

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: July 22, 2020
SUBJECT: Comments on Agenda Items, Meeting of July 28, 2020

ITEM 7.E. (Special Items). Staff is providing a presentation on the planned design and rollout of a “slow streets” program. Utilizing traffic barriers with signage and lights, the program is intended to encourage drivers to slow down and be more observant of the larger number of pedestrians and bicyclists entering the right-of-way during this time.

ITEM 7.F. (Special Items). Staff is providing a presentation on the City’s participation in the Foothill Workforce Development Board (FWDB). The FWDB is one of seven workforce development boards in the Los Angeles area, and serves the communities of Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, and South Pasadena.

ITEM 9.H. (Consent Calendar). Staff is recommending that the City Council adopt Ordinance 20-O-06, which amends the City’s Municipal Code with respect to abandoned shopping and laundry carts. Specifically, this ordinance would impose both a redemption fee (\$50) and a fine (\$50) if a shopping cart is not retrieved by the owner within three business days. The amendments place both a fee and a fine incentive on businesses to be more proactive in collecting their carts in a timely manner, and provides some cost recovery for staff time related to managing the cart recovery program. This is the Second Reading of this Ordinance.

ITEM 12. (Business Items). Staff is recommending that the City Council adopt the Fiscal Year (FY) 2020-21 budget. The FY 2020-21 budget totals \$25.9 million across all City funds, with the General Fund budget totaling \$20.5 million. The recommended budget incorporates all the adjustments approved by the City Council at the FY 2020-21 Budget Workshop conducted on July 6, 2020.

Respectfully submitted,

Dr. Daniel Jordan
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – JULY 14, 2020

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were read into the record.

CALL TO ORDER

The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting by teleconference in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 4:35 p.m.

RECORDATION OF ATTENDANCE

The following were in attendance:

PRESENT: Fasana, Finlay (arrived at 4:37 p.m.), Lewis, Paras-Caracci, Reilly, Urias, Kang

ABSENT: None

ADMINISTRATIVE STAFF PRESENT: City Manager
Jordan, City Attorney Cosgrove

ADOPTION OF AGENDA

Fasana moved, Urias seconded to add a discussion with possible action regarding COVID response measures, to be considered prior to Item 5, as the situation arose after the posting of the Agenda due to the Governor's shut-down order and recent spike in cases, and carried by the following Roll Call vote:

AYES: Lewis, Reilly, Paras-Caracci, Finlay, Fasana, Urias, Kang

Urias moved, Reilly seconded to adopt the Agenda as amended above, and to also add a Special Item after 7.B (Chamber of Commerce presentation), and to add the names Alejandro Paras and Jesus Zamora to Adjournment, and carried by the following Roll Call vote:

AYES: Fasana, Finlay, Paras-Caracci, Reilly, Lewis, Urias, Kang

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CLOSED SESSION

- Exposure to Litigation (2 cases)
- Conference with Labor Negotiators
- Existing Litigation

There was no public input. The first Closed Session item was pursuant to Government Code Section 54956.9(a), (d)(2), (e)(1), Exposure to Litigation, and includes two cases. The second item was pursuant to Government Code Section 54957.6, Conference with Labor Negotiators; Negotiators: Dan Jordan, Kristen Petersen; Regarding SEIU Local 721 Management and Professional Employees and General Employee Units. The third item was pursuant to Government Code Section 54956.9(a) and (d)(1), Existing Litigation, regarding an existing rate case filed by California American Water Company with the California Public Utilities Commission, Application No. 19-07-004 (filed July 1, 2019). The Closed Session concluded at 5:45 p.m. City Council reconvened at 7:04 p.m., with all members present.

PUBLIC REPORT OF CLOSED SESSION

City Attorney Cosgrove reported that the City Council met to discuss the above items, with no reportable action taken.

SPECIAL ITEMS

- Item Added – Discussion
- COVID Response Measures

There was discussion among City Councilmembers about issues, concerns, suggestions, and options related to the number of COVID cases in the community, the need to know what is going on, skilled nursing facilities, issue of enforcement, use of masks, possible shut-down, loss of loved ones, some not wearing masks or respecting social distancing, implementation of fines, emergency ordinance, consequences, use of barricades and/or flashing lights, COVID class, turning lights off at the basketball courts, need to disperse crowds, organized sports, information changing daily, law enforcement, timing, education, pedestrians' use of masks, infringement of freedom, public health matter, resources, supplying masks, businesses requiring customers to wear masks, infraction, and fines.

Villalobos and Cosgrove answered questions and provided information about law enforcement, health order, implementation of fines, and infractions.

Fasana requested an update about COVID cases at skilled nursing facilities in Duarte. Kang asked that a thermometer be purchased for use at City Hall. Urias asked if we can revisit the possibility of having COVID testing done in the City.

After discussion, City Council directed staff to bring back an urgency ordinance requiring the use of face masks, with a violation considered an infraction, enforcement of fines, and other appropriate prevention measures that may be necessary.

ANNOUNCEMENTS

Victoria Rocha presented community announcements including upcoming City events, senior food bank, truck event, blood drives, and election information for November 2020.

ORAL COMMUNICATIONS

None.

SPECIAL ITEMS

- Presentation – DUSD

Dr. Gordon Amerson, DUSD Superintendent, presented a status update about the upcoming school year, including vision, mis-

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sion, beliefs, responsibility to find solutions that enable all students to learn, response to COVID-19 during the school closure, re-visioning roadmap to 2020-21 timeline, essential services for students, families, and community, and summer school program, and answered questions from Councilmembers pertaining to food distribution, laptops, distance learning, steering committee, Think Together program, COVID prevention equipment, and protocol.

Presentation – CDBG Cares Act

Tina Gall, CDBG Consultant, presented information about the Community Development Block Grant Cares Act, the Small Business Grant Program, allocation of funds for the purpose of responding to, addressing, and mitigating the impacts of the COVID pandemic, and the City's participation in the program, and answered questions from Councilmembers about the application process, types of businesses, and notification.

Item Added – Presentation by Duarte Chamber of Commerce

Sheryl Lefmann, Duarte Chamber of Commerce, presented the 2019-2020 Annual Report, including membership, categories, Duarte View, partnerships, community events, workforce development, grand openings, COVID-19 response effort, and the Duarte Stronger Together program.

Presentation – Public Safety 4th of July Report

Brian Villalobos presented a PowerPoint about the 4th of July, including calls for service, deployment, violations, observations, and recommendations.

Presentation – Parks Make Life Better Month

Manuel Enriquez presented a video about services and programs offered by the City of Duarte, and noted July is "Parks Make Life Better in Duarte Month."

CONSENT CALENDAR

Victoria Rocha read a comment from Sheryl Lefmann, Duarte Chamber, encouraging support of Item E, the CDBG Cares Act.

Fasana moved, Reilly seconded to adopt the Consent Calendar, as follows, and carried by the following Roll Call vote: Approve Items A, B, C, D, E, F.

AYES: Fasana, Finlay, Paras-Caracci, Reilly, Lewis, Urias, Kang
NOES: None

PUBLIC HEARINGS
Council Bill 20-R-23
Orders Levy of Assessments
FY 2020-21 Landscape/Lighting

Mayor Kang announced this was the time and place set for a Public Hearing to consider this item, and read by title Council Bill 20-R-23:

Council Bill 20-R-23 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2020-2021 WITHIN THE LANDSCAPE AND LIGHTING DISTRICT PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972

Notice of the hearing was given, the affidavit is on file, and no written communications were received about this item.

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Dominic Milano presented the staff report about the proposed Resolution, and answered questions from Councilmembers.

Mayor Kang asked if anyone requested to speak on the item. As there was no public input, the Public Hearing was closed.

RESOLUTION NO. 20-23

Kang moved, Fasana seconded to adopt Resolution No. 20-23, and carried by the following Roll Call vote:

AYES: Fasana, Finlay, Paras-Caracci, Reilly, Lewis, Urias, Kang
NOES: None

Council Bill 20-O-06 (1st reading) Shopping/Laundry Carts

Mayor Kang announced this was the time and place set for a Public Hearing to consider this item, and read by title Council Bill 20-O-06:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING CHAPTER 9.70, "ABATEMENT OF SHOPPING CARTS AND LAUNDRY CARTS," OF THE DUARTE MUNICIPAL CODE (First Reading)

Notice of the hearing was given, the affidavit is on file, and no written communications were received about this item.

Brian Villalobos presented the staff report about the proposed Ordinance, and answered questions from Councilmembers. Paras-Caracci suggested working with some of the larger property owners, such as Target and Big Lots.

Mayor Kang asked if anyone requested to speak on the item. As there was no public input, the Public Hearing was closed.

Fasana moved, Kang seconded to introduce Council Bill 20-O-06 for first reading, and carried by the following Roll Call vote:
AYES: Fasana, Finlay, Paras-Caracci, Reilly, Lewis, Urias, Kang
NOES: None

BUSINESS ITEM Short-term rentals

Brian Villalobos presented a staff report about short-term rentals, including listings in Duarte, survey of cities, and options pertaining to allowing, regulating, prohibiting, or taxing and/or licensing.

There was discussion about transit occupancy tax, regulation, allowing the use, enforcement issues, restrictions, signage, rights of property owners, and number of occupants/vehicles.

After discussion, the consensus of a majority of the City Council was to direct staff to bring back a resolution or ordinance regulating short-term rentals.

ITEMS FROM CITY COUNCIL/ CITY MANAGER

REILLY: Announced Duarte Kiwanis Club's 65th anniversary, and requested a certificate be sent, noted businesses in Duarte are struggling and we should purchase items locally, encouraged the community to help/support local eating establishments, and stated we need to wear masks and social distance.

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PARAS-CARACCI: Stated the Budget Workshop went well, she would like staff to look into possibly allowing participation at City Council meetings, we need to continue to improve our outreach and how we share information on our various platforms, thanked those involved with the food distribution, we need to utilize our local businesses, it was great to have the Superintendent give an update, it is important to wear masks in public, and spoke about Alejandro Paras.

LEWIS: Thanked all for the food drive, recommended doing another one soon, and thanked the Superintendent for the information.

FINLAY: Discussed cars lined up on Huntington Drive by City Hall, requested a report back about purchasing barricades, and noted community restaurants offer take-out service.

FASANA: Asked if Mr. Barreto from CalAm Water can present a report at an upcoming meeting about PFAS pollution found in the water well, and stated he has known Mr. De La Torre for many years, and he will be missed.

URIAS: Asked if it would be possible to have drive-in movies with people sitting in their cars, perhaps at Walmart parking lot, thanked staff for helping with the food distribution, many are asking if we can do another event, asked for a report about expanding our existing food distribution for seniors to include unemployed and low-income, requested certificates be sent to the partners who helped with the food drive, and spoke about Jesus Zamora.

KANG: Stated the hotel project is moving forward, requested an update on the status of the former True Value location, hopes the thermal camera to spot fires can be implemented soon, suggested temporarily taking the rims off basketball hoops at the park, he is looking forward to implementation of the shopping cart ordinance, requested a report on curb appeal, he would like to donate light bulbs for the parks, asked that a thermometer be purchased for use at City Hall and offered to use his expense funds, suggested LED signs about wearing masks be placed on the trail, asked for a report about the recent Edison outage that lasted over 10 hours and affected 88 residents, asked that we look into the cars being parked at Encanto Park and whether people are camping there, stated we need to prepare for fire season, stated the lights are out at the 99 Cents Store shopping center and asked for a report, inquired about purchasing barricades, and stated Giggle Fiber is not able to provide internet services this year.

ADJOURNMENT

Fasana moved, Reilly seconded to adjourn the meeting at 11:52 p.m. in memory of Michael De La Torre, Alejandro Paras, and Jesus Zamora, and carried unanimously.

Mayor Samuel Kang

City Clerk



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Contract-Teen Ctr (3 Mo	20007251		1,001.50
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Contract-City Hall/Senior Ctr (3 Mo)	20007252		3,296.75
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					4,298.25
Vendor: 6186 - ANDREA ZUNIGA ARCE					
100-1605-7728	ANDREA ZUNIGA ARCE	AmeriCorps 2020 Red Wagon Scholarship	642020	202009- Duarte's Promise - A	500.00
Vendor 6186 - ANDREA ZUNIGA ARCE Total:					500.00
Vendor: 6184 - BEST BEST & KRIEGER LLP					
100-1405-7802	BEST BEST & KRIEGER LLP	NPDES Federal Lobbying 6/2020	882023		1,161.54
Vendor 6184 - BEST BEST & KRIEGER LLP Total:					1,161.54
Vendor: 1994 - BOURRET GLASS & UPHOLSTERY INC					
100-1605-7650	BOURRET GLASS & UPHOLSTE	Vehicle 31 Repair	Q D0010530		460.59
Vendor 1994 - BOURRET GLASS & UPHOLSTERY INC Total:					460.59
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
100-1405-7965	BUCKNAM INFRASTRUCTURE	FY20 GIS Program Services	352-03.09		3,722.50
Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:					3,722.50
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	CALE AMERICA INC	WTP Fees 6/2020	159923		147.85
Vendor 5559 - CALE AMERICA INC Total:					147.85
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I	PS Copier Lease 7/1/20 - 7/31/20	21649880		399.67
100-1825-7631	CANON FINANCIAL SERVICES I	PS Copier Maintenance 6/1/20 - 6/30/20	21649880-63020		131.71
100-1825-7631	CANON FINANCIAL SERVICES I	CH(2)/SC/TC Copier Lease 7/1/20 - 7/31/20	21680364		875.51
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					1,406.89
Vendor: T4163 - CARLOS ARROYO					
100-2124	CARLOS ARROYO	Gazebo Rent Deposit Refund (COVID-19)	2000023.003		50.00
100-4406	CARLOS ARROYO	Gazebo Rent Refund (Cancellation COVID-19)	2000024.003		50.00
Vendor T4163 - CARLOS ARROYO Total:					100.00
Vendor: 6182 - CEM CONSTRUCTION CORPORATION					
100-1405-7802	CEM CONSTRUCTION CORPO	Construction of Drywell & Catch Basin at RO Park	7202020		72,014.00
100-2127	CEM CONSTRUCTION CORPO	Retention	7202020		-3,600.70
Vendor 6182 - CEM CONSTRUCTION CORPORATION Total:					68,413.30
Vendor: T4344 - CHAD BRANTLEY					
100-2126	CHAD BRANTLEY	Construction/Demo Deposit Refund	R0992		2,249.76
100-5004	CHAD BRANTLEY	Administrative Fee	R0992		-125.00
Vendor T4344 - CHAD BRANTLEY Total:					2,124.76
Vendor: T4133 - CHARLIE BUSCHER					
100-4806	CHARLIE BUSCHER	Wayfarers Chapel/Pointe Vicente Tour 6/1/20	2000082.005		38.00
Vendor T4133 - CHARLIE BUSCHER Total:					38.00

Council Warrant Register By Vendor

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4054423287		35.00
100-1610-7636	CINTAS CORPORATION #693	Janitorial Supplies	4055164543		35.00
Vendor 5140 - CINTAS CORPORATION #693 Total:					70.00
Vendor: 0903 - CITY OF MONROVIA					
100-1410-7650	CITY OF MONROVIA	Fuel-Field Srvc 6/2020	2100130		1,345.73
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Rec 6/2020	2100131		119.92
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 6/2020	2100132		830.87
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 6/2020	2100133		4,087.36
Vendor 0903 - CITY OF MONROVIA Total:					6,383.88
Vendor: 5328 - COMCATE					
100-1205-7823	COMCATE	Animal/Code Data System 7/1/20 - 6/30/21	7327		7,899.56
Vendor 5328 - COMCATE Total:					7,899.56
Vendor: 3878 - COMMERCIAL DOOR METAL SYSTEM INC					
100-1610-7652	COMMERCIAL DOOR METAL S	City Hall Front Door Service Call	53078		330.95
Vendor 3878 - COMMERCIAL DOOR METAL SYSTEM INC Total:					330.95
Vendor: T4343 - CONAM BUILDING CO					
100-2126	CONAM BUILDING CO	Construction/Demo Deposit Refund	R83044		30,000.00
100-5004	CONAM BUILDING CO	Administrative Fee	R83044		-125.00
Vendor T4343 - CONAM BUILDING CO Total:					29,875.00
Vendor: 1117 - COUNTY OF LOS ANGELES PROBATION DEPARTMENT					
100-1205-7783	COUNTY OF LOS ANGELES PR	PIP Program DPO Abernathy 4/1/20 - 6/30/20	DUA1920-04	201914-GAPP-Cal VIP	23,500.00
Vendor 1117 - COUNTY OF LOS ANGELES PROBATION DEPARTMENT Total:					23,500.00
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7733	CURO MANAGED PRINT PROD	SC Volunteer Recognition Car	4076		203.64
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					203.64
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 6/2020	114450		80.10
100-1205-7761	DATA TICKET INC	Parking Citation Processing 6/2020	115046		1,288.27
Vendor 5501 - DATA TICKET INC Total:					1,368.37
Vendor: 5331 - DIGITAL NETWORKS GROUP INC					
100-1610-7652	DIGITAL NETWORKS GROUP I	A/V Repairs	005068		1,082.50
Vendor 5331 - DIGITAL NETWORKS GROUP INC Total:					1,082.50
Vendor: 5248 - DIVISION OF THE STATE ARCHITECT					
100-2122	DIVISION OF THE STATE ARCHI	Disability Access Fee Q2 2020	4/2020 - 6/2020		118.00
Vendor 5248 - DIVISION OF THE STATE ARCHITECT Total:					118.00
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7614	DUARTE PUBLIC SAFETY PETT	Office Supplies	6302020		9.63
100-1205-7780	DUARTE PUBLIC SAFETY PETT	Rabies Clinic Supplies	6302020		18.00
100-1205-7980	DUARTE PUBLIC SAFETY PETT	Staff Meeting Supplies	6302020		17.99
Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:					45.62
Vendor: T2196 - ELIZABETH NOWAK REILLY					
100-1005-7647	ELIZABETH NOWAK REILLY	NALEO/Friends of the Duarte Library Membership	4/2020 - 6/2020		400.00
Vendor T2196 - ELIZABETH NOWAK REILLY Total:					400.00
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 6/2020	89736		135.00
Vendor 1357 - EXECUTIVE ELEVATOR INC Total:					135.00

Council Warrant Register By Vendor

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7616	FULLER ENGINEERING INC	Pool Chemicals	141638		616.79
Vendor 4690 - FULLER ENGINEERING INC Total:					616.79
Vendor: 5347 - GRANICUS INC					
100-1020-7722	GRANICUS INC	Civica Website Hosting 7/19/20 - 8/18/20	128999		755.64
Vendor 5347 - GRANICUS INC Total:					755.64
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A	Sales Tax Analysis Q2 2020	SIN002014		1,640.40
Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:					1,640.40
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	8543970		141.06
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	1535369		57.72
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	0156928		479.41
100-1410-7621	HOME DEPOT CREDIT SERVIC	Chemicals/Sprayers/Pruning/ Spark Plugs	8157172		75.92
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	8626584		36.57
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	7312831		7.68
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	5020035		402.62
100-1410-7621	HOME DEPOT CREDIT SERVIC	Yard Supplies	4071121		63.05
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					1,264.03
Vendor: 6009 - KOA CORPORATION					
100-1405-7965	KOA CORPORATION	FY20 Duarte CIP Development 7/29/19 - 9/1/19	JB83152 - 6		6,159.40
Vendor 6009 - KOA CORPORATION Total:					6,159.40
Vendor: 3968 - LANDSCAPE WAREHOUSE INC					
100-1020-7724	LANDSCAPE WAREHOUSE INC	Irrigation Repair (PO Pkg Lot)	4139958		143.96
Vendor 3968 - LANDSCAPE WAREHOUSE INC Total:					143.96
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY20 CDBG Federal Grant Admin 6/2020	6713		1,300.00
Vendor 5438 - LDM ASSOCIATES INC Total:					1,300.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF	Tobacco Enforcement 5/17/2020	203811AL	201904-Contract Law-Tobacco	952.83
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					952.83
Vendor: 5868 - MAINTEX INC					
100-1610-7618	MAINTEX INC	Janitorial Supplies	791304-00		1,498.78
Vendor 5868 - MAINTEX INC Total:					1,498.78
Vendor: 3844 - MARTINEZ CONCRETE INC					
100-1405-7965	MARTINEZ CONCRETE INC	FY20 ADA Ramp @ Pool	20032		5,800.00
Vendor 3844 - MARTINEZ CONCRETE INC Total:					5,800.00
Vendor: 0156 - MOUNTAIN VIEW TIRE & SERVICE INC					
100-1205-7650	MOUNTAIN VIEW TIRE & SER	Vehicle 35 Tires	235129		397.01
Vendor 0156 - MOUNTAIN VIEW TIRE & SERVICE INC Total:					397.01
Vendor: 5845 - NEC FINANCIAL SERVICES LLC					
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 31	71920-31		1,340.10
Vendor 5845 - NEC FINANCIAL SERVICES LLC Total:					1,340.10
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm Monitoring 8/1/20 - 8/31/20	1282568		87.56
Vendor 2466 - POST ALARM SYSTEMS Total:					87.56
Vendor: 4616 - QUADIENT FINANCE USA INC					
100-1825-7626	QUADIENT FINANCE USA INC	Postage for Meter	7212020		5,000.00
Vendor 4616 - QUADIENT FINANCE USA INC Total:					5,000.00

Council Warrant Register By Vendor

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1410-8100	RUDY'S PLUMBING INC	New Backflow Installation (Huntington Dr Median)	5318		6,918.25
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Beardslee Park)	5177		420.89
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Highland Ave Tree Wells)	5317		432.83
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Mtn Ave Median)	5176		362.16
100-1410-8100	RUDY'S PLUMBING INC	New Backflow Installation (Central Ave Median)	5315		2,650.00
100-1410-8100	RUDY'S PLUMBING INC	New Backflow Installation (Huntington Dr Median)	5319		6,918.25
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Royal Oaks Landscape)	5320		368.51
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Royal Oaks Park)	5314		380.08
Vendor 4142 - RUDY'S PLUMBING INC Total:					18,450.97
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 6/2020	872478		6,839.00
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 6/2020	872479		1,075.50
100-1015-7686	RUTAN & TUCKER LLP	NPDES Legal 6/2020	872482		32,890.00
Vendor 0196 - RUTAN & TUCKER LLP Total:					40,804.50
Vendor: 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY					
100-1205-7780	SAN GABRIEL VALLEY HUMAN	Animal Shelter Services 7/202	7-2020D		5,166.67
Vendor 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY Total:					5,166.67
Vendor: 6168 - SHAW HR CONSULTING					
100-1810-7965	SHAW HR CONSULTING	HR Consulting 5/29/20 - 6/30/20	15583		520.00
100-1810-7965	SHAW HR CONSULTING	HR Consulting 7/1/20 - 7/14/	15583-72120		260.00
Vendor 6168 - SHAW HR CONSULTING Total:					780.00
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
100-1415-7889	SITEONE LANDSCAPE SUPPLY	Sports Park Irrigation Repair	101717029-001		275.60
Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					275.60
Vendor: 0209 - SMART & FINAL					
100-1610-7618	SMART & FINAL	CH/CC Supplies	48233		139.10
100-1020-7716	SMART & FINAL	Food Distribution Drinks	45485		139.33
100-1610-7618	SMART & FINAL	Council Meeting Supplies	45486		161.80
100-1605-7735	SMART & FINAL	TC Nutrition Supplies	45508		8.96
100-1410-7980	SMART & FINAL	Yard Supplies	38476		50.40
100-1605-7980	SMART & FINAL	Yard Supplies	38476		50.40
Vendor 0209 - SMART & FINAL Total:					549.99
Vendor: 5447 - SOUTHERN CALIFORNIA EDISON					
100-1020-7724	SOUTHERN CALIFORNIA EDIS	PO Pkg Lot Lease 8/1/20 - 10/31/20	7701015698		2,109.75
Vendor 5447 - SOUTHERN CALIFORNIA EDISON Total:					2,109.75
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEW	Legal Advertising 6/2020	484860		709.50
Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:					709.50
Vendor: 2688 - STAPLES ADVANTAGE					
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3450372987		122.62
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3450372989		20.51
100-1825-7613	STAPLES ADVANTAGE	PS Copier Paper	3450372989		96.41
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	345094845		39.68
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	345094846		73.31
100-1605-7733	STAPLES ADVANTAGE	SC Legal File Folders	345094847		91.20
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3450907924		44.53
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3450962484		31.63

Council Warrant Register By Vendor

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice # 3450372987	3451022087		-39.41
100-1805-7614	STAPLES ADVANTAGE	Clipboards	3451747268		17.98
Vendor 2688 - STAPLES ADVANTAGE Total:					498.46
Vendor: 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES					
100-1205-7761	SUPERIOR CT OF CAL CO OF L	Citation Revenue Tax 6/2020	7152020		2,892.00
Vendor 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES Total:					2,892.00
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICE	Citywide Graffiti Removal 6/2020	16384		1,273.35
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					1,273.35
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Svcs 8/2020	13973		564.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 8/2020	13974		422.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 8/2020	13975		567.60
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 8/2020	13976		553.00
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					2,106.60
Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP					
100-1205-7655	THOMSON REUTERS-WEST PU	Emergency Software 6/1/20 - 6/30/20	842584586		158.93
Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:					158.93
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1010-7965	TRIPEPI SMITH & ASSOCIATES	Professional Services 6/2020	5194		977.50
100-1010-7965	TRIPEPI SMITH & ASSOCIATES	Social Media & Content Mgmt 7/2020	5245		6,355.00
Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:					7,332.50
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 7/1/20 - 9/30/20	025-299197		11,684.25
100-1815-7820	TYLER TECHNOLOGIES INC	Upgrade to Incode Cmty Dev 6/2020	025-302197		227.50
100-1815-7820	TYLER TECHNOLOGIES INC	Upgrade to Incode Cmty Development	025-302596		520.00
Vendor 4674 - TYLER TECHNOLOGIES INC Total:					12,431.75
Vendor: 5168 - VERIZONWIRELESS					
100-1205-7655	VERIZONWIRELESS	VW-Emergency Radios 5/19/20 - 6/18/20	9856882955		809.82
100-1020-7713	VERIZONWIRELESS	VW-Museum Phone 6/19/20 - 7/18/20	9856882957		23.80
100-1020-7713	VERIZONWIRELESS	VW-Museum Internet 6/19/20 - 7/18/20	9856882957		37.26
100-1815-7831	VERIZONWIRELESS	VW-George Dang 6/19/20 - 7/18/20	9856882957		36.89
100-1815-7831	VERIZONWIRELESS	VW-Jeff Risley 6/19/20 - 7/18/20	9856882957		36.89
100-1815-7831	VERIZONWIRELESS	VW-Kelly Barnes 6/19/20 - 7/18/20	9856882957		36.89
100-1815-7831	VERIZONWIRELESS	VW-AmeriCorps (SC) 6/19/20 - 7/18/20	9856882957		36.89
100-1805-7980	VERIZONWIRELESS	VW-KP 5/19/20 - 6/18/20	9856882958		53.65
100-1005-7980	VERIZONWIRELESS	VW-Urias Phone 5/19/20 - 6/18/20	9856882959		41.62
100-1005-7980	VERIZONWIRELESS	VW-Urias iPad 5/19/20 - 6/18/20	9856882959		30.08
100-1005-7980	VERIZONWIRELESS	VW-Lewis iPad 5/19/20 - 6/18/20	9856882959		30.07
100-1010-7980	VERIZONWIRELESS	VW-Rocha Phone 5/19/20 - 6/18/20	9856882959		41.62
100-1010-7980	VERIZONWIRELESS	VW-Herrera Phone 5/19/20 - 6/18/20	9856882959		41.62

Council Warrant Register By Vendor

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7980	VERIZONWIRELESS	VW-Pascua Phone 5/19/20 - 6/18/20	9856882959		41.62
100-1410-7980	VERIZONWIRELESS	VW-FS Tablet 5/19/20 - 6/18/20	9856882959		30.07
100-1410-7980	VERIZONWIRELESS	VW-FS Josh 5/19/20 - 6/18/20	9856882960		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Gerard 5/19/20 - 6/18/20	9856882960		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Manny 5/19/20 - 6/18/20	9856882960		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Lamberto 5/19/20 - 6/18/20	9856882960		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Mike 5/19/20 - 6/18/20	9856882960		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Sean 5/19/20 - 6/18/20	9856882960		60.19
100-1815-7831	VERIZONWIRELESS	VW-Reilly Phone 6/19/20 - 7/18/20	9856882954		56.68
100-1815-7831	VERIZONWIRELESS	VW-TL 6/19/20 - 7/18/20	9856882954		35.60
100-1815-7831	VERIZONWIRELESS	VW-City Hall 6/19/20 - 7/18/20	9856882954		35.60
100-1815-7831	VERIZONWIRELESS	VW-DJ (iPad) 6/19/20 - 7/18/20	9856882954		24.06
100-1815-7831	VERIZONWIRELESS	VW-DJ (iPhone) 6/19/20 - 7/18/20	9856882954		56.68
100-1815-7831	VERIZONWIRELESS	VW-ME Phone 6/19/20 - 7/18/20	9856882954		35.60
100-1815-7831	VERIZONWIRELESS	VW-CH Phone 6/19/20 - 7/18/20	9856882954		35.60
100-1815-7831	VERIZONWIRELESS	VW-Tzeitel Phone 6/19/20 - 7/18/20	9856882954		56.68
100-1815-7831	VERIZONWIRELESS	ME-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	Extra Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	Reilly-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	Paras-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	City Mgr-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	VR-Social Media iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	BV-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	SC ActiveNet 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	KP-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
100-1815-7831	VERIZONWIRELESS	CH-Granicus iPad 6/19/20 - 7/18/20	9856882956		18.60
Vendor 5168 - VERIZONWIRELESS Total:					2,107.03
Vendor: 5483 - WALMART COMMUNITY/SYNCB					
100-1605-7735	WALMART COMMUNITY/SYN	TC Virtual Gardening Supplies	02618-6302020		130.94
Vendor 5483 - WALMART COMMUNITY/SYNCB Total:					130.94
Vendor: 6113 - WARDS SERVICE					
100-1205-7650	WARDS SERVICE	Vehicle 24 Water pump/Thermostat/Hose	80409		1,357.89
Vendor 6113 - WARDS SERVICE Total:					1,357.89
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79269128		293.15
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79272283		108.25
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79272403		353.26
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79279863		140.88
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies (COVID-19)	79286754	202024-Bldg Supp-Coronaviru	197.59

