AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, AUGUST 13, 2024
7:00 PM

CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT
With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

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VINH TRUONG, MAYOR
CESAR GARCIA, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

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Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

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Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

    A. City Manager Written Comments

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

    A. Childhood Cancer Awareness Month Proclamation

    Proclaim the month of September 2024 as Childhood Cancer Awareness Month in the City of Duarte.

    B. Recognition of WIN (Workforce Investment Network) Summer Youth Internship Participants

    C. San Gabriel Valley Regional Housing Trust Service Recognition for outgoing Board Member Margaret Finlay

    D. Community Development Department Update

    E. Parks and Recreation Department Update

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

    A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - July 23, 2024 Regular Meeting (CC/HA/FA)

Approve the minutes of July 23, 2024.

D. Approval of Warrants - August 13, 2024 (CC/HA/FA)

Approve the warrants of August 13, 2024.

E. Receive and file the Community Development Department Update

Receive and file the Community Development Department Update.

F. Receive and file the Parks and Recreation Department Update

Receive and file the Parks and Recreation Department Update.

G. Award of Contract for the Fiscal Year 2023-24 Citywide Asphalt Repair Project No. 24-13

1) Approve the award of contract for the FY 2023-24 Citywide Asphalt Repair Project to Gentry General Engineering, Inc. in the amount of $103,700; and 2) Approve a budget amendment to use Gas Tax funds in the amount of $108,885.

H. Award of Contract for the Fiscal Year 2024-25 Citywide Striping and Marking Project No. 25-2

Approve the award of contract for the FY 2024-25 Citywide Striping and Marking Project to WFJ Enterprises, Inc. dba PCI in the amount of $74,300.00.

I. Notice of Completion: Fiscal Year 2023-24 Street Rehabilitation Project No. 24-3 for All American Asphalt

Accept the project as complete in the amount of $1,125,825.38.

J. Request to Co-sponsor the American Cancer Society Relay for Life of Santa Anita Park

Co-sponsor the Relay for Life of Santa Anita Park Event.

K. Resolution Approving the Blanket Authority to File Applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs

1) Adopt Resolution No. 24-13 approving the blanket authority to file applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs; and 2) Authorize the City Manager to execute and submit all documents which may be necessary for the competition of projects or programs.

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS - None

10. BUSINESS ITEMS

    A. Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference and Expo

       Discuss and designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity.

    B. Consideration to Approve a Letter of Support for the Glendora City Council's Proposed Cal Cities Annual Conference Resolution

       Consider a letter of support for the Glendora City Council's proposed Cal Cities Annual Conference Resolution.

    C. Development of a plan for the undergrounding of utilities on Huntington Drive between Buena Vista Street and Mountain Avenue

       Provide direction to Staff on either: proceeding with a project to underground utilities on Huntington Dr. between Buena Vista Street and Mountain Avenue while establishing an underground utility district for the area and designating a funding source, or designate another option.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.
Dated this 8th day of August, 2024
Annette Juarez, MMC, City Clerk

ITEM: 1.A

City Manager Written Comments

Recommended Action:

Attachments:
1.A - CM Comments 8-13-24.pdf

MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: August 6, 2024
SUBJECT: Comments on Agenda Items, Meeting of August 13, 2024

ITEM 4.A. (Special Items). Childhood Cancer Awareness Month Proclamation - the City of Duarte proclaims September 2024 as Childhood Cancer Awareness Month in the City of Duarte, and encourages all residents to support the organizations and programs that educate and raise awareness about childhood cancer, and to reaffirm our commitment to fighting childhood cancer. The Rosales Family will be present to accept the proclamation in honor of their son Johan.

ITEM 4.B. (Special Items). Recognition of the Workforce Investment Network (WIN) Program Participants - The Workforce Investment Network (WIN) program is a tailored youth workforce development program that meets the employment needs of approximately 25 Duarte, and LA County youth, ages 14-19. The six-week program began June 12, 2023, and each youth will volunteer 90 hours, and each will receive a $500 stipend.

ITEM 4.C. (Special Items). San Gabriel Valley Regional Housing Trust Service Recognition for Outgoing Board Member Margaret Finlay

ITEM 4.D. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

ITEM 4.E. (Special Items). Parks and Recreation Department update - Parks and Recreation Director Enriquez will provide an update for the council.

ITEM 7.E. (Consent Calendar). The Community Development Department has submitted the monthly report for August 2024 for review.

ITEM 7.F. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for August 2024 for review.

ITEM 7.G. (Consent Calendar). Award of Contract to Gentry General Engineering, Inc. for the Fiscal Year 2024-25 Asphalt Repair Project No. 24-13 - The annual Citywide Asphalt Repair Project consists of the removal and replacement of localized pavement failures. Staff identifies areas that need repairs such as cracks, potholes, and raveling throughout the city by conducting field investigations and by using the most recently updated Pavement Management Plan. This project was intended to be completed in the 2023-24 fiscal year. The City put the project out to bid, but adequate bids were not received because the bid documents proposed a multi-year contract. The project was recently re-bid and adequate bids were received. Staff still intends to complete a FY 2024-25 Citywide Asphalt Repair Project. The budget amendment is necessary because the FY 2023-24 Citywide Asphalt Repair Project was not anticipated for the current year. The specifications for this project were made available and the project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060. On June 25, 2024, bids were submitted electronically. The lowest responsible and responsive bidder, Gentry General Engineering, Inc., has successfully completed similar work for the City of Laguna Niguel, City of Fontana and City of Downey. Their federal and State license status has been verified. The Citywide Annual Asphalt Repair Project is being carried over from the FY 2023-24 Capital Improvement Program Budget where it was originally budgeted. A budget amendment is being requested in the amount of $108,885 from account 220-2205-8100 which is the contract amount with the included five percent contingency.

ITEM 7.H. (Consent Calendar). Award of Contract to PCI for the Fiscal Year 2024-25 Citywide Striping and Markings Project No. 25-2 - Staff annually surveys City streets to identify painted curbs, striping, and pavement markings that need maintenance or restoration. The annual Striping and Marking Project consists of the removal of faded conflicting striping and pavement markings, and replacement with thermoplastic material designed to last approximately eight years. The specifications for this project were made available and the project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060. On July 16, 2024, five (5) bids were submitted electronically. CAT Tracking, Inc., the lowest bidder, has opted to withdraw its bid, citing the inability to fulfill the insurance requirements. The next lowest bid, which is marginally higher, was submitted by WFJ Enterprises, Inc. dba PCI. PCI has successfully completed work for the City of Beverly Hills, the City of Claremont and the City of Duarte. Their federal and State license status has been verified. This year's Annual Striping and Marking Project was included in the FY 2024-25 Budget and will be funded by Gas Tax allocations from the State of California and Measure R for improvements recommended in the SRTS Plan. The project cost is $78,015.00 which is the contract amount with a five percent contingency.

ITEM 7.I. (Consent Calendar). Notice of Completion for the Fiscal Year 2024-25 Street Rehabilitation Project - On April 23, 2024, City Council awarded the contract for Fiscal Year 2023-24 Street Rehabilitation Project to All American Asphalt. The scope of the work includes the rehabilitation of the existing asphalt roadway with rubberized asphalt and removal and reconstruction of localized failed pavement. All pavement markings and striping were replaced with reflective thermoplastic. The Fiscal Year 2023-24 Street Rehabilitation Project was included in the 2023-24 Capital Improvement Program Budget and was funded by the Measure M, SB1, and Measure R allocations. The City Council approved the contract for $1,199,199.00. The final project cost was $1,125,825.38.

ITEM 7.J. Consent Calendar). Request to co-sponsor the American Cancer Society Relay for Life at Santa Anita Park - On July 29th, an event lead for Relay for Life requested a co-sponsorship with the City of Duarte to help with promoting and marketing its Relay for Life event taking place on September 8, 2024 at the Santa Anita Racetrack. The event is free, open to the public, and includes games, entertainment, and booths for cancer education. All proceeds go to the American Cancer Society to support cancer research. If approved, co-sponsorship of this event would be strictly promotional. The City would provide access to its various marketing venues including but not limited to the following marketing channels: Social Media Platforms, Electronic Sign, Issuing a Press Release, and Flyer Promotion on City Facilities. There is no fiscal impact to the City of Duarte.

ITEM 7.K. (Consent Calendar). Resolution No. 24-13 - Approving the Blanket Authority to File Applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs - The Los Angeles County Regional Park and Open Space District (RPOSD) is responsible for implementing and administering the Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure of 2016 (Measure A). Seventy-five percent (75%) of Los Angeles County voters approved Measure A in November 2016, which authorizes dedicated local funding for park, recreation, and open space projects and their maintenance through an annual special tax on all taxable real property in the County. Measure A is a parcel tax based on the square footage of improved property and includes both formula-based allocations to Study Areas and competitive grants that are open to public entities, non-profit organizations, schools, and other eligible entities, and it does not have a sunset date. RPOSD has implemented revisions in applying for Annual Allocation funding to streamline the application process. Under this new process, grantees are required to execute a Measure A Annual Allocation Agreement (Allocation Agreement) with RPOSD after adoption of the resolution from the Duarte City Council. Instead of an application per project, an Annual Allocation Work Plan now must be submitted in the County's grant system when the City wants to utilize its Annual Allocation funds for an eligible project. The City's formula-based annual allocation is on average $74,878. Currently, the City's available allocation is

$392,688. It is the City's intent to apply to seek authorization to use its full allocation for all approved work and construction for all or a portion of the Duarte Park Revitalization Project.

ITEM 10.A. (Business Items). Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference - Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy. Taking place on October 18, 2024, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. The appointed voting delegate plays an important role during the General Assembly by representing our city and voting on resolutions. To cast a vote during the General Assembly a city's voting delegate and up to two alternates must be designated by the city council. Voting delegates may either be an elected or appointed official.

ITEM 10.B. (Business Items). Letter of Support for the City of Glendora's Drafted League of California Cities Annual Conference Resolution - Annually, through the League of California Cities ("Cal Cities") Annual Conference, its General Assembly discusses resolutions, which add to or modify Cal Cities' policy. On June 25, 2024, Glendora City Councilmember Michael Allawos requested to agendize for the July 9, 2024 Glendora City Council meeting a resolution to ensure fairness and equal treatment for all government officials in California. This resolution is intended for submission to Cal Cities for their annual conference. The proposed resolution language from Councilmember Allawos states: *"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to the elected officials of California cities, counties, and special districts, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulation affecting the inherent power of the legislative branch under the laws or regulation affecting the inherent power of the legislative branch under the California Constitution."* The City of Duarte was informed of this resolution by the San Gabriel Valley Council of Governments (SGVCOG) who disseminated the City of Glendora's request for City support at the request of one of their board members. It is important to note that even if the drafted resolution successfully completes all the necessary steps and is adopted at the Cal Cities Annual Conference, it doesn't guarantee any direct legislative action. The resolution would merely serve as a recommendation to the California State Legislature. The adoption of the resolution signifies Cal Cities' stance on the issue and its advocacy for the proposed policy, but the ultimate decision and implementation remain within the purview of the State Legislature.

ITEM 10.C. (Business Items). Discussion of Undergrounding of Utilities on Huntington Drive from Buena Vista Street to Mountain Avenue - The City of Duarte's Capital Improvement Plan lists an unfunded project to underground utilities on Huntington Drive between Buena Vista Street and Mountain Avenue. The estimated cost for the undergrounding project covering this length is approximately $3,000,000. To support this project, Los Angeles County Public Works has offered to provide funding through available Rule 20A credits in the total of $1,000,000. This leaves a remaining budget need of $2,000,000 estimated for the entire underground utility project. Staff is requesting that the City Council provide direction to Staff on either: proceeding with a project to underground utilities on Huntington Drive between Buena Vista Street and Mountain Avenue while establishing an underground utility district for the area and designating a funding source, or designate another option. Such as: put the project on hold and wait to see if there is available State funds to assist with the project then proceed with the above listed project if adequate additional funds are available; or use the available Los Angeles County funding to complete one of the other undergrounding locations along Huntington Drive. The north side of Huntington between Capri Court and Waterfall Way is 650 lineal feet of undergrounding with an estimated cost of $650,000. The north side of Huntington from Bradbourne Avenue to 2201 Huntington is 1000 lineal feet of undergrounding with an estimated cost of $1,100,000.

ITEM: 4.A

Childhood Cancer Awareness Month Proclamation

Recommended Action:
Proclaim the month of September 2024 as Childhood Cancer Awareness Month in the City of Duarte.

Attachments:
4.A - Childhood Cancer Awareness 2024 Proclamation.pdf

City of Duarte

PROCLAMATION

CHILDHOOD CANCER AWARENESS MONTH

WHEREAS, cancer in children is the leading cause of death by disease among youth in the United States between infancy and age 15, and is detected in more than 16,000 young people each year; and

WHEREAS, one in five of our nation's children loses his or her battle with cancer, and many youth will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, a major part of helping children with cancer is to make their situation known, and to enhance the quality of life for these children and their families; and

WHEREAS, philanthropic organizations, healthcare professionals, social support organizations, researchers, and parent advocacy groups throughout the United States are dedicated to raising awareness about the unique needs of children facing cancer; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection are two organizations that are dedicated to helping these children and their families, and provide a variety of vital patient services to children undergoing cancer treatment at a number of participating hospitals, including the City of Hope National Medical Center in Duarte; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection sponsor toy distributions, educational programs, family sailing programs, the KCC Supercar Experience, pet-assisted therapy, and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims September 2024 as Childhood Cancer Awareness Month in the City of Duarte, and encourages all residents to support the organizations and programs that educate and raise awareness about childhood cancer, and to reaffirm our commitment to fighting childhood cancer.

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Vinh Truong, Mayor

ATTEST:

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Annette Juarez, City Clerk

ITEM: 4.B

Recognition of WIN (Workforce Investment Network) Summer Youth Internship Participants

Recommended Action:

Attachments:
4. B - Staff Report - Recognition of WIN Participants.pdf

City of Duarte

Agenda Item:	4.B
CM Review:	BC✓
Fiscal Review:	KP

AGENDA REPORT

MEETING DATE:	August 13, 2024
TO:	Mayor and Members of the City Council
FROM:	Larry Breceda, Director of Public Safety
BY:	Aida Torres, Crime Prevention Specialist
SUBJECT:	WIN, (Workforce Investment Network) Summer Youth Internship
RECOMMENDATION:	Recognize WIN Participants
FISCAL IMPACT:	The City has allocated $5,000 toward this program, which has been included in this year's budget. DUSD has matched the City's contribution, and Kathryn Barger's Office from Los Angeles County has contributed $2,500.

EXECUTIVE SUMMARY

The Workforce Investment Network (WIN) program is a tailored youth workforce development program that meets the employment needs of approximately 25 Duarte, and LA County youth, ages 14-19. The six-week program began June 12, 2023, and each youth will volunteer 90 hours, and each will receive a $500 stipend.

BACKGROUND

Since 2017, the City of Duarte Teen Center and Public Safety Department partnered with local agencies to fund the WIN summer youth internship program.

The program's design is modeled after evidence-based youth prevention and intervention curriculum to connect low-income youth with local employment opportunities. Youth gain valuable employment experience and attend weekly workshops to expand their knowledge in human resources, money management, credit, and mental health while networking with diverse motivational speakers.

DISCUSSION/ANALYSIS

This year's program was made possible through a collaborative effort between Kathryn Barger's Office, and Duarte Unified School District (DUSD). Referrals for the program were made by Duarte Unified School District, Los Angeles County Probation and Sheriff's Departments, Duarte Public Safety's youth programs, and the Duarte Teen Center.

This year's worksites are: Boys and Girls Club of Foothills, Cabrera's Mexican Restaurant, Dickie's Barbecue Pit, Duarte Chamber of Commerce, Duarte Parks and Recreation, Duarte Teen Center, Grocery Outlet, Max's Mexican Restaurant.

RECOMMENDATION

Recognize WIN Participants

FISCAL IMPACT

The City has allocated $5,000 toward this program, which has been included in this year's budget. DUSD has matched the City's contribution, and Kathryn Barger's Office from Los Angeles County has contributed $2,500.

ITEM: 7.C

Approval of Minutes - July 23, 2024 Regular Meeting (CC/HA/FA)

Recommended Action:
Approve the minutes of July 23, 2024.

Attachments:
7.C - Minutes - July 23, 2024.pdf

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, JULY 23, 2024
7:00 PM – Regular Session

REGULAR SESSION

1. CALL TO ORDER

Mayor Truong called the open session to order at 7:12 p.m.

ROLL CALL:

Councilmembers Present:	Finlay, Kang, Lewis, Martin Del Campo, Garcia, Truong
Councilmembers Absent:	Schulz
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Development Larry Breceda, Director of Public Safety Services Manuel Enriquez, Director of Parks and Recreation Annette Juarez, City Clerk Andres Rangel, Assistant to the City Manager Frances Jimenez, Deputy City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Captain Meza.

3. ADOPTION OF THE ADOPTION

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to adopt the agenda.

AYES:	FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ

4. SPECIAL ITEMS

A. Recognition of Tony Hadloc for Outstanding Work with the Homeless

Mayor Truong presented a certificate of recognition to Tony Hadloc, Outreach Coordinator for his outstanding work with the Homeless.

Tony Hadloc expressed his gratitude for the recognition and thanked the rest of his team for their support and cooperative efforts.

The City Council shared words of appreciation for all of the work done by Tony the past few years.

B. Captain Meza Public Safety Update

Captain Meza provided an update on the 2-Year Comparison Report. He detailed performance metrics and crime statistics; summarized the duties and accomplishments of the special assignment team; and shared the success of the community events.

The City Council commended the deputies for their community policing efforts.

Per questions posed by the City Council Captain Meza provided information on staffing within the department.

Discussion ensued regarding the benefits of attending a city council academy and further accolades were given to the Public Safety Department for the events they participate in.

Director of Public Safety Breceda gave an overview of the 2024 fireworks suppression deployment and show, along with the statistics of citations issued and reported on the possibility of a future dangerous fireworks ordinance.

Feedback was given by the City Council regarding violation fees.

Per direction by City Attorney Phan the conversation was tabled and the topic would be brought back to the City Council as an item on the agenda to be further discussed.

Conversation was had regarding enhanced safety measures at future fireworks shows.

Discussion ensued regarding access to information on progress of individuals participating in the Pathway Home Project and concerns were shared regarding the program and its location. Per the City Council's request staff will coordinate with Los Angeles County and an update will be brought back as an item to discuss at a future council meeting.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Assistant to the City Manager Andres Rangel announced upcoming city events.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

City Clerk Juarez reported that the City Council received a written public comment via email from Adam Knight regarding concerns with existing sign ordinances and enforcement as it pertains to banners for small businesses and local schools, which may be viewed in the City Clerk's Office.

The City Council directed staff to place the topic on a future agenda for discussion. City Manager Villalobos agreed and confirmed that work is being done to amend the existing Municipal Code so as to be compliant with the law.

Lino Paras expressed concern with the comments made by Council regarding the possibility of a fireworks ordinance as it was not on the agenda. He also expressed his opinion on the lack of attendance by Councilmembers during the discussion leading up to the establishment of the Pathway Home Program.

7. CONSENT CALENDAR

A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA).

B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes – July 9, 2024. (CC/HA/FA)

D. Approval of Warrants – July 23, 2024. (CC/HA/FA)

E. Receive and file the Monthly Financial Update for the month of May 2024..

F. Receive and file the Public Safety Department Update.

G. Removed from the Consent Calendar for discussion.

H. Authorization for the City Manager to execute the Safe, Clean Water Program Transfer Agreement with the Los Angeles County Flood Control District and Adoption of Resolution No. 24-11.

Moved by Councilmember Finlay, seconded by Councilmember Kang, and carried by the following vote of the Council to approve Items 7A-7F and 7H of the Consent Calendar.

AYES:	FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

G. Approve the City Council expenses

Public Comment:

Lino Paras shared his opinion on City Council expenditures, expressed concern with the nature of the reimbursement, and questioned the precedent approval of the request would set.

Jim Kirchner expressed his concerns with the request and asked for clarification on the reimbursement policy.

City Manager Villalobos provided clarification on the updated reimbursement policy adopted at the April 9, 2024 City Council meeting and highlighted the minor changes made.

Councilmember Lewis shared background information and provided further context regarding his reimbursement request.

City Manager Villalobos clarified the policy language that gives him signing authority.

The City Council shared their opinions on the use of City Council expenditures.

City Attorney Phan stated the logistics surrounding the nature of the reimbursement request and clarified that approval is a policy decision that needs to be determined by the City Council so as to ensure transparency.

Discussion was had regarding the policy language.

Public Comment:

Jim Kirchner expressed his objection with the request and asked for clarification regarding policy surrounding food provided by the City at special events.

Lino Paras shared appreciation for the item being placed on the agenda for public discussion.

City Attorney Phan provided clarification in response to public comment, on the lack of requirement for the City to provide sustenance at any event and emphasized the discretion the City holds to invite food vendors. Confirmation was made that the item is not in violation of the policy legally, but it is a policy decision that needs to be determined by the City Council.

Moved by Councilmember Kang, seconded by Mayor Truong, and carried by the following vote of the Council to approve the City Council expenses.

AYES:	FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

A. National Night Out Proclamation

Director of Public Safety Breceda presented the staff report on the upcoming National Night Out, gave an overview of the event logistics and highlighted the celebration of the fight against crime.

Mayor Truong read a proclamation aloud proclaiming Thursday, August 8, 2024 as National Night Out in the City of Duarte.

Discussion ensued regarding the event details.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to proclaim August 8, 2024, as National Night Out and adopt the theme of "Together we Can".

AYES:	FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SCHULZ

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

City Manager Villalobos reported he attended a virtual meeting with the San Gabriel Valley Council of Governments related to the Supreme Court rulings on Grants Pass regarding homelessness and housing.

Councilmember Finlay shared information on the West Nile Virus and gave tips on how to protect from mosquitos.

Councilmember Lewis apologized to his colleagues; emphasized his focus on transparency; and clarified the intention behind use of his City Council expenditures.

Mayor Truong stated that there was no need for apologies as the item was properly reviewed during the Consent Calendar.

Councilmember Kang expressed appreciation for the minutes; shared cautionary information regarding rabies spreading from bats; and reported on his learning experience visiting the South Coast Air Quality Management District.

Mayor Pro Tem Garcia invited residents to upcoming community events; thanked the Parks and Recreation Department for their hard work; commended Councilmember Finlay for her public service announcement video on mosquito awareness; encouraged residents to participate in Foothill Unity Center's Back to School Drive; and thanked Field Services Manager, Gerard Batista for his assistance.

13. ADJOURNMENT

At 8:55 p.m., the City Council adjourned the meeting.

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Vinh Truong, Mayor

____
Annette Juarez, City Clerk

ITEM: 7.D

Approval of Warrants - August 13, 2024 (CC/HA/FA)

Recommended Action:
Approve the warrants of August 13, 2024.

Attachments:
7.D - Warrant Register by Account 8-13-24.pdf
7.D - Warrant Register by Vendor 8-13-24.pdf

Council Warrant Register By Account
By Fund

City of Duarte

Payment Dates 7/25/2024 - 8/14/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1205-7781	CGAA INC	Sheriffs Fuel 3/2024	220032		116.63
100-1020-7719	NADIA MORA	Volunteer Brunch Equipment	220068		740.00
100-1015-7686	RICHARD D JONES, A Professi…	Zero Bail Injunction	220084		436.53
100-1605-7733	THEODORE SIEGEL	SC 'Radio Days' Screening/Presentation	220090		150.00
100-1825-7687	BURRTEC WASTE INDUSTRIES …	SB1383 Compost Procurement	220024	202425-CalRecycle SB1383-W…	7,176.00
100-1205-7780	HOME DEPOT CREDIT SERVICES	Animal Control Equipment & Supplies	BD25-0126		408.10
100-1605-7002	PAMELA ROMERO	CPR Stipend	4793		76.92
100-1610-7618	SMART & FINAL	SC Coffee Supplies	4799		200.51
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building/Shop Supplies/Repairs	BD25-0126		586.11
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	4773		776.18
100-2121	MOORE IACOFANO GOLTSMA…	Westminster Gardens Specific Plan 5/2024 (R101010)	220067	202417-dep-Westminister Ga…	43,070.12
100-1405-7965	SOUTHERN CALIFORNIA EDIS…	SCE Service Request for ATP Project	4800	202118-ATP Cycle 4-Professio…	1,492.06
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	BD25-0126		113.55
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	BD25-0126		174.18
100-1605-7739	THE SAUCE CREATIVE SERVICE…	Event Publicity	4808		405.00
100-1405-7965	SOUTHERN CALIFORNIA EDIS…	SCe Service Request for ATP Project	4800	202118-ATP Cycle 4-Professio…	1,878.79
100-1605-7733	JANINE R TORRE	SC Fresh Fridays Event 8/2/2024	220095		100.00
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	BD25-0126		229.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Pickleball Court/Encanto Pk Bldg Supplies	BD25-0126		127.70
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building/Shop Supplies/Repairs	BD25-0126		148.82
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	BD25-0126		372.65
100-1820-7771	CALIFORNIA STREET LIGHTING	Property Damage Repair (2745 Huntington Dr)	4755	DMGE094-3/7/24-St Light Pole..	16,500.00
100-1820-7771	CALIFORNIA STREET LIGHTING	Property Damage Repair (1212 Huntington Dr)	4755	DMGE095-12/19/23-Light Pole..	16,500.00
100-1015-7686	RICHARD D JONES, A Professi…	Zero Bail Injunction	220084		73.19
100-1820-7771	COUNTY OF LOS ANGELES DE…	TS (BV/Central) Damage 9/01/2023 - 5/31/2024	220038		1,166.17
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Cartoon Drawing Summer 2024	4828		504.00
100-1020-7713	BAY ALARM COMPANY	Museum Alarm Service Call	BD25-0113		50.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Irrigation/City Yard Supplies	BD25-0126		753.72
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 6/28/2024	4804		160.00
100-1820-7771	CALIFORNIA STREET LIGHTING	Property Damage Repair (1501 Duarte Rd)	4755	DMGE089-1501 Duarte Rd-Lig…	13,650.00
100-1010-7980	DUARTE CITY MANAGER'S OFF…	Table Cloth Dry Cleaning	220044		15.00
100-1010-7980	DUARTE CITY MANAGER'S OFF…	Community Clean-up Lunch	220044		39.38
100-1010-7980	DUARTE CITY MANAGER'S OFF…	Arts Ad Hoc Committee Meeting	220044		2.76
100-1010-7980	DUARTE CITY MANAGER'S OFF…	City Council Reorganization Reception	220044		9.65
100-1205-7779	DUARTE CITY MANAGER'S OFF…	Community Clean-up Lunch	220044		39.37
100-1405-7800	CHARLES ABBOTT ASSOCIATES…	Builidng & Safety Srvcs 6/2024	4758		25,537.03

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100-1405-7965	LDM ASSOCIATES INC	FY24 Federal Grant Administration 6/2024	4782		585.00
100-1815-7830	CLOUD CONNECT SOLUTIONS	Phone-SD Wan w/VELO/SIP & E911 Bundle 8/2024	4761		1,667.42
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 8/2024	4806		608.30
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 8/2024	4806		464.20
100-1605-7758	HOME DEPOT CREDIT SERVICES	July 3rd Celebration Supplies	BD25-0126		259.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Town Ctr Cleaning Supplies	BD25-0126		96.90
100-1605-7730	SUNBELT RENTALS INC	Summer Kick-off Equipment Rental	4803		706.67
100-1410-7814	SUPERIOR PROPERTY SERVICE…	Graffiti Removal 6/2024	220094		2,711.06
100-1605-7733	SMART & FINAL	SC July 2nd Celebration Supplies	4799		317.33
100-2121	ARMSTRONG & WALKER LAN…	2107 Hunt Dr Landscape Plan Check	4750	202423-Pass Thru-BP Pulse -2…	920.00
100-1605-7739	DANTE REYES	City Events Publicity	220083		750.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		702.14
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		578.99
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		446.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		394.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,31,25,35 Maint Fees 7/2024	BD25-0078		295.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		1,086.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 7/01/2024 - 7/31/2024	BD25-0078		782.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Tax on Gain on Prior	BD25-0078		1,465.75
100-1410-7636	SHOETERIA INC	Field Services Safety Boots-Jacob Ramirez	4797		396.89
100-1410-7636	SHOETERIA INC	Field Services Safety Boots-Gerard Batista	4797		399.99
100-1605-7758	SUNBELT RENTALS INC	July 3rd Equipment Rental	4803		704.82
100-1825-7980	PAPER RECYCLING & SHREDDI…	Document Shredding 7/8/2024	220073		68.00
100-1005-7650	TONEY LEWIS	July 3rd VIP Table Meal	4783		346.72
100-1605-7736	DANCEFIT LLC	Instructor Fee-Broadway Dance Theater S1 Summer	4764		190.40
100-1605-7736	DANCEFIT LLC	Instructor Fee-Hip Hop/Jazz S1 Summer	4764		95.20
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 7/8/2024	4770		159.00

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100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	4773		1,137.48
100-1805-7653	SECTRAN SECURITY INC	July Courier Pick-up	4796		342.38
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 6/2024	4792		500.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 6/2024	4792		750.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 6/2024	4792		1,062.50
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Access Improvements 6/2024	4792	202118-ATP Cycle 4-Professio…	1,093.75
100-1405-7969	RKA CONSULTING GROUP	Watson Multi-Use Trail Rehab 6/2024	4792		1,731.25
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4759		14.64
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4759		45.52
100-1610-7618	SOUTHEAST CONSTRUCTION …	Field Chalk	220092		29.66
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	4799		23.09
100-2121	RINCON CONSULTANTS INC	Royal Oaks Annexation 6/2024	4791	202422-PassThru-Royal Oaks …	6,267.00
100-1605-7733	SMART & FINAL	SC Softball Gam…	4799		72.68
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	4799		207.83
100-1605-7733	RODOLFO CARDENAS	SC Monthly Dance DJ	220027		175.00
100-1605-7758	SIMON EQUIPMENT RENTALS	July 3rd Equipment Rental	220091		1,730.33
100-1610-7652	ACCO ENGINEERED SYSTEMS	Duarte Park Bldg A/C Compressor Replacement	4748		3,689.00
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Fire Extinguishers	BD25-0126		646.87
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Trailer Supplies	BD25-0126		44.01
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Trailer Supplies	BD25-0126		22.03
100-1605-7739	THE SAUCE CREATIVE SERVICE…	July 3rd Celebration Event Publicity	4808		1,569.13
100-2126	DPR CONSTRUCTION	Const/Demo Deposit Refund (Pmt#2021-034)	220042		30,000.00
100-1610-7652	ALBERTOS PLUMBING	Senior Ctr Kitchen Sink Drain Cleaning	4749		150.00
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	4801		127.12
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skate Summer S1	4789		787.50
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Management 7/2024	4809		9,391.00
100-1020-7720	TRIPEPI SMITH & ASSOCIATES	PEG Channel Management Services 7/2024	4809		1,990.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	ROP Bldg HVAC Service Call	4748		484.00
100-1410-7810	A1 MAINTENANCE SERVICES …	Las Brisas LLD Sweeping 7/2024	4747		61.00
100-1410-7810	A1 MAINTENANCE SERVICES …	Las Posadas LLD Sweeping 7/2024	4747		61.00
100-1025-7706	MADIA TECH LAUNCH INC	FY25 City Partner Dues	4784		300.00
100-1605-7730	SMART & FINAL	Splash @ the Park Supplies	4799		74.30
100-1205-7779	JOAQUIN GONZALEZ	WIN Stipend	220049	202502-WIN/1205-7779-Sum…	500.00
100-1610-7860	DUARTE YOUTH ATHLETIC CL…	Snack Bar Gas Usage 2/1/2024 - 6/30/24	220046		-89.35
100-1605-7739	CURO MANAGED PRINT PRO…	Event Promo Fans	220039		633.94
100-1605-7636	CURO MANAGED PRINT PRO…	Uniform Name Tags	220039		17.09
100-1205-7650	WARDS SERVICE	Vehicle 29 A/C Service/Repair	4825		185.00
100-2120	DUARTE YOUTH ATHLETIC CL…	Field Rent (Practice) Deposit Refund	220046		100.00
100-2120	DUARTE YOUTH ATHLETIC CL…	Field Rent (Game) Deposit Refund	220046		250.00
100-1605-7740	SMART & FINAL	Splash Camp Cooking Day Supplies	4799		29.94
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4759		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4759		9.31
100-1405-7690	BRIAN QUANDT	Planning Commission Meeting	220080		50.00
100-1405-7690	CHRISTINA HEANY	Planning Commission Meeting	4776		50.00
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Meeting	220071		50.00
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	220100		50.00

