MEMORANDUM

TO: City Council

FROM: Assistant City Manager

DATE: August 1, 2022

SUBJECT: Comments on Agenda Items, Meeting of August 9, 2022

Closed Session. The City Council will be conducting a closed session meeting starting at 5:30pm to discuss the City Manager's Annual Performance Evaluation. Food will be provided.

ITEM 4.A. (Special Items). Armine Sargsyan, Outreach Analyst from the California Department of Insurance, will discuss the Safer from Wildfires Program to ensure that residents in the Very High Fire Hazard Severity Zones of Duarte are aware of new statewide developments.

ITEM 4.C. (Special Items). Michael Heftman, Municipal Services Manager at Burrtec Waste Industries, will be giving a presentation on the implementation of Duarte's SB 1383 Residential Food Waste Program.

ITEM 4.D. (Special Items). Staff will give a presentation on the various measures to be implemented by Cal Trans and the City of Duarte in an effort to mitigate the 210 Freeway Closure scheduled for August 17-August 23.

ITEM 7.G. (Consent Calendar). Staff is recommending that the City Council authorize the City Manager to execute a Professional Services Agreement with Bellfree Contractors, Inc. in the amount of $30,000 for the full assessment of the Fish Canyon Falls Trail, including a Trail Log of all needed repairs and GPS waypoint markings. This item was included in the 2022/23 Budget and will be funded with Prop 68 grant funds.

ITEM 7.H. (Consent Calendar). Staff is recommending that the City Council adopt Resolution 22-R-31, which authorizes the City Manager, Director of Public Safety, Assistant City Manager, Director of Community Development, and Public Works Manager as designated agents to execute documents related to the receipt of federal and state emergency assistance and/or disaster relief funds. Such an authorization is required for the City to receive these funds.

ITEM 7.I. (Consent Calendar). Girl Scout Troop 2851 addressed the Duarte City Council about their Gold Award project on May 24, 2022. Their project focused on the concern that there is a lack of equitable access to feminine hygiene products for all women, especially those in vulnerable populations such as the unhoused. Per their request, staff is recommending that the Council send letters that support the advocacy efforts of the troop to our state representatives.

ITEM 7.J. (Consent Calendar). Staff is recommending that the City Council authorize the City Manager to execute Amendment No. 2 to the Agreement with SGVCOG for our Regional Food Recovery Program that authorizes implementing the Phase II expansion in the City and a budget amendment of $10,235 to use recently awarded grant funds for Tasks 7-9.

ITEM 7.K. (Consent Calendar). Staff is recommending that the City Council adopt Resolution 22-R-32, which amends Resolution No. 22-28 to correct the language to reflect the City Council-approved ballot question in Resolution No. 22-26 calling for the election. This resolution corrects the inadvertent mistake.

ITEM 9.A. (Business Items). The League of California Cities 2022 Annual Conference & Expo is scheduled for September 7-9, 2022, in Long Beach. City Council may discuss who, if anyone, is attending and if they would like to designate a voting delegate. The City Council may also appoint up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity.

Respectfully submitted,

Kristen Petersen
Assistant City Manager

CALIFORNIA DEPARTMENT OF INSURANCE

Wildfire Actions

Armine Sargsyan
Outreach Analyst

ROLE OF INSURANCE COMMISSIONER RICARDO LARA

- Protect consumers
- Maintain insurer solvency
- Set standards for agents and broker licensing
- Perform market conduct reviews of insurance companies
- Resolve consumer complaints
- Investigate and prosecute insurance fraud
- Cannot require or compel insurance companies to sell insurance

What CDI Has Done

Met with more than

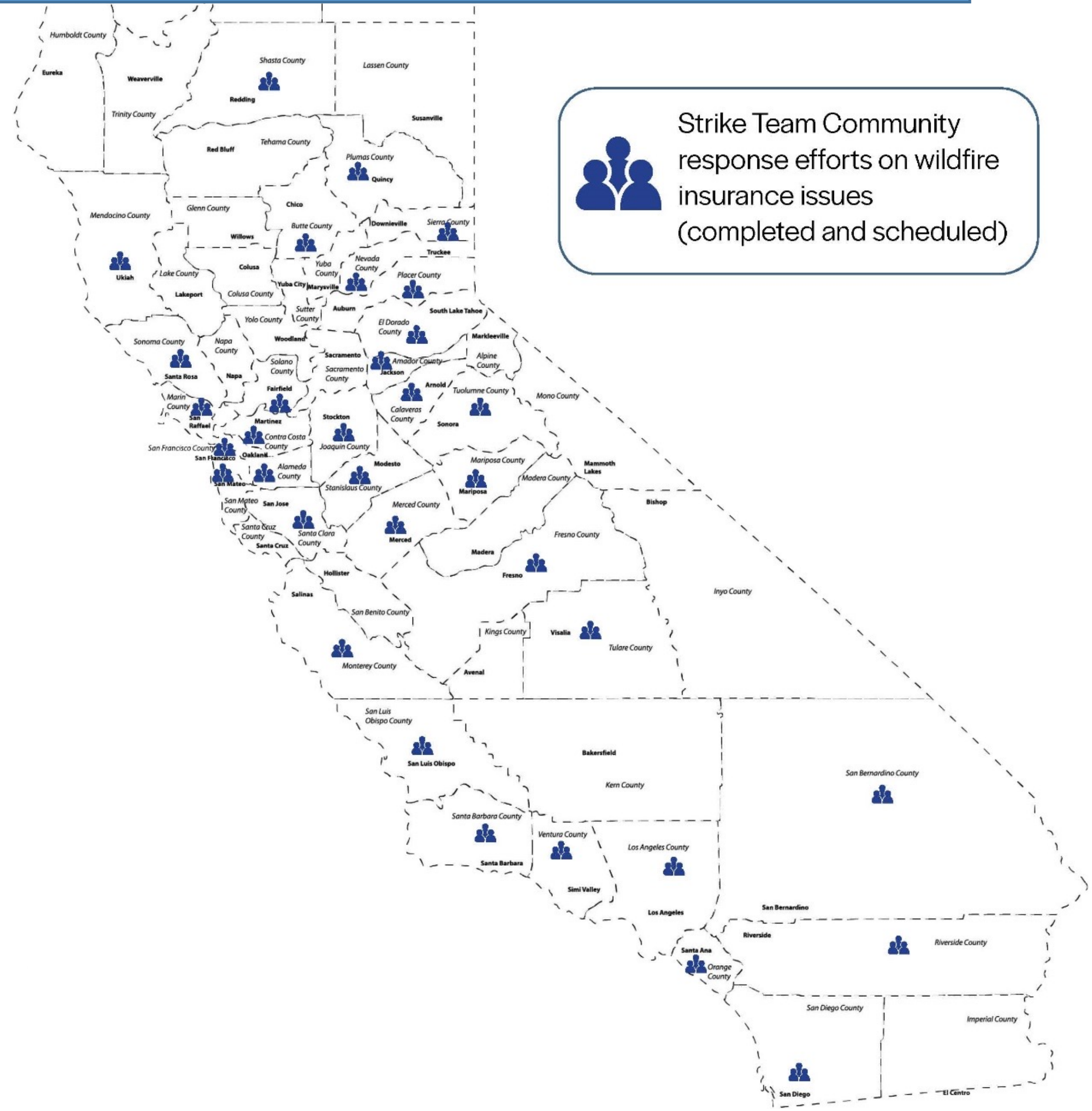
25,000 people

to hear wildfire and insurance concerns through

60 virtual events in

40 counties

Since 2019

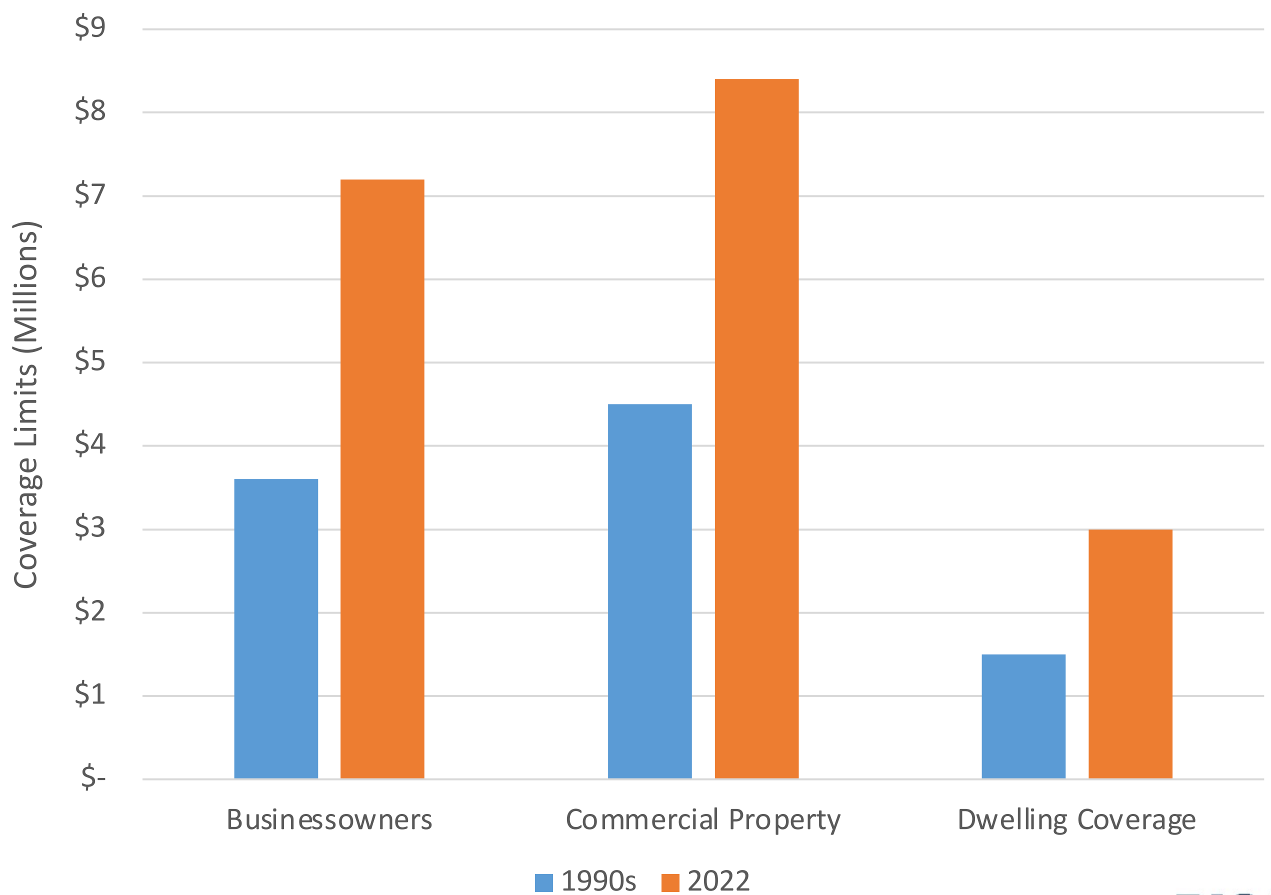


RICARDO LARA
INSURANCE COMMISSIONER

Progress Report

- Removed barriers to allow wildfire survivors to receive critical insurance benefits
    - Coverage for evacuation expenses
    - Extensions to additional living expenses
    - Created disclosures and coverage to meet upgraded building codes
- One year moratorium from non-renewals (More than 4 million policyholders protected)
- Increased non-renewal notice from 45 to 75 days

Improving the FAIR Plan



RICARDO LARA
INSURANCE COMMISSIONER

Safer from Wildfires in 1 2 3

Launched in January 2022, Safer from Wildfires is an interagency partnership between Insurance Commissioner Ricardo Lara and the state's emergency response and readiness agencies to protect lives, homes, and businesses by reducing wildfire risk.

Cal OES
GOVERNOR'S OFFICE OF EMERGENCY SERVICES

Governor's Office of Planning and Research

CALIFORNIA Public Utilities Commission

RICARDO LARA
INSURANCE COMMISSIONER
California Department of Insurance

Safer from Wildfires in 1 2 3

1 Protecting the structure

- Class-A Fire rated roof
- Maintain a 5 foot ember-resistant zone around a home (including fencing within 5 feet)
- Noncombustible 6 inches at the bottom of exterior walls
- Ember and fire-resistant vents (See Low-Cost Retrofit List, and Chapter 7A)
- Upgraded windows (Double paned or added shutters)
- Enclosed eaves

Cal OES GOVERNOR'S OFFICE OF EMERGENCY SERVICES

Governor's Office of Planning and Research

CAL FIRE

CALIFORNIA Public Utilities Commission

RICARDO LARA
INSURANCE COMMISSIONER

California Department of Insurance

Safer from Wildfires in 1 2 3

2 Protecting the immediate surroundings

- Cleared vegetation and debris from under decks
- Removal of combustible sheds and other outbuildings from the immediate surroundings of the home, to at least a distance of 30 feet
- Defensible space compliance (including trimming trees, removal of brush and debris from yard, and compliance with state law and local ordinances)

Cal OES GOVERNOR'S OFFICE OF EMERGENCY SERVICES

Governor's Office of Planning and Research

CAL FIRE

CALIFORNIA Public Utilities Commission

RICARDO LARA
INSURANCE COMMISSIONER

Safer from Wildfires in 1 2 3

3 Working together as a community

- A community should have clearly defined boundary and a local risk assessment in consultation with the local fire district or state fire agency; an identified evacuation route, cleared of vegetative overgrowth, and evacuation plan contingencies; clear funding sources to implement community mitigation activities and meet clear risk reduction goals; and integrated and up-to-date local planning documents pertinent to community wildfire risk.
- Current examples include the Fire Risk Reduction Community designation under development by the Board of Forestry, Firewise USA communities in good standing, and Shelter-in-Place designations.

Cal OES Governor's Office of Emergency Services

Governor's Office of Planning and Research

CAL FIRE

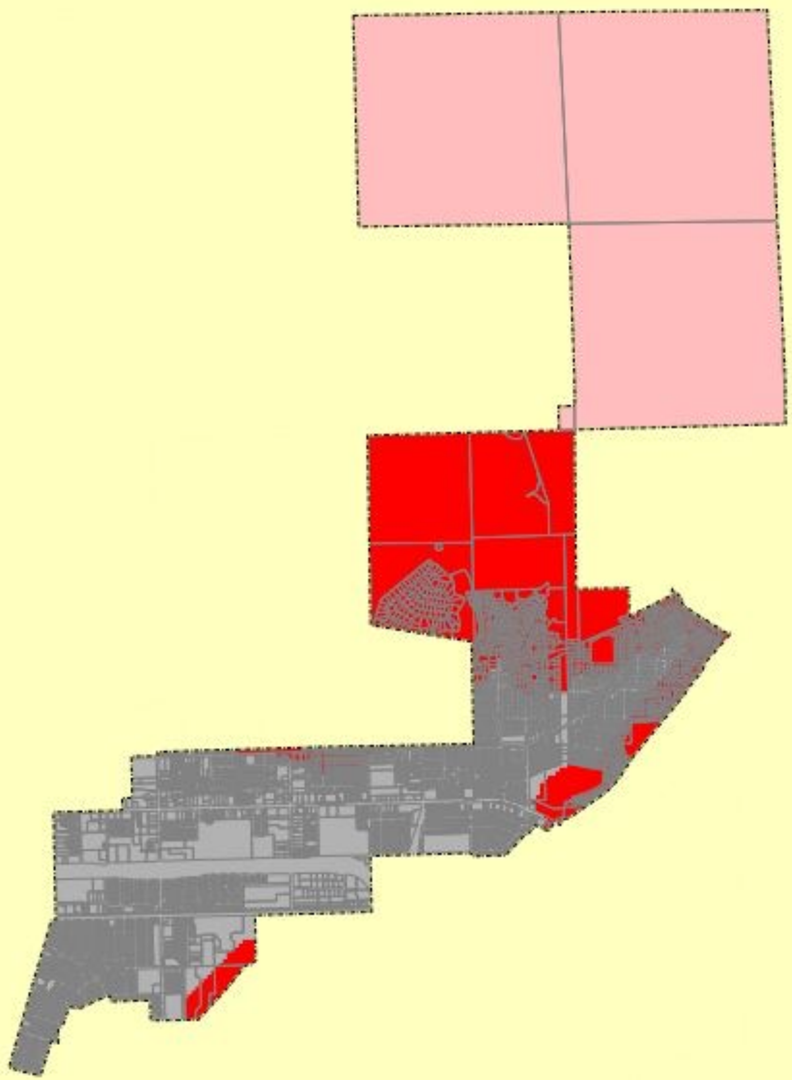
California Public Utilities Commission

RICARDO LARA
INSURANCE COMMISSIONER

Regulations to lower costs and increase transparency

- Require insurance companies to **factor consumers' and businesses' wildfire safety actions into their pricing**
- Provide consumers with **transparency about their "wildfire risk score"** that insurance companies assign to properties
- Give consumers the **right to appeal** their risk determination
- Public hearing was April 13 — regulations expected to be in effect by end of summer 2022

Very High Fire Hazard Severity Zones in Duarte



It Is Working!

- The number of homeowners non-renewed by insurance companies fell by 10 percent statewide in 2020 compared to the previous year — a decrease of 22,870 policies.

- **Premium discounts now available to 2 out of every 5 consumers,** with up to 20 percent discounts for wildfire-hardened homes – 6x increase since 2019

QUESTIONS?

