



**CITY OF DUARTE
PLANNING COMMISSION
M I N U T E S
August 17, 2020**

**Planning Commission
Commissioners**
Paula Watson-Gardner, Chair
Sara Vasquez, Vice-Chair
George K. Farra
Tina Heany
Wally Wolff

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES:

Chair Watson-Gardner called the meeting to order at 7:04 p.m. The following were in attendance:

PRESENT:	Watson-Gardner, Vasquez, Heany, Farra, Wolff
ABSENT:	None
STAFF:	Hensley, Golding, Baldwin, Hernandez
DEPUTY CITY ATTORNEY:	Thai Phan

2. PLEDGE OF ALLEGIANCE:

Vasquez lead the Pledge of Allegiance.

3. APPROVAL OF MINUTES:

Farra motioned to approve the minutes of June 15, 2020. The motion was seconded by Heany and carried 5-0-0-0 by the following Roll Call vote: Yes: Watson-Gardner, Vasquez, Farra, Heany, Wolff; No: None.

4. ORAL COMMUNICATIONS ITEMS NOT ON THE AGENDA:

None.

5. BUSINESS ITEMS:

- A. Municipal Code Amendment 2020-02; A City-initiated request to replace in its entirety Duarte Development Code Chapter 19.60.160, to provide new development standards for accessory dwelling units that comply with State law; and to modify Chapter 19.160.050 related to definitions for accessory dwelling units.**

Attachments: [Staff Report - MCA 2020-02](#) and [PC Resolution 2020-05](#)

Hensley presented a letter to the Commission that was received before the meeting from the Californians for Homeownership, indicating the possible threat of legal action against the City if the ADU Ordinance is adopted. Hensley explained the reasons for both items being table to a future meeting.

Wolff inquired about the objections from the letter received. Hensley stated there were objections related to size limitations, affordability requirements and compliance with State laws.

Thai Phan, Deputy City Attorney provided a background and process on the new ADU Ordinance and State laws.

B. [Municipal Code Amendment 2020-03: A City-initiated request to amend Duarte Development Code sections 19.38.050, 19.38.100 and 19.38.120 that pertain to off-street parking to provide flexibility in parking locations, driveway widths, and other standards for residential properties](#)

Attachments: [Staff Report -MCA 2020-03](#) and [PC Resolution 2020-06](#).

Farra motioned to table both business items to a future meeting based on the input received. The motion was seconded by Vasquez and carried 5-0-0-0 by the following Roll Call Vote: Yes: Watson-Gardner, Vasquez, Farra, Heany, Wolff; No: None.

6. [ITEMS FROM DIRECTOR:](#)

Hensley provided development updates and answered Commissioners' inquiries.

7. [ITEMS FROM COMMISSIONERS:](#)

There were no comments from the Commissioners.

8. [ADJOURNMENT:](#)

Chairperson Watson-Gardner adjourned the meeting at 7:15 p.m. to Monday, September 21, 2020.

Craig Hensley, Secretary