

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 22, 2019

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Pro Tem Kang called the meeting to order at 6:03 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Finlay, Kang, Lewis, Reilly ABSENT: Urias, Paras-Caracci ADMINISTRATIVE STAFF PRESENT: Interim Successor City Manager Enriquez, City Attorney Cosgrove
ADOPTION OF AGENDA	Kang moved, Reilly seconded to adopt the Agenda, as amended to adjourn in memory of Becky Evans and Deputy Charlie Tharp, and carried unanimously by those present.
CLOSED SESSION Public Employee Performance Evaluation – Interim Successor City Manager	City Attorney Cosgrove announced the Closed Session is pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation – Interim Successor City Manager. The Closed Session concluded at 6:57 p.m. City Council reconvened at 7:09 p.m., with five members present, and Urias and Paras-Caracci absent.
PLEDGE TO THE FLAG	Victor Benavides led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	Reilly provided a moment of reflection.
FITNESS/MENTAL WARM-UP	Lewis and Finlay provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION ITEMS	City Attorney Cosgrove announced that City Council met in a Closed Session as stated above, and discussed goals and expectations, with no reportable action taken.
SPECIAL ITEMS Introduction – Promise Fellows	Recreation Supervisor Lupe Valerio welcomed the City's partners in the AmeriCorps Program, who introduced their Promise Fellows: Jadey Hernandez (VIP Fellow for Foothill Unity Center), Alan Melgoza-Calderson (VIP Fellow for City of Hope), Elyssa Santano (VIP Fellow for the Duarte Senior Center), and Daisy Perez (VIP Lead Fellow for the Parks and Recreation Department).
City Recognition by LAEDC “Most Business Friendly City” Finalist	Bob Machuca, Los Angeles Economic Development Corporation, congratulated the City of Duarte on being selected as an Eddy Award “2019 Most Business Friendly City in Los Angeles County” finalist in the category of 50,000 or less population,

	and presented City Council with a plaque from LAEDC and a scroll from Supervisor Barger.
Presentation – Cerrell Associates Duarte For All update	John Anderson, Cerrell Associates, presented information about “Duarte For All,” the public education outreach program for the City, and showed a PowerPoint that included phased approach, program timeline, materials, sample presentation information, and next steps.
ANNOUNCEMENTS	Brenda Trainor, Duarte Chamber, announced upcoming events, programs, and seminars in October. Victor Benavides, City of Hope, announced Walk For Hope on Sunday, November 3, 2019. An unnamed speaker sang about the Dodgers. Joanna Gee, Duarte Library, announced upcoming programs, story times, events, and classes in October and November. Victoria Rocha announced upcoming community events, activities, and meetings in October and November.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Nancy Parry – Huntington Oaks, 60-day eviction moratorium. Andrew Raubitschek – Wildfire cameras, wilderness preserve. Finlay and Fasana asked that an item be agendized about a moratorium on 60-day eviction notices, similar to what the city of Los Angeles has adopted, with possible action that can be taken.
CONSENT CALENDAR	Fasana moved, Finlay seconded to approve the Consent Calendar as follows, and carried unanimously by those present. Approve Items A, B, C. Remove Item D.
ITEM REMOVED	Enriquez stated the Sheriff’s Department is requesting that two City Councilmembers be designated to attend the meeting with Sheriff Alex Villanueva on October 30, 2019, in Temple City.
Item D – Conference Attendance Meeting with Sheriff Villanueva	
ITEM D – APPROVED	Finlay moved, Kang seconded to designate Councilmembers Lewis and Fasana as the attendees, and to approve Item D, and carried unanimously by those present.
RESOLUTION	
Council Bill 19-R-23	Council Bill 19-R-23 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING THE STOP SIGN POLICY
Stop Sign Policy	Amanda Hamilton, Public Works Manager, presented the staff report about the proposed resolution, and introduced Walter Okitsu from KOA Corporation, who described the proposed stop sign policy, showed diagrams of a variety of intersections, and answered questions from Councilmembers.
RESOLUTION NO. 19-23	Fasana moved, Finlay seconded to adopt Resolution No. 19-23, and carried unanimously by those present.

BUSINESS ITEMS

Installation of stop signs
KOA Corp. recommendations
(Considered out of sequence)

Mayor Pro Tem Kang stated Item D would be considered at this time.

Reilly stated this would increase spending, and suggested it be postponed until next year, and included in the budget.

Steve Hernandez stated even during a fiscal emergency, public safety has to come first, and he is in full agreement with this.

