



**AGENDA
REGULAR JOINT MEETING OF
THE CITY COUNCIL OF THE CITY OF DUARTE,
THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, JULY 12, 2022

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Authority Staff:

Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours,

except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Energy Savings Program for Residents presentation by the San Gabriel Valley Council of Governments

B. Parks and Recreation Department Update

Parks and Recreation Department Status Report - July 2022 

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Any person wishing to speak on any issue that is not on the Agenda, but that is within the

subject matter jurisdiction of the City or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity's consent items are shown in parentheses at the end of each item as (CC) for City Council, (HA) for Housing Authority, and (FA) for C.F. Financing Authority.

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)

B. Approve absence(s) of City Council member(s) from the City Council meeting.

C. Approval of Warrants - July 12, 2022 (CC/HA/FA)

CC Warrant Register by Account 7-12-22 

CC Warrant Register by Vendor 7-12-22 

D. Receive and file Parks and Recreation Status Report

Parks and Recreation Department Status Report - July 2022 

E. Receive and file Community Development Status Report

Community Development Department Status Report - July 2022 

F. Notice of Completion for Fiscal year 2021-22 Street Rehabilitation Project for Sequel Contractors, Inc.

Staff Report - Notice of Completion - 2021-2022 Street Rehab 

G. Approval of the Annual Duarte Chamber of Commerce Services Agreement for FY 2022-23, including one-time financial support for the Duarte Farmer's Market

Staff Report - Duarte Chamber of Commerce Services Agreement 2022-23 

- H. Approval of a Sublease Agreement with the Duarte Chamber of Commerce in the amount of \$500 per month, effective July 1, 2022 through June 30, 2023

Staff Report - Duarte Chamber of Commerce Sub-Lease 2022-23 

- I. Proclamation proclaiming July 2022 as Parks Make Life Better Month in the City of Duarte

Proclamation - Parks Make Life Better Month 

- J. Approval of an Agreement with All City Management Services for Crossing Guard Services

Staff Report - ACMS Crossing Guards 

- K. Approval of an Amended Agreement with Duarte Unified School District for Crossing Guard Services

Staff Report - DUSD Crossing Guards 

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. BUSINESS ITEMS

- A. Discussion of options for filing City Council Vacancy

Staff Report - Options for Filling Council Vacancy 

- B. Consideration of Adopting or Calling for an Election relating to an Ordinance establishing a Healthcare Workers Minimum Wage in the City of Duarte

Staff Report - Ballot Initiative Election 

Attachment 1 - February 14 2022 Request for Official Ballot Title and Summary 

Attachment 2 - February 28 2022 Ballot Initiative Title and Summary - Healthcare Workers Minimum Wage 

Attachment 3 - June 30 2022 City Notice to Proponent re Sufficient Signatures Healthcare Min Wage Initiative 

Attachment 4 - Resolution 22-25 Accepting County Cert and Clerk Cert 

Attachment 5 - Ordinance No. 910 Healthcare Workers Minimum Wage 

Attachment 6 - Resolution 22-26 Resolution Calling for Ballot Election 

Attachment 7 - Resolution 22-27 Requesting County Consolidation Ballot 

Attachment 8 - Resolution 22-28 Directing Impartial Analysis by City Attorney 

- C. Award of Contract to PUB Construction, Inc. for the Construction of Duarte City Hall ADA Improvement Project CDBG Project No. 602171-20; and approval of a General Fund budget amendment in the amount of \$94,000

Staff Report - City Hall ADA Improvement Project CDBG 

10. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

11. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3)

12. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 7 day of July, 2022.

Annette Juarez
City Clerk