



MINUTES
CITY OF DUARTE
PLANNING AND ECONOMIC
DEVELOPMENT COMMISSION

July 17, 2023

Commissioners
Tina Heany, Chair
Wally Wolff, Vice-Chair
Danny Ramirez
Brian Quandt
Daniel Becker

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES:

Chair Heany called the meeting to order at 7:01 p.m. The following were in attendance:

PRESENT:	Becker, Heany, Quandt, Wolff
ABSENT:	Ramirez
STAFF:	Bautista, Golding, Hensley, Nash, Zambrano
CITY ATTORNEY:	None

2. PLEDGE OF ALLEGIANCE:

Chair Heany led the Pledge of Allegiance.

3. APPROVAL OF MINUTES:

Vice-Chair Wolff motioned to approve the May 15, 2023, minutes. Seconded by Commissioner Becker. The motion carried 4-0-0-1. (Yes: Becker, Heany, Quandt, Wolff; No: None; Abstain: None; Absent: Ramirez).

4. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA:

None.

5. PUBLIC HEARINGS:

A. Conditional Use Permit 23-02. A food packaging, wholesale distribution, and coffee roasting business is proposed in an existing 16,435 square foot building located at 1860 Evergreen Street.

Nash presented the staff report and provided a thorough explanation of the proposed business and site improvements.

Chair Heany opened the Public Hearing at 7:10 p.m.

While the applicant, Assael Garcia, was not able to attend the meeting, a written statement was provided expressing the applicant's interest in the location and business.

Chair Heany closed the Public Hearing at 7:10 p.m.

Action

Motion made by Chair Heany to approve CUP 23-02 per Resolution PC 23-08. Seconded by Commissioner Quandt. The motion carried 4-0-0-1. (Yes: Heany, Becker, Quandt, Wolff; No: None; Abstain: None; Absent: Ramirez).

6. BUSINESS ITEMS:

None

7. ITEMS FROM DIRECTOR:

Director Hensley provided updates on several items and projects.

8. ITEMS FROM COMMISSIONERS:

Commissioner Wolff commented on a recent brush fire incident in the City.

9. ADJOURNMENT:

Chair Heany motioned to adjourn at 7:40 p.m. The next meeting is scheduled for September 18, 2023.

Craig Hensley, Secretary