AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, OCTOBER 10, 2023
7:00 PM

6:00 PM - CLOSED SESSION
CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT
With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

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JODY SCHULZ, MAYOR
VINH TRUONG, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

6:00 PM CLOSED SESSION - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Any person wishing to speak on the Closed Session item may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.

4. CLOSED SESSION:
   A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Pursuant to Government Code section 54956.9(a) and (d)(2): One potential case.

   B. CONFERENCE WITH LEGAL COUNSEL –INITIATION OF LITIGATION pursuant to paragraph (4) of subdivision (d) of Section 54956.9 of the Government Code: One (1) case

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

5. CALL TO ORDER AND ROLL CALL

   A. City Manager Written Comments

6. PLEDGE TO THE FLAG

7. CITY ATTORNEY CLOSED SESSION REPORT

8. SPECIAL ITEMS

   A. District Attorney's Office Update by Deputy District Attorney John McKinney

   B. Community Development Department Update

C. Parks and Recreation Department Update

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

11. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - September 26, 2023 Regular Meeting (CC/HA/FA)

It is recommended that the City Council approve the September 26, 2023 Regular Meeting minutes.

D. Approval of Warrants - October 10, 2023 (CC/HA/FA)

It is recommended that the City Council approve the October 10, 2023 warrants.

E. Receive and File the Community Development Department Update

It is recommended that the City Council receive and file the Community Development department update.

F. Receive and File the Parks and Recreation Department

It is recommended that the City Council receive and file the Parks and Recreation department update.

G. Consideration of Award of Contract for FY23-24 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc.

It is recommended that the City Council approve the award of contract for the FY 2023-24 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc in the amount of $114,090.00.

H. Approval of Red Ribbon Week Proclamation

It is recommended that the City Council approve a proclamation for National Red Ribbon Week for October 23-31, 2023.

I. Approval of Proclamation Denouncing Antisemitism

It is recommended that the City Council approve a proclamation denouncing antisemitism.

J. Second Reading and Adoption of Ordinance No. 920 to Increase City Council Salaries

It is recommended that the City Council adopt by second reading Ordinance No. 920 to increase City Council Salaries beginning December 10, 2024, pursuant to Government Code section 36516.

12. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

13. PUBLIC HEARING - None.

14. BUSINESS ITEMS

    A. Discussion Regarding Nomination for a San Gabriel Basin Water Quality Authority Board Member and Alternate to Represent Cities without Pumping Rights

       It is recommended that the City Council discuss and nominate a councilmember for possible election to the San Gabriel Basin Water Quality Authority Board representing cities without pumping rights and approve Resolution No. 23-25 nominating a candidate if one is chosen.

15. CONTINUATION OF ORAL COMMUNICATIONS

16. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

17. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 5th day of October, 2023.

MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: September 28, 2023
SUBJECT: Comments on Agenda Items, Meeting of October 10, 2023

ITEM 8.A. (Special Items). Los Angeles County District Attorney Update by Deputy District Attorney John McKinney.

ITEM 8.B. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

ITEM 8.C. (Special Items). Parks and Recreation Department update - Parks and Recreation Director Enriquez will provide an update for the council.

ITEM 11.E. (Consent Calendar). The Community Development Department has submitted the monthly report for October 2023 for review.

ITEM 11.F. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for October 2023 for review.

ITEM 11.G. (Consent Calendar). Award of Contract - The annual Concrete Repair Project consists of the removal and replacement of broken and off-grade concrete improvements such as sidewalk, curb and gutter, driveway approaches and curb ramps damaged by tree roots or other factors that pose a hazard to pedestrians or vehicular travel. In April 2023, Precision Concrete Cutting completed a citywide assessment of sidewalks and identified grade differences along pedestrian paths of travel that may need repair. Staff has used the results from the sidewalk assessment, reported concerns from residents and standard practice of surveying existing concrete improvements to identify deficiencies in accessibility to generate a list of locations to repair with this project. This annual project has improved the accessibility and safety for pedestrians and significantly reduced the number of trip and fall claims, thereby becoming an integral part of the City's Risk Management Plan. The specifications for the Project were made available and the Project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060. The lowest responsible and responsive bidder, Ruiz Concrete and Paving, Inc., has successfully completed similar work for the City of Downey, City of Cerritos, City of Rancho Palos Verdes, and City of Duarte. Their federal and state license status have been verified. The amount of the contract is for $114,090.00 plus a ten percent contingency ($125,499.00).

ITEM 11.H. (Consent Calendar). Red Ribbon Week Proclamation - The City of Duarte Public Safety Department proposes the declaration of October 23rd -31st, 2023, as National Red Ribbon Week, adopting the campaign theme "Be Kind to Your Mind. Live Drug-Free."

ITEM 11.I. (Consent Calendar). Proclamation Denouncing Anti Semitism and Affirming the City of Duarte's Commitment to a Safe and Welcoming Place - The Jewish Federation of the Greater San Gabriel and Pomona Valleys has requested that the City of Duarte adopt a proclamation denouncing antisemitism and affirming the City of Duarte's commitment to a safe and welcoming place. The following cities have already adopted something similar: Claremont, Upland, Monrovia, Alhambra, Sierra Madre, San Gabriel, Temple City, Pasadena, Whittier, Diamond Bar, Walnut, and South Pasadena.

ITEM 11.J. (Consent Calendar). Second Reading of Ordinance No. 920 to increase City Council salaries beginning December 10, 2024, pursuant to Government Code section 36516 - At its meeting on September 12, 2023, the City Council conducted a public hearing and first reading of this Ordinance. If adopted by the City Council, Ordinance No. 920 will go into effect on December 10, 2024, when a new term for Council Members representing Districts 2, 3, and 7 begins.

ITEM 14.A. (Business Item). Discussion and nomination of a council member for possible election to the San Gabriel Basin Water Quality Authority Board representing cities without pumping rights and approval of Resolution No. 23-25 nominating a candidate if one is chosen - The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven-member board, one member each from an overlying municipal water district, one from a city with water pumping rights, one from a city without water pumping rights and two members representing water purveyors. Under the WQA's enabling legislation, the term of the board member and alternate representing cities without pumping rights expires on January 1, 2024. An election to fill these seats is scheduled for December 20, 2023 at 12:00 p.m. at WQA Headquarters. Nominations of candidates for the office of Member and Alternate Member of the Board of Directors of the WQA representing cities without pumping rights may be made by any of the cities without pumping rights by resolution of the city council of such city. A candidate must be a city council member from a city without pumping rights; however, a city is not limited to nominating its own council members and may vote in the election whether or not it nominated a candidate. The candidate receiving the most votes will be the WQA Board Member and the candidate receiving the second highest number of votes will be the WQA Alternate Board Member. WQA Board Members serve a four year term which begins the first Monday of January 2024, and receive a $150 stipend per meeting for up to six meetings per month. The WQA Board meets on the 3rd Wednesday of each month at noon. Some board members may be appointed to serve on two additional committees that - meet on the 2nd Tuesday of each month at 9AM (Legislative/Public Information Committee) and 10AM (Administrative Finance Committee). Board Members are required to attend in person, unless they invoke "just cause" pursuant to AB 2449 and they then could participate remotely. However, Board Members are limited on the number of times they can use this option.

ITEM: 11.C

Approval of Minutes - September 26, 2023 Regular Meeting (CC/HA/FA)

Recommended Action:
It is recommended that the City Council approve the September 26, 2023 Regular Meeting minutes.

Attachments:
11C - Minutes - September 26, 2023.pdf

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, September 26, 2023
7:00 PM – Regular Session

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 7:00 p.m.

ROLL CALL:

Councilmembers Present:	Finlay (arrived at 7:07 p.m.), Lewis, Garcia, Schulz
Councilmembers Absent:	Kang, Truong, Martin Del Campo
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Development Manuel Enriquez, Director of Parks and Recreation Annette Juarez, City Clerk Andres Rangel, Assistant to the City Manager Albert Nuñez, Management Aide Christine Soo, Deputy City Clerk/Administrative Secretary

2. PLEDGE TO THE FLAG

The flag salute was led by John McEntire.

4. SPECIAL ITEMS

A. Proclamation for the Week of September 10-16, 2023 as National Patriotism Week

Mayor Schulz presented a proclamation proclaiming the week of September 10-16 as National Patriotism Week in the City of Duarte.

John McEntire accepted the proclamation on behalf of the Duarte Elks Lodge. He spoke about the work the Duarte Elks Lodge has done for the community and upcoming events in the month of October.

B. Mayor's Youth Council Update

Members of the Mayor's Youth Council reported on their recent participation at the City Picnic and upcoming events.

3. ADOPTION OF THE AGENDA

Councilmember Finlay requested that Consent Calendar Item 7H be tabled and brought back at a future date.

Moved by Councilmember Garcia, seconded by Councilmember Finlay, and carried by the following vote of the Council to adopt the agenda as amended.

AYES:	FINLAY, LEWIS, GARCIA, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG, TRUONG, MARTIN DEL CAMPO

4. SPECIAL ITEMS (continued)

C. Public Safety Department Update

Public Safety Department Director Breceda provided a department update. He discussed youth intervention programs, the recent uptick in crime rates, trespassing and loitering, and flock cameras.

D. San Gabriel Valley Council of Government Update

Nicholas Ryu, representative from the San Gabriel Valley Council of Government, gave an update on the goals and objectives of the organization; reported on collaborative efforts with cities to implement regional strategies to address regional challenges; discussed upcoming projects throughout the San Gabriel Valley in the 2023-2024 fiscal year.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, from Duarte Library, announced upcoming library events.

Deputy City Clerk Soo announced upcoming city events.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Melinda Trefzger expressed her concerns for the closure of the fitness center pool.

Mayor Schulz advised the commenter to defer to City staff for a solution.

City Attorney Phan stated that to remain in compliance with Brown Act meeting laws, councilmembers are not allowed to respond to public comment relating to items not on the agenda.

Claudia Trefzger expressed her concerns for the closure of the fitness center pool.

Margaret Pappas expressed her concerns for the closure of the fitness center pool.

Pam Romero expressed her support for repairs to the fitness center pool for future usage.

7. CONSENT CALENDAR

A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)

B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes – September 12, 2023 Special Meeting and September 12, 2023 Regular Meeting. (CC/HA/FA)

D. Approval of Warrants – September 26, 2023. (CC/HA/FA)

E. Award of Contract for Professional Design Services for the Completion of the Plans, Specifications, and Cost Estimate for the FY 23-24 Street Rehabilitation Project.

F. Award of Contract for the FY 23-24 Citywide Striping and Marking Project No. 24-2.

G. Acceptance of Notice of Completion for City Yard Fence and Gate Replacement – Project 22-5 and Approval of a Budget Amendment.

H. Removed from consent calendar.

I. Receive and file the Monthly Financial Update.

J. Receive and file the Public Safety Department Update.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the Council to approve Items 7A-7G, 7I-7J of the Consent Calendar.

AYES:	FINLAY, LEWIS, GARCIA, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG, TRUONG, MARTIN DEL CAMPO

8. <u>ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION</u>

Councilmember Finlay pulled Consent Calendar Item 7H – second reading and adoption of Ordinance No. 920 to increase city council salaries.

Council directed Staff to bring back the item at a future meeting.

9. <u>PUBLIC HEARINGS</u> – None.

10. <u>BUSINESS ITEMS</u>

A. <u>Discussion Regarding Public Utilities, Communications, and Technology Commission Recommendation Concerning the "Report an Issue" Website Feature</u>

Management Aide Nunez provided a staff report on the "Report an Issue" website feature; he discussed the research and design of the website feature; he shared details on the various components and its usage since the launch of the feature.

In response to questions posed by Council, Management Aide Nunez provided clarification on the maintenance costs for other citizen request management platforms.

Moved by Councilmember Garcia, seconded by Councilmember Lewis, and carried by the following vote of the Council to concur with the recommendation from the Public Utilities, Communications, and Technology Commission for City Staff to continue collecting data from the "Report an Issue" website feature and not move forward with a request to City Council for funding of a city mobile application ("app").

AYES:	FINLAY, LEWIS, GARCIA, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG, TRUONG, MARTIN DEL CAMPO

B. <u>Adoption of Resolution No. 23-24 to Rename Royal Oaks Parks Extension to Tzeitel Paras-Caracci Park</u>

Parks and Recreation Director Enriquez provided a staff report regarding the renaming of Royal Oaks Park Extension to Tzeitel Paras-Caracci Park, in honor of former Duarte Mayor and Councilmember Tzeitel Paras-Caracci.

Public Comment:

KC Caracci expressed his support and appreciation for the renaming of Royal Oaks Park to honor his wife, former Mayor and Councilmember Paras-Caracci.

John Fasana shared a few words supporting the renaming of the park in honor of former Mayor and Councilmember Paras-Caracci.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to adopt Resolution No. 23-24 renaming Royal Oaks Park Extension to Tzeitel Paras-Caracci Park and to erect appropriate signage reflecting the park's new name and to approve a budget amendment not to exceed $20,000 from Parks and Recreation Other Expenses line item (100-1605-7980).

AYES:	FINLAY, LEWIS, GARCIA, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG, TRUONG, MARTIN DEL CAMPO

C. Discussion Regarding Nomination for a San Gabriel Basin Water Quality Authority Board Member and Alternate to Represent Cities without Pumping Rights

Council directed Staff to bring back the item at the next regular meeting.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to bring the item back at the next regular city council meeting.

AYES:	FINLAY, LEWIS, GARCIA, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG, TRUONG, MARTIN DEL CAMPO

D. Discussion Regarding an Additional Councilmember Appointment to the Arts Ad Hoc Committee

Mayor Schulz reported that Councilmember Finlay had expressed interest in being a part of the Arts Ad Hoc Committee.

Moved by Councilmember Garcia, seconded by Councilmember Finlay, and carried by the following vote of the Council to appoint Councilmember Margaret Finlay to the Freeway Walls and Utility Boxes Arts Ad Hoc Committee.

AYES:	FINLAY, LEWIS, GARCIA, SCHULZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG, TRUONG, MARTIN DEL CAMPO

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/ REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

City Manager Villalobos commended the Parks and Recreation Department for putting together the City Picnic.

Councilmember Finlay also commended the efforts put into the City Picnic.

Councilmember Garcia commended the City's Finance department on their hard work; he gave a shoutout to the Duarte Elks Lodge and their events; he also reported on the discussions he participated in during the tri-cities workshop with the cities of Azusa and Irwindale regarding the riverbed; he requested that the meeting be adjourned in memory of Margarita Mota.

Councilmember Lewis expressed his appreciation for former Mayor and Councilmember Paras-Caracci and his support for the renaming of Royal Oaks Park Extension to honor her.

Mayor Schulz gave kudos to the Parks and Recreation department for their efforts on the City picnic; she shared that the Duarte Elks Lodge would be having a free haunted house in October.

13. ADJOURNMENT

At 8:26 p.m., the City Council adjourned the meeting in memory of Margarita Mota.

____
Jody Schulz, Mayor

____
Annette Juarez, City Clerk

ITEM: 11.D

Approval of Warrants - October 10, 2023 (CC/HA/FA)

Recommended Action:
It is recommended that the City Council approve the October 10, 2023 warrants.