1-800-927-4357

insurance.ca.gov

City of Duarte

Proclamation

FARMERS MARKET WEEK

WHEREAS *Farmers and ranchers provide citizens with access to healthful, locally, and regionally produced foods through farmers markets, which are expanding and evolving to accommodate the demand for a diverse array of agricultural products; and*

WHEREAS *farmers markets and other agricultural direct marketing outlets provide infrastructure to assist in the distribution of farm and value-added products, thereby contributing approximately $9 billion each year to the U.S. economy; and*

WHEREAS *farmers markets serve as significant outlets by which small-to-medium, new and beginning, and veteran agricultural producers market agricultural products, generating revenue that supports the sustainability of family farms and the revitalization of rural communities nationwide; and*

WHEREAS *the City of Duarte recognizes the importance of expanding agricultural marketing opportunities that assist and encourage the next generation of farmers and ranchers; generate farm income to help stimulate business development and job creation; build community connections through rural and urban linkages; and more; and*

WHEREAS *surveys show that many shoppers have said that their main reason for shopping at the local farmers market is to support the local economy; and studies indicate that farmers markets spur spending at area businesses which also strengthens the local economy; and*

WHEREAS *farmers markets are positive for the environment as locally or regionally sourced produce travels about 27 times less distance than conventionally sourced produce; and*

WHEREAS *farmers markets bolster food security and reduce risk hunger by enhancing accessibility to nutritious, affordable, high-quality food; and*

WHEREAS *the Duarte Chamber of Commerce has worked diligently to ensure that the Duarte Farmer's Market partners with certified farmers and vendors dedicated to supporting healthy communities and increasing food security by offering competitive prices and accepting SNAP/EBT cards for those with limited means;*

NOW, THEREFORE, *to further awareness of farmers markets' contributions to Duarte life, City Council of the City of Duarte, hereby proclaims the week of August 7-13, 2022, as Duarte Farmers Market Week, in conjunction with the observance of National Farmers Market Week.*

____

Margaret Finlay, Mayor

ATTEST:

____

Annette Juarez, City Clerk

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, JUNE 14, 2022
7:00 PM – Regular Session

REGULAR MEETING

1. CALL TO ORDER

Councilmember Kang called the meeting to order at 7:04 p.m.

ROLL CALL:

Councilmembers Present:	Kang, Lewis, Truong, Garcia
Councilmembers Absent:	Schulz, Finlay, Paras-Caracci
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director Community Development Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Victoria Rocha, Assistant to the City Manager

2. PLEDGE TO THE FLAG

The flag salute was led by Joanna Gee.

3. ADOPTION OF THE AGENDA

City Manager Jordan announced that Item 9C will be added to the agenda to request that the City Council ratify an emergency declaration related to the recent Fish Fire.

Director of Public Safety Villalobos discussed the recent Fish Fire, potential impacts, and the proclamation of a local emergency.

Moved by Councilmember Truong, seconded by Councilmember Garcia to determine that there is an immediate need to take action regarding the Fish Fire and the need arose after the posting of the City Council agenda.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by the following vote of the Council to approve the adoption of the agenda as amended.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

4. SPECIAL ITEMS

A. Parks and Recreation Department Update

Director of Parks and Recreation Enriquez announced summer recreation classes and upcoming events.

B. Community Development Department Update

Director of Community Development Hensley gave an update on ongoing projects and developments.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Shosana Puccia, Duarte Chamber of Commerce, announced upcoming community events.

Assistant to the City Manager Rocha announced upcoming City events.

Director of Community Development Hensley introduced newly hired Community Development Technician Scott Nash.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Steve Hernandez addressed the Council to commend Community Development Technician Nash on his work for the City.

7. CONSENT CALENDAR

A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)

B. Approval of absence(s) of City Council member(s) from the City Council meeting.

C. Approval of minutes – May 10, 2022, Regular Meeting.

D. Approval of warrants – June 14, 2022. (CC/HA/FA)

E. Receive and file the Parks and Recreation Department Status Report for June 2022.

F. Receive and file the Community Development Department Status Report for June 2022.

G. Removed from the Consent Calendar for discussion.

H. Adoption of Resolution No. 22-17 setting a Public Hearing for Citywide Landscape and Lighting Assessment District and Neighborhood Districts on July 26, 2022.

I. Removed from the Consent Calendar for discussion.

J. Authorization for the City Manager to approve a Professional Services Agreement with KHR Associates for civil engineering services for design assistance to develop detailed concept plans and preliminary cost estimate for parking lot improvements for the Town Center North Shopping Center (Big Lots).

K. Authorization for the City Manager to approve a Professional Services Agreement with McKently Malak Architects for architectural services to develop detailed concept plans and preliminary cost estimate for a façade for the Town Center North Shopping Center (Big Lots).

L. Appointments to serve on the 2022/23 Mayor’s Youth Council.

Moved by Councilmember Truong, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items A-F, H, and J-K of the Consent Calendar.

AYES: KANG, LEWIS, TRUONG, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ, PARAS-CARACCI, FINLAY

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

Authorization for the City Manager to execute a Professional Services Agreement with Nature for All in an amount not to exceed $50,000.00, for project management, non-construction, of the Fish Canyon Trail Restoration and Access Planning Grant

Director of Parks and Recreation Enriquez presented the Staff Report and provided information about the Fish Canyon Trail Restoration grant and the partnership with Nature for All.

Public Comment

Lino Paras inquired about whether the City has already received the grant to maintain the Fish Canyon Trail and expressed his opinion regarding the Trail.

Moved by Councilmember Lewis, seconded by Councilmember Truong and carried by the following vote of the Council to authorize the City Manager to execute a Professional Services Agreement with Nature for All in an amount not to exceed $50,000 for project management, non-construction, of the Fish Canyon Trail Restoration and Access Planning Grant.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

Approval of the Job Description and Salary Schedule for Deputy City Clerk and Amendment of the City Wide Salary Schedule.

City Manager Jordan briefly discussed the Deputy City Clerk position.

Public Comment

Lino Paras expressed his opposition to the creation of a Deputy City Clerk position and stated his concerns.

Steve Hernandez expressed his opinion regarding the addition of a Deputy City Clerk and stated his support of the creation of the position.

Council discussion ensued regarding the needs of the City Clerk’s Office.

City Manager Jordan provided an explanation for the creation of the Deputy City Clerk position; and requested that the City Council take action on the item as it is time sensitive.

Moved by Councilmember Kang, seconded by Councilmember Truong, and carried by the following vote of the Council to approve the job description and salary schedule for Deputy City Clerk and amend the City Wide Salary Schedule.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

A. Fiscal Year 2022/23 Budget and Capital Improvement Program

Assistant City Manager/Director of Administrative Services Petersen presented the Fiscal Year 2022/23 budget and Capital Improvement Program stating that adjustments to the budget were made per the May 5, 2022 Budget Workshop. She gave an overview of Capital and Special projects; General Fund projected revenues and expenditures resulted in a projected surplus of $1,258,600; the estimated June 2023 General Fund Unassigned balance is $17,828,400; and a description of delayed and new Special Fund Capital projects was provided.

There was discussion regarding the painting of the Duarte signage on the freeway underpass at Evergreen Street and Mountain Avenue, which Staff said they would look into and bring the item back to the Council at a future meeting; and beautification of the Town Center area.

Moved by Councilmember Truong, seconded by Councilmember Garcia, and carried by the following vote of the Council/Housing Authority Board to adopt the 2022/23 Annual Budget and Capital Improvement Plan.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

B. Adoption of Resolution No. 22-18 declaring City owned properties at 1303 and 1305 Huntington Drive as surplus land to comply with the Surplus Land Act

Director of Community Development Hensley presented the Staff Report, providing information about the Surplus Land Act and the properties located at 1303 and 1305 Huntington Drive, and described development plans for the properties. He further described the process of the Surplus Land Act.

The City Council discussed the two properties.

Moved by Councilmember Truong, seconded by Councilmember Lewis, and carried by the following vote of the Council to adopt Resolution No. 22-18 declaring City owned properties at 1303 and 1305 Huntington Drive as surplus land to comply with the Surplus Land Act.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

C. Adoption of Resolution No. 22-19 Ratifying the Existence of a Local Emergency regarding the Fish Fire.

This item was added to the agenda by a vote of the Council during the Adoption of the Agenda.

Moved by Councilmember Kang, seconded by Councilmember Truong, and carried by the following vote of the Council to adopt Resolution No. 22-19 ratifying the existence of a local emergency regarding the Fish Fire.

AYES:	KANG, LEWIS, TRUONG, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ, PARAS-CARACCI, FINLAY

11. CONTINUATION OF ORAL COMMUNICATIONS

Joanna Gee, Duarte Library, announced that the library has free COVID kits available for the public.

Lino Paras commended Assistant to the City Manager Rocha for the work she does for the City; and expressed concerns regarding crime rates affecting business.

12. ITEMS FROM CITY COUNCIL/ HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

City Manager Jordan thanked Department Head Staff for their contributions to the City.

Councilmember Truong thanked Staff for their reports; thanked Director of Public Safety Villalobos for his work during the Fish Fire; and wished everyone a Happy Father's Day.

Councilmember Garcia thanked City Manager Jordan for attending the tree planting event over the weekend; thanked City Staff for their work; announced that the Teen Center raised over $8,200 at their recent Fashion Show; expressed his excitement for the appointment of the Mayor's Youth Council members; and wished everyone a Happy Father's Day.

Councilmember Lewis thanked Staff for their reports; thanked residents for their input; and wished everyone a Happy Father's Day.

Councilmember Kang thanked Director of Public Safety Villalobos for his work during the Fish Fire; inquired about whether a camera could be placed in the area of the Fish Fire; expressed appreciation of everyone involved in extinguishing the fire; thanked Director of Community Development Hensley for his work at the Town Center location; and thanked Assistant City Manager/Director of Administrative Services Petersen for her work on the City budget.

Director of Public Safety Villalobos stated that the City is taking steps to mitigate and investigate recent fires.

13. ADJOURNMENT

Steve Hernandez expressed sentiments about Patricia Wolfe.

At 8:43 p.m. the City Council adjourned the meeting in memory of Patricia Wolfe and Francesco Renna.

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Margaret Finlay, Mayor

____
Annette Juarez, City Clerk

Council Warrant Register By Account

City of Duarte

By Fund

Payment Dates 7/28/2022 - 8/10/2022

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1205-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	217751		70.20
100-1410-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	217751		16.20
100-1605-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	217751		10.80
100-2127	BEUSE INC	Retention-CH Restroom Remodel	217735		4,231.73
100-1610-8100	BEUSE INC	City Hall Restroom Remodel (Change Orders)	217735		1,959.00
100-1610-8100	BEUSE INC	Change Order #1	217735		3,135.60
100-2127	BEUSE INC	Retention	217735		-254.73
100-1610-7618	CALIBER COMMERCIAL POOL S...	Competition Pool VFD Replacement Fuses	217739		353.77
100-1205-7650	VISION COMMUNICATIONS CO	Vehicle #22 Two-Way Radio Install	2365		1,762.70
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	217764		500.00
100-1605-7733	THEODORE SIEGEL	SC 'The China Syndrome' Screening/Presentation	217771		150.00
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	217773		530.80
100-1020-7710	LUDECKE PROPERTY MANAGE...	Chamber Lease 8/2022	217757		1,600.00
100-1605-7758	CAPITAL ONE	July 3rd Event VIP Swag Bag Items	BD23-0075		13.76
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	BD23-0075		27.20
100-1610-7618	DUARTE RECREATION PETTY CA...	Building Supplies 6/21/2022	217749		9.92
100-1610-7652	CALIBER COMMERCIAL POOL S...	Labor	217739		687.00
100-1605-7758	CAPITAL ONE	July 3rd Event VIP Swag Bag Items	BD23-0075		45.62
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	BD23-0075		85.04
100-1605-7740	CAPITAL ONE	Summer Camp Supplies/Snacks	BD23-0075		241.43
100-1205-7650	DUARTE PUBLIC SAFETY PETTY ...	Vehicle #29 Fuel	217748		11.01
100-1205-7780	DUARTE PUBLIC SAFETY PETTY ...	Rabies Clinic Supplies	217748		9.65
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	BD23-0075		43.96
100-1605-7758	CAPITAL ONE	July 3rd Event VIP Supplies	BD23-0075		3.16
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	BD23-0075		43.04
100-1605-7758	CAPITAL ONE	July 3rd Supplies	BD23-0075		53.26
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 6/2022	2368		1,100.00
100-1205-7614	CAPITAL ONE	Office Supplies	BD23-0075		32.81
100-1025-7703	CALIFORNIA CONTRACT CITIES ...	FY23 Annual Membership	217740		3,800.00
100-1010-7980	DUARTE PETTY CASH	Budget Workshop Food	217746		66.15
100-1810-7660	DUARTE PETTY CASH	Scott Nash Fingerprinting App	217746		15.00
100-1810-7671	DUARTE PETTY CASH	Mgmt Aide Interview Panel Coffee	217746		26.05
100-2023	DUARTE PETTY CASH	Amanda Hamilton CK Separation Lunch	217746		20.00
100-1405-7965	LDM ASSOCIATES INC	FY22 Federal Grant Administration 6/2022	2336		200.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 6/30/2022	2351		160.00
100-1410-7814	SUPERIOR PROPERTY SERVICES ...	Graffiti Removal 6/2022	217772		2,715.05
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 8/2022	2353		422.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 8/2022	2353		553.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 8/2022	2353		567.60

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 8/2022	2353		593.90
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect/E911 Bundle 8/2022	2353		316.25
100-1015-7684	SILVER & WRIGHT LLP	Duarte-Bardakjians v Admas Legal 6/2022	2348		236.00
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 6/2022	2348		657.00
100-1015-7684	SILVER & WRIGHT LLP	2043 Citrus View Legal 6/2022	2348		145.80
100-1015-7684	SILVER & WRIGHT LLP	General Code Enforcement Legal 6/2022	2348		921.56
100-1015-7684	SILVER & WRIGHT LLP	1307 Bloomdale Legal 6/2022	2348		4,906.20
100-1010-7685	NETFILE INC	Campaign & Form 700 Online Filing Service	2340		4,000.00
100-1605-7729	RENE BURGUAN	Concerts in the Park Band	217738		1,500.00
100-1605-7693	FSP DESIGNS	Mayors Youth Council Sashes	2326		57.33
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 7/2022	2332		1,673.09
100-1610-7616	ORIGINAL WATERMEN INC	Lifeguard Uniforms	2341		1,861.25
100-1405-7980	BUCKNAM INFRASTRUCTURE G...	GIS Services 6/1/2022 - 6/30/2022	217737		6,135.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Fitness Ctr/Pool 7/2022	2367		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 7/2022	2367		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 7/2022	2367		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 7/2022	2367		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 7/2022	2367		65.40
100-1415-7889	LANDSCAPE WAREHOUSE III	Otis Gordon Sports Park Irrigation Repairs	2335		184.93
100-1825-7980	PAPER RECYCLING & SHREDDIN...	Document Shredding 7/12/2022	217763		58.00
100-1410-7636	L & M FOOTWEAR	Field Services Safety Boots	217770		1,457.97
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2022	217760		95.83
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 5/2022	217760		940.00
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2022	217760		669.85
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2022	217760		1,755.09
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2022	217760		6,910.39
100-1605-7745	SMART & FINAL	TC Boxing Golf Tournament Supplies	2349		37.84
100-1205-7782	ALL CITY MANAGEMENT SERVIC...	Crossing Guard Srvcs 6/26/2022 - 7/9/2022	2315		1,051.83
100-1605-7002	PAMELA ROMERO	CPR Stipend	2345		76.92
100-1805-7653	SECTRAN SECURITY INC	July 2022 Courier Pick-up	2347		324.88
100-1010-7651	INTERNATIONAL EFFECTIVENESS...	Translation of Election Notice	2331		60.00
100-1205-7779	AIDA TORRES	Youth TC Event Expense Reimbursement	2354		904.63
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 7/2022	217733		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 7/2022	217733		61.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 6/2022	2338	202205/1205-7781-ARPA-Coro...	212,019.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 6/2022	2338		207,340.73
100-1010-7980	CURO MANAGED PRINT PRODU...	Tzeitel Memorial Programs & Cards	217745		273.97
100-1605-7745	SHAFFER AWARDS	Boxing Golf Tournament Awards	217769		241.67
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Comm & Social Media Mgmt 7/2022	2355		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 7/2022	2355		1,300.00
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	2349		70.26

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	SMART & FINAL	Adult Dodger Trip/SC Monthly Dance	2349		91.28
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	2349		9.38
100-1605-7730	JOE ANDREW CURIEL PERZABAL	Dive-In Movie (Luca) Screen & Sound	2342		1,138.50
100-1405-7690	CHRISTINA HEANY	Planning Commission Mtg	2329		50.00
100-1405-7690	WALLACE WOLFF	Planning Commission Mtg	217774		50.00
100-1405-7690	DANNY RAMIREZ	Planning Commission Mtg	217766		50.00
100-1805-7965	HDL COREN & CONE	Property Tax Services 7/2022 - 9/2022	2328		3,037.50
100-1805-7614	CURO MANAGED PRINT PRODU…	FY23 Budget Books	217745		272.32
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	Tobacco Sting Enforcement 6/28/2022	2338	202105-Contract Law Enforcem…	286.58
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	City of Hope Security 6/21/22 - 6/22/22	2338		9,041.50
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	CSArts Graduation 6/8/22	2338		764.21
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	2349		34.26
100-1605-7745	CURO MANAGED PRINT PRODU…	TC Boxing Show Tickets	217745		119.10
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 6/2022	217760		772.40
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 6/2022	217760		1,071.35
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreaton 6/2022	217760		955.91
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 6/2022	217760		1,972.76
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 6/2022	217760		6,282.58
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	2350		11.09
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	2350		227.18
100-1605-7739	CURO MANAGED PRINT PRODU…	Event Signage	217745		260.19
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 6/1/22 - 6/30/22	BD23-0063		133.39
100-1205-7650	WARDS SERVICE	Vehicle #29 Service/Repair	2366		187.90
100-2121	MOORE IACOFANO GOLTSMAN …	Westminster Gardens Project 6/2022 (R94281)	217761	202217-Dep-Westminster Gard…	500.00
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	217773		325.46
100-1205-7762	CALE AMERICA INC	WTP Fees 7/2022	2319		333.00
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	BD23-0064		98.42
100-1825-7626	FEDEX	Document Delivery	217752		72.32
100-1205-7787	MVP, LLC	Public Safety Lease	2339		12,881.37
100-1825-7630	QUADIENT LEASING USA INC	CH Postage Machine Lease 8/23/22 - 11/22/22	217765		707.12
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	2350		194.21
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease (CH-2/PS/SC/TC) 8/1/2022 - 8/31/2022	217741		1,734.24
100-1825-7631	CANON FINANCIAL SERVICES INC	Copier Maint (CH-2/PS/SC/TC) 6/1/2022 - 6/30/2022	217741		628.61
100-1605-7736	JOVANA VILLEGAS	Ballet/Music & Movement Instructor Fee	2364		784.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 6/2022	2321		363.31
100-1205-7761	DATA TICKET INC	DUI Processing 6/2022	2321		37.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 6/2022	2321		2,353.26
100-1810-7980	ANTHEM EAP	EAP Fees 8/2022	2316		67.20
100-1205-7780	U.S. BANK	Animal Control Equipment (Animal Care Equip&Srvc)	2358		5,598.75
100-1815-7980	U.S. BANK	USB-C Cable/Adapter/iPad Keyboard Case (Best Buy)	2358		174.16
100-1815-7980	U.S. BANK	Return-iPad Keyboard Case (Best Buy)	2358		-121.26
100-1605-7612	U.S. BANK	When-to-Work Subscription Upgrade	2359		117.00
100-1605-7740	U.S. BANK	Summer Camp Pizza 6/29/22 (Little Caesars)	2359		21.47

