheels are not permitted.) Glow in the dark, flashing, reflective gear, and bike décor is highly encouraged as prizes will be awarded that evening for the best decorated bicycles. This is a free event, but advance registration is required for all participants at ACCESSDUARTE.COM.
Touch-A-Truck	Grab the kids and come out and explore vehicles of all kinds at the Department's annual Touch-A-Truck event on August 5 from 10 AM to 12 PM. This free event will be held at the Duarte Civic Center - 1600 Huntington Dr., and feature trucks, fire engines, tractors, and many more. For additional details, call the Parks and Recreation Department at (626) 357-7931.

Agenda Item: 7G
CM Review: BCV
Fiscal Review: HP

City of Duarte

AGENDA REPORT

MEETING DATE:	July 11, 2023
TO:	Mayor and Members of the City Council
FROM:	Thai Viet Phan, City Attorney
SUBJECT:	Second Reading and Adoption of Ordinance No. 918 to Amend Chapter 2.31 of the Duarte Municipal Code Regarding Ad Hoc Committee Appointments
RECOMMENDATION:	It is recommended that the City Council adopt by second reading Ordinance No. 918 regarding the minor amendment to Chapter 2.31 of the Duarte Municipal Code
FISCAL IMPACT:	None

BACKGROUND

At the June 13, 2023, City Council meeting, the City Council discussed the establishment of an ad hoc committee to review and provide recommendations involving public art in the City. Section 2.31.070 of the Duarte Municipal Code previously indicated that ad hoc committees would be comprised of two (2) Councilmembers and three (3) members of existing commissions. At the June 13, 2023, meeting, the City Council expressed a desire to expand the membership of ad hoc committees to allow more Duarte residents to participate and share their viewpoints, experiences, and expertise relating to the various ad hoc committees that may be established over time. As such, the amendment recommended in the attached ordinance provides flexibility for the City Council in the establishment of future ad hoc committees depending on the needs and requirements as determined by the City Council.

At its meeting on June 27, 2023, the City Council conducted a public hearing and first reading of this Ordinance. If adopted by the City Council, Ordinance No. 918 will go into effect in thirty (30) days.

RECOMMENDATION

It is recommended that the City Council adopt by second reading Ordinance No. 918 regarding the minor amendment to Chapter 2.31 of the Duarte Municipal Code

FISCAL IMPACT

None.

ATTACHMENTS

A. Ordinance No. 918: An Ordinance of the City Council of the City of Duarte, California, Amending Duarte Municipal Code Section 2.31 Regarding Ad Hoc Committees

ORDINANCE NO. 918

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING DUARTE MUNICIPAL CODE SECTION 2.31 REGARDING AD HOC COMMITTEES

WHEREAS, the City Council of the City of Duarte adopted Ordinance No. 913 establishing a code provision in the Duarte Municipal Code relating to ad hoc committees; and

WHEREAS, the City Council seeks to change the number of members of ad hoc committees to allow for full participation of residents with diverse backgrounds, expertise, and interests and flexibility with the establishment of committees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The Recitals above are true and correct and incorporated herein by this reference.

SECTION 2. Duarte Municipal Code Section 2.31.070 is deleted and replaced in its entirety as demonstrated in Exhibit A.

SECTION 3. The City Council finds and determines that this ordinance is exempt from the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15060(c)(2), in that the adoption of this Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment, and is further and independently exempt from the California Environmental Quality Act under State CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty there is no possibility the adoption of this Ordinance will have a significant effect on the environment. In addition, the repeal is exempt under CEQA Guidelines section 15321, relating to the enforcement of a law.

SECTION 4. The City Clerk shall certify the passage and adoption of this Ordinance and shall cause this Ordinance to be published using the alternative summary and posting procedure authorized under Government Code Section 36933(c).

THE FOREGOING ORDINANCE IS PASSED, APPROVED, AND ADOPTED by a vote of no less than a majority of City Council at a regular meeting of the City Council of the City of Duarte held on the 11th day of July 2023.