Attachments:
11D - CC Warrant Register by Account 10-10-23.pdf
11D - CC Warrant Register by Vendor 10-10-23.pdf

Council Warrant Register By Account

City of Duarte

By Fund

Payment Dates 9/28/2023 - 10/11/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1605-7739	CURO MANAGED PRINT PRO…	Event Banners	219084		1,945.25
100-1605-7612	CALIFORNIA PARK & RECREAT…	George Dang Membership 11/1/2023 - 10/31/2024	219079		170.00
100-1205-7980	MYRON CORP	2024 Planners	219094		588.54
100-1410-7656	LOS ANGELES COUNTY FIRE D…	FY24 Underground Fuel Tank	219074		2,528.00
100-1405-7801	COUNTY OF LOS ANGELES DE…	Industrial Waste 6/2023	219083		4,550.93
100-1205-7780	CALIFORNIA ANIMAL WELFARE…	Emily Lepone Courtroom Testimony Workshop	219078		25.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Plumbing Repairs/Tools/Scrubber	BD24-0419		244.87
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr Grill	BD24-0419		384.77
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 7/2023	3750		205.75
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 7/2023	3750		9,574.82
100-1015-7686	RUTAN & TUCKER LLP	Highland Ave Eminent Domain Legal 7/2023	3750		232.00
100-1015-7686	RUTAN & TUCKER LLP	Esperanza Legal 7/2023	3750	202126-Legal Services	100.50
100-1015-7686	RUTAN & TUCKER LLP	Mel Cyn Eminent Domain Legal 7/2023	3750		348.00
100-1015-7682	RUTAN & TUCKER LLP	Personnel Labor Issue 7/2023	3750		2,449.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Grill/Cover/Propane Tanks	BD24-0419		604.83
100-1605-7733	THEODORE SIEGEL	SC 'Gentlemen's Agreement' Screening/Presentation	219104		150.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	FC Shower Repairs	BD24-0419		62.28
100-1205-7779	RAY ABERNATHY	Gigaphone (Outdoor A-Team Presentations)	219075		207.38
100-1410-7621	HOME DEPOT CREDIT SERVICES	Return-Water Pump (Inv #0614709)	BD24-0419		-219.39
100-1410-7621	HOME DEPOT CREDIT SERVICES	Water Pump	BD24-0419		252.47
100-1205-7650	HOME DEPOT CREDIT SERVICES	Vehicle #34 Wiper Fluid	BD24-0419		4.38
100-1410-7621	HOME DEPOT CREDIT SERVICES	Water Pump	BD24-0419		219.39
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Parts & Supplies	BD24-0419		324.36
100-1610-7618	HOME DEPOT CREDIT SERVICES	FC Shower Plumbing Repairs	BD24-0419		316.09
100-1405-7800	CHARLES ABBOTT ASSOCIATES…	Building & Safety Srvcs 8/2023	3723		26,253.40
100-1205-7980	HOME DEPOT CREDIT SERVICES	Storage Rack & Water Jug	BD24-0419		573.48
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Alarm Response 8/23/2023	3755		90.00
100-1205-7780	SAN GABRIEL VALLEY HUMAN…	Animal Shelter Services 9/2023	3751		5,833.33
100-1605-7756	CHRISTOPHER H CHUC	SC Instructor Fee-Summer Latin Dance	3724		226.80
100-1205-7780	HOME DEPOT CREDIT SERVICES	Animal Control Insec…	BD24-0419		48.08
100-1610-8100	LPA INC	Conceptual Design-Civic Center Master Plan 8/2023	3745		5,475.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Fee: DOT Inspection	BD24-0411		169.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Part: Knock Sensor	BD24-0411		110.65
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Part: Intake Manifold Gasket	BD24-0411		100.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 31 City of Arcadia Parking Violation 36540	BD24-0411		-160.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 31 City of Arcadia Parking Violation 36542	BD24-0411		-160.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Sales Tax	BD24-0411		20.81
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Labor: Knocker Sensor	BD24-0411		676.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 CA Tire Fee Tax	BD24-0411		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 ETR/DMV Paperwork	BD24-0411		33.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 8/30/2023 - 8/31/2023	BD24-0411		39.70
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 8/30/2023 - 8/31/2023	BD24-0411		46.47
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Gas/Delivery Fee	BD24-0411		50.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		1,195.28
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Tax on Gain on Prior	BD24-0411		410.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		615.32
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		720.34
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		772.57
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		930.81
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		584.85
100-1015-7684	CIVICA LAW GROUP, APC	1001 Las Lomas Legal 8/2023	3725		2,530.80
100-1015-7684	CIVICA LAW GROUP, APC	1307 Bloomdale Legal 8/2023	3725		5,806.30
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement Legal 8/2023	3725		5,311.17
100-1015-7684	CIVICA LAW GROUP, APC	Mendoza v. Duarte-Admin Appeal 8/2023	3725		5,834.20
100-1015-7684	CIVICA LAW GROUP, APC	LASD-General Legal 8/2023	3725		6,000.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Encanto Park Paint	BD24-0419		55.72
100-1825-7980	PAPER RECYCLING & SHREDDI…	Document Shredding 9/7/2023	219098		58.00
100-1605-7965	LPA INC	Fitness Center Aquatics Assessment 8/2023	3745		2,730.00
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 10/01/2023 - 12/31/2023	219109		12,366.50
100-1605-7002	PAMELA ROMERO	CPR Stipend	3749		76.92
100-1405-7801	COUNTY OF LOS ANGELES DE…	Industrial Waste 7/2023 & 8/2023	219083		1,478.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr Pest Control	BD24-0419		44.00
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS…	Floor Scrubbing Machine	3753		3,794.45
100-1020-7712	GOVERNANCE SCIENCES GRO…	FlashVote-Cmty Info Tool 9/1/2023 - 8/21/2024	219088		6,900.00
100-1205-7781	LOS ANGELES COUNTY SHERIF…	Sheriff Contract 8/2023	3744		442,977.02
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice #3547282995	3754		-23.58
100-1405-8100	LANDSCAPE WAREHOUSE III	Irrigation-Route 66 Sign Project	3740	202317/1405-8100-Other Cap ..	252.60

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-8100	LANDSCAPE WAREHOUSE III	Irrigation-Route 66 Sign Project	3740	202317/1405-8100-Other Cap ..	179.93
100-1205-7887	DARRELL RAY CARROLL	South Yard Keys	219081		38.58
100-1610-7652	DARRELL RAY CARROLL	Key Copies	219081		49.61
100-1010-7612	MMASC	Albert Nunez MMASC Membership	219092		90.00
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 9/2023	3757		9,030.00
100-1020-7720	TRIPEPI SMITH & ASSOCIATES	PEG Channel Management 9/2023	3757		2,255.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 9/2023	3718		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 9/2023	3718		61.00
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 8/2023	219093		1,711.08
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 8/2023	219093		315.49
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 8/2023	219093		2,142.42
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 8/2023	219093		8,687.18
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 8/2023	219093		186.40
100-1405-7965	LDM ASSOCIATES INC	FY24 Federal Grant Administration 8/2023	3741		117.00
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Transaction Tax Audit 7/2023 - 9/2023	219089		554.18
100-1605-7735	DELONG UNLIMITED SCREEN ...	TC Duarte Dance Uniforms	219085		314.21
100-1610-7652	ALBERTOS PLUMBING	FC Tankless Heater/Valve Repairs	3719		2,698.00
100-1610-7652	CHARLES R SIMPSON	Encanto Tennis Court Repair	219105		750.00
100-1605-7733	HEULYN REGINA DUMAS-JOH...	SC Sewing Instruction/Supplies 10/2023	3727		410.00
100-1605-7735	DELONG UNLIMITED SCREEN ...	TC Unity March T-Shirts	219085		1,486.72
100-1605-7732	CURO MANAGED PRINT PRO...	City Picnic Signage	219084		391.39
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Mtg	219097		50.00
100-1405-7690	CHRISTINA HEANY	Planning Commissin Mtg	3734		50.00
100-1405-7690	BRIAN QUANDT	Planning Commission Mtg	219099		50.00
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 8/2023	219107		4,127.00
100-4302	LIYANGE MAHENDRA UKMAT...	Citation Overpayment	219110		60.00
100-1825-7687	SAN GABRIEL VALLEY COUNCIL...	Subregional Food Recovery Hub Development	219102		7,000.00
100-1805-7965	HDL COREN & CONE	2022/2023 Unsecured Property Tax Recovery	3733		106.43
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 9/2023	3729		154.00
100-1610-7652	ORTCO INC	ROP Slide Installation	219096		1,850.00
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3754		196.20
100-1405-7650	WARDS SERVICE	Vehicle #33 Battery Replacement	3764		419.01
100-4201	CLEAN INITIATIVE LLC	Solar Permit Refund (Pmt #2023-192/1631 Brycedale)	219082		269.00
100-1605-7750	INLAND EMPIRE STAGES LTD	Valley View Casino Excursion Transportation	219090		1,022.10
100-1205-7787	MVP, LLC	Public Safety Lease	3747		13,664.83
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 10/2023	219091		1,600.00
100-1605-7732	DOLPHIN RENTS INC	City Picnic 9/23/2023 Equipment Rentals	3726		17,926.38
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	3732		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	3746		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	3731		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	3758		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	3752		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	3737		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	3742		75.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	3722		566.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	219077		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	3748		566.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	3720		218.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	3735		435.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	3756		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	3728		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	3730		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	3738		435.00
100-1005-7644	U.S. BANK	J Schulz Union Station Homeless Celebration Ticket	3760		50.00
100-1005-7648	U.S. BANK	Sam Kang League of Ca Cities Annual Conf Lunch	3760		75.00
100-1005-7648	U.S. BANK	Sam Kang League of Ca Cities Conf Hotel (Hyatt)	3760		671.60
100-1005-7980	U.S. BANK	DashPass 9/5/2023 - 10/5/2023 (DoorDash)	3760		9.99
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/Vinh Truong (Hope Village)	3760		35.77
100-1010-7610	U.S. BANK	Brian Villalobos CCCA Fall Conf Hotel (Westin)	3760		639.40
100-1010-7610	U.S. BANK	Brian Villalobos CCCA Fall Conf Parking (Horton)	3760		12.00
100-1010-7610	U.S. BANK	CM/CMD/PS City Picnic Meeting (Max's)	3760		85.31
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	3760		18.00
100-1010-7980	U.S. BANK	Proclamation Paper (Curo Print)	3760		991.15
100-1010-7980	U.S. BANK	CC Mtg Food-Janet's 9/12/23 (DoorDash)	3760		164.85
100-1010-7980	U.S. BANK	Tri-Cities Meeting Supplies (InstaCart)	3760		48.07
100-1020-7712	U.S. BANK	Spotify Subscription	3760		10.99
100-1405-7610	U.S. BANK	Interview Panel Pastries 9/12/23 (Panera Bread)	3759		27.93
100-1405-7610	U.S. BANK	Interview Panel Lunch 9/12/23 (Heemo Sushi)	3759		116.91
100-1410-7610	U.S. BANK	Gerard Batista MSA Conference Banquent/Dinners	3759		175.00
100-1410-7610	U.S. BANK	Gerard/Lamberto PAPA Seminar Registrations	3759		200.00
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 9/4/2023 - 10/3/2023	3763		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 9/4/2023 - 10/3/2023	3763		7.75
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/City of Hope (Hope Village)	3763		35.77
100-1805-7610	U.S. BANK	Kristen Meeting w/Monrovia Staff (Jake's)	3763		56.17
100-1810-7610	U.S. BANK	Kristen Petersen Mtg/CC Member (Peach Cafe)	3763		38.47
100-1810-7611	U.S. BANK	Employee Summer BBQ Tablecloth (Amazon)	3763		66.12
100-1810-7611	U.S. BANK	Employee Summer BBQ Supplies (Trader Joes)	3763		99.06

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1810-7611	U.S. BANK	Employee Summer BBQ Supplies (Costco)	3763		488.59
100-1810-7611	U.S. BANK	Employee Summer BBQ Supplies (Smart & Final)	3763		35.20
100-1815-7632	U.S. BANK	Finance Webinar 9/7/2023 - 10/6/2023 (Zoom)	3763		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Arcobat 9/13/23 - 10/12/23	3763		780.71
100-1815-7632	U.S. BANK	Accessduarte.com 8/01/2023 - 8/31/2023 (Google)	3763		1,384.53
100-1605-7610	U.S. BANK	CC Ad Hoc Committee Mtg Coffee (Starbucks)	3761		25.05
100-1605-7610	U.S. BANK	Refund-Manuel Enriquez Hotel JPIA Conf (Omni)	3761		-333.90
100-1605-7610	U.S. BANK	2023 SCPPOA Agency Membership/Sept 23 Mtg	3761		60.00
100-1605-7614	U.S. BANK	Scotch Blue Tape (Amazon)	3761		17.38
100-1605-7614	U.S. BANK	Transparent Tape (Amazon)	3761		13.12
100-1605-7614	U.S. BANK	FC Printer Cartridge (Amazon)	3761		45.19
100-1605-7650	U.S. BANK	City Vehicle Car Wash (Nu Way Hand Wash)	3761		37.98
100-1605-7693	U.S. BANK	MYCl Dinner 9/11/23 (Youngs Gourmet)	3761		232.65
100-1605-7730	U.S. BANK	Return-Bicycle Lights (Amazon)	3761		-21.78
100-1605-7732	U.S. BANK	City Picnic Supplies (Winner Party)	3761		84.89
100-1605-7732	U.S. BANK	City Picnic Street Flag Poles (Amazon)	3761		60.64
100-1605-7732	U.S. BANK	City Picnic DART Volunteer Box Lunches (Subway)	3761		199.75
100-1605-7732	U.S. BANK	City Picnic Ice (Smart & Final)	3761		52.79
100-1605-7732	U.S. BANK	City Picnic Custom Balloons (Balloons Tomorrow)	3761		260.00
100-1605-7732	U.S. BANK	City Picnic Pennant Flags (Amazon)	3761		94.96
100-1605-7732	U.S. BANK	City Picnic Portable Restrooms (Eagle Portables)	3761		1,879.43
100-1605-7732	U.S. BANK	City Picnic Staff Shirts (Delong Unlimited)	3761		694.95
100-1605-7732	U.S. BANK	City Picnic Food Vendor Health Permits (LA Cnty)	3761		2,171.15
100-1605-7733	U.S. BANK	SC Sign Holder/Dry Erase Markers (Amazon)	3761		33.16
100-1605-7733	U.S. BANK	Duarte Survivor Island Beach Balls (Amazon)	3761		12.11
100-1605-7733	U.S. BANK	SC Painters Tape (Amazon)	3761		55.70
100-1605-7735	U.S. BANK	Duarte Dance Competition Registration (Sharp Int'l	3761		108.05
100-1605-7735	U.S. BANK	City Picnic TC Supplies (Amazon)	3761		41.84
100-1605-7735	U.S. BANK	TC Travel First Aid Kits (Amazon)	3761		28.46
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Bus Parking	3761		100.00
100-1605-7737	U.S. BANK	Excursion Deposit-Chicago (Pantage Theatre)	3761		475.00
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Vehicle Parking (CA Parks)	3761		15.35
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Food (Costco)	3761		86.89
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Bike Rental	3761		39.00
100-1605-7741	U.S. BANK	Youth Sports Futsal Goals (Sator Soccer)	3761		462.84

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7741	U.S. BANK	Youth Sports Volleyballs (Epic Sports)	3761		345.07
100-1605-7741	U.S. BANK	Youth Sports Portable Benchs/Whistles (Amazon)	3761		312.90
100-1605-7741	U.S. BANK	Youth Sports Whistles/Soccer Cones (Amazon)	3761		242.75
100-1605-7741	U.S. BANK	Return-Youth SportsTable (Amazon)	3761		-52.78
100-1605-7741	U.S. BANK	Youth Sports Table (Amazon)	3761		58.43
100-1605-7980	U.S. BANK	Rejoice Farewell Celebration (Crumbl Cookies)	3761		47.50
100-1605-7980	U.S. BANK	Staff Training Pizza (Domino's Pizza)	3761		133.89
100-1605-7980	U.S. BANK	Staff Training Coffee (Starbucks)	3761		40.00
100-1605-7980	U.S. BANK	Staff Training Bagels (Einstein Bros Bagels)	3761		53.38
100-1605-7980	U.S. BANK	Staff Training Snacks/Drinks (Ralphs)	3761		63.88
100-1610-7616	U.S. BANK	FC Pool Noodles (Amazon)	3761		100.24
100-1610-7618	U.S. BANK	Building Supplies (Eurmax Canopy)	3761		215.92
100-1610-7618	U.S. BANK	Measuring Tape (Home Depot)	3761		19.81
100-1610-7618	U.S. BANK	FC Couch Repair Patch (Amazon)	3761		20.83
100-1205-7780	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #4513284)	BD24-0419		-0.87
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #2524678/8302719)	BD24-0419		-1.81
100-1605-7735	DELONG UNLIMITED SCREEN …	TC Family Feud T-Shirts	219085		906.27
100-1605-7732	ULTIMATE ATTRACTIONS LLC	Balance-City Picnic Inflatables/Rides	219111		1,702.50
100-1010-7610	BRIAN VILLALOBOS	Contract Cities Fall Conf Expense Reimbursement	219113		55.00
100-1205-7980	DELONG UNLIMITED SCREEN …	Red Ribbon Week Event T-Shirts	219085		443.22
100-2120	PEDRO RODRIGUEZ	SC Rent Deposit Refund 9/16/2023	219100		500.00
100-2120	RYAN SHOJI	ROP Bldg Rent Deposit Refund 9/16/2023	219103		150.00
100-2120	TERRY LIN	Pool Rental Deposit Refund 9/24/2023	3743		200.00
100-2120	ROCHELLE CARPIO	ROP Bldg Rent Deposit Refund 9/24/23	219080		150.00
100-1605-7732	KEITH GILLESPIE	City Picnic/Car Show Refund	219087	202403/1605-7732-Car Show …	25.00
100-2120	DAVID NORIEGA	Pool Rent Deposit Refund 9/23/2023	219095		200.00
100-1205-7779	JOSUE RUIZ	Volunteer Stipend 7/24/2023 - 9/21/2023	219101		250.00
100-1205-7980	ATHZIRI VILLA	DUSD Tutoring Program August/Sept 2023	219112	202211/1205-7980-Live Scan/…	200.00
100-1605-7614	DUARTE RECREATION PETTY …	Paper Filler/Box	219086		4.84
100-1605-7730	DUARTE RECREATION PETTY …	Flowers	219086		121.25
100-1610-7618	DUARTE RECREATION PETTY …	Field Marker Supplies	219086		24.12
100-1015-7682	BURKE, WILLIAMS & SORENS…	Labor Legal 8/2023	3721		1,120.20
				Fund 100 - GENERAL FUND Total:	**676,799.95**
Fund: 220 - GAS TAX FUN					
220-2225-7980	KOA CORPORATION	Greenbank Speed Study 4/3/2023 - 6/2/2023	3739		479.83
				Fund 220 - GAS TAX FUN Total:	**479.83**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7890	COUNTY OF LOS ANGELES DE…	KITS Monitoring 6/2023	219083		719.76

