MEMORANDUM

TO: City Council
FROM: City Manager
DATE: October 7, 2021
SUBJECT: Comments on Agenda Items, Meeting of October 12, 2021

ITEM 4.A. (Special Items). The Duarte Chamber of Commerce will provide an update, including the introduction of its new Executive Director, Shoshana Puccia.

ITEM 4.B. (Special Items). Foothill Unity Center will provide a report on its use of the FY 2020-21 grant funds it received from the City of Duarte.

ITEM 4.C. (Special Items). Staff will provide the Community Development Department Status Update.

ITEM 4.D. (Special Items). Staff will provide the Parks and Recreation Department Status Update.

ITEM 7.D. (Consent Calendar). Staff is recommending that the City Council proclaim the week of October 23-31, 2021, as "Red Ribbon Week" in the City of Duarte. Red Ribbon Week is an alcohol, tobacco, and narcotics awareness campaign observed annually in October in the United States. The City is coordinating both a Red Ribbon Week March and, in partnership with the Duarte Unified School District, a Citywide art contest.

ITEM 7.E. (Consent Calendar). Staff is recommending that the City Council approve an agreement with Urban Arena for lighting design and environmental studies related to the Pedestrian Access and Bicycle Safety Improvement Project. This Project is funded under the State's Active Transportation Program ("ATP") Cycle 4 grant. As part of this report, staff is also recommending that the City Council adopt Resolution 21-21, which would authorize the City Manager to execute transportation funding agreements with the California Department of Transportation.

ITEM 7.F. (Consent Calendar). Staff is recommending that the City Council adopt Resolution No. 21-22, authorizing teleconferenced public meetings pursuant to Assembly Bill 361.

ITEM 7.G. (Consent Calendar). Staff is recommending that the City Council proclaim the month of October 2021 as "Breast Cancer Awareness Month" in the City of Duarte. This proclamation encourages all Duarte residents to become educated about breast cancer and the importance of early detection.

ITEM 7.H. (Consent Calendar). Staff is recommending that the City Council proclaim October 5, 2021, as 'World Teachers' Day" in the City of Duarte. World Teachers' Day commemorates the adoption of the 1966 United Nations Educational, Scientific, and Cultural Foundation (UNESCO) recommendation concerning the Status of Teachers.

ITEM 7.I. (Consent Calendar). Staff is recommending that the City Council proclaim the month of October 2021 as "LGBTQ+ History Month" in the City of Duarte. This proclamation reinforces Duarte's commitment to inclusion and recognizes the need for full legal and social equality of LGBTQ+ residents.

ITEM 7.J. (Consent Calendar). Staff is recommending that the City Council adopt Resolution No. SA-21-01, which would approve a request to dissolve the Successor Agency to the dissolved Redevelopment

Agency of the City of Duarte. If adopted, this request to dissolve the Successor Agency would be submitted to the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board.

ITEM 10.A. (Business Items). Staff is recommending that the City Council approve Amendment No. 2 to the East San Gabriel Valley Cohort Memorandum of Understanding (MOU). The East San Gabriel Valley Cohort (also known as the Five Cities: Duarte, Azusa, Glendora, Covina, and West Covina), entered into the original MOU in December 2019 to share a housing navigator team under the Measure H "2018 Cities Homelessness Plan Implementation" grant from the County of Los Angeles. Amendment No.2 to the MOU would allow West Covina to execute a contract for services with Union Station for housing navigators until December 31, 2021. The City's required $33,000 cash match to participate in the amended MOU is included in the adopted FY 2021-22 budget.

ITEM 10.B. (Business Items). Staff is recommending that the City Council award the construction contract for the Restroom Remodel for City Hall Building to Beuse Inc., as the lowest responsive and responsible bidder in the amount of $74,091. Together with a ten percent contingency, approval of the item would require a General Fund budget amendment totaling for a total budget amendment of $81,500.

Respectfully submitted,

Dr. Daniel Jordan
City Manager

COMMUNITY DEVELOPMENT
STATUS REPORT
September 2021

PROJECT/PROGRAM	STATUS
<u>IN PROCESS</u>	
Fasana Road	**Ribbon cutting for official street renaming scheduled of October 26.**
Esperanza Street Work	**Utility work in street, Fasana Road and Highland Avenue should be completed by mid-October.**
Verizon	New fiber being installed at various locations. Trench paving on Buena Vista scheduled for first part of October. Work on Huntington will being second week of October and last for about a month.
Housing Element	Staff and the consultant continue to work on the project. The draft plan was submitted to HCD for its review. Final comments have been received. **Public comment period is still open. Planning Commission hearing scheduled for October 18.**
Duarte Road Pedestrian Improvements	Sidewalk and pedestrian lights on south side of Duarte Road between Cinco Robles and Circle Road. Construction began July 1. **Planned completion early November 2021.**
Westminster Gardens	The owner HumanGood has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed use building and to expand the current Life Plan Community by at least 300 units.
<u>DEVELOPMENT</u>	
New Hope Village	New 147 room hotel. Fall 2021-22 completion expected.
Esperanza at Duarte Station **1700 Business Center Dr.**	MBK is building a 344 unit luxury apartment building. Permits were issued and the first visible work will be the parking structure. Esperanza chosen by MBK as project name.
The Residences at Duarte Station **1750 Business Center Dr.**	MBK, developer of Building A has been purchased this property. The 292 unit building will be a second phase scheduled for 2022. The development will be called Solana.
The Huntington (1413 Huntington Drive)	A 161 unit mixed use project. Estimated November 2021 completion. Public Art design recently approved. The piece is called “Phoenix.” It is by Damon Hyldreth, a San Francisco based artist with an extensive portfolio of work dating back to the early 1970s. **Art piece to be placed on site mid-November.** Richman is actively working towards commercial leases and plans to have some tenants in place soon after the building is

PROJECT/PROGRAM	STATUS
	completed. Traffic signal in process and should be done by mid-November.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: north parking lot (approx. 1,000 spaces) construction to begin in September; infrastructure improvements, including three new traffic lights Summer 2020, Circle Rd. and Duarte Rd. first intersection; Duarte Outpatient Clinic **(DOC) is ready for permits.** It is an 8 story, 350,000 square foot building; and several other upcoming projects.
City of Hope **Parking Lots F and G Expansion**	Demolition of three single-family residential units and construction of surface parking lot area that will expand the existing parking areas of Lots F and G by 115 parking spaces. **Should be completed soon.**
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive	The project was approved. It is a two phase project with a total of 178 rooms with 72 in the first phase. Staff recently had a progress meeting with developer and architect. The estimated date for plan check submittal is October. Construction may begin in early 2022.
New Commercial Building 2137 Huntington	This will be a commercial building, Bright Smile Dental and retail space. **Late Fall 2021 completion expected.**
Town Center North Liquor Store Corner	Staff has put the existing deal with Arbor Capital Group on hold for a variety of reasons, including the developer's inability to get agreement with other property owners on required parking lot upgrades and because the Rita Aid property is for sale and a more comprehensive approach is needed. Staff hired Kosmont Associates to assist in developing a plan to coordinate development of the city property with a complete parking lot and façade upgrade of the center. City is also working with Rite Aid property broker to encourage coordination.
New Townhouse Development 1401 Santo Domingo Avenue	Proposal is to remove eight existing apartments and replace with a new, 20 unit, townhouse development. Developer recently met with neighbors in adjacent HOA. **Headed to Commission soon.**
<u>PUBLIC WORKS</u>	
2021 Street Rehab Project	In design phase.
City Hall Courtyard Design	**Will go out for bid in mid-October.**
Catch Basin Upgrades	Catch basin inserts were installed on 65 City owned catch basins.

PROJECT/PROGRAM	STATUS
Encanto Park Infiltration Project	In feasibility and early design phase. Will be located in park area under soccer field. Permeable paving will be installed in parking lot area.

PARKS AND RECREATION
STATUS REPORT
October 2021

PROJECT/PROGRAM	STATUS
PARKS AND TRAILS	
Community Meeting-Duarte Park	The Department is considering making some upgrades to the amenities at Duarte Park and will be holding a Community Meeting on November 17th at 5:30 PM in the park building. Residents are invited to attend the meeting to share their ideas and thoughts for refreshing the space.
Fish Canyon Trail Restoration Planning Grant Funded	On September 20th, the Rivers and Mountains Conservancy Board approved to fund the City's planning grant for the Fish Canyon Trail Restoration Project. With the $117,162 grant funding, the City will contract with Nature for All to secure lease agreements, conduct trail assessment and feasibility, and technical studies to move the project closer to an implementation/solve ready project and ultimately, a reopened trail for public recreational use.
SPECIAL EVENTS	
Floating Pumpkin Patch	Come make a splash in the Duarte Pool pumpkin patch and pick yourself a pumpkin! Designed for the entire family, this fun-filled event will include a pumpkin of your selection, decorating stations, small crafts, tricks and treats, and of course a pumpkin decorating contest with the opportunity to win some smashing prizes. The cost to participate is $15 for youth residents/$20 for youth non-residents and the last day to register is October 20.
Howl-O-Ween Pet Costume Contest	The Department will be hosting its first in-person pet costume contest on Sunday, October 24th from 10 AM – 12 PM at Aloysia Moore Park. Costume contest registration & check-in will take place between 10 – 10:45 AM and contest prizes will be awarded for the Cutest, Best Pet & Owner, and Best in Show. Additionally, the event will include various local pet vendors and resources.
Halloween Howl Drive-Thru Event	On Saturday, October 30th from 6 – 9 PM the Department will host its annual Halloween Howl Drive-Thru! Families are encouraged to decorate their vehicle, dress in their costumes, and come parade through the Duarte Civic Center to find special trick-or-treat stations, spooky touches, and have the chance to win some killer prizes for being one of the best decorated vehicles of the night. This event is free for all residents; however, pre-registration is required at accessduarte.com.

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, SEPTEMBER 28, 2021 – 7:00 P.M.

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were announced onto the record.

1. CALL TO ORDER

Via teleconference, the Regular Session was called to order by Mayor Urias at 7:00 p.m. in the City Hall Council Chamber, 1600 Huntington Drive, Duarte, California 91010.

ROLL CALL:

Councilmembers Present:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Peterson, Assistant City Manager / Director of Administrative Services Victoria Rocha, Assistant to the City Manager Craig Hensley, Community Development Director Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Amanda Hamilton, Public Works Manager Aida Torres, Crime Prevention Specialist Nick Baldwin, Associate Planner Annette Juarez, City Clerk

Councilmember Paras-Caracci joined the meeting at 7:01 p.m. and Councilmember Truong joined the meeting at 7:02 p.m., after roll call.

2. PLEDGE TO THE FLAG

The flag salute was led by Mayor Pro-Tem Finlay.

3. ADOPTION OF THE AGENDA

Moved by Mayor Pro-Tem Finlay, seconded by Councilmember Kang, and carried by the following vote of the Council to approve the adoption of the agenda.

AYES:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz
NOES:	None
ABSTAIN:	None
ABSENT:	Truong

4. SPECIAL ITEMS

A. Monthly Financial Update.

City Manager Jordan presented the monthly financial report.

The City Council recessed at 7:05 p.m. and returned at 7:15 p.m.

5. PUBLIC HEARING

A. Public Hearing to Receive Input from the Community Regarding the Redrawing of Election District Boundaries

Jeff Simonetti and Doug Johnson of National Demographics Corporation gave a presentation regarding the 2021 redistricting process and project timelines.

There was discussion regarding district boundary requirements and the current district boundaries.

Mayor Urias opened the Public Hearing at 7:47 p.m.

City Clerk Juarez announced that following public comment was submitted.

Sean McMorris inquired about the method for the public to participate in the public hearings and provided suggestions for the redistricting website.

Mayor Urias closed the Public Hearing at 7:49 p.m.

The report on the redistricting process and permissible criteria to be considered to redraw district boundaries was received and filed.

6. SPECIAL ITEMS - CONTINUED

A. DART Presentation

Crime Prevention Specialist Torres provided an update on the Duarte Area Resource Team program and Dr. Lois Tuthill of Azusa Pacific University presented the preliminary findings of an independent evaluation of the program's success.

B. Public Safety Update

Director of Public Safety gave an update on crime, Measure H Grants, homeless outreach, and emergency preparedness.

7. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Samira Mejia, Think Together, provided information about upcoming events.

Assistant to the City Manager Rocha announced upcoming City events.

8. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Danielle Riley submitted a written comment to support funding for violence intervention work.

Genevive Sheehan submitted a written comment to support funding for violence intervention work in the City of Duarte.

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by title only and waive further reading.

B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of minutes – September 14, 2021 and September 20, 2021. (CC/HA/SA/FA).

D. Approval of warrants – September 28, 2021. (CC/HA/SA/FA)

E. Receive and file Monthly Financial Update Report.

F. Receive and file Public Safety Department Update Report.

G. Approval of Notice of Completion for the City-Owned Catch Basin Retrofit Project No. 21-8 for United Storm Water.

H. Adoption of Resolution No. 21-19 renaming Business Center Drive to Fasana Road.

I. Pulled from Agenda.

J. Approval of SB 619 (Laird) Organic Waste: Reduction Regulations – Request for Signature Letter

K. City Council/City Manager Conference Attendance and other items suggested by Council.

Moved by Councilmember Paras-Caracci, seconded by Mayor Pro-tem Finlay, and carried by the following vote to approve Items A-H and J-K of the Consent Calendar.

AYES:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

Adoption of Resolution No. 21-20 approving a restricted parking area for Conata Street, Markwood Street, and Woodmere Place.

Public Works Manager Hamilton provided background information on the initiation of a restricted residential parking area.

City Clerk Juarez announced that the following written public comment was received:

Danielle Riley wrote to express her opposition to the proposed restricted parking area.

Director of Public Safety Villalobos provided information about complaints received related to the proposed restricted parking area.

Moved by Councilmember Shulz, seconded by Mayor Pro-tem Finlay to adopt Resolution No. 21-20 approving the establishment of a residential parking area for portions of Conata Street, Markwood Street, and Woodmere Place.

AYES:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

11. PUBLIC HEARINGS

A. Tax Equity and Fiscal Responsibility Act (TEFRA) hearing on Issuance of Tax Exempt Bonds for the Westminster Gardens Continuing Care Facility

Associate Planner Baldwin provided information about the issuance of tax exempt bonds for the benefit of HumanGood for the Westminster Gardens project.
Andy McDonald of HumanGood gave a brief description of the Westminster Gardens project.

Mayor Urias opened the Public Hearing at 9:44 p.m.

City Clerk Juarez announced that there were no public comments.

Mayor Urias closed the Public Hearing at 9:44 p.m.

Moved by Mayor Pro-tem Finlay, seconded by Councilmember Kang and carried by the following vote of the Council to adopt Resolution No. 21-18 approving the issuance of the Bonds by the California Municipal Finance Authority for the benefit of Human Good to provide for the financing of the project, solely for the purpose of satisfying the requirements of TEFRA, the Internal Revenue Code of 1986, and California Government Code Section 6500.

AYES:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

12. BUSINESS ITEMS

A. Approval of a Memorandum of Agreement to Participate in the San Gabriel Valley Council of Governments' Regional Food Recovery Program

Alexander Fung of the San Gabriel Valley Council of Governments provided information about the requirements of Senate Bill 1383 and the Regional Food Recovery Program.

Moved by Councilmember Kang, seconded by Councilmember Truong, to authorize the City Manager to execute a Memorandum of Agreement to Participate in the San Gabriel Valley Council of Governments' Regional Food Recovery Program in an amount not to exceed $19,785 which will require a budget amendment from the General Fund.

AYES:	Urias, Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

B. City Council Policy on Excusing Councilmember Absences

City Manager Jordan presented the current policy on councilmember absences and opened the discussion of the policy to include the clarity of the current policy, the implementation of the current policy, and whether the Council wishes to make any changes to it.

There was discussion about the current policy and the location of the approval of Councilmember absences on the agenda.

The Council directed Staff to amend the policy and move the approval of Councilmember absences from the Consent Calendar to the end of the continuation of oral communication. The revised policy will be presented to the Council for approval at a later date.

13. CONTINUATION OF ORAL COMMUNICATIONS

None.

14. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Councilmember Schulz commended Staff for the City Picnic.

Councilmember Kang announced that he attended the League of California Cities Conference.

Councilmember Paras-Caracci commended Staff for the City Picnic.

Mayor Pro-tem Finlay commended Staff for the City Picnic; discussed a previous City project in which individuals were able to share ideas for the City and suggested that Staff consider bringing the project back.

Mayor Urias commended Staff for the City Picnic and inquired about the formation of an ad-hoc committee to examine the needs of the southside of Duarte.

City Manager Jordan presented Councilmember Kang with boxing gloves on behalf of the Teen Center Boxing Club.

CLOSED SESSION

15. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None.

16. CLOSED SESSION ITEMS

The City Council recessed to Closed Session at 10:30 p.m. to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION: Pursuant to Government Code Section 54956.9(a) and (d)(1): Land Value Holdings v. City of Duarte, et al., Los Angeles Superior Court Case No.: 19BBCV00966.

B. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION: Pursuant to Government Code Section 54956.9(a) and (d)(1): Cities of Duarte and Huntington Park v. State Water Resources Control Board et al., County of Orange Superior Court, Case No. 30-2016-00833614-CU-WM-CJC

6. ANNOUNCEMENT OF CLOSED SESSION ITEMS

City Attorney Phan announced that there was no reportable action taken during Closed Session.

11. ADJOURNMENT

At 11:20 p.m. the City Council adjourned the meeting in memory of Pauline Montgomery and Cameron Fish.