____
Jody Schulz, Mayor

Approved as to form:

____
Thai Viet Phan, City Attorney

Attest:

____
Annette Juarez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. ___ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 11th day of July 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

____
City Clerk Annette Juarez
City of Duarte, California

EXHIBIT A

Chapter 2.31 AD HOC COMMITTEES

Section

2.31.070 Appointments—Reappointments.

Members of the City Council may nominate one or more persons to be members of an ad hoc committee. Appointment and reappointment of ad hoc committee members shall be by majority vote of all of the members of the City Council. An ad hoc committee shall consist of any number of individuals as determined by the City Council, except that neither a quorum of the City Council nor a quorum of any other legislative body of the City may be appointed to the same ad hoc committee.

Agenda Item: 7H

CM Review: JCV
Fiscal Review: JP

AGENDA REPORT

MEETING DATE:	July 11, 2023
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Marvin Carpio, Assistant Civil Engineer
SUBJECT:	Notice of Completion: Fiscal Year 2022-23 Citywide Asphalt Repair Project No. 23-8 for Ruiz Concrete and Paving, Inc.
RECOMMENDATION:	It is recommended that the City Council accept the project as complete in the amount of $36,753.15
FISCAL IMPACT:	The Fiscal Year 2022-23 Citywide Asphalt Repair Project was included in the 2022-23 Capital Improvement Program Budget and was funded by Gas tax allocations. City Council approved the contract for $48,510.00 and the final project cost was $36,753.15

BACKGROUND

On March 14, 2023, City Council awarded the contract for Fiscal Year 2022-23 Citywide Asphalt Repair Project to Ruiz Concrete and Paving, Inc. The scope of the work includes the removal and reconstruction of localize pavement failure, installing pavement markings and striping as necessary.

The following locations were included in this project:

Earlington Ave	Park Rose Ave
3 Ranch Rd	Hurstview St
Huntington Dr	Wardell Ave
Evergreen St	Tocino Dr
Central Ave	Ivory Dr
Elmurst Ave	Cinco Robles
Buena Vista St	Brightside Ave
Kellwil Way	Galen St

FISCAL IMPACT

The Fiscal Year 2022-23 Citywide Asphalt Repair Project was included in the 2022-23 Capital Improvement Program Budget and was funded by Gas tax allocations. City Council approved the contract for $48,510.00 The final project cost was $36,753.15.

RECOMMENDATION

It is recommended that the City Council accept the project as complete in the amount of $36,753.15.

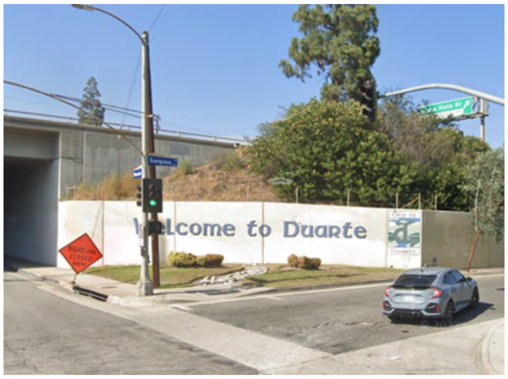
ATTACHMENTS

Attachment A. Before and After Photos
Attachment B. Notice of Completion

ATTACHMENT "A"

BEFORE

AFTER



ATTACHMENT "B"

(Please see next page)

RECORDING REQUESTED BY:

CITY OF DUARTE

WHEN RECORDED MAIL TO THIS ADDRESS:

CITY CLERK
CITY OF DUARTE
1600 Huntington Dr.
Duarte, CA 91010

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or AGENT of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The full name of the OWNER is: **CITY OF DUARTE**
3. The full address of the OWNER is: **1600 Huntington Dr. Duarte, CA 91010**
4. The nature of the interest or estate of the undersigned is: (i.e., In Fee.) **Fee Interest.**
5. A work of improvement on the property hereinafter described was COMPLETED on **Tuesday, June 27, 2023**
6. The work of improvement completed is described as follows: **FY 22-23 Citywide Asphalt Repair Project**
7. The name of the original contractor, if any, for such work of improvement is: **Ruiz Concrete and Paving, Inc**
8. The street address of said property is: **Earlington Ave, Central Ave, 3 Ranch Rd, Park Rose Ave, Hurstview St, Huntington Dr, Wardell Ave, Evergreen St, Tocino Dr, Ivory Dr, Cinco Robles, Brightside Ave, Galen St, Kellwill Way, Buena Vista St, Elmurst Ave.**
9. The property on which said work of improvement was completed is in the City of Duarte, County of LOS ANGELES, State of CALIFORNIA, and is described as follows: **The scope of the work includes the removal and reconstruction of localize pavement failure, installing pavement markings and striping as necessary.**