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
240-2405-7890	COUNTY OF LOS ANGELES DE…	TS Modifications-Brycedale/Hunt Dr 6/2023	219083		3,390.88
240-2405-7890	COUNTY OF LOS ANGELES DE…	TS Maintenance 6/2023	219083		6,965.93
240-2405-7890	COUNTY OF LOS ANGELES DE…	TS Maint-Brycedale/Hunt Dr 8/2023	219083		2,388.70
240-2405-7890	COUNTY OF LOS ANGELES DE…	TS Timing/Camera Detection Call-Out 8/2023	219083		1,943.35
240-2405-7890	COUNTY OF LOS ANGELES DE…	KITS Monitoring 7/2023 & 8/2023	219083		704.13
240-2405-7890	COUNTY OF LOS ANGELES DE…	TS Maint-Highland/Hunt Dr 8/2023	219083		416.75
240-2405-7890	COUNTY OF LOS ANGELES DE…	TS Maintenance 8/2023	219083		8,262.33
240-2426-7810	A1 MAINTENANCE SERVICES …	Grocery Outlet Sweeping 9/2023	3718		784.00
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**25,575.83**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-7965	LDM ASSOCIATES INC	FY24 CDBG ADA Curb Ramps Installation 8/2023	3741	202413-Professional Svcs-ADA…	117.00
				Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:	**117.00**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF…	Sheriff Contract 8/2023	3744		11,916.67
				Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:	**11,916.67**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		467.13
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease/Maint 9/1/2023 - 9/30/2023	BD24-0411		615.05
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**1,609.56**
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
400-4005-7965	STILLWATER ECOSYSTEM, WA…	Prof Svcs for Fish Cyn Trail 6/28/23 - 9/3/2023	219106	202214-Exp-Fish Cyn Trail Res…	4,527.00
				Fund 400 - PARK DEVELOPMENT GRANT FUND Total:	**4,527.00**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7980	SUPERIOR PROPERTY SERVICE…	Bus Stop Pressure Washing 8/17/2023	219108		1,278.75
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 8/2023	219093		331.70
440-4405-7650	AUTOZONE	Yard Supplies/Key Fob Battery	219076		39.66
440-4405-7788	INLAND EMPIRE STAGES LTD	Valley View Casino Excursion Transportation	219090		18.10
440-4405-7610	U.S. BANK	Erwin Mendez CA Transit Assoc Annual Conference	3763		750.00
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**2,418.21**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7980	SUPERIOR PROPERTY SERVICE…	Bus Stop Pressure Washing 8/17/2023	219108		1,046.25
460-4605-7788	INLAND EMPIRE STAGES LTD	Valley View Casino Excursion Transportation	219090		900.00
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**1,946.25**
Fund: 475 - MEASURE M LR TRANSIT FUND					
475-4750-8100	HYT CONSTRUCTION INC	Unsafe Bus Shelter Repair (SE Duarte Rd/BV St)	3736		14,600.00
				Fund 475 - MEASURE M LR TRANSIT FUND Total:	**14,600.00**
				Grand Total:	**739,990.30**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	676,799.95
220 - GAS TAX FUN	479.83
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	25,575.83
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	117.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,916.67
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	1,609.56
400 - PARK DEVELOPMENT GRANT FUND	4,527.00
440 - PROPOSITION A TRANSIT FUND	2,418.21
460 - PROPOSITION C TRANSIT FUND	1,946.25
475 - MEASURE M LR TRANSIT FUND	14,600.00
Grand Total:	**739,990.30**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	125.00
100-1005-7648	Travel & Exp - Kang	821.60
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	827.48
100-1010-7612	Publications and Dues	108.00
100-1010-7980	Other Expenses	1,204.07
100-1015-7680	City Attorney Legal	9,574.82
100-1015-7682	Labor Counsel Legal	3,569.20
100-1015-7684	Code Enforcement Legal	25,482.47
100-1015-7686	Other Legal Services	886.25
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information …	15,940.99
100-1020-7720	DCTV	2,255.00
100-1205-7650	Vehicle Maintenance	2,146.80
100-1205-7761	Parking Ticket Collect	4,127.00
100-1205-7779	Youth Programs	457.38
100-1205-7780	Animal Control	5,905.54
100-1205-7781	Contract Law Enforceme…	451,664.20
100-1205-7787	Public Safety Cntr Lease	13,664.83
100-1205-7887	Repairs & Replacements	38.58
100-1205-7980	Other Expenses	1,805.24
100-1405-7610	Travel, Mtgs & Conf	144.84
100-1405-7614	Office Supplies	-23.58
100-1405-7650	Vehicle Maintenance	605.41
100-1405-7690	Planning Commission	150.00
100-1405-7800	Building Department Ser…	26,253.40
100-1405-7801	Industrial Waste Inspect…	6,029.86
100-1405-7965	Professional Services	117.00
100-1405-8100	Other Capital Improvem…	432.53
100-1410-7610	Travel, Mtgs & Conf	375.00
100-1410-7621	Other Supplies	252.47
100-1410-7650	Vehicle Maintenance	1,711.08
100-1410-7656	Emergency Generator	2,618.00
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	324.36
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	-248.85
100-1605-7612	Publications and Dues	170.00

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7614	Office Supplies	80.53
100-1605-7650	Vehicle Maintenance	1,109.93
100-1605-7693	Youth Council	232.65
100-1605-7730	Special Events	99.47
100-1605-7732	City Picnic	25,543.83
100-1605-7733	Senior Center	668.71
100-1605-7735	Teen Center	2,893.30
100-1605-7737	Adult Excursions	716.24
100-1605-7739	Publicity	1,945.25
100-1605-7741	Sports/Playground Progr…	1,369.21
100-1605-7750	Bus Rentals	1,022.10
100-1605-7756	Senior Recreation Classes	226.80
100-1605-7965	Professional Services	2,730.00
100-1605-7980	Other Expenses	338.65
100-1610-7616	Pool Supplies	100.24
100-1610-7618	Building Supplies	5,785.88
100-1610-7652	Building Maint Services	5,501.61
100-1610-8100	Other Capital Improvem…	5,475.00
100-1805-7610	Travel, Mtgs & Conf	91.94
100-1805-7965	Professional Services	660.61
100-1810-7610	Travel, Mtgs & Conf	38.47
100-1810-7611	Training	688.97
100-1815-7632	Software	2,245.24
100-1815-7820	Finance Software	12,366.50
100-1825-7613	Duplications And Photos	196.20
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7687	Waste Mgmt Services	7,000.00
100-1825-7980	Other Expenses	58.00
100-1830-8100	Vehicle Replacement (C…	10,294.74
100-2120	Refundable Deposits	1,200.00
100-4201	Building Permits	269.00
100-4302	Parking Citations	60.00
220-2225-7980	Other Expenses	479.83
240-2405-7890	Repairs-Traffic Signal	24,791.83
240-2426-7810	Street Sweeping	784.00
260-2605-7965	Professional Services	117.00
290-2905-7781	Contract Law Enforceme…	11,916.67
320-3205-8013	Vehicles (Capital)	1,609.56
400-4005-7965	Professional Services	4,527.00
440-4405-7610	Travel, Mtgs & Conf	750.00
440-4405-7650	Vehicle Maintenance	371.36
440-4405-7788	Shuttle Services	18.10
440-4405-7980	Other Expenses	1,278.75
460-4605-7788	Shuttle Services	900.00
460-4605-7980	Other Expenses	1,046.25
475-4750-8100	Other Capital Improvem…	14,600.00
	Grand Total:	**739,990.30**

Project Account Summary

Project Account Key	Payment Amount
None	734,588.27
202126-Legal Services	100.50
202211/1205-7980-Live Scan/APU Tutors/DUSD FY21-23	200.00
202214-Exp-Fish Cyn Trail Restoration/Access Plan	4,527.00
202317/1405-8100-Other Cap Improv-Route 66 Art	432.53
202403/1605-7732-Car Show Registration-City Picnic	25.00

Project Account Summary

Project Account Key	Payment Amount
202413-Professional Svcs-ADA Curb Ramps	117.00
Grand Total:	**739,990.30**

Council Warrant Register By Vendor
By Fund

City of Duarte

Payment Dates 9/28/2023 - 10/11/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 9/2023	204934		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 9/2023	204935		61.00
			Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:		**122.00**
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	FC Tankless Heater/Valve Repairs	681885		2,698.00
			Vendor 5561 - ALBERTOS PLUMBING Total:		**2,698.00**
Vendor: 6450 - ATHZIRI VILLA					
100-1205-7980	ATHZIRI VILLA	DUSD Tutoring Program August/Sept 2023	9282023	202211/1205-7980-Live Scan/...	200.00
			Vendor 6450 - ATHZIRI VILLA Total:		**200.00**
Vendor: 6469 - BRIAN QUANDT					
100-1405-7690	BRIAN QUANDT	Planning Commission Mtg	9/18/2023		50.00
			Vendor 6469 - BRIAN QUANDT Total:		**50.00**
Vendor: 1003 - BRIAN VILLALOBOS					
100-1010-7610	BRIAN VILLALOBOS	Contract Cities Fall Conf Expense Reimbursement	9/8/23-9/10/23		55.00
			Vendor 1003 - BRIAN VILLALOBOS Total:		**55.00**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 8/2023	308606		1,120.20
			Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:		**1,120.20**
Vendor: 6008 - CALIFORNIA ANIMAL WELFARE ASSOCIATION					
100-1205-7780	CALIFORNIA ANIMAL WELFARE...	Emily Lepone Courtroom Testimony Workshop	200004325		25.00
			Vendor 6008 - CALIFORNIA ANIMAL WELFARE ASSOCIATION Total:		**25.00**
Vendor: 1563 - CALIFORNIA PARK & RECREATION SOCIETY					
100-1605-7612	CALIFORNIA PARK & RECREAT...	George Dang Membership 11/1/2023 - 10/31/2024	108644-7182023		170.00
			Vendor 1563 - CALIFORNIA PARK & RECREATION SOCIETY Total:		**170.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	10/2023		435.00
			Vendor 0028 - CATHERINE BRATTA Total:		**435.00**
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	10/2023		75.00
			Vendor 6340 - CESAR A GARCIA Total:		**75.00**
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Srvcs 8/2023	66341		26,253.40
			Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:		**26,253.40**
Vendor: 2025 - CHARLES R SIMPSON					
100-1610-7652	CHARLES R SIMPSON	Encanto Tennis Court Repair	05671062		750.00
			Vendor 2025 - CHARLES R SIMPSON Total:		**750.00**
Vendor: 5938 - CHRISTINA HEANY					
100-1405-7690	CHRISTINA HEANY	Planning Commissin Mtg	9/18/2023		50.00
			Vendor 5938 - CHRISTINA HEANY Total:		**50.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6381 - CHRISTOPHER H CHUC					
100-1605-7756	CHRISTOPHER H CHUC	SC Instructor Fee-Summer Latin Dance	108		226.80
				Vendor 6381 - CHRISTOPHER H CHUC Total:	**226.80**
Vendor: 0903 - CITY OF MONROVIA					
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 8/2023	2400494		1,711.08
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 8/2023	2400495		315.49
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 8/2023	2400496		2,142.42
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 8/2023	2400497		8,687.18
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 8/2023	2400499		186.40
				Vendor 0903 - CITY OF MONROVIA Total:	**13,042.57**
Vendor: 6483 - CIVICA LAW GROUP, APC					
100-1015-7684	CIVICA LAW GROUP, APC	1001 Las Lomas Legal 8/2023	10969		2,530.80
100-1015-7684	CIVICA LAW GROUP, APC	1307 Bloomdale Legal 8/2023	10970		5,806.30
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement Legal 8/2023	10971		5,311.17
100-1015-7684	CIVICA LAW GROUP, APC	Mendoza v. Duarte-Admin Appeal 8/2023	10972		5,834.20
100-1015-7684	CIVICA LAW GROUP, APC	LASD-General Legal 8/2023	10973		6,000.00
				Vendor 6483 - CIVICA LAW GROUP, APC Total:	**25,482.47**
Vendor: T4719 - CLEAN INITIATIVE LLC					
100-4201	CLEAN INITIATIVE LLC	Solar Permit Refund (Pmt #2023-192/1631 Brycedale)	R99155		269.00
				Vendor T4719 - CLEAN INITIATIVE LLC Total:	**269.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DE…	Industrial Waste 6/2023	23081400369		4,550.93
100-1405-7801	COUNTY OF LOS ANGELES DE…	Industrial Waste 7/2023 & 8/2023	23091101151		1,478.93
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**6,029.86**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7739	CURO MANAGED PRINT PRO…	Event Banners	6873		1,945.25
100-1605-7732	CURO MANAGED PRINT PRO…	City Picnic Signage	7089		391.39
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**2,336.64**
Vendor: 5025 - DARRELL RAY CARROLL					
100-1205-7887	DARRELL RAY CARROLL	South Yard Keys	25018		38.58
100-1610-7652	DARRELL RAY CARROLL	Key Copies	25034		49.61
				Vendor 5025 - DARRELL RAY CARROLL Total:	**88.19**
Vendor: T4777 - DAVID NORIEGA					
100-2120	DAVID NORIEGA	Pool Rent Deposit Refund 9/23/2023	R101033/938206		200.00
				Vendor T4777 - DAVID NORIEGA Total:	**200.00**
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1605-7735	DELONG UNLIMITED SCREEN …	TC Duarte Dance Uniforms	22-10444		314.21
100-1605-7735	DELONG UNLIMITED SCREEN …	TC Unity March T-Shirts	22-10469		1,486.72
100-1605-7735	DELONG UNLIMITED SCREEN …	TC Family Feud T-Shirts	22-10460		906.27
100-1205-7980	DELONG UNLIMITED SCREEN …	Red Ribbon Week Event T-Shirts	22-10471		443.22
				Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:	**3,150.42**
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7732	DOLPHIN RENTS INC	City Picnic 9/23/2023 Equipment Rentals	01-214102-13		17,926.38
				Vendor 1381 - DOLPHIN RENTS INC Total:	**17,926.38**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7614	DUARTE RECREATION PETTY …	Paper Filler/Box	9282023		4.84
100-1605-7730	DUARTE RECREATION PETTY …	Flowers	9282023		121.25

