



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, OCTOBER 11, 2022
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in acaring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
 VACANT, MAYOR PRO TEM
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 JODY SCHULZ, COUNCILMEMBER
 VINH TRUONG, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Thai Viet Phan, City Attorney

Annette Juarez, City Clerk

5:30 PM - Community Meeting

7:00 PM - City Council Meeting

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

5:30 PM COMMUNITY WORKSHOP - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments on Agenda Items
2. ADOPTION OF THE AGENDA
3. COMMUNITY WORKSHOP:
 - A. Community meeting regarding K-Rails in high risk area located at Mel Canyon Rd. above Fish Canyon Rd.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

4. CALL TO ORDER AND ROLL CALL
5. PLEDGE TO THE FLAG
6. SPECIAL ITEMS
 - A. Presentation of the Route 66 Sign Design
 - B. Presentation of the Healthcare Workers Minimum Wage Ordinance Initiative in the City of Duarte economic and fiscal impact report
 - C. Chamber of Commerce Quarterly Report
7. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
8. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA
9. CONSENT CALENDAR
 - A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading.(CC/HA/FA)

- B. Approve absence(s) of City Council member(s) from the City Council meeting
 - C. Approval of Minutes - September 13, 2022 (CC/HA/FA)
 - D. Approval of Warrants - October 11, 2022 (CC/HA/FA)
 - E. Receive and file Parks and Recreation Department Status Report
 - F. Receive and file Community Development Department Status Report
 - G. Award of Contract for the Roof Replacement for Fitness Center Building – Project 23-01 to Bellock General Contracting, Inc., DBA Essential Roofing, as the lowest responsive and responsible bidder in the amount of \$186,270-, in addition to a ten percent contingency, for a total project budget of \$205,000; and approval of a General Fund budget amendment in the amount of \$53,000.
 - H. Receive and file the Report on the economic and fiscal impact of the Healthcare Workers Minimum Wage Ordinance Initiative in the City of Duarte
10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION
11. PUBLIC HEARINGS
- A. Introduction and first reading of Ordinance No. 912 amending the Duarte Municipal Code to enhance public safety tools, improve City processes and due process, and comply with State law.
12. BUSINESS ITEMS
- A. Authorization of emergency purchases pursuant to DMC Section 2.36.050; authorization for the City Manager to enter into a cooperative agreement with U.S. Department of Agriculture - Natural Resources Conservation Service (NRCS); authorization for the purchasing officer to execute all contracts and purchase orders related to any emergency-related clean-up of debris and the implementation of the NRCS Agreement; and approval of a budget amendment in the amount of \$466,000
 - B. Approval of Amendment No. 1 to the Professional Services Agreement with Tripepi Smith & Associates, Inc. to provide ongoing communications support from November 1, 2022 to October 31, 2025 and adjusting the scope of work; and authorize the City Manager to execute the Agreement
13. CONTINUATION OF ORAL COMMUNICATIONS
14. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR
15. ADJOURNMENT - In memory of Dorothy Evans and Dennis Mielke