

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: October 18, 2017
SUBJECT: Comments on Agenda Items, Meeting of October 24, 2017

NOTE: The Duarte Public Financing Authority is required to hold a minimum of one meeting each year on the fourth Tuesday of October. The annual meeting will be held tonight.

ITEM 7.A. On behalf of the Duarte Public Safety Office, the City Council will recognize Anne Wilkins, Gary Hand, Edward Martinez, Dan Yrigoyen, Chris Frye, Patty Dalessandro, and Oliva Barnes, for being the founding members of the Duarte Community Emergency Response Team (CERT). The City of Duarte thanks them for their dedication to the City and its residents, and for being a crucial part of the City's Emergency Preparedness Plan.

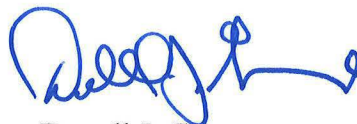
ITEM 7.B. New Chamber Executive Director Sheryl Lefmann will provide a quarterly report for the period of July through September 2017, including a short PowerPoint on the Chamber's vision.

ITEM 7.C. Public Safety Director Brian Villalobos will provide an update on all public safety matters.

ITEM 13. This is a Public Hearing to consider the first reading of an Ordinance authorizing the relocation of Third Street Park and declaring a necessity for use of portions of the existing park for other municipal purposes. As part of the "Third and Oak" residential project, this will allow the existing Third Street Park to be relocated from its present mid-block location to the corner of Third Street and Oak.

ITEM 14. This item requests Council authorization for the City Manager to execute a Professional Services Agreement with Land Design Consultant, Inc., for civil engineering services to conduct studies and prepare plans for the debris catchment of canyons north of Melcanyon Road. In addition, the Council is asked to approve a budget amendment of \$32,000 to the 2017-18 budget. This study will allow us to determine the mitigation of flood waters, debris, and sediment onto Melcanyon and surrounding neighborhoods.

Respectfully submitted,



Darrell J. George
City Manager

AGENDA
DUARTE PUBLIC FINANCING AUTHORITY
REGULAR MEETING – TUESDAY, OCTOBER 24, 2017
7:00 P.M. COUNCIL CHAMBERS
1600 Huntington Drive, Duarte, California

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES – Meeting of October 25, 2016

4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Anyone wishing to speak on an issue that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority may do so at this time. The opportunity to speak is on a first-come first-served basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications. Under the Brown Act, members of the Authority Board and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

5. ITEMS FROM BOARD MEMBERS

6. ADJOURNMENT

ADDRESSING THE FINANCING AUTHORITY:

If you wish to address the Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the Authority. If you wish to address the Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority, you may do so under the “Oral Communications” portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager’s office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

The Duarte Public Financing Authority was created in 1988 through a joint powers agreement between the Duarte Redevelopment Agency of the City of Duarte and the City of Duarte. Authorization for the Authority was created by the State through the Marks-Roos Bond Act of 1985. The Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte, a separate public entity, succeeded to the position of the Redevelopment Agency upon dissolution of the Redevelopment Agency on February 1, 2012. The Authority has the ability to purchase and remarket bonds and/or notes sold by the Agency and the City, thereby facilitating public improvements by helping secure lower rates of interest and otherwise reducing financing costs. Members of the Duarte City Council serve as the Authority’s Board. The Authority is required to hold a minimum of one meeting each year on the 4th Tuesday of October.

Note: Any documents distributed by the Financing Authority to a majority of the Board less than 72 hours prior to the Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

MINUTES

DUARTE PUBLIC FINANCING AUTHORITY REGULAR MEETING – OCTOBER 25, 2016

CALL TO ORDER

The Duarte Public Financing Authority met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Chairperson Kang called the meeting to order at 10:20 p.m.

RECORDATION OF ATTENDANCE

The following were in attendance:

PRESENT: Fasana, Finlay, Paras-Caracci, Reilly, Kang

ABSENT: None

ADMINISTRATIVE STAFF PRESENT:

Executive Director/Secretary George,
Authority Attorney Cosgrove

ADOPTION OF AGENDA

Finlay moved, Paras-Caracci seconded to adopt the Agenda, and carried unanimously.

APPROVAL OF MINUTES October 27, 2015

Fasana moved, Paras-Caracci seconded to approve the Minutes of October 27, 2015, and carried unanimously.

ADJOURNMENT

The meeting was adjourned at 10:21 p.m.

Chairperson

ATTEST:

Secretary

Duarte Chamber of Commerce
Quarterly Projects Status Report
July-September 2017

The Big Move

The most significant event to occur in this quarter was “the big move,” to our new offices on Route 66. The partnership between the City and the Chamber was evident during the preparation and execution of the move.

Some of the comments we have received since the move are:

“This office is so professional looking.”

“We didn’t even know you were around.”

“Love the new sign! Now we know where to find you.”

Our foot traffic has already increased by over 200% from our old location! We now are easily able to assist businesses and the community alike, as well as an increased presence to visitors and potential members and businesses to our city.

Merchandise sales have been brisk, and the addition of the Route 66 t-shirts has been an overwhelming hit.



Concerts in the Park

The Chamber had a booth at all five concerts in July (including one that was on our move day), with a "corn hole" toss game featuring prizes donated by Chamber members, the Chamber itself and by our Board members. Items were donated by Grocery Outlet, Frozen Sweet, Irwindale Speedway, Dickey's BBQ, Starbucks, and Tina Heany.

It is well received, with people waiting to play. It gives us a chance to not only tell them about the Chamber, but to give them materials from the Chamber and our members.

Item	July 5	July 12	July 19	July 26	August 2	Total
Raffle Tickets Distributed	100	150	200	150	150	750
Number of Items Given for Raffle	5	4	5	7	4	25

Additionally, we sold "d" pins, and gave out miniature Charm pops.



Good Morning Duarte Networking Breakfast

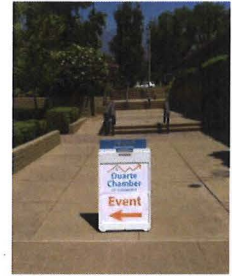
Held on the third Tuesday of each month, currently at Cabrera's Mexican Cuisine. A program of local interest is presented and networking time is available with current, new and prospective members.

Item	July	Aug.	Sept.	Total
Number Attending	27	22	25	74
Program – Helping the Bereaved Find Healing and Hope, Chaplin Rev. Dr. Terry Irish, City of Hope	X			
Program – SC Edison's Utility Update, the Grid of the Future & Electric Vehicles, Sal Ramirez, SCE Local Public Affairs		X		
Program – How to Cut Your Printing Costs, Adam Knight, Curo Managed Print Production			X	



Quarterly Business Seminar

The free seminar was held Wednesday, August 9, at the Duarte Community Center. The topic was What Your Business Needs to Know About Branding and Marketing! There were 49 attendees.



Grand Openings



July 20 – Acupuncture & Beauty Center

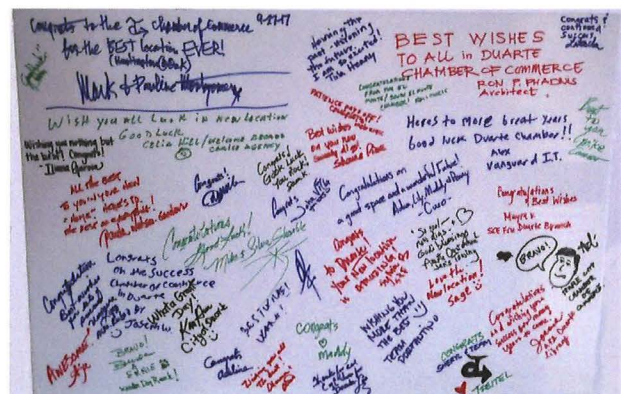


July 20 – Janet's Mediterranean Cuisine Grand Re-Opening



July 27 – Aikoi Poke Burrito & Grill

September 27 – Duarte Chamber New Location Grand Opening



Mixer

Multi-Chamber Mixer held August 24 at Irwindale Event Center. Arcadia, Azusa, Covina, Duarte, Glendora, Irwindale, and San Gabriel Valley chambers were present. Numerous directors and ambassadors were present to represent Duarte Chamber.



Women's Business Expo

Held on Saturday, September 9.

Paid Attendees: **80 (SOLD OUT)**

Exhibitors: **32**

Sponsors: **11** (Southern California Edison, Nissan of Duarte, Small Business Majority (SBA), Burrtec, Westminster Gardens, Wild Thyme Pizza, Starbucks Coffee, Mt. Sierra College, Senator Anthony Portantino, Smart & Final Extra, Upper San Gabriel Valley Water District)

Partners: **4** (City of Duarte, Foothill Workforce Development Board, SBA, SBDC/University of LaVerne)

Presenters: **3**, Assemblywoman Blanca Rubio; Opening Keynote Ellen Snortland, Author/Actor/Activist; and Closing Keynote Beate Chelette, The Growth Architect

Committee/staff: **10**

Total Attending (paid, exhibitors, sponsors, partner, presenters, committee/staff: **140**

Surveys turned in: **53**

Overall survey question rating 1 (poor) to 5 (highest): **92%** of responses were in the 4 and 5 range

Comments:

- Emcee was great!
- Great speakers
- Need more time for vendor (exhibitor) visits
- Emcee Tzeitel was amazing
- Enjoyed breakout sessions/good quiet environment to interact with the speakers



Ladies Brown Bag Lunch

These are monthly networking meetings held at different Chamber member locations. There is no cost to members, \$10 for prospective members. Bring your own lunch. If it's held at a member restaurant, a special priced lunch is usually available.

Attendance: July (No meeting, Chamber office move), August (Mt. Sierra College) - 18, September (The Patio Mediterranean Cuisine) - 13



City Picnic

Visitors to booth: 150; New Member application handed out: 2; Contact Slips collected: 2; Grand Opening RSVPs: 5; Items Sold - Pins ("d" pins, old and new Route 66 pins) 11; Route 66 Magazine 1; Duarte Route 66 T-Shirts 9.



Membership Activity

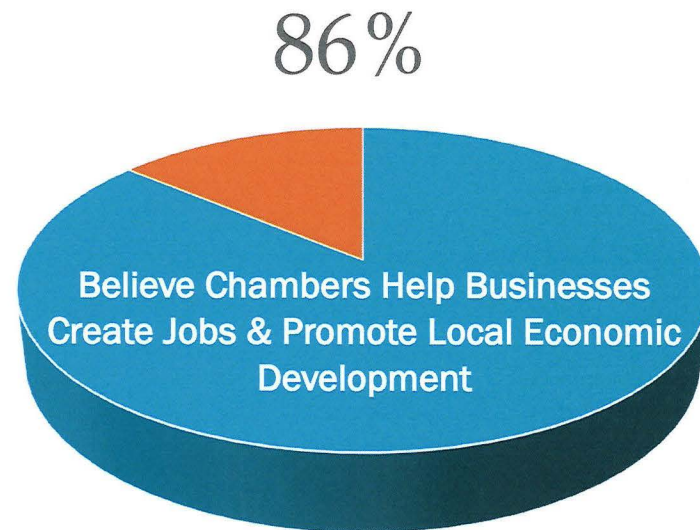
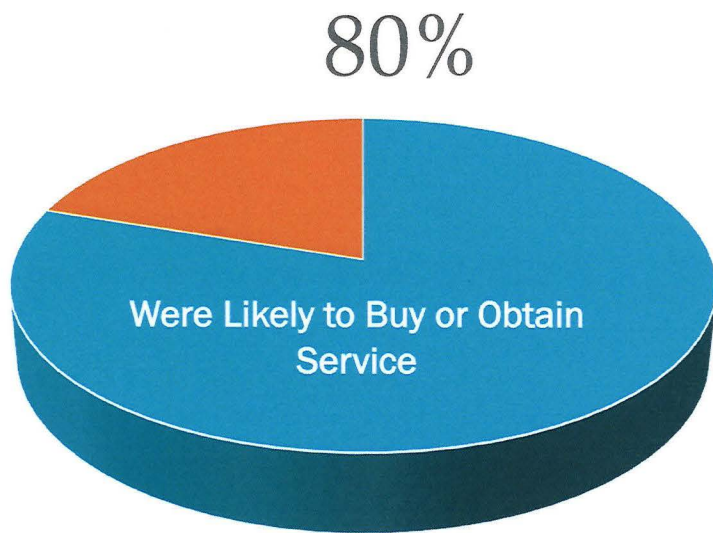
<u>Membership</u>	<u>End of June</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>End of Sept.</u>	<u>Definition</u>
Business	165	-2		+4	167	<i>Traditional Business</i>
Colleges/Schools	6				6	<i>Curriculum-based schools and districts</i>
Home Based	31	-1	+1	+2	33	<i>Working out of one's home</i>
Not-for-Profit	19				19	<i>Organization with paid staff/employees</i>
Organization	24	-1			23	<i>Generally Organization/Club with no paid personnel</i>
Realtor Associate	7				7	<i>Working independently in a member realty office</i>
Resident	11				11	<i>Resident</i>
Resident-Lifetime	4				4	<i>Resident granted Lifetime membership</i>
Total	267	-4	+1	+6	270	



