

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: October 20, 2016
SUBJECT: Comments on Agenda Items, Meeting of October 25, 2016

PLEASE NOTE: The annual Duarte Public Financing Authority Meeting will also be conducted this evening.

ITEM 8.A. A presentation will be made by Assistant Deputy District Attorney Michele Hanisee, giving an overview of California Proposition 57. Ms. Hanisee will present the District Attorney's Office analysis of the proposition titled "Parole for Non-Violent Criminals and Juvenile Court Trial Requirements," and discuss its potential impacts on law enforcement.

ITEM 8.B. The Director of Public Safety will provide the City Council with an update on public safety matters throughout the City.

ITEM 12.D (Consent). The City Council will continue the declaration of a local emergency due to the San Gabriel Complex Fire.

ITEM 12.E (Consent). This item recommends awarding a contract to the lowest responsible bidder Sully Miller Contracting Company in the amount of \$1,674,357 for Gold Line Station Pedestrian and Bicycle Improvements along Duarte Road and Highland Avenue and Citywide Wayfinding. In addition, this item will authorize the City Manager to sign a Professional Services Agreement with RKA Consultant Group in the amount of \$74,280 for Construction Management and Oversight. Finally, the City Council is asked to approve a budget amendment in the amount of \$394,312 for project matching funds.

ITEM 12.F (Consent). This is a resolution opposing the California Parole for Non-Violent Criminals and Juvenile Court Trial Requirements Initiative (Proposition 57) on the November 8, 2016, ballot.

ITEM 14.A. The City Council is being asked to review and discuss the recommendations and comments as well as the comment letter about the San Gabriel Mountains National Monument Management Plan and Draft Environmental Assessment Plan, and take the action of sending a letter supporting the recommendations and comments of the San Gabriel National Monument Community Collaborative and include staff's concerns.

The City Council previously supported the efforts to create the San Gabriel Mountains National Recreation Area and, through proclamation by President Obama in 2014, the San Gabriel Mountains National Monument. The proclamation for the Monument mandated the preparation of a management plan within three years, and a draft has been developed. This plan is an amendment to the 2006 Angeles National Forest Land Management Plan. It provides protection for the Objects of Interest identified by President Obama in the San Gabriel Mountains National Monument Proclamation. The plan is a general document that is meant to be the blue print of the Forest Service, and does not include specific projects. A representative from the Department of Agriculture, Angeles National Forest, will attend the Council meeting and provide a brief overview of the plan.

ITEM 14.B. At the City Council's request, staff is returning at the half-way point of the street sweeping pilot parking program to provide a status report. On May 10, 2016, City Council adopted a resolution establishing a pilot parking restriction program for the purpose of street sweeping. Signs were posted in Area 2 of the City street sweeping map. The pilot program designated that parking was restricted on both sides of the street on the second and fourth Wednesdays of the month during a four-hour period.

Based on the number of citations issued and the overwhelming majority of comments that were in favor of street sweeping, but with a modification to allow parking on one side of the street during street sweeping times, staff worked with Burrtec and Clean Streets to develop maps designating street sweeping on one side of the street, with three-hour time periods.

ITEM 14.C. This item recommends approval of the Burrtec Waste Services Annual Performance Review and a one-year extension to the Burrtec Waste Services Agreement, until December 31, 2020. In 2009, as part of Amendment No. 3 to the Burrtec agreement, the entities agreed to an annual performance review process. Specifically, commencing in 2014 and each year thereafter, Burrtec is required to submit to the City agreed upon documentation in order to complete a performance review. Overall, Burrtec continues to be compliant with its service agreement and provide excellent customer service, based on the provided documentation as well as the independent research of the overall performance review process. Based on this outcome, staff supports the one-year agreement extension until December 31, 2020.

ITEM 14.D. This item asks that the City Council designate a voting delegate for the upcoming National League of Cities Annual Business Meeting on November 19, 2016, at the NLC City Summit in Pittsburgh, Pennsylvania. Mayor Kang will be attending the conference.

Respectfully submitted,



Darrell J. George
City Manager

AGENDA
DUARTE PUBLIC FINANCING AUTHORITY
REGULAR MEETING – TUESDAY, OCTOBER 25, 2016
7:00 P.M. COUNCIL CHAMBERS
1600 Huntington Drive, Duarte, California

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES – Meeting of October 27, 2015

4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Anyone wishing to speak on an issue that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority may do so at this time. The opportunity to speak is on a first-come first-served basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications. Under the Brown Act, members of the Authority Board and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

5. ITEMS FROM BOARD MEMBERS

6. ADJOURNMENT

ADDRESSING THE FINANCING AUTHORITY:

If you wish to address the Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the Authority. If you wish to address the Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority, you may do so under the “Oral Communications” portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager’s office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

The Duarte Public Financing Authority was created in 1988 through a joint powers agreement between the Duarte Redevelopment Agency of the City of Duarte and the City of Duarte. Authorization for the Authority was created by the State through the Marks-Roos Bond Act of 1985. The Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte, a separate public entity, succeeded to the position of the Redevelopment Agency upon dissolution of the Redevelopment Agency on February 1, 2012. The Authority has the ability to purchase and remarket bonds and/or notes sold by the Agency and the City, thereby facilitating public improvements by helping secure lower rates of interest and otherwise reducing financing costs. Members of the Duarte City Council serve as the Authority’s Board. The Authority is required to hold a minimum of one meeting each year on the 4th Tuesday of October.

Note: Any documents distributed by the Financing Authority to a majority of the Board less than 72 hours prior to the Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

MINUTES

DUARTE PUBLIC FINANCING AUTHORITY REGULAR MEETING – OCTOBER 27, 2015

CALL TO ORDER	The Duarte Public Financing Authority met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Chairperson Paras-Caracci called the meeting to order at 9:07 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Finlay, Kang, Reilly, Paras-Caracci ABSENT: None ADMINISTRATIVE STAFF PRESENT: Executive Director/Secretary George, Authority Attorney Melching
ADOPTION OF AGENDA	Finlay moved, Reilly seconded to adopt the Agenda, and carried unanimously.
APPROVAL OF MINUTES October 28, 2014	Finlay moved, Reilly seconded to approve the Minutes of October 28, 2014, and carried unanimously.
ADJOURNMENT	The meeting was adjourned at 9:08 p.m.

Chairperson

ATTEST:

Secretary



MEMORANDUM

TO: Darrell George, City Manager
FROM: Brian Villalobos, Director of Public Safety
DATE: October 18, 2016
SUBJECT: California Proposition 57

Assistant Deputy District Attorney (ADDA) Michele Hanisee will provide Council with an overview of California Proposition 57 at the October 25th Council Meeting.

ADDA Hanisee will present the District Attorney's Office analysis of Proposition 57 titled "Parole for Non-Violent Criminals and Juvenile Court Trial Requirements," and discuss its potential impacts on law enforcement, the court system, and California residents as a whole.

A Resolution opposing Proposition 57 is on the Consent Calendar for City Council consideration.

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 11, 2016

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Councilmember Fasana called the meeting to order at 6:05 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Finlay (arrived during Workshop, left 10:02 p.m.), Paras-Caracci, Reilly, Kang (arrived during Workshop) ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Fasana moved, Reilly seconded to adopt the Agenda, as amended to add the names Jose Vega and Lesley Zerebny to the Adjournment, and carried with Finlay and Kang not present.
WORKSHOP Emergency Operations	A workshop titled “Emergency Management: What Elected Officials Should Know” was conducted by Brenda Hunemiller, Area D Office of Disaster Management. The Workshop concluded at 7:10 p.m. City Council reconvened at 7:23 p.m., with all members present.
PLEDGE TO THE FLAG	Nick Zigic led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Paras-Caracci and Finlay provided the warm-up.
SPECIAL ITEMS	It was determined that the Mayor’s Youth Council update would be presented as the first Special Item.
Mayor’s Youth Council update (Considered out of sequence)	Felipe Valdez, Mayor’s Youth Council, announced upcoming Teen Center events and activities.
Recognition – Town Center Ad Hoc Committee	Craig Hensley described the duties and accomplishments of the Town Center Ad Hoc Committee. Mayor Kang presented Certificates of Appreciation to the Committee members, and thanked them for their service to the community.
Proclamation–Red Ribbon Week	Mayor Kang read and presented the Proclamation for Red Ribbon Week to Brian Villalobos, who provided details about the events planned during the week of October 22-29.
Presentation – Duarte Chamber Quarterly Report (Jul-Sep 2016)	Tina Carey, Duarte Chamber of Commerce, presented an overview of the Quarterly Report, and answered questions and received comments from City Councilmembers.

ANNOUNCEMENTS	Sheryl Lefmann announced upcoming Duarte Chamber of Commerce events in October. Joanna Gee, Duarte Library, announced workshops, programs, and classes in October. Karen Herrera announced upcoming events, seminars, programs, and activities in October and November.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Steve Hernandez – Coffee with a cop, firefighters. Paras-Caracci stated we have had Coffee with the Captain, and suggested having regular meetings with the Sergeant and Deputies, and to extend the invitation to the Fire and Sheriff Departments to attend the Unity March.
ITEM ADDED TO CONSENT	Finlay moved, Paras-Caracci seconded to add the Santa Teresita Gala “An Evening on the Hacienda” on October 22, 2016, \$175 per person, to Conference Attendance (Consent Item 11.H), and carried unanimously.
CONSENT CALENDAR	Fasana moved, Paras-Caracci seconded to approve the Consent Calendar as amended, as follows, and carried unanimously. Approve Items A, B, C, D, E, F, H. Remove Item G.
Item E – ORDINANCE NO. 869 Emergency Parking Restrictions (Second Reading)	Council Bill 16-O-10 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADDING CHAPTER 11.14 TO THE DUARTE MUNICIPAL CODE PROHIBITING ON-STREET PARKING ON DESIGNATED STREETS DURING YELLOW AND RED LEVEL EMERGENCY ALERTS (Second Reading)
ITEM REMOVED Item G – Letter – HR 5936 Homeless Veterans	Karen Herrera introduced Anthony Allman, Veterans Advocacy, who discussed HR 5936 (West LA Leasing Act of 2016) and answered questions from Councilmembers.
ITEM G – APPROVED	Reilly moved, Paras-Caracci seconded to approve the letter to the Secretary of Veterans Affairs supporting HR 5936 (West LA Leasing Act of 2016) pertaining to homeless veterans, and carried unanimously.
PUBLIC HEARING Council Bill 16-R-28 Schedule – Service Fees/Charges	Mayor Kang announced this was the time and place set for a Public Hearing to consider this item. Cosgrove read by title Council Bill 16-R-28: Council Bill 16-R-28 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, APPROVING A SCHEDULE OF SERVICE FEES AND CHARGES Kristen Petersen presented a detailed staff report and Power-Point about the proposed resolution, including history, process, and percentages of recovery, and answered questions from City Councilmembers.

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Mayor Kang asked if there was anyone in the audience who wished to speak on the item.

Nick Zigic asked that City Council look at the fees from the view of residents, stated he is a Realtor and drops flyers, he encourages badges for security, not as a source of revenue, discussed overnight parking fees, and stated he must park on the street, as he cannot get an annual permit.

Mayor Kang closed the Public Hearing.

There was discussion about a number of fees and charges.

RESOLUTION NO. 16-28

Fasana moved, Finlay seconded to adopt Resolution No. 16-28, and approve the Schedule of Service Fees and Charges, with the following amendments: include the sub-category "Booth" for the City Picnic, decrease Swim Lessons for residents to \$35, increase Swim Lessons for non-residents to \$45, increase Massage Establishment Business License Fee to \$800 and the Renewal to \$200, and increase the Massage Technician License Fee to \$200 and the Renewal to \$125, and carried unanimously.

BUSINESS ITEM SG Basin Water Quality Auth. Nomination

There was discussion about letters received from those wishing to be nominated to fill the vacancy for the San Gabriel Basin Water Quality Authority Board Member representing cities without pumping rights. As only one letter has been received, it was determined that no action would be taken at this time, as letters from other interested persons may be received prior to the end of the nomination period.

ITEMS FROM CITY COUNCIL/ CITY MANAGER

FINLAY: Thanked City Manager George and Councilmembers Reilly and Fasana for attending the Housing Summit today, stated we need all levels of housing to be built, and we may want to take a look at that in our own City.