____
Brian Urias, Mayor

____
Annette Juarez, City Clerk

Council Warrant Register By Account

City of Duarte

By Fund

Payment Dates 9/30/2021 - 10/13/2021

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Contract (Quarterly)	216617		1,001.50
100-1610-7652	ACCO ENGINEERED SYSTEMS	Town Ctr HVAC Contract (Quarterly)	216617		3,296.75
100-1605-7612	CALIFORNIA PARK & RECREATI...	George Dang Membership Dues 11/1/2021 - 10/31/2022	216624		170.00
100-1805-7614	STAPLES ADVANTAGE	Stapler	1497		10.10
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr A/C Leak Repair (Not Covered)	216617		1,464.81
100-1205-7980	HOME DEPOT CREDIT SERVICES	Office Supplies	EFT12126		21.92
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies/Repairs	EFT12126		169.45
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies/Repairs	EFT12126		79.92
100-1410-7980	HOME DEPOT CREDIT SERVICES	Fill Dirt-Sidewalk Repair	EFT12126		156.93
100-1205-8030	HOME DEPOT CREDIT SERVICES	Code Enforcement Tools	EFT12126		132.23
100-1205-7782	ALL CITY MANAGEMENT SERVIC...	Crossing Guard Services 8/8/21 - 8/21/21	1468		2,278.10
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies/Repairs	EFT12126		15.34
100-1610-7652	IMS REFRIGERATION INC	CC Ice Machine Service	216643		379.81
100-1605-7002	PAMELA ROMERO	CPR Stipend	1493		76.92
100-1610-7652	CALIBER COMMERCIAL POOL S...	Twice a Week Service for Duarte Pools	216623		1,950.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 7/2021	1485	202119-Exp-Tobacco Grant SRO...	18,927.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 7/2021	1485		389,398.22
100-1015-7684	SILVER & WRIGHT LLP	Duarte-Bardakjians v Adams Legal 8/2021	1495		12,178.17
100-1015-7684	SILVER & WRIGHT LLP	Arberry Legal 8/2021	1495		23.00
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 8/2021	1495		1,154.00
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 8/2021	1495		276.00
100-1010-7965	INTERNATIONAL EFFECTIVENESS..	Translation of Redistricting Flyer	1482	202206-Redistricting Expenses	70.00
100-1205-7782	ALL CITY MANAGEMENT SERVIC...	Crossing Guard Services 8/22/21 - 9/4/21	1468		3,200.22
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	216637		847.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Special Event Overtime 7/3/21 - 7/4/21	1485	202119-Exp-Tobacco Grant SRO...	8,944.91
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 9/2021	216665		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 9/2021	216665		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Fitness Ctr/Pool 9/2021	216665		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 9/2021	216665		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 9/2021	216665		60.00
100-1610-7652	CHARLES R SIMPSON	Yard Fence Repairs	216658		870.00
100-1605-7612	CALIFORNIA PARK & RECREATI...	Kelly Barnes Membership 10/1/21 - 9/30/22	216624		170.00
100-1405-7801	COUNTY OF LOS ANGELES DEP...	Industrial Waste Inspections 8/2021	216627		3,668.79
100-1605-7733	THEODORE SIEGEL	SC "Young Frankenstein' Screening/Presentation	216657		150.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7969	RKA CONSULTING GROUP	Traffic Engineering Consult (Santo Domingo) 8/2021	216654		984.00
100-1405-7969	RKA CONSULTING GROUP	Plan Check Engineering 8/2021	216654		1,120.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 8/2021	216654		4,360.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 8/2021	216654		4,860.00
100-1405-7969	RKA CONSULTING GROUP	FY22 LLD Engineering Srvcs 8/2021	216654		1,063.75
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 9/2021	216616		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 9/2021	216616		61.00
100-1410-8030	POOL & ELECTRICAL PRODUCTS ..	Duarte Plaza Fountain Pump	216652		3,286.83
100-1610-7618	MAINTEX INC	Janitorial Supplies	1486		1,373.32
100-1405-8100	RKA CONSULTING GROUP	Civic Center Courtyard Final Design 8/2021	216654	202102-Cap Improv-CH CDBG ...	640.00
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	1497		33.19
100-1605-7614	STAPLES ADVANTAGE	Sharpies	1497		19.17
100-1605-7733	STAPLES ADVANTAGE	SC Glue Sticks	1497		12.79
100-1020-7724	CALIFORNIA STREET LIGHTING	Post Office LIght Pole Replacement (1220 Highland)	1472		3,250.00
100-1810-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	216645		50.00
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	1511		28.31
100-1610-7618	GRAINGER	SC Alarm Battery	1479		96.85
100-1605-7733	STAPLES ADVANTAGE	SC Chair Mat	1497		46.78
100-1610-7652	IRELAND SOUND SYSTEMS INC	Fitness Ctr PA System Repair	216644		190.00
100-1610-7652	POST ALARM SYSTEMS	Alarm Service/Repair	1491		349.99
100-1010-7685	GRANICUS INC	Granicus Suite 10/1/2021 - 9/30/2022	1480		13,103.38
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	216637		704.88
100-1020-7710	LUDECKE PROPERTY MANAGE...	Chamber Lease 10/2021	216648		1,600.00
100-1410-7636	HENDERSON'S UNIFORMS	Field Services Uniforms	216640		1,329.62
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	216626		28.65
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	216626		8.20
100-1605-7732	CURO MANAGED PRINT PRODU...	City Picnic Signs	216628		300.63
100-1610-7618	MAINTEX INC	Janitorial Supplies	1486		38.31
100-1205-7787	MVP, LLC	Public Safety Lease	1487		12,431.28
100-1605-7735	SMART & FINAL	TC Cooking Class Supplies	1496		46.18
100-1825-7614	STAPLES ADVANTAGE	Folding Machine Cart	1497		184.33
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	1497		141.69
100-1610-7618	DOG WASTE DEPOT	Dog Waste Bags	216629		875.78
100-1205-7650	ADVANTAGE FORD LINCOLN	Vehicle 34 PM Service	216618		52.54
100-1610-7652	ALBERTOS PLUMBING	Sport Park Plumbing Repair	216619		395.00
100-1610-7650	WARDS SERVICE	Vehicle #6 Service/Repair	1510		601.40
100-1605-7650	WARDS SERVICE	Vehicle #17 Service/Repair	1510		1,460.85
100-1610-7618	MAINTEX INC	Janitorial Supplies	1486		181.30
100-1405-7076	AMANDA HAMILTON	Tuition Reimbursement	216639		1,563.75
100-1610-7652	JOSEPH A MARTINEZ	Assistant City Manager Office Carpet	216649		1,442.50
100-1610-7652	JOSEPH A MARTINEZ	Cmty Develop Director Office Carpet	216649		1,402.00
100-1610-7652	JOSEPH A MARTINEZ	P & R Director Office Carpet	216649		1,170.00
100-1805-7965	HINDERLITER, DE LLAMAS & AS...	Transaction Tax Q1 2021	216641		300.00
100-1405-8100	ROBERTS IRON WORKS INC	Gate on Encanto Parkway	1492		5,300.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped Access/Bike Safety 8/2021	216654	202118-ATP Cycle 4-Professiona..	160.00
100-1610-7652	IMS REFRIGERATION INC	CC Ice Machine Repair	216643		71.54
100-1410-7980	WAXIE SANITARY SUPPLY	Field Service Shop Rags	1511		154.39
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS...	Citation Revenue Tax 8/2021	216661		5,398.50
100-5009	CITY OF DUARTE	9/21/21 CH Bank Deposit Overage (Cash Drawer)	216632		25.00
100-1605-7732	CURO MANAGED PRINT PRODU...	City Picnic Booth Signs	216628		60.91
100-1205-7980	CURO MANAGED PRINT PRODU...	Red Ribbon Week Program Advertisement	216628		379.32

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1825-7626	FEDEX	Document Delivery	216634		44.97
100-1605-7732	SMART & FINAL	City Picnic Supplies	1496		37.53
100-1205-7980	BRIAN VILLALOBOS	Reimbursement-Public Safety Ice Chests	216663		240.88
100-2121	ARMSTRONG & WALKER LAND...	Landscape Plan Check-1002 Livermont Lane	1469		920.00
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	1497		22.04
100-1605-7614	STAPLES ADVANTAGE	Printer Toner (Department)	1497		72.97
100-1605-7614	STAPLES ADVANTAGE	Printer Toner (Ant Man)	1497		574.06
100-1610-7652	JOSEPH A MARTINEZ	City Manager & Conference Room Carpet	216649		3,342.00
100-1815-7980	THE TECHNOLOGY DEPOT INC	Internet Access to Surveillance Cameras	1499		120.00
100-1410-7650	AUTOZONE	Vehicle 15 Parts	216620		16.12
100-1605-7636	IMAGEN INC	Recreation Staff Jacket	216642		80.96
100-1020-7712	GOVERNANCE SCIENCES GROUP..	Community Info/Engagement Tool 9/1/21 - 8/31/22	216638		5,900.00
100-1205-7779	AIDA TORRES	DART/A-Team Event Expense Reimbursement	1500		125.02
100-2026	MAA VIRANOND	Equipment Deposit Refund	216664		25.00
100-1020-7716	U.S. BANK	City Picnic Volunteer Lunch (Tropicana Mkt)	1503		299.65
100-1020-7716	U.S. BANK	City Picnic Supplies (Smart & Final)	1503		31.75
100-1020-7716	U.S. BANK	Coffee w/A Deputy 9/9/21 (Starbucks)	1503		61.60
100-1205-7610	U.S. BANK	Public Safety Meeting 9/16/21 (Portos)	1503		51.25
100-1205-7610	U.S. BANK	Meeting w/Captain Reyes 9/14/21 (Sushi Fire)	1503		40.80
100-1205-7610	U.S. BANK	Meeting w/Captain Reyes 8/25/21 (Spices Thai)	1503		36.22
100-1205-7610	U.S. BANK	Gang Strategy Meeting 9/22/21 (Raffis Catering)	1503		87.10
100-1205-7610	U.S. BANK	Meeting w/Gang Enforcement Team (Raffis Catering)	1503		125.13
100-1205-7779	U.S. BANK	Youth Angel Game 9/22/21 Dinner (Chick-Fil-A)	1503		26.69
100-1205-7779	U.S. BANK	A-Team Event Water/Plates (Target)	1503		26.39
100-1205-7779	U.S. BANK	City Picnic Ring Toss Rings (Amazon)	1503		23.70
100-1205-7779	U.S. BANK	DHS DART Recruitment (Target)	1503		32.07
100-1205-7779	U.S. BANK	City Picnic Ring Toss Bottles (Smart & Final)	1503		44.51
100-1205-7779	U.S. BANK	Youth Art Class 9/13/21 Dinner (Tropicana Mkt)	1503		87.89
100-1205-7779	U.S. BANK	A-Team Excursion Lunch 8/19/21 Churchs Chicken)	1503		53.14
100-1205-7779	U.S. BANK	Park Clean-up Dinner 9/9/21 (Tropicana Mkt)	1503		71.91
100-1205-7779	U.S. BANK	A-Team Excursion 8/19/21 Lunch (Little Caesers)	1503		99.06
100-1205-7779	U.S. BANK	Recruitment Gift Cards/Water (Target)	1503		118.12
100-1205-7779	U.S. BANK	Youth Excursion Lunch 8/29/21 (Domenicos)	1503		131.50
100-1205-7779	U.S. BANK	DART Excursion 9/14/21 Dinner (Golden Corral)	1503		541.28
100-1205-7779	U.S. BANK	A-Team Excursion 8/19/21 (Kids Empire)	1503		652.50
100-1205-7779	U.S. BANK	DARt Excursion 9/14/21 (Speedzone)	1503		674.76

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	Youth Officer Meeting 9/20/21 (Sweet Basil Pizza)	1503		42.00
100-1205-7779	U.S. BANK	A-Team Event Supplies (Smart & Final)	1503		22.26
100-1205-7779	U.S. BANK	DART APU Tour 9/21/21 (Raising Canes)	1503		35.22
100-1205-7887	U.S. BANK	Postage Laser Repair (The UPS Store)	1503		19.55
100-1205-7980	U.S. BANK	CERT Annivery Dinner Supplies (Smart & Final)	1503		71.20
100-1205-7980	U.S. BANK	iPhone Chargers (Best Buy)	1503		41.86
100-1205-7980	U.S. BANK	Red Ribbon Supplies (Nimco Inc)	1503		129.77
100-1205-7980	U.S. BANK	CERT Awards Gift Cards (Target)	1503		250.00
100-1205-7980	U.S. BANK	CSO Interviews 9/21/21 Lunch (Max's)	1503		60.62
100-1205-7980	U.S. BANK	Office Creamer (Target)	1503		16.87
100-1205-7980	U.S. BANK	Adobe Acrobat Pro	1503		14.99
100-1405-7610	U.S. BANK	3X APA Virtual Conference 9/13/21 - 9/15/21	1506		425.00
100-1405-7612	U.S. BANK	Cecilia Contreras CCAC Membership	1506		200.00
100-1405-7612	U.S. BANK	Work Area Traffic Control Handbook (BNI Bldg News)	1506		80.34
100-1405-7613	U.S. BANK	3X Notary ADV Covenant (Parra Stuff)	1506		85.00
100-1405-7613	U.S. BANK	Lg Data File Transfer (Hightail)	1506		15.99
100-1405-7614	U.S. BANK	Office Supplies (Amazon)	1506		15.42
100-1410-7610	U.S. BANK	Gerard Batista Arboriculture Training Series (ISA)	1506		430.90
100-1410-7980	U.S. BANK	Signs for Littering (Safetysign.com)	1506		90.93
100-1005-7643	U.S. BANK	V Truong CA JPIA Conf Hotel 10/21 (Catamaran)	1502		673.49
100-1005-7980	U.S. BANK	Monthly Delivery Charge (DoorDash)	1502		9.99
100-1010-7980	U.S. BANK	CC Closed Session Dinner 9/14/21 (DoorDash)	1502		89.58
100-1010-7980	U.S. BANK	J Schulz CC Dinner 9/14/21 (Redwood Pizza)	1502		16.78
100-1020-7712	U.S. BANK	Spotify	1502		9.99
100-1020-7712	U.S. BANK	Hootsuite 9/2/2021 - 10/1/2021	1502		75.00
100-1020-7711	U.S. BANK	Employee Appreciation Day Prize (Redwood Pizza)	1505		48.23
100-1020-7711	U.S. BANK	Employee Appreciation Day Raffle Prizes (Amazon)	1505		177.85
100-1020-7711	U.S. BANK	Employee Appreciation Day Supplies (Amazon)	1505		227.78
100-1020-7711	U.S. BANK	Returns-Employee Appreciation Day Gifts (Amazon)	1505		-228.20
100-1020-7711	U.S. BANK	Return-Employee Appreciation Day (Amazon)	1505		-8.81
100-1020-7711	U.S. BANK	Employee Appreciation Raffle Prize Smart & Final)	1505		420.00
100-1020-7711	U.S. BANK	Employee Appreciation Day Gifts (Amazon)	1505		500.03
100-1020-7711	U.S. BANK	Employee Appreciation Day 9/2/21 (HotDog on Stick)	1505		610.46
100-1020-7711	U.S. BANK	Employee Appreciation Committee Mtg (Merengue)	1505		62.51

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7711	U.S. BANK	Employee Appreciation Day 9/2/21 (Magic Jump Rent)	1505		1,175.70
100-1020-7711	U.S. BANK	Employee Appreciation Day Supplies (Costco)	1505		62.12
100-1020-7711	U.S. BANK	Employee Appreciation Day Gift Tags (Etsy)	1505		6.50
100-1020-7726	U.S. BANK	Adobe Creative Cloud	1505		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	1505		101.94
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 9/21/21 - 10/11/21	1505		9.00
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 9/12/21 - 10/11/21	1505		8.99
100-1805-7610	U.S. BANK	Roxanne Breceda CCAC Membership	1505		200.00
100-1805-7610	U.S. BANK	Kristen Petersen Lunch Mtg w/CC Member (T Burgers)	1505		34.81
100-1805-7614	U.S. BANK	Office Supplies (Amazon)	1505		65.02
100-1805-7980	U.S. BANK	Microsoft 365 8/27/21 - 9/26/21	1505		12.00
100-1805-7980	U.S. BANK	Chamber Event Retirement Gift (T J Maxx)	1505		33.06
100-1805-7980	U.S. BANK	Staff Meeting 9/16/21 Refreshments (T Burgers)	1505		74.82
100-1810-7610	U.S. BANK	Michelle Brown 2021 Government Tax Seminar	1505		410.00
100-1810-7614	U.S. BANK	W-2 Forms/Envelopes (Tyler Fullfillment)	1505		158.33
100-1810-7614	U.S. BANK	HR Office Supplies (Amazon)	1505		57.15
100-1815-7632	U.S. BANK	Finance Webinar 8/7/21 - 9/6/21 (Zoom)	1505		80.00
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	1505		14.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud	1505		314.91
100-1815-7830	U.S. BANK	Vonage-SC Elevator 911	1505		24.08
100-1605-7610	U.S. BANK	Manuel Enriquez NRPA Conf Airfare (Southwest)	1507		206.96
100-1605-7610	U.S. BANK	Manuel Enriquez NRPA Conf Expenses (Various)	1507		309.61
100-1605-7610	U.S. BANK	Staff Meeting Snacks (Lemon Drop Cookie Shop)	1507		29.50
100-1605-7612	U.S. BANK	Susie Perez CPRS Membership	1507		150.00
100-1605-7614	U.S. BANK	Lightning Cable (Apple Store)	1507		41.52
100-1605-7730	U.S. BANK	Halloween Supplies (Target)	1507		105.15
100-1605-7732	U.S. BANK	City Picnic Disposable Cups w/Lids (Amazon)	1507		20.94
100-1605-7732	U.S. BANK	City Picnic Bungee Cords (Amazon)	1507		24.24
100-1605-7732	U.S. BANK	City Picnic Elmer's Glue (Amazon)	1507		26.17
100-1605-7732	U.S. BANK	Zip Tie Cutter (Amazon)	1507		33.06
100-1605-7732	U.S. BANK	City Picnic Hair Nets/Aprons/Zipties (Amazon)	1507		39.78
100-1605-7732	U.S. BANK	City Picnic Pennants & AUX Cable (Amazon)	1507		54.88
100-1605-7732	U.S. BANK	Deposit-City Picnic Train Rental (Fun Services)	1507		572.50
100-1605-7732	U.S. BANK	City Picnic Health Fees/Permit (Cnty of LA)	1507		1,306.37
100-1605-7732	U.S. BANK	City Picnic Tablecloths (Arcadia Party Rentals)	1507		236.50
100-1605-7732	U.S. BANK	City Picnic Portable Restroom Rental (Eagle)	1507		2,057.86
100-1605-7733	U.S. BANK	SC Batteries (Amazon)	1507		44.10