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100-2126	ALMAX CONSTRUCTION MAN…	Const/Demo Deposit Refund (Pmt#2024-156)	220019		500.00
100-1605-7736	BUILDING LASTING SUCCESS …	Instructor Fee-Social Skills Summer S1	4752		168.00
100-1605-7729	DOLPHIN RENTS INC	Summer Concerts Week 2 Rentals	4765		1,706.95
100-1605-7737	SMART & FINAL	Dodger Game 7/23/24 Snacks	4799		35.98
100-1410-7650	COASTLINE EQUIPMENT	Unit 3 (Loader) Repair	4763		1,278.95
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	4799		252.89
100-1605-7733	SMART & FINAL	SC Monthly Dance Refreshments	4799		192.40
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	4799		28.82
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS…	Recycled Paper Supplies	4798		1,094.91
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS…	Building Maintenance Supplies	4798		1,833.76
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	4826		607.03
100-2126	ALL AMERICAN ASPHALT	Const/Demo Deposit Refund (2024-35ROW)	220017		23,983.98
100-5004	ALL AMERICAN ASPHALT	Administrative Fee (2024-35ROW)	220017		-125.00
100-1605-7733	HEULYN REGINA DUMAS-JOH…	SC Sewing Class 8/2024	4766		320.00
100-1825-7613	GRAND PRINTING INC	Envelopes/Business Cards	220050		840.11
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	4801		28.09
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	4801		86.81
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	4801		285.32
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	4801		18.09
100-1605-7729	CARLOS MARTINEZ	Summer Concerts Inflatables Rental (4 Weeks)	220061		980.00
100-1605-7729	RALPHS GROCERY COMPANY	Summer Concerts Band Refreshments	220081		102.99
100-1010-7610	CITY CLERKS ASSOCIATION OF…	Frances Jimenez Municipal Clerks Institute	220034		400.00
100-1415-7889	LANDSCAPE WAREHOUSE III	Skate Park Irrigation Repairs	4781		2.79
100-1415-7889	LANDSCAPE WAREHOUSE III	Skate Park Irrigation Repairs	4781		230.38
100-1010-7612	SAN GABRIEL VALLEY CITY M…	Brian Villalobos Membership 7/01/2024 - 6/30/2025	220086		55.00
100-1020-7710	LUDECKE PROPERTY MANAG…	Chamber Lease 8/2024	220059		1,750.00
100-1825-7630	QUADIENT LEASING USA INC	CH Postage Machine Lease 8/23/24 - 11/22/24	220079		707.12
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	4773		969.46
100-4815	KAILIN DUAN	Summer Camp (S9-10) Refund (Lana Yueh-Duan)	220043		290.00
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	4799		16.61
100-1610-7618	SMART & FINAL	City Council Drinks	4799		28.92
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 5/2024	220066		622.41
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2024	220066		1,134.11
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 5/2024	220066		229.31
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2024	220066		1,757.25
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2024	220066		5,604.59
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2024	220066		163.79
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4759		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4759		9.31
100-1825-7631	CANON SOLUTIONS AMERICA …	Finance Mgr Printer Maint 6/23/24 - 7/22/24	220026		27.58
100-1610-7652	ALBERTOS PLUMBING	Bike Trail Drinking Fountain Drain Clean	4749		225.00
100-1605-7735	PANGEA CATERING	Balance-TC Amazing Acts Showcase Event	220072		315.62
100-1605-7733	DUARTE RECREATION PETTY …	SC Iron Shoe Cover	220045		18.25
100-1605-7738	DUARTE RECREATION PETTY …	TC Raging Waters Locker Fee	220045		15.00
100-1605-7738	DUARTE RECREATION PETTY …	TC Beach Excursion Parking	220045		45.00

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100-1605-7980	DUARTE RECREATION PETTY ...	Foam for 7/3 Flowers	220045		29.71
100-1205-7787	MVP, LLC	Public Safety Lease	4786		9,221.00
100-1610-7616	ORIGINAL WATERMEN INC	Fitness Ctr Staff Uniforms	4788		1,821.33
100-1605-7740	PARTY PRONTO INC	Summer Camp Splash Slide Rental	220074		494.00
100-4404	PAMELA COLEMAN	TC Refund (Staff Arrived Late)	220035		45.00
100-2120	JUDITH SEDANO	ROP Bldg Rent Deposit Refund 7/13/2024	220089		150.00
100-2120	CASSANDRA MEDINA	CC Rent Deposit Refund 7/13/2024	220062		500.00
100-2120	GUILLERMINA RAMIREZ	ROP Bldg Rent Deposit Refund 7/20/2024	220082		150.00
100-2120	ARACELI TRINIDAD	TC Rent Deposit Refund 7/13/2024	220097		300.00
100-2120	KYLIE DELGADO	SC Rent Deposit Refund 7/20/2024	220041		500.00
100-1805-7965	HDL COREN & CONE	Property Tax Srvcs July - September 2024	4775		3,438.44
100-1825-7631	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Maint 6/01/2024 - 6/30/2024	220025		650.74
100-1825-7630	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Lease 8/01/2024 - 8/31/2024	220025		1,735.28
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	4774		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	4785		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	4772		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	4810		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	4795		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	4779		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	4783		75.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	4771		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	220022		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	4756		566.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	4805		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	4769		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	4790		566.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	4753		218.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	4777		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	4780		435.00
100-1205-7615	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4510943)	BD25-0126		-11.73
100-1205-7615	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4831386)	BD25-0126		-0.40
100-1205-7615	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4510944)	BD25-0126		-0.80
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 6/2024	4754		5,500.55
100-1005-7650	U.S. BANK	Funeral Flower Delivery 6/29/24 (Botanica Florist)	4813		328.19
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/John Wilson (Mikomi Sushi)	4813		37.43
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	4813		18.00
100-1010-7980	U.S. BANK	July 3rd Event Ads (Facebook)	4813		204.31
100-1010-7980	U.S. BANK	CC Meeting 6/25/24 Dinner (Chipotle)	4813		249.87

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100-1020-7713	U.S. BANK	Rt 66 Room Dedication Ceremony (Costco)	4813		199.09
100-1020-7713	U.S. BANK	Rt 66 Room Dedication Ceremony (Tropicana Mkt)	4813		291.00
100-1020-7713	U.S. BANK	Rt 66 Room Dedication Ceremony (Smart & Final)	4813		14.32
100-1605-7758	U.S. BANK	July 3rd Event Staff Water (Instacart)	4813		39.57
100-1405-7610	U.S. BANK	Interview Panel Lunch (Heemo Sushi)	4814		138.87
100-1805-7965	U.S. BANK	STR Trend Report Q2 2024 (STRcom)	4812		660.00
100-2123	U.S. BANK	Special Event Insurance Q2 2024 (Alliant)	4812		957.00
100-1205-7655	U.S. BANK	EOC Scheduling Software Subscription (Sling)	4818		408.00
100-1205-7779	U.S. BANK	DART Fundraiser 7/3/24 Dunk Tank (The Fund Co)	4818	201331-PS Youth Programs	654.00
100-1205-7780	U.S. BANK	CA Animal Laws Handbook (CA Animal Welfare)	4818		223.93
100-1205-7980	U.S. BANK	CSO Equipment (Amazon)	4818		608.48
100-1205-7980	U.S. BANK	Nat'l Night Out Supplies (Smart & Final)	4818		399.76
100-1205-7980	U.S. BANK	Nat'l Night Out Supplies (Walmart)	4818		201.01
100-1205-7980	U.S. BANK	Nat'l Night Out Supplies (Target)	4818		195.47
100-1010-7980	U.S. BANK	Nameplate Holders for Council (Amazon)	4820		182.18
100-1010-7980	U.S. BANK	July 3rd VIP Table Centerpieces (LA Mkt Mayesh)	4820		119.63
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (Mellano & Co)	4820		109.51
100-1010-7980	U.S. BANK	July 3rd VIP Table Centerpieces (Wall St Floral)	4820		84.32
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (Stem Floral)	4820		56.94
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (NL Flower)	4820		30.44
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (Dan Stamis)	4820		16.33
100-1010-7980	U.S. BANK	Council Earplugs (Amazon)	4820		59.95
100-1605-7610	U.S. BANK	Staff/Supervisors July 3rd Lunch Mtg (Panda)	4820		50.16
100-1605-7610	U.S. BANK	Lunch Meeting 6/27/24 (Butcher Block BBQ)	4820		125.68
100-1605-7614	U.S. BANK	Dept Tablecloths/Printer Tower (Amazon)	4820		198.26
100-1605-7614	U.S. BANK	Dept Beverage Refrigerator/Cooler (Amazon)	4820		238.13
100-1605-7614	U.S. BANK	Batteries/Space Heater (Amazon)	4820		67.12
100-1605-7614	U.S. BANK	Office Supplies (Michaels)	4820		68.26
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	4820		58.45
100-1605-7691	U.S. BANK	Commissioner Appreciation (Walmart)	4820		93.27
100-1605-7730	U.S. BANK	Dive-In Movie Supplies/Giveaways (Walmart.com)	4820		170.34
100-1605-7730	U.S. BANK	Dive-In Movie Food (Domino's Pizza)	4820		165.18
100-1605-7733	U.S. BANK	SC Program Supplies (Smart & Final)	4820		187.50

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	U.S. BANK	SC Program Supplies (Sweet Nothings)	4820		141.60
100-1605-7733	U.S. BANK	SC Tray w/Compartments (Amazon)	4820		39.35
100-1605-7733	U.S. BANK	SC Excursion Supplies (Smart & Final)	4820		135.04
100-1605-7735	U.S. BANK	TC Duarte Dance Sweatshirts (Amazon)	4820		40.44
100-1605-7735	U.S. BANK	CHYLL End of Year Party (Round 1 Bowling)	4820		188.36
100-1605-7740	U.S. BANK	Return-Summer Camp Supplies (Walmart)	4820		-21.86
100-1605-7740	U.S. BANK	Summer Splash Camp Step Stool (Walmart.com)	4820		56.76
100-1605-7740	U.S. BANK	Splash Camp Supplies (Amazon)	4820		175.14
100-1605-7740	U.S. BANK	Summer Camp PA Wires (Amazon)	4820		59.44
100-1605-7740	U.S. BANK	Summer Camp Supplies (Walmart)	4820		96.96
100-1605-7758	U.S. BANK	July 3rd Event Flag Bunting (Independence Bunting)	4820		29.59
100-1605-7758	U.S. BANK	July 3rd Event Gaming Truck (Retro Rolling)	4820		700.00
100-1605-7758	U.S. BANK	July 3rd Event Staff Dinner (Chick-Fil-A)	4820		1,195.92
100-1605-7980	U.S. BANK	PMLB Flower Packets (Amazon)	4820		27.55
100-1605-7980	U.S. BANK	PMLB Supplies (Winner Party Inc)	4820		293.98
100-1605-7980	U.S. BANK	Meeting Snacks 6/26/24 (Dunkin Donuts)	4820		43.97
100-1605-7980	U.S. BANK	PMLB Costumes (Amazon)	4820		93.15
100-2121	U.S. BANK	Manuel Enrizuez City Reimbursement (LA Mkt Mayesh)	4820		12.50
100-1005-7643	U.S. BANK	Vinh Truong League Installation Dinner 8/1/24	4819		75.00
100-1005-7643	U.S. BANK	Vinh Truong 2024 Annual League Conf Registration	4819		650.00
100-1005-7980	U.S. BANK	DashPass 7/5/2024 - 8/5/2024 (DoorDash)	4819		9.99
100-1010-7610	U.S. BANK	Brian Villalobos MMASC 2024 Conf Registration	4819		550.00
100-1010-7610	U.S. BANK	Andres Rangel 2024 Annual League Conf Registration	4819		650.00
100-1010-7610	U.S. BANK	Brian Villalobos Fall Ed Summit Registration	4819		750.00
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/Chief Cabrera (MikomiSushi)	4819		46.75
100-1010-7610	U.S. BANK	Brian V Mtg w/Sergeant Fiedler (Mikomi Sushi)	4819		46.86
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/Sergeant Fiedler (Chipotle)	4819		30.26
100-1010-7610	U.S. BANK	Brian Villalobos MMASC Summer Session	4819		125.00
100-1010-7610	U.S. BANK	Quarterly Staff Meeting 7/24/24 (Jersey Mikes)	4819		95.00
100-1010-7610	U.S. BANK	Albert Nunez 2024 MMASC Conference Registration	4819		550.00
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	4819		18.00
100-1010-7612	U.S. BANK	Frances Jimenez CCAC Membership	4819		250.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Basin 141)	4819		52.97
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Janet's)	4819		88.14
100-1010-7980	U.S. BANK	Meeting 7/16/24 (DoorDash-Pizza Guys)	4819		92.50
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-LyteBite)	4819		22.97
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Ike's)	4819		23.91
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (GrubHub-El Picosito)	4819		29.45
100-1010-7980	U.S. BANK	Teleprompter (Amazon)	4819		153.57
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Cabrera's)	4819		35.74
100-1010-7980	U.S. BANK	CC Mtg 7/9/24 Dessert (Sweet Nothings)	4819		40.55
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Youngs Gourmet)	4819		60.21
100-1010-7980	U.S. BANK	CM Office Supplies (Instacart)	4819		47.78
100-1020-7712	U.S. BANK	Spotify Membership	4819		19.99
100-1205-7610	U.S. BANK	Larry Breceda MMASC Summer Session	4819		150.00
100-1405-7612	U.S. BANK	Craig Hensley APA Membership 7/1/24 - 6/30/25	4811		813.00
100-1405-7980	U.S. BANK	GIS Data (Parcel Quest)	4811		5.00
100-1410-7610	U.S. BANK	Gerard Batista MSA Training/Lunch 7/2024	4811		25.75
100-1410-7612	U.S. BANK	FY25 MSA Agency Membership Dues	4811		468.65
100-1815-7632	U.S. BANK	CMD Dropbox Plus 7/8/2024 - 7/6/2025	4811		119.88
100-1020-7711	U.S. BANK	Employee Appreciation Event Gift Cards (Amazon)	4817		150.00
100-1205-7615	U.S. BANK	EOC Equipment Engraver (Amazon)	4817		2,182.95
100-1205-7779	U.S. BANK	DART Event Tickets 7/18/24 (Six Flags)	4817		1,315.00
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 7/4/2024 - 8/3/2024	4817		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 7/4/2024 - 8/3/2024	4817		7.75
100-1805-7610	U.S. BANK	Staff Meeting Food (T Burgers)	4817		88.23
100-1810-7610	U.S. BANK	Kristen Petersen CALPERLA Conference Registration	4817		890.00
100-1810-7610	U.S. BANK	Employee Event Invitation (Paperless Post)	4817		23.00
100-1810-7614	U.S. BANK	HR Office Supplies	4817		33.06
100-1810-7980	U.S. BANK	Staff Recognition (Smart & Final)	4817		15.95
100-1810-7980	U.S. BANK	Staff Recognition (Merengue)	4817		140.70
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 7/13/24 - 8/12/24	4817		29.35
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 7/13/24 - 8/12/24	4817		814.69
100-1815-7632	U.S. BANK	Finance Webinar 7/7/24 - 8/6/24 (Zoom)	4817		80.00
100-1205-7615	U.S. BANK	Command Post Supplies (The Hitch Post)	4822		45.42
100-1205-7615	U.S. BANK	Command Post Supplies (Benlo)	4822		74.80
100-1205-7615	U.S. BANK	Emergency Preparedness Supplies (Costco)	4822		881.99
100-1205-7615	U.S. BANK	EOC Device Charger (Amazon)	4822		30.82

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7655	U.S. BANK	EOC Web Conference Software (Zoom)	4822		299.80
100-1205-7694	U.S. BANK	PS Commission Supplies (Amazon)	4822		99.19
100-1205-7779	U.S. BANK	DART Uniforms (DeLong Unlimited)	4822		363.83
100-1205-7779	U.S. BANK	DART Concert in the Park Dinner (Little Caesars)	4822		61.45
100-1205-7779	U.S. BANK	Staff Uniforms (FSP Designs)	4822		201.24
100-1205-7779	U.S. BANK	TC Mad Money Event Dinner (Little Caesars)	4822		92.18
100-1205-7779	U.S. BANK	Boys Night Out 7/15/24 (Round 1 Bowling)	4822		239.86
100-1205-7779	U.S. BANK	TC Incentive Raffle Gift Card (Target)	4822		20.00
100-1205-7780	U.S. BANK	ACO Training Course 8/12/24 (SD Zoo Wildlife)	4822		475.00
100-1205-7887	U.S. BANK	PS Office Chair (Amazon)	4822		99.21
100-1205-7980	U.S. BANK	July 3rd Event Volunteer Dessert (Crumbl)	4822		80.95
100-1205-7980	U.S. BANK	July 3rd Event Supplies (Target)	4822		193.02
100-1205-7980	U.S. BANK	July 3rd Event Volunteer Dinner (Little Caesars)	4822		40.97
100-1205-7980	U.S. BANK	Misc Dept Supplies (Smart & Final)	4822		33.21
100-1205-7980	U.S. BANK	July 3rd Event Volunteer Dinner (Tropicana Mkt)	4822		509.25
100-1205-7980	U.S. BANK	DART Senior Lunch 7/2/24 (Old Spaghetti Factory)	4822		191.87
100-1605-7610	U.S. BANK	Coffee for Meeting 7/23/24 (Coffee Bean)	4815		21.98
100-1605-7610	U.S. BANK	Interview Panel Orange Juice (Einstein Bagels)	4815		10.77
100-1605-7612	U.S. BANK	Subscription Upgrade (Whentowork Inc)	4815		169.00
100-1605-7614	U.S. BANK	Transfer Tape (Amazon)	4815		27.51
100-1605-7614	U.S. BANK	Hand Counter (Amazon)	4815		8.80
100-1605-7614	U.S. BANK	File Jackets (Amazon)	4815		10.32
100-1605-7614	U.S. BANK	Ruled Paper Pads	4815		14.64
100-1605-7614	U.S. BANK	White Out (Amazon)	4815		27.01
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	4815		48.74
100-1605-7650	U.S. BANK	City Vehicle Car Wash (Nu Way Hand Wash)	4815		8.99
100-1605-7691	U.S. BANK	PMLB Month (Sweet Nothings Cake Shop)	4815		153.25
100-1605-7693	U.S. BANK	MYC Dinner 7/1/24 (The Habit Burger)	4815		286.14
100-1605-7729	U.S. BANK	Concert Band Snacks/Supplies (Costco)	4815		212.14
100-1605-7729	U.S. BANK	Concerts in the Park Kids Crafts (Michaels)	4815		7.68
100-1605-7729	U.S. BANK	Concerts in the Park Crafts (Amazon)	4815		127.81
100-1605-7729	U.S. BANK	Concert in the Park Band Snacks (Vons)	4815		41.96
100-1605-7729	U.S. BANK	Concert in the Park Supplies (Amazon)	4815		118.77
100-1605-7729	U.S. BANK	Concerts in the Park Kids Giveaways (Smart&Final)	4815		96.30
100-1605-7729	U.S. BANK	Concerts in the Park Games/Misc (Amazon)	4815		86.01
100-1605-7729	U.S. BANK	Concert in the Park Supplies (Michaels)	4815		30.81

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100-1605-7730	U.S. BANK	Splash in the Park Water Balloons (Amazon)	4815		27.55
100-1605-7730	U.S. BANK	Cotton Candy Machine (Amazon)	4815		308.68
100-1605-7730	U.S. BANK	NNO Banner (Amazon)	4815		50.05
100-1605-7730	U.S. BANK	NNO/Movie in the Park Supplies (Amazon)	4815		141.31
100-1605-7733	U.S. BANK	SC Pickleball Balls (Amazon)	4815		143.31
100-1605-7733	U.S. BANK	SC Resistance Bands (Amazon)	4815		234.57
100-1605-7733	U.S. BANK	SC Patio Umbrellas (Walmart.com)	4815		207.00
100-1605-7733	U.S. BANK	SC Rolodex (Amazon)	4815		34.17
100-1605-7733	U.S. BANK	SC Program Supplies (Amazon)	4815		296.58
100-1605-7733	U.S. BANK	SC Adapters/HDMI Cable (Amazon)	4815		42.80
100-1605-7734	U.S. BANK	FC Special Event Inflatables (Amazon)	4815		119.22
100-1605-7734	U.S. BANK	Wristbands (Amazon)	4815		77.86
100-1605-7734	U.S. BANK	Christmas In July Supplies/Giveaways (Walmart.com)	4815		119.36
100-1605-7735	U.S. BANK	TC Office Supplies (Amazon)	4815		355.93
100-1605-7735	U.S. BANK	TC Movie Tickets (LOOK Cinemas)	4815		67.60
100-1605-7737	U.S. BANK	Balance-LA Dodger Game Tickets 7/24/2024	4815		2,302.00
100-1605-7738	U.S. BANK	TC Splash Madness 7/9/24 (Raging Waters)	4815		1,125.73
100-1605-7738	U.S. BANK	TC Trip 7/25/24 Tickets (VIP Hollywood Tours)	4815		375.00
100-1605-7740	U.S. BANK	Summer Day Camp Supplies (Amazon)	4815		48.71
100-1605-7740	U.S. BANK	Summer Camp Supplies (Walmart)	4815		237.49
100-1605-7740	U.S. BANK	Summer/Splash Camp Supplies (Amazon)	4815		272.36
100-1605-7740	U.S. BANK	Summer Camp Activity (Professor Egghead)	4815		429.00
100-1605-7745	U.S. BANK	TC Boxing Jerseys (Title Boxing)	4815		407.33
100-1605-7980	U.S. BANK	PMLB Containers (Amazon)	4815		31.96
100-1605-7980	U.S. BANK	PMLB Staff Appreciation (Amazon)	4815		335.11
100-1605-7980	U.S. BANK	PMLB Supplies (Hobby Lobby)	4815		26.50
100-1605-7980	U.S. BANK	Independence Day Staff Appreciation (Target)	4815		67.94
100-1605-7980	U.S. BANK	PMLB Supplies (MIchaels)	4815		58.87
100-1605-7980	U.S. BANK	PMLB Face Paint (Amazon)	4815		16.52
100-1605-7980	U.S. BANK	Independence Day Staff Appreciation (Trader Joes)	4815		34.83
100-1605-7980	U.S. BANK	PMLB Month Staff Treats (Rawberts)	4815		510.40
100-1610-7616	U.S. BANK	Pool Test Kit Tablets (Superior Pool)	4815		261.25
100-1610-7618	U.S. BANK	FM Lithium Batteries	4815		74.52
100-1410-7650	WEX BANK	CNG Fuel-Field Srvcs 6/1/24 - 6/30/24	BD25-0125		19.93
100-1205-7650	10-8 RETROFIT INC	Unit 35 Light Set-up	4746		4,972.38
100-1605-7733	MARWIN CARRANZA	SC 'Keep it Cool at the Pool' Event 8/16/2024	220028		510.00
100-1205-7612	MMASC	Larry Breceda FY25 Membership	220064		125.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD-Permit Tech Printer Maint 6/27/24 - 7/26/24	220026		62.11

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100-1605-7736	DANCEFIT LLC	Instructor Fee-Hip-Hop/Jazz S2 Summer 2024	4764		95.20
100-1605-7736	DANCEFIT LLC	Instructor Fee-Baby Ballet S2 Summer 2024	4764		666.40
100-1205-7650	FOOTHILL TOWING	Truck 26 Towing (Light Install)	220047		350.00
100-1410-7650	FOOTHILL TOWING	Truck 9 Towing (Wards Service/Repair)	220047		150.00
100-1205-7650	FOOTHILL TOWING	Vehicle 35 Towing (10-8 Retrofit)	220047		350.00
100-1205-7650	FOOTHILL TOWING	Truck 19 Towing (10-8 Retrofit)	220047		350.00
100-1605-7650	FOOTHILL TOWING	Vehicle 31 Towing (Wards Srvc/Repair)	220047		150.00
100-2120	URVASHI ROYJAIN NARANG	TC Rent Deposit Refund	220070		300.00
100-1605-7733	HEULYN REGINA DUMAS-JOH…	SC Sewing Lessons 7/2024	4766		400.00
100-1605-7729	DOLPHIN RENTS INC	Concert in the Park Equipment Rental 7/29/2024	4765		1,706.95
100-1605-7741	CHALLENGER TEAMWEAR	T-Ball Trophies	4757		314.21
100-1205-7779	OSCAR BARAJAS	WIN Stipend	220021	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	JESSY VERGARA	WIN Stipend	220099	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	NATALYA BRINK	WIN Stipend	220023	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	DANIELLA MORALES	WIN Stipend	220069	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	MICHAEL DANDURAND	WIN Stipend	220040	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	KATELYN COULTER	WIN Stipend	220036	202502-WIN/1205-7779-Sum…	500.00
100-1205-7779	VIRIDIANA GARCIA	WIN Stipend	220048	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	FYNN CASTILLO	WIN Stipend	220029	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	HOPE PEOPLES	WIN Stipend	220075	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	PHILLIP AGUIRRE	WIN Stipend	220016	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	LANDEN GRAVES	WIN Stipend	220051	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	MELISSA SANCHEZ-QUINTERO	WIN Stipend	220088	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	ANGELINA CERVANTES	WIN Stipend	220031	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	ASTAR CHAN-LOU	WIN Stipend	220033	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	ANDREW GUTIERREZ	WIN Stipend	220052	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	QUINN HAMILTON	WIN Stipend	220053	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	TREVOR JONES	WIN Stipend	220054	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	SAMUEL LEMUS	WIN Stipend	220055	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	EMMA LI	WIN Stipend	220056	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	GYSELLE ARROYO	WIN Stipend	220020	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	BRIANNA ROMERO	WIN Stipend	220085	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	JUSTUS PEOPLES	WIN Stipend	220076	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	KINGSTON LOVELY	WIN Stipend	220058	202502-WIN/1205-7779-Sum…	250.00
100-1205-7779	ALIZEAH MOJICA	WIN Stipend	220065	202502-WIN/1205-7779-Sum…	250.00
100-1610-7616	CURO MANAGED PRINT PRO…	Fitness Ctr Staff Name Badges	220039		25.63
100-1605-7736	JOVANA VILLEGAS	Instructor Fees-Culinary Kids/Ballet S1 Summer	4824		1,249.50
100-4807	MISCHELLE UHLMAN	DFC Membership Refund	220098		150.00
100-4808	VANDY TRAN	2024 Summer Swim Camp Refund	220096		150.00
100-1020-7710	STRATISCOPE INC	Small Business Economic Development Planning	4802		5,000.00
100-1605-7650	EAN SERVICES LLC	Park & Recreation Vehicle Rental 7/17/2024	4767		151.17
100-1605-7610	LOS ANGELES COUNTY DEPAR…	Jeff Risley Pool Service Tech Certification Test	220057		212.00
100-1825-7626	POSTMASTER	Permit #33 Postage for City Newsletters	220078		5,000.00
100-4406	MARTIN MEDINA	Restroom Restocking Fee	220063		180.00
100-4407	MARTIN MEDINA	Field Use Refund	220063		60.00
100-1205-7779	CMC LIVESCAN & NOTARY SE…	Livescan Services 7/2024	4762	202418-FY23-26-Exp-Tutors,S…	50.00
100-1810-7660	CMC LIVESCAN & NOTARY SE…	Livescan Services 7/2024	4762		100.00
100-2120	ANA PEREZ	Pool Rent Deposit Refund 7/20/2024	220077		200.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-2122	CAT TRACKING INC	Business License Refund (BL0140508)	220030		4.00
100-4004	CAT TRACKING INC	Business License Refund (BL 0140508)	220030		412.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 6/2024	4794		10,801.82
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 6/2024	4794		2,457.18
100-1605-7733	ABRAHAM MARTINEZ	SC Jazz & Pie 2024 Entertainment 8/23/2024	220060		450.00
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 8/2024	4778		1,773.47
100-1605-7730	PARTY PRONTO INC	NNO/Movie Day Bouncer Rental 8/8/2024	220074		534.00
100-1020-7722	CIVICPLUS LLC	Website Quality Assurance 9/1/2024 - 8/31/2025	4760		3,150.93
100-1025-7700	SAN GABRIEL VALLEY ECONO…	Membership Dues 9/01/2024 - 8/31/2025	220087		3,000.00
				Fund 100 - GENERAL FUND Total:	**389,571.78**
Fund: 220 - GAS TAX FUN					
220-2205-8070	SUPERIOR PROPERTY SERVICE…	Protection for Wayfindin…	220094		1,700.00
220-2210-7811	WS PAVE INC	Encanto Parkway Sinkhole Repair	4827		5,000.00
220-2225-8100	ELIE FARAH INC	FY24 Street Rehab Project Design 3/23/24-6/30/24	4768	202407/220-2225-8100-Other…	1,200.00
				Fund 220 - GAS TAX FUN Total:	**7,900.00**
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
225-2127	ALL AMERICAN ASPHALT	Retention	220018	202407/225-2127-Retention-…	-4,055.87
225-2250-8100	ALL AMERICAN ASPHALT	FY23-24 Street Rehabilitation Project	220018	202407/225-2250-8100-Other…	81,117.40
225-2127	ALL AMERICAN ASPHALT	Retention	220018	202407/225-2127-Retention-…	-88.00
225-2250-8100	ALL AMERICAN ASPHALT	FY23-24 Street Rehabilitation Project	220018	202407/225-2250-8100-Other…	1,760.00
				Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:	**78,733.53**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2432-7887	BEE REMOVERS	Bee Removal-Las Posadas LLD	4751		165.00
240-2421-7887	BEE REMOVERS	Bee Removal-Las Lomas LLD 7/6/2024	4751		165.00
240-2410-7662	COUNTY OF LOS ANGELES AGR…	Parks Gopher Control 6/2024	220037		392.84
240-2410-7888	LANDSCAPE WAREHOUSE III	Lena Valenzuela Park Irrigation Repairs	4781		43.35
240-2410-7888	HOME DEPOT CREDIT SERVICES	Park Irrigation Control Battery	BD25-0126		10.88
240-2410-7662	BEE REMOVERS	Bee Removal-2502 Huntington Dr 7/11/24	4751		145.00
240-2426-7810	A1 MAINTENANCE SERVICES …	Grocery Outlet Ctr Sweeping 7/2024	4747		784.00
240-2421-7887	LANDSCAPE WAREHOUSE III	Irrigation Parts/Repairs Exchange	4781		-0.87
240-2405-7877	STATE OF CALIFORNIA DEPT O…	CalTrans Signal Maintenance 4/2024 - 6/2024	220093		552.21
240-2410-7891	LANDSCAPE WAREHOUSE III	Irrigation Parts	4781		43.82
240-2405-7662	UBICQUIA INC	5 Year Ubicell Renewal (Citywide Lighting)	4823		19,883.52
240-2410-7888	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4304188)	BD25-0126		-0.20
240-2410-7888	LANDSCAPE WAREHOUSE III	Tzeitel Paras-Carraci Park Irrigation Repairs	4781		24.48
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**22,209.03**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 7/01/2024 - 7/31/2024	BD25-0078		441.43
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease 7/01/2024 - 7/31/2024	BD25-0078		492.21

