

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: July 20, 2017
SUBJECT: Comments on Agenda Items, Meeting of July 25, 2017

At 6:45 p.m., the City Council will interview one applicant for an opening on the Economic Development Commission.

ITEM 7. A presentation of the Duarte Community Survey results will be given by Fernando Guerra from Loyola Marymount University.

ITEM 11.F (Consent). This item recommends that the City Council accept the project “Concrete Repair Program FY 16/17” as complete. This annual project consists of the removal and replacement of concrete sidewalks, curb, and gutters that have been damaged by tree roots or other factors. The project was funded through a Metro Local Return Program for Measure R, which is funded with a half-cent sales tax.

ITEM 11.G (Consent). This is a sub-lease Agreement between the City and the Duarte Chamber of Commerce for a new location at 1735 Huntington Drive. Highlights of the Chamber’s responsibilities under the sub-lease include a monthly lease payment of \$150, payment of all utility charges including cable, telephone, and Internet, maintenance of a million dollar insurance coverage policy in the areas of liability, auto, property, and workers’ compensation, and a one-year term to coincide with the Services Agreement approval process.

ITEM 13. This is a Public Hearing to consider a resolution ordering the levy and collection of assessments for fiscal year 2017-18 within the Citywide Landscape and Lighting District. Each year, the City Council is required to hold a Public Hearing to establish property assessments to pay for the Landscape and Lighting Assessment District. In some neighborhood zones, the assessment is allowed to increase by CPI. This year the December 31, 2016, CPI was 2%. The levy in Zones 4 and 15 will be assessed the entire 2% increase to provide adequate funds for the zone. Zone 18 (Ridgecrest Estates) will reduce from \$1,421.17 to \$700.00 because the reserve fund was more than adequate to cover debris clearance from the basins.

ITEM 14.A. This item will provide the City Council with a report on the Pilot Parking Restriction program (Area 2 street sweeping), and recommend to extend this program Citywide. A six-month pilot parking restriction program was implemented between January and June 2017. A summary of warnings and citations are provided in the staff report. Comments from residents during this time were primarily requests to have street sweeping parking restrictions on their streets.

Based upon the results observed during the pilot program, along with the mostly positive requests by residents outside the pilot program area to extend to their streets, staff is recommending that the City expand this program Citywide.

ITEM 14.B. The League of California Cities Annual Conference & Expo is being held in Sacramento on September 13-15. An important part of the Conference is the Business Meeting at 12:30 p.m. on Friday, September 15. At this meeting, the League membership considers and takes action on resolutions that establish League policy. In order to vote at the Annual Business Meeting, a Voting Delegate must be designated. Up to two Alternate Voting Delegates may also be designated, one of whom may vote in the event that the designated Voting Delegate is unable to serve in that capacity.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Darrell J. George', with a stylized flourish at the end.

Darrell J. George
City Manager

Duarte Community Survey

**Fernando Guerra
Brienne Gilbert**

**Thomas & Dorothy Leavey
Center for the Study of Los Angeles**

@LMUstudyLA

Summary

Methodology

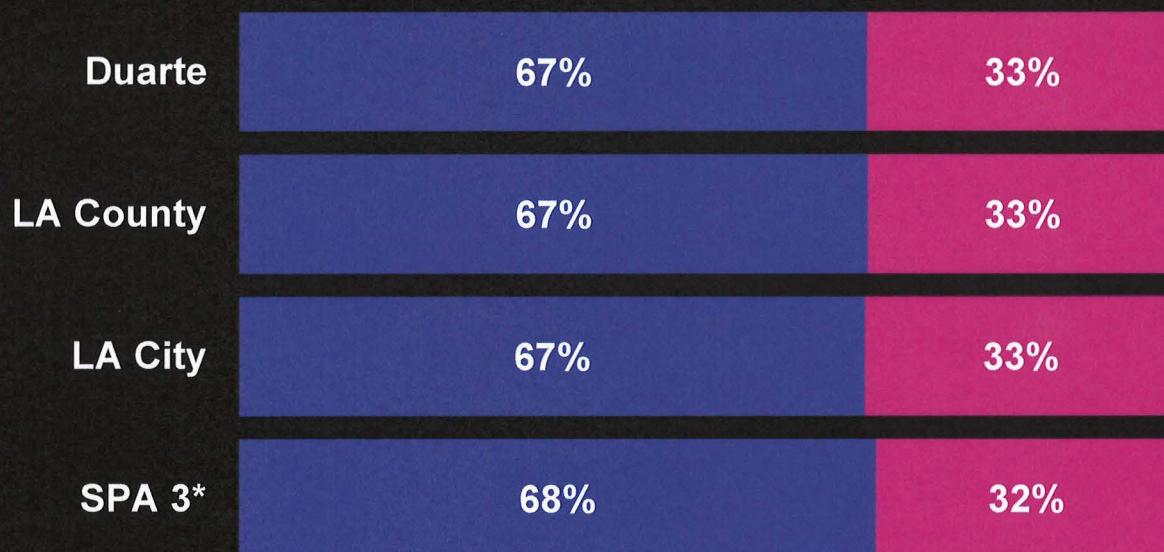
Demographics

Toplines

Areas of improvement

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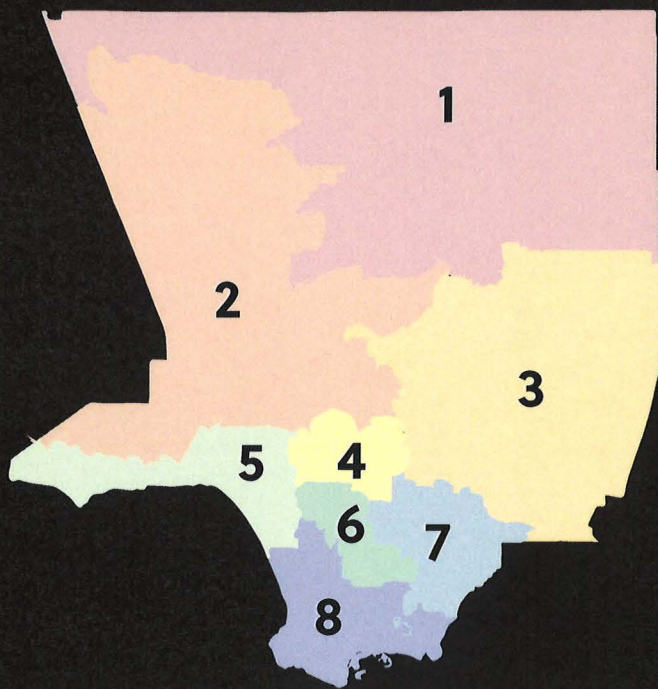
How do you think things are going in the Los Angeles region: In the **right direction** or the **wrong direction**?



*LA County Department of Public Health Service Planning Area 3

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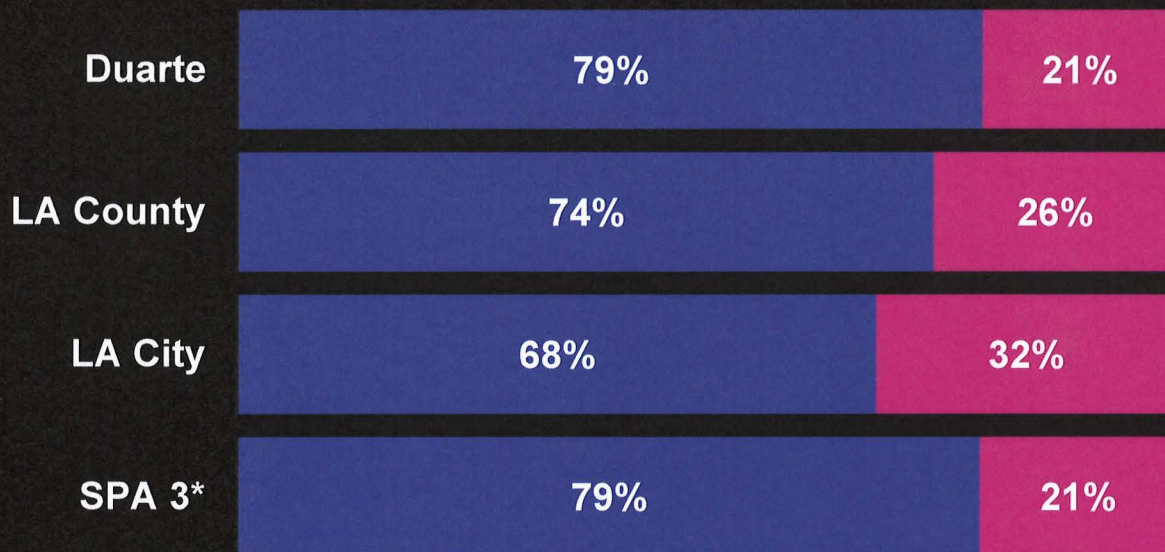
LA County Service Planning Areas



Duarte belongs to SPA 3

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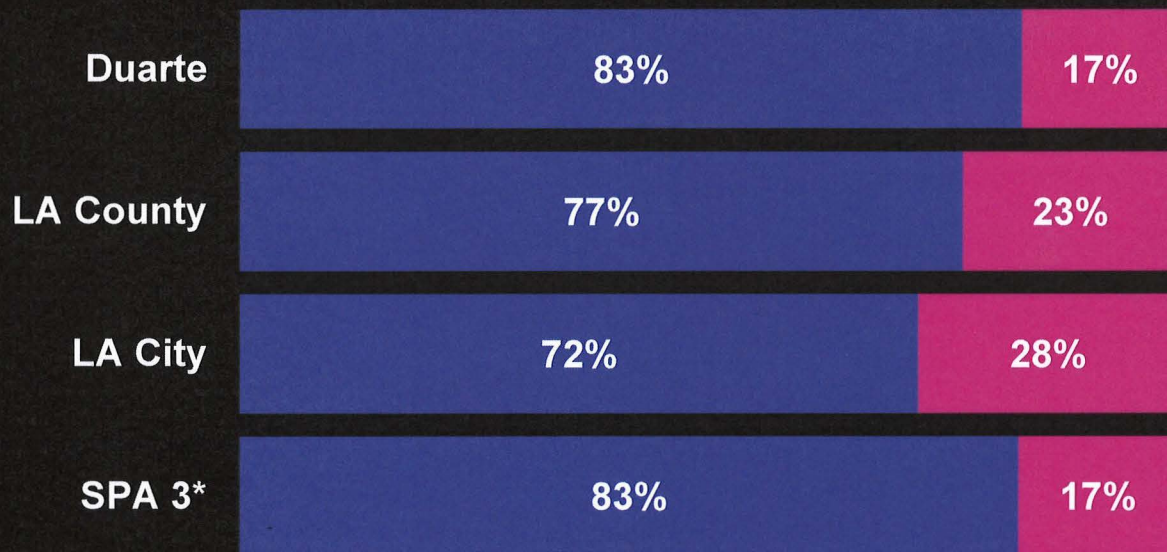
How about the direction of your city or area: right direction or wrong direction?



*LA County Department of Public Health Service Planning Area 3

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How about in your own neighborhood: right direction or wrong direction?



*LA County Department of Public Health Service Planning Area 3

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Summary

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Areas of improvement

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Methodology

Los Angeles Public Opinion Survey

- Annual 20-minute outlook survey
- Surveys 2400 LA County residents

Duarte Public Opinion Survey

- 20-minute outlook survey
- Surveys 400 Duarte residents

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Summary
Methodology
Demographics
Toplines
Areas of improvement

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Demographic categories collected of Duarte residents

- | | |
|------------------------------|----------------------|
| 1. Language | 9. Education level |
| 2. Race/ethnicity | 10. Age category |
| 3. Own home/rent home | 11. Generation |
| 4. Work status | 12. Tenure in Duarte |
| 5. Marital status | 13. Household income |
| 6. Children in household | 14. Birth place |
| 7. Political ideology | 15. Gender |
| 8. Voter registration status | |

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Summary
Methodology
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Toplines
Areas of improvement

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Toplines

A **topline** is how **all** the respondents answer the question.

The following topline can be further broken down by the 15 demographics we collected.

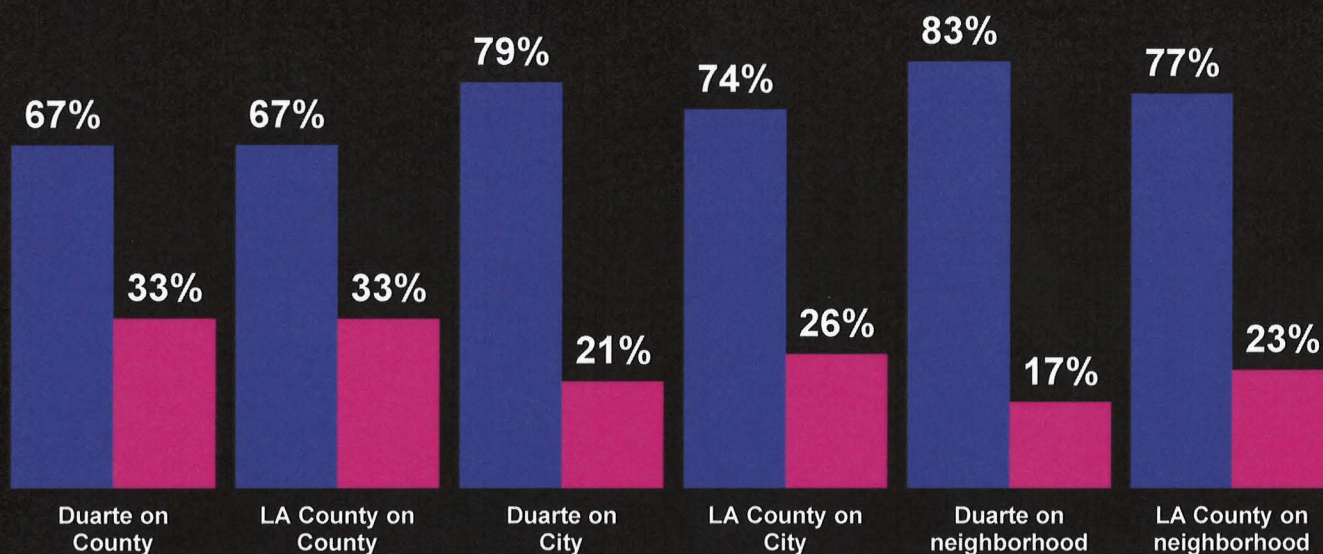
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Survey topics

- General outlook
- Economic indicators & economic outlook
- Municipal ratings & quality of life
- Current issues & trends

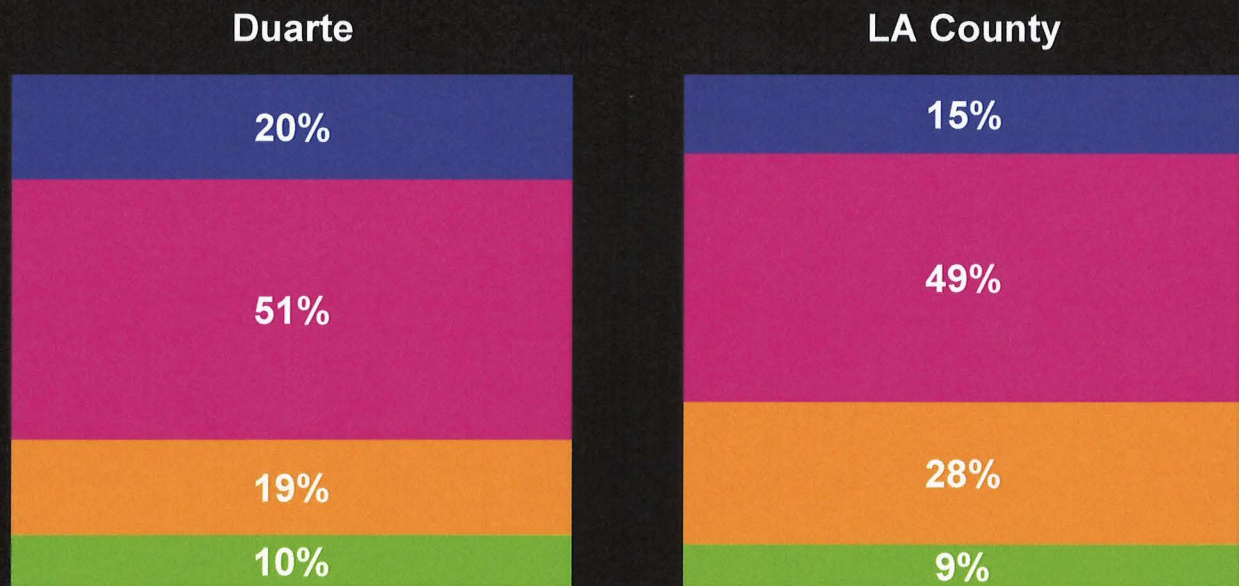
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How do you think things are going in
LA County/City of Duarte/your neighborhood:
in the **right direction** or **wrong direction**?



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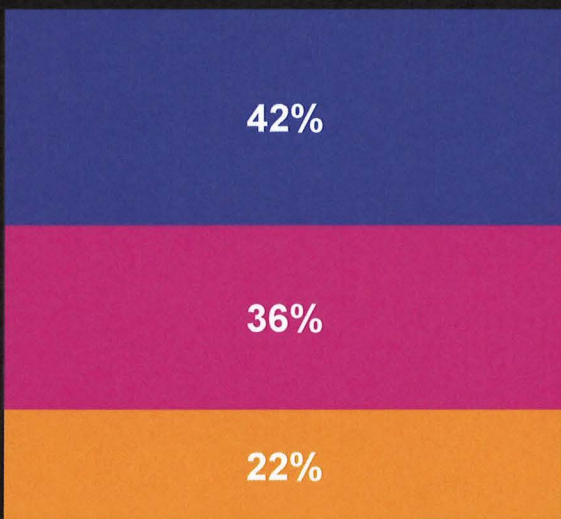
Do you believe the Los Angeles' regional economy will do **much better**, **somewhat better**, **somewhat worse**, or **much worse** in 2017 than 2016?



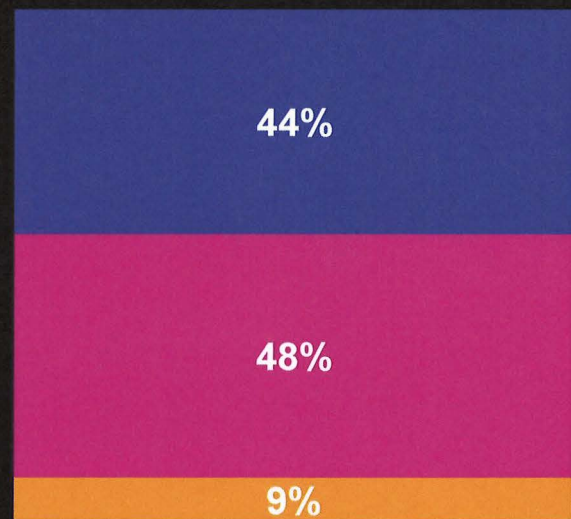
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By the end of the year, do you expect the financial situation in your household to **improve**, **stay the same**, or **worsen**?

Duarte

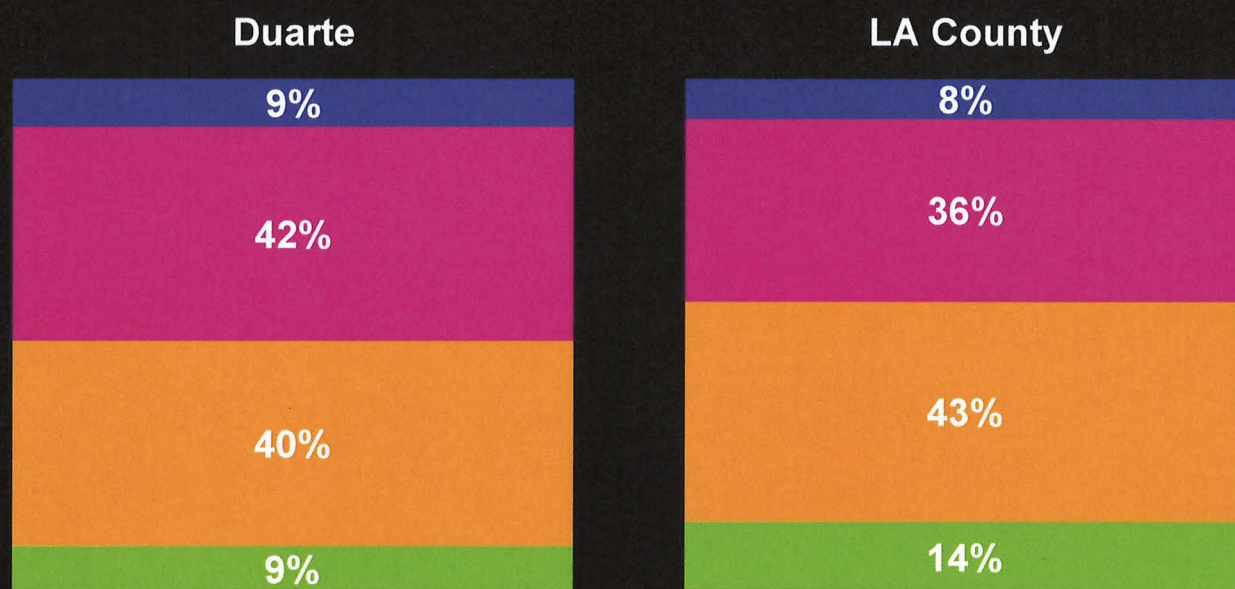


LA County



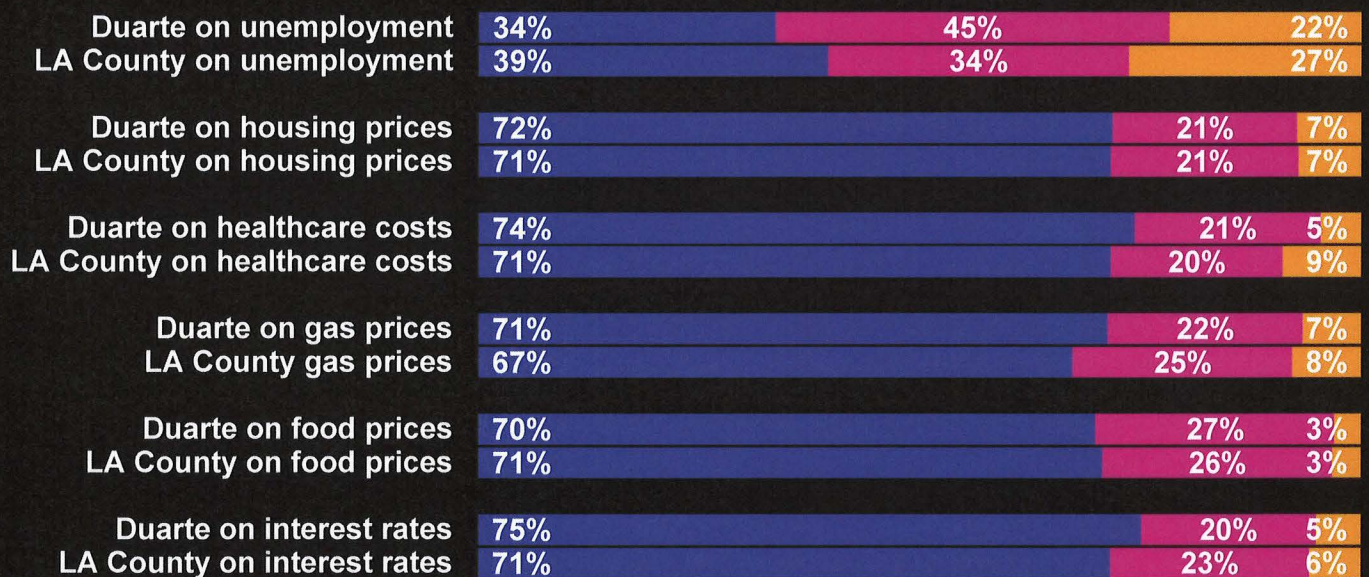
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How would you rate your own personal financial situation? Would you say you are in **excellent shape**, **good shape**, **only fair shape**, or **poor shape financially**?



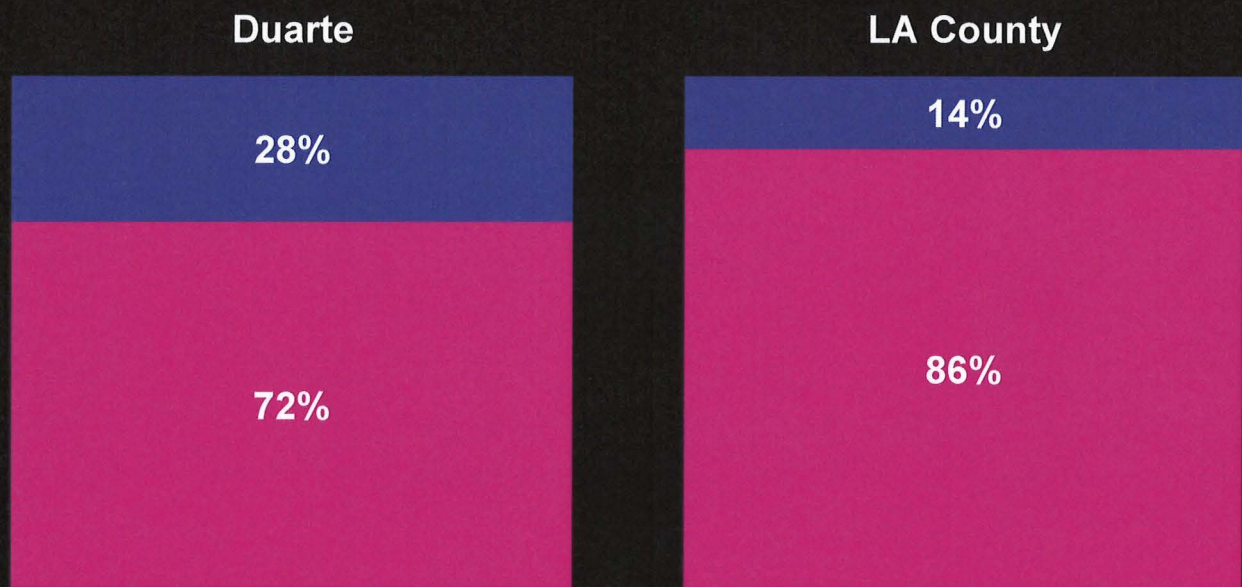
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Do you believe the following will **increase**, **stay about the same**, or **decrease** by the end of the year?



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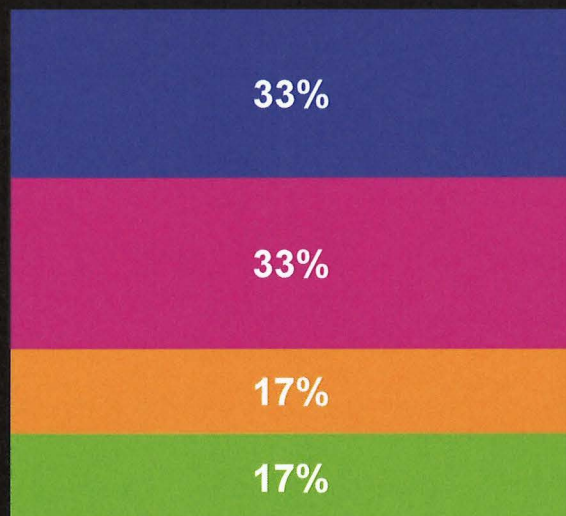
Do you think a majority of residents can afford to buy a home in your city or area: **yes** or **no**?



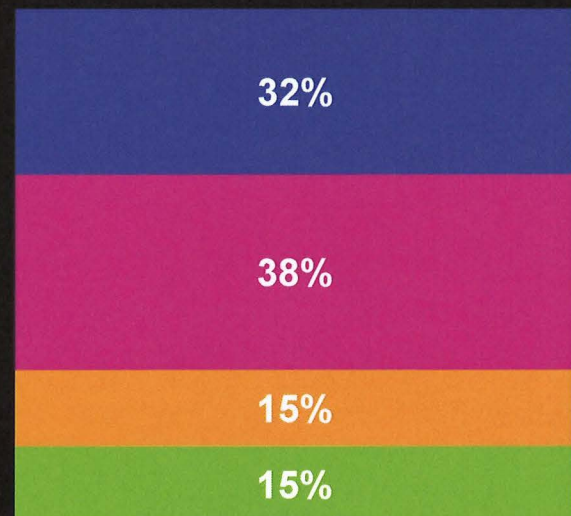
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To reduce homelessness, would you **strongly support**, **somewhat support**, **somewhat oppose**, or **strongly oppose** the building of permanent supportive housing within one mile of your home?

Duarte



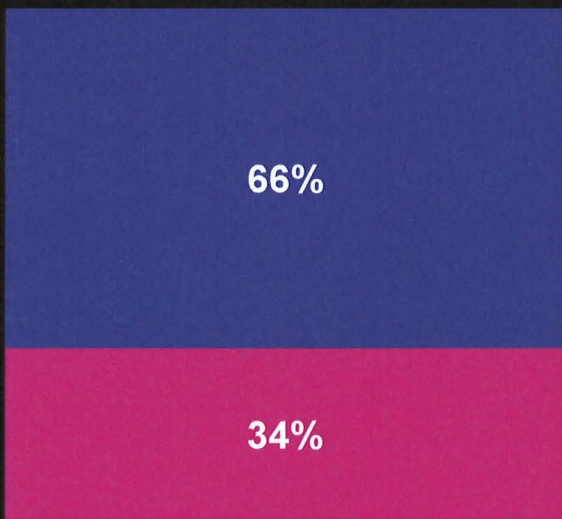
LA County



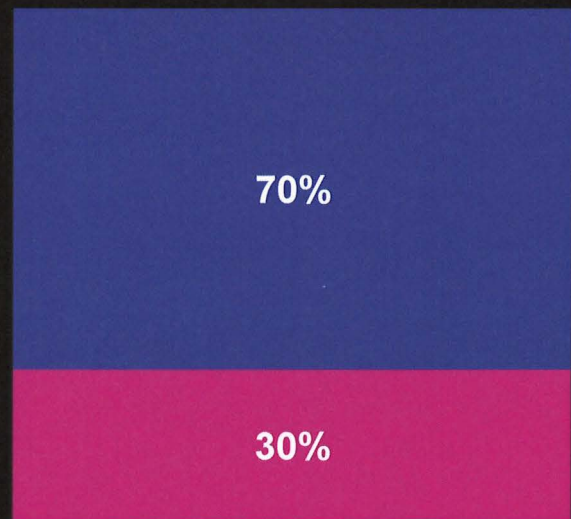
@LMUstudyLA

To reduce homelessness, would you **support** or **oppose** the building of permanent supportive housing within one mile of your home?