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	U.S. BANK	SC LED Video Light/Microphone Stand (Amazon)	1507		101.36
100-1605-7733	U.S. BANK	SC Remote Control Covers (Amazon)	1507		18.69
100-1605-7733	U.S. BANK	SC Tripod Mount/Digital Recorder Adpater (Amazon)	1507		86.52
100-1605-7733	U.S. BANK	SC Resealable Bags (Amazon)	1507		51.43
100-1605-7733	U.S. BANK	SC Bingo Cards (Amazon)	1507		74.92
100-1605-7733	U.S. BANK	SC Volleyball Net (S&S Worldwide)	1507		144.69
100-1605-7735	U.S. BANK	TC Cash Register Tape (Amazon)	1507		19.72
100-1605-7735	U.S. BANK	City Picnic Face Painting Supplies (Amazon)	1507		96.19
100-1605-7741	U.S. BANK	Flat Wagon (Amazon)	1507		165.36
100-1610-7616	U.S. BANK	Pool Rope/Floats SCP Distributors)	1507		128.72
100-1610-7616	U.S. BANK	FC Aquatics Race/Pace Clock (Amazon)	1507		206.17
100-1610-7618	U.S. BANK	Disposable Face Masks (Amazon)	1507		18.73
100-1610-7618	U.S. BANK	Drinking Fountain Parts (Kully Supply)	1507		216.19
100-1610-7618	U.S. BANK	8X A Frame Sidewalk Sign Holders (Amazon)	1507		769.92
100-1610-7618	U.S. BANK	Plastic Curb Ramps (Amazon)	1507		54.76
100-1605-7732	DOLPHIN RENTS INC	City Picnic Fencing Rental	216630		343.73
100-1410-7650	CIMA FIRE PROTECTION CO	Field Services Dept Fire Extinguisher Service	216625		193.00
100-1205-7650	CIMA FIRE PROTECTION CO	Public Safety Dept Fire Extinguisher Service	216625		148.50
100-1610-7652	CIMA FIRE PROTECTION CO	Fire Extinguisher Service (Parks & Recs)	216625		422.50
100-2124	PRISCILLA NANONG	Gazebo Rental Cancellation	216650		50.00
100-4406	PRISCILLA NANONG	Gazebo Rental Cancellation	216650		50.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	216626		28.65
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	216626		8.20
100-1205-7650	ADVANTAGE FORD LINCOLN	CSO Fusion PM Service	216618		79.66
100-1610-7618	SMART & FINAL	Water/Soda/Plates	1496		51.49
100-1405-7965	PLANETBIDS INC	FY22 PB System Vendor/Bid Mgmt Service	1490		4,110.99
100-1610-7618	HOME DEPOT CREDIT SERVICES	MIsc Credit on Account	EFT12126		-21.58
100-1605-7735	SMART & FINAL	TC Snack Bar/Girls Night Out Supplies	1496		99.82
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Special Event Cards	216631		3.27
100-1605-7733	DUARTE RECREATION PETTY CA...	SC Card Envelopes	216631		14.31
100-1605-7733	DUARTE RECREATION PETTY CA...	SC Bingo Markers	216631		16.53
100-1605-7733	DUARTE RECREATION PETTY CA...	SC Envelopes	216631		35.45
100-1605-7735	DUARTE RECREATION PETTY CA...	Teen Ctr Food	216631		22.01
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Prcoessing Fee 9/2021	1488		100.00
100-1805-7965	LSL CPAs	Annual GASB 68 Report FY21	216647		1,000.00
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 8/1/21 - 8/31/21	EFT12125		6.72
100-1605-7650	WEX BANK	Fuel-Parks & Rec 8/1/21 - 8/31/21	EFT12125		80.68
100-1205-7760	FOOTHILL UNITY CENTER	Hygiene Services (SGVCOG Homeless Grant)	216636	202115-Outreach-Homeless Ser...	549.12
100-1610-7652	EXPLORE CUSTOM CABINETS	Cmty Ctr Diocese Repair	216633		350.00
100-2120	ARLENE ROBLES	Pool Rental Deposit Refund	216655		200.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	1477		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	1501		75.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	1494		75.00
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	1489		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	1483		75.00
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	1509		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	1484		75.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	1473		566.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	1498		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	1475		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	1471		218.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	216621		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	1481		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	1476		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	216646		435.00
100-1605-7728	SOPHIA QALADH	Red Wagon Scholarship Recipient	216653	202204-Exp-Duarte's Promise	500.00
100-4302	RALPH ROMERO III	Citation Overpayment	216656		60.00
100-1405-7975	STUDIO LILICA	Business Assistance-Economic Development	216660		1,500.00
100-2120	FILM THIS	Film Permit Deposit Refund (Carmax 9/13/2021)	216635		500.00
100-2120	BUCKINGHAM TELEVISION	Film Permit Deposit Refund (Sonic #11 9/2021)	216622		500.00
				Fund 100 - GENERAL FUND Total:	**569,095.14**
Fund: 220 - GAS TAX FUN					
220-2225-8100	ELIE FARAH INC	PS&E FY 21/22 Street Rehab Project	1474	202207-Other Cap. Improv-2022..	13,904.00
				Fund 220 - GAS TAX FUN Total:	**13,904.00**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Purchase/Install D4 Prgm/Traffic Controller 8/2021	216627		1,999.28
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Temp Timing-Business Ctr/Highland	216627		698.27
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Maintenance 8/2021	216627		5,934.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Ctr Sweeping 9/2021	216616		784.00
240-2410-7888	SITEONE LANDSCAPE SUPPLY H...	Citywide Irrigation Repairs	216659		486.14
240-2410-7888	SITEONE LANDSCAPE SUPPLY H...	Citywide Irrigation Stock for Repairs	216659		378.64
240-2405-7890	COUNTY OF LOS ANGELES DEP...	KITS Traffic Signal Monitoring 8/2021	216627		143.04
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**10,423.37**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 7/2021	1485		11,650.00
290-2905-7785	LOS ANGELES COUNTY SHERIFF'...	Special Event Overtime 7/3/21 - 7/4/21	1485		3,969.09
				Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:	**15,619.09**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	30th Installment of 3rd Bus 9/2021	1478		3,887.05
440-4405-7650	CIMA FIRE PROTECTION CO	Transportation Dept Fire Extinguisher Service	216625		270.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 8/2021	1478		26,697.21
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**30,854.26**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	30th Installment of 3rd Bus 9/2021	1478		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 8/2021	1478		21,843.17
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**25,023.48**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-7980	BEST BEST & KRIEGER LLP	NDPES Federal Lobbying Services 8/2021	1470		1,161.54
490-4905-8100	OCEAN BLUE ENVIRONMENTAL …	NPDES Cleanup (Buena Vista/Duarte Rd)	216651		2,058.22
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**3,219.76**
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-2127	TOWO ENTERPRISE INC	Retention	216662	202027- Retention Payable	-3,686.38
620-6205-8100	TOWO ENTERPRISE INC	Duarte Rd Sidewalk/Ped Lighting Improvements	216662	202027- Capital Improv- COH Si…	73,727.61
				Fund 620 - COMMUNITY IMPROVEMENT FUND Total:	**70,041.23**
				Grand Total:	**738,180.33**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	569,095.14
220 - GAS TAX FUN	13,904.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	10,423.37
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,619.09
440 - PROPOSITION A TRANSIT FUND	30,854.26
460 - PROPOSITION C TRANSIT FUND	25,023.48
490 - MEASURE W (WATER/STORMWATER)	3,219.76
620 - COMMUNITY IMPROVEMENT FUND	70,041.23
Grand Total:	**738,180.33**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	748.49
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7646	Travel & Exp - Paras	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7685	Content Delivery, Network..	13,103.38
100-1010-7965	Professional Services	70.00
100-1010-7980	Other Expenses	106.36
100-1015-7684	Code Enforcement Legal	13,631.17
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C…	3,054.17
100-1020-7712	Community Information (…	5,984.99
100-1020-7716	Special Community Events	393.00
100-1020-7724	Post Office Parking	3,250.00
100-1020-7726	Council Cablecasting	34.99
100-1205-7610	Travel, Mtgs & Conf	340.50
100-1205-7650	Vehicle Maintenance	280.70
100-1205-7760	Homeless Outreach Progr…	549.12
100-1205-7761	Parking Ticket Collect	5,398.50
100-1205-7779	Youth Programs	2,808.02
100-1205-7781	Contract Law Enforcement	417,270.13
100-1205-7782	Crossing Guard Contract …	5,478.32
100-1205-7787	Public Safety Cntr Lease	12,431.28
100-1205-7887	Repairs & Replacements	19.55
100-1205-7980	Other Expenses	1,227.43
100-1205-8030	Other Equipment	132.23
100-1405-7076	Tuition Reimbursement	1,563.75
100-1405-7610	Travel, Mtgs & Conf	425.00
100-1405-7612	Publications and Dues	382.28
100-1405-7613	Duplications And Photos	100.99
100-1405-7614	Office Supplies	70.65
100-1405-7801	Industrial Waste Inspecti…	3,668.79
100-1405-7965	Professional Services	4,270.99
100-1405-7967	Public Works Inspections	4,860.00
100-1405-7969	City Engineer	7,527.75
100-1405-7975	Economic Development E…	1,500.00
100-1405-8100	Other Capital Improvemnts	5,940.00
100-1410-7610	Travel, Mtgs & Conf	430.90
100-1410-7636	Uniforms	1,329.62
100-1410-7650	Vehicle Maintenance	215.84
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	402.25

Account Summary

Account Number	Account Name	Payment Amount
100-1410-8030	Other Equipment (Capital)	3,286.83
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	546.07
100-1605-7612	Publications and Dues	490.00
100-1605-7614	Office Supplies	849.41
100-1605-7636	Uniforms	80.96
100-1605-7650	Vehicle Maintenance	1,541.53
100-1605-7728	Americorp's VIP Program	500.00
100-1605-7730	Special Events	108.42
100-1605-7732	City Picnic	5,115.10
100-1605-7733	Senior Center	806.57
100-1605-7735	Teen Center	292.91
100-1605-7741	Sports/Playground Progr…	165.36
100-1610-7616	Pool Supplies	334.89
100-1610-7617	Pool Chemicals	1,551.88
100-1610-7618	Building Supplies	3,948.09
100-1610-7636	Uniforms	57.30
100-1610-7650	Vehicle Maintenance	601.40
100-1610-7652	Building Maint Services	18,414.80
100-1805-7610	Travel, Mtgs & Conf	234.81
100-1805-7614	Office Supplies	75.12
100-1805-7965	Professional Services	1,300.00
100-1805-7980	Other Expenses	119.88
100-1810-7610	Travel, Mtgs & Conf	410.00
100-1810-7614	Office Supplies	215.48
100-1810-7673	Physical Exams	50.00
100-1810-7980	Other Expenses	100.00
100-1815-7632	Software Maintenance	409.90
100-1815-7830	Telephones	24.08
100-1815-7980	Other Expenses	120.00
100-1825-7614	Office Supplies	184.33
100-1825-7626	Postage	44.97
100-1825-7674	Retiree Health Insurance	3,525.00
100-2026	EE Equipment Deposit	25.00
100-2120	Refundable Deposits	1,200.00
100-2121	Pass Through Deposits	920.00
100-2124	Gazebo Refundable Depos..	50.00
100-4302	Parking Citations	60.00
100-4406	Restroom & Gazebo Renta..	50.00
100-5009	Long/Short	25.00
220-2225-8100	Other Capital Improvemnts	13,904.00
240-2405-7890	Repairs-Traffic Signal	8,774.59
240-2410-7888	Repairs-Citywide	864.78
240-2426-7810	Street Sweeping	784.00
290-2905-7781	Contract Law Enforcement	11,650.00
290-2905-7785	Special Events Patrol	3,969.09
440-4405-7650	Vehicle Maintenance	270.00
440-4405-7960	Foothill Transit Operations	26,697.21
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7960	Foothill Tranist Operations	21,843.17
460-4605-8013	Vehicles (Capital)	3,180.31
490-4905-7980	Other Expenses	1,161.54
490-4905-8100	Other Capital Improvemnts	2,058.22
620-2127	Retention Payable	-3,686.38
620-6205-8100	Other Capital Improvemnts	73,727.61
	Grand Total:	**738,180.33**

Project Account Summary

Project Account Key	Payment Amount
None	624,444.07
202027- Capital Improv- COH Sidewalk & Pedestrian	73,727.61
202027- Retention Payable	-3,686.38
202102-Cap Improv-CH CDBG ADA Improvement	640.00
202115-Outreach-Homeless Services Grant-(SGVCOG)	549.12
202118-ATP Cycle 4-Professional Svcs	160.00
202119-Exp-Tobacco Grant SRO/Deputy-DOJ	27,871.91
202204-Exp-Duarte's Promise	500.00
202206-Redistricting Expenses	70.00
202207-Other Cap. Improv-2022 Street Rehab Project	13,904.00
Grand Total:	**738,180.33**

Council Warrant Register By Vendor

City of Duarte

By Fund

Payment Dates 9/30/2021 - 10/13/2021

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 9/2021	198180		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 9/2021	198181		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Contract (Quarterly)	20136066		1,001.50
100-1610-7652	ACCO ENGINEERED SYSTEMS	Town Ctr HVAC Contract (Quarterly)	20136067		3,296.75
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr A/C Leak Repair (Not Covered)	20140923		1,464.81
				Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:	**5,763.06**
Vendor: 0091 - ADVANTAGE FORD LINCOLN					
100-1205-7650	ADVANTAGE FORD LINCOLN	Vehicle 34 PM Service	490082/2		52.54
100-1205-7650	ADVANTAGE FORD LINCOLN	CSO Fusion PM Service	490319/2		79.66
				Vendor 0091 - ADVANTAGE FORD LINCOLN Total:	**132.20**
Vendor: 1388 - AIDA TORRES					
100-1205-7779	AIDA TORRES	DART/A-Team Event Expense Reimbursement	9272021		125.02
				Vendor 1388 - AIDA TORRES Total:	**125.02**
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Sport Park Plumbing Repair	681532		395.00
				Vendor 5561 - ALBERTOS PLUMBING Total:	**395.00**
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERVIC…	Crossing Guard Services 8/8/21 - 8/21/21	71706		2,278.10
100-1205-7782	ALL CITY MANAGEMENT SERVIC…	Crossing Guard Services 8/22/21 - 9/4/21	71885		3,200.22
				Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:	**5,478.32**
Vendor: 5846 - AMANDA HAMILTON					
100-1405-7076	AMANDA HAMILTON	Tuition Reimbursement	9222021		1,563.75
				Vendor 5846 - AMANDA HAMILTON Total:	**1,563.75**
Vendor: T4424 - ARLENE ROBLES					
100-2120	ARLENE ROBLES	Pool Rental Deposit Refund	R91123		200.00
				Vendor T4424 - ARLENE ROBLES Total:	**200.00**
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LAND…	Landscape Plan Check-1002 Livermont Lane	R90988		920.00
				Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:	**920.00**
Vendor: 1491 - AUTOZONE					
100-1410-7650	AUTOZONE	Vehicle 15 Parts	2814433963		16.12
				Vendor 1491 - AUTOZONE Total:	**16.12**
Vendor: 1003 - BRIAN VILLALOBOS					
100-1205-7980	BRIAN VILLALOBOS	Reimbursement-Public Safety Ice Chests	9242021		240.88
				Vendor 1003 - BRIAN VILLALOBOS Total:	**240.88**
Vendor: 6006 - BRYAN URIAS					
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	10/2021		75.00
				Vendor 6006 - BRYAN URIAS Total:	**75.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4425 - BUCKINGHAM TELEVISION					
100-2120	BUCKINGHAM TELEVISION	Film Permit Deposit Refund (Sonic #11 9/2021)	R91138		500.00
				Vendor T4425 - BUCKINGHAM TELEVISION Total:	**500.00**
Vendor: 5654 - CALIBER COMMERCIAL POOL SERVICE					
100-1610-7652	CALIBER COMMERCIAL POOL S...	Twice a Week Service for Duarte Pools	2110801		1,950.00
				Vendor 5654 - CALIBER COMMERCIAL POOL SERVICE Total:	**1,950.00**
Vendor: 1563 - CALIFORNIA PARK & RECREATION SOCIETY					
100-1605-7612	CALIFORNIA PARK & RECREATI...	George Dang Membership Dues 11/1/2021 - 10/31/2022	108644-7202021		170.00
100-1605-7612	CALIFORNIA PARK & RECREATI...	Kelly Barnes Membership 10/1/21 - 9/30/22	103572-9132021		170.00
				Vendor 1563 - CALIFORNIA PARK & RECREATION SOCIETY Total:	**340.00**
Vendor: 5869 - CALIFORNIA STREET LIGHTING					
100-1020-7724	CALIFORNIA STREET LIGHTING	Post Office LIght Pole Replacement (1220 Highland)	748		3,250.00
				Vendor 5869 - CALIFORNIA STREET LIGHTING Total:	**3,250.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	10/2021		435.00
				Vendor 0028 - CATHERINE BRATTA Total:	**435.00**
Vendor: 2025 - CHARLES R SIMPSON					
100-1610-7652	CHARLES R SIMPSON	Yard Fence Repairs	05672124		870.00
				Vendor 2025 - CHARLES R SIMPSON Total:	**870.00**
Vendor: 5197 - CIMA FIRE PROTECTION CO					
100-1410-7650	CIMA FIRE PROTECTION CO	Field Services Dept Fire Extinguisher Service	16683		193.00
100-1205-7650	CIMA FIRE PROTECTION CO	Public Safety Dept Fire Extinguisher Service	16685		148.50
100-1610-7652	CIMA FIRE PROTECTION CO	Fire Extinguisher Service (Parks & Recs)	16686		422.50
				Vendor 5197 - CIMA FIRE PROTECTION CO Total:	**764.00**
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4096451298		28.65
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4096451298		8.20
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4097102060		28.65
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4097102060		8.20
				Vendor 5140 - CINTAS CORPORATION #693 Total:	**73.70**
Vendor: 4650 - CITY OF DUARTE					
100-5009	CITY OF DUARTE	9/21/21 CH Bank Deposit Overage (Cash Drawer)	R91202		25.00
				Vendor 4650 - CITY OF DUARTE Total:	**25.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DEP...	Industrial Waste Inspections 8/2021	21091301118		3,668.79
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**3,668.79**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7732	CURO MANAGED PRINT PRODU...	City Picnic Signs	5001		300.63
100-1605-7732	CURO MANAGED PRINT PRODU...	City Picnic Booth Signs	5005		60.91
100-1205-7980	CURO MANAGED PRINT PRODU...	Red Ribbon Week Program Advertisement	5006		379.32
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**740.86**
Vendor: 6292 - DOG WASTE DEPOT					
100-1610-7618	DOG WASTE DEPOT	Dog Waste Bags	436987		875.78
				Vendor 6292 - DOG WASTE DEPOT Total:	**875.78**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7732	DOLPHIN RENTS INC	City Picnic Fencing Rental	01-207180-03		343.73
				Vendor 1381 - DOLPHIN RENTS INC Total:	**343.73**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Special Event Cards	9292021		3.27
100-1605-7733	DUARTE RECREATION PETTY CA...	SC Card Envelopes	9292021		14.31
100-1605-7733	DUARTE RECREATION PETTY CA...	SC Envelopes	9292021		35.45
100-1605-7733	DUARTE RECREATION PETTY CA...	SC Bingo Markers	9292021		16.53
100-1605-7735	DUARTE RECREATION PETTY CA...	Teen Ctr Food	9292021		22.01
				Vendor 0311 - DUARTE RECREATION PETTY CASH Total:	**91.57**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	10/2021		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**
Vendor: 5636 - EXPLORE CUSTOM CABINETS					
100-1610-7652	EXPLORE CUSTOM CABINETS	Cmty Ctr Diocese Repair	9302021		350.00
				Vendor 5636 - EXPLORE CUSTOM CABINETS Total:	**350.00**
Vendor: 0087 - FEDEX					
100-1825-7626	FEDEX	Document Delivery	7-510-78841		44.97
				Vendor 0087 - FEDEX Total:	**44.97**
Vendor: t2365 - FILM THIS					
100-2120	FILM THIS	Film Permit Deposit Refund (Carmax 9/13/2021)	R91022		500.00
				Vendor t2365 - FILM THIS Total:	**500.00**
Vendor: T0183 - FOOTHILL UNITY CENTER					
100-1205-7760	FOOTHILL UNITY CENTER	Hygiene Services (SGVCOG Homeless Grant)	8335	202115-Outreach-Homeless Ser...	549.12
				Vendor T0183 - FOOTHILL UNITY CENTER Total:	**549.12**
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	144822		847.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	144906		704.88
				Vendor 4690 - FULLER ENGINEERING INC Total:	**1,551.88**
Vendor: 6158 - GOVERNANCE SCIENCES GROUP INC					
100-1020-7712	GOVERNANCE SCIENCES GROUP...	Community Info/Engagement Tool 9/1/21 - 8/31/22	9272021		5,900.00
				Vendor 6158 - GOVERNANCE SCIENCES GROUP INC Total:	**5,900.00**
Vendor: 1092 - GRAINGER					
100-1610-7618	GRAINGER	SC Alarm Battery	9058001042		96.85
				Vendor 1092 - GRAINGER Total:	**96.85**
Vendor: 5347 - GRANICUS INC					
100-1010-7685	GRANICUS INC	Granicus Suite 10/1/2021 - 9/30/2022	143902		13,103.38
				Vendor 5347 - GRANICUS INC Total:	**13,103.38**
Vendor: 5367 - HENDERSON'S UNIFORMS					
100-1410-7636	HENDERSON'S UNIFORMS	Field Services Uniforms	35324		1,329.62
				Vendor 5367 - HENDERSON'S UNIFORMS Total:	**1,329.62**
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & AS...	Transaction Tax Q1 2021	SIN011799		300.00
				Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:	**300.00**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1205-7980	HOME DEPOT CREDIT SERVICES	Office Supplies	6145228		21.92
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies/Repairs	1754764		169.45
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies/Repairs	7150743		79.92
100-1410-7980	HOME DEPOT CREDIT SERVICES	Fill Dirt-Sidewalk Repair	7302702		156.93