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7740	U.S. BANK	Sumer Camp Supplies (Amazon)	2359		227.67
100-1605-7740	U.S. BANK	Summer Camp Trip 6/29/22 (AMC Online)	2359		270.80
100-1605-7758	U.S. BANK	July 3rd Event Balloons (Winter Party Inc)	2359		62.99
100-1605-7758	U.S. BANK	July 3rd Event Graphic (Silhouette Design)	2359		4.48
100-1605-7758	U.S. BANK	July 3rd Event Supplies (Michaels)	2359		53.59
100-1605-7758	U.S. BANK	July 3rd Event Supplies/Flags (Amazon)	2359		137.19
100-1605-7980	U.S. BANK	Ice Packs (Amazon)	2359		26.45
100-1610-7616	U.S. BANK	Fitness Ctr Tally Counters (Amazon)	2359		17.52
100-1610-7616	U.S. BANK	Wristbands for Swim (Amazon)	2359		43.98
100-1205-7779	AIDA TORRES	DART Event (Art Theraphy) Parking/Meal	2354		129.55
100-1605-7736	JAVIER DJEU TENNIS	Summer Tennis Instructor	2333		1,379.00
100-1405-7612	U.S. BANK	Lg Data File Transfer (Hightail)	2357		15.99
100-1405-7614	U.S. BANK	iPhone Case (Apple.com)	2357		65.05
100-1405-7614	U.S. BANK	Castillo Mobile Notary	2357		105.00
100-1405-7800	U.S. BANK	Building Plan Labels (Rollabels Ink)	2357		69.05
100-1405-7800	U.S. BANK	Lg Data Plan 1 yr Subscription (Dropbox)	2357		119.88
100-1405-7975	U.S. BANK	FY23 LAEDC Membership	2357		2,500.00
100-1410-7610	U.S. BANK	Gerard Batista MSA 2022 Training Conference	2357		575.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Arborist Certification	2357		120.00
100-1005-7980	U.S. BANK	DoorDash Subscription 7/5/2022 - 8/5/2022	2362		9.99
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	2362		18.00
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Instacart)	2362		115.17
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Amazon)	2362		569.14
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Sweet Nothings)	2362		363.40
100-1020-7712	U.S. BANK	Hootsuite 8/2/2022 - 9/1/2022	2362		75.00
100-1020-7712	U.S. BANK	Spotify	2362		9.99
100-1020-7726	U.S. BANK	Adobe Creative Cloud 7/13/2022 - 8/12/2022	2363		34.99
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 7/12/2022- 8 /11/2022	2363		4.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 7/12/2022 - 8/11/2022	2363		5.00
100-1805-7980	U.S. BANK	Microsoft 365 6/27/2022 - 7/26/2022	2363		12.00
100-1815-7632	U.S. BANK	Finance Webinar 7/7/2022 - 8/6/2022 (Zoom)	2363		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud 7/13/2022 - 8/12/2022	2363		658.75
100-1815-7830	U.S. BANK	SC Elevator 911 6/10/2022 - 7/9/2022 (Vonage)	2363		23.64
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial Flowers (Cynthia's)	2360		954.77
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Home Depot)	2360		22.01
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	2360		104.85
100-1605-7693	U.S. BANK	MYC Mtg Dinner 7/11/22 (Young's Gourmet)	2360		246.96

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7729	U.S. BANK	Concerts in the Park Guitars (Amazon)	2360		76.05
100-1605-7729	U.S. BANK	Summer Concerts Beach Ball/Bubble Machine (Amazon)	2360		105.77
100-1605-7730	U.S. BANK	Dive-Im Movie Lunch Boxes (Dickey's BBQ)	2360		519.98
100-1605-7730	U.S. BANK	Easter Bunny Costume Cleaning (Natures Cleaners)	2360		230.00
100-1605-7733	U.S. BANK	SC Shave Ice Truck 8/5/22 (Adaptive America)	2360		225.00
100-1605-7733	U.S. BANK	SC Beverage Container (Amazon)	2360		146.58
100-1605-7733	U.S. BANK	SC Microphone (Amazon)	2360		14.10
100-1605-7733	U.S. BANK	SC Air Fryer (Amazon)	2360		116.85
100-1605-7733	U.S. BANK	SC Luau Necklaces (Amazon)	2360		39.62
100-1605-7735	U.S. BANK	TC Splash Madness Week Supplies (Amazon)	2360		142.60
100-1605-7737	U.S. BANK	Adult Excursion 8/18/22 Deposit (Viejas Casino)	2360		500.00
100-1605-7738	U.S. BANK	Teen Excursion 7/14/22 (Raging Waters)	2360		779.86
100-1605-7740	U.S. BANK	Summer Camp Pizza 7/6/22 (Little Caesars)	2360		50.09
100-1605-7740	U.S. BANK	Summer Camp Supplies (Amazon)	2360		295.58
100-1605-7741	U.S. BANK	T-Ball Micro SD Cards/MP3 Player (Amazon)	2360		138.86
100-1605-7741	U.S. BANK	Swim Team Swim Meet Snacks (Smart & Final)	2360		94.07
100-1605-7980	U.S. BANK	Staff Appreciation (Target)	2360		27.08
100-1605-7980	U.S. BANK	Parks Make Life Better Supplies (Michaels)	2360		71.61
100-1605-7980	U.S. BANK	Parks Make Life Better Ice Cream (La Michoacana)	2360		154.50
100-1605-7980	U.S. BANK	Staff Appreciation Breakfast 7/6/22 (Cafe de Olla)	2360		177.26
100-1605-7980	U.S. BANK	Parks Make Life Better Staff Gift Cards (In-N-Out)	2360		200.00
100-1605-7980	U.S. BANK	Parks Make Life Better Lollipops (Sees Candy)	2360		86.60
100-1605-7980	U.S. BANK	Parks Make Life Better Cookies (Lemon Drop Cookie)	2360		245.53
100-1605-7980	U.S. BANK	Staff (PS/FS) Thank Yous (Krispy Kreme)	2360		69.24
100-1610-7616	U.S. BANK	Custom Latex Swim Caps (Swimoutlet.com)	2360		213.65
100-1610-7618	U.S. BANK	City Council Drinks (Vallarta Supermarkets)	2360		59.89
100-1610-7618	U.S. BANK	Community Ctr Flag (Amazon)	2360		114.66
100-1610-7618	U.S. BANK	(2) Vacuum Cleaners (Amazon)	2360		573.26
100-1610-7618	U.S. BANK	Little Library Kit (Amazon)	2360		363.77
100-1605-7733	DUARTE PETTY CASH/BINGO PR...	SC Bingo Prize Money	217747		140.00
100-4302	ENRIQUE RESENDIS	Citation Overpayment	217767		120.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 7/25/2022 - 7/31/2022	2343		2,835.00
100-1015-7684	SILVER & WRIGHT LLP	Criminal Prosecutions 6/2022	2348		4,500.00
100-1025-7707	CITY OF LOS ANGELES	FY23 LARA Membership	217756		6,482.87
100-1005-7640	CESAR A GARCIA	Equipment for Council Work	2327		375.93
100-1005-7640	CESAR A GARCIA	Equipment for Council Work	2327		1,508.00
100-1605-7980	DUARTE RECREATION PETTY CA...	Staff Appreciation Breakfast	217749		55.07
100-1605-7980	DUARTE RECREATION PETTY CA...	Staff Gift Cards	217749		30.00
100-1605-7980	DUARTE RECREATION PETTY CA...	Summer Camp Splash Park Parking	217749		40.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	DUARTE RECREATION PETTY CA…	Batteries	217749		3.31
100-1610-7618	DUARTE RECREATION PETTY CA…	City Yard Coffee Pot	217749		32.95
100-1610-7618	DUARTE RECREATION PETTY CA…	Building Supplies	217749		27.45
100-1010-7980	CURO MANAGED PRINT PRODU…	Tzeitel Paras-Caracci Memorial Banner	217745		120.56
100-2120	MARLEEN NARANO	Pool Rental Deposit Refund 7/24/22	217762		200.00
100-4403	MARLEEN NARANO	Supplemental Equipment Charge	217762		-26.00
100-1605-7733	RODOLFO CARDENAS	SC Dance Entertainment DJ	217742		175.00
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	2327		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	2324		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	2356		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	2346		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	2334		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	2337		75.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	2352		566.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	2330		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	2344		566.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	2320		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	2322		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	2318		218.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	217736		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	2323		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	217753		435.00
100-2120	WENDY LOPEZ	CC Rent Deposit Refund 7/23/2022	217755		500.00
100-1405-7965	ARCHITERRA DESIGN GROUP	Huntington Dr Median Design 6/25/22 - 7/24/22	217734		4,400.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 7/2022	2368		1,100.00
100-1211	MERARI AQUINO	Computer Loan	2317		926.09
100-1010-7980	COMMUNITY MEDIA OF THE F…	Tzeitel Paras-Caracci Memorial Video	217743		3,055.00
100-1500	MARILYN MAYS	Advance-Duarte Boxing Show	217759		690.00
100-4408	DUARTE UNIFIED SCHOOL DISTR…	Nextel Lease 8/2022 (R95509)	217750	250004 - Property Rent - Nextel…	1,850.51
100-4408	DUARTE UNIFIED SCHOOL DISTR…	Nextel Lease 7/2022 (R95177)	217750	250004 - Property Rent - Nextel…	1,850.51
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 8/2022	2332		1,673.09
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 8/1/2022 - 8/7/2022	2343		2,835.00
100-2120	CONSUELO MANZANARES	CC Rent Deposit Refund 7/30/2022	217758		500.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 8/1/2022 - 9/1/2022	BD23-0137		319.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 8/1/2022 - 9/1/2022	BD23-0138		299.00
100-1605-7733	JUDITH KRENZ	Deposit-SC Hawaiian Luau Entertainment	217754		500.00
				Fund 100 - GENERAL FUND Total:	**603,012.04**

Fund: 225 - SB-1, Road Maintenance/Rehab Fund

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
225-2127	SEQUEL CONTRACTORS INC	Retention-Street Rehab Project	217768	202207/225-2127-Retention-20…	22,968.81
				Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:	**22,968.81**

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2435-7887	COUNTY OF LOS ANGELES AGRI...	Ridgecrest LLD Gopher Control 6/2022	217744		189.22
240-2410-7888	LANDSCAPE WAREHOUSE III	Citywide Irrigation Parts	2335		293.49
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Sweeping 7/2022	217733		784.00
240-2410-7891	LANDSCAPE WAREHOUSE III	Mountain Ave Median Irrigation Repairs	2335		127.60
240-2426-7887	LANDSCAPE WAREHOUSE III	Grocery Outlet LLD Irrigation Repairs	2335		61.14
240-2410-7888	LANDSCAPE WAREHOUSE III	Encanto Park Irrigation Repairs	2335		65.70
240-2410-7888	LANDSCAPE WAREHOUSE III	Encanto Park Irrigation Repair	2335		184.55
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**1,705.70**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	FY21 CDBG City Hall ADA Improvements 6/2022	2336	202102-CDBG ADA Improv	1,450.00
			Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:		**1,450.00**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7785	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 6/2022	2338		614.66
			Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:		**614.66**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	217751		37.80
440-4405-8013	FOOTHILL TRANSIT	40th Installment of 3rd Bus 7/2022	2325		3,887.05
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 5/2022	217760		237.44
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 6/2022	2325		27,297.26
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**31,459.55**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	40th Installment of 3rd Bus 7/2022	2325		3,180.31
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 6/2022	217760		586.83
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 6/2022	2325		22,334.13
			Fund 460 - PROPOSITION C TRANSIT FUND Total:		**26,101.27**
				Grand Total:	**687,312.03**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	603,012.04
225 - SB-1, Road Maintenance/Rehab Fund	22,968.81
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,705.70
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	1,450.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	614.66
440 - PROPOSITION A TRANSIT FUND	31,459.55
460 - PROPOSITION C TRANSIT FUND	26,101.27
Grand Total:	**687,312.03**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	1,958.93
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7612	Publications and Dues	18.00
100-1010-7651	Election Services	60.00
100-1010-7685	Technology Services	4,000.00
100-1010-7980	Other Expenses	5,540.17
100-1015-7684	Code Enforcement Legal	11,366.56
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information (…	8,439.99
100-1020-7718	City Newsletter	1,300.00
100-1020-7726	Council Cablecasting	2,234.99
100-1025-7703	Contract Cities Assoc	3,800.00
100-1025-7707	LARA Membership	6,482.87
100-1205-7614	Office Supplies	32.81
100-1205-7650	Vehicle Maintenance	5,759.66
100-1205-7761	Parking Ticket Collect	2,753.57
100-1205-7762	Parking Pass Kiosk Costs	333.00
100-1205-7779	Youth Programs	1,034.18
100-1205-7780	Animal Control	5,608.40
100-1205-7781	Contract Law Enforcement	442,645.82
100-1205-7782	Crossing Guard Contract …	1,051.83
100-1205-7787	Public Safety Cntr Lease	12,881.37
100-1211	Computer Loan Program	926.09
100-1405-7612	Publications and Dues	15.99
100-1405-7614	Office Supplies	170.05
100-1405-7650	Vehicle Maintenance	95.83
100-1405-7690	Planning Commission	150.00
100-1405-7800	Building Department Serv…	806.93
100-1405-7965	Professional Services	4,600.00
100-1405-7975	Economic Development E…	2,500.00
100-1405-7980	Other Expenses	6,135.00
100-1410-7610	Travel, Mtgs & Conf	575.00
100-1410-7612	Publications and Dues	120.00
100-1410-7636	Uniforms	1,457.97
100-1410-7650	Vehicle Maintenance	1,890.79
100-1410-7656	Emergency Generator	160.00
100-1410-7810	Street Sweeping	122.00
100-1410-7814	Graffiti Removal	2,715.05
100-1415-7889	Repairs-Sports Park	184.93
100-1500	Advances	690.00
100-1605-7002	Regular Salaries	76.92

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7612	Publications and Dues	117.00
100-1605-7614	Office Supplies	299.06
100-1605-7650	Vehicle Maintenance	966.71
100-1605-7693	Youth Council	304.29
100-1605-7729	Concerts In The Park	2,181.82
100-1605-7730	Special Events	1,888.48
100-1605-7733	Senior Center	1,603.42
100-1605-7735	Teen Center	156.98
100-1605-7736	Youth & Adult Recreation…	2,163.00
100-1605-7737	Adult Excursions	500.00
100-1605-7738	Teen Excursions	779.86
100-1605-7739	Publicity	260.19
100-1605-7740	Day Camps	1,340.54
100-1605-7741	Sports/Playground Progr…	232.93
100-1605-7745	Boxing Program	398.61
100-1605-7758	Independence Day Celebr…	374.05
100-1605-7980	Other Expenses	1,183.34
100-1610-7616	Pool Supplies	2,136.40
100-1610-7618	Building Supplies	2,465.50
100-1610-7650	Vehicle Maintenance	1,712.40
100-1610-7652	Building Maint Services	4,360.18
100-1610-7660	Other Services	5,670.00
100-1610-8100	Other Capital Improvemnts	5,094.60
100-1805-7614	Office Supplies	283.41
100-1805-7653	Bank Charges	423.30
100-1805-7965	Professional Services	3,037.50
100-1805-7980	Other Expenses	12.00
100-1810-7660	Other Services	15.00
100-1810-7671	Recruiting Advertisements	26.05
100-1810-7980	Other Expenses	67.20
100-1815-7632	Software Maintenance	738.75
100-1815-7821	Personal Computer Suppo…	553.00
100-1815-7830	Telephones	1,923.39
100-1815-7980	Other Expenses	52.90
100-1825-7613	Duplications And Photos	227.18
100-1825-7626	Postage	72.32
100-1825-7630	Equipment Lease	2,441.36
100-1825-7631	Equipment Maintenance	628.61
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7980	Other Expenses	58.00
100-2023	EE City Kitty Contributions	20.00
100-2120	Refundable Deposits	1,200.00
100-2121	Pass Through Deposits	500.00
100-2127	Retention Payable	3,977.00
100-4302	Parking Citations	120.00
100-4403	Swimming Pool Rentals	-26.00
100-4408	Property Rental	3,701.02
225-2127	Retention Payable	22,968.81
240-2410-7888	Repairs-Citywide	543.74
240-2410-7891	Repairs-Medians	127.60
240-2426-7810	Street Sweeping	784.00
240-2426-7887	Repairs & Replacements	61.14
240-2435-7887	Repairs & Replacements	189.22
260-2605-8061	ADA Curb Ramps (Capital)	1,450.00
290-2905-7785	Special Events Patrol	614.66
440-4405-7650	Vehicle Maintenance	275.24
440-4405-7960	Foothill Transit Operations	27,297.26
440-4405-8013	Vehicles (Capital)	3,887.05

Account Summary

Account Number	Account Name	Payment Amount
460-4605-7650	Vehicle Maintenance	586.83
460-4605-7960	Foothill Tranist Operations	22,334.13
460-4605-8013	Vehicles (Capital)	3,180.31
	Grand Total:	**687,312.03**

