

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, OCTOBER 12, 2021 – 7:00 P.M.

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were announced onto the record.

1. CALL TO ORDER

Via teleconference, the Regular Session was called to order by Mayor Urias at 7:00 p.m. in the City Hall Council Chamber, 1600 Huntington Drive, Duarte, California 91010.

ROLL CALL:

Councilmembers Present:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Peterson, Assistant City Manager / Director of Administrative Services Victoria Rocha, Assistant to the City Manager Craig Hensley, Community Development Director Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Councilmember Paras-Caracci.

3. ADOPTION OF THE AGENDA

Councilmember Paras-Caracci requested that the meeting be adjourned in memory of Sandi Klinko.

Moved by Mayor Pro-Tem Finlay, seconded by Councilmember Paras-Caracci, and carried by the following vote of the Council to approve the adoption of the agenda.

AYES:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

4. SPECIAL ITEMS

A. Introduction of Duarte Chamber of Commerce Executive Director

Adam Knight, Duarte Chamber of Commerce, introduced new Executive Director Shoshana Puccia to the Council.

B. Foothill Unity Report of FY 2020-21 grant from the City of Duarte

Tashera Taylor, Foothill Unity Chief Executive Officer, provided a report of the FY 2020-21 grant from the City of Duarte.

C. Community Development Update

Director of Community Development Hensley provided an update on projects and developments in the city.

D. Parks and Recreation Update

Director of Parks and Recreation Enriquez gave an update on parks, trails, and upcoming special events.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Assistant to the City Manager Rocha announced upcoming City events.

6. **ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA**

Dorthea Kelly addressed the Council to express concerns regarding the cleanliness of the shopping center at the corner of Buena Vista and Huntington Drive.

7. **CONSENT CALENDAR**

- A. Motion to read all Resolutions and Ordinances presented for consideration by title only and waive further reading.
- B. Approval of minutes – September 28, 2021. (CC/HA/SA/FA).
- C. Approval of warrants – October 12, 2021. (CC/HA/SA/FA)
- D. Proclamation proclaiming the week of October 23-31, 2021 as National Red Ribbon Week.
- E. Adoption of Resolution No. 21-21 authorizing the City Manager to execute Federal and State funded agreements for Transportation Projects; approval of Professional Services Agreement with Urban Arena for lighting design and environmental studies for the ATP Cycle 4 Pedestrian Access and Bicycle Safety improvements ATPL-5346(011); and approval of a budget amendment of \$247,000.
- F. Adoption of Resolution No. 21-22 authorizing teleconferenced public meetings pursuant to Assembly Bill 361.
- G. Proclamation proclaiming October 2021 as Breast Cancer Awareness Month.
- H. Proclamation proclaiming October 5, 2021 as World Teachers' Day.
- I. Proclamation proclaiming October 2021 as LGBTQ+ History Month.
- J. Request for formally dissolve the Successor Agency and adoption of Resolution No. SA-21-01 requesting that the Oversight Board approve the dissolution of the Successor Agency.
- K. City Council/City Manager Conference Attendance and other items suggested by City Council.

Moved by Councilmember Kang, seconded by Councilmember Schulz, and carried by the following vote to approve Items A-K of the Consent Calendar.

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

Request to Formally Dissolve the Successor Agency and Adoption of Resolution No. SA-21-01 Requesting that the Oversight Board Approve the Dissolution of the Successor Agency (SA)

This item was approved as a part of the Consent Calendar. However, at the request of the Council, Assistant City Manager/Director of Administrative Services Petersen and Gerald Ramiza, Burke Williams, & Sorensen Attorney provided background on the Successor Agency and described the dissolution process.

11. PUBLIC HEARINGS

None.

12. BUSINESS ITEMS

A. Amendment Number Two to the East San Gabriel Valley Cohort Memorandum of Understanding

Director of Public Safety Villalobos provided background on the Memorandum of Understanding (MOU) with the East San Gabriel Valley Cohort and discussed the proposed Amendment which will modify the MOU to include housing navigator services.

Moved by Mayor Pro-tem Finlay, seconded by Councilmember Paras-Caracci, to approve Amendment No. Two to the East San Gabriel Valley Cohort Memorandum of Understanding and authorize the City Manager to sign the agreement.

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

B. Award of Contract – Restroom Remodel for City Hall Building – Project 21-10 to Beuse Inc. and budget amendment not to exceed \$81,500.00

Director of Parks and Recreation Enriquez provided information about the Restroom Remodel Project and the bids received.

There was discussion regarding the cost of the project, bid amounts, and project timeline.

Moved by Councilmember Paras-Caracci, seconded by Councilmember Schulz, to award the construction contract for the Restroom Remodel for City Hall Building to Beuse Inc., as the lowest responsive and responsible bidder in the amount of \$74,091.00, in addition to a ten percent contingency, for a total budget amendment of \$81,500.00 from the General Fund.

AYES: Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

11. CONTINUATION OF ORAL COMMUNICATIONS

Steve Hernandez addressed the Council to express concerns regarding Los Angeles District Attorney.

12. APPROVE ABSENCE(S) OF CITY COUNCILMEMBER(S) FROM THE CITY COUNCIL MEETING AS EXCUSED

None.

13. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

City Manager Jordan announced a breakfast meeting with Supervisor Barger tentatively scheduled for November 8 at 9:00 am.

Councilmember Paras-Caracci provided details about the life of Sandi Klinko and offered condolences to her family and friends.

Councilmember Schulz offered condolences to the family and friends of Sandi Klinko, thanked Aida Torres and the DART Team for their assistance with the clean-up of Encanto Park, and thanked City Staff for their work on the upcoming Family Feud and Howl-o-Ween event.

Councilmember Lewis addressed the concerns regarding the Los Angeles District Attorney, and thanked Public Safety Director Villalobos for his assistance with an incident.

Councilmember Truong announced that he attended the California JPIA Conference in San Diego, and requested that an update on the information provided at the recent Regional Broadband Consortia Workshop be placed on a future agenda.

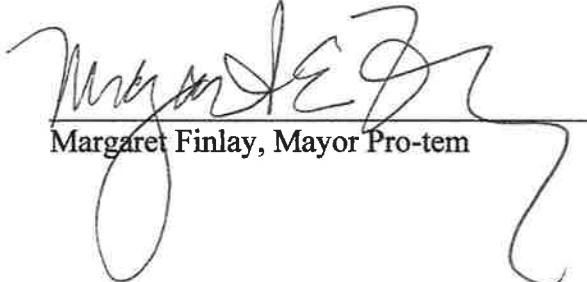
Mayor Pro-tem Finlay thanked Councilmember Kang for securing school supplies for students at Maxwell School, requested a joint City Council/School Board meeting be scheduled in the near future, and requested an update on the Public Safety Office Library.

City Manager Jordan added that the topic of a Public Safety Library building will be a topic of conversation at the Supervisor Barger breakfast meeting.

14. ADJOURNMENT

At 8:20 p.m. the City Council adjourned the meeting in memory of Sandi Klinko. ✓


Annette Juarez, City Clerk


Margaret Finlay, Mayor Pro-tem