Council Warrant Register By Vendor				Payment Dates: 7/16/2020 - 7/29/2020	
Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79290067		81.90
				Vendor 0237 - WAXIE SANITARY SUPPLY Total:	1,175.03
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO	CC Pest Control Svcs 6/2020	8210500		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CH Pest Control Svcs 6/2020	8210501		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	FC/Pool Pest Control Svcs 6/2020	8210502		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	SC Pest Control Svcs 6/2020	8210503		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	TC Pest Control Svcs 6/2020	8210504		60.00
				Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:	300.00
Vendor: T4320 - WILL STURDIVANT					
100-2123	WILL STURDIVANT	Special Event Insurance Refun	R84298-SEI		81.00
				Vendor T4320 - WILL STURDIVANT Total:	81.00
				Fund 100 - GENERAL FUND Total:	281,435.16
Fund: 220 - GAS TAX FUN					
Vendor: 3957 - JCL TRAFFIC SERVICES					
220-2210-7813	JCL TRAFFIC SERVICES	FY20 Street Signs	103933		1,518.21
220-2225-8070	JCL TRAFFIC SERVICES	FY21 Message Board Rental	104934		760.00
				Vendor 3957 - JCL TRAFFIC SERVICES Total:	2,278.21
Vendor: 6024 - RUIZ CONCRETE AND PAVING INC					
220-2210-8070	RUIZ CONCRETE AND PAVING	FY21 Brookridge Sinkhole Emergency Repair	792020		3,893.87
				Vendor 6024 - RUIZ CONCRETE AND PAVING INC Total:	3,893.87
Vendor: 4917 - SUPERIOR PAVEMENT MARKINGS INC					
220-2210-7812	SUPERIOR PAVEMENT MARKI	Fish Canyon Striping	12808		2,750.00
220-2210-7812	SUPERIOR PAVEMENT MARKI	Traffic Striping on Crestfield	12863		5,966.00
220-2210-7812	SUPERIOR PAVEMENT MARKI	Add'l Striping/Marking	12863		1,112.00
				Vendor 4917 - SUPERIOR PAVEMENT MARKINGS INC Total:	9,828.00
Vendor: 5168 - VERIZONWIRELESS					
220-2220-7980	VERIZONWIRELESS	VW-Amanda 5/19/20 - 6/18/20	9856882960		39.11
220-2220-7980	VERIZONWIRELESS	VW-Teresa 5/19/20 - 6/18/20	9856882960		39.11
				Vendor 5168 - VERIZONWIRELESS Total:	78.22
				Fund 220 - GAS TAX FUN Total:	16,078.30
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1060 - BEE REMOVERS					
240-2410-7662	BEE REMOVERS	Bee Removal (City Hall Irrigation Box)	598278		118.00
				Vendor 1060 - BEE REMOVERS Total:	118.00
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
240-2425-7913	BRIGHTVIEW LANDSCAPE SER	FY20 Hearthstone Brush Clearance	6914990		744.00
240-2425-7913	BRIGHTVIEW LANDSCAPE SER	FY20 Hearthstone Brush Clearance	6914991		1,880.00
240-2425-7913	BRIGHTVIEW LANDSCAPE SER	FY20 Hearthstone Brush Clearance	6914992		2,550.69
				Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:	5,174.69
Vendor: 6141 - JTB SUPPLY COMPANY					
240-2405-7888	JTB SUPPLY COMPANY	Flashing Yellow Light Replacements	107293		183.30
				Vendor 6141 - JTB SUPPLY COMPANY Total:	183.30
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2434-7887	RUDY'S PLUMBING INC	Backflow Testing/Reporting (Citrus Villas)	5316		115.00
240-2435-7887	RUDY'S PLUMBING INC	Backflow Testing/Replacement (Ridgecr	5313		2,373.42
				Vendor 4142 - RUDY'S PLUMBING INC Total:	2,488.42

Council Warrant Register By Vendor

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	101428985-001		205.57
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	101527715-001		62.30
Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					267.87
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					8,232.28
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7619	CITY OF MONROVIA	Fuel-Transportation Dept 6/2020	2100134		55.32
Vendor 0903 - CITY OF MONROVIA Total:					55.32
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
440-4405-7650	HOME DEPOT CREDIT SERVIC	Yard Supplies	6306972		70.40
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					70.40
Vendor: 0209 - SMART & FINAL					
440-4405-7980	SMART & FINAL	Yard Supplies	38476		50.40
Vendor 0209 - SMART & FINAL Total:					50.40
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7887	SUPERIOR PROPERTY SERVICE	Bus Stop Cleaning 6/24/20	16385		1,278.75
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					1,278.75
Vendor: 5168 - VERIZONWIRELESS					
440-4405-7821	VERIZONWIRELESS	VW-Transit Internet 6/19/20 - 7/18/20	9856882954		48.12
Vendor 5168 - VERIZONWIRELESS Total:					48.12
Fund 440 - PROPOSITION A TRANSIT FUND Total:					1,502.99
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7980	SUPERIOR PROPERTY SERVICE	Bus Stop Cleaning 6/24/20	16385		1,046.25
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					1,046.25
Fund 460 - PROPOSITION C TRANSIT FUND Total:					1,046.25
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6024 - RUIZ CONCRETE AND PAVING INC					
470-2127	RUIZ CONCRETE AND PAVING	Retention	2		-2,206.76
470-4705-8060	RUIZ CONCRETE AND PAVING	FY19/20 Concrete Repair Project	2		44,135.18
Vendor 6024 - RUIZ CONCRETE AND PAVING INC Total:					41,928.42
Fund 470 - MEASURE R LR TRANSIT FUND Total:					41,928.42
Fund: 680 - Duarte Housing Authority					
Vendor: 6175 - HARRIS & ASSOCIATES					
680-6805-7965	HARRIS & ASSOCIATES	SB2 Rehab Program Development 5/24/20 - 6/27/20	45466		6,755.00
Vendor 6175 - HARRIS & ASSOCIATES Total:					6,755.00
Fund 680 - Duarte Housing Authority Total:					6,755.00
Grand Total:					356,978.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	281,435.16
220 - GAS TAX FUN	16,078.30
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	8,232.28
440 - PROPOSITION A TRANSIT FUND	1,502.99
460 - PROPOSITION C TRANSIT FUND	1,046.25
470 - MEASURE R LR TRANSIT FUND	41,928.42
680 - Duarte Housing Authority	6,755.00
Grand Total:	356,978.40

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7647	Travel & Exp - Reilly	400.00
100-1005-7980	Other Expenses	101.77
100-1010-7670	Legal Notices	709.50
100-1010-7965	Professional Services	7,332.50
100-1010-7980	Other Expenses	124.86
100-1015-7680	City Attorney Legal	6,839.00
100-1015-7686	Other Legal Services	33,965.50
100-1020-7713	Historical Museum Bldg	61.06
100-1020-7716	Special Community Even	139.33
100-1020-7722	City Web Site	755.64
100-1020-7724	Post Office Parking	2,253.71
100-1205-7614	Office Supplies	30.14
100-1205-7650	Vehicle Maintenance	2,585.77
100-1205-7655	Emergency Services	968.75
100-1205-7761	Parking Ticket Collect	4,260.37
100-1205-7762	Parking Pass Kiosk Costs	147.85
100-1205-7780	Animal Control	5,184.67
100-1205-7781	Contract Law Enforceme	5,040.19
100-1205-7783	GAPP Program	23,500.00
100-1205-7823	Code/Animal Control Da	7,899.56
100-1205-7980	Other Expenses	17.99
100-1405-7614	Office Supplies	199.05
100-1405-7802	NPDES Requirements	73,175.54
100-1405-7965	Professional Services	16,981.90
100-1410-7621	Other Supplies	138.97
100-1410-7650	Vehicle Maintenance	1,345.73
100-1410-7814	Graffiti Removal	1,273.35
100-1410-7980	Other Expenses	336.21
100-1410-8100	Other Capital Improvem	18,450.97
100-1415-7889	Repairs-Sports Park	275.60
100-1605-7614	Office Supplies	73.31
100-1605-7650	Vehicle Maintenance	580.51
100-1605-7728	Americorp's VIP Progra	500.00
100-1605-7733	Senior Center	294.84
100-1605-7735	Teen Center	139.90
100-1605-7980	Other Expenses	50.40
100-1610-7616	Pool Supplies	616.79
100-1610-7618	Building Supplies	4,099.77
100-1610-7636	Uniforms	70.00
100-1610-7652	Building Maint Services	6,234.26
100-1805-7614	Office Supplies	17.98
100-1805-7965	Professional Services	1,640.40
100-1805-7980	Other Expenses	53.65
100-1810-7965	Professional Services	780.00
100-1815-7820	Finance System Support	12,431.75
100-1815-7821	Personal Computer Supp	553.00

Account Summary

Account Number	Account Name	Payment Amount
100-1815-7830	Telephones	2,893.70
100-1815-7831	Wireless Phones/Device	670.06
100-1825-7613	Duplications And Photos	96.41
100-1825-7626	Postage	5,000.00
100-1825-7630	Equipment Lease	399.67
100-1825-7631	Equipment Maintenance	1,007.22
100-2122	Disability Access & Educ	118.00
100-2123	Special Event Insurance (	81.00
100-2124	Gazebo Refundable Dep	50.00
100-2126	Construction and Demol	32,249.76
100-2127	Retention Payable	-3,600.70
100-4406	Restroom & Gazebo Ren	50.00
100-4806	Excursion Fees	38.00
100-5004	Other Revenue	-250.00
220-2210-7812	Street Striping & Markin	9,828.00
220-2210-7813	Regulatory Signs	1,518.21
220-2210-8070	Street Improvements (C	3,893.87
220-2220-7980	Other Expenses	78.22
220-2225-8070	Street Improvements (C	760.00
240-2405-7888	Repairs-Citywide	183.30
240-2410-7662	Other Serv-Citywide	385.87
240-2425-7913	Brush Clearance	5,174.69
240-2434-7887	Repairs & Replacements	115.00
240-2435-7887	Repairs & Replacements	2,373.42
440-4405-7619	Fuel And Oil	55.32
440-4405-7650	Vehicle Maintenance	70.40
440-4405-7821	Person'l Computr Suppo	48.12
440-4405-7887	Repairs & Replacements	1,278.75
440-4405-7980	Other Expenses	50.40
460-4605-7980	Other Expenses	1,046.25
470-2127	Retention Payable	-2,206.76
470-4705-8060	Sidewalk/Concrete Repa	44,135.18
680-6805-7965	Professional Services	6,755.00
	Grand Total:	356,978.40

Project Account Summary

Project Account Key	Payment Amount
None	331,827.98
201904-Contract Law-Tobacco Grant	952.83
201914-GAPP-Cal VIP	23,500.00
202009- Duarte's Promise - America's Promise Exp	500.00
202024-Bldg Supp-Coronavirus Response	197.59
Grand Total:	356,978.40



City of Duarte

Council Warrant Register By Account

By Fund

Payment Dates 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1405-7965	MARTINEZ CONCRETE INC	FY20 ADA Ramp @ Pool	580		5,800.00
100-2124	CARLOS ARROYO	Gazebo Rent Deposit Refund (COVID-19)	215278		50.00
100-4406	CARLOS ARROYO	Gazebo Rent Refund (Cancellation COVID-19)	215278		50.00
100-4806	CHARLIE BUSCHER	Wayfarers Chapel/Pointe Vicente Tour 6/1/20	215283		38.00
100-1610-7618	SMART & FINAL	CH/CC Supplies	586		139.10
100-1410-8100	RUDY'S PLUMBING INC	New Backflow Installation (Huntington Dr Median)	583		6,918.25
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	EFT10047		141.06
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Beardslee Park)	583		420.89
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	EFT10047		57.72
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Highland Ave Tree Wells)	583		432.83
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	EFT10047		479.41
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Mtn Ave Median)	583		362.16
100-1410-8100	RUDY'S PLUMBING INC	New Backflow Installation (Central Ave Median)	583		2,650.00
100-1410-8100	RUDY'S PLUMBING INC	New Backflow Installation (Huntington Dr Median)	583		6,918.25
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Royal Oaks Landscape)	583		368.51
100-1410-7621	HOME DEPOT CREDIT SERVIC	Chemicals/Sprayers/Pruning/ Spark Plugs	EFT10047		75.92
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	EFT10047		36.57
100-1610-7652	COMMERCIAL DOOR METAL S	City Hall Front Door Service Call	215288		330.95
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 6/2020	215295		135.00
100-1610-7618	MAINTEX INC	Janitorial Supplies	579		1,498.78
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215315		293.15
100-1805-7965	HINDERLITER, DE LLAMAS & A	Sales Tax Analysis Q2 2020	215297		1,640.40
100-1205-7781	LOS ANGELES COUNTY SHERIF	Tobacco Enforcement 5/17/2020	215300	201904-Contract Law-Tobacco	952.83
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215315		108.25
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215315		353.26
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 7/1/20 - 9/30/20	215313		11,684.25
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	215286		35.00
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	EFT10047		7.68
100-1610-7652	DIGITAL NETWORKS GROUP I	A/V Repairs	215292		1,082.50
100-1815-7820	TYLER TECHNOLOGIES INC	Upgrade to Incode Cmty Dev 6/2020	215313		227.50
100-1815-7820	TYLER TECHNOLOGIES INC	Upgrade to Incode Cmty Development	215313		520.00
100-1605-7735	WALMART COMMUNITY/SYN	TC Virtual Gardening Supplies	215314		130.94
100-1205-7762	CALE AMERICA INC	WTP Fees 6/2020	215284		147.85
100-1405-7965	BUCKNAM INFRASTRUCTURE	FY20 GIS Program Services	215282		3,722.50
100-2122	DIVISION OF THE STATE ARCHI	Disability Access Fee Q2 2020	215293		118.00
100-1010-7670	SOUTHERN CALIFORNIA NEW	Legal Advertising 6/2020	215307		709.50
100-1010-7965	TRIPEPI SMITH & ASSOCIATES	Professional Services 6/2020	215312		977.50
100-1410-8100	RUDY'S PLUMBING INC	Backflow Testing/Repair (Royal Oaks Park)	583		380.08

Council Warrant Register By Account

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7614	DUARTE PUBLIC SAFETY PETT	Office Supplies	215294		9.63
100-1205-7780	DUARTE PUBLIC SAFETY PETT	Rabies Clinic Supplies	215294		18.00
100-1205-7980	DUARTE PUBLIC SAFETY PETT	Staff Meeting Supplies	215294		17.99
100-1405-7965	LDM ASSOCIATES INC	FY20 CDBG Federal Grant Admin 6/2020	578		1,300.00
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215315		140.88
100-1610-7652	WESTERN EXTERMINATOR CO	CC Pest Control Srvcs 6/2020	215316		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CH Pest Control Srvcs 6/2020	215316		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	FC/Pool Pest Control Srvcs 6/2020	215316		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	SC Pest Control Srvcs 6/2020	215316		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	TC Pest Control Srvcs 6/2020	215316		564.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Srvcs 8/2020	590		422.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 8/2020	590		567.60
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 8/2020	590		553.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 8/2020	590		616.79
100-1610-7616	FULLER ENGINEERING INC	Pool Chemicals	215296		1,001.50
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Contract-Teen Ctr (3 Mo	215276		3,296.75
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Contract-City Hall/Senior Ctr (3 Mo)	215276		122.62
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	588		20.51
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	588		96.41
100-1825-7613	STAPLES ADVANTAGE	PS Copier Paper	588		402.62
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Maint Supplies/Repair	EFT10047		5,166.67
100-1205-7780	SAN GABRIEL VALLEY HUMAN	Animal Shelter Services 7/202	215304		7,899.56
100-1205-7823	COMCATE	Animal/Code Data System 7/1/20 - 6/30/21	215287		158.93
100-1205-7655	THOMSON REUTERS-WEST PU	Emergency Software 6/1/20 - 6/30/20	215311		63.05
100-1410-7621	HOME DEPOT CREDIT SERVIC	Yard Supplies	EFT10047		197.59
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies (COVID-19)	215315	202024-Bldg Supp-Coronaviru	39.68
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	588		73.31
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	588		91.20
100-1605-7733	STAPLES ADVANTAGE	SC Legal File Folders	588		87.56
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm Monitoring 8/1/20 - 8/31/20	581		1,273.35
100-1410-7814	SUPERIOR PROPERTY SERVICE	Citywide Graffiti Removal 6/2020	215310		81.90
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215315		80.10
100-1205-7761	DATA TICKET INC	Admin Citation Processing 6/2020	573		397.01
100-1205-7650	MOUNTAIN VIEW TIRE & SER	Vehicle 35 Tires	215302		44.53
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	588		35.00
100-1610-7636	CINTAS CORPORATION #693	Janitorial Supplies	215286		139.33
100-1020-7716	SMART & FINAL	Food Distribution Drinks	586		161.80
100-1610-7618	SMART & FINAL	Council Meeting Supplies	586		8.96
100-1605-7735	SMART & FINAL	TC Nutrition Supplies	586		23,500.00
100-1205-7783	COUNTY OF LOS ANGELES PR	PIP Program DPO Abernathy 4/1/20 - 6/30/20	215290	201914-GAPP-Cal VIP	2,249.76
100-2126	CHAD BRANTLEY	Construction/Demo Deposit Refund	215280		-125.00
100-5004	CHAD BRANTLEY	Administrative Fee	215280		1,345.73
100-1410-7650	CITY OF MONROVIA	Fuel-Field Srvcs 6/2020	215301		119.92
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Rec 6/2020	215301		830.87
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 6/2020	215301		4,087.36
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 6/2020	215301		31.63
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	588		2,109.75
100-1020-7724	SOUTHERN CALIFORNIA EDIS	PO Pkg Lot Lease 8/1/20 - 10/31/20	587		460.59
100-1605-7650	BOURRET GLASS & UPHOLSTE	Vehicle 31 Repair	215279		

Council Warrant Register By Account

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice # 3450372987	588		-39.41
100-1605-7728	ANDREA ZUNIGA ARCE	AmeriCorps 2020 Red Wagon Scholarship	215277	202009- Duarte's Promise - A	500.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 6/2020	573		1,288.27
100-2126	CONAM BUILDING CO	Construction/Demo Deposit Refund	215289		30,000.00
100-5004	CONAM BUILDING CO	Administrative Fee	215289		-125.00
100-1825-7630	CANON FINANCIAL SERVICES I	PS Copier Lease 7/1/20 - 7/31/20	215285		399.67
100-1825-7631	CANON FINANCIAL SERVICES I	PS Copier Maintenance 6/1/20 - 6/30/20	215285		131.71
100-1825-7631	CANON FINANCIAL SERVICES I	CH(2)/SC/TC Copier Lease 7/1/20 - 7/31/20	215285		875.51
100-1410-7980	SMART & FINAL	Yard Supplies	586		50.40
100-1605-7980	SMART & FINAL	Yard Supplies	586		50.40
100-1020-7724	LANDSCAPE WAREHOUSE INC	Irrigation Repair (PO Pkg Lot)	577		143.96
100-1005-7647	ELIZABETH NOWAK REILLY	NALEO/Friends of the Duarte Library Membership	582		400.00
100-1405-7965	KOA CORPORATION	FY20 Duarte CIP Development 7/29/19 - 9/1/19	215299		6,159.40
100-1010-7965	TRIPEPI SMITH & ASSOCIATES	Social Media & Content Mgmt 7/2020	215312		6,355.00
100-1205-7761	SUPERIOR CT OF CAL CO OF L	Citation Revenue Tax 6/2020	215309		2,892.00
100-1205-7650	WARDS SERVICE	Vehicle 24 Water pump/Thermostat/Hose	591		1,357.89
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 6/2020	585		6,839.00
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 6/2020	585		1,075.50
100-1015-7686	RUTAN & TUCKER LLP	NPDES Legal 6/2020	585		32,890.00
100-2123	WILL STURDIVANT	Special Event Insurance Refun	215308		81.00
100-1605-7733	CURO MANAGED PRINT PROD	SC Volunteer Recognition Car	215291		203.64
100-1405-7802	BEST BEST & KRIEGER LLP	NPDES Federal Lobbying 6/2020	571		1,161.54
100-1205-7655	VERIZONWIRELESS	VW-Emergency Radios 5/19/20 - 6/18/20	EFT10043		809.82
100-1020-7713	VERIZONWIRELESS	VW-Museum Internet 6/19/20 - 7/18/20	EFT10016		37.26
100-1020-7713	VERIZONWIRELESS	VW-Museum Phone 6/19/20 - 7/18/20	EFT10016		23.80
100-1815-7831	VERIZONWIRELESS	VW-Jeff Risley 6/19/20 - 7/18/20	EFT10016		36.89
100-1815-7831	VERIZONWIRELESS	VW-Kelly Barnes 6/19/20 - 7/18/20	EFT10016		36.89
100-1815-7831	VERIZONWIRELESS	VW-AmeriCorps (SC) 6/19/20 - 7/18/20	EFT10016		36.89
100-1815-7831	VERIZONWIRELESS	VW-George Dang 6/19/20 - 7/18/20	EFT10016		36.89
100-1805-7980	VERIZONWIRELESS	VW-KP 5/19/20 - 6/18/20	EFT10017		53.65
100-1005-7980	VERIZONWIRELESS	VW-Lewis iPad 5/19/20 - 6/18/20	EFT10036		30.07
100-1005-7980	VERIZONWIRELESS	VW-Urias iPad 5/19/20 - 6/18/20	EFT10036		30.08
100-1005-7980	VERIZONWIRELESS	VW-Urias Phone 5/19/20 - 6/18/20	EFT10036		41.62
100-1010-7980	VERIZONWIRELESS	VW-Pascua Phone 5/19/20 - 6/18/20	EFT10036		41.62
100-1010-7980	VERIZONWIRELESS	VW-Herrera Phone 5/19/20 - 6/18/20	EFT10036		41.62
100-1010-7980	VERIZONWIRELESS	VW-Rocha Phone 5/19/20 - 6/18/20	EFT10036		41.62
100-1410-7980	VERIZONWIRELESS	VW-FS Tablet 5/19/20 - 6/18/20	EFT10036		30.07

Council Warrant Register By Account

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1410-7980	VERIZONWIRELESS	VW-FS Josh 5/19/20 - 6/18/20	EFT10037		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Sean 5/19/20 - 6/18/20	EFT10037		60.19
100-1410-7980	VERIZONWIRELESS	VW-FS Lamberto 5/19/20 - 6/18/20	EFT10037		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Manny 5/19/20 - 6/18/20	EFT10037		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Gerard 5/19/20 - 6/18/20	EFT10037		39.11
100-1410-7980	VERIZONWIRELESS	VW-FS Mike 5/19/20 - 6/18/20	EFT10037		39.11
100-1805-7614	STAPLES ADVANTAGE	Clipboards	588		17.98
100-1020-7722	GRANICUS INC	Civica Website Hosting 7/19/20 - 8/18/20	574		755.64
100-1415-7889	SITEONE LANDSCAPE SUPPLY	Sports Park Irrigation Repair	215306		275.60
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pynt 31	EFT10046		1,340.10
100-1405-7802	CEM CONSTRUCTION CORPO	Construction of Drywell & Catch Basin at RO Park	572		72,014.00
100-2127	CEM CONSTRUCTION CORPO	Retention	572		-3,600.70
100-1810-7965	SHAW HR CONSULTING	HR Consulting 5/29/20 - 6/30/20	215305		520.00
100-1810-7965	SHAW HR CONSULTING	HR Consulting 7/1/20 - 7/14/20	215305		260.00
100-1825-7626	QUADIENT FINANCE USA INC	Postage for Meter	215303		5,000.00
100-1815-7831	VERIZONWIRELESS	VW-DJ (iPhone) 6/19/20 - 7/18/20	EFT10044		56.68
100-1815-7831	VERIZONWIRELESS	VW-Reilly Phone 6/19/20 - 7/18/20	EFT10044		56.68
100-1815-7831	VERIZONWIRELESS	VW-Tzeitel Phone 6/19/20 - 7/18/20	EFT10044		56.68
100-1815-7831	VERIZONWIRELESS	VW-ME Phone 6/19/20 - 7/18/20	EFT10044		35.60
100-1815-7831	VERIZONWIRELESS	VW-TL 6/19/20 - 7/18/20	EFT10044		35.60
100-1815-7831	VERIZONWIRELESS	VW-City Hall 6/19/20 - 7/18/20	EFT10044		35.60
100-1815-7831	VERIZONWIRELESS	VW-CH Phone 6/19/20 - 7/18/20	EFT10044		35.60
100-1815-7831	VERIZONWIRELESS	VW-DJ (iPad) 6/19/20 - 7/18/20	EFT10044		24.06
100-1815-7831	VERIZONWIRELESS	ME-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	SC ActiveNet 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	VR-Social Media iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	City Mgr-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	KP-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	CH-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	Extra Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	BV-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	Paras-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
100-1815-7831	VERIZONWIRELESS	Reilly-Granicus iPad 6/19/20 - 7/18/20	EFT10045		18.60
Fund 100 - GENERAL FUND Total:					281,435.16
Fund: 220 - GAS TAX FUN					
220-2210-7813	JCL TRAFFIC SERVICES	FY20 Street Signs	215298		1,518.21
220-2210-7812	SUPERIOR PAVEMENT MARKI	Fish Canyon Striping	589		2,750.00
220-2210-8070	RUIZ CONCRETE AND PAVING	FY21 Brookridge Sinkhole Emergency Repair	584		3,893.87
220-2210-7812	SUPERIOR PAVEMENT MARKI	Traffic Striping on Crestfield	589		5,966.00
220-2210-7812	SUPERIOR PAVEMENT MARKI	Add'l Striping/Marking	589		1,112.00

Council Warrant Register By Account

Payment Dates: 7/16/2020 - 7/29/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
220-2220-7980	VERIZONWIRELESS	VW-Amanda 5/19/20 - 6/18/20	EFT10037		39.11
220-2220-7980	VERIZONWIRELESS	VW-Teresa 5/19/20 - 6/18/20	EFT10037		39.11
220-2225-8070	JCL TRAFFIC SERVICES	FY21 Message Board Rental	215298		760.00
Fund 220 - GAS TAX FUN Total:					16,078.30
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	JTB SUPPLY COMPANY	Flashing Yellow Light Replacements	576		183.30
240-2434-7887	RUDY'S PLUMBING INC	Backflow Testing/Reporting (Citrus Villas)	583		115.00
240-2435-7887	RUDY'S PLUMBING INC	Backflow Testing/Replacement (Ridgecr	583		2,373.42
240-2425-7913	BRIGHTVIEW LANDSCAPE SER	FY20 Hearthstone Brush Clearance	215281		744.00
240-2425-7913	BRIGHTVIEW LANDSCAPE SER	FY20 Hearthstone Brush Clearance	215281		1,880.00
240-2425-7913	BRIGHTVIEW LANDSCAPE SER	FY20 Hearthstone Brush Clearance	215281		2,550.69
240-2410-7662	BEE REMOVERS	Bee Removal (City Hall Irrigation Box)	570		118.00
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	215306		205.57
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	215306		62.30
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					8,232.28
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7887	SUPERIOR PROPERTY SERVICE	Bus Stop Cleaning 6/24/20	215310		1,278.75
440-4405-7619	CITY OF MONROVIA	Fuel-Transportation Dept 6/2020	215301		55.32
440-4405-7650	HOME DEPOT CREDIT SERVIC	Yard Supplies	EFT10047		70.40
440-4405-7980	SMART & FINAL	Yard Supplies	586		50.40
440-4405-7821	VERIZONWIRELESS	VW-Transit Internet 6/19/20 - 7/18/20	EFT10044		48.12
Fund 440 - PROPOSITION A TRANSIT FUND Total:					1,502.99
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7980	SUPERIOR PROPERTY SERVICE	Bus Stop Cleaning 6/24/20	215310		1,046.25
Fund 460 - PROPOSITION C TRANSIT FUND Total:					1,046.25
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-2127	RUIZ CONCRETE AND PAVING	Retention	584		-2,206.76
470-4705-8060	RUIZ CONCRETE AND PAVING	FY19/20 Concrete Repair Project	584		44,135.18
Fund 470 - MEASURE R LR TRANSIT FUND Total:					41,928.42
Fund: 680 - Duarte Housing Authority					
680-6805-7965	HARRIS & ASSOCIATES	SB2 Rehab Program Development 5/24/20 - 6/27/20	575		6,755.00
Fund 680 - Duarte Housing Authority Total:					6,755.00
Grand Total:					356,978.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	281,435.16
220 - GAS TAX FUN	16,078.30
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	8,232.28
440 - PROPOSITION A TRANSIT FUND	1,502.99
460 - PROPOSITION C TRANSIT FUND	1,046.25
470 - MEASURE R LR TRANSIT FUND	41,928.42
680 - Duarte Housing Authority	6,755.00
Grand Total:	356,978.40