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 7/01/2024 - 7/31/2024	BD25-0078		488.87
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 7/01/2024 - 7/31/2024	BD25-0078		567.93
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 7/01/2024 - 7/31/2024	BD25-0078		428.96
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 7/01/2024 - 7/31/2024	BD25-0078		679.61
320-3205-8013	ENTERPRISE FM TRUST	Veicle 35 Tax on Gain on Prior	BD25-0078		709.81
			Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:		**3,808.82**
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
400-4005-7965	NATURE FOR ALL	Fish Canyon Trail Grant Project Admin 6/2024	4787	202214-Exp-Fish Cyn Trail Res...	635.70
			Fund 400 - PARK DEVELOPMENT GRANT FUND Total:		**635.70**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 6/2024	220094		252.19
440-4405-7980	SUPERIOR PROPERTY SERVICE...	Bus Stop Cleaning 5/24/2024	220094		1,278.75
440-4405-7650	HOME DEPOT CREDIT SERVICES	Yard Supplies	BD25-0126		80.34
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 5/2024	220066		551.04
440-4405-7614	U.S. BANK	Printer Toner-Transportation Dept (Amazon)	4817		93.59
440-4405-7673	TELUS HEALTH (US) LTD	Drug and/or Alcohol Srvcs 4/2024 - 6/2024	4807		87.50
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**2,343.41**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 6/2024	220094		189.15
460-4605-7980	SUPERIOR PROPERTY SERVICE...	Bus Stop Cleaning 5/24/2024	220094		1,046.25
			Fund 460 - PROPOSITION C TRANSIT FUND Total:		**1,235.40**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-7980	RKA CONSULTING GROUP	NPDES Commercial Iinspections 6/2024	4792		8,965.00
			Fund 490 - MEASURE W (WATER/STORMWATER) Total:		**8,965.00**
Fund: 680 - Duarte Housing Authority					
680-6805-7312	RUTAN & TUCKER LLP	2400 Huntington Dr Affordable Housing Legal 6/2024	4794		178.50
			Fund 680 - Duarte Housing Authority Total:		**178.50**
			Grand Total:		**515,581.17**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	389,571.78
220 - GAS TAX FUN	7,900.00
225 - SB-1, Road Maintenance/Rehab Fund	78,733.53
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	22,209.03
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	3,808.82
400 - PARK DEVELOPMENT GRANT FUND	635.70
440 - PROPOSITION A TRANSIT FUND	2,343.41
460 - PROPOSITION C TRANSIT FUND	1,235.40
490 - MEASURE W (WATER/STORMWATER)	8,965.00
680 - Duarte Housing Authority	178.50
Grand Total:	**515,581.17**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	800.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	749.91
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	3,281.30
100-1010-7612	Publications and Dues	341.00
100-1010-7614	Office Supplies	127.12
100-1010-7980	Other Expenses	1,828.06
100-1015-7680	City Attorney Legal	10,801.82
100-1015-7682	Labor Counsel Legal	5,500.55
100-1015-7686	Other Legal Services	2,966.90
100-1020-7710	Chamber Of Commerce	6,750.00
100-1020-7711	Employee Recognition C…	150.00
100-1020-7712	Community Information …	9,410.99
100-1020-7713	Historical Museum Bldg…	554.41
100-1020-7719	Volunteer Recognition	740.00
100-1020-7720	DCTV	1,990.00
100-1020-7722	City Website	3,150.93
100-1025-7700	SGV Econ Partnership	3,000.00
100-1025-7706	MADIA	300.00
100-1205-7610	Travel, Mtgs & Conf	150.00
100-1205-7612	Publications and Dues	125.00
100-1205-7614	Office Supplies	28.09
100-1205-7615	Emergency Supplies	3,915.96
100-1205-7650	Vehicle Maintenance	7,964.63
100-1205-7655	Emergency Services	707.80
100-1205-7694	Public Safety Commission	99.19
100-1205-7779	Youth Programs	9,786.93
100-1205-7780	Animal Control	1,107.03
100-1205-7781	Contract Law Enforceme…	5,721.22
100-1205-7787	Public Safety Cntr Lease	9,221.00
100-1205-7887	Repairs & Replacements	99.21
100-1205-7980	Other Expenses	3,344.30
100-1405-7610	Travel, Mtgs & Conf	138.87
100-1405-7612	Publications and Dues	813.00
100-1405-7650	Vehicle Maintenance	163.79
100-1405-7690	Planning Commission	200.00
100-1405-7800	Building Department Ser…	25,537.03
100-1405-7965	Professional Services	5,049.60

Account Summary

Account Number	Account Name	Payment Amount
100-1405-7969	City Engineer	4,043.75
100-1405-7980	Other Expenses	5.00
100-1410-7610	Travel, Mtgs & Conf	25.75
100-1410-7612	Publications and Dues	468.65
100-1410-7636	Uniforms	796.88
100-1410-7650	Vehicle Maintenance	2,582.99
100-1410-7656	Emergency Generator	160.00
100-1410-7810	Street Sweeping	122.00
100-1410-7814	Graffiti Removal	2,711.06
100-1410-7980	Other Expenses	753.72
100-1415-7889	Repairs-Sports Park	233.17
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	420.59
100-1605-7612	Publications and Dues	169.00
100-1605-7614	Office Supplies	767.24
100-1605-7636	Uniforms	17.09
100-1605-7650	Vehicle Maintenance	539.47
100-1605-7691	Parks & Rec Commission	246.52
100-1605-7693	Youth Council	286.14
100-1605-7729	Concerts In The Park	5,218.37
100-1605-7730	Special Events	2,178.08
100-1605-7733	Senior Center	4,204.14
100-1605-7734	Fitness Center	316.44
100-1605-7735	Teen Center	975.70
100-1605-7736	Youth & Adult Recreatio…	3,756.20
100-1605-7737	Adult Excursions	2,337.98
100-1605-7738	Teen Excursions	1,560.73
100-1605-7739	Publicity	3,358.07
100-1605-7740	Day Camps	1,894.55
100-1605-7741	Sports/Playground Progr…	314.21
100-1605-7745	Boxing Program	407.33
100-1605-7758	Independence Day Celeb…	4,660.16
100-1605-7980	Other Expenses	1,570.49
100-1610-7616	Pool Supplies	2,108.21
100-1610-7617	Pool Chemicals	2,883.12
100-1610-7618	Building Supplies	5,312.65
100-1610-7636	Uniforms	66.02
100-1610-7650	Vehicle Maintenance	622.41
100-1610-7652	Building Maint Services	6,544.61
100-1610-7860	Gas-Duarte Snack Bar	-89.35
100-1805-7610	Travel, Mtgs & Conf	88.23
100-1805-7614	Office Supplies	104.90
100-1805-7653	Bank Charges	342.38
100-1805-7965	Professional Services	4,098.44
100-1810-7610	Travel, Mtgs & Conf	913.00
100-1810-7614	Office Supplies	33.06
100-1810-7660	Other Services	100.00
100-1810-7980	Other Expenses	156.65
100-1815-7632	Software	1,043.92
100-1815-7821	Network & Internet Serv…	608.30
100-1815-7830	Telephone Services	2,131.62
100-1820-7771	Repair Of City Property	47,816.17
100-1825-7613	Duplications And Photos	1,125.43
100-1825-7626	Postage	5,000.00
100-1825-7630	Equipment Lease	2,442.40
100-1825-7631	Equipment Maintenance	740.43
100-1825-7674	Retiree Health Insurance	3,960.00
100-1825-7687	Waste Mgmt Services	7,176.00

Account Summary

Account Number	Account Name	Payment Amount
100-1825-7980	Other Expenses	68.00
100-1830-8100	Vehicle Replacement (C…	10,669.56
100-2120	Refundable Deposits	2,450.00
100-2121	Pass Through Deposits	50,269.62
100-2122	Disability Access & Educ …	4.00
100-2123	Special Event Insurance …	957.00
100-2126	Construction and Demoli…	54,483.98
100-4004	Business License Tax	412.00
100-4404	Other Building Rentals	45.00
100-4406	Restroom & Gazebo Ren…	180.00
100-4407	Sports Field Rentals	60.00
100-4807	Health Membership Fees	150.00
100-4808	Swim Lesson Fees	150.00
100-4815	Day Camp Fees	290.00
100-5004	Other Revenue	-125.00
220-2205-8070	Street Improvements (C…	1,700.00
220-2210-7811	Street Maintenance	5,000.00
220-2225-8100	Other Capital Improvem…	1,200.00
225-2127	Retention Payable	-4,143.87
225-2250-8100	Other Capital Improvem…	82,877.40
240-2405-7662	Other Serv-Citywide	19,883.52
240-2405-7877	Electric-Traffic Signal	552.21
240-2410-7662	Other Serv-Citywide	537.84
240-2410-7888	Repairs-Citywide	78.51
240-2410-7891	Repairs-Medians	43.82
240-2421-7887	Repairs & Replacements	164.13
240-2426-7810	Street Sweeping	784.00
240-2432-7887	Repairs & Replacements	165.00
320-3205-8013	Vehicles (Capital)	3,808.82
400-4005-7965	Professional Services	635.70
440-4405-7614	Office Supplies	93.59
440-4405-7650	Vehicle Maintenance	631.38
440-4405-7673	Physical Exams	87.50
440-4405-7814	Graffiti Removal	252.19
440-4405-7980	Other Expenses	1,278.75
460-4605-7814	Graffiti Removal	189.15
460-4605-7980	Other Expenses	1,046.25
490-4905-7980	Other Expenses	8,965.00
680-6805-7312	Legal Counsel	178.50
	Grand Total:	**515,581.17**

Project Account Summary

Project Account Key	Payment Amount
None	319,010.22
201331-PS Youth Programs	654.00
202118-ATP Cycle 4-Professional Svcs	4,464.60
202214-Exp-Fish Cyn Trail Restoration/Access Plan	635.70
202407/220-2225-8100-Other Cap-FY24 St Rehab Proj	1,200.00
202407/225-2127-Retention-2024 St Rehab Project	-4,143.87
202407/225-2250-8100-Other Cap-FY24 St Rehab	82,877.40
202417-dep-Westminister Garden Specific Plan & EIR	43,070.12
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	50.00
202422-PassThru-Royal Oaks Annex-Rincon Consult	6,267.00
202423-Pass Thru-BP Pulse -2107 Huntington	920.00
202425-CalRecycle SB1383-Waste Mgmt Srvcs-FY25	7,176.00
202502-WIN/1205-7779-Summer At Risk Intern Program	6,750.00
DMGE089-1501 Duarte Rd-Light Pole,Tree,Sign & Post	13,650.00
DMGE094-3/7/24-St Light Pole Hit-Hunt Dr&Encanto	16,500.00

Project Account Summary

Project Account Key	Payment Amount
DMGE095-12/19/23-Light Pole Hit-Hunt/Buena Vista	16,500.00
Grand Total:	**515,581.17**