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1610-7618	DUARTE RECREATION PETTY …	Field Marker Supplies	9282023		24.12
			Vendor 0311 - DUARTE RECREATION PETTY CASH Total:		**150.21**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	10/2023		566.00
			Vendor 1533 - EFREN CASTRO Total:		**566.00**
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Part: Intake Manifold Gasket	FBN4831866		100.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 31 City of Arcadia Parking Violation 36540	FBN4831866		-160.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 31 City of Arcadia Parking Violation 36542	FBN4831866		-160.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Sales Tax	FBN4831866		20.81
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Part: Knock Sensor	FBN4831866		110.65
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Fee: DOT Inspection	FBN4831866		169.00
100-1605-7650	ENTERPRISE FM TRUST	Vehicle 100 Labor: Knocker Sensor	FBN4831866		676.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Tax on Gain on Prior	FBN4831866		410.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Gas/Delivery Fee	FBN4831866		50.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 8/30/2023 - 8/31/2023	FBN4831866		46.47
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 8/30/2023 - 8/31/2023	FBN4831866		39.70
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 ETR/DMV Paperwork	FBN4831866		33.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 CA Tire Fee Tax	FBN4831866		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		1,195.28
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		930.81
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		772.57
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		720.34
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		615.32
			Vendor 6189 - ENTERPRISE FM TRUST Total:		**11,051.20**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 9/2023	103347		154.00
				Vendor 1357 - EXECUTIVE ELEVATOR INC Total:	**154.00**
Vendor: 6158 - GOVERNANCE SCIENCES GROUP INC					
100-1020-7712	GOVERNANCE SCIENCES GRO…	FlashVote-Cmty Info Tool 9/1/2023 - 8/21/2024	23-Duarte		6,900.00
				Vendor 6158 - GOVERNANCE SCIENCES GROUP INC Total:	**6,900.00**
Vendor: 3570 - HDL COREN & CONE					
100-1805-7965	HDL COREN & CONE	2022/2023 Unsecured Property Tax Recovery	SIN031703		106.43
				Vendor 3570 - HDL COREN & CONE Total:	**106.43**
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7733	HEULYN REGINA DUMAS-JOH…	SC Sewing Instruction/Supplies 10/2023	4-9/18/2023		410.00
				Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:	**410.00**
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A…	Transaction Tax Audit 7/2023 - 9/2023	SIN031615		554.18
				Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:	**554.18**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	Plumbing Repairs/Tools/Scrubber	4531741		244.87
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr Grill	4531743		384.77
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Grill/Cover/Propane Tanks	3300232		604.83
100-1610-7618	HOME DEPOT CREDIT SERVICES	FC Shower Repairs	6533146		62.28
100-1410-7621	HOME DEPOT CREDIT SERVICES	Return-Water Pump (Inv #0614709)	0202606		-219.39
100-1410-7621	HOME DEPOT CREDIT SERVICES	Water Pump	0534262		252.47
100-1205-7650	HOME DEPOT CREDIT SERVICES	Vehicle #34 Wiper Fluid	0602310		4.38
100-1410-7621	HOME DEPOT CREDIT SERVICES	Water Pump	0614709		219.39
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Parts & Supplies	0614709		324.36
100-1610-7618	HOME DEPOT CREDIT SERVICES	FC Shower Plumbing Repairs	0740003		316.09
100-1205-7980	HOME DEPOT CREDIT SERVICES	Storage Rack & Water Jug	9534447		573.48
100-1205-7780	HOME DEPOT CREDIT SERVICES	Animal Control Insec…	4513284		48.08
100-1610-7618	HOME DEPOT CREDIT SERVICES	Encanto Park Paint	2524678		55.72
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr Pest Control	8302719		44.00
100-1205-7780	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #4513284)	9880433		-0.87
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #2524678/8302719)	9880433		-1.81
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**2,912.65**
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
100-1605-7750	INLAND EMPIRE STAGES LTD	Valley View Casino Excursion Transportation	59899		1,022.10
				Vendor 1465 - INLAND EMPIRE STAGES LTD Total:	**1,022.10**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	10/2023		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	10/2023		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	10/2023		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**75.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	10/2023		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 6306 - JOSUE RUIZ					
100-1205-7779	JOSUE RUIZ	Volunteer Stipend 7/24/2023 - 9/21/2023	9282023		250.00
				Vendor 6306 - JOSUE RUIZ Total:	**250.00**
Vendor: T4775 - KEITH GILLESPIE					
100-1605-7732	KEITH GILLESPIE	City Picnic/Car Show Refund	R100913	202403/1605-7732-Car Show ...	25.00
				Vendor T4775 - KEITH GILLESPIE Total:	**25.00**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
100-1405-8100	LANDSCAPE WAREHOUSE III	Irrigation-Route 66 Sign Project	4188749	202317/1405-8100-Other Cap ..	252.60
100-1405-8100	LANDSCAPE WAREHOUSE III	Irrigation-Route 66 Sign Project	4188765	202317/1405-8100-Other Cap ..	179.93
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**432.53**
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY24 Federal Grant Administration 8/2023	7947		117.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**117.00**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	10/2023		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: T4274 - LIYANGE MAHENDRA UKMATTE					
100-4302	LIYANGE MAHENDRA UKMAT...	Citation Overpayment	DU020021638		60.00
				Vendor T4274 - LIYANGE MAHENDRA UKMATTE Total:	**60.00**
Vendor: 1672 - LOS ANGELES COUNTY FIRE DEPARTMENT					
100-1410-7656	LOS ANGELES COUNTY FIRE D...	FY24 Underground Fuel Tank	IN0430310		2,528.00
				Vendor 1672 - LOS ANGELES COUNTY FIRE DEPARTMENT Total:	**2,528.00**
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 8/2023	240321EC		442,977.02
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**442,977.02**
Vendor: 6477 - LPA INC					
100-1610-8100	LPA INC	Conceptual Design-Civic Center Master Plan 8/2023	ARIV1005509		5,475.00
100-1605-7965	LPA INC	Fitness Center Aquatics Assessment 8/2023	ARIV1005614		2,730.00
				Vendor 6477 - LPA INC Total:	**8,205.00**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 10/2023	1735-huntplaz-1023		1,600.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,600.00**
Vendor: 5355 - LUZ YESENIA PAEZ					
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Mtg	9/18/2023		50.00
				Vendor 5355 - LUZ YESENIA PAEZ Total:	**50.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	10/2023		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	10/2023		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 4978 - MMASC					
100-1010-7612	MMASC	Albert Nunez MMASC Membership	9142023		90.00
				Vendor 4978 - MMASC Total:	**90.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	10/2023		13,664.83
				Vendor 2461 - MVP, LLC Total:	**13,664.83**
Vendor: 5048 - MYRON CORP					
100-1205-7980	MYRON CORP	2024 Planners	134211804		588.54
				Vendor 5048 - MYRON CORP Total:	**588.54**
Vendor: 4847 - ORTCO INC					
100-1610-7652	ORTCO INC	ROP Slide Installation	2023-280		1,850.00
				Vendor 4847 - ORTCO INC Total:	**1,850.00**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	10/2023		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDI...	Document Shredding 9/7/2023	555077		58.00
				Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:	**58.00**
Vendor: 6015 - PEDRO RODRIGUEZ					
100-2120	PEDRO RODRIGUEZ	SC Rent Deposit Refund 9/16/2023	R100008		500.00
				Vendor 6015 - PEDRO RODRIGUEZ Total:	**500.00**
Vendor: T3700 - RAY ABERNATHY					
100-1205-7779	RAY ABERNATHY	Gigaphone (Outdoor A-Team Presentations)	3059462		207.38
				Vendor T3700 - RAY ABERNATHY Total:	**207.38**
Vendor: T4066 - ROCHELLE CARPIO					
100-2120	ROCHELLE CARPIO	ROP Bldg Rent Deposit Refund 9/24/23	R100872		150.00
				Vendor T4066 - ROCHELLE CARPIO Total:	**150.00**
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 7/2023	968475		205.75
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 7/2023	968476		9,574.82
100-1015-7686	RUTAN & TUCKER LLP	Highland Ave Eminent Domain Legal 7/2023	968477		232.00
100-1015-7686	RUTAN & TUCKER LLP	Esperanza Legal 7/2023	968478	202126-Legal Services	100.50
100-1015-7686	RUTAN & TUCKER LLP	Mel Cyn Eminent Domain Legal 7/2023	968479		348.00
100-1015-7682	RUTAN & TUCKER LLP	Personnel Labor Issue 7/2023	968480		2,449.00
				Vendor 0196 - RUTAN & TUCKER LLP Total:	**12,910.07**
Vendor: T4514 - RYAN SHOJI					
100-2120	RYAN SHOJI	ROP Bldg Rent Deposit Refund 9/16/2023	R100051		150.00
				Vendor T4514 - RYAN SHOJI Total:	**150.00**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	10/2023		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 2699 - SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS					
100-1825-7687	SAN GABRIEL VALLEY COUNCIL...	Subregional Food Recovery Hub Development	RFR-03-07		7,000.00
				Vendor 2699 - SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS Total:	**7,000.00**
Vendor: 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY					
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Shelter Services 9/2023	9/2023D		5,833.33
				Vendor 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY Total:	**5,833.33**
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Floor Scrubbing Machine	044583		3,794.45
				Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:	**3,794.45**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice #3547282995	3547416296		-23.58

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3547916274		196.20
				Vendor 2688 - STAPLES ADVANTAGE Total:	**172.62**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	10/2023		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Alarm Response 8/23/2023	SA-38755		90.00
				Vendor 1610 - SUNWEST ENGINEERING Total:	**90.00**
Vendor: 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES					
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 8/2023	9192023		4,127.00
				Vendor 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES Total:	**4,127.00**
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	10/2023		75.00
				Vendor 6457 - TERA MARTIN DEL CAMPO Total:	**75.00**
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	10/2023		566.00
				Vendor 3904 - TERESA RENTERIA Total:	**566.00**
Vendor: T4776 - TERRY LIN					
100-2120	TERRY LIN	Pool Rental Deposit Refund 9/24/2023	R100448		200.00
				Vendor T4776 - TERRY LIN Total:	**200.00**
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC 'Gentlemen's Agreement' Screening/Presentation	10/19/2023		150.00
				Vendor 5544 - THEODORE SIEGEL Total:	**150.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	10/2023		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 9/2023	10839		9,030.00
100-1020-7720	TRIPEPI SMITH & ASSOCIATES	PEG Channel Management 9/2023	10840		2,255.00
				Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:	**11,285.00**
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 10/01/2023 - 12/31/2023	025-437949		12,366.50
				Vendor 4674 - TYLER TECHNOLOGIES INC Total:	**12,366.50**
Vendor: 4484 - U.S. BANK					
100-1005-7644	U.S. BANK	J Schulz Union Station Homeless Celebration Ticket	9252023BV		50.00
100-1005-7648	U.S. BANK	Sam Kang League of Ca Cities Conf Hotel (Hyatt)	9252023BV		671.60
100-1005-7648	U.S. BANK	Sam Kang League of Ca Cities Annual Conf Lunch	9252023BV		75.00
100-1005-7980	U.S. BANK	DashPass 9/5/2023 - 10/5/2023 (DoorDash)	9252023BV		9.99
100-1010-7610	U.S. BANK	Brian Villalobos CCCA Fall Conf Hotel (Westin)	9252023BV		639.40
100-1010-7610	U.S. BANK	CM/CMD/PS City Picnic Meeting (Max's)	9252023BV		85.31
100-1010-7610	U.S. BANK	Brian Villalobos Mtg w/Vinh Truong (Hope Village)	9252023BV		35.77
100-1010-7610	U.S. BANK	Brian Villalobos CCCA Fall Conf Parking (Horton)	9252023BV		12.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	9252023BV		18.00
100-1010-7980	U.S. BANK	Proclamation Paper (Curo Print)	9252023BV		991.15
100-1010-7980	U.S. BANK	Tri-Cities Meeting Supplies (InstaCart)	9252023BV		48.07
100-1010-7980	U.S. BANK	CC Mtg Food-Janet's 9/12/23 (DoorDash)	9252023BV		164.85
100-1020-7712	U.S. BANK	Spotify Subscription	9252023BV		10.99
100-1405-7610	U.S. BANK	Interview Panel Lunch 9/12/23 (Heemo Sushi)	9252023CH		116.91
100-1405-7610	U.S. BANK	Interview Panel Pastries 9/12/23 (Panera Bread)	9252023CH		27.93
100-1410-7610	U.S. BANK	Gerard Batista MSA Conference Banquent/Dinners	9252023CH		175.00
100-1410-7610	U.S. BANK	Gerard/Lamberto PAPA Seminar Registrations	9252023CH		200.00
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 9/4/2023 - 10/3/2023	9252023KP		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 9/4/2023 - 10/3/2023	9252023KP		7.75
100-1805-7610	U.S. BANK	Kristen Meeting w/Monrovia Staff (Jake's)	9252023KP		56.17
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/City of Hope (Hope Village)	9252023KP		35.77
100-1810-7610	U.S. BANK	Kristen Petersen Mtg/CC Member (Peach Cafe)	9252023KP		38.47
100-1810-7611	U.S. BANK	Employee Summer BBQ Supplies (Smart & Final)	9252023KP		35.20
100-1810-7611	U.S. BANK	Employee Summer BBQ Tablecloth (Amazon)	9252023KP		66.12
100-1810-7611	U.S. BANK	Employee Summer BBQ Supplies (Costco)	9252023KP		488.59
100-1810-7611	U.S. BANK	Employee Summer BBQ Supplies (Trader Joes)	9252023KP		99.06
100-1815-7632	U.S. BANK	Accessduarte.com 8/01/2023 - 8/31/2023 (Google)	9252023KP		1,384.53
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Arcobat 9/13/23 - 10/12/23	9252023KP		780.71
100-1815-7632	U.S. BANK	Finance Webinar 9/7/2023 - 10/6/2023 (Zoom)	9252023KP		80.00
100-1605-7610	U.S. BANK	CC Ad Hoc Committee Mtg Coffee (Starbucks)	9252023ME		25.05
100-1605-7610	U.S. BANK	2023 SCPPOA Agency Membership/Sept 23 Mtg	9252023ME		60.00
100-1605-7610	U.S. BANK	Refund-Manuel Enriquez Hotel JPIA Conf (Omni)	9252023ME		-333.90
100-1605-7614	U.S. BANK	FC Printer Cartridge (Amazon)	9252023ME		45.19
100-1605-7614	U.S. BANK	Transparent Tape (Amazon)	9252023ME		13.12
100-1605-7614	U.S. BANK	Scotch Blue Tape (Amazon)	9252023ME		17.38
100-1605-7650	U.S. BANK	City Vehicle Car Wash (Nu Way Hand Wash)	9252023ME		37.98
100-1605-7693	U.S. BANK	MYCl Dinner 9/11/23 (Youngs Gourmet)	9252023ME		232.65
100-1605-7730	U.S. BANK	Return-Bicycle Lights (Amazon)	9252023ME		-21.78
100-1605-7732	U.S. BANK	City Picnic Custom Balloons (Balloons Tomorrow)	9252023ME		260.00
100-1605-7732	U.S. BANK	City Picnic Portable Restrooms (Eagle Portables)	9252023ME		1,879.43
100-1605-7732	U.S. BANK	City Picnic Food Vendor Health Permits (LA Cnty)	9252023ME		2,171.15
100-1605-7732	U.S. BANK	City Picnic DART Volunteer Box Lunches (Subway)	9252023ME		199.75
100-1605-7732	U.S. BANK	City Picnic Ice (Smart & Final)	9252023ME		52.79