Account Summary

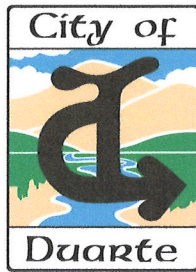
Account Number	Account Name	Payment Amount
100-1005-7647	Travel & Exp - Reilly	400.00
100-1005-7980	Other Expenses	101.77
100-1010-7670	Legal Notices	709.50
100-1010-7965	Professional Services	7,332.50
100-1010-7980	Other Expenses	124.86
100-1015-7680	City Attorney Legal	6,839.00
100-1015-7686	Other Legal Services	33,965.50
100-1020-7713	Historical Museum Bldg	61.06
100-1020-7716	Special Community Even	139.33
100-1020-7722	City Web Site	755.64
100-1020-7724	Post Office Parking	2,253.71
100-1205-7614	Office Supplies	30.14
100-1205-7650	Vehicle Maintenance	2,585.77
100-1205-7655	Emergency Services	968.75
100-1205-7761	Parking Ticket Collect	4,260.37
100-1205-7762	Parking Pass Kiosk Costs	147.85
100-1205-7780	Animal Control	5,184.67
100-1205-7781	Contract Law Enforceme	5,040.19
100-1205-7783	GAPP Program	23,500.00
100-1205-7823	Code/Animal Control Da	7,899.56
100-1205-7980	Other Expenses	17.99
100-1405-7614	Office Supplies	199.05
100-1405-7802	NPDES Requirements	73,175.54
100-1405-7965	Professional Services	16,981.90
100-1410-7621	Other Supplies	138.97
100-1410-7650	Vehicle Maintenance	1,345.73
100-1410-7814	Graffiti Removal	1,273.35
100-1410-7980	Other Expenses	336.21
100-1410-8100	Other Capital Improvem	18,450.97
100-1415-7889	Repairs-Sports Park	275.60
100-1605-7614	Office Supplies	73.31
100-1605-7650	Vehicle Maintenance	580.51
100-1605-7728	Americorp's VIP Progra	500.00
100-1605-7733	Senior Center	294.84
100-1605-7735	Teen Center	139.90
100-1605-7980	Other Expenses	50.40
100-1610-7616	Pool Supplies	616.79
100-1610-7618	Building Supplies	4,099.77
100-1610-7636	Uniforms	70.00
100-1610-7652	Building Maint Services	6,234.26
100-1805-7614	Office Supplies	17.98
100-1805-7965	Professional Services	1,640.40
100-1805-7980	Other Expenses	53.65
100-1810-7965	Professional Services	780.00
100-1815-7820	Finance System Support	12,431.75
100-1815-7821	Personal Computer Supp	553.00

Account Summary

Account Number	Account Name	Payment Amount
100-1815-7830	Telephones	2,893.70
100-1815-7831	Wireless Phones/Device	670.06
100-1825-7613	Duplications And Photos	96.41
100-1825-7626	Postage	5,000.00
100-1825-7630	Equipment Lease	399.67
100-1825-7631	Equipment Maintenance	1,007.22
100-2122	Disability Access & Educ	118.00
100-2123	Special Event Insurance (	81.00
100-2124	Gazebo Refundable Dep	50.00
100-2126	Construction and Demol	32,249.76
100-2127	Retention Payable	-3,600.70
100-4406	Restroom & Gazebo Ren	50.00
100-4806	Excursion Fees	38.00
100-5004	Other Revenue	-250.00
220-2210-7812	Street Striping & Markin	9,828.00
220-2210-7813	Regulatory Signs	1,518.21
220-2210-8070	Street Improvements (C	3,893.87
220-2220-7980	Other Expenses	78.22
220-2225-8070	Street Improvements (C	760.00
240-2405-7888	Repairs-Citywide	183.30
240-2410-7662	Other Serv-Citywide	385.87
240-2425-7913	Brush Clearance	5,174.69
240-2434-7887	Repairs & Replacements	115.00
240-2435-7887	Repairs & Replacements	2,373.42
440-4405-7619	Fuel And Oil	55.32
440-4405-7650	Vehicle Maintenance	70.40
440-4405-7821	Person'l Computr Suppo	48.12
440-4405-7887	Repairs & Replacements	1,278.75
440-4405-7980	Other Expenses	50.40
460-4605-7980	Other Expenses	1,046.25
470-2127	Retention Payable	-2,206.76
470-4705-8060	Sidewalk/Concrete Repa	44,135.18
680-6805-7965	Professional Services	6,755.00
	Grand Total:	356,978.40

Project Account Summary

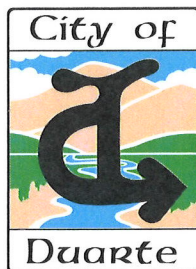
Project Account Key	Payment Amount
None	331,827.98
201904-Contract Law-Tobacco Grant	952.83
201914-GAPP-Cal VIP	23,500.00
202009- Duarte's Promise - America's Promise Exp	500.00
202024-Bldg Supp-Coronavirus Response	197.59
Grand Total:	356,978.40



**PUBLIC SAFETY
STATUS REPORT
July 2020**



PROJECT/PROGRAM		STATUS
<u>L.A. COUNTY SHERIFF’S DEPARTMENT</u>		
1. Part 1 Crimes	Part 1 Crime is down 1.79% year to date	
2. Crime Trends	Robberies are down 42.86%, aggravated assaults are down 16.67%, but auto thefts are still considerably higher at 40%	
<u>MEASURE H and OUTREACH COORDINATION</u>		
1. Five Cities Grant	The City of Duarte was assigned a case manager in April. The case manager has been working from home and visiting Duarte locations once a week. She continues to work closely with our Outreach Coordinator to provide services to the homeless. Three people have been housed to date.	
2. San Gabriel Valley Council of Governments	Staff is in the process of applying for two grants through the SGVCOG. An MOU will be brought before the City Council at the August 11, City Council meeting	
<u>CODE ENFORCEMENT</u>		
1. Shopping Carts	Second reading of ordinance No. 20-O-06 to be held at the July 28 th City Council meeting	
2. Short Term Rentals	Staff will be bringing an ordinance back to the City Council at the September 8 City Council meeting	
<u>EMERGENCY PREPAREDNESS</u>		
1. Sheltering	Staff has worked with Area D and the American Red Cross to develop sheltering guidelines that comply with COVID – 19 restrictions in the event that the City has to open a shelter due to an emergent event	



COMMUNITY DEVELOPMENT STATUS REPORT JUNE 2020

PROJECT/PROGRAM		STATUS
<u>IN PROCESS</u>		
Citywide Sidewalk Repair Project	The annual sidewalk repair project began in late June and will continue through the month. The project is citywide, but there is a focus on sidewalks near Valley View School and along Huntington Drive.	
Vineyard Dry Well	A dry well will be installed on Vineyard Ave. near Royal Oaks Park to improve drainage in a problem area. Construction will begin in mid-June will take a few weeks.	
VMT Study	Several SGV cities are working with COG to have a vehicle miles traveled (VMT) analysis completed. It will assist in setting thresholds for future environmental documents. It is needed because of State Law change from Level of Service standard (congestion) to Vehicle Miles Traveled (air quality) standard. June 15 Planning Commission. July City Council meeting.	
Housing Element	Signed contract with Karen Warner Associates to prepare the 2021-2029 Housing Element. The project will start with data collection. Public outreach is scheduled for Fall 2020.	
Acquisition and Rehab Program	Signed contract with Harris & Associates to develop an acquisition and rehab program to encourage rehab of existing apartment complexes citywide with increased affordability. Funded by a State SB 2 Grant.	
Gopher Removal	City signed an agreement with LA County to address gopher control. Initial work has reduced gopher activity and also addressed mole activity.	
<u>DEVELOPMENT</u>		
New Hope Village	New 150 room hotel. Permits were issued in early June. Grading and foundation in process. Winter 2021 completion expected.	
The Residences at Duarte Station	Former Woodward building has been demolished. MBK submitted for building plan check on the 344 unit project on June 4. The 290 unit building on hold but anticipated to be in plan check winter 2021.	
The Huntington (1413 Huntington Drive)	A 161 unit mixed use project. In construction. Parking structure near completion, framing in process now. Summer 2021 completion expected.	
City of Hope	Working with the City of Hope on various projects in process, such as: north parking lot (approx. 1,000 spaces) construction to begin Fall 2020; Radial Imaging Center (9,000 building, in	

PROJECT/PROGRAM	STATUS
	construction); infrastructure improvements, including three new traffic lights Summer 2020; Medical Office Building completed Summer 2020; Duarte Outpatient Clinic (DOC), an upcoming 8 story, 350,000 square foot building approval process Fall 2020; and several other upcoming projects.
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	The project was approved. It is a two phase project with a total of 178 rooms with 72 in the first phase. Demo permit pulled on June 8 that called for property fencing and partial site demo. Staff met with new Architect on working drawings. Continuing to encourage progress.
Verizon Cell Tower Construction 2701 Royal Oaks Drive	In construction, but on hold. While digging footings, uncharted water line was found. Redesign in process. 2021 completion expected.
New Commercial Building 2137 Huntington	In construction. Commercial building, Bright Smile Dental and retail space. Spring 2021 completion expected.
<u>PUBLIC WORKS</u>	
Street Sign Installation – Traffic Signals	In process, 50% complete. Some new hardware being ordered that should improve leveling of signs as much as possible on older poles.
Central – 210 Traffic Signal	In process, Summer 2020 construction, most likely. Paid for by Cal Trans.
SCE Steel Pole Replacement	SCE is replacing all SCE owned, metal, street lights. Project began in mid-May. Anticipating the Citywide LED lighting project, these lights will be LED at no additional cost to the City.
SCE Citywide LED Light Conversion	Coming Fall 2020. SCE will replace all SCE owned lights with LED fixtures.
<u>Climatec</u>	
Solar Panels Solar Thermal HVAC Irrigation Controls LED Lighting Building Controls Building Lighting	Panels installed, finish work in process. (90% complete) Completed. Completed. Scheduled for June installation. Replacement scheduled for Summer 2020. Some fixtures missed in original bid. Currently, negotiating revised scope. Thermostat upgrades begin June. Completed.

FY 20/21 Capital Improvement Plan Schedule

[illegible]

July 21, 2020



Craig Hensley
Community Development Director
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear Craig,

We are writing to provide information on a potential scope alternate that deserves your consideration for the LED street lighting scope included in the City's comprehensive Infrastructure Modernization Program. To date, all measures of the program have been completed with the exception of irrigation, which is in process, and the street lighting modernization for which we are preparing to mobilize.

As you know, there is an extensive due diligence process required before commencing construction on a citywide street lighting project, especially when the refurbishment of historic or decorative fixtures are involved like your mission bells. Part of this process involves working with equipment, labor, and utility providers to ensure all required specifications are clearly understood & agreed to by all parties before issuing our a notice to proceed.

Although we originally recommended refurbishment and retrofit of your mission bell fixtures as the most cost-effective solution, we've learned there are some advantages associated with moving towards new fixtures which may better serve the City's long-term best interest. We also learned that the price differential of moving towards new fixtures is less than originally estimated. To ensure the City benefits from its investment for many decades to come, we wanted to bring these items to your attention so you can make an informed decision about how to best proceed.

Light Spread

- When retrofitting existing mission bell housing with new LED, there is a chance the City could experience some variances in light spread.
- New fixtures offer greater assurance for light spread uniformity and an overall cleaner look.
- New fixtures are equipped with wattage selectors which is helpful for eliminating any potential glare issues residence may have.

Paint

- New fixtures have new metal on all exterior and interior surfaces which allows for superior paint adhesion and a better base for powder fuse coating.
- Refurbishing of the existing bells requires that we sandblast, clean, chemically etch, prime, and paint the existing housing which is 30+ years old on average.
- New fixtures painted in a factory environment compared to existing fixtures painted in a retrofit environment will likely offer the City greater paint longevity.

Connectivity

- In order to connect the street lights to a smart control system, the existing bell fixtures would need to be retrofitted with a 7-pin control receptacle.



- New fixtures come pre-wired and are more readily able to connect to smart city control platforms.
- Some industry professionals believe new fixtures offer greater reliability for connectivity when a City is transitioning towards smarter, more connected infrastructure.

Safety

- Although we don't have any specific concerns about safety related to the refurbish/retrofit scope, it has been brought to our attention that new fixtures offer superior safety assurances for the install process and service/maintenance over the life of the equipment.
- The risk of having shorts, pinched wires, water entry, or other electrical issues with new fixtures is less compared to retrofitted mission bells.

Warranty

- The warranty period for refurbish/retrofit compared to new fixtures is the same, 10 years.
- Although we don't have any concerns over the workmanship or quality of the refurbish/retrofit scope, intuitively we believe you will have a lower occurrence of warranty service calls and work orders with new fixtures.
- Beyond the warranty, new fixtures are anticipated to have a longer life expectancy than refurbishing your existing fixtures which are 30+ years old.

Based on the above, we revisited the feasibility of replacing your mission bells with brand new fixtures so the City & Climatec could conduct a cost-benefit analysis. Compared to refurbishing/retrofitting, there is a 15% price increase associated with modernizing to new fixtures. Based on the price differential being less than our preliminary analysis anticipated, we believe it may be in your best interest to consider a potential scope revision to enjoy the longer-term benefits & superior reliability offered by new fixtures.

In good faith our team agrees to provide a change order for our material cost increases only shall the City decide to pursue this revision. Because installing new fixtures will reduce our contingency risk and shorten the implementation timeline, we are also willing to cover half the cost of the change order. This means the net price increase for the City to convert to new fixtures would be about \$64k.

On a final note, I know you were wanting some additional information for adding (60) post-top lanterns in the Lighting & Landscape Districts (LLDs) not included in our original scope. Based on similar advantages as the bells, you might want to consider doing new fixtures in these areas instead of retrofitting. Mainly, new fixtures come with 7-pin receptacles which allows greater control of your citywide lighting infrastructure compared to retrofit which would offer no control in this case. Revising the scope to include new fixtures for your LLDs would increase material & install labor costs about \$79k.

We appreciate all of your and Gerard's efforts to collaborate with our team through this process and look forward to getting the measure implemented once we have direction on how to proceed.

Warm regards,

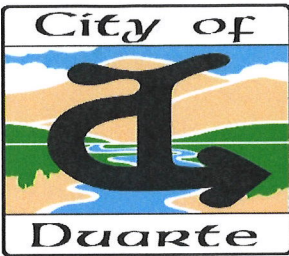
Ashley Cascio
Director of Energy Services
Cell: 602-400-2859 | Email: acascio@climatec.com



PARKS AND RECREATION STATUS REPORT July 2020

PROJECT/PROGRAM	STATUS
<u>PARKS AND TRAILS</u>	
Statewide Park Development and Community Revitalization Program	Round Four of the Statewide Park Program (SPP) was announced earlier this month. The competitive grant program will create new parks and recreation opportunities in underserved communities across California from the \$395.3 million available. The online application system will open up by August and the Department intends on applying for this funding, based on community input and needs, before the grant deadline of December 14, 2020.
Fish Canyon Falls Update	Sadly, we were notified on July 22 nd by the Wildlife Conservation Board that they will not be requesting a full application for our proposal: Fish Canyon Trail Public Access Planning. The program solicitation process received more than 70 proposals, totaling over 25 million, with only up to \$6 million available in funding. However, the Department will now focus its attention on the upcoming Rivers and Mountains Conservancy -small grant program, which will grant awards between \$10K - \$300K.
Playgrounds and Outdoor Exercise Equipment	While our Duarte Parks remain open for passive use, and tennis and pickleball courts have been reopened for one on one play, we want to remind the community that all park playgrounds and outdoor exercise equipment still remain closed based on the current Health Order. We appreciate the public's continued cooperation and help to mitigate the spread of COVID-19 in our community.
<u>YOUTH AND SENIOR PROGRAMS</u>	
Summer Registration Update	On July 6 th , the Department's first all virtual summer season of fee-based recreation classes began. Thanks to our team of instructors/staff, IT-Chad, and our loyal customer base, about 75% of the Department's offerings captured the necessary enrollment to run this season. Based on these first-time figures, the Department intends to provide all fall offerings virtual as well, as we believe recreation services can continue to be used in a safe manner that allows our residents to enjoy the mental and physical health benefits our classes provide.
Virtual Boxing Training	There's still time to join our esteemed boxing coaches for Virtual Boxing Training. Open to teens and adults, each interactive session incorporates a shadow boxing workout and focuses on your footwork, technique, and conditioning. For more information or to sign up, visit the Department's webpage on accessduarte.com .

PROJECT/PROGRAM	STATUS
<u>CITY FACILITIES</u>	
Duarte Pool Open	While the Fitness Center remains closed due to the recently updated Health Order, our Duarte Pool is open for Lap Swim seven days a week. In an effort to support a safe and clean environment for both members and staff, everyone is being asked to: stay home if they are feeling sick, wear a face covering correctly when not in the water, leave six feet of space between themselves and others, wear their bathing suit to and from their home, and bring exact cash payment. Detailed schedule can be found at accessduarte.com/aquatics .
<u>SPECIAL EVENTS</u>	
Touch-A-Truck Parade	Due to the COVID-19 pandemic and the current County of Los Angeles Department of Public Health Order, the City's Annual Touch-A-Truck event has been reimagined into a parade! On August 5th, residents are encouraged to step out of their homes while wearing a face covering and practicing social distancing, to see some of their favorite trucks and other vehicles as they make their way through the City. This truck parade starts at 1pm from Encanto Park and the official route and estimated times are available on the department's webpage – special events, at accessduarte.com.



City of Duarte

MONTHLY FINANCIAL REPORT

Month Ended June 30, 2020 *PRELIMINARY*
(100.0% of FY 2019-20 Completed)

Contents

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Treasury Report

Monthly Activity and Balances

2

Cash Balance by Fund

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Budget-to-Actual Report

General Fund Revenue Dashboard

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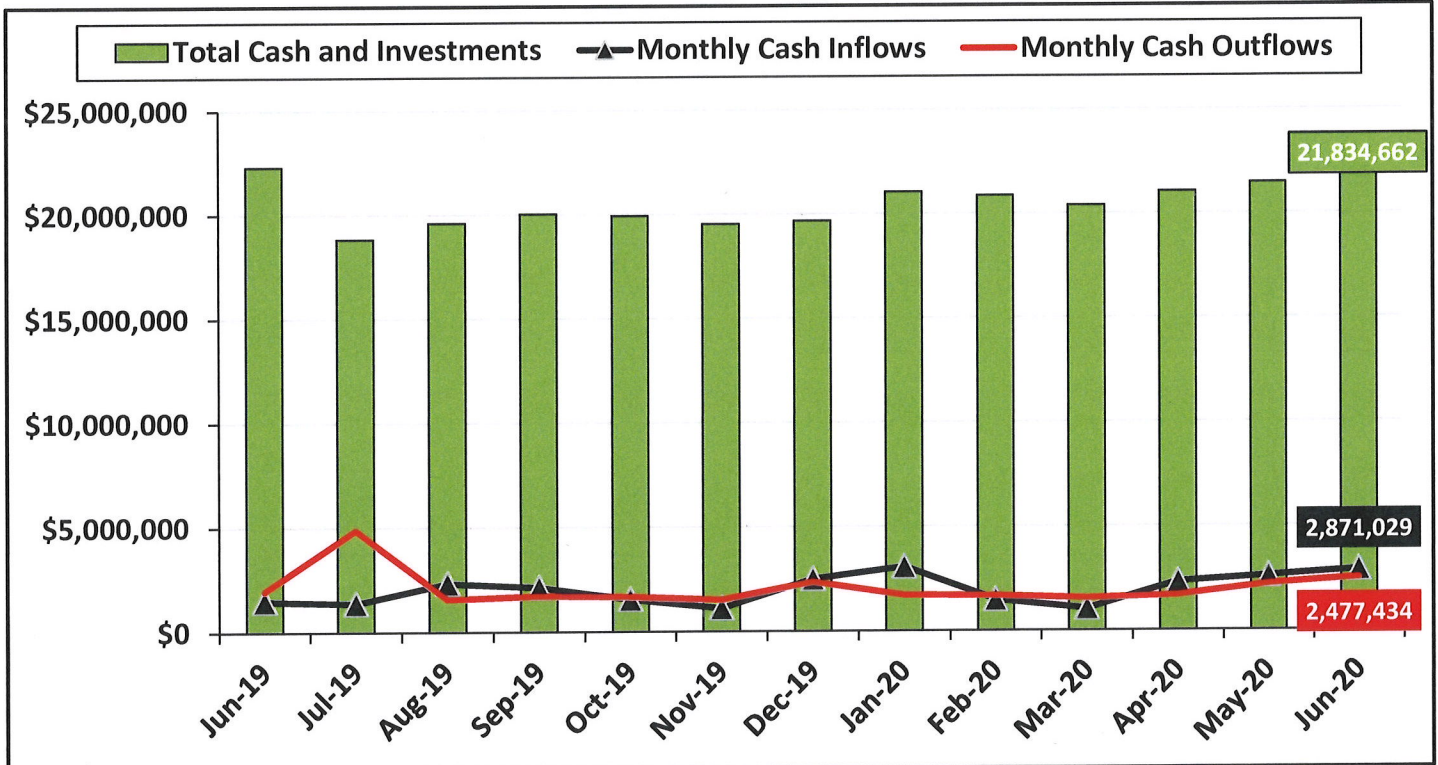
General Fund Expenditure Dashboard

7-10

CITY OF DUARTE

Treasury Report - Monthly Activity & Balances Month Ended June 30, 2020 *PRELIMINARY*

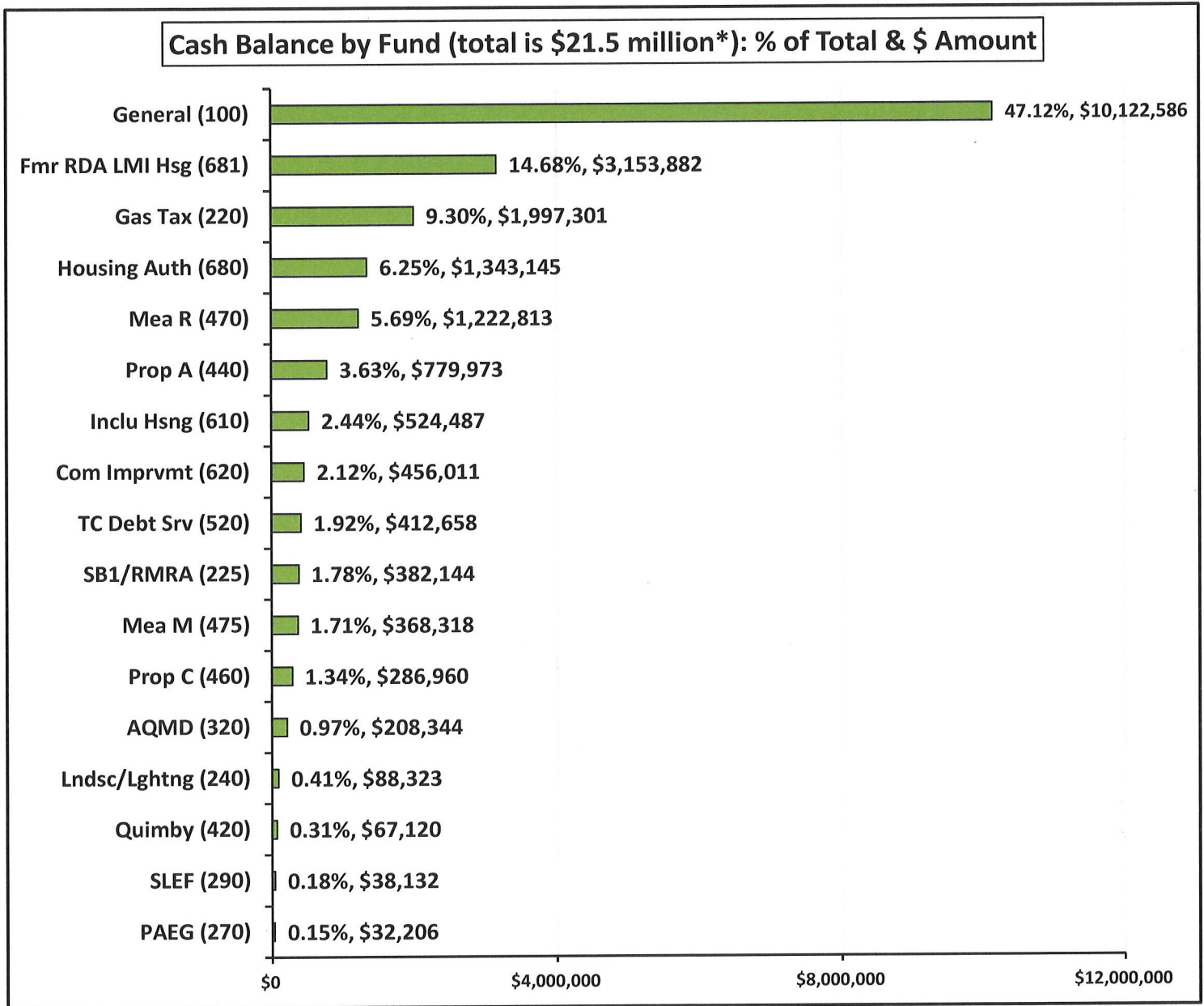
MONTHLY ACTIVITY			
	Bank*	LAIF*	Total
Beginning Balance (06/01/2020)	\$6,134,256	\$15,306,811	\$21,441,067
Cash Inflows			
Receipts	\$2,871,029	\$0	\$2,871,029
Transfers In	\$0	\$0	\$0
Total Cash Inflows	\$2,871,029	\$0	\$2,871,029
Cash Outflows			
Disbursements	\$2,477,434	\$0	\$2,477,434
Transfers Out	\$0	\$0	\$0
Total Cash Outflows	\$2,477,434	\$0	\$2,477,434
Net Activity	\$393,595	\$0	\$393,595
Ending Balance (06/30/2020)	\$6,527,850	\$15,306,811	\$21,834,662



*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE

*Treasury Report - Cash Balance by Fund Month Ended June 30, 2020 *PRELIMINARY**

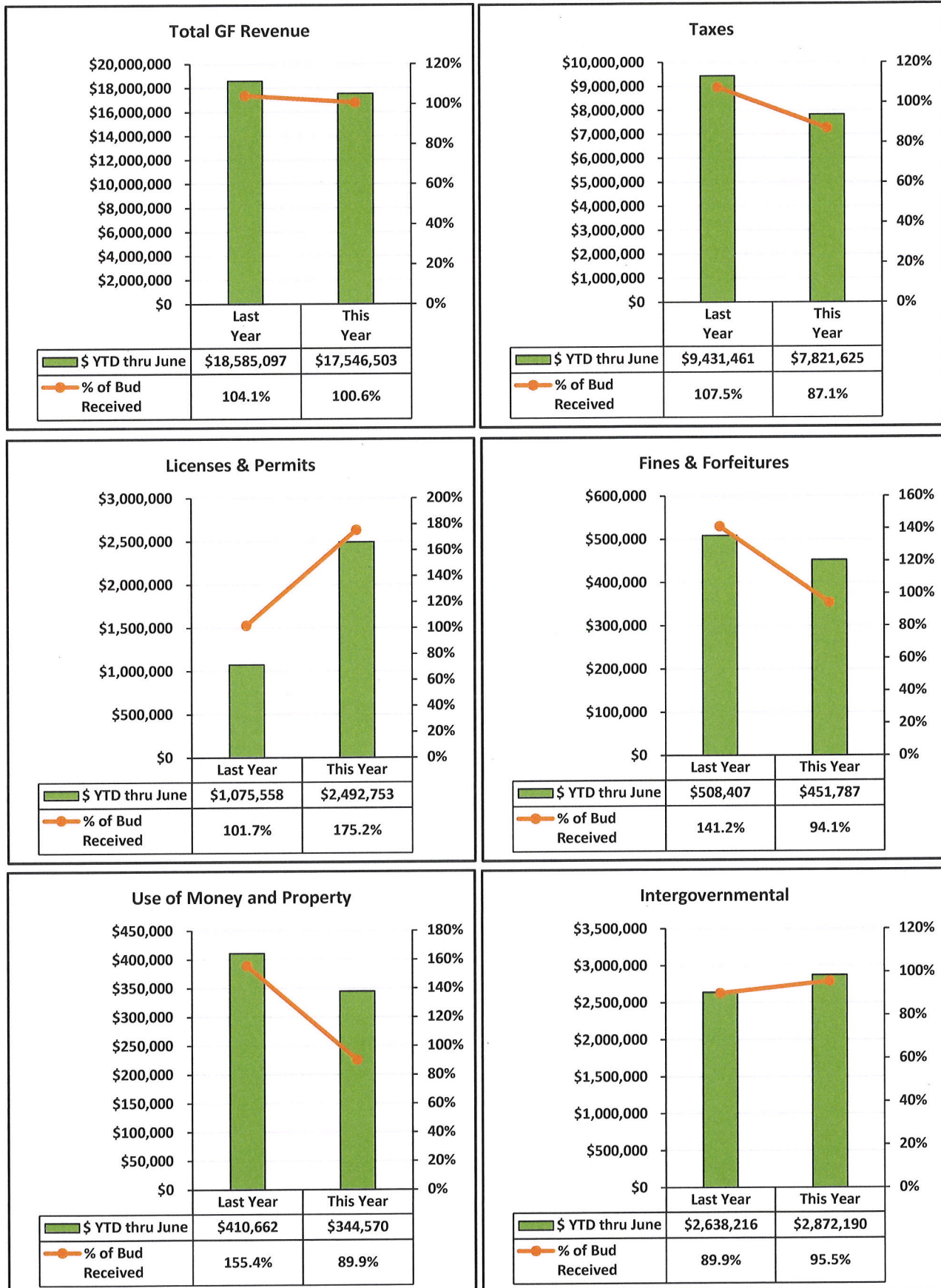


*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger does not equal precisely to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

