MEMORANDUM

TO: City Council
FROM: Assistant City Manager
DATE: July 21, 2016
SUBJECT: Comments on Agenda Items, Meeting of July 26, 2016

ITEM 6A. The Council will be recognizing Sam Olivito for 32 years of service as the Executive Director of the California Contract Cities Association (CCCA), of which the City of Duarte has been a founding member since 1957. Sam is retiring from CCCA along with his wife Sharon, and they both look forward to traveling and spending time with their 6 children, 13 grandchildren and several great grandchildren.

ITEM 6B. Duarte's National Night Out will be held on Tuesday, August 2nd at Encanto Park. Dinner will be served at 6:00 p.m. and the movie, Star Wars: The Force Awakens will begin at dusk. This event is a great way to start or reinvigorate your Neighborhood Watch Program and get acquainted with both new and longtime neighbors. Last year, over 600 residents came out on a Tuesday night and enjoyed a summer evening with their neighbors.

ITEM 10D. (Consent Calendar) As the Council knows, a local emergency was declared on June 21, 2016, due to the San Gabriel Complex Fire. At this time, it is determined that we should continue this declaration.

ITEM 10E. (Consent Calendar) The Fish Fire, which was the western portion of the San Gabriel Complex Fire, was declared as a Fire Management Assistance Grant (FMAG) disaster event in Los Angeles County, in order to provide reimbursement of eligible costs for fire suppression. While in our case the majority of the costs related to this event were borne by the Los Angeles County Fire and Sheriff's Departments, there were some charges that the City of Duarte incurred directly and may be able to get reimbursed on. In order to qualify for reimbursement, the City of Duarte must adopt a Resolution Designating Duarte's Applicant Agents so that we can submit an application before the deadline of Wednesday, July 27, 2016. Once adopted this resolution can be used for up to three years when submitting other documents related to State or Federal financial assistance.

ITEM 10F. (Consent Calendar) The 2016/17 Services Agreement with the Duarte Chamber of Commerce is to be considered by the City Council. The Services agreement is in the amount of $45,100, which is the same amount as last year's agreement. The Chamber is charged with focusing on business retention and expansion, job development, and increasing its overall Chamber membership.

ITEM 12. The League of California Cities Annual Conference will be held October 5–7, in Long Beach. This item will designate a voting delegate and an alternate. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. Currently, both John Fasana and Darrell George are registered to attend this conference.

Respectfully submitted,

Kristen Petersen
Assistant City Manager

City of Duarte

Proclamation

NATIONAL NIGHT OUT 2016

WHEREAS, *the National Association of Town Watch is sponsoring a unique, nationwide crime, drug and violence prevention program on August 2, 2016, entitled "National Night Out"; and*

WHEREAS, *the "33rd Annual National Night Out" provides a unique opportunity for the City of Duarte to join forces with thousands of other communities across the country in promoting cooperative, law enforcement-community crime efforts; and*

WHEREAS, *Duarte's Neighborhood Watch program plays a vital role in assisting the L.A County Sheriff's Department through joint crime, drug, and violence prevention efforts in the City of Duarte, and is supporting "National Night Out 2016" locally; and*

WHEREAS, *it is essential that all citizens of the City of Duarte be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs, and violence in the City of Duarte; and*

WHEREAS, *participants will be donating canned food for the Duarte Community Service Council in recognition of the law enforcement-community cooperative efforts highlighted on "National Night Out"; and*

WHEREAS, *crime and drug prevention, awareness, and cooperation, as well as having a peaceful and united neighborhood, are important themes of the "National Night Out" program;*

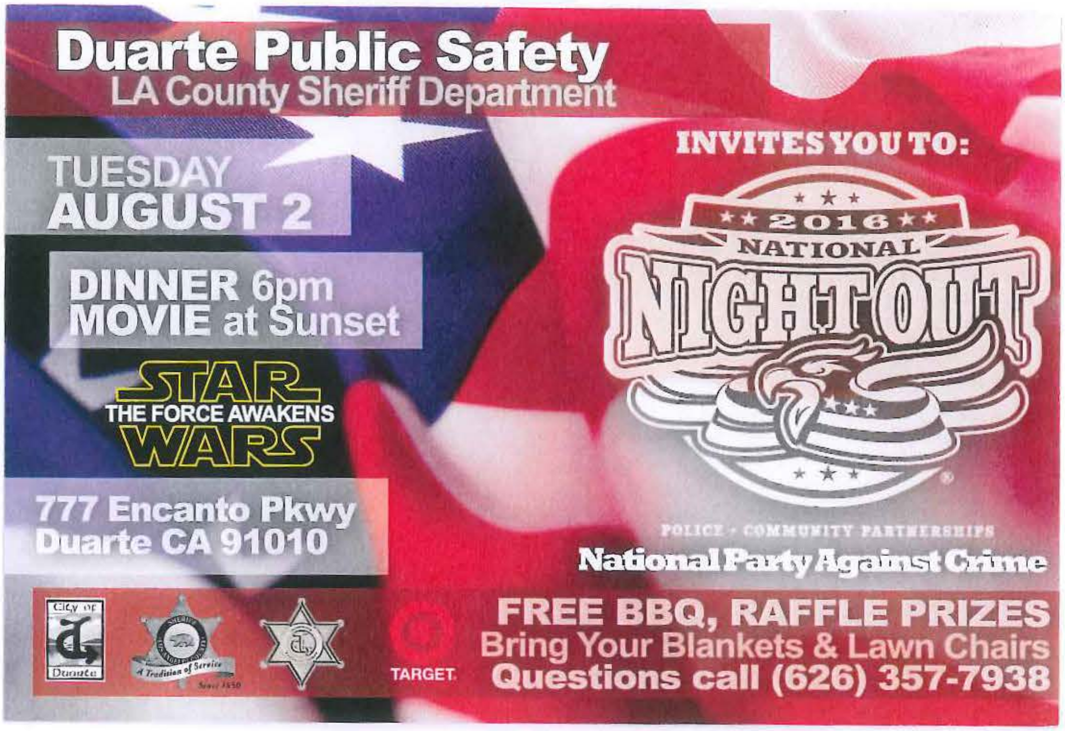
NOW, THEREFORE, BE IT RESOLVED *that the City of Duarte hereby proclaims Tuesday, August 2, 2016, as NATIONAL NIGHT OUT in the City of Duarte, and calls upon all citizens of Duarte to join with the Neighborhood Watch volunteers and the 34 million National Association of Town Watch participants in supporting this year's 33rd Anniversary of National Night Out and the City of Duarte in adopting the theme of "The Future of Crime Fighting."*

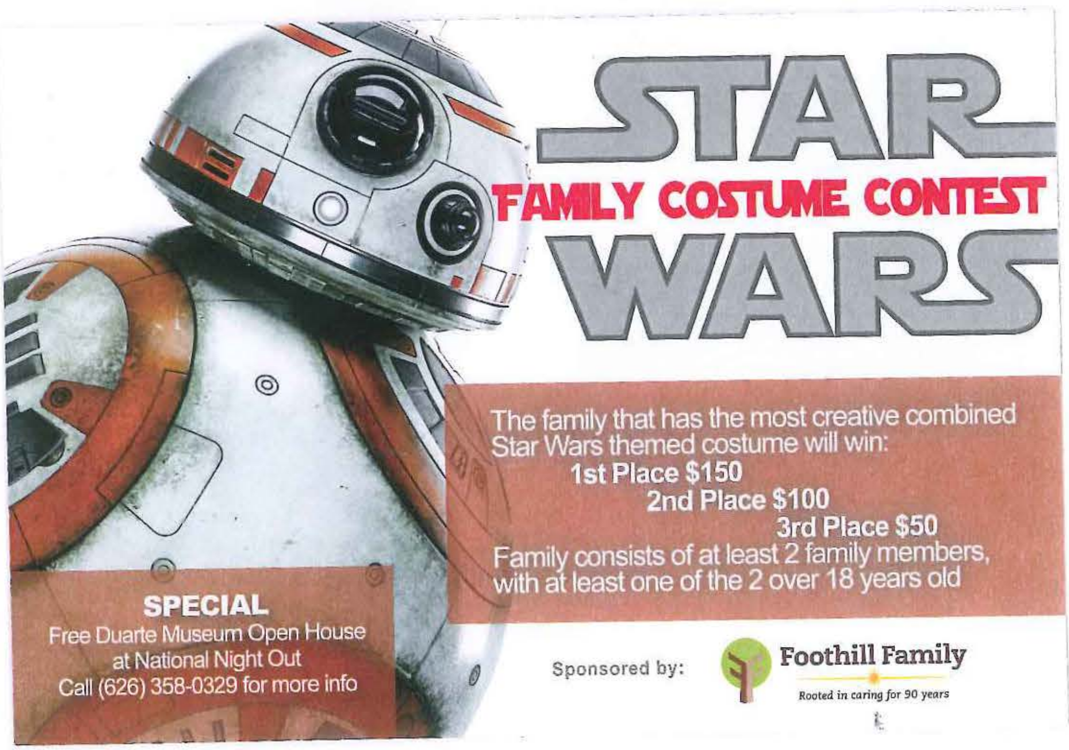
Mayor Samuel Kang

ATTEST:

City Clerk Marla Akana
Duarte, California

July 26, 2016


Duarte Public Safety
LA County Sheriff Department
TUESDAY
AUGUST 2
DINNER 6pm
MOVIE at Sunset
STAR WARS
THE FORCE AWAKENS
777 Encanto Pkwy
Duarte CA 91010
INVITES YOU TO:
2016
NATIONAL
NIGHT OUT
POLICE - COMMUNITY PARTNERSHIPS
National Party Against Crime
FREE BBQ, RAFFLE PRIZES
Bring Your Blankets & Lawn Chairs
Questions call (626) 357-7938
TARGET


STAR
FAMILY COSTUME CONTEST
WARS
The family that has the most creative combined Star Wars themed costume will win:
1st Place $150
2nd Place $100
3rd Place $50
Family consists of at least 2 family members, with at least one of the 2 over 18 years old
SPECIAL
Free Duarte Museum Open House
at National Night Out
Call (626) 358-0329 for more info
Sponsored by:
Foothill Family
Rooted in caring for 90 years

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE
REGULAR MEETING – JULY 12, 2016

CALL TO ORDER

The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 6:08 p.m.

RECORDATION OF ATTENDANCE

The following were in attendance:
PRESENT: Fasana, Finlay (left at 9:22 p.m.), Paras-Caracci, Reilly, Kang
ABSENT: None
ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove

ADOPTION OF AGENDA

Finlay moved, Fasana seconded to adopt the Agenda, as amended to adjourn in memory of Officer Brent Thompson, Officer Michael Krol, Officer Patrick Zamarripa, Sgt. Michael Smith, Senior Cpl. Lorne Ahrens (the fallen officers in Dallas), Philando Castile, and Alton Sterling, and carried unanimously.