CITY OF DUARTE

July 11, 2023

Signature of Owner or agent: **Brian Villalobos, City Manager**

VERIFICATION

I, the undersigned, declare under penalty of perjury under the laws of the State of California, that I am the **City Manager of the City of Duarte** of the aforesaid interest or estate in the property described in the above Notice, that I have read the said Notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

July 11, 2023 at Duarte, California

Brian Villalobos, City Manager

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Annette Juarez, City Clerk

DATE: July 11, 2023

SUBJECT: **APPROVAL OF CITY COUNCIL CONFERENCE ATTENDANCE**

1. Councilmember Vinh Truong
   California JPIA Risk Management Educational Forum
   August 30 – September 1, 2023

Registration:	$0.00
Accommodations:	$667.80
Total:	$667.80

2. Councilmember Samuel Kang
   League of California Cities
   September 20-22, 2023

Registration:	$650.00
Travel:	$300.00
Accommodations:	$409.93
Total:	$1359.93

3. Councilmember Toney Lewis
   League of California Cities
   September 20-22, 2023

Registration:	$650.00
Travel:	$300.00
Accommodations:	$409.93
Total:	$1359.93

City of Duarte

Agenda Item: 10A

CM Review: BCV
Fiscal Review: JP

AGENDA REPORT

MEETING DATE:	July 11, 2023
TO:	Mayor and Members of the City Council
FROM:	Thai Viet Phan, City Attorney
SUBJECT:	Establishment of an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art on Freeway Walls and Utility Boxes
RECOMMENDATION:	It is recommended that City Council adopt Resolution No. 23-19 of the City Council of the City of Duarte, California, Establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Public Art on Freeway Walls and Utility Boxes, and establish a process for the appointment of committee members.
FISCAL IMPACT:	There may be additional costs associated with staffing the additional meetings for the ad hoc committee, but such costs may be absorbed by the departments providing staffing.

BACKGROUND

The City of Duarte values public art and has pursued the development of additional art for public enjoyment throughout its jurisdiction. The City is currently anticipating a number of additional projects that will improve the quality of life for residents, further beautify public spaces, and encourage economic growth in the City.

The City Council previously approved Ordinance No. 913, establishing Chapter 2.31 of the Duarte Municipal Code, which authorizes the City Council to form ad hoc committees. Due to the City's desire to establish more public art and the desire to fully review project designs, the City Council directed City staff to return with a resolution to establish an ad hoc committee relating to public art.

Ad hoc committees are time-limited, established for a specific purpose, and not subject to the Brown Act. Once an ad hoc committee's purpose has been achieved, it is disbanded. Generally, ad hoc committees do not operate for longer than one year. If an ad hoc committee continues to operate for an extended period of time, it is often converted into a standing committee, which must meet the requirements of the Brown Act and the Political Reform Act.

Ad hoc committees provide flexibility while giving committee members an opportunity to delve deeply into policy issues and make recommendations to the City Council as a whole. The attached resolution provides the reasons why the City Council desires an ad hoc committee relating to public art, particularly art on freeway walls between Mountain Avenue and Buena Vista Street, and art on utility boxes throughout the City, as well as the structure of the ad hoc committee.

RECOMMENDATION

It is recommended that City Council adopt Resolution No. 23-19 of the City Council of the City of Duarte, California, Establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Relating to Public Art on Freeway Walls and Utility Boxes, and establish a process for the appointment of committee members.

FISCAL IMPACT

There may be additional costs associated with staffing the additional meetings for the ad hoc committee, but such costs may be absorbed by the departments providing staff.

ATTACHMENTS

A. Resolution No. 23-19 of the City Council of the City of Duarte, California, Establishing an Ad Hoc Committee to Review and Make Recommendations Relating to Relating Public Art on Freeway Walls and Utility Boxes

RESOLUTION NO. 23-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING AN AD HOC COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS RELATING TO PUBLIC ART ON FREEWAY WALLS AND UTILITY BOXES

WHEREAS, City of Duarte Ordinance No. 913 established Chapter 2.31 of the Duarte Municipal Code to allow for the formation of ad hoc committees at the pleasure of the City Council; and

WHEREAS, City of Duarte Ordinance No. 918 amended Chapter 2.31.070 to give the City Council flexibility regarding the number of members of an ad hoc committee; and

WHEREAS, the City of Duarte values public art and wishes to promote and proliferate public art that reflects the values, culture, and diversity of its residents; and

WHEREAS, the City Council wishes to establish an Arts Ad Hoc Committee to review potential public art projects, who will make recommendations to the City Council for approval; and

WHEREAS, an Arts Ad Hoc Committee would provide for flexibility in meeting times and thorough vetting of a variety of potential projects prior to consideration by the full City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated in full herein.