Fasana moved, Finlay seconded to approve the traffic engineering recommendations from KOA Corporation for the installation of stop signs at the intersections of Bloomdale Street/Bradbury Avenue, Brycedale Avenue/Maynard Drive, Greenbank Avenue/Deerlane Drive, and Oakhaven Drive/Random Lane, per staff recommendation, and carried by the following Roll Call vote:

AYES: Fasana, Lewis, Finlay, Reilly, Kang

NOES: None

ABSENT: Urias, Paras-Caracci

Duarte Ad Hoc Finance
Committee – Final Report

Kristen Petersen presented the Duarte Ad Hoc Finance Committee's final report, provided details about recommendations for revenue enhancements and/or cost containment ideas, and answered questions from Councilmembers.

Steve Hernandez discussed his experience serving on the Committee, stated he feels youth and senior services should not be reduced, and he supports employees and would not want to see any of them let go.

City Council expressed appreciation to the Committee for the valuable information, and asked that the members be invited to a future Council Meeting for recognition.

Fasana moved, Finlay seconded to receive and file the Duarte Ad Hoc Finance Committee Final Report, and that members of the Committee be invited to a future Council Meeting for recognition, and carried unanimously by those present.

Award of contract – Commercial
Waterproofing Systems, Inc.
Senior Center Roof Replacement

Enriquez presented the staff report about the item, and answered questions pertaining to warranty, damage, capital improvement fund, and concrete tiles.

Steve Hernandez stated during the rainy season, water dripped through the lighting and on the inside wall, and stated this is a good idea to get this done before the next rain.

Fasana moved, Kang seconded to award the contract to Commercial Waterproofing Systems, Inc., in the amount of \$199,831 for the Roof Replacement Senior Center Building Project, and to approve a budget amendment in the amount of \$199,831 from the General Fund, per staff recommendation, and carried unanimously by those present.

FM3 Research
Contract Amendment
(Continued from 10/8/19)

Kristen Petersen presented the staff report, and introduced John Anderson from Cerrell Associates, who provided additional information.

There was discussion about survey questions, the possibility of doing this in-house or using UC Irvine to conduct the survey, cost, and information received being a marketing tool.

Finlay moved, Kang seconded to approve the amendment to the contract with FM3 Research.

Steve Hernandez stated with regard to the number of voters, a survey with 250 results is a small percentage, he thinks we need another survey, and it is worth spending money on.

Finlay called for the question. The motion to approve the amendment to the contract with FM3 Research carried by the following Roll Call vote:

AYES: Fasana, Finlay, Kang

NOES: Lewis, Reilly

ABSENT: Urias, Paras-Caracci

REPORTS/COMMUNICATIONS
FROM COUNCIL/MANAGER/
ATTORNEY

ENRIQUEZ: Congratulated City departments and staff for Arbor Day, Family Feud, floating pumpkin patch, and completion of audit events.

COSGROVE: Stated he received a status report from the recruiter, and the work is proceeding at pace.

REILLY: Stated she is concerned about the lack of information regarding the health of the Mayor, asked about her status, since she serves on intergovernmental organizations, alternates may need to attend the meetings, stated she received the yellow advisory about buses and thinks it should have said why, thanked the hosts of the Family Feud event, she saw the new voting machines that will be used by L.A. County, and asked if a presentation can be made about them.

FINLAY: Thanked all who participated in the Duarte Education Foundation dinner, she will be making a presentation at Rotary tomorrow, congratulated the new member of the Duarte School District Board, and stated she visited with the Mayor and she is doing well.

LEWIS: Stated at the League conference, the first resolution to be voted upon was pulled and the second one passed, thanked coaches, principal, and District Supervisor for letting him lead the Duarte High School team on the field for Homecoming, and stated he hopes the Mayor gets better soon.

FASANA: Stated one of the bills signed by the Governor relates to accessory dwelling units and parking replacements, asked for a report back in the next few months as to how this affects our

residential single family zoning and what we need to do to make those changes, referred to the Government Code section about Councilmember absences, stated the Mayor is well within the requirements, and wished her well in her recovery.

MEETINGS AND EVENTS
ATTENDED

In addition to the meetings/events reported on the Agenda, the following attendance events were announced:

Reilly – Arbor Day event.

Finlay – JPIA symposium, League meeting.

Lewis – League conference.

ADJOURNMENT

The meeting was adjourned at 9:55 p.m. in memory of Becky Evans and Deputy Charlie Tharp.

Mayor

ATTEST:

City Clerk