WORKSHOP

A Workshop was held to discuss lessons learned, observations, and next steps pertaining to the recent San Gabriel Complex Fire. Representatives from all City Departments, the Red Cross, the Fire Department, and the Sheriff's Department attended and provided input.

Duarte resident Kerry Nock stated his concern was with communication in the evacuation area, and how the Sheriff Department operates.

The Workshop concluded at 7:07 p.m. City Council reconvened at 7:22 p.m., with all members present.

PLEDGE TO THE FLAG

Tom Reyes led the Pledge of Allegiance.

MOMENT OF REFLECTION

A moment of reflection was observed.

FITNESS/MENTAL WARM-UP

Kang and Finlay provided the warm-up.

SPECIAL ITEMS
Mayor's Youth Council update

Felipe Valdez, Mayor's Youth Council, announced upcoming Teen Center events and celebrations.

BUSINESS ITEM – Discussion/ Potential direction – Fireworks (Out of sequence)

Finlay moved, Paras-Caracci seconded to consider Business Item 13 (Discussion pertaining to fireworks) at this time, and carried unanimously.

There was a discussion about the number of illegal fireworks seen and heard this year. Fasana stated he would prefer putting it to a vote in November about the purchase and discharge of fireworks. Finlay stated she thinks the fine should be increased.

Brian Villalobos presented a report about suppression efforts, Municipal Code amendment regarding the time fireworks are allowed to be discharged and the fine for violation, and provided a chart of San Gabriel Valley cities that allow and do not allow fireworks.

There was further discussion about the possibility of increasing the fine for violations, dryness, wind speed, year-to-year basis, use of fireworks in parks, spike in unhealthful air quality emissions, and $23,000 estimated cost for a ballot measure.

Art Rodriguez stated there will still be illegal fireworks, the sale of safe/sane fireworks does more for the community than banning them, discussed the amount given by LULAC in scholarships, and stated he hopes they do not take away fireworks.

Stella Starr, Duarte High School ASB, asked that fireworks not be taken away, it is the best fundraiser, and suggested there could be a display by the City.

Dolores Ortiz stated she never heard of a major incident by safe/sane fireworks, they did not start the fire, it is a waste of taxpayers' money to put it in on the ballot, and it would take money away from non-profit groups.

Tom Reyes stated many kids will be impacted if it makes it to the ballot and passes, he hopes the fire does not weigh on Council's decision, the money is used for children and scholarships, and thanked Council for approving fireworks permits in the past.

Steve Hernandez stated he can understand both sides, it helps many kids in the community, a fire would be a concern, and he thinks the best way is to put it to a vote.

Lisa Deutch stated there have been fireworks in her neighborhood for the past three weeks, it is traumatizing, she is sensitive to noise, she supports scholarships for students, hopes there is a compromise, suggested seeing what model other communities are using or having fireworks in a contained environment, and she is supportive of a ballot measure.

John Kelly, TNT Fireworks, stated his company represents 300 cities in California and 33 in L.A. County, illegal fireworks is a problem, his company is against illegal fireworks, discussed SB 839 regarding fines, and regarding a vote, stated since 2001, 20 cities have voted on fireworks, and the result was that all cities voted to keep them.

James Walker discussed the noise of fireworks, dogs barking, and car alarms, stated loss of of life, an eye, or limb is important, we must not put profit over safety, fireworks are unsafe, we must find another means to help the children, and fireworks are dangerous for the community.

Steven Hernandez, Jr., stated he worked security for the booth at Target this year, his daughter received \$300 and \$200 previously for school, he went to camp because of fireworks, he looks forward to volunteering to support the boys and girls' teams and schools, it buys yearbooks and prom tickets, and he encouraged Council to keep fireworks going.

John Baczkowski stated people and property are safe since the 4th, safe/sane fireworks are safe, Duarte has a history of safe/ sane, other cities should look to Duarte, it helps with charities and scholarships, asked how would the organizations that rely heavily on this fundraiser be supported if they are banned, celebrating the 4th is ingrained in our culture, and asked that it not be taken away.

Luisa Flores stated she is a PCC student, she received a \$1,000 scholarship from LULAC, it helped pay for expenses at school, and she hopes fireworks sales continue.

Cheryl Taylor stated the bigger problem is illegal fireworks, crossing the street is not banned when someone is killed, she lives in an evacuation area and would still like to see fireworks in Duarte, the booths represent children, if fireworks are handled correctly, there is no issue, there would be no scholarship money if there are no fireworks, and there have been fireworks used on the 4th of July for 240 years.

Henry Baltazar stated he does not want a vote, responsible people in the City are not going to set a fire, safe/sane has caused no fires in our City, asked that parks not be closed, and stated the \$23,000 could be used to invest in more officers next year.

Teresa Baczkowski stated where she lived before, they eliminated fireworks and still had illegal ones, safe/sane never caused fires, in Lone Pine the field is watered and fireworks can be shot off in the field, in Independence the airport area is used, companies sponsor fireworks shows, there is movement of illegal fireworks into our community, and we should look at management styles in other cities.

Fasana moved to place a measure on the November ballot prohibiting the purchase and discharge of safe and sane fireworks in Duarte. The motion died for lack of a second.

There was further Council discussion about adding additional safeguards, putting young people first and being safe, options at parks, inability to stop fireworks completely, environment, water shortage, drought, increasing the fine, pro-active approach, annual evaluation, closing off Royal Oaks and Encanto, not closing off Royal Oaks and Encanto, scholarships, music programs, watering down of fields, cordoning off areas of parks closest to homes, and poor air quality.

Kang moved, Reilly seconded that the City Attorney research whether we can charge more than $1,000 as an administrative fine, in light of Government Code Section 39601 and SB 839, and carried unanimously.

Kang moved to ban the use of fireworks at Royal Oaks Park and Encanto Park. The motion died for lack of a second.

Finlay moved, Paras-Caracci seconded to direct staff to report back on strategies to mitigate potential problems and strategies to control the use and discharge of fireworks in all City parks, and carried unanimously.

RECESS

Mayor Kang called a Recess at 9:14 p.m. City Council reconvened at 9:22 p.m., with four members present, and Finlay absent.

SPECIAL ITEMS
Presentation – Granicus/Civica
City's new website

Karen Herrera presented a staff report about the City's new website, including background, selection process, highlights, features, responsiveness, online forms, open government section, Nixle service, and social media.

Ian Nichols, Granicus/Civic, described the general process used to design the website, staff input and committees, phases, overall design, content, navigation structure, ease of transmittal of information, and emergency alerts, and demonstrated a number of the features.

Cesar Monsalve provided information about ActiveNet for online class registrations, which will be launched in September when the next quarterly registration period begins.

Brian Villalobos provided information about CaleAmerica for online parking permits, which will be launched in August, as well as a 24/7 kiosk that will be by City Hall.

Information – 2017 Rose Parade

George presented an informational staff report about funds that were identified in the 2015/16 budget that will be used to participate in the 2017 Rose Parade with the City of Hope as an economic effort, stated the City of Hope has developed an amazing design for the float, it will include the City's logo, and representation of the City of Duarte will be on the float.

ANNOUNCEMENTS

Joanna Gee, Duarte Library, announced story times, programs, and teen/adult events in July.

Karen Herrera presented community announcements, including upcoming events, programs, and celebrations in July.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.
Cheryl Taylor – City Hall flag.
Deborah West – Street sweeping.
Brian Lister – Street sweeping, fireworks.
Tom Reyes – Street sweeping.
Steven Hernandez – Martin Luther King, Jr.

CONSENT CALENDAR	Reilly moved, Fasana seconded to approve the Consent Calendar as follows, and carried unanimously. Approve Items A, B, C, F, G, I. Remove Item D, E, H.
ITEMS REMOVED Item D – Proclamation – Parks ITEM D – APPROVED	Reilly moved, Fasana seconded to approve the Proclamation for Parks Make Life Better in Duarte Month, which will be observed during the month of July 2016, and carried with Finlay absent.
Item E – Council Bill 16-R-17 Designated Positions	Council Bill 16-R-17 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING THE LIST OF DESIGNATED POSITIONS FOR FILING STATEMENTS OF ECONOMIC INTEREST AND CONFORMING THE APPLICABLE DISCLOSURE CATEGORIES TO REQUIREMENTS OF THE STATE OF CALIFORNIA FAIR POLITICAL PRACTICES COMMISSION Staff answered questions about the item.
ITEM E – APPROVED RESOLUTION NO. 16-17	Reilly moved, Kang seconded to adopt Resolution No. 16-17, and carried with Finlay absent.
Item H – Notice of Completion Duarte Sports Park Parking Lot ITEM H – APPROVED	Staff answered questions about the item. Reilly moved, Fasana seconded to approve the acceptance of Duarte Sports Park Parking Lot Improvements project (PK Construction) and authorize the City Clerk to initiate the Notice of Completion, and carried with Finlay absent.
ITEMS FROM CITY COUNCIL/ CITY MANAGER	GEORGE: Stated the flag at City Hall is illuminated, however, the bulb may need to be replaced. PARAS-CARACCI: Requested that a copy of the street sweeping report about number of parked cars be emailed to her, stated words on the signs can be changed at a minimal cost, and all feedback will be considered. REILLY: Stated people need to be prepared to shelter in place in the event of a fire, the Red Cross has suggestions on its website, Red Cross volunteers have to be trained, commended staff on the evacuation center, attended AQMD update and tour, they offer a pilot program for electric lawnmowers, suggested Valley Crest may like to participate in it, and stated she is glad Smart & Final is here. FASANA: Congratulated staff on Smart & Final, he is looking forward to Grocery Outlet and Starbucks, discussed the Fresh & Easy location, Metro initiated a bike share program in downtown L.A., regarding the shooting victims, stated there is a need for dialogue and communication, we need to be sensitive as to how long the street sweeping pilot program will proceed as it is, and we need to keep residue from going into the storm drain. KANG: Regarding the fire, he would like to utilize the CERT personnel, inquired about ham operators (Villalobos responded), he received emails about the signal at Mountain and Duarte Road

(Hensley responded), he would like to know how Smart & Final is doing, and stated although he does not not sell fireworks, he does contribute to the City.

ADJOURNMENT

Steve Hernandez spoke about the fallen Dallas officers.

The meeting was adjourned at 10:42 p.m. in memory of Officer Brent Thompson, Officer Michael Krol, Officer Patrick Zamarripa, Sgt. Michael Smith, Senior Cpl. Lorne Ahrens, Philando Castile, and Alton Sterling.