Duarte



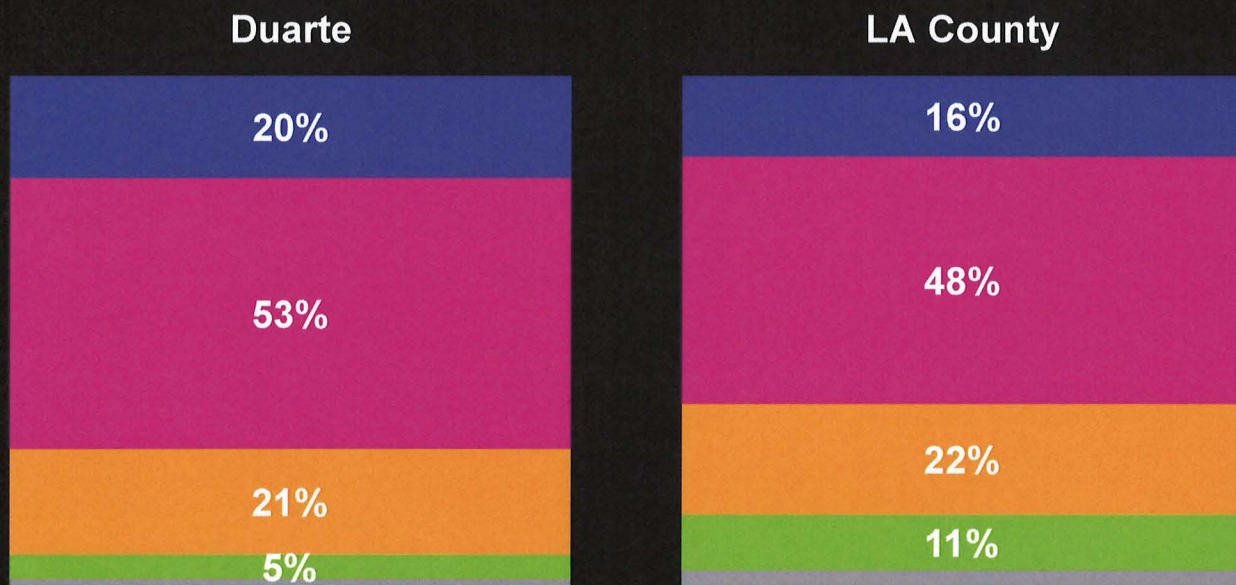
LA County



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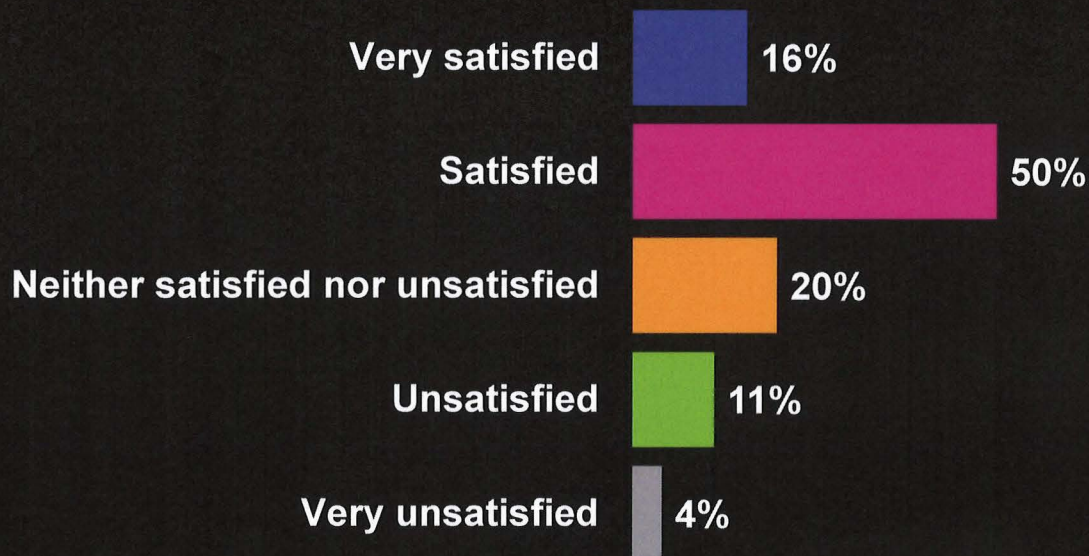
Overall how satisfied would you say you are with the quality of the services that Duarte provides?

Very satisfied, satisfied, neither satisfied nor unsatisfied, unsatisfied, or very unsatisfied



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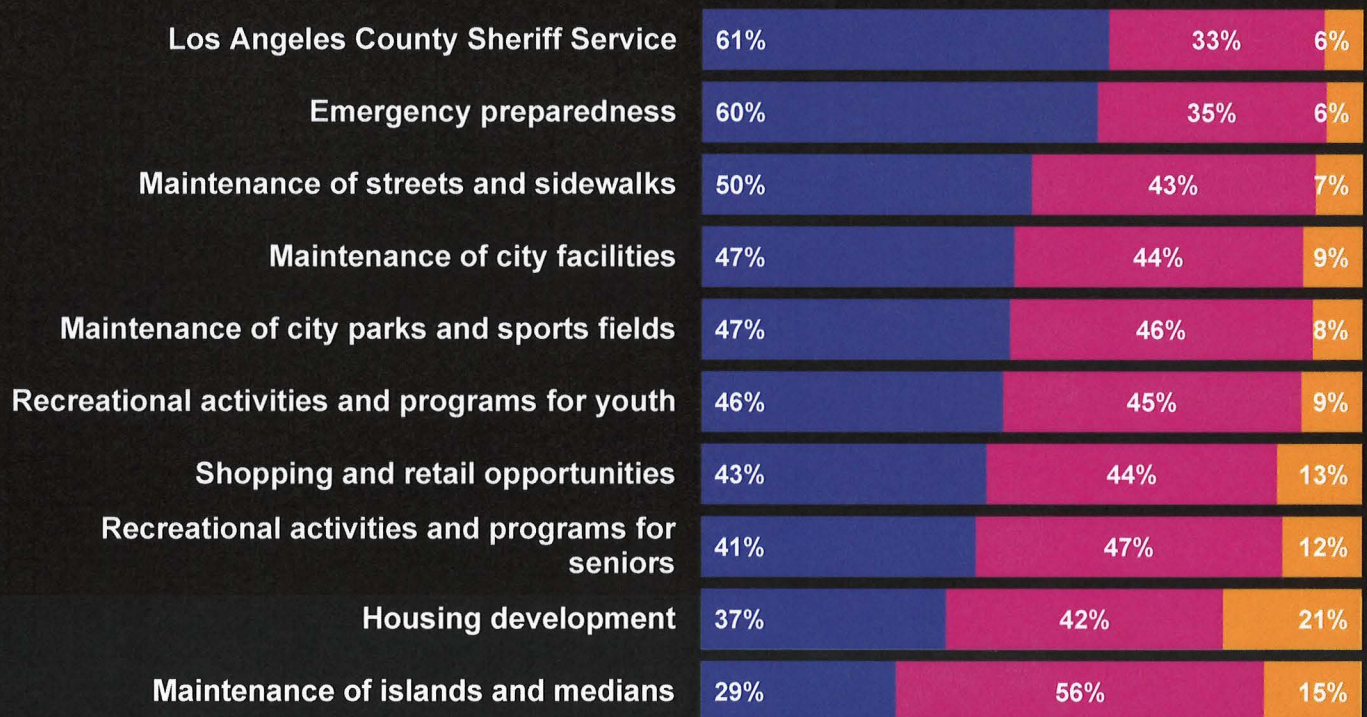
Overall how satisfied would you say you are with the city's efforts to communicate with residents?



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The following is a list of services as they relate to Duarte. For each item, how high of a priority is that service as a whole for the City of Duarte: **top priority**, **important but not a top priority**, or **not too important**?

Duarte residents only, sorted by "top priority"



Priorities

Top priorities

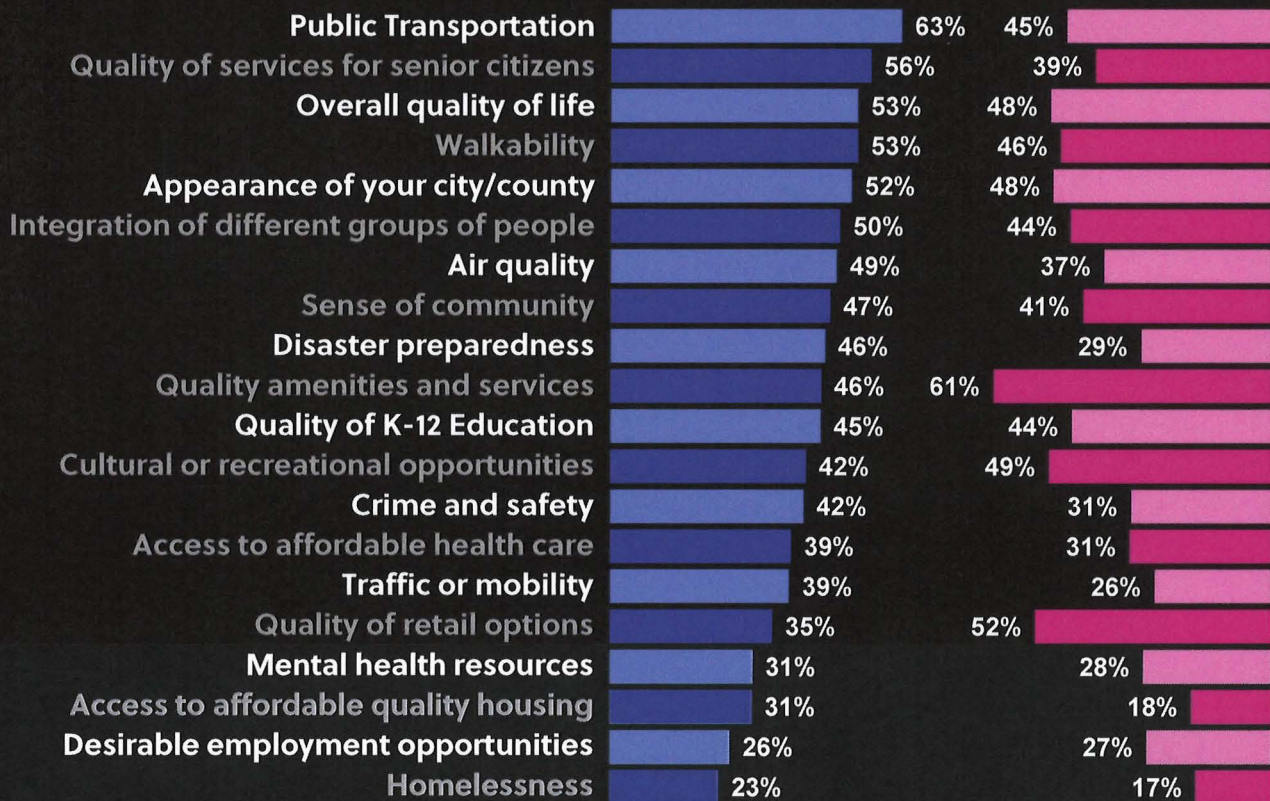
- LA County Sheriff Service
- Emergency preparedness
- Maintenance of streets & sidewalks

Low priorities

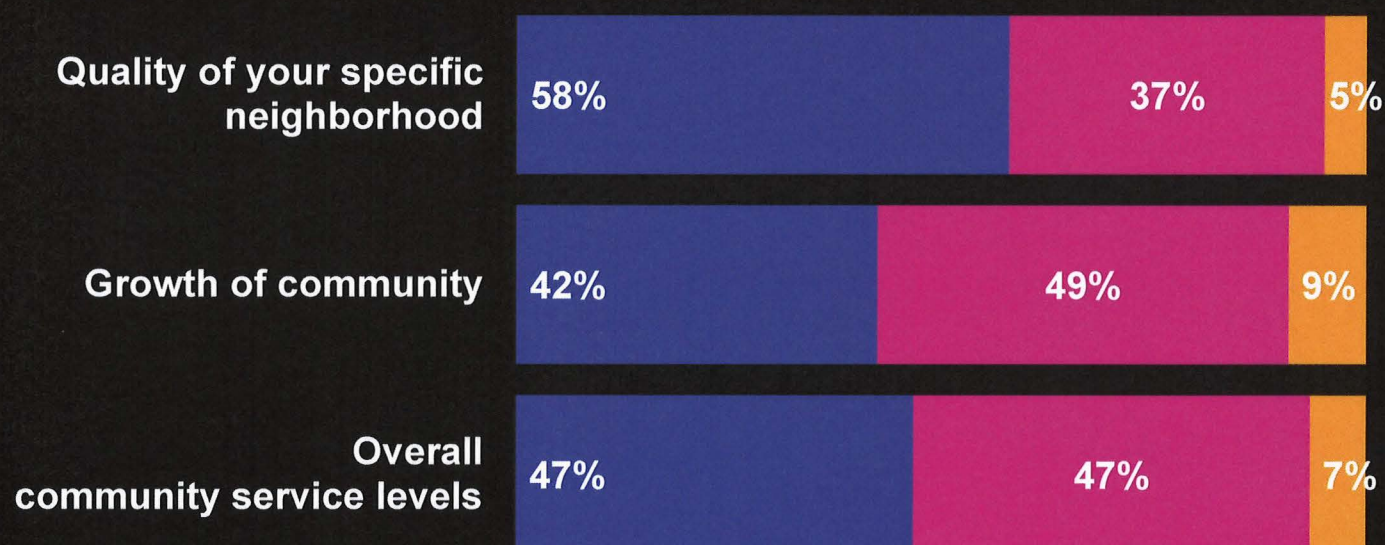
- Maintenance of islands & medians
- Housing development
- Recreational activities and programs for seniors

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The following is a list of characteristics as they relate to Duarte/LA County. For each item, how would you rate the characteristic as a whole using the scale good, fair, or poor?
 "Good" responses shown for Duarte and LA County



The following is a list of characteristics as they relate to Duarte/LA County. For each item, how would you rate the characteristic as a whole using the scale **good**, **fair**, or **poor**?
Items only asked in Duarte



Top four items rated **good**

- Public Transportation (63%)
- Quality of services for senior citizens (56%)
- Overall quality of life (53%)
- Walkability (53%)

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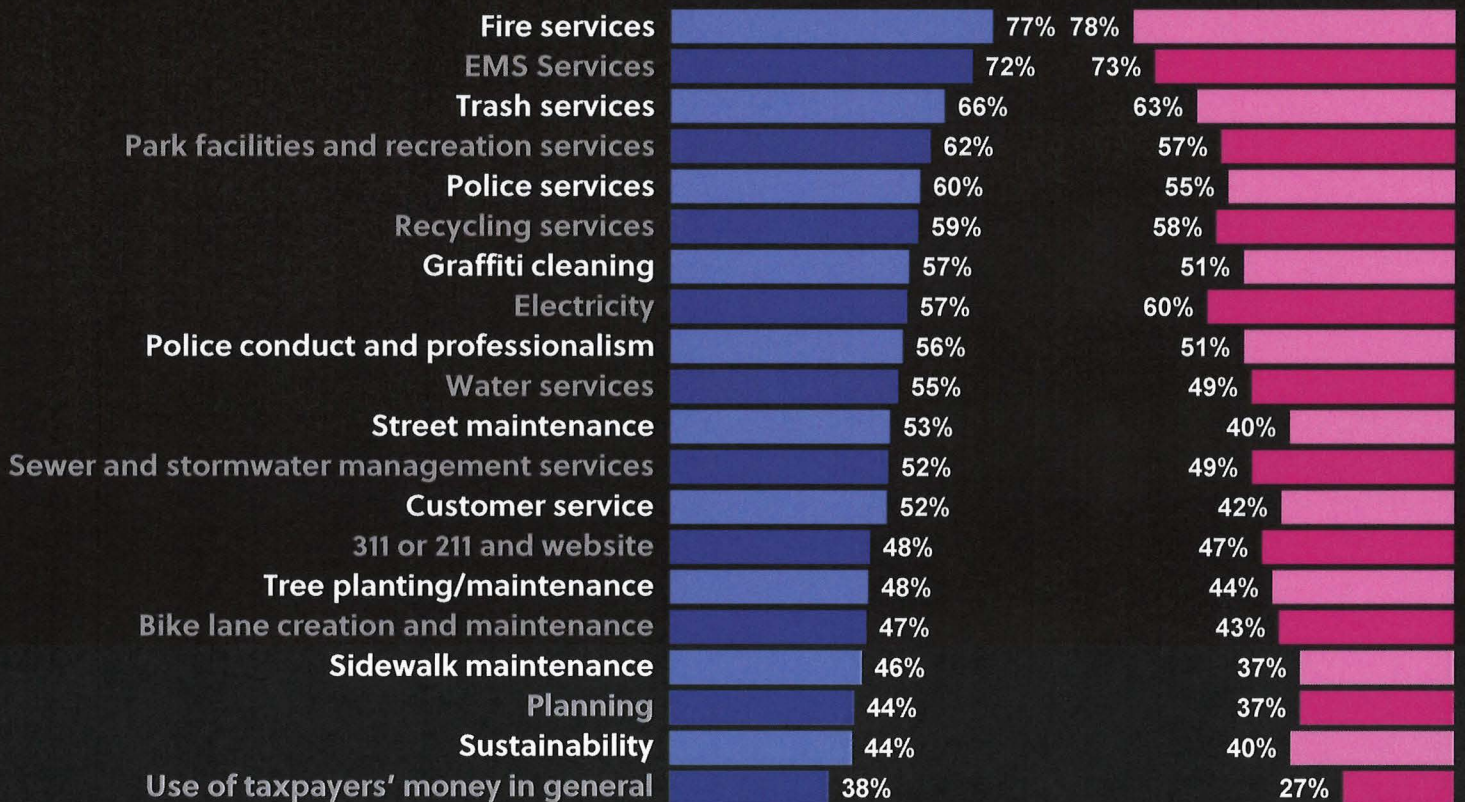
Top four items rated **poor**

- Homelessness (34%)
- Access to affordable quality housing (22%)
- Desirable employment opportunities (21%)
- Mental health resources (18%)

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The following is a list of services as they relate to Duarte/LA County. For each item, how would you rate the service as a whole using the scale good, fair, or poor?

"Good" responses shown for Duarte and LA County



Top four items rated **good**

- Fire services (77%)
- EMS services (72%)
- Trash services (66%)
- Park facilities & recreation services (62%)

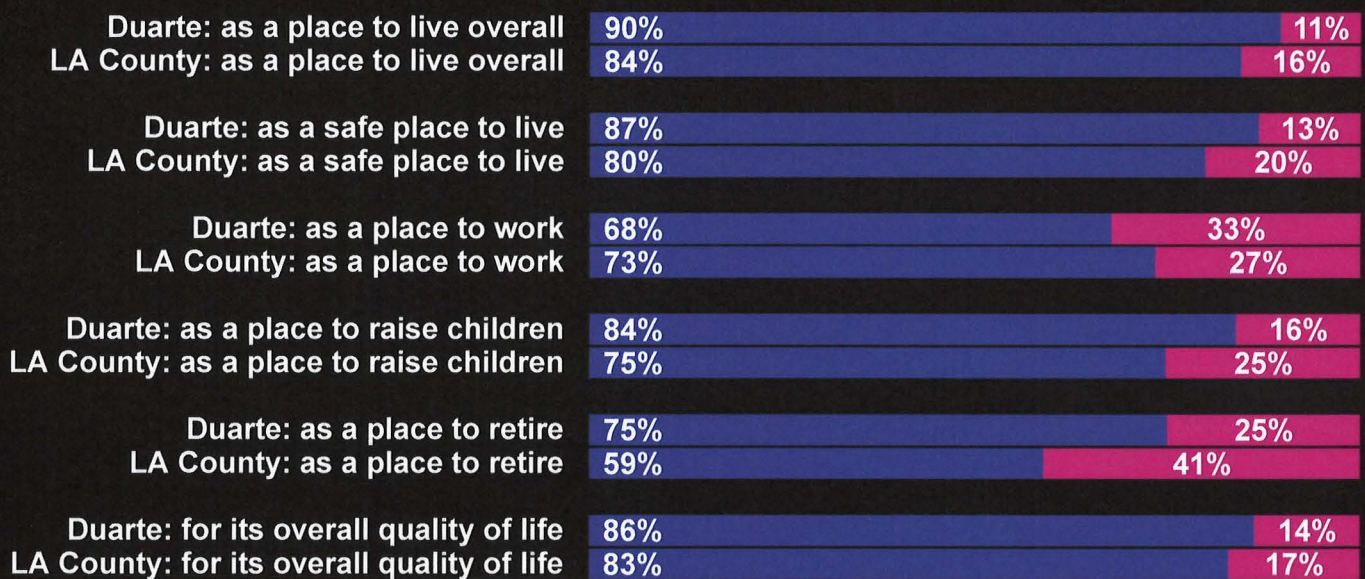
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Top four items rated **poor**

- City's use of taxpayers' money in general (13%)
- Bike lane creation and maintenance (12%)
- City planning (12%)
- Sidewalk maintenance (11%)

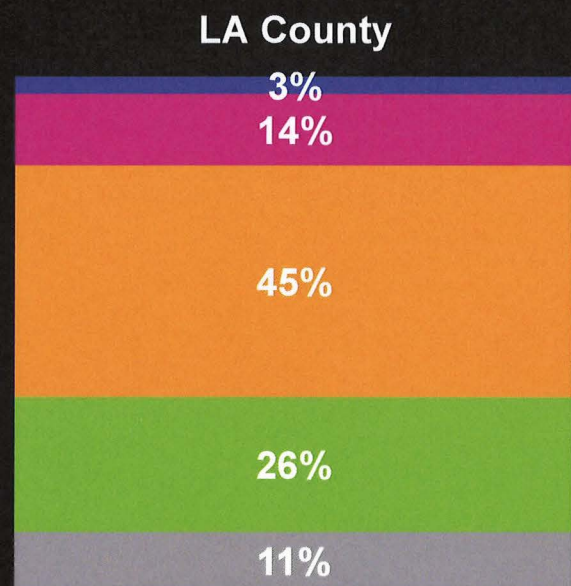
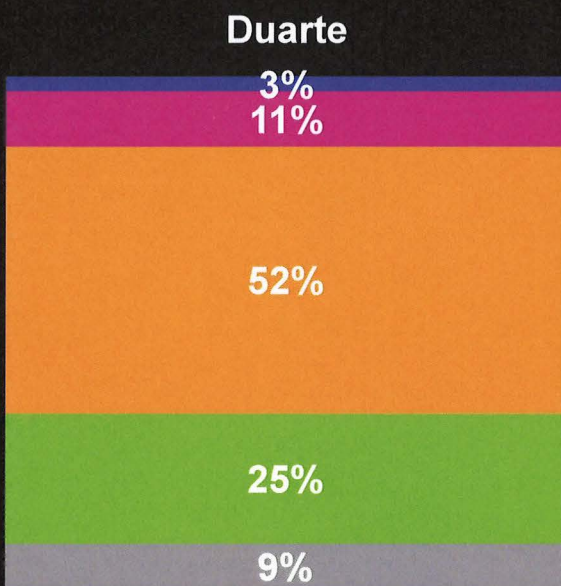
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If someone was interested in moving to your city or area, would you recommend it for the following aspects, **yes** or **no**?



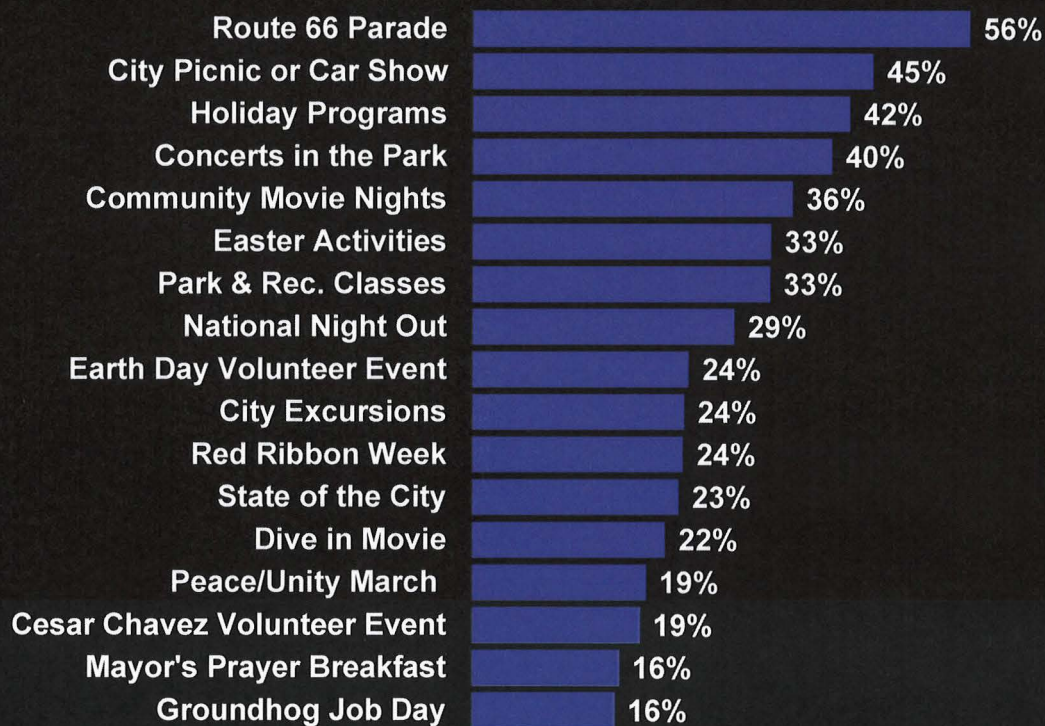
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If you were asked to use one of these five commonly used names for the social classes, which would you say you belong in: **upper class**, **upper-middle class**, **middle class**, **lower-middle class**, or lower class?

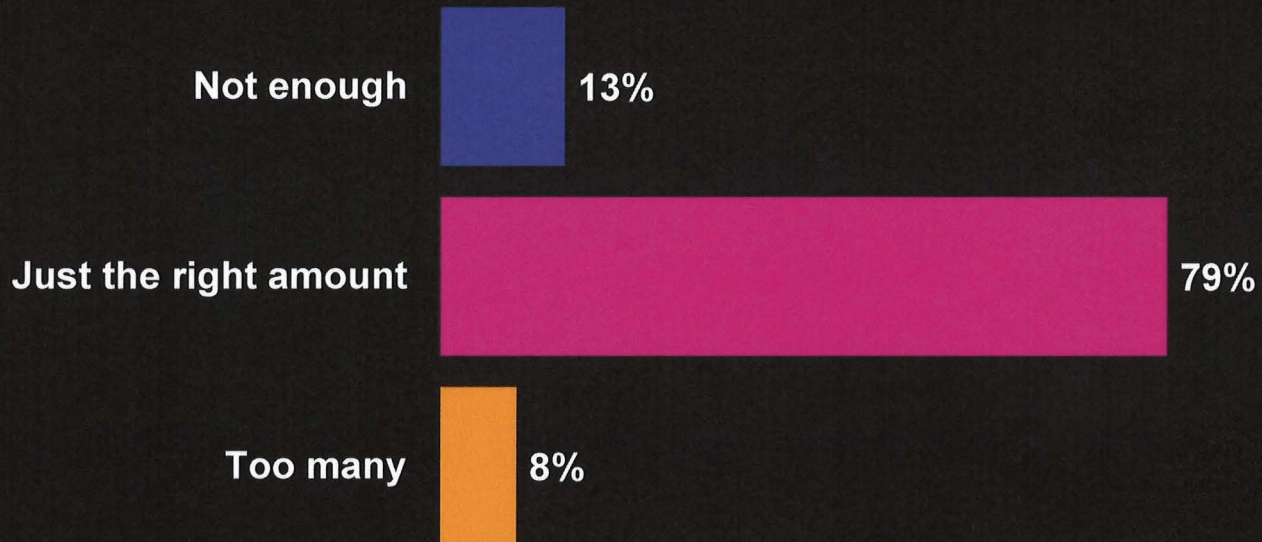


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Which of the following community events or activities have you attended in the last 12 months? Sorted by "yes I attended"

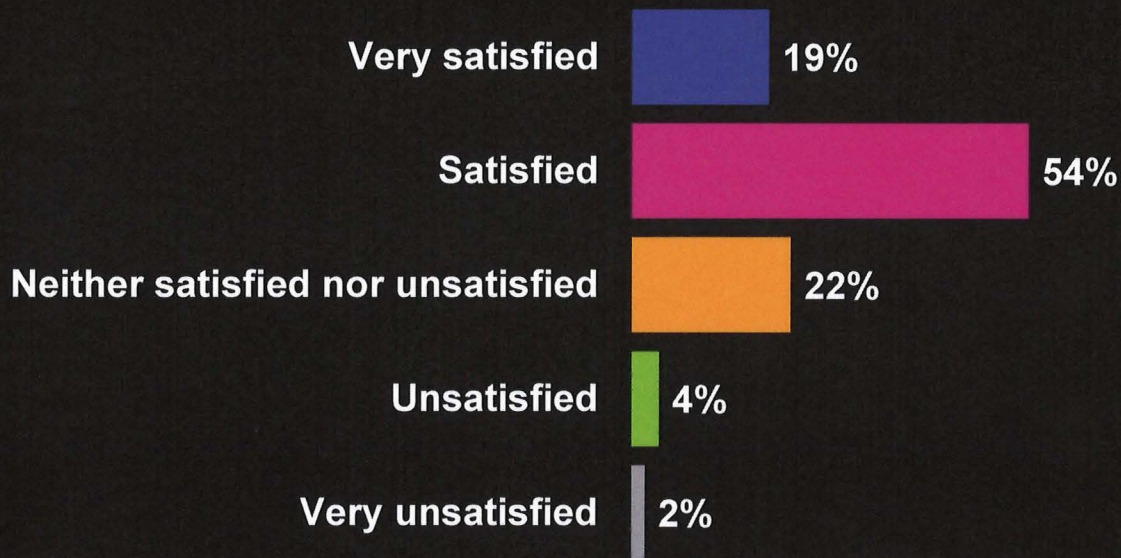


Did Duarte provide enough community events and activities in the last 12 months: **not enough**, **just the right amount**, or **too many**?