CITY OF DUARTE

General Fund Revenue by Category & Major Sources

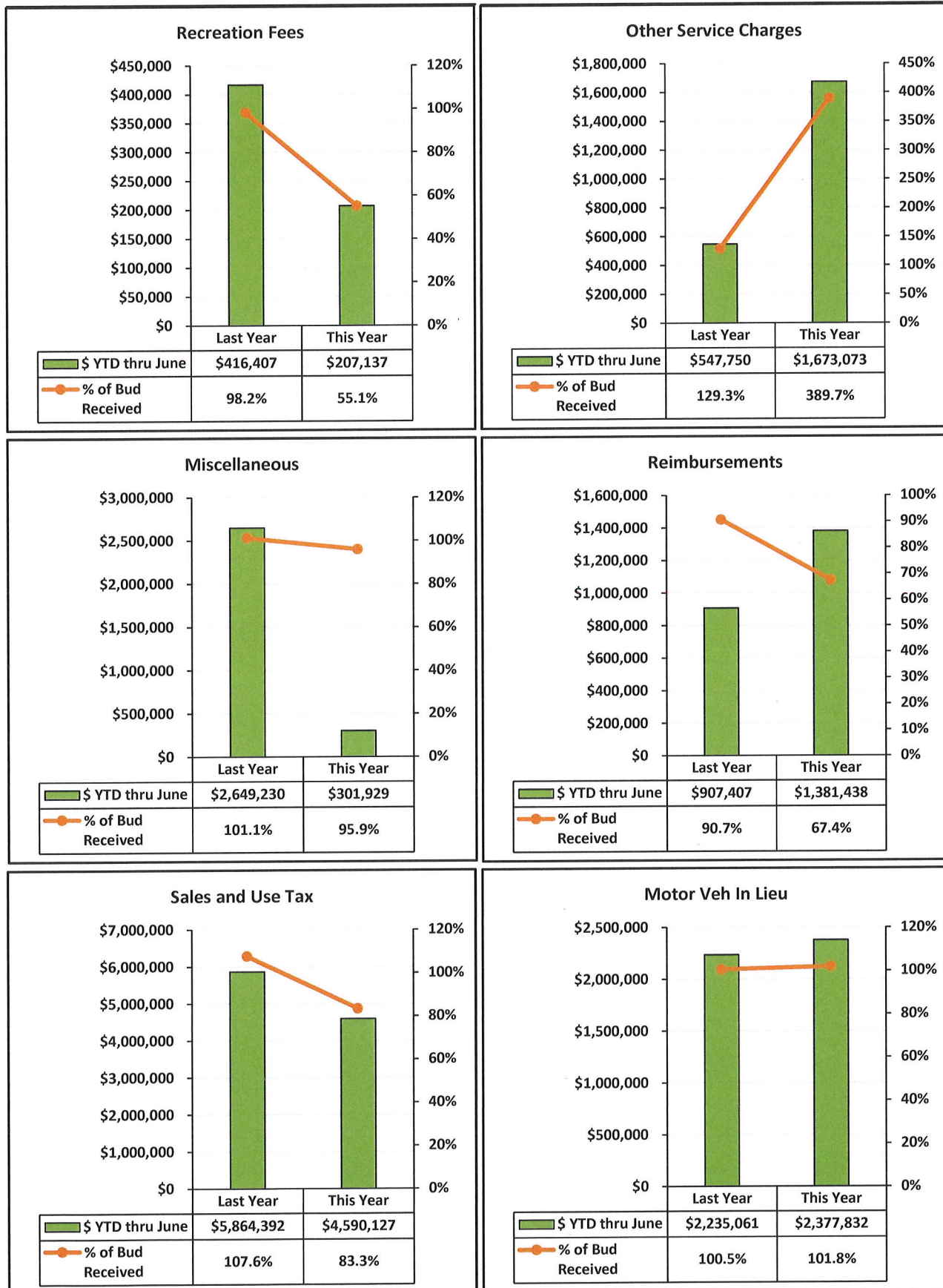
FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



CITY OF DUARTE

General Fund Revenue by Category & Major Sources

FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



CITY OF DUARTE

General Fund Revenue by Category & Major Sources

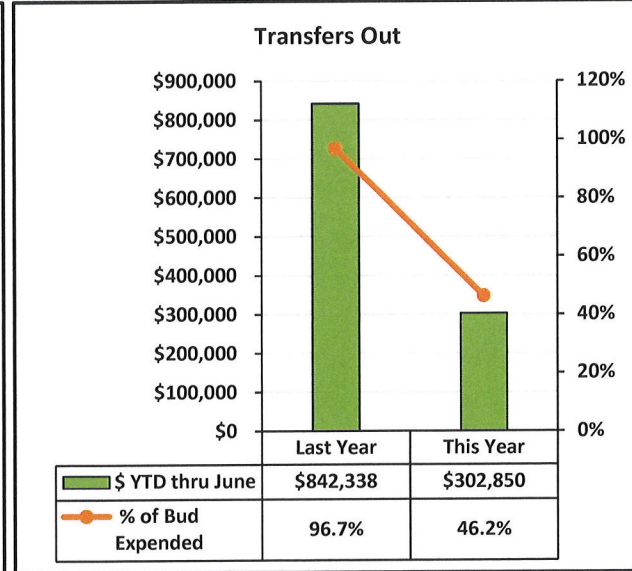
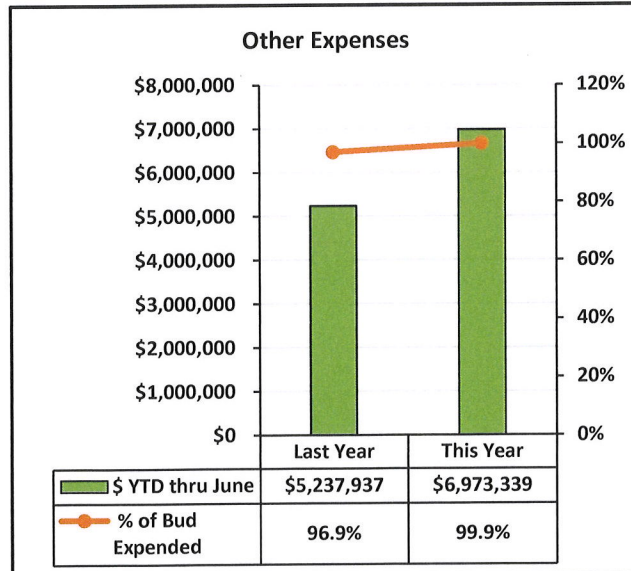
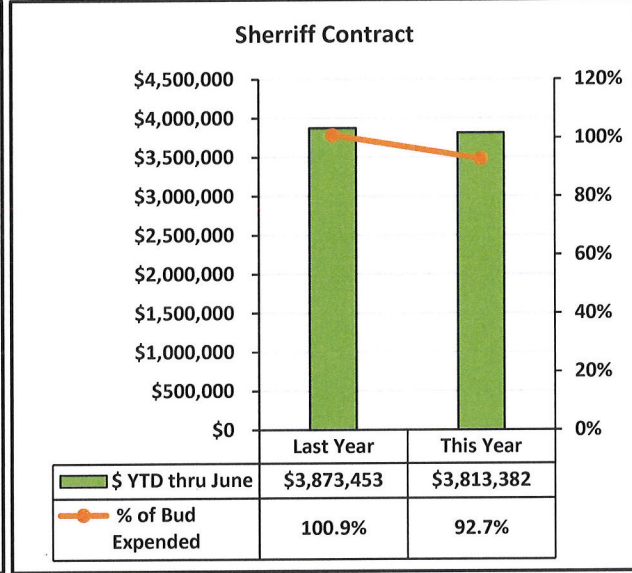
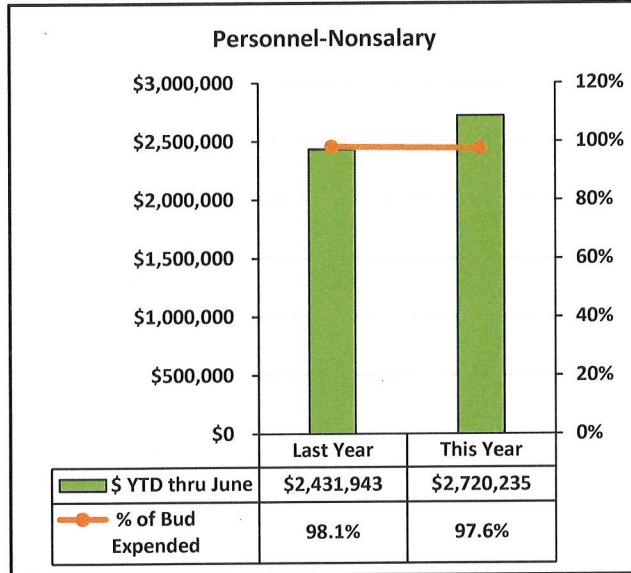
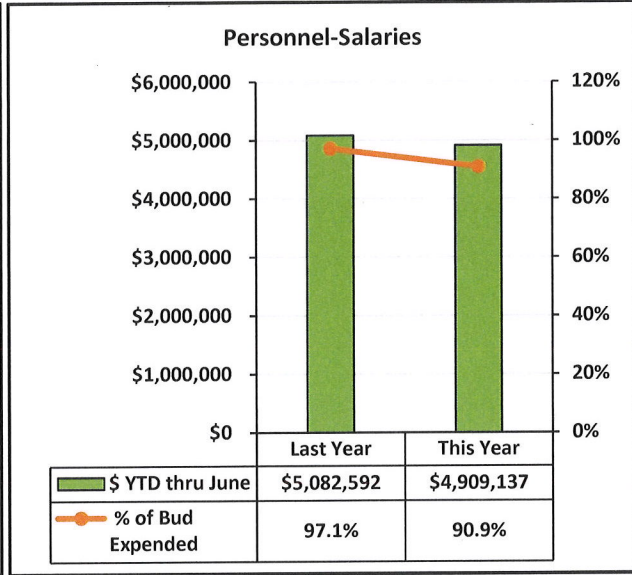
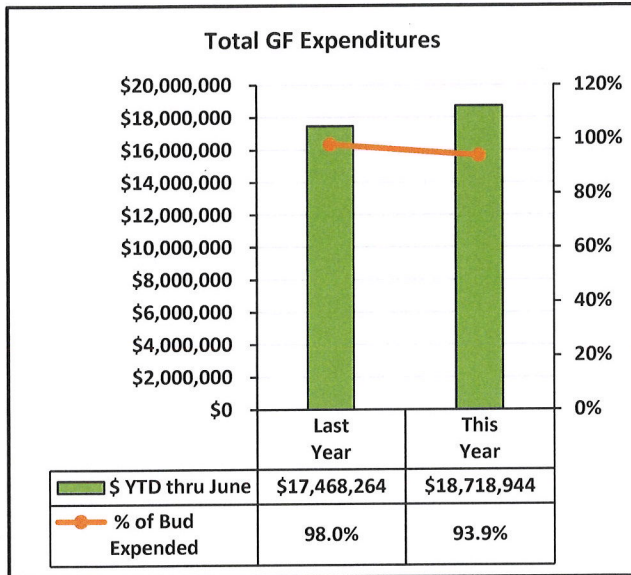
FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



CITY OF DUARTE

General Fund Expenditures by Category & Division

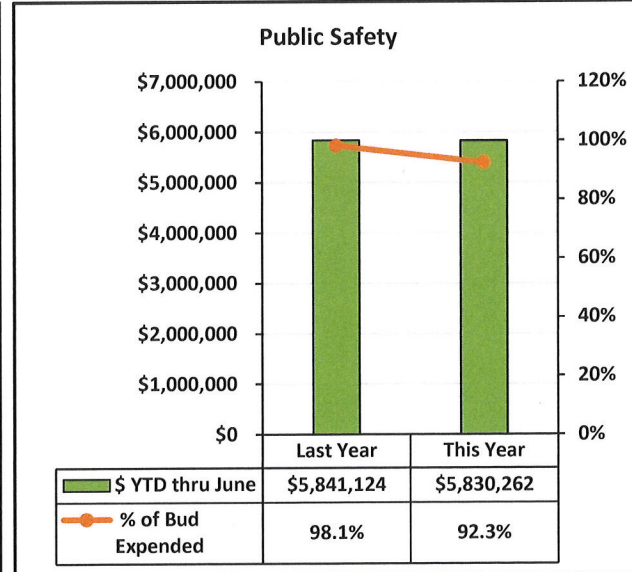
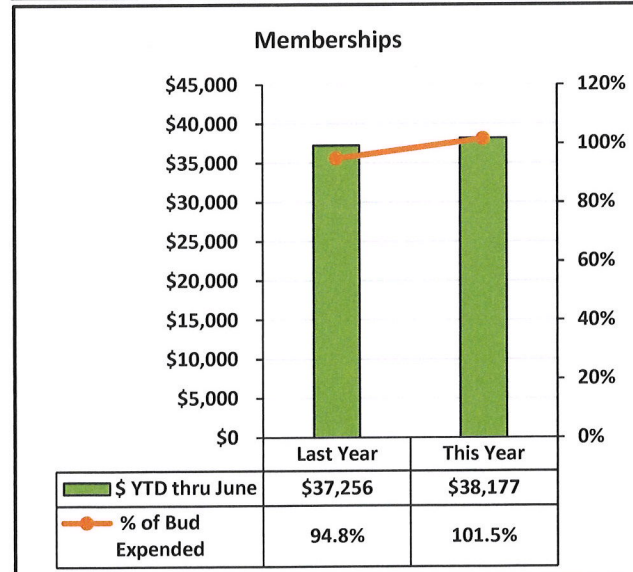
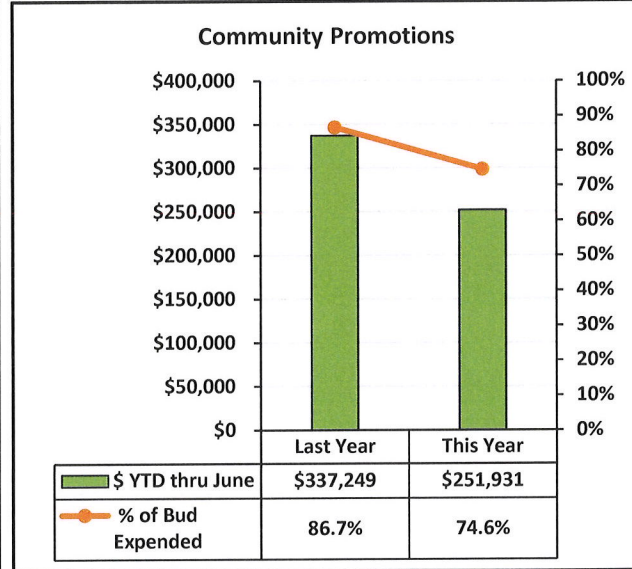
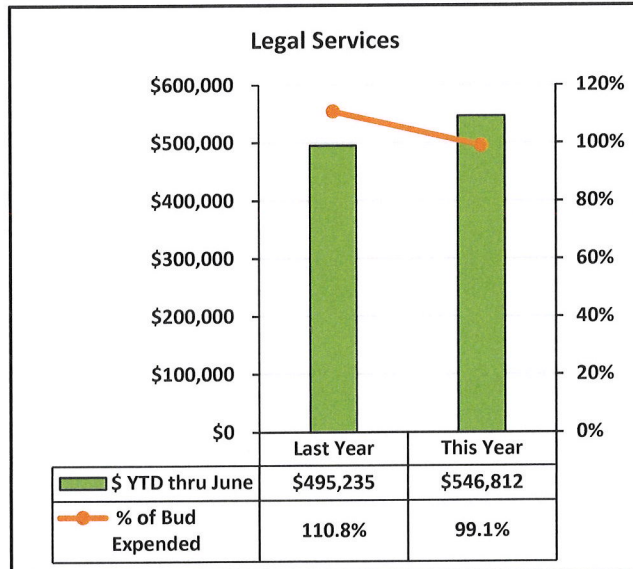
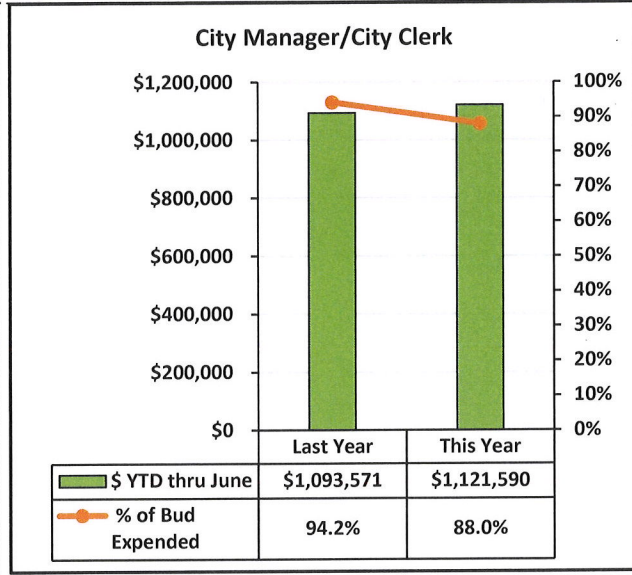
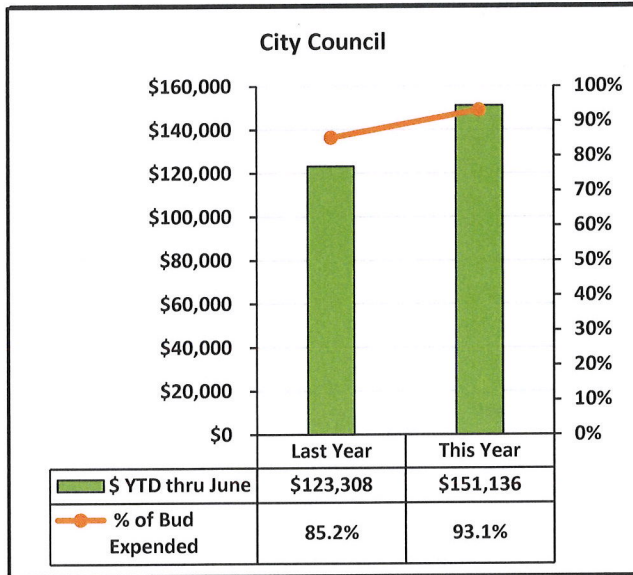
FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



CITY OF DUARTE

General Fund Expenditures by Category & Division

FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



CITY OF DUARTE

General Fund Expenditures by Category & Division

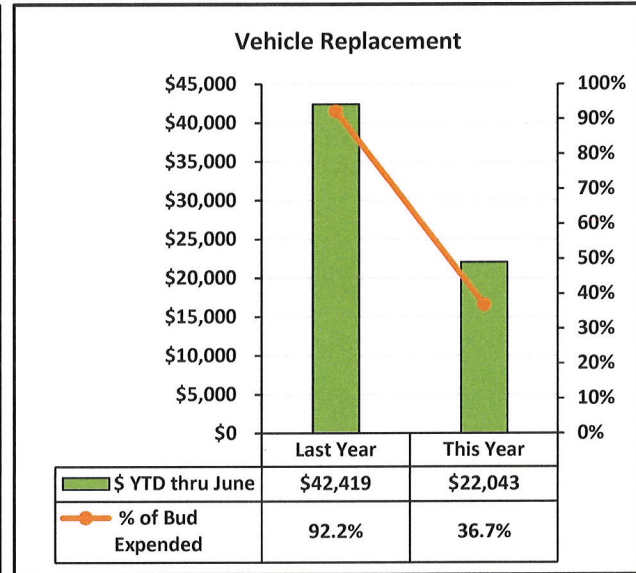
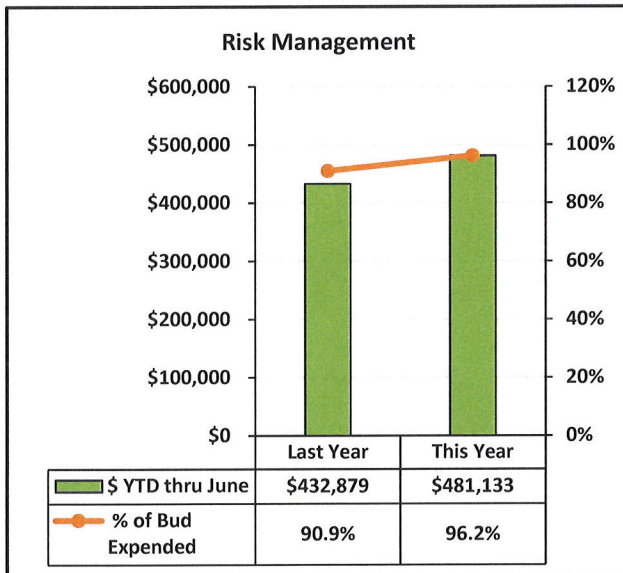
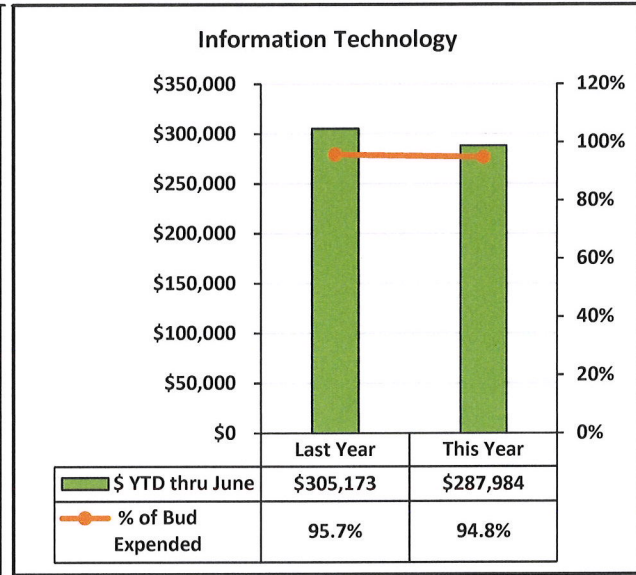
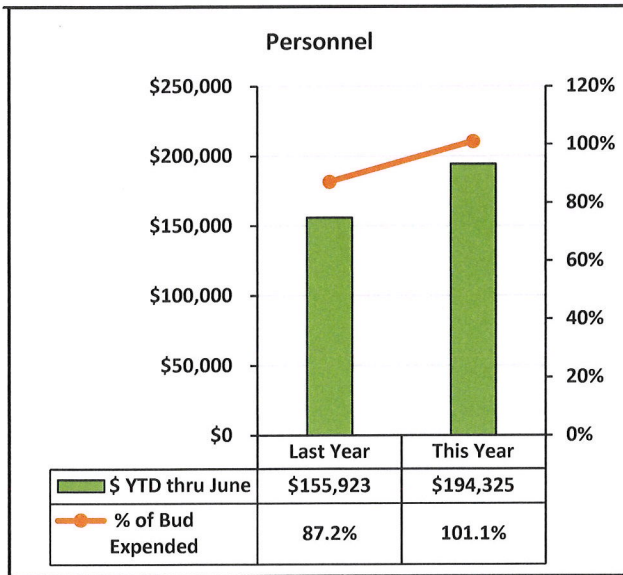
FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



CITY OF DUARTE

General Fund Expenditures by Category & Division

FY 2019-20 Year-to-Date Through June versus Prior Year *PRELIMINARY*



ORDINANCE NO.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, AMENDING CHAPTER 9.70, "ABATEMENT OF SHOPPING
CARTS AND LAUNDRY CARTS," OF THE DUARTE MUNICIPAL CODE**

WHEREAS, the unauthorized use, accumulation, and storage of abandoned shopping carts and laundry carts on any parcel of land within the city constitutes a public nuisance as it is injurious to the public health, safety, and welfare by having a tendency to degrade the appearance of the community, and it obstructs free access to public and private sidewalks, streets, parking lots, and other ways;

WHEREAS, the purpose of Chapter 9.70. is to prevent the unauthorized use, accumulation, and storage of abandoned shopping carts and laundry carts, or parts thereof, on public and private property, by restricting the removal of carts from parking facilities, requiring identification on carts, and abating abandoned carts by requiring the owners of said carts to submit and maintain an annual cart retrieval program;

WHEREAS, said cart retrieval program is not working to retain the carts on the owners property, causing City staff to daily collect and store abandoned carts left on public and private property.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 9.70. "Abatement of Shopping Carts and Laundry Carts," is hereby amended to read as follows (deletion shown as ~~strike-out~~ and addition as underline):

9.70.040 - Definitions—Generally.

Whenever the following terms are used in this chapter, they shall mean the following:

"Abandoned cart" means an unattended shopping cart or laundry cart located outside the premises or parking facility of the business establishment which furnishes such cart for use.

"Cart" means a shopping cart or laundry cart as those terms are defined in this section.

"Contractor" means a person or company that provides retrieval services for carts as outlined in the business' Annual Cart Retrieval Program.

"Director" means the city's director of public safety services or other employee designated by the city manager to enforce or carry out the provisions of this chapter.

"Laundry cart" means a basket or container mounted on wheels or a similar device, including parts thereof, intended for transporting clothing or other fabrics and cleaning supplies within a laundry or cleaning establishment or designated parking facility.

"Owner" means the owner of the cart, his or her agent, or the business establishment, which furnishes one or more carts for use within the city.

"Parking facility" means an area intended for the parking of vehicles by customers, clients, or patrons of a business establishment. The parking facility of business establishment located in a multistore complex or shopping center shall include the entire parking area used by the complex or center.

"Private property" means any property not owned by the city or by the Redevelopment Agency of the City of Duarte.

"Public property" means property owned by the city or the Redevelopment Agency of the City of Duarte.

"Shopping cart" means a basket or container mounted on wheels or similar device, including parts thereof, intended for transporting goods of any kind within a business establishment or designated parking facility.

9.70.100 - Abandoned carts—Abatement and storage.

- A. The director shall have the authority to remove any abandoned cart on public or private property, other than from the property of the owner. ~~under the following conditions:~~
 1. ~~If the abandoned cart is affixed with the identification required under Section 9.70.060, removal may occur three business days after the director gives the owner actual notice of the cart's discovery and location. An owner is deemed to have actual notice three days after the deposit of written notice in the United States mail, posted first class to the address indicated on the cart or the owner's last known address. If actual notice is provided by telephone the director shall maintain a record of the time, date, and name of the person notified.~~
 2. ~~If the abandoned cart is not affixed with the identification required under Section 9.70.060, but other information on the cart provides sufficient information as to the identification of the owner, removal may occur either after the director notifies the owner by telephone of the cart's discovery and location and grants a reasonable period of time, not to exceed twenty four hours, for the owner to retrieve such cart, or immediately after reasonable efforts by the director to notify the owner by telephone have failed. The director shall maintain a record of the time, date, and name of the person notified or attempted to be notified. If the owner cannot be determined from information on the cart, the cart shall be deemed an "unidentified cart" pursuant to Section 9.70.110.~~
- B. Any abandoned cart removed from public or private property by the director shall be stored for no more than thirty days at the department of public works in the city, or at a location designated by the director, which is reasonably convenient to the owner and open for business at least six hours of each business day.
- C. Any abandoned cart removed from public or private property and stored pursuant to this section shall be released to the lawful owner or its contractor if claimed within thirty days after such removal and upon payment of any applicable redemption fee. The redemption fee for the removal and storage of any abandoned cart under this section shall be established by city council resolution and shall cover the actual costs of removal, storage, and related administrative procedures. The schedule for such fees shall remain on file and be available in the office of the director and the office of the city clerk.
- D. In addition to any redemption fee for which owner is liable, owner shall also be liable for a fine in an amount established by resolution of the city council for ~~each occurrence in excess of three during any six month period for failure to retrieve a cart in accordance with Section 9.70.110.A.4. As used herein, an "occurrence" includes all of owner's carts impounded in accordance with this chapter in a one day period.~~ any cart not reclaimed by the owner or its contractor within three business days following the date of actual notice as provided pursuant to this section.
- E. Any personal property contained within an abandoned cart shall be handled consistent with the City's policy Re: Unattended Personal Property.

9.70.110 - Immediate impoundment.

- A. ~~Notwithstanding Section 9.70.100.A,~~ The city may impound an abandoned cart that otherwise meets the criteria set forth in Section 9.70.100.A ~~without complying with the three business day advance notice requirement provided that each of the following is met:~~
1. The owner or contractor of the abandoned cart is provided actual notice within twenty-four hours following the impound and that notice informs the owner as to the location where the cart may be claimed. Notice may be provided by telephone, electronic mail, or web based notification.
 2. Any cart so impounded shall be held at a location in compliance with 9.70.100.B.
 3. Any cart reclaimed by the owner within three business days following the date of actual notice as provided pursuant to this section, shall be released and surrendered to the owner without fine or redemption fee hereunder. ~~at no charge whatsoever, including the waiver of any redemption fees that would otherwise be applicable pursuant to Section 9.70.100.C.~~
 4. Any cart not reclaimed by the owner or its contractor within three business days following the date of actual notice as provided pursuant to this section, shall be subject to any applicable fine imposed pursuant to Section 9.70.100.D commencing on the fourth business day following the date of notice but accruing from the date of retrieval and storage, and any applicable redemption fee imposed pursuant to Section 9.70.100.C, imposed from the date of impoundment. ~~Any cart reclaimed by the owner within three business days following the date of actual notice as provided pursuant to this section, shall not be deemed an "occurrence" under Section 9.70.100.D.~~
- B. Any cart not reclaimed by the owner or its contractor within thirty days of receipt following the date of actual notice as provided pursuant to this section, may be sold or disposed of in accordance with Section 9.70.130.
- C. The city manager may, in accordance with the applicable city policies, ~~cause the city to~~ enter into a contract with a business or individual to retrieve abandoned carts and such business or individual shall comply with the provisions of this chapter and applicable state law including, but not limited to, Business & Professions Code Section 22435.10 et seq.

9.70.120 - Notice of violation—Unidentified carts.

Within ~~ten days~~ twenty-four hours of the removal of an abandoned cart pursuant to this chapter, the director shall provide notice to any known owner of the cart or its contractor by in person contact at the business location, telephonic, electronic mail, or first-class mail, at the address indicated on the cart or the owner's or contractors last known address. The notice shall include the following information: (1) date and location of removal of the cart from public or private property; (2) procedure for recovering such cart; and (3) last possible date such cart may be recovered. If the owner is unknown and not clearly identified on the cart, the cart shall be designated "unidentified." The director, for each unidentified cart, shall maintain a record containing the information above and a brief description of the cart.