Council Warrant Register By Vendor
By Fund

City of Duarte

Payment Dates 7/25/2024 - 8/14/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 4209 - 10-8 RETROFIT INC					
100-1205-7650	10-8 RETROFIT INC	Unit 35 Light Set-up	20482		4,972.38
				Vendor 4209 - 10-8 RETROFIT INC Total:	**4,972.38**
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES …	Las Brisas LLD Sweeping 7/2024	207549		61.00
100-1410-7810	A1 MAINTENANCE SERVICES …	Las Posadas LLD Sweeping 7/2024	207550		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 5706 - ABRAHAM MARTINEZ					
100-1605-7733	ABRAHAM MARTINEZ	SC Jazz & Pie 2024 Entertainment 8/23/2024	2024-07		450.00
				Vendor 5706 - ABRAHAM MARTINEZ Total:	**450.00**
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	Duarte Park Bldg A/C Compressor Replacement	20566304		3,689.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	ROP Bldg HVAC Service Call	20567534		484.00
				Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:	**4,173.00**
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Senior Ctr Kitchen Sink Drain Cleaning	682019		150.00
100-1610-7652	ALBERTOS PLUMBING	Bike Trail Drinking Fountain Drain Clean	682026		225.00
				Vendor 5561 - ALBERTOS PLUMBING Total:	**375.00**
Vendor: 6642 - ALIZEAH MOJICA					
100-1205-7779	ALIZEAH MOJICA	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6642 - ALIZEAH MOJICA Total:	**250.00**
Vendor: 3655 - ALL AMERICAN ASPHALT					
100-2126	ALL AMERICAN ASPHALT	Const/Demo Deposit Refund (2024-35ROW)	R103353		23,983.98
100-5004	ALL AMERICAN ASPHALT	Administrative Fee (2024-35ROW)	R103353		-125.00
				Vendor 3655 - ALL AMERICAN ASPHALT Total:	**23,858.98**
Vendor: T4835 - ALMAX CONSTRUCTION MANAGEMENT					
100-2126	ALMAX CONSTRUCTION MAN…	Const/Demo Deposit Refund (Pmt#2024-156)	R103328		500.00
				Vendor T4835 - ALMAX CONSTRUCTION MANAGEMENT Total:	**500.00**
Vendor: T4846 - ANA PEREZ					
100-2120	ANA PEREZ	Pool Rent Deposit Refund 7/20/2024	R104727/938208		200.00
				Vendor T4846 - ANA PEREZ Total:	**200.00**
Vendor: 6636 - ANDREW GUTIERREZ					
100-1205-7779	ANDREW GUTIERREZ	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6636 - ANDREW GUTIERREZ Total:	**250.00**
Vendor: 6634 - ANGELINA CERVANTES					
100-1205-7779	ANGELINA CERVANTES	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6634 - ANGELINA CERVANTES Total:	**250.00**
Vendor: T4842 - ARACELI TRINIDAD					
100-2120	ARACELI TRINIDAD	TC Rent Deposit Refund 7/13/2024	R104339		300.00
				Vendor T4842 - ARACELI TRINIDAD Total:	**300.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LAN...	2107 Hunt Dr Landscape Plan Check	R103219	202423-Pass Thru-BP Pulse -2...	920.00
				Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:	**920.00**
Vendor: 6635 - ASTAR CHAN-LOU					
100-1205-7779	ASTAR CHAN-LOU	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6635 - ASTAR CHAN-LOU Total:	**250.00**
Vendor: 5805 - BAY ALARM COMPANY					
100-1020-7713	BAY ALARM COMPANY	Museum Alarm Service Call	21501274		50.00
				Vendor 5805 - BAY ALARM COMPANY Total:	**50.00**
Vendor: 6469 - BRIAN QUANDT					
100-1405-7690	BRIAN QUANDT	Planning Commission Meeting	7/15/2024		50.00
				Vendor 6469 - BRIAN QUANDT Total:	**50.00**
Vendor: 6644 - BRIANNA ROMERO					
100-1205-7779	BRIANNA ROMERO	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6644 - BRIANNA ROMERO Total:	**250.00**
Vendor: 6590 - BUILDING LASTING SUCCESS TOGETHER					
100-1605-7736	BUILDING LASTING SUCCESS ...	Instructor Fee-Social Skills Summer S1	002		168.00
				Vendor 6590 - BUILDING LASTING SUCCESS TOGETHER Total:	**168.00**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 6/2024	325322		5,500.55
				Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:	**5,500.55**
Vendor: 1398 - BURRTEC WASTE INDUSTRIES INC					
100-1825-7687	BURRTEC WASTE INDUSTRIES ...	SB1383 Compost Procurement	2024530	202425-CalRecycle SB1383-W...	7,176.00
				Vendor 1398 - BURRTEC WASTE INDUSTRIES INC Total:	**7,176.00**
Vendor: 5869 - CALIFORNIA STREET LIGHTING					
100-1820-7771	CALIFORNIA STREET LIGHTING	Property Damage Repair (2745 Huntington Dr)	1162	DMGE094-3/7/24-St Light Pole..	16,500.00
100-1820-7771	CALIFORNIA STREET LIGHTING	Property Damage Repair (1212 Huntington Dr)	1163	DMGE095-12/19/23-Light Pole..	16,500.00
100-1820-7771	CALIFORNIA STREET LIGHTING	Property Damage Repair (1501 Duarte Rd)	1164	DMGE089-1501 Duarte Rd-Lig...	13,650.00
				Vendor 5869 - CALIFORNIA STREET LIGHTING Total:	**46,650.00**
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7631	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Maint 6/01/2024 - 6/30/2024	33915532		650.74
100-1825-7630	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Lease 8/01/2024 - 8/31/2024	33915532-1		1,735.28
				Vendor 5719 - CANON FINANCIAL SERVICES INC Total:	**2,386.02**
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 6/23/24 - 7/22/24	6008746060		27.58
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD-Permit Tech Printer Maint 6/27/24 - 7/26/24	6008794825		62.11
				Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:	**89.69**
Vendor: 5164 - CARLOS MARTINEZ					
100-1605-7729	CARLOS MARTINEZ	Summer Concerts Inflatables Rental (4 Weeks)	000046		980.00
				Vendor 5164 - CARLOS MARTINEZ Total:	**980.00**
Vendor: T4839 - CASSANDRA MEDINA					
100-2120	CASSANDRA MEDINA	CC Rent Deposit Refund 7/13/2024	R104207		500.00
				Vendor T4839 - CASSANDRA MEDINA Total:	**500.00**
Vendor: 5847 - CAT TRACKING INC					
100-2122	CAT TRACKING INC	Business License Refund (BL0140508)	R2908		4.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-4004	CAT TRACKING INC	Business License Refund (BL 0140508)	R2908		412.00
				Vendor 5847 - CAT TRACKING INC Total:	**416.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	8/2024		435.00
				Vendor 0028 - CATHERINE BRATTA Total:	**435.00**
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	8/2024		75.00
				Vendor 6340 - CESAR A GARCIA Total:	**75.00**
Vendor: 6592 - CGAA INC					
100-1205-7781	CGAA INC	Sheriffs Fuel 3/2024	1017		116.63
				Vendor 6592 - CGAA INC Total:	**116.63**
Vendor: 5792 - CHALLENGER TEAMWEAR					
100-1605-7741	CHALLENGER TEAMWEAR	T-Ball Trophies	1239245-IN		314.21
				Vendor 5792 - CHALLENGER TEAMWEAR Total:	**314.21**
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES…	Builidng & Safety Srvcs 6/2024	67592		25,537.03
				Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:	**25,537.03**
Vendor: 5938 - CHRISTINA HEANY					
100-1405-7690	CHRISTINA HEANY	Planning Commission Meeting	7/15/2024		50.00
				Vendor 5938 - CHRISTINA HEANY Total:	**50.00**
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4198233838		14.64
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4198233838		45.52
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4199006262		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4199006262		9.31
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4199677867		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4199677867		9.31
				Vendor 5140 - CINTAS CORPORATION #693 Total:	**130.16**
Vendor: 1848 - CITY CLERKS ASSOCIATION OF CALIFORNIA					
100-1010-7610	CITY CLERKS ASSOCIATION OF…	Frances Jimenez Municipal Clerks Institute	200003762		400.00
				Vendor 1848 - CITY CLERKS ASSOCIATION OF CALIFORNIA Total:	**400.00**
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 5/2024	2500149		622.41
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 5/2024	2500150		1,134.11
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 5/2024	2500151		229.31
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 5/2024	2500152		1,757.25
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 5/2024	2500153		5,604.59
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 5/2024	2500155		163.79
				Vendor 0903 - CITY OF MONROVIA Total:	**9,511.46**
Vendor: 6427 - CIVICPLUS LLC					
100-1020-7722	CIVICPLUS LLC	Website Quality Assurance 9/1/2024 - 8/31/2025	308782		3,150.93
				Vendor 6427 - CIVICPLUS LLC Total:	**3,150.93**
Vendor: 6544 - CLOUD CONNECT SOLUTIONS					
100-1815-7830	CLOUD CONNECT SOLUTIONS	Phone-SD Wan w/VELO/SIP & E911 Bundle 8/2024	1198		1,667.42
				Vendor 6544 - CLOUD CONNECT SOLUTIONS Total:	**1,667.42**
Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES					
100-1205-7779	CMC LIVESCAN & NOTARY SE…	Livescan Services 7/2024	CMC18052	202418-FY23-26-Exp-Tutors,S…	50.00
100-1810-7660	CMC LIVESCAN & NOTARY SE…	Livescan Services 7/2024	CMC18052		100.00
				Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:	**150.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1202 - COASTLINE EQUIPMENT					
100-1410-7650	COASTLINE EQUIPMENT	Unit 3 (Loader) Repair	1149620		1,278.95
				Vendor 1202 - COASTLINE EQUIPMENT Total:	**1,278.95**
Vendor: 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1820-7771	COUNTY OF LOS ANGELES DE…	TS (BV/Central) Damage 9/01/2023 - 5/31/2024	IN240001075		1,166.17
				Vendor 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**1,166.17**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7739	CURO MANAGED PRINT PRO…	Event Promo Fans	8004		633.94
100-1605-7636	CURO MANAGED PRINT PRO…	Uniform Name Tags	8006		17.09
100-1610-7616	CURO MANAGED PRINT PRO…	Fitness Ctr Staff Name Badges	8053		25.63
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**676.66**
Vendor: 6650 - DANCEFIT LLC					
100-1605-7736	DANCEFIT LLC	Instructor Fee-Broadway Dance Theater S1 Summer	1 Summer 2024-BDT		190.40
100-1605-7736	DANCEFIT LLC	Instructor Fee-Hip Hop/Jazz S1 Summer	1 Summer 2024-HHJ		95.20
100-1605-7736	DANCEFIT LLC	Instructor Fee-Baby Ballet S2 Summer 2024	2		666.40
100-1605-7736	DANCEFIT LLC	Instructor Fee-Hip-Hop/Jazz S2 Summer 2024	2		95.20
				Vendor 6650 - DANCEFIT LLC Total:	**1,047.20**
Vendor: 6373 - DANIELLA MORALES					
100-1205-7779	DANIELLA MORALES	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6373 - DANIELLA MORALES Total:	**250.00**
Vendor: 6649 - DANTE REYES					
100-1605-7739	DANTE REYES	City Events Publicity	001		750.00
				Vendor 6649 - DANTE REYES Total:	**750.00**
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7729	DOLPHIN RENTS INC	Summer Concerts Week 2 Rentals	01-217192-04		1,706.95
100-1605-7729	DOLPHIN RENTS INC	Concert in the Park Equipment Rental 7/29/2024	01-217196-03		1,706.95
				Vendor 1381 - DOLPHIN RENTS INC Total:	**3,413.90**
Vendor: T4838 - DPR CONSTRUCTION					
100-2126	DPR CONSTRUCTION	Const/Demo Deposit Refund (Pmt#2021-034)	R91991		30,000.00
				Vendor T4838 - DPR CONSTRUCTION Total:	**30,000.00**
Vendor: 0278 - DUARTE CITY MANAGER'S OFFICE PETTY CASH					
100-1010-7980	DUARTE CITY MANAGER'S OFF…	Arts Ad Hoc Committee Meeting	6302024		2.76
100-1010-7980	DUARTE CITY MANAGER'S OFF…	City Council Reorganization Reception	6302024		9.65
100-1010-7980	DUARTE CITY MANAGER'S OFF…	Table Cloth Dry Cleaning	6302024		15.00
100-1010-7980	DUARTE CITY MANAGER'S OFF…	Community Clean-up Lunch	6302024		39.38
100-1205-7779	DUARTE CITY MANAGER'S OFF…	Community Clean-up Lunch	6302024		39.37
				Vendor 0278 - DUARTE CITY MANAGER'S OFFICE PETTY CASH Total:	**106.16**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7733	DUARTE RECREATION PETTY …	SC Iron Shoe Cover	7232024		18.25
100-1605-7738	DUARTE RECREATION PETTY …	TC Raging Waters Locker Fee	7232024		15.00
100-1605-7738	DUARTE RECREATION PETTY …	TC Beach Excursion Parking	7232024		45.00
100-1605-7980	DUARTE RECREATION PETTY …	Foam for 7/3 Flowers	7232024		29.71
				Vendor 0311 - DUARTE RECREATION PETTY CASH Total:	**107.96**
Vendor: 0407 - DUARTE YOUTH ATHLETIC CLUB					
100-1610-7860	DUARTE YOUTH ATHLETIC CL…	Snack Bar Gas Usage 2/1/2024 - 6/30/24	7152024		-89.35
100-2120	DUARTE YOUTH ATHLETIC CL…	Field Rent (Practice) Deposit Refund	R100869		100.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-2120	DUARTE YOUTH ATHLETIC CL...	Field Rent (Game) Deposit Refund	R103509		250.00
				Vendor 0407 - DUARTE YOUTH ATHLETIC CLUB Total:	**260.65**
Vendor: 6040 - EAN SERVICES LLC					
100-1605-7650	EAN SERVICES LLC	Park & Recreation Vehicle Rental 7/17/2024	36597013		151.17
				Vendor 6040 - EAN SERVICES LLC Total:	**151.17**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	8/2024		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**
Vendor: 6640 - EMMA LI					
100-1205-7779	EMMA LI	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6640 - EMMA LI Total:	**250.00**
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		702.14
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,31,25,35 Maint Fees 7/2024	FBN5081462		295.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		394.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		782.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		1,086.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		578.99
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		446.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 7/01/2024 - 7/31/2024	FBN5081462		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Tax on Gain on Prior	FBN5081462-TOG		1,465.75
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**10,669.56**
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 7/8/2024	106636		159.00
				Vendor 1357 - EXECUTIVE ELEVATOR INC Total:	**159.00**
Vendor: 0401 - FOOTHILL TOWING					
100-1205-7650	FOOTHILL TOWING	Truck 26 Towing (Light Install)	22-00434		350.00
100-1410-7650	FOOTHILL TOWING	Truck 9 Towing (Wards Service/Repair)	23-00684		150.00
100-1205-7650	FOOTHILL TOWING	Vehicle 35 Towing (10-8 Retrofit)	24-00995		350.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7650	FOOTHILL TOWING	Truck 19 Towing (10-8 Retrofit)	24-00996		350.00
100-1605-7650	FOOTHILL TOWING	Vehicle 31 Towing (Wards Srvc/Repair)	24-01077		150.00
				Vendor 0401 - FOOTHILL TOWING Total:	**1,350.00**
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	151253		776.18
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	151415		1,137.48
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	151509		969.46
				Vendor 4690 - FULLER ENGINEERING INC Total:	**2,883.12**
Vendor: 6580 - FYNN CASTILLO					
100-1205-7779	FYNN CASTILLO	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6580 - FYNN CASTILLO Total:	**250.00**
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	Envelopes/Business Cards	113082		840.11
				Vendor 5340 - GRAND PRINTING INC Total:	**840.11**
Vendor: T4840 - GUILLERMINA RAMIREZ					
100-2120	GUILLERMINA RAMIREZ	ROP Bldg Rent Deposit Refund 7/20/2024	R104333		150.00
				Vendor T4840 - GUILLERMINA RAMIREZ Total:	**150.00**
Vendor: 6631 - GYSELLE ARROYO					
100-1205-7779	GYSELLE ARROYO	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6631 - GYSELLE ARROYO Total:	**250.00**
Vendor: 3570 - HDL COREN & CONE					
100-1805-7965	HDL COREN & CONE	Property Tax Srvcs July - September 2024	SIN041202		3,438.44
				Vendor 3570 - HDL COREN & CONE Total:	**3,438.44**
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7733	HEULYN REGINA DUMAS-JOH...	SC Sewing Class 8/2024	SC - 08/2024		320.00
100-1605-7733	HEULYN REGINA DUMAS-JOH...	SC Sewing Lessons 7/2024	SC-07/2024		400.00
				Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:	**720.00**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1205-7780	HOME DEPOT CREDIT SERVICES	Animal Control Equipment & Supplies	7824771		408.10
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building/Shop Supplies/Repairs	2022031		586.11
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	6101331		113.55
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	6901548		174.18
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	5112953		229.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Pickleball Court/Encanto Pk Bldg Supplies	5456019		127.70
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building/Shop Supplies/Repairs	5812617		148.82
100-1205-7980	HOME DEPOT CREDIT SERVICES	Public Safety Information Display & Storage	5922402		372.65
100-1410-7980	HOME DEPOT CREDIT SERVICES	Irrigation/City Yard Supplies	8011159		753.72
100-1605-7758	HOME DEPOT CREDIT SERVICES	July 3rd Celebration Supplies	4551112		259.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Town Ctr Cleaning Supplies	4804938		96.90
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Fire Extinguishers	4510943		646.87
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Trailer Supplies	4510944		44.01
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Trailer Supplies	4831386		22.03
100-1205-7615	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4831386)	02831		-0.40
100-1205-7615	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4510944)	02831		-0.80
100-1205-7615	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4510943)	02831		-11.73
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**3,971.57**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6257 - HOPE PEOPLES					
100-1205-7779	HOPE PEOPLES	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6257 - HOPE PEOPLES Total:	**250.00**
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 8/2024	987113		1,773.47
				Vendor 6309 - INX BUILDING MAINTENANCE Total:	**1,773.47**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	8/2024		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 6620 - JANINE R TORRE					
100-1605-7733	JANINE R TORRE	SC Fresh Fridays Event 8/2/2024	107		100.00
				Vendor 6620 - JANINE R TORRE Total:	**100.00**
Vendor: 6414 - JESSY VERGARA					
100-1205-7779	JESSY VERGARA	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6414 - JESSY VERGARA Total:	**250.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	8/2024		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: T2350 - JOAQUIN GONZALEZ					
100-1205-7779	JOAQUIN GONZALEZ	WIN Stipend	7152024	202502-WIN/1205-7779-Sum...	500.00
				Vendor T2350 - JOAQUIN GONZALEZ Total:	**500.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	8/2024		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**75.00**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	8/2024		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: T3851 - JOVANA VILLEGAS					
100-1605-7736	JOVANA VILLEGAS	Instructor Fees-Culinary Kids/Ballet S1 Summer	135836		1,249.50
				Vendor T3851 - JOVANA VILLEGAS Total:	**1,249.50**
Vendor: T4841 - JUDITH SEDANO					
100-2120	JUDITH SEDANO	ROP Bldg Rent Deposit Refund 7/13/2024	R104157		150.00
				Vendor T4841 - JUDITH SEDANO Total:	**150.00**
Vendor: 6643 - JUSTUS PEOPLES					
100-1205-7779	JUSTUS PEOPLES	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6643 - JUSTUS PEOPLES Total:	**250.00**
Vendor: T4837 - KAILIN DUAN					
100-4815	KAILIN DUAN	Summer Camp (S9-10) Refund (Lana Yueh-Duan)	2001917.002		290.00
				Vendor T4837 - KAILIN DUAN Total:	**290.00**
Vendor: 6505 - KATELYN COULTER					
100-1205-7779	KATELYN COULTER	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	500.00
				Vendor 6505 - KATELYN COULTER Total:	**500.00**
Vendor: 6641 - KINGSTON LOVELY					
100-1205-7779	KINGSTON LOVELY	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6641 - KINGSTON LOVELY Total:	**250.00**
Vendor: T4836 - KYLIE DELGADO					
100-2120	KYLIE DELGADO	SC Rent Deposit Refund 7/20/2024	R104526		500.00
				Vendor T4836 - KYLIE DELGADO Total:	**500.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6581 - LANDEN GRAVES					
100-1205-7779	LANDEN GRAVES	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6581 - LANDEN GRAVES Total:	**250.00**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
100-1415-7889	LANDSCAPE WAREHOUSE III	Skate Park Irrigation Repairs	4200305		2.79
100-1415-7889	LANDSCAPE WAREHOUSE III	Skate Park Irrigation Repairs	4200324		230.38
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**233.17**
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY24 Federal Grant Administration 6/2024	8291		585.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**585.00**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	8/2024		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: 0890 - LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH					
100-1605-7610	LOS ANGELES COUNTY DEPAR...	Jeff Risley Pool Service Tech Certification Test	7312024		212.00
				Vendor 0890 - LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH Total:	**212.00**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 8/2024	huntplaz-0824		1,750.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,750.00**
Vendor: 5355 - LUZ YESENIA PAEZ					
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Meeting	7/15/2024		50.00
				Vendor 5355 - LUZ YESENIA PAEZ Total:	**50.00**
Vendor: 5389 - MADIA TECH LAUNCH INC					
100-1025-7706	MADIA TECH LAUNCH INC	FY25 City Partner Dues	24102		300.00
				Vendor 5389 - MADIA TECH LAUNCH INC Total:	**300.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	8/2024		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: T4825 - MARTIN MEDINA					
100-4406	MARTIN MEDINA	Restroom Restocking Fee	7312024		180.00
100-4407	MARTIN MEDINA	Field Use Refund	7312024		60.00
				Vendor T4825 - MARTIN MEDINA Total:	**240.00**
Vendor: 6655 - MARWIN CARRANZA					
100-1605-7733	MARWIN CARRANZA	SC 'Keep it Cool at the Pool' Event 8/16/2024	217		510.00
				Vendor 6655 - MARWIN CARRANZA Total:	**510.00**
Vendor: 6645 - MELISSA SANCHEZ-QUINTERO					
100-1205-7779	MELISSA SANCHEZ-QUINTERO	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6645 - MELISSA SANCHEZ-QUINTERO Total:	**250.00**
Vendor: 6407 - MICHAEL DANDURAND					
100-1205-7779	MICHAEL DANDURAND	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6407 - MICHAEL DANDURAND Total:	**250.00**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	8/2024		435.00
				Vendor 1042 - MICHAEL TARR Total:	**435.00**
Vendor: T4843 - MISCHELLE UHLMAN					
100-4807	MISCHELLE UHLMAN	DFC Membership Refund	2000462.004		150.00
				Vendor T4843 - MISCHELLE UHLMAN Total:	**150.00**
Vendor: 4978 - MMASC					
100-1205-7612	MMASC	Larry Breceda FY25 Membership	7262024		125.00
				Vendor 4978 - MMASC Total:	**125.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMA…	Westminster Gardens Specific Plan 5/2024 (R101010)	0086719	202417-dep-Westminister Ga…	43,070.12
				Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:	**43,070.12**
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	8/2024		9,221.00
				Vendor 2461 - MVP, LLC Total:	**9,221.00**
Vendor: 6599 - NADIA MORA					
100-1020-7719	NADIA MORA	Volunteer Brunch Equipment	924946		740.00
				Vendor 6599 - NADIA MORA Total:	**740.00**
Vendor: 6301 - NATALYA BRINK					
100-1205-7779	NATALYA BRINK	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6301 - NATALYA BRINK Total:	**250.00**
Vendor: 5547 - ORIGINAL WATERMEN INC					
100-1610-7616	ORIGINAL WATERMEN INC	Fitness Ctr Staff Uniforms	91445		1,821.33
				Vendor 5547 - ORIGINAL WATERMEN INC Total:	**1,821.33**
Vendor: 6243 - OSCAR BARAJAS					
100-1205-7779	OSCAR BARAJAS	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6243 - OSCAR BARAJAS Total:	**250.00**
Vendor: 6355 - PACIFIC SKATE SCHOOL LLC					
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skate Summer S1	07152024		787.50
				Vendor 6355 - PACIFIC SKATE SCHOOL LLC Total:	**787.50**
Vendor: T4505 - PAMELA COLEMAN					
100-4404	PAMELA COLEMAN	TC Refund (Staff Arrived Late)	R103295		45.00
				Vendor T4505 - PAMELA COLEMAN Total:	**45.00**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	8/2024		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: 6648 - PANGEA CATERING					
100-1605-7735	PANGEA CATERING	Balance-TC Amazing Acts Showcase Event	7/1/2024B		315.62
				Vendor 6648 - PANGEA CATERING Total:	**315.62**
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDI…	Document Shredding 7/8/2024	578211		68.00
				Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:	**68.00**
Vendor: 6286 - PARTY PRONTO INC					
100-1605-7740	PARTY PRONTO INC	Summer Camp Splash Slide Rental	O43899		494.00
100-1605-7730	PARTY PRONTO INC	NNO/Movie Day Bouncer Rental 8/8/2024	O43866		534.00
				Vendor 6286 - PARTY PRONTO INC Total:	**1,028.00**
Vendor: 6504 - PHILLIP AGUIRRE					
100-1205-7779	PHILLIP AGUIRRE	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6504 - PHILLIP AGUIRRE Total:	**250.00**
Vendor: 0231 - POSTMASTER					
100-1825-7626	POSTMASTER	Permit #33 Postage for City Newsletters	7312024		5,000.00
				Vendor 0231 - POSTMASTER Total:	**5,000.00**
Vendor: 6176 - QUADIENT LEASING USA INC					
100-1825-7630	QUADIENT LEASING USA INC	CH Postage Machine Lease 8/23/24 - 11/22/24	Q1433385		707.12
				Vendor 6176 - QUADIENT LEASING USA INC Total:	**707.12**
Vendor: 6637 - QUINN HAMILTON					
100-1205-7779	QUINN HAMILTON	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6637 - QUINN HAMILTON Total:	**250.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0768 - RALPHS GROCERY COMPANY					
100-1605-7729	RALPHS GROCERY COMPANY	Summer Concerts Band Refreshments	018348		102.99
				Vendor 0768 - RALPHS GROCERY COMPANY Total:	**102.99**
Vendor: 6559 - RICHARD D JONES, A Professional Law Corporation					
100-1015-7686	RICHARD D JONES, A Professi...	Zero Bail Injunction	122751		436.53
100-1015-7686	RICHARD D JONES, A Professi...	Zero Bail Injunction	123418		73.19
				Vendor 6559 - RICHARD D JONES, A Professional Law Corporation Total:	**509.72**
Vendor: 6591 - RINCON CONSULTANTS INC					
100-2121	RINCON CONSULTANTS INC	Royal Oaks Annexation 6/2024	58098	202422-PassThru-Royal Oaks ...	6,267.00
				Vendor 6591 - RINCON CONSULTANTS INC Total:	**6,267.00**
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 6/2024	34958		500.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 6/2024	34959		750.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 6/2024	34960		1,062.50
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Access Improvements 6/2024	34961	202118-ATP Cycle 4-Professio...	1,093.75
100-1405-7969	RKA CONSULTING GROUP	Watson Multi-Use Trail Rehab 6/2024	34962		1,731.25
				Vendor 0904 - RKA CONSULTING GROUP Total:	**5,137.50**
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Monthly Dance DJ	8/22/2024		175.00
				Vendor 6293 - RODOLFO CARDENAS Total:	**175.00**
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 6/2024	1000292		10,801.82
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 6/2024	1000293		2,457.18
				Vendor 0196 - RUTAN & TUCKER LLP Total:	**13,259.00**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	8/2024		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 6639 - SAMUEL LEMUS					
100-1205-7779	SAMUEL LEMUS	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6639 - SAMUEL LEMUS Total:	**250.00**
Vendor: 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION					
100-1010-7612	SAN GABRIEL VALLEY CITY M...	Brian Villalobos Membership 7/01/2024 - 6/30/2025	7222024		55.00
				Vendor 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION Total:	**55.00**
Vendor: 0288 - SAN GABRIEL VALLEY ECONOMIC PARTNERSHIP					
100-1025-7700	SAN GABRIEL VALLEY ECONO...	Membership Dues 9/01/2024 - 8/31/2025	8179		3,000.00
				Vendor 0288 - SAN GABRIEL VALLEY ECONOMIC PARTNERSHIP Total:	**3,000.00**
Vendor: 6277 - SECTRAN SECURITY INC					
100-1805-7653	SECTRAN SECURITY INC	July Courier Pick-up	24070652		342.38
				Vendor 6277 - SECTRAN SECURITY INC Total:	**342.38**
Vendor: 6647 - SHOETERIA INC					
100-1410-7636	SHOETERIA INC	Field Services Safety Boots-Gerard Batista	0069524-IN		399.99
100-1410-7636	SHOETERIA INC	Field Services Safety Boots-Jacob Ramirez	0069524-IN		396.89
				Vendor 6647 - SHOETERIA INC Total:	**796.88**
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Recycled Paper Supplies	068933		1,094.91
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Building Maintenance Supplies	069074		1,833.76
				Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:	**2,928.67**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1605-7758	SIMON EQUIPMENT RENTALS	July 3rd Equipment Rental	163058		1,730.33
			Vendor 0206 - SIMON EQUIPMENT RENTALS Total:		**1,730.33**
Vendor: 0209 - SMART & FINAL					
100-1610-7618	SMART & FINAL	SC Coffee Supplies	366600		200.51
100-1605-7733	SMART & FINAL	SC July 2nd Celebration Supplies	647922		317.33
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	266688		23.09
100-1605-7733	SMART & FINAL	SC Softball Gam…	647177		72.68
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	740966		207.83
100-1605-7730	SMART & FINAL	Splash @ the Park Supplies	271111		74.30
100-1605-7740	SMART & FINAL	Splash Camp Cooking Day Supplies	323800-7162024		29.94
100-1605-7737	SMART & FINAL	Dodger Game 7/23/24 Snacks	086666		35.98
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	650588		252.89
100-1605-7733	SMART & FINAL	SC Monthly Dance Refreshments	954711		192.40
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	965422		28.82
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	205888		16.61
100-1610-7618	SMART & FINAL	City Council Drinks	232633		28.92
			Vendor 0209 - SMART & FINAL Total:		**1,481.30**
Vendor: 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC					
100-1610-7618	SOUTHEAST CONSTRUCTION …	Field Chalk	2407-098151		29.66
			Vendor 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC Total:		**29.66**
Vendor: 5447 - SOUTHERN CALIFORNIA EDISON					
100-1405-7965	SOUTHERN CALIFORNIA EDIS…	SCE Service Request for ATP Project	7590560756	202118-ATP Cycle 4-Professio…	1,492.06
100-1405-7965	SOUTHERN CALIFORNIA EDIS…	SCe Service Request for ATP Project	7590560823	202118-ATP Cycle 4-Professio…	1,878.79
			Vendor 5447 - SOUTHERN CALIFORNIA EDISON Total:		**3,370.85**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	6006820638		127.12
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	6007037256		28.09
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	6007037258		86.81
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	6007037258		285.32
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	6007103151		18.09
			Vendor 2688 - STAPLES ADVANTAGE Total:		**545.43**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	8/2024		435.00
			Vendor 0083 - STEVE ESBENSHADE Total:		**435.00**
Vendor: 6626 - STRATISCOPE INC					
100-1020-7710	STRATISCOPE INC	Small Business Economic Development Planning	2521		5,000.00
			Vendor 6626 - STRATISCOPE INC Total:		**5,000.00**
Vendor: 6462 - SUNBELT RENTALS INC					
100-1605-7730	SUNBELT RENTALS INC	Summer Kick-off Equipment Rental	155699439-0002		706.67
100-1605-7758	SUNBELT RENTALS INC	July 3rd Equipment Rental	156210323-0001		704.82
			Vendor 6462 - SUNBELT RENTALS INC Total:		**1,411.49**
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 6/28/2024	SA-44177		160.00
			Vendor 1610 - SUNWEST ENGINEERING Total:		**160.00**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICE…	Graffiti Removal 6/2024	18128		2,711.06
			Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:		**2,711.06**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	8/2024		75.00
				Vendor 6457 - TERA MARTIN DEL CAMPO Total:	**75.00**
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	8/2024		566.00
				Vendor 3904 - TERESA RENTERIA Total:	**566.00**
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1605-7739	THE SAUCE CREATIVE SERVICE…	Event Publicity	6981		405.00
100-1605-7739	THE SAUCE CREATIVE SERVICE…	July 3rd Celebration Event Publicity	7014		1,569.13
				Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:	**1,974.13**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 8/2024	26512		608.30
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 8/2024	26513		464.20
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**1,072.50**
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC 'Radio Days' Screening/Presentation	8/29/2024		150.00
				Vendor 5544 - THEODORE SIEGEL Total:	**150.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	July 3rd VIP Table Meal	6302024		346.72
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	8/2024		75.00
				Vendor 6100 - TONEY LEWIS Total:	**421.72**
Vendor: 6638 - TREVOR JONES					
100-1205-7779	TREVOR JONES	WIN Stipend	7302024	202502-WIN/1205-7779-Sum…	250.00
				Vendor 6638 - TREVOR JONES Total:	**250.00**
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Management 7/2024	12720		9,391.00
100-1020-7720	TRIPEPI SMITH & ASSOCIATES	PEG Channel Management Services 7/2024	12721		1,990.00
				Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:	**11,381.00**
Vendor: 4484 - U.S. BANK					
100-1005-7650	U.S. BANK	Funeral Flower Delivery 6/29/24 (Botanica Florist)	6302024BV		328.19
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/John Wilson (Mikomi Sushi)	6302024BV		37.43
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	6302024BV		18.00
100-1010-7980	U.S. BANK	CC Meeting 6/25/24 Dinner (Chipotle)	6302024BV		249.87
100-1010-7980	U.S. BANK	July 3rd Event Ads (Facebook)	6302024BV		204.31
100-1020-7713	U.S. BANK	Rt 66 Room Dedication Ceremony (Tropicana Mkt)	6302024BV		291.00
100-1020-7713	U.S. BANK	Rt 66 Room Dedication Ceremony (Costco)	6302024BV		199.09
100-1020-7713	U.S. BANK	Rt 66 Room Dedication Ceremony (Smart & Final)	6302024BV		14.32
100-1605-7758	U.S. BANK	July 3rd Event Staff Water (Instacart)	6302024BV		39.57
100-1405-7610	U.S. BANK	Interview Panel Lunch (Heemo Sushi)	6302024CH		138.87
100-1805-7965	U.S. BANK	STR Trend Report Q2 2024 (STRcom)	6302024KP		660.00
100-2123	U.S. BANK	Special Event Insurance Q2 2024 (Alliant)	6302024KP		957.00
100-1205-7655	U.S. BANK	EOC Scheduling Software Subscription (Sling)	6302024LB		408.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART Fundraiser 7/3/24 Dunk Tank (The Fund Co)	6302024LB	201331-PS Youth Programs	654.00
100-1205-7780	U.S. BANK	CA Animal Laws Handbook (CA Animal Welfare)	6302024LB		223.93
100-1205-7980	U.S. BANK	Nat'l Night Out Supplies (Walmart)	6302024LB		201.01
100-1205-7980	U.S. BANK	Nat'l Night Out Supplies (Smart & Final)	6302024LB		399.76
100-1205-7980	U.S. BANK	CSO Equipment (Amazon)	6302024LB		608.48
100-1205-7980	U.S. BANK	Nat'l Night Out Supplies (Target)	6302024LB		195.47
100-1010-7980	U.S. BANK	Nameplate Holders for Council (Amazon)	6302024ME		182.18
100-1010-7980	U.S. BANK	Council Earplugs (Amazon)	6302024ME		59.95
100-1010-7980	U.S. BANK	July 3rd VIP Table Centerpieces (Wall St Floral)	6302024ME		84.32
100-1010-7980	U.S. BANK	July 3rd VIP Table Centerpieces (LA Mkt Mayesh)	6302024ME		119.63
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (Mellano & Co)	6302024ME		109.51
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (NL Flower)	6302024ME		30.44
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (Stem Floral)	6302024ME		56.94
100-1010-7980	U.S. BANK	July 3rd VIP/CC Table Centerpieces (Dan Stamis)	6302024ME		16.33
100-1605-7610	U.S. BANK	Lunch Meeting 6/27/24 (Butcher Block BBQ)	6302024ME		125.68
100-1605-7610	U.S. BANK	Staff/Supervisors July 3rd Lunch Mtg (Panda)	6302024ME		50.16
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	6302024ME		58.45
100-1605-7614	U.S. BANK	Batteries/Space Heater (Amazon)	6302024ME		67.12
100-1605-7614	U.S. BANK	Office Supplies (Michaels)	6302024ME		68.26
100-1605-7614	U.S. BANK	Dept Beverage Refrigerator/Cooler (Amazon)	6302024ME		238.13
100-1605-7614	U.S. BANK	Dept Tablecloths/Printer Tower (Amazon)	6302024ME		198.26
100-1605-7691	U.S. BANK	Commissioner Appreciation (Walmart)	6302024ME		93.27
100-1605-7730	U.S. BANK	Dive-In Movie Supplies/Giveaways (Walmart.com)	6302024ME		170.34
100-1605-7730	U.S. BANK	Dive-In Movie Food (Domino's Pizza)	6302024ME		165.18
100-1605-7733	U.S. BANK	SC Excursion Supplies (Smart & Final)	6302024ME		135.04
100-1605-7733	U.S. BANK	SC Program Supplies (Smart & Final)	6302024ME		187.50
100-1605-7733	U.S. BANK	SC Tray w/Compartments (Amazon)	6302024ME		39.35
100-1605-7733	U.S. BANK	SC Program Supplies (Sweet Nothings)	6302024ME		141.60
100-1605-7735	U.S. BANK	CHYLL End of Year Party (Round 1 Bowling)	6302024ME		188.36
100-1605-7735	U.S. BANK	TC Duarte Dance Sweatshirts (Amazon)	6302024ME		40.44
100-1605-7740	U.S. BANK	Return-Summer Camp Supplies (Walmart)	6302024ME		-21.86
100-1605-7740	U.S. BANK	Summer Camp Supplies (Walmart)	6302024ME		96.96
100-1605-7740	U.S. BANK	Summer Camp PA Wires (Amazon)	6302024ME		59.44

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7740	U.S. BANK	Splash Camp Supplies (Amazon)	6302024ME		175.14
100-1605-7740	U.S. BANK	Summer Splash Camp Step Stool (Walmart.com)	6302024ME		56.76
100-1605-7758	U.S. BANK	July 3rd Event Gaming Truck (Retro Rolling)	6302024ME		700.00
100-1605-7758	U.S. BANK	July 3rd Event Flag Bunting (Independence Bunting)	6302024ME		29.59
100-1605-7758	U.S. BANK	July 3rd Event Staff Dinner (Chick-Fil-A)	6302024ME		1,195.92
100-1605-7980	U.S. BANK	PMLB Flower Packets (Amazon)	6302024ME		27.55
100-1605-7980	U.S. BANK	PMLB Supplies (Winner Party Inc)	6302024ME		293.98
100-1605-7980	U.S. BANK	Meeting Snacks 6/26/24 (Dunkin Donuts)	6302024ME		43.97
100-1605-7980	U.S. BANK	PMLB Costumes (Amazon)	6302024ME		93.15
100-2121	U.S. BANK	Manuel Enrizuez City Reimbursement (LA Mkt Mayesh)	6302024ME		12.50
100-1005-7643	U.S. BANK	Vinh Truong 2024 Annual League Conf Registration	7252024BV		650.00
100-1005-7643	U.S. BANK	Vinh Truong League Installation Dinner 8/1/24	7252024BV		75.00
100-1005-7980	U.S. BANK	DashPass 7/5/2024 - 8/5/2024 (DoorDash)	7252024BV		9.99
100-1010-7610	U.S. BANK	Brian Villalobos MMASC 2024 Conf Registration	7252024BV		550.00
100-1010-7610	U.S. BANK	Andres Rangel 2024 Annual League Conf Registration	7252024BV		650.00
100-1010-7610	U.S. BANK	Brian Villalobos Fall Ed Summit Registration	7252024BV		750.00
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/Chief Cabrera (MikomiSushi)	7252024BV		46.75
100-1010-7610	U.S. BANK	Quarterly Staff Meeting 7/24/24 (Jersey Mikes)	7252024BV		95.00
100-1010-7610	U.S. BANK	Brian Villalobos MMASC Summer Session	7252024BV		125.00
100-1010-7610	U.S. BANK	Brian V Mtg w/Sergeant Fiedler (Mikomi Sushi)	7252024BV		46.86
100-1010-7610	U.S. BANK	Albert Nunez 2024 MMASC Conference Registration	7252024BV		550.00
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/Sergeant Fiedler (Chipotle)	7252024BV		30.26
100-1010-7612	U.S. BANK	Frances Jimenez CCAC Membership	7252024BV		250.00
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	7252024BV		18.00
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Janet's)	7252024BV		88.14
100-1010-7980	U.S. BANK	Meeting 7/16/24 (DoorDash-Pizza Guys)	7252024BV		92.50
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (GrubHub-El Picosito)	7252024BV		29.45
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Youngs Gourmet)	7252024BV		60.21
100-1010-7980	U.S. BANK	CC Mtg 7/9/24 Dessert (Sweet Nothings)	7252024BV		40.55
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Cabrera's)	7252024BV		35.74
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Ike's)	7252024BV		23.91
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-Basin 141)	7252024BV		52.97
100-1010-7980	U.S. BANK	Teleprompter (Amazon)	7252024BV		153.57

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7980	U.S. BANK	CC Mtg Dinner 7/9/24 (DoorDash-LyteBite)	7252024BV		22.97
100-1010-7980	U.S. BANK	CM Office Supplies (Instacart)	7252024BV		47.78
100-1020-7712	U.S. BANK	Spotify Membership	7252024BV		19.99
100-1205-7610	U.S. BANK	Larry Breceda MMASC Summer Session	7252024BV		150.00
100-1405-7612	U.S. BANK	Craig Hensley APA Membership 7/1/24 - 6/30/25	7252024CH		813.00
100-1405-7980	U.S. BANK	GIS Data (Parcel Quest)	7252024CH		5.00
100-1410-7610	U.S. BANK	Gerard Batista MSA Training/Lunch 7/2024	7252024CH		25.75
100-1410-7612	U.S. BANK	FY25 MSA Agency Membership Dues	7252024CH		468.65
100-1815-7632	U.S. BANK	CMD Dropbox Plus 7/8/2024 - 7/6/2025	7252024CH		119.88
100-1020-7711	U.S. BANK	Employee Appreciation Event Gift Cards (Amazon)	7252024KP		150.00
100-1205-7615	U.S. BANK	EOC Equipment Engraver (Amazon)	7252024KP		2,182.95
100-1205-7779	U.S. BANK	DART Event Tickets 7/18/24 (Six Flags)	7252024KP		1,315.00
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 7/4/2024 - 8/3/2024	7252024KP		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 7/4/2024 - 8/3/2024	7252024KP		7.75
100-1805-7610	U.S. BANK	Staff Meeting Food (T Burgers)	7252024KP		88.23
100-1810-7610	U.S. BANK	Employee Event Invitation (Paperless Post)	7252024KP		23.00
100-1810-7610	U.S. BANK	Kristen Petersen CALPERLA Conference Registration	7252024KP		890.00
100-1810-7614	U.S. BANK	HR Office Supplies	7252024KP		33.06
100-1810-7980	U.S. BANK	Staff Recognition (Merengue)	7252024KP		140.70
100-1810-7980	U.S. BANK	Staff Recognition (Smart & Final)	7252024KP		15.95
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 7/13/24 - 8/12/24	7252024KP		29.35
100-1815-7632	U.S. BANK	Finance Webinar 7/7/24 - 8/6/24 (Zoom)	7252024KP		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 7/13/24 - 8/12/24	7252024KP		814.69
100-1205-7615	U.S. BANK	Emergency Preparedness Supplies (Costco)	7252024LB		881.99
100-1205-7615	U.S. BANK	EOC Device Charger (Amazon)	7252024LB		30.82
100-1205-7615	U.S. BANK	Command Post Supplies (Benlo)	7252024LB		74.80
100-1205-7615	U.S. BANK	Command Post Supplies (The Hitch Post)	7252024LB		45.42
100-1205-7655	U.S. BANK	EOC Web Conference Software (Zoom)	7252024LB		299.80
100-1205-7694	U.S. BANK	PS Commission Supplies (Amazon)	7252024LB		99.19
100-1205-7779	U.S. BANK	TC Mad Money Event Dinner (Little Caesars)	7252024LB		92.18
100-1205-7779	U.S. BANK	DART Concert in the Park Dinner (Little Caesars)	7252024LB		61.45
100-1205-7779	U.S. BANK	TC Incentive Raffle Gift Card (Target)	7252024LB		20.00
100-1205-7779	U.S. BANK	Staff Uniforms (FSP Designs)	7252024LB		201.24
100-1205-7779	U.S. BANK	Boys Night Out 7/15/24 (Round 1 Bowling)	7252024LB		239.86
100-1205-7779	U.S. BANK	DART Uniforms (DeLong Unlimited)	7252024LB		363.83
100-1205-7780	U.S. BANK	ACO Training Course 8/12/24 (SD Zoo Wildlife)	7252024LB		475.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7887	U.S. BANK	PS Office Chair (Amazon)	7252024LB		99.21
100-1205-7980	U.S. BANK	July 3rd Event Volunteer Dinner (Little Caesars)	7252024LB		40.97
100-1205-7980	U.S. BANK	July 3rd Event Volunteer Dinner (Tropicana Mkt)	7252024LB		509.25
100-1205-7980	U.S. BANK	Misc Dept Supplies (Smart & Final)	7252024LB		33.21
100-1205-7980	U.S. BANK	July 3rd Event Volunteer Dessert (Crumbl)	7252024LB		80.95
100-1205-7980	U.S. BANK	DART Senior Lunch 7/2/24 (Old Spaghetti Factory)	7252024LB		191.87
100-1205-7980	U.S. BANK	July 3rd Event Supplies (Target)	7252024LB		193.02
100-1605-7610	U.S. BANK	Coffee for Meeting 7/23/24 (Coffee Bean)	7252024ME		21.98
100-1605-7610	U.S. BANK	Interview Panel Orange Juice (Einstein Bagels)	7252024ME		10.77
100-1605-7612	U.S. BANK	Subscription Upgrade (Whentowork Inc)	7252024ME		169.00
100-1605-7614	U.S. BANK	Transfer Tape (Amazon)	7252024ME		27.51
100-1605-7614	U.S. BANK	File Jackets (Amazon)	7252024ME		10.32
100-1605-7614	U.S. BANK	Ruled Paper Pads	7252024ME		14.64
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	7252024ME		48.74
100-1605-7614	U.S. BANK	Hand Counter (Amazon)	7252024ME		8.80
100-1605-7614	U.S. BANK	White Out (Amazon)	7252024ME		27.01
100-1605-7650	U.S. BANK	City Vehicle Car Wash (Nu Way Hand Wash)	7252024ME		8.99
100-1605-7691	U.S. BANK	PMLB Month (Sweet Nothings Cake Shop)	7252024ME		153.25
100-1605-7693	U.S. BANK	MYC Dinner 7/1/24 (The Habit Burger)	7252024ME		286.14
100-1605-7729	U.S. BANK	Concert Band Snacks/Supplies (Costco)	7252024ME		212.14
100-1605-7729	U.S. BANK	Concert in the Park Band Snacks (Vons)	7252024ME		41.96
100-1605-7729	U.S. BANK	Concerts in the Park Kids Crafts (Michaels)	7252024ME		7.68
100-1605-7729	U.S. BANK	Concert in the Park Supplies (Michaels)	7252024ME		30.81
100-1605-7729	U.S. BANK	Concerts in the Park Games/Misc (Amazon)	7252024ME		86.01
100-1605-7729	U.S. BANK	Concerts in the Park Kids Giveaways (Smart&Final)	7252024ME		96.30
100-1605-7729	U.S. BANK	Concert in the Park Supplies (Amazon)	7252024ME		118.77
100-1605-7729	U.S. BANK	Concerts in the Park Crafts (Amazon)	7252024ME		127.81
100-1605-7730	U.S. BANK	Splash in the Park Water Balloons (Amazon)	7252024ME		27.55
100-1605-7730	U.S. BANK	NNO/Movie in the Park Supplies (Amazon)	7252024ME		141.31
100-1605-7730	U.S. BANK	NNO Banner (Amazon)	7252024ME		50.05
100-1605-7730	U.S. BANK	Cotton Candy Machine (Amazon)	7252024ME		308.68
100-1605-7733	U.S. BANK	SC Rolodex (Amazon)	7252024ME		34.17
100-1605-7733	U.S. BANK	SC Adapters/HDMI Cable (Amazon)	7252024ME		42.80
100-1605-7733	U.S. BANK	SC Patio Umbrellas (Walmart.com)	7252024ME		207.00
100-1605-7733	U.S. BANK	SC Pickleball Balls (Amazon)	7252024ME		143.31
100-1605-7733	U.S. BANK	SC Program Supplies (Amazon)	7252024ME		296.58
100-1605-7733	U.S. BANK	SC Resistance Bands (Amazon)	7252024ME		234.57
100-1605-7734	U.S. BANK	Christmas In July Supplies/Giveaways (Walmart.com)	7252024ME		119.36

