



**AGENDA  
REGULAR JOINT MEETING OF THE CITY COUNCIL  
OF THE  
CITY OF DUARTE, SUCCESSOR AGENCY TO  
DISSOLVED REDEVELOPMENT  
AGENCY OF THE CITY OF DUARTE, THE DUARTE  
HOUSING AUTHORITY, AND  
THE DUARTE COMMUNITY FACILITIES FINANCING  
AUTHORITY**

**TUESDAY, SEPTEMBER 28, 2021**

Closed Session to occur following the Regular Session  
7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,  
DUARTE, CALIFORNIA 91010

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***MISSION STATEMENT***

*With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future*

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BRYAN URIAS, MAYOR  
MARGARET FINLAY, MAYOR PRO TEM  
SAMUEL KANG, COUNCILMEMBER  
TONEY LEWIS, COUNCILMEMBER  
TZEITEL PARAS-CARACCI, COUNCILMEMBER  
JODY SCHULZ, COUNCILMEMBER  
VINH TRUONG, COUNCILMEMBER

*City/Agency/Authority Staff:*

Daniel Jordan, City Manager  
Kristen Petersen, Assistant City Manager and Director of Administrative Services  
Craig Hensley, Community Development Director  
Manuel Enriquez, Director of Parks and Recreation  
Brian Villalobos, Director of Public Safety Services  
Thai Viet Phan, City Attorney  
Annette Juarez, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

**ADA ACCESSIBILITY NOTICE:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

**Notice:** Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

**Notice:** Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

- I. Members of the public may listen/view the audio of the live City Council meeting broadcast on the City's website. To access the meeting, log onto [www.accessduarte.com](http://www.accessduarte.com), then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. TO JOIN THE ZOOM MEETING (FOR PUBLIC INTERESTED IN SPEAKING), please register at: [https://us02web.zoom.us/webinar/register/WN\\_WVo1LERTQtKuX4jMVG2imA](https://us02web.zoom.us/webinar/register/WN_WVo1LERTQtKuX4jMVG2imA)  
Participants will receive the link to access the meeting after registering. When registered viewers initially log into the Zoom meeting, they will be in "listen and view-mode". If there is an agenda item you wish to speak on, please use the "Raise Your Hand" button in Zoom. Staff will unmute you to comment using your computer microphone. Public comments can be submitted by emailing [duarteinfo@accessduarte.com](mailto:duarteinfo@accessduarte.com) before or during the meeting, prior to the close of public comment. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Emails and addresses may be read and become a matter of public record so consider content and remove private information as you deem appropriate. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

### **7:00 PM OPEN SESSION - REGULAR MEETING**

#### **CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES**

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 2021-09-28 

2. PLEDGE TO THE FLAG
3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Monthly Financial Update

Monthly Financial Report for August 2021 

5. PUBLIC HEARING - To be heard at 7:15 pm

A. Public Hearing to Receive Input from the Community Regarding the Redrawing of Election District Boundaries

Staff Report - Redrawing of Election District Boundaries 

6. SPECIAL ITEMS - CONTINUED

A. DART Presentation

B. Public Safety Update

Public Safety Department September 2021 Update 

7. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

*Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.*

8. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)

B. Approve absence(s) of City Council member(s) from the City Council meeting.

C. Approval of Minutes - September 14, 2021 and September 20, 2021 (CC/HA/SA/FA)

Minutes - September 14, 2021 

Minutes - September 20, 2021 

D. Approval of Warrants - September 28, 2021 (CC/HA/SA/FA)

Warrant Register by Account 9-28-21 

Warrant Register by Vendor 9-28-21 

- E. Approval of the Monthly Financial Update Report

Monthly Financial Report for August 2021 

- F. Approval of the Public Safety Department Update Report

Public Safety Department September 2021 Update 

- G. Notice of Completion for the City-Owned Catch Basin Retrofit Project for United Storm Water, Inc.

Staff Report - Notice of Completion for the City-Owned Catch Basin Retrofit Project 

- H. Renaming of Business Center Drive to Fasana Road - Adoption of Resolution No. 21-19

Staff Report - Renaming of Business Center Drive to Fasana Road 

Resolution No. 21-19 - Approving Street Name Change to Fasana Road 

- I. Initiate a Restricted Residential Parking Area for Conata Street, Markwood Street, and Woodmere Place

Staff Report - Restricted Residential Parking Area 

Resolution No. 21-20 - Restricted Residential Parking Area 

- J. SB 619 (Laird) Organic Waste: Reduction Regulations - Request for Signature

SB 619 (Laird) - Request for Signature 

- K. City Council/City Manager Conference Attendance and other items suggested by City Council (CC)

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

11. PUBLIC HEARINGS

- A. Tax Equity and Fiscal Responsibility Act (TEFRA) hearing on Issuance of Tax Exempt Bonds for the Westminster Gardens Continuing Care Facility

Staff Report - Issuance of Tax Exempt Bonds 

Resolution No. 21-18 - Approving the Issuance of the California Municipal Finance Authority Revenue Bonds, Series 2021 (HumanGood) 

12. BUSINESS ITEMS

- A. Approval of a Memorandum of Agreement to Participate in the San Gabriel Valley Council of Governments' Regional Food Recovery Program

Staff Report - Regional Food Recovery Program 

MOA - Regional Food Recovery Program 

- B. City Council Policy on Excusing Councilmember Absences

Staff Report - Policy on Excusing Councilmember Absences 

13. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

14. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3).

**CLOSED SESSION**

15. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

16. CLOSED SESSION ITEMS

- A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION: Pursuant to Government Code section 54956.9(a) and (d)(1): Land Value Holdings v. City of Duarte, et al., Los Angeles Superior Court , Case No.: 19BBCV00966.

- B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION: Pursuant to Government Code section 54956.9(a) and (d)(1): Cities of Duarte and Huntington Park v. State Water Resources Control Board et al., County of Orange Superior Court, Case No. 30-2016-00833614-CU-WM-CJC.

17. ANNOUNCEMENT OF CLOSED SESSION ITEMS

18. ADJOURNMENT - In memory of Pauline Montgomery and Cameron Fish.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website ([www.accessduarte.com](http://www.accessduarte.com)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 23 day of September, 2021.

Annette Juarez  
City Clerk