SECTION 2. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, paragraph, sentence,

clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, phrases, or portions be declared unconstitutional or invalid or ineffective. To this end the provisions of this Ordinance are declared to be severable.

SECTION 3. Posting Of Ordinance. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. _____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the ____ day of _____, 2020, by the following Roll Call vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



Agenda Item: _____

CM Review: *[Signature]*

Fiscal Review: _____

AGENDA REPORT

MEETING DATE: July 28, 2020

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Teresa Renteria, Assistant Civil Engineer

SUBJECT: Release of Construction Bonds for Tract Map No. 82129 located at 946-962 Huntington Drive

RECOMMENDATION: That the City Council authorize the release of the Faithful Performance Bond (\$72,751.30), Labor and Material Bond (\$238,820.00), and the security deposit (\$2,700.00) for the installation of survey monuments for Tract Map 82129 in the amount of \$314,271.30.

FISCAL IMPACT: None

BACKGROUND

As part of the Final Tract Map approval, at the March 12, 2019, City Council approved the subdivision agreement with the developer, Oliva Huntington Duarte, LLC, and accepted the bonds for the construction of a new residential subdivision for a 25-unit, owner occupied attached townhouse development located at 946-962 Huntington Drive.

The Faithful Performance Bond (\$477,640.00), and the Labor and Material Bond (\$238,820.00) were received and accepted by the Community Development Department/ Engineering Division as a security guarantee in accordance with the Duarte Development Code Section 19.78, for the construction of concrete curbs, sidewalks and driveways, sanitary sewer system, and storm drain system improvements. The cash deposit for \$2,700.00 was received and accepted as a security guarantee for the placement of survey monumentation as described on the Final Tract Map 82129.

In March 2020, a bond reduction was granted to Oliva Huntington Duarte, LLC as civil offsite improvements were made to satisfy the conditions required for the completion of the residential subdivision. The Faithful Performance Bond was reduced by \$404,888.70 for a final Faithful Performance Bond amount of \$72,751.30.

The developer has completed the construction improvements and complied with all applicable laws governed by the subdivision agreement, Duarte Municipal Code and Duarte Development Code.

RECOMMENDATION

That the City Council authorize the release of the Faithful Performance Bond (\$72,751.30), Labor and Material Bond (\$238,820.00), and the security deposit (\$2,700.00) for the installation of survey monuments for Tract Map 82129 in the amount of \$314,271.30.

FISCAL IMPACT

None.

ATTACHMENTS

None.



Agenda Item:	<u>11</u>
CM Review:	<u>[Signature]</u>
Fiscal Review:	_____

AGENDA REPORT

MEETING DATE: July 28, 2020

TO: Mayor and Members of the City Council

FROM: Daniel Jordan, City Manager and David Cosgrove, City Attorney

SUBJECT: Urgency ordinance regarding facial coverings to reduce the spread of COVID-19

RECOMMENDATION: It is recommended that the City Council consider an urgency ordinance enacting provisions for the requirement of wearing facial coverings (masks) to reduce the spread of COVID-19

FISCAL IMPACT: None, provided a satisfactory level of enforcement and compliance can be achieved within existing staff resources. If expanded staff resources are required to achieve the City Council's enforcement and compliance goals, staff will return with cost estimates

BACKGROUND

On July 14, 2020, City Council directed staff to prepare and return with an urgency ordinance mandating face coverings for persons who were in situations where there was a risk of spread of COVID-19. Although the discussion was wide ranging, the Council's direction was clear that it wanted a local ordinance, enforceable locally, to ensure that those who were physically able to wear face coverings were required to do so.

DISCUSSION/ANALYSIS

Staff has therefore prepared, and now presents, the requested ordinance. The enforcement mechanism for violations has been set as the infraction process, to avoid potential gaps in enforcement, or potential differences in enforcement priority, with LASD. At this juncture, the Public Safety department envisions enforcement through the City's existing code enforcement officers. Per State law, Government Code section 36900(b), and Duarte Municipal Code section 1.04.101, fines would be one hundred dollars (\$100.00) for the first conviction, two hundred dollars (\$200.00) for the second, and five hundred dollars (\$500.00) for every subsequent conviction.

As City Council is aware, there are also presently in place orders from the State of California, and from the County of Los Angeles, pertaining to face covering requirements. Staff has prepared a comparison chart of the provisions of these varied levels of regulatory measures, for Council's ease of reference, attached to this staff report as Attachment 1. Under the provisions of the proposed ordinance, the strictest of the measures would apply. (See Urgency Ordinance, section

10.)

To maintain the administrative flexibility demonstrated to be necessary due to the dynamic nature of the COVID-19 threat and its consequences, the Urgency Ordinance also permits the City Manager, in his role as Emergency Services Director, to promulgate rules and regulations further specifying facial covering requirements, or to modify or suspend requirements as conditions regarding COVID-19 infection rates, testing, and the availability and effectiveness of infection prevention and response measures may warrant. (See Urgency Ordinance, sections 8,9.)

RECOMMENDATION

It is recommended that the City Council consider an urgency ordinance enacting provisions for the requirement of wearing facial coverings (masks) to reduce the spread of COVID-19.

FISCAL IMPACT

None, provided a satisfactory level of enforcement and compliance can be achieved within existing staff resources. If expanded staff resources are required to achieve the City Council's enforcement and compliance goals, staff will return with cost estimates.

ATTACHMENTS

1. Comparison Chart of State, County, and Local face covering regulations
2. Urgency Ordinance No. 20-O-07

ATTACHMENT 1

COMPARISON CHART OF FACIAL COVERING REGULATIONS

Proposed Duarte Ordinance Compared to Los Angeles County and State of California Face Covering Requirements

Location Where a Face Covering is Required	Proposed Duarte	County	State
Indoor public space	Inside of, or in line to enter, any indoor public space (unless exempted by state guidelines for specific public settings) when social distancing (six feet) cannot be observed	Whenever not within an individual's place of residence and are or can be in contact with or walking near or past other who are non-household members	Inside of, or in line to enter, any indoor public space
Business, as a patron	When patronizing a business, including while standing in line to enter a business	When patronizing a business	Not listed
Healthcare services, as a customer	Obtaining services from the healthcare sector in settings including, but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician, or dental office, veterinary clinic, or blood bank (unless directed otherwise by an employee or healthcare provider)	Whenever not within an individual's place of residence and are or can be in contact with or walking near or past other who are non-household members	Obtaining services from the healthcare sector in settings including, but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician, or dental office, veterinary clinic, or blood bank

Location Where a Face Covering is Required	Proposed Duarte	County	State
Government facilities	When obtaining services from, and while inside or at any location or facility engaging in, essential government functions	Whenever not within an individual's place of residence and are or can be in contact with or walking near or past other who are non-household members	Not listed
Transportation	Waiting for or riding on public transportation or paratransit or while in taxi, private car service, or ride-sharing vehicle Driving or operating any public transportation or paratransit vehicle, taxi, or private car service or ride-sharing vehicle when passengers are present. When no passengers are present, face coverings are strongly recommended	Whenever not within an individual's place of residence and are or can be in contact with or walking near or past other who are non-household members	Waiting for or riding on public transportation or paratransit or while in taxi, private car service, or ride-sharing vehicle Driving or operating any public transportation or paratransit vehicle, taxi, or private car service or ride-sharing vehicle when passengers are present. When no passengers are present, face coverings are strongly recommended
Work	Engaged in work, whether at the workplace or performing work off-site, when: • Interacting in-person with	Whenever not within an individual's place of residence and are or can be in contact with or walking near or past other who are non-household members	Engaged in work, whether at the workplace or performing work off-site, when: • Interacting in-person with

Location Where a Face Covering is Required	Proposed Duarte	County	State
	any member of the public; • Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time, unless physical distance of at least six feet can be maintained • Working in any space where food is prepared or packaged for sale or distribution to others; • Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities, unless physical distance of six feet can be	Employees who have been instructed by their medical provider that they should not wear a face covering should wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred	any member of the public; • Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time; • Working in any space where food is prepared or packaged for sale or distribution to others; • Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities; and • In any room or enclosed area where other people (except for members of the person's own

Location Where a Face Covering is Required	Proposed Duarte	County	State
	maintained; and • In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to maintain physical distance of at least six feet		household or residence) are present when unable to maintain of physically distance of at least 6 feet
Outdoor public space	While outdoors in public spaces, including when participating in an in-person protest, when maintaining a physical distance of at least 6 feet from persons who are not members of the same household or residence is not feasible	Whenever not within an individual's place of residence and are or can be in contact with or walking near or past other who are non-household members	While outdoors in public spaces, including with participating in an in-person protest, when maintaining a physical distance of at least 6 feet from persons who are not members of the same household or residence is not feasible

Exemption	Proposed Duarte	County	State
Persons younger than two years old	Yes	Yes	Yes
Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering	Yes	Yes	Yes
Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication	Yes	Not specified	Yes
Persons for whom wearing a face covering would create a risk to the person related to their work	Yes	Not specified	Yes
Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service	Yes	Not specified	Yes
Persons who are seated at a restaurant or other establishment that offers food or	Yes	Yes	Yes

Exemption	Proposed Duarte	County	State
beverage service, while they are eating or drinking			
Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members	Yes	Not specified	Yes
Persons who are incarcerated	Not specified	Not specified	Yes
Persons who have been instructed not to wear a face covering by their medical provider	Not specified	Yes	Not specified

Enforcement	Proposed Duarte	County	State
Business Operators may refuse admission or service to any person who fails to wear a face covering as required	Yes	Not specified	Not specified
Business Operators may refuse admission or service to any person who fails to adhere to the physical distancing requirements	Yes	Not specified	Not specified
Business Operators shall take all reasonable steps to ensure that persons who are standing in line to enter the business or who have entered the business wear a face covering	Yes	Yes; only Essential Businesses and certain Lower-Risk Businesses may remain open to the public; signs requiring face coverings must be posted	Not specified
Business Operators shall take all reasonable steps to ensure that persons who are standing in line to enter the business or who have entered the business adhere to the physical distancing requirements	Yes	Yes	Not specified
Administrative citation at the infraction level for	Yes	No	No

Enforcement	Proposed Duarte	County	State
violations, with fines of \$100, \$200, or \$500, depending on number of previous violations within a one-year period			

ORDINANCE NO. _____

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE
SECTIONS 8634, 36934, AND 36937, REGARDING THE PUBLIC HEALTH MANDATE
ON FACE COVERINGS**

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2” and the disease it causes has been named “Coronavirus Disease 2019,” abbreviated COVID-19 (“COVID-19”); and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency in response to COVID-19; and

WHEREAS, on March 4, 2020, the Health Officer of Los Angeles County determined that there is an imminent and proximate threat to the public health from the introduction of COVID-19 in Los Angeles County and declared a Local Health Emergency, and the Los Angeles County Board of Supervisors concurrently proclaimed the existence of a local emergency for the County of Los Angeles; and

WHEREAS, on March 11, 2020 the World Health Organization (WHO) publicly characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency due to the continuing spread and the effects of COVID-19; and

WHEREAS, on March 16, 2020, the Los Angeles County Department of Public Health issued the Safer at Home Order for Control of COVID-19, which was subsequently amended and revised, most recently on July 18, 2020 (the “County COVID-19 Order”); and

WHEREAS, on March 17, 2020, the Director of Emergency Services for the City of Duarte proclaimed the existence of a local emergency due to the spread and potential further spread of COVID-19, which the City Council for the City of Duarte ratified at its regular meeting on March 24, 2020; and

WHEREAS, pursuant to Government Code section 8634, during a local emergency, the City Council may promulgate orders and regulations necessary to provide for the protection of life and property; and

WHEREAS, pursuant to Government Code Sections 36934 and 36937, a city may adopt an urgency ordinance for the immediate preservation of the public peace, health, or safety; and

WHEREAS, as of July 18, 2020, the Los Angeles County Department of Public Health reported 155,887 laboratory confirmed cases of COVID-19 in Los Angeles County, which included 287 laboratory confirmed cases in the City of Duarte; and

WHEREAS, evidence suggests that use of cloth face coverings by the public may help reduce COVID-19 transmission by reducing the release of infectious particles into the air when someone speaks, coughs, or sneezes, especially in cases of asymptomatic and pre-symptomatic people or those with mild symptoms who do not realize that they are infections and contagious; and

WHEREAS, the current County COVID-19 Order generally requires all persons to “wear a cloth face covering over both the nose and mouth whenever they leave their place of residence and are or can be in contact with or walking near or past others who are non-household members in both public and private places, whether indoors or outdoors” (the “Face Covering Requirement”); and

WHEREAS, despite the Face Covering Requirement, some non-exempt persons are failing to wear a face covering as required, which increases the risk of COVID-19 transmission to others in the community; and

WHEREAS, the City of Duarte can increase compliance regarding the use of face coverings, and therefore reduce the risk of COVID-19 transmission within the community, by the enactment of this Ordinance; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, pursuant to the authority provided in Chapter 2.32.010 of the Duarte Municipal Code, the Director of Emergency Services recommends the City Council of the City of Duarte issue this ordinance related to the protection of life and property.

NOW THEREFORE, IN LIGHT OF ALL OF THE FOREGOING, THE CITY COUNCIL OF THE CITY OF DUARTE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The Recitals above are true and correct and incorporated herein by this reference.

SECTION 2. The adoption of this Urgency Ordinance is necessary to provide for the protection of life and property (as those terms are used in Government Code section 8634) and necessary for the immediate preservation of the public peace, health, or safety (as those terms are used in Government Code Section 36937(b)) in at least the following respects:

A. For all of the reasons set forth in the Recitals, COVID-19 has become a National, State, and local emergency.

B. The risk for contracting COVID-19 remains and the increasing number of Californians who are leaving their homes for work and other needs, increases the risk for COVID-19 exposure and infection.

C. Evidence suggests that use of cloth face coverings by the public may help reduce COVID-19 transmission by reducing the release of infectious particles into the air when someone speaks, coughs, or sneezes, especially in cases of asymptomatic and pre-symptomatic people or those with mild symptoms who do not realize that they are infectious and contagious.

SECTION 3. People within the city limits of the City of Duarte must wear face coverings when they are in the high-risk situations listed below, subject to specified exemptions:

A. Inside of, or in line to enter, any indoor public space (unless exempted by state guidelines for specific public settings);

B. When patronizing a business, including while standing in line to enter a business;

C. Obtaining services from the healthcare sector in settings including, but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician, or dental office, veterinary clinic, or blood bank (unless directed otherwise by an employee or healthcare provider);

D. When obtaining services from, and while inside or at any location or facility engaging in, essential government functions;

E. Waiting for or riding on public transportation or paratransit or while in taxi, private car service, or ride-sharing vehicle;

F. Engaged in work, whether at the workplace or performing work off-site, when:

1. Interacting in-person with any member of the public;

2. Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time, unless physical distance of six feet between persons can be maintained;

3. Working in any space where food is prepared or packaged for sale or distribution to others;

4. Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities, unless physical distance of six feet between persons can be maintained; and

5. In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to maintain a physical distance of at least 6 feet.

G. Driving or operating any public transportation or paratransit vehicle, taxi, or private car service or ride-sharing vehicle when passengers are present. When no passengers are present, face coverings are strongly recommended.

H. While outdoors in public spaces, including when participating in an in-person protest, when maintaining a physical distance of at least 6 feet from persons who are not members of the same household or residence is not feasible.

SECTION 4. The following individuals are exempt from wearing a face covering:

A. Persons younger than two years old. These very young children must not wear a face covering because of the risk of suffocation.

B. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance. Persons exempted from wearing a face covering due to a medical condition, mental health condition, or disability who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition or disability permits it.

C. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication. Such persons should wear an alternative, such as a clear face shield with a drape on the bottom edge, as long as doing so does not impair communication.

D. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

E. Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.

F. To the extent on-site dining is permitted by local, state, and federal laws, regulations, and orders, persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or

drinking, provided that they are able to maintain a distance of at least 6 feet away from persons who are not members of the same household or residence.

G. Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least 6 feet from persons who are not members of the same household or residence.

SECTION 5. The following definitions apply to this Ordinance:

A. “Business” means a lower-risk business, essential business, healthcare operation, essential infrastructure, or other sector or business authorized to operate, reopen, or conduct minimum basic operations by the Los Angeles County Department of Health’s Safer at Home Order.

B. “Face covering” means a scarf (dense fabric, without holes), bandana, neck gaiter, or other mask or covering made of cloth or other fabric that covers a person’s nose and mouth. Face covering includes a medical-grade mask or respirator, such as an N95 respirator. Face covering does not mean any mask that incorporates a one-way valve (typically a raised plastic cylinder about the size of a quarter on the front or side of the mask) that is designed to facilitate easy exhaling, because such a mask allows droplets to be released from the mask and puts others nearby at risk.

C. “Business Operator” means an owner or operator of a business.

SECTION 6. Business Operators may refuse admission or service to any person who fails (a) to wear a face covering as required by this Ordinance or (b) to adhere to the physical distancing requirements stated in the County Department of Health’s Safer at Home Order or specified in guidance or protocols established by the County of Los Angeles Department of Public Health.

SECTION 7. Business Operators shall take all reasonable steps to ensure that persons who are standing in line to enter the business or who have entered the business (a) wear a face covering, unless an exemption under Section 4 applies, and (b) adhere to the physical distancing requirements stated in the County Department of Health’s Safer at Home Order or specified in guidance or protocols established by the County of Los Angeles Department of Public Health.

SECTION 8. Pursuant to Duarte Municipal Code section 2.32.060(A)(6) and subject to confirmation of the by the City Council at the earliest practical time, the Director of Emergency Services or designee may promulgate regulations to implement the provisions of this Ordinance. No person shall fail to comply with any such regulation.

SECTION 9. Pursuant to Duarte Municipal Code section 2.32.060(A)(6) and subject to confirmation of the by the City Council at the earliest practical time, the Director of Emergency Services or designee may modify or suspend the requirements and conditions of this Ordinance as conditions regarding COVID-19 infection rates, testing, and the availability and effectiveness of infection prevention and response measures may warrant.

SECTION 10. Should the directives of the State's Face Covering Guidance, the County Department of Health's Safer at Home Order, this Ordinance, or any regulations promulgated thereunder conflict, the strictest order or regulation shall apply.

SECTION 11. Violations of this Ordinance and any regulations promulgated under Section 8 of this Ordinance shall be an infraction [our communications indicated infraction; MB classed violations as misdemeanors]. This Ordinance and any regulations promulgated under Section 8 of this Ordinance shall be enforceable by any City employee granted authority to issue written administrative citations pursuant to Duarte Municipal Code Chapter 1.08. Pursuant to Government Code sections 36900 and 53069.4 [MB specifically authorized the Director of Emergency Services or his designee to deputize additional persons to issue administrative citations for violations of its face covering Order or the County's Face Covering Requirement – do we want to something like that as well or are we well-covered in that area already?], the amount of the fine for a violation of any provision of, or any regulations issued under, this Ordinance shall be as follows: (a) \$100 for the first violation; (b) \$200 for a second violation committed within one year for the first violation; and (c) \$500 for a third violation or subsequent violations committed within one year of the first violation. Each day or portion of a day that any person violates or continues to violate any provision of, or any regulations issued under, this Ordinance constitutes a separate violation and may be cited and punished separately. All citations issued for violations of this Ordinance and any regulations promulgated under Section 8 of this Ordinance shall be subject to the provisions of Duarte Municipal Code Chapter 1.08.

SECTION 12. The City Council finds and determines that the adoption of this Urgency Ordinance is exempt from the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15060(c)(2), in that the adoption of this Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment, and is further and independently exempt from the California Environmental Quality Act under State CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty there is no possibility the adoption of this Ordinance will have a significant effect on the environment.

SECTION 13. This Ordinance is declared to be an Urgency Ordinance by authority conferred on the City Council of the City of Duarte by Government Code sections 8634, 36934, and 36937, and shall be in full force and effect immediately upon its adoption by a four-fifths vote of the City Council.

SECTION 14. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. ____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of _____, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



AGENDA REPORT

MEETING DATE: July 28, 2020
TO: Mayor and Members of the City Council
FROM: Kristen Petersen, Assistant City Manager/Director of Administrative Services
SUBJECT: FY 2020-21 Budget
RECOMMENDATION: Recommend that the City Council approve the FY 2020-21 Budget
FISCAL IMPACT: Approves total authorized expenditures of \$25,892,300 for FY 2020-21

BACKGROUND

The City Council held its FY 2020-21 Budget Workshop on July 6, 2020. Recommended adjustments from that workshop are included in the attached FY 2020-21 Budget.

DISCUSSION/ANALYSIS

The 2020/21 General Fund budget, as recommended, includes a deficit of \$1.7 million. This means that expenditures are expected to exceed revenues by that amount. Even with the recent passage of Measure D, ongoing revenues are not only flat as they have been in prior years as a result of the general economic conditions, they have been even further impacted by the COVID19 pandemic. One-time revenues, such as land sale proceeds that were received in the past few years are not projected for this year. At the same time costs, particularly related to full time personnel and the Sheriff's Contract, have continued to go up. This is due to an increase in the PERS rate as well as the costs related to cost of living and liability trust fund increases in the Sheriff's contract. Unassigned General Fund balance at year-end of 2020/21 would be \$8.3 million, which covers 40% of General Fund expenses. Please note that there is also \$123,000 in designated General Fund vehicle replacement funds and \$2 million in designated Town Center Community Benefit Funds.

Total General Fund revenues for 2020/21 are projected to be \$18.8 million, which is \$363,000 less than 2019/20 Estimated Actual. Noteworthy revenue issues are as follows:

- When comparing the 2020/21 revenues to 2019/20, the largest increase is in Sales Tax due to increased sales tax generated as of July 1, 2020 and the largest decrease is in Building Permits, because we are not expected to have the high level of building and construction that kicked off in 2019/20.

- Sales Tax revenue began slowing down over the last few years and was projected to have only a 1% increase in 2019/20 and generate \$5.5 million. However, with the recent pandemic, sales tax revenue was greatly impacted, and it is now projected to only come in at \$4.87 million. In turn the estimated baseline sales tax in 2020/21 is assumed to not increase and the new sales tax revenue from Measure D is expected to bring in \$2.1 million, which is less than projected prior to the pandemic
- Property tax revenue is projected at \$1.9 million, which does not include any growth in the general property tax value. We do anticipate that COVID-19 could impact property values further, but this change will take at least 2 years to be reflected in the property taxes, as properties sell at lower values, or property owners file for assessment appeals of their property value.
- In prior years Motor Vehicle License fees has continued to increase by 5%, however given that this revenue is based on property taxes and distributed by the State, we have assumed no increase in this revenue source in 2020/21.
- Building permit revenue is projected to decrease to \$1.1 million in 2020/21. This is less than 2019/20, but still a very good indication of development activity. Projected development includes the MBK project and City of Hope.

Total General Fund expenditures are projected to be \$20.5 million. This is \$220,000 more than 2019/20. Noteworthy General Fund expenditure issues are as follows:

- The 2020/21 LA County Sheriff's contract includes a 5.5% cpi increase and an 11.5% liability trust fund charge. The total expense increase is approximately \$274,000.
- The required PERS contribution for the primary tier increased to 13% and the second tier increase to 9.4% and third tier increased to 7.9%. In addition, the Unfunded Liability increased from \$858,000 to \$1 million. By prepaying the annual PERS pension amounts for 2020/21 in July 2021, we will be saving and contributing \$33,000 to the City's Pension Stabilization Irrevocable Trust Fund that was set up last year with PARS. Every contribution to this fund reduces the City's unfunded pension liability. Please note that two positions were vacated in the City Manager's Office and are not being filled. This restructuring will result in a \$203,000 savings to the General Fund.
- The contribution towards future retiree healthcare has increased by \$116,000 per GASB 75 report, which incorporates the new life expectancy and healthcare cost assumptions. These contributions are made to the City's retiree healthcare Irrevocable Trust Fund and directly reduce the unfunded liability. Please note that a new GASB 75 report will be required this fiscal year and \$15,000 in consulting costs have been included in the budget.
- The Community Development budget includes \$28,000 to finish up the Courtyard Design process, which includes a workshop with Council. There is \$100,000 for the design and construction of street lighting along the new Huntington mixed use project, which can be funded with Town Center Community Benefit funds. The Community Development budget also includes approximately \$1.4 million for the final phase of the Climatec project, which will include the irrigation control upgrades and the LED street lighting program.
- We know that COVID-19 will continue to change the amount of Parks and Recreation resources that we will be using, and the way programming is delivered to our residents. For example, there are some special events and classes traditionally scheduled for late Summer and Fall that we have removed from the budget in order to comply with the restrictions, but these can be re-evaluated post COVID.

- The 2020/21 budget includes a transfer out of \$674,000 to the Housing Authority. This is a one-time transfer that represents 20% of the final loan repayment that the City is receiving from the former redevelopment agency loans.
- 2020/21 represents the first year that the City begins paying the Infrastructure Modernization Loan Payments related to the Climatec projects. These payments are fixed at \$220,000 for the next fifteen years and should be offset by the savings in electricity and water costs once the projects are completed.

RECOMMENDATION

Recommend that the City Council approve the FY 2020-21 Budget.

FISCAL IMPACT

Approves total authorized expenditures of \$25,892,300 for FY 2020-21

ATTACHMENTS

FY 2020-21 Budget

City of Duarte

Operating Budget
Fiscal Year 2020-21

City of Duarte

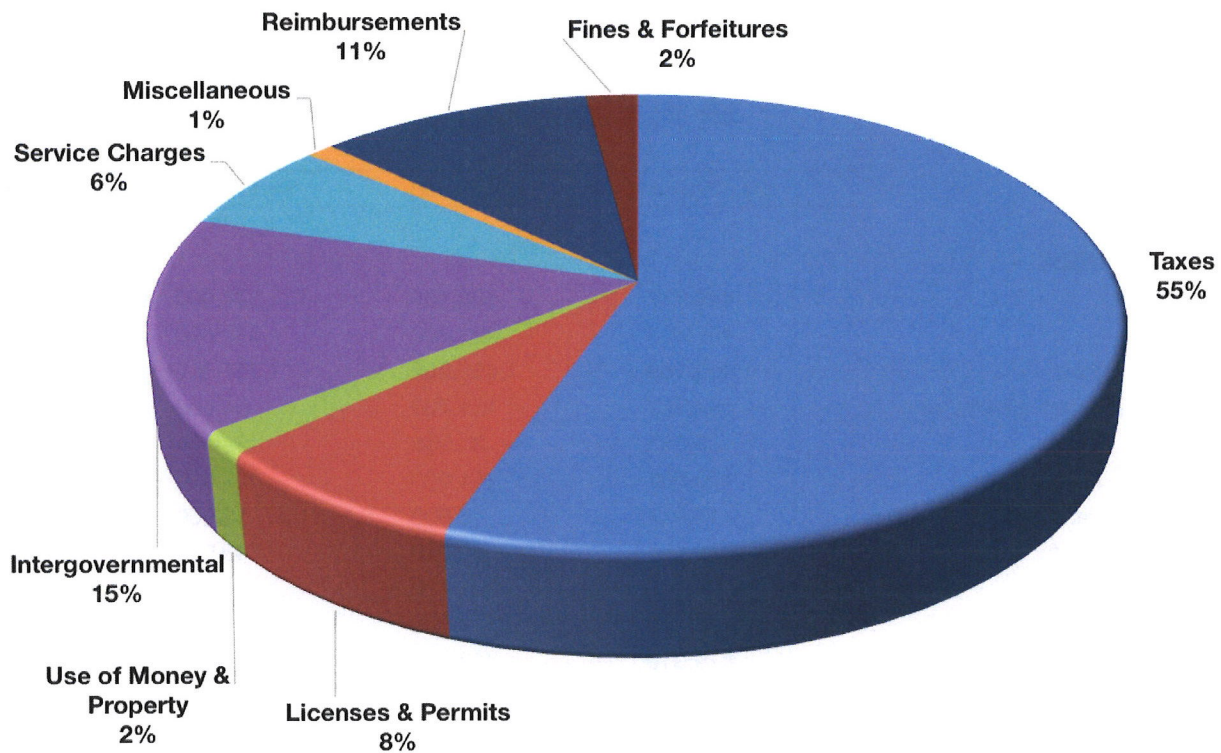
Summary of Revenues, Expenditures, Transfers and Fund Balances

ATTACHMENT 1

Summary of Revenues, Expenditures, Transfers and Fund Balances

	<u>Fund Balance June 30, 2020</u>	<u>Revenues</u>	<u>Transfers In</u>	<u>Total Available Funds</u>	<u>Expenditures</u>	<u>Transfers Out</u>	<u>Total Deductions</u>	<u>Fund Balance June 30, 2021</u>
GENERAL FUND	14,939,700	18,757,700	0	33,697,400	19,073,500	1,376,500	20,450,000	13,247,400
SPECIAL REVENUE FUNDS								
State Gasoline Tax	2,007,200	550,100	0	2,557,300	494,400	0	494,400	2,062,900
SB1/RMRA	403,600	381,300	0	784,900	360,000	0	360,000	424,900
Landscaping & Lighting	98,600	977,700	479,300	1,555,600	1,498,000	0	1,498,000	57,600
Community Dev. Block Grant	0	151,700	0	151,700	50,000	0	50,000	101,700
Public Access Government Fee	3,200	33,000	0	36,200	0	0	0	36,200
Supplemental Law Enf.	0	161,000	0	161,000	160,000	0	160,000	1,000
Bicycle & Ped. Safety	15,900	16,700	0	32,600	16,700	0	16,700	15,900
Air Quality Mgmt.	220,700	30,700	0	251,400	7,800	0	7,800	243,600
Park Development Grant	0	136,500	0	136,500	10,000	0	10,000	126,500
Quimby Act	67,300	800	0	68,100	0	0	0	68,100
Proposition A	744,000	504,700	0	1,248,700	501,700	0	501,700	747,000
Proposition C	254,300	388,800	0	643,100	410,400	0	410,400	232,700
Measure R	1,253,400	302,900	0	1,556,300	378,000	0	378,000	1,178,300
Measure M	353,900	329,200	0	683,100	312,000	0	312,000	371,100
Measure W	0	312,000	0	312,000	312,000	0	312,000	0
Subtotal	5,422,100	4,277,100	479,300	10,178,500	4,511,000	0	4,511,000	5,667,500
CAPITAL PROJECT FUNDS								
Community Improvement	457,000	3,000	0	460,000	460,000	0	460,000	0
Inclusionary Housing	524,800	6,000	0	530,800	0	0	0	530,800
LA Co Metro (STPL)	0	0	0	0	0	0	0	0
Housing Authority	4,053,944	117,800	673,900	4,845,644	95,300	0	95,300	4,750,344
Subtotal	5,035,744	126,800	673,900	5,836,444	555,300	0	555,300	5,281,144
DEBT SERVICE FUNDS								
Town Center Debt Service	416,600	8,000	0	424,600	152,700	0	152,700	271,900
Infrastructure Modernization	0	0	223,300	223,300	223,300	0	223,300	0
Subtotal	416,600	8,000	223,300	647,900	376,000	0	376,000	271,900
TOTAL ALL FUNDS	25,814,144	23,169,600	1,376,500	50,360,244	24,515,800	1,376,500	25,892,300	24,467,944