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-8030	HOME DEPOT CREDIT SERVICES	Code Enforcement Tools	7430290		132.23
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies/Repairs	4303140		15.34
100-1610-7618	HOME DEPOT CREDIT SERVICES	MIsc Credit on Account	5440727		-21.58
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**554.21**
Vendor: 5904 - IMAGEN INC					
100-1605-7636	IMAGEN INC	Recreation Staff Jacket	34296-1		80.96
				Vendor 5904 - IMAGEN INC Total:	**80.96**
Vendor: 1614 - IMS REFRIGERATION INC					
100-1610-7652	IMS REFRIGERATION INC	CC Ice Machine Service	50032		379.81
100-1610-7652	IMS REFRIGERATION INC	CC Ice Machine Repair	50087		71.54
				Vendor 1614 - IMS REFRIGERATION INC Total:	**451.35**
Vendor: 6291 - INTERNATIONAL EFFECTIVENESS CENTER					
100-1010-7965	INTERNATIONAL EFFECTIVENESS...	Translation of Redistricting Flyer	42073	202206-Redistricting Expenses	70.00
				Vendor 6291 - INTERNATIONAL EFFECTIVENESS CENTER Total:	**70.00**
Vendor: 1518 - IRELAND SOUND SYSTEMS INC					
100-1610-7652	IRELAND SOUND SYSTEMS INC	Fitness Ctr PA System Repair	210933		190.00
				Vendor 1518 - IRELAND SOUND SYSTEMS INC Total:	**190.00**
Vendor: 5212 - IRWINDALE INDUSTRIAL CLINIC					
100-1810-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	132424-1049153		50.00
				Vendor 5212 - IRWINDALE INDUSTRIAL CLINIC Total:	**50.00**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	10/2021		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	10/2021		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	10/2021		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**75.00**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	10/2021		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 5299 - JOSEPH A MARTINEZ					
100-1610-7652	JOSEPH A MARTINEZ	Assistant City Manager Office Carpet	INV0305		1,442.50
100-1610-7652	JOSEPH A MARTINEZ	Cmty Develop Director Office Carpet	INV0306		1,402.00
100-1610-7652	JOSEPH A MARTINEZ	P & R Director Office Carpet	INV0307		1,170.00
100-1610-7652	JOSEPH A MARTINEZ	City Manager & Conference Room Carpet	INV0308		3,342.00
				Vendor 5299 - JOSEPH A MARTINEZ Total:	**7,356.50**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	10/2021		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 7/2021	220191VC	202119-Exp-Tobacco Grant SRO...	18,927.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 7/2021	220191VC		389,398.22
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Special Event Overtime 7/3/21 - 7/4/21	220285VC	202119-Exp-Tobacco Grant SRO...	8,944.91
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**417,270.13**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4086 - LSL CPAs					
100-1805-7965	LSL CPAs	Annual GASB 68 Report FY21	46375		1,000.00
				Vendor 4086 - LSL CPAs Total:	**1,000.00**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAGE...	Chamber Lease 10/2021	1735-huntplaz-1021		1,600.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,600.00**
Vendor: T4422 - MAA VIRANOND					
100-2026	MAA VIRANOND	Equipment Deposit Refund	9272021		25.00
				Vendor T4422 - MAA VIRANOND Total:	**25.00**
Vendor: 5868 - MAINTEX INC					
100-1610-7618	MAINTEX INC	Janitorial Supplies	862404-00		1,373.32
100-1610-7618	MAINTEX INC	Janitorial Supplies	862404-01		38.31
100-1610-7618	MAINTEX INC	Janitorial Supplies	864123-00		181.30
				Vendor 5868 - MAINTEX INC Total:	**1,592.93**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	10/2021		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	10/2021		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	10/2021		12,431.28
				Vendor 2461 - MVP, LLC Total:	**12,431.28**
Vendor: 4607 - NAVIA BENEFIT SOLUTIONS					
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Prcoessing Fee 9/2021	10377696		100.00
				Vendor 4607 - NAVIA BENEFIT SOLUTIONS Total:	**100.00**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	10/2021		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: 6118 - PLANETBIDS INC					
100-1405-7965	PLANETBIDS INC	FY22 PB System Vendor/Bid Mgmt Service	0921173		4,110.99
				Vendor 6118 - PLANETBIDS INC Total:	**4,110.99**
Vendor: 5166 - POOL & ELECTRICAL PRODUCTS INC					
100-1410-8030	POOL & ELECTRICAL PRODUCTS ..	Duarte Plaza Fountain Pump	21128545		3,286.83
				Vendor 5166 - POOL & ELECTRICAL PRODUCTS INC Total:	**3,286.83**
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	Alarm Service/Repair	1409678		349.99
				Vendor 2466 - POST ALARM SYSTEMS Total:	**349.99**
Vendor: T2978 - PRISCILLA NANONG					
100-2124	PRISCILLA NANONG	Gazebo Rental Cancellation	2000980.002		50.00
100-4406	PRISCILLA NANONG	Gazebo Rental Cancellation	2000980.002		50.00
				Vendor T2978 - PRISCILLA NANONG Total:	**100.00**
Vendor: T4423 - RALPH ROMERO III					
100-4302	RALPH ROMERO III	Citation Overpayment	DU020013917		60.00
				Vendor T4423 - RALPH ROMERO III Total:	**60.00**
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	Traffic Engineering Consult (Santo Domingo) 8/2021	31568		984.00
100-1405-7969	RKA CONSULTING GROUP	Plan Check Engineering 8/2021	31569		1,120.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 8/2021	31570		4,360.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 8/2021	31571		4,860.00
100-1405-7969	RKA CONSULTING GROUP	FY22 LLD Engineering Srvcs 8/2021	31572		1,063.75

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1405-8100	RKA CONSULTING GROUP	Civic Center Courtyard Final Design 8/2021	31605	202102-Cap Improv-CH CDBG …	640.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped Access/Bike Safety 8/2021	31645	202118-ATP Cycle 4-Professiona..	160.00
				Vendor 0904 - RKA CONSULTING GROUP Total:	**13,187.75**
Vendor: 6290 - ROBERTS IRON WORKS INC					
100-1405-8100	ROBERTS IRON WORKS INC	Gate on Encanto Parkway	2795		5,300.00
				Vendor 6290 - ROBERTS IRON WORKS INC Total:	**5,300.00**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	10/2021		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 5441 - SILVER & WRIGHT LLP					
100-1015-7684	SILVER & WRIGHT LLP	Arberry Legal 8/2021	28303		23.00
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 8/2021	28303		276.00
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 8/2021	28303		1,154.00
100-1015-7684	SILVER & WRIGHT LLP	Duarte-Bardakjians v Adams Legal 8/2021	28303		12,178.17
				Vendor 5441 - SILVER & WRIGHT LLP Total:	**13,631.17**
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TC Cooking Class Supplies	291422		46.18
100-1605-7732	SMART & FINAL	City Picnic Supplies	819833		37.53
100-1610-7618	SMART & FINAL	Water/Soda/Plates	991699		51.49
100-1605-7735	SMART & FINAL	TC Snack Bar/Girls Night Out Supplies	766766		99.82
				Vendor 0209 - SMART & FINAL Total:	**235.02**
Vendor: 6294 - SOPHIA QALADH					
100-1605-7728	SOPHIA QALADH	Red Wagon Scholarship Recipient	10042021	202204-Exp-Duarte's Promise	500.00
				Vendor 6294 - SOPHIA QALADH Total:	**500.00**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1805-7614	STAPLES ADVANTAGE	Stapler	3482370013		10.10
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3487438890		33.19
100-1605-7614	STAPLES ADVANTAGE	Sharpies	3487438891		19.17
100-1605-7733	STAPLES ADVANTAGE	SC Glue Sticks	3487438892		12.79
100-1605-7733	STAPLES ADVANTAGE	SC Chair Mat	3487685229		46.78
100-1825-7614	STAPLES ADVANTAGE	Folding Machine Cart	3487853621		184.33
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	3487853622		141.69
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3488240080		22.04
100-1605-7614	STAPLES ADVANTAGE	Printer Toner (Department)	3488240081		72.97
100-1605-7614	STAPLES ADVANTAGE	Printer Toner (Ant Man)	3488240082		574.06
				Vendor 2688 - STAPLES ADVANTAGE Total:	**1,117.12**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	10/2021		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: T3090 - STUDIO LILICA					
100-1405-7975	STUDIO LILICA	Business Assistance-Economic Development	10052021		1,500.00
				Vendor T3090 - STUDIO LILICA Total:	**1,500.00**
Vendor: 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES					
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS…	Citation Revenue Tax 8/2021	9232021		5,398.50
				Vendor 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES Total:	**5,398.50**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7980	THE TECHNOLOGY DEPOT INC	Internet Access to Surveillance Cameras	17260		120.00
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**120.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC "Young Frankenstein' Screening/Presentation	10/21/2021		150.00
				Vendor 5544 - THEODORE SIEGEL Total:	**150.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	10/2021		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: 0567 - TZEITEL PARAS-CARACCI					
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	10/2021		75.00
				Vendor 0567 - TZEITEL PARAS-CARACCI Total:	**75.00**
Vendor: 4484 - U.S. BANK					
100-1020-7716	U.S. BANK	Coffee w/A Deputy 9/9/21 (Starbucks)	9272021BV		61.60
100-1020-7716	U.S. BANK	City Picnic Supplies (Smart & Final)	9272021BV		31.75
100-1020-7716	U.S. BANK	City Picnic Volunteer Lunch (Tropicana Mkt)	9272021BV		299.65
100-1205-7610	U.S. BANK	Meeting w/Gang Enforcement Team (Raffis Catering)	9272021BV		125.13
100-1205-7610	U.S. BANK	Public Safety Meeting 9/16/21 (Portos)	9272021BV		51.25
100-1205-7610	U.S. BANK	Gang Strategy Meeting 9/22/21 (Raffis Catering)	9272021BV		87.10
100-1205-7610	U.S. BANK	Meeting w/Captain Reyes 8/25/21 (Spices Thai)	9272021BV		36.22
100-1205-7610	U.S. BANK	Meeting w/Captain Reyes 9/14/21 (Sushi Fire)	9272021BV		40.80
100-1205-7779	U.S. BANK	DART Excursion 9/14/21 Dinner (Golden Corral)	9272021BV		541.28
100-1205-7779	U.S. BANK	Youth Excursion Lunch 8/29/21 (Domenicos)	9272021BV		131.50
100-1205-7779	U.S. BANK	A-Team Excursion 8/19/21 (Kids Empire)	9272021BV		652.50
100-1205-7779	U.S. BANK	DARt Excursion 9/14/21 (Speedzone)	9272021BV		674.76
100-1205-7779	U.S. BANK	A-Team Excursion 8/19/21 Lunch (Little Caesers)	9272021BV		99.06
100-1205-7779	U.S. BANK	Youth Art Class 9/13/21 Dinner (Tropicana Mkt)	9272021BV		87.89
100-1205-7779	U.S. BANK	DART APU Tour 9/21/21 (Raising Canes)	9272021BV		35.22
100-1205-7779	U.S. BANK	Recruitment Gift Cards/Water (Target)	9272021BV		118.12
100-1205-7779	U.S. BANK	A-Team Event Water/Plates (Target)	9272021BV		26.39
100-1205-7779	U.S. BANK	A-Team Event Supplies (Smart & Final)	9272021BV		22.26
100-1205-7779	U.S. BANK	A-Team Excursion Lunch 8/19/21 Churchs Chicken)	9272021BV		53.14
100-1205-7779	U.S. BANK	Park Clean-up Dinner 9/9/21 (Tropicana Mkt)	9272021BV		71.91
100-1205-7779	U.S. BANK	City Picnic Ring Toss Bottles (Smart & Final)	9272021BV		44.51
100-1205-7779	U.S. BANK	Youth Officer Meeting 9/20/21 (Sweet Basil Pizza)	9272021BV		42.00
100-1205-7779	U.S. BANK	City Picnic Ring Toss Rings (Amazon)	9272021BV		23.70
100-1205-7779	U.S. BANK	DHS DART Recruitment (Target)	9272021BV		32.07
100-1205-7779	U.S. BANK	Youth Angel Game 9/22/21 Dinner (Chick-Fil-A)	9272021BV		26.69
100-1205-7887	U.S. BANK	Postage Laser Repair (The UPS Store)	9272021BV		19.55
100-1205-7980	U.S. BANK	Office Creamer (Target)	9272021BV		16.87