Project Account Summary

Project Account Key		Payment Amount
None		446,385.79
202102-CDBG ADA Improv		1,450.00
202105-Contract Law Enforcement		286.58
202205/1205-7781-ARPA-Coronavirus Recovery Fed		212,019.83
202207/225-2127-Retention-2022 Street Rehab Proj		22,968.81
202217-Dep-Westminster Garden/Morrison House Proj		500.00
250004 - Property Rent - Nextel Rent (Otis Gordon)		3,701.02
	Grand Total:	**687,312.03**

Council Warrant Register By Vendor
By Fund

City of Duarte

Payment Dates 7/28/2022 - 8/10/2022

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 6295 - 211 ELECTRONIC SERVICES INC					
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 7/25/2022 - 7/31/2022	P 7761		2,835.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 8/1/2022 - 8/7/2022	P 7762		2,835.00
				Vendor 6295 - 211 ELECTRONIC SERVICES INC Total:	**5,670.00**
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 7/2022	201069		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 7/2022	201070		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 1388 - AIDA TORRES					
100-1205-7779	AIDA TORRES	Youth TC Event Expense Reimbursement	7112022		904.63
100-1205-7779	AIDA TORRES	DART Event (Art Theraphy) Parking/Meal	7252022		129.55
				Vendor 1388 - AIDA TORRES Total:	**1,034.18**
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERVIC…	Crossing Guard Srvcs 6/26/2022 - 7/9/2022	78743		1,051.83
				Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:	**1,051.83**
Vendor: 6391 - ANTHEM EAP					
100-1810-7980	ANTHEM EAP	EAP Fees 8/2022	454820332081		67.20
				Vendor 6391 - ANTHEM EAP Total:	**67.20**
Vendor: 4580 - ARCHITERRA DESIGN GROUP					
100-1405-7965	ARCHITERRA DESIGN GROUP	Huntington Dr Median Design 6/25/22 - 7/24/22	29898		4,400.00
				Vendor 4580 - ARCHITERRA DESIGN GROUP Total:	**4,400.00**
Vendor: 6327 - BEUSE INC					
100-2127	BEUSE INC	Retention-CH Restroom Remodel	2200501		4,231.73
100-1610-8100	BEUSE INC	Change Order #1	2200502		3,135.60
100-1610-8100	BEUSE INC	City Hall Restroom Remodel (Change Orders)	2200502		1,959.00
100-2127	BEUSE INC	Retention	2200502		-254.73
				Vendor 6327 - BEUSE INC Total:	**9,071.60**
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
100-1405-7980	BUCKNAM INFRASTRUCTURE G…	GIS Services 6/1/2022 - 6/30/2022	352-05.12		6,135.00
				Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:	**6,135.00**
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	CALE AMERICA INC	WTP Fees 7/2022	170250		333.00
				Vendor 5559 - CALE AMERICA INC Total:	**333.00**
Vendor: 5654 - CALIBER COMMERCIAL POOL SERVICE					
100-1610-7618	CALIBER COMMERCIAL POOL S…	Competition Pool VFD Replacement Fuses	221070501		353.77
100-1610-7652	CALIBER COMMERCIAL POOL S…	Labor	221070601		687.00
				Vendor 5654 - CALIBER COMMERCIAL POOL SERVICE Total:	**1,040.77**
Vendor: 0035 - CALIFORNIA CONTRACT CITIES ASSOCIATION					
100-1025-7703	CALIFORNIA CONTRACT CITIES …	FY23 Annual Membership	3505		3,800.00
				Vendor 0035 - CALIFORNIA CONTRACT CITIES ASSOCIATION Total:	**3,800.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease (CH-2/PS/SC/TC) 8/1/2022 - 8/31/2022	28938694		1,734.24
100-1825-7631	CANON FINANCIAL SERVICES INC	Copier Maint (CH-2/PS/SC/TC) 6/1/2022 - 6/30/2022	28938694-6302022		628.61
				Vendor 5719 - CANON FINANCIAL SERVICES INC Total:	**2,362.85**
Vendor: 6229 - CAPITAL ONE					
100-1605-7758	CAPITAL ONE	July 3rd Event VIP Swag Bag Items	02358		13.76
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	02359		27.20
100-1605-7758	CAPITAL ONE	July 3rd Event VIP Swag Bag Items	03128		45.62
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	03129		85.04
100-1605-7740	CAPITAL ONE	Summer Camp Supplies/Snacks	08954		241.43
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	00165		43.96
100-1605-7758	CAPITAL ONE	July 3rd Event VIP Supplies	00166		3.16
100-1605-7740	CAPITAL ONE	Summer Camp Supplies	09378		43.04
100-1605-7758	CAPITAL ONE	July 3rd Supplies	09378		53.26
100-1205-7614	CAPITAL ONE	Office Supplies	07407		32.81
				Vendor 6229 - CAPITAL ONE Total:	**589.28**
Vendor: 6357 - CARLOS FELIPE PEREZ					
100-1605-7729	CARLOS FELIPE PEREZ	Concerts in the Park DJ	8/10/2022		500.00
				Vendor 6357 - CARLOS FELIPE PEREZ Total:	**500.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	8/2022		435.00
				Vendor 0028 - CATHERINE BRATTA Total:	**435.00**
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Equipment for Council Work	5032022a		375.93
100-1005-7640	CESAR A GARCIA	Equipment for Council Work	5302022		1,508.00
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	8/2022		75.00
				Vendor 6340 - CESAR A GARCIA Total:	**1,958.93**
Vendor: 5938 - CHRISTINA HEANY					
100-1405-7690	CHRISTINA HEANY	Planning Commission Mtg	7/18/2022		50.00
				Vendor 5938 - CHRISTINA HEANY Total:	**50.00**
Vendor: 3911 - CITY OF LOS ANGELES					
100-1025-7707	CITY OF LOS ANGELES	FY23 LARA Membership	48H-50-3811-23-005		6,482.87
				Vendor 3911 - CITY OF LOS ANGELES Total:	**6,482.87**
Vendor: 0903 - CITY OF MONROVIA					
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2022	23000120		95.83
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 5/2022	2300121		940.00
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2022	2300122		669.85
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2022	2300124		1,755.09
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2022	2300125		6,910.39
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 6/2022	2300152		772.40
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 6/2022	2300153		1,071.35
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreaton 6/2022	2300154		955.91
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 6/2022	2300155		1,972.76
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 6/2022	2300156		6,282.58
				Vendor 0903 - CITY OF MONROVIA Total:	**21,426.16**
Vendor: 5801 - COMMUNITY MEDIA OF THE FOOTHILLS					
100-1010-7980	COMMUNITY MEDIA OF THE F...	Tzeitel Paras-Caracci Memorial Video	574		3,055.00
				Vendor 5801 - COMMUNITY MEDIA OF THE FOOTHILLS Total:	**3,055.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4525 - CONSUELO MANZANARES					
100-2120	CONSUELO MANZANARES	CC Rent Deposit Refund 7/30/2022	R95224		500.00
				Vendor T4525 - CONSUELO MANZANARES Total:	**500.00**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1010-7980	CURO MANAGED PRINT PRODU…	Tzeitel Memorial Programs & Cards	5822		273.97
100-1805-7614	CURO MANAGED PRINT PRODU…	FY23 Budget Books	5832		272.32
100-1605-7745	CURO MANAGED PRINT PRODU…	TC Boxing Show Tickets	5834		119.10
100-1605-7739	CURO MANAGED PRINT PRODU…	Event Signage	5839		260.19
100-1010-7980	CURO MANAGED PRINT PRODU…	Tzeitel Paras-Caracci Memorial Banner	5854		120.56
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**1,046.14**
Vendor: 6228 - DANNY RAMIREZ					
100-1405-7690	DANNY RAMIREZ	Planning Commission Mtg	7/18/2022		50.00
				Vendor 6228 - DANNY RAMIREZ Total:	**50.00**
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 6/2022	139778		363.31
100-1205-7761	DATA TICKET INC	DUI Processing 6/2022	139789		37.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 6/2022	140519		2,353.26
				Vendor 5501 - DATA TICKET INC Total:	**2,753.57**
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE					
100-1605-7733	DUARTE PETTY CASH/BINGO PR…	SC Bingo Prize Money	8/2022		140.00
				Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE Total:	**140.00**
Vendor: 0046 - DUARTE PETTY CASH					
100-1010-7980	DUARTE PETTY CASH	Budget Workshop Food	6302022		66.15
100-1810-7660	DUARTE PETTY CASH	Scott Nash Fingerprinting App	6302022		15.00
100-1810-7671	DUARTE PETTY CASH	Mgmt Aide Interview Panel Coffee	6302022		26.05
100-2023	DUARTE PETTY CASH	Amanda Hamilton CK Separation Lunch	6302022		20.00
				Vendor 0046 - DUARTE PETTY CASH Total:	**127.20**
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7650	DUARTE PUBLIC SAFETY PETTY …	Vehicle #29 Fuel	6252022		11.01
100-1205-7780	DUARTE PUBLIC SAFETY PETTY …	Rabies Clinic Supplies	6252022		9.65
				Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:	**20.66**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1610-7618	DUARTE RECREATION PETTY CA…	Building Supplies 6/21/2022	6212022		9.92
100-1605-7980	DUARTE RECREATION PETTY CA…	Staff Appreciation Breakfast	7272022		55.07
100-1605-7980	DUARTE RECREATION PETTY CA…	Summer Camp Splash Park Parking	7272022		40.00
100-1605-7980	DUARTE RECREATION PETTY CA…	Staff Gift Cards	7272022		30.00
100-1610-7618	DUARTE RECREATION PETTY CA…	City Yard Coffee Pot	7272022		32.95
100-1610-7618	DUARTE RECREATION PETTY CA…	Batteries	7272022		3.31
100-1610-7618	DUARTE RECREATION PETTY CA…	Building Supplies	7272022		27.45
				Vendor 0311 - DUARTE RECREATION PETTY CASH Total:	**198.70**
Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT					
100-4408	DUARTE UNIFIED SCHOOL DISTR…	Nextel Lease 8/2022 (R95509)	8012022	250004 - Property Rent - Nextel…	1,850.51
100-4408	DUARTE UNIFIED SCHOOL DISTR…	Nextel Lease 7/2022 (R95177)	8012022	250004 - Property Rent - Nextel…	1,850.51
				Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:	**3,701.02**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	8/2022		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4524 - ENRIQUE RESENDIS					
100-4302	ENRIQUE RESENDIS	Citation Overpayment	DU020004499		120.00
				Vendor T4524 - ENRIQUE RESENDIS Total:	**120.00**
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
100-1205-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	4137		70.20
100-1410-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	4137		16.20
100-1605-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	4137		10.80
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**97.20**
Vendor: 0087 - FEDEX					
100-1825-7626	FEDEX	Document Delivery	7-827-22230		72.32
				Vendor 0087 - FEDEX Total:	**72.32**
Vendor: 4039 - FSP DESIGNS					
100-1605-7693	FSP DESIGNS	Mayors Youth Council Sashes	9400		57.33
				Vendor 4039 - FSP DESIGNS Total:	**57.33**
Vendor: 3570 - HDL COREN & CONE					
100-1805-7965	HDL COREN & CONE	Property Tax Services 7/2022 - 9/2022	SIN019903		3,037.50
				Vendor 3570 - HDL COREN & CONE Total:	**3,037.50**
Vendor: 6291 - INTERNATIONAL EFFECTIVENESS CENTER					
100-1010-7651	INTERNATIONAL EFFECTIVENESS...	Translation of Election Notice	42569		60.00
				Vendor 6291 - INTERNATIONAL EFFECTIVENESS CENTER Total:	**60.00**
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 7/2022	969912		1,673.09
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 8/2022	970537		1,673.09
				Vendor 6309 - INX BUILDING MAINTENANCE Total:	**3,346.18**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	8/2022		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 6271 - JAVIER DJEU TENNIS					
100-1605-7736	JAVIER DJEU TENNIS	Summer Tennis Instructor	7252022		1,379.00
				Vendor 6271 - JAVIER DJEU TENNIS Total:	**1,379.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	8/2022		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	8/2022		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**75.00**
Vendor: 6418 - JOE ANDREW CURIEL PERZABAL					
100-1605-7730	JOE ANDREW CURIEL PERZABAL	Dive-In Movie (Luca) Screen & Sound	22-0722		1,138.50
				Vendor 6418 - JOE ANDREW CURIEL PERZABAL Total:	**1,138.50**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	8/2022		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: T3851 - JOVANA VILLEGAS					
100-1605-7736	JOVANA VILLEGAS	Ballet/Music & Movement Instructor Fee	135814		784.00
				Vendor T3851 - JOVANA VILLEGAS Total:	**784.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6419 - JUDITH KRENZ					
100-1605-7733	JUDITH KRENZ	Deposit-SC Hawaiian Luau Entertainment	8/26/2022D		500.00
				Vendor 6419 - JUDITH KRENZ Total:	**500.00**
Vendor: 5291 - L & M FOOTWEAR					
100-1410-7636	L & M FOOTWEAR	Field Services Safety Boots	0036464-IN		1,457.97
				Vendor 5291 - L & M FOOTWEAR Total:	**1,457.97**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
100-1415-7889	LANDSCAPE WAREHOUSE III	Otis Gordon Sports Park Irrigation Repairs	4172661		184.93
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**184.93**
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY22 Federal Grant Administration 6/2022	7545		200.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**200.00**
Vendor: 1927 - LEVON YOTNAKHPARIAN					
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 6/2022	6292022		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 7/2022	7312022		1,100.00
				Vendor 1927 - LEVON YOTNAKHPARIAN Total:	**2,200.00**
Vendor: 5761 - LIFE STORAGE #530					
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 8/1/2022 - 9/1/2022	75556		319.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 8/1/2022 - 9/1/2022	75557		299.00
				Vendor 5761 - LIFE STORAGE #530 Total:	**618.00**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	8/2022		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	Sheriff's Contract 6/2022	223588LL		207,340.73
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	Sheriff's Contract 6/2022	223588LL	202205/1205-7781-ARPA-Coro…	212,019.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	Tobacco Sting Enforcement 6/28/2022	223635LL	202105-Contract Law Enforcem…	286.58
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	City of Hope Security 6/21/22 - 6/22/22	223636LL		9,041.50
100-1205-7781	LOS ANGELES COUNTY SHERIFF'…	CSArts Graduation 6/8/22	223637LL		764.21
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**429,452.85**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAGE…	Chamber Lease 8/2022	1735-huntplaz-0822		1,600.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,600.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	8/2022		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 4422 - MARILYN MAYS					
100-1500	MARILYN MAYS	Advance-Duarte Boxing Show	8/13/2022		690.00
				Vendor 4422 - MARILYN MAYS Total:	**690.00**
Vendor: T4523 - MARLEEN NARANO					
100-2120	MARLEEN NARANO	Pool Rental Deposit Refund 7/24/22	69770		200.00
100-4403	MARLEEN NARANO	Supplemental Equipment Charge	69770		-26.00
				Vendor T4523 - MARLEEN NARANO Total:	**174.00**
Vendor: T2469 - MERARI AQUINO					
100-1211	MERARI AQUINO	Computer Loan	5046640		926.09
				Vendor T2469 - MERARI AQUINO Total:	**926.09**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	8/2022		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMAN …	Westminster Gardens Project 6/2022 (R94281)	0076302	202217-Dep-Westminster Gard…	500.00
				Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:	**500.00**
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	8/2022		12,881.37
				Vendor 2461 - MVP, LLC Total:	**12,881.37**
Vendor: 6417 - NETFILE INC					
100-1010-7685	NETFILE INC	Campaign & Form 700 Online Filing Service	7890		4,000.00
				Vendor 6417 - NETFILE INC Total:	**4,000.00**
Vendor: 5547 - ORIGINAL WATERMEN INC					
100-1610-7616	ORIGINAL WATERMEN INC	Lifeguard Uniforms	S77978		1,861.25
				Vendor 5547 - ORIGINAL WATERMEN INC Total:	**1,861.25**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	8/2022		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDIN…	Document Shredding 7/12/2022	521287		58.00
				Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:	**58.00**
Vendor: 6176 - QUADIENT LEASING USA INC					
100-1825-7630	QUADIENT LEASING USA INC	CH Postage Machine Lease 8/23/22 - 11/22/22	N9509376		707.12
				Vendor 6176 - QUADIENT LEASING USA INC Total:	**707.12**
Vendor: 4345 - RENE BURGUAN					
100-1605-7729	RENE BURGUAN	Concerts in the Park Band	8/10/2022		1,500.00
				Vendor 4345 - RENE BURGUAN Total:	**1,500.00**
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Dance Entertainment DJ	7/28/2022		175.00
				Vendor 6293 - RODOLFO CARDENAS Total:	**175.00**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	8/2022		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 6277 - SECTRAN SECURITY INC					
100-1805-7653	SECTRAN SECURITY INC	July 2022 Courier Pick-up	22070554		324.88
				Vendor 6277 - SECTRAN SECURITY INC Total:	**324.88**
Vendor: 0202 - SHAFFER AWARDS					
100-1605-7745	SHAFFER AWARDS	Boxing Golf Tournament Awards	6798		241.67
				Vendor 0202 - SHAFFER AWARDS Total:	**241.67**
Vendor: 5441 - SILVER & WRIGHT LLP					
100-1015-7684	SILVER & WRIGHT LLP	Duarte-Bardakjians v Admas Legal 6/2022	29873		236.00
100-1015-7684	SILVER & WRIGHT LLP	1307 Bloomdale Legal 6/2022	29873		4,906.20
100-1015-7684	SILVER & WRIGHT LLP	2043 Citrus View Legal 6/2022	29873		145.80
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 6/2022	29873		657.00
100-1015-7684	SILVER & WRIGHT LLP	General Code Enforcement Legal 6/2022	29873		921.56
100-1015-7684	SILVER & WRIGHT LLP	Criminal Prosecutions 6/2022	29874		4,500.00
				Vendor 5441 - SILVER & WRIGHT LLP Total:	**11,366.56**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0209 - SMART & FINAL					
100-1605-7745	SMART & FINAL	TC Boxing Golf Tournament Supplies	33201		37.84
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	08201		70.26
100-1605-7733	SMART & FINAL	Adult Dodger Trip/SC Monthly Dance	08301		91.28
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	19801		9.38
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	38502		34.26
				Vendor 0209 - SMART & FINAL Total:	**243.02**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3513177801		11.09
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3513177801		227.18
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	3513410242		194.21
				Vendor 2688 - STAPLES ADVANTAGE Total:	**432.48**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	8/2022		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 6/30/2022	SA-24225		160.00
				Vendor 1610 - SUNWEST ENGINEERING Total:	**160.00**
Vendor: 5351 - SUPERIOR PRESS					
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	4549416		98.42
				Vendor 5351 - SUPERIOR PRESS Total:	**98.42**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICES ...	Graffiti Removal 6/2022	17414		2,715.05
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**2,715.05**
Vendor: 6401 - SUPPLY SOLUTIONS					
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	025191		530.80
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	026683		325.46
				Vendor 6401 - SUPPLY SOLUTIONS Total:	**856.26**
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	8/2022		566.00
				Vendor 3904 - TERESA RENTERIA Total:	**566.00**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 8/2022	19121		422.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 8/2022	19122		553.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 8/2022	19123		567.60
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 8/2022	19124		593.90
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect/E911 Bundle 8/2022	19125		316.25
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**2,452.75**
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC 'The China Syndrome' Screening/Presentation	8/18/2022		150.00
				Vendor 5544 - THEODORE SIEGEL Total:	**150.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	8/2022		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Comm & Social Media Mgmt 7/2022	8305		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 7/2022	8305		1,300.00
				Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:	**9,655.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4484 - U.S. BANK					
100-1205-7780	U.S. BANK	Animal Control Equipment (Animal Care Equip&Srvc)	6302022KP		5,598.75
100-1815-7980	U.S. BANK	Return-iPad Keyboard Case (Best Buy)	6302022KP		-121.26
100-1815-7980	U.S. BANK	USB-C Cable/Adapter/iPad Keyboard Case (Best Buy)	6302022KP		174.16
100-1605-7612	U.S. BANK	When-to-Work Subscription Upgrade	6302022ME		117.00
100-1605-7740	U.S. BANK	Summer Camp Pizza 6/29/22 (Little Caesars)	6302022ME		21.47
100-1605-7740	U.S. BANK	Summer Camp Trip 6/29/22 (AMC Online)	6302022ME		270.80
100-1605-7740	U.S. BANK	Sumer Camp Supplies (Amazon)	6302022ME		227.67
100-1605-7758	U.S. BANK	July 3rd Event Balloons (Winter Party Inc)	6302022ME		62.99
100-1605-7758	U.S. BANK	July 3rd Event Supplies (Michaels)	6302022ME		53.59
100-1605-7758	U.S. BANK	July 3rd Event Supplies/Flags (Amazon)	6302022ME		137.19
100-1605-7758	U.S. BANK	July 3rd Event Graphic (Silhouette Design)	6302022ME		4.48
100-1605-7980	U.S. BANK	Ice Packs (Amazon)	6302022ME		26.45
100-1610-7616	U.S. BANK	Fitness Ctr Tally Counters (Amazon)	6302022ME		17.52
100-1610-7616	U.S. BANK	Wristbands for Swim (Amazon)	6302022ME		43.98
100-1405-7612	U.S. BANK	Lg Data File Transfer (Hightail)	7252022CH		15.99
100-1405-7614	U.S. BANK	iPhone Case (Apple.com)	7252022CH		65.05
100-1405-7614	U.S. BANK	Castillo Mobile Notary	7252022CH		105.00
100-1405-7800	U.S. BANK	Building Plan Labels (Rollabels Ink)	7252022CH		69.05
100-1405-7800	U.S. BANK	Lg Data Plan 1 yr Subscription (Dropbox)	7252022CH		119.88
100-1405-7975	U.S. BANK	FY23 LAEDC Membership	7252022CH		2,500.00
100-1410-7610	U.S. BANK	Gerard Batista MSA 2022 Training Conference	7252022CH		575.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Arborist Certification	7252022CH		120.00
100-1005-7980	U.S. BANK	DoorDash Subscription 7/5/2022 - 8/5/2022	7252022DJ		9.99
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	7252022DJ		18.00
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Amazon)	7252022DJ		569.14
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Sweet Nothings)	7252022DJ		363.40
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Instacart)	7252022DJ		115.17
100-1020-7712	U.S. BANK	Hootsuite 8/2/2022 - 9/1/2022	7252022DJ		75.00
100-1020-7712	U.S. BANK	Spotify	7252022DJ		9.99
100-1020-7726	U.S. BANK	Adobe Creative Cloud 7/13/2022 - 8/12/2022	7252022KP		34.99
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 7/12/2022- 8 /11/2022	7252022KP		4.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 7/12/2022 - 8/11/2022	7252022KP		5.00
100-1805-7980	U.S. BANK	Microsoft 365 6/27/2022 - 7/26/2022	7252022KP		12.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud 7/13/2022 - 8/12/2022	7252022KP		658.75
100-1815-7632	U.S. BANK	Finance Webinar 7/7/2022 - 8/6/2022 (Zoom)	7252022KP		80.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1815-7830	U.S. BANK	SC Elevator 911 6/10/2022 - 7/9/2022 (Vonage)	7252022KP		23.64
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial Flowers (Cynthia's)	7252022ME		954.77
100-1010-7980	U.S. BANK	Tzeitel Paras-Caracci Memorial (Home Depot)	7252022ME		22.01
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	7252022ME		104.85
100-1605-7693	U.S. BANK	MYC Mtg Dinner 7/11/22 (Young's Gourmet)	7252022ME		246.96
100-1605-7729	U.S. BANK	Summer Concerts Beach Ball/Bubble Machine (Amazon)	7252022ME		105.77
100-1605-7729	U.S. BANK	Concerts in the Park Guitars (Amazon)	7252022ME		76.05
100-1605-7730	U.S. BANK	Dive-Im Movie Lunch Boxes (Dickey's BBQ)	7252022ME		519.98
100-1605-7730	U.S. BANK	Easter Bunny Costume Cleaning (Natures Cleaners)	7252022ME		230.00
100-1605-7733	U.S. BANK	SC Shave Ice Truck 8/5/22 (Adaptive America)	7252022ME		225.00
100-1605-7733	U.S. BANK	SC Beverage Container (Amazon)	7252022ME		146.58
100-1605-7733	U.S. BANK	SC Air Fryer (Amazon)	7252022ME		116.85
100-1605-7733	U.S. BANK	SC Microphone (Amazon)	7252022ME		14.10
100-1605-7733	U.S. BANK	SC Luau Necklaces (Amazon)	7252022ME		39.62
100-1605-7735	U.S. BANK	TC Splash Madness Week Supplies (Amazon)	7252022ME		142.60
100-1605-7737	U.S. BANK	Adult Excursion 8/18/22 Deposit (Viejas Casino)	7252022ME		500.00
100-1605-7738	U.S. BANK	Teen Excursion 7/14/22 (Raging Waters)	7252022ME		779.86
100-1605-7740	U.S. BANK	Summer Camp Supplies (Amazon)	7252022ME		295.58
100-1605-7740	U.S. BANK	Summer Camp Pizza 7/6/22 (Little Caesars)	7252022ME		50.09
100-1605-7741	U.S. BANK	Swim Team Swim Meet Snacks (Smart & Final)	7252022ME		94.07
100-1605-7741	U.S. BANK	T-Ball Micro SD Cards/MP3 Player (Amazon)	7252022ME		138.86
100-1605-7980	U.S. BANK	Parks Make Life Better Lollipops (Sees Candy)	7252022ME		86.60
100-1605-7980	U.S. BANK	Parks Make Life Better Cookies (Lemon Drop Cookie)	7252022ME		245.53
100-1605-7980	U.S. BANK	Staff Appreciation (Target)	7252022ME		27.08
100-1605-7980	U.S. BANK	Parks Make Life Better Staff Gift Cards (In-N-Out)	7252022ME		200.00
100-1605-7980	U.S. BANK	Staff Appreciation Breakfast 7/6/22 (Cafe de Olla)	7252022ME		177.26
100-1605-7980	U.S. BANK	Parks Make Life Better Ice Cream (La Michoacana)	7252022ME		154.50
100-1605-7980	U.S. BANK	Staff (PS/FS) Thank Yous (Krispy Kreme)	7252022ME		69.24
100-1605-7980	U.S. BANK	Parks Make Life Better Supplies (Michaels)	7252022ME		71.61
100-1610-7616	U.S. BANK	Custom Latex Swim Caps (Swimoutlet.com)	7252022ME		213.65
100-1610-7618	U.S. BANK	City Council Drinks (Vallarta Supermarkets)	7252022ME		59.89
100-1610-7618	U.S. BANK	Community Ctr Flag (Amazon)	7252022ME		114.66
100-1610-7618	U.S. BANK	Little Librrary Kit (Amazon)	7252022ME		363.77
100-1610-7618	U.S. BANK	(2) Vacuum Cleaners (Amazon)	7252022ME		573.26
				Vendor 4484 - U.S. BANK Total:	**19,345.47**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	8/2022		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 1974 - VISION COMMUNICATIONS CO					
100-1205-7650	VISION COMMUNICATIONS CO	Vehicle #22 Two-Way Radio Install	0755620-IN		1,762.70
				Vendor 1974 - VISION COMMUNICATIONS CO Total:	**1,762.70**
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Mtg	7/18/2022		50.00
				Vendor 5835 - WALLACE WOLFF Total:	**50.00**
Vendor: 6113 - WARDS SERVICE					
100-1205-7650	WARDS SERVICE	Vehicle #29 Service/Repair	88153		187.90
				Vendor 6113 - WARDS SERVICE Total:	**187.90**
Vendor: T3178 - WENDY LOPEZ					
100-2120	WENDY LOPEZ	CC Rent Deposit Refund 7/23/2022	R95176		500.00
				Vendor T3178 - WENDY LOPEZ Total:	**500.00**
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Fitness Ctr/Pool 7/2022	25470027		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 7/2022	25470028		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 7/2022	25470033		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 7/2022	25470034		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 7/2022	25470044		65.40
				Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:	**327.00**
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 6/1/22 - 6/30/22	82188769		133.39
				Vendor 4797 - WEX BANK Total:	**133.39**
				Fund 100 - GENERAL FUND Total:	**603,012.04**
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
Vendor: 6359 - SEQUEL CONTRACTORS INC					
225-2127	SEQUEL CONTRACTORS INC	Retention-Street Rehab Project	Billing #Retention	202207/225-2127-Retention-20...	22,968.81
				Vendor 6359 - SEQUEL CONTRACTORS INC Total:	**22,968.81**
				Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:	**22,968.81**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Sweeping 7/2022	201068		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**
Vendor: 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES					
240-2435-7887	COUNTY OF LOS ANGELES AGRI...	Ridgecrest LLD Gopher Control 6/2022	221981A		189.22
				Vendor 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES Total:	**189.22**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
240-2410-7888	LANDSCAPE WAREHOUSE III	Citywide Irrigation Parts	4172762		293.49
240-2410-7891	LANDSCAPE WAREHOUSE III	Mountain Ave Median Irrigation Repairs	4172992		127.60
240-2426-7887	LANDSCAPE WAREHOUSE III	Grocery Outlet LLD Irrigation Repairs	4173025		61.14
240-2410-7888	LANDSCAPE WAREHOUSE III	Encanto Park Irrigation Repairs	4173047		65.70