SECTION 2. The City of Duarte Freeway Walls and Utility Boxes Arts Ad Hoc Committee ("Arts Ad Hoc Committee") shall be established with members nominated by the City Council and appointed by a majority vote of the City Council. The Arts Ad Hoc Committee shall consist of no more than three (3) Councilmembers, but may consist of any number of City commissioners so long as no quorum of any Commission is seated on the Arts Ad Hoc Committee.

SECTION 3. The Arts Ad Hoc Committee shall be established for a period of one (1) year from the date that a quorum of the committee is appointed in order to review, research, and recommend public art relating to: (1) art on freeway walls between Mountain Avenue and Buena Vista Street; and (2) art on utility boxes for full City Council approval, or until final approval of such art by the City Council has taken place, whichever is sooner.

SECTION 4. Participation on the Arts Ad Hoc Committee shall be on a volunteer basis.

SECTION 5. The City Manager shall ensure adequate staffing is provided for the Arts Ad Hoc Committee to carry out its purpose, shall return to the City Council for budget appropriations as necessary to fund the activities of the Committee, and shall ensure compliance with Duarte Municipal Code section 2.31.

SECTION 6. The City Manager, or their designee, shall be the primary staff liaison for the Arts Ad Hoc Committee.

SECTION 7. The Arts Ad Hoc Committee shall provide quarterly reports relating to the Committee's activities for receipt and file by the City Council.

SECTION 8. This Resolution shall take effect when Ordinance No. 918 takes effect.

PASSED, APPROVED and ADOPTED this 11th day of July 2023.

____
Jody Schulz, Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 23-19 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 11th day of July 2023, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

____

Annette Juarez
City Clerk

City of Duarte

Agenda Item: 10 B
CM Review: BCV
Fiscal Review: KP

AGENDA REPORT

MEETING DATE:	July 11, 2023
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, City Manager
BY:	Kristen Petersen, Assistant City Manager/Director of Administrative Services
SUBJECT:	Approval of the Annual Duarte Chamber of Commerce Services Agreement FY 2023-24
RECOMMENDATION:	Staff recommends that the City Council approve the FY 2023-24 Services Agreement in the amount of $50,000 with the Duarte Chamber of Commerce.
FISCAL IMPACT:	The Services Agreement is in the amount of $50,000. The appropriation of funds to account #1020-7710 was adopted as part of the FY 2023-24 budget process. The Chamber will be paid in two installments, one prior to July 31, 2023 and the other prior to January 31, 2024.

BACKGROUND

For over four decades, the City Council has authorized the City Manager to enter into an agreement with the Duarte Chamber of Commerce for general services and business community support. Historically, the Chamber has faithfully and with good results executed these services outlined in previous agreements.

DISCUSSION/ANALYSIS

Staff believes that an active Chamber helps the City achieve economic development goals and provide services to Duarte's businesses community. Over the past year, the Chamber has worked diligently to support its membership and the broader business community within Duarte. The Chamber has also worked with the City to provide complementary communication, marketing, and development services for businesses.

The Chamber will continue its traditional services to the Duarte business community, including:

- Maintaining regular office hours with qualified personnel;
- Favorably advertising Duarte as a place to do business and highlight advantages of the City;
- Conferring with businesses to do business in Duarte;
- Welcoming new businesses to town;
- Conducting programs such as lunch seminars, and business visitations; and
- Including news and other information provided by the City in its various publications

In 2022-23, the Chamber received $70,000 in order to implement a Farmer's Market. The market kicked off in the Summer of 2022 in the Santa Teresita parking lot and continues to operate every Wednesday from 4:00 pm to 7:30 pm. The Chamber recently requested $35,000 from the City of Duarte for the continuation of the Farmer's Market in fiscal year 2023-24. In light of the recent announcement of the resignation of the Chamber Executive Director, the City Council has requested that we hold off on awarding that amount, until after the Chamber has hired the new Executive Director and given a presentation to City Council on the Chamber's 2023-24 business plan, including the farmer's market, under the new leadership. The City Council also set aside $15,000 in order to sponsor the 2024 Women's Summit, tentatively planned for March 2024.