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7980	U.S. BANK	CERT Annivery Dinner Supplies (Smart & Final)	9272021BV		71.20
100-1205-7980	U.S. BANK	CERT Awards Gift Cards (Target)	9272021BV		250.00
100-1205-7980	U.S. BANK	Red Ribbon Supplies (Nimco Inc)	9272021BV		129.77
100-1205-7980	U.S. BANK	Adobe Acrobat Pro	9272021BV		14.99
100-1205-7980	U.S. BANK	CSO Interviews 9/21/21 Lunch (Max's)	9272021BV		60.62
100-1205-7980	U.S. BANK	iPhone Chargers (Best Buy)	9272021BV		41.86
100-1405-7610	U.S. BANK	3X APA Virtual Conference 9/13/21 - 9/15/21	9272021CH		425.00
100-1405-7612	U.S. BANK	Work Area Traffic Control Handbook (BNI Bldg News)	9272021CH		80.34
100-1405-7612	U.S. BANK	Cecilia Contreras CCAC Membership	9272021CH		200.00
100-1405-7613	U.S. BANK	Lg Data File Transfer (Hightail)	9272021CH		15.99
100-1405-7613	U.S. BANK	3X Notary ADV Covenant (Parra Stuff)	9272021CH		85.00
100-1405-7614	U.S. BANK	Office Supplies (Amazon)	9272021CH		15.42
100-1410-7610	U.S. BANK	Gerard Batista Arboriculture Training Series (ISA)	9272021CH		430.90
100-1410-7980	U.S. BANK	Signs for Littering (Safetysign.com)	9272021CH		90.93
100-1005-7643	U.S. BANK	V Truong CA JPIA Conf Hotel 10/21 (Catamaran)	9272021DJ		673.49
100-1005-7980	U.S. BANK	Monthly Delivery Charge (DoorDash)	9272021DJ		9.99
100-1010-7980	U.S. BANK	J Schulz CC Dinner 9/14/21 (Redwood Pizza)	9272021DJ		16.78
100-1010-7980	U.S. BANK	CC Closed Session Dinner 9/14/21 (DoorDash)	9272021DJ		89.58
100-1020-7712	U.S. BANK	Hootsuite 9/2/2021 - 10/1/2021	9272021DJ		75.00
100-1020-7712	U.S. BANK	Spotify	9272021DJ		9.99
100-1020-7711	U.S. BANK	Employee Appreciation Day 9/2/21 (Magic Jump Rent)	9272021KP		1,175.70
100-1020-7711	U.S. BANK	Employee Appreciation Day 9/2/21 (HotDog on Stick)	9272021KP		610.46
100-1020-7711	U.S. BANK	Employee Appreciation Day Gifts (Amazon)	9272021KP		500.03
100-1020-7711	U.S. BANK	Employee Appreciation Raffle Prize Smart & Final)	9272021KP		420.00
100-1020-7711	U.S. BANK	Employee Appreciation Day Supplies (Amazon)	9272021KP		227.78
100-1020-7711	U.S. BANK	Employee Appreciation Committee Mtg (Merengue)	9272021KP		62.51
100-1020-7711	U.S. BANK	Employee Appreciation Day Supplies (Costco)	9272021KP		62.12
100-1020-7711	U.S. BANK	Employee Appreciation Day Raffle Prizes (Amazon)	9272021KP		177.85
100-1020-7711	U.S. BANK	Employee Appreciation Day Prize (Redwood Pizza)	9272021KP		48.23
100-1020-7711	U.S. BANK	Employee Appreciation Day Gift Tags (Etsy)	9272021KP		6.50
100-1020-7711	U.S. BANK	Return-Employee Appreciation Day (Amazon)	9272021KP		-8.81
100-1020-7711	U.S. BANK	Returns-Employee Appreciation Day Gifts (Amazon)	9272021KP		-228.20
100-1020-7726	U.S. BANK	Adobe Creative Cloud	9272021KP		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	9272021KP		101.94
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 9/21/21 - 10/11/21	9272021KP		9.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 9/12/21 - 10/11/21	9272021KP		8.99
100-1805-7610	U.S. BANK	Roxanne Breceda CCAC Membership	9272021KP		200.00
100-1805-7610	U.S. BANK	Kristen Petersen Lunch Mtg w/CC Member (T Burgers)	9272021KP		34.81
100-1805-7614	U.S. BANK	Office Supplies (Amazon)	9272021KP		65.02
100-1805-7980	U.S. BANK	Microsoft 365 8/27/21 - 9/26/21	9272021KP		12.00
100-1805-7980	U.S. BANK	Staff Meeting 9/16/21 Refreshments (T Burgers)	9272021KP		74.82
100-1805-7980	U.S. BANK	Chamber Event Retirement Gift (T J Maxx)	9272021KP		33.06
100-1810-7610	U.S. BANK	Michelle Brown 2021 Government Tax Seminar	9272021KP		410.00
100-1810-7614	U.S. BANK	W-2 Forms/Envelopes (Tyler Fullfillment)	9272021KP		158.33
100-1810-7614	U.S. BANK	HR Office Supplies (Amazon)	9272021KP		57.15
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	9272021KP		14.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud	9272021KP		314.91
100-1815-7632	U.S. BANK	Finance Webinar 8/7/21 - 9/6/21 (Zoom)	9272021KP		80.00
100-1815-7830	U.S. BANK	Vonage-SC Elevator 911	9272021KP		24.08
100-1605-7610	U.S. BANK	Staff Meeting Snacks (Lemon Drop Cookie Shop)	9272021ME		29.50
100-1605-7610	U.S. BANK	Manuel Enriquez NRPA Conf Airfare (Southwest)	9272021ME		206.96
100-1605-7610	U.S. BANK	Manuel Enriquez NRPA Conf Expenses (Various)	9272021ME		309.61
100-1605-7612	U.S. BANK	Susie Perez CPRS Membership	9272021ME		150.00
100-1605-7614	U.S. BANK	Lightning Cable (Apple Store)	9272021ME		41.52
100-1605-7730	U.S. BANK	Halloween Supplies (Target)	9272021ME		105.15
100-1605-7732	U.S. BANK	City Picnic Health Fees/Permit (Cnty of LA)	9272021ME		1,306.37
100-1605-7732	U.S. BANK	Deposit-City Picnic Train Rental (Fun Services)	9272021ME		572.50
100-1605-7732	U.S. BANK	City Picnic Portable Restroom Rental (Eagle)	9272021ME		2,057.86
100-1605-7732	U.S. BANK	City Picnic Tablecloths (Arcadia Party Rentals)	9272021ME		236.50
100-1605-7732	U.S. BANK	City Picnic Bungee Cords (Amazon)	9272021ME		24.24
100-1605-7732	U.S. BANK	City Picnic Elmer's Glue (Amazon)	9272021ME		26.17
100-1605-7732	U.S. BANK	Zip Tie Cutter (Amazon)	9272021ME		33.06
100-1605-7732	U.S. BANK	City Picnic Pennants & AUX Cable (Amazon)	9272021ME		54.88
100-1605-7732	U.S. BANK	City Picnic Hair Nets/Aprons/Zipties (Amazon)	9272021ME		39.78
100-1605-7732	U.S. BANK	City Picnic Disposable Cups w/Lids (Amazon)	9272021ME		20.94
100-1605-7733	U.S. BANK	SC Batteries (Amazon)	9272021ME		44.10
100-1605-7733	U.S. BANK	SC Remote Control Covers (Amazon)	9272021ME		18.69
100-1605-7733	U.S. BANK	SC Resealable Bags (Amazon)	9272021ME		51.43
100-1605-7733	U.S. BANK	SC Tripod Mount/Digital Recorder Adpater (Amazon)	9272021ME		86.52
100-1605-7733	U.S. BANK	SC Volleyball Net (S&S Worldwide)	9272021ME		144.69
100-1605-7733	U.S. BANK	SC Bingo Cards (Amazon)	9272021ME		74.92
100-1605-7733	U.S. BANK	SC LED Video Light/Microphone Stand (Amazon)	9272021ME		101.36

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7735	U.S. BANK	TC Cash Register Tape (Amazon)	9272021ME		19.72
100-1605-7735	U.S. BANK	City Picnic Face Painting Supplies (Amazon)	9272021ME		96.19
100-1605-7741	U.S. BANK	Flat Wagon (Amazon)	9272021ME		165.36
100-1610-7616	U.S. BANK	FC Aquatics Race/Pace Clock (Amazon)	9272021ME		206.17
100-1610-7616	U.S. BANK	Pool Rope/Floats SCP Distributors)	9272021ME		128.72
100-1610-7618	U.S. BANK	Plastic Curb Ramps (Amazon)	9272021ME		54.76
100-1610-7618	U.S. BANK	8X A Frame Sidewalk Sign Holders (Amazon)	9272021ME		769.92
100-1610-7618	U.S. BANK	Disposable Face Masks (Amazon)	9272021ME		18.73
100-1610-7618	U.S. BANK	Drinking Fountain Parts (Kully Supply)	9272021ME		216.19
				Vendor 4484 - U.S. BANK Total:	**18,340.54**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	10/2021		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 6113 - WARDS SERVICE					
100-1610-7650	WARDS SERVICE	Vehicle #6 Service/Repair	84628		601.40
100-1605-7650	WARDS SERVICE	Vehicle #17 Service/Repair	84716		1,460.85
				Vendor 6113 - WARDS SERVICE Total:	**2,062.25**
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	80303448		28.31
100-1410-7980	WAXIE SANITARY SUPPLY	Field Service Shop Rags	80318039		154.39
				Vendor 0237 - WAXIE SANITARY SUPPLY Total:	**182.70**
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 9/2021	8979526		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 9/2021	8979527		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Fitness Ctr/Pool 9/2021	8979532		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 9/2021	8979533		60.00
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 9/2021	8979543		60.00
				Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:	**300.00**
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 8/1/21 - 8/31/21	73743498		6.72
100-1605-7650	WEX BANK	Fuel-Parks & Rec 8/1/21 - 8/31/21	73743498		80.68
				Vendor 4797 - WEX BANK Total:	**87.40**
				Fund 100 - GENERAL FUND Total:	**569,095.14**
Fund: 220 - GAS TAX FUN					
Vendor: 5873 - ELIE FARAH INC					
220-2225-8100	ELIE FARAH INC	PS&E FY 21/22 Street Rehab Project	1 DUA21-15	202207-Other Cap. Improv-2022..	13,904.00
				Vendor 5873 - ELIE FARAH INC Total:	**13,904.00**
				Fund 220 - GAS TAX FUN Total:	**13,904.00**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Ctr Sweeping 9/2021	198179		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Purchase/Install D4 Prgm/Traffic Controller 8/2021	21091301171		1,999.28
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Temp Timing-Business Ctr/Highland	21091301211		698.27
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Maintenance 8/2021	21091301526		5,934.00
240-2405-7890	COUNTY OF LOS ANGELES DEP…	KITS Traffic Signal Monitoring 8/2021	21091301196		143.04
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**8,774.59**
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2410-7888	SITEONE LANDSCAPE SUPPLY H…	Citywide Irrigation Repairs	113095864-001		486.14
240-2410-7888	SITEONE LANDSCAPE SUPPLY H…	Citywide Irrigation Stock for Repairs	113303295-001		378.64
				Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:	**864.78**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**10,423.37**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'…	Sheriff's Contract 7/2021	220191VC		11,650.00
290-2905-7785	LOS ANGELES COUNTY SHERIFF'…	Special Event Overtime 7/3/21 - 7/4/21	220285VC		3,969.09
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**15,619.09**
				Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:	**15,619.09**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 5197 - CIMA FIRE PROTECTION CO					
440-4405-7650	CIMA FIRE PROTECTION CO	Transportation Dept Fire Extinguisher Service	16684		270.00
				Vendor 5197 - CIMA FIRE PROTECTION CO Total:	**270.00**
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	30th Installment of 3rd Bus 9/2021	F2802-0921		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 8/2021	SI008279		26,697.21
				Vendor 3192 - FOOTHILL TRANSIT Total:	**30,584.26**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**30,854.26**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	30th Installment of 3rd Bus 9/2021	F2802-0921		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 8/2021	SI008279		21,843.17
				Vendor 3192 - FOOTHILL TRANSIT Total:	**25,023.48**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**25,023.48**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 6184 - BEST BEST & KRIEGER LLP					
490-4905-7980	BEST BEST & KRIEGER LLP	NDPES Federal Lobbying Services 8/2021	915155		1,161.54
				Vendor 6184 - BEST BEST & KRIEGER LLP Total:	**1,161.54**
Vendor: 5892 - OCEAN BLUE ENVIRONMENTAL SERVICES INC					
490-4905-8100	OCEAN BLUE ENVIRONMENTAL …	NPDES Cleanup (Buena Vista/Duarte Rd)	35629		2,058.22
				Vendor 5892 - OCEAN BLUE ENVIRONMENTAL SERVICES INC Total:	**2,058.22**
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**3,219.76**
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
Vendor: 6236 - TOWO ENTERPRISE INC					
620-2127	TOWO ENTERPRISE INC	Retention	3	202027- Retention Payable	-3,686.38

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
620-6205-8100	TOWO ENTERPRISE INC	Duarte Rd Sidewalk/Ped Lighting Improvements	3	202027- Capital Improv- COH Si...	73,727.61
				Vendor 6236 - TOWO ENTERPRISE INC Total:	**70,041.23**
				Fund 620 - COMMUNITY IMPROVEMENT FUND Total:	**70,041.23**
				Grand Total:	**738,180.33**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	569,095.14
220 - GAS TAX FUN	13,904.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	10,423.37
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,619.09
440 - PROPOSITION A TRANSIT FUND	30,854.26
460 - PROPOSITION C TRANSIT FUND	25,023.48
490 - MEASURE W (WATER/STORMWATER)	3,219.76
620 - COMMUNITY IMPROVEMENT FUND	70,041.23
Grand Total:	**738,180.33**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	748.49
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7646	Travel & Exp - Paras	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	9.99
100-1010-7685	Content Delivery, Network..	13,103.38
100-1010-7965	Professional Services	70.00
100-1010-7980	Other Expenses	106.36
100-1015-7684	Code Enforcement Legal	13,631.17
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C…	3,054.17
100-1020-7712	Community Information (…	5,984.99
100-1020-7716	Special Community Events	393.00
100-1020-7724	Post Office Parking	3,250.00
100-1020-7726	Council Cablecasting	34.99
100-1205-7610	Travel, Mtgs & Conf	340.50
100-1205-7650	Vehicle Maintenance	280.70
100-1205-7760	Homeless Outreach Progr…	549.12
100-1205-7761	Parking Ticket Collect	5,398.50
100-1205-7779	Youth Programs	2,808.02
100-1205-7781	Contract Law Enforcement	417,270.13
100-1205-7782	Crossing Guard Contract …	5,478.32
100-1205-7787	Public Safety Cntr Lease	12,431.28
100-1205-7887	Repairs & Replacements	19.55
100-1205-7980	Other Expenses	1,227.43
100-1205-8030	Other Equipment	132.23
100-1405-7076	Tuition Reimbursement	1,563.75
100-1405-7610	Travel, Mtgs & Conf	425.00
100-1405-7612	Publications and Dues	382.28
100-1405-7613	Duplications And Photos	100.99
100-1405-7614	Office Supplies	70.65
100-1405-7801	Industrial Waste Inspecti…	3,668.79
100-1405-7965	Professional Services	4,270.99
100-1405-7967	Public Works Inspections	4,860.00
100-1405-7969	City Engineer	7,527.75
100-1405-7975	Economic Development E…	1,500.00
100-1405-8100	Other Capital Improvemnts	5,940.00
100-1410-7610	Travel, Mtgs & Conf	430.90
100-1410-7636	Uniforms	1,329.62
100-1410-7650	Vehicle Maintenance	215.84
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	402.25

Account Summary

Account Number	Account Name	Payment Amount
100-1410-8030	Other Equipment (Capital)	3,286.83
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	546.07
100-1605-7612	Publications and Dues	490.00
100-1605-7614	Office Supplies	849.41
100-1605-7636	Uniforms	80.96
100-1605-7650	Vehicle Maintenance	1,541.53
100-1605-7728	Americorp's VIP Program	500.00
100-1605-7730	Special Events	108.42
100-1605-7732	City Picnic	5,115.10
100-1605-7733	Senior Center	806.57
100-1605-7735	Teen Center	292.91
100-1605-7741	Sports/Playground Progr…	165.36
100-1610-7616	Pool Supplies	334.89
100-1610-7617	Pool Chemicals	1,551.88
100-1610-7618	Building Supplies	3,948.09
100-1610-7636	Uniforms	57.30
100-1610-7650	Vehicle Maintenance	601.40
100-1610-7652	Building Maint Services	18,414.80
100-1805-7610	Travel, Mtgs & Conf	234.81
100-1805-7614	Office Supplies	75.12
100-1805-7965	Professional Services	1,300.00
100-1805-7980	Other Expenses	119.88
100-1810-7610	Travel, Mtgs & Conf	410.00
100-1810-7614	Office Supplies	215.48
100-1810-7673	Physical Exams	50.00
100-1810-7980	Other Expenses	100.00
100-1815-7632	Software Maintenance	409.90
100-1815-7830	Telephones	24.08
100-1815-7980	Other Expenses	120.00
100-1825-7614	Office Supplies	184.33
100-1825-7626	Postage	44.97
100-1825-7674	Retiree Health Insurance	3,525.00
100-2026	EE Equipment Deposit	25.00
100-2120	Refundable Deposits	1,200.00
100-2121	Pass Through Deposits	920.00
100-2124	Gazebo Refundable Depos..	50.00
100-4302	Parking Citations	60.00
100-4406	Restroom & Gazebo Renta..	50.00
100-5009	Long/Short	25.00
220-2225-8100	Other Capital Improvemnts	13,904.00
240-2405-7890	Repairs-Traffic Signal	8,774.59
240-2410-7888	Repairs-Citywide	864.78
240-2426-7810	Street Sweeping	784.00
290-2905-7781	Contract Law Enforcement	11,650.00
290-2905-7785	Special Events Patrol	3,969.09
440-4405-7650	Vehicle Maintenance	270.00
440-4405-7960	Foothill Transit Operations	26,697.21
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7960	Foothill Tranist Operations	21,843.17
460-4605-8013	Vehicles (Capital)	3,180.31
490-4905-7980	Other Expenses	1,161.54
490-4905-8100	Other Capital Improvemnts	2,058.22
620-2127	Retention Payable	-3,686.38
620-6205-8100	Other Capital Improvemnts	73,727.61
	Grand Total:	**738,180.33**

Project Account Summary

Project Account Key	Payment Amount
None	624,444.07
202027- Capital Improv- COH Sidewalk & Pedestrian	73,727.61
202027- Retention Payable	-3,686.38
202102-Cap Improv-CH CDBG ADA Improvement	640.00
202115-Outreach-Homeless Services Grant-(SGVCOG)	549.12
202118-ATP Cycle 4-Professional Svcs	160.00
202119-Exp-Tobacco Grant SRO/Deputy-DOJ	27,871.91
202204-Exp-Duarte's Promise	500.00
202206-Redistricting Expenses	70.00
202207-Other Cap. Improv-2022 Street Rehab Project	13,904.00
Grand Total:	**738,180.33**

Agenda Item: 7D

CM Review:

Fiscal Review:

City of Duarte

AGENDA REPORT

MEETING DATE:	October 12, 2021
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, Director of Public Safety
BY:	Aida Torres, Crime Prevention Specialist
SUBJECT:	Red Ribbon Week Proclamation
RECOMMENDATION:	City Council proclaim the week of October 23-31, 2021, as National Red Ribbon Week
FISCAL IMPACT:	The cost of the various events is included in the FY 2021-22 adopted budget

BACKGROUND

Red Ribbon Week is an alcohol, tobacco, and narcotics awareness campaign observed annually in October in the United States. It began as a tribute to fallen Drug Enforcement Agency (DEA) special agent Enrique Camerena in 1985. According to the United States DEA, Red Ribbon Week is the nation's largest and longest-running drug awareness and prevention program. This year's awareness campaign theme is "Drug Free, Looks Like Me."