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2410-7888	LANDSCAPE WAREHOUSE III	Encanto Park Irrigation Repair	6102220		184.55
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**732.48**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,705.70**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-8061	LDM ASSOCIATES INC	FY21 CDBG City Hall ADA Improvements 6/2022	7546	202102-CDBG ADA Improv	1,450.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**1,450.00**
				Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:	**1,450.00**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7785	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 6/2022	223588LL		614.66
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**614.66**
				Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:	**614.66**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 5/2022	2300126		237.44
				Vendor 0903 - CITY OF MONROVIA Total:	**237.44**
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
440-4405-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Car Washes 3/2022	4137		37.80
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**37.80**
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	40th Installment of 3rd Bus 7/2022	F2802-0722		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 6/2022	SI008884		27,297.26
				Vendor 3192 - FOOTHILL TRANSIT Total:	**31,184.31**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**31,459.55**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 6/2022	2300157		586.83
				Vendor 0903 - CITY OF MONROVIA Total:	**586.83**
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	40th Installment of 3rd Bus 7/2022	F2802-0722		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 6/2022	SI008884		22,334.13
				Vendor 3192 - FOOTHILL TRANSIT Total:	**25,514.44**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**26,101.27**
				Grand Total:	**687,312.03**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	603,012.04
225 - SB-1, Road Maintenance/Rehab Fund	22,968.81
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,705.70
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	1,450.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	614.66
440 - PROPOSITION A TRANSIT FUND	31,459.55
460 - PROPOSITION C TRANSIT FUND	26,101.27
Grand Total:	**687,312.03**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	1,958.93
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7612	Publications and Dues	18.00
100-1010-7651	Election Services	60.00
100-1010-7685	Technology Services	4,000.00
100-1010-7980	Other Expenses	5,540.17
100-1015-7684	Code Enforcement Legal	11,366.56
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information (…	8,439.99
100-1020-7718	City Newsletter	1,300.00
100-1020-7726	Council Cablecasting	2,234.99
100-1025-7703	Contract Cities Assoc	3,800.00
100-1025-7707	LARA Membership	6,482.87
100-1205-7614	Office Supplies	32.81
100-1205-7650	Vehicle Maintenance	5,759.66
100-1205-7761	Parking Ticket Collect	2,753.57
100-1205-7762	Parking Pass Kiosk Costs	333.00
100-1205-7779	Youth Programs	1,034.18
100-1205-7780	Animal Control	5,608.40
100-1205-7781	Contract Law Enforcement	442,645.82
100-1205-7782	Crossing Guard Contract …	1,051.83
100-1205-7787	Public Safety Cntr Lease	12,881.37
100-1211	Computer Loan Program	926.09
100-1405-7612	Publications and Dues	15.99
100-1405-7614	Office Supplies	170.05
100-1405-7650	Vehicle Maintenance	95.83
100-1405-7690	Planning Commission	150.00
100-1405-7800	Building Department Serv…	806.93
100-1405-7965	Professional Services	4,600.00
100-1405-7975	Economic Development E…	2,500.00
100-1405-7980	Other Expenses	6,135.00
100-1410-7610	Travel, Mtgs & Conf	575.00
100-1410-7612	Publications and Dues	120.00
100-1410-7636	Uniforms	1,457.97
100-1410-7650	Vehicle Maintenance	1,890.79
100-1410-7656	Emergency Generator	160.00
100-1410-7810	Street Sweeping	122.00
100-1410-7814	Graffiti Removal	2,715.05
100-1415-7889	Repairs-Sports Park	184.93
100-1500	Advances	690.00
100-1605-7002	Regular Salaries	76.92

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7612	Publications and Dues	117.00
100-1605-7614	Office Supplies	299.06
100-1605-7650	Vehicle Maintenance	966.71
100-1605-7693	Youth Council	304.29
100-1605-7729	Concerts In The Park	2,181.82
100-1605-7730	Special Events	1,888.48
100-1605-7733	Senior Center	1,603.42
100-1605-7735	Teen Center	156.98
100-1605-7736	Youth & Adult Recreation…	2,163.00
100-1605-7737	Adult Excursions	500.00
100-1605-7738	Teen Excursions	779.86
100-1605-7739	Publicity	260.19
100-1605-7740	Day Camps	1,340.54
100-1605-7741	Sports/Playground Progr…	232.93
100-1605-7745	Boxing Program	398.61
100-1605-7758	Independence Day Celebr…	374.05
100-1605-7980	Other Expenses	1,183.34
100-1610-7616	Pool Supplies	2,136.40
100-1610-7618	Building Supplies	2,465.50
100-1610-7650	Vehicle Maintenance	1,712.40
100-1610-7652	Building Maint Services	4,360.18
100-1610-7660	Other Services	5,670.00
100-1610-8100	Other Capital Improvemnts	5,094.60
100-1805-7614	Office Supplies	283.41
100-1805-7653	Bank Charges	423.30
100-1805-7965	Professional Services	3,037.50
100-1805-7980	Other Expenses	12.00
100-1810-7660	Other Services	15.00
100-1810-7671	Recruiting Advertisements	26.05
100-1810-7980	Other Expenses	67.20
100-1815-7632	Software Maintenance	738.75
100-1815-7821	Personal Computer Suppo…	553.00
100-1815-7830	Telephones	1,923.39
100-1815-7980	Other Expenses	52.90
100-1825-7613	Duplications And Photos	227.18
100-1825-7626	Postage	72.32
100-1825-7630	Equipment Lease	2,441.36
100-1825-7631	Equipment Maintenance	628.61
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7980	Other Expenses	58.00
100-2023	EE City Kitty Contributions	20.00
100-2120	Refundable Deposits	1,200.00
100-2121	Pass Through Deposits	500.00
100-2127	Retention Payable	3,977.00
100-4302	Parking Citations	120.00
100-4403	Swimming Pool Rentals	-26.00
100-4408	Property Rental	3,701.02
225-2127	Retention Payable	22,968.81
240-2410-7888	Repairs-Citywide	543.74
240-2410-7891	Repairs-Medians	127.60
240-2426-7810	Street Sweeping	784.00
240-2426-7887	Repairs & Replacements	61.14
240-2435-7887	Repairs & Replacements	189.22
260-2605-8061	ADA Curb Ramps (Capital)	1,450.00
290-2905-7785	Special Events Patrol	614.66
440-4405-7650	Vehicle Maintenance	275.24
440-4405-7960	Foothill Transit Operations	27,297.26
440-4405-8013	Vehicles (Capital)	3,887.05

Account Summary

Account Number	Account Name	Payment Amount
460-4605-7650	Vehicle Maintenance	586.83
460-4605-7960	Foothill Tranist Operations	22,334.13
460-4605-8013	Vehicles (Capital)	3,180.31
	Grand Total:	**687,312.03**