FASANA: Attended the League Conference in Long Beach, the resolution passed, attended Santa Teresita event, he has spent a lot of time with Metro-related activities, stated the three officers being honored in tonight's adjournment made incredible sacrifices, inquired about a potential traffic signal at Encanto/Huntington Drive (Hensley responded), requested an update report about the citizen representative on the ARB, and asked that the public safety measures on the November ballot be agendized at the next meeting.

REILLY: Provided statistics about the housing crisis, inquired about placement of K-Rails (Hensley responded), and stated she attended the breakfast at Santa Teresita, and it was very nice.

PARAS-CARACCI: Attended Santa Teresita breakfast, thanked staff and Brenda Hunemiller for the workshop about emergency

operations, stated there is a situation with a homeless person at the Teen Center and the Deputy suggested a Letter of Agency, teens have observed an increase in homeless persons at Duarte Park, they get picked up for illegal drugs and then return, she would like a follow-up as to what we are doing to mitigate the situation, and thanked staff for hosting an upcoming delegation of students, education staff, and City Councilmembers from the Philippines.

KANG: Stated cars stop in the middle of the intersection of Crestfield and Huntington Drive and asked if we can look at that, a constituent told him that in the Fish Canyon area, a person driving a Toyota 4Runner often speeds down Mel Canyon, and asked if we can slow down traffic in the area.

ADJOURNMENT

Steve Hernandez stated these were needless killings, the Sheriff's Department is part of our community, and it is great that our staff has brought the community and officers together.

The meeting was adjourned at 10:25 p.m. in memory of Sergeant Steve Owen, Officer Jose Vega, and Officer Lesley Zerebny.

Mayor Samuel Kang

ATTEST:

City Clerk



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 10/12/2016 - 10/25/2016

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
Payable Number	Description					Item Amount
206051	10/18/2016	5642	COLLETT CONSTRUCTION CO			36,212.16
100316	Fish Fire Deflector Wall Installation	100-1405-8100	201632-Deflection Wall-FishFire Complex			36,212.16
206055	10/18/2016	5643	ELLIS EQUIPMENT INC			178,481.87
12613	Fish Fire K-Rail Installation	100-1405-8100	201710-Cap Imprv-K-Rail Installation			178,481.87
206077	10/18/2016	4841	TRAFFIC MANAGEMENT INC			9,671.68
313134	K-Rail Barrier Mount Reflector, White	100-1405-8100	201710-Cap Imprv-K-Rail Installation			850.20
313134	Sign, Aluminum 12"x18", Red/Wht N	100-1405-8100	201710-Cap Imprv-K-Rail Installation			429.18
313134	Sign, Aluminum 36" x12", BLK/YELLO	100-1405-8100	201710-Cap Imprv-K-Rail Installation			1,335.25
313134	Banding & Strapping, C206R9, Band-i	100-1405-8100	201710-Cap Imprv-K-Rail Installation			181.49
313134	Saddle Bolt	100-1405-8100	201710-Cap Imprv-K-Rail Installation			19.08
313134	Clips & Buckles (Box of 100)	100-1405-8100	201710-Cap Imprv-K-Rail Installation			38.04
313134	Crash Barrel, 1400# w/ Lid	100-1405-8100	201710-Cap Imprv-K-Rail Installation			3,678.75
313134	Type BB, Blue 2-Way Reflective Pave	100-1405-8100	201710-Cap Imprv-K-Rail Installation			53.41
313134	Sign Mount Hardware, Steel Jumbo H	100-1405-8100	201710-Cap Imprv-K-Rail Installation			122.63
313134	Flared Leg Saddle	100-1405-8100	201710-Cap Imprv-K-Rail Installation			43.60
313134	Anchor for Telespar Post 2 1/4" x 30"	100-1405-8100	201710-Cap Imprv-K-Rail Installation			276.59
313134	Sign, Aluminum 12"x18" Red/Wht (SE	100-1405-8100	201710-Cap Imprv-K-Rail Installation			526.68
313134	Square Post, 2 x 12' x 14GA	100-1405-8100	201710-Cap Imprv-K-Rail Installation			1,704.76
313134	K-rail Marker Adhesive, (10.3 oz Caul	100-1405-8100	201710-Cap Imprv-K-Rail Installation			255.06
315561	K-Rail Supplies	100-1405-8100	201710-Cap Imprv-K-Rail Installation			156.96
206078	10/18/2016	4484	U.S. BANK			5,141.66
92616BV	Youth Trip 9/15/16 (Ultrazone Laser	100-1205-7779	201616-Youth Programs-Calgrip FY 2016-17			330.00
92616BV	Jail and Bail Fundraiser Supplies	100-1205-7779				37.00
92616BV	DART Trip 9/17/16 (AMF Bowling Lan	100-1205-7779				223.29
92616BV	Dodger Youth Trip 9/20/16 Parking Ti	100-1205-7779	201616-Youth Programs-Calgrip FY 2016-17			50.00
92616BV	Knott's Scary Farm Tickets 10/1/16	100-1205-7779	201616-Youth Programs-Calgrip FY 2016-17			1,470.00
92616BV	Probation Dinner 8/30/16 (Wild Thy	100-1205-7779				134.40
92616CH	Coffee for Meeting 9/14/16 (Starbuc	100-1405-7610				15.95
92616CH	Jason Golding Metro Gold Line 9/20/	100-1405-7610				7.00
92616CH	Craig Hensley Metro Gold Line 9/20/	100-1405-7610				7.00
92616CH	David Eoff-APA Dues	100-1405-7612				350.00
92616CH	Hightail Subscription-Lg Data Format	100-1405-7613				15.99
92616CM	College Fair 9/21/16 (Wild Thyme Plz	100-1605-7728	201709- Duarte's Promise - America's Promise E			310.62
92616CM	Picnic Crafts (Oriental Trading Co)	100-1605-7732				59.28
92616CM	Picnic Crafts (Amazon)	100-1605-7732				59.95
92616CM	Picnic Crafts (Amazon)	100-1605-7732				54.95
92616CM	Picnic Crafts (Amazon)	100-1605-7732				44.90
92616CM	Ballet Barres (VitaVibe)	100-1605-7736				493.80
92616CM	Tumbling Mats (Rubber Flooring Inc)	100-1605-7736				530.36
92616CM	Boxing Equipment (Title Boxing)	100-1605-7745				344.81
92616CM	Field Paint (Challenger Team Wear)	100-1605-7980				227.36
92616CM	Dive N Movie-The Good Dinosaur Mo	100-1605-7980				375.00
206082	10/25/2016	5612	ACTIVE NETWORK LLC			7,110.00
1011524	ActiveNet Online Registration Contra	100-1605-7653				7,110.00
206129	10/25/2016	0056	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT			309,657.46
170334NH	Sheriff Contract 8/2016	100-1205-7781	201616-Sheriff Contract-Calgrip FY2016-17			15,291.83
170334NH	Sheriff Contract 8/2016	100-1205-7781				284,865.63
170334NH	Sheriff Contract 8/2016	290-2905-7781				9,500.00

Council Warrant Register Over \$5000

Payment Dates: 10/12/2016 - 10/25/2016

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
206133	10/25/2016	0903	CITY OF MONROVIA			6,364.05
	1700133	Fuel-Sheriff's Dept 7/2016		100-1205-7781		2,793.47
	1700134	Fuel-Cmty Development 7/2016		100-1405-7650		146.60
	1700135	Fuel-Public Safety 7/2016		100-1205-7650		1,275.50
	1700136	Fuel-Parks & Recreation 7/2016		100-1605-7650		702.49
	1700137	Fuel-Field Services 7/2016		100-1410-7650		1,352.61
	1700138	Fuel-City Manager 7/2016		100-1010-7650		93.38
206144	10/25/2016	0196	RUTAN & TUCKER LLP			21,137.03
	757492	General Attorney (Retainer) 8/2016		100-1015-7680		17,807.03
	757493	Code Enforcement Legal 8/2016		100-1015-7684		3,330.00
206146	10/25/2016	0220	SAN GABRIEL VALLEY NEWSPAPERS			9,491.44
	285893	Legal Advertising 9/2016		100-1010-7670		9,491.44
206162	10/25/2016	1521	WEST COAST ARBORISTS INC			5,650.00
	119052	Tree Trimming (Residential)		240-2410-7909		5,650.00
Payment Total:						588,917.35

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	573,767.35
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	5,650.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	9,500.00
Grand Total:	588,917.35

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	93.38
100-1010-7670	Legal Notices	9,491.44
100-1015-7680	City Attorney	17,807.03
100-1015-7684	Code Enforcement	3,330.00
100-1205-7650	Vehicle Maintenance	1,275.50
100-1205-7779	Youth Programs	2,244.69
100-1205-7781	Contract Law Enforceme	302,950.93
100-1405-7610	Travel, Mtgs & Conf	29.95
100-1405-7612	Publications and Dues	350.00
100-1405-7613	Duplications And Photos	15.99
100-1405-7650	Vehicle Maintenance	146.60
100-1405-8100	Other Capital Improvem	224,365.71
100-1410-7650	Vehicle Maintenance	1,352.61
100-1605-7650	Vehicle Maintenance	702.49
100-1605-7653	Active Net Fees	7,110.00
100-1605-7728	Americorp's VIP Progra	310.62
100-1605-7732	City Picnic	219.08
100-1605-7736	Recreation Classes	1,024.16
100-1605-7745	Boxing Program	344.81
100-1605-7980	Other Expenses	602.36
240-2410-7909	Tree Trim-Residential	5,650.00
290-2905-7781	Contract Law Enforceme	9,500.00
Grand Total:		588,917.35

Project Account Summary

Project Account Key	Payment Amount
None	347,099.19
201616-Sheriff Contract-Calgrip FY2016-17	15,291.83
201616-Youth Programs-Calgrip FY 2016-17	1,850.00
201632-Deflection Wall-FishFire Complex	36,212.16
201709- Duarte's Promise - America's Promise Exp	310.62
201710-Cap Imprv-K-Rail Installation	188,153.55
Grand Total:	588,917.35



City of Duarte

Council Warrant Register by Account

By Fund

Payment Dates 10/12/2016 - 10/25/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7646	MONROVIA-DUARTE BLACK ALUM	Tzeitel Paras-Caracci Annual Gala	206134		60.00
100-1005-7646	WILD THYME PIZZA	Dagupan Education Delegation Lunch	206081		299.73
100-1005-7647	MONROVIA-DUARTE BLACK ALUM	Liz Reilly Annual Gala	206134		60.00
100-1005-7647	U.S. BANK	Liz Reilly Hotel-Contract Cities 9/9/16 - 9/10/16	206159		504.88
100-1005-7648	MONROVIA-DUARTE BLACK ALUM	Sam Kang Annual Gala	206134		60.00
100-1005-7980	SMART & FINAL	Closed Session Meeting Drinks	206151		30.08
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Karen Herrera Meeting	206073		30.00
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Darrell George Meeting	206073		30.00
100-1010-7610	U.S. BANK	Darrell George Mtg w/USC Board 8/25/16	206159		27.89
100-1010-7610	U.S. BANK	Karen Herrera League Conf Registration 10/5/16	206159		575.00
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 7/2016	206133		93.38
100-1010-7650	ROUTE 66 CAR WASH	Vehicle Cleaning 7/1/16 - 10/5/16	206143		40.00
100-1010-7650	EXXONMOBIL	Fuel-City Vehicles	206112		18.76
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 9/2016	206146		9,491.44
100-1010-7980	U.S. BANK	Council Meeting Supplies (Target)	206159		48.15
100-1015-7680	RUTAN & TUCKER LLP	General Attorney (Retainer) 8/2016	206144		17,807.03
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 8/2016	206144		3,330.00
100-1020-7711	THE SLAW DOGS CAFE	Halloween Breakfast	206150		236.91
100-1020-7711	SMART & FINAL	Halloween Breakfast	206151		26.98
100-1020-7716	CABRERA'S DUARTE	Export Seminar Lunch	206090	201714-Special Events-Export Seminar	350.00
100-1020-7716	MICHAEL WINAN'S	Mayor's Prayer Breakfast Speaker	206132		250.00
100-1020-7716	U.S. BANK	City Picnic Supplies (Oriental Trading)	206159		111.95
100-1020-7716	U.S. BANK	Emergency Preparedness Workshop (Starbucks)	206159		15.95
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	206153		218.33
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	206153		21.79
100-1205-7636	TOM'S CLOTHING & UNIFORMS IN	Uniforms-Omar Pinto	206157		280.13
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Car Wash 8/18/16	206054		14.00
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Ford Explorer Car Wash	206054		6.00
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Ford Explorer Fuel (Chevron)	206054		10.00
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Car Wash 8/31/16	206054		9.00
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	CSO Key Fob Battery	206054		7.62
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Car Wash 9/20/16	206054		14.00
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 7/2016	206133		1,275.50
100-1205-7650	ROUTE 66 CAR WASH	Vehicle Cleaning 7/1/16 - 10/5/16	206143		80.00
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 8/2016	206076		140.00
100-1205-7655	EVERBRIDGE INC	Nixle Contract 9/28/16 - 9/27/17	206111	201632-Emergency Exp-Fish Fire Complex	4,000.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	Probation Youth Trip (Ultrazone)	206054		20.00
100-1205-7779	U.S. BANK	Probation Dinner 8/30/16 (Wild Thyme Pizza)	206078		134.40
100-1205-7779	U.S. BANK	DART Trip 9/17/16 (AMF Bowling Lanes)	206078		223.29
100-1205-7779	U.S. BANK	Knott's Scary Farm Tickets 10/1/16	206078	201616-Youth Programs-Calgrip FY 2016-	1,470.00
100-1205-7779	U.S. BANK	Dodger Youth Trip 9/20/16 Parking Tickets	206078	201616-Youth Programs-Calgrip FY 2016-	50.00
100-1205-7779	U.S. BANK	Jail and Bail Fundraiser Supplies	206078		37.00
100-1205-7779	U.S. BANK	Youth Trip 9/15/16 (Ultrazone Laser Tag)	206078	201616-Youth Programs-Calgrip FY 2016-	330.00
100-1205-7780	ENTENMANN-ROVIN COMPANY	Animal Control Badges	206109		196.13
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 9/2016	206100		288.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		50.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		62.50
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		100.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		81.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		50.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		50.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	206108		50.00
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 7/2016	206133		2,793.47