DISCUSSION/ANALYSIS

The Duarte Public Safety Department is coordinating the following events during Red Ribbon Week from October 23 to October 31:

- Red Ribbon Week March
  This year's annual Red Ribbon Week March will take place on Saturday, October 23, 2021, from 9:00 AM to 12:00 PM. Please come out and join us in tying red ribbons on the trees along Huntington Drive. Participants will receive a free t-shirt and everyone must wear a mask.

- Art Contest
  The Duarte Public Safety Office will partner with the Duarte Unified School District in conducting a citywide art contest for school age youth 1st to 12th grades. Youth will be divided into four different age groups and the winners of each group will receive a prize.

For more information, please contact Aida Torres at (626) 359-5671 ext. 316 or via e-mail at A2Torres@lasd.org.

RECOMMENDATION

City Council proclaim the week of October 23-31, 2021, as National Red Ribbon Week.

FISCAL IMPACT
The cost of the various events is included in the FY 2021-22 adopted budget.

ATTACHMENTS
Exhibit A – Red Ribbon Week Proclamation

City of Duarte

Proclamation

RED RIBBON WEEK 2021

WHEREAS, *the National Federation of Parents and Californians for Drug Free Youth, Inc., encourage local communities to put forth efforts to combat drug abuse throughout Red Ribbon Week and year-round; and*

WHEREAS, *Californians for Drug Free Youth, Inc., a Statewide parent and community organization, and the California Department of Alcohol and Drug Programs are co-sponsoring "Red Ribbon Week" from October 23-31, 2021; and*

WHEREAS, *government agencies, schools, law enforcement, churches, hospitals, businesses, service organizations, and individuals will project their commitment to a drug-free healthy lifestyle by participating in Citywide activities during this week-long campaign; and*

WHEREAS, *the City of Duarte commits its resources to ensure the success of the Red Ribbon Campaign in cooperation with Duarte Unified School District, Temple Sheriff's Station, local businesses, local service clubs, and. all community groups; and*

WHEREAS, *the City of Duarte adopts "Drug Free, Looks Like Me" as our theme for this year's campaign to commit to healthy drug-free lives;*

NOW, THEREFORE, BE IT RESOLVED, *that the City of Duarte hereby proclaims the week of October 23-31, 2021, as RED RIBBON WEEK in the City of Duarte, and encourages all citizens of Duarte to participate in this year's drug awareness activities, making a visible statement that we are strongly committed to healthy lives.*

Bryan Urias
Mayor

ATTEST:

Annette Juarez
City Clerk

October 12, 2021

Agenda Item:	7E
CM Review:	
Fiscal Review:	

AGENDA REPORT

MEETING DATE:	October 12, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Amanda Hamilton, Public Works Manager
SUBJECT:	Authorize the City Manager to: execute funding agreements for Federal and State funded Transportation Projects; and sign Professional Services Agreement with Urban Arena for lighting design and environmental studies.
RECOMMENDATION:	Adopt Resolution No. 21-21 authorizing the City Manager to execute Federal and State Funded agreements for Transportation Projects; Approve Professional Services Agreement for lighting design and environmental studies from Urban Arena for the ATP Cycle 4 Pedestrian Access and Bicycle Safety Improvements ATPL -5346(011); and approve a budget amendment of $247,000 in account numbers 620-4613 and 6220-8100 for the grant revenue and expenses for the first two phases of the project.
FISCAL IMPACT:	The City of Duarte has been awarded State funds for the ATP Cycle 4 Pedestrian Access Project. There is no net fiscal impact to the City.

BACKGROUND

On December 28, 2018, Caltrans staff published their 2019 Active Transportation Program (ATP) Cycle 4 Final Scores for all submitted ATP Cycle 4 project applications. Overall, there were 19 proposed projects in the San Gabriel Valley that had ATP applications submitted during this cycle. Additionally, Caltrans staff also published its recommended projects to receive ATP funding under the Statewide Component. The City of Duarte received a top 14 score in the entire state, with and overall outstanding score of 93. Funding for the Pedestrian Access and Bicycle Safety Improvement Project totals $2,270,000 in State awarded funds. The breakdown of the project's awarded funding phases is as follows:

Project Approval and Environmental Documentation (PA&ED) Phase - $97,000
Plans, Specifications, and Estimation Document (PS&E) Phase - $150,000
Construction Phase - $2,023,000

The ATP Cycle 4 Pedestrian Access and Bicycle Safety Improvement Project's scope includes:

Evergreen Pedestrian Walkway – Construct 5' sidewalk with curb and gutter along the north side of Evergreen Street between Brightside Avenue and Highland Avenue approximately 4,000 feet. The pedestrian walkway would include pedestrian lighting and meet all ADA compliance requirements. A bike lane would also be installed along Evergreen Street with proper signage and pavement markings.

Pedestrian / Bicyclist Connection Corridor – Install a pedestrian corridor south of 210 FWY between Buena Vista Street and Brightside Avenue that completes the connection onto Evergreen Street. Construct bike path with pedestrian walkway in permeable pavers, install pedestrian lighting, underground utilities, install block wall against the north side of the residential parcels.

Pedestrian Underpass Connectivity – Includes the replacement of uneven sidewalk under the 210 underpasses at Highland Avenue, Duncannon Avenue, and Buena Vista Avenue. Advanced pedestrian lighting under the underpasses along with a brighter and inviting space for pedestrians to travel safely.

DISCUSSION/ANALYSIS

During the various stages of the Pedestrian Access and Bicycle Safety Improvement Project, the California Department of Transportation will require Program Supplement Agreements to be signed by the City Manager. Resolution No. 21-21 ("Attachment A") will authorize the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments with the California Department of Transportation.

Currently, staff is working to begin the Project Approval and Environmental Documentation (PA&ED) Phase of the project. On June 23, 2021, staff submitted a Request for Proposals for Professional Services and Transportation Art Design for the I-210 at Highland Avenue Underpass Mural Lighting Improvements. On July 22, 2021, Urban Arena provided the only proposal ("Attachment B") in the amount of $91,000.

Urban Arena has worked on several projects for the city and is currently working on the design of the pedestrian promenade on Highland Avenue. This Professional Services Agreement is for the Transportation Art Design under the I-210 underpass on Highland Avenue. The transportation art design will be integrated into the existing Caltrans' freeway bridge walls, ceiling, and abutments, all improvements will be located withing the Caltrans Right of Way.

RECOMMENDATION

Adopt Resolution No. 21-21 authorizing the City Manager to execute Federal and State Funded agreements for Transportation Projects; Approve Professional Services Agreement for lighting design and environmental studies from Urban Arena for the ATP Cycle 4 Pedestrian Access and Bicycle Safety Improvements ATPL-5346(011); and approve a budget amendment of $247,000 in account numbers 620-4613 and 6220-8100 for the grant revenue and expenses for the first two phases of the project.

FISCAL IMPACT

The City of Duarte has been awarded State funds for the ATP Cycle 4 Pedestrian Access Project. There is no net fiscal impact to the City.

ATTACHMENTS

"Attachment A" – Resolution No. 21-21
"Attachment B" – Professional Services Agreement and Proposal for Urban Arena

RESOLUTION NO. 21-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING AND INCORPORATING INTO THE ADMINISTERING AGENCY-STATE AGREEMENT NO. 00458S FOR STATE FUNDED PROJECTS

WHEREAS, the City of Duarte is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation; and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed; and

WHEREAS, the City wishes to delegate authorization to execute these agreements and any amendments thereto to the Duarte City Manager; and

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND that the Duarte City Manager be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto with California Department of Transportation.

PASSED, APPROVED, AND ADOPTED this 12th day of October 2021.

____
Brian Urias
Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
Assistant City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 21-21 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 12th day of October 2021, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Annette Juarez
City Clerk

CITY OF DUARTE

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and effective as of October 12, 2021 ("Effective Date"), by and between the CITY OF DUARTE, a municipal corporation ("City") and Urban Arena ("Consultant"). City and Consultant may sometimes herein be referred to individually as a "party" and collectively as the "parties."

AGREEMENT:

In consideration of the mutual covenants and conditions set forth herein the foregoing Recitals which are incorporated herein and made a part hereof, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

1. TERM

This Agreement shall commence on the Effective Date and shall remain and continue in effect until March 31, 2022 unless sooner terminated pursuant to the provisions of this Agreement. The term may be extended upon execution of a written amendment between the parties.

2. SERVICES AND PERFORMANCE

A. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services set forth in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder.

B. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder.

C. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for City to enter into this Agreement. Therefore, without the prior written approval of City, which may be given or withheld at City's sole and absolute discretion, Consultant shall not (i) contract with any other entity to perform in whole or in part the services required hereunder, or (ii) transfer, assign, convey, or encumber (voluntarily or by operation of law) this Agreement.

D. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement.

E. Consultant shall provide all services rendered hereunder in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included, and this Agreement shall be read and enforced as though they were included.

3. MANAGEMENT

A. The City Manager shall represent City in all matters pursuant to the administration of this Agreement, review and approval of the services performed by Consultant. The City Manager, subject to the limitations set forth in Section 4, shall have the authority to enlarge the Scope of Services or increase the compensation due to Consultant.

B. Consultant communications with the City shall be routed through the Public Works Manager.

4. COMPENSATION

A. City agrees to pay Consultant an amount of $91,000, based on the scope of services set forth in Consultant's letter attached hereto as Exhibit A.

B. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement, which are in addition to those set forth herein, unless such additional services are authorized in writing in advance by the City Manager. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City Manager and Consultant at the time City's authorization is given. The City Manager may approve additional work up to but not exceeding twenty percent (20%) of the amount of this Agreement excluding any Annual Incentive/Performance Fee payments, but in no event shall the total amount to be paid to Consultant under this Agremeent, including such Annual Incentive/Performance Fee payments, exceed the aggregate sum of Twenty Five Thousand ($25,000) dollars.

C. Consultant shall be paid on a monthly basis and shall submit monthly invoices/reports to City, within ten (10) days following the end of each month, showing actual services performed. Consultant shall be paid on the next regular council warrant after all required paperwork is submitted. If the City disputes whether Consultant has earned its fee or any portion, City shall give written notice to Consultant within thirty (30) days of receipt of Consultant's monthly report stating the basis for such dispute.

5. SUSPENSION OR TERMINATION OF AGREEMENT

A. City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving written notice upon Consultant. Upon receipt of said notice, Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. In the event this Agreement is suspended or terminated pursuant to this subparagraph (a), Consultant shall submit a final report to the City pursuant to Section 4, and Consultant shall be entitled to the pro rata portion of the fee earned to the date of termination. Contractor's rememdy in such event shall be limited to the pro rata portion of the fee earned to the date of termination, and City shall not be responsible to Consultant or any party claiming by or through Consultant for any consequential or other damages. In the City's sole and absolute discretion, prior to effecting a suspension or termination pursuant to this subparagraph (a), the City may first serve upon the Consultant a written notice of the default specifying the default and the amount of time that Consultant shall have to cure, correct, or remedy the default. In the event that the Consultant fails to cure the default within the specified period of time, the City shall have the right to immediately terminate this Agreement pursuant to subparagraph (a). Notwithstanding any other provision of this Agreement to the contrary, City's termination of this Agreement pursuant to this subparagraph (a) shall not preclude or prejudice any other remedy to which City may be entitled in law or in equity.

B. Consultant may terminate this Agreement upon not less than thirty (30) days' prior written notice to the City.

6. RECORDS AND OWNERSHIP OF DOCUMENTS

A. Consultant shall maintain complete and accurate records with respect to costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to produce an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to examine and audit such books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of six (6) years after receipt of final payment.

B. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. Consultant shall provide such items to City promptly upon completion of the Agreement. Any use of such documents for other projects by the City shall be without liability to Consultant.

C. Any information gained by Consultant in the performance of this Agreement shall be considered confidential and such information and the reports, records, documents and other materials prepared by Consultant in the performance of services under this Agreement shall not be released publicly or to any other client of Consultant without the prior written approval of the Deputy City Manager, except as may be otherwise requiered by law.

7. INDEMNIFICATION

Consultant shall defend, indemnify and hold harmless the City from and against all damages and liability caused by the negligent actions or willful misconduct of the Consultant or its employees, agents, or representatives. Consultant shall not be responsible for any damages or liability to the extent caused by the negligence or willful misconduct of the City or any of its employees, agents, or representatives acting in an official capacity.

8. INSURANCE

Without limiting Consultant's indemnification obligations as set forth in this Agreement, the Consultant shall procure and maintain, at its sole cost and expense, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

A. Commercial General Liability insurance written on a per occurrence basis in an amount not less than $1,000,000 per occurrence.

B. Business Auto Coverage written on a per accident basis in an amount not less than $1,000,000 per accident. If Consultant or Consultant's employees use personal autos in connection with the performance of work under this Agreement, Consultant shall provide evidence of personal auto liability coverage for each such person.

C. If applicable, Worker's Compensation insurance providing statutory benefits as required by California law.

D. All of the insurance policies required hereunder, except the worker's compensation insurance, shall comply with the following requirements:

(i) All insurance shall be written by insurers that are admitted and licensed to do business in the State of California and with A.M. Bests rating of B++ or better and a minimum financial size VII.

(ii) The policies shall be endorsed to name the City and its officers, officials, employees, agents, and volunteers as additional insureds.

(iii) All of Consultant's insurance: (i) shall contain no special limitations on the scope of protection afforded to the additional insureds; (ii) shall be primary insurance and any insurance or self-insurance maintained by the additional insureds or any of them shall be in excess of the Consultant's insurance and shall not contribute with it; (iii) shall be "occurrence" rather than "claims made" insurance except for professional liability; (iv) shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (v) shall prohibit Consultant from waiving the right of subrogation prior to a loss except for professional liability; and (vi) shall not contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured.

(iv) The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change.

E. Consultant shall renew the required coverage annually as long as City or its employees or agents face an exposure from the Consultant's operations pursuant to this Agreement. This obligation shall survive the termination or expiration of this Agreement and shall not be effective until City executes a written statement to that effect.

F. No work or services under this Agreement shall commence until the Consultant has provided the City with Certificates of Insurance evidencing the above insurance coverages and said Certificates of Insurance are reasonably approved by the City. Certificates are to reflect that the insurer will provide 30 days written notice to City of any cancellation of coverage. In the event any of said policies of insurance are reduced in limits or cancelled for any reason, the Consultant shall, prior to the cancellation date, submit new evidence of insurance, in conformance with this Paragraph 8.

G. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this Agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.

H. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this Agreement. City assumes no obligation or liability by such notice, but has the right to monitor the handling of any such claim or claims if they are likely to involve City.

9. INDEPENDENT CONSULTANT

A. Consultant is and shall at all times remain as to the City a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, officials, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents is in any manner officers, officials, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

B. No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in this Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

10. NO UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City shall receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement.

11. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or has responsibilities with respect to the Agreement during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the services performed under this Agreement.

12. COVENANT AGAINST DISCRIMINATION

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, marital status, sexual orientation, national origin, or ancestry.

13. NONLIABILITY OF CITY OFFICERS AND EMPLOYEES

No officer, official, employee, agent, representative, or volunteer of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

14. NOTICES

Any notices which either party may desire to give or may be required to give to the other party under this Agreement must be in writing and may be given either by (a) personal service, or (b) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (c) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:
City of Duarte
City Manager's Office
1600 Huntington Drive
Duarte, CA 91010

If to Consultant:
Urban Arena
Attn: Keith Mittemeyer
11300 Sorrento Valley Road, Suite 230
San Diego, Ca 92121

15. GOVERNING LAW; ATTORNEY'S FEES; LITIGATION MATTERS

The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding anything in this Agreement to the contrary, in no event shall Consultant be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing party shall be entitled to recover all reasonable costs incurred, including staff time, court costs, attorney fees, expert witness fees, costs for depositon or hearing transcripts, preparation, databasing, or or photcopying of exhibits or other documents, fees arising from any ADR or dispute resolution proceedings, and other similarexpenses. The Superior Court of the County of Los Angeles shall have exclusive original jurisdiction over any litigation between the parties hereto concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Consultant shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

16. RIGHTS AND REMEDIES ARE CUMULATIVE; AND WAIVER

A. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

B. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

17. SEVERABILITY

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

18. INTERPRETATION; ENTIRE AGREEMENT

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect.

19. EXECUTION OF CONTRACT

The persons executing this Agreement on behalf of each of the parties hereto represent and warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

20. EFFECTIVE DATE

The Effective Date of this Agreement shall be the date set next to the signature of the City Manager below, which date shall be inserted into the preamble of this Agreement.

[end –signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed and entered into this Agreement as of the Effective Date.

CITY OF DUARTE	**CONSULTANT:** **Urban Arena**
By: ______________________________ Daniel Jordan, Ph.D., CGFM, CPFO, City Manager	By: ______________________________ Keith Mittemeyer
Date: _____________________________	Date: ______________________________
ATTEST: ______________________________ _ Annette Juarez, City Clerk	
APPROVED AS TO FORM: RUTAN & TUCKER, LLP ______________________________ Thai Viet Phan, Assistant City Attorney	

EXHIBIT "A"

Consultants Proposal – Summary of Services

[SEE FOLLOWING PAGES]

AGREEMENT FOR LIGHTING DESIGN SERVICES

This agreement is made as of September 30, 2021 between the Client and Consultant for the services provided herein.

I-210 AT HIGHLAND AVENUE UNDERPASS TRANSPORTATION ART DESIGN

Project #: 21-129

CLIENT

City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Contact: Amanda Hamilton / ahamilton@accessduarte.com

CONSULTANT

Urban Arena, Inc.
11300 Sorrento Valley Road, Suite 230
San Diego, CA 92121

Contact: Keith Mittemeyer / keith@urbanarena.com

PROJECT

We are pleased to submit this Agreement for Professional Services for the proposed Transportation Art Design for the I-210 at Highland Avenue Underpass Mural Lighting Improvements located in the city of Duarte, California. The proposed Transportation Art Design will be integrated to the existing Caltrans freeway bridge walls, ceiling and abutments, all improvements will be located within the Caltrans Right of Way.