Project Account Summary

Project Account Key		Payment Amount
None		446,385.79
202102-CDBG ADA Improv		1,450.00
202105-Contract Law Enforcement		286.58
202205/1205-7781-ARPA-Coronavirus Recovery Fed		212,019.83
202207/225-2127-Retention-2022 Street Rehab Proj		22,968.81
202217-Dep-Westminster Garden/Morrison House Proj		500.00
250004 - Property Rent - Nextel Rent (Otis Gordon)		3,701.02
	Grand Total:	**687,312.03**

PARKS AND RECREATION STATUS REPORT August 2022

PROJECT/PROGRAM	STATUS
PARKS AND TRAILS	
Community Meeting #3 – Dog Park	The Department will be hosting its third Community Meeting on Saturday, August 20 at 10 AM at Hacienda Park – 2695 Hacienda Drive, to continue discussion of possibly converting the existing park space into a Dog Park. Modified conceptual plans, based on the feedback collected at the second meeting, will be shared with attendees, and reviewed for further input. We invite all residents to join us and provide their feedback related to this potential new City project.
YOUTH AND SENIOR PROGRAMS	
Fresh Fridays at the Senior Center	Join us every Friday in August at the Duarte Senior Center for Fresh Fridays. Beat the heat by staying cool and enjoying some fun activities and refreshing treats. On August 5, we'll have Magician Arty Loom and Kona Shave Ice. August 12, there will be a salsa demonstration and ice cream sundaes. On August 19, we'll keep cool at the Duarte pool while learning about water safety with a BBQ lunch to follow. All these events are $2 each for residents and $4 for nonresidents and will take place from 1 – 3 PM. The Center will conclude its Fresh Fridays on August 26, when it hosts its annual Hawaiian Luau, which includes a traditional luau dinner and entertainment provided by the South Bay Polynesian Dancers. This event will be $20 for residents and $25 for nonresidents. Register today online at ACCESSDUARTE.COM or in-person at the Senior Center, as space is limited.
SPECIAL EVENTS	
Concert in the Park	The Department's 2022 Summer Concerts in the Park series is coming to an end on Wednesday, August 10. The final concert will take place at Beardslee Park from 6 – 9 PM with Suave the Band taking the stage at 7 PM. The concert will also feature a live DJ, activities for the whole family, food trucks, and vendors.
Duarte Under the Star – Family Overnight Camp Out	Come camp under the stars with us for the Department's first Overnight Family Camp Out on August 27 starting at 5 PM at Encanto Park. Pre-registration is required, $60 for residents/$80 for nonresidents (family of four), each additional individual $15 residents/$20 nonresident. Registration fee includes a 15'X15'grass

	space, dinner, dessert, family games, movie and snacks, and a continental breakfast in the morning.
City Picnic	Our annual City Picnic, celebrating the City's 65th year of incorporation, will be held on September 24. This year's picnic will return to Royal Oaks Park from 11AM – 3 PM and feature live music/entertainment, food and resource booths, a beer and wine garden, carnival games and rides for kids, and much more! Look out for more details as we get closer to the event, including the entertainment lineup, on the City's website, at ACCESSDUARTE.COM.

COMMUNITY DEVELOPMENT STATUS REPORT
August 2022

PROJECT/PROGRAM	STATUS
IN PROCESS	
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292 unit apartment. This building will also be the location of the "Duarte Station" sign that will be an icon, located on the roof of the building. **Permits issued. Construction slated to begin in October or November.**
City Hall Courtyard Design	Initial bids rejected, and arranged with LACDA to get additional CDBG funding. **Contract for $ 1,328,347 with PUB construction was approved. Construction to begin mid-August.**
Melcanyon Debris Basin	**FEMA recently informed the City that it has awarded a $1.2 million grant for the construction of a debris basin at the north end of Melcanyon Road.** This will require a substantial match from the City, but it will address debris flow from the area that caused a significant mudflow problem a few years ago and still presents some risk.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The goal is workforce housing. Metro has recently approved a proposal process for the property and will soon be looking for interested developers. The intent will be to replace the Metro parking and construct additional residential along Fasana Road at Highland Avenue. This process should take a few months and Staff will monitor progress.
Town Center North	Staff has put the existing deal with Arbor Capital Group on hold for a variety of reasons, including the developer's inability to get agreement with other property owners on required parking lot upgrades and because the Rita Aid property is for sale and a more comprehensive approach is needed. Staff hired Kosmont Associates to assist in developing a plan to coordinate development of the city property with a complete parking lot and façade upgrade of the center. A new property owner has purchased the Rite Aid building and is currently looking for tenants. Staff is working the new owner to encourage a comprehensive property upgrade. This may be a first step in a full center façade upgrade. **City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center. Staff has met with**

PROJECT/PROGRAM	STATUS
	property owners and there is interest in participation in a full-scale center renovation.
Huntington Drive Medians	The City hired Architerra to develop a concept plan to upgrade the medians on Huntington Drive between Santo Domingo Avenue and Buena Vista Street (Town Center). The median plans will also include plans to implement a first phase of the Town Center Greening plan with a few curb extensions. A Council workshop will be held prior to the September 27th City Council meeting to review plans.
DEVELOPMENT	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive	The project was approved. It is a two-phase project with a total of 178 rooms with 72 in the first phase. Staff recently had a progress meeting with developer and architect. Plans are in Plan Check.
Esperanza at Duarte Station 1700 Fasana Road	MBK is building a 344 unit luxury apartment building; named Esperanza. Construction is progressing. **Leasing of first phase expected in October-November.**
Duarte Animal Hospital (2714 Huntington Dr.)	A building renovation is planned to upgrade the look of the building and to enclose the kennel area. Approved by Planning Commission.
The Huntington (1413 Huntington Drive)	A 161 unit mixed use project. The development is open and leasing is going well, over 40% so far. Dominos will occupy one of the tenant spaces and is in construction.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: north parking lot (approx. 1,000 spaces); Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story, 350,000 square foot building; and several other upcoming projects. Village Rd. signal recently completed.
Westminster Gardens	The owner HumanGood has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed use building and to expand the current Life Plan Community by at least 300 units. Application filed for a restoration of Morrison House. **This project will start prior to the Specific Plan. Environmental work and an historical analysis are now in process.** **At its July meeting, Planning Commission approved alcohol sales on campus.**
New Townhouse Development 1401 Santo Domingo Avenue	New 20 unit, townhouse development. Has received all entitlements, Architect working on construction documents.
PUBLIC WORKS	

PROJECT/PROGRAM	STATUS
Huntington/ Highland Signal Upgrade	Construction to begin soon (Summer). This improvement will add left turn signal north and south bound, extend the westbound Huntington Drive turn pocket and remove unused westbound turn pocket.
Huntington Drive Pedestrian Lighting	New sidewalk and pedestrian lighting from The Huntington to Buena Vista. Project on hold until next year hoping that the new Rite Aid owner will help to spur major improvements to the center and parking lot.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to located structure in park area under soccer field and permeable paving will be installed in parking lot area. However, cost for initial design is over estimate so a redesign may be needed.

Agenda Item: 7G

CM Review:
Fiscal Review: JP

AGENDA REPORT

MEETING DATE:	August 9, 2022
TO:	Mayor and Members of the City Council
FROM:	Manuel Enriquez, Director of Parks and Recreation
SUBJECT:	Design Professional Services Agreement with Bellfree Contractors, Inc. for Trail Assessment of Fish Canyon Falls Trail
RECOMMENDATION:	Staff recommends City Council authorize the City Manager to execute this Design Professional Services Agreement with Bellfree Contractors, Inc. in the amount of $30,000.00 for the full assessment of the Fish Canyon Falls Trail, including a Trail Log of all needed repairs and GPS waypoint markings.
FISCAL IMPACT:	No fiscal impact. Proposition 68 (CA Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018) grant funds were included in the fiscal year 2022/23 budget in account number (400-4005-7965) to cover the cost of these services.

BACKGROUND

At the end of 2021, the City was awarded funding through the Rivers and Mountains Conservancy (RMC) Proposition 68 California Drought, Water, Parks, Climate, Costal Protection, and Outdoor Access For All Act of 2018 grant program for the Fish Canyon Trail Restoration and Access Planning Project, in the amount of $117,162.00. One of the first critical components to the project's overall goals and objectives is to secure a licensed and reputable construction company to complete a full assessment of the trail and provide the City with designs and rebuild plans, in addition to a cost estimate for the full restoration of the trail.

DISCUSSION/ANALYSIS

Bellfree Contractors, Inc. has been at the forefront of trail and pedestrian bridge construction for over 35 years. They provide a variety of professional services including trail design, construction, consultation, maintenance of natural surface trails, landscaping, custom rock work, fencing and much more that meet the American with Disabilities Act Guidelines. With their references including the National Forest Foundation, City of Pasadena, City of Rancho Palos Verdes, and Puente Hills Habitat Preservation Authority, they have solidified a reputation for completing their scope of work on-time, to standard, and within budget.

While Bellfree's detailed tasks to be performed are outlined in the agreement, overall, their services will ensure this complex and critical component of the Fish Canyon Falls Restoration and Access Planning Project is completed safely, thoroughly, and to schedule.

RECOMMENDATION

Staff recommends City Council authorize the City Manager to execute this Design Professional Services Agreement with Bellfree Contractors, Inc. in the amount of $30,000.00 for the full assessment of the Fish Canyon Falls Trail, including a Trail Log of all needed repairs and GPS waypoint markings.

FISCAL IMPACT

No fiscal impact. Proposition 68 (CA Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018) grant funds were included in the fiscal year 2022/23 budget in account number (400-4005-7965) to cover the cost of these services.

CITY OF DUARTE
DESIGN PROFESSIONAL SERVICE AGREEMENT

This agreement ("AGREEMENT"), is made and effective as of _________, 2022 between the CITY of Duarte ("CITY"), a municipal corporation, and Bellfree Contractors, Inc. ("CONSULTANT"), a sole corporation. In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

I. TERM

This AGREEMENT shall commence on _________, 2022 and shall remain and continue in effect until tasks described herein are completed, but in no event later than September 30, 2023, unless sooner terminated pursuant to the provisions of this AGREEMENT.

II. SERVICES

CONSULTANT shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. CONSULTANT shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A. To the extent that Exhibit A is a proposal from CONSULTANT, such proposal is incorporated only for the description of the scope of services and no other terms and conditions from any such proposal shall apply to this AGREEMENT unless specifically agreed to in writing.

III. PERFORMANCE

CONSULTANT shall at all times faithfully, competently and to the best of their ability, experience, and talent, perform all tasks described herein. CONSULTANT shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services in the general geographic area as are required of CONSULTANT hereunder in meeting its obligations under this AGREEMENT.

IV. CITY REPRESENTATIVE

CITY's Director of Parks & Recreation shall represent CITY in all matters pertaining to the administration of this AGREEMENT, review and approve all products submitted by CONSULTANT, but not including the authority to enlarge the Tasks to be Performed or change the compensation due to CONSULTANT. CITY's Director of Parks & Recreation shall be authorized to act on CITY's behalf and to execute all necessary documents which enlarge the Tasks to be Performed or change CONSULTANT's compensation, subject to Section V hereof.

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V. PAYMENT

A. The CITY agrees to pay CONSULTANT Twenty-Eight Thousand dollars ($28,000.00) at the completion of their work.

B. CONSULTANT shall not be compensated for any services rendered in connection with its performance of this AGREEMENT which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the CITY's Director of Parks & Recreation. CONSULTANT shall be compensated for any additional services in the amounts and in the manner as agreed to by CITY's Director of Parks & Recreation and CONSULTANT at the time CITY's written authorization is given to CONSULTANT for the performance of said services.

C. CONSULTANT will submit one invoice for actual services performed. Invoice shall be submitted soon thereafter the completion of services provided. Payment shall be made within thirty (30) days of receipt of invoice as to all non-disputed fees. If the CITY disputes any of CONSULTANT's fees it shall give written notice to CONSULTANT within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this AGREEMENT shall be made within forty-five (45) days of receipt of an invoice, therefore.

VI. TERMINATION OF AGREEMENT WITHOUT CAUSE

A. Except as otherwise provided herein below, either party may terminate this AGREEMENT, or any portion hereof, by serving written notice of termination upon the other party at least ten (10) days prior to the date of termination. Upon receipt of said notice, the CONSULTANT shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If the CITY terminates a portion of this AGREEMENT, such termination shall not make void or invalidate the remainder of this AGREEMENT.

B. In the event this AGREEMENT is terminated pursuant to this section, the CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, less any disputed amounts. Upon termination of the AGREEMENT pursuant to this section, the CONSULTANT will submit an invoice to the CITY as provided herein above.

VII. DEFAULT

A. Either party's failure to comply with the provisions of this AGREEMENT shall constitute a default. In the event that either party is in default for cause under the terms of this AGREEMENT, the affected party shall promptly notify the deficient party of such default and following such notice shall have no obligation or duty to continue compensating or providing any work after the date of default and can terminate this AGREEMENT immediately by written notice to the other party. If

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such failure hereunder arises out of causes beyond either party's control, and without fault or negligence, it shall not be considered a default.

B. If the CITY's Director of Parks & Recreation determines the CONSULTANT is in default in the performance of any of the terms or conditions of this AGREEMENT, CITY shall cause to be served upon the CONSULTANT a written notice of the default. The CONSULTANT shall have ten (10) days after service of default notice to cure the default as directed by the CITY in the notice of default. In the event the CONSULTANT fails to cure its default within such period of time, the CITY shall have the right, notwithstanding any other provision of this AGREEMENT, to terminate this AGREEMENT without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this AGREEMENT.

VIII. OWNERSHIP OF DOCUMENTS

A. CONSULTANT shall maintain complete and accurate records with respect to all services provide by CONSULTANT under this AGREEMENT and other such information required by CITY that relate to the performance of services under this AGREEMENT. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONSULTANT shall provide free access to the CITY at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this AGREEMENT. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

B. Upon completion of, or in the event of termination of this AGREEMENT, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this AGREEMENT shall become the sole property of the CITY and may be used, reused, or otherwise disposed of by the CITY without the permission of the CONSULTANT. With respect to computer files, CONSULTANT shall make available to the CITY, at the CONSULTANT's office and upon reasonable written request by the CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. CONSULTANT hereby grants to CITY all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by CONSULTANT in the course of providing the services under this AGREEMENT.

IX. INDEMNIFICATION AND DEFENSE

To the fullest extent permitted by law, CONSULTANT shall indemnify, defend, and hold harmless CITY and any and all of its officials, employees, agents, and volunteers ("Indemnified Parties") from and against any and all claims, losses, liabilities, damages, costs, and expenses, including attorney's fees and costs, to the extent they arise out of, pertain to or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT.

CONSULTANT's duty to defend shall consist of reimbursement of defense costs incurred by CITY in direct proportion to the CONSULTANT's proportionate percentage of fault.

CONSULTANT's percentage of fault, for both indemnity and defense, shall be determined, as applicable, by a court of law, jury, or arbitrator. In the event any loss, liability, or damage is incurred by way of settlement or resolution without a court, jury or arbitrator having made a determination of the CONSULTANT's percentage of fault, and the parties cannot mutually agree on CONSULTANT's percentage of fault, the parties agree to mediation with a neutral third-party to determine the CONSULTANT's proportionate percentage of fault for purposes of determining the amount of indemnity and defense cost reimbursement owed to the CITY.

X. INSURANCE

CONSULTANT shall maintain prior to the beginning of and for the duration of this AGREEMENT insurance coverage as specified in Exhibit B attached herewith and incorporated herein by this reference as though set forth in full.

XI. INDEPENDENT CONSULTANT

A. CONSULTANT is and shall at all times remain as to the CITY a wholly independent contractor. The personnel performing the services under this AGREEMENT on behalf of CONSULTANT shall at all times be under CONSULTANT's exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's officers, employees, or agents, except as set forth in this AGREEMENT. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. CONSULTANT shall not incur or have the power to incur any debt, obligation, or liability whatever against CITY, or bind CITY in any manner.

B. No employee benefits shall be available to CONSULTANT in connection with the performance of this AGREEMENT. Except for the fees paid to CONSULTANT as provided in the AGREEMENT, CITY shall not pay salaries, wages, or other compensation to CONSULTANT for performing services hereunder for CITY. CITY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder.

XII. LEGAL RESPONSIBILITIES

The CONSULTANT shall keep itself informed of local, state, and federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this AGREEMENT. The CONSULTANT shall at all times observe and comply with all such laws and regulations. The CITY, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the CONSULTANT to comply with this section.

XIII. UNDUE INFLUENCE

CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the CITY in connection with the award, terms or implementation of this AGREEMENT, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this AGREEMENT or any work or services to be conducted as a result of this AGREEMENT. Violation of this section shall be a material breach of this AGREEMENT entitling the CITY to any and all remedies at law or in equity.

XIV. NO BENEFIT TO ARISE TO CITY EMPLOYEES

During their tenure and for one year thereafter, no member, officer, or employee of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the services provided under this AGREEMENT shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with and under this AGREEMENT.

XV. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

A. All information gained by CONSULTANT in performance of this AGREEMENT shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not without written authorization from the CITY's Director of Parks & recreation or unless requested by the CITY's Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this AGREEMENT or relating to any project or property located within the

CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

B. CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this AGREEMENT and the work performed thereunder or with respect to any project or property located within the CITY, unless the CITY is a party to any lawsuit, arbitration, or administrative proceeding connected to such Discovery, or unless CONSULTANT is prohibited by law from informing the CITY of such Discovery. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless CITY is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to CONSULTANT in such proceeding, CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to Discovery requests provided by CONSULTANT. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

XVI. NOTICES

Any notices which either party may desire to give to the other party under this AGREEMENT must be in writing and may be given either by: (i) personal service; (ii) delivery by a reputable document delivery service (e.g., Federal Express), which provides a receipt showing date and time of delivery; or (iii) United States mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To CITY:	CITY of Duarte 1600 Huntington Drive Duarte, CA 91010 Attention: Director of Parks & Recreation
To CONSULTANT:	Bellfree Contractors, Inc. 11856 Balboa Blvd. Suite 668 Granada Hills, CA 91344 Attention: Hans Keifer

XVII. ASSIGNMENT

A. CONSULTANT shall not assign the performance of this AGREEMENT, nor any part thereof, nor any monies due hereunder, without prior written consent of the CITY. Due to the personal nature of the services to be rendered pursuant to this AGREEMENT, only CONSULTANT shall perform the services described in this AGREEMENT.