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7734	U.S. BANK	Wristbands (Amazon)	7252024ME		77.86
100-1605-7734	U.S. BANK	FC Special Event Inflatables (Amazon)	7252024ME		119.22
100-1605-7735	U.S. BANK	TC Office Supplies (Amazon)	7252024ME		355.93
100-1605-7735	U.S. BANK	TC Movie Tickets (LOOK Cinemas)	7252024ME		67.60
100-1605-7737	U.S. BANK	Balance-LA Dodger Game Tickets 7/24/2024	7252024ME		2,302.00
100-1605-7738	U.S. BANK	TC Trip 7/25/24 Tickets (VIP Hollywood Tours)	7252024ME		375.00
100-1605-7738	U.S. BANK	TC Splash Madness 7/9/24 (Raging Waters)	7252024ME		1,125.73
100-1605-7740	U.S. BANK	Summer Camp Activity (Professor Egghead)	7252024ME		429.00
100-1605-7740	U.S. BANK	Summer Day Camp Supplies (Amazon)	7252024ME		48.71
100-1605-7740	U.S. BANK	Summer Camp Supplies (Walmart)	7252024ME		237.49
100-1605-7740	U.S. BANK	Summer/Splash Camp Supplies (Amazon)	7252024ME		272.36
100-1605-7745	U.S. BANK	TC Boxing Jerseys (Title Boxing)	7252024ME		407.33
100-1605-7980	U.S. BANK	Independence Day Staff Appreciation (Target)	7252024ME		67.94
100-1605-7980	U.S. BANK	PMLB Staff Appreciation (Amazon)	7252024ME		335.11
100-1605-7980	U.S. BANK	Independence Day Staff Appreciation (Trader Joes)	7252024ME		34.83
100-1605-7980	U.S. BANK	PMLB Containers (Amazon)	7252024ME		31.96
100-1605-7980	U.S. BANK	PMLB Supplies (MIchaels)	7252024ME		58.87
100-1605-7980	U.S. BANK	PMLB Supplies (Hobby Lobby)	7252024ME		26.50
100-1605-7980	U.S. BANK	PMLB Face Paint (Amazon)	7252024ME		16.52
100-1605-7980	U.S. BANK	PMLB Month Staff Treats (Rawberts)	7252024ME		510.40
100-1610-7616	U.S. BANK	Pool Test Kit Tablets (Superior Pool)	7252024ME		261.25
100-1610-7618	U.S. BANK	FM Lithium Batteries	7252024ME		74.52
				Vendor 4484 - U.S. BANK Total:	**37,477.38**
Vendor: T4845 - URVASHI ROYJAIN NARANG					
100-2120	URVASHI ROYJAIN NARANG	TC Rent Deposit Refund	R104459		300.00
				Vendor T4845 - URVASHI ROYJAIN NARANG Total:	**300.00**
Vendor: T4752 - VANDY TRAN					
100-4808	VANDY TRAN	2024 Summer Swim Camp Refund	2000469.004		150.00
				Vendor T4752 - VANDY TRAN Total:	**150.00**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	8/2024		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 6519 - VIRIDIANA GARCIA					
100-1205-7779	VIRIDIANA GARCIA	WIN Stipend	7302024	202502-WIN/1205-7779-Sum...	250.00
				Vendor 6519 - VIRIDIANA GARCIA Total:	**250.00**
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	7/15/2024		50.00
				Vendor 5835 - WALLACE WOLFF Total:	**50.00**
Vendor: 6113 - WARDS SERVICE					
100-1205-7650	WARDS SERVICE	Vehicle 29 A/C Service/Repair	95686		185.00
				Vendor 6113 - WARDS SERVICE Total:	**185.00**
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	82609488		607.03
				Vendor 0237 - WAXIE SANITARY SUPPLY Total:	**607.03**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	CNG Fuel-Field Srvcs 6/1/24 - 6/30/24	98056200		19.93
				Vendor 4797 - WEX BANK Total:	**19.93**
Vendor: 4413 - YOUNG REMBRANDTS					
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Cartoon Drawing Summer 2024	95224-35		504.00
				Vendor 4413 - YOUNG REMBRANDTS Total:	**504.00**
				Fund 100 - GENERAL FUND Total:	**389,571.78**
Fund: 220 - GAS TAX FUN					
Vendor: 5873 - ELIE FARAH INC					
220-2225-8100	ELIE FARAH INC	FY24 Street Rehab Project Design 3/23/24-6/30/24	3-DUA23-21	202407/220-2225-8100-Other…	1,200.00
				Vendor 5873 - ELIE FARAH INC Total:	**1,200.00**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
220-2205-8070	SUPERIOR PROPERTY SERVICE…	Protection for Wayfindin…	18142		1,700.00
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**1,700.00**
Vendor: 1124 - WS PAVE INC					
220-2210-7811	WS PAVE INC	Encanto Parkway Sinkhole Repair	5575		5,000.00
				Vendor 1124 - WS PAVE INC Total:	**5,000.00**
				Fund 220 - GAS TAX FUN Total:	**7,900.00**
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
Vendor: 3655 - ALL AMERICAN ASPHALT					
225-2127	ALL AMERICAN ASPHALT	Retention	207265	202407/225-2127-Retention-…	-4,055.87
225-2250-8100	ALL AMERICAN ASPHALT	FY23-24 Street Rehabilitation Project	207265	202407/225-2250-8100-Other…	81,117.40
225-2127	ALL AMERICAN ASPHALT	Retention	207483	202407/225-2127-Retention-…	-88.00
225-2250-8100	ALL AMERICAN ASPHALT	FY23-24 Street Rehabilitation Project	207483	202407/225-2250-8100-Other…	1,760.00
				Vendor 3655 - ALL AMERICAN ASPHALT Total:	**78,733.53**
				Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:	**78,733.53**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES …	Grocery Outlet Ctr Sweeping 7/2024	207548		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**
Vendor: 1060 - BEE REMOVERS					
240-2432-7887	BEE REMOVERS	Bee Removal-Las Posadas LLD	602451		165.00
240-2421-7887	BEE REMOVERS	Bee Removal-Las Lomas LLD 7/6/2024	602524		165.00
240-2410-7662	BEE REMOVERS	Bee Removal-2502 Huntington Dr 7/11/24	602499		145.00
				Vendor 1060 - BEE REMOVERS Total:	**475.00**
Vendor: 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES					
240-2410-7662	COUNTY OF LOS ANGELES AGR…	Parks Gopher Control 6/2024	241968		392.84
				Vendor 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES Total:	**392.84**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
240-2410-7888	HOME DEPOT CREDIT SERVICES	Park Irrigation Control Battery	4304188		10.88
240-2410-7888	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv# 4304188)	02831		-0.20
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**10.68**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
240-2410-7888	LANDSCAPE WAREHOUSE III	Lena Valenzuela Park Irrigation Repairs	4199701		43.35
240-2421-7887	LANDSCAPE WAREHOUSE III	Irrigation Parts/Repairs Exchange	4199921		-0.87

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2410-7891	LANDSCAPE WAREHOUSE III	Irrigation Parts	4200115		43.82
240-2410-7888	LANDSCAPE WAREHOUSE III	Tzeitel Paras-Carraci Park Irrigation Repairs	4200706		24.48
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**110.78**
Vendor: 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION					
240-2405-7877	STATE OF CALIFORNIA DEPT O...	CalTrans Signal Maintenance 4/2024 - 6/2024	SL241121		552.21
				Vendor 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION Total:	**552.21**
Vendor: 6654 - UBICQUIA INC					
240-2405-7662	UBICQUIA INC	5 Year Ubicell Renewal (Citywide Lighting)	UBI03129		19,883.52
				Vendor 6654 - UBICQUIA INC Total:	**19,883.52**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**22,209.03**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 7/01/2024 - 7/31/2024	FBN5081462		441.43
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 7/01/2024 - 7/31/2024	FBN5081462		679.61
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 7/01/2024 - 7/31/2024	FBN5081462		567.93
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 7/01/2024 - 7/31/2024	FBN5081462		428.96
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease 7/01/2024 - 7/31/2024	FBN5081462		492.21
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 7/01/2024 - 7/31/2024	FBN5081462		488.87
320-3205-8013	ENTERPRISE FM TRUST	Veicle 35 Tax on Gain on Prior	FBN5081462-TOG		709.81
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**3,808.82**
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**3,808.82**
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
Vendor: 6354 - NATURE FOR ALL					
400-4005-7965	NATURE FOR ALL	Fish Canyon Trail Grant Project Admin 6/2024	WF-06.2134	202214-Exp-Fish Cyn Trail Res...	635.70
				Vendor 6354 - NATURE FOR ALL Total:	**635.70**
				Fund 400 - PARK DEVELOPMENT GRANT FUND Total:	**635.70**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 5/2024	2500154		551.04
				Vendor 0903 - CITY OF MONROVIA Total:	**551.04**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
440-4405-7650	HOME DEPOT CREDIT SERVICES	Yard Supplies	3741321		80.34
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**80.34**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 6/2024	18128		252.19
440-4405-7980	SUPERIOR PROPERTY SERVICE...	Bus Stop Cleaning 5/24/2024	18143		1,278.75
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**1,530.94**
Vendor: 6622 - TELUS HEALTH (US) LTD					
440-4405-7673	TELUS HEALTH (US) LTD	Drug and/or Alcohol Srvcs 4/2024 - 6/2024	2185839		87.50
				Vendor 6622 - TELUS HEALTH (US) LTD Total:	**87.50**
Vendor: 4484 - U.S. BANK					
440-4405-7614	U.S. BANK	Printer Toner-Transportation Dept (Amazon)	7252024KP		93.59
				Vendor 4484 - U.S. BANK Total:	**93.59**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**2,343.41**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7814	SUPERIOR PROPERTY SERVICE…	Graffiti Removal 6/2024	18128		189.15
460-4605-7980	SUPERIOR PROPERTY SERVICE…	Bus Stop Cleaning 5/24/2024	18143		1,046.25
			Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:		**1,235.40**
			Fund 460 - PROPOSITION C TRANSIT FUND Total:		**1,235.40**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 0904 - RKA CONSULTING GROUP					
490-4905-7980	RKA CONSULTING GROUP	NPDES Commercial Iinspections 6/2024	34963		8,965.00
			Vendor 0904 - RKA CONSULTING GROUP Total:		**8,965.00**
			Fund 490 - MEASURE W (WATER/STORMWATER) Total:		**8,965.00**
Fund: 680 - Duarte Housing Authority					
Vendor: 0196 - RUTAN & TUCKER LLP					
680-6805-7312	RUTAN & TUCKER LLP	2400 Huntington Dr Affordable Housing Legal 6/2024	999557		178.50
			Vendor 0196 - RUTAN & TUCKER LLP Total:		**178.50**
			Fund 680 - Duarte Housing Authority Total:		**178.50**
			Grand Total:		**515,581.17**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	389,571.78
220 - GAS TAX FUN	7,900.00
225 - SB-1, Road Maintenance/Rehab Fund	78,733.53
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	22,209.03
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	3,808.82
400 - PARK DEVELOPMENT GRANT FUND	635.70
440 - PROPOSITION A TRANSIT FUND	2,343.41
460 - PROPOSITION C TRANSIT FUND	1,235.40
490 - MEASURE W (WATER/STORMWATER)	8,965.00
680 - Duarte Housing Authority	178.50
Grand Total:	**515,581.17**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	800.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	749.91
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	3,281.30
100-1010-7612	Publications and Dues	341.00
100-1010-7614	Office Supplies	127.12
100-1010-7980	Other Expenses	1,828.06
100-1015-7680	City Attorney Legal	10,801.82
100-1015-7682	Labor Counsel Legal	5,500.55
100-1015-7686	Other Legal Services	2,966.90
100-1020-7710	Chamber Of Commerce	6,750.00
100-1020-7711	Employee Recognition C...	150.00
100-1020-7712	Community Information ...	9,410.99
100-1020-7713	Historical Museum Bldg...	554.41
100-1020-7719	Volunteer Recognition	740.00
100-1020-7720	DCTV	1,990.00
100-1020-7722	City Website	3,150.93
100-1025-7700	SGV Econ Partnership	3,000.00
100-1025-7706	MADIA	300.00
100-1205-7610	Travel, Mtgs & Conf	150.00
100-1205-7612	Publications and Dues	125.00
100-1205-7614	Office Supplies	28.09
100-1205-7615	Emergency Supplies	3,915.96
100-1205-7650	Vehicle Maintenance	7,964.63
100-1205-7655	Emergency Services	707.80
100-1205-7694	Public Safety Commission	99.19
100-1205-7779	Youth Programs	9,786.93
100-1205-7780	Animal Control	1,107.03
100-1205-7781	Contract Law Enforceme...	5,721.22
100-1205-7787	Public Safety Cntr Lease	9,221.00
100-1205-7887	Repairs & Replacements	99.21
100-1205-7980	Other Expenses	3,344.30
100-1405-7610	Travel, Mtgs & Conf	138.87
100-1405-7612	Publications and Dues	813.00
100-1405-7650	Vehicle Maintenance	163.79
100-1405-7690	Planning Commission	200.00
100-1405-7800	Building Department Ser...	25,537.03
100-1405-7965	Professional Services	5,049.60

Account Summary

Account Number	Account Name	Payment Amount
100-1405-7969	City Engineer	4,043.75
100-1405-7980	Other Expenses	5.00
100-1410-7610	Travel, Mtgs & Conf	25.75
100-1410-7612	Publications and Dues	468.65
100-1410-7636	Uniforms	796.88
100-1410-7650	Vehicle Maintenance	2,582.99
100-1410-7656	Emergency Generator	160.00
100-1410-7810	Street Sweeping	122.00
100-1410-7814	Graffiti Removal	2,711.06
100-1410-7980	Other Expenses	753.72
100-1415-7889	Repairs-Sports Park	233.17
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	420.59
100-1605-7612	Publications and Dues	169.00
100-1605-7614	Office Supplies	767.24
100-1605-7636	Uniforms	17.09
100-1605-7650	Vehicle Maintenance	539.47
100-1605-7691	Parks & Rec Commission	246.52
100-1605-7693	Youth Council	286.14
100-1605-7729	Concerts In The Park	5,218.37
100-1605-7730	Special Events	2,178.08
100-1605-7733	Senior Center	4,204.14
100-1605-7734	Fitness Center	316.44
100-1605-7735	Teen Center	975.70
100-1605-7736	Youth & Adult Recreatio…	3,756.20
100-1605-7737	Adult Excursions	2,337.98
100-1605-7738	Teen Excursions	1,560.73
100-1605-7739	Publicity	3,358.07
100-1605-7740	Day Camps	1,894.55
100-1605-7741	Sports/Playground Progr…	314.21
100-1605-7745	Boxing Program	407.33
100-1605-7758	Independence Day Celeb…	4,660.16
100-1605-7980	Other Expenses	1,570.49
100-1610-7616	Pool Supplies	2,108.21
100-1610-7617	Pool Chemicals	2,883.12
100-1610-7618	Building Supplies	5,312.65
100-1610-7636	Uniforms	66.02
100-1610-7650	Vehicle Maintenance	622.41
100-1610-7652	Building Maint Services	6,544.61
100-1610-7860	Gas-Duarte Snack Bar	-89.35
100-1805-7610	Travel, Mtgs & Conf	88.23
100-1805-7614	Office Supplies	104.90
100-1805-7653	Bank Charges	342.38
100-1805-7965	Professional Services	4,098.44
100-1810-7610	Travel, Mtgs & Conf	913.00
100-1810-7614	Office Supplies	33.06
100-1810-7660	Other Services	100.00
100-1810-7980	Other Expenses	156.65
100-1815-7632	Software	1,043.92
100-1815-7821	Network & Internet Serv…	608.30
100-1815-7830	Telephone Services	2,131.62
100-1820-7771	Repair Of City Property	47,816.17
100-1825-7613	Duplications And Photos	1,125.43
100-1825-7626	Postage	5,000.00
100-1825-7630	Equipment Lease	2,442.40
100-1825-7631	Equipment Maintenance	740.43
100-1825-7674	Retiree Health Insurance	3,960.00
100-1825-7687	Waste Mgmt Services	7,176.00

Account Summary

Account Number	Account Name	Payment Amount
100-1825-7980	Other Expenses	68.00
100-1830-8100	Vehicle Replacement (C…	10,669.56
100-2120	Refundable Deposits	2,450.00
100-2121	Pass Through Deposits	50,269.62
100-2122	Disability Access & Educ …	4.00
100-2123	Special Event Insurance …	957.00
100-2126	Construction and Demoli…	54,483.98
100-4004	Business License Tax	412.00
100-4404	Other Building Rentals	45.00
100-4406	Restroom & Gazebo Ren…	180.00
100-4407	Sports Field Rentals	60.00
100-4807	Health Membership Fees	150.00
100-4808	Swim Lesson Fees	150.00
100-4815	Day Camp Fees	290.00
100-5004	Other Revenue	-125.00
220-2205-8070	Street Improvements (C…	1,700.00
220-2210-7811	Street Maintenance	5,000.00
220-2225-8100	Other Capital Improvem…	1,200.00
225-2127	Retention Payable	-4,143.87
225-2250-8100	Other Capital Improvem…	82,877.40
240-2405-7662	Other Serv-Citywide	19,883.52
240-2405-7877	Electric-Traffic Signal	552.21
240-2410-7662	Other Serv-Citywide	537.84
240-2410-7888	Repairs-Citywide	78.51
240-2410-7891	Repairs-Medians	43.82
240-2421-7887	Repairs & Replacements	164.13
240-2426-7810	Street Sweeping	784.00
240-2432-7887	Repairs & Replacements	165.00
320-3205-8013	Vehicles (Capital)	3,808.82
400-4005-7965	Professional Services	635.70
440-4405-7614	Office Supplies	93.59
440-4405-7650	Vehicle Maintenance	631.38
440-4405-7673	Physical Exams	87.50
440-4405-7814	Graffiti Removal	252.19
440-4405-7980	Other Expenses	1,278.75
460-4605-7814	Graffiti Removal	189.15
460-4605-7980	Other Expenses	1,046.25
490-4905-7980	Other Expenses	8,965.00
680-6805-7312	Legal Counsel	178.50
	Grand Total:	**515,581.17**

Project Account Summary

Project Account Key	Payment Amount
None	319,010.22
201331-PS Youth Programs	654.00
202118-ATP Cycle 4-Professional Svcs	4,464.60
202214-Exp-Fish Cyn Trail Restoration/Access Plan	635.70
202407/220-2225-8100-Other Cap-FY24 St Rehab Proj	1,200.00
202407/225-2127-Retention-2024 St Rehab Project	-4,143.87
202407/225-2250-8100-Other Cap-FY24 St Rehab	82,877.40
202417-dep-Westminister Garden Specific Plan & EIR	43,070.12
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	50.00
202422-PassThru-Royal Oaks Annex-Rincon Consult	6,267.00
202423-Pass Thru-BP Pulse -2107 Huntington	920.00
202425-CalRecycle SB1383-Waste Mgmt Srvcs-FY25	7,176.00
202502-WIN/1205-7779-Summer At Risk Intern Program	6,750.00
DMGE089-1501 Duarte Rd-Light Pole,Tree,Sign & Post	13,650.00
DMGE094-3/7/24-St Light Pole Hit-Hunt Dr&Encanto	16,500.00

Project Account Summary

Project Account Key	Payment Amount
DMGE095-12/19/23-Light Pole Hit-Hunt/Buena Vista	16,500.00
Grand Total:	**515,581.17**

ITEM: 7.E

Receive and file the Community Development Department Update

Recommended Action:
Receive and file the Community Development Department Update.

Attachments:
7.E - Community Development Department Update - August 2024.pdf

COMMUNITY DEVELOPMENT
STATUS REPORT
August 2024

PROJECT/PROGRAM	STATUS
DEVELOPMENT	
New Infinity/Nissan Dealership	Nissan will be moving to the former Used Car Superstore at 1125 Central Ave. The Infinity brand will also be added. The new owner has informed Staff that future plans include upgrades to the building and signs.
Former Nissan Dealership	The former Nissan Dealership at 1434 Buena Vista Street has closed. The City has been informed that the property is in the process of being sold. The property, however, is not being maintained adequately and there is an active Code Enforcement case on the property.
Envision Ford	Envision Ford at 1031 Central plans to construct a new freeway sign. They have also submitted preliminary plans for a complete rebuild on the property.
Andres Duarte School	This is a Duarte Unified School District (DUSD) project which entails the development of the Andres Duarte School site with a residential development. The School District has selected a developer and is working on the final details of the agreement. The selected team is a partnership of: Adept Development, MW Investments Group and SGV Property Fund. The Andres Duarte school site property is about 13 acres. The preliminary plan, acted on by DUSD, includes 169 units and preserves a portion of Otis Gordon Park. But there is no guarantee to this build out. The property has a general plan and zoning of Public Facilities so any development of the property will require City Council approval. Staff met with the Developer team and explained the City process. The EIR consultant has been hired. The developer will file an application in the next couple of weeks.
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. Staff recently met with the new project manager for the project and the meeting was very productive in clearly addressing all issues that could further delay the project.
Starbucks 922 Hamilton Rd.	Starbucks is in the process of tenant improvements for a new location.

PROJECT/PROGRAM	STATUS
2400 Huntington Drive	The City's Housing Authority owns the property at 2400 Huntington Drive and has recently entered into an Exclusive Negotiating Agreement with Jamboree Housing to work on a plan for property sale and development. The City Staff is working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on a possible subsidized housing development in the City. The idea would be to develop one of the affordable housing sites listed in the most recent Housing Element with first priority being the City-owned property.
1401 Santo Domingo	The property owner recently pulled a demolition permit to remove the existing buildings on the property. A 20 unit townhome development was approved for the property. Plans have not yet been submitted for plan check.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro is in the final stages of developer selection. Metro has awarded an Exclusive Negotiating Agreement to Jamboree Housing. The plan is for a development with between 100-120 units of multi-generation housing. There is currently no schedule for development.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Staff has been working with a commercial broker team with the goal of spurring activity. Property owners are cooperating with the City on Code Enforcement issues. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
Royal Oaks Annexation	The process has started to annex the Human Good's Royal Oaks senior living facility to the City. The Initial Study/Negative Declaration was recently completed and the notice to adopt has been published. A Public Hearing is scheduled for the September Planning Commission meeting and probably an October City Council hearing.
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment building. This building will also be the location of the "Duarte Station" sign that will be an icon, located on the roof of the building. The revised completion date is 2025.
BP Charging Station	At its December meeting, the Planning Commission approved a new EV charging station on the property at the northeast

PROJECT/PROGRAM	STATUS
	corner of Huntington Drive and Bradbourne. This is a new style of charging station that includes several charging spaces and a lounge area for customers that are waiting for their vehicles to charge. Building plans are in plan check.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is nearing completion and should be finished by Summer 2024. It is an 8 story, 350,000 square foot building. The Central Utility Plant reconstruction is in process and will be completed by Summer 2025 (it is located in the Irwindale portion of the property).
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use. This project will take 12+ months, but Staff has had kick off meetings with the consultant and HumanGood and there is positive progress.
928 Huntington Dr.	A 16 unit apartment development has been approved for the property. Permits have been issued and construction has started. The project was put on hold while the contractor works out some construction details with SCE but should restart in the near future.
<u>PUBLIC WORKS</u>	
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. The City and the property owner of 1801 Highland have approved an easement agreement. Staff discussed the right of way issue with Metro for its piece recently and the details will be resolved when the site development moves forward. City has hired KHR to develop engineering plans. The projected construction date is Fall 2024; however, a portion adjacent to the Metro parking lot may be constructed with the development on that property. Staff and the City consultant are working with SCE on moving power poles. Final plans are in process. Some details need to be resolved with SCE and with Metro before the project goes out to bid.
Recreation Trail Upgrades	Duarte was awarded a $1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in

PROJECT/PROGRAM	STATUS
	the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. We are still waiting to receive the funds as the State manages the process for how funds will be distributed, a process that typically takes several months. In the next few months, Staff is working on finalizing paving details, looking to hire a landscape consultant to coordinate a final bid set for Parks & Recreation Commission and City Council review. An aerial survey has been completed and the concept plan is being developed. In coordinating with Cal Trans, the date that funding will be available has changed, so the project won't go out to bid until early 2025 at the earliest.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant. Construction is mostly completed. The Highland underpass sidewalk (west side) was completed the first week in August.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in the park area under the soccer field . Now that the JPA has been formed to manage construction and maintenance, the project can move forward. The design is at 60% now and the JPA will be working on developing a budget. When a final budget estimate is completed and the plans are at 90% completion or more, City Staff and the JPA will provide City Council an update and City Staff and the JPA will start public outreach.
Annual Pavement Repair	The 2023-2024 project was delayed but was recently re-bid. Work will begin in August.
Annual Street Project	Annual street project for 2023-2024 has been completed
Annual Striping Project	The 2024-2025 annual project work is planned to start in August 2024.
Annual Concrete Repair	The 2024-2025 annual project is currently in design and bid documents are being prepared.
Annual CDBG Curb Ramp Project	The 2024-2025 annual project is currently in design and bid documents are being prepared.

ITEM: 7.F

Receive and file the Parks and Recreation Department Update

Recommended Action:
Receive and file the Parks and Recreation Department Update.

Attachments:
7.F - Parks and Recreation Department Update - 08.2024.pdf

PARKS AND RECREATION
STATUS REPORT
August 2024

PROJECT/PROGRAM	STATUS
CAPITAL IMPROVEMENT PROJECTS	
Update: Royal Oaks Park Gazebo Replacement	The Department received word last week from the City's contractor that the new gazebo for the Royal Oaks Park is ready. Thus, the on-site work for the project will commence the week of September 23. The project calls for the removal of the existing metal shade structure and concrete pad, forming and pouring of a new concrete foundation, and assembly and installation of a new Americana 15'X15' Navajo Style Shelter. The Department anticipates the new gazebo will be available for use and to rent beginning the first week in October.
Update: Royal Oaks Park Pickleball Court Conversion	The tennis courts at Royal Oaks Park will be closed to the public after this September, as the Pickleball Court Conversion project will start on Tuesday, October 1. The project is anticipated to take about 4 weeks to complete but once concluded, Royal Oaks Park will have two (2) permanent pickleball courts, installed with lines and nets, and one tennis court with painted pickleball lines to allow it to be used as both a tennis court and pickleball courts, new windscreens, and fencing around the perimeter.
Update: Beardslee Park Restroom Replacement	The Public Restroom Company has confirmed that our new prefabricated restroom will be ready for delivery/installation at the end of September. Thus, demolition of the existing park restroom and preparation of the space for the new building will begin the week of August 26. It's anticipated that the new restroom building will be available for public use the week of October 14.
SPECIAL EVENTS	
Duarte Survivor	There's still time for individuals 14 years of age and older to register for the second annual Duarte Survivor and compete for cash prizes! Participants will spend their morning at the Duarte Senior Center strategizing and competing in various multigenerational games until the top four winners emerge. Registration is $5, per person, and lunch is included. For more information or to register, contact the Teen Center at (626) 303-0863.

City of Duarte

ITEM: 7.G

Award of Contract for the Fiscal Year 2023-24 Citywide Asphalt Repair Project No. 24-13

Recommended Action:

1) Approve the award of contract for the FY 2023-24 Citywide Asphalt Repair Project to Gentry General Engineering, Inc. in the amount of $103,700; and 2) Approve a budget amendment to use Gas Tax funds in the amount of $108,885.

Attachments:

7.G - Staff Report - AOC FY 2023-24 Citywide Asphalt Repair Project No. 24-13.pdf

7.G - Attachment A - Project Locations Map.pdf

7.G - Attachment B Construction Agreement.pdf

Agenda Item:	7.G
CM Review:	BC ✓
Fiscal Review:	KP

City of Duarte

AGENDA REPORT

MEETING DATE:	August 13, 2024
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Marvin Carpio, Assistant Civil Engineer
SUBJECT:	Award of Contract for the Fiscal Year 2023-24 Citywide Asphalt Repair Project No. 24-13
RECOMMENDATION:	It is recommended that the City Council: 1) Approve the award of contract for the FY 2023-24 Citywide Asphalt Repair Project to Gentry General Engineering, Inc. in the amount of $103,700; and 2) Approve a budget amendment to use Gas Tax funds in the amount of $108,885
FISCAL IMPACT:	The Citywide Annual Asphalt Repair Project was included in the FY 2023-24 Capital Improvement Program Budget. The project cost is $108,885 which is the contract amount with 5 percent contingency, and it will be funded by Gas Tax allocations from the State of California

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BACKGROUND

The annual Citywide Asphalt Repair Project consists of the removal and replacement of localized pavement failures. Staff identifies areas that need repairs such as cracks, potholes, and raveling throughout the city by conducting field investigations and by using the most recently updated Pavement Management Plan.

The City's practice of consistent annual asphalt repair has improved vehicular safety and helps keep city streets maintained at a high level, thereby becoming an integral part of the City's Risk Management Plan.

This project was intended to be completed in the 2023-24 fiscal year. The City put the project out to bid, but adequate bids were not received because the bid documents proposed a multi-year contract. The project was recently re-bid and adequate bids were received. Staff still intends to complete a FY 2024-25 Citywide Asphalt Repair Project. The budget amendment is necessary because the FY 2023-24 Citywide Asphalt Repair Project was not anticipated for the current year.

DISCUSSION/ANALYSIS

The specifications for this project were made available and the project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060.

On June 25, 2024, bids were submitted electronically. The results are as follows:

1	Gentry General Engineering, Inc.	$103,700
2	Hardy & Harper, Inc.	$118,000
3	ONYX Paving Company, Inc.	$123,000

The lowest responsible and responsive bidder, Gentry General Engineering, Inc., has successfully completed similar work for the City of Laguna Niguel, City of Fontana and City of Downey. Their federal and State license status has been verified.

As with all contracts, a contingency amount is considered for this project in anticipation of any potential contract changes due to unforeseen circumstances. A five (5) percent contingency has been added to this contract and will only be used if deemed necessary by Staff.

RECOMMENDATION

It is recommended that the City Council: 1) Approve the award of contract for the FY 2023-24 Citywide Asphalt Repair Project to Gentry General Engineering, Inc. in the amount of $103,700; and 2) Approve a budget amendment to use Gas Tax funds (220-2205-8100) in the amount of $108,885 which is the contract amount with a five percent contingency.