General Fund Operating Budget
Fiscal Year 2020/21



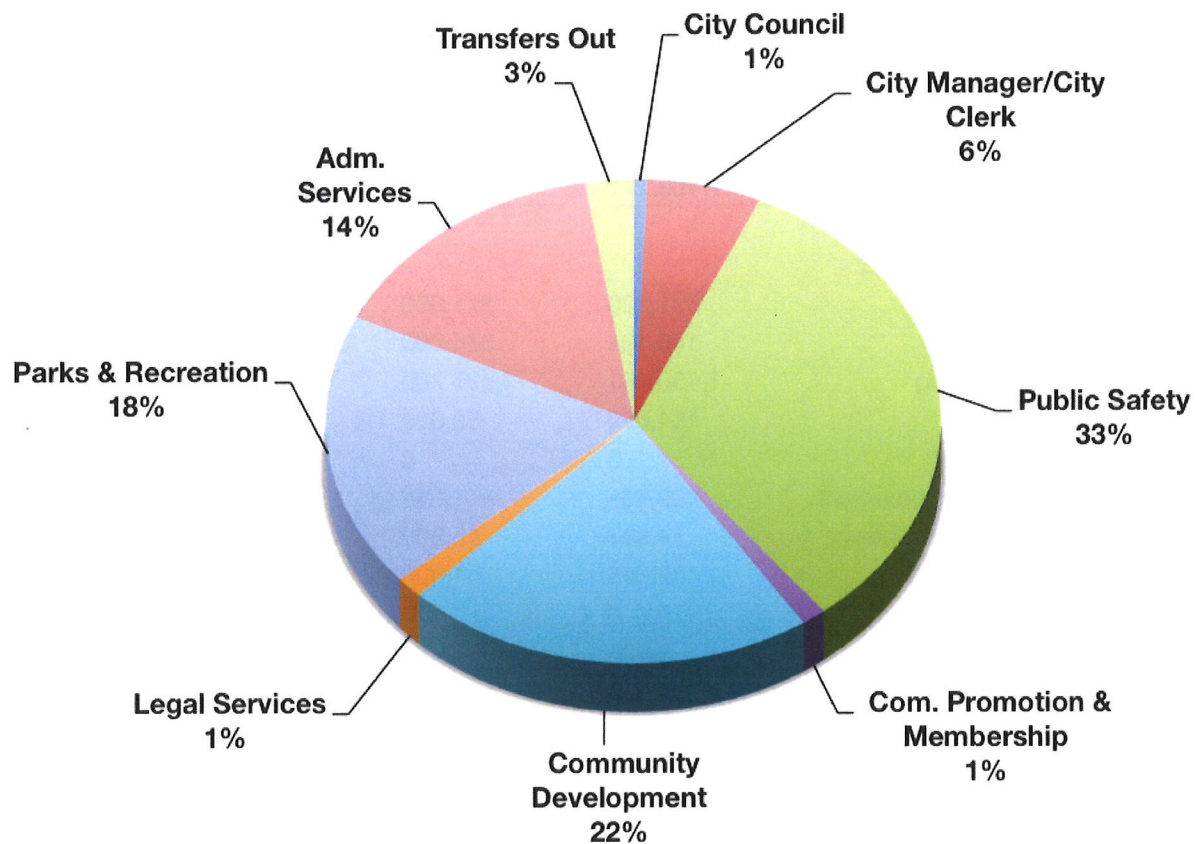
General Fund - Revenue Comparison By Source
Total General Fund Revenues = \$18,757,700

City of Duarte

Summary of Revenues and Other Financing Sources

	FY 2018-19 ACTUAL	FY 2019-20 BUDGET	FY 2019-20 EST. ACTUAL	FY 2020-21 BUDGET
GENERAL FUND				
Taxes	9,431,461	8,982,000	8,353,700	10,398,100
Licenses and Permits	1,075,557	1,423,000	2,469,000	1,431,500
Fines and Forfeitures	508,407	480,000	450,000	385,000
Use of Money and Property	410,662	383,300	362,000	297,700
Intergovernmental - State	2,638,215	3,006,900	2,948,700	2,833,600
Service Charges - Parks and Rec.	416,408	375,600	205,300	182,700
Service Charges - Other	547,750	429,300	1,667,300	1,018,000
Miscellaneous	4,491,176	1,019,000	301,100	200,200
Reimbursements	907,408	1,990,900	2,363,700	2,010,900
Transfers In	0	0	0	0
Subtotal	20,427,044	18,090,000	19,120,800	18,757,700
SPECIAL REVENUE FUNDS				
State Gasoline Tax	448,777	608,400	544,000	550,100
SB1/RMRA	407,827	363,800	372,600	381,300
Landscaping & Lighting	1,440,163	1,497,000	1,537,300	1,457,000
Community Development Block Grant	164,737	151,700	54,600	151,700
PAEG Fees	30,558	31,938	32,100	33,000
Supplemental Law Enforcement	199,686	151,000	157,000	161,000
Bicycle and Pedestrian Safety	14,947	15,900	15,900	16,700
Air Quality Management	29,409	30,800	149,000	30,700
Park Development Grant	0	0	0	136,500
Quimby Act	875	1,000	21,000	800
Transportation - Prop A	819,010	489,300	522,800	504,700
Transportation - Prop C	371,895	374,800	374,800	388,800
Measure R	294,263	287,400	293,400	302,900
Measure M	316,861	317,300	317,300	329,200
Measure W	0	0	0	312,000
Subtotal	4,539,008	4,320,338	4,391,800	4,756,400
CAPITAL PROJECT FUNDS				
Community Improvement	408,185	3,000	6,000	3,000
Inclusionary Housing	8,264	7,000	7,000	6,000
LA Co Metro (STPL)	380,969	0	0	0
Housing Authority	1,604,157	168,300	222,200	791,700
Subtotal	2,401,575	178,300	235,200	800,700
DEBT SERVICE FUNDS				
Town Center Debt Service	9,553	10,000	10,000	8,000
Infrastructure Modernization	0	0	700	223,300
Subtotal	9,553	10,000	10,700	231,300
Total All Funds	27,377,180	22,598,638	23,758,500	24,546,100

***General Fund Operating Budget
Fiscal Year 2020/21***



General Fund - Expenditure Comparison by Department
Total General Fund Expenditures = \$20,450,000

City of Duarte

Summary of Expenditures and Other Financing Uses

	FY 2018-19 ACTUAL	FY 2019-20 BUDGET	FY 2019-20 EST. ACTUAL	FY 2020-21 BUDGET
GENERAL FUND				
City Council	123,307	162,300	164,500	154,300
City Manager/City Clerk	1,093,573	1,274,100	1,280,600	839,500
Legal Services	495,236	552,000	590,000	541,000
Comm. Promotions & Memberships	374,507	375,100	288,000	266,500
Public Safety	5,841,123	6,317,200	6,348,900	6,298,800
Community Development	2,138,544	2,444,300	2,781,800	3,676,700
Field Services & Sports Park	889,543	915,300	900,800	905,600
Parks and Recreation	2,130,190	2,154,000	2,061,300	1,795,100
Facilities Maintenance	1,020,086	2,307,300	2,379,400	867,700
Administrative Services	2,519,824	2,785,000	2,730,000	3,728,300
Transfers Out	842,338	655,700	704,300	1,376,500
Subtotal	17,468,271	19,942,300	20,229,600	20,450,000
SPECIAL REVENUE FUNDS				
State Gasoline Tax	531,220	371,000	401,500	494,400
SB1/RMRA	146,184	375,000	360,000	360,000
Landscaping & Lighting	1,450,451	1,537,300	1,583,700	1,498,000
CDBG	164,662	50,000	54,600	50,000
PAEG Fees	0	0	0	0
Supplemental Law Enforcement	199,685	151,000	157,000	160,000
Bicycle and Pedestrian Safety	14,947	15,900	0	16,700
Air Quality Management	22,075	31,300	0	7,800
Park Development Grant	0	0	0	10,000
Quimby Act	2,326	6,300	6,300	0
Transportation - Prop A	2,329,280	488,200	489,500	501,700
Transportation - Prop C	340,700	399,800	352,800	410,400
Measure R	347,987	437,500	148,100	378,000
Measure M	164,278	349,200	350,000	312,000
Measure W	0	0	0	312,000
Subtotal	5,713,795	4,212,500	3,903,500	4,511,000
CAPITAL PROJECTS FUND				
Community Improvement	0	100,000	0	460,000
LA Co Metro (STPL)	385,833	0	0	0
Inclusionary Housing	0	0	0	0
Housing Authority	19,685	5,000	14,500	95,300
Subtotal	405,518	105,000	14,500	555,300
DEBT SERVICE FUNDS				
Town Center Debt Service	152,680	152,700	152,700	152,700
Infrastructure Modernization	0	0	700	223,300
Subtotal	152,680	152,700	153,400	376,000
Total All Funds	23,740,264	24,412,500	24,301,000	25,892,300

City of Duarte

Personnel Summary

	FY 2019-20		FY 2020-21	
	Full-Time	Part-Time	Full-Time	Part-Time
CITY MANAGER/CITY CLERK				
City Manager	1.00	0.00	1.00	0.00
City Clerk	1.00	0.00	1.00	0.00
Assistant to the City Manager	0.00	0.00	1.00	0.00
Deputy City Manager	1.00	0.00	0.00	0.00
Management Analyst	1.00	0.00	0.00	0.00
City Council Aide	1.00	0.00	0.00	0.00
City Hall Receptionist	1.00	0.00	1.00	0.00
Department Total	6.00	0.00	4.00	0.00
PUBLIC SAFETY				
Director of Public Safety Services	1.00	0.00	1.00	0.00
Public Safety Manager	1.00	0.00	1.00	0.00
Code Compliance/Animal Control Off.	2.00	0.00	2.00	0.00
Crime Prevention Specialist	1.00	0.00	1.00	0.00
Public Safety Outreach Coordinator	1.00	0.00	1.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Clerk/Typist Receptionist	1.00	0.00	1.00	0.00
Community Services Officer	0.00	3.00	0.00	3.00
Animal Control Officer	0.00	1.00	0.00	1.00
College Intern	0.00	0.50	0.00	0.50
Department Total	8.00	4.50	8.00	4.50
PARKS & RECREATION				
Director of Parks & Recreation	1.00	0.00	1.00	0.00
Recreation Supervisor	5.00	0.00	5.00	0.00
Recreation Coordinator	1.00	0.00	1.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Recreation Specialist	0.00	1.00	0.00	1.00
Recreation Leader/Cashier	0.00	10.75	0.00	10.75
Aerobic Instructor	0.00	0.50	0.00	0.50
Pool Manager	0.00	0.50	0.00	0.50
Lifeguard/Instructor	0.00	3.00	0.00	3.00
Computer Lab Instructor	0.00	0.50	0.00	0.50
Boxing Trainer	0.00	0.50	0.00	0.50
Assistant Boxing Trainer	0.00	1.25	0.00	1.25
Department Total	8.00	18.00	8.00	18.00

City of Duarte

Personnel Summary, *Continued*

	FY 2019-20		FY 2020-21	
	Full-Time	Part-Time	Full-Time	Part-Time
FACILITY MAINTENANCE				
Facilities Maintenance Supervisor	1.00	0.00	1.00	0.00
Senior Custodian	0.00	0.50	0.00	0.00
Custodian	0.00	6.75	0.00	6.75
Department Total	1.00	7.25	1.00	6.75
COMMUNITY DEVELOPMENT				
Director of Community Development	1.00	0.00	1.00	0.00
City Planner	1.00	0.00	1.00	0.00
Community Development Technician	1.00	0.00	1.00	0.00
Associate Planner	2.00	0.00	2.00	0.00
Public Works Manager	1.00	0.00	1.00	0.00
Assistant Civil Engineer	1.00	0.00	1.00	0.00
Administrative Secretary	2.00	0.00	2.00	0.00
College Intern	0.00	0.50	0.00	0.50
Department Total	9.00	0.50	9.00	0.50
FIELD SERVICES				
Field Services Manager	1.00	0.00	1.00	0.00
Senior Maintenance Tech/Electrician	1.00	0.00	1.00	0.00
Senior Maintenance Technician	3.00	0.00	3.00	0.00
Irrigation Control Technician	1.00	0.00	1.00	0.00
Department Total	6.00	0.00	6.00	0.00
ADMINISTRATIVE SERVICES				
Assistant City Manager	1.00	0.00	1.00	0.00
Financial Services Manager	1.00	0.00	1.00	0.00
Accountant	1.00	0.00	1.00	0.00
Accounting Specialist	1.00	0.00	1.00	0.00
Administrative Secretary	1.00	0.00	1.00	0.00
Human Resources Specialist	1.00	0.00	1.00	0.00
College Intern	0.00	0.50	0.00	0.00
Department Total	6.00	0.50	6.00	0.00
TRANSIT				
Transit Supervisor	1.00	0.00	1.00	0.00
Department Total	1.00	0.00	1.00	0.00
CITY TOTAL	45.00	30.75	43.00	29.75

City of Duarte

General Fund Revenues and Reimbursements

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Taxes					
100-4001	General Property Tax	2,068,620	1,900,000	1,900,000	1,900,000
100-4002	Sales and Use Tax - 19061	5,864,392	5,511,000	4,870,700	4,816,500
100-4003	Franchise Tax	1,019,310	1,046,000	1,046,000	1,050,000
100-4004	Business License Tax	312,230	330,000	303,000	310,000
100-4005	Transient Occupancy Tax	92,819	125,000	140,000	135,000
100-4006	Real Property Transfer Tax	74,090	70,000	94,000	80,000
100-4008	Sales and Use Tax - 783	0	0	0	2,106,600
	Total Taxes	9,431,461	8,982,000	8,353,700	10,398,100
Licenses and Permits					
100-4201	Building Permits	767,031	1,050,000	2,130,000	1,100,000
100-4202	Engineering Permits	95,896	150,000	158,000	150,000
100-4203	Industrial Waste Permits	51,706	60,000	49,000	50,000
100-4204	Animal Licenses	99,304	70,000	84,000	70,000
100-4205	Parking Permits	60,240	90,000	46,000	60,000
100-4206	Sign Permits	1,380	3,000	2,000	1,500
	Total Licenses and Permits	1,075,557	1,423,000	2,469,000	1,431,500
Fines and Forfeitures					
100-4301	Traffic Fines	43,081	45,000	30,000	40,000
100-4302	Parking Citations	404,225	400,000	340,000	300,000
100-4303	Other Fines	61,101	35,000	80,000	45,000
	Total Fines and Forfeitures	508,407	480,000	450,000	385,000
Use of Money & Property					
100-4401	Interest Earnings	165,069	150,000	130,000	100,000
100-4402	Community Center Rentals	28,626	26,000	23,000	16,200
100-4403	Swimming Pool Rentals	29,783	8,000	13,000	8,000
100-4404	Other Building Rentals	27,585	25,000	22,000	18,000
100-4405	Chamber Building Rental	4,800	6,000	6,000	6,000
100-4406	Restroom & Gazebo Rentals	4,975	6,000	2,000	2,500
100-4407	Sports Field Rentals	47,053	60,000	49,000	22,000
100-4408	Property Rental	97,241	102,300	117,000	125,000
100-4409	Sale of Property	5,530	0	0	0
	Total Use of Money & Property	410,662	383,300	362,000	297,700

City of Duarte

General Fund Revenues and Reimbursements

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Intergovernmental - State					
100-4601	Motor Vehicle License Fees	2,235,061	2,336,000	2,378,000	2,370,000
100-4603	State Mandates (SB90)	3,165	0	200	0
100-4604	Public Safety Augmentation	127,842	138,600	134,200	140,000
100-4611	Grant Programs	49,978	370,000	257,000	35,000
100-4613	Other State Grants	86,600	6,100	87,000	155,500
100-4615	Recycling Grant	4,733	6,000	12,300	5,700
100-4616	America's Promise Grant	71,620	81,500	80,000	102,400
100-4618	Local Grants	59,216	68,700	0	25,000
	Total Intergovernmental - State	2,638,215	3,006,900	2,948,700	2,833,600
Service Charges - Parks and Recreation					
100-4801	Adult & Youth Recreation Class Fees	98,838	90,000	52,900	32,000
100-4802	Racquetball Court Fees	5,480	4,000	3,300	2,000
100-4803	Open Swim Fees	19,941	21,000	14,400	10,000
100-4804	Swim Team Fees	13,117	10,000	300	10,000
100-4805	Fitness Center Fees	7,173	6,500	4,300	2,700
100-4806	Adult Excursion Fees	23,144	22,000	13,800	11,000
100-4807	Health Membership Fees	46,145	45,000	22,700	15,000
100-4808	Swim Lesson Fees	117,634	105,000	40,700	50,000
100-4809	Sports Program Fees	18,501	15,000	12,900	7,500
100-4810	Teen Center Fees	2,089	2,500	1,400	2,500
100-4811	Boxing Fees	28,643	12,000	9,700	6,000
100-4812	Senior Center Fees	20,221	20,000	21,000	10,000
100-4813	Other Park & Recreation Fees	5,623	6,000	7,300	3,000
100-4814	Teen Excursion Fees	2,609	4,000	0	0
100-4815	Day Camp Fees	7,250	12,600	600	7,000
100-4816	Senior Recreation Class Fees	0	0	0	14,000
	Total Service Charges - P&R	416,408	375,600	205,300	182,700
Service Charges - Other					
100-4901	Plan Check Fees	381,010	300,000	1,500,000	900,000
100-4902	Waste Management Fees	67,611	68,300	69,800	72,000
100-4903	Business Lic Application Fees	12,985	15,000	10,000	10,000
100-4904	Zoning Fees	70,853	30,000	77,500	25,000
100-4905	DUI Fees	1,131	1,000	0	1,000
100-4907	Auto Impound Fees	13,860	15,000	10,000	10,000
100-4909	Building Inspection Fees	300	0	0	0
	Total Service Charges - Other	547,750	429,300	1,667,300	1,018,000

City of Duarte

General Fund Revenues and Reimbursements

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Miscellaneous					
100-5004	Other Revenue	502,960	308,000	298,300	200,000
100-5005	Taxable Sales	174	1,000	100	200
100-5006	Concerts in the Park	4,650	6,000	2,700	0
100-5007	Gain on Sale of Land	2,114,210	0	0	0
100-5010	Reimbursements - COH EIR	27,236	0	0	0
100-5011	SA Repayment of RDA loans	1,841,946	704,000	0	0
	Total Miscellaneous	4,491,176	1,019,000	301,100	200,200
Reimbursements					
100-5101	Reimbursements - SA	250,000	250,000	250,000	0
100-5102	Reimbursements - Gas Tax	88,537	60,500	66,100	82,400
100-5103	Reimbursements - Prop. A & C	114,000	68,400	68,400	152,000
100-5105	Reimb. - Landscaping & Lighting	343,200	343,200	343,200	343,200
100-5106	Reimbursements - Measure R	57,998	87,500	24,700	63,000
100-5107	Reimbursements - AQMD	1,929	6,300	0	1,300
100-5108	Reimbursements - Measure M	27,380	0	58,300	52,000
100-5109	Reimbursements - RMRA	24,364	75,000	60,000	60,000
100-5110	Reimbursements - Other	0	1,100,000	1,493,000	1,257,000
100-5111	Reimbursements - Measure W	0	0	0	0
	Total Reimbursements	907,408	1,990,900	2,363,700	2,010,900
	Total General Fund Revenue	20,427,044	18,090,000	19,120,800	18,757,700

City of Duarte

City Council

City Council

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1005-7002	Regular Salaries	52,317	63,400	58,200	58,200
	Total Salaries	52,317	63,400	58,200	58,200
Fringe Benefits					
1005-7071	Health Insurance	34,928	48,100	53,300	54,600
1005-7072	Retirement	9,671	10,900	11,200	4,500
1005-7073	Disability Insurance	529	600	600	600
1005-7074	Life Insurance	69	100	100	100
1005-7075	Vision	1,115	1,100	1,300	1,200
1005-7077	Medicare	795	700	700	700
1005-7078	Dental	6,042	6,000	7,200	6,900
	Total Fringe Benefits	53,149	67,500	74,400	68,600
	Total Personnel	105,466	130,900	132,600	126,800
Services and Supplies					
1005-7614	Office Supplies	1,790	1,400	1,400	1,500
1005-7641	Council Expenses - Fasana	805	3,500	3,500	3,500
1005-7642	Council Expenses - Finlay	3,272	3,500	3,500	3,500
1005-7646	Council Expenses - Paras-Caracci	2,642	4,000	4,000	3,500
1005-7647	Council Expenses - Reilly	3,499	3,500	3,500	3,500
1005-7648	Council Expenses - Kang	0	3,500	4,000	4,000
1005-7649	Council Expenses - Urias	289	3,500	3,500	3,500
1005-7650	Council Expenses - Lewis	575	3,500	3,500	3,500
1005-7980	Other Expenses	4,969	5,000	5,000	1,000
	Total Services and Supplies	17,841	31,400	31,900	27,500
	Total City Council	123,307	162,300	164,500	154,300

City of Duarte

City Manager/City Clerk

City Manager/City Clerk

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1010-7002	Regular Salaries	586,517	690,000	687,900	492,700
1010-7003	Part-Time/Temp Salaries	31,512	0	16,000	10,000
1010-7030	Overtime	145	1,000	500	500
	Total Salaries	618,174	691,000	704,400	503,200
Fringe Benefits					
1010-7071	Health Insurance	74,196	89,600	79,200	59,200
1010-7072	Retirement	164,400	196,500	198,800	46,900
1010-7073	Disability Insurance	6,086	8,900	8,800	6,500
1010-7074	Life Insurance	1,060	1,100	1,100	800
1010-7075	Vision	1,085	1,300	1,400	1,000
1010-7076	Tuition Reimbursement	0	3,000	0	0
1010-7077	Medicare	7,092	9,500	9,400	6,900
1010-7078	Dental	6,244	7,400	7,600	5,200
	Total Fringe Benefits	260,163	317,300	306,300	126,500
	Total Personnel	878,337	1,008,300	1,010,700	629,700
Services and Supplies					
1010-7610	Travel, Meetings and Conferences	17,448	11,000	5,000	11,000
1010-7612	Publications	4,924	5,000	5,000	6,000
1010-7614	Office Supplies	4,224	2,000	2,800	2,000
1010-7650	Vehicle Maintenance	5,204	5,000	400	0
1010-7651	Election Services	46,899	80,000	80,000	54,000
1010-7670	Legal Notices	46,195	30,000	30,000	30,000
1010-7685	Granicus	5,475	10,800	15,700	11,800
1010-7965	Professional Expenses	63,808	97,000	104,000	70,000
1010-7980	Other Expenses	21,059	25,000	27,000	25,000
	Total Services and Supplies	215,236	265,800	269,900	209,800
	Total City Manager/City Clerk	1,093,573	1,274,100	1,280,600	839,500

City of Duarte

Legal Services

The City Attorney, appointed by the City Council, represents the City Council, Housing Authority, and staff in all matters of law pertaining to their offices. Activities include the representation of elected officials and staff in civil actions and proceedings, attendance at meetings of the City Council and Housing Authority, and the preparation or review of legal documents such as contracts, deeds, ordinances, and resolutions.

Legal Services

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
1015-7680	City Attorney	114,822	150,000	120,000	131,000
1015-7682	Labor Counsel	9,193	50,000	50,000	50,000
1015-7684	Code Enforcement	182,759	90,000	120,000	80,000
1015-7686	Other Legal Services	188,462	262,000	300,000	280,000
	Total Services and Supplies	495,236	552,000	590,000	541,000
	Total Legal Services	495,236	552,000	590,000	541,000

City of Duarte

Community Promotions and Memberships

The Community Promotions section of the budget provides funding for a variety of community programs, special events, and one-time projects. Examples include monies allocated for the Duarte Chamber of Commerce, DCTV, City Website, and City Picnic. Funding is also provided for various public information activities.

The Memberships section of the budget provides funding for the City's participation in local, regional, and national organizations that promote programs, legislation, and management practices that serve the best interests of the community. Examples include the San Gabriel Valley Council of Governments, League of California Cities, and Contract Cities Association.

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
1020-7710	Chamber of Commerce	75,255	64,300	64,300	64,300
1020-7711	Employee Recognition Committee	7,729	8,000	8,000	8,000
1020-7712	Community Information	1,463	12,500	2,500	2,500
1020-7713	Duarte Historical Museum	5,207	6,000	6,000	6,000
1020-7716	Special Community Events	124,634	90,000	50,000	33,000
1020-7717	Route 66 Parade	6,733	4,000	8,100	0
1020-7719	Volunteer Recognition	1,219	2,000	0	2,000
1020-7720	DCTV & KGEM	62,410	63,000	63,000	63,000
1020-7722	City Website	19,849	53,000	11,000	15,000
1020-7724	Post Office Parking	8,711	12,000	12,000	12,500
1020-7726	Council Cablecasting	13,070	12,700	13,000	13,000
1020-7980	Other Expenses	10,970	10,000	12,000	9,000
	Total Services and Supplies	337,250	337,500	249,900	228,300
	Total Community Promotions	337,250	337,500	249,900	228,300
Memberships					
Services and Supplies					
1025-7696	SGV Council of Government	13,129	13,100	13,500	13,500
1025-7697	PERS Coalition	0	300	0	0
1025-7698	SCAG	2,277	2,300	2,300	2,300
1025-7699	League of California Cities	9,750	9,500	10,000	10,000
1025-7700	SGV Economic Partnership	5,250	5,300	5,300	5,300
1025-7701	Area D Civil Defense	1,102	1,100	1,100	1,100
1025-7702	National League of Cities	1,917	1,900	1,900	2,000
1025-7703	Contract Cities Association	3,309	3,300	3,400	3,400
1025-7705	LAFCO Membership	523	500	600	600
1025-7706	MADIA	0	300	0	0
	Total Services and Supplies	37,257	37,600	38,100	38,200
	Total Memberships	37,257	37,600	38,100	38,200
	Total Community Prom. & Member.	374,507	375,100	288,000	266,500

City of Duarte

Public Safety Department

Public Safety

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1205-7002	Regular Salaries	689,144	722,000	722,000	743,200
1205-7003	Part-Time/Temp Salaries	138,807	169,700	169,700	175,400
1205-7030	Overtime	15,934	36,000	36,000	25,000
	Total Salaries	843,885	927,700	927,700	943,600
Fringe Benefits					
1205-7071	Health Insurance	70,683	77,600	77,600	79,500
1205-7072	Retirement	192,803	222,400	231,500	85,000
1205-7073	Disability Insurance	8,046	9,200	9,200	9,500
1205-7074	Life Insurance	1,040	1,100	1,100	1,100
1205-7075	Vision	1,549	1,600	1,600	1,800
1205-7076	Tuition Reimbursement	0	0	0	0
1205-7077	Medicare	12,440	12,300	12,300	12,600
1205-7078	Dental	8,752	8,900	8,800	9,900
	Total Fringe Benefits	295,313	333,100	342,100	199,400
	Total Personnel	1,139,198	1,260,800	1,269,800	1,143,000

City of Duarte

Public Safety Department

Public Safety, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
1205-7610	Travel, Meetings and Conferences	2,705	5,000	5,000	5,000
1205-7612	Publications	1,565	3,000	3,000	3,500
1205-7613	Duplication and Photos	12,416	8,000	11,000	12,000
1205-7614	Office Supplies	2,460	3,000	3,000	3,000
1205-7615	Emergency Supplies	19,752	20,000	20,000	15,000
1205-7636	Uniforms	2,330	3,500	4,000	4,000
1205-7650	Vehicle Maintenance	42,222	52,000	35,000	37,000
1205-7655	Emergency Services	17,735	20,000	20,000	20,000
1205-7694	Public Safety Commission	73	200	200	200
1205-7760	Homeless Outreach Program	47,600	72,000	25,000	30,000
1205-7761	Parking Ticket Collections	138,371	125,000	125,000	125,000
1205-7762	Parking Pass Kiosk	2,649	5,000	5,000	5,000
1205-7779	Youth Programs	37,438	38,000	45,000	35,000
1205-7780	Animal Control	36,709	90,000	75,000	90,000
1205-7781	Contract Law Enforcement	3,873,453	4,113,000	4,137,200	4,400,000
1205-7782	Crossing Guard Contract	0	45,000	35,000	45,000
1205-7783	GAPP Program	69,658	100,000	100,000	107,000
1205-7784	Prisoner Maintenance	162	2,000	2,000	2,000
1205-7787	Public Safety Center Lease	135,639	120,000	142,000	125,000
1205-7823	Code/Animal Control Data System	7,165	7,700	7,700	8,100
1205-7887	Repairs and Maintenance	742	2,000	2,000	2,000
1205-7980	Other Expenses	230,559	220,000	275,000	80,000
	Total Services and Supplies	4,681,403	5,054,400	5,077,100	5,153,800
Capital Outlay					
1205-8030	Other Equipment	94	1,000	1,000	1,000
1205-8100	Other Capital Improvements	20,428	1,000	1,000	1,000
	Total Capital Outlay	20,522	2,000	2,000	2,000
	Total Public Safety	5,841,123	6,317,200	6,348,900	6,298,800