B. Before retaining or contracting with any subconsultant for any services under this AGREEMENT, CONSULTANT shall provide CITY with the identity of the proposed subconsultant, a copy of the proposed written contract between CONSULTANT and such subconsultant which shall include an indemnity provision identical to the one provided herein and identifying CITY as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this AGREEMENT or obtain a written waiver from CITY for such insurance.

C. Bellfree Contractors, Inc. may use assistants, under their direct supervision, to perform some of the services under this AGREEMENT. CONSULTANT shall provide CITY fourteen (14) days' notice prior to the departure of Hans Keifer from CONSULTANT's employ. Should Hans Keifer leave CONSULTANT's employ, the CITY shall have the option to immediately terminate this AGREEMENT, within three (3) days of the close of said notice period. Upon termination of this AGREEMENT, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the Governing Board and the CONSULTANT.

XVIII. LICENSES

At all times during the term of this AGREEMENT, CONSULTANT shall have in full force and effect, all licenses required of it by law for the performance of the services described in this AGREEMENT.

XIX. GOVERNING LAW

The CITY and CONSULTANT understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this AGREEMENT and also govern the interpretation of this AGREEMENT. Any litigation concerning this AGREEMENT shall take place in the municipal, superior, or federal district court with jurisdiction over the CITY.

XX. ENTIRE AGREEMENT

This AGREEMENT contains the entire understanding between the parties relating to the obligations of the parties described in this AGREEMENT. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this AGREEMENT or with respect to the terms and conditions of this AGREEMENT, are merged into this AGREEMENT and shall be of no further force or effect. Each party is entering into this AGREEMENT based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

XXI. SEVERABILITY

Any part, provision, or representation of this AGREEMENT or any of its exhibits, which is held to be invalid, void or unenforceable by a court of competent jurisdiction, shall be limited to that part, provision or representation and all other parts, provisions, or representations herein shall remain in full force and effect.

XXII. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this AGREEMENT on behalf of CONSULTANT warrants and represents that they have the authority to execute this AGREEMENT on behalf of the CONSULTANT and have the authority to bind CONSULTANT to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year first above written.

Bellfree Contractors, Inc.

By:____________________________________
(Signature)

____
(Typed Name)

____
(Title)

CITY of Duarte
A Municipal Corporation

____
CITY Manager

ATTEST:

____

CITY Clerk

APPROVED AS TO FORM:
CITY Attorney

By: ____

Attachments:	Exhibit A	Tasks to Be Performed
	Exhibit B	Insurance Requirements

DRAFT

EXHIBIT A

TASKS TO BE PERFORMED

Complete a full trail assessment of the Fish Canyon Trail. The scope of work will be as follows:

1. Meet with the CITY of Duarte staff, Nature for All staff, and consultants as needed.

2. Hike the trail in its entirety to assess the current trail condition and recommend needed repairs or redesign of trail segments to achieve a sustainable and safe trail.

3. Create a Trail Log of all needed repairs with GPS waypoints to mark locations of needed repairs.
    - Include notes to describe current conditions and needed repairs.
    - Include photos of the trail, to show current conditions and areas in need of repairs.

4. Locations of repairs should also be flagged in the field with pink flagging tape or pin flags.

5. Provide a Trail Assessment & Rehabilitation Map depicting the project site (including access bridge and Fish Canyon trail to the waterfall, surrounding topography, existing trail, proposed reroutes, alignments, and other proposed work).

6. Provide a cost estimate to complete the needed repairs, including a description of the methodology used to calculate the estimate.

DRAFT

EXHIBIT B

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of CITY, and prior to commencement of work and/or services under this AGREEMENT, CONSULTANT shall obtain, provide, and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form satisfactory to CITY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with Work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than 1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this AGREEMENT, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and CONSULTANT agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (statutory limits) and Employer's Liability insurance (with limits of at least $1,000,000).

CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees, and volunteers.

Proof of insurance. CONSULTANT shall provide certificates of insurance and required endorsements to CITY as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by CITY's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY for the contract period and any additional length of time required thereafter. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the contract period, and any additional length of time required thereafter, insurance against claims for injuries to persons or damages to property, or financial loss which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, their agents, representatives, employees, or subconsultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self- insurance shall be called upon to protect it as a named insured.

CITY's rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the CITY's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees, and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONSULTANT maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. CONSULTANT agrees to oblige its insurance agent or broker and insurers to provide the CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage. If any of the CONSULTANT's insurers are unwilling to provide such notice, then CONSULTANT shall have the responsibility of notifying the CITY immediately in the event of CONSULTANT's failure to renew any of the required insurance coverages, or insurer's cancellation or non-renewal.

Additional insured status. General liability, automobile liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that CONSULTANT's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its subconsultants, subcontractors, and any other party who is brought onto or involved in the project/service by CONSULTANT (hereinafter collectively "Subcontractor"), provide the same minimum insurance coverage and endorsements required of CONSULTANT under this AGREEMENT. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. However, in the event CONSULTANT's Subcontractor cannot comply with this requirement, which proof must be submitted to the CITY, CONSULTANT may still be able to utilize the Subcontractor provided CONSULTANT shall be required to ensure that its Subcontractor provide and maintain insurance coverage and endorsements sufficient to the specific risk of exposure involved with Subcontractor's scope of work and services, with limits less than required of the CONSULTANT, but in all other terms consistent with the CONSULTANT's requirements under this AGREEMENT. This provision does not relieve the CONSULTANT of its contractual obligations under the AGREEMENT and/or limit its liability to the amount of insurance coverage provided by its subcontractors. This provision is intended solely to provide CONSULTANT with the ability to utilize a Subcontractor who may be otherwise qualified to perform the work or services but may not carry the same insurance limits as required of the CONSULTANT under this AGREEMENT given the limited scope of work or services provided by the Subcontractor. CONSULTANT agrees that upon request, all agreements with subcontractors, and others engaged in the project, will be submitted to CITY for review.

CITY's right to revise specifications. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the CONSULTANT, the CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible, or require proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention through confirmation from the underwriter.

Timely notice of claims. CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

DRAFT

RESOLUTION NO. 22-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DESIGNATING THE APPLICANT'S AGENT FOR THE PURPOSE OF OBTAINING FEDERAL OR STATE FINANCIAL ASSISTANCE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUARTE THAT

CITY MANAGER, or
ASSISTANT CITY MANAGER, or
DIRECTOR OF PUBLIC SAFETY SERVICES, or
COMMUNITY DEVELOPMENT DIRECTOR, or
PUBLIC WORKS MANAGER

Are hereby authorized to execute for and on behalf of the City of Duarte, a public entity established under the laws of the State of California, all documents related to obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act. (See Attached Exhibit A")

BE IT FURTHER RESOLVED THAT, the City of Duarte, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

PASSED, APPROVED, AND ADOPTED this 9th day of August 2022.

Margaret Finlay
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 22-31 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 9th day of August 2022, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Cal OES 130

Cal OES ID No: 037-19990

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council (Governing Body) OF THE City of Duarte (Name of Applicant)

THAT the City Manager, (Title of Authorized Agent), OR

the Assistant City Manager, the Director of Public Safety Services (Title of Authorized Agent), OR

the Community Development Director, the Public Works Manager (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Duarte (Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under

- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.

- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141

- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the City of Duarte (Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Cal OES 130

Please check the appropriate box below

☑ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.

☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s):________________

Passed and approved this 9th day of August, 20 22

Margaret Finlay, Mayor
(Name and Title of Governing Body Representative)

____
(Name and Title of Governing Body Representative)

____
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Annette Juarez (Name), duly appointed and City Clerk (Title) of City of Duarte (Name of Applicant), do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council (Governing Body) of the City of Duarte (Name of Applicant) on the 9th day of August, 2022.

______________________________ (Signature)

City Clerk (Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. Titles Only: The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.

2. Names and Titles: If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.

Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

City of Duarte

1600 Huntington Drive, Duarte, CA 91010 | Tel (626) 357-7931 | Fax (626) 358-0018 | accessduarte.com

August 9, 2022

The Honorable Anthony J. Portantino
California State Senator, 25th District
Capitol Office
1021 O Street, Suite 7630
Sacramento, CA 95814

RE: Letter of Support for Girl Scout Troop 2851 Gold Award Project's Advocacy Efforts

Dear Senator Portantino:

Girl Scouts Grace Young and Sabrina Ramirez with Girl Scout Troop 2851 addressed the Duarte City Council during Oral Communications about their Gold Award project at the City of Duarte Council Meeting on May 24, 2022. Their project focuses on "period poverty" with concern that there is a lack of equitable access to feminine hygiene products for all women, especially those in vulnerable populations such as the unhoused. The troop is currently in the process of educating elected officials on this issue in the hope for future potential policy solutions. As a part of their project, the Scouts requested that the City send a support letter for their advocacy to our state representatives. On behalf of the Duarte City Council, we express our support for the work of these young women and hope you will have an opportunity to hear from them directly as well.

Sincerely,

Margaret Finlay
Mayor
City of Duarte

City of Duarte

1600 Huntington Drive, Duarte, CA 91010 | Tel (626) 357-7931 | Fax (626) 358-0018 | accessduarte.com

August 9, 2022

The Honorable Blanca Rubio
California Assemblymember, 48th District
Capitol Office
1021 O Street, Suite 5140
Sacramento, CA 95814

RE: <u>Letter of Support for Girl Scout Troop 2851 Gold Award Project's Advocacy Efforts</u>

Dear Assemblymember Rubio:

Girl Scouts Grace Young and Sabrina Ramirez with Girl Scout Troop 2851 addressed the Duarte City Council during Oral Communications about their Gold Award project at the City of Duarte Council Meeting on May 24, 2022. Their project focuses on "period poverty" with concern that there is a lack of equitable access to feminine hygiene products for all women, especially those in vulnerable populations such as the unhoused. The troop is currently in the process of educating elected officials on this issue in the hope for future potential policy solutions. As a part of their project, the Scouts requested that the City send a support letter for their advocacy to our state representatives. On behalf of the Duarte City Council, we express our support for the work of these young women and hope you will have an opportunity to hear from them directly as well.

Sincerely,

Margaret Finlay
Mayor
City of Duarte

Agenda Item: 7J

CM Review:
Fiscal Review: JP

City of Duarte

AGENDA REPORT

MEETING DATE:

TO:	Mayor and Members of the City Council
FROM:	Daniel Jordan, City Manager
BY:	Victoria Rocha, Assistant to the City Manager
SUBJECT:	Approval of Amendment No. 2 of the Memorandum Agreement for Participation in the San Gabriel Valley Council of Governments (SGVCOG) Regional Food Recovery Program
RECOMMENDATION:	Authorize the City Manager to execute Amendment No. 2 of the Memorandum of Agreement (subject to final form approval by the City Attorney) for Participation in the San Gabriel Valley Council of Governments (SGVCOG) Regional Food Recovery Program
FISCAL IMPACT:	If approved, Amendment No. 2 to the Memorandum of Agreement will require a FY 2022-23 budget amendment of $10,235 from the General Fund (1825 -7687). This increase will be fully grant funded by the CalRecycle SB 1383 local assistance grant.

BACKGROUND

The San Gabriel Valley Council of Governments (SGVCOG) has established and is administering a Regional Food Recovery Program (Program) that satisfies a major requirement of SB 1383, the "Short-Lived Climate Pollutant Reduction Act of 2016." The Program includes the SGVCOG hiring a consultant to assess potential food recovery agencies and their capacities for cities to utilize in order to meet SB 1383 requirements, assess generators for current compliance with edible food recovery, prepare guidance, and assist with communications efforts.

On September 28, 2021, the City Council approved a Memorandum of Agreement (Agreement) for participation in the Program and authorized the City Manager to execute the Agreement. The initial scope of work included the survey of Tier 1 and Tier 2 food generators and food recovery organizations within the City, referred to as Tasks 1-4 in the Agreement. The budget for Tasks 1-4 was a not-to-exceed amount of $19,785 which required a FY 2021-22 budget amendment from the General Fund (1825-7687).

On November 9, 2021, the City Council approved Amendment No. 1 to the Agreement which expanded the Program to include inspection of generators and food recovery organization and required data gathering for compliance through August 1, 2024, referred to as Tasks 5-6 in the Agreement. As a result of the changes in service, the Amendment increased the Program's budget for FY 2021-22 to a not-to-exceed amount of $42,472, with recurring costs in FY 2022-23

($20,387) and FY 2023-24 ($20,940) for a total not-to-exceed budget of $83,799 from the General Fund (1825-7687).

DISCUSSION/ANALYSIS

The City successfully applied for and received a CalRecycle SB 1383 local assistance grant in the amount of $31,269 with $20,000 of the grant allocated to further implement the edible food program by providing for equipment and personnel costs at regional service hubs, referred to as Tasks 7-9 in Amendment No. 2 of the Agreement. Of the $20,000 approximately $16,000 was budgeted for SGVCOG and their consultants to identify facilities, develop an outreach program, maintain reporting records, and facilitate collective purchasing and equipment lease agreements for participating jurisdictions.

As a result of their inspections (Tasks 5-6), the SGVCOG has also reduced their Program cost estimates for the City through modifications to their inspection plan. This reduction totals $5,688 in savings to the City.

This Amendment establishes the City's continued participation in the Program, authorizes the SGVCOG to begin their Phase II expansion in the City; and revises the total Program budget to a not-to-exceed amount of $94,034, reflecting the increased expenditure of $10,235 grant funds for Tasks 7-9 and the inspection cost savings.

Once a food recovery hub has been identified, staff will work with the SGVCOG and partnering jurisdictions to identify equipment needed pursuant to the grant requirement and develop any collective purchasing agreements for City Council review and approval. Grant funding will also be used for equipment purchasing.

RECOMMENDATION

Authorize the City Manager to execute Amendment No. 2 of the Memorandum of Agreement (subject to final formal approval by the City Attorney) for Participation in the San Gabriel Valley Council of Governments (SGVCOG) Regional Food Recovery Program.

FISCAL IMPACT

If approved, Amendment No. 2 to the Memorandum of Agreement will require a FY 2022-23 budget amendment of $10,235 from the General Fund (1825-7687). This increase will be fully grant funded by the CalRecycle SB 1383 local assistance grant.

ATTACHMENTS

Attachment A – Amendment No. 2 to Memorandum of Agreement between the San Gabriel Valley Council of Governments and the City of Duarte for Participation in the San Gabriel Valley Regional Food Recovery Program

AMENDMENT NO. 2
TO
MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF DUARTE FOR PARTICIPATION IN THE SAN GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM

This Amendment No. 2 ("Amendment") to the Memorandum of Agreement ("MOA") Between the San Gabriel Valley Council of Governments (the "SGVCOG") and the City of Duarte (the "City") for Participation in the San Gabriel Valley Regional Food Recovery Program, dated September 30, 2021, and amended on November 17, 2021, shall be effective upon the date executed by both Parties hereto ("Effective Date").

RECITALS

A. SGVCOG and City entered into the MOA under which SGVCOG retained a consultant to perform specified tasks (Tasks 1-4 of the MOA's Scope of Work) toward the development of a regional approach toward compliance with SB 1383's food recovery components.

B. SGVCOG and City agreed to amend the MOA under Amendment No. 1 to develop and implement an Inspection Program (Tasks 5-6 of the MOA's Scope of Work), revise the invoice submittal process, and extend the term of the MOA to August 1, 2024.

C. SGVCOG and City desire to amend the MOA under this Amendment to revise the invoicing schedule and scope of work to reflect the updated number of inspections of Tier I and Tier II edible food generators and food recovery organizations and to incorporate Tasks 7-9 to participate in the expansion of the San Gabriel Valley Regional Food Recovery Program. City acknowledges that participation in Tasks 7-9 will be funded by the City's awarded funds from the California Department of Resources Recycling and Recovery's (CalRecycle) SB 1383 Local Assistance Grant Program.

D. City agrees to support the Program by purchasing equipment or funding the collective purchase of equipment by entering into separate agreements with cities participating in the Program. Such equipment will be used to increase the capacity of local food organizations to recover edible food waste.

NOW THEREFORE, the Parties agree to amend the MOA as follows:

I. Article III. Responsibilities of the Parties, Section A. Subsection 7 shall be deleted in its entirety and replaced with the following:
"7. Submit invoices to the City, in a total amount that does not exceed $94,034 (includes consultant, SGVCOG administrative fees and all payments due from City), as follows:
- After execution of the MOA, invoice the City for Tasks 1-4 of the Scope of Work in an amount not to exceed $16,959.00. Payment of invoice will be due within thirty (30) days of the City's receipt thereof.

- On or about November 15, 2021, invoice the City for the work to be performed under Tasks 5-6 of the Scope of Work from the Effective Date to December 31, 2022, in an amount that does not exceed $21,706. Payment of the invoice will be due within thirty (30) days of the City's receipt thereof.
- On or about August 1, 2022, invoice the City for the work to be performed under Tasks 7-9 of the Scope of Work from August 1, 2022, to March 30, 2024, in an amount that does not exceed $16,000. Payment of the invoice will be due within thirty (30) days of the City's receipt thereof.
- On or about November 1, 2022, invoice the City for the work to be performed under Tasks 5-6 of the Scope of Work from January 1, 2023 to December 31, 2023, in an amount that does not exceed $16,834. Payment of invoice will be due within thirty (30) days of the City's receipt thereof.
- On or about November 1, 2023, invoice the City for the worked to be performed under Task 6 of the Scope of Work from January 1, 2024 to August 1, 2024 in an amount that does not exceed $22,535. Payment of invoice will be due within thirty (30) days of the City's receipt thereof.
- Any amounts paid by the City under this Amendment that are not expended in performance of Tasks 1-9 by August 1, 2024, will be refunded to the City by September 15, 2024, unless City and SGVCOG agree to extend the term of the MOA beyond August 1, 2024. SGVCOG shall provide to the City an accounting of funds at the same time of the refund, if any.