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100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 8/2016	206129	201616-Sheriff Contract-Calgrip FY2016-1	15,291.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 8/2016	206129		284,865.63
100-1205-7781	ROUTE 66 CAR WASH	Vehicle Cleaning 7/1/16 - 10/5/16	206143		250.00
100-1205-7781	HUNTINGTON & DUARTE INC	Fuel-Sheriff's Dept	206066		43.59
100-1205-7781	HUNTINGTON & DUARTE INC	Fuel-Sheriff's Dept	206066		32.01
100-1205-7887	ENTENMANN-ROVIN COMPANY	CSO Badge Refinish (2)	206109		108.29
100-1205-7887	ENTENMANN-ROVIN COMPANY	CSO Badge Refinish	206109		58.15
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Street Sweeping Meeting Coffee	206054		15.95
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	MAP Program (Span Disaster Set)	206054		19.99
100-1405-7610	U.S. BANK	Craig Hensley Metro Gold Line 9/20/16	206078		7.00
100-1405-7610	U.S. BANK	Jason Golding Metro Gold Line 9/20/16	206078		7.00
100-1405-7610	U.S. BANK	Coffee for Meeting 9/14/16 (Starbucks)	206078		15.95
100-1405-7612	U.S. BANK	David Eoff-APA Dues	206078		350.00
100-1405-7613	ALPHA PRINTING & GRAPHICS INC	Building Permit Envelopes	206085		486.14
100-1405-7613	U.S. BANK	Hightail Subscription-Lg Data Format	206078		15.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206153		97.14
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206153		16.75
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206153		31.16
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206153		95.45
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206153		27.42
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 7/2016	206133		146.60
100-1405-7650	ROUTE 66 CAR WASH	Vehicle Cleaning 7/1/16 - 10/5/16	206143		30.00
100-1405-7965	MOORE IACOFANO GOLTSMAN INC	Duarte Town Ctr Specific Plan 9/2016	206135	201603-Prof Svcs-Town Center Proj	4,869.13
100-1405-7965	WESTCON ENGINEERING INC	Highland Ave Landscape-Rexford Industrial	206163	201704-Prof Svcs-Highland Ave Improv	2,340.00
100-1405-7965	ROSENOW SPEVACEK GROUP INC	Real Estate Analysis-Walbern	206142	201706-Professional Svcs-1415 Hunt Driv	2,610.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 8/2016	206141		280.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 8/2016	206141		2,850.00
100-1405-7969	RKA CONSULTING GROUP	2016/17 LLD Engineering 8/2016	206141		237.50
100-1405-7969	RKA CONSULTING GROUP	Metro Gold Line Ext Engineering 8/2016	206141	250000 - City Engineer - Gold Line Project	150.00
100-1405-7975	U.S. BANK	Facebook Ads	206159		39.14
100-1405-7975	U.S. BANK	Graffiti Wall w/Frame (Display It)	206159		1,734.15
100-1405-7980	FRONTIER HARDWARE	K-Rail Sign Install	206057	201710-Other Exp-K Rail Installation	14.33
100-1405-7980	CABRERA'S DUARTE	Export Seminar Lunch	206090		630.18
100-1405-7980	HOME DEPOT CREDIT SERVICES	K-Rail Install	206062	201710-Other Exp-K Rail Installation	73.20
100-1405-7980	VULCAN MATERIALS COMPANY	Crash Barrel Sand	206079	201710-Other Exp-K Rail Installation	107.19
100-1405-8100	COLLETT CONSTRUCTION CO	Fish Fire Deflector Wall Installation	206051	201632-Deflection Wall-FishFire Complex	36,212.16
100-1405-8100	ELLIS EQUIPMENT INC	Fish Fire K-Rail Installation	206055	201710-Cap Imprv-K-Rail Installation	178,481.87
100-1405-8100	LA COUNTY SANDBAGS	Sand Filled Highest Quality UV Protecled Poly Bags	206063	201710-Cap Imprv-K-Rail Installation	463.25
100-1405-8100	LA COUNTY SANDBAGS	Delivery to 1850 Highland Ave	206063	201710-Cap Imprv-K-Rail Installation	800.00
100-1405-8100	LA COUNTY SANDBAGS	Prevailing Wage Installation	206063	201710-Cap Imprv-K-Rail Installation	875.00
100-1405-8100	HOME DEPOT CREDIT SERVICES	K-Rail Marker Posts	206118	201710-Cap Imprv-K-Rail Installation	55.25
100-1405-8100	TRAFFIC MANAGEMENT INC	Type BB, Blue 2-Way Reflective Pavement Marker	206077	201710-Cap Imprv-K-Rail Installation	53.41
100-1405-8100	TRAFFIC MANAGEMENT INC	Sign Mount Hardware, Steel Jumbo Head Drive Rivet	206077	201710-Cap Imprv-K-Rail Installation	122.63
100-1405-8100	TRAFFIC MANAGEMENT INC	Clips & Buckles (Box of 100)	206077	201710-Cap Imprv-K-Rail Installation	38.04
100-1405-8100	TRAFFIC MANAGEMENT INC	Banding & Strapping, C206R9, Band-it	206077	201710-Cap Imprv-K-Rail Installation	181.49
100-1405-8100	TRAFFIC MANAGEMENT INC	Flared Leg Saddle	206077	201710-Cap Imprv-K-Rail Installation	43.60
100-1405-8100	TRAFFIC MANAGEMENT INC	Sign, Aluminum 12"x18", Red/Wht NOPARKING ANYTI	206077	201710-Cap Imprv-K-Rail Installation	429.18
100-1405-8100	TRAFFIC MANAGEMENT INC	Sign, Aluminum 36" x12", BLK/YELLOW	206077	201710-Cap Imprv-K-Rail Installation	1,335.25
100-1405-8100	TRAFFIC MANAGEMENT INC	Saddle Bolt	206077	201710-Cap Imprv-K-Rail Installation	19.08
100-1405-8100	TRAFFIC MANAGEMENT INC	K-Rail Barrier Mount Reflector, White 1-Way	206077	201710-Cap Imprv-K-Rail Installation	850.20
100-1405-8100	TRAFFIC MANAGEMENT INC	Crash Barrel, 1400# w/ Lid	206077	201710-Cap Imprv-K-Rail Installation	3,678.75
100-1405-8100	TRAFFIC MANAGEMENT INC	K-rail Marker Adhesive, (10.3 oz Caulking Tube)	206077	201710-Cap Imprv-K-Rail Installation	255.06
100-1405-8100	TRAFFIC MANAGEMENT INC	Anchor for Telespar Post 2 1/4" x 30" 12 Ga	206077	201710-Cap Imprv-K-Rail Installation	276.59
100-1405-8100	TRAFFIC MANAGEMENT INC	Sign, Aluminum 12"x18" Red/Wht (SEE BELOW)	206077	201710-Cap Imprv-K-Rail Installation	526.68
100-1405-8100	TRAFFIC MANAGEMENT INC	Square Post, 2 x 12' x 14GA	206077	201710-Cap Imprv-K-Rail Installation	1,704.76
100-1405-8100	TRAFFIC MANAGEMENT INC	K-Rail Reflectors	206158	201710-Cap Imprv-K-Rail Installation	219.02
100-1405-8100	TRAFFIC MANAGEMENT INC	K-Rail Supplies	206077	201710-Cap Imprv-K-Rail Installation	156.96
100-1405-8100	HOME DEPOT CREDIT SERVICES	K-Rail Address Supplies	206118	201710-Cap Imprv-K-Rail Installation	38.64
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	206083		42.50
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 7/2016	206133		1,352.61

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100-1410-7650	HOSE-MAN INC	Skid Steer Hose Fitting	206119		124.86
100-1410-7650	MD HYDRAULICS INC	Stump Grinder/Skid Steer Motor	206131		1,375.00
100-1410-7650	AUTOZONE	Vehicle Batteries (2)	206089		244.14
100-1410-7650	AUTOZONE	Dump Truck Fluids & Blades	206089		21.85
100-1410-7650	HOME DEPOT CREDIT SERVICES	Truck 2 Volt Meter	206118		11.99
100-1410-7650	ALTEC INDUSTRIES INC	Veh 2 Hydraulic Leak Repair	206086		2,353.43
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 9/16	206154		145.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 9/2016	206155		225.12
100-1410-7887	FRONTIER HARDWARE	Saw Blades	206114		19.61
100-1410-7980	HOME DEPOT CREDIT SERVICES	Shop Supplies/ Gloves	206118		36.84
100-1410-7980	LA COUNTY SANDBAGS	Delivery	206122	201632-Fish Fire-Other Exp	450.00
100-1410-7980	LA COUNTY SANDBAGS	Palletized	206122	201632-Fish Fire-Other Exp	250.00
100-1410-7980	LA COUNTY SANDBAGS	Sand Filled UV Poly Bags	206122	201632-Fish Fire-Other Exp	926.50
100-1410-7980	LA COUNTY SANDBAGS	Pallet Charge	206122	201632-Fish Fire-Other Exp	130.80
100-1410-7980	HOME DEPOT CREDIT SERVICES	Banner Clips	206118		53.32
100-1410-7980	HOME DEPOT CREDIT SERVICES	North Yard Supplies	206118		6.47
100-1410-7980	HOME DEPOT CREDIT SERVICES	Rotary Hammer/Battery/Drill Bits	206062		672.84
100-1605-7002	PAMELA ROMERO	CPR Stipend	206072		76.92
100-1605-7002	PAMELA ROMERO	CPR Stipend	206072		76.92
100-1605-7610	CABRERA'S DUARTE	Staff Meeting Meal	206047		117.59
100-1605-7612	CALIFORNIA PARK & RECREATION S	George Dang Dues 8/1/16 - 7/31/17	206048		150.00
100-1605-7614	STAPLES ADVANTAGE	Dept Calendar/Misc Supplies	206153		127.41
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 7/2016	206133		702.49
100-1605-7650	ROUTE 66 CAR WASH	Vehicle Cleaning 7/1/16 - 10/5/16	206143		70.00
100-1605-7650	SHELL	Fuel-City Vehicles	206147		10.00
100-1605-7653	ACTIVE NETWORK LLC	ActiveNet Online Registration Contract-Final	206082		7,110.00
100-1605-7693	SMART & FINAL	TC/MYC Supplies	206151		29.37
100-1605-7728	VALERIE PEREZ	2016 Red Wagon Scholarship	206068	201709- Duarte's Promise - America's Pro	250.00
100-1605-7728	DUARTE RECREATION PETTY CASH	VIP AmeriCorps College Fair Supplies	206106	201709- Duarte's Promise - America's Pro	7.40
100-1605-7728	STAPLES ADVANTAGE	AmeriCorps Supplies	206153	201709- Duarte's Promise - America's Pro	23.64
100-1605-7728	U.S. BANK	College Fair 9/21/16 (Wild Thyme Pizza)	206078	201709- Duarte's Promise - America's Pro	310.62
100-1605-7730	MAGIC JUMP RENTALS INC	Halloween Fun Zone Rental 10/31/16	206130		2,055.60
100-1605-7730	ID EDGE	Halloween Supplies	206120		67.60
100-1605-7732	SMART & FINAL	Picnic Supplies	206151		28.32
100-1605-7732	SMART & FINAL	Picnic Supplies	206151		59.90
100-1605-7732	U.S. BANK	Picnic Crafts (Oriental Trading Co)	206078		59.28
100-1605-7732	U.S. BANK	Picnic Crafts (Amazon)	206078		59.95
100-1605-7732	U.S. BANK	Picnic Crafts (Amazon)	206078		44.90
100-1605-7732	U.S. BANK	Picnic Crafts (Amazon)	206078		54.95
100-1605-7733	THEO SIEGEL	SC "The Adventures of Robin Hood" Screening	206075		150.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Special Event Supplies	206106		39.98
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Coffee Machine Bulb	206106		13.94
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	206105		125.00
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Special Event Supplies	206106		137.15
100-1605-7735	DUARTE CHAMBER OF COMMERCE	TC Movie Tickets	206104		135.00
100-1605-7735	SMART & FINAL	TC Amzaing Family Race Supplies	206151		26.35
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	206151		74.55
100-1605-7736	U.S. BANK	Ballet Barres (VitaVibe)	206078		493.80
100-1605-7736	U.S. BANK	Tumbling Mats (Rubber Flooring Inc)	206078		530.36
100-1605-7737	SO CAL GROUPS	Disney on Ice Tickets 1/4/2017	206152		775.00
100-1605-7738	DUARTE RECREATION PETTY CASH	TC Excursion Parking-USC	206106		25.00
100-1605-7738	DUARTE RECREATION PETTY CASH	TC Excursion Parking	206106		10.00
100-1605-7744	CETH CLARK	Youthworks Internship Program	206094		100.00
100-1605-7744	ALFREDO ALVARDO	Youthworks Internship Program	206087		100.00
100-1605-7744	CYNTHIA SIERRA	Youthworks Internship Program	206149		100.00
100-1605-7744	FELIPE VALDEZ	Youthworks Internship Program	206161		100.00
100-1605-7744	CASSANDRA GONZALEZ	Youthworks Internship Program	206116		100.00
100-1605-7744	EMILY DIAZ	Youthworks Internship Program	206102		100.00
100-1605-7744	LINDSAY E LATHROP	Youthworks Internship Program	206125		100.00
100-1605-7744	MARISOL ARIAS	Youthworks Internship Program	206088		100.00

