



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, AUGUST 22, 2023
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
 VINH TRUONG, MAYOR PRO TEM
 MARGARET FINLAY, COUNCILMEMBER
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER
 TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
 Brian Villalobos, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Director of Community Development
 Manuel Enriquez, Director of Parks and Recreation
 Larry Breceda, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each

meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
2. PLEDGE TO THE FLAG
3. ADOPTION OF THE AGENDA
4. SPECIAL ITEMS
 - A. Mayor's Youth Council Update
 - B. Recognition of Duarte Boxing Club Members
 - C. Introduction of Los Angeles Sheriff's Department Temple Station Captain Jorge Meza
 - D. Foothill Unity Center Annual Report
5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA
7. CONSENT CALENDAR
 - A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).
 - B. Approve absence(s) of City Councilmember(s) from the City Council meeting
 - C. Approval of Minutes - July 25, 2023 Regular Meeting (CC/HA/FA)
 - D. Approval of Warrants - August 8, 2023 and August 22, 2023 (CC/HA/FA)
 - E. Receive and file the Monthly Financial Report
 - F. Receive and file the Public Safety Department Update
 - G. Second Reading and Adoption of Ordinance No. 919 to Amend the Duarte Municipal Code Chapter 2.08 Regarding Holidays

Recommendation: Adopt by second reading Ordinance No. 919 amending Duarte Municipal Code Chapter 2.08 regarding City Holidays.

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS - None

10. BUSINESS ITEMS

A. Consideration of Award of Contract to Mariposa Landscapes and Approve a Budget Amendment to the FY 23-24 Budget

Recommendation: 1) Authorize the City Manager to execute an agreement for Maintenance Services with Mariposa Landscapes with an annual cost of \$585,628; and 2) approve a budget amendment of \$66,000 in account numbers 2410-7915 and 2410-7917.

B. Consideration of a Professional Services Agreement with MIG, Inc. for the Preparation of an Amendment to the Westminster Gardens Specific Plan to Accommodate Expansion and an Environmental Impact Report for the Project and Approval of a Funding Agreement with HumanGood to Pay for Consultant Costs

Recommendation: 1) Authorize the City Manager to execute a Professional Services Agreement with MIG, Inc. for the preparation of a new Westminster Gardens Specific Plan and Environmental Impact Report for \$404,480; and 2) sign a Funding Agreement with HumanGood, project applicant, to fund the project.

C. Discussion and Appointment of City Council Community Center Renovation Ad Hoc Committee

Recommendation: Establish a Community Center Renovation Ad Hoc Committee and appoint three city councilmembers to serve.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 16th day of August, 2023.