City of Duarte

Community Development Department

Community Development

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1405-7002	Regular Salaries	919,779	969,000	931,000	966,900
1405-7003	Part-Time/Temp Salaries	10,421	15,500	15,500	15,000
1405-7030	Overtime	74	0	0	0
	Total Salaries	930,274	984,500	946,500	981,900
Fringe Benefits					
1405-7071	Health Insurance	100,648	94,000	105,000	107,500
1405-7072	Retirement	228,752	262,100	240,000	103,700
1405-7073	Disability Insurance	11,587	12,400	12,000	12,400
1405-7074	Life Insurance	1,521	1,500	1,400	1,500
1405-7075	Vision	2,646	2,600	2,500	2,600
1405-7076	Tuition Reimbursement	0	3,000	3,000	3,000
1405-7077	Medicare	13,189	13,300	12,800	13,200
1405-7078	Dental	14,693	14,900	13,600	14,400
	Total Fringe Benefits	373,036	403,800	390,300	258,300
	Total Personnel	1,303,310	1,388,300	1,336,800	1,240,200
Services and Supplies					
1405-7610	Travel, Meetings and Conferences	6,406	8,000	8,000	8,000
1405-7612	Publications	3,259	7,000	7,000	7,000
1405-7613	Duplication and Photos	1,056	3,000	3,000	3,500
1405-7614	Office Supplies	7,784	7,000	7,000	8,000
1405-7650	Vehicle Maintenance	2,252	4,000	4,000	4,000
1405-7690	Planning Commission	2,219	6,000	6,000	6,000
1405-7800	Building Department Services	360,496	400,000	970,000	565,000
1405-7801	Industrial Waste Inspections	26,981	20,000	20,000	20,000
1405-7802	NPDES Requirements	54,668	150,000	80,000	0
1405-7965	Professional Services	126,470	130,000	80,000	38,000
1405-7967	Public Works Inspections	24,640	30,000	46,000	80,000
1405-7969	City Engineer	100,773	80,000	155,000	100,000
1405-7975	Economic Development Expenses	52,551	65,000	25,000	70,000
1405-7980	Other Expenses	35,594	56,000	34,000	40,000
1405-8100	Other Capital Improvements	30,085	90,000	0	1,487,000
	Total Services and Supplies	835,234	1,056,000	1,445,000	2,436,500
	Total Community Development	2,138,544	2,444,300	2,781,800	3,676,700

City of Duarte

Community Development Department

Field Services

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1410-7002	Regular Salaries	390,709	439,400	373,700	449,000
1410-7030	Overtime	1,843	3,000	2,000	1,000
	Total Salaries	392,552	442,400	375,700	450,000
Fringe Benefits					
1410-7071	Health Insurance	58,302	62,400	68,700	96,600
1410-7072	Retirement	83,916	123,100	91,400	47,700
1410-7073	Disability Insurance	5,483	5,700	4,900	5,900
1410-7074	Life Insurance	685	600	600	700
1410-7075	Vision	1,561	1,600	1,500	1,800
1410-7076	Tuition Reimbursement	0	0	3,000	1,500
1410-7077	Medicare	5,681	5,900	5,100	6,300
1410-7078	Dental	8,793	8,900	8,100	9,800
	Total Fringe Benefits	164,421	208,200	183,300	170,300
	Total Personnel	556,973	650,600	559,000	620,300
Services and Supplies					
1410-7610	Travel, Meetings and Conferences	664	4,000	4,000	4,000
1410-7612	Publications	998	3,000	3,000	3,000
1410-7614	Office Supplies	1,081	1,500	1,500	1,500
1410-7621	Other Supplies	1,166	500	500	500
1410-7630	Equipment Rentals	1,204	3,000	3,000	3,000
1410-7636	Uniforms	3,653	3,500	3,500	4,500
1410-7650	Vehicle Maintenance	42,940	44,000	39,000	38,000
1410-7656	Emergency Generator	41,242	10,000	10,000	10,000
1410-7810	Street Sweeping	2,492	2,600	2,600	2,600
1410-7814	Graffiti Removal	4,716	15,000	20,000	0
1410-7815	Brush Clearance	20,880	15,000	50,000	60,000
1410-7887	Repairs and Maintenance	3,445	3,000	3,000	3,000
1410-7900	Emergency Cleanup/Maintenance	8,271	20,000	20,000	0
1410-7896	Tree Replacement	11,800	0	0	0
1410-7980	Other Expenses	14,092	20,000	30,000	18,000
1410-8030	Other Equipment	0	3,000	3,000	3,000
1410-8100	Emergency Capital Projects	60,023	20,000	20,000	20,000
	Total Services and Supplies	218,667	168,100	213,100	171,100
	Total Field Services	775,640	818,700	772,100	791,400

City of Duarte

Community Development Department

Sports Park

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2019-020 Budget
Services and Supplies					
1415-7661	Sports Park - Other Services	95	1,000	1,000	1,000
1415-7843	Sports Park - Water	73,737	60,000	75,000	75,000
1415-7875	Sports Park - Lighting	13,068	12,000	12,000	12,000
1415-7889	Sports Park - Repairs	1,713	3,000	19,000	5,000
1415-7907	Sports Park - Tree Trimming	1,130	3,000	4,500	4,000
1415-7916	Sports Park - Landscape	24,160	17,600	17,200	17,200
	Total Services and Supplies	113,903	96,600	128,700	114,200
	Total Field Svcs. & Sports Park	889,543	915,300	900,800	905,600
	Total Community Development	3,028,087	3,359,600	3,682,600	4,582,300

City of Duarte

Parks and Recreation Department

Parks and Recreation

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1605-7002	Regular Salaries	431,052	411,200	411,200	420,200
1605-7003	Part-Time/Temp Salaries	34,446	34,000	34,000	35,300
1605-7010	Playground Supervisor Salaries	111,126	121,600	121,600	84,500
1605-7011	Fitness Center Salaries	180,912	181,600	181,600	192,500
1605-7012	Aquatics Salaries	107,442	106,000	98,000	43,800
1605-7013	Boxing Salaries	58,307	60,000	58,000	60,000
1605-7014	Teen Center Salaries	151,005	155,500	155,500	131,000
1605-7016	Senior Center Salaries	158,910	179,300	179,300	179,300
1605-7030	Overtime	1,034	1,500	500	500
	Total Salaries	1,234,234	1,250,700	1,239,700	1,147,100
Fringe Benefits					
1605-7071	Health Insurance	112,893	109,600	109,600	112,200
1605-7072	Retirement	216,859	228,300	241,100	90,000
1605-7073	Disability Insurance	9,550	9,800	9,800	10,000
1605-7074	Life Insurance	1,213	1,200	1,200	1,200
1605-7075	Vision	2,115	2,300	2,000	2,000
1605-7076	Tuition Reimbursement	0	0	0	0
1605-7077	Medicare	16,749	18,200	18,200	18,500
1605-7078	Dental	11,656	12,400	11,300	11,000
	Total Fringe Benefits	371,035	381,800	393,200	244,900
	Total Personnel	1,605,269	1,632,500	1,632,900	1,392,000

City of Duarte

Parks and Recreation Department

Parks and Recreation, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
1605-7610	Travel, Meetings and Conferences	5,945	4,500	4,500	4,300
1605-7612	Publications	2,505	2,000	2,000	2,000
1605-7614	Office Supplies	6,615	3,000	3,300	3,500
1605-7636	Uniforms	2,467	2,500	2,500	2,500
1605-7650	Vehicle Maintenance	7,124	13,000	9,000	7,000
1605-7653	ActiveNet Fees	17,970	18,000	10,000	18,000
1605-7691	Parks and Recreation Commission	0	1,200	1,200	800
1605-7693	Youth Council	2,343	3,000	3,000	2,000
1605-7728	AmeriCorps VIP Program	112,559	102,000	102,000	123,500
1605-7729	Concerts in the Park	11,011	8,800	5,900	0
1605-7730	Special Events	15,686	22,000	18,000	20,000
1605-7732	City Picnic	20,991	21,000	21,000	0
1605-7733	Senior Center	38,551	40,000	32,000	24,000
1605-7735	Teen Center	33,137	33,500	26,000	25,000
1605-7736	Adult & Youth Rec Classes	93,972	95,000	63,000	31,000
1605-7737	Adult Excursions	15,268	14,500	11,000	6,000
1605-7738	Teen Excursions	5,326	12,000	3,000	0
1605-7739	Publicity	26,448	25,000	25,000	26,000
1605-7740	Day Camps	7,014	11,000	6,000	6,000
1605-7741	Sports/Playground Program	28,400	24,000	22,000	14,000
1605-7742	Parks & Rec Financial Assistance Prog.	0	0	0	5,000
1605-7744	Nutrition Program	11,228	10,000	8,000	5,000
1605-7745	Boxing Program	21,378	20,000	15,000	14,000
1605-7750	Bus Rentals	14,486	14,500	17,000	0
1605-7753	Youth Sports/Programs	10,000	10,000	9,000	5,000
1605-7756	Senior Rec Classes	0	0	0	7,000
1605-7758	Independence Day Celebration	0	0	0	44,000
1605-7980	Other Expenses	14,497	11,000	9,000	7,500
	Total Services and Supplies	524,921	521,500	428,400	403,100
	Total Parks and Recreation	2,130,190	2,154,000	2,061,300	1,795,100

City of Duarte

Parks and Recreation Department

Facilities Maintenance

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1610-7002	Regular Salaries	91,494	91,400	91,400	92,500
1610-7003	Part-Time/Temp Salaries	333,117	324,500	324,500	292,000
1610-7030	Overtime	105	0	100	100
	Total Salaries	424,716	415,900	416,000	384,600
Fringe Benefits					
1610-7071	Health Insurance	19,285	19,800	19,800	20,300
1610-7072	Retirement	28,697	33,300	34,500	11,700
1610-7073	Disability Insurance	1,148	1,200	1,200	1,200
1610-7074	Life Insurance	141	200	200	200
1610-7075	Vision	325	300	300	300
1610-7077	Medicare	6,145	6,000	6,000	6,000
1610-7078	Dental	1,780	1,800	1,800	1,700
	Total Fringe Benefits	57,521	62,600	63,800	41,400
	Total Personnel	482,237	478,500	479,800	426,000
Services and Supplies					
1610-7616	Pool Supplies	10,132	12,000	20,000	9,000
1610-7617	Pool Chemicals	18,567	16,000	16,000	14,000
1610-7618	Building Supplies	90,752	84,000	84,000	80,000
1610-7633	Cable Access	1,514	1,400	1,400	1,700
1610-7636	Uniforms	4,074	3,000	3,000	2,700
1610-7650	Vehicle Maintenance	6,099	10,000	5,000	11,000
1610-7652	Building Maintenance Services	115,336	122,000	133,000	108,000
	Subtotal	246,474	248,400	262,400	226,400
1610-7836	Water - City Hall	1,025	1,000	1,000	1,200
1610-7837	Water - Community Center	1,044	1,000	1,000	1,200
1610-7838	Water - Fitness Center	20,903	22,500	15,000	16,000
1610-7839	Water - Public Safety Center	924	900	900	1,000
	Total Water	23,896	25,400	17,900	19,400

City of Duarte

Parks and Recreation Department

Facilities Maintenance, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies, Continued					
1610-7851	Gas - City Hall	767	600	1,200	1,100
1610-7852	Gas - Community Center	1,210	1,200	1,200	1,200
1610-7853	Gas - Fitness Center	20,654	17,000	11,000	14,200
1610-7854	Gas - Public Safety Center	316	300	600	500
1610-7855	Gas - Senior Center	706	700	700	700
1610-7856	Gas - Teen Center	630	500	700	700
1610-7858	Gas - Royal Oaks Park Building	515	400	600	500
1610-7859	Gas - Duarte Park Building	483	400	400	500
1610-7860	Gas - Duarte Snack Bar	441	400	100	400
	Total Gas	25,722	21,500	16,500	19,800
1610-7867	Electric - Town Center	61,781	65,000	65,000	65,000
1610-7868	Electric - Public Safety Center	7,541	8,000	8,500	8,500
1610-7869	Electric - Senior Center	21,667	24,500	19,000	23,000
1610-7870	Electric - Teen Center	14,229	17,500	12,000	14,500
1610-7872	Electric - Duarte Park Building	1,012	1,200	1,000	1,100
1610-7873	Electric - Maintenance Yard	4,096	4,300	4,300	4,000
	Total Electric	110,326	120,500	109,800	116,100
1610-8100	Other Capital Improvements	131,431	1,413,000	1,493,000	60,000
	Total Other	131,431	1,413,000	1,493,000	60,000
	Total Services and Supplies	537,849	1,828,800	1,899,600	441,700
	Total Facilities Maintenance	1,020,086	2,307,300	2,379,400	867,700
	Total Parks and Recreation	3,150,276	4,461,300	4,440,700	2,662,800

City of Duarte

Administrative Services Department

Finance

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1805-7002	Regular Salaries	505,182	535,000	519,900	537,100
1805-7003	Part-Time/Temp Salaries	7,232	0	0	0
1805-7030	Overtime	0	0	2,000	0
	Total Salaries	512,414	535,000	521,900	537,100
Fringe Benefits					
1805-7071	Health Insurance	87,605	89,800	82,200	84,200
1805-7072	Retirement	166,470	194,600	196,600	61,600
1805-7073	Disability Insurance	6,412	7,100	6,900	6,900
1805-7074	Life Insurance	884	900	800	800
1805-7075	Vision	1,333	1,300	1,300	1,400
1805-7076	Tuition Reimbursement	0	0	0	0
1805-7077	Medicare	7,305	7,700	7,500	7,700
1805-7078	Dental	7,572	7,600	7,200	7,600
	Total Fringe Benefits	277,581	309,000	302,500	170,200
	Total Personnel	789,995	844,000	824,400	707,300
Services and Supplies					
1805-7610	Travel, Meetings and Conferences	5,136	6,000	6,000	6,000
1805-7612	Publications	535	3,000	3,000	3,000
1805-7614	Office Supplies	5,880	4,000	4,000	3,000
1805-7653	Bank Charges	14,548	12,000	15,000	18,000
1805-7654	Audit Services	24,750	31,000	20,000	30,000
1805-7762	Property Tax Collections	18,005	18,500	21,100	20,000
1805-7764	CEC Loan Principal	16,293	16,800	16,800	17,300
1805-7765	CEC Loan Interest	3,925	3,500	3,500	3,000
1805-7924	Bad Debts	40,339	15,000	15,000	15,000
1805-7965	Professional Services	31,384	16,000	13,000	16,000
1805-7980	Other Expenses	1,174	2,000	18,000	2,000
	Total Services and Supplies	161,969	127,800	135,400	133,300
	Total Finance	951,964	971,800	959,800	840,600

City of Duarte

Administrative Services Department

Personnel

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
1810-7002	Regular Salaries	74,027	76,400	76,400	79,300
1810-7003	Part-Time/Temp Salaries	0	15,700	12,500	0
	Total Salaries	74,027	92,100	88,900	79,300
Fringe Benefits					
1810-7071	Health Insurance	6,565	7,600	7,600	7,800
1810-7072	Retirement	24,632	28,600	29,700	10,000
1810-7073	Disability Insurance	1,050	1,000	1,000	1,000
1810-7074	Life Insurance	129	100	100	100
1810-7075	Vision	123	100	100	100
1810-7076	Tuition Reimbursement	0	0	0	0
1810-7077	Medicare	1,068	1,100	1,100	1,100
1810-7078	Dental	630	600	600	600
	Total Fringe Benefits	34,197	39,100	40,200	20,700
	Total Personnel	108,224	131,200	129,100	100,000

Services and Supplies

1810-7610	Travel, Meetings and Conferences	969	3,000	2,000	3,000
1810-7611	Trainings	335	4,000	0	4,000
1810-7612	Publications	659	1,200	600	1,200
1810-7614	Office Supplies	1,086	1,500	1,500	1,500
1810-7660	Other Services	3,570	4,000	11,000	4,000
1810-7671	Recruiting Advertisements	24,800	31,000	31,000	3,000
1810-7672	NeoGov	4,364	4,400	4,700	5,000
1810-7673	Physical Exams	673	1,000	1,000	1,000
1810-7774	Unemployment Insurance	7,858	5,000	10,000	12,000
1810-7965	Professional Services	0	0	4,700	0
1810-7980	Other Expenses	3,385	6,000	4,000	6,000
	Total Services and Supplies	47,699	61,100	70,500	40,700
	Total Personnel	155,923	192,300	199,600	140,700

City of Duarte

Administrative Services Department

Information Technology

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
1815-7630	Equipment Lease	37,122	12,000	12,500	12,500
1815-7631	Equipment Maintenance	2,940	9,500	5,000	5,000
1815-7632	Software Maintenance	27,080	34,200	34,100	32,100
1815-7820	Finance System Support	47,278	47,200	48,600	48,100
1815-7821	Personal Computer Support	21,949	23,500	21,200	21,500
1815-7830	Telephones	35,893	40,000	44,000	47,200
1815-7831	Wireless Phones/Devices	0	0	0	25,000
1815-7965	Professional Services	104,400	104,400	104,400	104,400
1815-7980	Other Expenses	27,744	22,900	22,900	22,900
	Total Services and Supplies	304,406	293,700	292,700	318,700
Capital Outlay					
1815-8011	Computer Equipment	766	10,000	10,000	15,000
	Total Capital Outlay	766	10,000	10,000	15,000
	Total Information Technology	305,172	303,700	302,700	333,700

Risk Management

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended	FY 2019-20 Estimated	FY 2020-21 Budget
Services and Supplies					
1820-7771	Repair of City Property	-1352	15,000	33,000	5,000
1820-7772	Liability Coverage	276,734	269,300	226,400	241,800
1820-7773	Worker's Compensation Coverage	101,078	158,900	149,800	187,100
1820-7775	Property Coverage	55,439	55,800	55,800	70,000
1820-7776	Faithful Performance Bond	980	1,000	1,000	1,100
	Total Services and Supplies	432,879	500,000	466,000	505,000
	Total Risk Management	432,879	500,000	466,000	505,000

City of Duarte

Administrative Services Department

General Services

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
1825-7072	Pension Rate Stabilization Fund	0	0	30,600	33,000
1825-7079	Unfunded Liability - PERS	0	0	0	971,700
1825-7613	Duplication and Photos	10,701	14,000	13,500	12,500
1825-7614	Office Supplies	1,266	1,800	1,800	1,500
1825-7626	Postage	25,957	26,000	13,000	26,500
1825-7630	Equipment Rental	16,450	16,000	18,000	18,100
1825-7631	Equipment Maintenance	13,683	13,000	12,000	13,000
1825-7674	Retiree Health Insurance	545,530	665,500	665,900	782,000
1825-7687	Waste Management Services	3,814	3,800	4,500	4,500
1825-7688	Oil Recycling Grant	5,272	6,200	6,100	6,000
1825-7747	Beverage Container Recycling	4,736	5,900	8,000	5,800
1825-7782	Admin Support of SA	605	2,500	1,000	0
1825-7945	Operation of Acq Prop	1,566	500	500	500
1825-7980	Other Expenses	1,887	2,000	4,000	2,000
	Total Services and Supplies	631,467	757,200	778,900	1,877,100
	Total General Services	631,467	757,200	778,900	1,877,100
1830-8100	Vehicle Replacement	42,419	60,000	23,000	31,200
	Total Vehicle Replacement	42,419	60,000	23,000	31,200
	Total Administrative Services	2,519,824	2,785,000	2,730,000	3,728,300

City of Duarte

Transfers Out and Reimbursements

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Transfers Out and Reimbursements					
1905-9020	Transfers Out - Landscaping/Lighting	473,949	514,900	562,800	479,300
1905-9055	Transfers Out - Housing Authority	368,389	140,800	140,800	673,900
1905-9056	Transfers Out - Infr Mod Loan Pmt	0	0	700	223,300
	Total Other Financing Uses	<u>842,338</u>	<u>655,700</u>	<u>704,300</u>	<u>1,376,500</u>
	Total Transfers Out & Reimb.	<u>842,338</u>	<u>655,700</u>	<u>704,300</u>	<u>1,376,500</u>

City of Duarte

State Gasoline Tax Fund

The State Gasoline Tax fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles. The use of these funds is restricted to the construction, improvement, and maintenance of public streets.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
220-4401	Interest Earnings	30,822	30,000	30,000	30,000
	Total Use of Money and Property	30,822	30,000	30,000	30,000
Intergovernmental - State					
220-4606	Gasoline Tax - 2105	111,181	122,300	112,100	116,400
220-4607	Gasoline Tax - 2106	70,675	77,000	70,700	73,200
220-4608	Gasoline Tax - 2107	138,885	159,700	140,000	140,000
220-4609	Gasoline Tax - 2107.5	5,000	5,000	5,000	5,000
220-4614	Gasoline Tax - 2103 (Prop 42)	67,390	189,600	161,500	185,500
220-4619	Gasoline Tax - HUTA Loan Repay	24,824	24,800	24,700	0
	Total Intergovernmental - State	417,955	578,400	514,000	520,100
	Total Revenues	448,777	608,400	544,000	550,100

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Gas Tax 2105					
Capital Outlay					
2205-8060	Sidewalk Improvements	1,982	10,000	10,000	10,000
2205-8070	Street Improvements	0	10,000	6,200	15,000
2205-8100	Other Capital Improvements	99,040	60,000	92,000	65,000
	Total Capital Outlay	101,022	80,000	108,200	90,000
	Total Gas Tax 2105	101,022	80,000	108,200	90,000

City of Duarte

State Gasoline Tax Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Gas Tax 2106					
Capital Outlay					
2210-7811	Street Maintenance	32,509	20,000	19,000	20,000
2210-7812	Street Striping and Marking	78,381	20,000	18,000	135,000
2210-7813	Regulatory Signs	16,889	10,000	8,500	10,000
2210-7890	Repairs - Traffic Signals	0	0	0	0
2210-8070	Street Improvements	0	10,000	9,100	10,000
2210-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	127,779	60,000	54,600	175,000
	Total Gas Tax 2106	127,779	60,000	54,600	175,000
Gas Tax 2107					
Reimbursements					
2215-8610	Reimbursements - General Fund	88,537	61,800	66,100	82,400
	Total Reimbursements	88,537	61,800	66,100	82,400
	Total Gas Tax 2107	88,537	61,800	66,100	82,400
Gas Tax 2107.5					
Services and Supplies					
2220-7980	Other Expenses	6,790	7,000	5,200	7,000
	Total Services and Supplies	6,790	7,000	5,200	7,000
	Total Gas Tax 2107.5	6,790	7,000	5,200	7,000

City of Duarte

State Gasoline Tax Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Gas Tax - 2103					
Capital Outlay					
2225-7811	Street Maintenance	9,629	10,000	8,900	15,000
2225-7980	Other Expenses	3,675	50,000	42,100	60,000
2225-8070	Street Improvements	8,187	10,000	7,800	30,000
2225-8100	Other Capital Improvements	185,601	92,200	108,600	35,000
	Total Capital Outlay	207,092	162,200	167,400	140,000
	Total Gas Tax - 2103	207,092	162,200	167,400	140,000
	Total Expenditures	531,220	371,000	401,500	494,400

City of Duarte

SB1/RMRA Fund

The SB1/RMRA fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles pursuant to the road repair and accountability act of 2017. The use of these funds is restricted for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money & Property					
225-4401	Interest Earnings	4,148	2,000	7,000	4,000
225-4620	SB1/RMRA	403,679	361,800	365,600	377,300
	Total Use of Money & Property	407,827	363,800	372,600	381,300
	Total Revenues	407,827	363,800	372,600	381,300

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
225-2250-8070	Street Improvements	121,820	0	0	0
225-2250-8100	Other Capital Improvements	0	300,000	300,000	300,000
225-2250-8610	Reimbursements - General Fund	24,364	75,000	60,000	60,000
	Total Capital Outlay	146,184	375,000	360,000	360,000
	Total Expenditures	146,184	375,000	360,000	360,000

City of Duarte

Landscaping and Lighting District Fund

The Landscaping and Lighting District Fund is used to account for costs associated with the provision of streetlights, landscaping services, and certain recreational facilities. The revenues collected come from assessments levied against property owners. These assessments are based on an estimate of the benefit each property owner receives from the services provided.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Special Assessments					
240-4101	Landscaping and Lighting Assess.	966,214	981,000	974,500	977,700
	Total Special Assessments	966,214	981,000	974,500	977,700
Miscellaneous					
240-5004	Other Revenue	0	1,100	0	0
	Total Miscellaneous	0	1,100	0	0
Other Financing Sources					
240-6901	Transfers In - General Fund	473,949	514,900	562,800	479,300
	Total Other Financing Sources	473,949	514,900	562,800	479,300
	Total Revenues	1,440,163	1,497,000	1,537,300	1,457,000

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Citywide Lighting					
Services and Supplies					
2405-7662	Other Services - Citywide	0	5,000	0	5,000
2405-7876	Electric - Citywide	166,887	168,000	195,000	150,000
2405-7877	Electric - Traffic Signal	20,247	19,000	19,000	20,000
	Total Electric	187,134	192,000	214,000	175,000

City of Duarte

Landscaping and Lighting District Fund

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
2405-7888	Repairs - Citywide	5,367	4,000	4,000	4,000
2405-7890	Repairs - Traffic Signal	73,232	100,000	131,000	80,000
	Total Repairs and Replacements	78,599	104,000	135,000	84,000
	Total Services and Supplies	265,733	296,000	349,000	259,000
Reimbursements					
2405-8610	Reimbursements - General Fund	94,900	94,900	94,900	94,900
	Total Reimbursements	94,900	94,900	94,900	94,900
	Total Citywide Lighting	360,633	390,900	443,900	353,900
Citywide Landscaping					
Services and Supplies					
2410-7662	Other Services - Citywide	6,727	5,000	10,000	5,000
2410-7663	Other Services - Medians	8,420	8,000	2,000	8,000
	Total Other Services	15,147	13,000	12,000	13,000
2410-7842	Water - Medians	40,996	45,000	45,000	45,000
2410-7844	Water - Citywide	202,345	215,000	215,000	215,000
	Total Water	243,341	260,000	260,000	260,000
2410-7874	Electric - Medians	9,757	9,000	9,000	9,000
2410-7876	Electric - Citywide	20,169	20,000	20,000	20,000
	Total Electric	29,926	29,000	29,000	29,000
2410-7888	Repairs - Citywide	6,476	6,000	6,000	6,000
2410-7891	Repairs - Medians	1,623	2,000	2,200	2,200
	Total Repairs and Replacements	8,099	8,000	8,200	8,200
2410-7896	Tree Planting - Citywide	18,082	7,500	0	7,500
2410-7898	Tree Planting - Medians	1,613	1,000	0	1,000
	Total Tree Plant	19,695	8,500	0	8,500
2410-7906	Tree Trimming - Citywide	145,525	60,000	60,000	60,000
2410-7909	Tree Trimming - Residential	0	85,000	88,000	85,000
	Total Tree Trimming	145,525	145,000	148,000	145,000
2410-7915	Landscape Maint. - Citywide	90,000	90,000	90,000	90,000
2410-7917	Landscape Maintenance - Medians	56,960	64,400	64,400	64,400
	Total Landscape Maintenance	146,960	154,400	154,400	154,400
	Total Services and Supplies	608,693	617,900	611,600	618,100

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Reimbursements and Transfers					
2410-8610	Reimbursements - General Fund	193,000	193,000	193,000	193,000
2410-9030	Transfers Out - Town Center	0	0	0	0
	Total Reimbursements	193,000	193,000	193,000	193,000
	Total Citywide Landscaping	801,693	810,900	804,600	811,100

Kendrick Tract

Services and Supplies

2420-7835	Water	2,206	3,000	3,000	3,000
2420-7887	Repairs and Replacements	212	500	500	500
2420-7914	Landscape Maintenance	4,142	4,200	4,200	4,100
	Total Services and Supplies	6,560	7,700	7,700	7,600

Reimbursements

2420-8610	Reimbursements - General Fund	2,200	2,200	2,200	2,200
	Total Reimbursements	2,200	2,200	2,200	2,200
	Total Kendrick Tract	8,760	9,900	9,900	9,800

Las Lomas Villas

Services and Supplies

2421-7835	Water	17,128	20,000	20,000	18,000
2421-7866	Electric	514	600	600	500
2421-7887	Repairs and Replacements	9,404	5,000	5,000	5,000
2421-7914	Landscape Maintenance	15,600	15,600	15,600	15,600
	Total Services and Supplies	42,646	41,200	41,200	39,100

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Reimbursements					
2421-8610	Reimbursements - General Fund	10,000	10,000	10,000	10,000
	Total Reimbursements	10,000	10,000	10,000	10,000
	Total Las Lomas Villas	52,646	51,200	51,200	49,100
Encanto Parkway					
Services and Supplies					
2422-7835	Water	2,347	2,000	2,000	2,000
2422-7866	Electric	495	1,000	1,100	1,100
2422-7887	Repairs and Replacements	58	2,500	2,500	2,500
2422-7914	Landscape Maintenance	5,767	5,500	5,500	5,500
	Total Services and Supplies	8,667	11,000	11,100	11,100
Reimbursements					
2422-8610	Reimbursements - General Fund	3,400	3,400	3,400	3,400
	Total Reimbursements	3,400	3,400	3,400	3,400
	Total Encanto Parkway	12,067	14,400	14,500	14,500
Amberwood Homes					
Services and Supplies					
2423-7835	Water	5,157	7,500	9,000	9,000
2423-7866	Electric	254	300	300	300
2423-7887	Repairs and Replacements	358	1,500	1,500	1,500
2423-7914	Landscape Maintenance	10,800	10,800	10,800	10,800
	Total Services and Supplies	16,569	20,100	21,600	21,600
Reimbursements					
2423-8610	Reimbursements - General Fund	2,200	2,200	2,200	2,200
	Total Reimbursements	2,200	2,200	2,200	2,200
	Total Amberwood Homes	18,769	22,300	23,800	23,800