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Mayor Samuel Kang

ATTEST:

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City Clerk

City of Duarte

Council Warrant Register Over $5000

By Payment Number

Payment Dates 07/13/2016 - 07/26/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
205295	**7/20/2016**	**5347**	**GRANICUS INC**			**5,929.00**
	75821	Website Project Development		100-1020-7722		5,929.00
205328	**7/26/2016**	**5086**	**ACCO ENGINEERED SYSTEMS**			**18,506.00**
	1609409	Public Safety A/C Unit		100-1610-8100		18,506.00
205337	**7/26/2016**	**1102**	**CDW GOVERNMENT LLC**			**5,533.98**
	DNQ0670	Apple MacBook Pro w/Retina Display		100-1815-8011		2,251.81
	DNQ0670	Recycle Fee		100-1815-8011		3.00
	DNR9025	AppleCare Protection Plan 3 Year		100-1815-8011		293.12
	DPC8945	Parallels Desktop for Mac Enterprise		100-1605-7980		259.95
	DPK1692	HP LaserJet Pro M402DW		100-1405-7614		349.98
	DPK1692	HP26X High yield Black Original Laser		100-1405-7614		198.95
	DPK1692	HP media tray/feeder - 550		100-1405-7614		135.80
	DPK1692	HP Media Tray/Feeder-55- Sheets		100-1605-7980		271.61
	DPK1692	Microsoft Windows 10 Pro-1 User		100-1605-7980		671.92
	DPK1692	Hp LaserJet Pro M402dw		100-1605-7980		699.95
	DPK1692	HP 26X High Yield Black Toner Cartrid		100-1605-7980		397.89
205338	**7/26/2016**	**5120**	**CHARLES ABBOTT ASSOCIATES INC**			**35,902.97**
	55894	Building & Safety Services 6/2016		100-1405-7800		35,902.97
205339	**7/26/2016**	**5328**	**COMCATE**			**6,498.98**
	6134	Code/Dog Data System 7/16 - 6/17		100-1205-7823		6,498.98
205359	**7/26/2016**	**0903**	**CITY OF MONROVIA**			**12,607.23**
	1600552	Fuel-City Manager 5/2016		100-1010-7650		141.53
	1600553	Fuel-Field Services 5/2016		100-1410-7650		1,129.87
	1600555	Fuel-Parks & Recreation 5/2016		100-1605-7650		598.77
	1600556	Fuel-Public Safety 5/2016		100-1205-7650		1,122.60
	1600557	Fuel-Cmty Development 5/2016		100-1405-7650		109.45
	1600558	Fuel-Sheriff's Dept 5/2016		100-1205-7781		3,745.87
	1600559	Fuel-Transit Dept 5/2016		440-4405-7619		5,759.14
205360	**7/26/2016**	**2461**	**MOUNTAIN VISTA PLAZA**			**13,322.96**
	7/2016	Actual 2015 v Estimate CAM/Mgmt/T		100-1205-7787		3,369.64
	7/2016	Public Safety Lease		100-1205-7787		9,953.32
205367	**7/26/2016**	**0904**	**RKA CONSULTING GROUP**			**17,092.50**
	25012	Engineering Srvcs Bus Pad Relocation		100-1405-7969		575.00
	25013	Engineering Concrete Repair Program		100-1405-7969		1,150.00
	25027	Engineering Las Lomas Rd Rehab 5/1		100-1405-7969		6,690.00
	25047	Engineering PW Inspection Services 5		100-1405-7967		4,440.00
	25048	Engineering Plan Checks 5/16		100-1405-7969		155.00
	25049	Engineering Metro Gold Line Ext 5/16		100-1405-7969	250000 - City Engineer - Gold Line Project	825.00
	25050	City Engineer 5/16		100-1405-7969		2,850.00
	25051	Engineering FY17 LLD 5/16		100-1405-7969		350.00
	25068	Engineering Srvcs-2015/16 ATP 6/16		440-4425-7965	201604-Prof Svcs 440 (ATP)-ATP Design Goldline	22.95
	25068	Engineering Srvcs-2015/16 ATP 6/16		620-6225-7965	201604-Prof Svcs 620 (ATP)-ATP Design Goldline	34.55
205368	**7/26/2016**	**0196**	**RUTAN & TUCKER LLP**			**26,776.29**
	748989	General City Attorney (Retainer) 5/20		100-1015-7680		10,535.60
	748990	General City Litigation 5/2016		100-1015-7686		648.00
	748991	Code Enforcement Legal 5/2016		100-1015-7684		2,563.43
	748992	SCPH Project Legal 5/2016		100-1015-7686		1,459.74

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	751490	Env/NPDES Litigation 5/2016		100-1015-7686		11,569.52
205380	**7/26/2016**	**5339**	**TOWNSEND PUBLIC AFFAIRS INC**			**5,000.00**
	11829	Consulting Services 6/2016		100-1010-7965		5,000.00
205383	**7/26/2016**	**5538**	**VICTOR STANLEY INC**			**71,465.64**
	SI34355	Litter Receptacle - 45-Gallon Bronze		440-4405-7985		33,359.24
	SI34355	Bench - 6' Bronze Powder Coat		440-4405-7985		38,106.40
EFT03157	**7/14/2016**	**5573**	**U.S. BANK CORPORATE TRUST SERVICES**			**75,515.03**
	203420000	COPS 2013 Principal Payments		520-5205-8340		66,309.55
	203420000	COPS 2013 Interest Payments		520-5205-8350		9,205.48
					Payment Total:	**294,150.58**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	141,353.27
440 - PROPOSITION A TRANSIT FUND	77,247.73
520 - TOWN CENTER DEBT SERVICE FUND	75,515.03
620 - COMMUNITY IMPROVEMENT FUND	34.55
Grand Total:	**294,150.58**

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	141.53
100-1010-7965	Professional Services	5,000.00
100-1015-7680	City Attorney	10,535.60
100-1015-7684	Code Enforcement	2,563.43
100-1015-7686	Other Legal Services	13,677.26
100-1020-7722	City Web Site	5,929.00
100-1205-7650	Vehicle Maintenance	1,122.60
100-1205-7781	Contract Law Enforceme	3,745.87
100-1205-7787	Public Safety Cntr Lease	13,322.96
100-1205-7823	Code/Animal Control Da	6,498.98
100-1405-7614	Office Supplies	684.73
100-1405-7650	Vehicle Maintenance	109.45
100-1405-7800	Building Department Ser	35,902.97
100-1405-7967	Public Works Inspection	4,440.00
100-1405-7969	City Engineer	12,595.00
100-1410-7650	Vehicle Maintenance	1,129.87
100-1605-7650	Vehicle Maintenance	598.77
100-1605-7980	Other Expenses	2,301.32
100-1610-8100	Other Capital Improvem	18,506.00
100-1815-8011	Computer Equipment	2,547.93
440-4405-7619	Fuel And Oil	5,759.14
440-4405-7985	Other Expenses (Use of	71,465.64
440-4425-7965	Professional Services (A	22.95
520-5205-8340	Principal Payments	66,309.55
520-5205-8350	Interest Expense	9,205.48
620-6225-7965	Professional Services (A	34.55
	Grand Total:	**294,150.58**

Project Account Summary

Project Account Key	Payment Amount
None	293,268.08
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	22.95
201604-Prof Svcs 620 (ATP)-ATP Design Goldline	34.55
250000 - City Engineer - Gold Line Project	825.00
Grand Total:	**294,150.58**

Council Warrant Register by Account
By Fund

City of Duarte

Payment Dates 07/13/2016 - 07/26/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7642	LEAGUE OF CALIFORNIA CITIES	Finlay-Riverside Co General Mtg	205355		25.00
100-1005-7646	TZEITEL PARAS-CARACCI	Conference/Meeting Expense Reimbursement	205361		1,694.37
100-1005-7980	U.S. BANK	CC Closed Session Mtg 6/14/16 (Wild Thyme Pizza)	205322		111.12
100-1005-7980	U.S. BANK	CC Closed Session Dessert 6/14/16 (Trader Joe's)	205322		13.48
100-1005-7980	DUARTE PETTY CASH	CC Closed Session Mtg Supplies	205265		20.99
100-1005-7980	FOOTHILL UNITY CENTER	Golden Plate Awards Ad 6/16/2016	205290		500.00
100-1005-7980	DUARTE UNIFIED SCHOOL DISTRICT	6/28/16 Joint Board Meeting	205286		325.00
100-1010-7612	PASADENA STAR NEWS	Subscription Renewal (26 wks Exp 2/6/17)	205309		268.48
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 5/2016	205359		141.53
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 6/16	205314		1,797.44
100-1010-7965	TOWNSEND PUBLIC AFFAIRS INC	Consulting Services 6/2016	205380		5,000.00
100-1010-7980	U.S. BANK	Administration-Adobe Creative Cloud	205322		49.99
100-1010-7980	RED DOT UNIFORMS	City Manager Shirts	205364		48.16
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 5/2016	205368		10,535.60
100-1015-7682	BURKE, WILLIAMS & SORENSEN LL	Labor Legal 6/2016	205333		2,821.50
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 5/2016	205368		2,563.43
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 5/2016	205368		648.00
100-1015-7686	RUTAN & TUCKER LLP	SCPH Project Legal 5/2016	205368		1,459.74
100-1015-7686	RUTAN & TUCKER LLP	Env/NPDES Litigation 5/2016	205368		11,569.52
100-1020-7711	U.S. BANK	Employee BBQ 6/2/16 (Dickey's)	205322		1,200.91
100-1020-7711	DUARTE PETTY CASH	Employee BBQ Supplies	205265		6.54
100-1020-7716	SMART & FINAL	626 Golden Streets Supplies	205315	201631-Spec Events-Golden Streets 626	25.14
100-1020-7716	STAPLES ADVANTAGE	Golden Streets Signs	205316	201631-Spec Events-Golden Streets 626	1,275.20
100-1020-7722	GRANICUS INC	Website Project Development	205295		5,929.00
100-1020-7726	U.S. BANK	Levon Y-Adobe Creative Cloud	205322		49.99
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 4/16 - 6/16	205387		3,300.00
100-1025-7703	CALIFORNIA CONTRACT CITIES ASS	Annual Membership 7/16 - 6/17	205335		3,309.00
100-1025-7705	LOS ANGELES COUNTY AUDITOR-C	FY17 LAFCO Membership	205327		504.78
100-1205-7614	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies	205285		4.86
100-1205-7614	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies	205285		5.00
100-1205-7615	FRONTIER HARDWARE	Tarps & Rope-Fish Fire	205291	201632-Fish Fire-Emergency Supplies	165.58
100-1205-7615	FRONTIER HARDWARE	Tape-Fish Fire	205291	201632-Fish Fire-Emergency Supplies	27.22
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Vehicle 35 Car Wash	205285		9.00
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2016	205359		1,122.60
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS A	Citation Revenue Tax 6/2016	205378		3,796.50
100-1205-7761	DATA TICKET INC	Admin Citation Processing 3/2016	205264		387.02
100-1205-7761	DATA TICKET INC	Parking Citation Processing 3/2016	205264		1,209.27
100-1205-7761	DATA TICKET INC	Admin Citation Processing 4/2016	205264		71.75
100-1205-7761	DATA TICKET INC	Parking Citation Processing 4/2016	205264		1,329.92
100-1205-7761	DATA TICKET INC	Admin Citation Processing 5/2016	205341		37.75
100-1205-7761	DATA TICKET INC	Parking Citation Processing 5/2016	205341		1,536.71
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Overpayment	205384		-40.19
100-1205-7779	U.S. BANK	DART Banquet 6/23/16 (Domenico's)	205320		196.49
100-1205-7779	U.S. BANK	DART Dinner Meeting 6/1/16 (Wild Thyme Pizza)	205320		35.60
100-1205-7779	U.S. BANK	Movie Night Supplies (Target)	205320		50.61
100-1205-7779	U.S. BANK	Movie Night Salads 6/10 & 6/17 (Wild Thyme Pizza)	205320		261.60
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Field Trip Parking 6/29/16	205285		20.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	Movie Night Volunteer Food	205285		31.34
100-1205-7779	FELIPE VALDEZ	Summer Youth Stipend 7/2016	205382	201616-Youth Programs-Calgrip FY 2016-	100.00
100-1205-7779	WALMART COMMUNITY/RFCSLLC	DART Event Supplies	205384		39.08
100-1205-7779	FSP DESIGNS	DART Uniforms	205267	201616-Youth Programs-Calgrip FY 2016-	335.56
100-1205-7779	DUARTE PIZZA COMPANY	DART- Mailer Help	205344		13.79
100-1205-7779	DUARTE PIZZA COMPANY	DART-Mailer Help	205344		18.60