**Your Future and How
to Get There**



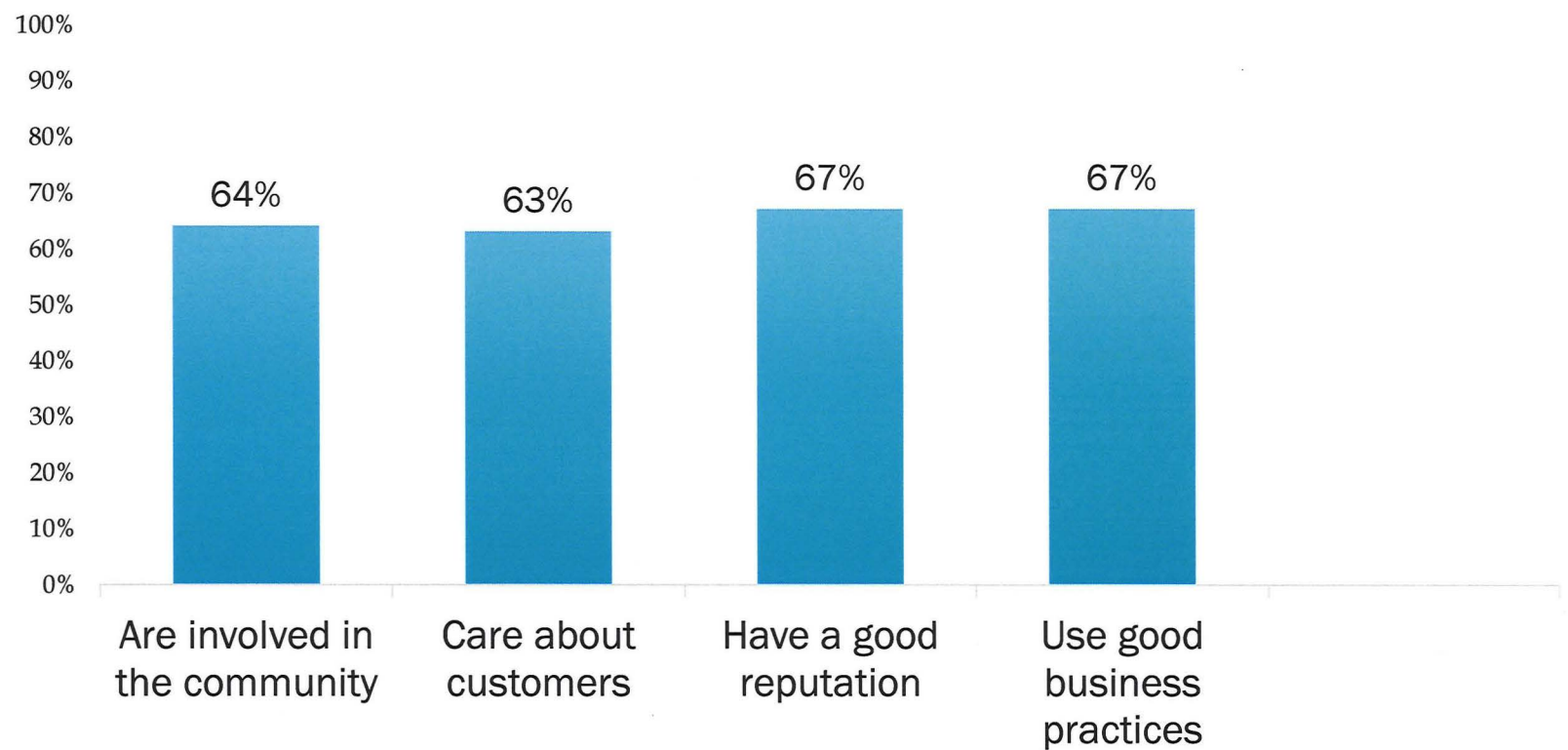
Did you know?



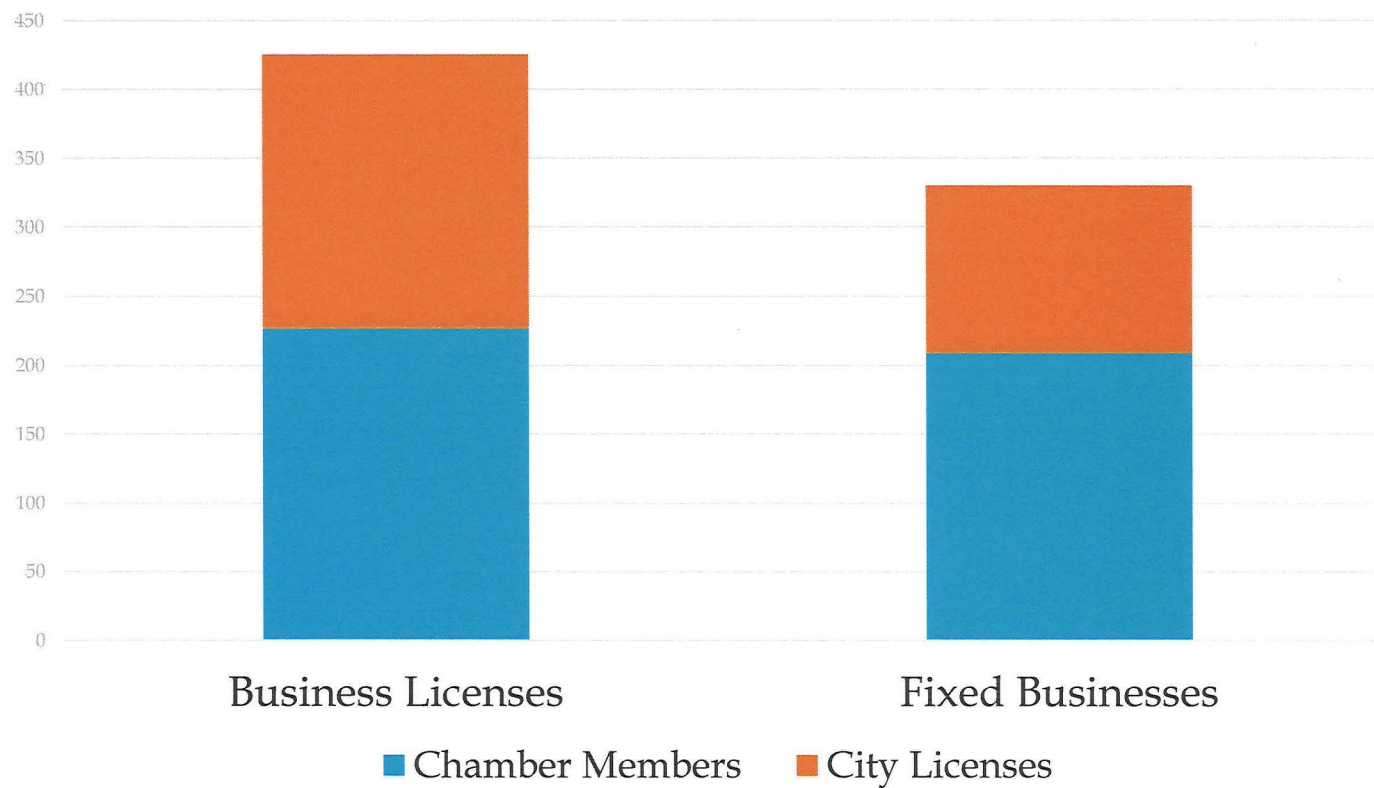
“Credibility continues to grow for local chambers.”



As a Chamber Member Customers Believe You . . .



Chamber Participation in Duarte

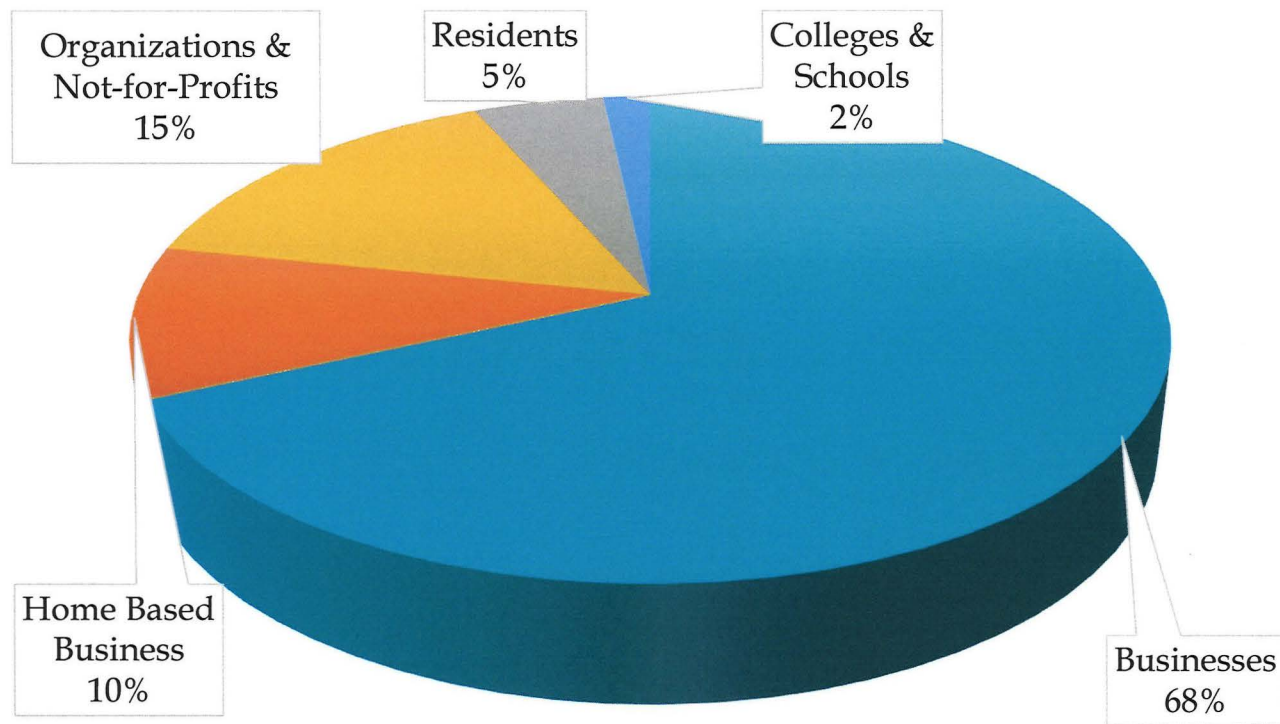


City's Strength

- Duarte was Awarded Los Angeles Economic Development Corporation's' as "Most Business Friendly City"
- Average Household Income - \$89,028
- Businesses Employ over 10,000 people
- Strong Community Outreach
- Strength & Longevity - Chamber is in its 97th Year



