



**AGENDA
REGULAR JOINT MEETING OF
THE CITY COUNCIL OF THE CITY OF DUARTE,
THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, AUGUST 9, 2022

5:30 p.m. - Closed Session
7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
VACANT, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Authority Staff:

Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours,

except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

5:30 PM CLOSED SESSION - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEM - Any person wishing to speak on the Closed Session item may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak for no more than 3 minutes.
3. CLOSED SESSION:
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b) Title: City Manager

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE TO THE FLAG
3. ADOPTION OF THE AGENDA
4. SPECIAL ITEMS

- A. Presentation by the California Department of Insurance regarding the Safer from Wildfires Program

Safer from Wildfires - Duarte 

- B. Proclamation proclaiming August 7-13 as Farmers Market Week in the City of Duarte

Proclamation - Farmers Market Week 

- C. Presentation by Burrtec regarding the Residential Food Waste Program for SB 1383 Compliance

- D. Presentation on 210 Freeway Closure Mitigation Plan

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Any person wishing to speak on any issue that is not on the Agenda, but that is within the subject matter jurisdiction of the City or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity's consent items are shown in parentheses at the end of each item as (CC) for City Council, (HA) for Housing Authority, and (FA) for C.F. Financing Authority.

- A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approve absence(s) of City Council member(s) from the City Council meeting.
- C. Approval of Minutes - June 14, 2022 (CC/HA/FA)

Minutes - June 14, 2022, Regular Meeting 

- D. Approval of Warrants - August 9, 2022 (CC/HA/FA)

CC Warrant Register by Account 8-9-22 

CC Warrant Register by Vendor 8-9-22 

- E. Receive and file Parks and Recreation Status Report

Parks and Recreation Department Status Report - August 2022 

- F. Receive and file Community Development Status Report

Community Development Department Status Report - August 2022 

- G. Authorization for the City Manager to execute a Design Professional Services Agreement with Bellfree Contractors, Inc. in the amount of \$30,000.00 for Trail Assessment of Fish Canyon Falls Trail

Staff Report - Trail Assessment of Fish Canyon Falls Trail 

- H. Adoption of Resolution No. 22-31 Designating the Applicant Agent for the approved Application for Hazard Mitigation Grant Program by Federal Emergency Management Agency

Resolution No. 22-31 

- I. Letter of Support for Girl Scout Troop 2851 Gold Award Project's Advocacy Efforts

Letters of Support - Girl Scout Troop 2851 

- J. Amendment No. 2 of the Memorandum Agreement for Participation in the San Gabriel Valley Council of Governments (SGVCOG) Regional Food Recovery Program

Staff Report - SGVCOG Regional Food Recovery Program 

- K. Adoption of Resolution No. 22-32 amending Resolution No. 22-26 and Resolution No. 22-28 to reflect the corrected ballot question to meet word count requirements as determined by the Los Angeles County Registrar-Recorder/County Clerk

Staff Report - Amendment of Resolution No. 22-26 and 22-28 

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. BUSINESS ITEMS

- A. Discussion and possible action regarding City Councilmember attendance and designation of a voting delegate and voting alternate for the League of California Cities Annual Conference & Expo September 7-9, 2022

League of CA Cities Annual Conference Voting Delegate 

10. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

11. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3)

12. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 4 day of August, 2022.

Annette Juarez
City Clerk