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100-1605-7745	U.S. BANK	Boxing Equipment (Title Boxing)	206078		344.81
100-1605-7745	STEVE HARRIMAN	TC Boxing Show Belts & Medals	206117	201616-Boxing Program-CalgripFY2016-1	1,002.20
100-1605-7980	ZEENI INC	Football Jerseys	206164		3,013.85
100-1605-7980	ZEENI INC	Volleyball Jerseys	206164		1,579.41
100-1605-7980	U.S. BANK	Field Paint (Challenger Team Wear)	206078		227.36
100-1605-7980	U.S. BANK	Dive N Movie-The Good Dinosaur Movie (Swank)	206078		375.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	206115		898.75
100-1610-7618	FRONTIER HARDWARE	Fitness Ctr Chair Repair/Duct Tape	206114		40.92
100-1610-7618	FRONTIER HARDWARE	Fitness Ctr Repairs/Pliers	206114		64.20
100-1610-7618	FRONTIER HARDWARE	Drill Bits/Caulk/Screws & Bolts	206114		22.74
100-1610-7618	FRONTIER HARDWARE	Tape & Batteries	206114		22.65
100-1610-7618	FRONTIER HARDWARE	Soap Dispenser Repair	206114		6.41
100-1610-7618	FRONTIER HARDWARE	Royal Oaks Bathroom Paint/Keys	206114		20.13
100-1610-7618	FRONTIER HARDWARE	Royal Oak Bathroom Paint	206114		75.72
100-1610-7618	FRONTIER HARDWARE	Trash Pickup Tool/Gloves	206114		26.14
100-1610-7618	FRONTIER HARDWARE	Cable Ties	206114		8.60
100-1610-7618	FRONTIER HARDWARE	Fitness Ctr Repairs	206114		9.34
100-1610-7618	FRONTIER HARDWARE	Batteries/Paint Supplies/Hose Nozzle	206114		57.67
100-1610-7618	FRONTIER HARDWARE	Public Safety Bug Spray	206114		38.10
100-1610-7618	S & G DIVERSIFIED PRODUCTS	Trash Bags	206145	201713-Bldg Supplies-Bev Recycle Progra	1,340.71
100-1610-7618	HOME DEPOT CREDIT SERVICES	EOC Room Repairs/Misc Supplies	206118		75.98
100-1610-7618	HOME DEPOT CREDIT SERVICES	Door Repair	206118		18.75
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Picnic Supplies	206118		101.33
100-1610-7618	HOME DEPOT CREDIT SERVICES	ROP Paint Supplies	206118		139.78
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC Dining Hall Repairs	206118		68.36
100-1610-7618	HOME DEPOT CREDIT SERVICES	Truck/Shop Supplies	206118		399.64
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC Dining Hall Repairs	206118		88.42
100-1610-7618	PRONTO GYM SERVICES INC	Gym Equipment Parts/Service	206070		240.03
100-1610-7618	PRONTO GYM SERVICES INC	Gym Equipment Parts/Service	206070		356.38
100-1610-7618	HOME DEPOT CREDIT SERVICES	Senior Ctr Paint Samples	206118		72.17
100-1610-7652	S & G DIVERSIFIED PRODUCTS	Dog Bags	206145		3,315.79
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Svcs 10/2016	206101		38.00
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rent 9/13/16 - 10/10/16	206160		88.67
100-1610-7652	ALBERTOS PLUMBING	CH Plumbing Repairs	206084		535.00
100-1610-7652	CINTAS CORPORATION #693	ROP Bldg Mats 9/2016	206093		66.31
100-1610-7652	CINTAS CORPORATION #693	SC/FC/CC Mats 9/2016	206093		210.96
100-1610-7652	CINTAS CORPORATION #693	Duarte Pk Bldg Mats 9/2016	206093		32.03
100-1610-7652	CINTAS CORPORATION #693	TC Mats 9/2016	206093		108.83
100-1610-7652	CINTAS CORPORATION #693	CH Mats 9/2016	206093		56.40
100-1610-7652	CINTAS CORPORATION #693	PS Mats 9/2016	206093		38.00
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Svcs 10/2016	206101		164.00
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 11/1/16 - 11/30/16	206138		42.00
100-1610-7830	THE TECHNOLOGY DEPOT INC	Phone Support 10/24/16 - 11/23/16	206156		422.00
100-1805-7610	KRISTEN PETERSEN	PERLA Conference Expense Reimbursement	206069		138.10
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	206137		5.05
100-1810-7610	MICHELLE BROWN	CJPIA Conference Expense Reimb	206046		437.97
100-1810-7610	WHITE NELSON DIEHL EVANS LLP	Michelle Brown Government Tax Seminar	206080		325.00
100-1810-7660	CALIFORNIA STATE DEPARTMENT	Fingerprint Apps 9/2016	206091		160.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 9/2016	206095		100.00
100-1810-7671	SMART & FINAL	Receptionist Interviews	206151		19.09
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 11/2016	206156		578.00
100-1825-7613	STAPLES ADVANTAGE	PS Copier Paper	206153		128.80
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	206137		301.89
100-1825-7626	FEDEX	Document Delivery	206113		25.47
100-1825-7980	SHRED-IT USA LLC	Document Shredding	206148		41.20
100-2120	JUANITA DE ARMAS	Gazebo Rent Deposit Refund	206053		50.00
100-2120	THERESA LOPEZ	CC Rent Deposit Refund	206128		500.00
100-2120	JOANNA GEE	TC Rent Deposit Refund	206058		300.00
100-2120	JESSICA QUINTANA	Gazebo Rent Deposit Refund	206140		50.00
100-2120	GONZALO RODRIGUEZ	CC Rent Deposit Refund	206071		500.00

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100-2120	NIKKI MARCOS	TC Rent Deposit Refund	206064		300.00
100-2120	MELISSA CASILLAS	Field Rent Deposit Refund	206050		100.00
100-2120	ROBERT CONTRERAS	Field Rent Deposit Refund	206052		100.00
100-2120	PACIFIC PRODUCTION SERVICES IN	Film Deposit Refund-COH 10/2016	206067		500.00
100-2120	FILM THIS	Film Deposit Refund-Sonic 10/3/16	206056		500.00
100-2121	SMART & FINAL	3rd St Development Mtg 9/28/16	206151	201518-Pass Through-3rd Street Prop Sal	49.66
100-2121	GRADYS SUPERIOR INC	Business License Overpayment	206059		194.50
100-2122	JUANA MARTINEZ	Bus Lic Refund 11906-Closed	206065		1.00
100-2122	DIVISION OF THE STATE ARCHITECT	Disability Access Fee Q3 2016	206103		92.70
100-4004	JUANA MARTINEZ	Bus Lic Refund 11906-Closed	206065		142.00
100-4201	CALIFORNIA SOLAR SYSTEMS INC	Permit Refund-Owner Cancelled Job	206049		145.80
100-4404	NIKKI MARCOS	Overtime & Extra Cleaning	206064		-109.25
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 10/2016	206107	250004 - Property Rent - Nextel Rent (Ot)	1,462.48
100-4801	JANET BARTEL	SC Computer Class Refund	206044		65.00
100-4801	CAROLINE COLONY	SC Computer Class Refund	206096		65.00
100-4801	CAROLINE COLONY	SC Yoga Class Refund	206096		24.00
100-4801	RUTH ANN LAVAY	SC Intro to Computer Refund (2)	206126		130.00
100-4801	HOURLY SEVANI	Class Refund-Polynesian Dance	206074		35.00
100-4801	FLOR ESCALANTE	Recreation Class Refund-Cartoon Drawing	206110		36.00
100-4806	DUARTE RECREATION PETTY CASH	Excursion Sign-up Overcharge Refunds (7 x \$4)	206106		28.00
100-4806	JUDY BRACK	Excursion Refund-Skyspace & Library	206045		30.00
100-4806	GLORIA HAYNES	Excursion Refund-Skyspace & Library	206060		30.00
100-4806	DORTHA JUNE HIRSCH	Excursion Refund-Skyspace & Library	206061		30.00
Fund 100 - GENERAL FUND Total:					637,061.89

Council Warrant Register by Account

Payment Dates: 10/12/2016 - 10/25/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Plaza Electrical Repairs	206118		20.82
240-2405-7890	COUNTY OF LOS ANGELES DEPART	Traffic Signal Maintenance 8/2016	206098		1,022.18
240-2410-7662	COUNTY OF LOS ANGELES AGRIC C	Rodent Control 8/2016	206097		331.16
240-2410-7888	FRONTIER HARDWARE	Encanto Park Irrigation Repair	206114		13.27
240-2410-7891	LANDSCAPE WAREHOUSE INC	Hunt Dr Irrigation Repair	206124		143.50
240-2410-7891	LANDSCAPE WAREHOUSE INC	Hunt Dr Irrigation Repair	206124		253.21
240-2410-7891	LANDSCAPE WAREHOUSE INC	Hunt Dr Irrigation Repair	206124		171.25
240-2410-7909	WEST COAST ARBORISTS INC	Tree Trimming (Residential)	206162		5,650.00
240-2424-7887	HOME DEPOT CREDIT SERVICES	Windsor Circle Curb Repair	206118		18.41
240-2431-7887	HOME DEPOT CREDIT SERVICES	Las Brisas Turf Repair	206118		54.48
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					7,678.28

Council Warrant Register by Account

Payment Dates: 10/12/2016 - 10/25/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	ADA Ramp Project FY17 (CDBG) 8/2016	206127	201701-Construct-ADA CURB RMP FY16/	595.00
260-2605-8070	LDM ASSOCIATES INC	Bradbourne St Improv Project Admin (CDBG) 8/2016	206127	201702-Street Imp-Bradbourne Ave Reha	85.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					680.00