Membership Breakdown



Event Exposure



Taste of Duarte & Business Expo



Community Events



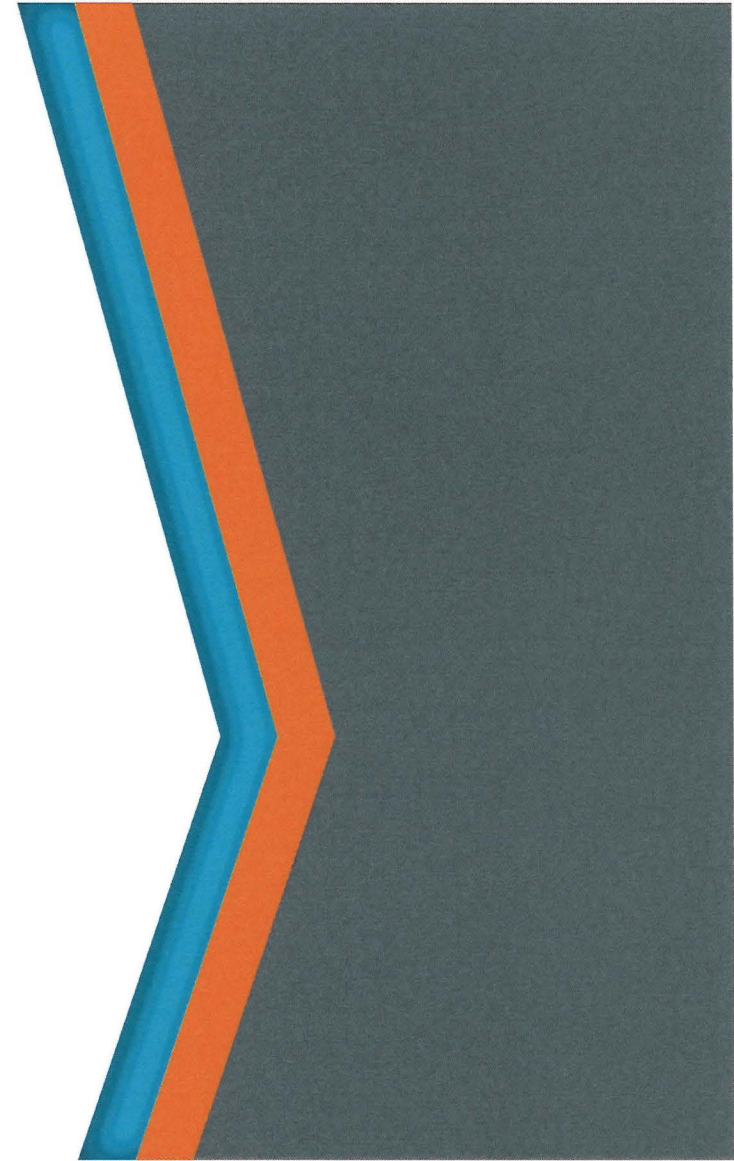
Business Seminars



Networking & Mixers



Women's Business Expo



Member Benefits

- Traditional Chamber Services
 - Ribbon Cuttings
 - Networking Opportunities
 - Business Seminars
 - Business Promotion
 - Liaison to Government & Representatives
 - Community Outreach
 - Visitor Center
 - Route 66 Merchandise
 - Duarte View - Citywide Publication
 - Certificate of Origin
 - Partnerships



Member Benefits - Continued

- Technology
 - Website
 - Social Media
 - Local Golden Ticket
 - Email Blasts
 - Community Calendaring
 - Mobile App
 - Online Event Registration
- Direct Connections
 - Chamber Office, Ambassadors, and Board Members
 - Website Chamber Assistant
 - Business Visits

Traffic Report for Aug 2017

Member Directory Queries: 2609

Google Maps Queries: 0

Number of Member Exposures (statistic includes internet s

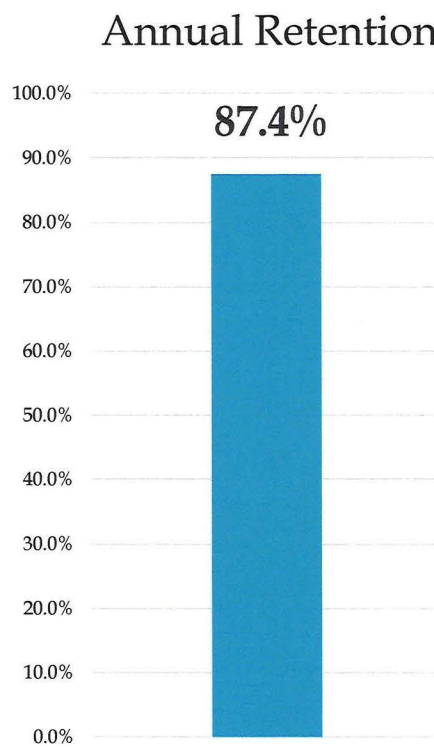


Member Benefits - Continued

- Get Involved
 - Become an Ambassador
 - Join a Committee
 - Leadership Positions



Our Members See Our Value



As of 08/15/17



Your Partner
With You Today & In the Future



MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 10, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 7:12 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Kang, Paras-Caracci, Reilly, Finlay ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Paras-Caracci moved, Kang seconded to adopt the Agenda, as amended to consider Consent Calendar Item 10.E (Proclamation) as a Special Item, and carried unanimously.
PLEDGE TO THE FLAG	Lois Gaston led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Karen Herrera and Finlay provided the warm-up.
SPECIAL ITEMS Proclamation–Red Ribbon Week	Mayor Finlay read and presented the Proclamation for Red Ribbon Week to Brian Villalobos, who provided information about the scheduled activities for the special week.
Recognition – Commissioners	Mayor Finlay presented plaques to outgoing Planning Commissioner Sheryl Lefmann and Economic Development Commissioner Niveen Elquindi, and thanked them for their service.
Recognition – Photo Contest Winners	Iliana Garcia provided information about the City’s Photo Contest, displayed submitted photos, announced first, second, and third place winners Angela Serna, Nathan Kirschenbaum, and Alan Heller, and presented them with their prizes.
Mayor’s Youth Council update	Samantha Martinez and Yesenia Chavez announced upcoming activities at the Teen Center for October and November.
Proclamation–Filipino-American History Month	Mayor Finlay and Councilmember Paras-Caracci read and presented the Proclamation for Filipino-American History Month to Jo-Ann Oloteo, and extended congratulations.
Presentation – “On the Duarte”	Claudia Heller introduced poet Rick Whelan, and presented a recorded rendition of his poem/song called “On The Duarte.”
ANNOUNCEMENTS	Carter Spruill, SGV NAACP, announced meetings in Monrovia starting October 12, and banquet in Pomona on October 19.

Joanna Gee, Duarte Library, announced programs, classes, story times, clubs, and contests in October.

Karen Herrera announced upcoming community events, meetings, activities, and programs in October and November.

Sheryl Lefmann, Duarte Chamber, announced upcoming grand openings, meetings, and events in October.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.

Captain Flores – Recent shooting at Encanto Park.

Lois Gaston – Thanked City Council and staff for kindness.

CONSENT CALENDAR

Reilly moved, Paras-Caracci seconded to approve the Consent Calendar as follows, and carried unanimously.

Approve Items B, C, E, F.

Remove Items A, D.

ITEMS REMOVED

Item A – Minutes

ITEM A - APPROVED

There was discussion about the vote recorded for Resolution 17-44. Reilly moved, Paras-Caracci seconded to approve the Minutes of September 26, 2017, and carried unanimously.

Item D – Co-Sponsor Request
Duarte Rotary/Duarte Kiwanis

Brian Villalobos presented a staff report about the item. Reilly moved, Kang seconded to approve the request by Duarte Rotary Club and Duarte Kiwanis Club for City co-sponsorship of Corn Toss Tournament fundraising event to be held on November 12, 2017, at Encanto Park, and carried unanimously.

ITEM D – APPROVED

PUBLIC HEARING

District elections/Public comment

Mayor Finlay announced this was the time and place set to consider this item.

George provided a brief summary about the Public Hearing, stated this is the second of five Public Hearings to receive public comment, and introduced Alan Fenstermacher (Rutan & Tucker) and Robert McEntire (National Demographics Corporation), who presented information about schedules, criteria, maps, deadline, and communities of interest.

Notice of the hearing had been given, the affidavit is on file, and three maps were received and provided to the demographer.

Mayor Finlay asked if anyone in the audience wished to speak on the item.

Steve Hernandez stated the high propensity voters may be the seniors, and that needs to be considered.

Fasana moved, Kang seconded to close the Public Hearing, and carried unanimously.

There was discussion about population numbers including all persons, not only voters, division of census blocks, number of districts, and availability of maps at meetings.

Mayor Finlay re-opened the Public Hearing.

Lino Paras stated in his opinion, the allegation of the lawyer is to make money, it doesn't apply to Duarte, he reviewed the CVRA and the court decisions, Duarte is unique and it doesn't apply, and stated he feels the threat is frivolous.

Mayor Finlay closed the Public Hearing.

There was discussion about Huntington Drive being included in all districts, City of Hope included with neighbors on the south and west, diversity of Councilmembers in the past, legislative judgment made in Sacramento, cul-de-sacs, hills, residents and the public encouraged to give input, suggestion that maps be available at Council Meetings and that they include the option of more than five districts, and the request to see precinct maps.

Karen Herrera displayed the City's website pages related to the district election process. Robert McEntire demonstrated the mapping tool on the City's website.

BUSINESS ITEM

Prop A fund exchange from the City of Bradbury

Kristen Petersen presented a staff report, and answered questions from Councilmembers pertaining to the going rate for exchange of Prop A funds and intended use of funds, and noted purchase of additional funds could be re-evaluated at mid-year.

Fasana moved, Paras-Caracci seconded to authorize the appropriation of \$56,000 in general fund dollars for the purchase of \$80,000 in Prop A dollars from the City of Bradbury, and to authorize the City Manager to execute the ensuing agreement, and carried unanimously.

ORAL COMMUNICATIONS (Continued)

ITEMS FROM CITY COUNCIL/ CITY MANAGER

The following spoke on items not on the Agenda.

Steve Hernandez – Confidence, balance, fires in Napa County.

GEORGE: Thanked staff's Social Media Committee for the photo contest.

PARAS-CARACCI: Congratulated the Chamber on its grand opening, thanked City staff, attended Foothill Unity Golden Plate awards, Angel Game supporting Duarte High School Choir, Kiwanis installation, and breakfast meeting with the Sheriff and Fire Captains, she hopes the information about homelessness could be presented at a public workshop, congratulated Duarte Rotary on its celebration, inquired about cars parked with for sale signs (Villalobos responded), stated Baldwin Park has signs prohibiting vehicles displaying for sale signs from parking on certain streets, contacted Public Safety about a shopping cart on the bike trail, and inquired about street sweeping parking restrictions across from Andres Duarte School (Villalobos responded).

REILLY: Attended Kiwanis installation, Rotary Governor's event, ribbon cutting at Chamber and Isshinkan Aikido, stated she would like a discussion about changing the date of the November reorganization meeting, as it falls after Thanksgiving

(Councilmembers noted it happened in the past, the date was not changed, and it was accepted as being based on the calendar), she spoke to Beardslee 5th graders about being on City Council, attended LAHSA session about homelessness, attended Contract Cities seminar, she would like us to look into a bicycle enforcement action, and encouraged residents to submit suggestions for proposed districts.

FASANA: Encouraged all to get flu shots, suggested setting up a webpage to see if residents are having issues with Spectrum internet and for data collection, suggested the possibility of ground lighting at Encanto Park could be considered in a future budget, some street lights are overgrown with trees, the entrance gate for the City of Hope bike path is by the maintenance yard, that is not what we envisioned, there is no signage, we need to see what needs to be done to finish it and to facilitate the bike path, and asked that the meeting also be adjourned in memory of Yolanda Mancilla and Tom Petty.

KANG: Stated he sees a lot of Target shopping carts used by homeless persons, inquired about requiring a locking mechanism (Villalobos responded), stated the 99 Cents shopping center parking lot is dark, there are no lights, it is dangerous and very unsafe, and we need to do something so the landlord will add more lights, he is not at ease with undercover agencies from other cities being responsible for a shooting in our City, and he had a great time riding the Gold Line with his kids.