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7780	FRONTIER HARDWARE	Animal Control Truck Key	205349		3.26
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 6/2016	205282		240.00
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2016	205359		3,745.87
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Saturation Patrol 2/2016	205302		370.95
100-1205-7787	MOUNTAIN VISTA PLAZA	Actual 2015 v Estimate CAM/Mgmt/Taxes/Ins/Trash	205360		3,369.64
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	205360		9,953.32
100-1205-7823	COMCATE	Code/Dog Data System 7/16 - 6/17	205339		6,498.98
100-1205-7980	U.S. BANK	EOC Staff Food 6/24/16-Fish Fire (Max's)	205320	201632-Fish Fire-Other Expenses	72.75
100-1205-7980	U.S. BANK	Training Lunch 6/9/16 (Villa Italia)	205320		20.71
100-1205-7980	U.S. BANK	EOC Staff Food 6/23/16-Fish Fire (Jersey Mike's)	205320	201632-Fish Fire-Other Expenses	65.93
100-1205-7980	U.S. BANK	Staff Supplies-Fish Fire (Target)	205320	201632-Fish Fire-Other Expenses	46.33
100-1205-7980	U.S. BANK	EOC Staff Food 6/21/16-Fish Fire (Villa Italia)	205320	201632-Fish Fire-Other Expenses	70.33
100-1205-7980	U.S. BANK	Movie Night Supplies (Walmart)	205320		87.83
100-1205-7980	U.S. BANK	Keyboard Tray (Walmart)	205320		79.43
100-1205-7980	U.S. BANK	Staff Training 5/26/16 (Cabrera's)	205320		44.36
100-1205-7980	U.S. BANK	Staff Supplies-Fish Fire (Target)	205320	201632-Fish Fire-Other Expenses	35.52
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	EOC Staff Food 6/22/16	205285	201632-Fish Fire-Other Expenses	68.00
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	EOC Staff Food 6/24/16	205285	201632-Fish Fire-Other Expenses	5.44
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies	205285		4.99
100-1205-7980	WALMART COMMUNITY/RFCSLLC	Volunteer Supplies-Fish Fire	205325	201632-Fish Fire-Other Expenses	56.36
100-1205-7980	LOS ANGELES COUNT SHERIFF DEP	Q1/Q2 FY16 Youth Transportation	205272	201616-Other Expenses-CalGrip FY2016-1	542.82
100-1205-7980	MARVELLWEST	NNO Movie Night Food 8/2/16	205306		500.00
100-1205-7980	POST ALARM SYSTEMS	PS Alarm Service/Repair	205310		306.16
100-1405-7610	DUARTE PETTY CASH	Craig Hensley Chamber Lunch Mtg 5/18/16	205265		11.00
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	205316		9.80
100-1405-7614	CDW GOVERNMENT LLC	HP26X High yield Black Original LaserJet Toner	205337		198.95
100-1405-7614	CDW GOVERNMENT LLC	HP media tray/feeder - 550	205337		135.80
100-1405-7614	CDW GOVERNMENT LLC	HP LaserJet Pro M402DW	205337		349.98
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2016	205359		109.45
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Services 6/2016	205338		35,902.97
100-1405-7802	GWMA	NPDES Harbor Toxic TMDL Monitor	205353		2,213.90
100-1405-7965	LDM ASSOCIATES INC	CDBG Federal Grant Administration FY16 6/2016	205300	201606-Prof Svcs-2015/16 Fed Grant Ad	340.00
100-1405-7967	RKA CONSULTING GROUP	Engineering PW Inspection Services 5/16	205367		4,440.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Srvcs Bus Pad Relocation-Hunt/BV 5/16	205367		575.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Concrete Repair Program FY16 5/16	205367		1,150.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Las Lomas Rd Rehab 5/16	205367		6,690.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Checks 5/16	205367		155.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Metro Gold Line Ext 5/16	205367	250000 - City Engineer - Gold Line Project	825.00
100-1405-7969	RKA CONSULTING GROUP	City Engineer 5/16	205367		2,850.00
100-1405-7969	RKA CONSULTING GROUP	Engineering FY17 LLD 5/16	205367		350.00
100-1405-8100	FS CONSTRUCTION	Retention-Concrete Curb Repair FY15/16	205350		266.00
100-1410-7612	MAINTENANCE SUPERINTENDENTS	Troy W Membership 7/16 - 6/17	205356		75.00
100-1410-7621	HOME DEPOT CREDIT SERVICES	Work Gloves	205296		26.11
100-1410-7621	HOME DEPOT CREDIT SERVICES	Staple Gun Staples	205296		6.50
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	205329		42.50
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2016	205359		1,129.87
100-1410-7650	HOME DEPOT CREDIT SERVICES	Vehicle Cleaning Supplies	205296		53.31
100-1410-7650	HOME DEPOT CREDIT SERVICES	Truck 5 Top Rail	205296		11.41
100-1410-7650	HOME DEPOT CREDIT SERVICES	Return (Inv 4013951)	205296		-17.35
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 6/16	205377		145.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 6/2016	205379		297.52
100-1410-7980	HOME DEPOT CREDIT SERVICES	Gloves	205296		27.20
100-1410-7980	FLAGSIMPORTER.COM	US Flags-Hunt Dr	205347		503.00
100-1415-7889	LANDSCAPE WAREHOUSE INC	Irrigation Repair-Upper Ball Field	205354		1,418.45
100-1415-7889	LANDSCAPE WAREHOUSE INC	Irrigation Repair-Upper Ball Field	205354		254.62
100-1500	MARILYN MAYS	Advance-TC Art Workshop	205307		550.00
100-1500	MARGARET DIAMOND	Advance-SC Garden Party Flowers	205284		150.00
100-1500	LUPE VALERIO	Advance-2016 Adventure Club	205324		326.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	205273		76.92
100-1605-7002	PAMELA ROMERO	CPR Stipend	205313		76.92