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7732	U.S. BANK	City Picnic Staff Shirts (Delong Unlimited)	9252023ME		694.95
100-1605-7732	U.S. BANK	City Picnic Supplies (Winner Party)	9252023ME		84.89
100-1605-7732	U.S. BANK	City Picnic Street Flag Poles (Amazon)	9252023ME		60.64
100-1605-7732	U.S. BANK	City Picnic Pennant Flags (Amazon)	9252023ME		94.96
100-1605-7733	U.S. BANK	Duarte Survivor Island Beach Balls (Amazon)	9252023ME		12.11
100-1605-7733	U.S. BANK	SC Sign Holder/Dry Erase Markers (Amazon)	9252023ME		33.16
100-1605-7733	U.S. BANK	SC Painters Tape (Amazon)	9252023ME		55.70
100-1605-7735	U.S. BANK	City Picnic TC Supplies (Amazon)	9252023ME		41.84
100-1605-7735	U.S. BANK	Duarte Dance Competition Registration (Sharp Int'l	9252023ME		108.05
100-1605-7735	U.S. BANK	TC Travel First Aid Kits (Amazon)	9252023ME		28.46
100-1605-7737	U.S. BANK	Excursion Deposit-Chicago (Pantage Theatre)	9252023ME		475.00
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Bus Parking	9252023ME		100.00
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Food (Costco)	9252023ME		86.89
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Vehicle Parking (CA Parks)	9252023ME		15.35
100-1605-7737	U.S. BANK	Doheny Beach Excurstion Bike Rental	9252023ME		39.00
100-1605-7741	U.S. BANK	Youth Sports Volleyballs (Epic Sports)	9252023ME		345.07
100-1605-7741	U.S. BANK	Youth Sports Portable Benchs/Whistles (Amazon)	9252023ME		312.90
100-1605-7741	U.S. BANK	Youth Sports Whistles/Soccer Cones (Amazon)	9252023ME		242.75
100-1605-7741	U.S. BANK	Return-Youth SportsTable (Amazon)	9252023ME		-52.78
100-1605-7741	U.S. BANK	Youth Sports Table (Amazon)	9252023ME		58.43
100-1605-7741	U.S. BANK	Youth Sports Futsal Goals (Sator Soccer)	9252023ME		462.84
100-1605-7980	U.S. BANK	Staff Training Pizza (Domino's Pizza)	9252023ME		133.89
100-1605-7980	U.S. BANK	Staff Training Snacks/Drinks (Ralphs)	9252023ME		63.88
100-1605-7980	U.S. BANK	Staff Training Coffee (Starbucks)	9252023ME		40.00
100-1605-7980	U.S. BANK	Rejoice Farewell Celebration (Crumbl Cookies)	9252023ME		47.50
100-1605-7980	U.S. BANK	Staff Training Bagels (Einstein Bros Bagels)	9252023ME		53.38
100-1610-7616	U.S. BANK	FC Pool Noodles (Amazon)	9252023ME		100.24
100-1610-7618	U.S. BANK	Measuring Tape (Home Depot)	9252023ME		19.81
100-1610-7618	U.S. BANK	FC Couch Repair Patch (Amazon)	9252023ME		20.83
100-1610-7618	U.S. BANK	Building Supplies (Eurmax Canopy)	9252023ME		215.92
				Vendor 4484 - U.S. BANK Total:	**15,046.55**
Vendor: 6535 - ULTIMATE ATTRACTIONS LLC					
100-1605-7732	ULTIMATE ATTRACTIONS LLC	Balance-City Picnic Inflatables/Rides	5269Corrected		1,702.50
				Vendor 6535 - ULTIMATE ATTRACTIONS LLC Total:	**1,702.50**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	10/2023		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 6113 - WARDS SERVICE					
100-1405-7650	WARDS SERVICE	Vehicle #33 Battery Replacement	92789		419.01
				Vendor 6113 - WARDS SERVICE Total:	**419.01**
				Fund 100 - GENERAL FUND Total:	**676,799.95**
Fund: 220 - GAS TAX FUN					
Vendor: 6009 - KOA CORPORATION					
220-2225-7980	KOA CORPORATION	Greenbank Speed Study 4/3/2023 - 6/2/2023	JC11130 - 9		479.83
				Vendor 6009 - KOA CORPORATION Total:	**479.83**
				Fund 220 - GAS TAX FUN Total:	**479.83**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES ...	Grocery Outlet Sweeping 9/2023	204933		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DE...	KITS Monitoring 6/2023	23081400429		719.76
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Modifications-Brycedale/Hunt Dr 6/2023	23081400438		3,390.88
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Maintenance 6/2023	23081400812		6,965.93
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Maint-Brycedale/Hunt Dr 8/2023	23091101190		2,388.70
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Timing/Camera Detection Call-Out 8/2023	23091101236		1,943.35
240-2405-7890	COUNTY OF LOS ANGELES DE...	KITS Monitoring 7/2023 & 8/2023	23091101263		704.13
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Maint-Highland/Hunt Dr 8/2023	23091101265		416.75
240-2405-7890	COUNTY OF LOS ANGELES DE...	TS Maintenance 8/2023	23091101544		8,262.33
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**24,791.83**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**25,575.83**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-7965	LDM ASSOCIATES INC	FY24 CDBG ADA Curb Ramps Installation 8/2023	7948	202413-Professional Svcs-ADA...	117.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**117.00**
				Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:	**117.00**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 8/2023	240321EC		11,916.67
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**11,916.67**
				Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:	**11,916.67**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		615.05
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 9/1/2023 - 9/30/2023	FBN4831866		467.13
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**1,609.56**
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**1,609.56**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
Vendor: 6526 - STILLWATER ECOSYSTEM, WATERSHED & RIVERINE SCIENCES					
400-4005-7965	STILLWATER ECOSYSTEM, WA…	Prof Svcs for Fish Cyn Trail 6/28/23 - 9/3/2023	10420000	202214-Exp-Fish Cyn Trail Res…	4,527.00
				Vendor 6526 - STILLWATER ECOSYSTEM, WATERSHED & RIVERINE SCIENCES Total:	**4,527.00**
				Fund 400 - PARK DEVELOPMENT GRANT FUND Total:	**4,527.00**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 1491 - AUTOZONE					
440-4405-7650	AUTOZONE	Yard Supplies/Key Fob Battery	2814112481		39.66
				Vendor 1491 - AUTOZONE Total:	**39.66**
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 8/2023	2400498		331.70
				Vendor 0903 - CITY OF MONROVIA Total:	**331.70**
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
440-4405-7788	INLAND EMPIRE STAGES LTD	Valley View Casino Excursion Transportation	59899		18.10
				Vendor 1465 - INLAND EMPIRE STAGES LTD Total:	**18.10**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7980	SUPERIOR PROPERTY SERVICE…	Bus Stop Pressure Washing 8/17/2023	17888		1,278.75
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**1,278.75**
Vendor: 4484 - U.S. BANK					
440-4405-7610	U.S. BANK	Erwin Mendez CA Transit Assoc Annual Conference	9252023KP		750.00
				Vendor 4484 - U.S. BANK Total:	**750.00**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**2,418.21**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
460-4605-7788	INLAND EMPIRE STAGES LTD	Valley View Casino Excursion Transportation	59899		900.00
				Vendor 1465 - INLAND EMPIRE STAGES LTD Total:	**900.00**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7980	SUPERIOR PROPERTY SERVICE…	Bus Stop Pressure Washing 8/17/2023	17888		1,046.25
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**1,046.25**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**1,946.25**
Fund: 475 - MEASURE M LR TRANSIT FUND					
Vendor: 6543 - HYT CONSTRUCTION INC					
475-4750-8100	HYT CONSTRUCTION INC	Unsafe Bus Shelter Repair (SE Duarte Rd/BV St)	23-0919001		14,600.00
				Vendor 6543 - HYT CONSTRUCTION INC Total:	**14,600.00**
				Fund 475 - MEASURE M LR TRANSIT FUND Total:	**14,600.00**
				Grand Total:	**739,990.30**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	676,799.95
220 - GAS TAX FUN	479.83
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	25,575.83
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	117.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,916.67
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	1,609.56
400 - PARK DEVELOPMENT GRANT FUND	4,527.00
440 - PROPOSITION A TRANSIT FUND	2,418.21
460 - PROPOSITION C TRANSIT FUND	1,946.25
475 - MEASURE M LR TRANSIT FUND	14,600.00
Grand Total:	**739,990.30**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	125.00
100-1005-7648	Travel & Exp - Kang	821.60
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	827.48
100-1010-7612	Publications and Dues	108.00
100-1010-7980	Other Expenses	1,204.07
100-1015-7680	City Attorney Legal	9,574.82
100-1015-7682	Labor Counsel Legal	3,569.20
100-1015-7684	Code Enforcement Legal	25,482.47
100-1015-7686	Other Legal Services	886.25
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information …	15,940.99
100-1020-7720	DCTV	2,255.00
100-1205-7650	Vehicle Maintenance	2,146.80
100-1205-7761	Parking Ticket Collect	4,127.00
100-1205-7779	Youth Programs	457.38
100-1205-7780	Animal Control	5,905.54
100-1205-7781	Contract Law Enforceme…	451,664.20
100-1205-7787	Public Safety Cntr Lease	13,664.83
100-1205-7887	Repairs & Replacements	38.58
100-1205-7980	Other Expenses	1,805.24
100-1405-7610	Travel, Mtgs & Conf	144.84
100-1405-7614	Office Supplies	-23.58
100-1405-7650	Vehicle Maintenance	605.41
100-1405-7690	Planning Commission	150.00
100-1405-7800	Building Department Ser…	26,253.40
100-1405-7801	Industrial Waste Inspect…	6,029.86
100-1405-7965	Professional Services	117.00
100-1405-8100	Other Capital Improvem…	432.53
100-1410-7610	Travel, Mtgs & Conf	375.00
100-1410-7621	Other Supplies	252.47
100-1410-7650	Vehicle Maintenance	1,711.08
100-1410-7656	Emergency Generator	2,618.00
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	324.36
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	-248.85
100-1605-7612	Publications and Dues	170.00

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7614	Office Supplies	80.53
100-1605-7650	Vehicle Maintenance	1,109.93
100-1605-7693	Youth Council	232.65
100-1605-7730	Special Events	99.47
100-1605-7732	City Picnic	25,543.83
100-1605-7733	Senior Center	668.71
100-1605-7735	Teen Center	2,893.30
100-1605-7737	Adult Excursions	716.24
100-1605-7739	Publicity	1,945.25
100-1605-7741	Sports/Playground Progr…	1,369.21
100-1605-7750	Bus Rentals	1,022.10
100-1605-7756	Senior Recreation Classes	226.80
100-1605-7965	Professional Services	2,730.00
100-1605-7980	Other Expenses	338.65
100-1610-7616	Pool Supplies	100.24
100-1610-7618	Building Supplies	5,785.88
100-1610-7652	Building Maint Services	5,501.61
100-1610-8100	Other Capital Improvem…	5,475.00
100-1805-7610	Travel, Mtgs & Conf	91.94
100-1805-7965	Professional Services	660.61
100-1810-7610	Travel, Mtgs & Conf	38.47
100-1810-7611	Training	688.97
100-1815-7632	Software	2,245.24
100-1815-7820	Finance Software	12,366.50
100-1825-7613	Duplications And Photos	196.20
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7687	Waste Mgmt Services	7,000.00
100-1825-7980	Other Expenses	58.00
100-1830-8100	Vehicle Replacement (C…	10,294.74
100-2120	Refundable Deposits	1,200.00
100-4201	Building Permits	269.00
100-4302	Parking Citations	60.00
220-2225-7980	Other Expenses	479.83
240-2405-7890	Repairs-Traffic Signal	24,791.83
240-2426-7810	Street Sweeping	784.00
260-2605-7965	Professional Services	117.00
290-2905-7781	Contract Law Enforceme…	11,916.67
320-3205-8013	Vehicles (Capital)	1,609.56
400-4005-7965	Professional Services	4,527.00
440-4405-7610	Travel, Mtgs & Conf	750.00
440-4405-7650	Vehicle Maintenance	371.36
440-4405-7788	Shuttle Services	18.10
440-4405-7980	Other Expenses	1,278.75
460-4605-7788	Shuttle Services	900.00
460-4605-7980	Other Expenses	1,046.25
475-4750-8100	Other Capital Improvem…	14,600.00
	Grand Total:	**739,990.30**

Project Account Summary

Project Account Key	Payment Amount
None	734,588.27
202126-Legal Services	100.50
202211/1205-7980-Live Scan/APU Tutors/DUSD FY21-23	200.00
202214-Exp-Fish Cyn Trail Restoration/Access Plan	4,527.00
202317/1405-8100-Other Cap Improv-Route 66 Art	432.53
202403/1605-7732-Car Show Registration-City Picnic	25.00

Project Account Summary

Project Account Key	Payment Amount
202413-Professional Svcs-ADA Curb Ramps	117.00
Grand Total:	**739,990.30**

ITEM: 11.E

Receive and File the Community Development Department Update

Recommended Action:
It is recommended that the City Council receive and file the Community Development department update.

Attachments:
11E - Community Development Department Update - October 2023.pdf

COMMUNITY DEVELOPMENT
STATUS REPORT
October 2023

PROJECT/PROGRAM	STATUS
IN PROCESS	
Safe Routes to Schools Study	Staff is working with SCAG on a Safe Route to Schools Study. KOA, a traffic engineering firm is doing this study for SCAG. This is a grant based study and is being done at no cost to the City. The consultant has started the public outreach and is in the process of holding several meetings at various school sites to generate information. Final plan delivery has been rescheduled to February 2024. This project by SCAG is only to develop a plan. There is no funding included for capital improvements. If the plan is approved, desired capital projects can be added to the CIP.
Recreation Trail Upgrades	Duarte was awarded a $1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. We are still waiting to receive the funds as the State manages the process for how funds will be distributed, a process that typically takes several months. In the next few months, Staff is working on finalizing paving details, looking to hire a landscape consultant to coordinate a final bid set for Parks & Recreation Commission and City Council review. Spring 2024 bid and Summer start of construction is the current schedule.
Route 66 Sign and Art Piece	The Route 66 Sign and Art piece was recently installed. Landscaping of the site will be done in the next two weeks.
Esperanza at Duarte Station (1700 Fasana Road)	MBK - completed their 344-unit luxury apartment building; named Esperanza. The building is about 75% leased.
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment. This building will also be the location of the "Duarte Station" sign that will be an icon, located on the roof of the building. A 2024 completion date is expected.
San Gabriel Valley Regional Housing Trust	Staff is working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on a possible subsidized housing development in the City. The idea would be to develop one of the affordable housing sites listed in the most recent

PROJECT/PROGRAM	STATUS
	Housing Element with first priority being the City-owned property at 2400 Huntington and properties to the east. SCVGOG and SGVRHT have access to funding that assists in generating interest from developers. (Add a projected date here)
Melcanyon Debris Basin	FEMA awarded the City a $1.2 million grant for the construction of a debris basin at the north end of Melcanyon Road. This will require a substantial City match, but it will address debris flow from the area that caused a significant mudflow problem a few years ago and still presents some risk. Staff is working on property acquisition with the City Attorney. Much of the CEQA work is completed for the Mitigated Negative Declaration, however the State Department of Fish & Wildlife has submitted comments that may require significant additional analysis. Staff and the consultant are discussing options.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro is in the RFP process and that process has recently been extended. The current plan is to have a developer selected by November.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Owners have shown positive interest. The Big Lots sale has gone through and Big Lots has closed. Staff is working, mostly with the new owners, to develop options for moving forward. Property owners are cooperating with the City on Code Enforcement issues. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. Staff is negotiating with the property owner for the additional right of way. This has been one of the major hold up issues on the project, but recently progress has been made. Staff discussed the right of way issue with Metro for its piece recently and the details will be resolved when the site development moves forward. After agreements for right of way are resolved, the City will need to

PROJECT/PROGRAM	STATUS
	hire the Engineer to complete working drawings. The projected construction date is Fall 2024; however, the portion adjacent to the Metro parking lot may be constructed with the development on that property.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant. The project is currently out to bid and award of bid should happen before the end of the year.
BP EV Charging Station	An application has been filed for an EV charging station on the northeast corner of Huntington Drive and Bradbourne Avenue. The applicant is moving forward slowly as this is one of the first such facilities in the county and they are making design adjustments. A conditional use permit is required. Staff will provide updates as the project progresses.
DEVELOPMENT	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. The first plan check was returned to the Architect in early May 2022. The second plan check was resubmitted for review in March 2023. Several clarifications and minor revisions were needed. The third plan check was submitted on August 31 and has been completed. There are still revisions required but plans are nearing completion. Staff will continue to monitor and encourage progress.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story, 350,000 square foot building- The City of Hope parking structure has won a couple of prestigious awards: National Parking Association (NPA) Innovative Sustainability Project of the Year 2022 and the IPMI Award of Excellence -Architectural Design.
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use.
Andres Duarte School	The School District has issued an RFP for development of the entire Andres Duarte school site property (about 13 acres). The property has a general plan and zoning of Public Facilities so any

PROJECT/PROGRAM	STATUS
	development of the property will require City Council approval. As the process progresses, Staff will keep the Council informed.
928 Huntington Dr.	The old commercial building, apartments and billboard have been demolished and permits are ready to be issued. A 16 unit apartment development has been approved for the property.
PUBLIC WORKS	
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in the park area under the soccer field and permeable paving will be installed in the parking lot area. Now that the JPA has been formed to manage construction and maintenance, the project can move forward. The design is at 60% now and the JPA will be working on developing a budget. When a final budget estimate is completed and the plans are at 90% completion or more, City Staff and the JPA will provide City Council an update and City Staff and the JPA will start public outreach.
Highland – Duarte Rd. Safety Upgrades	The project includes upgrades that include new flashing arrows and pavement markings. This will increase the safety at the intersection, especially for east bound traffic on Duarte Road. The City received no complete bids. The project will either be rebid or the striping and sign installation will be split up and addressed separately.
Annual Concrete Repair	Bids have been received for the 2023-2024 project and may be awarded at the October 10 meeting. Typically, the annual project is completed in approximately two months.
Annual Pavement Repair	The 2023-2024 project is currently in preliminary design.
Annual Street Project	The 2023-2024 street project is planned for winter/spring 2024. An award of design contract was approved at the September 26 meeting.
Annual Striping and Marking	The 2023-2024 project is currently in process. Striping and marking should occur throughout the city over the next 4-6 weeks.
RFP Process for Citywide Landscape Maintenance	The City Council recently approved a contract with Mariposa Landscapes. Mariposa began providing service on October 1. Staff will closely monitor the transition.

ITEM: 11.F

Receive and File the Parks and Recreation Department

Recommended Action:
It is recommended that the City Council receive and file the Parks and Recreation department update.

Attachments:
11F - Parks and Recreation Department Update - October 2023.pdf

City of Duarte

PARKS AND RECREATION
STATUS REPORT
October 2023

PROJECT/PROGRAM	STATUS
SPECIAL EVENTS	
Community Yard Sale	The Duarte community is invited to come out and fill their trunks with items purchased at the Senior Center's Community Yard Sale. The yard sale will be held on Saturday, October 14 from 8 AM - 2 PM in the Civic Center parking lot, near the Senior Center, and all sales are final.
Duarte's Pumpkin Patch Party	Come celebrate the fall season at Duarte's Pumpkin Patch Party! This fun-filled family event will be hosted this year in the City Hall Courtyard starting at 1 PM on Sunday, October 22, and includes a pumpkin of your selection, decorating stations, small crafts, tricks and treats, and a pumpkin decorating contest with the opportunity to win some smashing prizes. The cost to participate is $5 for a youth resident/$10 for non-resident youth. Advance registration is required for this event and the last day to register is October 19.
Howl-O-Ween Pet Costume Contest	The Department will host its third annual Howl-O-Ween Pet Costume Contest on Sunday, October 29 from 10 AM - 12 PM at Duarte Park. Contest registration is free and will take place on-site from 10 – 10:30 AM and judging will start promptly at 10:45 AM. Prizes will be awarded for the Cutest, Best Pet & Owner, and Best in Show. Additionally, various pet vendors, resources, and pet adoption services will be on hand.
Halloween Howl 2023	On October 31 from 5 - 8 PM, we invite the community to come out to Royal Oaks Park and have tons of Halloween fun at the Department's annual Halloween Howl! The park will be filled with special trick-or-treat stations, spooky touches, a fun zone for youth, and killer prizes for the night's best costume winners, per age group. Food and drinks will be available for purchase, and we encourage families to come early, as parking is limited. Note, the event is free but some fun zone attractions will have a nominal fee.
Park Renaming and Dedication Ceremony	In memory of former Mayor and Councilmember Tzeitel Paras-Caracci, the City of Duarte is hosting a Park Renaming and Dedication Ceremony on Wednesday, November 1 at 10 AM at Royal Oaks Park Extension (2701 Royal Oaks Drive). Attendees are encouraged to embrace the playful and gentle spirit of Hello Kitty.