Council Warrant Register by Account

Payment Dates: 10/12/2016 - 10/25/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 8/2016	206129		9,500.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					9,500.00

Council Warrant Register by Account

Payment Dates: 10/12/2016 - 10/25/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7620	CANYON TIRE SALES INC	Bus 102 Rear Tires	206092		513.54
440-4405-7650	AUTOZONE	South Yard Supplies	206089		126.35
440-4405-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	206121		50.00
440-4405-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 9/2016	206155		337.68
440-4405-7887	CUMMINS PACIFIC LLC	Bus 103 Compressor	206099		1,225.90
440-4405-7887	NAVARRO'S TOWING SERVICE	Bus 103 Towing	206136		225.00
440-4405-7887	NAVARRO'S TOWING SERVICE	Bus Towing	206136		225.00
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 103 PM & Major Repairs	206123		3,551.14
440-4405-7887	PREMIER TRANSMISSIONS INC	Bus 104 Transmission Service	206139		346.60
Fund 440 - PROPOSITION A TRANSIT FUND Total:					6,601.21
Grand Total:					661,521.38

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	637,061.89
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	7,678.28
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	680.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	9,500.00
440 - PROPOSITION A TRANSIT FUND	6,601.21
Grand Total:	661,521.38

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	359.73
100-1005-7647	Travel & Exp - Reilly	564.88
100-1005-7648	Travel & Exp - Kang	60.00
100-1005-7980	Other Expenses	30.08
100-1010-7610	Travel, Mtgs & Conf	662.89
100-1010-7650	Vehicle Maintenance	152.14
100-1010-7670	Legal Notices	9,491.44
100-1010-7980	Other Expenses	48.15
100-1015-7680	City Attorney	17,807.03
100-1015-7684	Code Enforcement	3,330.00
100-1020-7711	Employee Recognition C	263.89
100-1020-7716	Special Community Even	727.90
100-1205-7614	Office Supplies	240.12
100-1205-7636	Uniforms	280.13
100-1205-7650	Vehicle Maintenance	1,416.12
100-1205-7655	Emergency Services	4,140.00
100-1205-7779	Youth Programs	2,264.69
100-1205-7780	Animal Control	927.63
100-1205-7781	Contract Law Enforceme	303,276.53
100-1205-7887	Repairs & Replacements	166.44
100-1205-7980	Other Expenses	35.94
100-1405-7610	Travel, Mtgs & Conf	29.95
100-1405-7612	Publications and Dues	350.00
100-1405-7613	Duplications And Photos	502.13
100-1405-7614	Office Supplies	267.92
100-1405-7650	Vehicle Maintenance	176.60
100-1405-7965	Professional Services	9,819.13
100-1405-7967	Public Works Inspection	280.00
100-1405-7969	City Engineer	3,237.50
100-1405-7975	Economic Development	1,773.29
100-1405-7980	Other Expenses	824.90
100-1405-8100	Other Capital Improvem	226,816.87
100-1410-7621	Other Supplies	42.50
100-1410-7650	Vehicle Maintenance	5,483.88
100-1410-7656	Emergency Generator	145.00
100-1410-7814	Graffiti Removal	225.12
100-1410-7887	Repairs & Replacements	19.61
100-1410-7980	Other Expenses	2,526.77
100-1605-7002	Regular Salaries	153.84
100-1605-7610	Travel, Mtgs & Conf	117.59
100-1605-7612	Publications and Dues	150.00
100-1605-7614	Office Supplies	127.41
100-1605-7650	Vehicle Maintenance	782.49
100-1605-7653	Active Net Fees	7,110.00
100-1605-7693	Youth Council	29.37
100-1605-7728	Americorp's VIP Progra	591.66
100-1605-7730	Special Events	2,123.20
100-1605-7732	City Picnic	307.30

Account Summary

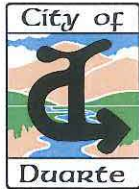
Account Number	Account Name	Payment Amount
100-1605-7733	Senior Center	328.92
100-1605-7735	Teen Center	373.05
100-1605-7736	Recreation Classes	1,024.16
100-1605-7737	Adult Excursions	775.00
100-1605-7738	Teen Excursions	35.00
100-1605-7744	Nutrition Program Costs	800.00
100-1605-7745	Boxing Program	1,347.01
100-1605-7980	Other Expenses	5,195.62
100-1610-7617	Pool Chemicals	898.75
100-1610-7618	Building Supplies	3,294.17
100-1610-7652	Building Maint Services	4,695.99
100-1610-7830	Telephones	422.00
100-1805-7610	Travel, Mtgs & Conf	138.10
100-1805-7614	Office Supplies	5.05
100-1810-7610	Travel, Mtgs & Conf	762.97
100-1810-7660	Other Services	260.00
100-1810-7671	Recruiting Advertisemen	19.09
100-1815-7821	Personal Computer Sup	578.00
100-1825-7613	Duplications And Photos	430.69
100-1825-7626	Postage	25.47
100-1825-7980	Other Expenses	41.20
100-2120	Refundable Deposits	2,900.00
100-2121	Pass Through Deposits	244.16
100-2122	Disability Access & Educ	93.70
100-4004	Business License Tax	142.00
100-4201	Building Permits	145.80
100-4404	Other Building Rentals	-109.25
100-4408	Property Rental	1,462.48
100-4801	Recreation Class Fees	355.00
100-4806	Excursion Fees	118.00
240-2405-7888	Repairs-Citywide	20.82
240-2405-7890	Repairs-Traffic Signal	1,022.18
240-2410-7662	Other Serv-Citywide	331.16
240-2410-7888	Repairs-Citywide	13.27
240-2410-7891	Repairs-Medians	567.96
240-2410-7909	Tree Trim-Residential	5,650.00
240-2424-7887	Repairs & Replacements	18.41
240-2431-7887	Repairs & Replacements	54.48
260-2605-8061	ADA Curb Ramps	595.00
260-2605-8070	Street Improvements	85.00
290-2905-7781	Contract Law Enforceme	9,500.00
440-4405-7620	Tires	513.54
440-4405-7650	Vehicle Maintenance	126.35
440-4405-7673	Physical Exams	50.00
440-4405-7814	Graffiti Removal	337.68
440-4405-7887	Repairs & Replacements	5,573.64
Grand Total:		661,521.38

Project Account Summary

Project Account Key	Payment Amount
None	396,164.82
201518-Pass Through-3rd Street Prop Sale	49.66
201603-Prof Svcs-Town Center Proj	4,869.13
201616-Boxing Program-CalgripFY2016-17	1,002.20
201616-Sheriff Contract-Calgrip FY2016-17	15,291.83
201616-Youth Programs-Calgrip FY 2016-17	1,850.00
201632-Deflection Wall-FishFire Complex	36,212.16
201632-Emergency Exp-Fish Fire Complex	4,000.00

Project Account Summary

Project Account Key	Payment Amount
201632-Fish Fire-Other Exp	1,757.30
201701-Construct-ADA CURB RMP FY16/17 (601778-16	595.00
201702-Street Imp-Bradbourne Ave Rehab (601779-16)	85.00
201704-Prof Svcs-Highland Ave Improv	2,340.00
201706-Professional Svcs-1415 Hunt Drive	2,610.00
201709- Duarte's Promise - America's Promise Exp	591.66
201710-Cap Imprv-K Rail Installation	190,604.71
201710-Other Exp-K Rail Installation	194.72
201713-Bldg Supplies-Bev Recycle Program	1,340.71
201714-Special Events-Export Seminar	350.00
250000 - City Engineer - Gold Line Project	150.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,462.48
Grand Total:	661,521.38



MEMORANDUM

To: City Council

From: Rafael O. Casillas, P.E., Public Works Manager *ROC*

CC: Craig Hensley, Community Development Director

Date: October 25, 2016

Subject: Award Contract for Pedestrian and Bicycle Improvements along Duarte Road and Highland Avenue and Citywide Wayfinding; Authorize City Manager to Sign Professional Services Agreement for Construction Management; and Approve a Budget Amendment for Project Matching Funds– Project No. 15-09

RECOMMENDATION

Staff recommends that the City Council:

- a) Accept the bids for the Gold Line Station Pedestrian and Bicycle Improvements and Citywide Wayfinding and award contract to Sully Miller Contracting Co., 135 S. State College Blvd. #400, Brea CA 92821, for **\$1,674,357.00**;
- b) Approve a budget amendment of **\$394,312** for additional Prop A matching funds for the project (\$319,312 to cover additional city match plus \$75,000 for project contingency); and
- c) Authorize the City Manager to sign a Professional Services Agreement with RKA Consultant Group for Construction Management and Project Oversight in the amount **\$74,280**.

BACKGROUND

On September 13, 2016, the City Council rejected all bids submitted for the "Gold Line Station Pedestrian and Bicycle Improvements" and authorize staff to re-advertise the project. At that time only one bid was received in the amount of \$1,856,971.00 and was thirty-two (32) percent higher than the Engineer's Estimate. As a result of the lack of other competitive bids and the significant cost above the Engineer's Estimate, the City Council rejected all bids and authorized staff to re-advertise the project.

On October 18, 2016, the City publicly opened bids for the above project. This project includes work to construct improvements to pedestrian and bicycle facilities at various locations near and adjacent to the Gold Line Station located on Duarte Road. The proposed improvements include replacing existing or installing new concrete sidewalks, curb and gutters, curb ramps, sidewalk lighting, way-finding signage, bicycle lanes and landscaped parkways. The results of the bid opening are as follow:

Sully Miller Contracting Co.	\$ 1,674,357.00
Belco Elecnor Group	\$ 1,783,092.00
Yakar	\$ 2,025,842.10

The lowest responsible and responsive bidder, Sully Miller Contracting Co., has successfully completed several similar projects and Staff has verified their license status.

When the City initially received the ATP grant funding, RKA Consulting Group was chosen to assist in the design and project management of the project and Hunt Design Group was chosen to design and monitor the wayfinding sign process. In 2015, the City executed a Professional Services Agreements (PSA) with RKA Consultant Group and Hunt Design Associates Inc. for professional services. To complete that obligation, an updated PSA is needed for the Construction Management Phase of the project. To accomplish this, a new contract with RKA Consultant Group for \$74,280 is needed. Consultant costs are covered by the ATP funds and the City match.

This bid is higher than the engineer's estimate and a requirement of the ATP fund award is that the City provide matching funds to fund the balance of the project. The intent was that matching funds would come from the City's Prop A reserve. The City already has received Metro approval for \$341,000 in matching funds and will need to request an additional \$319,312 to cover the bid cost and a \$75,000 in contingency in Prop A funds for a total of an additional \$394,312.

This project will create several positive improvements locally: new sidewalk, pedestrian lighting and landscape on Duarte Road and Highland Avenue; new bike lanes in several locations on Duarte Road and Highland Avenue; and a new Citywide Wayfinding Sign network to direct local traffic and establish a positive local image through signs.

Respectfully Submitted,

Rafael O. Casillas, PE,
Public Works Manager



RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA,
OPPOSING THE CALIFORNIA PAROLE FOR NON-VIOLENT CRIMINALS AND
JUVENILE COURT TRIAL REQUIREMENTS INITIATIVE (PROPOSITION 57) ON THE
NOVEMBER 8, 2016, BALLOT**

WHEREAS, Proposition 57, known as the California Parole for Non-Violent Criminals and Juvenile Court Trial Requirements Initiative, is on the November 8, 2016, ballot; and

WHEREAS, Proposition 57 would make persons convicted of non-violent felonies eligible for parole consideration after completing the full term for their primary offenses, allow sentence credits for good behavior, and require juvenile court judges to determine whether juveniles should be prosecuted and sentenced as adults; and

WHEREAS, Proposition 57 has multiple ambiguous terms that are not identified, such as what constitutes a “non-violent felony” or what would constitute “parole consideration,” that will lead to extensive appellate litigation; and

WHEREAS, prison inmates are already being given increased opportunity to earn credits for good behavior and educational achievements in excess of those authorized by the California Legislature; and

WHEREAS, over the past five years, cities in California have seen an unprecedented release of criminals from the State prison system due to a number of release programs such as Realignment, Proposition 36, Proposition 47, and the so-called Non-Violent Second Strike Release; and

WHEREAS, since the 2014 passage of Proposition 47, which re-categorized certain non-violent and non-serious offenses as misdemeanors and was intended to reduce overcrowding in State prisons, cities throughout the State have experienced a dramatic increase in property crimes; and

WHEREAS, Proposition 57 would violate long-standing California law that the purpose of imprisonment is punishment, and that this purpose is best served by “terms proportionate to the seriousness of the offense with provision for uniformity in the sentences of offenders committing the same offense under similar circumstances”; and

WHEREAS, Proposition 57 would conflict with many other initiatives passed by the voters of California, such as the Victims’ Bill of Rights, Marsy’s law, the Gang Violence and Juvenile Crime Prevention Act, the Three Strikes Law, as well as the recent Californians Against Sexual Exploitation Act;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Duarte hereby opposes Proposition 57 due to the potential negative impacts it may have on crime in the Duarte community.