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7614	STAPLES ADVANTAGE	Paper Sorter	205316		67.68
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	205316		76.76
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	205316		92.33
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	205374		95.22
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	205374		40.94
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 5/2016	205359		598.77
100-1605-7650	SHELL	Fuel-City Vehicles	205370		28.18
100-1605-7693	DUARTE PIZZA COMPANY	TC/MYC Dinner 7/5/16	205344		105.35
100-1605-7729	WALMART COMMUNITY/RFCSLLC	Concert Sponsor Gifts	205384		89.39
100-1605-7729	SMART & FINAL	Summer Concert Refreshments	205315		98.21
100-1605-7729	MATT T GRUBER	Concert Band (TimeBomb)	205269		1,500.00
100-1605-7729	MARIACHI DIVAS INC	Summer Concert Sound Fee	205357		350.00
100-1605-7729	MARIACHI DIVAS INC	Concert Band Fee	205304		1,300.00
100-1605-7729	LONG BEACH COMMUNITY BAND	Concert Stage	205301		680.00
100-1605-7730	FRONTIER HARDWARE	Various Tape	205291		78.85
100-1605-7730	NORMAN ANDERSON	Dive-In Movie Food 7/22/16	205276		400.00
100-1605-7733	U.S. BANK	SC Netflix	205322		8.71
100-1605-7733	SMART & FINAL	Senior Center Supplies	205315		46.86
100-1605-7733	PAUL STEIN	SC Garden Party Entertainment	205376		450.00
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	205343		125.00
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	205373		160.31
100-1605-7735	CHRISTY GRAVES	TC Amazing Acts Event 7/21/16	205352		300.00
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee-Circus Gym	205292		551.25
100-1605-7736	AGI ACADEMY	Instructor Fee-Math	205275		138.60
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Cartoon Drawing	205326		378.00
100-1605-7736	BRICKS 4 KIDZ	Instructor Fee-Nxt Robotics	205277		600.00
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Preschool	205326		378.00
100-1605-7736	AGI ACADEMY	Instructor Fee-Computers	205275		173.25
100-1605-7736	BRICKS 4 KIDZ	Instructor Fee-Superheros	205277		400.00
100-1605-7736	AGI ACADEMY	Instructor Fee-Reading	205275		69.30
100-1605-7736	WALMART COMMUNITY/RFCSLLC	Nature Camp Supplies	205384		106.98
100-1605-7736	WALMART COMMUNITY/RFCSLLC	Nature Camp Supplies	205384		34.57
100-1605-7736	SMART & FINAL	Nature Camp Supplies	205315		5.99
100-1605-7736	SMART & FINAL	Nature Camp Supplies	205315		7.18
100-1605-7736	J & J SPORTS & TROPHIES	Nature Camp Shirts	205298		534.65
100-1605-7736	JOHN'S INCREDIBLE PIZZA	Nature Camp Trip	205299		209.93
100-1605-7739	U.S. BANK	Parks & Rec Registration Forms-Balancet (Curo)	205322		709.59
100-1605-7739	WEBER'S PRINTING	SC Newsletter 7/2016	205385		216.78
100-1605-7740	DUARTE UNIFIED SCHOOL DISTRICT	Spring Knott's Excursion Transportation 3/30/16	205266		540.00
100-1605-7740	FESTIVAL FUN PARKS LLC	Balance-Adventure Club Excursion 8/2/16	205345		539.60
100-1605-7740	FESTIVAL FUN PARKS LLC	Adventure Club Excursion 8/5/16	205346		879.60
100-1605-7740	CALIFORNIA SCIENCE CENTER	Balance-Adventure Club Excursion 8/8/16	205336		196.00
100-1605-7745	DBV DISTRIBUTION INC	TC Boxing Equipment	205283	201616-Boxing Program-CalgripFY2016-1	1,079.64
100-1605-7750	DUARTE UNIFIED SCHOOL DISTRICT	TC Six Flags Excursion Transportation 3/29/16	205266	201616-Bus Rentals-CalGrip FY2016-17	460.00
100-1605-7750	EBMEYER CHARTER	Excursion Transportation-Existing LA 7/6/16	205287		1,195.00
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Summer Park Programs	205384		161.73
100-1605-7980	FRONTIER HARDWARE	Field Paint	205291		51.71
100-1605-7980	SMART & FINAL	Summer Cool Down 6/29/16	205315		19.61
100-1605-7980	SMART & FINAL	Rita's Cooking Class Supplies	205373		53.02
100-1605-7980	SMART & FINAL	Rita's Cooking Class Supplies	205373		88.10
100-1605-7980	SMART & FINAL	Touch A Truck Event Supplies	205373		66.80
100-1605-7980	SMART & FINAL	Cooking With Rita Supplies	205373		10.49
100-1605-7980	SMART & FINAL	Rita's Cooking @ the Park	205315		55.37
100-1605-7980	SMART & FINAL	Parks Supplies	205315		76.32
100-1605-7980	SMART & FINAL	Summer Cool Down 6/29/16	205315		159.13
100-1605-7980	STAPLES ADVANTAGE	Posterboard	205374		85.15
100-1605-7980	THORS REPTILE FAMILY	2016 Mystery Event Entertaiment	205317		350.00
100-1605-7980	S & S WORLDWIDE	<MASTER_BOTTOM_BEGIN>	205369		1,173.69
100-1605-7980	S & S WORLDWIDE	2016 Summer Park Supplies	205369		17.66
100-1605-7980	CDW GOVERNMENT LLC	Parallels Desktop for Mac Enterprise Edition	205337		259.95

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7980	CDW GOVERNMENT LLC	Hp LaserJet Pro M402dw	205337		699.95
100-1605-7980	CDW GOVERNMENT LLC	Microsoft Windows 10 Pro-1 User	205337		671.92
100-1605-7980	CDW GOVERNMENT LLC	HP Media Tray/Feeder-55- Sheets	205337		271.61
100-1605-7980	CDW GOVERNMENT LLC	HP 26X High Yield Black Toner Cartridge	205337		397.89
100-1610-7616	POOL & ELECTRICAL PRODUCTS IN	Pool Supplies	205362		145.77
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	205268		668.61
100-1610-7618	FRONTIER HARDWARE	TC Repairs	205291		34.27
100-1610-7618	FRONTIER HARDWARE	Misc Supplies/Repairs	205349		13.69
100-1610-7618	FRONTIER HARDWARE	PA Repair	205349		0.81
100-1610-7618	SMART & FINAL	CC Supplies	205315		179.11
100-1610-7618	SMART & FINAL	SC Coffee Supplies	205315		158.55
100-1610-7618	POOL & ELECTRICAL PRODUCTS IN	Pool Supplies	205362		134.62
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Facility Repairs	205296		7.61
100-1610-7618	LANDSCAPE WAREHOUSE INC	Irrigation Repair-City Hall	205354		123.61
100-1610-7618	HOME DEPOT CREDIT SERVICES	Flag Pole Light Repair	205296		3.11
100-1610-7618	SIMON EQUIPMENT RENTALS	Roto Tiller Rental-Playground Sand	205372		257.43
100-1610-7618	SIMON EQUIPMENT RENTALS	Forklift/Pallet Jack Rental	205372		226.32
100-1610-7636	HENDERSON'S	Facility Maintenance Hat	205270		17.38
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rent 6/21/16 - 7/18/16	205323		88.67
100-1610-7652	MONROVIA LOCK SHOP	Encanto Pk Restroom Door Lock Repair	205358		125.00
100-1610-7652	CINTAS CORPORATION #693	ROP Bldg Mats	205262		66.31
100-1610-7652	CINTAS CORPORATION #693	CC/SC/FC Floor Mats	205262		210.96
100-1610-7652	CINTAS CORPORATION #693	Duarte Pk Bldg Floor Mats	205262		32.03
100-1610-7652	CINTAS CORPORATION #693	TC Floor Mats	205262		108.83
100-1610-7652	CINTAS CORPORATION #693	CH Floor Mats	205262		56.40
100-1610-7652	CINTAS CORPORATION #693	PS Floor Mats	205262		38.00
100-1610-7652	BURRTEC WASTE SERVICES LLC	Trash Services-Montessori 7/2016	205278	210039- Bldg Maint Services - Montessori	162.80
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	205322		18.53
100-1610-8100	ACCO ENGINEERED SYSTEMS	Public Safety A/C Unit	205328		18,506.00
100-1610-8100	CAL BLEND SOILS INC	Aloysia Moore Pk Landscape Improvements	205334	201621-Other Cap ImprovSCE A. Moore P	790.25
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember	205322		31.79
100-1805-7610	U.S. BANK	Roxanne Breceda-People Skills in the Workplace	205322		199.00
100-1805-7610	DUARTE PETTY CASH	Roger Cathey LSL Accounting Update Seminar	205265		27.54
100-1805-7612	GOVERNMENT FINANCE OFFICERS	Kristen Petersen Dues 8/16 - 7/17	205351		225.00
100-1805-7653	WALMART COMMUNITY/RFCSLLC	Interest Charges	205384		0.36
100-1805-7980	U.S. BANK	Microsoft 365 5/28/16 - 6/27/16	205322		12.00
100-1810-7610	U.S. BANK	Michelle Brown-Hotel Dep-JPIA 2016 Forum 10/16	205321		216.50
100-1810-7611	DUARTE PETTY CASH	Supervisor Training Snacks	205265		34.98
100-1810-7660	CALIFORNIA STATE DEPARTMENT	Fingerprint Apps	205279		128.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 6/16	205281		80.00
100-1815-7632	U.S. BANK	Public Safety-Adobe Creative Cloud	205322		49.99
100-1815-7632	U.S. BANK	Administration-Adobe Creative Cloud	205322		49.99
100-1815-7632	U.S. BANK	Roxanne Breceda-Adobe Creative Cloud	205322		49.99
100-1815-7632	U.S. BANK	Parks & Rec-Adobe Creative Cloud	205322		49.99
100-1815-8011	CDW GOVERNMENT LLC	Recycle Fee	205337		3.00
100-1815-8011	CDW GOVERNMENT LLC	Apple MacBook Pro w/Retina Display 15.4"	205337		2,251.81
100-1815-8011	CDW GOVERNMENT LLC	AppleCare Protection Plan 3 Year	205337		293.12
100-1825-7626	POSTMASTER	Postage-Dog Lic Renewal Postcards	205363		238.09
100-1825-7626	FEDEX	Document Delivery	205289		43.90
100-1825-7631	RICOH USA INC	Copier Maintenance-CH/SC/TC 6/19/16 - 7/18/16	205365		1,502.11
100-1825-7631	RICOH USA INC	Copier Overage-CH 3/19/16 - 6/18/16	205365		458.79
100-2120	JOSEPH ESTEPHAN	CC Rent Deposit Refund	205288		500.00
100-2120	AIDA TORRES	CC Rent Deposit Refund	205318		300.00
100-2120	ERIKA MADERA	TC Rent Deposit Refund	205303		300.00
100-2120	SAUL RICO	Pool Rent Deposit Refund	205312		200.00
100-2120	VAROSH HOVSIPIAN	Gazebo Rent Deposit Refund	205297		50.00
100-2122	DIVISION OF THE STATE ARCHITECT	Disability Access Fee Q2 2016	205342		108.90
100-2205	ANDREA GONZALEZ	TC Rent Deposit Refund	205294		300.00
100-4004	OMAYRA DAKIS	Bus Lics Refund-626 Event Cancelled	205263	201631-Bus. Llc Tax-Golden Streets 626	600.00
100-4201	GCI SOLAR LLC	Refund-Permit 2016-050 (1630 Broadland, Duarte)	205293		223.80