SCOPE

MEETINGS

The Consultant shall attend at least four (4) meetings including a kickoff meeting. Meetings may be held in person or via teleconferencing at the discretion of the Client. The Consultant shall assign a project manager to be the sole point of contact for the Client. In addition to meetings, the Consultant shall be available for response to Client emails and phone calls throughout the duration of the design process.

PHASE 1 – CONCEPTUAL DESIGN

Upon approval of the agreement by the Client, the Consultant shall attend one (1) kick off meeting and proceed to interact with governing agencies (city of Duarte and Caltrans) and project sub-consultants such as a lighting designer and electrical engineer. The intent is to have the Consultant develop a Conceptual Design that will illustrate the artistic lighting theme, character, and design.

Following the kickoff meeting the Consultant shall commence developing the conceptual design features. This includes all features required to complete the Caltrans transportation art submittal package and any other submittals specific to the light display system relating to encroachment in Caltrans right of way. The Consultant shall coordinate with Caltrans and the Client on addressing any comments and achieve final approval from Caltrans for a project that is meeting all the Client's requirements.

During the Conceptual Design phase, the Consultant shall provide exhibits and renderings of the system details, appearance, and display features to the Client. The Consultant shall develop one (1) Power Point or similar presentation.

The Consultant shall assume attendance and providing presentation at three public meetings, in person or via teleconferencing format as determined by the Client.

The Consultant shall provide preliminary photometric designs for the various proposed lighting designs and video rendering for the various lighting display options. These photometric designs shall include other existing or proposed lighting sources as required by the Client or Caltrans. The Consultant shall also assist in the development of the PES document specific to the sections and impacts related to the lighting features of the transportation art lighting system.

No further progress on any feature of the project beyond the Conceptual Phase shall commence without prior approval of the Client.

During this phase, the Consultant shall:

A. Obtain and review the necessary planning, engineering, and environmental data regarding the project site.

B. Perform one (1) site visit to review the site conditions and obtain site analysis information.

PHASE 2 – FINAL DESIGN

The Final Design Phase shall commence after authorization from the Client.

The Final Design Phase is subject to deletion of the project scope. The Client reserves the right to terminate any contract agreements after the conclusion of the Conceptual Design phase with no additional cost due past what is agreed on for the completion of the Conceptual Design Phase.

The Final Design Phase shall continue on with the preliminary approved features of the Conceptual Design Phase and result in final design documents. Final design plans shall be signed by appropriately licensed engineers, architects or other professions as applicable to the scope of the design subject. The project plans shall be formatted in conformance with Caltrans standard sheet size and scale. The final design process submittals shall occur at 50%, 85% and 95% completion levels for Client review and comments. Final 100% complete plans shall be submitted for the Client's use in bidding and construction of the project improvements.

Inclusive of this phase, the Consultant shall submit recommended materials to the Client for review and consideration for application on the project. The Consultant shall consider the environment the materials will be subject to including temperature, vibrations, particulate sedimentation, drainage and other critical conditions the improvements will be subjected to. Maintenance and replacement features shall be a critical consideration of the system design and material selection. The serviceable life cycle of the lighting system shall be 20 years.

The Consultant shall develop construction specifications and estimates to accompany the Final Design plans. Specifications shall accompany the 85%, 95% and 100% design document submittals. The specifications shall fit into the Client's standard boilerplate and include all features and requirements to complete the construction of the improvements. The Consultant shall per part of the Caltrans review process to integrate comments received by Caltrans and assist the Client in responding to concerns raised during the plan check process. Inclusive of this scope, all required documents and studies needed to obtain the final encroachment permit and any maintenance agreements specific to the lighting elements of this project will be the responsibility of the Consultant.

The Consultant shall be responsible for leading coordination with SCE in establishing power for the features. Final SCE plans shall be obtained by the 100% submittal of the design documents.

If it is necessary to begin this phase of work prior to provision of the final Architecture or Site Plan, revisions to the Consultant's drawings resulting from such changes shall be billed to the Client as Additional Services on an hourly basis.

The Consultant shall submit Final Design plans to governing agencies for approval.

The Construction Documents shall include the following:

A. Base sheet

The Consultant shall:

- Draft landscape improvements on an AutoCAD topography survey provided by the Client or Caltrans. If AutoCAD plans are not available the Consultant can prepare an AutoCAD base using PDF files provided by the Client or Caltrans. AutoCAD base information prepared by the Consultant using PDF record drawings will only be as accurate as the PDF's we are provided and will not be field verified by an engineer.

PHASE 3 – CONSTRUCTION SUPPORT

Following the final design phase, the Consultant shall provide supplemental construction phase services. These services may include attendance at construction meetings, site visits, review of materials and shop drawings, and other miscellaneous tasks that will be required to implement the lighting design and system function.

During this phase, the Consultant shall:

A. Review and respond to lighting materials submittals.

B. Review and respond to Requests for Information (RFI) regarding the Final Design plans.

C. Be available for telephone conferences with the Client and/or contractor.

D. Provide administration of construction documents and periodically observe construction during the installation phase to ascertain conformity of construction to general design intent. Consultant assumes no obligation to determine whether Client, its contractors, or other design professionals have complied with state or local building codes, the applicable standard of care, or the plans and specifications. The Consultant's participation shall be based upon the request from the Client or his authorized field representative. As part of this phase of work the Consultant's services include:

  - Preconstruction conference (number of visits anticipated: 1)
  - Observation of layout and installation of hardscape and landscape structures in relation to design intent (number of visits anticipated: 1)
  - Participate in the final review of the completed lighting installation, including observation of focusing of adjustable luminaires. The electrical contractor will supply personnel and all equipment to perform this work after dark and in compliance with local laws and union agreements. (number of visits anticipated: 2)

Total construction site visitation and meetings not anticipated to exceed 4.

COMPENSATION

The fee for our services to complete the scope of work outlined above is as follows:

Phase 1 – Conceptual Design	$ 35,500
Phase 2 – Final Design	$ 38,000
Phase 3 – Construction Support	$ 17,500

Note: Above fees do not include reimbursable expenses.

SCHEDULE

The PES study and submittals shall be completed to meet the deadline of December 10, 2021. The preliminary design phase shall be completed within four (4) months following the kickoff meeting. The final design phase shall be completed within six (6) months following the authorization to proceed by the Client.

FEE INDEXING

The Consultant may increase the hourly billing rates at six (6) month intervals to reflect increases in the Consumer Price Index (CPI), and, should the work extend beyond one year, the fee shall be renegotiated to reflect the increases in the CPI.

ASSUMPTIONS & EXCLUSIONS

A. The Client shall provide accurate to-scale AutoCAD (2016 or later) drawing files of proposed site area, site surveys, and legal information including as applicable: a land survey by a professional land surveyor who is licensed or registered under the law of the jurisdiction in which the property is located, rights-of-way, easements, encroachments, zoning, covenants, deed or other restrictions, boundary and utility information as required for performance of the work.

B. The Client shall provide independent testing services when deemed necessary to determine site conditions such as soil and subsoil conditions, water, pollution, and hazardous waste conditions.

C. Civil, mechanical, and structural engineering is by others.

D. The Consultant shall be entitled to rely on the accuracy and completeness of the information, test results, and work product provided by the Client and the Client's consultants (civil engineer, structural engineer, etc.). The

Consultant shall not be responsible for calculations, specifications, or designs based on erroneous, inaccurate, or incomplete information provided by the Client.

E. The project will not be phased and can be packaged as one (1) set of working drawings.

F. Verbal request to commence each task constitutes approval of prior design, material selection, etc. Design revisions will be incorporated into the subsequent design phase. Changes or revisions to the Conceptual or Final Designs, that are considered beyond the Consultant's control, will be considered as Additional Services and shall be documented and billed on an hourly basis.

PAYMENT SHALL BE MADE AS FOLLOWS:

A. Invoices are billed the last day of each month and are based upon percentage of work completed per phase.

B. Each invoice shall be due and payable upon receipt and delinquent 30 days after its date. In the event of delinquency, interest shall accrue from the invoice date at the rate of 10%, or at the highest rate permitted by California Law, whichever is lower. No deductions shall be made from the Consultant's compensation on account of claims or losses for which an appropriate court or arbitrator has not held the Consultant legally liable.

C. In light of the obvious advantage of resolving questions and disputes regarding the Consultant's billing quickly and while recollections are fresh, the Client must notify the Consultant of any questions, dissatisfaction, or disagreement with any particular invoice within 30 days of the invoice date, including without limitation to the percent of the Consultant's work stated in the invoice as complete, the amount billed, the work billed for, and the application of a particular payment received. If the Client fails to timely give the Consultant such notice, then the Client forever waives its right to dispute the accuracy and appropriateness of the invoice, or of any of the information contained therein, and the invoice and amount due therein will be binding upon the Client.

REIMBURSABLE EXPENSES

Reimbursable expenses are expenditures for the project made by the Consultant, its employees, and subconsultants in the interest of the project plus an administrative fee of 10%. Reimbursable expenses include but are not limited to the following:

A. Costs of project related document/plan printing and reproductions, postage and handling, messenger and overnight delivery services.

B. Any governmental fees such as plan check fees and/or building permits.

C. Project related travel expenses such as plane fare, rental car, hotel accommodations, meals, and automobile mileage (current IRS automobile mileage rate).

ADDITIONAL SERVICES

The compensation fee for services, set forth above, specifically does not include any of the following, which shall be considered as *Additional Services*:

A. Contract administration.

B. Any design change after construction drawings have been started or completed.

C. Additional meetings beyond those described above.

D. As-Built record drawings.

E. If requested and authorized in advance by the Client for expedited service, overtime related employee expenses. This fee will be based on a rate of 1.5 times the employee's billable rate.

HOURLY RATES

Rates subject to adjustment one (1) year from date of contract.

If during the progress of the development of plans or during construction, the Client finds it desirable or necessary to cause the Consultant to perform Additional Services other than those defined; the payment for such additional work shall be based on our hourly rates:

Founding Principal	$	230.00
Principal	$	210.00

Architect, A.I.A.	$	210.00
Associate	$	180.00
Senior Project Manager	$	160.00
Senior Planner	$	160.00
Project Manager	$	140.00
Planner	$	140.00
Irrigation Manager	$	130.00
Creative Director	$	120.00
Visualization Director	$	120.00
Job Captain	$	110.00
Graphic Designer	$	95.00
Project Designer	$	90.00
Irrigation Designer	$	80.00
Administrative	$	75.00

GENERAL CONDITIONS

Any promotion of the project that acknowledges the design team shall include credit to the Consultant as the Landscape Architect and Lighting Designer.

The Client acknowledges that construction meetings and Construction Administration provided by the Consultant is not in a supervisory role to the contractors or their workers, but merely to observe the progress of the installation of materials indicated in the plans and specifications provided by the Consultant and conformance to the general design intent created by the Consultant. Consultant is not retained to provide opinions or directions as to the contractor's or subcontractor's compliance with plan details or specifications provided by others (including, but not limited to, civil engineering or grading plans) applicable building codes, or standards of care. In the event that any such opinions or directions are provided by Consultant, Client shall defend and indemnify Consultant for any claim arising out of such opinions or directions.

The Consultant maintains Professional Liability insurance with limits of $2,000,000 per claim and $4,000,000 aggregate; and General Liability insurance with limits of $2,000,000 per occurrence and $4,000,000 aggregate.

All documents, computer models, renderings, or other work product prepared or generated by Consultant pursuant to this Agreement, including without limitation Plans and specifications (collectively, the "Consultant Work Product"), are instruments of service and remain the sole property of the Consultant, and remain so upon the termination of this Agreement. Client may not use the Consultant Work Product without the prior written consent of the Consultant. The Client consents to the Consultant using the Client's name as a Client of the Consultant, I-210 at Highland Avenue Underpass as a project worked on by the Consultant, and photographs of the as-built project in its promotional material.

The Consultant shall not be liable to the Client for damages or delays arising out of the performance of others related to the subject project, or any work performed by Consultant that is outside the scope of work set forth in this Agreement.

The Client may terminate this agreement at any time the Client determines in its sole discretion to abandon the project. Termination by the Client shall comply with payment as per abandonment policy above. Either party may terminate this agreement by giving written notice to the other provided that such notice is based upon good faith belief that the other party has materially breached this agreement. Upon receipt of any such notice, the party alleged to have breach this Agreement shall have fifteen days to remedy that breach, and upon failure to do so this Agreement shall terminate. Should the Client fail to pay any invoice pursuant to this Agreement, the Consultant may, without penalty, suspend its performance under this agreement withhold any Consultant Work Product, retrieve any Consultant Work Product submitted to a governmental agency, and/or terminate this agreement and its related obligations to the Client with no liability for doing so.

The Client and/or project developer shall defend, hold harmless, and indemnify the Consultant and its agents, employees, representatives, and affiliated entities ("Indemnitees"), with counsel chosen by Indemnitees, for any and all claims, actions, or proceedings, of any kind whatsoever, whether formal or informal, in any way whatsoever arising out of or relating to:

A. The alleged death or bodily injury to persons, injury or damage to tangible property, construction defects or deficiencies, the installation of any construction component at the project, the alleged failure of the Client or its agents (including without limitation contractors, subcontractors, consultants and design professionals) to follow the applicable building code, the applicable standard of care, the project plans and specifications, or compliance with the Americans with Disabilities Act.

B. Any opinions or directions given by the Consultant to a contractor, subcontractor, Consultant or design professional, or their employees or agents, with respect to compliance with the plans, specifications, building codes, other laws, or the applicable standard of care.

C. Any hazardous substance, condition, element or material, or any combination of any hazardous substance, condition, element or material, or any combination of the foregoing, produced by the Client, or emitted intentionally or unintentionally from the property on which the project is located or from the facilities to be designed; or specifically required by the Client to be used or incorporated by the Consultant into the work to be performed by the Consultant. The Consultant shall not be under any duty or obligation to investigate for the existence of such conditions, and shall not be responsible for any failure to discover such conditions.

D. The failure of the Client to provide information or services required to be provided by them under the terms of this Agreement or from any inaccuracy, error or omission in such information or services.

E. The performance of any work by Consultant that is outside the scope of work set forth in this Agreement.

However, Client shall not be obligated under this agreement to indemnify the Indemnitees with respect to damages which are ultimately determined to be caused by the sole professional negligence or willful misconduct of the Indemnities or their agents, servants or independent contractors who are directly responsible to the Indemnitees.

This agreement, unless previously terminated by written notice, shall be terminated by the final payment for the finished work. In the event that any legal action is initiated to enforce the terms of this agreement, the parties hereto agree that Orange County, California, shall be the proper jurisdiction for said action and that the prevailing party shall be awarded the actual attorney's fees. The Client further agrees to pay the Consultant for any attorney fees actually expended in its effort to enforce the Client's obligations to pay any invoice due hereunder, irrespective of whether legal action is initiated.

This Agreement contains the sole and entire agreement and understanding of the parties with respect to the entire subject matter of this Agreement, and any and all prior discussions, negotiations, commitments and understandings, whether oral or otherwise, related to the subject matter of this Agreement are hereby merged herein.

Landscape Architects are regulated by the state of California. Any questions concerning a Landscape Architect may be referred to the Landscape Architects Technical Committee at:

Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834-9673
916 575 7230
latc@dca.ca.gov

Should the above reflect a mutual understanding of services to be rendered for the stated fee, the authorized signature below will initiate our work.

SIGNED ON BEHALF OF CONSULTANT

Urban Arena, Inc.

Keith Mittemeyer, ASLA, RLA #3905
Founding Principal, CFO

CLIENT ACCEPTED AND AGREED

City of Duarte

Authorized Signature

Printed Name and Title

Date

Agenda Item: 7F
CM Review:
Fiscal Review:

City of Duarte

AGENDA REPORT

MEETING DATE:	October 12, 2021
TO:	Mayor and Members of the City Council
FROM:	Dan Jordan, City Manager
BY:	Annette Juarez, City Clerk
SUBJECT:	Adoption of Resolution No. 21-22 authorizing teleconferenced public meetings pursuant to Assembly Bill 361
RECOMMENDATION:	Adopt Resolution No. 21-22 authorizing teleconferenced public meetings pursuant to Assembly Bill 361
FISCAL IMPACT:	There is no fiscal impact.

BACKGROUND

On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB361) which allows remote meetings to continue during proclaimed states of emergency through January 1, 2024. AB361 modifies the teleconferencing requirements of the Ralph M. Brown Act to allow a legislative body to meet without granting public access to the locations where members of the body are teleconferencing, such as their private residences.

DISCUSSION/ANALYSIS

In order to continue to conduct teleconferenced public meetings without permitting access to the locations where members of the City Council are teleconferencing, the following circumstances exist:

1. There is a proclaimed State of Emergency; **and**

2. The City of Duarte or State of California continue to recommend measures to promote social distancing, or, due to the State of Emergency, the City Council determines that meeting in person would present imminent risks to the health or safety of attendees.

In addition to giving notice of the meeting and posting agendas as required under the Brown Act, AB361 requires that local agencies do the following:

- Provide notice of the means in which members of the public may access the meeting and offer public comment;

- In the event of a service disruption which prevents members of the public from offering public comment, the legislative body may not take any action on agenda items until service is restored;

- Provide an opportunity for the public to comment in real time; and
- Provide a reasonable amount of time for the public to offer comment.

AB361 also requires that the City Council make these findings by a majority vote every 30 days, should the State of Emergency remain active, in order to continue invoking the Brown Act exemption to teleconferencing rules. Staff will agendize this item once a month until either the State of Emergency is over, or until the City Council no longer believes that teleconferenced meetings are necessary.

RECOMMENDATION
Adopt Resolution No. 21-22 authorizing teleconferenced public meetings pursuant to Assembly Bill 361.

FISCAL IMPACT
There is no fiscal impact.

ATTACHMENTS
Resolution No. 21-22

RESOLUTION NO. 21-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AUTHORIZING TELECONFERENCED PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361

WHEREAS, in response to COVID-19, California Governor Gavin Newsom issued a Proclamation of a State of Emergency on March 4, 2020; and

WHEREAS, Governor Newsom issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Ralph M. Brown Act on March 17, 2020, to allow legislative bodies the opportunity to hold public meetings via teleconference; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which extended the provision of N-29-20 concerning the conduct of public meetings through September 30, 2021; and

WHEREAS, Assembly Bill 361 modifies the teleconferencing requirements of the Ralph M. Brown Act to allow a legislative body to meet without granting members of the public access to the locations where members of the body are teleconferencing; and

WHEREAS, Assembly Bill 361 requires that there is a Proclaimed State of Emergency; and one of the following exist: the City of Duarte or State of California continue to recommend measures to promote social distancing or, due to the State of Emergency, the City Council determines that meeting in person would present imminent risks to the health or safety of attendees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HERBY RESOLVE AS FOLLOWS:

SECTION 1: As required by Assembly Bill 361, the City Council has considered the circumstances of the State of Emergency and has found that the Proclaimed State of Emergency still exists.