RECOMMENDATION

Staff recommends that the City Council approve the FY 2023-24 Services Agreement in the amount of $50,000 with the Duarte Chamber of Commerce.

FISCAL IMPACT

The Services Agreement is in the amount of $50,000 The appropriation of funds to account #1020-7710 was adopted as part of the FY 2023-24 budget process. The Chamber will be paid in two installments, one prior to July 31, 2023, and the other prior to January 31, 2024.

ATTACHMENTS

Attachment A – FY 2023-24 Services Agreement by and between the City of Duarte and the Duarte Chamber of Commerce

SERVICES AGREEMENT

BY AND BETWEEN

THE CITY OF DUARTE AND THE DUARTE CHAMBER OF COMMERCE

This Services Agreement is made and entered into as of ________________________ ("Effective Date"), by and between the City of Duarte, California, a municipal corporation (hereinafter referred to as "City" or "Duarte"), and the Duarte Chamber of Commerce, a California corporation (hereinafter referred to as "Chamber").

RECITALS:

WHEREAS, the City and Chamber desire to work collaboratively in the support and promotion of the Duarte business community; and

WHEREAS, the City and Chamber agree that only by working collaboratively can they serve the needs of the business community, create an environment where business can succeed and prosper, and enable all members of the community to benefit from the results.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein and made a part hereof, and of the mutual promises and covenants hereinafter contains, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

SECTION 1. AGREEMENT TERM; COMPENSATION. This Agreement shall be effective for the period **July 12, 2023, through June 30, 2024** ("Agreement Term"). The City shall pay the Chamber the sum of **Fifty Thousand Dollars ($50,000)** ("Compensation"), which shall be paid in two installments: the first by July 31, 2023, and the second by January 31, 2024.

The Chamber shall place the Compensation set forth in Section 1 in a separate account from other Chamber revenues. This Compensation shall not be utilize the Compensation to pay for the cost of fabricating, producing, printing, mailing, or distributing any tangible item including Chamber publications, including, but not limited to, newspapers such as and including the Duarte View, newsletters, flyers, or any DVDs, CDs, or videotapes which would constitute a "mass mailing" under Government Code Section 89001 as defined by Section 18901 of the Regulations of the Fair Political Practices Commission of the State of California (2 C.C.R. § 18901).

SECTION 2. CHAMBER'S ROLE AND PURPOSE.

The following additional terms are hereby agreed to by Chamber and City:

A. That the Chamber is a non-profit business organization.
B. That the Chamber is the voice and the advocate for its members and, as such, is charged with the responsibility of keeping its members informed and updated on issues that affect the business community.

C. That it is appropriate for the Chamber to speak on behalf of its members and advocate for the interests, desires, and concerns of its members.
D. That the Chamber will provide its members with a forum for the discussion of issues affecting the business community.
E. As an organization representing the business community, the Chamber is bound to bring to the attention of the City its organizational positions on issues of importance to its members.
F. That through discussion, led by a mutual desire to work harmoniously together, the City and the Chamber will endeavor to seek avenues for consensus and solutions to problems that negatively impact the local business community.
G. That despite the best efforts on the parts of the City and the Chamber, there will be times when the City and the Chamber may take adverse positions. The parties agree when the City and Chamber disagree on issues to do so with respect for differing opinions and positions.
H. The Chamber shall not endorse City Council candidates for election.

SECTION 3. SCOPE OF SERVICES.

The Chamber agrees to provide the following services listed in Exhibit A, which is incorporated herein. The Duarte City Manager shall have the authority to waive any program or services as they deem appropriate.

SECTION 4. TERMINATION.