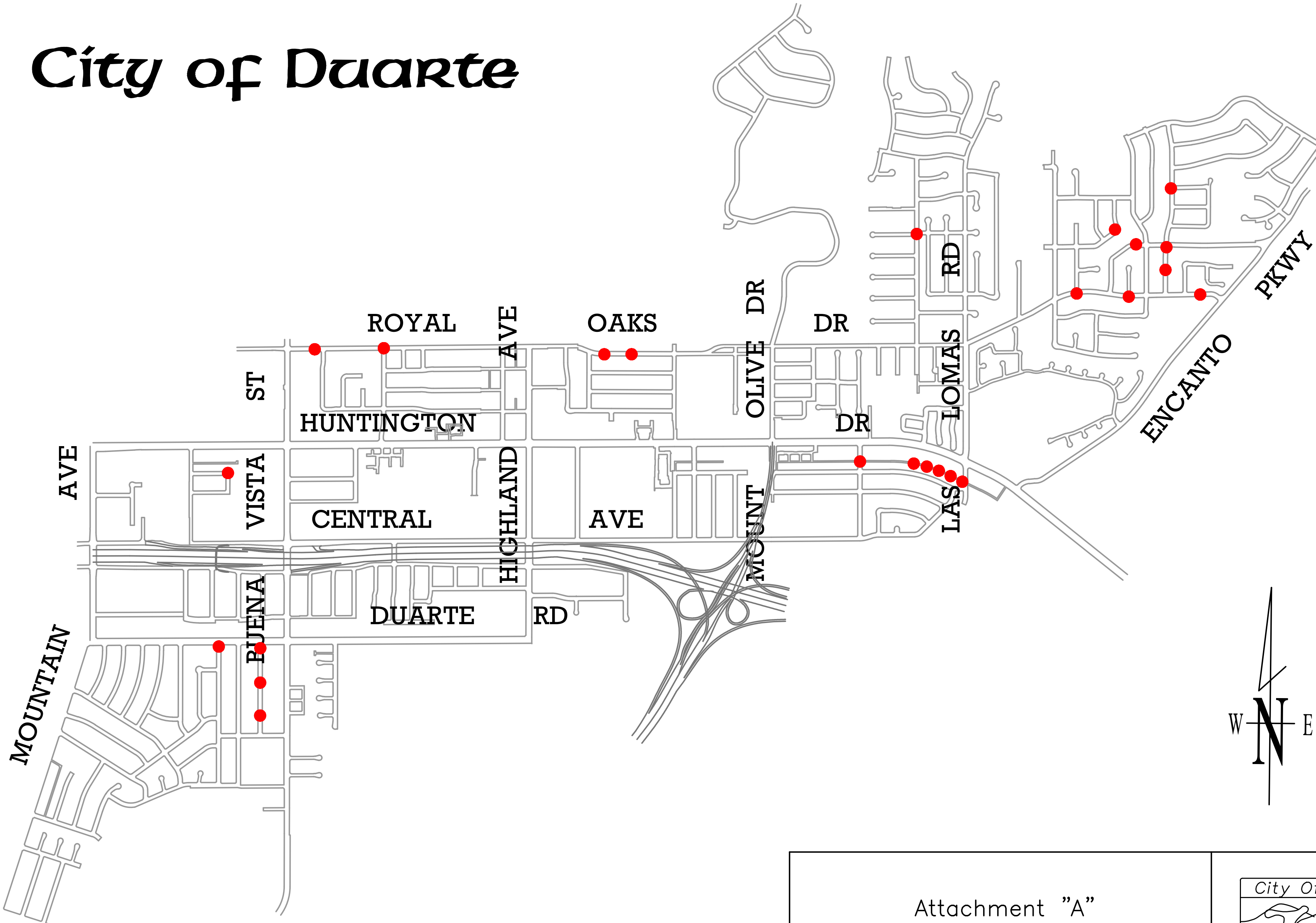
FISCAL IMPACT

The Citywide Annual Asphalt Repair Project is being carried over from the FY 2023-24 Capital Improvement Program Budget where it was originally budgeted. A budget amendment is being requested in the amount of $108,885 from account 220-2205-8100 which is the contract amount with the included five percent contingency.

ATTACHMENTS

Attachment A: Project Locations Map
Attachment B: Construction Agreement Signed by Contractor

City of Duarte



Attachment "A"
Project Location Map

FY 23-24 Asphalt Repair Project

City Of
Duarte

CITY OF DUARTE
AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES

THIS AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES ("**Agreement**"), made and effective as of ___________ ("**Effective Date**"), by and between the City of Duarte ("**City**"), and Gentry General Engineering, a California corporation, ("**Contractor**"). Contractor and the City are hereafter together referred to as the "**Parties**" and each individually as a "**Party**." In consideration of the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

1. RECITALS.

This Agreement is made and entered into with respect to the following facts:

A. That City desires to obtain through Contractor the work set forth and described in the Scope of Work attached hereto as Exhibit A and incorporated herein by this reference ("**Contractor Services**").

B. That Contractor represents to the City that Contractor is well qualified to perform the Contractor Services by reason of Contractor's training, expertise, experience, and background.

C. That the public interest, convenience, and necessity require that City obtain the Contractor Services upon the terms and conditions set forth herein.

D. That City and Contractor mutually desire to enter into this Agreement for the provision of the Contractor Services by Contractor for and on behalf of City, in accordance with the terms and conditions set forth herein.

2. SERVICES AND WORK

A. Provision of Contractor Services. During the term of this Agreement, Contractor shall provide the Contractor Services as set forth in Exhibit A. Time is of the essence for this Agreement.

B. Additional Services. If City desires to add additional work, services, work locations, or service locations not specifically described in Exhibit A ("**Additional Services**"), City shall notify Contractor thereof at least thirty (30) days in advance of the time such Additional Services shall commence. Contractor shall perform such Additional Services, and compensation for the work performed shall be paid by City in accordance with the Budget and Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference, or as otherwise may be agreed in writing by City and Contractor. It is expressly understood by Contractor that the provisions of this Subsection 2(B) shall not apply to work specifically set forth in Exhibit A or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the work to be performed as included in Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation. Unless contradictory of this Subsection 2(B), all provisions in this Agreement applicable to Contractor's performance of the Contractor Services shall also apply to the Additional Services.

C. Standard of Performance. In performing the Contractor Services, Contractor shall use the skill and care that a highly specialized professional with significant expertise in the field would use under similar circumstances. To the extent that Contractor retains subcontractors to perform any portion of any of the Contractor Services, Contractor has a duty to City to ensure that the tasks, work, and services performed by such subcontractors meet the same highly specialized professional level, skill, and expertise expected of Contractor.

D. Labor, Equipment, Materials. Contractor shall equip itself with all necessary labor, equipment, and materials to perform the Contractor Services specified in this Agreement. Contractor represents that the Contractor Services will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable Federal, State, and local laws to perform the Contractor Services. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of the Contractor Services and as required by law. Contractor ensures that all goods, materials, equipment, or personal property included within the Contractor Services shall be of good quality and fit for the purpose intended.

E. Work Site. Contractor has or will investigate the work site and is or will be fully acquainted with the conditions there existing, prior to commencement of the Contractor Services. Should Contractor discover any conditions, including any latent or unknown conditions, which will materially affect the performance of the Contractor Services, Contractor shall immediately inform City of such fact in writing and shall not proceed except at Contractor's risk until written instructions are received from the City Representative (as defined below).

F. Independent Contractor. All Contractor Services, and all work, services, labor, equipment, and materials furnished in conjunction therewith shall be furnished by Contractor as an independent contractor, subject to the inspection and approval of City, or the City Representative (as defined below). City shall have the right to control Contractor only as to results of the Contractor Services rendered pursuant to this Agreement. Neither City nor any of its officers, officials, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents is in any manner officers, officials, employees, or agents of City. Contractor shall not incur or have the power to incur any debt, obligation, or liability whatsoever against City, or bind City in any manner. No City-provided employee benefits shall be available to the Contractor or any of Contractor's employees in connection with this Agreement. Except for the fees paid to Contractor as provided in this Agreement, City shall not pay salaries, wages, or other compensation to Contractor for performing Contractor

Services hereunder for City. City shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing Contractor Services hereunder.

3. AUTHORITY OF THE CITY REPRESENTATIVE

A. City Representative. The "**City Representative**" shall be Stephani Sandoval, Public Works Manager of City of Duarte, acting personally or through their duly authorized agents, each agent acting only within the scope of authority delegated to them.

B. Scope of Authority. The City Representative shall convey to Contractor the decision of City regarding any and all questions which may arise as to the quality or acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work. The City Representative shall further convey to Contractor the decision of City regarding all questions which may arise as to the acceptable fulfillment of this Agreement on the part of Contractor; and all questions as to claims and compensations. The City Representative's communicated decisions shall be final, and the City Representative shall have authority to enforce and make effective such communicated decisions so that Contractor can carry out such decisions promptly.

4. TERM OF AGREEMENT

This Agreement shall commence and terminate on the dates set forth in Exhibit A.

5. SUSPENSION OR TERMINATION OF AGREEMENT

A. City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving written notice upon Contractor. Upon receipt of said notice, Contractor shall immediately cease all Contractor Services under this Agreement, unless the notice provides otherwise. In the event this Agreement is suspended or terminated pursuant to this Subsection 5(A), Contractor shall submit a final invoice/report to City pursuant to Section 6, and City shall be entitled to receive a return of the fee paid to Contractor, or portion thereof, if the reason for the termination is failure by Contractor to have timely performed the Services set forth in Exhibit A. In City's sole and absolute discretion, prior to effecting a suspension or termination pursuant to this Subsection 5(A), City may first serve upon Contractor a written notice of the default specifying the default and the amount of time that Contractor shall have to cure, correct, or remedy the default. If Contractor fails to cure the default within the specified period of time, City shall have the right to immediately terminate this Agreement pursuant to this Subsection 5(A). Notwithstanding any other provision of this Agreement to the contrary, City's termination of this Agreement pursuant to this Subsection 5(A) shall not preclude or prejudice any other remedy to which City may be entitled in law or in equity.

B. Contractor may terminate this Agreement only due to a material breach by City, and only upon not less than thirty (30) days' prior written notice to City which notice shall specify the material default. Upon receipt of such notice, City may, but shall not be obligated to, effect to remedy such default, which remedy will cause the notice of termination to no longer apply, and this Agreement to continue in effect.

6. COMPENSATION

A. Amount of Compensation. Compensation will be determined according to the Budget and Fee Schedule set forth in Exhibit B.

B. Invoices. Contractor shall invoice City monthly for all work performed by Contractor under this Agreement. Invoices shall include billings for all charges, including authorized direct costs incurred by Contractor during the month covered by the invoice. All charges for labor, work, or services shall describe with specificity the services rendered and shall set forth the number of hours worked and hourly rates in accordance with Exhibit B. Within thirty (30) days of receipt of an invoice, and upon determination by City that the invoice is in order and that Contractor has performed all requested or required work or services in a timely and competent manner, City shall pay such invoice.

C. Records of Contractor Services and Payments. Contractor shall maintain complete and accurate records with respect to costs, expenses, receipts, and other such information required by City that relate to the performance of Contractor Services under this Agreement. Contractor shall also maintain adequate records of Services provided in sufficient detail to produce an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of six (6) years after receipt of final payment.

7. LICENSES, PERMITS, APPROVALS, FEES

A. Contractor must possess at the time of commencing the Contractor Services and throughout the duration of this Agreement, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall ensure that any subcontractor working on the Contractor Services possesses at the time of commencing work and throughout the duration of such subcontractor's work on the Contractor Services, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall take out and maintain during the life of this Agreement a valid City Business License.

B. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Contractor Services prior to commencing work. Contractor and its employees, agents, and subcontractors shall, at their sole cost and expense, keep in effect during the term of this Agreement any licenses, permits, and approvals that are legally required for the performance of the Contractor Services. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Contractor's performance of the Contractor Services, and shall indemnify, defend and hold harmless City and its elected and appointed officials, boards, members, officers, agents, representatives, employees, and volunteers ("**City Personnel**") against any such fees, assessments, taxes, penalties or interest levied, assessed, or imposed against City hereunder.

8. INSURANCE AND LIABILITY

A. Contractor shall not commence work under this Agreement until it has secured all types and amounts of insurance required under this Section 8, nor shall it allow any subcontractor to commence work on any subcontract to this Agreement until all similar insurance required of the subcontractor has been obtained. Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided in Exhibit C, against all claims for injuries against persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or subcontractors. If Contractor subcontracts any portion of the work, the contract between Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that Contractor is required to maintain pursuant to this Section 8.

B. The City's Director of Administrative Services shall have the authority to adjust or amend the insurance requirements in Exhibit C of this Agreement so long as such amendment or adjustment is agreed to in writing by the Parties.

9. INDEMNIFICATION

A. Contractor shall indemnify, defend (with legal counsel approved by City), and hold harmless City and City Personnel from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation) of every nature ("**Claims**") arising out of or in connection with Contractor's negligence, recklessness, or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of City. Should conflict of interest principles preclude a single legal counsel from representing both City and Contractor, or should City otherwise find Contractor's legal counsel unacceptable, then Contractor shall reimburse City its costs of defense, including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation. Contractor shall promptly pay any final judgment rendered against City and City Personnel with respect to Claims determined by a trier of fact to have been the result of Contractor's negligent, reckless, or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive the expiration or termination of this Agreement.

B. Contractor's obligations under this Section 9 apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City or City Personnel. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the Parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.

C. Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether arising out of this Agreement or otherwise) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and all amounts for which City may be liable to third parties, by reason of Contractor's negligent acts, errors, or omissions, or willful misconduct, in performing or failing to perform Contractor's obligations under this Agreement. City in its sole and absolute discretion, may withhold from any payment due to Contractor, without liability for interest, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or withhold shall not act as a waiver of Contractor's obligation to pay City any sums Contractor owes City.

10. OBSERVING LAWS AND ORDINANCES

Contractor shall keep itself fully informed of all existing and future Federal, State, regional, county, and municipal laws, ordinances, and regulations, which in any manner affect the conduct of the work, and of all applicable orders and decrees of bodies or tribunals having any jurisdiction or authority over the work. If any discrepancy or inconsistency is discovered in this Agreement in relation to any such law, ordinance, regulation, order, or decree, Contractor shall forthwith report the same to the City Representative in writing. Contractor shall at all times observe and comply with and shall cause all its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders, and decrees, and shall protect, indemnify, hold harmless, and defend to the fullest extent permitted by law City and City Personnel against any claim or assertion of liability, or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by Contractor or by its agents, representatives, employees, or subcontractors.

11. NON-DISCRIMINATION

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, gender, gender identity, gender expression, physical or mental disability, age, military status, marital or familial status, sexual orientation, national origin, or ancestry. Contractor shall incorporate the foregoing provisions in all subcontracts.

12. PATENTED AND COPYRIGHTED MATERIALS

Contractor shall assume all costs arising from the use of patented or copyrighted materials, including, but not limited to, equipment, devices, processes, and software programs, used or incorporated in the Contractor Services performed by Contractor under this Agreement. Pursuant to Section 8, Contractor shall indemnify, defend (with legal counsel acceptable to City), and hold City and City Personnel harmless from any and all suits, actions, or proceedings of every nature for or on account of the use of any patented or copyrighted materials.

13. PREVAILING WAGE REQUIREMENTS

A. Public Work. Contractor expressly acknowledges and agrees that City has never previously affirmatively represented to Contractor, its employees, or its agents in writing or otherwise that the work to be covered under this Agreement is not a "public work," as defined in California Labor Code section 1720 of the Labor Code. In connection with the development, construction (as defined by applicable law), and operation of the project, including, without limitation, any public work (as defined by applicable law), if any, Contractor shall bear all risks of payment or non-payment of Federal and/or State prevailing wages and/or the implementation of California Labor Code sections 1726 and 1781, as the same may be enacted, adopted, or amended from time to time, and/or any other provision of law. To the extent applicable, City will enforce all penalties required by law for Contractor's failure to pay prevailing wages.

B. California Labor Code. Contractor's attention is directed to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California and especially to Article 2 (Wages) and Article 3 (Working Hours), thereof.

(i) In accordance with California Labor Code sections 1773 and 1773.2, City has found and determined the general prevailing rates of wages in the locality in which the public work is to be performed are those determined by the Director of Industrial Relations and available at https://www.dir.ca.gov/OPRL/2022-1/PWD/Southern.html. Copies of the prevailing rates of wages are maintained with City's principal office and are available to any interested party on request. Contractor shall post a copy of the prevailing rate of per diem wages at each job site.

(ii) Contractor is aware of and will comply with the provisions of California Labor Code section 1776, including the keeping of payroll records and furnishing certified copies thereof in accordance with said section. Pursuant to California Labor Code section 1771.4, Contractor must submit certified payroll records to the Labor Commissioner using the Department of Industrial Relations' electronic certified payroll reporting (eCPR) system.

(iii) Pursuant to California Labor Code section 1810 it is stipulated hereby that eight (8) hours labor constitutes a legal day's work hereunder.

(iv) Pursuant to California Labor Code section 1815, work performed by employees of contractors in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay.

(v) Pursuant to California Labor Code section 1813, it is stipulated hereby that Contractor shall, as a penalty to City, forfeit $25 for each worker employed in the execution of this Agreement by Contractor or by any subcontractor hereunder for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one (1) calendar week in violation of the provisions of Article 3 (commencing with Section 1810), Chapter 1, Part 7, Division 2 of the California Labor Code.

(vi) Contractor is aware of and will comply with the provisions of California Labor Code sections 1777.5 and 1777.6 with respect to the employment of apprentices. Pursuant to section 1777.5 it is hereby stipulated that Contractor will be responsible for obtaining compliance therewith on the part of any and all subcontractors employed by them in connection with this Agreement.

(vii) Pursuant to California Labor Code section 1775, it is hereby stipulated that Contractor shall, as a penalty to City, forfeit not more than $200 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for the Contractor Services by Contractor or any subcontractor.

C. Bidding Eligibility. Pursuant to California Labor Code section 1771.1, no contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations.

D. DIR Monitoring. Pursuant to California Labor Code section 1771.4, Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. CONFLICTS OF INTEREST

A. City Personnel. No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or has responsibilities with respect to this Agreement during his/her tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Contractor Services performed under this Agreement.

B. Contractor. Contractor represents, warrants, and covenants that he, she, or it presently has no interest, direct or indirect, which would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor further agrees that while this Agreement is in effect, Contractor shall not acquire or otherwise obtain any interest, direct or indirect, that would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor acknowledges that pursuant to the provisions of the Political Reform Act (California Government Code section 87100 et seq.), City may determine Contractor to be a "Contractor" as that term is defined by the Political Reform Act. In the event City makes such a determination, Contractor agrees to complete and file a "Statement of Economic Interest" with the City Clerk to disclose such financial interests as required by City. In such event, Contractor further agrees to require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" to disclose such other person's financial interests as required by City.

15. NO UNDUE INFLUENCE

Contractor declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of City in connection with the award, terms, or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of City shall receive compensation, directly or indirectly, from Contractor, or from any officer, employee, or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Contractor further warrants that it has not employed or retained any company or person other than a bona fide employee working for Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

16. ASSIGNMENT

Contractor shall not assign, hypothecate, or otherwise transfer this Agreement or any portion hereof, without first obtaining the written consent of City. If such an assignment, hypothecation, or transfer is made or attempted by Contractor, the assignment, hypothecation, or transfer shall be void; and City, at its sole option, may terminate this Agreement upon the giving of a 24-hour written notice to Contractor of such termination.

17. PERFORMANCE

If Contractor should neglect to prosecute the work to City's satisfaction, or, in City's reasonable discretion, fail to perform any provisions of this Agreement, City, after five (5) days written notice to Contractor, may without prejudice to any other remedy City may take appropriate action, including, but not limited to, any of the following: (i) meeting with Contractor and/or its agents or subcontractors to review the quality of the work and resolve matters of concern; (ii) requiring Contractor to have the work repeated at no additional fee until it is satisfactory; (iii) withholding payment of City's compensation to Contractor for any unsatisfactory work performed; (iv) suspending delivery of work to Contractor for an indefinite time; (v) correcting such deficiencies and deducting the cost thereof from the payment then or thereafter due Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to Contractor; and/or (vi) terminating this Agreement. Except as may be expressly set forth in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies or other rights or remedies as may be permitted by law or in equity shall not preclude the exercise by such Party, at the same or different times, of any other rights or remedies to which such Party may be entitled.

18. FORCE MAJEURE

Any time period specified in this Agreement for performance of work and services shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of City or Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including City, if the delaying Party shall within ten (10) days of the commencement of such delay notify the other Party in writing of the causes of the delay ("**Force Majeure Event**"). If Contractor is the delaying Party, City shall ascertain the facts and the extent of delay and extend the time for performing the work and services for the period of the enforced delay when and if in the judgment of City such delay is justified. City's determination shall be final and conclusive upon the Parties. In no event shall Contractor be entitled to recover damages against City for any delay in the performance of this Agreement, however caused. Contractor's sole remedy shall be an extension of this Agreement pursuant to this Section 18. For the avoidance of doubt, Force Majeure Event shall not include (i) financial distress nor the inability of either Party to make a profit or avoid a financial loss; (ii) changes in the market prices or conditions; or (iii) a Party's financial inability to perform its obligations hereunder. The current events related to the COVID-19 pandemic are known and shall not constitute Force Majeure Event, future impacts of the COVID-19 pandemic may be considered a Force Majeure Event to the extent that they prevent the performance of a Party's obligations under this Agreement.

19. NOTICE

Any notice, payment, or instrument required or permitted to be given or delivered by this Agreement may be given or delivered by personal delivery or by depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows, or to such other address provided by a written notice from one Party to the other:

If to City:	City of Duarte 1600 Huntington Drive Duarte, CA 91010 Attn: Marvin Carpio Email: mcarpio@accessduarte.com
If to Contractor:	Gentry General Engineering, Inc. 320 W. Tropica Rancho Rd. Colton CA 92324 Attn: Brenton Gentry Email: gentrygeneral@gmail.com

20. WARRANTY

Contractor warrants all work under this Agreement (which for purposes of this Section 20 shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one (1) year (or the period of time specified elsewhere in this Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by City of any defect in the work or non-conformance of the work to this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at Contractor's sole cost and expense. Contractor shall act sooner as requested by City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the work (or work of other contractors) damaged by Contractor's defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one (1) year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements, comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers, and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of City, regardless of whether such warranties and guarantees have been transferred or assigned to City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of City. This provision may be waived in Exhibit A if the Contractor Services hereunder do not include construction of any improvements or the supplying of equipment or materials.

21. ATTORNEYS' FEES

Notwithstanding anything in this Agreement to the contrary, in no event shall Contractor be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing Party shall be entitled to recover from the non-prevailing Party all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness fees, and other related expenses.

22. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

23. SEVERABILITY

If any portion of this Agreement is found by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, or condition, or provision contained in this Agreement. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to give effect to the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be performed as originally contemplated to the greatest extent possible.

24. EXECUTION

The persons executing this Agreement on behalf of each of the Parties hereto represent and warrant that (i) such Party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party; (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement; and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors, and assigns of the Parties.

25. NO WAIVER

No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No waiver by either Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

26. NO THIRD-PARTY BENEFICIARIES

This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

27. NON-LIABILITY OF CITY PERSONNEL

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City, or for any amount which may become due to Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

28. GOVERNING LAW AND VENUE

The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies permitted by law, either Party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. The Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the Parties concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Contractor shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

29. SURVIVAL

The terms, provisions, representations, and certification contained in this Agreement, or inferable therefrom, shall survive the expiration or termination of this Agreement and the payment of the compensation hereinabove provided.

30. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

31. INTEGRATION, CONSTRUCTION, AND AMENDMENT

This Agreement contains the entire understanding of the Parties and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement shall be construed and interpreted with and shall be governed and enforced in all respects according to the laws of the State of California and as if drafted by both Parties. No amendment, change or modification of this Agreement shall be valid unless in writing, stating that it amends, changes, or modifies this Agreement, signed by all the Parties hereto.

32. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

33. SPECIAL PROVISIONS

Any special provisions applicable to this Agreement are set forth in Exhibit D, attached hereto and incorporated herein by this reference.

34. CITY MANAGER AUTHORITY

City's City Manager shall have the authority to make non-material changes, non-material amendments, or clerical edits to this Agreement on behalf of the City.

[Signatures on following page.]

IN WITNESS WHEREOF, the City Council of the City of Duarte caused the Agreement to be subscribed by its Mayor or City Manager and said Contractor has executed or caused this Agreement to be executed by its duly authorized officer(s).

CITY OF DUARTE

____
Brian Villalobos, City Manager

Date: ______________________________

CONTRACTOR
Gentry General Engineering

By: Brent

Brenton Gentry

Its: President | CEO

Date: July 1, 2024

By: ______________________________

____

Its: ______________________________

Date: ______________________________

ATTEST

____
Annette Juarez, City Clerk

Date: ______________________________

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

____
Thai Viet Phan, City Attorney

Date: ______________________________

EXHIBIT A

Scope of Work

PROJECT DESCRIPTION:

The general nature of the work consists of furnishing all labor, material, equipment, services, and incidentals required for roadway improvements. The scope of the work includes the removal and reconstruction of localize pavement failure, adjusting manholes, installing pavement markings and striping as necessary.

TO THE CITY OF DUARTE, CALIFORNIA:

The undersigned, and bidder, declares that he/she has carefully examined the location of the proposed work, including additive work, that he/she has examined the Special Provisions and read the accompanying instructions to bidders, and hereby proposes and agrees, if the proposal is accepted, to furnish all materials to do all work required to complete the said work in accordance with the said Standard Specifications, Special Provisions, and plans in the time and manner therein prescribed for the unit prices set forth in the following schedule:

PERFORMANCE SCHEDULE:

Construction shall be completed within 20 working days after the date stipulated on the Notice to Proceed.

EXHIBIT B

Budget and Fee Schedule

2023-2024 CITYWIDE ASPHALT REPAIR PROJECT					
Line Item	**Bid Items**	**UofM**	**Quantity**	**Unit Price**	**Extension**
1	Mobilization and Demobilization (cannot be more that 5% of the total bid amount)	LS	1	$5,100.00	$5,100.00
2	Traffic Control (cannot be more that 5% of the total bid amount)	LS	1	$1,500.00	$1,500.00
3	Remove Existing Asphalt Concrete Pavement - 2" Thick	SF	6,000	$3.50	$21,000.00
4	Construct New Asphalt Concrete Pavement - 2" Thick	TON	80	$420.00	$33,600.00
5	Adjust Existing Manhole Frame and cover to Grade	EA	25	$1,700.00	$42,500.00
				Total	$103,700.00

The bid prices shall include any and all costs, including labor, materials, and all other incidental cost to complete the project, in compliance with the Bid and Contract Documents and applicable standards. All other work items not specifically listed in the bid schedule, but necessary to complete this work per bid and contract documents and applicable standards are assumed to be included in the bid prices.

EXHIBIT C

Insurance Requirements

A. Insurance Coverage Required. The policies and amounts of insurance required hereunder shall be as follows:

(i) Commercial General Liability (including premises and operations, contractual liability, personal injury, death, and independent contractor liability): In an amount no less than $5,000,000 per occurrence and $10,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.

(ii) Automobile Liability (including owned, non-owned, leased, and hired autos): In an amount no less than 5,000,000.00 combined single limit, per occurrence for bodily injury, death, and property damage.

(iii) Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000) for Contractor's employees in accordance with the laws of the State of California, including California Labor Code section 3700.

(iv) Umbrella or Excess Liability Insurance that will provide bodily injury, personal injury, death, and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(A) A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

(B) Pay on behalf of wording as opposed to reimbursement;

(C) Concurrency of effective dates with primary policies;

(D) Policies shall "follow form" to the underlying primary policies; and

(E) Insureds under primary policies shall also be insureds under the umbrella or excess policies.

B. Contractor's Insurance General Requirements.

(i) All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the

List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City Representative.

(ii) Commercial General Liability, Automobile Liability, and Employer's Liability shall name City and City Personnel as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

(iii) All insurance policies shall be primary insurance and any insurance or self-insurance maintained by City and/or City Personnel shall be in excess of Contractor's insurance and shall not contribute with it.

(iv) All insurance policies shall be "occurrence" rather than "claims made" insurance.

(v) All insurance policies shall apply separately to each insured against whom a claim is made or suit brought, except with respect to the limits of the insurer's liability.

(vi) All insurance policies shall be endorsed to state that the insurer shall waive all rights of subrogation against City and City Personnel.

(vii) All insurance policies shall be written by good and solvent insurer(s) admitted to do business in the State of California and approved in writing by City.

(viii) All insurance policies shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

(ix) All insurance policies shall state that City shall not be liable for the payment of premiums or assessments under the policy.

(x) Insurance policies shall not contain any limiting provision or endorsement that has not been submitted to City for approval. By way of example, additional insured endorsements shall not be limited to "ongoing operations," exclude contractual liability, restrict coverage to the "sole" liability of Contractor, or contain any other limitation contrary to this Agreement.

C. Deductibles. Any deductibles or self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved in writing by City.

D. Evidence of Coverage. Contractor shall furnish City with certificates of insurance demonstrating the coverage required by this Agreement which shall be received and approved by City not less than five (5) working days before work on the Contractor Services commences. At least thirty (30) days prior to the expiration of any policy of insurance required under this Agreement, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with City.

E. Workers Compensation Insurance. Contractor shall file with City the following signed certification:

"I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of the Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to City before execution of the Agreement."

In the event Contractor has no employees requiring Contractor to provide Workers' Compensation Insurance, Contractor shall so certify to City in writing prior to City's execution of the Agreement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of Contractor to comply with this Section E - Workers Compensation Insurance or with the provisions of law relating to workers' compensation.

F. Default of Insurance Requirements. In addition to any other remedies at law or equity City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time required by this Section F – Default of Insurance Requirements, City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach: (i) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under this Agreement; (ii) order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both, until Contractor demonstrates compliance with the insurance requirements herein; and/or (iii) terminate this Agreement.

ITEM: 7.H

Award of Contract for the Fiscal Year 2024-25 Citywide Striping and Marking Project No. 25-2

Recommended Action:
Approve the award of contract for the FY 2024-25 Citywide Striping and Marking Project to WFJ Enterprises, Inc. dba PCI in the amount of $74,300.00.

Attachments:
7.H - Staff Report - AOC FY 2024-25 Citywide Striping and Marking Project No. 25-2.pdf
7.H - PCI Construction Agreement.pdf

Agenda Item:	7.H
CM Review:	ZCV
Fiscal Review:	JP

City of Duarte

AGENDA REPORT

MEETING DATE:	August 13, 2024
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Marvin Carpio, Assistant Civil Engineer
SUBJECT:	Award of Contract for the Fiscal Year 2024-25 Citywide Striping and Marking Project No. 25-2
RECOMMENDATION:	It is recommended that the City Council approve the award of contract for the FY 2024-25 Citywide Striping and Marking Project to WFJ Enterprises, Inc. dba PCI in the amount of \$74,300.00
FISCAL IMPACT:	This year's Annual Striping and Marking Project was included in the FY 2024-25 Budget and will be funded by Gas Tax allocations from the State of California and Measure R. The project cost is \$78,015.00 which is the contract amount with five percent contingency

BACKGROUND

Staff annually surveys City streets to identify painted curbs, striping, and pavement markings that need maintenance or restoration. The annual Striping and Marking Project consists of the removal of faded conflicting striping and pavement markings, and replacement with thermoplastic material designed to last approximately eight years.