II. Article III. Responsibilities of the Parties, Section B shall be amended to add the following:

7. For participation in Tasks 7-9, City shall
    a. Agree that CalRecycle, the California Department of Finance, and the California Bureau of State Audits have the right to review and copy any records and supporting documentation pertaining to the funds awarded to City by CalRecycle to support the Program expansion ("Expansion Funds").
    b. Maintain records of Expansion Funds for a minimum of 3 years after May 2, 2024.
    c. Submit in writing requests to change the budget or scope of work, if applicable, to City's CalRecycle Grant Manager for work performed using Expansion Funds.
    d. Enter into separate agreements with participating cities for the collective purchase of equipment and supplies using Expansion Funds, if applicable. Such agreements shall establish which city owns the piece of equipment.
    e. Enter into separate agreements with nonprofit organizations to lease equipment purchased using Expansion Funds, if City owns such equipment.
    f. Submit all required reporting documents related to Expansion Funds to CalRecycle for each year by November 3, 2022, May 3, 2023, and May 2, 2024.

III. Attachment A to Amendment No. 1 entitled "San Gabriel Valley Regional Food Recovery Task 5 & 6 Program Scope of Work" shall be deleted in its entirety and replaced with the revised Attachment A, which is attached hereto and incorporated herein by this reference.

IV. Except as otherwise defined herein, all capitalized terms used herein shall have the meanings set forth for such terms in the MOA.

V. This Amendment integrates all of the terms and conditions mentioned herein and supersedes all negotiations with respect to matters referenced herein. Except as specifically amended hereby, the MOA and Amendment No. 1 shall remain in full force and effect. To the extent there is any conflict or inconsistency between the terms and provisions of this Amendment and the MOA or Amendment No. 1, this Amendment shall control.

[Signature page to follow]

FOR THE CITY OF DUARTE:	FOR THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS:
By:____________________________	By: ____________________________
Daniel Jordan	Marisa Creter
City Manager	Executive Director
Date:___________________________	Date:____________________________
ATTEST:	
______________________________	
Annette Juarez	
City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO FORM:
________________________________	________________________________
Thai V. Phan	David DeBerry
City Attorney	General Counsel

ATTACHMENT A – TASK 5 & 6 SCOPE OF WORK

SAN GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM

Task 5 Inspection Program Development

Task 5.1 Develop Inspection Schedule and Plan

Based on the information identified in Task 2, the Consultant shall develop a schedule and plan to implement a program, including a mechanism that allows for the submission of anonymous complaints and determining the validity of those complaints based on Section 18995.3 of the adopted guidelines, to conduct inspections of participating cities' Tier 1 commercial edible food generators and food recovery organizations and services for compliance with the adopted SB 1383 guidelines. Please note that cities must conduct inspections of Tier 1 commercial edible food generators and food recovery organizations and services for compliance beginning January 1, 2022. Inspections of Tier 2 commercial edible food generators for compliance with the adopted guidelines must begin on January 1, 2024. By law, the Consultant does not have authority to issue citations; however, the Consultant shall develop an effective method to quickly and effectively inform participating cities to issue educational materials and/or citations in the event that noncompliance is identified during inspections. Between January 1, 2022 and December 31, 2023, cities must provide educational materials describing the applicable requirements of the adopted guidelines in response to violations. Starting on January 1, 2024, cities must enforce the adopted guidelines pursuant to Sections 18995.4 and 18997.2 of the adopted guidelines in response to violations.

Deliverable: A report detailing the proposed schedule and plan to implement an inspection program in participating cities, including details of an effective method to quickly and effectively inform participating cities to issue educational materials and/or citations in the event that noncompliance is identified during inspections. The report must be presented to the SGVCOG and participating cities for review before November 29, 2021.

Task 6 Inspection Program Implementation

Task 6.1 Project Team Coordination

Monthly 30-minute project team meetings, regular phone and e-mail correspondence, and other communications with the SGVCOG to ensure that the tasks listed in this SOW stay on schedule and within budget.

Deliverable: Meeting notifications, agendas, and notes.

Task 6.2 Implement Inspection Schedule and Plan

Upon the approval by the SGVCOG and participating cities, the Consultant shall begin implementing the inspections beginning January 1, 2022 and until August 1, 2024. The Consultant shall document the number of inspections conducted by type for commercial edible food generators and food recovery organizations, the number of complaints pursuant to Section 18995.3 of the adopted guidelines that were received and investigated, and the number of Notices of Violations issued (in partnership with participating cities) based on investigation of those complaints. Additionally, the Consultant shall, in partnership with participating cities, document the number of Notices of Violation, penalty orders, and enforcement actions that were resolved, categorized by type of entity subject to the adopted guidelines. Table 1 establishes the framework by which the Consultant is expected to perform the inspections, although the exact number of inspections per city may vary. Should a change to the number of inspections be required, the SGVCOG and the Consultant will work with the affected city to revise the number of inspections to ensure the city remains in compliance with SB 1383 while maintaining the approved not-to-exceed MOU amount as outlined in Article III. Responsibilities of the Parties, Section A, Subsection 7.

Table 1: Anticipated Number of Inspections by Entity per City; Years 2022-2024

City	2022				
	Tier 1 - First Site Visit	Tier 1 - Second Site Visit	Tier 2 - First Site Visit	Tier 2 - Second Site Visit	FRO - First Site Visit
Azusa	14	0	8	0	1
Covina	16	0	15	0	3
Duarte	7	7	7	7	1
Glendora	14	0	18	0	1
Irwindale	11	0	4	0	2
La Canada Flintridge	6	2	9	3	0
Monrovia	9	3	16	3	1
Monterey Park	22	6	13	4	0
South Pasadena	7	5	0	0	2
Temple City	3	3	4	4	0
Total	109	26	94	21	11

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City	2023					
	Tier 1 - First Site Visit	Tier 1 - Second Site Visit	Tier 2 - First Site Visit	Tier 2 - Second Site Visit	FRO - First Site Visit	FRO - Second Site Visit
Azusa	16	12	8	6	2	1
Covina	18	0	16	0	5	0
Duarte	9	9	8	8	4	3
Glendora	16	10	20	11	3	2
Irwindale	13	0	5	0	4	0
La Canada Flintridge	6	3	9	4	2	0
Monrovia	10	3	17	5	2	0
Monterey Park	24	4	14	3	1	0
South Pasadena	8	5	6	3	3	0
Temple City	10	10	10	10	4	4
Total	130	56	113	50	30	10

City	2024					
	Tier 1 - First Site Visit	Tier 1 - Second Site Visit	Tier 2 - First Site Visit	Tier 2 - Second Site Visit	FRO - First Site Visit	FRO - Second Site Visit
Azusa	16	12	8	6	3	1
Covina	18	0	16	0	6	0
Duarte	10	10	8	8	4	4
Glendora	16	7	20	6	3	0
Irwindale	13	0	5	0	5	0
La Canada Flintridge	7	1	10	1	2	0
Monrovia	11	3	18	4	2	0
Monterey Park	25	5	14	3	2	0
South Pasadena	8	0	7	0	3	0
Temple City	13	13	10	10	6	6
Total	137	51	116	38	36	11

Deliverable: Documentation of the number of inspections conducted by type for commercial edible food generators and food recovery organizations, the number of complaints pursuant to Section 18995.3 of the adopted guidelines that were received and investigated, and the number of Notices of Violations issued (in partnership with participating cities) based on investigation of those complaints. Additionally, the Consultant shall, in partnership with participating cities, provide documentation of the number of Notices of Violation, penalty orders, and enforcement actions that were resolved, categorized by the type of entity subject to the adopted guidelines. Such documents shall be provided on a monthly basis.

***Not all 14 participating cities that participate in Tasks 1-4 of the San Gabriel Valley Regional Food Recovery Program will participate in Tasks 5-6. The final contract amount will depend on the number of cities that choose to participate in Tasks 5-6.**

TASKS 7-9 SCOPE OF WORK

SAN GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM

PHASE II EXPANSION

Task 7 Project Management

Task 7.1 Kickoff Meeting

The Consultant shall conduct a kickoff meeting with the SGVCOG. The primary objectives will be to review scope, schedule, project goals, and key issues.

Deliverables: Meeting notes and materials for kickoff meeting.

Task 7.2 Project Team Coordination

Monthly project team meetings, regular phone and e-mail correspondence, and other communications with the SGVCOG to ensure that the tasks listed in this SOW stay on schedule and within budget.

Deliverables: Meeting notifications, agendas, and notes.

Task 7.3 Project Management Update Meetings

The Consultant shall facilitate monthly meetings with the SGVCOG and representatives of participating cities to provide key project updates. These meetings can also be used to obtain feedback and input on key discussions. Monthly Project Management Update meetings can cease after the completion of Tasks 2.2 and 3.1; however, a final Project Management Update meeting should be provided towards the end of Task 3.2 to provide outreach and education updates for participating cities.

Deliverables: Meeting notifications, agendas, notes, presentations, and other relevant drafts and documents.

Task 8 Subregional Food Recovery Hubs

Task 8.1 Food Recovery Hub Expansion Facilitation

The Consultant shall review the list of identified food recovery organizations in the San Gabriel Valley and facilitate discussions with the largest food recovery organizations to identify their interests with serving as subregional food recovery hubs, with the goal of establishing approximately three subregional food recovery hubs in the San Gabriel Valley. The Consultant should already possess a list of existing food recovery organizations’ infrastructure and capacity limitations, ongoing partnerships with smaller food recovery organizations in their communities, and ongoing agreements/contracts with local Tier 1 and Tier 2 generators. At least one subregional food recovery hub may be located in Baldwin Park and at least one subregional food recovery hub may be located in Monterey

Park due to priority funding status (increased amount of funding provided). Other participating cities will have priority access to these hubs. However, if no subregional food recovery hub is able to be cited in either of these communities, then Monterey Park and Baldwin Park agree to utilize their portion of funding toward locating hubs in other communities that can support the subregional food recovery hubs.

Deliverables: A detailed report summarizing discussions held, along with the surveyed food recovery organizations' interest to serve as subregional food recovery hubs, their infrastructure and capacity limitations, their ongoing partnerships with smaller food recovery organizations, and their ongoing agreements/contracts with local Tier 1 and Tier 2 generators. Additionally, the report should note any possible challenges and concerns for each surveyed food recovery organization to serve as a subregional food recovery hub. The report shall be compiled in the form of one regional document, with the information on each San Gabriel Valley city formatted by sections.

Task 8.2 Capacity Expansion Support

Upon approval of the Task 2.1 report, the SGVCOG shall be responsible for coordinating the purchase of all of the necessary equipment. The Consultant shall support coordinating with selected food recovery organizations to obtain and set up the equipment. Upon completion, the Consultant shall develop a report of the total amounts of equipment and infrastructure that were added to selected food recovery organizations and calculate the amount of food recovery capacity increased.

Deliverables: A detailed report summarizing the total amounts of equipment and infrastructure that were added to selected food recovery organizations and calculations of food recovery capacity increased. The report should also include a location-by-location inventory and a map of supported food recovery hubs.

Task 9 Public Outreach

Task 9.1 Develop Outreach and Education Plan

The Consultant shall expand on the existing comprehensive outreach and education campaign for participating cities' Tier 1 and Tier 2 edible food waste generators and stakeholder groups and specify plans and schedules to incorporate 12 workshops (once every 2 months), 6 social media campaigns (once every 4 months), and 6 rounds of mailer/flyer mailing campaigns (once every 4 months) for participating cities throughout the duration of this project. All materials must be provided in English, Chinese, and Spanish.

Deliverables: Outreach and education campaign materials and a detailed plan and schedule for a comprehensive outreach and education campaign for participating cities' Tier 1 and Tier 2 edible food waste generators and stakeholder groups prepared for the SGVCOG's approval.

Task 9.2 Implement Outreach and Education Campaign

Upon approval by the SGVCOG, the Consultant shall implement an outreach and education campaign for participating cities' Tier 1 and Tier 2 edible food waste generators and stakeholder groups. The Consultant shall provide records of outreach and education efforts, along with copies of the utilized marketing materials, that were conducted. The records shall include the date and to whom the information was disseminated or direct contact made.

Deliverables: Monthly reports on conducted outreach and education efforts and copies of the utilized marketing materials.

City of Duarte

Agenda Item: 7K

CM Review:
Fiscal Review:

AGENDA REPORT

MEETING DATE:	August 2, 2022
TO:	Mayor and Members of the City Council
FROM:	Daniel Jordan, City Manager
BY:	Thai Viet Phan, City Attorney
SUBJECT:	Amend Resolution No. 22-28 Directing City Attorney to Prepare Impartial Analysis
RECOMMENDATION:	Staff recommends that the City Council: 1. Adopt a resolution amending Resolution No. 22-26 and Resolution No. 22-28 to reflect the corrected ballot question to meet word count requirements as determined by the Los Angeles County Registrar-Recorder/County Clerk.
FISCAL IMPACT:	None

BACKGROUND/DISCUSSION

On July 12, 2022, the City Council adopted Resolution No. 22-26 calling for an election and Resolution No. 22-28 directing the City Attorney to prepare an impartial analysis of the ballot initiative for An Ordinance Establishing a Healthcare Workers Minimum Wage Ordinance in the City of Duarte. However, it was later discovered that the ballot question listed in the "Whereas" clauses of Resolution No. 22-28 was incorrect and did not reflect the City Council-approved ballot question in Resolution No. 22-26 calling for the election but that the approved ballot question language exceed word count requirements. This resolution would amend Resolution No. 22-26 and Resolution No. 22-28 and correct these inadvertent mistakes to meet word count requirements.

RECOMMENDATION

Staff recommends that the City Council:

1. Resolution 22-32 Amending Resolution No. 22-26 Calling For an Election to Reflect the Corrected Ballot Question and Resolution No. 22-28 Directing the City Attorney to Prepare an Impartial Analysis Regarding an Ordinance Establishing a Healthcare Workers Minimum Wage in the City of Duarte to Reflect the Corrected Ballot Question to Meet Word Count Requirements

FISCAL IMPACT

1. None.

ATTACHMENTS

1. Resolution 22-32 Amending Resolution No. 22-26 Calling For an Election to Reflect the Corrected Ballot Question and Resolution No. 22-28 Directing the City Attorney to Prepare an Impartial Analysis Regarding an Ordinance Establishing a Healthcare Workers Minimum Wage in the City of Duarte to Reflect the Corrected Ballot Question to Meet Word Count Requirements

RESOLUTION NO. 22-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING RESOLUTION NO. 22-26 CALLING FOR AN ELECTION TO REFLECT THE CORRECTED BALLOT QUESTION AND RESOLUTION NO. 22-28 DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS REGARDING AN ORDINANCE ESTABLISHING A HEALTHCARE WORKERS MINIMUM WAGE IN THE CITY OF DUARTE TO REFLECT THE CORRECTED BALLOT QUESTION TO MEET WORD COUNT REQUIREMENTS

WHEREAS, on July 12, 2022, the City Council of the City of Duarte called a General Municipal Election to be held on November 8, 2022, for the purpose of submitting to the voters the question:

Measure ___: An Ordinance Establishing a Healthcare Workers Minimum Wage Ordinance in the City of Duarte	**Response**	**Vote**
Shall an ordinance establishing a minimum wage of at least $25 per hour for defined healthcare workers in the City of Duarte; requiring an annual healthcare workers minimum wage increase beginning January 2024; requiring the City to enforce the ordinance at the City's expense; establishing judicial remedies for violations including penalties up to $120 per healthcare worker for each day a violation occurs, attorneys' fees, and treble damages be adopted?	Yes	
	No	

WHEREAS, the July 12, 2022, Resolution No. 22-26 and Resolution No. 22-28 contained the incorrect ballot question language exceeding word count requirements, and the City Council seeks to correct the mistake,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution 22-26 and Resolution No. 22-28 are amended to reflect the corrected ballot question to meet word count requirements as determined by the Los Angeles County Registrar-Recorder/County Clerk:

Measure ___: An Ordinance Establishing a Healthcare Workers Minimum Wage Ordinance in the City of Duarte	**Response**	**Vote**
Shall an ordinance establishing a minimum wage of at least $25 per hour for defined healthcare workers in the City of Duarte; requiring an annual healthcare workers minimum wage increase beginning January 2024; requiring enforcement at the City's expense; establishing judicial remedies for violations including penalties up to $120 per healthcare worker for each day a violation occurs, attorneys' fees, and treble damages be adopted?	Yes	
	No	

SECTION 2. That the City Clerk or City Manager shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 9th day of August 2022.

Margaret Finlay
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 22-32 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 2nd day of August 2022, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

____

Annette Juarez
City Clerk

Council Action Advised by August 31, 2022

DATE: June 1, 2022

TO: City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference & Expo – September 7-9, 2022

Cal Cities 2022 Annual Conference & Expo is scheduled for September 7-9, 2022 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, September 9. At this meeting, Cal Cities membership considers and acts on resolutions that establish Cal Cities policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to Cal Cities office no later than Friday, September 2. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please view Cal Cities' event and meeting policy in advance of the conference.

- **Action by Council Required.** Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration will open by June 1 on the Cal Cities website. In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.

- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, September 7, 8:00 a.m. – 6:00 p.m.; Thursday, September 8, 7:00 a.m. – 4:00 p.m.; and Friday, September 9, 7:30 a.m.–12:30 p.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to Cal Cities office by Friday, September 2. If you have questions, please call Darla Yacub at (916) 658-8254.

Attachments:
- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

LEAGUE OF CALIFORNIA CITIES

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.

2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the Cal Cities Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.

4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.

6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.

7. **Resolving Disputes**. In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

CITY: ______________________________

2022 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to Cal Cities office by Friday, September 2, 2022. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: ______________________________

Title: ______________________________

2. VOTING DELEGATE - ALTERNATE

Name: ______________________________

Title: ______________________________

3. VOTING DELEGATE - ALTERNATE

Name: ______________________________

Title: ______________________________

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: ______________________________ Email ______________________________

Mayor or City Clerk ________________________ Date ____________ Phone ________________
(circle one) (signature)

Please complete and return by Friday, September 2, 2022 to:
Darla Yacub, Assistant to the Administrative Services Director
E-mail: dyacub@calcities.org; Phone: (916) 658-8254