PASSED, APPROVED, AND ADOPTED this 25th day of October, 2016.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 16-29 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 25th day of October, 2016, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

MEMORANDUM

TO: Mayor and Councilmembers

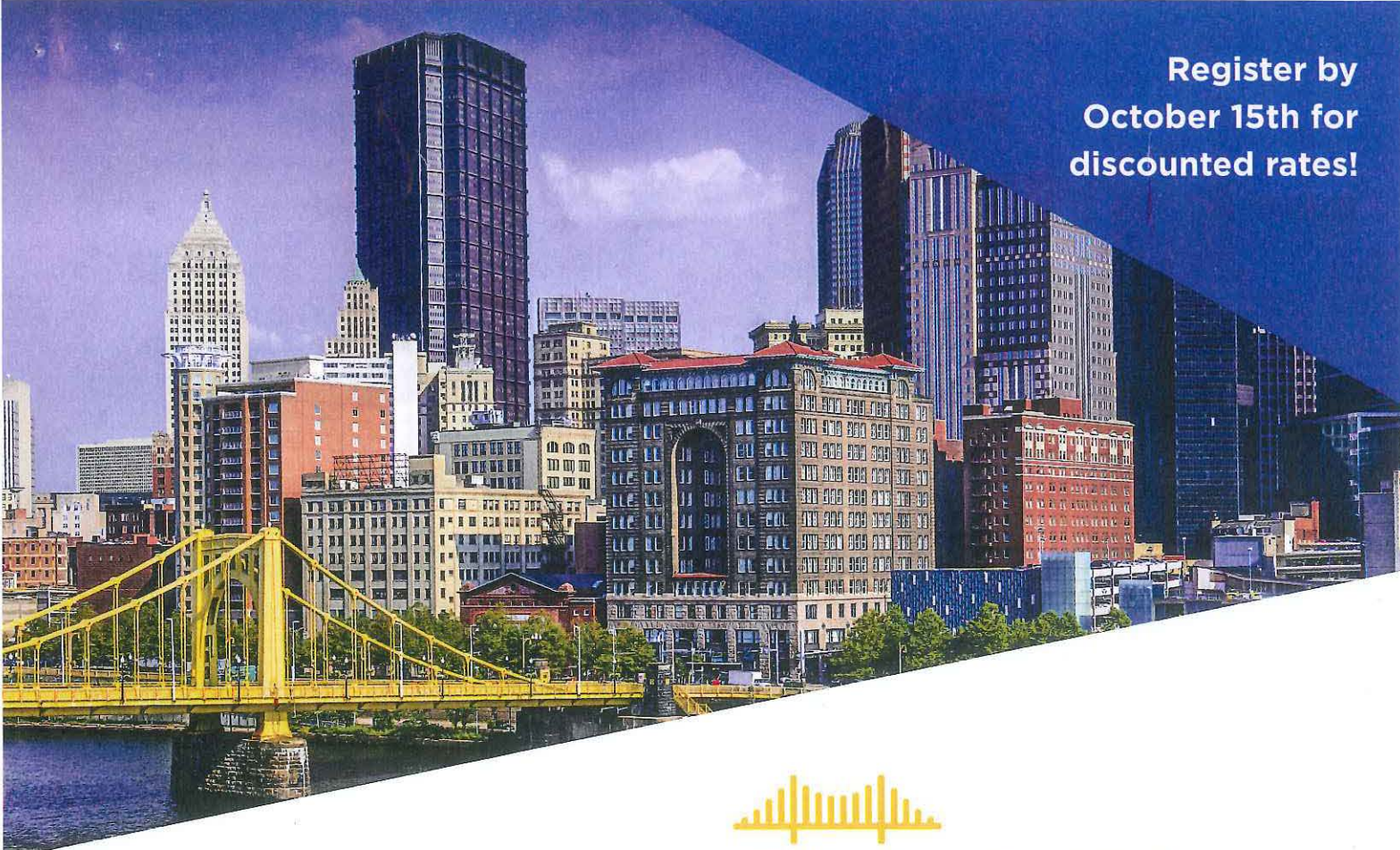
FROM: Darrell J. George, City Manager

DATE: October 20, 2016

SUBJECT: Conference Attendance – City Council Meeting of October 25, 2016

National League of Cities
City Summit
November 16-19, 2016
Pittsburgh, Pennsylvania
\$755 registration (first-time attendee \$460)
Hotel range: \$175-\$235

Citrus College Foundation
50th Anniversary Celebration
November 4, 2016
Citrus College, Glendora
\$125 per ticket



Register by
October 15th for
discounted rates!

CITY SUMMIT
PITTSBURGH • NOVEMBER 16-19, 2016

**City Leaders,
Come to
the Summit!**

Take your place this November at the City Summit (formerly the Congress of Cities), the annual conference for city leaders. Meet with mayors, council members, city staff, and national experts. Learn from them and share your expertise.

We as city leaders are moving this country forward. More than states. More than Congress. As a city leader, you are part of the movement to continue to strengthen the United States through the power and ingenuity of our cities and towns.

NOVEMBER 16-19, 2016
PITTSBURGH, PENNSYLVANIA
citysummit.nlc.org

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LEAGUE
OF CITIES
CITIES STRONG TOGETHER



City Summit | Annual Conference of the National League of Cities

16 - 19 November 2016

Registration Fees

Registration Fees:	CCC Discount	Early Bird	Advance	Regular	Onsite
	Valid Until 4/30/16	Valid Until 7/15/16	Valid Until 10/15/16	Valid Until 11/14/16	Valid Starting 11/14/16
NLC Member City	\$450	\$545	\$650	\$755	\$855
SML Member City	\$540	\$645	\$765	\$875	\$975
Non-Member/Other	\$580	\$695	\$840	\$1,015	\$1,115
First Time Attendee	\$460	\$460	\$460	\$460	\$460

Special Conference Rates

Spouse/Guest (non-refundable)	\$155
Children (12 years and younger)	Free
Youth Chaperone/Adult Ally (may not be elected officials)	\$170
Youth Delegate (high school students)	\$170
State of Pennsylvania city officials	\$99 (one-day special rate) or discount on the full conference registration (Member: \$500; SML Member: \$600)

Group Registration Option: With so many sessions, seminars, meetings, networking events and other opportunities, it's impossible to take in all the conference has to offer just on your own. Consider attending with a group from your city to cover all areas and get the best return on your conference experience for your city. Groups of 5 or more will receive a **complimentary 6th registration**, provided the registrations are paid in full. To receive the group

NLC

NATIONAL LEAGUE OF CITIES



CITY SUMMIT

PITTSBURGH · NOVEMBER 16-19, 2016

City Summit | Annual Conference of the National League of Cities

16 - 19 November 2016

Hotels and Room Rates

[Click here to view the 2016 City Summit hotel map.](#)

DoubleTree		\$ 194
Omni		\$ 199
Westin		\$ 199
Wyndham		\$ 184
Marriott City Center		\$ 194
Hampton Inn		\$ 189
Hotel Monaco		\$ 234
Renaissance		\$ 194
Sheraton		\$ 175
Fairmont		\$ 234
Embassy Suites		\$ 194

[Please begin the registration process to book your hotel.](#)

CitrusCollege Foundation

1966 - 2016

ANNIVERSARY CELEBRATION

Spotlight on Students · Spotlight on Community · Spotlight on Completion · Spotlight on Success

SPOTLIGHT ON CITRUS

The Citrus Community College District Board of Trustees
Superintendent/President Geraldine M. Perri, Ph.D.

and the

Citrus College Foundation Board of Directors
would be honored by your presence at the

Citrus College Foundation Anniversary Celebration

Friday, November 4, 2016

Reception @ 5:30 p.m. - Citrus College Student Services Building

Dinner @ 7:00 p.m. - Citrus College Visual Arts Building Courtyard

Please **RSVP** by **October 21, 2016**

foundation@citruscollege.edu

Tickets: \$125 / Attire: Festive

Spotlight on Success · Spotlight on Students · Spotlight on Community



MEMORANDUM

TO: CITY COUNCIL

FROM: CESAR MONSALVE, DIRECTOR OF PARKS AND RECREATION

SUBJECT: DISCUSSION AND LETTER OF SUPPORT ACTION ON THE SAN GABRIEL MOUNTAINS NATIONAL MONUMENT MANAGEMENT PLAN, DRAFT ENVIRONMENTAL ASSESSMENT PLAN AND COMMENT LETTER

DATE: OCTOBER 25, 2016

Background: The Duarte City Council has through actions and resolutions supported the efforts to create, first the San Gabriel Mountains National Recreation Area, and as designated through proclamation by President Barrack Obama in 2014, the San Gabriel Mountains National Monument. The Proclamation for the Monument mandated the preparation of a management plan for the Monument within 3 years and a draft has been developed. This Plan is an amendment to the 2006 Angeles National Forest Land Management Plan. It provides protection for the Objects of Interest identified by President Obama in the San Gabriel Mountains National Monument Proclamation. The plan is a general document that is meant to be the blue print for the Forest Service and does not include specific projects. The San Gabriel Mountains National Monument Management Plan begins with an extensive Draft Environmental Assessment of 158 pages. Next follows Appendix A with a copy of the Presidential Proclamation. Appendix B contains general information about projects, activities and certain factors to be considered in cumulative effects, and finally, Appendix C contains the San Gabriel Mountains National Monument Management Plan.

The San Gabriel National Monument Community Collaborative was formed to assist with the development of the plan to manage the 346,177 acres national monument. The SGV COG has been tasked to provide representation to the Collaborative to make recommendations and comments about the draft of the San Gabriel Mountains National Monument Management Plan and Draft Environmental Assessment Plan. A comment letter has been written by the San Gabriel National Monument Community Collaborative, of which Council Member Liz Reilly is the SGV COG representative. All comments regarding the draft Plan must be received by the Collaborative before their next meeting, which is Thursday, October 27, 2016. This is the final Collaborative meeting before the closing of the public comment period by the Forest Service on November 1, 2016.

Discussion: Staff has reviewed the documents and supports the comments and recommendations made by the San Gabriel National Monument Community Collaborative and understands that the plan does not focus on specific projects, but staff believes that there is an opportunity to steer comments towards supporting areas of interest to Duarte and areas such as Fish Canyon Falls Trail. On page 179 under “Management Approaches” item #2, the second bullet point talks about “high value, high use trails for maintenance and improvements” and here it could include something about *repair and restoration* of high value, high-use trails and to create a protocol or plan to move forward in the event of natural or man-made disasters and fires that may damage designated “high value, high use trails” that are important and significant in meeting the goal of making wilderness and natural areas accessible to the regional population.

Staff also notes that their draft plan does not include sufficient acknowledgement that there are city boundaries within the monument’s borders, such as Duarte’s city boundaries and how specifically this will affect future decisions. There are only a few mentions in the entire document about municipalities or local government; some noted on pages 199, 195 and 181. There does not appear to be significant recognition about the need to collaborate and partner with local municipalities whose boundaries lie within the Monument.

Conclusion/Action: The City Council is asked to review and discuss the recommendations and comments as well as the comment letter about the San Gabriel Mountains National Monument Management Plan and Draft Environmental Assessment Plan, and take the action of sending a letter supporting the recommendations and comments of the San Gabriel National Monument Community Collaborative and include staff’s concerns. Staff is recommending that the letter of support be forwarded along with the staff comments.

Attachments:

- Management Plan
- San Gabriel National Monument Community Collaborative Comments Letter
- City of Duarte Letter of support

Appendix C. San Gabriel Mountains National Monument Management Plan

Chapter 1 – Introduction

Purpose of Monument Plan

On October 10, 2014, President Barack Obama designated 346,177 acres of existing Federal lands as the San Gabriel Mountains National Monument (Monument) in an executive action, proclaiming the eighth national monument under Forest Service management. A national monument is a designation given to a protected area of Federal land. The Proclamation for the Monument mandated the preparation of a management plan for the Monument within 3 years. The Monument Plan will be developed according to new regulations adopted in 2012, referred to in this document as the 2012 Planning Rule.