FINLAY: Announced Southern California Economic Summit where the cost of housing will be discussed, she was able to speak about our mixed-use project, the CicLAvia in downtown L.A. was awesome, and read excerpts of letters from Royal Oaks School students about City government.

ADJOURNMENT

The meeting was adjourned at 9:52 p.m. in memory of Brian Velez, Yolanda Mancilla, the 58 victims of the Las Vegas shooting, Tom Petty, and the victims of the recent California fires.

Mayor Margaret Finlay

City Clerk



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 10/11/2017 - 10/24/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
208633	10/11/2017	5802	CARMAX			24,453.42
	1GCHSBEA0G13631	2016 Chevrolet Colorado 4D Ext Cab		440-4405-8013		24,095.42
	1GCHSBEA0G13631	2016 Chevrolet Colorado 4D Ext Cab-		440-4405-8013		142.00
	1GCHSBEA0G13631	2016 Chevrolet Colorado 4D Ext Cab-		440-4405-8013		125.00
	1GCHSBEA0G13631	2016 Chevrolet Colorado 4D Ext Cab-		440-4405-8013		80.00
	1GCHSBEA0G13631	2016 Chevrolet Colorado 4D Ext Cab-		440-4405-8013		11.00
208634	10/11/2017	5802	CARMAX			19,841.92
	3FA6P0LU3GR39767	2016 Ford Fusion Hybrid		320-3205-8013		19,715.42
	3FA6P0LU3GR39767	2016 Ford Fusion Hybrid-Doc Processi		320-3205-8013		80.00
	3FA6P0LU3GR39767	2016 Ford Fusion Hybrid-Registration		320-3205-8013		20.00
	3FA6P0LU3GR39767	2016 Ford Fusion Hybrid-Transfer Fee		320-3205-8013		15.00
	3FA6P0LU3GR39767	2016 Ford Fusion Hybrid-Smog Abate		320-3205-8013		8.00
	3FA6P0LU3GR39767	2016 Ford Fusion Hybrid-Ca Tire Fee		320-3205-8013		3.50
208662	10/24/2017	5120	CHARLES ABBOTT ASSOCIATES INC			13,413.44
	57410	Building & Safety Services 9/2017		100-1405-7800		13,413.44
208663	10/24/2017	5801	COMMUNITY MEDIA OF THE FOOTHILLS			12,250.00
	307	50% of Annual CMF/KGEM Contract		100-1020-7720		12,250.00
208664	10/24/2017	1117	COUNTY OF LOS ANGELES PROBATION DEPARTMENT			20,500.00
	DUA-1718-01	GAPP (DPO RA) 7/1/17 - 9/30/17		100-1205-7980	201716-Other Expense-CalGrip 2017-2018 (3 of	20,500.00
208667	10/24/2017	2270	DUARTE HAWKS YOUTH FOOTBALL CORP			9,312.50
	100217	Youth Sports Grants FY18		100-1605-7753		9,312.50
208673	10/24/2017	5032	GK & ASSOCIATES			8,000.00
	17-082	GASB 34 Statement FY17		100-1805-7965		8,000.00
208676	10/24/2017	0788	HOME DEPOT CREDIT SERVICES			5,323.52
	0104471	South Yard Supplies		440-4405-7650		17.35
	0430244	Facility Supplies/Repairs		100-1610-7618		226.39
	0564646	Rt 66 Stencil Handles		100-1410-7980		22.27
	1124033	Facility Supplies/Repairs		100-1610-7618		108.28
	1381724	Street Name Light Repair		240-2405-7888		59.92
	1591327	Veterans Park Flag Pole Repair		240-2410-7888		76.23
	2381647	Citywide Street Light Repairs		240-2405-7888		28.61
	2564476	Rt 66 Sign Numbers		100-1020-7716		8.85
	2571012	Rt 66 Parade No Parking Sign Wrap		100-1020-7716		47.97
	3020263	Bio Swail (Encanto Pk) Bird Statue		240-2410-7888		23.46
	3042296	Encanto Park Gate Repair		240-2410-7888		41.56
	3382894	Citywide Street Repair		240-2405-7888		47.91
	3434685	Storage Shed		100-1610-7618		2,675.31
	3581829	Remote Valve Batteries		240-2410-7891		73.09
	4115506	Meter Marking Paint		240-2410-7891		23.03
	5021189	Facility Supplies/Repairs		100-1610-7618		326.97
	5101134	South Yard Tree/Stump Killer		100-1410-7980		39.01
	7113200	Janitorial Supplies		100-1610-7618		733.07
	8383672	Plaza Fountain Cleaning Supplies		240-2410-7888		17.48
	9091691	Tree Tie Strap Nails		100-1410-7980		3.26
	9102148	Maintenance Supplies		100-1610-7618		723.50
208688	10/24/2017	0903	CITY OF MONROVIA			14,589.78
	1800107	City Manager Fuel 8/2017		100-1010-7650		173.32
	1800108	Field Services Fuel 8/2017		100-1410-7650		1,607.08

Council Warrant Register Over \$5000

Payment Dates: 10/11/2017 - 10/24/2017

Payment Number	Payment Date	Vendor #	Description	Vendor Name	Account Number	Project Account Key	Payment Amount
	Payable Number						Item Amount
	1800109		Parks & Recreation Fuel 8/2017		100-1605-7650		258.56
	1800109		Parks & Recreation Fuel 8/2017		100-1610-7650		389.56
	1800110		Public Safety Fuel 8/2017		100-1205-7650		1,492.80
	1800111		Cmtty Development Fuel 8/2017		100-1405-7650		37.77
	1800113		Sheriff's Dept Fuel 8/2017		100-1205-7781		3,252.84
	1800114		Transit Dept Fuel 8/2017		440-4405-7619		7,377.85
208693	10/24/2017	0196	RUTAN & TUCKER LLP				22,441.42
	788217		Code Enforcement Legal 8/2017		100-1015-7684		405.00
	788218		COH Legal 8/2017		100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	2,816.00
	788883		General City Attorney (Retainer) 8/20		100-1015-7680		18,068.68
	788884		NPDES Environmental/Storm Litigatio		100-1015-7686		1,151.74
Payment Total:							150,126.00

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	98,044.17
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	391.29
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	19,841.92
440 - PROPOSITION A TRANSIT FUND	31,848.62
Grand Total:	150,126.00

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	173.32
100-1015-7680	City Attorney	18,068.68
100-1015-7684	Code Enforcement	405.00
100-1015-7686	Other Legal Services	3,967.74
100-1020-7716	Special Community Even	56.82
100-1020-7720	DCTV	12,250.00
100-1205-7650	Vehicle Maintenance	1,492.80
100-1205-7781	Contract Law Enforceme	3,252.84
100-1205-7980	Other Expenses	20,500.00
100-1405-7650	Vehicle Maintenance	37.77
100-1405-7800	Building Department Ser	13,413.44
100-1410-7650	Vehicle Maintenance	1,607.08
100-1410-7980	Other Expenses	64.54
100-1605-7650	Vehicle Maintenance	258.56
100-1605-7753	Youth Programs (CDBG)	9,312.50
100-1610-7618	Building Supplies	4,793.52
100-1610-7650	Vehicle Maintenance	389.56
100-1805-7965	Professional Services	8,000.00
240-2405-7888	Repairs-Citywide	136.44
240-2410-7888	Repairs-Citywide	158.73
240-2410-7891	Repairs-Medians	96.12
320-3205-8013	Vehicles (Capital)	19,841.92
440-4405-7619	Fuel And Oil	7,377.85
440-4405-7650	Vehicle Maintenance	17.35
440-4405-8013	Vehicles (Capital)	24,453.42
Grand Total:	Grand Total:	150,126.00

Project Account Summary

Project Account Key	Payment Amount
None	126,810.00
201406-Legal Fees-City of Hope EIR Reimb	2,816.00
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	20,500.00
Grand Total:	150,126.00



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 10/11/2017 - 10/24/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7646	U.S. BANK	Paras-Caracci Golden Plate Awards Luncheon	208653		50.00
100-1005-7647	LIZ REILLY	Meeting Expense Reimbursement	208691		48.68
100-1005-7980	U.S. BANK	Council Meeting Snacks (Target)	208653		27.85
100-1010-7610	CALIFORNIA CONTRACT CITIES ASS	Darrell George 10/5/17 Meeting	208660		39.00
100-1010-7610	CALIFORNIA CONTRACT CITIES ASS	Karen Herrera 10/5/17 Meeting	208660		39.00
100-1010-7610	CALIFORNIA ASSOCIATION OF PUBL	Karen Herrera So Ca Beyond 24/7 Training 10/19	208659		45.00
100-1010-7610	CALIFORNIA ASSOCIATION OF PUBL	Karen Herrera One on One Training 11/20/17	208659		50.00
100-1010-7610	U.S. BANK	Darrell George League Conf Airport Parking	208653		27.99
100-1010-7610	U.S. BANK	Darrell George Mtg w/Monrovia City Mgr 9/20/17	208653		37.78
100-1010-7610	U.S. BANK	Darrell George Mtg w/ Robert Stone 8/30/17	208653		38.67
100-1010-7610	U.S. BANK	Darrell George Mtg @USC CM Committee	208653		39.78
100-1010-7610	U.S. BANK	Darrell George League Conf Airfare Change	208653		40.01
100-1010-7610	U.S. BANK	Darrell George League Conf Meal 9/14/17	208653		41.24
100-1010-7610	U.S. BANK	Iliana Garcia CAPIO Social Media Academy 10/4/17	208653		30.00
100-1010-7610	U.S. BANK	Darrell George League Conf Dinner 9/15/17	208653		33.38
100-1010-7610	U.S. BANK	Darrell George League Conf Hotel (Vagabond Inn)	208653		300.67
100-1010-7610	U.S. BANK	Iliana Garcia MMASC Conference 9/21/17	208653		375.00
100-1010-7610	U.S. BANK	Darrell George League Mtg Breakfast 9/13/17	208653		7.29
100-1010-7610	U.S. BANK	Darrell George League Conf Lunch 9/15/17	208653		11.96
100-1010-7610	U.S. BANK	Darrell George Mtg w/Legal Counsel 9/6/17	208653		98.11
100-1010-7614	U.S. BANK	Office Supplies (Best Buy)	208653		46.94
100-1010-7614	U.S. BANK	Easels	208653		172.46
100-1010-7650	CITY OF MONROVIA	City Manager Fuel 8/2017	208688		173.32
100-1010-7670	COUNTY OF LOS ANGELES REGISTR	Recording Fee-Americasia Release	208641		16.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 8/2017	208693		18,068.68
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 8/2017	208693		405.00
100-1015-7686	RUTAN & TUCKER LLP	COH Legal 8/2017	208693	201406-Legal Fees-City of Hope EIR Reim	2,816.00
100-1015-7686	RUTAN & TUCKER LLP	NPDES Environmental/Storm Litigation 8/2017	208693		1,151.74
100-1020-7716	CURO MANAGED PRINT PRODUCTI	Mayors Prayer Breakfast Banners	208665		217.10
100-1020-7716	HOME DEPOT CREDIT SERVICES	Rt 66 Sign Numbers	208676		8.85
100-1020-7716	HOME DEPOT CREDIT SERVICES	Rt 66 Parade No Parking Sign Wrap	208676		47.97
100-1020-7716	U.S. BANK	LA Cnty Fair Duarte Day Car Rental (Enterprise)	208653		128.28
100-1020-7717	SHAFFER AWARDS	Rt 66 Parade Grand Marshall Plaques	208695		187.80
100-1020-7717	JCL BARRICADE/JCL TRAFFIC	Rt 66 Parade Traffic Control	208681		1,984.00
100-1020-7720	COMMUNITY MEDIA OF THE FOOT	50% of Annual CMF/KGEM Contract	208663		12,250.00
100-1020-7980	SHAFFER AWARDS	City of Duarte Plaques	208695		116.77
100-1205-7610	LARRY BRECEDA	CACEO Conference Self Parking	208637		48.00
100-1205-7610	AIDA TORRES	Board of Corrections Expense Reimbursement	208652		340.31
100-1205-7610	U.S. BANK	Area D Training 8/31/17 (Max's Mexican Cuisine)	208635		210.00
100-1205-7610	U.S. BANK	CC/Public Safety Breakfast 9/6/17 (Corner Bakery)	208635		145.00
100-1205-7610	U.S. BANK	Aida Torres CalGrip Trip to Sacramento Airfare	208635		246.40
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	208698		200.92
100-1205-7614	STAPLES ADVANTAGE	Credit on Invoice # 3354042705	208698		-81.98
100-1205-7615	ECHO COMMUNICATIONS	(6) Hand Held Emergency Radios	208670		1,720.31
100-1205-7615	ECHO COMMUNICATIONS	Hand Held Radio Repair	208670		72.25
100-1205-7615	U.S. BANK	CERT ID Maker w/holders (Staples)	208635		615.35
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 35 Smog Inspection/Front Cntrl Arm Assembly	208657		620.89
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 23 Smog Inspection/Blower Motor Assembly	208657		566.76
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 22 Smog Inspection/Running Light Fuse	208657		136.93
100-1205-7650	CITY OF MONROVIA	Public Safety Fuel 8/2017	208688		1,492.80
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 9/2017	208704		144.20
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax	208702		3,932.25
100-1205-7779	AIDA TORRES	Youth Skyzone Trip Dinner (In N Out)	208652		114.15