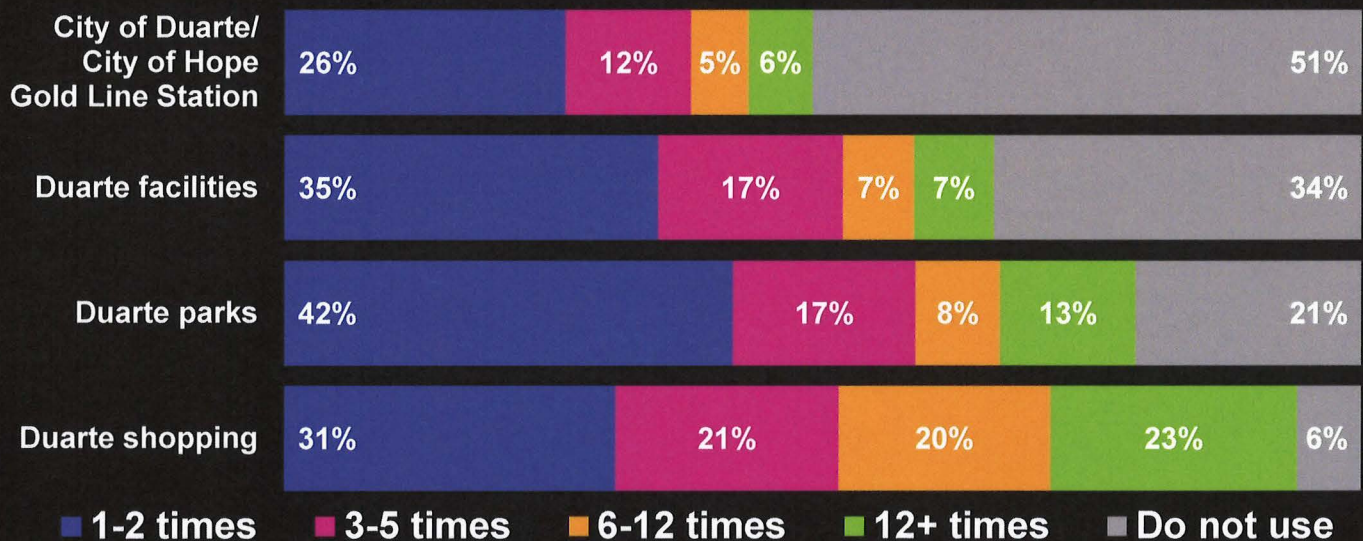
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Overall how satisfied would you say you are with the quality of the community events and activities that Duarte provided in the last 12 months?



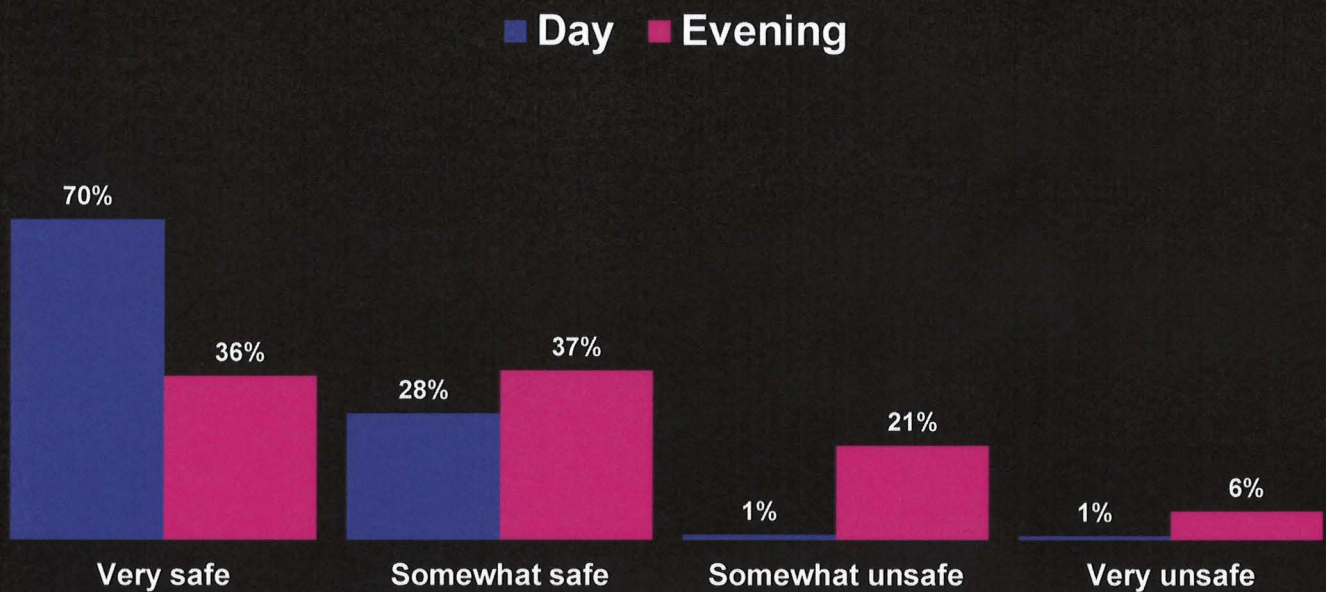
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The following are a list of amenities as they relate to Duarte.
How often would you say you utilize each amenity?
Times used per month, sorted by "do not use"



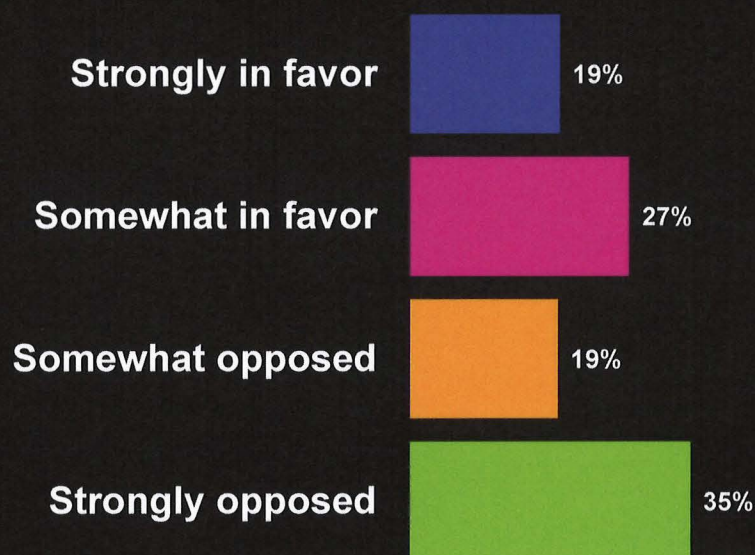
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How safe would you say you feel at the Duarte park you most frequent?



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With the passage of Prop 64 in California are you in favor of allowing the city to issue the relevant permits necessary to grow and distribute marijuana?



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Currently only safe and sane fireworks are allowed to be set off in Duarte on set days and times. Should the City of Duarte's Fireworks Ordinance be amended to prohibit the sale and discharge of all fireworks everywhere in the City at all times unless the fireworks are part of a public display?

Yes

54%

No

46%

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Summary
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Areas of improvement

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Areas of improvement

- Homelessness
 - 34% poor rating for Duarte
- Mental Health Resources
 - 31% poor rating for Duarte
- Lack of retail and restaurant options
 - One of few categories in which the county bests Duarte
- Affordable housing
 - 22% poor rating for Duarte

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Questions?

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**Thomas and Dorothy Leavey
Center for the Study of Los Angeles**

www.lmu.edu/studyLA



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MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – JULY 11, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Pro Tem Fasana called the meeting to order at 5:07 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Kang, Paras-Caracci, Reilly, Finlay (arrived at 5:09 p.m.) ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Paras-Caracci moved, Kang seconded to adopt the Agenda, as amended to consider Workshop Item B before Item A, and carried with Finlay not present.
WORKSHOP 1) DCTV/KGEM Collaborative 2) City signs	A Workshop was conducted for presentation and discussion of (1) DCTV/KGEM collaborative for providing public, governmental, and educational access programming; and (2) City entry, boundary, and median signs, and concept design for street name signs. The Workshop concluded at 6:45 p.m. City Council reconvened at 7:04 p.m., with all members present.
PLEDGE TO THE FLAG	Sheryl Lefmann led the Pledge of Allegiance to the flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Cosgrove and Finlay provided the warm-up.
SPECIAL ITEMS Recognition – Richard Tipping Donation to youth programs	Cesar Monsalve described the donations received from Richard Tipping for the Duarte Boxing Program (\$2,000) and the ACT-SO local competition (\$1,000). Mayor Finlay presented Mr. Tipping a certificate in appreciation of his generous support of our youth, and congratulations were extended.
4 th of July update	Brian Villalobos presented an update about the 4 th of July, including calls for service, fireworks suppression, and citations/arrests, and provided updates about recent fires. City Council asked that a workshop be held to discuss fireworks to further address the issue, to include weighing what the non-profits are making with the possible results of illegal fireworks, number of and deployment of deputies, and the possibility of increasing fines for the use of illegal fireworks. Mayor Finlay suggested lobbying in Sacramento for higher fines.

ANNOUNCEMENTS

Sheryl Lefmann announced upcoming Chamber events in July and August, as well as the opening of the new Chamber office.

Joanna Gee, Duarte Library, announced programs, story times, and workshops in July, and new library hours.

Karen Herrera announced a number of upcoming community events, concerts, and programs during the Summer months.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.

Sheryl Lefmann – L.A. County Sheriff Department appreciation.

CONSENT CALENDAR

Fasana moved, Paras-Caracci seconded to approve the Consent Calendar as follows, and carried with Fasana abstaining from Item A (Minutes).

Approve Items A, B, C, H.

Receive and File E, F.

Remove Items D, G.

ITEMS REMOVED

Item D – Notice of Completion

Mayor Finlay stated the project location looks good.

ITEM D – APPROVED

Resource Environmental

Paras-Caracci moved, Kang seconded to accept the Site Clearance and Abatement at 1303 Huntington Drive Project (Resource Environmental), and authorize the City Clerk to initiate the Notice of Completion, and carried unanimously.

Item G – Support AB 1408

Karen Herrera presented a detailed staff report about AB 1408.

ITEM G – APPROVED

Reilly moved, Fasana seconded to approve the letter of support for AB 1408 (Calderon): Crimes and Supervised Release (as amended on 4/6/17), and carried unanimously.

BUSINESS ITEMS

Contract – TFN Architectural
Signage – City signs
(Continued from 6/27/17)

Craig Hensley presented the staff report about entry, boundary, and median street identification signs, and discussed the preferred color alternatives as presented in the Workshop.

There was discussion about confusion of the spelling of some street names, and whether they are one word or two words. Hensley stated a list of street names will be provided to make a determination and avoid confusion about some names having one word or two words.

Reilly moved, Kang seconded to approve the contract with TFN Architectural Signage for the construction of City entry signs, City boundary signs, and median street identification signs, and to choose Option 1 listed in the staff report (three City entry signs, eight City boundary signs, and related preparation demolition) for the amount of \$220,121.20, and carried unanimously.

Concept Design
Street name signs
(Continued from 6/27/17)

Cosgrove stated this item was discussed during the Workshop prior to the start of the regular Council Meeting, and color samples were displayed.

Fasana moved, Paras-Caracci seconded to direct staff to include in the project specifications the color scheme discussed in the Workshop as Option B, and carried unanimously.

ORAL COMMUNICATIONS
(Continuation)

The following spoke on items not on the Agenda.
Steve Hernandez – Workshop, School of the Arts.
Mark Montgomery – Street names, signs.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

PARAS-CARACCI: Attended the League Executive Forum and served as a panelist, Parks and Recreation and Public Safety did a great job at movie night, visited Supreme Social Club Tattoo Art Gallery, and she hopes all had a good 4th of July and the organizations raised a good amount of funds for youth.

REILLY: Attended the first meeting of the Mayor's Youth Council for this year, and stated she will not be in attendance at the August 22 Council Meeting, as she will be viewing the full eclipse of the sun.

FASANA: Stated he has been out of town since the last meeting.

KANG: Suggested including the School of the Arts on the wayfinding signs, and stated the new signs will give us a great identity and make the City better.

FINLAY: Stated the Arcadia Association of Realtors filmed at City Hall to increase visibility for the San Gabriel Valley, and noted the youth competing for SCAG scholarships are brilliant.

ADJOURNMENT

Kang moved, Reilly seconded to adjourn the meeting at 8:35 p.m., and carried unanimously.

Mayor Margaret Finlay

City Clerk



City of Duarte

Council Warrant Register by Account

By Fund

Payment Dates 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7614	U.S. BANK	Giveaways (Amazon)	207964		119.94
100-1005-7647	NALEO	Liz Reilly Membership Dues FY18	208033		100.00
100-1005-7647	LIZ REILLY	Meeting Expense Reimbursement	208040		49.22
100-1010-7610	KAREN HERRERA	SCAG/League Conf/Mtgs Exp Reimb	208023		297.04
100-1010-7610	U.S. BANK	Karen Herrera ICSC Conf Airfare Upgrade	207964		50.00
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Airfare Upgrade	207964		50.00
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Hotel 5/21/17-5/24/17	207964		608.55
100-1010-7610	U.S. BANK	Karen Herrera ICSC Conf Parking	207964		68.00
100-1010-7610	U.S. BANK	Darrell George w/Chamber Business Visitation Mtg	207964		32.14
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Meals 5/24/17	207964		25.50
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Parking	207964		70.00
100-1010-7610	COUNTY OF LOS ANGELES REGISTR	Marla Akana Notary Filing Fee	207933		41.00
100-1010-7612	PASADENA STAR NEWS	Subscription 8/8/17 - 2/8/18	207956		339.42
100-1010-7614	SMART & FINAL	City Mgr Office Supplies	208048		37.04
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 6/2017	208044		1,097.96
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 5/2017	208042		11,357.90
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 5/2017	208042		1,828.24
100-1015-7686	RUTAN & TUCKER LLP	Enviro/Stormwater Litigation (NPDES) 5/2017	208042		29,171.76
100-1015-7686	RUTAN & TUCKER LLP	COH Legal Svcs 5/2017	208042	201406-Legal Fees-City of Hope EIR Reim	3,566.01
100-1020-7722	SITEIMPROVE INC	Website Maintenance 7/1/17 - 6/30/18	208047		3,377.50
100-1020-7726	U.S. BANK	Levon Y-Adobe Creative Cloud	208054		49.99
100-1020-7980	U.S. BANK	SGV City Mgrs Conf Gift Cards	207964		75.00
100-1025-7698	SAN GABRIEL VALLEY COUNCIL OF	Annual Dues FY2017-18	208043		12,733.54
100-1205-7614	SHAFFER AWARDS	Office Supplies	208046		18.48
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Carwash 6/14/17	207938		7.00
100-1205-7650	AUTOZONE	Veh 27 Brake Fluid	208001		8.07
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Carwash	207938		7.00
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 6/2017	208052		4,500.00
100-1205-7779	WALMART COMMUNITY/RFCSLLC	6/16/17 Teen Scene Raffle Event	208055		30.00
100-1205-7779	SMART & FINAL	Face Painting Supplies	208048		6.51
100-1205-7779	WALMART COMMUNITY/RFCSLLC	6/19/17 Beach Trip Snacks	208055		59.29
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Field Trip 6/15/17 (City of Monrovia)	207938		15.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Field Trip Parking 5/23/17 (Citrus College)	207938		5.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	Santa Monica Trip Parking 6/19/17	207938		15.00
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Youth Program Outreach	208055	201716-Youth Prgms-CalGrip 2017-2018 (	64.06
100-1205-7779	WALMART COMMUNITY/RFCSLLC	6/19/17 Beach Trip Lunch	208055		16.96
100-1205-7779	RODNEY COLLIER	WIN-Summer At-Risk Intern	207975	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	AMERION EDWARDS	WIN-Summer At-Risk Intern	207976	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	AUBREY FISHER	WIN-Summer At-Risk Intern	207978	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	CHRISTOPHER ESPINOSA	WIN-Summer At-Risk Intern	207977	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	TAYMAR BARRON	WIN-Summer At-Risk Intern	207971	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	RYAN SCHNEIDER	WIN-Summer At-Risk Intern	207993	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	AIMEE CASTENEDA	WIN-Summer At-Risk Intern	207974	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	LUCY BEACH	WIN-Summer At-Risk Intern	207972	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	GUSTY ROMERO	WIN-Summer At-Risk Intern	207991	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	SHAWN SANDOVAL	WIN-Summer At-Risk Intern	207992	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	EDWIN MORONES	WIN-Summer At-Risk Intern	207988	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	BRIANNA ROJAS	WIN-Summer At-Risk Intern	207990	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	ERIC VILLEGAS	WIN-Summer At-Risk Intern	207996	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	DAVID WOLFE	WIN-Summer At-Risk Intern	207997	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	RAYVEN SEARLES	WIN-Summer At-Risk Intern	207994	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	FRANK VALDEZ	WIN-Summer At-Risk Intern	207995	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	DANIEL MEDINA	WIN-Summer At-Risk Intern	207987	201802-Youth Prog-Summer At Risk Inter	250.00

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100-1205-7779	TATIANA GIRON	WIN-Summer At-Risk Intern	207981	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	MYA HARRISON	WIN-Summer At-Risk Intern	207982	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	HERNAN GARCIA	WIN-Summer At-Risk Intern	207979	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	LUIS GARCIA	WIN-Summer At-Risk Intern	207980	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	VICTOR MC CLAIN	WIN-Summer At-Risk Intern	207985	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	MAJORIE MCNARY	WIN-Summer At-Risk Intern	207986	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	SEBASTIAN MACIEL	WIN-Summer At-Risk Intern	207983	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7779	ARTHUR MAGALLANES	WIN-Summer At-Risk Intern	207984	201802-Youth Prog-Summer At Risk Inter	250.00
100-1205-7780	DUARTE PUBLIC SAFETY PETTY CAS	Rabies Clinic 6/21/17	207938		8.00
100-1205-7780	DUARTE PUBLIC SAFETY PETTY CAS	Rabies Clinic 6/21/17	207938		15.95
100-1205-7780	DUARTE PUBLIC SAFETY PETTY CAS	Animal Control CO2 Tank Fill	207938		3.00
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 6/2017	208012		288.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207940		67.50
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207940		40.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207940		150.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 5/2017	208031	201716-Sheriff's-CalGrip 2017-2018 (3 of	15,291.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 5/2017	208031		284,865.63
100-1205-7783	COUNTY OF LOS ANGELES PROBATI	DPO Srvcs 4/1/17 - 6/30/17 (GAPP Program)	208011	201716-GAPP Program-CalGrip 2017-201	20,500.00
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	207953		9,881.37
100-1205-7823	COMCATE	Code/Animal System 7/1/17 - 6/30/18	208010		6,823.93
100-1205-7887	ENTENMANN-ROVIN COMPANY	AC/CC Badge Refinish (#22)	208019		69.92
100-1205-7980	SMART & FINAL	6/30/17 Movie Night Food	208048		236.96
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Movie Night Craft Supplies	207938		5.44
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Office Training Food 6/13/17	207938		55.16
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Code Enforcement Las Lomas Briefing 6/21/17	207938		10.75
100-1205-7980	MT OLIVE HIGH SCHOOL	NNO Movie Night Dinner 8/1/17	207954		500.00
100-1205-7980	HOME DEPOT CREDIT SERVICES	Movie Night Equipment	208025		128.25
100-1205-7980	SOUTHLAND SINGS	CalGrip CBO Q2 2017 (4/17-6/17)	208049	201716-Other Expense-CalGrip 2017-201	4,159.47
100-1205-7980	DANIEL FLORES	NNO Movie Night DJ/Sound 8/1/17	207944		350.00
100-1205-7980	SWANK MOTION PICTURES INC	6/30/17 Movie Night Movie (Sing)	207962	201629-Other Exp-PS-Comm. Outreach Pr	300.00
100-1205-7980	SWANK MOTION PICTURES INC	6/30/17 Movie Night Movie (Sing)	207962		85.00
100-1211	DAVID EOFF	Computer Loan	207941		3,000.00
100-1405-7610	U.S. BANK	Teresa Renteria Career Track Seminar 6/14/17	208054		239.00
100-1405-7610	U.S. BANK	Nick Baldwin Current Issues in Cell Tower Leases	208054		153.30
100-1405-7610	U.S. BANK	Coffee for Meeting 6/8/17 (Starbucks)	208054		15.95
100-1405-7610	U.S. BANK	APA Awards Admission (Hollyhock House)	208054		21.00
100-1405-7612	U.S. BANK	Hightail Subscription-Lg Data Format	208054		15.99
100-1405-7612	U.S. BANK	Pasadena Star News Online Subscription	208054		10.00
100-1405-7613	STAPLES ADVANTAGE	Credit for Invoice #3344329866	208050		-99.50
100-1405-7800	ECS IMAGING INC	Bldg Permit Data Hosting 8/22/17 - 8/21/18	208017		10,012.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Srvcs 6/2017	208008		39,334.19
100-1405-7800	LIFE STORAGE #530	Building Plans Storage	208029		225.00
100-1405-7965	INTERWEST CONSULTING GROUP	Interim Public Works Manager 3/20/17 - 5/31/17	208026		16,000.00
100-1405-7965	INTERWEST CONSULTING GROUP	Interim Public Works Manager 6/2017	208026		5,000.00
100-1405-7965	LDM ASSOCIATES INC	CDBG Grant Administration 6/2017	208028		340.00
100-1405-7975	THE SAUCE CREATIVE SERVICES CO	National Night Out Banner	208045		920.00
100-1405-7975	CURO MANAGED PRINT PRODUCTI	Retractable Banners	207934		1,579.79
100-1405-7975	KAREN HERRERA	ICSC Conference Expense Reimbursement	208023		605.46
100-1405-7975	U.S. BANK	Hootsuite 6/2/17 - 7/1/17	207964		14.99
100-1405-7975	U.S. BANK	Facebook Ad	207964		5.00
100-1405-7980	DUARTE PETTY CASH	Irwindale Transport Permit-Debris Basin	207937		75.00
100-1405-7980	U.S. BANK	Flags-Hunt Dr (Flagsimporter.com)	208054		1,240.00
100-1405-8100	PLATINUM CONSTRUCTION DESIGN	Chamber Office Rehab Pymt #1	208038	201728-Chamber Tenant Improv-Capital	15,808.00
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	207998		45.10
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 2 Heavy Duty Service	207999		316.35
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 3 Heavy Duty Truck Service	207999		359.45
100-1410-7650	AUTOZONE	Veh 12 Battery/Ext Bar/Ratchet	208001		162.33
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 6/2017	208053		502.15
100-1410-7887	HOME DEPOT CREDIT SERVICES	Banner Supports	208025		12.85
100-1410-7887	HOME DEPOT CREDIT SERVICES	Work Gloves	208025		16.28

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100-1410-7980	DEPARTMENT OF TOXIC SUBSTANC	EPA Id Fee VQ #201767898	207935		200.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Plaza Fountain Cleaning Supplies	208025		13.07
100-1500	GEORGE DANG	Advance-Nature Camp Excursion	207924		529.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	208041		76.92
100-1605-7610	FOUNTAIN VALLEY COMMUNITY FO	Peggy Diamond Strategies for Successful Aging	208021		35.00
100-1605-7610	FOUNTAIN VALLEY COMMUNITY FO	Kelly Barnes Strategies for Successful Aging	208021		35.00
100-1605-7636	THE SAUCE CREATIVE SERVICES CO	Recreation Staff Uniforms	208045		1,997.57
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 21 Light Truck Service	207999		118.99
100-1605-7650	HUNTINGTON & DUARTE INC	Veh 16 Fuel 7/12/17	208037		34.01
100-1605-7650	HUNTINGTON & DUARTE INC	Veh 16 Fuel 7/5/17	208037		65.07
100-1605-7650	HUNTINGTON & DUARTE INC	Veh 21 Fuel 7/6/17	208037		62.55
100-1605-7728	LUPE VALERIO	AmeriCorps Supervisor Conference	207967	201709- Duarte's Promise - America's Pro	677.38
100-1605-7729	WALMART COMMUNITY/RFCSLLC	Concerts in the Park Sponsor Gifts	208055		145.45
100-1605-7729	WALMART COMMUNITY/RFCSLLC	Concerts in the Park Supplies	208055		39.27
100-1605-7729	JDS ENTERTAINMENT	Concert Band Fee	207949		1,200.00
100-1605-7729	LONG BEACH COMMUNITY BAND	Concert Stage Fee	207952		680.00
100-1605-7729	LONG BEACH COMMUNITY BAND	Concert Stage Fee	208030		680.00
100-1605-7729	JOHN HECTOR HINOJOS	Concert Band Fee	208024		1,000.00
100-1605-7730	SMART & FINAL	Cooking w/Rita Supplies	208048		212.09
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Traveling Arts/Crafts Supplies	208055		28.01
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Art Supplies-Summer w/Traveling Crafts	208055		24.60
100-1605-7730	SMART & FINAL	Day @ Teen Ctr Supplies	208048		126.78
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Special Events Supplies	208055		29.28
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Traveling Craft w/Nick Supplies	208055		58.78
100-1605-7730	SMART & FINAL	Traveling w/Rita Cooking Supplies	208048		94.55
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Splashtacular Supplies	208055		78.12
100-1605-7730	DUARTE UNIFIED SCHOOL DISTRICT	Touch-A-Truck Food 6/14/17	208015		210.00
100-1605-7730	SMART & FINAL	Day @ Teen Ctr Supplies	208048		14.58
100-1605-7730	U.S. BANK	Beverage Jug (Amazon)	207966		32.34
100-1605-7730	U.S. BANK	Recreation Coolers (Amazon)	207966		169.65
100-1605-7730	U.S. BANK	Summer Recreation Supplies (Amazon)	207966		539.11
100-1605-7732	PARTY SINGERS	Deposit-City Picnic Entertainment	207955		500.00
100-1605-7733	DUARTE PETTY CASH	Volunteer Dinner Desserts	207937		1.99
100-1605-7733	WALMART COMMUNITY/RFCSLLC	Senior Ctr Supplies	208055		14.18
100-1605-7733	U.S. BANK	SC Dinner with Us 5/31/17 (IHOP)	207966		516.81
100-1605-7733	U.S. BANK	SC Volunteer Dinner Decorations (Amazon)	207966		97.02
100-1605-7733	U.S. BANK	SC Supplies (Dollar Tree)	207966		165.08
100-1605-7733	U.S. BANK	Flowers-Old American Recognition (Rancho Duarte)	207966		38.15
100-1605-7733	U.S. BANK	SC Table Tents (Amazon)	207966		142.38
100-1605-7733	U.S. BANK	SC Netflix	208054		8.69
100-1605-7733	PAUL STEIN	SC Garden Party Entertainment	207961		450.00
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	208014		125.00
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Snack Bar Supplies	208055		182.21
100-1605-7735	SMART & FINAL	TC Concerts in the Park Supplies	208048		36.81
100-1605-7735	STAPLES ADVANTAGE	TC Office Supplies	208050		154.40
100-1605-7735	U.S. BANK	TC Dance Shoes (Footlocker)	207966		260.97
100-1605-7735	U.S. BANK	TC Party Supplies (Amazon)	207966		23.98
100-1605-7735	AUBREY FISHER	Youthworks Internship Program	207978		100.00
100-1605-7736	WALMART COMMUNITY/RFCSLLC	Nature Camp Supplies	208055		48.88
100-1605-7736	WALMART COMMUNITY/RFCSLLC	Nature Camp Supplies	208055		20.81
100-1605-7736	WALMART COMMUNITY/RFCSLLC	Nature Camp Supplies	208055		27.59
100-1605-7736	AGI ACADEMY	Instructor Fee-Critical Reading	207926		296.80
100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fees-Soccer	207929		544.00
100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fees-Baseball & Softball Training	207929		272.00
100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fees-Soccer/Baseball/Softball	207929		272.00
100-1605-7736	BRICKS 4 KIDZ	Instructor Fee-NXT Robotics	207930		255.00
100-1605-7736	AGI ACADEMY	Instructor Fee-Math Workshop	207926		445.20
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee-Circus Gymnastics	207945		456.75
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Preschool Drawing	207968		189.00
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Cartoon Drawing	207968		378.00

