CITY OF DUARTE
PLANNING COMMISSION
M I N U T E S
September 19, 2016

Planning Commission
Commissioners
Shauna Pierce, Chair
Paula Watson-Gardner, Vice-Chair
George K. Farra
Sheryl Lefmann
Sara Vasquez

1. CALL TO ORDER AND NOTATION OF ABSENCES

Chairperson Pierce called the meeting to order at 7:00 p.m.

The following were in attendance:

PRESENT:	Pierce, Watson-Gardner, Farra, Lefmann, Vasquez
ABSENT:	None
STAFF:	Hensley, Eoff IV, Hernandez
DEPUTY CITY ATTORNEY:	None

2. PLEDGE OF ALLEGIANCE

Commissioner Vasquez led the Pledge of Allegiance.

3. APPROVAL OF MINUTES – July 18, 2016

Commissioner Watson-Gardner moved to approve the minutes with a minor correction on Commissioner Farra's vote to abstain (rather than vote no) for Resolution PC 16-13, seconded by Commissioner Vasquez, motion approved 5-0-0-0.

4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Chairperson Pierce opened Oral Communications for Items not on the Agenda.

Several members of the Acts Thrift Store expressed their interest to the Planning Commission on relocating their nonprofit organization to the shopping center of the previous Fresh & Easy at 2215 Huntington Dr. The following members provided background information and discussed the positive impact their organization would bring to the Duarte community; Violet Dimascio, Garry Mittelberg, Glen Turner, Adam Stiles, Pat Miller, Tony Reyes, Cristina Salcido, Carol and Gale Woods.

Hensley clarified for the record that an application has been filed, it was reviewed by staff and determined to be incomplete and a letter explaining information needed by the City is being prepared for the applicant.

Chairperson Pierce addressed the public and stated that the Commission cannot discuss or make comments on the item because it was not on the Agenda but appreciated their comments.

Chairperson Pierce closed Oral Communications.

5. **PUBLIC HEARINGS**

None

6. **ITEMS FROM DIRECTOR**

Conditional Use Permit 95-1 Modification Update.

David F. Eoff IV, Associate Planner, provided a summary of the operation status and compliance with Conditional Use Permit 95-1 for the Route 66 Roadhouse & Tavern located at 1846 Huntington Drive. He indicated that the last item to be completed was the interior and exterior parking lighting, adding that all of the lighting was complete and operating, and the business owner has satisfied all the conditions of approval to bring the business in full compliance with CUP 95-1. Eoff IV concluded his report and indicated that the business owner is present and available for any questions.

Chairperson Pierce opened Commissioners comments. There was none.

Hensley commented on the successful process of the Conditional Use Permit and the collaboration of the business owner.

Hensley informed the Commission that the Council approved the Town Center Specific Plan in their last meeting, along with the negotiating agreement with MJW Investments, LLC, for a future development project located on the vacant lots north of Huntington Dr. (next to the former Burger King). He indicated that the developer is designed to build a mixed-use project that will meet the intent and vision of the Town Center Specific Plan.

7. **ITEMS FROM COMMISSIONERS**

There were no comments from the Commissioners.

8. **ADJOURNMENT**

The meeting was adjourned at 7:27 p.m.

____

Craig Hensley, Secretary