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-4404	ERIKA MADERA	3 Hrs Refund (Hour Changes)	205303		135.00
100-4801	CLAUDIA ORTEGA	Class Refund-Critical Reading	205308		99.00
100-4801	MARISELA RAYGOZA	Class Refund-Cake Decorating	205311		35.00
100-4801	ASTRID TWEDEL	Class Refund-Cake Decorating	205319		70.00
100-4801	SUSAN CAMPBELL	Class Refund-Cake Decorating	205280		105.00
100-4807	HIROTAKE KOMATSU	Duplicate M/C Charge	205271		110.00
100-4808	DAVID WEBER	Swim Lesson Refund	205274		30.00
				Fund 100 - GENERAL FUND Total:	**205,928.27**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-7813	HOME DEPOT CREDIT SERVICES	Concrete-Sign Post Install	205296		8.62
220-2210-7813	RIGHT OF WAY INC	Sign Hardware	205366		227.81
220-2210-7813	TRAFFIC MANAGEMENT INC	Street Signs	205381		149.21
				Fund 220 - GAS TAX FUN Total:	**385.64**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7877	STATE OF CALIFORNIA DEPT OF TR	Signal Electric 4/16 - 6/16	205375		340.67
240-2405-7888	HOME DEPOT CREDIT SERVICES	Street Light Repairs	205296		46.16
240-2405-7888	HOME DEPOT CREDIT SERVICES	Flag Pole Light	205296		299.75
240-2405-7888	B & K ELECTRIC WHOLESALE	Street Light Repairs	205331		78.39
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Maintenance	205371		773.19
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Maintenance 6/2016	205371		773.19
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Maintenance 5/2016	205371		773.19
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Callouts 4/2016	205371		551.34
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Callouts 5/2016	205371		1,029.43
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Callouts 6/2016	205371		590.15
240-2410-7662	BEE REMOVERS	Bee Removal-3219 Brookridge	205332		115.00
240-2410-7888	HOME DEPOT CREDIT SERVICES	Return (Inv 3561153)	205296		-6.42
240-2410-7888	HOME DEPOT CREDIT SERVICES	Moore Park Turf Seed	205296		108.96
240-2410-7888	HOME DEPOT CREDIT SERVICES	Center Median Flag Repair	205296		7.74
240-2410-7888	HOME DEPOT CREDIT SERVICES	Center Median Flag Repair	205296		5.97
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Pk Irrigation Repair	205354		359.90
240-2410-7909	WEST COAST ARBORISTS INC	Tree Trim-Residential	205386		1,259.45
240-2410-7917	LANDSCAPE WAREHOUSE INC	Irrigation Repair-Hunt Dr	205354		91.81
240-2410-7917	LANDSCAPE WAREHOUSE INC	Irrigation Repair-Hunt Dr	205354		93.69
240-2410-7917	LANDSCAPE WAREHOUSE INC	Irrigation Repair-Hunt Dr	205354		118.19
240-2421-7887	WEST COAST ARBORISTS INC	Tree Trim-Las Lomas Villas	205386		380.00
240-2425-7887	HOME DEPOT CREDIT SERVICES	Irrigation Timeclock-Hearthstone	205296		132.86
240-2429-7887	LANDSCAPE WAREHOUSE INC	Raingun Valve Repairs	205354		498.97
240-2429-7887	LANDSCAPE WAREHOUSE INC	Raingun Repair	205354		392.56
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**8,814.14**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	MARTINEZ CONCRETE INC	Removal of Arch Barriers FY15-16	205305	201601-Construct-ADA CURB RMP FY15/	1,568.20
260-2605-8061	LDM ASSOCIATES INC	CDBG Administration 6/2016	205300	201602-Const-Spts Park Pkg Lot Imprv (60	765.00
260-2605-8061	LDM ASSOCIATES INC	CDBG Administration 6/2016	205300	201601-Construct-ADA CURB RMP FY15/	170.00
				Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:	**2,503.20**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 5/2016	205359		5,759.14
440-4405-7619	AUTOZONE	Bus Coolant	205330		84.95
440-4405-7650	FRONTIER HARDWARE	South Yard Supplies	205349		9.47
440-4405-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 6/2016	205379		446.28
440-4405-7887	FLEET SERVICE SPECIALIST LLC	Bus 103 Service Call/Front Door Repair	205348		714.13
440-4405-7887	CREATIVE BUS SALES	Bus Parts-Pulley Idler	205340		319.07
440-4405-7887	CREATIVE BUS SALES	Bus Parts-Air Charge Connector/Hoses	205340		272.93
440-4405-7985	VICTOR STANLEY INC	Litter Receptacle - 45-Gallon Bronze Powder Coat	205383		33,359.24
440-4405-7985	VICTOR STANLEY INC	Bench - 6' Bronze Powder Coat	205383		38,106.40
440-4425-7965	RKA CONSULTING GROUP	Engineering Srvcs-2015/16 ATP 6/16	205367	201604-Prof Svcs 440 (ATP)-ATP Design G	22.95
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**79,094.56**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-4705-8060	FS CONSTRUCTION	Retention-Concrete Repair FY15/16	205350		3,723.30
			Fund 470 - MEASURE R LR TRANSIT FUND Total:		**3,723.30**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 520 - TOWN CENTER DEBT SERVICE FUND					
520-1100	U.S. BANK CORPORATE TRUST SER	Less Cash on Hand - Interest	EFT03157		-3.71
520-5205-8340	U.S. BANK CORPORATE TRUST SER	COPS 2013 Principal Payments	EFT03157		66,309.55
520-5205-8350	U.S. BANK CORPORATE TRUST SER	COPS 2013 Interest Payments	EFT03157		9,205.48
			Fund 520 - TOWN CENTER DEBT SERVICE FUND Total:		**75,511.32**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-6225-7965	RKA CONSULTING GROUP	Engineering Srvcs-2015/16 ATP 6/16	205367	201604-Prof Svcs 620 (ATP)-ATP Design G	34.55
			Fund 620 - COMMUNITY IMPROVEMENT FUND	**Total:**	**34.55**
				Grand Total:	**375,994.98**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	205,928.27
220 - GAS TAX FUN	385.64
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	8,814.14
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	2,503.20
440 - PROPOSITION A TRANSIT FUND	79,094.56
470 - MEASURE R LR TRANSIT FUND	3,723.30
520 - TOWN CENTER DEBT SERVICE FUND	75,511.32
620 - COMMUNITY IMPROVEMENT FUND	34.55
Grand Total:	**375,994.98**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	25.00
100-1005-7646	Travel & Exp - Paras	1,694.37
100-1005-7980	Other Expenses	970.59
100-1010-7612	Publications and Dues	268.48
100-1010-7650	Vehicle Maintenance	141.53
100-1010-7670	Legal Notices	1,797.44
100-1010-7965	Professional Services	5,000.00
100-1010-7980	Other Expenses	98.15
100-1015-7680	City Attorney	10,535.60
100-1015-7682	Labor Counsel	2,821.50
100-1015-7684	Code Enforcement	2,563.43
100-1015-7686	Other Legal Services	13,677.26
100-1020-7711	Employee Recognition C	1,207.45
100-1020-7716	Special Community Even	1,300.34
100-1020-7722	City Web Site	5,929.00
100-1020-7726	Council Cablecasting	3,349.99
100-1025-7703	Contract Cities Assoc	3,309.00
100-1025-7705	LAFCO Membership	504.78
100-1205-7614	Office Supplies	9.86
100-1205-7615	Emergency Supplies	192.80
100-1205-7650	Vehicle Maintenance	1,131.60
100-1205-7761	Parking Ticket Collect	8,368.92
100-1205-7779	Youth Programs	1,062.48
100-1205-7780	Animal Control	243.26
100-1205-7781	Contract Law Enforceme	4,116.82
100-1205-7787	Public Safety Cntr Lease	13,322.96
100-1205-7823	Code/Animal Control Da	6,498.98
100-1205-7980	Other Expenses	2,006.96
100-1405-7610	Travel, Mtgs & Conf	11.00
100-1405-7614	Office Supplies	694.53
100-1405-7650	Vehicle Maintenance	109.45
100-1405-7800	Building Department Ser	35,902.97
100-1405-7802	NPDES Requirements	2,213.90
100-1405-7965	Professional Services	340.00
100-1405-7967	Public Works Inspection	4,440.00
100-1405-7969	City Engineer	12,595.00
100-1405-8100	Other Capital Improvem	266.00
100-1410-7612	Publications and Dues	75.00
100-1410-7621	Other Supplies	75.11
100-1410-7650	Vehicle Maintenance	1,177.24
100-1410-7656	Emergency Generator	145.00
100-1410-7814	Graffiti Removal	297.52
100-1410-7980	Other Expenses	530.20
100-1415-7889	Repairs-Sports Park	1,673.07
100-1500	Advances	1,026.00

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7002	Regular Salaries	153.84
100-1605-7614	Office Supplies	372.93
100-1605-7650	Vehicle Maintenance	626.95
100-1605-7693	Youth Council	105.35
100-1605-7729	Concerts In The Park	4,017.60
100-1605-7730	Special Events	478.85
100-1605-7733	Senior Center	630.57
100-1605-7735	Teen Center	460.31
100-1605-7736	Recreation Classes	3,587.70
100-1605-7739	Publicity	926.37
100-1605-7740	Youth Excursions	2,155.20
100-1605-7745	Boxing Program	1,079.64
100-1605-7750	Bus Rentals	1,655.00
100-1605-7980	Other Expenses	4,670.10
100-1610-7616	Pool Supplies	145.77
100-1610-7617	Pool Chemicals	668.61
100-1610-7618	Building Supplies	1,139.13
100-1610-7636	Uniforms	17.38
100-1610-7652	Building Maint Services	889.00
100-1610-7830	Telephones	18.53
100-1610-8100	Other Capital Improvem	19,296.25
100-1805-7610	Travel, Mtgs & Conf	258.33
100-1805-7612	Publications and Dues	225.00
100-1805-7653	Bank Charges	0.36
100-1805-7980	Other Expenses	12.00
100-1810-7610	Travel, Mtgs & Conf	216.50
100-1810-7611	Training	34.98
100-1810-7660	Other Services	208.00
100-1815-7632	Software Maintenance	199.96
100-1815-8011	Computer Equipment	2,547.93
100-1825-7626	Postage	281.99
100-1825-7631	Equipment Maintenance	1,960.90
100-2120	Refundable Deposits	1,350.00
100-2122	Disability Access & Educ	108.90
100-2205	Deferred Revenue	300.00
100-4004	Business License Tax	600.00
100-4201	Building Permits	223.80
100-4404	Other Building Rentals	135.00
100-4801	Recreation Class Fees	309.00
100-4807	Health Membership Fee	110.00
100-4808	Swim Lesson Fees	30.00
220-2210-7813	Regulatory Signs	385.64
240-2405-7877	Electric-Traffic Signal	340.67
240-2405-7888	Repairs-Citywide	424.30
240-2405-7890	Repairs-Traffic Signal	4,490.49
240-2410-7662	Other Serv-Citywide	115.00
240-2410-7888	Repairs-Citywide	476.15
240-2410-7909	Tree Trim-Residential	1,259.45
240-2410-7917	Landscape-Medians	303.69
240-2421-7887	Repairs & Replacements	380.00
240-2425-7887	Repairs & Replacements	132.86
240-2429-7887	Repairs & Replacements	891.53
260-2605-8061	ADA Curb Ramps	2,503.20
440-4405-7619	Fuel And Oil	5,844.09
440-4405-7650	Vehicle Maintenance	9.47
440-4405-7814	Graffiti Removal	446.28
440-4405-7887	Repairs & Replacements	1,306.13
440-4405-7985	Other Expenses (Use of	71,465.64

Account Summary

Account Number	Account Name	Payment Amount
440-4425-7965	Professional Services (A	22.95
470-4705-8060	Sidewalk/Concrete Repa	3,723.30
520-1100	Cash/Invest- Fiscal Agen	-3.71
520-5205-8340	Principal Payments	66,309.55
520-5205-8350	Interest Expense	9,205.48
620-6225-7965	Professional Services (A	34.55
	Grand Total:	**375,994.98**