Council Warrant Register by Account

Payment Dates: 10/11/2017 - 10/24/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7779	CURO MANAGED PRINT PRODUCTI	Red Ribbon Week Materials	208665	201716-Youth Prgms-CalGrip 2017-2018 (	812.60
100-1205-7779	FSP DESIGNS	Youth Program Uniforms	208672	201716-Youth Prgms-CalGrip 2017-2018 (	2,208.49
100-1205-7779	U.S. BANK	DART Trip Dinner 9/14/17 (In-N-Out)	208635		144.48
100-1205-7779	U.S. BANK	DART Youth Trip 9/14/17 (AMF Bowling)	208635	201716-Youth Prgms-CalGrip 2017-2018 (	377.67
100-1205-7779	U.S. BANK	Red Ribbon Week Crafts (Walmart.com)	208635		40.58
100-1205-7779	U.S. BANK	Movie Tickets 9/15/17 (Krikorian)	208635	201716-Youth Prgms-CalGrip 2017-2018 (	42.50
100-1205-7779	U.S. BANK	Youth A-Team Moive Dinner 9/15/17 1(Blaze Pizza)	208635		130.18
100-1205-7779	U.S. BANK	Youth A-Team Trip Dinner 9/15/17 (Mooyah Burgers)	208635		12.54
100-1205-7779	U.S. BANK	Youth Mentor Trip Dinner 8/31/17 (Blaze Pizza)	208635		133.39
100-1205-7779	U.S. BANK	Special Assignment Deputy Recorder (Walmart.com)	208635		15.90
100-1205-7779	U.S. BANK	Office Air Purifier (Target)	208635		232.04
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 9/2017	208666		288.00
100-1205-7781	CITY OF MONROVIA	Sheriff's Dept Fuel 8/2017	208688		3,252.84
100-1205-7887	ENTENMANN-ROVIN COMPANY	CSO Badge Refinish	208671		69.17
100-1205-7980	U.S. BANK	Rt 66 Parade Staff & Volunteer Coffee (Starbucks)	208635		47.85
100-1205-7980	COUNTY OF LOS ANGELES PROBATI	GAPP (DPO RA) 7/1/17 - 9/30/17	208664	201716-Other Expense-CalGrip 2017-201	20,500.00
100-1205-8030	U.S. BANK	PS Wireless Access Point/Wiring (Amazon)	208635		255.88
100-1405-7610	JASON GOLDING	APA Conference Expense Reimb	208645		1,407.40
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	208698		131.10
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	208698		49.15
100-1405-7650	CITY OF MONROVIA	Cmty Development Fuel 8/2017	208688		37.77
100-1405-7800	LIFE STORAGE #530	Bldg Plans Storage 11/1/17 - 12/1/17	208685		225.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Services 9/2017	208662		13,413.44
100-1405-7965	ARCHITERRA DESIGN GROUP	Landscape Design-Gateway/St ID Signs	208658		2,400.00
100-1405-7965	ARCHITERRA DESIGN GROUP	Landscape Design-Gateway/St ID Signs	208658		300.00
100-1405-7965	LDM ASSOCIATES INC	CDBG Administration-ADA Curb Ramps 8/2017	208684	201810-ADA Curb Ramps-CDBG ADA Curb	300.00
100-1405-7965	LDM ASSOCIATES INC	CDBG Federal Grant Administration 8/2017	208684		650.00
100-1405-7969	RKA CONSULTING GROUP	LLD 2017/18 Engineering Srvcs 8/2017	208692		1,668.75
100-1405-7975	U.S. BANK	Hootsuite 10/2/17 - 11/1/17	208653		14.99
100-1405-7975	U.S. BANK	LA Co Fair Duarte Day Tickets	208653		80.00
100-1405-7975	U.S. BANK	Facebook Ads	208653		105.76
100-1405-7975	U.S. BANK	LA Co Fair Duarte Day Meal Vouchers	208653		750.00
100-1405-7975	U.S. BANK	Fair Lanyards (Promo Direct)	208653		283.00
100-1410-7612	STATE OF CALIFORNIA-DEPARTMEN	Manuel Perez DPR 2017 License	208701		60.00
100-1410-7612	STATE OF CALIFORNIA-DEPARTMEN	Patrick Olivas DPR 2018 License	208700		60.00
100-1410-7612	STATE OF CALIFORNIA-DEPARTMEN	Lamberto Flores DPR 2018 License	208699		30.00
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 3 Window Handle/Regulator Repair	208657		352.36
100-1410-7650	CITY OF MONROVIA	Field Services Fuel 8/2017	208688		1,607.08
100-1410-7900	LA COUNTY SANDBAGS	Winter Storm Sandbags	208682	201632-Fish Fire K-Rail Maint (1410)	1,497.78
100-1410-7980	HOME DEPOT CREDIT SERVICES	Rt 66 Stencil Handles	208676		22.27
100-1410-7980	HOME DEPOT CREDIT SERVICES	South Yard Tree/Stump Killer	208676		39.01
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tree Tie Strap Nails	208676		3.26
100-1500	GEORGE DANG	Advance-Halloween Howl Fun Zone/Carnval	208643		800.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	208650		76.92
100-1605-7610	CPRS DISTRICT 11	Kelly Barnes Leadership Luncheon	208642		25.00
100-1605-7612	U.S. BANK	George Dang CPRS Dues 8/1/17 - 7/31/18	208654		150.00
100-1605-7612	U.S. BANK	Lupe Valerio CPRS Dues 10/1/17 - 9/30/18	208654		145.00
100-1605-7612	U.S. BANK	Agency CPRS Dues 8/1/17 - 7/31/18	208654		480.00
100-1605-7650	CITY OF MONROVIA	Parks & Recreation Fuel 8/2017	208688		258.56
100-1605-7693	MAX'S MEXICAN CUISINE	TC/MYC Dinner	208687		175.00
100-1605-7693	U.S. BANK	MYC Dinner Meeting 9/5/17 (VJ's Burgers)	208654		113.06
100-1605-7730	SMART & FINAL	Halloween Howl Supplies	47		30.99
100-1605-7730	MAGIC JUMP RENTALS INC	Halloween Howl Fun Zone	208686		2,110.95
100-1605-7730	ID EDGE	Halloween Supplies	208677		67.60
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Oriental Trading)	208654		308.73
100-1605-7732	UNITED SITE SERVICES	City Picnic Portable Rental	208655		383.66
100-1605-7732	U.S. BANK	Picnic Entertainment 9/23/17 (Dazzling D's)	208654		200.00
100-1605-7732	U.S. BANK	Picnic Entertainment 9/23/17 (Professor Egghead)	208654		199.00
100-1605-7733	DR BRICE HARRIS JR	SC Great Decisions Lecture	208646		50.00
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	208668		100.00

Council Warrant Register by Account

Payment Dates: 10/11/2017 - 10/24/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7733	THE SAUCE CREATIVE SERVICES CO	SC Yard Sale Signs	208694		213.88
100-1605-7733	U.S. BANK	PHP Program Rewards Gift Cards (Target)	208654		145.00
100-1605-7733	U.S. BANK	SC Greek Party Fabric (Amazon)	208654		39.99
100-1605-7735	STAPLES ADVANTAGE	TC Office Supplies	208698		248.31
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	47		203.02
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	47		17.84
100-1605-7735	U.S. BANK	TC Duarte Dance Team Hats (Buckwholesale.com)	208654		56.34
100-1605-7735	U.S. BANK	TC Six Flags Tickets 10/27/17	208654		1,983.52
100-1605-7737	POLLY'S PIES YORBA LINDA	SC Nixon Library Excursion Lunch	208649		881.89
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Halloween Howl Flyers	208694		362.75
100-1605-7741	U.S. BANK	Sports Equipment (Score Sports)	208654		182.07
100-1605-7753	DUARTE HAWKS YOUTH FOOTBALL	Youth Sports Grants FY18	208667		9,312.50
100-1605-7980	SMART & FINAL	Employee Recognition Luncheon	47		45.77
100-1610-7618	SHAFFER AWARDS	Bill Keener City Plaque (Retirement)	208695		22.89
100-1610-7618	SHAFFER AWARDS	Lefmann & Elguindi Plaques	208695		42.13
100-1610-7618	SMART & FINAL	Janitorial Supplies	47		21.73
100-1610-7618	SMART & FINAL	Janitorial Supplies	47		194.66
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Supplies/Repairs	208676		226.39
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Supplies/Repairs	208676		108.28
100-1610-7618	SOUTHEAST CONSTRUCTION PROD	Moore Park Surface	208696		55.55
100-1610-7618	SOUTHEAST CONSTRUCTION PROD	Moore Park Surface	208696		55.55
100-1610-7618	HOME DEPOT CREDIT SERVICES	Storage Shed	208676		2,675.31
100-1610-7618	SMART & FINAL	SC Coffee Supplies	47		224.90
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Supplies/Repairs	208676		326.97
100-1610-7618	HOME DEPOT CREDIT SERVICES	Janitorial Supplies	208676		733.07
100-1610-7618	HOME DEPOT CREDIT SERVICES	Maintenance Supplies	208676		723.50
100-1610-7618	GRAINGER	On Scene Protective Kits	208674		331.14
100-1610-7618	GRAINGER	On Scene Protective Kits	208674		73.60
100-1610-7618	GRAINGER	On Scene Protective Kits	208674		36.80
100-1610-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 14 Running Light Replacement	208657		36.64
100-1610-7650	CITY OF MONROVIA	Parks & Recreation Fuel 8/2017	208688		389.56
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 11/1/17 - 11/30/17	208690		42.00
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rent 9/12/17 - 10/9/17	208655		90.33
100-1610-7652	CINTAS CORPORATION #693	Maint Uniforms/Floor Mats	208640		532.19
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Srvcs 10/2017	208644		202.00
100-1610-7830	THE TECHNOLOGY DEPOT INC	Add'l Fax Machine (HR) Labor	208703		120.00
100-1805-7610	SOUTHERN CALIFORNIA ASSOCIATI	Kristen Petersen So Cal Economic Summit	208697		100.00
100-1805-7612	INTERNATIONAL INSTITUTE OF MU	Roxanne Breceda Membership thru 12/31/18	208678		200.00
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	208698		36.79
100-1805-7614	STAPLES ADVANTAGE	Credit for Invoice #3352735985	208698		-13.00
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	208689		54.84
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	208689		14.62
100-1805-7965	GK & ASSOCIATES	GASB 34 Statement FY17	208673		8,000.00
100-1810-7610	WHITE NELSON DIEHL EVANS LLP	Michelle Brown 2017 Gov't Tax Seminar	208706		395.00
100-1810-7614	STAPLES ADVANTAGE	Credit for Invoice #3352735985	208698		-68.81
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 9/2017	208661		160.00
100-1810-7980	DEWAYNE OWENS	Hepatitis A Vaccination	208648		75.07
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	208689		169.33
100-1825-7631	CANON SOLUTIONS AMERICA INC	CH Copier Maint 6/16/17 - 9/15/17	208638		705.68
100-1825-7631	CANON SOLUTIONS AMERICA INC	SC Copier Maint 6/16/17 - 9/15/17	208638		232.91
100-1825-7631	CANON SOLUTIONS AMERICA INC	TC Copier Maint 6/16/17 - 9/15/17	208638		59.67
100-1825-7631	CANON SOLUTIONS AMERICA INC	CH Copier Maint 6/16/17 - 9/15/17	208638		94.37
100-2023	LUPE VALERIO	City Kitty Parent Passing Donation	208656		75.00
100-2023	KRISTINE SWART	City Kitty Wedding Gift	208651		50.00
100-2120	JORGE CARLOS	CC Rent Deposit Refund	208639		500.00
100-2120	EMILY ONG	ROP Bldg Deposit Refund	208647		150.00
100-4302	SALVADOR AVILA	Ciation Refund-Hearing Dismissal	208636		1,000.00
100-4404	EMILY ONG	Refund-City Employee Late Arrival	208647		105.00
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 10/2017	208669		
				250004 - Property Rent - Nextel Rent (Oti	1,520.98
				Fund 100 - GENERAL FUND Total:	143,999.08