Veteran's Day Ceremony	In honor of the men and women who have served in the United States Armed Forces, the Department will be hosting its annual Veterans Day Ceremony at Veterans Memorial Thorsen Park on Saturday, November 11 starting at 9 AM. For more information about this event, please contact the Parks & Recreation Department at (626) 357-7931.

ITEM: 11.G

Consideration of Award of Contract for FY23-24 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc.

Recommended Action:

It is recommended that the City Council approve the award of contract for the FY 2023-24 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc in the amount of $114,090.00.

Attachments:
11G - Award of Contract FY23-24 Concrete Repair.pdf

Agenda Item: 11G

CM Review: BCV
Fiscal Review: KP

City of Duarte

AGENDA REPORT

MEETING DATE:	October 10, 2023
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Brian Chau, Assistant Civil Engineer
SUBJECT:	Award of Contract for FY 2023/24 Citywide Concrete Repair Project - Project No. 24-1
RECOMMENDATION:	It is recommended that the City Council: Approve the award of contract for the FY 2023-24 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc. in the amount of $114,090.00
FISCAL IMPACT:	This year's Annual Concrete Repair Project was included in the FY 2023/24 Capital Improvement Program Budget and will be funded by Measure R allocations. The project cost is $125,499.00 which is the contract amount with 10 percent contingency

BACKGROUND

The annual Concrete Repair Project consists of the removal and replacement of broken and off-grade concrete improvements such as sidewalk, curb and gutter, driveway approaches and curb ramps damaged by tree roots or other factors that pose a hazard to pedestrians or vehicular travel. In April 2023, Precision Concrete Cutting completed a citywide assessment of sidewalks and identified grade differences along pedestrian paths of travel that may need repair. Staff has used the results from the sidewalk assessment, reported concerns from residents and standard practice of surveying existing concrete improvements to identify deficiencies in accessibility to generate a list of locations to repair with this project.

This annual project has improved the accessibility and safety for pedestrians and significantly reduced the number of trip and fall claims, thereby becoming an integral part of the City's Risk Management Plan.

DISCUSSION/ANALYSIS

The specifications for the Project were made available and the Project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060.

On September 19, 2023, fourteen (14) bids were submitted electronically with the following results:

1	Ruiz Concrete and Paving, Inc.	$114,090.00
2	TVR Construction Engineering LLC	$127,920.00
3	FS Contractors, Inc.	$141,000.00
4	S&H Civilworks	$165,000.00
5	CT&T Concrete Paving Inc.	$176,053.98
6	Hardy & Harper, Inc.	$199,440.00
7	Gentry Brothers, Inc.	$203,544.00
8	We R Builders, Inc.	$231,830.00
9	EBS General Engineering, Inc.	$235,225.00
10	Axiom Group	$240,475.00
11	DT Stellar General Engineering	$243,400.00
12	LCR Earthwork & Engineering, Corp.	$225,600.00
13	DM Contracting, Inc.	$259,130.00
14	Gentry General Engineering	$313,200.00

The lowest responsible and responsive bidder, Ruiz Concrete and Paving, Inc., has successfully completed similar work for the City Downey, City of Cerritos, City of Rancho Palos Verdes and City of Duarte. Their federal and state license status have been verified.

As with all contracts, a contingency amount is considered for this project in anticipation of any potential contract changes due to unforeseen circumstances. A ten percent contingency has been added to this contract and will only be used if deemed necessary by Staff.

RECOMMENDATION

It is recommended that the City Council: Approve the award of contract for the FY 2023-24 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc. in the amount of $114,090.00.

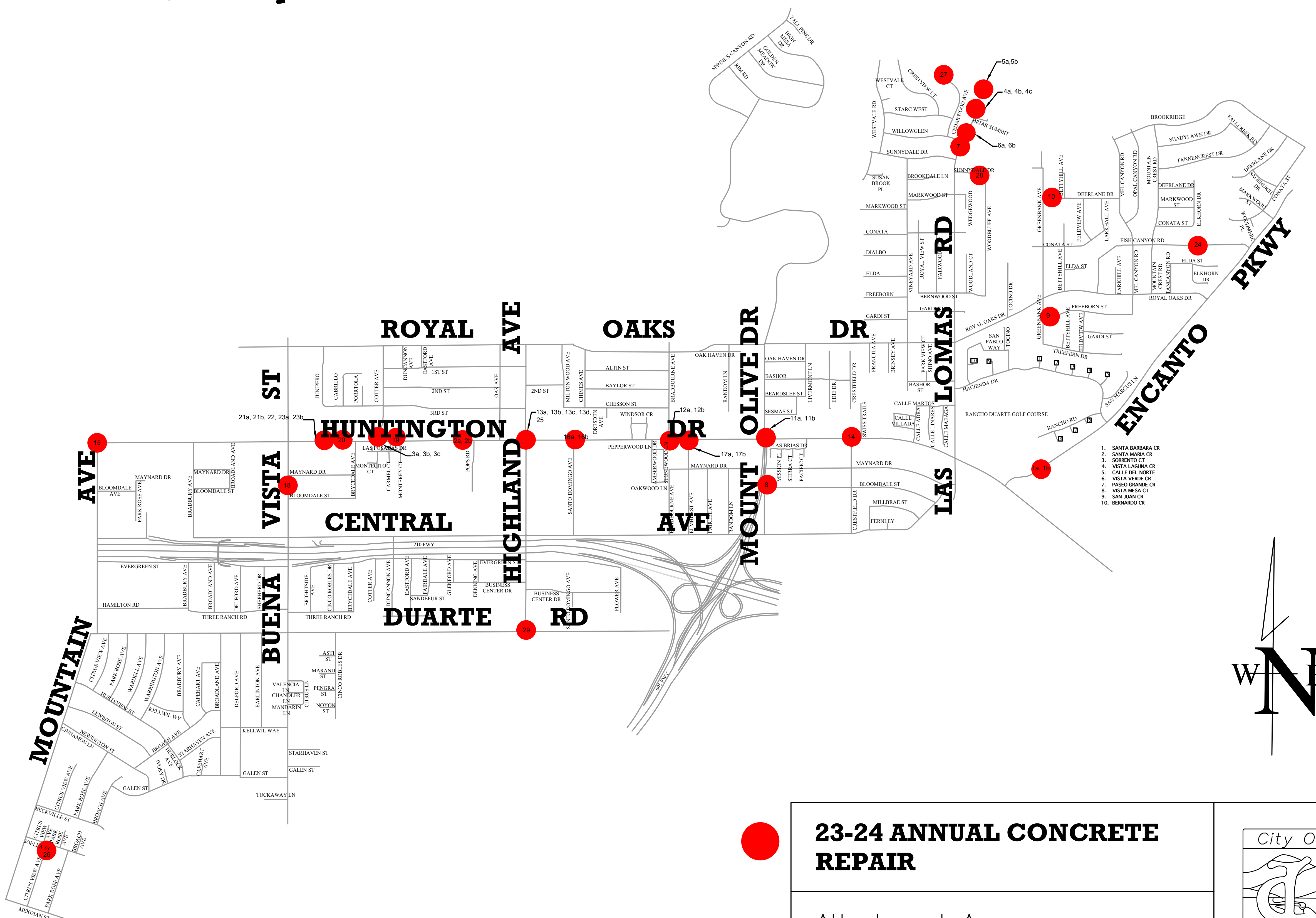
FISCAL IMPACT

This year's Annual Concrete Repair Project was included in the FY 2023/24 Capital Improvement Program Budget and will be funded by Measure R allocations. The project cost is $125,499.00 which is the contract amount with 10 percent contingency.

ATTACHMENTS

Attachment A: Project Locations Map
Attachment B: Agreement for Construction or Maintenance Services

City of Duarte



23-24 ANNUAL CONCRETE REPAIR

Attachment A

Project Location Map

City Of Duarte

CITY OF DUARTE
AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES

THIS AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES ("**Agreement**"), made and effective as of ___________ ("**Effective Date**"), by and between the City of Duarte ("**City**"), and Ruiz Concrete & Paving Inc., a [California corporation], ("**Contractor**"). Contractor and the City are hereafter together referred to as the "**Parties**" and each individually as a "**Party**." In consideration of the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

1. RECITALS.

This Agreement is made and entered into with respect to the following facts:

A. That City desires to obtain through Contractor the work set forth and described in the Scope of Work attached hereto as Exhibit A and incorporated herein by this reference ("**Contractor Services**").

B. That Contractor represents to the City that Contractor is well qualified to perform the Contractor Services by reason of Contractor's training, expertise, experience, and background.

C. That the public interest, convenience, and necessity require that City obtain the Contractor Services upon the terms and conditions set forth herein.

D. That City and Contractor mutually desire to enter into this Agreement for the provision of the Contractor Services by Contractor for and on behalf of City, in accordance with the terms and conditions set forth herein.

2. SERVICES AND WORK

A. Provision of Contractor Services. During the term of this Agreement, Contractor shall provide the Contractor Services as set forth in Exhibit A. Time is of the essence for this Agreement.

B. Additional Services. If City desires to add additional work, services, work locations, or service locations not specifically described in Exhibit A ("**Additional Services**"), City shall notify Contractor thereof at least thirty (30) days in advance of the time such Additional Services shall commence. Contractor shall perform such Additional Services, and compensation for the work performed shall be paid by City in accordance with the Budget and Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference, or as otherwise may be agreed in writing by City and Contractor. It is expressly understood by Contractor that the provisions of this Subsection 2(B) shall not apply to work specifically set forth in Exhibit A or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the work to be performed as included in Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation. Unless contradictory of this Subsection 2(B), all provisions in this Agreement applicable to Contractor's performance of the Contractor Services shall also apply to the Additional Services.

C. Standard of Performance. In performing the Contractor Services, Contractor shall use the skill and care that a highly specialized professional with significant expertise in the field would use under similar circumstances. To the extent that Contractor retains subcontractors to perform any portion of any of the Contractor Services, Contractor has a duty to City to ensure that the tasks, work, and services performed by such subcontractors meet the same highly specialized professional level, skill, and expertise expected of Contractor.

D. Labor, Equipment, Materials. Contractor shall equip itself with all necessary labor, equipment, and materials to perform the Contractor Services specified in this Agreement. Contractor represents that the Contractor Services will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable Federal, State, and local laws to perform the Contractor Services. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of the Contractor Services and as required by law. Contractor ensures that all goods, materials, equipment, or personal property included within the Contractor Services shall be of good quality and fit for the purpose intended.

E. Work Site. Contractor has or will investigate the work site and is or will be fully acquainted with the conditions there existing, prior to commencement of the Contractor Services. Should Contractor discover any conditions, including any latent or unknown conditions, which will materially affect the performance of the Contractor Services, Contractor shall immediately inform City of such fact in writing and shall not proceed except at Contractor's risk until written instructions are received from the City Representative (as defined below).

F. Independent Contractor. All Contractor Services, and all work, services, labor, equipment, and materials furnished in conjunction therewith shall be furnished by Contractor as an independent contractor, subject to the inspection and approval of City, or the City Representative (as defined below). City shall have the right to control Contractor only as to results of the Contractor Services rendered pursuant to this Agreement. Neither City nor any of its officers, officials, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents is in any manner officers, officials, employees, or agents of City. Contractor shall not incur or have the power to incur any debt, obligation, or liability whatsoever against City, or bind City in any manner. No City-provided employee benefits shall be available to the Contractor or any of Contractor's employees in connection with this Agreement. Except for the fees paid to Contractor as provided in this Agreement, City shall not pay salaries, wages, or other compensation to Contractor for performing Contractor

Services hereunder for City. City shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing Contractor Services hereunder.

3. AUTHORITY OF THE CITY REPRESENTATIVE

A. City Representative. The "**City Representative**" shall be Stephanie Sandoval, Public Works Manager of City of Duarte, acting personally or through their duly authorized agents, each agent acting only within the scope of authority delegated to them.

B. Scope of Authority. The City Representative shall convey to Contractor the decision of City regarding any and all questions which may arise as to the quality or acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work. The City Representative shall further convey to Contractor the decision of City regarding all questions which may arise as to the acceptable fulfillment of this Agreement on the part of Contractor; and all questions as to claims and compensations. The City Representative's communicated decisions shall be final, and the City Representative shall have authority to enforce and make effective such communicated decisions so that Contractor can carry out such decisions promptly.

4. TERM OF AGREEMENT

This Agreement shall commence and terminate on the dates set forth in Exhibit A.

5. SUSPENSION OR TERMINATION OF AGREEMENT

A. City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving written notice upon Contractor. Upon receipt of said notice, Contractor shall immediately cease all Contractor Services under this Agreement, unless the notice provides otherwise. In the event this Agreement is suspended or terminated pursuant to this Subsection 5(A), Contractor shall submit a final invoice/report to City pursuant to Section 6, and City shall be entitled to receive a return of the fee paid to Contractor, or portion thereof, if the reason for the termination is failure by Contractor to have timely performed the Services set forth in Exhibit A. In City's sole and absolute discretion, prior to effecting a suspension or termination pursuant to this Subsection 5(A), City may first serve upon Contractor a written notice of the default specifying the default and the amount of time that Contractor shall have to cure, correct, or remedy the default. If Contractor fails to cure the default within the specified period of time, City shall have the right to immediately terminate this Agreement pursuant to this Subsection 5(A). Notwithstanding any other provision of this Agreement to the contrary, City's termination of this Agreement pursuant to this Subsection 5(A) shall not preclude or prejudice any other remedy to which City may be entitled in law or in equity.

B. Contractor may terminate this Agreement only due to a material breach by City, and only upon not less than thirty (30) days' prior written notice to City which notice shall specify the material default. Upon receipt of such notice, City may, but shall not be obligated to, effect to remedy such default, which remedy will cause the notice of termination to no longer apply, and this Agreement to continue in effect.

6. COMPENSATION

A. Amount of Compensation. Compensation will be determined according to the Budget and Fee Schedule set forth in Exhibit B.

B. Invoices. Contractor shall invoice City monthly for all work performed by Contractor under this Agreement. Invoices shall include billings for all charges, including authorized direct costs incurred by Contractor during the month covered by the invoice. All charges for labor, work, or services shall describe with specificity the services rendered and shall set forth the number of hours worked and hourly rates in accordance with Exhibit B. Within thirty (30) days of receipt of an invoice, and upon determination by City that the invoice is in order and that Contractor has performed all requested or required work or services in a timely and competent manner, City shall pay such invoice.

C. Records of Contractor Services and Payments. Contractor shall maintain complete and accurate records with respect to costs, expenses, receipts, and other such information required by City that relate to the performance of Contractor Services under this Agreement. Contractor shall also maintain adequate records of Services provided in sufficient detail to produce an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of six (6) years after receipt of final payment.

7. LICENSES, PERMITS, APPROVALS, FEES

A. Contractor must possess at the time of commencing the Contractor Services and throughout the duration of this Agreement, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall ensure that any subcontractor working on the Contractor Services possesses at the time of commencing work and throughout the duration of such subcontractor's work on the Contractor Services, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall take out and maintain during the life of this Agreement a valid City Business License.

B. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Contractor Services prior to commencing work. Contractor and its employees, agents, and subcontractors shall, at their sole cost and expense, keep in effect during the term of this Agreement any licenses, permits, and approvals that are legally required for the performance of the Contractor Services. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Contractor's performance of the Contractor Services, and shall indemnify, defend and hold harmless City and its elected and appointed officials, boards, members, officers, agents, representatives, employees, and volunteers ("**City Personnel**") against any such fees, assessments, taxes, penalties or interest levied, assessed, or imposed against City hereunder.

8. INSURANCE AND LIABILITY

A. Contractor shall not commence work under this Agreement until it has secured all types and amounts of insurance required under this Section 8, nor shall it allow any subcontractor to commence work on any subcontract to this Agreement until all similar insurance required of the subcontractor has been obtained. Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided in Exhibit C, against all claims for injuries against persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or subcontractors. If Contractor subcontracts any portion of the work, the contract between Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that Contractor is required to maintain pursuant to this Section 8.

B. The City's Director of Administrative Services shall have the authority to adjust or amend the insurance requirements in Exhibit C of this Agreement so long as such amendment or adjustment is agreed to in writing by the Parties.

9. INDEMNIFICATION

A. Contractor shall indemnify, defend (with legal counsel approved by City), and hold harmless City and City Personnel from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation) of every nature ("**Claims**") arising out of or in connection with Contractor's negligence, recklessness, or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of City. Should conflict of interest principles preclude a single legal counsel from representing both City and Contractor, or should City otherwise find Contractor's legal counsel unacceptable, then Contractor shall reimburse City its costs of defense, including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation. Contractor shall promptly pay any final judgment rendered against City and City Personnel with respect to Claims determined by a trier of fact to have been the result of Contractor's negligent, reckless, or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive the expiration or termination of this Agreement.

B. Contractor's obligations under this Section 9 apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City or City Personnel. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the Parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.

C. Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether arising out of this Agreement or otherwise) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and all amounts for which City may be liable to third parties, by reason of Contractor's negligent acts, errors, or omissions, or willful misconduct, in performing or failing to perform Contractor's obligations under this Agreement. City in its sole and absolute discretion, may withhold from any payment due to Contractor, without liability for interest, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or withhold shall not act as a waiver of Contractor's obligation to pay City any sums Contractor owes City.