Project Account Summary

Project Account Key	Payment Amount
None	366,284.41
201601-Construct-ADA CURB RMP FY15/16 (601723-15	1,738.20
201602-Const-Spts Park Pkg Lot Imprv (601724-15)	765.00
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	22.95
201604-Prof Svcs 620 (ATP)-ATP Design Goldline	34.55
201606-Prof Svcs-2015/16 Fed Grant Admin	340.00
201616-Boxing Program-CalgripFY2016-17	1,079.64
201616-Bus Rentals-CalGrip FY2016-17	460.00
201616-Other Expenses-CalGrip FY2016-17	542.82
201616-Youth Programs-Calgrip FY 2016-17	435.56
201621-Other Cap ImprovSCE A. Moore Park Landscape	790.25
201631-Bus. Llc Tax-Golden Streets 626	600.00
201631-Spec Events-Golden Streets 626	1,300.34
201632-Fish Fire-Emergency Supplies	192.80
201632-Fish Fire-Other Expenses	420.66
210039- Bldg Maint Services - Montessori School	162.80
250000 - City Engineer - Gold Line Project	825.00
Grand Total:	**375,994.98**

Successor Agency Council Warrant Register

City of Duarte

By Payment Number

Payment Dates 07/13/2016 - 07/26/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
2033	**7/20/2016**	**SA1304**	**U.S. BANK**			**10,560.00**
	4328932	TAB 2007 B Trustee Fees 6/1/16 - 5/3		690-6905-8314		3,520.00
	4328933	TAB 2007 A Trustee Fees 6/1/16 - 5/3		690-6905-8314		3,520.00
	4329042	TAB 2007 C Trustee Fees 6/1/16 - 5/3		690-6905-8314		3,520.00
					Payment Total:	**10,560.00**

Report Summary

Fund Summary

Fund		Payment Amount
690 - Successor Agency Debt Service		10,560.00
	Grand Total:	**10,560.00**

Account Summary

Account Number	Account Name	Payment Amount
690-6905-8314	SA Trustee Services	10,560.00
	Grand Total:	**10,560.00**

Project Account Summary

Project Account Key		Payment Amount
None		10,560.00
	Grand Total:	**10,560.00**

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DESIGNATING THE APPLICANT'S AGENT FOR THE PURPOSE OF OBTAINING FEDERAL OR STATE FINANCIAL ASSISTANCE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUARTE THAT THE

CITY MANAGER, OR
DIRECTOR OF PUBLIC SAFETY, OR
ASSISTANT CITY MANAGER

are hereby authorized to execute for and on behalf of the City of Duarte, a public entity established under the laws of the State of California, all documents related to obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act. (See attached Exhibit "A").

BE IT FURTHER RESOLVED THAT the City of Duarte, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

PASSED and ADOPTED this 26th day of July 2016.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 16-18 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 26th day of July, 2016, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

STATE OF CALIFORNIA
CALIFORNIA EMERGENCY MANAGEMENT AGENCY
Cal EMA 130

Disaster No: ____________________
Cal EMA ID No: ____________________

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council (Governing Body) OF THE City of Duarte (Name of Applicant)

THAT the City Manager (Title of Authorized Agent), OR

the Director of Public Saftey (Title of Authorized Agent), OR

the Assistant City Manager (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Duarte (Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Duarte (Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☑ This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) ____________________

Passed and approved this 26th day of July, 2016

Samuel Kang, Mayor
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Marla Akana (Name), duly appointed and City Clerk (Title) of the City of Duarte (Name of Applicant), do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the City Council (Governing Body) of the City of Duarte (Name of Applicant) on the 26th day of July, 2016.

____________________ (Signature)

City Clerk (Title)

Agenda Memo
City Manager's Office

To: Mayor and Members of the Duarte City Council

From: Karen A. Herrera, Deputy City Manager

Date: July 18, 2016

Re: **Approval of Services Agreement Between the City and Duarte Chamber of Commerce**

Recommendation: City staff is recommending that the City Council approve the 2016-17 Services Agreement in the amount of $45,100 with the Duarte Chamber of Commerce.

Background: For over four decades, the City of Duarte has entered into service agreements with the Duarte Chamber of Commerce to work in support and promotion of the Duarte business community. Historically, the Chamber has faithfully, and with good results, executed these services outlined in the agreements. The last service agreement executed between the two entities was for the period of July 1, 2015, to June 30, 2016, in the amount of $45,100 for services.

Services Agreement Discussion: For the upcoming year, Chamber and City staff agree to the same amount of $45,100. For this contribution, the Chamber will continue its focus on business retention, job development, and increasing overall Chamber membership as the primary objectives of the Chamber. This emphasis is more specifically highlighted in Attachment A of the proposed Services Agreement. Areas such as the continuation of the successful Business Visitation Program and the "Women's Business Expo," the conducting of meaningful surveys of Chamber members to gather information on business-related topics, and continued work with the Foothill Workforce Investment Board (FWIB) are identified. In addition, programs and seminars that will benefit Duarte businesses, the Duarte View, and the DuarteChamber.com web site, and providing at least one free seminar on a current, business-related topic per calendar quarter highlight the new year.

Traditional services performed include, but are not limited to:

- Maintaining regular office hours with qualified personnel.
- Favorably advertising Duarte as a place to do business and highlight advantages of the City.
- Conferring with businesses to do business in Duarte.
- Welcoming new businesses to town.
- Conducting programs such as lunch seminars, "State of the City," and Business Visitations.
- Providing financial and activity reports to the City of Duarte.
- Including news and other information provided by the City in its various publications.
- Providing commissioner recommendations for two City Commissions, i.e. Public Safety/EDC

Lease Consideration Proposed: Due to a proposed development on the same parcel that the Chamber is currently located on, the annual lease between the City of Duarte and the Duarte Chamber of Commerce will not be renewed. The City is in the process of selling the building on Third Street to a developer, and as a result, staff is meeting with the Chamber and will assist and help facilitate the Chamber in finding a future home.

Fiscal Impact: The Services Agreement is in the amount of $45,100. The appropriation of funds to Account #1020-7710 for $45,100 was adopted as part of the FY 2016-17 budget process. Annual compensation will be paid in two installments; one prior to July 30, 2016, and the other prior to January 30, 2017.

ATTACHMENT: Attachment - Chamber Services Agreement 2016-17

SERVICES AGREEMENT
BY AND BETWEEN
THE CITY OF DUARTE AND THE DUARTE CHAMBER OF COMMERCE

This Services Agreement is made and entered into as of July 1, 2016 ("Effective Date"), by and between the City of Duarte, California, a municipal corporation (hereinafter referred to as "City"), and the Duarte Chamber of Commerce, a California corporation (hereinafter referred to as "Chamber").

RECITALS:

WHEREAS, the City and Chamber desire to work collaboratively in the support and promotion of the Duarte business community; and

WHEREAS, the City and Chamber agree that only by working collaboratively can they serve the needs of the business community, create an environment where business can succeed and prosper, and enable all members of the community to benefit from the results.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein and made a part hereof, and of the mutual promises and covenants hereinafter contains, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. AGREEMENT TERM; COMPENSATION. This Agreement shall be effective for the period July 1, 2016, through June 30, 2017 ("Agreement Term"). The City shall pay the Chamber the sum of $45,100 ("Compensation") for the Agreement Term for the services set forth herein. The Compensation shall be paid in two installments; the first by July 30, 2016, and the second by January 30, 2017.

The Chamber shall place the Compensation set forth in Section 1 in a a separate account from other Chamber revenues and not utilize the Compensation to pay for the cost of fabricating, producing, printing, mailing, or distributing any tangible item including Chamber publications, including but not limited to newspapers such as and including the Duarte View, newsletters, flyers, or any DVDs, CDs, or videotapes which would constitute a "mass mailing" under Government Code Section 89001 as defined by Section 18901 of the Regulations of the Fair Political Practices Commission of the State of California (2 C.C.R. § 18901)."

2. SERVICES

A. The Chamber agrees to provide the following services listed below and the additional services listed on Exhibit "A" which is incorporated herein:

1) Maintain regular office hours with qualified personnel.

2) Favorably advertise Duarte as a place to do business and extol advantages of the City.

3) Confer with businesses to do business in Duarte.

4) Welcome new businesses to town.

5) Conduct programs such as seminars to help local businesses.

6) Provide the Chamber's financial statements to the City.

7) Include news and other information provided by the City in its various publications.

B. To implement the services set forth in Paragraph A, the Chamber, among its other activities, shall provide the following specific services:

1) Referral Service – The Chamber shall recommend its members to callers asking for goods and services.

2) Publicity and Promotion - Activities include Chamber mixers, ribbon-cutting business openings, announcements by email, publication of Business Directory, Duarte View and Duarte map.

3) Networking – The Chamber shall establish Committees and present various Chamber functions to provide members with an opportunity to meet and work with other members of the business, civic, and residential community.

4) Information – The Chamber office shall provide all who inquire with information about business opportunities within the City, and shall respond to a variety of queries from the general public regarding the community. The Chamber shall update and provide on-line updated lists such as a Church Directory and a Community Organization Directory, which are available to the public.

5) Advertising – The Chamber, through the Duarte View, Duarte map, the Chamber website, email, and the Duarte Business Directory, shall provide businesses with a means of advertising their goods, discounts and services to the local community.

6) Seminars/Workshops – The Chamber shall provide members of the business community with help and insight into business matters. Special programs and activities shall be developed to answer the needs of local businesses and assist members in their efforts to be successful.

C. The following additional terms are hereby agreed to by Chamber and City:

1) That the Chamber is a business organization.

2) That the Chamber is the voice and the advocate for its members and, as such, is charged with the responsibility of keeping its members informed and updated on issues that affect the business community.

3) That it is appropriate for the Chamber to speak on behalf of its members and advocate the interests, desires, and concerns of its members.

4) That the Chamber will provide its members with a forum for the discussion of issues affecting the business community.

5) That as an organization representing the business community, the Chamber is bound to bring to the attention of the City its organizational positions on issues of importance to its members.

6) That through discussion, led by a mutual desire to work harmoniously together, the City and the Chamber will endeavor to seek avenues for consensus and solutions to problems that negatively impact the local business community.

7) That despite the best efforts on the parts of the City and the Chamber, there will be times when the City and the Chamber may take adverse positions. The parties agree when the City and Chamber disagree on issues to do so with respect for differing opinions and positions.

8) The Chamber shall not endorse City Council candidates for election.

3. TERMINATION. This Agreement shall automatically expire upon conclusion of the Agreement Term. This Agreement may be earlier terminated by either party giving the other written notice of the desire to terminate the Agreement sixty (60) days prior to the intended date of termination; provided, however, that if the termination is due to a material breach by a party of the terms of this Agreement, and such breach remains uncured for a period of thirty (30) days after written notice is given to the party in breach, then the sixty (60) day period shall not apply and the termination may, at the discretion of the non-breaching party, be effective immediately upon delivery of written notice of termination to the breaching party following the aforedescribed thirty (30) day cure period. In the event of termination, the Chamber shall be entitled to a pro-rata share of the unpaid and due Compensation earned to the earlier of (i) the date of termination or (ii) the date of uncured breach. Subject to the foregoing, the rights, duties, and responsibilities of both the City and the Chamber under this Agreement shall continue until the date of termination.