The purpose of this management plan is to provide strategic direction and guidance for future management of the Monument. This management plan provides direction and guidance for the protection and interpretation of the scientific and historic objects of the Monument, as well as continued public access to those objects consistent with their protection. It provides a framework for informed decision making, while guiding resource management, practices, uses, and projects. The management plan does not include specific project and activity decisions. Project level decisions will be made at a later date, after additional detailed analysis and further public involvement. As part of the public engagement process required by the Proclamation and defined in the 2012 Planning Rule the Community Collaborative and other interested stakeholders will continue to be included in future planning and implementation decisions made by the Forest Service. The management plan is adaptive in that it can be amended to update management direction based on new knowledge and information.

This management plan is strategic in nature and does not attempt to prescribe detailed management direction to cover every possible situation. While all components necessary for protection and interpretation of the scientific and historic objects of the Monument are included, the management plan also provides flexibility needed to respond to uncertain or unknown future events and conditions such as fires, floods, climate change, changing economies, and social changes that may be important to consider at the time future decisions are made.

In all cases, consideration of the biological, historical, cultural and watershed resources including the provision of drinking water and flood controls services are managed in a balanced and mutually beneficial fashion. All interested parties will be included in the process.

This management plan has been prepared pursuant to the requirements of the National Forest Management Act of 1976, and the 2012 Forest Service planning regulations (36 CFR 219). This management plan is also accompanied by an Environmental Assessment (EA) as required by the regulations used in its development (36 CFR 219.13). The scientific and historic objects identified in the proclamation (referred to as the “objects of the Monument”) which are the focus of this management plan include:

- **Cultural Resources** – The San Gabriel Mountains contain a rich cultural history, including a unique concentration of several rock art and cupules features within the Aliso-Arrastre Special Interest Area, the remnants of the historic mining town of Eldoradoville on the East Fork of the San Gabriel River, and the remnants of historic resorts of the early 20th century, on which foundations the current Forest

Service campgrounds are constructed.

- **Recreation** – The San Gabriel Mountains also contain 87 miles of the Pacific Crest National Scenic Trail and several other national recreation trails. Four designated wilderness areas are within the mountains (San Gabriel, Sheep Mountain, Pleasant View Ridge, and Magic Mountain), providing backcountry experience for Monument visitors.

- **Scientific Significance** – Two important scientific facilities are within the national monument. The Mt. Wilson Observatory has hosted world-class scientists for critical discoveries of the early 20th century. The San Dimas Experimental Forest, also established in the early 20th century, has continued study of research watersheds from early years.
- **Wildlife and Habitat** – Numerous rare and endangered aquatic species exist within the Monument, with some endemic only to the San Gabriels. These include the threatened Santa Ana Sucker and California Red-legged Frog, endangered mountain yellow-legged frog and arroyo toad, and the rare arroyo chub and Santa Ana speckled dace. The mountains also provide important habitat for other endangered and sensitive wildlife species, including the California condor, least Bells' vireo, Nelson's bighorn sheep, bald eagle, and California spotted owl, as well as connectivity corridors for many species, including mountain lions.
- **Infrastructure** – Flood control and water storage, delivery and diversion infrastructure exist within the Monument, including six large retention dams. Numerous telecommunications and utility towers are also present within the mountains, reflecting the needs of the nearby urban areas.
- **Watershed Values** – The San Gabriel Timberland Reserve, predecessor to the Angeles National Forest, was originally established to protect the region's primary source of drinking and irrigation water and to manage fires and deforestation to guard against floods. The watershed includes several important and scenic rivers, lakes and waterfalls that provide drinking water, wildlife habitat and recreation opportunities, as well as contain important flood control and water storage, delivery, and diversion infrastructure.
- **Scenic Areas** – Within the Monument, many dramatic sights draw visitors every year, from San Antonio Falls, to Crystal and Jackson lakes.
- **Vegetation Communities** – The San Gabriels provide a wide diversity of vegetation communities, including high-elevation White fir, ancient limber pines, mixed conifer forests, bigcone Douglas-fir, pinyon pine chaparral and oak woodlands, and Joshua trees.

Planning Area

The planning area includes all National Forest System (NFS) lands within the boundaries of the San Gabriel Mountains National Monument in the northern and southeastern portions of the San Gabriel Mountain Range, approximately 30 miles northeast of Los Angeles. The Monument covers 342,177 acres of the Angeles National Forest and 4,030 acres of neighboring San Bernardino National Forest. Figure 1 shows the current administrative boundaries of the Angeles National Forest subunits, known as ranger districts, overlaid by the Monument boundary.

Management Planning Overview

United States Forest Service (USFS) land management planning is an adaptive process that includes plan development, monitoring, and adjustment based on desired social, economic, and ecological conditions and the evaluation of impacts to those conditions. The overall purpose of planning is to ensure responsible land management based on current information that guides land stewardship to best meet the needs of the American people.

Relationship of this Management Plan to Other Planning Documents

This management plan will amend the current land management plan (LMP), as amended. Specifically, the plan components listed in this management plan will supersede the plan components listed:

- 1) Forest Plan Part 1 – Goal 3.1, related to Managed Recreation in a Natural Setting;
- 2) Forest Plan Part 1 – Goal 4.1, related to Energy and Minerals Production;

- 3) Forest Plan Part 2 – Land Use Zones (as amended by 2014 land use plan amendment), related to Wilderness Areas and suitable uses allowed within land use zones;
- 4) Forest Plan Part 2 – Prospectus, related to Heritage Resources; Forest Plan Part 2 – Place-Based Program Emphasis, related to Wilderness Areas;
- 5) Forest Plan Part 2 – Appendix A: Inclusion of the description of current wilderness areas;
- 6) Forest Plan Part 2 – Appendix B: Strategies, related to Management Indicator Species (MIS) , Recreation, Transportation, Minerals Off-Highway Vehicle Use Opportunities; and
- 7) Forest Plan Part 3 – Standard S34 and Appendix D, related to the framework for regulation of recreational uses.

The resource direction contained in the rest of the LMP will apply to the Monument, unless specifically noted in the San Gabriel Mountains National Monument Management Plan.

Scope and Applicability of this Management Plan

The San Gabriel Mountains National Monument Management Plan applies to all NFS lands and activities within the boundaries of the San Gabriel Mountains National Monument. Before authorizing any specific project or land-use activity within the Monument, the Forest Service must complete a more detailed and site-specific environmental analysis, pursuant to the NEPA and its implementing regulations. When a specific project or activity is proposed on NFS land, additional public involvement occurs, site-specific effects are analyzed, and decisions are made regarding specific projects and other activities.

Management Plan Organization, Content, and Terminology

The Monument plan is comprised of new management direction for the Monument, as well as existing direction from the Angeles National Forest land management plan.

Forest goals and desired conditions from Part 1; land use zones, suitable land uses, program emphases, and objectives from Part 2; and standards and guidelines from Part 3 of the existing Angeles National Forest land management plan will continue to apply within the Monument.

In addition, plan components described below that apply to the Monument will be adopted. The Monument management area follows the proclaimed boundary of the Monument. Management area direction related to roads, trails, and energy and minerals production supersede direction in the existing Angeles National Forest land management plan where there is conflicting direction.

The new San Gabriel Mountains National Monument management area and its associated plan components will amend the existing land management plan for the Angeles National Forest.

The Monument management area includes five plan components that guide future project and activity decision making: desired conditions, objectives, standards, guidelines, and suitability of lands. All projects and activities within the Monument need to be consistent with these plan components.

A **desired condition** is a description of specific social, economic, and/or ecological characteristics of the plan area, or a portion of the plan area, toward which management of the land and resources should be directed. A desired condition description is specific enough to allow progress toward achievement to be determined but does not include a completion date.

An **objective** is a concise, measurable, and time-specific statement of a desired rate of progress toward a desired condition or conditions. Objectives are based on reasonable foreseeable budgets.

The **suitability of lands** is determined for specific lands within the plan area. The lands are identified as suitable or not suitable for various uses or activities based on desired conditions applicable to those lands.

The suitability of lands is not identified for every use or activity. If certain lands are identified as not suitable for a use, then that use or activity may not be authorized.

A **standard** is a mandatory constraint on project and activity decision-making, established to help achieve or maintain the desired condition or conditions, to avoid or mitigate undesirable effects, or to meet applicable legal requirements.

A **guideline** is a constraint on project and activity decision-making that allows for departure from its terms, so long as the purpose of the guideline is met. Guidelines are established to help achieve or maintain the desired condition or conditions, to avoid or mitigate undesirable effects, or to meet applicable legal requirements.

Management approaches are also listed for the Monument management area and are considered to be other plan content. Management approaches describe the principal strategies and program priorities the Angeles National Forest intends to use to carry out projects and activities under the Monument plan. Management approaches may discuss potential processes such as analysis, assessment, inventory, project planning or monitoring.

Figure 1. San Gabriel Mountains National Monument

Chapter 2 – San Gabriel Mountains National Monument Management Area

Introduction

The proclamation requires a management plan be written for the Monument and directs that the management plan ...

...provide for protection and interpretation of the scientific and historic objects identified above and for continued public access to those objects, consistent with their protection. To the maximum extent permitted by other applicable law and consistent with the purposes of the monument, the plan shall protect and preserve Indian sacred sites, as defined in section 1(b) of Executive Order 13007 of May 24, 1996, and access by Indian tribal members for traditional cultural, spiritual, and tree and forest product-, food-, and medicine-gathering purposes.

The scientific and historic objects identified in the proclamation include cultural resources, recreational and scenic features, scientific features, diverse wildlife and aquatic species, vegetative communities, and infrastructure.

The resource direction contained in the LMP will continue to apply within the Monument, unless specifically noted. Where the resource direction found in the LMP has been amended for the San Gabriel Mountains National Monument, these changes will be noted in each resource section below. In addition, plan components designed specifically to address the San Gabriel Mountains National Monument will be adopted. These plan components are listed below and will supersede the plan components listed in the LMP.

Please note the organization of the desired conditions, objectives, standards, and guidelines is intended to match the terms of the 2012 Planning Rule. Objectives are aspirations, not commitments or final project decisions. Implementation and achievement would rely upon sufficient funding and staffing levels.

Consistent with the Proclamation, nothing in this Management Plan

...shall be construed to interfere with the operation or maintenance, nor with the replacement or modification within the existing authorization boundary, of existing water resource, flood control, utility, pipeline, or telecommunications facilities that are located within the monument, subject to the Secretary of Agriculture's special uses authorities and other applicable laws. Existing water resource, flood control, utility, pipeline, or telecommunications facilities located within the monument may be expanded, and new facilities may be constructed within the monument, to the extent consistent with the proper care and management of the objects protected by this proclamation, subject to the Secretary of Agriculture's special uses authorities and other applicable law.

Further, nothing in this plan shall be construed to alter the valid existing water rights of any party, including the United States; alter the jurisdiction of any water master or public agency responsible for groundwater or surface water management or groundwater replenishment; interfere or conflict with any judgment or court order issued pursuant to any adjudication respecting water, water rights or water management in the San Gabriel River or Lytle Creek watersheds and basin; nor impede any previously authorized Los Angeles County Drainage

Area (LACDA) project, as described in the U.S. Army Corps of Engineers' LACDA Review: Final Feasibility Study Interim Report and Environmental Impact Statement, issued in 1991 and revised in 1992, including any supplement or addendum to that report.

This plan does not apply to non-federal land inholdings within the Monument.

Vision

The San Gabriel National Monument acts as the recreational and educational gateway to the San Gabriel Mountains and California's National Forests. The Monument offers significant interpretation and educational opportunities that contribute to a greater understanding of the region's natural, cultural, and scientific heritage while fostering new generations of environmental stewards. The Monument hosts important infrastructure including flood control and water storage, delivery and diversion, pipeline, utility, and telecommunication facilities. Scientific and historic objects are preserved and protected for future generations. A variety of sustainable recreation opportunities and well-maintained facilities are available to the public. Visitors of all ethnicities and backgrounds feel welcome. A variety of transportation options and adequate parking exists to accommodate visitor needs. Monument operations are conducted in harmony with local gateway communities. Monument management actions respect, value, and balance protection, recreation, water management and infrastructure needs. Collaboration, partnerships and joint planning with local and regional entities are used to the maximum extent in achieving Monument goals and desired conditions.