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100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fees-3 Sport Multi	207929		748.00
100-1605-7737	U.S. BANK	Excursion Admission Tkts (Birch Aquarium)	207966		550.00
100-1605-7740	CALIFORNIA SCIENCE CENTER	Balance-Adventure Club Excursion 7/27/17	207932		119.00
100-1605-7740	FESTIVAL FUN PARKS LLC	Adventure Club Excursion	207943		593.73
100-1605-7740	FESTIVAL FUN PARKS LLC	Adventure Club Excursion	208020		444.37
100-1605-7740	CASTLE PARK	Adventure Club Excursion	208006		363.72
100-1605-7744	SMART & FINAL	TC Teen Nutrition Council Supplies	208048		14.40
100-1605-7744	WALMART COMMUNITY/RFCSLLC	TC Teen Nutrition Council Supplies	208055		47.55
100-1605-7744	ALFREDO ALVARDO	Youth @ Work Internship	207969		100.00
100-1605-7744	ALEXANDER L REED	Youth @ Work Internship	207989		100.00
100-1605-7744	ELAYSSA AQUINO	Youth @ Work Internship	207970		100.00
100-1605-7744	ARANZASU CABALLERO	Youth @ Work Internship	207973		100.00
100-1605-7745	U.S. BANK	Boxing Equipment (Title Boxing)	207966		79.98
100-1605-7980	SMART & FINAL	Beardslee Staff Park Supplies	208048		25.08
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Splashtacular Supplies	208055		25.93
100-1605-7980	SMART & FINAL	Park Craft Supplies	208048		14.21
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Splashtacular Supplies	208055		48.02
100-1605-7980	THE SAUCE CREATIVE SERVICES CO	Track T-Shirts	208045		734.38
100-1605-7980	THE SAUCE CREATIVE SERVICES CO	Swim Team T-Shirts	208045		156.60
100-1605-7980	THE SAUCE CREATIVE SERVICES CO	Swim Team T-Shirts	208045		249.09
100-1605-7980	MT OLIVE HIGH SCHOOL	Dive-in Movie Food 8/11/17	208032		500.00
100-1605-7980	MT OLIVE HIGH SCHOOL	Dive-in Movie Food	207925		500.00
100-1605-7980	U.S. BANK	Swim Goggles (Swimoutlet.com)	207966		245.07
100-1605-7980	U.S. BANK	Recreation Games (Franklin Sports)	207966		89.97
100-1605-7980	U.S. BANK	FC Emergency Supplies (American Lifeguard Prod)	207966		285.02
100-1605-7980	U.S. BANK	Splashtacular Games (Walmart)	207966		79.54
100-1605-7980	U.S. BANK	Employee Recognition Gift Cards (Target Stores)	207966		409.00
100-1605-7980	U.S. BANK	Swim Team Suits (Swimoutlet.com)	207966		333.86
100-1605-7980	LISA KELLOGG	Mystery Event Dance Party	207950		250.00
100-1610-7616	DUARTE RECREATION PETTY CASH	Pool Supplies	207939		20.19
100-1610-7618	HOME DEPOT CREDIT SERVICES	Shop Tools/Supplies/Repairs	208025		19.64
100-1610-7618	HOME DEPOT CREDIT SERVICES	Shop Tools/Supplies/Repairs	208025		123.86
100-1610-7618	DUARTE RECREATION PETTY CASH	Dry Clean CC Table Cloths	207939		42.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Shop Tools/Supplies/Repairs	208025		155.37
100-1610-7618	HOME DEPOT CREDIT SERVICES	Shop Tools/Supplies/Repairs	208025		210.81
100-1610-7652	BURRTEC WASTE SERVICES LLC	3rd St Bldg Trash Srvcs 7/2017	207931	210039- Bldg Maint Services - Montessori	128.54
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 8/1/17 - 8/31/17	208039		42.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	208054		17.73
100-1610-8100	DIGITAL NETWORKS GROUP INC	Senior Center MPR AV Upgrades	208013	201722-Sr Ctr-Other Cap Improv-Technol	15,772.31
100-1750	U.S. BANK	LAEDC Annual Membership FY2017-18	208054		2,500.00
100-1805-7610	DUARTE PETTY CASH	Roger Cathey LSL Acctng Update Seminar 6/27/17	207937		13.90
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember (Slaw Dogs)	208054		24.09
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember (Sena)	208054		24.39
100-1805-7612	U.S. BANK	Kristen Petersen ICMA Membership 7/17 - 6/18	208054		1,376.00
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	208050		408.13
100-1805-7614	U.S. BANK	Movie Nights Candy (Amazon)	208054		49.93
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	208036		91.88
100-1805-7980	U.S. BANK	Microsoft 365 5/27/17 - 6/26/17	208054		12.00
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 6/2017	208003		288.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 6/2017	208009		140.00
100-1810-7671	SMART & FINAL	Engineering Manager Interview Snacks	208048		17.02
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 6/2017	208035		75.00
100-1815-7632	U.S. BANK	Parks & Rec/Pam-Adobe Creative Cloud	208054		49.99
100-1815-7632	U.S. BANK	Admin Srvcs/Michelle-Adobe Creative Cloud	208054		14.99
100-1815-7632	U.S. BANK	Admin/Iliana-Adobe Creative Cloud	208054		49.99
100-1815-7632	U.S. BANK	Admin Srvcs/Roxanne-Adobe Creative Cloud	208054		49.99
100-1815-7632	U.S. BANK	Public Safety/Susie-Adobe Creative Cloud	208054		49.99
100-1815-7632	U.S. BANK	Comm Dev/Yesenia-Adobe Creative Cloud	208054		49.99
100-1815-7632	U.S. BANK	Admin/Crystal-Adobe Creative Cloud	208054		49.99
100-1815-7980	CDW GOVERNMENT LLC	Apple MBP TB 13.3 SG 3.1 16GB 256GB	208007		2,302.98

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100-1815-7980	CDW GOVERNMENT LLC	Recycling Fee	208007		36.34
100-1815-7980	CDW GOVERNMENT LLC	WD Red Pro NAS Hard Drive - 6 TG WD6002FFWX	208007		1,340.80
100-1815-7980	CDW GOVERNMENT LLC	Canon Cartridge 119 Black Toner	208007		108.65
100-1815-7980	CDW GOVERNMENT LLC	Apple MBP 13.3 SG 2.3 16GB 256GB	208007		3,934.06
100-1815-7980	CDW GOVERNMENT LLC	Recycling Fee	208007		64.24
100-1815-7980	CDW GOVERNMENT LLC	Canon imageClass LBP253dw	208007		370.35
100-1815-7980	CDW GOVERNMENT LLC	AppleCare+ For MB Pro 13"	208007		724.17
100-1820-7776	ALLIANT INSURANCE SERVICES INC	Crime Insurance FY2017-18	207927		980.00
100-1825-7613	GRAND PRINTING INC	Business Cards-Carlos Grider	208022		99.62
100-1825-7613	GRAND PRINTING INC	Business Cards-Masters (Gold Foil Only)	208022		1,608.16
100-1825-7626	U.S. BANK	Permit 33 Standard Mail Permit	207964		225.00
100-1825-7626	TOTAL FUNDS BY HASLER	Postage for Meter	207963		5,000.00
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease-CH/SC/TC 6/2017 (New)	208004		863.59
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease-CH/SC/TC 7/2017	208004		867.56
100-1825-7630	U.S. BANK	Ricoh Copier Return (TTR Shipping)	208054		928.00
100-1825-7747	U.S. BANK	Darrell George Visa Charges FY18	207965	210026 - Bev Cont Recycling - Bev Recycli	585.96
100-1825-7747	LUIS GARCIA	Recycling Worker	207946	210026 - Bev Cont Recycling - Bev Recycli	50.00
100-1825-7747	CASSANDRA GONZALEZ	Recycling Worker	207948	210026 - Bev Cont Recycling - Bev Recycli	50.00
100-1825-7747	CHRISTOPHER ESPINOSA	Recycling Worker	207942	210026 - Bev Cont Recycling - Bev Recycli	25.00
100-1825-7747	SARAH QUEZADA	Recycling Worker	207957	210026 - Bev Cont Recycling - Bev Recycli	80.00
100-1825-7747	KALINA JENKINS GITTENS	Recycling Worker	207947	210026 - Bev Cont Recycling - Bev Recycli	50.00
100-1825-7747	LUCY BEACH	Recycling Worker	207928	210026 - Bev Cont Recycling - Bev Recycli	50.00
100-2120	MAURA SOLIS	CC Rent Deposit Refund	207959		500.00
100-2120	VANESSA SANCHEZ-TORRES	ROP Bldg Rent Deposit Refund	207958		150.00
100-2120	JENNIFER LOBBINS	Pool Rent Deposit Refund	207951		200.00
100-2122	DIVISION OF THE STATE ARCHITECT	Disability Access Fee Q1 2017	207936		78.30
100-2122	DIVISION OF THE STATE ARCHITECT	Disability Access Fee Q2 2017	207936		88.80
100-4402	MAURA SOLIS	Graffiti Removal-Men's Restroom	207959		-69.00
100-4403	JENNIFER LOBBINS	Extra 1/2 hour 7/8/17 (Lobbins)	207951		-70.00
Fund 100 - GENERAL FUND Total:					581,541.65

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2205-8070	E & E ENGINEERING INC	Concrete Repair FY 16/17	208016		33,824.02
Fund 220 - GAS TAX FUN Total:					33,824.02

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7876	SOUTHERN CALIFORNIA EDISON	LED Light Vineyard Avenue	207960		14.81
240-2410-7663	ARCHITERRA DESIGN GROUP	Duarte Rd Landscape Turf Conversion	208000		68.90
240-2410-7663	ARCHITERRA DESIGN GROUP	Duarte Rd Landscape Turf Conversion	208000		1,137.50
240-2410-7891	LANDSCAPE WAREHOUSE INC	Duarte Rd Landscape Improvements	208027		134.33
240-2410-7891	LANDSCAPE WAREHOUSE INC	Duarte Rd Landscape Improvements	208027		15.82
240-2410-7891	LANDSCAPE WAREHOUSE INC	Duarte Rd Landscape Improvements	208027		37.53
240-2410-7891	CAL BLEND SOILS INC	Duarte Rd Landscaping Mulch	208002		573.56
240-2410-7891	CAL BLEND SOILS INC	Duarte Rd Landscape Mulch	208002		573.56
240-2410-7891	CAL BLEND SOILS INC	Duarte Rd Landscape Mulch	208002		573.56
240-2410-7891	EL NATIVO GROWERS INC	Duarte Rd Landscape Improvement	208018		3,810.06
240-2410-7891	EL NATIVO GROWERS INC	Duarte Rd Landscaping	208018		793.88
240-2427-7887	WEST COAST ARBORISTS INC	Rancho Verde Tree Trimming	208056		3,950.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					12,257.07

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8070	LDM ASSOCIATES INC	Bradbourne St ImprovProject Admin 6/2017	208028	201702-Street Imp-Bradbourne Ave Reha	510.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					510.00

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 5/2017	208031		9,500.00
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Saturation Patrol 5/31/17	208031		2,532.34
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					12,032.34

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	OFFICE SOLUTIONS INC	Office Supplies	208036		12.36
440-4405-7620	CANYON TIRE SALES INC	Bus 103 Tires	208005		2,544.62
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 30 A/C Compressor/Filter/PM Srvc	207999		1,198.15
440-4405-7887	NAVARRO'S TOWING SERVICE	Bus 102 Towing	208034		325.00
440-4425-8100	SULLY-MILLER CONTRACTING CO	Gold Line Station ATP LADRT	208051	201604-Other Cap 440 (ATP)-ATP Goldline	3,796.22
Fund 440 - PROPOSITION A TRANSIT FUND Total:					7,876.35

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-4705-8060	E & E ENGINEERING INC	Concrete Repair FY 16/17	208016		14,409.38
Fund 470 - MEASURE R LR TRANSIT FUND Total:					14,409.38

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 520 - TOWN CENTER DEBT SERVICE FUND					
520-1100	U.S. BANK CORPORATE TRUST SERV	Less Cash on Hand - Interest	EFT04792		-5.09
520-5205-8340	U.S. BANK CORPORATE TRUST SERV	COPS 2013 Principal Payment	EFT04791		67,649.07
520-5205-8350	U.S. BANK CORPORATE TRUST SERV	COPS 2013 Interest Payment	EFT04791		7,865.97
Fund 520 - TOWN CENTER DEBT SERVICE FUND Total:					75,509.95

Council Warrant Register by Account

Payment Dates: 07/12/2017 - 07/25/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-6225-8100	SULLY-MILLER CONTRACTING CO	ATP Gold Line Station	208051	201604-Other Cap 620 (ATP)-ATP Design	14,776.28
Fund 620 - COMMUNITY IMPROVEMENT FUND Total:					14,776.28
Grand Total:					752,737.04

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	581,541.65
220 - GAS TAX FUN	33,824.02
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	12,257.07
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	510.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	12,032.34
440 - PROPOSITION A TRANSIT FUND	7,876.35
470 - MEASURE R LR TRANSIT FUND	14,409.38
520 - TOWN CENTER DEBT SERVICE FUND	75,509.95
620 - COMMUNITY IMPROVEMENT FUND	14,776.28
Grand Total:	752,737.04

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	119.94
100-1005-7647	Travel & Exp - Reilly	149.22
100-1010-7610	Travel, Mtgs & Conf	1,242.23
100-1010-7612	Publications and Dues	339.42
100-1010-7614	Office Supplies	37.04
100-1010-7670	Legal Notices	1,097.96
100-1015-7680	City Attorney	11,357.90
100-1015-7684	Code Enforcement	1,828.24
100-1015-7686	Other Legal Services	32,737.77
100-1020-7722	City Web Site	3,377.50
100-1020-7726	Council Cablecasting	49.99
100-1020-7980	Other Expenses	75.00
100-1025-7698	SCAG	12,733.54
100-1205-7614	Office Supplies	18.48
100-1205-7650	Vehicle Maintenance	22.07
100-1205-7761	Parking Ticket Collect	4,500.00
100-1205-7779	Youth Programs	6,461.82
100-1205-7780	Animal Control	572.45
100-1205-7781	Contract Law Enforceme	300,157.46
100-1205-7783	GAPP Program	20,500.00
100-1205-7787	Public Safety Cntr Lease	9,881.37
100-1205-7823	Code/Animal Control Da	6,823.93
100-1205-7887	Repairs & Replacements	69.92
100-1205-7980	Other Expenses	5,831.03
100-1211	Computer Loan Program	3,000.00
100-1405-7610	Travel, Mtgs & Conf	429.25
100-1405-7612	Publications and Dues	25.99
100-1405-7613	Duplications And Photos	-99.50
100-1405-7800	Building Department Ser	49,571.19
100-1405-7965	Professional Services	21,340.00
100-1405-7975	Economic Development	3,125.24
100-1405-7980	Other Expenses	1,315.00
100-1405-8100	Other Capital Improvem	15,808.00
100-1410-7621	Other Supplies	45.10
100-1410-7650	Vehicle Maintenance	838.13
100-1410-7814	Graffiti Removal	502.15
100-1410-7887	Repairs & Replacements	29.13
100-1410-7980	Other Expenses	213.07
100-1500	Advances	529.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	70.00
100-1605-7636	Uniforms	1,997.57
100-1605-7650	Vehicle Maintenance	280.62
100-1605-7728	Americorp's VIP Progra	677.38

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7729	Concerts In The Park	3,744.72
100-1605-7730	Special Events	1,617.89
100-1605-7732	City Picnic	500.00
100-1605-7733	Senior Center	1,559.30
100-1605-7735	Teen Center	758.37
100-1605-7736	Recreation Classes	3,954.03
100-1605-7737	Adult Excursions	550.00
100-1605-7740	Youth Excursions	1,520.82
100-1605-7744	Nutrition Program Costs	461.95
100-1605-7745	Boxing Program	79.98
100-1605-7980	Other Expenses	3,945.77
100-1610-7616	Pool Supplies	20.19
100-1610-7618	Building Supplies	551.68
100-1610-7652	Building Maint Services	170.54
100-1610-7830	Telephones	17.73
100-1610-8100	Other Capital Improvem	15,772.31
100-1750	Prepaid Charges	2,500.00
100-1805-7610	Travel, Mtgs & Conf	62.38
100-1805-7612	Publications and Dues	1,376.00
100-1805-7614	Office Supplies	549.94
100-1805-7980	Other Expenses	12.00
100-1810-7660	Other Services	428.00
100-1810-7671	Recruiting Advertisemen	17.02
100-1810-7980	Other Expenses	75.00
100-1815-7632	Software Maintenance	314.93
100-1815-7980	Other Expenses	8,881.59
100-1820-7776	Faithful Performance Bo	980.00
100-1825-7613	Duplications And Photos	1,707.78
100-1825-7626	Postage	5,225.00
100-1825-7630	Equipment Lease	2,659.15
100-1825-7747	Beverage Cont Recycling	890.96
100-2120	Refundable Deposits	850.00
100-2122	Disability Access & Educ	167.10
100-4402	Community Center Rent	-69.00
100-4403	Swimming Pool Rentals	-70.00
220-2205-8070	Street Improvements (C	33,824.02
240-2405-7876	Electric-Citywide	14.81
240-2410-7663	Other Serv-Medians	1,206.40
240-2410-7891	Repairs-Medians	7,085.86
240-2427-7887	Repairs & Replacements	3,950.00
260-2605-8070	Street Improvements (C	510.00
290-2905-7781	Contract Law Enforceme	12,032.34
440-4405-7614	Office Supplies	12.36
440-4405-7620	Tires	2,544.62
440-4405-7887	Repairs & Replacements	1,523.15
440-4425-8100	Other Capital Improvem	3,796.22
470-4705-8060	Sidewalk/Concrete Repa	14,409.38
520-1100	Cash/Invest- Fiscal Agent	-5.09
520-5205-8340	Principal Payments	67,649.07
520-5205-8350	Interest Expense	7,865.97
620-6225-8100	Other Capital Improvem	14,776.28
Grand Total:		752,737.04

Project Account Summary

Project Account Key	Payment Amount
None	650,245.98
201406-Legal Fees-City of Hope EIR Reimb	3,566.01
201604-Other Cap 440 (ATP)-ATP Goldline	3,796.22

Project Account Summary

Project Account Key	Payment Amount
201604-Other Cap 620 (ATP)-ATP Design Goldline	14,776.28
201629-Other Exp-PS-Comm. Outreach Program	300.00
201702-Street Imp-Bradbourne Ave Rehab (601779-16)	510.00
201709- Duarte's Promise - America's Promise Exp	677.38
201716-GAPP Program-CalGrip 2017-2018 (3 of 3 MOU)	20,500.00
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU)	4,159.47
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201716-Youth Prgms-CalGrip 2017-2018 (3 of 3 MOU)	64.06
201722-Sr Ctr-Other Cap Improv-Technology Grant	15,772.31
201728-Chamber Tenant Improv-Capital	15,808.00
201802-Youth Prog-Summer At Risk Inter Prgm	6,250.00
210026 - Bev Cont Recycling - Bev Recycling Prog	890.96
210039- Bldg Maint Services - Montessori School	128.54
Grand Total:	752,737.04



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 07/12/2017 - 07/25/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
207953	7/20/2017 7/2017	2461 Public Safety Lease	MOUNTAIN VISTA PLAZA	100-1205-7787		9,881.37 9,881.37
207963	7/20/2017 71117	4616 Postage for Meter	TOTAL FUNDS BY HASLER	100-1825-7626		5,000.00 5,000.00
208007	7/25/2017 JJM3414 JJM3414 JJM3414 JKH1687 JKP0284 JKP0284 JKP0284 JKV4208	1102 WD Red Pro NAS Hard Drive - 6 TG W Recycling Fee Apple MBP TB 13.3 SG 3.1 16GB 256 Canon Cartridge 119 Black Toner Canon imageClass LBP253dw Apple MBP 13.3 SG 2.3 16GB 256GB Recycling Fee AppleCare+ For MB Pro 13"	CDW GOVERNMENT LLC	100-1815-7980 100-1815-7980 100-1815-7980 100-1815-7980 100-1815-7980 100-1815-7980 100-1815-7980 100-1815-7980		8,881.59 1,340.80 36.34 2,302.98 108.65 370.35 3,934.06 64.24 724.17
208008	7/25/2017 57113	5120 Building & Safety Svcs 6/2017	CHARLES ABBOTT ASSOCIATES INC	100-1405-7800		39,334.19 39,334.19
208010	7/25/2017 6412	5328 Code/Animal System 7/1/17 - 6/30/1	COMCATE	100-1205-7823		6,823.93 6,823.93
208011	7/25/2017 161704PIP	1117 DPO Svcs 4/1/17 - 6/30/17 (GAPP Pr	COUNTY OF LOS ANGELES PROBATION DEPARTMENT	100-1205-7783	201716-GAPP Program-CalGrip 2017-2018 (3 of	20,500.00 20,500.00
208013	7/25/2017 15737	5331 Senior Center MPR AV Upgrades	DIGITAL NETWORKS GROUP INC	100-1610-8100	201722-Sr Ctr-Other Cap Improv-Technology Gra	15,772.31 15,772.31
208016	7/25/2017 5 5	5739 Concrete Repair FY 16/17 Concrete Repair FY 16/17	E & E ENGINEERING INC	220-2205-8070 470-4705-8060		48,233.40 33,824.02 14,409.38
208017	7/25/2017 12385	5433 Bldg Permit Data Hosting 8/22/17 - 8/	ECS IMAGING INC	100-1405-7800		10,012.00 10,012.00
208026	7/25/2017 34161 34806	5738 Interim Public Works Manager 3/20/ Interim Public Works Manager 6/201	INTERWEST CONSULTING GROUP	100-1405-7965 100-1405-7965		21,000.00 16,000.00 5,000.00
208031	7/25/2017 174380NH 174380NH 174380NH 174713NH	0056 Sheriff's Contract 5/2017 Sheriff's Contract 5/2017 Sheriff's Contract 5/2017 Saturation Patrol 5/31/17	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT	100-1205-7781 100-1205-7781 290-2905-7781 290-2905-7781	201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU	312,189.80 284,865.63 15,291.83 9,500.00 2,532.34
208038	7/25/2017 3609	5737 Chamber Office Rehab Pymt #1	PLATINUM CONSTRUCTION DESIGN	100-1405-8100	201728-Chamber Tenant Improv-Capital	15,808.00 15,808.00
208042	7/25/2017 780296 780297 780299 780301	0196 General City Attorney (Retainer) 5/20 Code Enforcement Legal 5/2017 Enviro/Stormwater Litigation (NPDES) COH Legal Svcs 5/2017	RUTAN & TUCKER LLP	100-1015-7680 100-1015-7684 100-1015-7686 100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	45,923.91 11,357.90 1,828.24 29,171.76 3,566.01
208043	7/25/2017 3009	2699 Annual Dues FY2017-18	SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS	100-1025-7698		12,733.54 12,733.54

Council Warrant Register Over \$5000

Payment Dates: 07/12/2017 - 07/25/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
208051	7/25/2017	5675	SULLY-MILLER CONTRACTING CO			18,572.50
	952828	Gold Line Station ATP LADRT		440-4425-8100	201604-Other Cap 440 (ATP)-ATP Goldline	3,796.22
	952828	ATP Gold Line Station		620-6225-8100	201604-Other Cap 620 (ATP)-ATP Design Goldlin	14,776.28
208054	7/25/2017	4484	U.S. BANK			7,000.99
	62617CH	Teresa Renteria Career Track Seminar		100-1405-7610		239.00
	62617CH	Nick Baldwin Current Issues in Cell To		100-1405-7610		153.30
	62617CH	Coffee for Meeting 6/8/17 (Starbuck		100-1405-7610		15.95
	62617CH	APA Awards Admission (Hollyhock Ho		100-1405-7610		21.00
	62617CH	Hightail Subscription-Lg Data Format		100-1405-7612		15.99
	62617CH	Pasadena Star News Online Subscripti		100-1405-7612		10.00
	62617CH	Flags-Hunt Dr (Flagsimporter.com)		100-1405-7980		1,240.00
	62617CH	LAEDC Annual Membership FY2017-1		100-1750		2,500.00
	62617KP	Levon Y-Adobe Creative Cloud		100-1020-7726		49.99
	62617KP	SC Netflix		100-1605-7733		8.69
	62617KP	SC Elevator 911-Vonage		100-1610-7830		17.73
	62617KP	Kristen Petersen Mtg w/Councilmem		100-1805-7610		24.09
	62617KP	Kristen Petersen Mtg w/Councilmem		100-1805-7610		24.39
	62617KP	Kristen Petersen ICMA Membership 7		100-1805-7612		1,376.00
	62617KP	Movie Nights Candy (Amazon)		100-1805-7614		49.93
	62617KP	Microsoft 365 5/27/17 - 6/26/17		100-1805-7980		12.00
	62617KP	Parks & Rec/Pam-Adobe Creative Clo		100-1815-7632		49.99
	62617KP	Comm Dev/Yesenia-Adobe Creative C		100-1815-7632		49.99
	62617KP	Admin/Iliana-Adobe Creative Cloud		100-1815-7632		49.99
	62617KP	Admin/Crystal-Adobe Creative Cloud		100-1815-7632		49.99
	62617KP	Admin Srvs/Roxanne-Adobe Creative		100-1815-7632		49.99
	62617KP	Public Safety/Susie-Adobe Creative Cl		100-1815-7632		49.99
	62617KP	Admin Srvcs/Michelle-Adobe Creativ		100-1815-7632		14.99
	62617KP	Ricoh Copier Return (TTR Shipping)		100-1825-7630		928.00
EFT04791	7/13/2017	5573	U.S. BANK CORPORATE TRUST SERVICES			75,515.04
	203420000-71317	COPS 2013 Principal Payment		520-5205-8340		67,649.07
	203420000-71317	COPS 2013 Interest Payment		520-5205-8350		7,865.97
Payment Total:						673,182.57

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	518,829.29
220 - GAS TAX FUN	33,824.02
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	12,032.34
440 - PROPOSITION A TRANSIT FUND	3,796.22
470 - MEASURE R LR TRANSIT FUND	14,409.38
520 - TOWN CENTER DEBT SERVICE FUND	75,515.04
620 - COMMUNITY IMPROVEMENT FUND	14,776.28
Grand Total:	673,182.57

Account Summary

Account Number	Account Name	Payment Amount
100-1015-7680	City Attorney	11,357.90
100-1015-7684	Code Enforcement	1,828.24
100-1015-7686	Other Legal Services	32,737.77
100-1020-7726	Council Cablecasting	49.99
100-1025-7698	SCAG	12,733.54
100-1205-7781	Contract Law Enforceme	300,157.46
100-1205-7783	GAPP Program	20,500.00
100-1205-7787	Public Safety Cntr Lease	9,881.37
100-1205-7823	Code/Animal Control Da	6,823.93
100-1405-7610	Travel, Mtgs & Conf	429.25
100-1405-7612	Publications and Dues	25.99
100-1405-7800	Building Department Ser	49,346.19
100-1405-7965	Professional Services	21,000.00
100-1405-7980	Other Expenses	1,240.00
100-1405-8100	Other Capital Improvem	15,808.00
100-1605-7733	Senior Center	8.69
100-1610-7830	Telephones	17.73
100-1610-8100	Other Capital Improvem	15,772.31
100-1750	Prepaid Charges	2,500.00
100-1805-7610	Travel, Mtgs & Conf	48.48
100-1805-7612	Publications and Dues	1,376.00
100-1805-7614	Office Supplies	49.93
100-1805-7980	Other Expenses	12.00
100-1815-7632	Software Maintenance	314.93
100-1815-7980	Other Expenses	8,881.59
100-1825-7626	Postage	5,000.00
100-1825-7630	Equipment Lease	928.00
220-2205-8070	Street Improvements (C	33,824.02
290-2905-7781	Contract Law Enforceme	12,032.34
440-4425-8100	Other Capital Improvem	3,796.22
470-4705-8060	Sidewalk/Concrete Repa	14,409.38
520-5205-8340	Principal Payments	67,649.07
520-5205-8350	Interest Expense	7,865.97
620-6225-8100	Other Capital Improvem	14,776.28
Grand Total:		673,182.57

Project Account Summary

Project Account Key	Payment Amount
None	583,671.92
201406-Legal Fees-City of Hope EIR Reimb	3,566.01
201604-Other Cap 440 (ATP)-ATP Goldline	3,796.22
201604-Other Cap 620 (ATP)-ATP Design Goldline	14,776.28
201716-GAPP Program-CalGrip 2017-2018 (3 of 3 MOU)	20,500.00
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201722-Sr Ctr-Other Cap Improv-Technology Grant	15,772.31

Project Account Summary

Project Account Key

201728-Chamber Tenant Improv-Capital

Grand Total:

Payment Amount

15,808.00

673,182.57



City of Duarte

Successor Agency Council Warrant Register

By Payment Number

Payment Dates 07/12/2017 - 07/25/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
	Payable Number	Description				Item Amount
2045	7/25/2017	SA1304	U.S. BANK			11,385.00
	4673428	Trustee Fees 2007 TARB-A 6/1/17 - 5/		690-6905-8314		4,345.00
	4673429	Trustee Fees 2007 TARB-B 6/1/17 - 5/		690-6905-8314		3,520.00
	4673519	Trustee Fees 2007 TARB-C 6/1/17 - 5/		690-6905-8314		3,520.00
Payment Total:						11,385.00

Report Summary

Fund Summary

Fund	Payment Amount
690 - Successor Agency Debt Service	11,385.00
Grand Total:	11,385.00

Account Summary

Account Number	Account Name	Payment Amount
690-6905-8314	SA Trustee Services	11,385.00
Grand Total:		11,385.00

Project Account Summary

Project Account Key	Payment Amount
None	11,385.00
Grand Total:	11,385.00

MEMORANDUM

TO: City Council

FROM: Public Safety Commission

DATE: July 13, 2017

SUBJECT: Commission Organization

At the regular meeting of the Public Safety Commission held on Tuesday, June 20, 2017, the Commission organized as follows:

Chairperson – Chris Frye
Vice Chairperson – Carol Haynes



MEMORANDUM

TO: CITY COUNCIL

FROM: COMMISSIONER Shauna Pierce

SUBJECT: NOTICE OF ABSENCE FROM PLANNING COMMISSION MEETING

DATE: 6/19/17

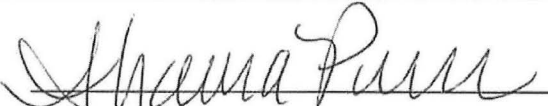
REASON FOR ABSENCE:

☐ ACCIDENT ☒ VACATION ☐ OTHER*

☐ SICKNESS ☐ DEATH IN FAMILY

DATE OF MEETING ABSENCE June 19, 2017

* EXPLANATION OF ABSENCE out of town


SIGNATURE

ABSENCE NOTED BY CITY COUNCIL

DATE



MEMORANDUM

To: Mayor and City Council

From: Yesenia Serna, Community Development Technician

Date: July 25, 2017

Subject: City Council Acceptance for the Concrete Repair Program FY 16/17
Project No. 16-8 (Citywide)

RECOMMENDED ACTION

Staff recommends that the City Council accept the project "Concrete Repair Program FY 16/17 (Citywide); Project No. 16-8" and authorize the City Clerk to initiate the Notice of Completion.

