

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, AUGUST 24, 2021 – 7:00 P.M.

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were announced onto the record.

SPECIAL WORKSHOP

1. CALL TO ORDER

Via teleconference, the Special Workshop was called to order by Mayor Urias at 6:03 p.m. in the City Hall Council Chamber, 1600 Huntington Drive, Duarte, California 91010.

ROLL CALL:

Councilmembers Present:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Peterson, Assistant City Manager / Director of Administrative Services Victoria Rocha, Assistant to the City Manager Craig Hensley, Community Development Director Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Annette Juarez, City Clerk

2. SPECIAL WORKSHOP ON HOMELESSNESS

Public Safety Director Villalobos and Assistant to the City Manager Rocha provided an update on the City's current homeless programs, outcome of the most recent North San Gabriel River Working Group meeting, gave an overview of the San Gabriel Valley Council of Governments Homeless Committee funding and programs, provided a summary of the implications of the North Orange County Settlement Agreement and its relevance in homeless enforcement, and provided information regarding research on master leasing.

Discussion ensued regarding master leasing options.

Public Comment

John Fasana expressed his support of the recommendation and stated the importance of no-camping enforcement and addressing needs.

Tracy Kate inquired about whether there is a plan to remediate the homelessness on Huntington Drive.

Director of Public Safety Villalobos responded to the inquiry stating that the influx of homeless is due to the recent clean-up of Lario Park.

Discussion ensued regarding the influx of homeless in the city and a point-in-time homeless count.

Moved by Councilmember Schulz, seconded by Mayor Pro-tem Finlay to approve recommendation number 2 to work with the San Gabriel Valley Regional Housing Trust for potential shelter bed funding; review the current Municipal Code and return as necessary to Council with Anti-Nuisance and Anti-Camping Ordinances options for consideration; acquire contract services to conduct an independent point-in-time count whether as the City of Duarte or in conjunction with the North San Gabriel Working Group; and return to Council with additional options and pricing.

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Troung
NOES: None
ABSTAIN: None
ABSENT: None

3. ADJOURNMENT

The City Council adjourned the special workshop at 7:03 p.m.

OPEN SESSION - REGULAR MEETING

1. CALL TO ORDER

Via teleconference the Open Session was called to order by Mayor Urias at 7:03 p.m. in the City Hall Council Chamber, 1600 Huntington Drive, Duarte, California 91010.

ROLL CALL:

Councilmembers Present: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
 Thai Viet Phan, Assistant City Attorney
 Kristen Peterson, Assistant City Manager / Director of
 Administrative Services
 Victoria Rocha, Assistant to the City Manager
 Craig Hensley, Community Development Director
 Manuel Enriquez, Director of Parks and Recreation
 Brian Villalobos, Director of Public Safety Services
 Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Mayor Pro-tem Finlay.

3. ADOPTION OF THE AGENDA

Moved by Mayor Pro-tem Finlay, seconded by Councilmember Kang, and carried unanimously to approve the adoption of the agenda.

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Troung
NOES: None
ABSTAIN: None
ABSENT: None

4. **SPECIAL ITEMS**

A. **Mayor's Youth Council Update.**

Elizabeth Perez and Adrian Fuentes provided an update on the Mayor's Youth Council events and recruitment.

B. **Public Safety Update**

Public Safety Director Villalobos gave a Public Safety update on crimes, probation and parole checks, and schools.

C. **Monthly Financial Report**

City Manager Jordan presented the monthly financial report for July 2021 which included cash and investments, budget-to-actual for revenues and expenditures, surplus funds, and one-time revenues.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Dillon Wang, Duarte Chamber of Commerce, announced upcoming events.

Assistant to the City Manager Rocha announced upcoming City events.

6. **ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA**

The following public comments were received via email and announced onto the record by City Clerk Juarez.

Angelica Hernandez expressed support for smoke-free multi-unit housing.

Dominga Pardo, Torrance and Hermosa Beach coalitions, discussed the dangers of secondhand smoke in multi-unit housing.

Statice Wilmore inquired about a smokefree housing ordinance.

Public Comment

Alyssa Rosales expressed support for Clean-Air Duarte.

Elsa Greno discussed the dangers of third-hand smoke in multi-unit housing.

Rachelle Bowers requested that the Clean-Air Duarte Act be placed on a future agenda.

Statice Wilmore inquired about a smoke free housing ordinance.

7. **CONSENT CALENDAR**

A. Approve absence(s) of City Council member(s) from the City Council meeting.

B. Approval of minutes – August 10, 2021. (CC/HA/SA/FA).

C. Approval of warrants – August 24, 2021. (CC/HA/SA/FA)

D. Receive and file Public Safety Update.

E. Receive and file Monthly Financial Report.

F. Approval of All City Management Services Agreement for Crossing Guard Services.

- G. Proclamation – Childhood Cancer Awareness Month, September 2021.
- H. Letter of Support – SB 4 (Gonzalez) Communication: California Advanced Services Fund: Deaf and Disabled Telecommunications Program: Surcharges.
- I. Letter of Support – AB 14 (Aguiar-Curry) Communications: Broadband Services: California Advanced Services Fund.
- J. City Council/City Manager Conference Attendance and other items suggested by Council.

Moved by Mayor Pro-tem Finlay, seconded by Councilmember Truong, to approve Items A-J of the Consent Calendar. Motion was carried by the following vote:

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
 NOES: None
 ABSTAIN: None
 ABSENT: None

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. BUSINESS ITEMS

Discussion and Possible Action regarding the Designation of a Voting Delegate and Voting Alternate for the League of California Cities Annual Conference & Expo September 22-24, 2021, Sacramento.

Moved by Mayor Pro-tem Finlay, seconded by Councilmember Truong, to designate Councilmember Kang as Voting Delegate and Councilmember Lewis as Voting Alternate for the League of California Cities Annual Conference & Expo. Motion was carried by the following vote:

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
 NOES: None
 ABSTAIN: None
 ABSENT: None

10. CONTINUATION OF ORAL COMMUNICATIONS

None.

11. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

City Manager Jordan provided an update on City Requests for Proposals.

Mayor Pro-tem Finlay thanked Staff for their work related to the homeless issue.

Councilmember Lewis commended Staff for their work in relation to the homeless issue; and requested that the Clean-Air Duarte item be placed on a future agenda.

Councilmember Kang requested an update on the Sparr Liquor property; and requested that Staff follow-up regarding food waste recycling.

Councilmember Shulz thanked Staff for their work related to homelessness; and announced the Encanto Park clean-up on October 2.

Councilmember Paras-Caracci thanked Councilmember Troung for attending the San Gabriel Valley Council of Governments EENR meeting in her place; welcomed new staff members to the City of Duarte; and inquired about the locations of the Go Human signs throughout the City.

Councilmember Troung thanked Staff for the presentation regarding homelessness; provided an update regarding the San Gabriel Valley Council of Governments EENR meeting in relation to organic food recycling and requested that an item be placed on a future agenda.

Mayor Pro-tem Finlay described an incident that occurred with a bear and reminded residents to keep their doors closed.

Mayor Urias welcomed new staff members to the City of Duarte.

12. ADJOURNMENT

At 8:06 p.m. the City Council adjourned the meeting.


Brian Urias, Mayor
Annette Juarez, City Clerk