Council Warrant Register by Account**Payment Dates: 10/11/2017 - 10/24/2017**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-7811	TRAFFIC MANAGEMENT INC	Highland Ave Street Repair	208705		969.75
Fund 220 - GAS TAX FUN Total:					969.75

Council Warrant Register by Account

Payment Dates: 10/11/2017 - 10/24/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Street Name Light Repair	208676		59.92
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Light Repairs	208676		28.61
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Repair	208676		47.91
240-2410-7888	HOME DEPOT CREDIT SERVICES	Veterans Park Flag Pole Repair	208676		76.23
240-2410-7888	HOME DEPOT CREDIT SERVICES	Bio Swail (Encanto Pk) Bird Statue	208676		23.46
240-2410-7888	HOME DEPOT CREDIT SERVICES	Encanto Park Gate Repair	208676		41.56
240-2410-7888	LANDSCAPE WAREHOUSE INC	Royal Oaks Park Irrigation Valve	208683		10.66
240-2410-7888	LANDSCAPE WAREHOUSE INC	Royal Oaks Park Irrigation Repair	208683		94.60
240-2410-7888	HOME DEPOT CREDIT SERVICES	Plaza Fountain Cleaning Supplies	208676		17.48
240-2410-7891	HOME DEPOT CREDIT SERVICES	Remote Valve Batteries	208676		73.09
240-2410-7891	HOME DEPOT CREDIT SERVICES	Meter Marking Paint	208676		23.03
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					496.55

Council Warrant Register by Account

Payment Dates: 10/11/2017 - 10/24/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	CARMAX	2016 Ford Fusion Hybrid-Doc Processing Fee	208634		80.00
320-3205-8013	CARMAX	2016 Ford Fusion Hybrid-Registration Fee	208634		20.00
320-3205-8013	CARMAX	2016 Ford Fusion Hybrid-Transfer Fee	208634		15.00
320-3205-8013	CARMAX	2016 Ford Fusion Hybrid-Ca Tire Fee	208634		3.50
320-3205-8013	CARMAX	2016 Ford Fusion Hybrid-Smog Abatement Fee	208634		8.00
320-3205-8013	CARMAX	2016 Ford Fusion Hybrid	208634		19,715.42
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					19,841.92

Council Warrant Register by Account

Payment Dates: 10/11/2017 - 10/24/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	STAPLES ADVANTAGE	Office Supplies	208698		68.81
440-4405-7614	STAPLES ADVANTAGE	Credit for Invoice #3346894616	208698		-73.19
440-4405-7614	STAPLES ADVANTAGE	Credit for Invoice #3349354389	208698		-77.56
440-4405-7619	CITY OF MONROVIA	Transit Dept Fuel 8/2017	208688		7,377.85
440-4405-7636	HENDERSON'S	Transit Driver Uniforms	208675		204.60
440-4405-7650	HOME DEPOT CREDIT SERVICES	South Yard Supplies	208676		17.35
440-4405-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physicals 9/2017	208679		100.00
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 30 Battery	208657		186.57
440-4405-7887	JAN'S TOWING INC	Veh 26 Towing	208680		70.00
440-4405-8013	CARMAX	2016 Chevrolet Colorado 4D Ext Cab	208633		24,095.42
440-4405-8013	CARMAX	2016 Chevrolet Colorado 4D Ext Cab-License Fee	208633		142.00
440-4405-8013	CARMAX	2016 Chevrolet Colorado 4D Ext Cab-Registration	208633		125.00
440-4405-8013	CARMAX	2016 Chevrolet Colorado 4D Ext Cab-Doc Processing	208633		80.00
440-4405-8013	CARMAX	2016 Chevrolet Colorado 4D Ext Cab-County Fees	208633		11.00
Fund 440 - PROPOSITION A TRANSIT FUND Total:					32,327.85
Grand Total:					197,635.15

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	143,999.08
220 - GAS TAX FUN	969.75
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	496.55
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	19,841.92
440 - PROPOSITION A TRANSIT FUND	32,327.85
Grand Total:	197,635.15

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	50.00
100-1005-7647	Travel & Exp - Reilly	48.68
100-1005-7980	Other Expenses	27.85
100-1010-7610	Travel, Mtgs & Conf	1,254.88
100-1010-7614	Office Supplies	219.40
100-1010-7650	Vehicle Maintenance	173.32
100-1010-7670	Legal Notices	16.00
100-1015-7680	City Attorney	18,068.68
100-1015-7684	Code Enforcement	405.00
100-1015-7686	Other Legal Services	3,967.74
100-1020-7716	Special Community Even	402.20
100-1020-7717	Route 66 Parade	2,171.80
100-1020-7720	DCTV	12,250.00
100-1020-7980	Other Expenses	116.77
100-1205-7610	Travel, Mtgs & Conf	989.71
100-1205-7614	Office Supplies	118.94
100-1205-7615	Emergency Supplies	2,407.91
100-1205-7650	Vehicle Maintenance	2,817.38
100-1205-7655	Emergency Services	144.20
100-1205-7761	Parking Ticket Collect	3,932.25
100-1205-7779	Youth Programs	4,264.52
100-1205-7780	Animal Control	288.00
100-1205-7781	Contract Law Enforceme	3,252.84
100-1205-7887	Repairs & Replacements	69.17
100-1205-7980	Other Expenses	20,547.85
100-1205-8030	Other Equipment	255.88
100-1405-7610	Travel, Mtgs & Conf	1,407.40
100-1405-7614	Office Supplies	180.25
100-1405-7650	Vehicle Maintenance	37.77
100-1405-7800	Building Department Ser	13,638.44
100-1405-7965	Professional Services	3,650.00
100-1405-7969	City Engineer	1,668.75
100-1405-7975	Economic Development	1,233.75
100-1410-7612	Publications and Dues	150.00
100-1410-7650	Vehicle Maintenance	1,959.44
100-1410-7900	K-Rail Maintenance	1,497.78
100-1410-7980	Other Expenses	64.54
100-1500	Advances	800.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	25.00
100-1605-7612	Publications and Dues	775.00
100-1605-7650	Vehicle Maintenance	258.56
100-1605-7693	Youth Council	288.06
100-1605-7730	Special Events	2,518.27
100-1605-7732	City Picnic	782.66
100-1605-7733	Senior Center	548.87
100-1605-7735	Teen Center	2,509.03
100-1605-7737	Adult Excursions	881.89

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7739	Publicity	362.75
100-1605-7741	Sports/Playground Progr	182.07
100-1605-7753	Youth Programs (CDBG)	9,312.50
100-1605-7980	Other Expenses	45.77
100-1610-7618	Building Supplies	5,852.47
100-1610-7650	Vehicle Maintenance	426.20
100-1610-7652	Building Maint Services	866.52
100-1610-7830	Telephones	120.00
100-1805-7610	Travel, Mtgs & Conf	100.00
100-1805-7612	Publications and Dues	200.00
100-1805-7614	Office Supplies	93.25
100-1805-7965	Professional Services	8,000.00
100-1810-7610	Travel, Mtgs & Conf	395.00
100-1810-7614	Office Supplies	-68.81
100-1810-7660	Other Services	160.00
100-1810-7980	Other Expenses	75.07
100-1825-7613	Duplications And Photos	169.33
100-1825-7631	Equipment Maintenance	1,092.63
100-2023	EE City Kitty Contributio	125.00
100-2120	Refundable Deposits	650.00
100-4302	Parking Citations	1,000.00
100-4404	Other Building Rentals	105.00
100-4408	Property Rental	1,520.98
220-2210-7811	Street Maintenance	969.75
240-2405-7888	Repairs-Citywide	136.44
240-2410-7888	Repairs-Citywide	263.99
240-2410-7891	Repairs-Medians	96.12
320-3205-8013	Vehicles (Capital)	19,841.92
440-4405-7614	Office Supplies	-81.94
440-4405-7619	Fuel And Oil	7,377.85
440-4405-7636	Uniforms	204.60
440-4405-7650	Vehicle Maintenance	17.35
440-4405-7673	Physical Exams	100.00
440-4405-7887	Repairs & Replacements	256.57
440-4405-8013	Vehicles (Capital)	24,453.42
Grand Total:		197,635.15

Project Account Summary

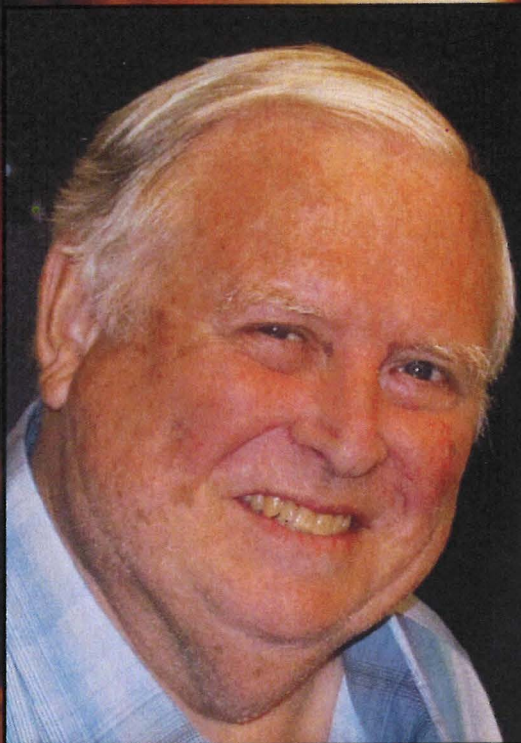
Project Account Key	Payment Amount
None	167,559.13
201406-Legal Fees-City of Hope EIR Reimb	2,816.00
201632-Fish Fire K-Rail Maint (1410)	1,497.78
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	20,500.00
201716-Youth Prgms-CalGrip 2017-2018 (3 of 3 MOU)	3,441.26
201810-ADA Curb Ramps-CDBG ADA Curb Ramps	300.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,520.98
Grand Total:	197,635.15

MEMORANDUM

TO: Mayor and Councilmembers
FROM: Darrell J. George, City Manager
DATE: October 18, 2017
SUBJECT: Conference Attendance – City Council Meeting of October 24, 2017

Duarte Chamber of Commerce
Retirement of President/CEO Jim Kirchner
October 27, 2017
Duarte Senior Center, Duarte
\$50 per person

Monrovia Police Department
Retirement of Chief Jim Hunt
November 2, 2017
Doubletree Hotel, Monrovia
\$50 per person



The Duarte Chamber of Commerce cordially invites you to

A League of His Own

In Recognition of Retiring President and CEO

Jim Kirchner

Friday, October 27, 2017

6:00 pm—9:00 pm

Duarte Senior Center

1610 Huntington Drive, Duarte, CA 91010

\$50 Per Person—Sports Attire

*Memory Book Opportunity on the Back of RSVP

Duarte Chamber of Commerce — 1735 Huntington Drive, Duarte, CA 91010 626-357-3333