BACKGROUND

On May 2, 2017, the City Clerk's Office publicly open bids for the above project. This annual project consists of the removal and replacement of concrete sidewalks, curb and gutters that have been damaged by tree roots or other factors. Samples of the various types of damaged sidewalks may be found on Attachment B.

E & E Engineering, Inc. at 27408 Crossglade Avenue, Canyon Country, CA 91351 has satisfactorily completed the above project. One change order was issued to the Contractor resulting in a net increase of the contract in the amount of \$10,634.00. The change order scope of work included the removal and replacement of damaged concrete pavement on Huntington Drive and 937 sf of new concrete walkway at Royal Oaks Park. The final project cost based on actual quantities measured in the field including the change order is \$50,772. The project was funded through a Metro Local Return Program for Measure R, which is funded with ½ - cent sales tax.

Attachments:
Photos of Locations
Concrete Repair Locations

Project No. 16-8 – Concrete Repair Locations (Citywide)



1816 Huntington Drive



Encanto Pkwy

Project No. 16-8 – Concrete Repair Locations (Citywide)



Royal Oaks Park Walkway



Project No. 16-8 – Concrete Repair Locations (Citywide)

ATTACHMENT A

ID	ADDRESS	LOCATION	CG_LF	RR_DIMS	SIDEWALK_SF	COLOR SIDEWALK_SF
1	1956 EARLINGTON	ON KELLWIL SIDEWALK, LIFTER AROUND ELM TREE		5 X 6	30	
2	1200 KELLWIL	AT DELFORD SE CORNER SIDEWALK LIFTER AROUND MH		4.5 X 6, 2 X 7.5	42	
3	2060 BROADLAND	ON GALEN SIDE		23.5 X 4	94	
4	2037 DELFORD	OPPOSITE OF ADDRESS, AT CRAPE MYRTLE		2 X 4, 5.5 X 19, 5 X 16.5	194.5	
5	489 LAS LOMAS	N OF APPROACH		5 X 9.5	47.5	
6	49 WESTVALE RD	S OF APPROACH		13.5 X 5	67.5	
7	2622 GARDI	E OF DRIVEWAY		12.5 X 5	62.5	
8	329 VINEYARD	OPPOSITE OF ADDRESS, BY JACARANDA TREE		5 X 19.5	97.5	
9	627 WOODBLUFF	N OF APPROACH		15.5 X 10	155	
10	ENCANTO PKWY AT MUSEUM	APPROACH N OF MUSEUM - S SIDE		4X6	24	
11	ENCANTO PKWY AT MUSEUM	SE OF ACCESSIBLE PARKING RAMP		4 X 5	20	
12	ENCANTO PKWY	BTW ST LT POLE 16 AND 17		20 X 5	100	
13	2896 HACIENDA DR			10X5	50	
14	879 SAN PABLO WAY	BY MAILBOXES		5 X 6	30	
15	3003 TREEFERN	W OF DRIVEWAY		4 X 4.5	18	
16	715 FIELDVIEW	BY LIQUID ABMER TREE		4 X 4	16	
17	702 GREENBANK	AT APPROACH		4 X 8	32	
18	2942 ROYAL OAKS			4 X 4	16	
19	2936 ELDA ST	ON WEST SIDE OF PROPERTY BY LIQUID AMBER TREE		4 X 4	16	
20	2944 ELDA ST	BY CARROTWOOD TREE		4 X 5.5	22	
21	3932 CONATA	2932 Conata Street		5.5X4	22	
22	3330 FISH CANYON			4 X 4	16	
23	3267 FISH CANYON			4 X 8	32	
24	3231 FISH CANYON			4 X 4	16	
25	418 MELCANYON			4 X 4	16	
26	311 MELCANYON			4 X 4	16	
27	411 MOUNTAINCREST			4 X 4	16	
28	3204 SHADYLAWN			4 x 5.5	22	
29	3243 SHADYLAWN			5 X 5	25	
30	3225 SHADYLAWN			5 X 11.5	57.5	
31	3490 DEERLANE			4 X 4	16	
32	GLENN MILLER PARK	AT ENTRANCE (2) LOCATIONS 205 Melcanyon Road		5 X 9, 9 X 6.25	101.25	
33	FAIRWOOD AND CONATA	NW CORNER RAISED		11.5 X 5	57.5	
34	628 ROYALVIEW	N OF APPROACH		34 X 5	170	
35	2634 BERNWOOD	AT APPROACH		5 X 3	15	
36	1225 SANTO DOMINGO	OPPOSITE OF ADDRESS		5 X 7	35	
37	1401 SANTO DOMINGO	N SIDE OF PROPERTY		5 X 5	25	

Project No. 16-8 – Concrete Repair Locations (Citywide)

38	1314 HIGHLAND	AROUND TREE WELL		9 X 3	27	
39	1270 HIGHLAND	AROUND TELEPHONE POLE		7 X 7	49	
40	1220 HIGHLAND	IN FRONT OF POST OFFICE PARKING LOT		10 X 7	70	
41	1440 ELMHURTS	ON CENTRAL SIDE		24 X 4	96	
42	1437 SANTO DOMINGO	ON CENTRAL, 20YRDS FROM CORNER		8 X 5	40	
43	2048 CENTRAL	BY TELEPHONE POLE		12 X 5	60	
44	2340 ROYAL OAKS	Marked		16 X 6	96	
45	CENTRAL W OF HIGHLAND	E OF NORTHVIEW SCHOOL NEXT TO WATER MAIN CAGE		14 X 9	126	
46	CENTRAL W OF HIGHLAND	DUARTE HIGH ENTRANCE AT CRAPE MYRTLE TREES		9 X 5	45	
47	1317 BLOOMDALE	OPPOSITE ADDRESS NEAR PINE TREE		12 X 6	72	
48	820 JUNIPERO	AT TREE WELL		20 X 5	100	
49	810 JUNIPERO	AT TREE WELL		5 X 8	40	
50	1428 ROYAL OAKS	PINE TREE WELL		36.5 X 6	219	
51	BUSINESS CTR DR	AT METRO PARKING LOT Left of PK Entrance -		18 X 6	108	
52	HIGHLAND AT THIRD	SW CORNER		29 X 5	145	
53	1462 THIRD	AT TREE WELL		17 X 5	85	
54	1007 PORTOLA	AT TREE WELL		17 X 5	85	
55	1428 THIRD	OPPOSITE OF ADDRESS		17 X 5	85	
56	1431 CABRILLO	AT TREE WELL		17 X 5	85	
57	931 CABRILLO	AT TREE WELL		17 X 5	85	
58	841 JUNIPERO	AT TREE WELL		17 X 5	85	
59	801 JUNIPERO	AT TREE WELL		18 X 5	90	
60	BUENA VISTA	S OF DUARTE RD, AT TOMMY BURGER	18			
61	1735 HUNTINGTON DR	AT PLANTER Marked (Sidewalk includes portion of Planter)		43 x 7.5		322.5
62	1806 HUNTINGTON DR	AT TREE WELL	20	7.5 X 20		150
63	1816 HUNTINGTON DR	AT TREE WELL	20	7.5 X 20		150
64	2358 HUNTINGTON DR	AT TREE WELL		13 X 7.5		82
65	2143 HUNTINGTON DR	FILL- REMOVE TREE WELL		21 X 7.5		157.5
66	ROYAL OAK PARK	SIDEWALK OK BY TERESA			947	

TOTAL	58	4633	862
BID QUANTITIES	55	3696	615
DIFFERENCE BETWEEN QUANTITIES	3	937	247

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council

From: Karen A. Herrera, Deputy City Manager

Date: 7/19/17

Re: Sub-Lease Agreement Approval Between the City and the Duarte Chamber of Commerce

Recommendation: City Staff is recommending that the City Council approve and authorize the City Manager to execute on behalf of the City the Building Sub-Lease Agreement in the amount of \$150 per month with the Duarte Chamber of Commerce effective July 1, 2017.

Background: For over four decades, the City of Duarte has entered into lease agreements with the Duarte Chamber of Commerce to work in support and promotion of the Duarte business community. The last lease agreement executed between the two entities was for the period of July 1, 2015 to June 30, 2016. As part of that lease process, due to the potential development of the same parcel that the Chamber was located on at 1644 Third Street, the annual lease between the City of Duarte and the Duarte Chamber of Commerce included a new section, **2.2 Termination on June 30, 2016**. This new section noted that the City was in the process of selling the building on Third Street to a Developer and renewal of the lease beyond June 30, 2016 may not be possible. Staff had met with the Chamber and explained that the City would assist and help facilitate the Chamber in finding a future home. Now that the property sale has gone through and a new location has been identified for the Chamber, staff is now bringing forth an annual sub-lease agreement between the two entities.

Discussion: The City of Duarte is proposing to sub-lease a 1,674 sq. ft. of space to the Duarte Chamber of Commerce at the location of 1735 Huntington Drive. Highlights of the Tenant's responsibilities under the sub-lease include a monthly lease payment of \$150; payment of all utility charge including cable, telephone and internet; maintenance of million dollar insurance coverage policies in the areas of liability, auto, property and workers compensation, and a one year term to coincide with the Services Agreement approval process.

Other substantive changes to the sub-lease from the previous agreement include an acknowledgement that the rent is substantially below market rate, and that the City makes no representation or warranty that it will extend the below-market rates for any potential extension or successive term beyond the initial Sub-Lease term. If both parties decide to extend this Sub-Lease, the City shall provide notice to Chamber of rental amount for the new term, no less than forty-five (45) days prior to the start date of the new term. Additionally, Chamber acknowledges and agrees that they shall not have designated spaces in the adjoining parking lot, and shall share both on and off street parking. To the extent the Chamber and their guests use any available on-street parking, they shall comply with all applicable City of Duarte parking regulations.

Fiscal Impact: The Sub-Lease Agreement is set at a monthly rate of \$150 per month generating approximately \$1,800 in annual revenue.

ATTACHMENTS:

Attachment – Chamber Sub-Lease Agreement 2017-18

**BUILDING SUB-LEASE
CITY OF DUARTE & DUARTE CHAMBER OF COMMERCE**

THIS BUILDING SUB-LEASE ("Lease") is made and entered into as of July 1, 2017 ("Effective Date") by and between the City of Duarte, a municipal corporation (hereinafter "Landlord" or "City"), and Duarte Chamber of Commerce, a non-profit California corporation ("Tenant").

RECITALS:

A. Landlord currently leases real property and improvements located at 1735 Huntington Drive, City of Duarte, County of Los Angeles, State of California (collectively the Property"). Landlord's current lease of the Property extends to February 28, 2020, and makes no representation or warranty of its ability or willingness to extend its lease term beyond that date.

B. Tenant is in need of a place to conduct its business operations within the City of Duarte.

C. Landlord desires to sub-lease to Tenant and Tenant desires to sub-lease from the Landlord the Property, as hereinafter more fully described, on the terms and conditions in this Sub-Lease.

SUB-LEASE:

Now, therefore, in consideration of the terms, covenants and conditions contained herein, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, landlord and tenant hereby agree as follows:

**ARTICLE 1
SUBJECT OF LEASE AND POSSESSION OF THE PROPERTY**

1.1 The Property. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the Property, which constitute approximately 1,674 sq. ft. of rentable space within the Property on the terms and upon the agreements, covenants and conditions set forth in this Lease.

1.2. Acceptance of the Property. Except as may be otherwise herein provided, Tenant shall, by entering into and occupying the Property, be deemed to have accepted the Property, and to have acknowledged that the same is then in the condition called for by this Sub-Lease and is fit for operation as office space.

1.3 Quiet Enjoyment. Except as expressly provided under this Sub-Lease, Tenant, upon performing and complying with all covenants, agreements, warranties, terms, and conditions of this Sub-Lease to be performed, or complied with by Tenant, shall lawfully and quietly hold, occupy and enjoy the exclusive use of the Property during the Term (as defined in Article 2) of this Sub-Lease, without hindrance by Landlord, or any person or persons claiming through Landlord.

1.4 Surrender of the Property and Equipment. Upon the expiration or termination of the Term of this Sub-Lease, Tenant shall peaceably and quietly leave and surrender the Property to Landlord, broom clean and in good order, condition and repair, reasonable wear and tear and obsolescence excepted. Tenant shall remove all movable fixtures, all equipment, and all personal property in, on, or about the Property. Surrender and restoration of the Property by the Tenant shall include the removal of any Tenant exterior signage, restoration of any other improvements bearing the Tenant's name, logo or similar identifying features to their original appearance.

ARTICLE 2 TERM

2.1 Commencement and Duration. The term ("Term") of this Sub-Lease shall commence as of July 1, 2017 and shall continue thereafter for a one (1) year term, terminating (unless sooner terminated by the terms of this Sub-Lease or by operation of law), on June 30, 2018.

2.2 Inability to Use Property. If any law or regulation of any governmental entity prohibits Tenant from using the Property as provided herein, Tenant may elect to terminate this Lease on thirty (30) day written notice to Landlord specifying the governmental entity and the law and/or regulation thereof that prohibits its use of the Property. Tenant shall fulfill all rental and other obligations under this Sub-Lease to and through the effective date of such termination. Tenant's exercise of its termination rights hereunder shall not excuse the performance of any obligation of Tenant hereunder, unless such obligation is specifically otherwise excused by operation of law.

ARTICLE 3 RENT

3.1 Rent Payment. Tenant shall pay, without demand or delay, abatement, deduction, or offset, the Rent in such amounts as provided in this Article 3.

3.2 No Security Deposit. Landlord and Tenant acknowledge and agree that Tenant is not required to post a security deposit for the lease of the Property pursuant to this Lease.

3.3 Monthly Rent and Maintenance Obligation. Tenant shall pay to Landlord as Rent for the use and occupancy of the Property, ONE HUNDRED FIFTY DOLLARS (\$150.00) per month during the Term, in lawful money of the United States ("Rent"). Rent shall be due on the 1st of each month, unless the 1st of the month is a Friday, Saturday, Sunday, or a holiday when Duarte City Hall is closed for business, in which case the Rent shall be due on the immediately succeeding business day. The parties acknowledge that the Rent provided for hereunder is substantially below market rate, and Tenant's representation that it will maintain the Property in a clean, safe, and orderly condition at all times during Tenant's occupancy is a material inducement to Landlord's agreement to such rate during the term of this Sub-Lease. Landlord makes no representation or warranty, and Tenant is relying on no such representation or warranty from, nor expectation from, Landlord that Landlord will extend any below-market rental rates for

any potential extension or successive term for Tenant's continued occupancy of the Property, beyond the initial Sub-Lease term provided for herein. Notwithstanding the foregoing, if the Landlord does decide to extend this Sub-Lease for any subsequent term, it shall provide notice to Tenant of amount of Rent applicable for the new term, no less than forty-five (45) days prior to the date of the commencement of the new term.

3.4 Payment. All payments required to be made by Tenant to Landlord under this Sub-Lease shall be made in advance on or before the first (1st) day of the month of occupancy without any setoff, deduction or counterclaim whatsoever and shall be made by check, payable to the "City of Duarte" and delivered to the City at 1600 Huntington Drive, Duarte, California 91010, Attn: Director of Administrative Services. Landlord may designate in a written notice to Tenant any change to the above.

3.5 Late Charges; Sub-Lease Termination. Any Rent not paid to Landlord within ten (10) days of the due date under this Sub-Lease shall be subject to a late fee of ten percent (10%) of the amount then owing. The parties understand and agree that the late fee is a fair and reasonable estimate of the cost of the late payment to Landlord. Notwithstanding the above, the parties also understand and agree that persistent and chronic late payments are disruptive and costly to Landlord, requiring Landlord to devote additional time, money, resources and energy to the administration of this Sub-Lease, all of which can not be sufficiently reimbursed to Landlord by way of Tenant's payment of the late fee. Therefore, Tenant's failure to timely pay any Rent for three (3) consecutive months, or four (4) months during any twelve (12) month period, shall be deemed a material and incurable default under this Sub-Lease, giving rise to Landlord's right, in its sole discretion, to terminate this Sub-Lease upon sixty (60) days notice. Landlord's decision not to exercise this remedy at any time during the Term of this Sub-Lease shall not act to waive Landlord's right to exercise such remedy at a future date during the Term.

3.6 Utility and Services. Tenant shall contract and pay for all utilities and services to the Property, including but not limited to electricity, gas, water service, telephone, cable television, and internet service.

ARTICLE 4 INDEMNIFICATION & LIENS; INSURANCE

4.1 Indemnification; Liens. Tenant shall at all times indemnify, defend, and hold Landlord, the Property and the Property, free, clear and harmless from any claims, liens, demands, charges, encumbrances or litigation arising directly or indirectly out of any use, occupancy or activity of Tenant, or out of any work performed, material furnished, or obligations incurred by Tenant, in, upon, about or otherwise in connection with the Property and shall pay or cause to be paid for all work performed and material furnished to the Property which will or may result in a lien on the Property, and will keep the Property free and clear of all mechanic's liens and materialmen's liens (including the posting of an appropriate bond which shall release the lien). Tenant shall not be responsible for any damages or liabilities to the extent caused by the negligence or willful misconduct of Landlord or any of its officers, officials, employees, agents, or representatives acting in an official capacity. The foregoing shall survive the expiration or earlier termination of this Sub-Lease as to claims arising or accruing prior to the expiration or termination of this Sub-Lease.

4.2 Insurance.

4.2.1 Insurance Coverage Requirements; Evidence of Insurance. Without limiting Tenant's indemnification obligations as set forth in this Sub-Lease, Tenant shall procure and maintain, at its sole cost and expense, during the entire term of this Sub-Lease the following policies of insurance: (a) Commercial General Liability insurance written on a per occurrence basis in an amount not less than \$1,000,000 per occurrence; (b) Business Auto Coverage written on a per accident basis in an amount not less than \$1,000,000 per accident (if Tenant has owned or leased vehicles), and if Tenant's employees use personal autos in connection with Tenant's work, Tenant shall provide evidence of personal auto liability coverage for each such employee; (c) if applicable, Worker's Compensation insurance providing statutory benefits as required by California law; and (d) Property Casualty Insurance covering the Property against loss or damage by fire and perils commonly covered under the standard extended coverage endorsement for not less than the "full replacement cost" thereof including all improvements, fixtures, alterations, additions, and changes made by Tenant including fixtures. All of the insurance policies except the personal auto policies and Worker's Compensation policies, shall be endorsed to name Landlord and its officers, officials, employees, agents, and representatives as additional insureds. Tenant shall not possess nor occupy the Property until Tenant has provided Landlord with Certificates of Insurance evidencing the above insurance coverages and said Certificates of Insurance are reasonably approved by Landlord. Certificates are to reflect that the insurer will provide 30 days written notice to Landlord of any cancellation of coverage. In the event any of said policies of insurance are reduced in limits or cancelled for any reason, Tenant shall, prior to the cancellation date, submit new evidence of insurance, in conformance with this Section. Tenant agrees to provide immediate written notice to Landlord of any claim or loss against Tenant in any way arising out of or related to the Property or Tenant's occupancy thereof, or this Sub-Lease. Landlord assumes no obligation or liability by such notice, but has the right to monitor the handling of any such claim or claims if they are likely to involve Landlord.

4.2.2 Tenant's Personal Property. Tenant acknowledges and agrees that Landlord is not responsible or liable for insuring any loss caused to Tenant's personal property in, on, or about the Property, and that Landlord hereby advises Tenant to obtain its own insurance coverage for Tenant's personal property.

4.2.3 Damages for Failure to Provide Insurance. This Section 4.2.3 is applicable only in the event that Tenant is not in compliance with the requirements to maintain insurance as set forth in this Article 4. Landlord shall not be limited in the proof of any damages which Landlord may claim against Tenant arising out of or by reason of Tenant's failure to provide and keep in force insurance as aforesaid, to the amount of the insurance premium or premiums not paid or incurred by Tenant and which would have been payable upon such insurance, but Landlord shall also be entitled to recover as damages for such breach the uninsured amount of any loss (to the extent of any deficiency in the insurance required by the provisions of this Sub-Lease), damages, costs and expenses of suit, including attorneys' fees, suffered or incurred by reason of damage to, or destruction of, the Property, , occurring during any period in which Tenant shall have failed or neglected to provide insurance as aforesaid. Tenant's uncured breach of the above shall be deemed a material default under the terms of this Sub-Lease giving rise to Landlord's right, in its sole discretion, to terminate this Sub-Lease.

ARTICLE 5

USE OF THE PROPERTY

5.1 Permitted Use. The Property shall be used only for the purpose of conducting Tenant's business. Tenant shall operate the business and conduct activities therein in a prudent and businesslike manner and in full compliance with all applicable law and the terms and conditions of this Lease.

5.2 Prohibited Uses. Tenant shall not use, or allow use of, the Property for any activity other than as office space for its business without the prior written consent of Landlord. Tenant's uncured breach of the above shall be deemed a material default under the terms of this Sub-Lease giving rise to Landlord's right, in its sole discretion, to terminate this Lease.

5.3 Signage. No signs of any kind shall be displayed unless approved by Landlord's Architectural Review Board. Landlord may require removal or refurbishment of any sign previously approved. Landlord shall, at Landlord's expense, provide a wall sign for Tenant on the Property's building, in a location and design of Landlord's choosing. Tenant shall not modify or remove such Landlord-provided signage without Landlord's prior written consent.

5.4 Compliance with Building Rules and Regulations. Tenant agrees to comply with all rules and regulations of Landlord with respect to the Property as now existing or as may be imposed during the Term (provided that any rules or regulations imposed after the commencement of the Term shall apply to Tenant only to the extent such rules and regulations do not materially interfere with Tenant's lawful use of the Property).

5.5 Compliance with Laws. Tenant shall not occupy or use the Property, or permit the Property to be used or occupied, nor do or permit anything to be done in or on the Property, in whole or in part, for other than lawful purposes, or for a purpose or in a manner liable to create a public or private nuisance or to cause structural injury to the Property or any part thereof, or which may make it difficult, impossible or cost prohibitive to obtain fire or other insurance thereon required to be furnished by Tenant hereunder, or in violation of any certificate of occupancy or evidence of compliance issued by any governmental agency covering or affecting the use of the Property, or in violation of any ordinance or regulation of the City of Duarte. Tenant's uncured breach of the above shall be deemed a material default under the terms of this Sub-Lease giving rise to Landlord's right, in its sole discretion, to terminate this Lease.

5.6 Alterations. Tenant shall not make any alterations in or about the Property, including installation of trade fixtures and signs, without Landlord's prior written consent.. Any alterations to the Property shall be done according to the law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's Interest in the Property. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Property. All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may require, at termination of the Term, that any improvement not approved by Landlord be removed at Tenant's expense. Surrender and restoration of the Property by the Tenant shall include the removal of any Tenant exterior

signage, restoration of any other improvements bearing the Tenant's name, logo or similar identifying features to their original appearance.

5.7. Possessory Use or Other Obligations. It is understood and agreed that in the event this Lease is determined to constitute or create a possessory interest, Tenant shall be responsible for the payment of any and all property taxes that may be levied on such interest, and Landlord shall have no responsibility therefor. Tenant shall be solely responsible for any taxes or charges that may be assessed, levied, revised or imposed on Tenant's activities taken hereunder.

ARTICLE 6 DAMAGE OR DESTRUCTION

If, by no fault of Tenant, the Property or its improvements are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, such that Tenant's occupancy becomes unsafe or commercially unviable, Landlord shall have the right, in its sole and absolute discretion, to determine whether to restore the Property by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within ninety (90) days from the date of damage, subject to the terms of this paragraph, this Lease shall remain in full force and effect. If Landlord is unable to restore the Property within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this Lease by either giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current Rent prorated on a 30-day basis. If this Lease is not terminated, and the damage is not repaired, the Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of Property. If damage occurs as a result of an act of Tenant or Tenant's invitee, only Landlord shall have the right of termination, and no reduction in Rent shall be made.

ARTICLE 7 ASSIGNMENT AND SUBLETTING

7.1 No Tenant Subletting Without Landlord's Prior Written Consent. Tenant may not assign or sublet all or any portion of its interest in this Sub-Lease without Landlord's prior written consent, which may be withheld by Landlord in its sole and absolute discretion. Tenant's breach of the above shall be deemed a material default under the terms of this Sub-Lease giving rise to Landlord's right, in its sole discretion, to terminate this Sub-Lease.

7.2 Assignment of Landlord's Interest in Sub-Lease or the Sub-Leased Property. Landlord may convey, transfer, sell, assign or otherwise transfer the Property, this Sub-Lease, all or a portion of its interest thereunder, and/or all or a portion of the payments that are payable to it by Tenant pursuant to this Sub-Lease. Tenant hereby consents and agrees to any such transfer which Landlord considers necessary or proper, regardless of the reason or reasons for which Landlord makes such transfer and regardless of the entity that is the Transferee thereunder.

ARTICLE 8 PERFORMANCE OF TENANT'S COVENANTS

8.1 Right of Performance. If Tenant shall at any time fail to pay any assessment, fee or other charge in accordance with this Sub-Lease within the time period therein permitted, or

shall fail to pay for or maintain any of the insurance policies provided for in this Sub-Lease within the time therein permitted, or fail to make any other payment or perform any other act on its part to be made or performed hereunder within the time permitted by this Sub-Lease, then Landlord, after ten (10) days' written notice as to payments of Rent, and with ninety (90) days' written notice as to other breaches, given to Tenant (or, in case of an emergency, on such notice as may be reasonable under the circumstances) and without waiving or releasing Tenant from any obligation of Tenant hereunder, may (but shall not be required to):

8.1.1 Pay such tax, assessment, fee or other charge payable by Tenant, or

8.1.2 Pay for and maintain such insurance policies provided for, or

8.1.3 Make such other payment or perform such other act on Tenant's part to be made or performed as in this Lease provided.

8.2 Reimbursement and Damages. All sums so paid by Landlord and all costs and expenses incurred by Landlord in connection with the performance of any such act, together with interest thereon, shall constitute an obligation payable by Tenant under this Sub-Lease and shall be paid by Tenant to Landlord on demand. A failure by Tenant to make such a payment shall be a material breach of this Lease. Landlord shall not be limited in the proof of any damages which Landlord may claim against Tenant arising out of or by reason of Tenant's failure to provide and keep in force insurance as aforesaid, to the amount of the insurance premium or premiums not paid or incurred by Tenant and which would have been payable upon such insurance, but Landlord shall also be entitled to recover as damages for such breach, the uninsured amount of any loss (to the extent of any deficiency in the insurance required by the provisions of this Lease), damages, costs and expenses of suit, including attorneys' fees, suffered or incurred by reason of damage to, or destruction of, the Property, occurring during any period in which Tenant shall have failed or neglected to provide insurance as aforesaid.

ARTICLE 9 HAZARDOUS MATERIALS

9.1 Landlord's Representations and Warranties. Except as identified by Landlord in writing to Tenant as known Hazardous Materials or adverse environmental conditions prior to the execution of this Lease, Landlord makes no representation or warranty regarding the condition of the Property.. As used in this Sub-Lease the term "Hazardous Materials" shall mean (a) any substance or material defined as or included in the definition of "hazardous substances", "hazardous wastes", "hazardous materials", "extremely hazardous waste", "acutely hazardous waste", "restricted hazardous waste", "toxic substances" or "known to cause cancer or reproductive toxicity" (or words of similar import), (b) petroleum products (including crude oil or any fraction thereof) or any chemical substance or material which is prohibited, limited, or regulated under any federal, state or local law, ordinance, regulation, order, permit, license, decree, common law or treaty regulating, relating to or imposing liability or standards concerning materials or substances known or suspected to be toxic or hazardous to health and safety, the environment or natural resources, and (c) mold.

9.2 No Use by Tenant of Hazardous Materials on the Property. Tenant covenants and agrees that it shall not, and that it shall not permit any invitee or licensee to, treat, use, store, dispose, release, handle or otherwise manage Hazardous Materials on the Property except in connection with any construction, operation, maintenance, or repair of the Property or in the ordinary course of its business, and that such conduct shall be done in compliance with all applicable federal, state and local laws. Tenant's violation of the foregoing prohibition shall constitute a material breach hereunder and Tenant shall indemnify, hold harmless and defend the Landlord for such violation as provided below.

9.3 Notice and Remediation by Tenant. Tenant shall, within five (5) days of such occurrence, or immediately in cases of imminent threat of injury to life or property, notify Landlord of any release of any Hazardous Materials, and/or any notices, demands, claims or orders received by Tenant from any governmental agency pertaining to Hazardous Materials which may affect the Property. Tenant's breach of the above shall be deemed a material default under the terms of this Lease giving rise to Landlord's right, in its sole discretion, to terminate this Sub-Lease.