Clearly defined pavement markings play a crucial role in ensuring safety on roadways, helping to promote the safe and organized movement of drivers, pedestrians, and cyclists. This annual project enhances safety for drivers and pedestrians, making it a vital component of the City's Risk Management Plan. This year, Staff also considered the recently adopted Safe Routes to School (SRTS) Plan while identifying locations that might require new or upgraded pavement markings and signage in the vicinity of schools.

DISCUSSION/ANALYSIS

The specifications for this project were made available and the project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060.

On July 16, 2024, three (5) bids were submitted electronically. The results are as follows:

1	CAT Tracking, Inc.	$72,125.00
2	**WFJ Enterprises, Inc. dba PCI**	**$74,300.00**
3	Superior Pavement Markings Inc	$103,050.00
4	Sterndahl Enterprises, Inc	$111,150.00
5	Chrisp Company	$131,000.00

CAT Tracking, Inc., the lowest bidder, has opted to withdraw its bid, citing the inability to fulfill the insurance requirements. The next lowest bid, which is marginally higher, was submitted by WFJ Enterprises, Inc. dba PCI. PCI has successfully completed work for the City of Beverly Hills, the City of Claremont and the City of Duarte. Their federal and State license status has been verified.

As with all contracts, a contingency amount is considered for this project in anticipation of any potential contract changes due to unforeseen circumstances.

RECOMMENDATION

It is recommended that the City Council approve the award of contract for the FY 2024-25 Citywide Striping and Marking Project to WFJ Enterprises, Inc. dba PCI in the amount of $74,300.00.

FISCAL IMPACT

This year's Annual Striping and Marking Project was included in the FY 2024-25 Budget and will be funded by Gas Tax allocations from the State of California and Measure R for improvements recommended in the SRTS Plan. The project cost is $78,015.00 which is the contract amount with five percent contingency.

ATTACHMENTS

Attachment A: Construction Agreement Signed by Contractor

CITY OF DUARTE
AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES

THIS AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES ("**Agreement**"), made and effective as of ___________ ("**Effective Date**"), by and between the City of Duarte ("**City**"), and WGJ Enterprises Inx. Dba PCI, a [California corporation], ("**Contractor**"). Contractor and the City are hereafter together referred to as the "**Parties**" and each individually as a "**Party**." In consideration of the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

1. RECITALS.

This Agreement is made and entered into with respect to the following facts:

A. That City desires to obtain through Contractor the work set forth and described in the Scope of Work attached hereto as Exhibit A and incorporated herein by this reference ("**Contractor Services**").

B. That Contractor represents to the City that Contractor is well qualified to perform the Contractor Services by reason of Contractor's training, expertise, experience, and background.

C. That the public interest, convenience, and necessity require that City obtain the Contractor Services upon the terms and conditions set forth herein.

D. That City and Contractor mutually desire to enter into this Agreement for the provision of the Contractor Services by Contractor for and on behalf of City, in accordance with the terms and conditions set forth herein.

2. SERVICES AND WORK

A. Provision of Contractor Services. During the term of this Agreement, Contractor shall provide the Contractor Services as set forth in Exhibit A. Time is of the essence for this Agreement.

B. Additional Services. If City desires to add additional work, services, work locations, or service locations not specifically described in Exhibit A ("**Additional Services**"), City shall notify Contractor thereof at least thirty (30) days in advance of the time such Additional Services shall commence. Contractor shall perform such Additional Services, and compensation for the work performed shall be paid by City in accordance with the Budget and Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference, or as otherwise may be agreed in writing by City and Contractor. It is expressly understood by Contractor that the provisions of this Subsection 2(B) shall not apply to work specifically set forth in Exhibit A or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the work to be performed as included in Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation. Unless contradictory of this Subsection 2(B), all provisions in this Agreement applicable to Contractor's performance of the Contractor Services shall also apply to the Additional Services.

C. Standard of Performance. In performing the Contractor Services, Contractor shall use the skill and care that a highly specialized professional with significant expertise in the field would use under similar circumstances. To the extent that Contractor retains subcontractors to perform any portion of any of the Contractor Services, Contractor has a duty to City to ensure that the tasks, work, and services performed by such subcontractors meet the same highly specialized professional level, skill, and expertise expected of Contractor.

D. Labor, Equipment, Materials. Contractor shall equip itself with all necessary labor, equipment, and materials to perform the Contractor Services specified in this Agreement. Contractor represents that the Contractor Services will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable Federal, State, and local laws to perform the Contractor Services. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of the Contractor Services and as required by law. Contractor ensures that all goods, materials, equipment, or personal property included within the Contractor Services shall be of good quality and fit for the purpose intended.

E. Work Site. Contractor has or will investigate the work site and is or will be fully acquainted with the conditions there existing, prior to commencement of the Contractor Services. Should Contractor discover any conditions, including any latent or unknown conditions, which will materially affect the performance of the Contractor Services, Contractor shall immediately inform City of such fact in writing and shall not proceed except at Contractor's risk until written instructions are received from the City Representative (as defined below).

F. Independent Contractor. All Contractor Services, and all work, services, labor, equipment, and materials furnished in conjunction therewith shall be furnished by Contractor as an independent contractor, subject to the inspection and approval of City, or the City Representative (as defined below). City shall have the right to control Contractor only as to results of the Contractor Services rendered pursuant to this Agreement. Neither City nor any of its officers, officials, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents is in any manner officers, officials, employees, or agents of City. Contractor shall not incur or have the power to incur any debt, obligation, or liability whatsoever against City, or bind City in any manner. No City-provided employee benefits shall be available to the Contractor or any of Contractor's employees in connection with this Agreement. Except for the fees paid to Contractor as provided in this Agreement, City shall not pay salaries, wages, or other compensation to Contractor for performing Contractor

Services hereunder for City. City shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing Contractor Services hereunder.

3. AUTHORITY OF THE CITY REPRESENTATIVE

A. City Representative. The "**City Representative**" shall be Stephani Sandoval, Public Works Manager of City of Duarte, acting personally or through their duly authorized agents, each agent acting only within the scope of authority delegated to them.

B. Scope of Authority. The City Representative shall convey to Contractor the decision of City regarding any and all questions which may arise as to the quality or acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work. The City Representative shall further convey to Contractor the decision of City regarding all questions which may arise as to the acceptable fulfillment of this Agreement on the part of Contractor; and all questions as to claims and compensations. The City Representative's communicated decisions shall be final, and the City Representative shall have authority to enforce and make effective such communicated decisions so that Contractor can carry out such decisions promptly.

4. TERM OF AGREEMENT

This Agreement shall commence and terminate on the dates set forth in Exhibit A.

5. SUSPENSION OR TERMINATION OF AGREEMENT

A. City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving written notice upon Contractor. Upon receipt of said notice, Contractor shall immediately cease all Contractor Services under this Agreement, unless the notice provides otherwise. In the event this Agreement is suspended or terminated pursuant to this Subsection 5(A), Contractor shall submit a final invoice/report to City pursuant to Section 6, and City shall be entitled to receive a return of the fee paid to Contractor, or portion thereof, if the reason for the termination is failure by Contractor to have timely performed the Services set forth in Exhibit A. In City's sole and absolute discretion, prior to effecting a suspension or termination pursuant to this Subsection 5(A), City may first serve upon Contractor a written notice of the default specifying the default and the amount of time that Contractor shall have to cure, correct, or remedy the default. If Contractor fails to cure the default within the specified period of time, City shall have the right to immediately terminate this Agreement pursuant to this Subsection 5(A). Notwithstanding any other provision of this Agreement to the contrary, City's termination of this Agreement pursuant to this Subsection 5(A) shall not preclude or prejudice any other remedy to which City may be entitled in law or in equity.

B. Contractor may terminate this Agreement only due to a material breach by City, and only upon not less than thirty (30) days' prior written notice to City which notice shall specify the material default. Upon receipt of such notice, City may, but shall not be obligated to, effect to remedy such default, which remedy will cause the notice of termination to no longer apply, and this Agreement to continue in effect.

6. COMPENSATION

A. Amount of Compensation. Compensation will be determined according to the Budget and Fee Schedule set forth in Exhibit B.

B. Invoices. Contractor shall invoice City monthly for all work performed by Contractor under this Agreement. Invoices shall include billings for all charges, including authorized direct costs incurred by Contractor during the month covered by the invoice. All charges for labor, work, or services shall describe with specificity the services rendered and shall set forth the number of hours worked and hourly rates in accordance with Exhibit B. Within thirty (30) days of receipt of an invoice, and upon determination by City that the invoice is in order and that Contractor has performed all requested or required work or services in a timely and competent manner, City shall pay such invoice.

C. Records of Contractor Services and Payments. Contractor shall maintain complete and accurate records with respect to costs, expenses, receipts, and other such information required by City that relate to the performance of Contractor Services under this Agreement. Contractor shall also maintain adequate records of Services provided in sufficient detail to produce an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of six (6) years after receipt of final payment.

7. LICENSES, PERMITS, APPROVALS, FEES

A. Contractor must possess at the time of commencing the Contractor Services and throughout the duration of this Agreement, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall ensure that any subcontractor working on the Contractor Services possesses at the time of commencing work and throughout the duration of such subcontractor's work on the Contractor Services, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall take out and maintain during the life of this Agreement a valid City Business License.

B. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Contractor Services prior to commencing work. Contractor and its employees, agents, and subcontractors shall, at their sole cost and expense, keep in effect during the term of this Agreement any licenses, permits, and approvals that are legally required for the performance of the Contractor Services. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Contractor's performance of the Contractor Services, and shall indemnify, defend and hold harmless City and its elected and appointed officials, boards, members, officers, agents, representatives, employees, and volunteers ("**City Personnel**") against any such fees, assessments, taxes, penalties or interest levied, assessed, or imposed against City hereunder.

8. INSURANCE AND LIABILITY

A. Contractor shall not commence work under this Agreement until it has secured all types and amounts of insurance required under this Section 8, nor shall it allow any subcontractor to commence work on any subcontract to this Agreement until all similar insurance required of the subcontractor has been obtained. Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided in Exhibit C, against all claims for injuries against persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or subcontractors. If Contractor subcontracts any portion of the work, the contract between Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that Contractor is required to maintain pursuant to this Section 8.

B. The City's Director of Administrative Services shall have the authority to adjust or amend the insurance requirements in Exhibit C of this Agreement so long as such amendment or adjustment is agreed to in writing by the Parties.

9. INDEMNIFICATION

A. Contractor shall indemnify, defend (with legal counsel approved by City), and hold harmless City and City Personnel from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation) of every nature ("**Claims**") arising out of or in connection with Contractor's negligence, recklessness, or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of City. Should conflict of interest principles preclude a single legal counsel from representing both City and Contractor, or should City otherwise find Contractor's legal counsel unacceptable, then Contractor shall reimburse City its costs of defense, including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation. Contractor shall promptly pay any final judgment rendered against City and City Personnel with respect to Claims determined by a trier of fact to have been the result of Contractor's negligent, reckless, or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive the expiration or termination of this Agreement.

B. Contractor's obligations under this Section 9 apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City or City Personnel. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the Parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.

C. Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether arising out of this Agreement or otherwise) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and all amounts for which City may be liable to third parties, by reason of Contractor's negligent acts, errors, or omissions, or willful misconduct, in performing or failing to perform Contractor's obligations under this Agreement. City in its sole and absolute discretion, may withhold from any payment due to Contractor, without liability for interest, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or withhold shall not act as a waiver of Contractor's obligation to pay City any sums Contractor owes City.

10. OBSERVING LAWS AND ORDINANCES

Contractor shall keep itself fully informed of all existing and future Federal, State, regional, county, and municipal laws, ordinances, and regulations, which in any manner affect the conduct of the work, and of all applicable orders and decrees of bodies or tribunals having any jurisdiction or authority over the work. If any discrepancy or inconsistency is discovered in this Agreement in relation to any such law, ordinance, regulation, order, or decree, Contractor shall forthwith report the same to the City Representative in writing. Contractor shall at all times observe and comply with and shall cause all its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders, and decrees, and shall protect, indemnify, hold harmless, and defend to the fullest extent permitted by law City and City Personnel against any claim or assertion of liability, or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by Contractor or by its agents, representatives, employees, or subcontractors.

11. NON-DISCRIMINATION

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, gender, gender identity, gender expression, physical or mental disability, age, military status, marital or familial status, sexual orientation, national origin, or ancestry. Contractor shall incorporate the foregoing provisions in all subcontracts.

12. PATENTED AND COPYRIGHTED MATERIALS

Contractor shall assume all costs arising from the use of patented or copyrighted materials, including, but not limited to, equipment, devices, processes, and software programs, used or incorporated in the Contractor Services performed by Contractor under this Agreement. Pursuant to Section 8, Contractor shall indemnify, defend (with legal counsel acceptable to City), and hold City and City Personnel harmless from any and all suits, actions, or proceedings of every nature for or on account of the use of any patented or copyrighted materials.

13. PREVAILING WAGE REQUIREMENTS

A. Public Work. Contractor expressly acknowledges and agrees that City has never previously affirmatively represented to Contractor, its employees, or its agents in writing or otherwise that the work to be covered under this Agreement is not a "public work," as defined in California Labor Code section 1720 of the Labor Code. In connection with the development, construction (as defined by applicable law), and operation of the project, including, without limitation, any public work (as defined by applicable law), if any, Contractor shall bear all risks of payment or non-payment of Federal and/or State prevailing wages and/or the implementation of California Labor Code sections 1726 and 1781, as the same may be enacted, adopted, or amended from time to time, and/or any other provision of law. To the extent applicable, City will enforce all penalties required by law for Contractor's failure to pay prevailing wages.

B. California Labor Code. Contractor's attention is directed to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California and especially to Article 2 (Wages) and Article 3 (Working Hours), thereof.

(i) In accordance with California Labor Code sections 1773 and 1773.2, City has found and determined the general prevailing rates of wages in the locality in which the public work is to be performed are those determined by the Director of Industrial Relations and available at https://www.dir.ca.gov/OPRL/2022-1/PWD/Southern.html. Copies of the prevailing rates of wages are maintained with City's principal office and are available to any interested party on request. Contractor shall post a copy of the prevailing rate of per diem wages at each job site.

(ii) Contractor is aware of and will comply with the provisions of California Labor Code section 1776, including the keeping of payroll records and furnishing certified copies thereof in accordance with said section. Pursuant to California Labor Code section 1771.4, Contractor must submit certified payroll records to the Labor Commissioner using the Department of Industrial Relations' electronic certified payroll reporting (eCPR) system.

(iii) Pursuant to California Labor Code section 1810 it is stipulated hereby that eight (8) hours labor constitutes a legal day's work hereunder.

(iv) Pursuant to California Labor Code section 1815, work performed by employees of contractors in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay.

(v) Pursuant to California Labor Code section 1813, it is stipulated hereby that Contractor shall, as a penalty to City, forfeit $25 for each worker employed in the execution of this Agreement by Contractor or by any subcontractor hereunder for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one (1) calendar week in violation of the provisions of Article 3 (commencing with Section 1810), Chapter 1, Part 7, Division 2 of the California Labor Code.

(vi) Contractor is aware of and will comply with the provisions of California Labor Code sections 1777.5 and 1777.6 with respect to the employment of apprentices. Pursuant to section 1777.5 it is hereby stipulated that Contractor will be responsible for obtaining compliance therewith on the part of any and all subcontractors employed by them in connection with this Agreement.

(vii) Pursuant to California Labor Code section 1775, it is hereby stipulated that Contractor shall, as a penalty to City, forfeit not more than $200 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for the Contractor Services by Contractor or any subcontractor.

C. Bidding Eligibility. Pursuant to California Labor Code section 1771.1, no contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations.

D. DIR Monitoring. Pursuant to California Labor Code section 1771.4, Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. CONFLICTS OF INTEREST

A. City Personnel. No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or has responsibilities with respect to this Agreement during his/her tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Contractor Services performed under this Agreement.

B. Contractor. Contractor represents, warrants, and covenants that he, she, or it presently has no interest, direct or indirect, which would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor further agrees that while this Agreement is in effect, Contractor shall not acquire or otherwise obtain any interest, direct or indirect, that would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor acknowledges that pursuant to the provisions of the Political Reform Act (California Government Code section 87100 et seq.), City may determine Contractor to be a "Contractor" as that term is defined by the Political Reform Act. In the event City makes such a determination, Contractor agrees to complete and file a "Statement of Economic Interest" with the City Clerk to disclose such financial interests as required by City. In such event, Contractor further agrees to require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" to disclose such other person's financial interests as required by City.

15. NO UNDUE INFLUENCE

Contractor declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of City in connection with the award, terms, or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of City shall receive compensation, directly or indirectly, from Contractor, or from any officer, employee, or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Contractor further warrants that it has not employed or retained any company or person other than a bona fide employee working for Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

16. ASSIGNMENT

Contractor shall not assign, hypothecate, or otherwise transfer this Agreement or any portion hereof, without first obtaining the written consent of City. If such an assignment, hypothecation, or transfer is made or attempted by Contractor, the assignment, hypothecation, or transfer shall be void; and City, at its sole option, may terminate this Agreement upon the giving of a 24-hour written notice to Contractor of such termination.

17. PERFORMANCE

If Contractor should neglect to prosecute the work to City's satisfaction, or, in City's reasonable discretion, fail to perform any provisions of this Agreement, City, after five (5) days written notice to Contractor, may without prejudice to any other remedy City may take appropriate action, including, but not limited to, any of the following: (i) meeting with Contractor and/or its agents or subcontractors to review the quality of the work and resolve matters of concern; (ii) requiring Contractor to have the work repeated at no additional fee until it is satisfactory; (iii) withholding payment of City's compensation to Contractor for any unsatisfactory work performed; (iv) suspending delivery of work to Contractor for an indefinite time; (v) correcting such deficiencies and deducting the cost thereof from the payment then or thereafter due Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to Contractor; and/or (vi) terminating this Agreement. Except as may be expressly set forth in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies or other rights or remedies as may be permitted by law or in equity shall not preclude the exercise by such Party, at the same or different times, of any other rights or remedies to which such Party may be entitled.

18. FORCE MAJEURE

Any time period specified in this Agreement for performance of work and services shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of City or Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including City, if the delaying Party shall within ten (10) days of the commencement of such delay notify the other Party in writing of the causes of the delay ("**Force Majeure Event**"). If Contractor is the delaying Party, City shall ascertain the facts and the extent of delay and extend the time for performing the work and services for the period of the enforced delay when and if in the judgment of City such delay is justified. City's determination shall be final and conclusive upon the Parties. In no event shall Contractor be entitled to recover damages against City for any delay in the performance of this Agreement, however caused. Contractor's sole remedy shall be an extension of this Agreement pursuant to this Section 18. For the avoidance of doubt, Force Majeure Event shall not include (i) financial distress nor the inability of either Party to make a profit or avoid a financial loss; (ii) changes in the market prices or conditions; or (iii) a Party's financial inability to perform its obligations hereunder. The current events related to the COVID-19 pandemic are known and shall not constitute Force Majeure Event, future impacts of the COVID-19 pandemic may be considered a Force Majeure Event to the extent that they prevent the performance of a Party's obligations under this Agreement.

19. NOTICE

Any notice, payment, or instrument required or permitted to be given or delivered by this Agreement may be given or delivered by personal delivery or by depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows, or to such other address provided by a written notice from one Party to the other:

If to City:	City of Duarte 1600 Huntington Drive Duarte, CA 91010 Attn: Marvin Carpio Email: mcarpio@accessduarte.com
If to Contractor:	_______________________________________ _______________________________________ _______________________________________ Attn:_________________________________ Email:________________________________

20. WARRANTY

Contractor warrants all work under this Agreement (which for purposes of this Section 20 shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one (1) year (or the period of time specified elsewhere in this Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by City of any defect in the work or non-conformance of the work to this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at Contractor's sole cost and expense. Contractor shall act sooner as requested by City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the work (or work of other contractors) damaged by Contractor's defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one (1) year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements, comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers, and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of City, regardless of whether such warranties and guarantees have been transferred or assigned to City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of City. This provision may be waived in Exhibit A if the Contractor Services hereunder do not include construction of any improvements or the supplying of equipment or materials.

21. ATTORNEYS' FEES

Notwithstanding anything in this Agreement to the contrary, in no event shall Contractor be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing Party shall be entitled to recover from the non-prevailing Party all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness fees, and other related expenses.

22. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

23. SEVERABILITY

If any portion of this Agreement is found by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, or condition, or provision contained in this Agreement. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to give effect to the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be performed as originally contemplated to the greatest extent possible.

24. EXECUTION

The persons executing this Agreement on behalf of each of the Parties hereto represent and warrant that (i) such Party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party; (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement; and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors, and assigns of the Parties.

25. NO WAIVER

No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No waiver by either Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

26. NO THIRD-PARTY BENEFICIARIES

This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

27. NON-LIABILITY OF CITY PERSONNEL

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City, or for any amount which may become due to Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

28. GOVERNING LAW AND VENUE

The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies permitted by law, either Party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. The Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the Parties concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Contractor shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

29. SURVIVAL

The terms, provisions, representations, and certification contained in this Agreement, or inferable therefrom, shall survive the expiration or termination of this Agreement and the payment of the compensation hereinabove provided.

30. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

31. INTEGRATION, CONSTRUCTION, AND AMENDMENT

This Agreement contains the entire understanding of the Parties and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement shall be construed and interpreted with and shall be governed and enforced in all respects according to the laws of the State of California and as if drafted by both Parties. No amendment, change or modification of this Agreement shall be valid unless in writing, stating that it amends, changes, or modifies this Agreement, signed by all the Parties hereto.

32. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

33. SPECIAL PROVISIONS

Any special provisions applicable to this Agreement are set forth in Exhibit D, attached hereto and incorporated herein by this reference.

34. CITY MANAGER AUTHORITY

City's City Manager shall have the authority to make non-material changes, non-material amendments, or clerical edits to this Agreement on behalf of the City.

[Signatures on following page.]

IN WITNESS WHEREOF, the City Council of the City of Duarte caused the Agreement to be subscribed by its Mayor or City Manager and said Contractor has executed or caused this Agreement to be executed by its duly authorized officer(s).

CITY OF DUARTE

____
Brian Villalobos, City Manager

Date: ______________________________

ATTEST

____
Annette Juarez, City Clerk

Date: ______________________________

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

____
Thai Viet Phan, City Attorney

Date: ______________________________

CONTRACTOR
WGJ Enterprises Inc. dba PCI

By: ______________________________

____

Its: ______________________________

Date: ______________________________

By: ______________________________

____

Its: ______________________________

Date: ______________________________

EXHIBIT A

Scope of Work

PROJECT DESCRIPTION:

The general nature of the work for the **"FY 24-25 Citywide Striping and Marking Project, No. 22-5"** consists of furnishing all labor, material, equipment, services, and incidentals required for roadway improvements. The scope of the work includes the removal of existing traffic control devices and installation of new thermoplastic (extrusion type) pavement striping, markings, legends and installation of post/signs.

TO THE CITY OF DUARTE, CALIFORNIA:

The undersigned, and bidder, declares that he/she has carefully examined the location of the proposed work, including additive work, that he/she has examined the Special Provisions and read the accompanying instructions to bidders, and hereby proposes and agrees, if the proposal is accepted, to furnish all materials to do all work required to complete the said work in accordance with the said Standard Specifications, Special Provisions, and plans in the time and manner therein prescribed for the unit prices set forth in the following schedule:

PERFORMANCE SCHEDULE:

Construction shall be completed within 30 working days after the date stipulated on the Notice to Proceed.

EXHIBIT B

Budget and Fee Schedule

Item		Quantity	Unit	Unit Price	Total Price
1	Refresh Directional Arrow	60	EA	$ 170.00	$ 10,200.00
2	Refresh Speed Limit Numbers	10	EA	$ 250.00	$ 2,500.00
3	Refresh "KEEP CLEAR" with limit bar	12	EA	$ 1,400.00	$ 16,800.00
4	Remove Existing and Install White Skip Line STD Plans A20A Detail 9	12,000	LF	$ 2.00	$ 24,000.00
5	Remove Existing and Install Channelizing Line STD Plans A20D Detail 38	3,000	LF	$ 2.60	$ 7,800.00
6	Remove Existing and Install Continental Crosswalk STD Plans A24F	850	LF	$ 7.00	$ 5,950.00
7	Refresh Basic Crosswalk	100	LF	$ 7.00	$ 700.00
8	Refresh 12” White Limit Line	50	LF	$ 7.00	$ 350.00
9	Install Blue Raised Markers	40	EA	$ 25.00	$ 1,000.00
10	Install New School Continental Crosswalk Set	2	EA	$ 2,500.00	$ 5,000.00
					$ 74,300.00

The bid prices shall include any and all costs, including labor, materials, and all other incidental cost to complete the project, in compliance with the Bid and Contract Documents and applicable standards. All other work items not specifically listed in the bid schedule, but necessary to complete this work per bid and contract documents and applicable standards are assumed to be included in the bid prices.

EXHIBIT C

Insurance Requirements

A. Insurance Coverage Required. The policies and amounts of insurance required hereunder shall be as follows:

(i) Commercial General Liability (including premises and operations, contractual liability, personal injury, death, and independent contractor liability): In an amount no less than $5,000,000 per occurrence and $10,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.

(ii) Automobile Liability (including owned, non-owned, leased, and hired autos): In an amount no less than 5,000,000.00 combined single limit, per occurrence for bodily injury, death, and property damage.

(iii) Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000) for Contractor's employees in accordance with the laws of the State of California, including California Labor Code section 3700.

(iv) Umbrella or Excess Liability Insurance that will provide bodily injury, personal injury, death, and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(A) A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

(B) Pay on behalf of wording as opposed to reimbursement;

(C) Concurrency of effective dates with primary policies;

(D) Policies shall "follow form" to the underlying primary policies; and

(E) Insureds under primary policies shall also be insureds under the umbrella or excess policies.

B. Contractor's Insurance General Requirements.

(i) All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the

List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City Representative.

(ii) Commercial General Liability, Automobile Liability, and Employer's Liability shall name City and City Personnel as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

(iii) All insurance policies shall be primary insurance and any insurance or self-insurance maintained by City and/or City Personnel shall be in excess of Contractor's insurance and shall not contribute with it.

(iv) All insurance policies shall be "occurrence" rather than "claims made" insurance.

(v) All insurance policies shall apply separately to each insured against whom a claim is made or suit brought, except with respect to the limits of the insurer's liability.

(vi) All insurance policies shall be endorsed to state that the insurer shall waive all rights of subrogation against City and City Personnel.

(vii) All insurance policies shall be written by good and solvent insurer(s) admitted to do business in the State of California and approved in writing by City.

(viii) All insurance policies shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

(ix) All insurance policies shall state that City shall not be liable for the payment of premiums or assessments under the policy.

(x) Insurance policies shall not contain any limiting provision or endorsement that has not been submitted to City for approval. By way of example, additional insured endorsements shall not be limited to "ongoing operations," exclude contractual liability, restrict coverage to the "sole" liability of Contractor, or contain any other limitation contrary to this Agreement.

C. Deductibles. Any deductibles or self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved in writing by City.

D. Evidence of Coverage. Contractor shall furnish City with certificates of insurance demonstrating the coverage required by this Agreement which shall be received and approved by City not less than five (5) working days before work on the Contractor Services commences. At least thirty (30) days prior to the expiration of any policy of insurance required under this Agreement, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with City.

E. Workers Compensation Insurance. Contractor shall file with City the following signed certification:

> "I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of the Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to City before execution of the Agreement."

In the event Contractor has no employees requiring Contractor to provide Workers' Compensation Insurance, Contractor shall so certify to City in writing prior to City's execution of the Agreement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of Contractor to comply with this Section E - Workers Compensation Insurance or with the provisions of law relating to workers' compensation.

F. Default of Insurance Requirements. In addition to any other remedies at law or equity City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time required by this Section F – Default of Insurance Requirements, City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach: (i) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under this Agreement; (ii) order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both, until Contractor demonstrates compliance with the insurance requirements herein; and/or (iii) terminate this Agreement.

ITEM: 7.I

Notice of Completion: Fiscal Year 2023-24 Street Rehabilitation Project No. 24-3 for All American Asphalt

Recommended Action:
Accept the project as complete in the amount of $1,125,825.38.

Attachments:
7.I - Staff Report - NOC FY 2023-24 Street Rehabilitation Project No. 24-3.pdf
7.I - Attachment B Notice of Completion.pdf

Agenda Item:	7.I
CM Review:	BC
Fiscal Review:	JP

City of Duarte

AGENDA REPORT

MEETING DATE:	August 13, 2024
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Brian Chau, Assistant Civil Engineer
SUBJECT:	Notice of Completion: Fiscal Year 2023-24 Street Rehabilitation Project No. 24-3 for All American Asphalt
RECOMMENDATION:	It is recommended that the City Council accept the project as complete in the amount of $1,125,825.38
FISCAL IMPACT:	The Fiscal Year 2023-24 Street Rehabilitation Project was included in the 2023-24 Capital Improvement Program Budget and was funded by the Measure M, SB1, and Measure R allocations. City Council approved the contract for $1,199,199.00. The final project cost was $1,125,825.38

BACKGROUND

On April 23, 2024, City Council awarded the contract for Fiscal Year 2023-24 Street Rehabilitation Project to All American Asphalt. The scope of the work includes the rehabilitation of the existing asphalt roadway with rubberized asphalt and removal and reconstruction of localized failed pavement. All pavement markings and striping were replaced with reflective thermoplastic. The project also includes removing and replacing a new concrete driveway.

The following locations were included in this project:

1. Business Center Dr from Highland Ave to Flower Ave
2. Evergreen St from Highland Ave to Flower Ave
3. Santo Domingo Dr from Business Center Dr to S'ly Terminus
4. Flower Ave from Evergreen St to S'ly Terminus
5. Maynard Dr from Crestfield Dr to Fernley Dr
6. Bloomdale St from Crestfield Dr to Fernley Dr
7. Random Ln from Royal Oaks Dr to S'ly Terminus
8. Oakhaven Dr from Mount Olive Dr to Livermont Ln
9. Bashor St from Mount Olive Dr to Livermont Ln

10. Beardslee St from Mount Olive Dr to Livermont Ln
11. Sesmas St from Mount Olive Dr to Livermont Ln
12. Livermont Ln from Sesmas St to Beardslee St
13. Livermont Ln from Beardslee St to Royal Oaks Dr
14. Bashor St from Livermont Ln to Crestfield Dr
15. Crestfield Dr from S'ly Terminus to N'ly Terminus
16. Edie Dr from S'ly Terminus to N'ly Terminus
17. Las Lomas Rd from Willowglen Dr to N'ly Terminus
18. Briar Summit from Las Lomas Rd to E'ly Terminus
19. Oakhaven Dr from Royal Oaks Dr to Easterly Terminus
20. Royal Oaks Dr from Mount Olive Dr to Francita Ave
21. Kellogg Ct from Edie Dr to Westerly Terminus

FISCAL IMPACT

The Fiscal Year 2023-24 Street Rehabilitation Project was included in the 2023-24 Capital Improvement Program Budget and was funded by the Measure M, SB1, and Measure R allocations. City Council approved the contract for $1,199,199.00 plus a five percent (5%) contingency amount with an anticipated project cost of $1,259,158.95. The final project cost was within the approved budget at $1,125,825.38.