SECTION 2: As required by Assembly Bill 361, the City Council continues to recommend measures to promote social distancing.

SECTION 3: This Resolution shall take effect immediately upon its adoption and shall be effective for not less than 30 days after its adoption.

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 12th day of October 2021.

____
Brian Urias
Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
Assistant City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 21-22 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 12th day of October 2021, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Annette Juarez
City Clerk

City of Duarte

Proclamation

BREAST CANCER AWARENESS MONTH

WHEREAS, *this year, nearly 268,600 new cases of breast cancer will be diagnosed among women in the United States and approximately 42,260 will die from the disease; and*

WHEREAS, *one in eight women born today will be diagnosed with breast cancer at some time in their lives; and*

WHEREAS, *there is no known cause of non-inherited breast cancer, there is no prevention, and 90% of all women diagnosed with breast cancer have no family history or known risk factors; and*

WHEREAS, *mammography does not prevent or cure breast cancer – it can only detect it earlier, and earlier detection followed by treatment increases the odds of living longer; and*

WHEREAS, *Duarte is the City of Health, and encourages all its residents to become educated about breast cancer and the importance of early detection; and*

WHEREAS, we recognize breast cancer survivors, those battling the disease, their families who are a source of love and encouragement, and applaud the efforts of our medical professionals working hard to find a cure.

NOW, THEREFORE, BE IT RESOLVED *that the City of Duarte hereby proclaims October 2021 as BREAST CANCER AWARENESS MONTH in the City of Duarte.*

Bryan Urias
Mayor

ATTEST:

Annette Juarez
City Clerk

October 12, 2021

City of Duarte

Proclamation

WORLD TEACHERS' DAY

WHEREAS, *World Teachers' Day commemorates the adoption of the 1966 United Nations Educational, Scientific, and Cultural Foundation (UNESCO) recommendation concerning the Status of Teachers; and*

WHEREAS, *we honor all teachers who educate, guide and mentor students; and*

WHEREAS, *teachers are adapting to various teaching methods during this pandemic; and*

WHEREAS, *we thank our teachers for continuing to provide our students with a quality education throughout this difficult time; and*

WHEREAS, *the City of Duarte recognizes the contributions of our teachers, their dedication and hard work which enrich the lives of their students on a daily basis; and*

NOW, THEREFORE, BE IT RESOLVED *that the City of Duarte, California hereby proclaims the October 5, 2021 as World Teachers' Day in the City of Duarte.*

____
Bryan Urias
Mayor

ATTEST:

____
Annette Juarez
City Clerk

October 12, 2021

City of Duarte

Proclamation

LGBTQ+ HISTORY MONTH

WHEREAS, *October is Lesbian, Gay, Bisexual, Transgender, and Queer+ History Month across the United States; and*

WHEREAS*, LGBTQ+ History Month was created in 1994 by Rodney Wilson, a high school history teacher in Missouri; and*

WHEREAS, *LGBTQ+ History Month celebrates the history of heroism of those who fought for civil rights; and*

WHEREAS*, October holds historical significance because in October 1979, the first LGBT National March on Washington occurred, marking the 10th anniversary of the Stonewall Riots, and also in October 1988, the first National Coming Out Day was celebrated and every year, on October 11th, National Coming Out Day and annual LGBTQ awareness day is observed; and*

WHEREAS, *the City of Duarte is committed to inclusion and recognizes the need for full legal and social equality of LGBTQ+ residents; and*

WHEREAS, *the City of Duarte appreciates and recognizes the importance of LGBTQ+ History Month as an effective means of educating and calling to action its residents to work together to promote equal protection of all city residents and staff, regardless of sexual orientation, gender expression, or gender identity.*

NOW, THEREFORE, BE IT RESOLVED *that the City of Duarte, California hereby proclaims the month of October 2021 as LGBTQ+ History Month in the City of Duarte.*

Bryan Urias
Mayor

ATTEST:

Annette Juarez
City Clerk

October 12, 2021

Agenda Item: 7J

CM Review:

Fiscal Review: ______

City of Duarte

AGENDA REPORT

MEETING DATE:	October 26, 2021
TO:	Chairman and Members of the Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte
FROM:	Kristen Petersen, Assistant City Manager/Director of Administrative Services
SUBJECT:	Request to Formally Dissolve the Successor Agency – Resolution No. SA-21-01
RECOMMENDATION:	It is recommended that the Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte adopt Resolution No. SA-21-01 requesting the Oversight Board to approve the dissolution of the Successor Agency.
FISCAL IMPACT:	There is no fiscal impact.

BACKGROUND

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1x 26 (the "Dissolution Act") and directed that all redevelopment agencies in the state be dissolved effective February 1, 2012. On January 10, 2012, the City Council elected to serve as the governing board of the Successor Agency to the dissolved Redevelopment Agency.

Pursuant to Health & Safety Code Section ("HSC") 34187(b), when all enforceable obligations have been retired or paid off, all real property has been disposed of pursuant to HSC 34181 or 34191.4, and all outstanding litigation has been resolved, a successor agency shall, submit to the oversight board a request, with a copy of the request to the County Auditor-Controller, to formally dissolve the successor agency. The Oversight Board is to approve the request and submit it to the State Department of Finance ("DOF").

Pursuant to Health and Safety Code Section 34179(j), on July 1, 2018, the locally established Duarte Oversight Board was dissolved and the Los Angeles Countywide Oversight Boards took over this role.

DISCUSSION/ANALYSIS

The Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte (the "Successor Agency") received its final funds for Enforceable Obligations on June 1, 2020 for the period of July 2020 to December 2020. Our last Recognized Obligation Payment Schedule ("ROPS") was submitted in January 2021 and requested no funds and reported that we had paid off all of our enforceable obligations. In April 2021, the Successor Agency received notices from both the DOF and the LA County Auditor Controller that we should move forward with the dissolution process. In July 2021 we retained Gerald Ramiza of Burke Williams and Sorenson to advise us on the dissolution process. Once approved, Resolution No. SA-21-01 must be submitted to the Los Angeles County Fifth District Consolidated Oversight Board no later than November 18, 2021, for consideration at the December 9, 2021 meeting.

RECOMMENDATION
It is recommended that the Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte approve Resolution No. SA-21-01 requesting the Oversight Board to approve the dissolution of the Successor Agency.

FISCAL IMPACT
There is no fiscal impact.

ATTACHMENTS
Resolution No. SA-21-01

RESOLUTION NO. SA-21-01

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE APPROVING A REQUEST TO FORMALLY DISSOLVE THE SUCCESSOR AGENCY

WHEREAS, on December 29, 2011, the California Supreme Court delivered its decision in California Redevelopment Association v. Matosantos ("Matosantos"), finding Assembly Bill X1 26 (the "Dissolution Act") constitutional; and

WHEREAS, under the Dissolution Act and the California Supreme Court's decision in *Matosantos*, all California redevelopment agencies, including the Redevelopment Agency of the City of Duarte ("Agency"), were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of winding down the business and fiscal affairs of the former redevelopment agencies; and

WHEREAS, pursuant to Resolution No. 12-03 (adopted by the City Council of the City of Duarte (the "City Council") on January 10, 2012), the City Council agreed to serve as the governing board of the Successor Agency to the dissolved Agency ("Successor Agency"), as defined in the Dissolution Act; and

WHEREAS, in accordance with Health & Safety Code Section ("HSC") 34187(b), when all enforceable obligations have been retired or paid off, all real property has been disposed of pursuant to HSC 34181 or 34191.4, and all outstanding litigation has been resolved, a successor agency shall, within 30 days of meeting the aforementioned criteria, submit to the oversight board a request, with a copy of the request to the County Auditor–Controller, to formally dissolve the successor agency. The oversight board shall approve the request within 30 days, and shall submit the request to the Department of Finance; and

WHEREAS, the City Council, acting as governing board of the Successor Agency, requests to formally dissolve the Successor Agency, having provided substantial evidence that all enforceable obligations were paid off, all real property assets have been disposed of pursuant to HSC 34181 or 34191.4, and all outstanding litigation has been resolved pursuant HSC 34187(b).

NOW, THEREFORE, BE IT RESOLVED by the City Council, acting as the governing board to the Successor Agency, as follows:

SECTION 1. The recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. All necessary public hearings and opportunities for public testimony and comment have been conducted in compliance with State law.

SECTION 3. The City Council acting as the governing board to the Successor Agency hereby finds and determines, based upon substantial evidence provided by the Successor Agency, that the Successor Agency has completed its prescribed obligations under HSC 34187(b) and approves the request to formally dissolve the Successor Agency as appropriate under State law.

SECTION 4. The City Council acting as the governing board hereby directs the Successor Agency's Secretary to submit this Resolution, together with a request to formally dissolve the Successor Agency, to the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board ("Oversight Board"), with a copy of the request to the County Auditor–Controller, and upon approval by the Oversight Board, to request that the Oversight Board submit a copy of its approval to the Department of Finance.

SECTION 5. The approval of this Resolution does not commit the City or the Successor Agency to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

SECTION 6. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable.

SECTION 7. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 12th day of October 2021.

____
Brian Urias
Chairperson

APPROVED AS TO FORM:

____
Thai Viet Phan
Assistant City Attorney

ATTEST:

____
Annette Juarez
Secretary

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I HEREBY CERTIFY that the foregoing Resolution No. SA-21-01 was duly adopted by the City Council as the governing board of the Successor Agency at a regular meeting of said City Council held on the 12th day of October 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Annette Juarez
Secretary

Agenda Item:	10A
CM Review:	
Fiscal Review:	

City of Duarte

AGENDA REPORT

MEETING DATE:	October 12, 2021
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, Director of Public Safety
SUBJECT:	Amendment to the East San Gabriel Valley Cohort Memorandum of Understanding
RECOMMENDATION:	City Council approve Amendment No. Two to the East San Gabriel Valley Cohort Memorandum of Understanding and authorize the City Manager to sign the MOU
FISCAL IMPACT:	The $33,000 cash match is included in the FY 2021-22 adopted budget

BACKGROUND

The Duarte City Council at its special meeting of December 23, 2019, approved the Memorandum of Understanding (MOU) with the East San Gabriel Valley Cohort (also known as the Five Cities: Duarte, Azusa, Glendora, Covina, and West Covina), to share a housing navigator team under the Measure H "2018 Cities Homelessness Plan Implementation" grant from the County of Los Angeles.

The Five Cities received Measure H funding in the amount of $343,250, which provided five Union Station Housing Navigators. The grant required a combined match of $291,280. Each City's match was calculated at $58,256, which included a combination of in-kind and cash match. Each City was to provide a $33,000 cash match.

Additionally, it should be noted that a first amendment to the MOU was approved on July 25, 2021, to extend the service period of the grant from June 30, 2021, to December 31, 2021.

DISCUSSION/ANALYSIS

Each of the Five Cities met the required in-kind match during the course of the grant. However, each City did not meet the cash match due to COVID restrictions preventing the housing navigator from being co-located within each City for the entire course of the grant. The Five Cities requested and received a modification of the grant to use the cash match from each City to extend housing navigator services until December 31, 2021.

Amendment No. Two of the East San Gabriel Valley Cohort Memorandum of Understanding modifies the MOU to allow West Covina to execute a contract for services with Union Station for housing navigators until December 31, 2021. Each City will receive housing navigator services from Union Station in the amount of the $33,000 cash match.

The West Covina City Council is set to hear the approval of this second amendment on October 12, 2021, and that is why the attached amendment is in draft form only.

RECOMMENDATION
City Council approve Amendment No. Two to the East San Gabriel Valley Cohort Memorandum of Understanding and authorize the City Manager to sign the MOU.

FISCAL IMPACT
The $33,000 cash match is included in the FY 2021/22 adopted budget.

ATTACHMENTS
Exhibit A – Draft of Amendment No. Two of the East San Gabriel Valley Cohort Memorandum of Understanding.

AMENDMENT NO. TWO
TO
MEMORANDUM OF UNDERSTANDING

THIS AMENDMENT NO. TWO TO MEMORANDUM OF UNDERSTANDING ("Amendment") is made and entered into as of October 5, 2021 ("Effective Date") by and among the City of West Covina, a municipal corporation ("West Covina"); the City of Covina, a municipal corporation, and the Covina Housing Authority (the City of Covina and the Covina Housing Authority shall collectively be referred to as "Covina"), the City of Glendora, a general law city and municipal corporation ("Glendora"), the City of Duarte, a municipal corporation ("Duarte"), and the City of Azusa, a municipal corporation ("Azusa"). West Covina, Covina, Glendora, Duarte and Azusa are sometimes referred to herein collectively as "Cities" or "ESGV Cohort."

WHEREAS, Cities entered into a Memorandum of Understanding dated January 27, 2020 relating to the Cities' Homelessness Plan Implementation Program ("MOU"); and

WHEREAS, the MOU provides for a term of 18 months commencing on the date of the last city's execution of the MOU; and

WHEREAS, the Cities clarified the effective date of the MOU and extended the term through December 31, 2021 through Amendment No. One to the MOU; and

WHEREAS, Cities now desire to amend Sections II.E and II.F of the MOU as set forth herein.

NOW, THEREFORE, the Cities agree as follows:

1. Section II.E of the MOU shall be amended to read as follows:

   As the Lead Agency, West Covina will execute a contract for services to be provided under this MOU with a contractor, pay contractor invoices, submit reimbursement requests, and submit reporting on collective performance. The Grant Funds will be used to compensate the contractor. Once the Grant Funds have been expended, the Cities' cash match contributions will be used to compensate the contractor. Each City will receive services from the contractor until the cost for the contractor's services provided to that City total that City's cash contribution of $33,000. As received, West Covina will provide copies of the contractor's invoices detailing the contractor's services, itemized by City, to the Cities. At the end of the grant term, West Covina will invoice each City for reimbursement for the costs paid to the contractor on behalf of each City. Each City agrees to pay West Covina's invoice within forty-five (45) days of the date of the invoice.

2. Section II.F of the MOU shall be amended to read as follows:

   The in-kind contribution will be managed and controlled by each City and used for supplies and non-personnel costs consistent with the authorized uses of the Grant Funds.

3. All other terms of the MOU remain in full force and effect.

4. This Amendment may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute the same amendment.

5. The individuals signing this Amendment have the authority to commit the city they represent to the terms of this Amendment, and do so commit by signing.

CITY OF WEST COVINA, CALIFORNIA

By:______________________
David Carmany
City Manager

CITY OF GLENDORA, CALIFORNIA

By:______________________
Adam Raymond
City Manager

CITY OF COVINA, CALIFORNIA

By:______________________
Christopher Marcarello
City Manager

CITY OF DUARTE, CALIFORNIA

By:______________________
Daniel Jordan
City Manager

COVINA HOUSING AUTHORITY

By:______________________
Christopher Marcarello
Executive Director

CITY OF AZUSA, CALIFORNIA

By:______________________
Sergio Gonzalez
City Manager

Agenda Item: 10B

CM Review:
Fiscal Review:

City of Duarte

AGENDA REPORT

MEETING DATE:	October 12, 2021
TO:	Mayor and Members of the City Council
FROM:	Manuel Enriquez, Director of Parks and Recreation
SUBJECT:	Award of Contract – Restroom Remodel for City Hall Building – Project 21-10; Budget Amendment
RECOMMENDATION:	Staff recommends City Council award the construction contract for the Restroom Remodel for City Hall Building to Beuse Inc., as the lowest responsive and responsible bidder in the amount of $74,091.00, in addition to a ten percent contingency, for a total budget amendment of $81,500.00 from the General Fund.
FISCAL IMPACT:	Project initially budgeted in FY 20-21at $60,000.00, delayed to FY 21-22 with a budget amendment of $81,500.00 from the General Fund (100-1610-8100).

BACKGROUND

In an effort to ensure access to all City facilities and services, City Council allocates funds annually to complete one project, at minimum, in accordance with the City's 2015 Americans with Disabilities Act (ADA) Transition Plan.

For the 2020-21 Fiscal Year, City Council's approved budget included $60,000.00 for a restroom remodel made ADA accessible in the City Hall building. However, due to the many challenges surrounding the COVID-19 pandemic, the project was delayed.

DISCUSSION/ANALYSIS

The City Hall facility at 1600 Huntington Drive dates back to 1981, and the facility's current restrooms have been essentially unchanged since that time. While the 40-year-old public space has held up quite well, this restroom remodel project is a complete overhaul of space. The remodel will consist of the removal of all existing restroom material tile, partitions, and fixtures, and the installation of all brand-new materials, equipment, and furnishings, including upgrades to make the restroom fully ADA-compliant.

On September 7, 2021, the City published an invitation to bid on the Restroom Remodel for City Hall Building, Project 21-10, in accordance with Duarte Municipal Code (DMC) Section

2.36.060. On September 27, 2021, the City received four (4) bids for the subject project. The bids were reviewed for responsiveness to the bid specification requirements.

The following results were determined to be in conformance with the bid documents and specifications. Therefore, staff recommends that the bid be awarded to the lowest responsive and responsible bidder.

Responsive and responsible bidder results:

1. Beuse Inc. .... $ 74,091.00
2. R Dependable Const Inc. .... $ 106,000.85
3. RS Construction & Development, Inc. ....$ 108,011.00
4. Ace Construction Inc. .... $ 188,548.23

RECOMMENDATION

Staff recommends City Council award the construction contract for the Restroom Remodel for City Hall Building to Beuse Inc., as the lowest responsive and responsible bidder in the amount of $74,091.00, in addition to a ten percent contingency, for a total budget amendment of $81,500.00 from the General Fund.

FISCAL IMPACT

Project initially budgeted in FY 20-21at $60,000.00, delayed to FY 21-22 with a budget amendment of $81,500.00 from the General Fund (100-1610-8100).