



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, JULY 13, 2021

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

BRYAN URIAS, MAYOR
MARGARET FINLAY, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
TZEITEL PARAS-CARACCI, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Thai Viet Phan, City Attorney

Annette Juarez, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

- I. Members of the public may listen/view the audio of the live City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. TO JOIN THE ZOOM MEETING (FOR PUBLIC INTERESTED IN SPEAKING), please register at: https://us02web.zoom.us/webinar/register/WN_wtH4msgdQ-G7XAGUJYhg6Q. Participants will receive the link to access the meeting after registering. When registered viewers initially log into the Zoom meeting, they will be in "listen and view-mode". If there is an agenda item you wish to speak on, please use the "Raise Your Hand" button in Zoom. Staff will unmute you to comment using your computer microphone. Public comments can be submitted by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Emails and addresses may be read and become a matter of public record so consider content and remove private information as you deem appropriate. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

7:00 PM OPEN SESSION - REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY.

City Manager Comments on Agenda Items 

2. PLEDGE TO THE FLAG
3. ADOPTION OF THE AGENDA
4. SPECIAL ITEMS

A. WIN participant introductions

WIN Presentation PPT 

B. Clean Air Duarte Presentation

Duarte Clean Air Presentation 

Supporting Materials 

Public Comment Received 

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)

B. Approve absence(s) of City Council member(s) from the City Council meeting.

C. Approval of Minutes - June 22, 2021 (CC/HA/SA/FA)

Minutes 6.22.2021 

D. Approval of Warrants - July 14, 2021 (CC/HA/SA/FA)

Warrant Register by Vendor 7.14.2021 

Warrant Register by Account 7.14.2021 

E. Approve WIN Participant Agenda Report

WIN Agenda Report 

F. Approve Community Development update

Community Development Update July 2021 

- G. Approve a Proclamation declaring July as Parks Make Life Better Month

Parks Make Life Better AR 

Proclamation - Parks Make Life Better 

- H. Adopt by title only, Resolution No. 21-15, a Resolution of the City Council of the City of Duarte, California approving participation in the Los Angeles Urban County Permanent Local Housing Allocation Program and authorizing the Mayor, or his designee, to sign a contract for funding for this program from the County of Los Angeles

PLHA AR 

reso 21-15 PHLA SGVRHT 

- I. Approve the bike bike-rack Memorial for Gordon Loyd Gibbons for placement along the Donald and Bernice Watson Recreation Trail, and authorize a budget amendment in the amount of \$1,664.27.

Gordon Loyd Gibbons Memorial AR 

- J. Approve an Agreement with Granicus, LLC, a Minnesota Limited Liability Company, for City website design, implementation and maintenance in the amount not to exceed \$99,024 for the term July 19, 2021 - July 18, 2026, authorize the City Manager to execute on behalf of the City, and approve a FY 2021-22 General Fund budget amendment in the amount of \$5,000 (\$3,767.61 for Granicus' work on the website and \$1,232.29 for contingencies).

Granicus AR 

Granicus Proposal 

Granicus LLC Agreement 

- K. Approve City Council Conferences and Event Attendance: 1. Chamber Installation. 2. California Contract Cities Fall Educational Summit. 3. League of California Cities Annual Conference & Expo.

Council Attendance AR 

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS

- A. Public Hearing to consider for First Reading and Introduction by title only Ordinance No. 904, an Ordinance of the City Council of the City of Duarte,

California Adopting Municipal Code Amendment 2020-02 replacing in its entirety Duarte Development Code Chapter 19.60.160, regarding accessory dwelling units and junior accessory dwelling units; and modifying Chapter 19.160.050 related to definitions for Accessory Dwelling Units. For Introduction and First Reading.

Development Code AR 

O No. 904 Development Code 

Exhibit C 

Exhibit D 

Exhibit E 

10. BUSINESS ITEMS

- A. Discussion and possible action regarding First Reading and Introduction by title only Ordinance No. 903, an ordinance of the City Council of the City of Duarte California amending Chapter 6.09 of the Duarte Municipal Code, titled "Waste Management", to include provisions pertaining to mandatory commercial recycling and mandatory commercial organics recycling, and authorize the City Attorney to prepare a summary of the Ordinance for Public Notice publication. For Introduction and First Reading

Waste Management AR 

Ord No. 903 Amending Chapter 6.09 Waste Management 

Waste Management PPT Presentation 

- B. Discussion and possible action regarding 1. Setting a Schedule for the Series of Public Hearings required to redraw City Council Election Districts as a result of the 2020 Census, 2. To provide Staff direction on National Demographics Inc (NDC) proposal, and 3. Approve the agreement with National Demographics, Inc. for Demography Consultant services in the amount not to exceed \$62,000, and authorize the City Manager to execute on behalf of the City.

Redistricting AR 

Duarte Districting Map 

NDC Consultant Contract 

11. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no*

more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3).
13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 8 day of July, 2021.

Annette Juarez
City Clerk