

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, SEPTEMBER 24, 2024
7:00 PM – Regular Session**

REGULAR SESSION

1. CALL TO ORDER

Mayor Truong called the open session to order at 7:06 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Martin Del Campo, Garcia, Truong
Councilmembers Absent: Schulz
Staff Present: Brian Villalobos, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Larry Breceda, Director of Public Safety Services
Manuel Enriquez, Director of Parks and Recreation
Annette Juarez, City Clerk
Andres Rangel, Assistant to the City Manager
Albert Nuñez, Management Analyst
Frances Jimenez, Deputy City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Doran Barnes.

3. ADOPTION OF THE ADOPTION

Moved by Councilmember Martin Del Campo, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

4. SPECIAL ITEMS

A. Public Safety Department Update

Director of Public Safety Services Breceda gave an overview of the decline of Part 1 crimes in comparison to September 2023; shared the recent operations that took place around school zones; and provided an update on the Bridge Fire.

Per the City Council, Director Breceda shared data provided by Outreach Coordinator, Tony Hadloc regarding the reduction in calls for service and a declining need to provide outreach and resources to the transient community. Discussion ensued regarding concerned residents about the safety of Aloysia Moore Park.

The City Council shared appreciation for the department's work with the homeless population.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

The City Council praised Joanna Gee for being an asset to the community.

Steve Hernandez stated that smoke alarms are being offered to residents for free and asked that volunteers assist with their installation.

Rosa Holguin, Duarte Unified Board of Education Member, invited residents to the upcoming Homecoming Game and Rotary events.

Assistant to the City Manager Rangel announced upcoming city events.

Carolyn Cargill, local District Manager for Starbucks and Store Manager Erika announced the opening of their newest Duarte location and invited the City to their grand opening.

Councilmember Finlay requested that the meeting be adjourned in memory of Bill Sato, husband of Tamoco Sato; and Valda Richters, resident of Duarte.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

None.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA).
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – September 10, 2024. (CC/HA/FA)
- D. Approval of Warrants – September 24, 2024. (CC/HA/FA)
- E. Receive and file the Monthly Financial Update.
- F. Receive and file the Public Safety Department Update.
- G. Approval of a contract with Advantec Consulting Engineers, Inc. to complete Professional Services for the Design of Traffic Signals at Buena Vista St. & Central Ave./Evergreen St. and Buena Vista St. & Kellwil Way; and approval of a \$60,000 budget amendment to the FY 2024-2025 Measure M Fund.
- H. Adoption of Resolution No. 24-14 amending the City’s current Conflict of Interest Code.
- I. Adoption by second reading of Ordinance No. 923 amending the Duarte Municipal Code to change the beginning and ending dates of Commissioner terms.
- J. Adoption of Resolution No. 24-15, formally expressing the City's support for Proposition 36, the Homelessness, Drug Addiction, and Theft Reduction Act.
- K. Approval of a ten percent contingency for the Professional Services Agreement with Aquatic Design Group, Inc. in the amount of \$45,814 for design services for the Duarte Fitness Center Pool Deck Renovation and approval of a budget amendment of \$45,814 from the General Fund (100-1605-7965).

Councilmember Finlay expressed support of Proposition 36 highlighted in item 7.J.

Moved by Councilmember Finlay, seconded by Councilmember Martin Del Campo, and carried by the following vote of the Council to approve Items 11A-11K of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

A. DuartEBus Memorandum of Understanding (MOU) - Extension

Assistant City Manager / Director of Administrative Services Petersen provided background information on how the DuartEBus program came to be; shared data on the savings for the City of Duarte; introduced Doran Barnes, Foothill Transit Chief Executive Officer and Joseph Raquel, Foothill Transit Director of Planning; and shared the staff recommendation to extend the current Memorandum of Understanding.

Conversation ensued regarding expanding the fixed route service to neighboring cities, as well as bus options and maintenance required.

Doran Barnes discussed the size of vehicles and their corresponding cost drivers.

There was conversation regarding capital investments specifically updating or placing shelters at bus stops as well as the possibility of adding bus stops at certain locations.

Congratulations were given to Foothill Transit for becoming the newest members of the California Joint Powers Insurance Authority and to Director of Parks and Recreation Enriquez for being a finalist for the JPIA’s Risk Manager of the Year award.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to authorize the City Manager to execute the three-year option on the MOU with Foothill Transit to continue the operation of the DuarteEBus fixed route service.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

B. Consideration to Approve a Letter of Support for the California American Water Decoupling Proposal to the California Public Utilities Commission

Assistant to the City Manager Rangel provided an overview of the decoupling proposal by California American Water, explained both sides of the arguments; and detailed what a letter of support would entail.

Discussion ensued regarding the timeline of the proposal, the deadline to submit a letter of support, and the impact decoupling has on users and water consumption as a whole. After further conversation, the City Council concurred that they did not have enough information and would take no action.

Moved by Councilmember Finlay, seconded by Councilmember Kang and carried by the following vote of the Council to receive and file the staff report.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

City Manager Villalobos reported he attended a meeting of the League of California Cities with the Los Angeles County Fire Association regarding Measure E; participated in the San Gabriel Valley City Manager's Association meeting which discussed Measure A; and thanked Parks and Recreation for their efforts at the City Picnic.

Councilmember Martin Del Campo reported she attended the Foothill Metro Extension meeting and thanked Staff for putting on the City Picnic.

Councilmember Finlay expressed concerns about residents feeding wildlife; reported on attending Congresswoman Grace Napolitano's retirement party; recounted her experience working with the Congresswoman; and shared resident complaints regarding landscaping done by Mariposa Landscapes, Inc.

Councilmember Lewis expressed regret at being unable to attend the City Picnic.

Councilmember Kang thanked the Parks and Recreation Department for their recent work; shared a few words of appreciation for Congresswoman Grace Napolitano in honor of her retirement; thanked her staff for their work over the years; and inquired about a recent traffic collision.

Mayor Pro Tem Garcia thanked Congresswoman Grace Napolitano for all the work she has done that now benefits Duarte residents; shared appreciation for Human Resources Specialist Michelle Brown for organizing the employee health fair; and commended Recreation Supervisor George Dang for designing the merchandise displayed at the City Picnic. He also shared appreciation for Director of Parks and Recreation Enriquez and Recreation Coordinator Kelly Barnes for a successful event; and gave an overview of past community events he attended.

Mayor Truong thanked his City Council colleagues for sponsoring belts at the Youth Boxing Show and shared appreciation for the City Picnic.

Conversation was had about the planning logistics for the future Route 66 parade taking place in 2026.

The City Council thanked City Staff for allowing local organizations to fundraise at the City Picnic.

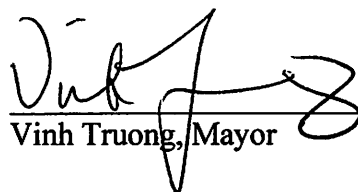
Mayor Truong reported he attended the North San Gabriel Riverbed working group and the Foothill Workforce Development Board Meeting

13. ADJOURNMENT

At 8:25 p.m., the City Council adjourned the meeting in honor of Bill Sato and Valda Richters.



Annette Juarez, City Clerk



Vinh Truong, Mayor