This Agreement shall automatically expire upon conclusion of the Agreement Term. This Agreement may be earlier terminated by either party giving the other written notice of the desire to terminate the Agreement sixty (60) days prior to the intended date of termination; provided, however, that if the termination is due to a material breach by a party of the terms of this Agreement, and such breach remains uncured for a period of thirty (30) days after written notice is given to the party in breach, then the sixty (60) day period shall not apply and the termination may, at the discretion of the non-breaching party, be effective immediately upon delivery of written notice of termination to the breaching party following the described thirty (30) day cure period. In the event of termination, the Chamber shall be entitled to a pro-rata share of the unpaid and due Compensation earned to the earlier of (i) the date of termination or (ii) the date of uncured breach. Subject to the foregoing, the rights, duties, and responsibilities of both the City and the Chamber under this Agreement shall continue until the date of termination.

SECTION 5. CALIFORNIA LAW.

This Agreement shall be governed by the internal laws of the State of California without regard to principles of conflicts of law. The Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the parties hereto concerning this Agreement.

SECTION 6. LITIGATION MATTERS; ATTORNEYS' FEES.

In addition to any other rights or remedies, either party may take legal action in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding anything in this Agreement to the contrary, in no event shall Chamber be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing party shall be entitled to recover all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness fees, and other related expenses.

Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Chamber shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

SECTION 7. MANAGEMENT.

The City's City Manager and Chamber's President/CEO shall represent City and Chamber, respectively, in all matters pursuant to the administration of this Agreement. The Chamber's communications with the City shall be routed through the City Manager and authorized City staff.

SECTION 8. RECORDS.

Chamber shall provide the City with (i) a copy of its monthly financial report, which shall include at a minimum a balance sheet and an income/expenses statement, and (ii) a quarterly activity report.

SECTION 9. INDEMNITY.

Chamber shall indemnify, defend, and hold harmless the City from and against all damages and liability caused by the negligent actions or willful misconduct of the Chamber, or its officer, officials, employees, agents, or representatives acting in an official capacity with legal counsel approved by the City, and such approval shall not be unreasonably withheld. Chamber shall not be responsible for any damages or liability to the extent caused by the negligence or willful misconduct of the City, or any of its officers, officials, employees, agents, or representatives acting in an official capacity.

SECTION 10. INSURANCE.

Without limiting Chamber's indemnification obligations as set forth in this Agreement, the Chamber shall procure and maintain, at its sole cost and expense, during the entire term of this Agreement including any extension thereof, the following policies of insurance: (a) Commercial General Liability insurance written on a per occurrence basis in an amount not less than $1,000,000 per occurrence; (b) Business Auto Coverage written on a per accident basis in an amount not less than $1,000,000 per accident (if Chamber has owned or leased vehicles), and if Chamber's employees use personal autos in connection with the performance of work under this Agreement, Chamber shall provide evidence of personal auto liability coverage for each such employee; and (c) if applicable, Worker's Compensation insurance providing statutory benefits as required by California law. All of the insurance policies except the personal auto policies and Worker's Compensation policies shall be endorsed to name City and its officers, officials, employees, agents, and representatives as additional insureds. No work or services under this Agreement shall commence until the Chamber has provided the City with Certificates of Insurance evidencing the above insurance coverages and said Certificates of Insurance are reasonably approved by the City.

Certificates are to reflect that the insurer will provide 30 days' written notice to City of any cancellation of coverage. In the event any of said policies of insurance are reduced in limits or cancelled for any reason, the Chamber shall, prior to the cancellation date, submit new evidence of insurance, in conformance with this Paragraph. Chamber agrees to provide immediate notice to City of any claim or loss against Chamber arising out of the work performed under this Agreement. City assumes no obligation or liability by such notice but has the right to monitor the handling of any such claim or claims if they are likely to involve City.

SECTION 11. NO JOINT VENTURE; NO BENEFITS.

By this Agreement neither City nor Chamber are entering into a joint venture, or any other corporate or business entity, with the other. City and Chamber are and shall remain independent entities. No employee benefits shall be available to Chamber or any employee of Chamber in connection with the performance of this Agreement. Except for the City's payment to Chamber as defined in this Agreement, City shall not pay salaries, wages, or other compensation to Chamber for performing services hereunder for City. City shall not be liable for compensation or indemnification to Chamber for injury or sickness of any employee arising out of performing services hereunder.

SECTION 12. COVENANT AGAINST DISCRIMINATION.

Chamber covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, marital status, sexual orientation, national origin, or ancestry.

SECTION 13. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES.

No officer, official, employee, agent, representative, or volunteer of the City shall be personally liable to the Chamber, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Chamber or to its successor, or for breach of any obligation of the terms of this Agreement.