9.4 Environmental Indemnity. Tenant hereby agrees to hold harmless, defend and indemnify Landlord and its officers, officials, employees, agents, representatives, and volunteers from and against all liability, loss, damage, costs, penalties, fines and/or expenses (including attorney's fees and court costs) arising out of or in any way connected with (a) Tenant's breach or violation of any covenant, prohibition, or warranty in this Lease concerning Hazardous Materials, or (b) the activities, acts or omissions of Tenant, its employees, contractors or agents on or affecting the Property during the Term, including but not limited to the release of any Hazardous Materials or other kinds of contamination or pollutants of any kind into the air, soil, groundwater or surface water on, in, under or from the Property whether such condition, liability, loss, damage, cost, penalty, fine and/or expense shall accrue or be discovered before or after the termination of this Sub-Lease. This indemnification supplements and in no way limits the scope of any other indemnification set forth in this Lease.

9.5 Release. Tenant waives, releases, acquits and forever discharges Landlord and its employees, members and officials or any other person acting on behalf of Landlord, of and from any and all claims, actions, causes of action, demands, rights, damages, costs, expenses, or compensation (collectively "Claims") whatsoever including, but not limited to, all Claims at common law, whether direct or indirect, known or unknown, foreseen or unforeseen, which Tenant has as of the Effective Date on account of or in any way growing out of or in connection with any Hazardous Materials or other conditions on, in, under, from, or affecting the Property, or any law or regulation applicable thereto. Tenant is hereby subrogated to any and all rights possessed by Landlord against third parties with respect to said Claims.

9.6 Termination. The agreements and obligations of Tenant under this Article 9 with regard to indemnification of Landlord shall survive the scheduled termination or sooner expiration of the Term for any reason, for five (5) years and all claims relating thereto must be delivered in writing to Tenant within such period.

ARTICLE 10 REPRESENTATIONS AND WARRANTIES

10.1 Landlord's Representations and Warranties. Landlord represents and warrants to Tenant as follows: (a) Landlord is duly organized under the laws of the State or California and has full right and authority to enter into this Lease and to perform all of Landlord's obligations under this Lease; and (b) Tenant, upon performing and complying with all covenants, agreements, terms, and conditions of this Lease to be performed or complied with by it, shall peaceably and quietly have, hold and enjoy the full possession and use of the Property throughout the Term.

10.2 Tenant's Representations and Warranties. Tenant represents and warrants to Landlord as follows: (a) Tenant has examined the Property and finds that it is fit for use as office space in accordance with this Lease; (b) Tenant acknowledges that Landlord has not made any representations or warranties regarding the condition of the Property, or its suitability for the operation of office space contemplated by this Lease; (c) Tenant is duly organized under the laws of the State of California and has the right, power and authority to enter into this Sub-Lease and to perform all the obligations of Tenant hereunder.

ARTICLE 11 EVENTS OF DEFAULT; REMEDIES

11.1 Events of Default

11.1.1 Events of Default by Tenant. Any one or all of the following events after ninety (90) days written notice to Tenant from Landlord, unless a shorter period is specified below, shall constitute an Event of Default by Tenant hereunder:

(a) If Tenant shall default in the payment of any monthly Rent or other charges when and as the same becomes due and payable and such default shall continue for more than ten (10) days after Landlord shall have given written notice thereof to Tenant; or

(b) The abandonment or vacation of the Property by Tenant; or

(c) The entry of any decree or order for relief by any court with respect to Tenant, or any assignee or transferee of Tenant (hereinafter "Assignee"), in any involuntary case under the Federal Bankruptcy Code or any other applicable federal or state law; or the appointment of or taking possession by any receiver, liquidator, assignee, trustee, sequestrator or other similar official of Tenant or any Assignee, or of any substantial part of the Property of Tenant or such Assignee, or the ordering or winding up or liquidating of the affairs of Tenant or any Assignee and the continuance of such decree or order unstayed and in effect for a period of sixty (60) days or more (whether or not consecutive); or the commencement by Tenant or any such Assignee of a voluntary proceeding under the Federal Bankruptcy Code or any other applicable state or federal law, or consent by Tenant or any such Assignee to the entry of any order for relief in any voluntary or involuntary case under any such law, or consent by Tenant or any such Assignee to the appointment of or taking of possession by a receiver, liquidator, assignee, trustee, sequestrator or other similar official of Tenant or any such Assignee, or of any substantial property of any of the foregoing, or the making by Tenant or any such

Assignee of any general assignment for the benefit of creditors; or Tenant or any such Assignee takes any other voluntary action related to the business of Tenant or any such Assignee or the winding up of the affairs of any of the foregoing; or

(d) If Tenant shall default in the performance of or compliance with any other material term, covenant or condition of this Lease and if Tenant shall fail to cure such default within ninety (90) days after receipt of written notice thereof from Landlord, or, if the default is of such character as to require more than ninety (90) days thereof to cure and Tenant shall fail to commence such cure within such ninety (90) day period and thereafter failure to use reasonable diligence to cure such default.

11.1.2 Events of Default by Landlord. If Landlord shall default in the performance of or compliance with any material term, covenant or condition of this Lease and if Landlord shall fail to cure such default within ninety (90) days after receipt of written notice thereof from Landlord, or, if the default is of such character as to require more than ninety (90) days thereof to cure and Landlord shall fail to commence such cure within such ninety (90) day period and thereafter failure to use reasonable diligence to cure such default.

11.2 Remedies.

11.2.1 Remedies Available to Landlord.

(a) General. If an Event of Default of Tenant shall occur and such default not be cured within the time required as set forth above, then in addition to any other remedies available to Landlord at law or in equity, Landlord shall have the immediate option to terminate this Sub-Lease and bring suit against Tenant and recover as an award in such suit the following: (a) the worth at the time of award of the unpaid Rent and all other sums due hereunder which had been earned at the time of termination; (b) (ii) the worth at the time of award of the amount by which the unpaid Rent and all other sums due hereunder which would have been earned after termination until the time of award exceeds the amount of such rental loss that Tenant proves could have been reasonably avoided; (c) the worth at the time of award of the amount by which the unpaid Rent and all other sums due hereunder for the balance of the Term after termination exceeds the amount of such rental loss that Tenant proves could be reasonably avoided; (d) any other amount necessary to compensate Landlord for all the detriment proximately caused by Tenant's failure to perform its obligations under this Sub-Lease or which in the ordinary course of events could be likely to result therefrom; and (e) such amounts in addition to or in lieu of the foregoing as may be permitted by applicable California law.

(b) Landlord's Right to Re-Enter. If an Event of Default of Tenant occurs, Landlord shall also have the right, with or without terminating this Lease, to reenter the Property and remove all persons and property from the Property. Moveable property may be removed and stored in a public warehouse or elsewhere at the cost of and for the account of Tenant. The foregoing right shall be exercised in accordance with, and shall be subject to the provisions, of California law.

(c) Landlord's Right to Re-Let. If an Event of Default of Tenant occurs, Landlord shall also have the right, with or without terminating this Sub-Lease, to relet the

Property. If Landlord so elects to exercise its right to re-let the Property without terminating this Sub-Lease, then rentals received by Landlord from such re-letting shall be applied as follows: First, to the payment of any indebtedness other than Rent due hereunder from Tenant to Landlord; Second, to the payment of any cost of such re-letting; Third, to the payment of the cost of any alterations and repairs to the Property; Fourth, to the payment of Rent due and unpaid hereunder; and Fifth, the residue, if any, shall be held by Landlord and applied in payment of future Rent as the same may become due and payable hereunder. Should the amount of rental received from such re-letting during any month which is applied to the payment of Rent hereunder be less than that agreed to be paid during that month by Tenant hereunder, then Tenant shall pay such deficiency to Landlord immediately upon demand therefor by Landlord. Such deficiency shall be calculated and paid monthly. Tenant shall also pay to Landlord, as soon as ascertained, any costs and expenses incurred by Landlord in such re-letting or in making alterations and repairs not covered by the rentals received from such re-letting.

(d) Re-Entry or Re-Letting Not Election to Terminate. No re-entry or re-letting of the Property by Landlord pursuant to this Sub-Lease, shall be construed as an election to terminate this Sub-Lease unless a written notice of such intention is given to Tenant or unless the termination thereof is decreed by a court of competent jurisdiction. Notwithstanding any re-letting without termination by Tenant because of any default by Tenant, Landlord may at any time after such re-letting elect to terminate this Lease for any such default.

(e) Receipt of Rent, No Waiver of Default. The receipt by Landlord of the Rents or any other charges due to Landlord, with knowledge of any breach of this Lease by Tenant or of any default on the part of Tenant in the observance or performance of any of the conditions or covenants of this Lease, shall not be deemed to be a waiver of any provisions of this Lease. No acceptance by Landlord of a lesser sum than the Rents or any other charges then due shall be deemed to be other than on account of the earliest installment of the Rents or other charges due, nor shall any endorsement or statement on any check or any letter accompanying any check or payment of Rent or charges due be deemed an accord and satisfaction, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of such installment or pursue any other remedy provided in this Sub-Lease. The receipt by Landlord of any Rent or any other sum of money or any other consideration paid by Tenant after the termination of this Lease, or after giving by Landlord of any notice hereunder to effect such termination, shall not, except as otherwise expressly set forth in this Lease, reinstate, continue, or extend the Term of this Lease, or destroy, or in any manner impair the efficacy of any such notice of termination as may have been given hereunder by Landlord to Tenant prior to the receipt of any such sum of money or other consideration, unless so agreed to in writing and signed by Landlord. Neither acceptance of the keys nor any other act or thing done by Landlord or by its agents or employees during the Term shall be deemed to be an acceptance of a surrender of the Property, excepting only an agreement in writing signed by Landlord accepting or agreeing to accept such a surrender.

11.2.2 Remedies Available to Tenant. If an Event of Default of Landlord shall occur and such default not be cured within the time required as set forth above, then in addition to any other remedies available to Landlord at law or in equity, Landlord may terminate this Sub-Lease and bring suit against Tenant and recover as an award in such suit Tenant's actual monetary damages resulting from Landlord's uncured default. Notwithstanding anything in this

Sub-Lease to the contrary, in no event shall Tenant be entitled to economic or consequential damages or to punitive damages from Landlord.

11.3 Effect on Indemnification. Notwithstanding the foregoing, nothing contained in this Article shall be construed to limit Landlord's right to indemnification as otherwise provided in this Sub-Lease.

ARTICLE 12. ENTRY BY LANDLORD

Landlord and its respective authorized representatives shall have the right to enter the Property at all reasonable times for the purpose of (a) inspecting the same, (b) determining whether Tenant is complying with the terms of this Sub-Lease, (c) to do any necessary maintenance or repairs and to make any restoration to the building and/or other improvements on the Property, and (d) to serve, post, or keep posted any notices, (e) to show the Property to prospective other tenants, and/or (f) to take all such action thereon as may be necessary or appropriate for any such purpose provided for under this Sub-Lease or any other lawful purpose (but nothing contained in this Sub-Lease shall create or imply any duty on the part of Landlord to make any inspection or do any work). No such entry shall constitute an eviction of Tenant.

ARTICLE 13 PARKING AND STORAGE OF PERSONAL PROPERTY

13.1 Parking. Tenant acknowledges and agrees that the Property's off-street parking consists of a shared parking lot adjacent to the entry door of the building on the Property. Tenant shall have no designated spaces in such lot, and shall share such lot and all related off-street parking improvements in common with all other lawful users of same. Tenant shall conform to all rules and restrictions on the use of such parking facilities as Landlord may be required to comply with under its lease for the Property. To the extent Tenant and Tenant's invitees use any available on-street parking, they shall comply with all applicable City of Duarte parking regulations.

13.2 Storage of Personal Property. Tenant shall store on the Property only personal property that Tenant owns and shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material.

ARTICLE 14 REPAIRS AND MAINTENANCE

14.1 Landlord Responsibilities. Landlord shall maintain in good condition, at its cost, the following: (a) the structural parts of the building on the Property, which shall include the foundations, bearing and exterior walls, subflooring, and roof; (b) the unexposed electrical, plumbing, and sewage systems that are part of the building; and (c) heating, ventilating, and air condition systems serving the building.

14.2 Tenant Responsibilities. Tenant shall maintain in good, clean, and sanitary condition, at its cost, the Property, and all improvements thereon. All damage or injury done to the Property by the Tenant or by any person who may be in or upon the Property with the

Tenant's consent or invitation or by the Tenant's failure to properly secure the Property shall be paid for by the Tenant. If at any time during the Term, the Tenant fails to maintain or repair the Property as required herein, Landlord may, but shall not be required, to perform the maintenance or make the repairs or replacements for the account of the Tenant; any sums expended by the Landlord in so doing, together with an administrative charge of ten percent (10%), shall be deemed immediately due from the Tenant on demand of the Landlord.

ARTICLE 15 MISCELLANEOUS PROVISIONS

15.1 Notices Any notices which either party may desire to give or may be required to give to the other party under this Agreement must be in writing and may be given either by (a) personal service, or (b) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (c) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by written notice:

If to Landlord: City of Duarte
 City Manager's Office
 1600 Huntington Drive
 Duarte, CA 91010

If to Tenant: Duarte Chamber of Commerce
 PO Box 1438
 Duarte, CA 91009
 Attn: President/CEO

Notices personally delivered or delivered a delivery services shall be effective upon receipt. Notices delivered by mail shall be effective on the next business day following deposit made the United States Postal System prior to 6:00 p.m. A "business day" is a day when Duarte City Hall is open for business to the general public.

15.2 Litigation Matters. In the event of any litigation arising between Landlord and Tenant arising from or related to this Sub-Lease, the prevailing party shall be entitled to recover all reasonable costs incurred, including staff time, court costs, attorney fees, expert witness fees, and other related expenses. The Superior Court of the County of Los Angeles shall have exclusive original jurisdiction over any litigation between the parties hereto concerning this Sub-Lease. Service of process on Landlord shall be made in the manner required by law for service on a public entity. Service of process on Tenant shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

15.3 Successors. All of the rights and obligations of Landlord and Tenant under this Sub-Lease shall bind and inure to the benefit of the respective heirs, personal representatives, successors, grantees and assigns of the respective parties.

15.4 Covenant Against Discrimination. Tenant herein covenants by and for itself and its heirs, executors, administrators and assigns, and all persons claiming under or through it or them,

and this Sub-Lease is made and accepted upon and subject to the following conditions: "There shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, marital status, ancestry, or national origin in the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the Property herein leased nor shall the lessee himself or herself, or any person claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, sublessees, subtenants or vendees in the Property herein leased."

15.5 Non-liability Of City Officers And Employees. No officer, official, employee, agent, representative, or volunteer of Landlord shall be personally liable to Tenant, or any successor in interest, in the event of any default or breach by Landlord or for any amount which may become due to Tenant or to its successor, or for breach of any obligation of the terms of this Sub-Lease by Landlord.

15.6 Administration of Lease. Landlord's City Manager and Tenant's President/CEO shall represent Landlord and Tenant, respectively, in all matters pursuant to the administration of this Sub-Lease. Tenant's communications with Landlord shall be routed through the City Manager and authorized City staff.

15.7 Interpretation; Governing Law. This Sub-Lease shall be construed according to its fair meaning and as if prepared by both parties hereto. This Sub-Lease shall be governed by the internal laws of the State of California without regard to principles of conflicts of law.

15.8 No Broker's or Finder's Fee. Landlord and Tenant each represents and warrants to the other that no third party is entitled to a broker's commission and/or finder's fee with respect to this lease and each shall indemnify, defend, and hold the other harmless from and against all liabilities, costs, damages, and expenses, including without limitation, attorneys' fees, resulting from any claims or fees or commissions, based upon agreements by it to pay a broker's commission and/or finder's fee.

15.9 No Relocation Assistance or Benefits. Tenant acknowledges and agrees that (a) Tenant is a "post-acquisition tenant" pursuant Section 6034(b) of Title 25 of the California Code of Regulations, and (b) upon the expiration or earlier termination of the Term, that neither it or any successor shall be entitled to, and Tenant, on behalf of itself and its successors, hereby waives any right or entitlement to, any relocation benefits or assistance under California or federal law.

15.10 Entire Agreement; Amendment. This Sub-Lease is the entire agreement between, and final expression of, Landlord and Tenant and there are no agreements or representations between the parties except as expressed herein or therein. All prior negotiations and agreements between Landlord and Tenant with respect to the subject matter hereof are superseded by this Sub-Lease. Except as otherwise provided herein, no amendment to this Sub-Lease shall be binding unless in writing and signed by the parties hereto.

15.11 No Waiver By Landlord or Tenant. To the extent permitted by applicable law, no failure by Landlord or Tenant to insist upon the strict performance of any term hereof by the

other, or to exercise any right, power or remedy consequent upon a default under this Sub-Lease, and no acceptance of Rent during the continuance of any such default (the foregoing applicable only to Landlord), shall constitute a waiver of any such default or of any such term. No waiver of any default by Landlord or Tenant, as applicable, shall affect or alter this Sub-Lease, which shall continue in full force and effect, or shall affect or alter the rights of Landlord or Tenant, as applicable, with respect to any other then existing or subsequent default by the other party.

15.12 Severability. If any term of this Sub-Lease or any application thereof shall be invalid or unenforceable, the remainder of this Sub-Lease and any other application of such term shall not be affected thereby.

15.13 No Holding Over Without Landlord's Written Consent. In the event Tenant shall holdover or remain in possession of the Property with the written consent of Landlord after the expiration of the Term of this Sub-Lease, such holding over or continued possession shall create a tenancy for month to month but only upon the same terms and conditions as are herein set forth and in effect the last month prior to the expiration of the Term of this Lease.

15.14 Joint and Several Liability. In the event either party hereto now or hereafter shall consist of more than one person, firm or corporation, then and in such event all such persons, firms or corporations shall be jointly and severally liable as parties hereunder.

15.15 Time of the Essence. Time is of the essence of this Sub-Lease and all of the terms, provisions, covenants and conditions hereof.

15.16 Counterparts. This Sub-Lease may be executed in two counterparts, each of this, when this Sub-Lease has been signed by both Landlord and Tenant, shall be deemed on and the same instrument.

[END—SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be entered into as of the Effective Date.

CITY OF DUARTE

Darrell J. George, City Manager

ATTEST:

Marla Akana, City Clerk

APPROVED AS. TO FORM:
Rutan & Tucker, LLP

David B. Cosgrove, City Attorney

DUARTE CHAMBER OF COMMERCE

Tina Carey, Chair of the Board

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Darrell J. George, City Manager

DATE: July 20, 2017

SUBJECT: Conference Attendance – City Council Meeting of July 25, 2017

Regional Chamber of Commerce – San Gabriel Valley
Washington Update with Congressmembers Napolitano and Chu
Tuesday, August 15, 2017 – 11:30 a.m.
Grace Black Auditorium, 3130 Tyler Avenue, El Monte
\$50 per person

California Contract Cities Association
Board of Directors' Meeting
Wednesday, August 16, 2017 – 5:30 p.m.
L.A. County Arboretum, 301 N. Baldwin Avenue, Arcadia
\$20 per person

San Gabriel Valley Economic Partnership
2017 Awards Gala
Saturday, September 9, 2017 – 6:30 p.m.
Santa Anita Park, 285 W. Huntington Drive, Arcadia
\$250 per person

League of California Cities
Annual Conference & Expo
September 13-15, 2017
Sacramento Convention Center, Sacramento
Registration before 8/11 \$525 – After 8/11 \$575
Hotel: \$124-\$189 per night



Please join us for the
**WASHINGTON
UPDATE**

with
Congresswoman
Grace Napolitano and
Congresswoman
Judy Chu



TUESDAY, AUGUST 15, 2017

11:30 a.m. | Registration / Networking Grace Black Auditorium
Noon | Lunch and Presentation 3130 Tyler Avenue
Cost | \$50 Per Person El Monte, CA 91731

Event Sponsorships Available

Advance ticket purchases required no later than August 2. Table sponsorships also available. To purchase or reserve tickets or to sponsor a table, please contact the Regional Chamber of Commerce, San Gabriel Valley, at 626.810.8476 or info@regionalchambersgv.com

GOLD SPONSORS



SILVER SPONSORS



BRONZE SPONSORS



SHERIFF'S *Sandlot*

The 43rd Annual California Contract Cities Association Board of Directors' Meeting

Hosted by the Los Angeles County Sheriff's Department,
Contract Law Enforcement Bureau

Wednesday, August 16, 2017

**At the Los Angeles County Arboretum & Botanic Garden
301 N. Baldwin Avenue, Arcadia 91007**

Social begins at 5:30 pm

Dinner served at 6:30 pm

Meeting begins at 7:30 pm

Adults: \$20 Persons under 18: \$5
(Cash or Check Only)

Tickets and payments at the door
Make checks payable to: Contract Law Fund

Table decorating contest!
1st, 2nd, and 3rd place prizes!

Please RSVP to the CCCA
at (562) 622-5533





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[Add to my calendar](#)

When **09/09/2017**
6:30 PM

THE 2017 SGV AWARDS GALA

Location Santa Anita Park 285 W Huntington Dr, Arcadia, CA 91007

Registration

1. Individual Ticket – \$250.00

2. Title Sponsor – \$10,000.00

- Prominent recognition in all event materials as the presenter of the Annual SGV Awards Gala
- Introduction of your representative on stage during the event
- Admission for 10 guests to a private reception with gala honorees
- Company name or logo prominently featured in all promotional materials, media releases and SGVEP website
- Company name or logo featured in advertisements to run 3x in the San Gabriel Valley Tribune, Pasadena Star-News and Whittier Daily News; and 1x in the Business Life Magazine
- One full page color advertisement in program
- One table with premier seating for 10 guests

3. Gold Sponsor – \$5,000.00

- Admission for 10 guests to a private reception with gala honorees
- Company name or logo featured in all promotional materials, media releases and on SGVEP website
- Company name or logo featured in advertisements to run 3x in the San Gabriel Valley Tribune, Pasadena Star-News and Whittier Daily News; and 1x in the Business Life Magazine
- Recognition from the stage during the event

PLEASE JOIN US FOR OUR
14TH ANNUAL

San Gabriel Valley
Awards Gala

SATURDAY SEPT. 9TH AT 6:30 PM
SANTA ANITA PARK
285 WEST HUNTINGTON DRIVE
ARCADIA, CALIFORNIA 91007

hosted by
San Gabriel Valley Economic Partnership

Honorees

LIFETIME ACHIEVEMENT Phil Hawkey	EXCELLENCE IN PARTNER- SHIPS & INNOVATION The Convergence
EXCELLENCE IN CAREER PATHWAYS COLLABORATION Pasadena City College & Arada Miyachi America Inc.	
CEO OF THE YEAR Kin Hui, Singpoli Capital/BDK Capital	BUSINESS OF THE YEAR Bank of America Merrill Lynch

RSVP CALL 626-856-3400 OR
SGVPARTNERSHIP.ORG

- One full page color advertisement in program
- One table with premier seating for 10 guests

4. Silver Sponsor – \$4,000.00

- Company name or logo featured in all promotional materials, media releases and on SGVEP website
- Company name or logo featured in advertisements to run 3x in the San Gabriel Valley Tribune, Pasadena Star-News and Whittier Daily News; and 1x in the Business Life Magazine
- Sponsorship recognition from the stage during the event
- One full page (5" w x 8" h) color advertisement in program
- One table with preferred seating for 10 guests

5. Bronze Sponsor – \$3,500.00

- Company name listed in program
- Sponsorship recognition from the stage during the event
- One half page (5" w x 3.75" h) color advertisement in program
- One table with seating for 10 guests

6. Full-Page Event Program Ads – \$275.00

Full-page color advertisement (5" w x 8" h)

Ad commitment required by July 31, 2017 and submission required by August 4, 2017. Ads should be in high resolution (300 DPI) digital format (.pdf or .jpeg). Email ads to Regina Wang rwang@sgvpartnership.org. In the email, please include the contact name, company name, phone number, and ad size.

7. Half-Page Event Program AD – \$200.00

Half-page color advertisement (5" w x 3.75" h): ad commitment required by July 31, 2017 and submission required by August 4, 2017. Ads should be in high resolution (300 DPI) digital format (.pdf or .jpeg). Email ads to Regina Wang rwang@sgvpartnership.org. In the email, please include the contact name, company name, phone number, and ad size.

The **San Gabriel Valley Annual Awards Gala** honors outstanding individuals and organizations in the San Gabriel Valley who are making a significant contribution to the quality of life and economic vitality of the region. The event, typically attended by over 300 community members, begins with a cocktail reception followed by dinner and presentation of awards.

The Gala will start at 6:30 p.m. on Saturday, September 9, 2017, at Santa Anita Park, 285 W. Huntington Dr, Arcadia, CA 91007. For more information, call 626-856-3400 or visit sgvpartnership.org.

This year's honorees include:

Lifetime Achievement – Phil Hawkey

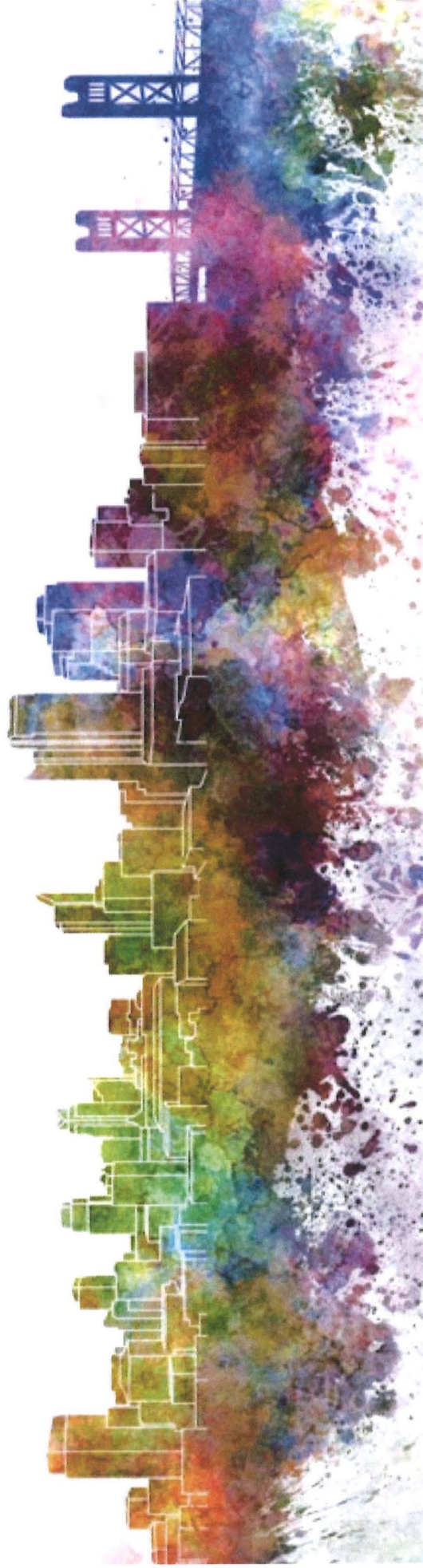
Excellence in Partnerships and Innovation – The Convergence

Excellence in Career Technical Education (CTE) – Pasadena City College & Amada Miyachi America, Inc.

CEO of the Year – Kin Hui, Singpoli Capital/BDK Capital

Business of the Year – Bank of America Merrill Lynch

Register



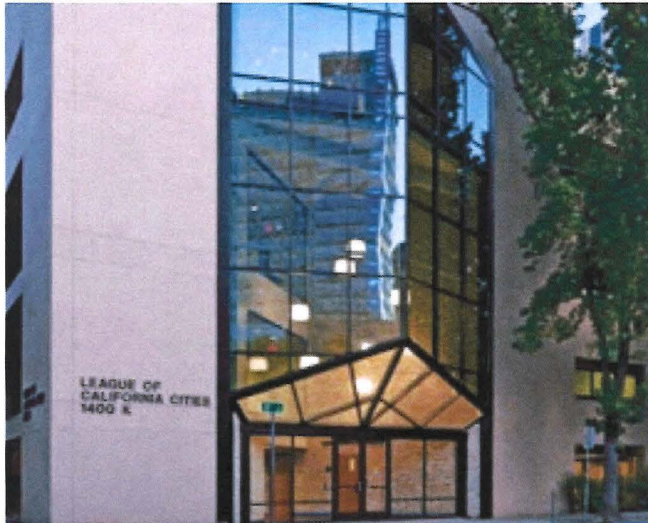
ANNUAL CONFERENCE & EXPO



September 13 - 15, 2017



SACRAMENTO CONVENTION CENTER
EARLY BIRD REGISTRATION
DEADLINE: AUGUST 11
WWW.CACITIES.ORG/AC



Expanding and protecting local control for cities through education and advocacy to enhance the quality of life for all Californians.

Invitation TO ATTEND

It is a pleasure to extend this invitation to you for the League of California Cities® **2017 Annual Conference and Expo** in Sacramento this September 13-15!



The Annual Conference – now in its 119th year – provides an opportunity for city officials to come together to gain insight, expand our knowledge, and collaborate with cities across California. Don't miss out on the Expo where you can talk with people offering ideas, products and services your city can use to become more efficient and effective.

This year will present a special opportunity to represent our cities in the State Legislature, as the Annual Conference coincides with the final week of the 2017 Legislative Session. I can't think of a more exciting time to be in Sacramento as a local official!

And if you extend your visit to the area, I invite you to visit my city, Livable, Lovable Lodi, just a short drive from downtown Sacramento.

I look forward to seeing you all in Sacramento this September!