RSVP

Name: _____

☐ I/We will attend _____@ \$50/person

Checks Payable to: Duarte Chamber of Commerce
PO Box 1438, Duarte, CA 91009-4438

Credit Card Number _____

Exp. Date: _____ CVC _____

Signature _____

☐ I/We will not be able to attend

**Please Turn Over for Memory/Picture Book Opportunity*

Duarte Chamber of Commerce — 1735 Huntington Drive, Duarte, CA 91010 626-357-3333



CHIEF JIM HUNT
RETIRING AFTER 27 YEARS OF SERVICE

Thursday, November 2, 2017

Doubletree Hotel Monrovia
924 W. Huntington Dr., Monrovia, CA 91016

Social Hour 6:00pm
Dinner 7:00pm

Business Casual

\$50 per person

RSVP (Enclosed) by Oct 23 to Lori Le Veque 626-256-8098

**Response for
Chief Jim Hunt's
Retirement Celebration**

Please make _____ reservation(s) of \$50.00 each and select meal choice:

_____		
_____	☐	☐
_____	☐	☐
_____	☐	☐
_____	☐	☐

Please respond by October 23, 2017

Checks payable to Monrovia Police Officer's Association (MPOA)

Lori Le Veque 626-256-8098

Duarte and Duarte Dispatch

Affiliated with SGV Newspaper Group
605 E. Huntington Dr., Suite 100
Monrovia, CA 91016
626-962-8811 ext. 40891

5007700

CITY OF DUARTE
1600 E. HUNTINGTON DRIVE
DUARTE, CA 91010

FILE NO. 177-o-07**PROOF OF PUBLICATION
(2015.5 C.C.P.)****STATE OF CALIFORNIA
County of Los Angeles**

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of DUARTEAN and DUARTEAN DISPATCH, a newspaper of general circulation printed and published weekly in the City of Duarte, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of July 6, 1948, Case Number POMO C986. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

10/14/2017

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at West Covina, LA Co. California
On this 16th day of October, 2017.



Signature

(Space below for use of County Clerk Only)

Legal No. **0011020287****NOTICE OF CITY COUNCIL
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that pursuant to State law, the City Council of the City of Duarte will hold a Public Hearing at 7:00 p.m., or as soon thereafter as it may be heard, in the Council Chambers at Duarte City Hall, 1600 Huntington Drive, Duarte, California 91010, on the following date:

Tuesday, October 24, 2017

The purpose of the public hearing is to consider the following: Ordinance No. 17-O-07--An Ordinance of the City Council of the City of Duarte Authorizing the Relocation of 3rd Street Park and Declaring a Necessity for Use of Portions of the Existing Park for Other Municipal Purposes.

The proposed Ordinance is a portion of a project previously analyzed in the "3rd and Oak Residential Project Initial Study / Mitigated Negative Declaration" previously approved by the Duarte City Council in December 2016. City Council will be asked to make a finding that the previously adopted Mitigated Negative Declaration adequately analyzes any impacts from the proposed Ordinance as part of the implementation of the project, and that there have been no substantial changes or any new information that would require major revisions to it since it was approved.

All interested parties are invited to attend in person, or by agent, the public hearing(s) and be heard regarding this Ordinance. The public hearing may be continued from time to time, as necessary, by giving notice at the aforementioned hearing.

Copies of the Ordinance will be available October 20, 2017. For further information regarding this ordinance or the project, please contact Craig Hensley, Director of Community Development, 1600 Huntington Drive, Duarte, California 91010, Monday through Thursday, at (626) 357-7931, extension 232, between the hours of 7:30 a.m. and 6:00 p.m.

If a person wishes to challenge, in court, any action the City Council may take regarding the subject matter of the public hearing, then that person may be limited to raising only those issues raised at the subject public hearing or in written correspondence timely delivered to the City Clerk at, or prior to, the public hearing. Written correspondence may be sent to Duarte City Hall, City Clerk's Office, at 1600 Huntington Drive, Duarte, California 91010.

Marla Akana
City Clerk

PUBLISH:
POSTED:
Library

Duarte, Saturday, October 14, 2017
Duarte City Hall, Duarte Public Safety Office, Duarte

10/9/17
AD#1020287

**Agenda Memo
City Manager's Office**

To: Mayor Finlay and Members of the Duarte City Council
From: David B. Cosgrove, City Attorney
Date: October 24, 2017
Re: Ordinance Authorizing Relocation of Third Street Park

Recommendation: Staff recommends that City Council review, consider, and approve proposed Ordinance No. 17-O-07 (Exhibit A) authorizing the relocation of the Third Street Park, in connection with the transfer of property to Tipping Investment, LLC.

Background: On June 28, 2016, City Council considered and approved an *Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions* with Tipping Investment, LLC ("Agreement"). That Agreement related to the sale of various portions of property at Third and Oak. Council will recall that property was improved with various commercial office buildings, which had advanced to a state of disrepair, and which would have entailed disproportionate repair and rehabilitation costs. In lieu of investing funds into attempts to extend the useful life of buildings already at the end of their economic cycle, City Staff proposed relocation of the former tenants, and transfer of the property to Tipping Investment, LLC, for potential residential development.

Pursuant to the Agreement, City staff undertook successful efforts to relocate former tenants on the property. In addition, on March 14, 2017, City Council considered and approved an initial study/mitigated negative declaration and other development entitlements for the Third and Oak residential project for the site.

As part of the project proposal, the existing Third Street Park is to be relocated, from its present mid-block location to the corner of Third Street and Oak. This relocation has been reviewed previously at public workshops, and has received support from area residents. The park redesign was approved by the Parks and Recreation Commission in February 2017. Benefits of the park relocation include more prominence and easier access, new park facilities that will be designed and funded by the project proponent, and improvement in the usable area of the park, since the existing Third Street Park is constrained by slopes and other areas restricting the utility of the area for active recreational uses.

The parties to the Agreement are currently working their way through escrow. As part of clearing title, City Staff recommends the City Council review, consider, and adopt the Ordinance authorizing the relocation of the park. This ordinance represents Staff's attempt to fulfill technical procedural requirements implicated in the park relocation and transition of the former park site to what Staff anticipates will be an improved park facility, enhancing the City's overall recreational facility assets.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF DUARTE AUTHORIZING THE RELOCATION OF
THIRD STREET PARK AND DECLARING A NECESSITY
FOR USE OF PORTIONS OF THE EXISTING PARK FOR
OTHER MUNICIPAL PURPOSES**

WHEREAS, the City of Duarte ("City") is the owner of the property more specifically described as follows:

THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL LYING EASTERLY OF A LINE 90 FEET EASTERLY OF AND PARALLEL TO THE EASTERLY LINE OF TRACT NO. 16308 AND ITS SOUTHERLY PROLONGATION, IN THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 389, PAGES 9 AND 10 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY:

THAT PORTION OF LOT 11 IN SECTION 30, TOWNSHIP 1 NORTH, RANGE 10 WEST, OF THE SUBDIVISION OF THE RANCHO AZUSA DE DUARTE, IN THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 6, PAGES 80 AND 81 OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF SOUTHERLY LINE OF SAID LOT WITH THE EASTERLY LINE OF WEST 400.00 FEET OF SAID LOT; THENCE ALONG SAID EASTERLY LINE NORTH 0° 01' 45" EAST 372.02 FEET TO THE SOUTHERLY LINE OF TRACT 16308, AS PER MAP RECORDED IN BOOK 389, PAGES 9 AND 10 OF MAPS; THENCE EASTERLY ALONG THE LAST MENTIONED SOUTHERLY LINE 264.73 FEET, MORE OR LESS, TO THE SOUTHEAST CORNER OF SAID TRACT 16308; THENCE SOUTHERLY ALONG THE SOUTHERLY PROLONGATION OF THE EAST LINE OF SAID TRACT 16308, TO A LINE THAT IS PARALLEL WITH AND DISTANT NORTHERLY 30.00 FEET, MEASURED AT RIGHT ANGLES FROM THE NORTH LINE OF THE SOUTH HALF OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 30, SAID PARALLEL LINE BEING THE NORTH LINE OF THE RIGHT-OF-WAY OF THE SOUTHERN PACIFIC RAILROAD COMPANY, AS ESTABLISHED BY DEEDS RECORDED IN BOOK 1059, PAGE 89 OF DEEDS, IN BOOK 1044, PAGE 272 OF DEEDS AND IN BOOK 1071, PAGE 251 OF DEEDS; THENCE ALONG SAID NORTH LINE NORTH 89° 31' 48" EAST 231.47 FEET, MORE OR LESS, TO THE WESTERLY LINE OF THE EAST 430.50 FEET OF SAID LOT 11; THENCE ALONG SAID

WESTERLY LINE SOUTH 0° 07' 29" WEST 60.00 FEET TO THE SOUTH LINE OF SAID RIGHT-OF-WAY ESTABLISHED BY THE ABOVE MENTIONED DEEDS; THENCE ALONG SAID SOUTH LINE SOUTH 89° 31' 48" WEST 304.01 FEET, MORE OR LESS, TO THE EASTERLY LINE OF THE WEST 592.13 FEET OF SAID LOT 11; THENCE ALONG THE LAST MENTIONED EASTERLY LINE SOUTH 0° 01' 45" WEST 301.70 FEET, MORE OR LESS, TO THE SOUTHERLY LINE OF SAID LOT, THENCE ALONG SAID SOUTHERLY LINE SOUTH 89° 33' 30" WEST 192.13 FEET, TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION THEREOF DESCRIBED AS PARCEL 2 IN QUITCLAIM DEED RECORDED OCTOBER 30, 1981 AS INSTRUMENT NO. 81-1075448, OF OFFICIAL RECORDS.

APN: 8530-017-905

WHEREAS, portions of that property have been incorporated into Third Street Park, a local, neighborhood park located in a mid-block location with limited recreational facilities, and certain unusable portions due to slope and other constraints;

WHEREAS, the City has undertaken negotiations with Tipping Investment, LLC, which led to an Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions, which was reviewed by the City Council and approved on or about June 28, 2016 ("Agreement");

WHEREAS, the City has reviewed and previously approved an initial study and mitigated negative declaration for a Third and Oak residential project, which was adopted on or about March 14, 2017;

WHEREAS, under the Agreement, the City has agreed to the sale of various property, portions of which include the existing Third Street Park, and the acquiring party has agreed to providing Replacement Park Property which, in conjunction with other property acquired by the City within the previous three years and which has or will within a reasonable period of time be developed for similar park purposes, is in excess of the property described above;

WHEREAS, the City Council has determined that the relocation of the Third Street Park will improve and enhance the location, nature and level of service for this neighborhood park facility, in that the shift from a mid-block location to a corner location will add greater prominence and accessibility to the park facilities, the commitment by the Buyer under the City's Agreement to develop the park will result in new, improved recreational facilities, and the location is unencumbered by non-usable portions of the site for recreational purposes, unlike the existing Third Street Park, which had unusable portions due to slope and other topographic features;

WHEREAS, discontinuance of the exiting Third Street Park in furtherance of the purposes of the Agreement will serve municipal purposes in that the proposed Third and Oak residential project will provide needed housing within the City, will improve and update the Third Street Park facility, will rehabilitate building structures located immediately adjacent to

Third Street Park, which are at or past their useful life, and will result in financial benefit to the City;

WHEREAS; City Council held a noticed public hearing on October 24, 2017, to consider public comment and input on the relocation of the Third Street Park, and has considered all written and oral testimony provided;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The site of the existing Third Street Park may be used for other municipal purposes pursuant to the Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions; and specifically for purposes described in the Third and Oak Residential Project Initial Study / Mitigated Negative Declaration previously reviewed and approved by the City on March 14, 2017. There is municipal necessity for the uses proposed for the existing Third Street park portions of the property described above because the improvements to be constructed under the proposed project will provide a needed addition to the City's housing supply, help the City to meet its RHNA goals, resolve difficult issues the City faces regarding repair or rehabilitation of publicly owned buildings that are at or near the end of their useful life, and will result in a newer, better located neighborhood park with new facilities.

