



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, SEPTEMBER 24, 2024
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

VINH TRUONG, MAYOR
 CESAR GARCIA, MAYOR PRO TEM
 MARGARET FINLAY, COUNCILMEMBER
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 JODY SCHULZ, COUNCILMEMBER
 TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
 Brian Villalobos, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Director of Community Development
 Manuel Enriquez, Director of Parks and Recreation
 Larry Breceda, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further

notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link. City Council meetings are also broadcast daily at 12:00 p.m. and 7:00 p.m., following each meeting, via Spectrum Cable - Channel 3.

Public comment:

In-Person: Complete a Speaker Card, indicating the agenda item number and submit it to the City Clerk. Speakers shall be limited to three (3) minutes per person per item. At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Submit written comment by emailing duarteinfo@accessduarte.com, prior to 4:00 p.m. on the day of the meeting. Comments will be distributed to the City Council and made available for public review.

PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

A. [City Manager Written Comments](#)

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. [Public Safety Department Update](#)

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. [Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading \(CC/HA/FA\)](#)

B. [Approve absence\(s\) of City Councilmember\(s\) from the City Council meeting](#)

C. [Minutes - September 10, 2024 Regular Meeting \(CC/HA/FA\)](#)

Approve the minutes of September 10, 2024.

D. [Warrants - September 24, 2024 \(CC/HA/FA\)](#)

Approve the warrants of September 24, 2024.

E. [Monthly Financial Update](#)

Receive and File the Monthly Financial Update for July.

F. [Public Safety Department Update](#)

Receive and File the Public Safety Department Update.

G. [Contract with Advantec Consulting Engineers, Inc. to Complete Professional Services for Design for Traffic Signals at Buena Vista St. & Central Ave./Evergreen St. and Buena Vista St. & Kellwil Way and a \\$60,000 budget amendment to the FY 2024-2025 Measure M fund](#)

Authorize the City Manager to sign a Professional Services Agreement with Advantec Consulting Engineers, Inc. to develop plans and specifications for traffic signals on Buena Vista Street at Evergreen Street and Central Avenue and at Buena Vista Street and Kellwil Way and approve a FY 2024-2025 budget amendment of \$60,000 in account number 4750-7965.

H. [Biennial Review of the City's Conflict of Interest](#)

Adopt Resolution No. 24-14 amending the City's current Conflict of Interest Code.

I. [Second Reading and Adoption of Ordinance No. 923 amending the Duarte Municipal Code to change the beginning and ending dates of Commissioner terms](#)

Adopt by second reading Ordinance No. 923.

J. [Resolution in Support of Proposition 36, the Homelessness, Drug Addiction, and Theft Reduction Act](#)

Adopt Resolution No. 24-15, formally expressing the City's support for Proposition 36, the Homelessness, Drug Addition, and Theft Reduction Act.

K. [Approval of Ten Percent Contingency for Professional Services Agreement with Aquatic Design Group, Inc. for Design Services for the Fitness Center Pool Deck Renovation](#)

1) Approve a ten percent contingency for the Professional Services Agreement with Aquatic Design Group, Inc. in the amount of \$45,814 for design services for the Duarte Fitness Center Pool Deck Renovation and 2) Approve a budget amendment of \$45,814 from the General Fund (100-1605-7965).

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS - None

10. BUSINESS ITEMS

A. [DuarteBus Memorandum of Understanding \(MOU\) - Extension](#)

Authorize the City Manager to execute the three-year option on our MOU with Foothill Transit to continue the operation of the DuarteEbus fixed route service.

B. [Consideration to Approve a Letter of Support for the California American Water Decoupling Proposal to the California Public Utilities Commission](#)

Discuss a requested letter of support for California American Water to the California Public Utilities Commission to allow decoupling.

11. CONTINUATION OF ORAL COMMUNICATIONS
12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3
13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 19th day of September, 2024

Annette Juarez, MMC
City Clerk