10. OBSERVING LAWS AND ORDINANCES

Contractor shall keep itself fully informed of all existing and future Federal, State, regional, county, and municipal laws, ordinances, and regulations, which in any manner affect the conduct of the work, and of all applicable orders and decrees of bodies or tribunals having any jurisdiction or authority over the work. If any discrepancy or inconsistency is discovered in this Agreement in relation to any such law, ordinance, regulation, order, or decree, Contractor shall forthwith report the same to the City Representative in writing. Contractor shall at all times observe and comply with and shall cause all its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders, and decrees, and shall protect, indemnify, hold harmless, and defend to the fullest extent permitted by law City and City Personnel against any claim or assertion of liability, or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by Contractor or by its agents, representatives, employees, or subcontractors.

11. NON-DISCRIMINATION

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, gender, gender identity, gender expression, physical or mental disability, age, military status, marital or familial status, sexual orientation, national origin, or ancestry. Contractor shall incorporate the foregoing provisions in all subcontracts.

12. PATENTED AND COPYRIGHTED MATERIALS

Contractor shall assume all costs arising from the use of patented or copyrighted materials, including, but not limited to, equipment, devices, processes, and software programs, used or incorporated in the Contractor Services performed by Contractor under this Agreement. Pursuant to Section 8, Contractor shall indemnify, defend (with legal counsel acceptable to City), and hold City and City Personnel harmless from any and all suits, actions, or proceedings of every nature for or on account of the use of any patented or copyrighted materials.

13. PREVAILING WAGE REQUIREMENTS

A. Public Work. Contractor expressly acknowledges and agrees that City has never previously affirmatively represented to Contractor, its employees, or its agents in writing or otherwise that the work to be covered under this Agreement is not a "public work," as defined in California Labor Code section 1720 of the Labor Code. In connection with the development, construction (as defined by applicable law), and operation of the project, including, without limitation, any public work (as defined by applicable law), if any, Contractor shall bear all risks of payment or non-payment of Federal and/or State prevailing wages and/or the implementation of California Labor Code sections 1726 and 1781, as the same may be enacted, adopted, or amended from time to time, and/or any other provision of law. To the extent applicable, City will enforce all penalties required by law for Contractor's failure to pay prevailing wages.

B. California Labor Code. Contractor's attention is directed to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California and especially to Article 2 (Wages) and Article 3 (Working Hours), thereof.

(i) In accordance with California Labor Code sections 1773 and 1773.2, City has found and determined the general prevailing rates of wages in the locality in which the public work is to be performed are those determined by the Director of Industrial Relations and available at https://www.dir.ca.gov/OPRL/2022-1/PWD/Southern.html. Copies of the prevailing rates of wages are maintained with City's principal office and are available to any interested party on request. Contractor shall post a copy of the prevailing rate of per diem wages at each job site.

(ii) Contractor is aware of and will comply with the provisions of California Labor Code section 1776, including the keeping of payroll records and furnishing certified copies thereof in accordance with said section. Pursuant to California Labor Code section 1771.4, Contractor must submit certified payroll records to the Labor Commissioner using the Department of Industrial Relations' electronic certified payroll reporting (eCPR) system.

(iii) Pursuant to California Labor Code section 1810 it is stipulated hereby that eight (8) hours labor constitutes a legal day's work hereunder.

(iv) Pursuant to California Labor Code section 1815, work performed by employees of contractors in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay.

(v) Pursuant to California Labor Code section 1813, it is stipulated hereby that Contractor shall, as a penalty to City, forfeit $25 for each worker employed in the execution of this Agreement by Contractor or by any subcontractor hereunder for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one (1) calendar week in violation of the provisions of Article 3 (commencing with Section 1810), Chapter 1, Part 7, Division 2 of the California Labor Code.

(vi) Contractor is aware of and will comply with the provisions of California Labor Code sections 1777.5 and 1777.6 with respect to the employment of apprentices. Pursuant to section 1777.5 it is hereby stipulated that Contractor will be responsible for obtaining compliance therewith on the part of any and all subcontractors employed by them in connection with this Agreement.

(vii) Pursuant to California Labor Code section 1775, it is hereby stipulated that Contractor shall, as a penalty to City, forfeit not more than $200 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for the Contractor Services by Contractor or any subcontractor.

C. Bidding Eligibility. Pursuant to California Labor Code section 1771.1, no contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations.

D. DIR Monitoring. Pursuant to California Labor Code section 1771.4, Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. CONFLICTS OF INTEREST

A. City Personnel. No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or has responsibilities with respect to this Agreement during his/her tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Contractor Services performed under this Agreement.

B. Contractor. Contractor represents, warrants, and covenants that he, she, or it presently has no interest, direct or indirect, which would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor further agrees that while this Agreement is in effect, Contractor shall not acquire or otherwise obtain any interest, direct or indirect, that would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor acknowledges that pursuant to the provisions of the Political Reform Act (California Government Code section 87100 et seq.), City may determine Contractor to be a "Contractor" as that term is defined by the Political Reform Act. In the event City makes such a determination, Contractor agrees to complete and file a "Statement of Economic Interest" with the City Clerk to disclose such financial interests as required by City. In such event, Contractor further agrees to require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" to disclose such other person's financial interests as required by City.

15. NO UNDUE INFLUENCE

Contractor declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of City in connection with the award, terms, or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of City shall receive compensation, directly or indirectly, from Contractor, or from any officer, employee, or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Contractor further warrants that it has not employed or retained any company or person other than a bona fide employee working for Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

16. ASSIGNMENT

Contractor shall not assign, hypothecate, or otherwise transfer this Agreement or any portion hereof, without first obtaining the written consent of City. If such an assignment, hypothecation, or transfer is made or attempted by Contractor, the assignment, hypothecation, or transfer shall be void; and City, at its sole option, may terminate this Agreement upon the giving of a 24-hour written notice to Contractor of such termination.

17. PERFORMANCE

If Contractor should neglect to prosecute the work to City's satisfaction, or, in City's reasonable discretion, fail to perform any provisions of this Agreement, City, after five (5) days written notice to Contractor, may without prejudice to any other remedy City may take appropriate action, including, but not limited to, any of the following: (i) meeting with Contractor and/or its agents or subcontractors to review the quality of the work and resolve matters of concern; (ii) requiring Contractor to have the work repeated at no additional fee until it is satisfactory; (iii) withholding payment of City's compensation to Contractor for any unsatisfactory work performed; (iv) suspending delivery of work to Contractor for an indefinite time; (v) correcting such deficiencies and deducting the cost thereof from the payment then or thereafter due Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to Contractor; and/or (vi) terminating this Agreement. Except as may be expressly set forth in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies or other rights or remedies as may be permitted by law or in equity shall not preclude the exercise by such Party, at the same or different times, of any other rights or remedies to which such Party may be entitled.

18. FORCE MAJEURE

Any time period specified in this Agreement for performance of work and services shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of City or Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including City, if the delaying Party shall within ten (10) days of the commencement of such delay notify the other Party in writing of the causes of the delay ("**Force Majeure Event**"). If Contractor is the delaying Party, City shall ascertain the facts and the extent of delay and extend the time for performing the work and services for the period of the enforced delay when and if in the judgment of City such delay is justified. City's determination shall be final and conclusive upon the Parties. In no event shall Contractor be entitled to recover damages against City for any delay in the performance of this Agreement, however caused. Contractor's sole remedy shall be an extension of this Agreement pursuant to this Section 18. For the avoidance of doubt, Force Majeure Event shall not include (i) financial distress nor the inability of either Party to make a profit or avoid a financial loss; (ii) changes in the market prices or conditions; or (iii) a Party's financial inability to perform its obligations hereunder. The current events related to the COVID-19 pandemic are known and shall not constitute Force Majeure Event, future impacts of the COVID-19 pandemic may be considered a Force Majeure Event to the extent that they prevent the performance of a Party's obligations under this Agreement.

19. NOTICE

Any notice, payment, or instrument required or permitted to be given or delivered by this Agreement may be given or delivered by personal delivery or by depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows, or to such other address provided by a written notice from one Party to the other:

If to City:	City of Duarte 1600 Huntington Drive Duarte, CA 91010 Attn: Brian Chau Email: bchau@accessduarte.com
If to Contractor:	Ruiz Concrete & Paving Inc. PO Box 4177 Long Beach, CA 90804 Attn: Aldo Ruiz Jr.

20. WARRANTY

Contractor warrants all work under this Agreement (which for purposes of this Section 20 shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one (1) year (or the period of time specified elsewhere in this Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by City of any defect in the work or non-conformance of the work to this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at Contractor's sole cost and expense. Contractor shall act sooner as requested by City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the work (or work of other contractors) damaged by Contractor's defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one (1) year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements, comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers, and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of City, regardless of whether such warranties and guarantees have been transferred or assigned to City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of City. This provision may be waived in Exhibit A if the Contractor Services hereunder do not include construction of any improvements or the supplying of equipment or materials.

21. ATTORNEYS' FEES

Notwithstanding anything in this Agreement to the contrary, in no event shall Contractor be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing Party shall be entitled to recover from the non-prevailing Party all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness fees, and other related expenses.

22. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

23. SEVERABILITY

If any portion of this Agreement is found by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, or condition, or provision contained in this Agreement. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to give effect to the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be performed as originally contemplated to the greatest extent possible.

24. EXECUTION

The persons executing this Agreement on behalf of each of the Parties hereto represent and warrant that (i) such Party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party; (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement; and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors, and assigns of the Parties.

25. NO WAIVER

No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No waiver by either Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

26. NO THIRD-PARTY BENEFICIARIES

This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

27. NON-LIABILITY OF CITY PERSONNEL

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City, or for any amount which may become due to Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

28. GOVERNING LAW AND VENUE

The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies permitted by law, either Party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. The Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the Parties concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Contractor shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

29. SURVIVAL

The terms, provisions, representations, and certification contained in this Agreement, or inferable therefrom, shall survive the expiration or termination of this Agreement and the payment of the compensation hereinabove provided.

30. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

31. INTEGRATION, CONSTRUCTION, AND AMENDMENT

This Agreement contains the entire understanding of the Parties and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement shall be construed and interpreted with and shall be governed and enforced in all respects according to the laws of the State of California and as if drafted by both Parties. No amendment, change or modification of this Agreement shall be valid unless in writing, stating that it amends, changes, or modifies this Agreement, signed by all the Parties hereto.

32. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

33. SPECIAL PROVISIONS

Any special provisions applicable to this Agreement are set forth in Exhibit D, attached hereto and incorporated herein by this reference.

34. CITY MANAGER AUTHORITY

City's City Manager shall have the authority to make non-material changes, non-material amendments, or clerical edits to this Agreement on behalf of the City.

[Signatures on following page.]

IN WITNESS WHEREOF, the City Council of the City of Duarte caused the Agreement to be subscribed by its Mayor or City Manager and said Contractor has executed or caused this Agreement to be executed by its duly authorized officer(s).

CITY OF DUARTE:

____
Brian Villalobos, City Manager

Date: ______________________

CONTRACTOR:
Ruiz Concrete & Paving Inc.

____

By: Aldo B. Ruiz

president

Its: ______________________

Date: September 26 2023

By: ______________________

____

Its: ______________________

Date: ______________________

ATTEST

____
Annette Juarez, City Clerk

Date: ______________________

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

____
Thai Viet Phan, City of Duarte

Date: ______________________

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of LOS ANGELES)

On September 26, 2023 before me, Miguel Angel Ruiz - Notary public,
Date *Here Insert Name and Title of the Officer*

personally appeared Aldo Belarmino Ruiz Jr.
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

MIGUEL ANGEL RUIZ
COMM. # 2373945
NOTARY PUBLIC - CALIFORNIA
LOS ANGELES COUNTY
MY COMM. EXP. SEP. 05, 2025

Signature
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document:
Document Date: Number of Pages:
Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name:
Corporate Officer — Title(s):
Partner — Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other:
Signer Is Representing:

Signer's Name:
Corporate Officer — Title(s):
Partner — Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other:
Signer Is Representing:

EXHIBIT A

Scope of Work

PROJECT DESCRIPTION:

The general nature of the work consists of furnishing all labor, material, equipment, services, and incidentals required for the PCC improvements. The scope of work includes removal and construction of sidewalk, driveway approach, ADA ramp, curb and gutter.

TO THE CITY OF DUARTE, CALIFORNIA:

The undersigned, and bidder, declares that he/she has carefully examined the location of the proposed work, including additive work, that he/she has examined the Special Provisions and read the accompanying instructions to bidders, and hereby proposes and agrees, if the proposal is accepted, to furnish all materials to do all work required to complete the said work in accordance with the said Standard Specifications, Special Provisions, and plans in the time and manner therein prescribed for the unit prices set forth in the following schedule:

PERFORMANCE SCHEDULE:

Construction shall be completed within 30 working days after the date stipulated on the Notice to Proceed.

EXHIBIT B

Budget and Fee Schedule

Item		Quantity	Unit	Unit Price		Total Price	
1	Mobilization (cannot be more that 5% of the total bid amount)	1	LS	$	5,000.00	$	5,000.00
2	Traffic Control (cannot be more that 5% of the total bid amount)	1	LS	$	5,000.00	$	5,000.00
3	Clearing and Grubbing (cannot be more than 4% of the total bid amount)	1	LS	$	4,000.00	$	4,000.00
4	Localized Asphalt Repair	20	TN	$	350.00	$	7,000.00
5	Install Detectable Warning Surface on Existing Curb Ramp	12	EA	$	950.00	$	11,400.00
6	Remove Existing Improvements and Construct 4" PCC Sidewalk	1,600	SF	$	9.95	$	15,920.00
7	Remove Existing Improvements and Construct 4" PCC Colored Sidewalk	2,100	SF	$	12.50	$	26,250.00
8	Remove Existing Improvements and Construct Curb and Gutter	400	LF	$	63.00	$	25,200.00
9	Remove Existing Improvements and Construct PCC Driveway Approach	140	SF	$	28.00	$	3,920.00
10	Remove Existing Improvements and Construct ADA Curb Ramp	2	EA	$	5,200.00	$	10,400.00
Total Base Bid						**$**	**114,090.00**

The bid prices shall include any and all costs, including labor, materials, and all other incidental cost to complete the project, in compliance with the Bid and Contract Documents and applicable standards. All other work items not specifically listed in the bid schedule, but necessary to complete this work per bid and contract documents and applicable standards are assumed to be included in the bid prices.

EXHIBIT C

Insurance Requirements

A. Insurance Coverage Required. The policies and amounts of insurance required hereunder shall be as follows:

(i) Commercial General Liability (including premises and operations, contractual liability, personal injury, death, and independent contractor liability): In an amount no less than $5,000,000.00 per occurrence and $10,000,000.00 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.

(ii) Automobile Liability (including owned, non-owned, leased, and hired autos): In an amount no less than ($5,000,000.00), combined single limit, per occurrence for bodily injury, death, and property damage.

(iii) Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000) for Contractor's employees in accordance with the laws of the State of California, including California Labor Code section 3700.

(iv) Umbrella or Excess Liability Insurance that will provide bodily injury, personal injury, death, and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(A) A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

(B) Pay on behalf of wording as opposed to reimbursement;

(C) Concurrency of effective dates with primary policies;

(D) Policies shall "follow form" to the underlying primary policies; and

(E) Insureds under primary policies shall also be insureds under the umbrella or excess policies.

B. Contractor's Insurance General Requirements.

(i) All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the

List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City Representative.

(ii) Commercial General Liability, Automobile Liability, and Employer's Liability shall name City and City Personnel as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

(iii) All insurance policies shall be primary insurance and any insurance or self-insurance maintained by City and/or City Personnel shall be in excess of Contractor's insurance and shall not contribute with it.

(iv) All insurance policies shall be "occurrence" rather than "claims made" insurance.

(v) All insurance policies shall apply separately to each insured against whom a claim is made or suit brought, except with respect to the limits of the insurer's liability.

(vi) All insurance policies shall be endorsed to state that the insurer shall waive all rights of subrogation against City and City Personnel.

(vii) All insurance policies shall be written by good and solvent insurer(s) admitted to do business in the State of California and approved in writing by City.

(viii) All insurance policies shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

(ix) All insurance policies shall state that City shall not be liable for the payment of premiums or assessments under the policy.

(x) Insurance policies shall not contain any limiting provision or endorsement that has not been submitted to City for approval. By way of example, additional insured endorsements shall not be limited to "ongoing operations," exclude contractual liability, restrict coverage to the "sole" liability of Contractor, or contain any other limitation contrary to this Agreement.

C. Deductibles. Any deductibles or self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved in writing by City.

D. Evidence of Coverage. Contractor shall furnish City with certificates of insurance demonstrating the coverage required by this Agreement which shall be received and approved by City not less than five (5) working days before work on the Contractor Services commences. At least thirty (30) days prior to the expiration of any policy of insurance required under this Agreement, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with City.

E. Workers Compensation Insurance. Contractor shall file with City the following signed certification:

> "I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of the Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to City before execution of the Agreement."

