



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, OCTOBER 24, 2023
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
 VINH TRUONG, MAYOR PRO TEM
 MARGARET FINLAY, COUNCILMEMBER
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER
 TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
 Brian Villalobos, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Director of Community Development
 Manuel Enriquez, Director of Parks and Recreation
 Larry Breceda, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each

meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

1. CALL TO ORDER AND ROLL CALL

A. City Manager Written Comments

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Mayor's Youth Council Update

B. Recognition of Duarte Unified School District's 2024 California Teacher of the Year - Hannah Rodriguez

C. Public Safety Department Update

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. Approve absence(s) of City Councilmember(s) from the City Council meeting

B. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

C. [Approval of Minutes - October 10, 2023 Regular Meeting \(CC/HA/FA\)](#)

It is recommended that the City Council approve the October 10, 2023 Regular Meeting minutes.

D. [Approval of Warrants - October 24, 2023 \(CC/HA/FA\)](#)

It is recommended that the City Council approve the October 24, 2023 warrants.

E. [Receive and File the Monthly Financial Update](#)

It is recommended that the City Council receive and file the monthly financial update.

F.

[Receive and File the Public Safety Department update](#)

It is recommended that the City Council receive and file the Public Safety Department update.

G. [Resolution Fixing the City's 2024 Medical Insurance Contribution](#)

It is recommended that the City Council approve Resolution No. 23-26 and Resolution No. 23-27 fixing the City's Medical Insurance contribution for Councilmembers and Employees for 2024

H. [Approval of a letter of Authorization, allowing the City Manager to Authorize the San Gabriel Valley Council of Governments \(SGVCOG\) to Submit a Regional Application on Behalf of the City for SB 1383 Local Assistance Grant Program](#)

It is recommended that the City Council allow the City Manager to execute a letter of authorization, authorizing the San Gabriel Valley Council of Governments (SGVCOG) to submit a regional application on behalf of the city for SB 1383 Local Assistance Grant Program

I. [Notice of Completion: Traffic & Street Improvement Project - Huntington Drive and Highland Avenue; Project No. 22-2](#)

It is recommended that the City Council: (1) Authorize the Notice of Completion for the Traffic & Street Improvement Project – Huntington Drive and Highland Avenue in the amount of \$325,191.94; and 2) Approve a budget amendment of \$47,300

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS

A. [City Council Salary Adjustment](#)

It is recommended that City Council conduct a public hearing; receive public testimony; and discuss and approve Ordinance No. 920 to increase City Council salaries beginning December 10, 2024, pursuant to Government Code section 36516

10. BUSINESS ITEMS

A. [Discussion and Appointment of a Commissioner to the Public Works and Traffic Safety Commission to fill an existing vacancy](#)

It is recommended that the City Council discuss and appoint a Commissioner to fill an existing vacancy on the Public Works and Traffic Safety Commission for the remaining of the term ending on December 31, 2026

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 18th day of October, 2023.