Warm regards,

JoAnne Mounce
2016-2017 President,
League of California Cities®
Council Member, Lodi

Program

AT A GLANCE (subject to change)

WEDNESDAY, SEPTEMBER 13

8:00 a.m. - 6:00 p.m. Registration Open
9:00 - 11:00 a.m. Policy Committees *(at hotel)*
9:00 - 11:00 a.m. AB 1234 Ethics Training
8:30 a.m. - 1:00 p.m. City Clerks Workshop
11:00 a.m. - 12:00 p.m. Department Business Meetings
12:00 - 1:15 p.m. Regional Division Lunches
12:45 - 1:15 p.m. First Time Attendee Orientation
1:30 - 3:30 p.m. Opening General Session
3:45 - 5:00 p.m. Education
5:00 - 7:00 p.m. Grand Opening Expo Hall & Host City Reception
(exhibitor exclusive, no competing events)
7:00 - 10:00 p.m. CitiPAC Leadership Reception

THURSDAY, SEPTEMBER 14

7:00 a.m. - 4:00 p.m. Registration Open
8:15 - 9:30 a.m. Education
9:00 a.m. - 4:00 p.m. Expo Open
9:45 - 11:45 a.m. General Session
11:30 a.m. - 1:00 p.m. Attendee Lunch In Expo Hall
1:00 - 2:15 p.m. General Resolutions Committee
1:00 - 2:15 p.m. Education
2:15 - 2:45 p.m. Caucus Board Meetings
2:45 - 4:00 p.m. Education
4:00 - 5:30 p.m. Board of Directors Meeting
4:15 - 5:30 p.m. Education
Evening. Networking Receptions

FRIDAY, SEPTEMBER 15

7:30 a.m. - 12:00 p.m. Registration Open
7:30 - 9:15 a.m. Regional Division Breakfasts
8:00 - 9:15 a.m. Education
9:30 - 10:45 a.m. Education
11:00 a.m. - 12:15 p.m. Education
12:30 - 2:30 p.m. Closing Luncheon with Voting Delegates & General Assembly

Note:

Conference Registration is required to attend Department meetings, Division Meetings, and General Assembly/Annual Business Meeting as an attendee and/or Voting Delegate.

INFORMATION

Registration Includes:

- Admission to educational sessions as well as daily and nightly networking events
- Wednesday host city reception and Expo; Thursday lunch with exhibitors; Friday closing luncheon

Online Registration (credit card) - Visit www.cacities.org/AC

Mail-in Registration (pay by check) - Contact mdunn@cacities.org to request a registration form.

Advanced registration will close August 23. After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

On-site Badge Pick Up

Conference badges will be available at the registration desk in the Sacramento Convention Center.

Registration hours:

Wednesday, September 13 8:00 a.m. – 6:00 p.m.
Thursday, September 14 7:00 a.m. – 4:00 p.m.
Friday, September 15 7:30 a.m. – 12:00 p.m.



Questions or special needs?

Contact our conference registrar at mdunn@cacities.org before Wednesday, August 23.

Full Conference Registration Fees

	Early Bird Before August 11	After August 11 and on-site
CITY DELEGATE		
Member City	\$ 525	\$ 575
Non-member City	\$ 1525	\$ 1575
PUBLIC OFFICIAL		
County/State	\$ 600	\$ 650
PARTNER/EXHIBITOR/ALL OTHERS		
Company Representative	\$ 700	\$ 750

One-Day Registration

(Early bird rates are not available for one-day registrations)

CITY DELEGATE	
Member City	\$ 300
Non-member City	\$ 1300
PUBLIC OFFICIAL	
County/State	\$ 350
PARTNER/EXHIBITOR/ALL OTHERS	
Company Representative	\$ 400

NOTE: Conference registration is required to attend department business meetings, Annual Conference general assembly and/or to be a voting delegate

Optional Registration Add-ons (non-refundable)

City Clerks Workshop - \$150 member cities,
\$300 non-member cities

Guest Registration - \$125

Guest rate is restricted to those who are not city/public officials, are not related to any Partner/Expo company, and would have no professional reason to attend for learning or business. Rate includes admission to the Expo and receptions only. Session seats are reserved for conference registrants. There is no refund for the cancellation of a guest registration. It is not advisable to use city funds to register a guest.

Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to the League of California Cities®, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or mdunn@cacities.org and received before 5:00 p.m. on Wednesday, August 23. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration. Please note: sharing of registration is prohibited.

Hyatt Regency Sacramento

1209 L Street

\$186.00 single/double*

Sheraton Grand Sacramento

1230 J Street

\$186.00 single single/double*

Residence Inn Sacramento Downtown at Capitol Park

1121 15th Street

\$155.00 single/double*

The Citizen Hotel+

926 J Street

\$189.00 single/double*

Holiday Inn Sacramento Downtown - Arena+

300 J Street

\$169.00 single/double*

Holiday Inn Express

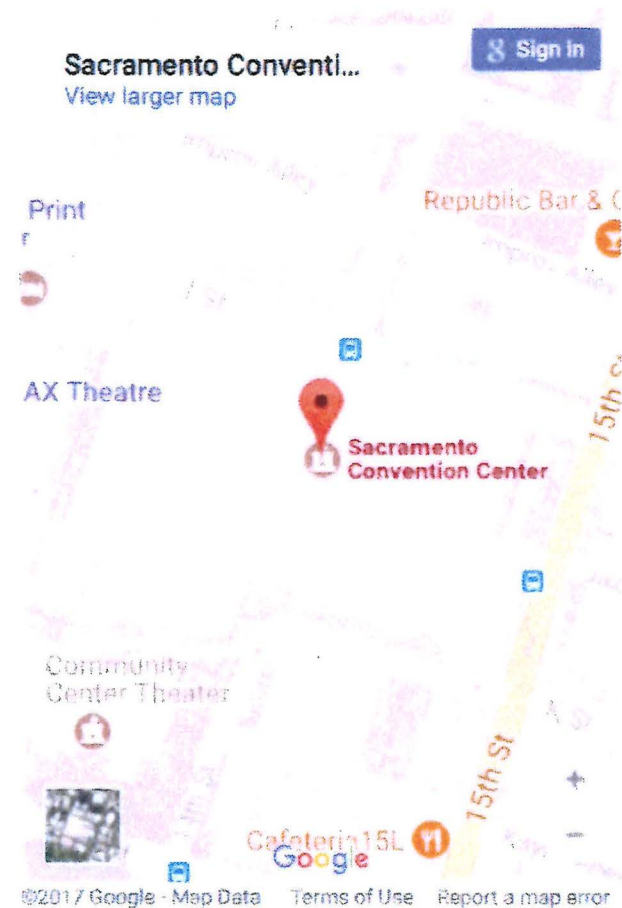
728 Sixteenth Street

\$124.00 single/double*

* Plus occupancy taxes and fees.

+ Shuttle services will be available.

CAUTION! Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving.



San Gabriel Valley Tribune

Affiliated with SGV Newspaper Group
605 E. Huntington Dr., Suite 100
Monrovia, CA 91016
626-962-8811 ext. 40891

5007700

CITY OF DUARTE
1600 E. HUNTINGTON DRIVE
DUARTE, CA 91010

FILE NO. 17-34

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA County of Los Angeles

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of SAN GABRIEL VALLEY TRIBUNE, a newspaper of general circulation which has been adjudicated as a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of September 10, 1957, Case Number 684891. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

06/22/2017

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at West Covina, LA Co. California
On this 23th day of June, 2017.


Signature

(Space below for use of County Clerk Only)

Legal No. 0010968601

RESOLUTION NO. 17-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2017-2018 WITHIN THE CITYWIDE LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972; AND FIXING A TIME AND PLACE FOR THE PUBLIC HEARING TO HEAR OBJECTIONS THERETO

The City Council of the City of Duarte, pursuant to the provisions of the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California, does resolve as follows:

DESCRIPTION OF WORK

SECTION 1. That the public interest and convenience requires and it is the intention of the City Council of the City of Duarte, California, to levy and collect assessments within the Citywide Landscape and Lighting Maintenance District for Fiscal Year 2017-2018 within which the following work is to be done:

1. Maintenance and servicing of street landscaping and street trees.
2. Maintenance and servicing of street lighting facilities.
3. Maintenance and servicing of traffic signals.
4. The cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti within street right-of-way.
5. Funding for the construction of the Senior Center.
6. Maintenance and servicing of Parks.
7. Any and all work and materials appurtenant thereto.

LOCATION OF WORK

SECTION 2. The foregoing described work is to be located within streets, easements and City-owned property within the City of Duarte particularly described on a map on file in the City Clerk's office entitled "Landscape and Lighting Maintenance District, Assessment Diagram," said district boundary being the same as the City boundary.

DESCRIPTION OF ASSESSMENT DISTRICT

SECTION 3. That the contemplated work, in the opinion of said City Council, is of benefit to and the said City Council hereby makes the expense of the said work chargeable upon a district, which said district is assessed to pay the costs and expenses thereof and which district is described as follows:

The City Council has determined that pursuant to Section 22595 of the Streets and Highways Code of the State of California that the public utility property is to be assessed.

All that certain property within the City of Duarte, exclusive of public streets.

REPORT OF THE ENGINEER

SECTION 4. The City Council of said City does hereby tentatively approve the report of the Engineer, which indicates the amount of the proposed assessments, the district boundary, assessment zones, detailed description of improvements, and the method of assessment. The report entitled "Engineer's Report, Landscape and Lighting Maintenance District" is on file in the Office of the City Clerk and reference to said report is hereby made for all particulars.

ASSESSMENTS

SECTION 5.

- (a) Pursuant to Section 5 of Article XIID of the California Constitution an assessment existing on November 5, 1996 imposed exclusively to finance capital costs of maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control is exempt from the procedures and approved process set forth in Section 5 of Article XIID of the California Constitution.
- (b) The proposed assessments relating to Zones 1 through 15 were existing on the effective date of Article XIID of the California Constitution and were previously imposed and are proposed for fiscal year 2015-2016 to be imposed exclusively to finance the capital costs of maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.
- (c) The proposed assessments relating to Zones 16 through 18 were voted upon and approved by a majority of property owners in accordance with the requirements of Article XIID of the

(d) The assessments are proposed to increase by 2% in Zones 4 & 7 as previously approved by the property owners and also by 2% in zones 14, 15, 16, 17 and 18 as allowed for in the formation of the zones. This assessment is subject to the notice, protest, and hearing requirements of Section 53753 of the Government Code. Levies will increase in only Zones 4 & 15 by the 2% permitted.

SECTION 6. Notice is hereby given that on the 25th day of July 2017, at the hour of 7:00 p.m., in the Council Chambers of City Hall, 1600 Huntington Drive, Duarte, California, any and all persons having any objections to the work or intent of the assessment district may appear and show cause why said work should not be done or carried out, or why said assessments should not be levied in accordance with this Resolution of Intention. The City Council will consider all oral and written protests.

SECTION 7. All work herein proposed shall be done in accordance with the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California.

SECTION 8. The City Clerk is hereby ordered to give notice in accordance with Section 22626 of the Streets and Highways Code of the State of California.

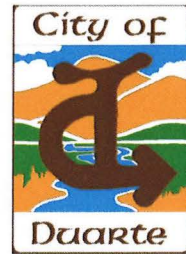
/s/ Margaret Finlay ' Mayor Margaret Finlay

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-34 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of June, 2017, by the following vote:

AYES: Councilmembers: Fasana, Kang, Paras-Caracci,
Reilly, Finlay
NOES: Councilmembers: None
ABSENT: Councilmembers: None

/s/ Maria Akana
City Clerk Maria Akana
City of Duarte, California

Pasadena Star-News #968601



MEMORANDUM

TO: Mayor and City Council
FROM: Community Development Department 
DATE: July 25, 2017
SUBJECT: Establish property assessments to pay for the Lighting and Landscape Assessment District – Fiscal Year 2017-2018

Each year, the City Council is required to hold a Public Hearing to establish property assessments to pay for the Lighting and Landscape Assessment District.

At its June 13th meeting, the City Council adopted Resolution 17-34 that declared the City Council's intention to levy and collect assessments for fiscal year 2017-2018; (2) approved the Engineer's Report indicating the amounts of the proposed assessment, district boundaries, assessment zones, descriptions of improvements, and method of assessment; and (3) set this date for the evening's Public Hearing.

In some neighborhood zones, the assessment is allowed to increase by CPI. This year the December 31, 2016 CPI was 2%. The levy in Zones 4 and 15 will be assessed the entire 2% increase to provide adequate funds for the zone. Zone 18 (Ridgecrest Estates) will reduce from \$1,421.17 to \$700.00 because the reserve fund was more than adequate to cover debris clearance from the basins. This assessment is subject to the notice, protest, and hearing requirements of Section 53753 of the Government Code.

Staff recommends that the City Council adopt Resolution 17-R-43 providing for the annual levy for fiscal year 2017-2018.

RESOLUTION NO. 17-R-43

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS
FOR FISCAL YEAR 2017-2018 WITHIN THE LANDSCAPE
AND LIGHTING DISTRICT PURSUANT TO THE
LANDSCAPE AND LIGHTING ACT OF 1972**

The City Council of the City of Duarte, pursuant to the provisions of the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California, does resolve as follows:

SECTION 1. RECITALS. The City Council of the City of Duarte does hereby find, determine and declare as follows:

- A. On the 13th day of June, 2017, the City Council adopted Resolution No. 17-34 (the "Resolution of Intention") which declared its intent to levy and collect assessments for Fiscal Year 2017-2018 within the District and Zones and set a time and place for a public hearing. The Resolution of Intention was duly and legally published in the time, form and manner as required by law, shown by the Affidavit of Publication of the Resolution of Intention on file in the office of the City Clerk; and
- B. At the time and place for which notice was given, the City Council conducted a public hearing and gave every interested person an opportunity to object to the proposed boundary, work or assessment; and
- C. The City Council, having duly received and considered oral and documentary evidence concerning the jurisdictional facts in this proceeding and concerning the necessity for the contemplated work and benefits to be derived therefrom, has acquired jurisdiction to order the proposed assessment.

SECTION 2. That the proposed assessments relating to the District and Zones 1-15 were existing on the effective date of Article XIID of the California Constitution. Zones 16, 17 & 18 were approved per the requirements of Article XIID of the California Constitution. All zones were previously imposed, and for Fiscal Year 2017-2018 Zones 4 and 15 are proposed to be increased by a CPI of 2.0%, all of which are allowed in the formation of the zones or previously voter approved, the Zone 18 levy is proposed to be reduced to \$700.00 from a maximum assessment of \$1,489.34, and all other zones are contemplated to be imposed without increase. Funds are to be used exclusively to finance the capital costs or maintenance and operation expenses for landscaping sidewalks, streets, sewers, water, flood control, drainage systems or vector control. Pursuant to Section 5 (a) of Article XIID of the California Constitution, the proposed assessments to be levied and collected in the District and Zones 1-

18 are, therefore, exempt from the procedures and approval process set forth in Section 4 of Article XIID of the California Constitution.

SECTION 3. That the proposed assessments relating to Zones 1-18 were existing on the effective date of Article XIID of the California Constitution or were voter approved and all such assessments were imposed pursuant to a petition signed by the persons owning all of the parcels, subject to the assessment at the time the assessment was initially imposed. Pursuant to Section 5 (b) of Article XIID of the California Constitution, the proposed assessments to be levied and collected in Zones 1-18 are, therefore, exempt from the procedures and approval process set forth in Section 4 of Article XIID of the California Constitution.

SECTION 4. The Engineer's Report on file with the City Clerk, and each component part of it, including each exhibit incorporated by reference, as amended, if applicable, is hereby finally approved and adopted.

SECTION 5. The diagram and assessment prepared in connection with the District are hereby confirmed.

SECTION 6. The public interest and convenience requires the ordering the levy and collection of assessment for Fiscal Year 2017-2018 and the City Council hereby orders the levy and collection of assessments within the district and the zones, as set forth and described in the Resolution of Intention and in the Engineer's Report.

SECTION 7. The adoption of this Resolution constitutes the levy of the assessments as set forth in the Engineer's Report for Fiscal Year 2017-2018.

SECTION 8. The City Clerk is authorized and directed to file a certified copy of the diagram and assessment with the County Auditor of the County of Los Angeles no later than the 10th day of August 2017.

SECTION 9. The City Clerk is hereby authorized and directed to certify as to the adoption of this Resolution.

PASSED AND ADOPTED this 25th day of July 2017.

Margaret Finlay, Mayor
City of Duarte

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-43 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 25th day of July, 2017, by the following vote:

AYES: Council Members:
NOES: Council Members:
ABSENT: Council Members:

City Clerk Marla Akana
City of Duarte, California

ENGINEER'S REPORT
SIDEWALKS, STREETS, SENIOR CENTER PAYMENT,
PARK AND SPECIAL ZONES
OF THE CITY OF DUARTE
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT
2017-2018 ASSESSMENT LEVY

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to an order of the City Council of the City of Duarte in compliance with the requirements of Article 4, Chapter 1, Landscape and Lighting Act of 1972, being Part 2, Division 15, of the Streets and Highways Code of the State of California (The "Act").

The Act was originally created by the State Legislature in 1972. On June 13, 1978, the City of Duarte created the City of Duarte Landscape and Lighting Maintenance District for the maintenance and servicing of Landscaping and Lighting. Since 1972, the Legislature has expanded the definition of landscaping, lighting, and the work that may be done under the Act. The City of Duarte has, over time; expanded the work to be done by the District to include all the work allowed under the Act.

This Assessment District, by special benefit assessments, provides funding for the maintenance of City-owned parks, for the maintenance of the public landscaping in public owned properties or public right-of-way within the City, graffiti removal, maintenance of public-owned lighting, street lighting, traffic signals within the City, and funding towards the debt service of the Senior Center bond issue.

The voters on November 5, 1996 voted to adopt Proposition 218. Proposition 218 has the potential to have a great impact upon the way special assessments are used and assessed. The City Council has determined that the portion of the assessment devoted to street maintenance and the payment of the Senior Center bond is exempt from Prop. 218. In 1997, by majority vote of the property owners of all single family and condominiums within the City, it was determined to levy a park assessment of \$59.42 against single family and condominium units within the City.

SECTION 2. PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

The plans and specifications for the irrigation, landscaping and lighting of streets, traffic signals and easements and authorized improvements within the City are on file in the Department of Community Development. The lighting locations and specifications for Edison-owned lights are on file with Southern California Edison Company. Reference is hereby made to said plans and specifications for the exact location and nature of the landscape and lighting of park improvements. Said plans and specifications by reference are hereby made a part of this report.

SECTION 3. ESTIMATE OF COST OF IMPROVEMENT

The cost of the initial improvements of median island landscaping, street landscaping, traffic signals, street lighting, parking lot lighting, and bike paths were paid for from capital improvement funds, special grants, gas tax, prior assessment districts, subdividers, and general City revenues. The City Council in 1991 and 1992, as a result of two public hearings, determined to fund a portion of the Senior Center construction from the landscape assessment in accordance with the Act. With the exception of the Senior Center, no other facilities are proposed to be funded from the district.

SECTION 4. CITYWIDE STREET AND SIDEWALK LANDSCAPING

The cost to maintain street landscaping, and parkway trees as described in this section. The following is a general description of the areas being maintained:

1. All parkway trees maintained by the City.
2. Trees adjacent to Caltrans right-of-way on Evergreen Avenue, Flower Avenue to Brightside Avenue, Central Avenue, Buena Vista Street to Santo Domingo Avenue and Evergreen Street east of Mountain Avenue.
3. Street Landscaping
 - A. Duarte Road – Highland Avenue to Mountain Avenue hardscape, turf, trees, irrigation and groundcover.
 - B. Buena Vista Street – North and south of the 210 freeway turf, irrigation and groundcover.
 - C. Mountain Avenue – North and south of the 210 freeway turf, irrigation and groundcover.
 - D. Central Avenue – East and west of Buena Vista Street turf, trees, irrigation and groundcover.
 - E. Huntington Drive – Mountain Avenue to the east City limits, hardscape, turf, trees, irrigation and groundcover.
 - F. Encanto Parkway – Huntington Drive to Markwood, west side landscaping and irrigation. Fifty percent only of landscaping along Zone 5.

The cost to maintain shall include, but not limited to, watering, fertilizing, mowing, weed control, shrubbery, tree removal and pruning, maintenance of irrigation facilities, removal or covering of graffiti and repair and replacement of lighting.

The cost to maintain and construct these facilities is considered a general property benefit and is assessed as a unit cost to each lot within the City, and to each apartment unit, hotel/motel room, trailer park space, and nursing home bed.

SECTION 5. CITYWIDE LANDSCAPING AND PARK COSTS

The cost to maintain parks, landscape area, and recreational facilities is described in this section. The following is a general description of the areas, parks and related landscaped areas being maintained as approved in the special assessment vote:

Parks

- A. Bike Trail – Turf, trees, groundcover, asphalt and irrigation.
- B. Thorsen Park – Turf, trees, groundcover and irrigation.
- C. Moore Park – Turf, trees, groundcovers, playground and irrigation.
- D. Entrance Park – Turf, trees, groundcover and irrigation.
- E. Encanto Park – Turf, trees, groundcover, irrigation, tennis courts, basketball courts, athletic courts, restrooms and parking areas.
- F. Beardslee Park – Turf, trees, groundcover, irrigation, hardscape and playground.
- G. Duarte Park – Turf, trees, groundcovers, irrigation, hardscape, recreation building, playground and athletic courts.
- H. Royal Oaks Park and Extension – Turf, trees, groundcover, irrigation, hardscape, recreation building, tennis courts, playgrounds and parking area.
- I. Glenn Miller Park – Turf, trees, groundcover, irrigation, hardscape and playgrounds.
- J. Hacienda Park – Turf, trees, groundcover, irrigation and playground.
- K. Third Street Park – Turf, trees, groundcovers, irrigation, and playground.
- L. Town Center – Turf, trees, groundcover, irrigation, hardscape, swimming pool, recreation building, and parking area.
- M. Northview Park – Turf and irrigation.
- N. Senior Center – Turf, trees, groundcover, irrigation hardscape, recreation area and parking lot.
- O. Otis Gordon Park
- P. Lena Valenzuela Park

The cost to maintain shall include, but not limited to, watering, fertilizing, mowing, weed control, shrubbery, tree removal and pruning, maintenance of irrigation facilities, maintenance of park building and equipment, maintenance and replacement of recreation equipment, removal or covering of graffiti and repair and replacement of lighting.

SECTION 6. SENIOR CENTER

The City Council first in Fiscal Year 1991-92 and reconfirmed in Fiscal Year 1992-93 that it is determined to amend and provide for the inclusion of a senior citizen/community center facility as one of the improvements to be financed with the assessments from the Citywide Landscape and Lighting District. Pursuant to Resolution No. 92-25, the City Council determined that the Senior center would be financed from a portion of the proceeds of a Certificate of Participation advanced by the City which would be repaid to the City in whole or in part from the levy of annual assessments within the District. The maximum number of annual assessments (30 years), the Fiscal years in which such assessments are

levied, the estimated maximum amount of each annual installment of each assessment, and the total of the assessments was set forth in the resolution. The resolution set forth periodic increases in the assessment. The assessment in Fiscal Year 2016/17 was at the maximum allowed per resolution 92-25 of two-hundred twenty-five thousand dollars (\$225,000). To date \$3,950,000 has been collected leaving an assessment of \$68,000 to be collected in Fiscal Year 2017/18 to retire the bond issue. For Fiscal Year 2017/18 this amount is being proposed to be assessed.

SECTION 7. LIGHTING MAINTENANCE

The cost to maintain shall include, but not limited to, electrical service for all public lighting including parking lighting, repair and replacement of City-owned lights within public right-of-way, servicing of Southern California Edison owned lights as defined by the Act, repair and replacement of traffic signals.

The net amount to be assessed upon lands within the Assessment District in accordance with this Report is apportioned by a formula and method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements, namely the maintenance and servicing of public lighting facilities within such District. The maintenance and servicing of public lighting facilities installed and constructed in public places provides a special benefit which is received by each and every assessed lot or parcel within the District, tending to enhance their value. The streets within the District improve access to all lots or parcels assessed. Street lighting also provides advertising visibility for business and commercial establishments. The intensity or degree of illumination provided can have a bearing on the benefits of street lighting. Thus, primary benefits of street lighting are for the convenience, safety, security, and protection of people. Secondary benefits are security or protection to property, property improvements and goods as set forth below:

1. Improvement to traffic circulation.
2. Reduction in night accidents and attendant human misery and economic loss.
3. Less vulnerability to criminal assault at night.
4. Promotion of business during nighttime hours for commercial properties.
5. Increased nighttime safety on roads and highways.
6. Improved ingress and egress to lots and parcels.
7. Reduction in vandalism and other criminal acts.
8. Reduction in burglaries.
9. The enhancement to the value of property which results from the foregoing benefits.

Intensity or degree of illumination provided on streets varies with the type of street, date of installation and the use of the property adjacent thereto.

The majority of parcels within the Lighting District are residential properties. A value of one (1) basis unit has been assigned to a residential unit. A residential unit is defined as a single-family unit, condominium unit, rental unit or apartment unit. Parcels in other land use categories, not used as residential, were then evaluated and rated by comparison with the basis unit.

Each land use evaluation takes into consideration – foot traffic, vehicular traffic, and hours of occupancy. Commercial and industrial properties have been assigned additional units based on the comparative benefits, number of people that would be expected to benefit from the lighting, security and intensity of the lights provided. The average light intensities and energy consumption for commercial areas is greater than that required for residential areas.

SECTION 8. GRAFFITI REMOVAL

The cost for graffiti removal shall include, but not limited to, the cost of cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Graffiti removal is considered a general property benefit and is assessed in the same manner and is included in the Street and Sidewalk Landscape Assessment.

SECTION 9. TRAFFIC SIGNALS

The following traffic signals are entirely or partially maintained by the City.

- * Mountain Avenue and Huntington Drive.
- * Mountain Avenue and Central Avenue.
- * Mountain Avenue and Evergreen Street.
- * Mountain Avenue and Duarte Road.
- * Mountain Avenue at Walmart/Home Depot
- * Mountain Avenue at Best Buy
- * Buena Vista Street and Huntington Drive.
- * Buena Vista Street and Central Avenue.
- * Buena Vista Street and Evergreen Street.
- * Buena Vista Street and Duarte Road.
- * Highland Avenue and Huntington Drive.
- * Mount Olive Drive and Huntington Drive.
- * Las Lomas Road and Huntington Drive.
- * Crestfield Road and Huntington Drive
- * Mountain Vista Plaza at Huntington Drive
- * Huntington Drive and Pops Road

SECTION 10. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the proposed assessment diagram is on file in the City Clerk's office, and includes all the property within the City limits of the City of Duarte. Reference is made to the Los Angeles County Assessor Maps as to parcel location and dimensions. The City Council, at the time of formation of the District of 1978, determined that the public utilities right-of-ways should be assessed based upon the actual benefit to the public utility right-of-ways.

SECTION 11. ASSESSMENT ZONES

Zone 1 All the Property within the City except those Properties in Zones 2 through 18

All properties that are not in a special zone are assessed within this zone. Assessment for areas without street lighting are reduced to reflect the cost component of the City's budget. Areas with street lighting are assessed based upon a unit basis for single family zoned property and residentially used property. Commercial, industrial and multi-residential zone properties are assessed based upon lot size and street frontage.

All of the properties in Zones 3 through 18 are assessed their share of the citywide lighting, street, sidewalk and park maintenance in addition to special maintenance assessment. Zone 2 is assessed specifically for their gas lights.

Street Lighting

The cost for street lighting in all zones is assessed to all residential lots based upon the special benefit and to commercial and industrial based upon frontage and area benefit.

Citywide Park Maintenance

The cost of park maintenance determined as a direct benefit is assessed to all single-family units and all condominium units based upon a unit assessment.

Citywide Street Maintenance Cost

The cost in all zones is assessed to all lots on a unit cost per lot, and to each apartment unit, hotel/motel room, trailer park space, and nursing home bed.

Zone 2 Mesa Area Gas Lights

This area is served by gaslights. The cost of gas lighting is assessed equally to all lots. The cost to maintain the Rim Road slope constructed in 2008, which was a general fund expense is no longer included in this report. Reserve in this district is held for future fixture replacements and refurbishments over time. A refurbishment project began last Fiscal Year and is proposed to continue this Fiscal Year. Light fixtures will be repainted. Regulators are to be replaced. Damaged light fixtures will be replaced.

Zone 3 Emblem House Tract 33532

This zone was created at the request of the Developer (Emblem Homes), in lieu of a homeowner's association. The Developer installed sprinkler guns to irrigate the natural area north of the homes for fire protection. The maintenance of the sprinkler guns is a special benefit to all lots within the subdivision. The areas adjacent to the landscaping are given a benefit of 30% greater than the remainder of the lots.

Lots 1, 2, 18-119 are not adjacent to landscape areas

Lots 3-17 are assessed a 30% surcharge.

As in previous years, the City's General Fund has paid for this fire protection.

Zone 4 Las Lomas Villas Tracts 33964, 34892 & 35709

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The Developer, for the benefit of all lots, installed the landscaping as a special benefit to all lots, within the tract and is assessed equally to all lots. The assessment is based on a voter-approved formula, which provides for an annual C.P.I. increase not to exceed 3%. The C.P.I. for the year ending December 31, 2016 was 2.0%. This would allow for an assessment increase of \$7.64 per parcel to \$389.39 per parcel. A 2.0% increase in the levy is being proposed for Fiscal Year 2017-18. A re-landscaping project is proposed to continue for this Fiscal Year.

Zone 5 Kaufman and Broad Development Phase I – Tract 35415(Encanto Parkway)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The entrance landscaping on Encanto Parkway was installed by the Developer, as a special benefit to all lots, within the tract and is assessed equally to all lots. Since the extension landscaping along Encanto Parkway is also being considered a Citywide benefit, fifty (50) percent of the cost (\$7,532.00) has been moved to the Citywide Street portion of the Assessment District. An increase in assessment was proposed for Fiscal Year 2010-11. This increase was subject to the requirements of Proposition 218 "the Right to Vote on Taxes Act". The increase was not approved by the property owners. Consequently, the level of maintenance was reduced to balance the expenditures with the assessment.