SECTION 2. The Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions provides for the dedication to the City of replacement park property, and in conjunction with other property that has been acquired by the City within the previous three years, and which has been or will be developed within a reasonable time for similar park purposes, constitutes an equal or greater amount of City property than that property devoted to Third Street Park uses, and described above.

SECTION 3. The uses proposed for the portions of property described above, and more specifically described in the "Third and Oak Residential Project Initial Study / Mitigated Negative Declaration" are consistent with the City's General Plan.

SECTION 4. The adoption of this Ordinance is in furtherance of the project previously analyzed in the "Third and Oak Residential Project Initial Study / Mitigated Negative Declaration," adopted March 14, 2017, and since the consideration and approval of that Mitigated Negative Declaration, there have been no substantial changes proposed in the project, no substantial changes with respect to the circumstances under which the project would be undertaken, and no new information of substantial importance, which was not known and could not have been known at the time the previous Mitigated Negative Declaration was adopted, that would require major revisions to the Mitigated Negative Declaration.

SECTION 5. If any Section, subsection, phrase or clause of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

The City Council hereby declares it would have passed this Ordinance and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared unconstitutional.

SECTION 6. This Ordinance shall be published in accordance with the provisions of Government Code section 36933.

SECTION 7. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

SECTION 8. This Ordinance shall take effect 30 days following its second reading.

PASSED, APPROVED, AND ADOPTED after second reading at a regular meeting of the City Council of the City of Duarte held on the _____ day of _____, 2017.

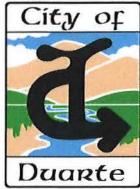
Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. _____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of _____ 2017, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



MEMORANDUM

To: Mayor and City Council

From: Amanda Hamilton, Public Works Manager

Date: October 24, 2017

Subject: Authorization for the City Manager to execute a Professional Services Agreement with Land Design Consultants, Inc. for civil engineering services to conduct studies and prepare plans for the debris catchment of canyons north of Melcanyon Road; and Approval of \$32,000 Budget Amendment to the 2017-18 Fiscal Year Budget.

RECOMMENDED ACTION

Staff recommends that the City Council authorize the City Manager to execute a Professional Services Agreement with Land Design Consultants, Inc. for civil engineering services to conduct studies and prepare plans for the debris catchment of canyons north of Melcanyon Road in the amount of \$32,000. Staff also recommends approval of a \$32,000 Budget Amendment to the 2017-18 Fiscal Year Budget to fund the project.

BACKGROUND

Last year the Fish Fire Impact Area generated approximately 7400 cubic yards of debris from the canyons north of Melcanyon Road. It has been estimated by the Forest Service and Los Angeles County Flood Control that there is a risk of severe debris flow in this area for the next three to five years. While city staff has taken preventative measures to ensure the safety of the residents and property it is imperative that a plan be brought to place for a more permanent solution to the problem.

Staff has received proposals for civil engineering services for the debris catchment. Land Design Consultants, Inc. has provided staff with the most comprehensive proposal that considers permanent solutions.

ANALYSIS

Land Design Consultants' proposal is for civil engineering services. The services include the preparation of plans and studies for mitigating flood waters, debris, and

sediment deposition onto Melcanyon Road, the surrounding neighborhood and adjacent public facilities, from the two canyons north of the intersection of Melcanyon Road and Brookridge Road. The study will focus on private properties to the north of Melcanyon Road including an old private post and beam facility that is currently holding back debris but it in poor condition. The purpose will be to develop a plan of action to remove the debris and develop a plan for the detention of future debris.

The Consultant is to provide a Digital Aerial Topography Map to serve as a basis for all design and construction drawings. The topographic map will show the watershed north of Melcanyon Road and then south to Deerlane Drive. This map will include elevations and coordinates and give staff an understanding of the existing conditions.

A hydrology study will be necessary to determine the peak runoff for a 50-year storm event under “burned” conditions, the anticipated storm volume, and anticipated debris volume. The hydrology study will inform the design studies and give the civil engineers a direction in which they can plan for the mitigation of flood waters and debris.

The consultant will be preparing plans for the removal of potential silt, loose sediment and burnt vegetation. The plans will include designs for construing access roads, area limits and the identification of material and the amount to be removed.

There will also be a segment of land north of Valley View Park that the consultant will prepare construction drawings detailing the construction of a berm to deflect debris and sediment-laden runoff. In this area, there was formerly a berm located directly to the north of Glen Miller Park that had been significantly altered. There is also fill dirt that has been stored on the park by the School District. Redesign of the berm and removal of the soil is essential before this year’s rainy season so this part of the analysis will be conducted as a top priority. The school district will be asked to remove soil and reconstruct the berm according to the plans developed in a timely manner.

Finally, the Consultant will prepare three studies for the configuration of permanent facilities that would either substantially mitigate or eliminate flooding and the deposition of silt onto Melcanyon Road and the surrounding neighborhoods. Each study will include estimates of construction cost and materials.

It should be known that the Consultant will need to be granted access onto private property to conduct these studies. The two vacant lots located above Brookridge Road and Melcanyon Road will need to be notified and included in the types of studies being conducted.

Attachment: Land Design Consultants, Inc. proposal with summary of services.

LAND DESIGN CONSULTANTS, INC.*Land Planning, Civil Engineering, Surveying & Environmental Services***SUMMARY OF SERVICES**

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To Accompany Agreement Between Client and Consultant

Dated: September 26, 2017

Prepared for: The City of Duarte (Client)

Prepared by: Land Design Consultants, Inc. (Consultant)

Project: Debris Catchment of Canyons North of Mel Canyon Road

Consultant's Project Number: 17022-001

Consultant is to provide the following services:

Digital Aerial Topography

To serve as the basis of all design and construction drawings, the consultants will set targets with known elevations and coordinates sufficient for a certified photogrammetrist to use to prepare a digital topographic map of the watershed north of Mel Canyon Road and then south to Deerlane Drive. The topography shall be prepared at 40-scale (1 inch = 40 feet). Deliverables shall include a digital orthophoto with the same extents as the topographic map.

Prepare Plans for the Removal of Potential Silt, Loose Sediment and Burnt Vegetation

Prepare plans for the removal of excess silt and soft earth and burnt vegetation in the lower parts of the two canyons whose watersheds contribute to the runoff that flows into Mel Canyon Road and its surrounding neighborhood and nearby public facilities. The plans shall include designs for construction access roads, limits and definitions of material to be removed and shall define all required measures for dust control and wet weather erosion and sedimentation control. The plans shall include estimates of volumes of materials to be removed and of the earth to be moved.

Hydrology Study

The consultant shall prepare one (1) hydrology study of the two canyon watersheds in accordance with the methods proscribed by the County of Los Angeles Department of Public Works. The study will determine peak runoff for a 50-year storm event under "burned" conditions, the anticipated storm volume, anticipated debris volumes. Said hydrology study shall inform the design studies described above.

Prepare Plans for the Construction of a Protective Berm North of the Park

Prepare construction drawings detailing the construction of a berm to deflect the park from debris and sediment-laden runoff.

Consultant's Initials	Client's Initials

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SUMMARY OF SERVICES

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Prepare Studies for the Construction of Permanent Facilities

Prepare up to three (3) studies for the configuration of permanent facilities that would either substantially mitigate or eliminate flooding and the deposition of silt in Mel Canyon Road, the surrounding neighborhood and nearby public facilities. The studies shall be in plan form, but shall not be to the level of construction documents. Each study shall include preliminary estimates of material quantities and construction costs. The studies shall be presented to the Community Development Director for the purposes of review and comment by City staff and any outside consultants the City may engage for that purpose. The studies shall be prepared and submitted in a sequential manner so that the comments on earlier studies can be incorporated into later studies.

CONDITIONS

The following items are exclusions to the contract; however, they could be included on a time and material basis or per an addendum to this contract if requested by the client.

- All governmental agency permits not specifically included in the Summary of Services, including Fuel Modification, Corps of Engineers, Regional Water Quality Control Board, and California Department of Fish & Game.
- Major revisions due to changes in project design, by client, updated outside consultant's reports, new issues areas or client requests covered under separate amendments to this contract.
- Other services or additional work outside the scope of services may also be required. Client will be notified of these items if they occur.

Without attempting to be all-inclusive, the following items are to be supplied by the client:

- Geology, Soils, Title reports and title services and other outside consultant reports (biology, water quality, traffic, etc.) will be contracted directly with the client, if required, and are not included in consultant's fees.
- Permit, processing fees, other fees and out of pocket expenses are not included and are to be paid by the client.
- Permission letters from off-site property owners, as required.

Consultant's Initials	Client's Initials

SUMMARY OF SERVICES

Page 3 of 3

- Also, when the client provides advertising, press releases, publicity or signage for the project, **Land Design Consultants, Inc.** is to be listed as the Land Planner and Civil Engineer.

CONSULTANT agrees to provide the following additional services:

FEES:

Client agrees to pay Consultant as compensation for services performed as follows:

Digital Aerial Topography	\$9,000
Prepare Plans for the Removal of Potential Silt, Loose Sediment and Burnt Vegetation	6,000
Hydrology Study	3,000
Prepare Plans for the Construction of a Protective Berm North of the Park	2,000

Fixed Fee: \$20,000

Prepare Studies for the Construction of Permanent Facilities	\$12,000
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Estimated T & M: \$12,000

Approved by:

Land Design Consultants, Inc. (date)
Robert R. Sims, P.E., President

City of Duarte (date)

Land Design Consultants, Inc. (date)
Steve Hunter, Vice President

Consultant's Initials	Client's Initials

AGENDA
DUARTE PUBLIC FINANCING AUTHORITY
REGULAR MEETING – TUESDAY, OCTOBER 24, 2017
7:00 P.M. COUNCIL CHAMBERS
1600 Huntington Drive, Duarte, California

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES – Meeting of October 25, 2016

4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Anyone wishing to speak on an issue that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority may do so at this time. The opportunity to speak is on a first-come first-served basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications. Under the Brown Act, members of the Authority Board and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

5. ITEMS FROM BOARD MEMBERS

6. ADJOURNMENT

ADDRESSING THE FINANCING AUTHORITY:

If you wish to address the Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the Authority. If you wish to address the Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority, you may do so under the “Oral Communications” portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager’s office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

The Duarte Public Financing Authority was created in 1988 through a joint powers agreement between the Duarte Redevelopment Agency of the City of Duarte and the City of Duarte. Authorization for the Authority was created by the State through the Marks-Roos Bond Act of 1985. The Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte, a separate public entity, succeeded to the position of the Redevelopment Agency upon dissolution of the Redevelopment Agency on February 1, 2012. The Authority has the ability to purchase and remarket bonds and/or notes sold by the Agency and the City, thereby facilitating public improvements by helping secure lower rates of interest and otherwise reducing financing costs. Members of the Duarte City Council serve as the Authority’s Board. The Authority is required to hold a minimum of one meeting each year on the 4th Tuesday of October.

Note: Any documents distributed by the Financing Authority to a majority of the Board less than 72 hours prior to the Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

MINUTES

DUARTE PUBLIC FINANCING AUTHORITY REGULAR MEETING – OCTOBER 25, 2016

CALL TO ORDER

The Duarte Public Financing Authority met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Chairperson Kang called the meeting to order at 10:20 p.m.

RECORDATION OF ATTENDANCE

The following were in attendance:

PRESENT: Fasana, Finlay, Paras-Caracci, Reilly, Kang

ABSENT: None

ADMINISTRATIVE STAFF PRESENT:

Executive Director/Secretary George,
Authority Attorney Cosgrove

ADOPTION OF AGENDA

Finlay moved, Paras-Caracci seconded to adopt the Agenda, and carried unanimously.

APPROVAL OF MINUTES October 27, 2015

Fasana moved, Paras-Caracci seconded to approve the Minutes of October 27, 2015, and carried unanimously.

ADJOURNMENT

The meeting was adjourned at 10:21 p.m.

Chairperson

ATTEST:

Secretary