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Village and Windsor Homes					
Services and Supplies					
2424-7835	Water	3,732	4,000	4,000	4,000
2424-7866	Electric	245	300	300	300
2424-7887	Repairs and Replacements	255	1,600	1,600	1,600
2424-7914	Landscape Maintenance	6,600	6,600	6,600	6,600
	Total Services and Supplies	10,832	12,500	12,500	12,500
Reimbursements					
2424-8610	Reimbursements - General Fund	2,800	2,800	2,800	2,800
	Total Reimbursements	2,800	2,800	2,800	2,800
	Total Village and Windsor Homes	13,632	15,300	15,300	15,300
Hearthstone Del Norte					
Services and Supplies					
2425-7660	Other Services	5,300	5,300	5,300	5,300
2425-7835	Water	8,161	8,500	8,500	8,500
2425-7866	Electric	2,413	3,600	3,600	3,600
2425-7887	Repairs and Replacements	58	500	500	500
2425-7913	Brush Clearance	5,481	5,000	5,000	5,000
2425-7914	Landscape Maintenance	4,800	4,800	4,800	4,800
	Total Services and Supplies	26,213	27,700	27,700	27,700
Reimbursements					
2425-8610	Reimbursements - General Fund	3,200	3,200	3,200	3,200
	Total Reimbursements	3,200	3,200	3,200	3,200
	Total Hearthstone Del Norte	29,413	30,900	30,900	30,900

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Grocery Outlet (Mike's Center)					
Services and Supplies					
2426-7810	Street Sweeping	8,964	9,000	9,000	9,000
2426-7835	Water	692	700	700	700
2426-7866	Electric	4,092	4,500	4,500	4,500
2426-7887	Repairs and Replacements	0	700	700	700
2426-7914	Landscape Maintenance	2,160	2,200	2,200	2,200
	Total Services and Supplies	15,908	17,100	17,100	17,100
Reimbursements					
2426-8610	Reimbursements - General Fund	2,600	2,600	2,600	2,600
	Total Reimbursements	2,600	2,600	2,600	2,600
	Total Grocery Outlet (Mike's Center)	18,508	19,700	19,700	19,700
Rancho Verde Homes					
Services and Supplies					
2427-7835	Water	13,788	12,000	12,000	12,000
2427-7866	Electric	485	600	600	600
2427-7887	Repairs and Replacements	2,257	2,500	1,300	1,300
2427-7914	Landscape Maintenance	7,564	7,600	8,600	8,600
	Total Services and Supplies	24,094	22,700	22,500	22,500
Reimbursements					
2427-8610	Reimbursements - General Fund	5,900	5,900	5,900	5,900
	Total Reimbursements	5,900	5,900	5,900	5,900
	Total Rancho Verde Homes	29,994	28,600	28,400	28,400

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Emblem Homes					
Services and Supplies					
2429-7835	Water	1,782	2,000	2,100	2,100
2429-7866	Electric	249	300	300	300
2429-7887	Repairs and Replacements	58	1,000	1,000	1,000
	Total Services and Supplies	2,089	3,300	3,400	3,400
Reimbursements					
2429-8610	Reimbursements - General Fund	1,100	1,100	1,100	1,100
	Total Reimbursements	1,100	1,100	1,100	1,100
	Total Emblem Homes	3,189	4,400	4,500	4,500
Mesa Gas Lights					
Services and Supplies					
2430-7850	Gas	6,718	6,600	6,000	6,000
2430-7887	Repairs and Replacements	3,677	16,000	18,000	18,000
	Total Services and Supplies	10,395	22,600	24,000	24,000
Reimbursements					
2430-8610	Reimbursements - General Fund	3,800	3,800	3,800	3,800
	Total Reimbursements	3,800	3,800	3,800	3,800
	Total Mesa Gas Lights	14,195	26,400	27,800	27,800

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Las Brisas Homes					
Services and Supplies					
2431-7835	Water	5,096	6,000	6,000	6,000
2431-7866	Electric	240	300	300	300
2431-7887	Repairs and Replacements	8,194	12,700	2,700	2,700
2431-7914	Landscape Maintenance	9,600	9,600	9,600	9,600
	Total Services and Supplies	23,130	28,600	18,600	18,600
Reimbursements					
2431-8610	Reimbursements - General Fund	3,500	3,500	3,500	3,500
	Total Reimbursements	3,500	3,500	3,500	3,500
	Total Las Brisas Homes	26,630	32,100	22,100	22,100
Las Posadas Homes					
Services and Supplies					
2432-7835	Water	3,853	4,600	4,600	4,600
2432-7866	Electric	240	300	300	300
2432-7887	Repairs and Replacements	0	1,400	1,400	1,400
2432-7914	Landscape Maintenance	10,020	10,200	10,000	10,000
	Total Services and Supplies	14,113	16,500	16,300	16,300
Reimbursements					
2432-8610	Reimbursements - General Fund	6,500	6,500	6,500	6,500
	Total Reimbursements	6,500	6,500	6,500	6,500
	Total Las Posadas Homes	20,613	23,000	22,800	22,800

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Buena Vista Villas					
Services and Supplies					
2433-7835	Water	5,627	7,400	7,400	7,400
2433-7866	Electric	240	300	300	300
2433-7887	Repairs and Replacements	0	6,100	6,100	6,100
2433-7914	Landscape Maintenance	6,360	6,400	6,400	6,400
	Total Services and Supplies	12,227	20,200	20,200	20,200
Reimbursements					
2433-8610	Reimbursements - General Fund	3,700	3,700	3,700	3,700
	Total Reimbursements	3,700	3,700	3,700	3,700
	Total Buena Vista Villas	15,927	23,900	23,900	23,900
Citrus Villas					
Services and Supplies					
2434-7835	Water	3,391	4,500	5,000	5,000
2434-7866	Electric	260	300	300	300
2434-7887	Repairs and Replacements	229	500	500	500
2434-7914	Landscape Maintenance	4,260	4,300	4,300	4,300
	Total Services and Supplies	8,140	9,600	10,100	10,100
Reimbursements					
2434-8610	Reimbursements - General Fund	2,900	2,900	2,900	2,900
	Total Reimbursements	2,900	2,900	2,900	2,900
	Total Citrus Villas	11,040	12,500	13,000	13,000

City of Duarte

Landscaping and Lighting District Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Ridgecrest					
Services and Supplies					
2435-7835	Water	4,973	6,000	6,000	6,000
2435-7866	Electric	269	400	400	400
2435-7887	Repairs and Replacements	0	500	500	500
2435-7914	Landscape Maintenance	6,000	6,000	6,000	6,000
2435-7918	Fuel Modification	0	4,500	9,000	9,000
2435-7920	Debris/Storm Drain System	0	2,000	4,000	4,000
	Total Services and Supplies	<u>11,242</u>	<u>19,400</u>	<u>25,900</u>	<u>25,900</u>
Reimbursements					
2435-8610	Reimbursements - General Fund	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Reimbursements	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Ridgecrest	<u>12,742</u>	<u>20,900</u>	<u>27,400</u>	<u>27,400</u>
	Total Expenditures	<u><u>1,450,451</u></u>	<u><u>1,537,300</u></u>	<u><u>1,583,700</u></u>	<u><u>1,498,000</u></u>

City of Duarte

Community Development Block Grant

The Community Development Block Grant Fund is used to account for money received from the U.S. Department of Housing and Urban Development.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Intergovernmental - Federal					
260-4501	Community Development Block Grant	164,737	151,700	54,600	151,700
	Total Intergovernmental - Federal	164,737	151,700	54,600	151,700
	Total Revenues	164,737	151,700	54,600	151,700

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
2605-8060	Sidewalk Improvements	36,550	0	0	0
2605-8061	ADA Curb Ramps	0	50,000	54,600	50,000
2605-8062	ADA Improvements	128,112	0	0	0
2605-8070	Street Improvements	0	0	0	0
2605-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	164,662	50,000	54,600	50,000
	Total Expenditures	164,662	50,000	54,600	50,000

City of Duarte

PAEG Fund

The PAEG is funded with the Public Access, Education and Government fees paid for by cable providers who operate in the City of Duarte under the State's Digital Infrastructure and Video Competition Act of 2006. At this time, Charter Communications is the only cable provider paying for these fees. These funds can only be used for government, public access, or education related capital projects.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money & Property					
270-4401	Interest Earnings	141	0	200	0
	Total Use of Money & Property	141	0	200	0
Intergovernmental - State					
270-4617	PAEG Fees	30,417	31,938	31,900	33,000
	Total Intergovernmental - State	30,417	31,938	31,900	33,000
	Total Revenues	30,558	31,938	32,100	33,000

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
2705-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	0	0	0	0
Reimbursements					
2705-8610	Reimbursement - General Fund	0	0	0	0
	Total Reimbursements	0	0	0	0
	Total Expenditures	0	0	0	0

City of Duarte

Supplemental Law Enforcement Fund

Since the 1996-97 fiscal year, the City has received State Funding (administered by the County) for front-line police services (AB 3229). The City is currently using this money to pay for a portion of a Sheriff's Department Motorcycle Officer for traffic enforcement and a School Resource Deputy.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
290-4401	Interest Earnings	939	1,000	1,100	1,000
	Total Use of Money and Property	939	1,000	1,100	1,000
Intergovernmental - State					
290-4605	Supplemental Law Enforcement	198,747	150,000	155,900	160,000
	Total Intergovernmental - State	198,747	150,000	155,900	160,000
	Total Revenues	199,686	151,000	157,000	161,000

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
2905-7781	Contract Law Enforcement	182,949	131,000	137,000	140,000
2905-7785	Special Events Patrol	16,736	20,000	20,000	20,000
	Total Services and Supplies	199,685	151,000	157,000	160,000
	Total Expenditures	199,685	151,000	157,000	160,000

City of Duarte

Bicycle and Pedestrian Safety Fund

Monies for the Bicycle and Pedestrian Safety Fund are generated from sales tax revenues and are administered by the County of Los Angeles. State law requires that 2% of these monies be used to maintain and enhance bicycle and pedestrian facilities. The City uses the funds to support the bike trail that runs just north of Royal Oaks Drive, and for the repair of sidewalks located throughout the City.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Intergovernmental - State					
300-4401	Interest Earnings	0	0	0	0
300-4612	Bicycle and Pedestrian Grant	14,947	15,900	15,900	16,700
	Total Intergovernmental - State	<u>14,947</u>	<u>15,900</u>	<u>15,900</u>	<u>16,700</u>
	Total Revenues	<u>14,947</u>	<u>15,900</u>	<u>15,900</u>	<u>16,700</u>

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
3005-8060	Sidewalk Improvements	14,947	15,900	0	16,700
	Total Capital Outlay	<u>14,947</u>	<u>15,900</u>	<u>0</u>	<u>16,700</u>
	Total Expenditures	<u>14,947</u>	<u>15,900</u>	<u>0</u>	<u>16,700</u>

City of Duarte

Air Quality Management Fund

The Air Quality Management Fund (AB 2766) is used to account for revenues received from the State and collected as part of Department of Motor Vehicle Registration fees. Their use is restricted to activities that serve to improve air quality.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
320-4401	Interest Earnings	857	700	2,000	700
	Total Use of Money and Property	857	700	2,000	700
Intergovernmental - Local					
320-4701	AB 2766 Subvention	28,552	30,100	30,100	30,000
320-5004	Other Revenue	0	0	116,900	0
	Total Intergovernmental - Local	28,552	30,100	147,000	30,000
	Total Revenues	29,409	30,800	149,000	30,700

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
3205-7980	Other Expenses	0	0	0	0
	Total Services and Supplies	0	0	0	0
Capital Outlay					
3205-8013	Vehicles	20,146	25,000	0	6,500
	Total Capital Outlay	20,146	25,000	0	6,500
Reimbursements					
3205-8610	Reimbursements - General Fund	1,929	6,300	0	1,300
	Total Reimbursements	1,929	6,300	0	1,300
	Total Expenditures	22,075	31,300	0	7,800

City of Duarte

Park Development Grant Fund

The Park Development Grant Fund is used to account for various State and County grants restricted for park development and rehabilitation.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Other Financing Sources					
400-4401	Interest Earnings	0	0	0	0
400-4611	Grant Programs Revenue	0	0	0	136,500
400-6901	Transfers In - General Fund	0	0	0	0
	Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>136,500</u>
	Total Revenues	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>136,500</u></u>

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
4005-7965	Professional Services	0	0	0	10,000
4005-8040	Building Improvements	0	0	0	0
4005-8041	Park Improvements	0	0	0	0
4005-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>
Reimbursements					
4005-9040	Transfers Out - Gen Fund	0	0	0	0
	Total Reimbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>10,000</u></u>

City of Duarte

Quimby Act Fund

The Quimby Act Fund is used to account for fees charged to developers upon issuance of building permits for the construction of new housing units. The monies collected are restricted for use in the development of park and recreation facilities.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Special Assessments					
420-4103	Quimby Act	0	0	20,000	0
420-4401	Interest Earnings	875	1,000	1,000	800
	Total Special Assessments	875	1,000	21,000	800
	Total Revenues	875	1,000	21,000	800

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
4205-8041	Park Improvements	2,326	6,300	6,300	0
	Total Capital Outlay	2,326	6,300	6,300	0
	Total Expenditures	2,326	6,300	6,300	0

City of Duarte

Proposition A Transit Fund

The Proposition A Transit Fund is used to account for sales tax revenue designated by voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
440-4401	Interest Earnings	28,850	15,000	15,000	12,000
440-4409	Sale of Property	7,691	0	0	0
	Total Use of Money and Property	36,541	15,000	15,000	12,000
Intergovernmental - Local					
440-4703	Transit - Proposition A	442,337	445,800	445,800	462,700
440-5004	Other Revenue	9,432	0	0	0
	Total Intergovernmental - Local	451,769	445,800	445,800	462,700
Reimbursements					
440-5104	Reimbursements - Proposition C	330,700	0	0	0
440-5106	NTD Grant Revenue	0	28,500	62,000	30,000
	Total Reimbursements	330,700	28,500	62,000	30,000
	Total Revenues	819,010	489,300	522,800	504,700

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
4405-7002	Regular Salaries	164,084	46,400	46,400	49,500
4405-7003	Part-Time/Temp Salaries	135,271	0	0	0
4405-7030	Overtime	825	0	0	0
	Total Salaries	300,180	46,400	46,400	49,500

City of Duarte

Proposition A Transit Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Fringe Benefits					
4405-7071	Health Insurance	25,726	10,900	15,300	11,200
4405-7072	Retirement	54,182	16,600	22,500	6,200
4405-7073	Disability Insurance	2,199	600	900	700
4405-7074	Life Insurance	271	100	100	100
4405-7075	Vision	422	200	300	200
4405-7077	Medicare	4,347	700	900	700
4405-7078	Dental	2,279	1,000	1,400	1,000
	Total Fringe Benefits	89,426	30,100	41,400	20,100
	Total Personnel	389,606	76,500	87,800	69,600
Services and Supplies					
4405-7610	Travel, Meetings and Conferences	352	300	100	300
4405-7613	Duplication and Photos	2,108	300	0	300
4405-7614	Office Supplies	471	300	200	300
4405-7619	Fuel and Oil	76,002	0	2,000	0
4405-7620	Tires	11,939	0	0	0
4405-7621	Other Supplies	0	100	0	100
4405-7636	Uniforms	270	0	0	0
4405-7650	Vehicle Maintenance	950	1,100	1,100	5,500
4405-7673	Physical Exams	430	0	100	0
4405-7674	Retiree Health Insurance	25,372	5,500	9,700	5,500
4405-7814	Graffiti Removal	0	0	0	8,500
4405-7821	Personal Computer Support	620	600	700	600
4405-7887	Repairs, Replacements, and Maint.	39,659	0	11,000	0
4405-7888	Recreation Shuttle Services	129,396	0	0	10,500
4405-7960	Foothill Transit Operations	10,390	319,000	280,000	270,000
4405-7965	Professional Services	2,759	0	0	0
	Total Services and Supplies	300,718	327,200	304,900	301,600
Capital Outlay					
4405-7980	Other Expenses	1,485,018	100	200	100
4405-8013	Vehicle Purchase (Capital)	49,938	46,800	59,000	46,800
4405-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	1,534,956	46,900	59,200	46,900
Reimbursements					
4405-8610	Reimbursements - General Fund	104,000	37,600	37,600	83,600
	Total Reimbursements	104,000	37,600	37,600	83,600
	Total Expenditures	2,329,280	488,200	489,500	501,700

City of Duarte

Proposition C Transit Fund

The Proposition C Transit Fund is used to account for sales tax revenue designated by voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
460-4401	Interest Earnings	5,089	5,000	5,000	5,000
	Total Use of Money and Property	5,089	5,000	5,000	5,000
Intergovernmental - Local					
460-4704	Transit - Proposition C	366,806	369,800	369,800	383,800
	Total Intergovernmental - Local	366,806	369,800	369,800	383,800
	Total Revenues	371,895	374,800	374,800	388,800

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Salaries					
4605-7002	Regular Salaries	0	37,900	37,900	40,500
4605-7003	Part-Time/Temp Salaries	0	0	0	0
4605-7030	Overtime	0	0	0	0
	Total Salaries	0	37,900	37,900	40,500
Fringe Benefits					
4605-7071	Health Insurance	0	8,900	8,900	9,100
4605-7072	Retirement	0	13,500	16,300	5,000
4605-7073	Disability Insurance	0	500	500	500
4605-7074	Life Insurance	0	0	0	100
4605-7075	Vision	0	100	100	100
4605-7077	Medicare	0	500	500	500
4605-7078	Dental	0	800	800	700
	Total Salaries	0	24,300	27,100	16,000

City of Duarte

Proposition C Transit Fund

Expenditures, *Continued*

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
4605-7610	Travel, Meetings and Conferences	0	200	0	200
4605-7613	Duplication and Photos	0	200	0	200
4605-7614	Office Supplies	0	200	0	200
4605-7621	Other Supplies	0	100	0	100
4605-7650	Vehicle Maintenance	0	900	900	4,500
4605-7674	Retiree Health Insurance	0	4,500	0	4,500
4605-7814	Graffiti Removal	0	0	0	7,000
4605-7821	Personal Computer Support	0	500	0	500
4605-7888	Recreation Shuttle Services	0	0	0	9,000
4605-7960	Foothill Transit Operations	0	261,000	230,000	221,000
4605-7980	Other Expenses	0	900	0	0
	Total Services and Supplies	0	268,500	230,900	247,200
Capital Outlay					
4605-8013	Vehicle Purchase	0	38,300	26,100	38,300
4605-8070	Street Improvements	0	0	0	0
	Total Capital Outlay	0	38,300	26,100	38,300
Reimbursements					
4605-8610	Reimbursements - General Fund	10,000	30,800	30,800	68,400
4605-8620	Reimbursements - Proposition A	330,700	0	0	0
	Total Reimbursements	340,700	30,800	30,800	68,400
	Total Expenditures	340,700	399,800	352,800	410,400

City of Duarte

Measure R Local Fund

Measure R is funded with 1/2-cent sales tax revenues that Los Angeles County voters approved in November 2008 to meet the transportation needs of Los Angeles County. Fifteen percent (15%) of the Measure R tax is designated for the Local Return ("LR") Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority allocates and distributes LR funds monthly on a per capita basis. Measure R LR funds can be used for specific types of transportation purposes only.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money & Property					
470-4401	Interest Earnings	19,005	10,000	16,000	15,000
	Total Use of Money & Property	19,005	10,000	16,000	15,000
Intergovernmental - Local					
470-4706	Transit - Measure R LR	275,258	277,400	277,400	287,900
	Total Intergovernmental - Local	275,258	277,400	277,400	287,900
	Total Revenues	294,263	287,400	293,400	302,900

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
4705-7915	Landscape - Sidewalk Repairs	1,245	0	4,000	0
4705-8060	Sidewalk Improvements	288,704	150,000	0	300,000
4705-8070	Street Improvements	0	150,000	111,400	15,000
4705-8100	Other Capital Improvements	40	50,000	8,000	0
	Total Capital Outlay	289,989	350,000	123,400	315,000
Reimbursements					
4705-8610	Reimbursements - General Fund	57,998	87,500	24,700	63,000
	Total Reimbursements	57,998	87,500	24,700	63,000
	Total Expenditures	347,987	437,500	148,100	378,000

City of Duarte

Measure M Local Fund

Measure M is funded with 1/2-cent sales tax revenues that Los Angeles County voters approved in November 2016 to meet the transportation needs of Los Angeles County. Seventeen percent (17%) of the Measure M tax is designated for the Local Return ("LR") Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority allocates and distributes LR funds monthly on a per capita basis. Measure M LR funds can be used for specific types of transportation purposes only.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money & Property					
475-4401	Interest Earnings	6,679	3,000	3,000	3,000
	Total Use of Money & Property	6,679	3,000	3,000	3,000
Intergovernmental - Local					
475-4707	Transit - Measure M LR	310,182	314,300	314,300	326,200
	Total Intergovernmental - Local	310,182	314,300	314,300	326,200
	Total Revenues	316,861	317,300	317,300	329,200

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
4750-7965	Professional Services	0	0	0	260,000
4750-8060	Sidewalk Improvements	0	0	0	0
4750-8070	Street Improvements	0	0	0	0
4750-8100	Other Capital Improvements	136,898	291,000	291,700	0
	Total Capital Outlay	136,898	291,000	291,700	260,000
4750-8610	Reimbursements - General Fund	27,380	58,200	58,300	52,000
	Total Capital Outlay	27,380	58,200	58,300	52,000
	Total Expenditures	164,278	349,200	350,000	312,000

City of Duarte

Measure W Local Fund

Measure W is funded with a special parcel tax of 2.5 cents per square foot of impermeable area that Los Angeles County voters approved in July 2018. A portion of the proceeds are designated for the Local Return Program to be used by cities and the County of Los Angeles. Funds can be used for projects that increase storm water capture and reduce urban runoff pollution which may increase water supply and improve water quality.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money & Property					
490-4401	Interest Earnings	0	0	0	0
	Total Use of Money & Property	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Intergovernmental - Local					
490-4709	Transit - Measure W Stormwater	0	0	0	312,000
	Total Intergovernmental - Local	<u>0</u>	<u>0</u>	<u>0</u>	<u>312,000</u>
	Total Revenues	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>312,000</u></u>

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
4905-8100	Other Capital Improvements	0	0	0	312,000
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>312,000</u>
4905-8610	Reimbursements - General Fund	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>312,000</u></u>

City of Duarte

Town Center Debt Service Fund

The Town Center Debt Service Fund has been established to accumulate resources and make debt service payments on Certificates of Participation issued for the purpose of funding the construction of facilities at the City's Town Center. The final debt service payment will be made in 2023.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
520-4401	Interest Earnings	9,553	10,000	10,000	8,000
	Total Use of Money and Property	9,553	10,000	10,000	8,000
	Total Revenues	9,553	10,000	10,000	8,000

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Financing Services					
5205-8314	Trustee Services	1,650	1,700	1,700	1,700
	Total Financing Services	1,650	1,700	1,700	1,700
Debt Service					
5205-8340	Principal Payments	138,725	141,500	141,500	144,400
5205-8350	Interest Expenses	12,305	9,500	9,500	6,600
	Total Debt Service	151,030	151,000	151,000	151,000
	Total Expenditures	152,680	152,700	152,700	152,700

City of Duarte

Infrastructure Modernization Debt Service Fund

The Infrastructure Modernization Debt Serve Fund was established to make the debt service payments on the Loan for the purpose of funding the Infrastructure Modernization Project. The final debt service payment will be made in 2034.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
521-4401	Interest Earnings	0	0	0	0
	Total Use of Money and Property	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Sources					
521-6901	Transfers In	0	0	700	223,300
	Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>700</u>	<u>223,300</u>
	Total Revenues	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>700</u></u>	<u><u>223,300</u></u>

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Financing Services					
5215-8314	Trustee Services	0	0	0	1,700
5215-8330	Other Expenses - Debt Service	0	0	700	700
	Total Financing Services	<u>0</u>	<u>0</u>	<u>700</u>	<u>2,400</u>
Debt Service					
5215-8340	Principal Payments	0	0	0	154,300
5215-8350	Interest Expenses	0	0	0	66,600
	Total Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>220,900</u>
	Total Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>700</u></u>	<u><u>223,300</u></u>

City of Duarte

Inclusionary Housing Fund

The Inclusionary Housing Fund was established by the City in fiscal year 2005-06 to track fees collected from residential housing projects and set aside for the provision of affordable housing. This program was temporarily suspended in 2016.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
610-4401	Interest Earnings	8,264	7,000	7,000	6,000
	Total Use of Money and Property	<u>8,264</u>	<u>7,000</u>	<u>7,000</u>	<u>6,000</u>
	Total Revenues	<u>8,264</u>	<u>7,000</u>	<u>7,000</u>	<u>6,000</u>

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
6105-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Duarte

Community Improvement Fund

The Community Improvement Fund accounts for capital improvement projects that are paid through special funds.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
620-4401	Interest Earnings	5,145	3,000	6,000	3,000
620-4611	Grant Program Revenue	3,040	0	0	0
620-4910	Circulation Impact Fee	400,000	0	0	0
	Total Use of Money and Property	408,185	3,000	6,000	3,000
	Total Revenues	408,185	3,000	6,000	3,000

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Services and Supplies					
6205-7965	Professional Services	0	0	0	110,000
	Total Services and Supplies	0	0	0	110,000
Capital Outlay					
6205-8041	Park Improvements	0	0	0	0
6205-8100	Other Capital Improvements	0	100,000	0	350,000
	Total Capital Outlay	0	100,000	0	350,000
	Total Expenditures	0	100,000	0	460,000

City of Duarte

LACMTA Fund

The LACMTA funds are STPL monies that have been traded by the City of Duarte for LAMTC monies. The LAMTC monies may be spent on any STPL eligible projects. The Los Angeles County Metropolitan Transportation Authority (LACMTA) Fund accounts for projects that include public roads or highway improvements, carpool projects, fringe and corridor parking facilities and programs, bicycle transportation, pedestrian walkways and ADA sidewalk modifications, and traffic enhancements.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money & Property					
625-4401	Interest Earnings	3,011	0	0	0
625-4501	LACMTA Exchange/STPL	377,958	0	0	0
	Total Use of Money & Property	380,969	0	0	0
	Total Revenues	380,969	0	0	0

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Capital Outlay					
6255-8100	Other Capital Improvements	385,833	0	0	-
	Total Capital Outlay	385,833	0	0	0
	Total Expenditures	385,833	0	0	0

City of Duarte

Housing Authority Fund

The Housing Authority was activated by the City Council in March 2011 by Resolution 11-08 for the purpose of implementing the City and former Redevelopment Agency's affordable housing efforts.

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
680-4401	Interest Earnings	18,140	7,500	17,000	7,500
680-4410	Sale of Land	27,922	0	0	0
680-5004	Other Revenue	0	0	400	90,300
680-5007	Gain on Sale of Land	564,028	0	0	0
	Total Use of Money and Property	610,090	7,500	17,400	97,800
Other Financing Sources					
680-6904	Transfers In - Affordable Housing	368,389	140,800	140,800	673,900
	Total Other Financing Sources	368,389	140,800	140,800	673,900
	Total Revenues	978,479	148,300	158,200	771,700

City of Duarte

Housing Authority Fund

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Administration Services					
6805-7310	Meeting Stipends	3,630	5,000	5,000	5,000
6805-7311	Administrative Services	0	0	0	0
6805-7312	Legal Counsel	0	0	0	0
6805-7316	RDA Other Expenses	0	0	0	0
	Total Administration Services	3,630	5,000	5,000	5,000
Services and Supplies					
6805-7940	Acquisition Expenses	0	0	0	0
6805-7945	Operation of Acquired Property	0	0	0	0
6805-7965	Professional Services	12,555	0	9,500	90,300
6805-7971	Cost of Land Sold	0	0	0	0
6805-7980	Other Expenses	1,827	0	0	0
	Total Services and Supplies	14,382	0	9,500	90,300
Capital Outlay					
6805-8080	Site Clearance Costs	0	0	0	0
6805-8090	Project Construction Cost	0	0	0	0
6805-8100	Other Capital Improvements	0	0	0	0
	Total Capital Outlay	0	0	0	0
	Total Expenditures	18,012	5,000	14,500	95,300

City of Duarte

Housing Authority Fund

Revenues

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Use of Money and Property					
681-4401	Interest Earnings	68,412	20,000	64,000	20,000
681-4410	Sale of Land	25,578	0	0	0
681-5004	Other Revenue	15,000	0	0	0
681-5007	Gain on Sale of Land	516,688	0	0	0
	Total Use of Money and Property	625,678	20,000	64,000	20,000
Other Financing Sources					
681-6904	Transfers In - Affordable Housing	0	0	0	0
	Total Other Financing Sources	0	0	0	0
	Total Revenues	625,678	20,000	64,000	20,000

Expenditures

Account Number	Account Description	FY 2018-19 Actual	FY 2019-20 Amended Budget	FY 2019-20 Estimated Actual	FY 2020-21 Budget
Administration Services					
6815-7310	Meeting Stipends	0	0	0	0
6815-7311	Administrative Services	0	0	0	0
6815-7312	Legal Counsel	0	0	0	0
	Total Administration Services	0	0	0	0
Services and Supplies					
6815-7965	Professional Services	0	0	0	0
6815-7971	Cost of Land Sold	1,673	0	0	0
6815-7980	Other Expenses	0	0	0	0
	Total Services and Supplies	1,673	0	0	0
	Total Expenditures	1,673	0	0	0