SECTION 14. NOTICES.

Any notices which either party may desire to give or may be required to give to the other party under this Agreement must be in writing and may be given either by (a) personal service, or (b) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (c) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:
City of Duarte
City Manager's Office
1600 Huntington Drive
Duarte, CA 91010

If to Chamber:
Duarte Chamber of Commerce
PO Box 1438
Duarte, CA 91009
Attn: Chamber President

Notices personally delivered or delivered a delivery service shall be effective upon receipt. Notices delivered by mail shall be effective on the next business day following deposit made the United States Postal System prior to 6:00 p.m. A "business day" is a day when Duarte City Hall is open for business to the general public.

SECTION 15. INTERPRETATIONS; ENTIRE AGREEMENT.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect.

SECTION 16. REPRESENTATIONS AND WARRANTIES.

The persons executing this Agreement on behalf of each of the parties hereto represent and warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

SECTION 17. SEVERABILITY.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

IN WITNESS WHEREOF, the parties have executed this instrument to be effective as of the Effective Date.

[Signatures on the following page.]

CITY OF DUARTE

____
Mayor Jody Schulz

Date: ____________________________

ATTEST

____
City Clerk

Date: ____________________________

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

____
City Attorney, City of Duarte

Date: ____________________________

DUARTE CHAMBER OF COMMERCE

____
By: Dillon Wang

Its: Chamber President

Date: ____________________________

EXHIBIT A

SCOPE OF SERVICES

General Services

1. Maintain regular office hours with qualified personnel.
2. Favorably advertise Duarte as a place to do business and extol advantages of the City.
3. Confer with businesses to do business in Duarte.
4. Welcome new businesses to town.
5. Conduct programs such as seminars to help local businesses.
6. Provide the Chamber's financial statements to the City.
7. Include news and other information provided by the City in its various publications.
8. Strive to be the Resource Center for Duarte by marketing the Duarte Chamber website and making the Chamber's Event Calendar available to regional community groups and Chamber members to announce their special events.

Business Development/Economic Development Component

1. **DuarteChamber.com Website:** Expand Chamber member exposure to the overall business community and beyond through enhanced features of the DuarteChamber.com website, such as:
   a. A webpage within the DuarteChamber.com domain;
   b. A domain name and email address for Chamber members who do not have one;
   c. The ability to post their own specials, menus, coupons, etc. and easily change them on their own webpage.
   d. Have a page available for links to businesses that are posting employment opportunities.
2. **Collaboration with Other Organizations:**
   a. Meet regularly with designated City Representative to continue to ensure collaboration with City Hall.
   b. Work with City and regional community partners to identify and collaborate on programs, events and seminars that benefit Duarte businesses.
3. **Business Visitation Program:** Continue the Business Visitation Program involving the Chamber and City Hall.
4. **Women's Summit:** Continue the Women's Summit event involving regional business partners with the focus on fostering a business-friendly environment for women-run organizations.
5. **Member Services:**
   a. Periodically survey Chamber members to seek their suggestions and recommendations for business-related topics and services they feel the Chamber should offer.
   b. Notify Chamber members and all Duarte businesses in general through email, print and/or digital platforms, and the DuarteChamber.com website of the available programs and seminars.

c. Provide seminars on current, business-related topics available to all Duarte businesses and Duarte Chamber members at no cost to the attendees. The Chamber would hold such seminars at the Duarte Community Center with no facility costs incurred.

6. **Referral Service:** The Chamber shall recommend its members to callers asking for goods and services.
7. **Publicity and Promotion:** Activities include Chamber mixers, ribbon-cutting business openings, announcements by email, publication of print and/or digital media.
8. **Networking:** The Chamber shall establish Committees and present various Chamber functions to provide members with an opportunity to meet and work with other members of the business, civic, and residential community.
9. **Information:** The Chamber office shall provide all who inquire with information about business opportunities within the City and shall respond to a variety of queries from the general public regarding the community.
10. **Advertising:** The Chamber, through print and/or digital media, the Chamber website, email, and the Duarte Business Directory, shall provide businesses with a means of advertising their goods, discounts, and services to the local community.
11. **Seminars/Workshops:** The Chamber shall provide members of the business community with help and insight into business matters. Special programs and activities shall be developed to answer the needs of local businesses and assist members in their efforts to be successful.