4. CALIFORNIA LAW. This Agreement shall be governed by the internal laws of the State of California without regard to principles of conflicts of law.

5. LITIGATION MATTERS; ATTORNEY'S FEES. The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding anything in this Agreement to the contrary, in no event shall Chamber be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing party shall be entitled to recover all reasonable costs incurred, including staff time, court costs, attorney fees, expert witness fees, and other related expenses. The Municipal and Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the parties hereto concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process

on Chamber shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

6. MANAGEMENT. The City's City Manager and Chamber's President/CEO shall represent City and Chamber, respectively, in all matters pursuant to the administration of this Agreement. The Chamber's communications with the City shall be routed through the City Manager and authorized City staff.

7. RECORDS. Chamber shall provide the City with (i) a copy of its monthly financial report, which shall include at a minimum a balance sheet an income/expenses statement, and (ii) a quarterly activity report.

8. INDEMNITY. Chamber shall indemnify, defend, and hold harmless the City from and against all damages and liability caused by the negligent actions or willful misconduct of the Chamber, or its officer, officials, employees, agents, or representatives acting in an official capacity. Chamber shall not be responsible for any damages or liability to the extent caused by the negligence or willful misconduct of the City, or any of its officers, officials, employees, agents, or representatives acting in an official capacity.

9. INSURANCE. Without limiting Chamber's indemnification obligations as set forth in this Agreement, the Chamber shall procure and maintain, at its sole cost and expense, during the entire term of this Agreement including any extension thereof, the following policies of insurance: (a) Commercial General Liability insurance written on a per occurrence basis in an amount not less than $1,000,000 per occurrence; (b) Business Auto Coverage written on a per accident basis in an amount not less than $1,000,000 per accident (if Chamber has owned or leased vehicles), and if Chamber's employees use personal autos in connection with the performance of work under this Agreement, Chamber shall provide evidence of personal auto liability coverage for each such employee; and (c) if applicable, Worker's Compensation insurance providing statutory benefits as required by California law. All of the insurance policies accept the personal auto policies and Worker's Compensation policies shall be endorsed to name City and its officers, officials, employees, agents, and representatives as additional insured's. No work or services under this Agreement shall commence until the Chamber has provided the City with Certificates of Insurance evidencing the above insurance coverage's and said Certificates of Insurance are reasonably approved by the City. Certificates are to reflect that the insurer will provide 30 days written notice to City of any cancellation of coverage. In the event any of said policies of insurance are reduced in limits or cancelled for any reason, the Chamber shall, prior to the cancellation date, submit new evidence of insurance, in conformance with this Paragraph. Chamber agrees to provide immediate notice to City of any claim or loss against Chamber arising out of the work performed under this Agreement. City assumes no obligation or liability by such notice, but has the right to monitor the handling of any such claim or claims if they are likely to involve City.

10 NO JOINT VENTURE; NO BENEFITS. By this Agreement neither City nor Chamber are entering into a joint venture, or any other corporate or business entity, with the other. City and Chamber are and shall remain independent entities. No employee benefits shall be available to Chamber or any employee of Chamber in connection with the performance of this Agreement. Except for the City's payment to Chamber as defined in this Agreement, City shall not pay salaries, wages, or other compensation to Chamber for performing services hereunder for City. City shall not be liable for compensation or indemnification to Chamber for injury or sickness of any employee arising out of performing services hereunder.

11. COVENANT AGAINST DISCRIMINATION. Chamber covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, marital status, sexual orientation, national origin, or ancestry.

12. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES. No officer, official, employee, agent, representative, or volunteer of the City shall be personally liable to the Chamber, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Chamber or to its successor, or for breach of any obligation of the terms of this Agreement.

13. NOTICES. Any notices which either party may desire to give or may be required to give to the other party under this Agreement must be in writing and may be given either by (a) personal service, or (b) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (c) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City: City of Duarte
City Manager's Office
1600 Huntington Drive
Duarte, CA 91010

If to Chamber: Duarte Chamber of Commerce
PO Box 1438
Duarte, CA 91009
Attn: President/CEO

Notices personally delivered or delivered a delivery services shall be effective upon receipt. Notices delivered by mail shall be effective on the next business day following deposit made the United States Postal System prior to 6:00 p.m. A "business day" is a day when Duarte City Hall is open for business to the general public.

14. INTERPRETATIONS; ENTIRE AGREEMENT. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect.

15. REPRESENTATIONS AND WARRANTIES. The persons executing this Agreement on behalf of each of the parties hereto represent and warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed this instrument to be effective as of the Effective Date.

CITY OF DUARTE

____
Samuel Kang, Mayor

ATTEST:

____
Marla Akana, City Clerk

APPROVED AS. TO FORM:
Rutan & Tucker, LLP

____
David Cosgrove, City Attorney

DUARTE CHAMBER OF COMMERCE

____
James Kirchner, President/CEO

Exhibit A

City of Duarte and the Duarte Chamber of Commerce Services Agreement

Business Development/Economic Development Component

- Expand Chamber member exposure to the overall business community, and beyond, through enhanced features of the DuarteChamber.com web site, such as
  - A free web page within the DuarteChamber.com domain
  - A free domain name and email address for Chamber members who do not have one
  - The ability to post Member to Member Discount coupons
  - The ability to post there own specials, menus, coupons, etc. and easily change them on their own web site
  - Have a page available for links to businesses that are posting employment opportunities
- Meet monthly with designated City Representative to continue a partnership with City Hall.
- Continue the Business Visitation Program involving the Chamber, City Hall, and a designated business.
- Continue the Women's Business Expo event involving the Small Business Administration, the Foothill Workforce Investment Board, and the City.
- Periodically conduct a meaningful survey of Chamber members to seek their suggestions, recommendations, and requests for business-related topics they feel will be of benefit to them.
- Work with the Foothill Workforce Investment Board, and identify and collaborate on programs and seminars that will benefit Duarte businesses.
- Notify Chamber members and all Duarte businesses in general through mail, email blast, the Duarte View, and the DuarteChamber.com web site of the available programs and seminars.
- Provide seminars on current, business-related topics available to all Duarte businesses and Duarte Chamber members, at no cost to the attendees. The Chamber would hold such seminars at the Duarte Community Center, with no facility costs incurred.
- Strive to be the Resource Center for Duarte by marketing the Duarte Chamber website as the first place to go to for information, and make the Chamber's Event Calendar available to all community groups and Chamber members to announce their special events.
- Provide the City with recommendations for designated Commission appointments. Specifically, two representatives for the Economic Development Commission and one for the Public Safety Commission.
- Provide a representative to regularly attend Duarte Cable Television Board meetings.

MEMORANDUM

City of Duarte

TO: CITY COUNCIL

FROM: COMMISSIONER Robert Jole

SUBJECT: NOTICE OF ABSENCE FROM TRAFFIC SAFETY COMMISSION MEETING

DATE: July 18, 2016

REASON FOR ABSENCE:

_____ ACCIDENT X VACATION _____ OTHER*

_____ SICKNESS _____ DEATH IN FAMILY

DATE OF MEETING ABSENCE August 2, 2016

* EXPLANATION OF ABSENCE ____________________

SIGNATURE

ABSENCE NOTED BY CITY COUNCIL

DATE

(Revised 3/91)

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Darrell J. George, City Manager

DATE: July 20, 2016

SUBJECT: Conference Attendance – City Council Meeting of July 26, 2016

Irwindale Chamber of Commerce
Legislative Leadership Luncheon with Congresswoman Grace Napolitano
August 11, 2016
Edison Energy Education Center, Irwindale
Cost: $25 per person

Legislative Leadership Luncheon

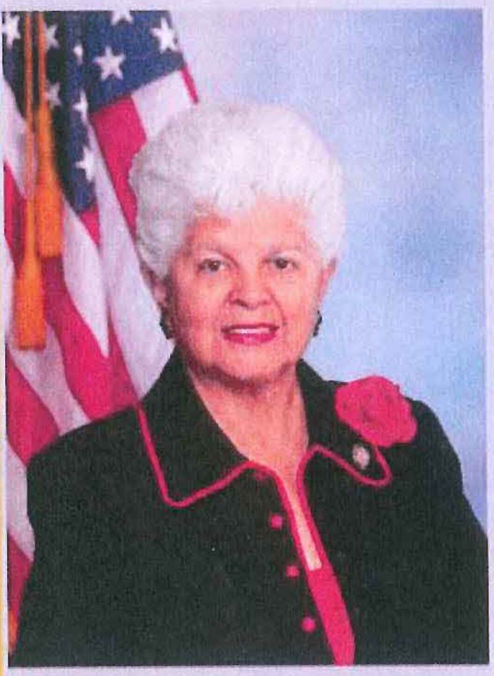
Congresswoman Grace F. Napolitano

Thursday, August 11

IRWINDALE
CHAMBER OF COMMERCE

Legislative Leadership Luncheon

Congresswoman Grace F. Napolitano



Thursday, August 11, 2016
11:30 am-1:30 pm
Edison Energy Education Center
6090 N Irwindale Ave.—Irwindale

Presenting Sponsors

MillerCoors

HOPE

Corporate Sponsors

Foothill Transit

Partner Organizations

Azusa Chamber of Commerce

MONROVIA

SAN GABRIEL VALLEY ECONOMIC PARTNERSHIP

EMSEM Chamber of Commerce
www.emsem.biz

Duarte Chamber OF COMMERCE

San Gabriel Valley Public Affairs Network

Register at
www.register.irwindalechamber.org

Or Contact the Chamber office at
(626) 960-6606

Members/Partners: (before August 8)	$25
Non-Members:	$35
Corporate Sponsorship:	$350

Reserved Table of 8 and recognition in the Insights Newsletter and website

Registration closes August 8.

LEAGUE® OF CALIFORNIA CITIES

1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2016

June 10, 2016

TO: Mayors, City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – October 5 – 7, Long Beach

The League's 2016 Annual Conference is scheduled for October 5 – 7 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for noon on Friday, October 7, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 23, 2016. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.

- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 5, 8:00 a.m. – 6:00 p.m.; Thursday, October 6, 7:00 a.m. – 4:00 p.m.; and Friday, October 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 23. If you have questions, please call Kayla Gibson at (916) 658-8247.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.

2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.

4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.

6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.

7. **Resolving Disputes**. In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.