In the event Contractor has no employees requiring Contractor to provide Workers' Compensation Insurance, Contractor shall so certify to City in writing prior to City's execution of the Agreement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of Contractor to comply with this Section E - Workers Compensation Insurance or with the provisions of law relating to workers' compensation.

F. Default of Insurance Requirements. In addition to any other remedies at law or equity City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time required by this Section F – Default of Insurance Requirements, City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach: (i) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under this Agreement; (ii) order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both, until Contractor demonstrates compliance with the insurance requirements herein; and/or (iii) terminate this Agreement

ITEM: 11.H

Approval of Red Ribbon Week Proclamation

Recommended Action:

It is recommended that the City Council approve a proclamation for National Red Ribbon Week for October 23-31, 2023.

Attachments:
11H - Red Ribbon Week Proclamation.pdf

City of Duarte

Agenda Item: 11A

CM Review: 8CV
Fiscal Review: JP

AGENDA REPORT

MEETING DATE:	October 10th, 2023
TO:	Mayor and Members of the City Council
FROM:	Larry Breceda, Director of Public Safety
BY:	Aida Torres, Crime Prevention Specialist
SUBJECT:	Red Ribbon Week Proclamation
RECOMMENDATION:	The Public Safety Department recommends that the City Council issue a proclamation for National Red Ribbon Week from October 23rd -31st, 2023
FISCAL IMPACT:	This event is included in the Public Safety Budget as a special event.

EXECUTIVE SUMMARY

The City of Duarte Public Safety Department proposes the declaration of October 23rd -31st, 2023, as National Red Ribbon Week, adopting the campaign theme "Be Kind to Your Mind. Live Drug-Free. ™"

BACKGROUND

The Duarte Public Safety Office will actively participate in the annual Red Ribbon Week Campaign, engaging the youth of Duarte in a special event that aligns with nationwide Red Ribbon Celebrations.

DISCUSSION/ANALYSIS

During Red Ribbon Week, from October 23rd to October 31st, the Duarte Public Safety Department will host the following events:

1. Red Ribbon Week March: On Saturday, October 21, 2023, at 9:00 a.m., youth and their families will march from the Duarte Teen Center down Huntington Drive, accompanied by public safety personnel.

2. Huntington Drive Decoration: Volunteers will adorn Huntington Drive's sidewalks with decorations, culminating in the annual Red Ribbon Week March on October 21st, 2023, at 9:00 a.m. Following the march, an interactive Drug Awareness workshop will take place, concluding at 12:00 p.m. The first 50 participants will receive event T-shirts.

3. Educational Activity: On Monday, October 30th, 2023, at 4:00 p.m., the Duarte Public Safety Office will conduct a 45-minute interactive workshop for teens at the Duarte Teen Center, open to all high school-age youth.

4. Art Contest: Collaborating with Duarte Unified School District and Foothill Oaks Academy, the Duarte Public Safety Office will organize a citywide art contest for students in grades 1 through 12. Participants will be categorized, and winners will receive prizes.

RECOMMENDATION

The Public Safety Department recommends that the City Council issue a proclamation for National Red Ribbon Week from October 23rd – 31st, 2023.

FISCAL IMPACT

This event is included in the Public Safety Budget as a special event.

ATTACHMENTS

A. Event flyer
B. Proclamation

OCTOBER 23-31, 2023

Red Ribbon Week March
Saturday, October 21
9AM - 12 PM

Duarte Teen Center
1400 Buena Vista St.
Duarte, CA 91010

RED® RIBBON CAMPAIGN

FREE T-SHIRT!

FOR THE FIRST 50 PERSONS AND LUNCH

City of Duarte

PUBLIC SAFETY CITY OF DUARTE

SPONSORED BY:

curo MANAGED PRINT PRODUCTIC

Art Contest!

Create your own Red Ribbon Week Theme and depict through your own artistic representation

Enter any original art project: poem, short story, comic book, painting, mosaic, video, etc.

Contestants are grouped by grades: 1st-3rd , 4th -5th , 6th-8th, 9th-12th
Depict this year's theme "Be Kind to Your Mind, Live Drug Free"

All Entries due Friday, Oct. 27 via email at a2torres@lasd.org or in person
Duarte Sub Station 1042 Huntington Drive by 4:00 p.m.

First Place $50
Second $30
Third $20
One set of winners per category

BE Kind TO YOUR mind. Live Drug Free.™

2023 Red Ribbon Theme

For questions contact Aida Torres
(626) 359-5671 ext. 316
or A2Torres@lasd.org

City of Duarte

PROCLAMATION

RED RIBBON WEEK

WHEREAS, the National Federation of Parents and Californians for Drug-Free Youth, Inc., encourages local communities to put forth efforts to combat drug abuse throughout Red Ribbon Week and year-round; and

WHEREAS, Californians for Drug-Free Youth, Inc., a Statewide parent and community organization, and the California Department of Alcohol and Drug Programs are co-sponsoring "Red Ribbon Week" from October 23rd -31st, 2023; and

WHEREAS, government agencies, schools, law enforcement, churches, hospitals, businesses, service organizations, and individuals will project their commitment to a drug-free healthy life by wearing red ribbons throughout this week-long campaign and

WHEREAS, the City of Duarte commits its resources to ensure the success of the Red Ribbon Campaign in cooperation with Duarte Unified School District, Temple Sheriff's Station, local businesses, local service clubs, and all community groups; and

WHEREAS, the City of Duarte adopts "Be Kind to Your Mind. Live Drug-Free.™" as our theme for this year's campaign to commit to healthy, drug-free lives;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims October 23rd – 31st, 2023, as RED RIBBON WEEK in the City of Duarte and encourages all citizens of Duarte to participate in drug awareness activities, making a visible statement that we are firmly committed to healthy lives.

____

Jody Schulz, Mayor

ATTEST:

____

Annette Juarez, City Clerk

ITEM: 11.I

Approval of Proclamation Denouncing Antisemitism

Recommended Action:
It is recommended that the City Council approve a proclamation denouncing antisemitism.

Attachments:
11I - Proclamation Denouncing Antisemitism.pdf

City of Duarte

PROCLAMATION

DENUNCIATION OF ANTISEMITISM AND AFFIRMING THE CITY OF DUARTE'S COMMITMENT TO A SAFE AND WELCOMING PLACE

WHEREAS, the City of Duarte is committed to inclusion and advancement of diversity and equity for people of all races, ethnicities, national origins, religions, ages, genders, and backgrounds; and

WHEREAS, the City of Duarte takes great pride in diversity and respect for all people, and the Jewish community is an important part of the City's fabric, recognizing diversity as a key strength for our City and our character; and

WHEREAS, the City of Duarte supports national, state, and local government efforts directed at eradicating antisemitism and all forms of hatred, and supports expanded education programs to counter intolerance and discrimination; and

WHEREAS, the City of Duarte condemns antisemitism in all forms, including hatred, stereotypes, and prejudice directed towards Jewish community members, Holocaust denial or distortion, and extremist indoctrination or recruitment related to any form of antisemitism; and

WHEREAS, the City of Duarte strongly stands against hate, bias, or violence based on identity, and remains committed to the principles of nondiscrimination and human rights, striving to create a community that offers a premier quality of life; and

WHEREAS, any victims of antisemitism in the City of Duarte are urged to report any incidents — such as hate crimes or bias-related events — so that local law enforcement can respond, track such incidents, and bring perpetrators to justice; and

NOW, THEREFORE, BE IT PROCLAIMED, on this tenth day of October, in the year of two thousand twenty-three, on behalf of its citizens and as supporters and allies of our Jewish community, the City of Duarte does hereby condemn antisemitism and all forms of hate, racism, and violence perpetrated, tolerated, or encouraged by any group or individual. The City of Duarte recognizes the International Holocaust Remembrance Alliance's (IHRA) working definition of antisemitism as "a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities." Each individual in the City of Duarte deserves to be treated fairly, with dignity, and to have their humanity, existence, history, and contributions valued.

Jody Schulz, Mayor

ATTEST:

Annette Juarez, City Clerk

ITEM: 11.J

Second Reading and Adoption of Ordinance No. 920 to Increase City Council Salaries

Recommended Action:

It is recommended that the City Council adopt by second reading Ordinance No. 920 to increase City Council Salaries beginning December 10, 2024, pursuant to Government Code section 36516.

Attachments:
11J - City Council Salary Adjustment.pdf

Agenda Item: 11J

CM Review: BCV
Fiscal Review: JP

AGENDA REPORT

MEETING DATE:	October 10, 2023
TO:	Mayor and Members of the City Council
FROM:	Thai Viet Phan, City Attorney
SUBJECT:	City Council Salary Adjustment
RECOMMENDATION:	It is recommended that City Council adopt by second reading Ordinance No. 920 to increase City Council salaries beginning December 10, 2024, pursuant to Government Code section 36516.
FISCAL IMPACT:	An increase of $495 per month for each Councilmember would go into effect in December 2024, so increases can be accounted for when approving the 2024-2025 Fiscal Year Budget.

BACKGROUND

California Government Code section 36516 provides that a City Council may establish their salary by ordinance, with a maximum initial salary determined by the City of Duarte's ("City) population. As a general law city, not a charter city, the City is limited to specific salary increases. City Council salaries may be increased by an ordinance amendment up to an amount equal to five percent (5%) for each calendar year from the last salary adjustment, without compounding.

At its meeting on September 12, 2023, the City Council conducted a public hearing and first reading of this Ordinance. If adopted by the City Council, Ordinance No. 920 will go into effect in thirty (30) days.

DISCUSSION

The current City Council salary is $550 per month pursuant to the most recent salary adjustment in Ordinance No. 05-O-05 which took effect November 2005.

As mentioned above, the City Council's salaries may be increased up to an amount equal to five percent (5%) for each calendar year from the last salary adjustment. Thus, the maximum increase permitted by law is a total of 90% (18 years at 5% per year), non-compounded. This maximum amount would be an increase of $495 per month for each Councilmember.

In sum, City staff recommends that the City Council adopt the proposed Ordinance No. 920 (Attachment A), which would result in the following new salary of $1,045 per Councilmember.

Pursuant to Government Code section 36516.5, a change in salary does not apply to an elected official during their term in office. However, the salary of all members of a city council serving staggered terms can be adjusted by virtue of the beginning of a new term of office for a single member. Therefore, any approved salary increase will not take effect until after the November 2024 election, but will apply to all members of the City Council. If approved, these increases would take effect on December 10, 2024, when a new term for Councilmembers representing Districts 2, 3, and 7 begins.

RECOMMENDATION

It is recommended that City Council adopt by second reading Ordinance No. 920 to increase City Council salaries beginning December 10, 2024, pursuant to Government Code section 36516.

FISCAL IMPACT

An increase of $495 per month for each Councilmember would go into effect in December 2024, so increases can be accounted for when approving the 2024-2025 Fiscal Year Budget.

ATTACHMENTS

Ordinance No. 920: An Ordinance of the City Council of the City of Duarte, California to Increase City Council Salaries Beginning December 10, 2024, Pursuant to Government Code Section 36516.

ORDINANCE NO. 920

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, TO INCREASE CITY COUNCIL SALARIES BEGINNING DECEMBER 10, 2024, PURSUANT TO GOVERNMENT CODE SECTION 36516.

WHEREAS, Pursuant to California Government Code section 36516, the salary paid to each member of the City Council is currently $550 as set by Ordinance 05-O-05 in 2005; and

WHEREAS, California Government Code section 36516 allows Councilmember salaries to be increased by no more than five percent (5%) for each calendar year since the last increase became operative; and

WHEREAS, the City Council last increased its salary by ordinance in 2005, 18 years ago; and

WHEREAS, thus, State law permits a maximum pay increase of ninety percent (90%); and

WHEREAS, the pay increase being adopted at this time equals 90%.

NOW, THEREFORE, the City Council of the City of Duarte hereby ordains as follows:

SECTION 1. The recitals above are true and correct and incorporated in full herein.

SECTION 2. Pursuant to California Government Code section 36516, the salary paid to each member of the City Council shall be $1,045.

SECTION 3. All ordinances, resolutions, or parts thereof in conflict with this Ordinance are hereby repealed.

SECTION 4. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, then such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Duarte hereby declares the Council would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that anyone or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional, invalid, or ineffective.

SECTION 5. Pursuant to the provisions of Government Code section 36516.5, the new salary set by this Ordinance shall not take effect as to all members of the City Council until one or more members begins a new term of office following the 2024 General Municipal Election which new term is scheduled to commence on and as of December 10, 2024.

<u>SECTION 6.</u> The Mayor shall sign this ordinance and the City Clerk shall attest and certify to the passage and adoption of this Ordinance and cause this Ordinance to be published using the alternative summary and posting procedure authorized under Government Code section 36933.

<u>SECTION 7.</u> This Ordinance shall take effect thirty (30) days following its adoption.

This Ordinance was introduced for first reading on September 12, 2023, and **PASSED, APPROVED, AND ADOPTED** this 26th day of September 2023.

____
Jody Schulz, Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 920 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 26th day of September 2023, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

____
Annette Juarez
City Clerk

City of Duarte

ITEM: 14.A

Discussion Regarding Nomination for a San Gabriel Basin Water Quality Authority Board Member and Alternate to Represent Cities without Pumping Rights

Recommended Action:

It is recommended that the City Council discuss and nominate a councilmember for possible election to the San Gabriel Basin Water Quality Authority Board representing cities without pumping rights and approve Resolution No. 23-25 nominating a candidate if one is chosen.

Attachments:
14A - WQA Board Member Nomination.pdf

Agenda Item:	14A
CM Review:	BCV
Fiscal Review:	JP

City of Duarte

AGENDA REPORT

MEETING DATE:	October 10, 2023
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, City Manager
SUBJECT:	Discussion regarding nomination for San Gabriel Basin Water Quality Authority Board Member and Alternate representing cities without pumping rights.
RECOMMENDATION:	Staff recommends that the City Council discuss and nominate a council member for possible election to the San Gabriel Basin Water Quality Authority Board representing cities without pumping rights and approve Resolution No. 23-25 nominating a candidate if one is chosen.
FISCAL IMPACT:	None.

BACKGROUND

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven-member board, one member each from an overlying municipal water district, one from a city with water pumping rights, one from a city without water pumping rights and two members representing water purveyors. Under the WQA's enabling legislation, the term of the board member and alternate representing cities without pumping rights expires on January 1, 2024. An election to fill these seats is scheduled for December 20, 2023 at 12:00 p.m. at WQA Headquarters.

DISCUSSION/ANALYSIS

Nominations of candidates for the office of Member and Alternate Member of the Board of Directors of the WQA representing cities without pumping rights may be made by any of the cities without pumping rights listed below, by resolution of the city council of such city. Resolutions nominating a candidate must be received by the WQA by October 19, 2023 (at least 60 days prior to the election). Resolutions cannot be accepted prior to September 21, 2023.

A candidate must be a city council member from a city without pumping rights; however, a city is not limited to nominating its own council members and may vote in the election whether or not it nominated a candidate. The candidate receiving the most votes will be the WQA Board Member and the candidate receiving the second highest number of votes will be the WQA Alternate Board Member.

The cities without pumping rights from which council members are eligible are as follows: Baldwin Park, La Puente, San Dimas, Sierra Madre, West Covina, Bradbury, La Verne, Duarte, Rosemead, San Gabriel, South El Monte, San Marino, and Temple City.

WQA Board Members serve a four year term which begins the first Monday of January 2024, and receive a $150 stipend per meeting for up to six meetings per month.

The WQA Board meets on the 3rd Wednesday of each month at noon. Some board members may be appointed to serve on two additional committees that - meet on the 2nd Tuesday of each month at 9AM (Legislative/Public Information Committee) and 10AM (Administrative Finance Committee). Board Members are required to attend in person, unless they invoke “just cause” pursuant to AB 2449 and they then could participate remotely. However, Board Members are limited on the number of times they can use this option.

RECOMMENDATION
Staff recommends that the City Council discuss and nominate a council member for possible election to the San Gabriel Basin Water Quality Authority Board representing cities without pumping rights and approve Resolution No. 23-25 nominating a candidate if one is chosen.

FISCAL IMPACT
None.

ATTACHMENTS
None.

RESOLUTION NO. 23-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, NOMINATING COUNCILMEMBER ____________ TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

WHEREAS, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Water Quality Authority; and

WHEREAS, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive water pumping rights, one elected city council person from cities in the San Gabriel Basin without prescriptive water pumping rights, and two members representing water producers in the San Gabriel Basin; and

WHEREAS, the City of Duarte is one of the cities in the San Gabriel Basin without prescriptive water pumping rights; and

WHEREAS, the City of Duarte may nominate a representative by resolution and deliver it to the San Gabriel Basin Water Quality Authority between September 21, 2023 and October 19, 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Duarte nominates Councilmember __________________ as the representative for cities in the San Gabriel Basin without prescriptive water pumping rights.

PASSED, APPROVED, AND ADOPTED this 10th day of October 2023.

____
Jody Schulz, Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 23-25 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 10th day of October 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Annette Juarez
City Clerk