Zone 6 Kaufman and Broad Development Phase II – Tracts 35631 and 41717 (Rancho Verde)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed equally to all lots. A major re-landscaping project is proposed for this Fiscal Year using reserves.

Zone 7 Amberwood Tract 35711

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed equally to all lots. The assessment formula is based upon a voter approved formula which provides for an assessment increase (CPI) not to exceed 3% a year. The C.P.I. for the year ending December 31, 2016 was 2.0%. This would allow for an assessment increase of \$8.64 per parcel to a maximum of \$440.87 per parcel. For Fiscal Year 2017-18, the levy is proposed to remain at the Fiscal Year 2016-17 levy of \$394.86. A re-landscaping project is proposed for this Fiscal Year using reserve funds.

Zone 8 Village at Windsor Tract 39457

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit of all lots, and is assessed equally to all lots. The assessment formula is based upon a voter approved formula which provides for an assessment increase (CPI) not to exceed 3% a year. The C.P.I. for the year ending

December 31, 2016 was 2.0%. This would allow for an assessment increase of \$6.92 per parcel to a maximum of \$352.73 per parcel. For Fiscal Year 2017-18, the levy is proposed to remain at Fiscal Year 2016-17 levy of \$325.64.

Zone 9 Tract 32993 (Kendick Tract) and Tracts 35135, 35136, 35137 (Hearthstone Homes)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit of all lots, and is assessed equally to all lots. An increase in assessment was proposed for Fiscal Year 2010-11. This increase was subject to the requirements of Proposition 218 "the Right to Vote on Taxes Act". The increase was not approved by the property owners. The level of maintenance was reduced to balance the budget with the assessment.

Zone 10 Tracts 35138, 35139, 38393 & 39932 (Hearthstone Del Norte)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The tracts are specially benefited equally by the landscaping installed by the Developer except for the lots adjacent to that landscaping maintained by the district, which has an additional special benefit of 10%. A major brush clearing project with upgrades to the "D" with landscaping is proposed for this fiscal year using previous years surpluses.

Total lot count not assessed the additional 10% = 170 lots

Lots assessed 10% additional benefit:

- (2) Lots 18,20 (Tract 35139)
- (4) Lots 25-28 (Tract 39932)
- (11) Lots 10, 11, 17-20, 31-34, 39 (Tract 38393)

Zone 11 Tract 42150 (TKI Townhomes)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots. The Board of Directors of the Home Owners Association in 2004 requested that the City allow the Home Owners Association to maintain the landscaping. The request was approved. A zero assessment for the landscaping within this zone has thus been shown.

Zone 12 Tract 33704 (Benchmark Homes)

This zone has been eliminated.

Zone 13 Mike's Center

This zone was created, at the request of the property owners, to maintain improvements installed by the City and financed by the property owners with assistance from Community Development Block Grant Funds. The lighting and landscaping was installed as a special benefit to all lots and is assessed based on lot area.

Zone 14 Tract 51911 (Las Brisas Development)

This zone was created upon the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed on a per lot basis. This zone was formed in 1995. At the time of the formation of this zone, the assessment was based upon a formula, which recognized the increase of inflation. The C.P.I. for the year ending December 31, 2016 was 2.0%. This would allow for an assessment increase of \$9.95 per parcel to \$507.57 per parcel. For Fiscal Year 2017-18, a Levy of \$470.73 is required to balance the expenses which is less than the maximum allowed assessment of \$507.57 per parcel. A major landscape improvement project is planned for this Fiscal Year using reserve funds.

Zone 15 Tracts 52121 and 52255 (Las Posadas Development)

This zone was created in 1997 upon the request of the developer in lieu of a homeowners association maintaining the landscaping. The landscaping was installed by the developer, for the special benefit to all lots, and is assessed on a per lot basis. At the time of formation of the zone, the assessment was based upon a formula which allows for an assessment increase of up to 3 percent per year. The C.P.I. for the year ending December 31, 2016 was 2.0%. This would allow for an assessment increase of \$9.97 per parcel to \$472.61 per parcel. A C.P.I. increase of 2.0% is proposed for Fiscal Year 2017-18.

Zone 16 Tract 52337 (Buena Vista Villas)

This zone was created upon the request of the developer and a vote of the property owner in 1998. The developer installed all the landscaping to specially benefit all lots equally, therefore the assessment is levied on a per lot basis. This zone was created in 1998. The assessment is based upon a formula which provides for an assessment increase of up to 3 percent per year. The C.P.I. for the year ending December 31, 2016 was 2.0%. A C.P.I. increase of 2.0% raises the maximum assessment by \$9.88 per parcel from \$493.78 to \$503.66 per parcel. For Fiscal Year 2017-18, a Levy of \$456.25 per parcel is required when utilizing reserves to balance expenses which is less than the maximum allowed assessment of \$503.66 per parcel. Landscaping upgrades are proposed for this Fiscal Year.

Zone 17 Tract 52704 (Citrus Collection)

This zone was created upon the request of the developer and a vote of the property owner in 2000. The developer installed all the landscaping to specially benefit all lots equally, therefore the assessment is levied on a per lot basis. The assessment formula is based upon a formula which provides for an assessment increase of up to 3 percent per year. The C.P.I. for the year ending December 31, 2016 was 2.0%. A C.P.I. increase of 2.0% raises the maximum assessment by \$14.07 per parcel from \$703.69 to \$717.76 per parcel. For Fiscal Year 2017-18, a levy of \$522.73 per parcel is required to balance expenses utilizing reserves which is less than the maximum allowed assessment of \$717.76 per parcel.

Zone 18 Tract 52867(Ridgecrest Estates)

This zone was created upon the request of the developer and a vote of the property owners in 2011. The developer installed all the landscaping to specially benefit all lots equally and the drainage improvements to benefit the development specifically and the City generally equally. The development share of the drainage improvements benefits all the lots equally. The assessment is levied thus on a per lot basis. The assessment formula is based upon a formula which provides for an assessment increase based on the CPI with a maximum of 3% per year. The special assessment was approved on December 13, 2011 per Resolution 11-49. The CPI for the year ending December 31, 2016 was 2.0 %. A CPI increase of 2.0% raises the maximum assessment by \$29.20 per parcel from \$1,460.17 to \$1,489.34. For Fiscal Year 2017-18, a Levy of \$700.00 per parcel is required to balance expenses with the application of reserves which is less than the maximum allowed assessment of \$1,489.34 and is significantly less than previous year's levies. While it is necessary to maintain a high reserve in this district to provide for brush clearance and flood control basin clearing costs that fluxuate, the current balance without assessing the maximum parcel increase is adequate. After the fire of 2016, the storms of 2017/18 caused the debris basin to be cleared of debris at a cost of \$8,000.00. The reserves and City funds were used to pay or this debris removal. The cost was less than anticipated.

2017-18 CITYWIDE DISTRICT, SENIOR CENTER BOND PAYMENT AND SPECIAL BENEFIT ZONE CALCULATIONS
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Citywide Parks, Lighting and Street and Senior Center Bond Payment

Parks, Lighting, Street & Civic Center Bond Payment Expenses	\$1,086,200.00
General Fund Contribution (Deficit)	<u>\$ 320,042.00</u>
<u>Total Citywide Assessment for 2017-2018</u>	\$ 766,158.00

Parks

Park Maintenance*	\$ 408,700.00
General Fund Contribution (Deficit)	<u>\$ (73,690.00)</u>
Total Parks Assessment	\$ 335,010.00

Street Lighting

Lighting Maintenance Cost	\$ 325,900.00
General Fund Contribution (Deficit)	<u>\$ (145,806.00)</u>
Total Citywide Lighting Assessments	\$ 180,094.00

Citywide Street

Street Maintenance Cost	\$ 283,600.00
General Fund Loan Repayment 2010-11	<u>\$ (100,546.00)</u>
Total Citywide Street Assessments	\$ 183,054.00

Senior Center Bond Payment

Bond Payment	\$ 68,000.00
General Fund Contribution	<u>\$ 0</u>
Total Senior Center Bond Payment	\$ 68,000.00

Special Benefit Zone Maintenance Cost

Maintenance Expenses***	\$ 324,717.00***
Credited Surplus from Zones	\$ (48,878.00)
General Fund Obligated Expenses **	<u>\$ (14,154.00)</u>

<u>Total Special District Assessments for 2017-2018</u>	\$ 261,685.00
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<u>Grand Total Citywide Senior Center Bond Payment and Special Benefit Zones Assessments for 2017-18</u>	\$ 1,027,843.00
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- * This does not include the sports park maintenance costs which cannot be included in the District.
- ** Includes \$3,850.00 (Emblem Homes), \$7,532.00 (Encanto Parkway), \$1,772.00 (Mike's Center) and \$1,000.00 (Ridgecrest Estates).
- *** Includes \$1,848.00 transfers to Reserve from Assessment

**2017-18 CITYWIDE STREET LIGHTING AND
SENIOR CENTER BOND PAYMENT
AND SPECIAL BENEFIT ZONE CALCULATIONS**

ZONE	DISTRICT	2015-16	2016-17	2017-18
1	Lighting	\$30.44	\$30.44	\$30.44
	Street Maintenance	\$34.96	\$34.96	\$21.58
	Parks	\$59.42	\$59.42	\$59.42
	(Average Single Family)			
	Sub-Total	\$124.82	\$124.82	\$111.44
2	Mesa Area	\$237.60	\$237.60	\$224.22
3	Emblem Homes			
	Base Cost	\$124.82	\$124.82	\$111.44
	Surcharge Lots	\$124.82	\$124.82	\$111.44
4	Las Lomas Villas	\$499.08	\$506.57	\$500.83
5	Encanto Parkway	\$186.56	\$186.56	\$173.18
6	Rancho Verde	\$343.32	\$343.32	\$329.88
7	Amberwood	\$548.57	\$519.68	\$506.30
8	Windsor	\$463.85	\$450.46	\$437.08
9	Kendick, Hearthstone	\$158.27	\$158.27	\$144.39
10	Hearthstone			
	Base Cost	\$270.81	\$270.81	\$257.43
	Surcharge Lots	\$287.03	\$287.03	\$273.65
11	T.K.I. Townhomes	\$124.82*	\$124.82*	\$111.44
12	Benchmark Homes	\$124.82*	\$124.82*	\$111.44

SPECIAL DISTRICT ASSESSMENT COMPARISON

ZONE	DISTRICT	2015-16	2016-17	2017-18
13	Mike's Center			
	8530-018-027	\$2,334.91	\$2,334.91	\$2,249.29
	8530-018-028	\$1,151.76	\$1,151.76	\$1,107.02
	8530-018-029	\$1,198.19	\$1,198.19	\$1,151.32
	8530-018-030	\$ 548.67	\$ 548.67	\$ 525.08
	8530-018-031	\$ 548.67	\$ 548.67	\$ 525.08
	8530-018-032	\$ 548.67	\$ 548.67	\$ 525.08
	8530-018-033	\$2,395.96	\$2,395.96	\$2,318.65
	8530-018-034	\$3,013.36	\$3,013.36	\$2,907.77
	8530-018-054	\$1,880.36	\$1,880.36	\$1,810.27
	8530-018-055	<u>\$9,119.66</u>	<u>\$9,119.66</u>	<u>\$8,813.93</u>
		\$22,743.65	\$22,743.65	\$21,933.49
14	Las Brisas	\$609.14	\$595.55	\$582.17
15	Las Posadas	\$579.07	\$588.16	\$584.05
16	Buena Vista Villas	\$605.41	\$581.07	\$567.69
17	Citrus Collection	\$647.55	\$647.55	\$634.17
18	Ridgecrest Estates	\$1,545.99	\$1,545.99	\$811.44

*Citywide only within this Special Benefit Zone.

**ZONE 2 – MESA AREA
(FUND 2430)**

ESTIMATED EXPENSES 2017-18

Gas	\$ 8,500.00	
Repairs and Replacement	\$ 9,000.00	
Personnel	\$ 3,800.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$21,300.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$12,800.00	
Transfer From Reserve	\$ 8,500.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$21,300.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$4,604.02
2014	\$7,893.02
2015	\$14,044.00
2016	\$18,013.82
2017	\$19,600.00 (est.)

Zone 2 Information

Number of lots to be assessed	<u>100</u>
GAS LIGHTING – COST PER LOT	\$ 128.00
Intersection Only Lighting – Cost Per Lot	\$ 15.22
Citywide Street Maintenance - Cost Per Lot *	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 224.22

*Includes Senior Center Bond Issue

**ZONE 3 – EMBLEM HOMES
(FUND 2429)**

ESTIMATED EXPENSES 2017-18

Water	\$ 1,400.00	
Electric	\$ 350.00	
Repairs and Replacement	\$ 1,000.00	
Personnel	\$ 1,100.00	
Transfer to Reserve	<u>\$ 0</u>	
Total Expenses		\$3,850.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 0.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 3,850.00</u>	
Total Revenue		\$3,850.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$0
2014	\$0
2015	\$0
2016	\$0
2017	\$0

Zone 3 Information

Number of lots to be assessed	<u>121</u>
<u>LANDSCAPE COST PER LOT</u>	
Base Cost 100	\$ 0
Surcharge Lots 19 + 30%	\$ 0
Street Lighting Cost Per Lot	\$ 30.44
City-Wide Street Maintenance Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	
Base Cost	\$ 111.44
Surcharge	\$ 111.44

*Includes Senior Center Bond Issue

**ZONE 4 – LAS LOMAS VILLAS
(FUND 2421)**

ESTIMATED EXPENSES 2017-18

Water	\$ 12,500.00	
Electric	\$ 500.00	
Repairs and Replacement	\$ 10,000.00	
Landscape Maintenance	\$ 15,600.00	
Personnel	\$ 10,000.00	
Transfer to Reserve	<u>\$ 463.00</u>	
Total Expenses		\$49,063.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 49,063.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$49,063.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$2.89
2014	(\$2,453.00)
2015	(\$3,318.00)
2016	(\$5,643.66)
2017	(\$3,200.00) est.

Zone 4 Information

Number of lots to be assessed	<u>126</u>
Landscape Per Lot	\$ 389.39
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot *	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 500.83

*Includes Senior Center Bond Issue

**ZONE 5 – ENCANTO PARKWAY
(FUND 2422)**

ESTIMATED EXPENSES 2017-18

Water	\$ 3,200.00	
Electric	\$ 1,100.00	
Repairs and Replacement	\$ 1,864.00	
Landscape Maintenance	\$ 5,500.00	
Personnel	\$ 3,400.00	
Transfer to Reserve	\$ 0.00	
Total Expenses		\$15,064.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 7,532.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	\$ 7,532.00	
Total Revenue		\$15,064.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$1,771.88
2014	\$4,365.25
2015	\$4,247.00
2016	\$0
2017	\$1,450.00

Zone 4 Information

Number of lots to be assessed	<u>122</u>
Landscape Per Lot	\$ 61.74
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 173.18

*Includes Senior Center Bond Issue

**ZONE 6 – RANCHO VERDE
(FUND 2427)**

ESTIMATED EXPENSES 2017-18

Water	\$ 7,100.00	
Electric	\$ 600.00	
Repairs and Replacement	\$13,100.00	
Landscape Maintenance	\$ 8,600.00	
Personnel	\$ 5,900.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$35,300.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 25,346.00	
Transfer From Reserve	\$ 9,954.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$35,300.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$5,249.09
2014	\$9,821.54
2015	\$17,640.00
2016	\$10,447.72
2017	\$20,500.00 (est.)

Zone 6 Information

Number of lots to be assessed	<u>116</u>
Special Landscape Per Lot	\$ 218.50
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 329.88

*Includes Senior Center Bond Issue

**ZONE 7 – AMBERWOOD
(FUND 2423)**

ESTIMATED EXPENSES 2017-18

Water	\$ 5,600.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 6,538.00	
Landscape Maintenance	\$10,500.00	
Personnel	\$ 2,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$25,138.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 20,138.00	
Transfer From Reserve	\$ 5,000.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$25,138.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2012	\$638.00
2013	\$1,177.76
2014	\$1,815.64
2015	\$2,654.00
2016	\$7,213.14
2017	\$7,800.00

Zone 7 Information

Number of lots to be assessed	<u>51</u>
Landscape Per Lot	\$ 394.86
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 506.30

*Includes Senior Center Bond Issue

**ZONE 8 – WINDSOR
(FUND 2424)**

ESTIMATED EXPENSES 2017-18

Water	\$ 2,200.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 600.00	
Landscape Maintenance	\$ 6,600.00	
Personnel	\$ 2,800.00	
Transfer to Reserve	<u>\$ 200.00</u>	
Total Expenses		\$12,700.00

ESTIMATED REVENUE

Special Zone Assessment 2017-18	\$12,700.00	
Transfer from Reserve	\$ 0.00	
Transfer from General Fund	<u>\$ 0.00</u>	
Total Revenue		\$12,700.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$139.69
2014	\$436.67
2015	\$826.00
2016	\$2,566.97
2017	\$2,800.00 (est.)

Zone 8 Information

Number of lots to be assessed	<u>39</u>
Special Landscape per Lot	\$ 325.64
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
CITYWIDE ONLY COST PER LOT	\$ 437.08

*Includes Senior Center Bond Issue

**ZONE 9 – KENDICK (TRACT 32993)
HEARTHSTONE (TRACTS 35135, 35136, 35137)
(FUND 2420)**

ESTIMATED EXPENSES 2017-18

Water	\$ 1,500.00	
Repairs and Replacement	\$ 500.00	
Landscape Maintenance	\$ 4,100.00	
Personnel	\$ 2,162.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$8,262.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 8,262.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$8,262.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	(\$384.22)
2014	(\$488.28)
2015	(\$1,303.00)
2016	(\$1,467.08)
2017	(\$1,600.00 est.)

Zone 9 Information

Number of lots to be assessed	<u>247</u>
Special Landscape Per Lot	\$ 33.45
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance – Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 144.89

*Includes Senior Center Bond Issue

ZONE 10 – HEARTHSTONE DEL NORTE
(TRACTS 35128, 35139, 38393, 39932)
(FUND 2425)

ESTIMATED EXPENSES 2017-18

Other Services	\$ 5,300.00	
Water	\$ 9,200.00	
Electric	\$ 3,100.00	
Repairs and Replacements	\$ 500.00	
Landscape Maintenance	\$ 6,400.00	
Brush Clearance & Related Maintenance	\$ 8,000.00	
Personnel	\$ 3,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$35,700.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 27,576.00	
Transfer From Reserve	\$ 8,124.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$35,700.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$4,194.33
2014	\$3,848.32
2015	\$23,854.00
2016	\$35,847.13
2017	\$28,350.00 (est.)

Zone 10 Information

Number of lots to be assessed	<u>187</u>
LANDSCAPE COST PER LOT	
Base Cost (170)	\$ 145.99
Surcharge Lots (17)	\$ 162.21
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42

ZONE 10 – HEARTHSTONE DEL NORTE
(TRACTS 35128, 35139, 38393, 39932)
(FUND 2425)

TOTAL COST PER LOT

Base Cost	\$ 257.43
Surcharge Lots	\$ 273.65

*Includes Senior Center Bond Issue

**ZONE 11 – T.K.I. TOWNHOMES
(FUND 2428)**

ESTIMATED EXPENSES 2017-18 **\$0**

ESTIMATED REVENUE 2017-18 **(\$0)**

Zone 11 Information

Number of lots to be assessed	<u>17</u>
LANDSCAPE COST PER LOT	\$ 0
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot*	\$ 21.58
Park Assessment Per Lot	\$ 59.42

TOTAL COST PER LOT **\$ 111.44**

*Includes Senior Center Bond Issue

**ZONE 13 – MIKE’S CENTER
(FUND 2426)**

ESTIMATED EXPENSES 2017-18

Parking Lot Sweeping	\$ 9,000.00	
Water	\$ 700.00	
Electric	\$ 7,200.00	
Repairs and Replacements	\$ 700.00	
Landscape Maintenance	\$ 2,200.00	
Personnel	\$ 2,600.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$22,400.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$20,628.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 1,772.00</u>	
Total Revenue		\$22,400.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	(\$806.56)
2014	(\$1,064.10)
2015	(\$952.00)
2016	(\$126.39)
2017	(\$600.00 est.)

Zone 13 Information

Number of lots to be assessed 10

LANDSCAPE COST PER LOT

TOTAL COST PER AREA: **\$0.09503/sq. ft.**

**ZONE 13 – MIKE’S CENTER
(FUND 2426)**

Parcel Number	Square Feet	2017/18 Landscape Assessment	Frontage Feet	2017/18 Citywide Street Maintenance	2017/18 Total Assessment
8530-018-027	22,216	\$2,111.24	89.21	\$138.05	\$2,249.29
8530-018-028	10,890	1,034.90	43.92	72.12	1,107.02
8530-018-029	11,325	1,076.24	46.08	75.08	1,151.32
8530-018-030	5,125	487.04	20.50	38.04	525.08
8530-018-031	5,125	487.04	20.50	38.04	525.08
8530-018-032	5,125	487.04	20.50	38.04	525.08
8530-018-033	23,087	2,194.01	80.00	124.64	2,318.65
8530-018-034	28,750	2,732.18	115.00	175.59	2,907.77
8530-018-054	17,860	1,697.28	72.00	112.99	1,810.27
8530-018-055	<u>87,560</u>	<u>8,321.03</u>	<u>333.00</u>	<u>492.90</u>	<u>8,813.93</u>
	217,063	\$20,628.00	840.71	\$1,305.49	\$21,933.49

**ZONE 14 – LAS BRISAS HOMES
(FUND 2431)**

ESTIMATED EXPENSES 2017-18

Water	\$ 2,700.00	
Electric	\$ 400.00	
Repairs and Replacements	\$ 7,000.00	
Landscape Maintenance	\$ 9,600.00	
Personnel	\$ 3,500.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$23,200.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 19,300.00	
Transfer From Reserve	\$ 3,900.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$23,200.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$1,934.33
2014	\$1,481.40
2015	\$6,162.00
2016	\$9,244.46
2017	\$11,000.00 (est.)

Zone 14 Information

Number of lots to be assessed	<u>41</u>
Landscape Per Lot	\$ 470.73
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 582.17

*Includes Senior Center Bond Issue

**ZONE 15 – LAS POSADAS HOMES
(FUND 2432)**

ESTIMATED EXPENSES 2017-18

Water	\$ 3,400.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 355.00	
Landscape Maintenance	\$ 10,000.00	
Personnel	\$ 6,500.00	
Transfer to Reserve	<u>\$ 1,185.00</u>	
Total Expenses		\$21,740.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 21,740.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$21,740.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	(\$827.00)
2014	(\$1,446.57)
2015	(\$2,658.00)
2016	(\$674.62)
2017	(\$1,490.00 est.)

Zone 15 Information

Number of lots to be assessed	<u>46</u>
LANDSCAPE COST PER LOT	\$ 472.61
Street Lighting Cost Per Lot *	\$ 30.44
City-wide Street Maintenance	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 584.05

*Includes Senior Center Bond Issue

**ZONE 16 – BUENA VISTA VILLAS
(FUND 2433)**

ESTIMATED EXPENSES 2017-2018

Water	\$ 3,100.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 4,100.00	
Landscape Maintenance	\$ 6,400.00	
Personnel	\$ 3,700.00	
Transfer to Reserve	\$ 0.00	
Total Expenses		\$17,600.00

Estimated Revenue 2017-18

Special Zone Assessment 2017-18	\$ 14,600.00	
Transfer From Revenue	\$ 3,000.00	
Transfer From General Fund	\$ 0.00	
General Revenue		\$17,600.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$2,148.50
2014	\$3,186.40
2015	\$6,523.00
2016	\$10,046.36
2017	\$11,050.00 (est.)

Zone 16 Information

Number of lots to be assessed	<u>32</u>
LANDSCAPE COST PER LOT	\$ 456.25
Street Lighting Cost per Lot	\$ 30.44
Citywide Street Maintenance*	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 567.69

*Includes Senior Center Bond Issue

**ZONE 17 – CITRUS COLLECTION
(FUND 2434)**

ESTIMATED EXPENSES 2017-18

Water	\$ 4,200.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 2,000.00	
Landscape Maintenance	\$ 4,400.00	
Personnel	\$ 2,900.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$13,800.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$ 11,500.00	
Transfer From Reserve	\$ 2,300.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$13,800.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2013	\$2,026.35
2014	\$2,691.54
2015	\$2,444.00
2016	\$4,871.51
2017	\$3,370.00 (est.)

Zone 17 Information

Number of lots to be assessed	<u>22</u>
LANDSCAPE COST PER LOT	\$ 522.73
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance *	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 634.17

*Includes Senior Center Bond Issue

**ZONE 18 – RIDGECREST ESTATES
(FUND 2435)**

ESTIMATED EXPENSES 2017-18

Fuel Modification	\$ 4,500.00	
Water	\$ 4,500.00	
Electric	\$ 400.00	
Repairs and Replacements	\$ 500.00	
Landscape Maintenance	\$ 6,200.00	
Debris Basins/Storm Drain System***	\$ 2,000.00	
Personnel	\$ 1,500.00	
Reserve/Contingency (15% max)	\$ 0.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$19,600.00

ESTIMATED REVENUE 2017-18

Special Zone Assessment 2017-18	\$10,500.00	
Transfer From Reserve	\$ 8,100.00	
Transfer From General Fund***	<u>\$ 1,000.00</u>	
Total Revenue		\$19,600.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND****

Fiscal Year Ending	Balance
2013	\$14,203.09
2014	\$14,203.09
2015	\$38,158.00
2016	\$55,017.50
2017	\$62,900.00 (est.)

Zone 18 Information

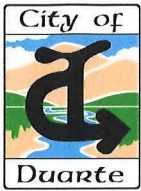
Number of lots to be assessed	<u>15</u>
LANDSCAPE COST PER LOT	\$ 700.00
Street Lighting Cost per Lot	\$ 30.44
Citywide Street Maintenance *	\$ 21.58
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 811.44

*Includes Senior Center Bond Issue

**Previously approved by Resolution 11-49.

***One half actual estimated cost, City general fund contributing one half for General benefit.

****Reserve Fund necessary for extraordinary debris removal from debris basins resulting from high intensity storms.



CITY COUNCIL STAFF REPORT

Date: July 18, 2017

To: Mayor and City Council

From: Brian Villalobos; Director of Public Safety

Subject: **Summary of the Pilot Parking Restriction Program and Recommendation to Extend the Program Citywide**

BACKGROUND

Receive and file the summary of this report and if council elects to adopt a citywide street sweeping program that council directs staff to bring back a street sweeping parking restriction ordinance.

At the May 10, 2016, City Council meeting, the Council adopted a resolution establishing a six month pilot parking restriction program for the purpose of street sweeping. The pilot program was established and signs were posted in Area 2 of the city street sweeping map. The pilot program designated that parking was restricted on both sides of the street on the second and fourth Wednesday of the month during a four hour period. The signs were posted in the month of June and warnings were issued during the month of July with citations issued in the months of August and September.

Due to numerous resident comments and at Council's direction a summary of the pilot program was presented on October 25, 2016, after only three months into the six month pilot program. The pilot program was modified and changed from sweeping both sides of the street on the same day to sweeping one side only on alternating days.

New signs were installed in March denoting the street sweeping changes and written warnings were issued in April with Citations being issued in May and June.

PROJECT DESCRIPTION

Once the modified pilot program went into effect, staff monitored the number of warning issued in the month of April and the number of citations issued in May and June. Additionally, staff monitored comments by residents regarding the pilot program during that same time period.

The following is a summary of those numbers:

Warnings Issued on April 12 – 67; April 13 – 102; April 26– 86; April 27 - 57

Citations Issued on May 10 – 40; May 11 – 31; May 24 – 34; May 25 - 47

Citations Issued on June 8 – 19; June 9 – Zero (no CSO on duty); June 22 – 62; June 23 – 52

Comments by Residents – There were no comments made from residents within the pilot program area. There were approximately 25 comments made from residents outside of the pilot program area. All of those comments were requests to have street sweeping parking restrictions on their streets.

FINANCIAL IMPACT

Should Council approve citywide street sweeping restrictions, Burrtec estimates that there could be up to a 20% increase in the billing to all customers (residential is currently \$1.51 a month and commercial is \$2.86 a month), which equates to approximately thirty cents a month for residential customers and fifty seven cents for commercial customers (there are no commercial customers within the designated pilot area). It should be noted that Clean Streets offered to not change the billing rate for residents during the pilot program allowing for street sweeping on one side of the street one day and the other the next.

If Council elects to extend street sweeping restrictions citywide, staff has estimated that it would cost approximately \$300,000 to install the necessary signage needed for enforcement.

RECOMMENDATION

It is staff's recommendation that if the City Council wants to implement street sweeping restrictions citywide that the City allow for street sweeping on one side of the street on one day and the other side of the street on an alternate date.

Also, if Council elects to implement a citywide street sweeping restriction that they direct staff to bring back a street sweeping parking restriction ordinance, along with a new street sweeping map, and a budget amendment for the installation of signs.





1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2017
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TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 13 – 15, Sacramento**

The League's 2017 Annual Conference is scheduled for September 13 – 15 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 15, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 1, 2017. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 13, 8:00 a.m. – 6:00 p.m.; Thursday, September 14, 7:00 a.m. – 4:00 p.m.; and Friday, September 15, 7:30 a.m.– Noon. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 1. If you have questions, please call Carly Shelby at (916) 658-8279.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2017 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, September 1, 2017. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, September 1, 2017

League of California Cities
ATTN: **Carly Shelby**
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Sacramento, CA 95814

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E-mail: cshelby@cacities.org
(916) 658-8279