RECOMMENDATION

It is recommended that the City Council accept the project as complete in the amount of $1,125,825.38.

ATTACHMENTS

Attachment A. Before and After Photos
Attachment B. Notice of Completion

ATTACHMENT “A”

BEFORE

AFTER

ATTACHMENT “B”

(Please see next page)

RECORDING REQUESTED BY:

CITY OF DUARTE

WHEN RECORDED MAIL TO THIS ADDRESS:

CITY CLERK
CITY OF DUARTE
1600 Huntington Dr.
Duarte, CA 91010

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or AGENT of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The full name of the OWNER is: **CITY OF DUARTE**
3. The full address of the OWNER is: **1600 Huntington Dr. Duarte, CA 91010**
4. The nature of the interest or estate of the undersigned is: (i.e., In Fee.) **Fee Interest.**
5. A work of improvement on the property hereinafter described was COMPLETED on **Tuesday, July 2, 2024**
6. The work of improvement completed is described as follows: **FY 23-24 Street Rehabilitation Project**
7. The name of the original contractor, if any, for such work of improvement is: **All American Asphalt**
8. The street address of said property is: **Business Center Drive from Highland Ave to Flower Ave, Evergreen St from Highland Ave to Flower Ave, Santo Domingo Dr from Business Center Dr to S'ly Terminus, Flower Ave from Evergreen St to S'ly Terminus, Maynard Dr from Crestfield Dr to Fernley Dr, Royal Oaks Dr from Mount Olive Dr to Francita Ave, Random Ln from Royal Oaks Dr to S'ly Terminus, Las Lomas Rd from Willowglen Dr to N'ly Terminus.**
9. The property on which said work of improvement was completed is in the City of Duarte, County of LOS ANGELES, State of CALIFORNIA, and is described as follows: **The scope of the work includes cold milling of asphalt concrete and resurfacing using rubberized asphalt, adjustment of existing utility covers, installing pavement markings and striping, constructing PCC driveway.**

CITY OF DUARTE

August 13, 2024

Signature of Owner or agent: **Brian Villalobos, City Manager**

VERIFICATION

I, the undersigned, declare under penalty of perjury under the laws of the State of California, that I am the **City Manager of the City of Duarte** of the aforesaid interest or estate in the property described in the above Notice, that I have read the said Notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

August 13, 2024 at Duarte, California

Brian Villalobos, City Manager

ITEM: 7.J

Request to Co-sponsor the American Cancer Society Relay for Life of Santa Anita Park

Recommended Action:
Co-sponsor the Relay for Life of Santa Anita Park Event.

Attachments:
7.J - Staff Report - Request to co-sponsor the American Cancer Society Relay for life.pdf
7.J - Attachment A. Relay Flyer Santa Anita Park 2024.pdf

Agenda Item: 7.J

CM Review: SCV
Fiscal Review: JP

City of Duarte

AGENDA REPORT

MEETING DATE:	August 13, 2024
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, City Manager
BY:	Andres Rangel, Assistant to the City Manager
SUBJECT:	Request to co-sponsor the American Cancer Society Relay for life of Santa Anita Park
RECOMMENDATION:	It is recommended that the City Council co-sponsor the Relay for Life of Santa Anita Park Event.
FISCAL IMPACT:	There is no fiscal impact associated with approving this item.

BACKGROUND

On July 29th, an event lead for Relay for Life requested a co-sponsorship with the City of Duarte to help with promoting and marketing its Relay for Life event taking place on September 8, 2024 at the Santa Anita Racetrack.

The event is free, open to the public, and includes games, entertainment, and booths for cancer education. All proceeds go to the American Cancer Society to support cancer research.

ANALYSIS

If approved, co-sponsorship of this event would be strictly promotional. The City would provide access to its various marketing venues including but not limited to the following marketing channels:

- Social Media Platforms
- Electronic Sign
- Issuing a Press Release
- Flyer Promotion on City Facilities

RECOMMENDATION

It is recommended that the City Council co-sponsor the Relay for Life of Santa Anita Park Event.

FISCAL IMPACT

There is no fiscal impact associated with approving this item.

ATTACHMENTS

Relay for Life of Santa Anita Park Flyer

American Cancer Society

RELAY FOR LIFE

RELAY FOR LIFE OF SANTA ANITA PARK

Friends. Family. Fighters.

Fighting cancer takes many things like research, free rides to chemo and lodging near hospitals, and our 24/7 helpline. But we can't do any of that without you. Join Relay For Life, the largest, most inspiring, and supportive cancer fundraising event on the planet.

Relay For Life at Santa Anita Park

QR code to event webpage:

WHEN: September 7-8, 2024, 11am - 11am

WHERE: Santa Anita Racetrack - Park/Enter at Gate 6

WHAT: ** FREE FAMILY FUN EVENT ** including

* Survivor celebration * Luminaria ceremony

* Entertainment * Food * Games * Raffles

* Team booths with cancer education & items for sale

** FUN FOR ALL **

Questions? Email Suzie at allsmiles65g@gmail.com

ITEM: 7.K

Resolution Approving the Blanket Authority to File Applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs

Recommended Action:

1) Adopt Resolution No. 24-13 approving the blanket authority to file applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs; and 2) Authorize the City Manager to execute and submit all documents which may be necessary for the competition of projects or programs.

Attachments:
7.K - Staff Report Resolution 24-13.pdf
7.K - Resolution No. 24-13.pdf

Agenda Item: 7.K

CM Review: BCV
Fiscal Review: YP

AGENDA REPORT

MEETING DATE: August 13, 2024

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Resolution Approving the Blanket Authority to File Applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs

RECOMMENDATION: Staff recommends City Council 1) Adopt Resolution No. 24-13 approving the blanket authority to file applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs and 2) authorize the City Manager to execute and submit all documents which may be necessary for the competition of projects or programs.

FISCAL IMPACT: No fiscal impact currently.

BACKGROUND

The Los Angeles County Regional Park and Open Space District (RPOSD) is responsible for implementing and administering the Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure of 2016 (Measure A). Seventy-five percent (75%) of Los Angeles County voters approved Measure A in November 2016, which authorizes dedicated local funding for park, recreation, and open space projects and their maintenance through an annual special tax on all taxable real property in the County. Measure A is a parcel tax based on the square footage of improved property and includes both formula-based allocations to Study Areas and competitive grants that are open to public entities, non-profit organizations, schools, and other eligible entities, and it does not have a sunset date.

Measure A funding programs include Annual Allocation Programs, Competitive Grant Programs, Technical Assistance Program, and the Maintenance and Servicing Program. Funding is available to eligible recipients for projects that repair and upgrade parks and recreational facilities; create new parks; preserve and protect open spaces and beaches; and support recreational programming.

DISCUSSION/ANALYSIS

RPOSD has implemented revisions in applying for Annual Allocation funding to streamline the application process. Under this new process, grantees are required to execute a Measure A Annual Allocation Agreement (Allocation Agreement) with RPOSD after adoption of the resolution from the Duarte City Council. Instead of an application per project, an Annual Allocation Work Plan now must be submitted in the County's grant system when the City wants to utilize its Annual Allocation funds for an eligible project. The City's formula-based annual allocation is on average $74,878. Currently, the City's available allocation is $392,688. It is the City's intent to apply to seek authorization to use its full allocation for all approved work and construction for all or a portion of the Duarte Park Revitalization Project.

RECOMMENDATION

Staff recommends City Council 1) Adopt Resolution No. 24.13 approving the blanket authority to file applications with Los Angeles County Regional Park and Open Space District for Measure A Grant Funds for Projects and Programs and 2) authorize the City Manager to execute and submit all documents which may be necessary for the competition of projects or programs.

FISCAL IMPACT

No fiscal impact currently.

ATTACHMENT

Resolution No. 24-13

RESOLUTION NO. 24-13

RESOLUTION OF THE CITY OF DUARTE APPROVING THE BLANKET AUTHORITY TO FILE APPLICATIONS FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR PROJECTS AND PROGRAMS

WHEREAS, the voters of the County of Los Angeles on November 8, 2016, approved the Safe, Clean Neighborhood Parks, Open Space Beaches, Rivers Protection, and Water Conservation Measure (Measure A); and

WHEREAS, Measure A also designated the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary policies and procedures governing the application for grant funds under Measure A; and

WHEREAS, the District's policies and procedures require the governing body of the City of Duarte to approve of the filing of an application before submission of said application to the District; and

WHEREAS, said application contains assurances that the City of Duarte must comply with; and

WHEREAS, the City of Duarte will enter into Agreement(s) with the District to provide funds for acquisition projects, development projects, and/or programs.

NOW, THEREFORE, BE IT RESOLVED THAT THE DUARTE CITY COUNCIL HEREBY:

SECTION 1. Approves the blanket authority to file applications with the Los Angeles County Regional Park and Open Space District for Measure A Funds for projects or programs; and

SECTION 2. Certifies that the City of Duarte understands the assurances and will comply with the assurances in the application form; and

SECTION 3. Appoints the City Manager, or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of projects or programs.

PASSED, APPROVED and ADOPTED this 13th day of August 2024

____
Vinh Truong
Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 24-13 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of August, 2024, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

____
Annette Juarez
City Clerk

ITEM: 10.A

Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference and Expo

Recommended Action:

Discuss and designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity.

Attachments:

10.A - 2024 Voting Delegate Information Packet.pdf

LEAGUE OF CALIFORNIA CITIES

Council Action Advised by September 25, 2024

DATE: Wednesday, July 10, 2024

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 16-18, 2024
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 18, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through the online submission portal by Wed., Sept. 25. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the Cal Cities website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' event and meeting policy in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 16, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 17, 7:30 a.m.-4:00 p.m. On Friday, Oct. 18, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 25. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

LEAGUE OF CALIFORNIA CITIES

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.

2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.

4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.

6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

7. **Resolving Disputes**. In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions

Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees

The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions

The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee

The Resolutions Committee considers all resolutions. General Resolutions approved[1] by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.[2]

General Assembly

During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates —one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

[1] The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.
[2] Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).

ITEM: 10.B

Consideration to Approve a Letter of Support for the Glendora City Council's Proposed Cal Cities Annual Conference Resolution

Recommended Action:
Consider a letter of support for the Glendora City Council’s proposed Cal Cities Annual Conference Resolution.

Attachments:
10.B - Staff Report - Letter of Support for the Glendora City Councilâ€™s Proposed Cal Cities Annual Conference Resolution.pdf
10.B - Attachment A - Proposed Cal Cities Resolution and Five Letters of Support.pdf
10.B - Attachment B - Draft of Letter of Support.pdf

Agenda Item:	10.B
CM Review:	BCV
Fiscal Review:	JP

City of Duarte

AGENDA REPORT

MEETING DATE:	August 13, 2024
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, City Manager
BY:	Albert Nuñez, Management Analyst
SUBJECT:	Consideration to Approve a Letter of Support for the Glendora City Council's Proposed Cal Cities Annual Conference Resolution
RECOMMENDATION:	It is recommended that the City Council discuss and consider a letter of support for the Glendora City Council's proposed Cal Cities Annual Conference Resolution.
FISCAL IMPACT:	There is no fiscal impact associated with the decision to issue or not issue a letter of support for the Glendora City Council's proposed Cal Cities Annual Conference Resolution. Annually, the City budgets for the attendance of the Cal Cities Annual Conference by elected officials and City staff.

BACKGROUND

Annually, through the League of California Cities ("Cal Cities") Annual Conference, its General Assembly discusses resolutions, which add to or modify Cal Cities' policy. There are two routes for resolutions to be considered: general resolutions and petitioned resolutions, each with unique steps and qualifications.

On June 25, 2024, Glendora City Councilmember Michael Allawos requested that the July 9, 2024 Glendora City Council meeting agenda include a resolution aimed at ensuring fairness and equal treatment for all government officials in California. At that meeting, the Glendora City Council took action to move forward with a City Council position of support for Councilmember Allawos's efforts relating to the proposed Cal Cities Resolution. In accordance with the requirements, the Glendora City Council has submitted their proposed resolution to Cal Cities, supported by five City Councilmembers from five different cities (Attachment A).

The City of Duarte was informed of these efforts as the San Gabriel Valley Council of Governments (SGVCOG) disseminated the Glendora City Council's request for support at the request of one of their board members. Additional letters of support will be forwarded to Cal Cities.

DISCUSSION/ANALYSIS

The proposed Cal Cities Resolution is meant to address concerns with certain laws and regulations that affect only elected officials and not the California State Legislature. Examples provided include:

- **Brown Act** - Requires local officials to hold public meetings with prior notice, ensure transparency in decision-making, allow public participation, and limit closed sessions to specific, justified circumstances, thereby promoting open and accountable governance.

- The **Bagley-Keene Open Meeting Act** governs meetings of state government bodies and shares similar transparency goals with the Brown Act. However, it is more flexible in its requirements, allowing state agencies greater discretion in meeting procedures and documentation compared to the more detailed and prescriptive rules of the Brown Act for local government bodies. Key differences include:

Public Notice Requirements	**Brown Act:** Requires a minimum 72-hour advance notice for regular meetings. The agenda must be detailed and posted in a publicly accessible location and on the agency's website. **Bagley-Keene Act:** Often provides a 10-day notice, with more flexible agenda requirements. The agenda does not need to be as detailed, allowing state agencies to make adjustments and add items closer to the meeting date.
Public Participation	**Brown Act:** Local agencies must allow the public to address the legislative body on any item of interest before or during the body's consideration of the item. **Bagley-Keene Act:** Can have more structured and limited public comment periods, often at the beginning of the meeting. Public comments might be restricted to certain agenda items or general comments at the start of the meeting, rather than allowing comments throughout.
Closed Sessions	**Brown Act:** Limits the reasons for which a closed session can be held (e.g., personnel matters, pending litigation, labor negotiations). Specific findings must be made to justify closing the meeting to the public. **Bagley-Keene Act:** Provides state bodies with broader discretion to determine when a closed session is necessary. This means that state agencies have more flexibility in deciding which topics warrant a close session, allowing them to address sensitive issues more freely.

- **SB 1439** - Local elected officials must recuse themselves from most license, permit, contract, or other entitlement decisions involving a person who contributed more than $250 to their political campaigns within the 12 months before the decision, unless they comply with specific disclosure and refund requirements.

- The law also prohibits local elected officials from accepting, soliciting, or directing campaign contributions over $250 from a party or participant involved in a pending proceeding to any political campaign committee – their own or others. This prohibition lasts 12 months after a final decision.

Developing Cal Cities policy is a dynamic process that engages a wide range of members to ensure that Cal Cities represents California cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control. The resolutions process and General Assembly process is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. The City of Glendora decided to proceed with a General Resolution approach:

General Resolutions

1. Sixty days before the Cal Cities Annual Conference, Cal Cities members may submit policy proposals on issues of importance to cities. Specifically, any elected or appointed city official, individual city, caucus, division, department, policy committee, or the Board of Directors may submit a resolution for consideration at the Annual Conference. Resolutions must focus on written documentation of such concurrence; this may be in the form of a letter from the city or city official in support. For concurrence by a city official, the official's city and office held must be included in the letter. All documentation of concurrences must be submitted with the resolution.
2. The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.
3. The Resolutions Committee considers all resolutions. General resolutions approved by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee, do not go to the General Assembly. The Resolutions Committee consists of representatives from each caucus, division, department, policy committee, and individuals appointed by the Cal Cities president; the committee may also amend the resolution, prior to moving it forward for consideration by the General Assembly.
4. During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

The proposed resolution language states:

> *"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to the elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulation affecting the inherent power of the legislative branch under the California Constitution."*

At its regular meeting on July 9, 2024, the Glendora City Council took action to move forward with a City Council position of support for Councilmember Allawos's efforts relating to the proposed Cal Cities Resolution. As of the date of posting this agenda, the final resolution and language is not available.

It is important to note that even if the proposed resolution successfully completes all the necessary steps and is adopted at the Cal Cities Annual Conference, it doesn't guarantee any direct legislative action. The resolution would merely serve as a recommendation to the California State Legislature. The adoption of the resolution signifies Cal Cities' stance on the issue and its advocacy for the proposed policy, but the ultimate decision and implementation remain within the purview of the State Legislature.

RECOMMENDATION

It is recommended that the City Council discuss and consider a letter of support for the Glendora City Council's proposed Cal Cities Annual Conference Resolution.

FISCAL IMPACT

There is no fiscal impact associated with the decision to issue or not issue a letter of support for the Glendora City Council's proposed Cal Cities Annual Conference Resolution. Annually, the City budgets for the attendance of the Cal Cities Annual Conference by elected officials and City staff.

ATTACHMENTS

A. Proposed Cal Cities Resolution and Five Support Letters
B. Draft of Letter of Support

CITY OF GLENDORA CITY HALL (626) 914-8201
116 East Foothill Blvd., Glendora, California 91741
FAX (626) 914-8221
www.ci.glendora.ca.us

July 10, 2024

The City Council of Glendora
is proposing the following resolution for consideration at the
California League of Cities annual conference
on
October 18, 2024

Proposed Resolution: ("To ensure fairness and equal treatment for all government officials in California")

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

The following five city council members are in concurrence with their letters of support (attached):

- ✓ Mayor John Cruikshank, City of Rancho Palos Verdes
- ✓ Mayor Bill Uphoff, City of Lomita
- ✓ Mayor Robert Gonzales, City of Azusa
- ✓ Mayor April Verlato, City of Arcadia
- ✓ Mayor Tim Hepburn, City of La Verne

Please confirm receipt of this request.

Sincerely,

Michael Allawos
Council Member
City of Glendora

John M. Cruikshank
Rancho Palos Verdes, CA

July 6, 2024

Hon. Mike Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

Re: Support for "Glendora's CalCities Resolution"

Dear Councilmember Allawos:

I would like to be a voice of support for Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024.

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

I am an elected representative for our respective city, county, and state governance to do the people's work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,

John M. Cruikshank, Mayor
City of Rancho Palos Verdes

The views or opinions expressed in this letter are intended to be interpreted as the individual work product of the author. They do not necessarily reflect an official position of the City Council, staff or other entities.

Bill Uphoff
Lomita, CA

July 8, 2024

Hon. Mike Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

Re: Support for "Glendora's CalCities Resolution"

Dear Councilmember Allawos:

I would like to be a voice of support for Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024.

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

I am an elected representative for our respective city, county, and state governance to do the people's work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,

Bill Uphoff, Mayor
City of Lomita

The views or opinions expressed in this letter are intended to be interpreted as the individual work product of the author. They do not necessarily reflect an official position of the City Council, staff or other entities.

July 8, 2024

Hon. Michael Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

Re: Support for "Glendora's CalCities Resolution"

Councilmember Allawos:

I would like to support Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024:

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution "

I am an elected representative for the City of Azusa . We should all have the same rules to be governed by.

Sincerely,

Mayor Robert Gonzales

*The views or opinions expressed in this letter are intended to be interpreted as the individual work product of the author They do not necessarily reflect an official position of the City Council, staff or other entities

CITY OF
ARCADIA

April A. Verlato
Mayor

July 9, 2024

Honorary Mike Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

RE: Support for "Glendora CalCities Resolution"

Dear Councilmember Allawos:

I would like to be a voice of support for Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024.

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

I am an elected representative for our respective city, county, and state governance to do the people's work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,

April A. Verlato
City of Arcadia Mayor

240 West Huntington Drive
Post Office Box 60021
Arcadia, CA 91066-6021
(626) 574-5403 City Hall
averlato@ArcadiaCA.gov
www.ArcadiaCA.gov

CITY OF LA VERNE
CITY HALL
3660 "D" Street, La Verne, California 91750-3599
www.cityoflaverne.org

July 8, 2024

Ms. Kathleen Sessman
Glendora City Clerk
116 E. Foothill Blvd.
Glendora, California 91741

Re: Item 14 – Cal Cities Annual Conference Resolution

Dear Ms. Sessman:

As the Mayor of the City of La Verne, I would like to voice support for Glendora's timely and needed resolution, within agenda item #14, for the upcoming League of California Cities (Cal Cities) annual conference this coming October 18, 2024.

In its simplistic form, the proposed Resolution states what we all believe should be true for each and every elected official: We should all have the same rules to be governed by. No matter what level of government an official is elected to, we are here to do the people's work and be their collective voices. The Resolution simply states:

> ***"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."***

Whether the State Legislature or Governor heed our collective voices, we at the local level, through our Cal Cities membership, will have demonstrated our resolve that the basic leadership characteristic of leadership by example is the best approach to holding elective office.

Sincerely,

Tim Hepburn

Tim Hepburn
Mayor

City of Duarte

1600 Huntington Drive, Duarte, CA 91010 | Tel (626) 357-7931 | Fax (626) 358-0018 | accessduarte.com

August 13, 2024

Kathleen Sessman
Glendora City Clerk
116 E. Foothill Blvd.
Glendora, CA 91741

RE: ITEM 14 – CAL CITIES ANNUAL CONFERENCE RESOLUTION

Dear Miss Sessman,

On behalf of the Duarte City Council, I would like to be a voice of support for Glendora's timely and needed resolution below for the upcoming Cal Cities Annual Conference this coming October 18, 2024.

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislature branch under the California Constitution."

We are all elected representatives for our respective city, county, and state governance to do the people's work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,

Vinh Truong
Mayor
City of Duarte

Cc: Duarte City Council

ITEM: 10.C

Development of a plan for the undergrounding of utilities on Huntington Drive between Buena Vista Street and Mountain Avenue

Recommended Action:

Provide direction to Staff on either: proceeding with a project to underground utilities on Huntington Dr. between Buena Vista Street and Mountain Avenue while establishing an underground utility district for the area and designating a funding source, or designate another option.

Attachments:

10.C - Staff Report - Development of a plan for the undergrounding of utilities on Huntington Drive.pdf

10.C - Attachment A - Location Map.pdf

Agenda Item: 10.C
CM Review: RCJ
Fiscal Review: JP

City of Duarte

AGENDA REPORT

MEETING DATE: August 13, 2024

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Stephanie Sandoval, Public Works Manager

SUBJECT: Development of a plan for the undergrounding of utilities on Huntington Drive between Buena Vista Street and Mountain Avenue

RECOMMENDATION: That the City Council provide direction to Staff on either: proceeding with a project to underground utilities on Huntington Dr. between Buena Vista Street and Mountain Avenue while establishing an underground utility district for the area and designating a funding source, or designate another option

FISCAL IMPACT: The estimated cost for the undergrounding project covering this length is approximately $3,000,000. To support this project, Los Angeles County Public Works has offered to provide funding through available Rule 20A credits in the total of $1,000,000. This leaves a remaining budget need of $2,000,000 estimated for the entire underground utility project

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BACKGROUND

In 1967, the California Public Utility Commission (CPUC) adopted an Overhead Conversion Program known as Electric Rule 20 (Rule 20) which required a tariff from utility companies like SCE for the purpose of replacing overhead infrastructure to underground. Statewide, since the 1960s, most new distribution facilities have been designed and installed underground. However, for communities developed prior to the late 1960s, most distribution infrastructure is still located overhead. Rule 20 allows cities and counties to identify areas for undergrounding.

The benefits of undergrounding include aesthetic, enhanced safety and reliability. Eliminating blight from a scenic highway, in recreational areas or a neighborhood can also lead to increase in property value along an improved route. Undergrounding overhead distribution can also eliminate the risk that may come from vehicle crashes on poles or eliminate the risk of vegetation igniting fire when contacting the overhead conductors. Challenges encountered when an entity like the City desires to pursue an undergrounding project is that the cost is high, and timelines may be lengthy due to coordination with multiple agencies.

Rule 20 has four sub-programs, designated as A, B, C, and D. In 2017, sub-program Rule 20A, which was the only one to fully fund an undergrounding project, was reassessed and subsequently eliminated. As a result, no more credits will be allocated towards future undergrounding projects and agencies with inactive status will have their remaining credits redirected to another city or county. If the City chooses to pursue the undergrounding of distribution lines in the future, it will be at its own expense.

While there are other Huntington Drive locations that may warrant undergrounding (north side of Huntington between Capri Court and Waterfall Way and the north side of Huntington from Bradbourne Avenue to 2201 Huntington) this area was selected because it is the longest and most visible of the group. If the City Council were to choose one of the other locations, a similar process would apply.

DISCUSSION/ ANALYSIS

The estimated cost for the undergrounding project is approximately $3,000,000. To support this project, Los Angeles County Public Works has offered to provide funding through available Rule 20A credits in the total of $1,000,000. This leaves a remaining budget need of approximately $2,000,000 for the entire underground utility project.

Should the City desire to pursue these undergrounding improvements, the City's required process would be as follows:

- **City Engineer Report** – The report must detail the level of participation from all impacted utilities and provide estimates of the total costs incurred by the city and affected property owners. Additionally, it should include an estimate of the time needed to complete the underground installation and the removal of overhead facilities.

- **Public hearing** – Hearing to ascertain whether the public necessity, health, safety, or welfare requires the removal of poles, overhead wires and associated overhead structures within designated areas of the city and the underground installation of wires and facilities for supplying electric, communication or similar or associated service.

- **Establish Underground Utility District** – If the Council determines after the public hearing that the undergrounding in the specified area is essential, it shall through a Resolution, designate the underground utility district and authorize the required removal and installation.

There are a variety of options for the City Council to choose related to the undergrounding issue, that include:

Option 1. Proceed with a project to underground utilities on Huntington Dr. between Buena Vista Street and Mountain Avenue and establish an underground utility district for the area. Estimated cost to the City would be approximately $2,000,000.

Option 2. Put the project on hold and wait to see if there is available State funds to assist with the project then proceed with Option 1 if adequate additional funds are available.

Option 3. Use the available Los Angeles County funding to complete one of the other undergrounding locations along Huntington Drive. The north side of Huntington between Capri Court and Waterfall Way is 650 lineal feet of undergrounding with an estimated cost of $650,000. The north side of Huntington from Bradbourne Avenue to 2201 Huntington is 1000 lineal feet of undergrounding with an estimated cost of $1,100,000.

RECOMMENDATION

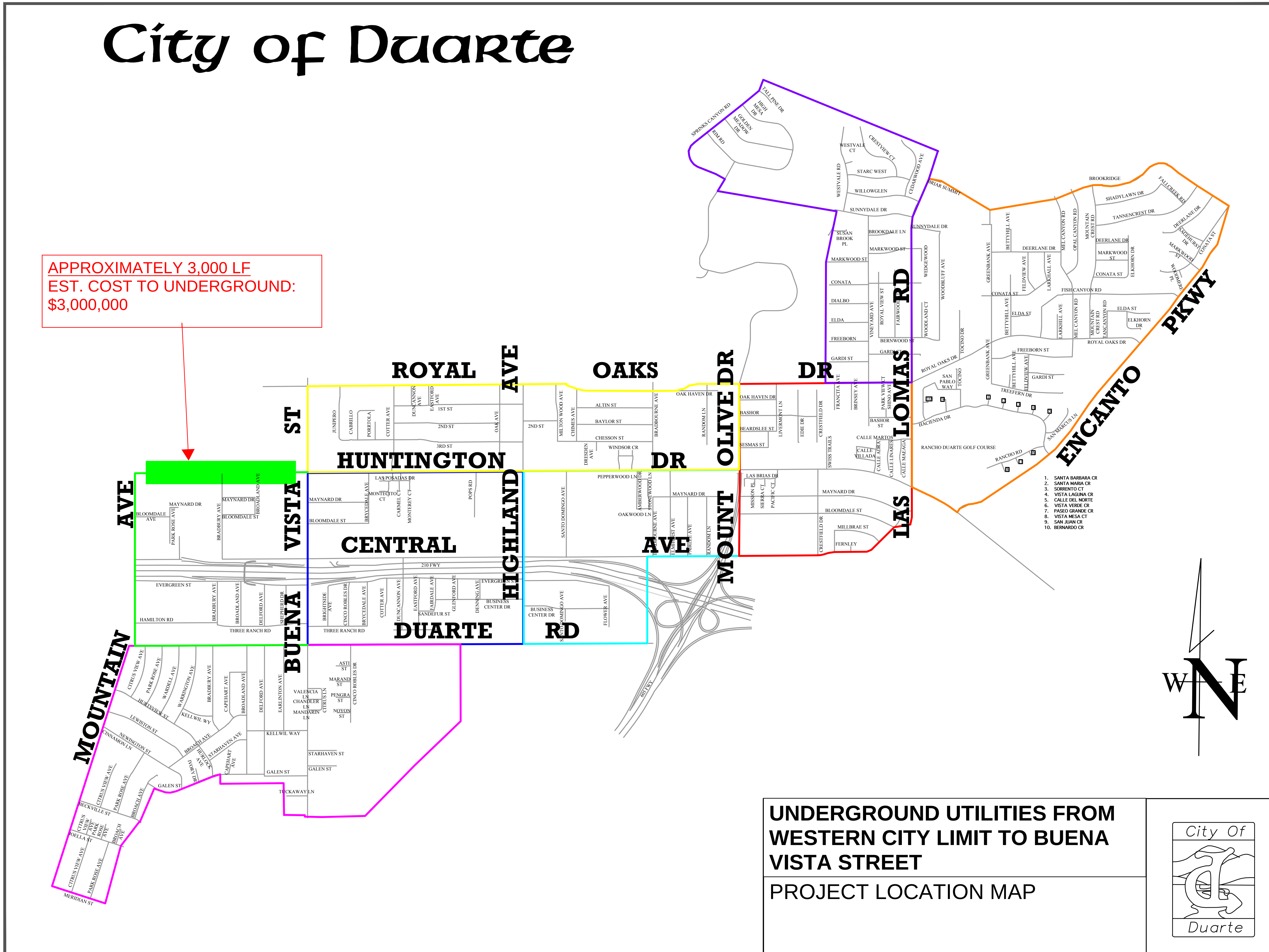
That the City Council provide direction to Staff on either: proceeding with a project to underground utilities on Huntington Dr. between Buena Vista Street and Mountain Avenue while establishing an underground utility district for the area and designating a funding source, or designate another option.

FISCAL IMPACT

The estimated cost for the undergrounding project covering this length is approximately $3,000,000. To support this project, Los Angeles County Public Works has offered to provide funding through available Rule 20A credits in the total of $1,000,000. This leaves a remaining budget need of $2,000,000 estimated for the entire underground utility project.

ATTACHMENTS

Attachment A: Location Map



UNDERGROUND UTILITIES FROM WESTERN CITY LIMIT TO BUENA VISTA STREET

PROJECT LOCATION MAP

City Of Duarte