Universal Objectives [Goals]

1. Work with subject matter experts and interested parties to develop a comprehensive list of the objects of interest within the Monument, their location, and status within [1] year.

Universal Standards

1. The Forest Service special use authorization rules, directives, and processes will continue to apply. All projects must be designed, constructed, and maintained consistent with the proper care and management of the objects of interest.

Universal Guidelines

1. All projects, including habitat restoration projects or expansion of recreation activities, shall assess potential conflicts with objects of interest, existing recreation activities, water management and flood control activities, existing and approved infrastructure and maintenance activities. Identified conflicts shall be eliminated or otherwise resolved prior to project implementation.

Universal Management Approaches

1. Work with community partners and non-profit organizations to secure the resources necessary to implement management approaches and complete objectives to attain desired conditions.
2. Expand volunteer and docent opportunities within the Monument to achieve Desired Conditions.
3. Develop an active management approach.
4. Strive to work and consult with all affected and interested parties when making management decisions.
5. Partner with and contract out low-to-mid skill level work done within the Monument (graffiti removal, brush clearing, trash clean up, trail maintenance, et cetera) to local workforce development agencies, with particular consideration for those that focus on youth.

Sustainable Recreation

The creation of the National Monument has resulted in an enhanced emphasis on sustainable recreation opportunities attractive to Southern California's diverse community and visitor base.

Desired Conditions

1. Recreation opportunities, including products, services, and the built environment, support the needs and expectations of the diverse population in the surrounding area, including urban visitors, youth, people with disabilities, aging populations, and different ethnic groups.

[Original Desired Conditions 2-5 have been moved to the Visitor Reception, Information and Education Section]

2. Visitors will experience outstanding recreational conditions, meeting the expectations and needs of a growing and increasingly diverse visitor population throughout the National Monument, including the concentrated use areas along the San Gabriel River.
3. Visitors will have access to high quality recreational support facilities and infrastructure, including readily available and functioning restrooms, trash collection, and information services.
4. The Monument will support a wide variety of sustainable recreational opportunities including, but not limited to: fishing, hiking, trail running, photography, interpretive trail walks, mountain biking, camping, backpacking, cycling, hunting, recreational shooting, recreational driving, water play, snow play, OHV use, rock climbing, wildlife observation, wilderness area visits, nature discovery, historical appreciation, and cultural history experiences.
5. Recreational opportunities will appeal to and fulfill the needs of a broad range of abilities, fitness levels, and desired visitor experiences.
6. A comprehensive, well-maintained and sustainable trail system with multilingual trailhead information will be provided throughout the entire Monument. The trail system will include ADA accessible interpretive trails.
7. Management of visitor capacity and implementation of public safety measures consider visitor experiences and resource protection needs within the Monument.
8. Visitors of the multiple ethnicities that comprise Southern California will feel welcomed to the National Monument.
9. Signs are universal and public information and education is multilingual to ensure communication is intentional, meets information needs, and conveys a message of public access for all.

Objectives [Goals]

1. Complete the sustainable recreation carrying capacity studies identified in Management Approach 2 within [three] years.
2. Complete the assessment of recreational infrastructure identified in Management Approach 4 within [three] years.
3. Complete the recreation facility survey identified in Management Approach 6 within [four] years.
4. Complete and initiate the implementation of the comprehensive Master Recreation Plan identified in the Sustainable Recreation Management Approaches within [four] years.
5. Complete the development of criteria for special events and emerging uses identified by Management Approach 8 within [five] years.

Guidelines

1. Along the Pacific Crest National Scenic Trail within the Monument, new recreation events, such as foot races or horseback endurance events and fundraising events should be limited to designated crossings

only. Existing recreation events may be allowed to continue at current levels.

[Original Guideline 2, Moved to Transportation Plan Guidelines]

2. Ensure that any new trail or road construction complies with the most recent Forest Service Trails Construction and Maintenance Notebook, employing current, state-of-the-art trail design and sustainability principles. (Forest Service Trails Construction and Maintenance Notebook, 2300–Recreation, July 2007, 0723-2806-MTDC)

[Original Guideline 3, Moved to the Visitor Reception, Information and Education Section]

Management Approaches

1. Develop a comprehensive Master Recreation Plan designed to provide an outstanding visitor experience that meets the needs of the Monument's diverse user base and achieves the desired conditions. The plan would include, but not be limited to, inclusionary elements to appeal to multicultural users, interpretive trails, recreational visitor education programs, and additional support facilities.
2. As a component of the Master Recreation Plan, develop a trail master plan that:
 - Assesses the condition, maintenance needs, and sustainability of all existing system and non-system trails.
 - Prioritizes high-value, high-use trails for maintenance and sustainability improvements.
 - Identifies opportunities for new trails to provide a broader range of experiences, connectivity to other trails and points of interest, and expanded opportunities for a growing population.
 - Identifies non-system trails that may be candidates for inclusion in the forest trail system or decommissioning.
3. Prioritize work with external partners to conduct sustainable recreation studies, develop recreation design plans, new products, or recreation design features to improve recreation management within the Monument and ensure relevance to the Monument's diverse visitor use base.
4. Actively manage recreation in concentrated use areas such as the San Gabriel River to improve recreational quality. Mitigate impact on aquatic species through dispersed recreation, designated river access points, transit stops, designated parking, and high quality support infrastructure and visitor services.
5. Evaluate sustainable recreation carrying capacity in high-use areas such as San Gabriel Canyon, following the Interagency Visitor Use Management Framework (<http://visitorusemanagement.nps.gov>), including:
 - Identifying visitor capacities and strategies to manage use levels within capacities.
 - Documenting criteria and rationale for establishing visitor capacities based on the best-available science.
 - Documenting the relationship between the amount of visitor use and existing conditions and how improved management, facilities and visitor education can increase carrying capacity.
6. Employ strategies for reducing user impact through site design, user education and other tools.

[Original Item 3 has been moved to the Transportation Plan]

[Original Items 4-6 have been moved to the Visitor Reception, Information and Education section]

7. Conduct a comprehensive assessment of existing recreational infrastructure, opportunities and needs in the Monument, including an inventory of trails (open, closed, system and non-system) and trail conditions.
8. Identify public facilities in need of improvement, removal, or replacement (including aging developed recreation infrastructure), to better meet current needs and projected future demand. Replacing opportunities lost to closures will be a high priority.
9. Develop criteria for appropriate types of special events, requests, and emerging uses within the

Monument to ensure that they are low-impact and sustainable.

10. Implement adaptive management processes and strategies at recreation facilities to proactively engage Southern California residents & visitors within the outreach area of the National Monument, including persons with disabilities, contemporary urban visitors, aging populations, diverse ethnic groups, youth, and day-use emphasis (see Appendix C, Monitoring Requirements). (From new text added to REC 3 of Appendix B)
11. Employ applicable elements and strategies described in the 2010 Forest Service Sustainable Recreation Framework (June 25, 2010).

Visitor Experience, Information and Education

The goal of Visitor Experience, Information and Education services is to develop an integrated, forest-wide program of interpretation and conservation education that will support the proclamation mission to provide access to and interpret the objects of scientific and historic interest present in the Monument. These objects include heritage resources, recreational and scenic features, scientific features, diverse wildlife and aquatic species and habitat, vegetative communities, and infrastructure.

Desired Conditions

1. Youth are actively engaged in outdoor recreation and conservation education opportunities through a variety of channels and opportunities, fostering the next generation of public land stewards.
2. All visitors will be provided with culturally relevant and easily accessible information to guide and enrich their experience.
3. Interpretative materials capture the rich cultural history that shaped the area, including Native Americans, Spanish missionaries and colonialists, Mexican rancheros, and Euro-Americans and Asian settlers and prospectors.
4. Culturally relevant educational programs are developed with tribal consultation regarding traditional object management, interpretation, traditional uses, tribal history, and other issues of tribal concern within the Monument. This ongoing process is fostered to maintain open communication and collaboration with tribes about their current and historical relationship to the San Gabriel Mountains.
5. Public outreach and education uses traditional and contemporary media outlets, social media, newly emerging technologies, and culturally relevant media outlets.
6. Schools, communities, nonprofits, universities, museums, and other educational institutions are engaged in elevating public awareness of the environment, conservation, and outdoor recreation. This presents exceptional opportunities to re-imagine and reinforce Angelenos' connections to their forest, Monument, and surrounding public lands.
7. Conservation education focuses on themes of urbanization, watershed values, fire, heritage resources, climate adaptation, and wildlife and plants, which are the main management challenges within the Monument.
8. Forest Service staff and volunteers are fully trained in visitor reception and engagement that is culturally relevant.

Objectives [Goals]

1. Develop and implement the Master Visitor Reception, Interpretation and Education Plan with an emphasis on youth within [three] years.
2. Launch a multi-lingual Monument website within [two] years.
3. Develop new interpretive and educational materials within [three] years.

Guidelines

4. Maintain or increase the number of conservation education programs/events per year within the Monument.

Management Approaches

1. Develop a Master Visitor Reception, Interpretation and Education Plan to guide these efforts.
2. As one component of the Master Visitor Reception, Interpretation and Education Plan, Conservation Education Plan that will focus on engagement of youth in outdoor recreation and conservation opportunities, educate them about the objects of interest, help foster the next generation of public land stewards, and work towards achieving the Desired Conditions.
3. As additional components of the Master Visitor Reception, Interpretation and Education Plan, include sections on:
 - A comprehensive visitor reception and orientation strategy that includes sufficient volunteer or paid staff positions to meet visitor needs. Consider implementing a docent program in partnership with local community organizations and non-profits.
 - A partnership strategy on ways to engage and leverage resources from local sources including, universities, school districts, museums, adjacent municipalities, county agencies, non-profits, foundations, the private outdoor recreation sector, and corporate sponsors.
 - A volunteer engagement and management strategy.
 - A comprehensive training program for Forest Service staff and volunteers developed with an experienced diverse network of multilingual, culturally relevant interpretation and education partners to ensure that all visitor engagement is welcoming and culturally sensitive.
4. Engage and involve a diverse network of multilingual, culturally relevant interpretation and education partners to ensure that every visitor to the forest can access and learn about recreation, education, conservation, volunteer, and stewardship opportunities before a trip to the Monument, upon entering the Monument, and at key recreational, environmental, and cultural sites throughout the Monument.
5. Implement a user-friendly, multi-lingual dedicated Monument website with comprehensive information about Monument access, recreation, safety, and education opportunities, with broad appeal including youth and underserved communities.
6. Enhance public education and appreciation of the objects of the Monument through the expansion of interpretive activities, environmental education, and conservation programs to help inform the public about cultural, scientific, historical and archeological sites, tribal traditions, recent history, unique landscape, diverse geology, natural processes, flora and fauna, and watershed values issues within the Monument.
7. Develop interpretative materials and educational activities that capture the rich cultural history that shaped the area to help visitors learn about, gain respect for, and appreciate the objects of the Monument and the ongoing need for their protection and stewardship.
8. Provide multilingual information on how to reach the Monument using public transportation, shuttles, and alternative transportation via culturally relevant media channels, including the Monument web site.
9. Expand the use of multilingual information and outreach including interpretive signs, standard recreation signs, online information and social media, and multilingual personnel such as recreation staff, law enforcement, and volunteers.
10. Provide visitors with high-quality educational opportunities in major high-use recreational areas regarding the natural environment, cultural history, leave no trace ethic, and nature stewardship.
11. Prioritize youth engagement efforts aligned with the Region 5 Integrated Youth Engagement Strategy, and continue participation in programs such as the Southern California Consortium “Generation Green” program and Every Kid In A Park program.
12. Employ elements and strategies from the 2007 Forest Service Conservation Education Strategic Plan To

Advance Environmental Literacy (Publication FS-879, March 2007).

Heritage Resources

Heritage resources in the Monument include both historic and prehistoric archaeological sites as well as cultural and historic properties. Priority Heritage Assets are those heritage resources that have been determined to require enhanced monitoring and protection, either due to their significance or because they are deemed to be at risk.

Desired Conditions

1. All heritage resources are protected and preserved for cultural and scientific value and public benefit.
2. Priority Heritage Assets receive enhanced monitoring and protection and enhance the Monument's distinct characteristics.
3. Heritage resources within designated wilderness areas are documented and protected, and values and connections between heritage and wilderness values are promoted.

Objectives [Goals]

1. Complete the evaluation and nomination process for the heritage resources listed in Management Approach 6 within [six] years.

Standards

1. Road and trail maintenance and use must be managed to prevent adverse effects to values or attributes that make heritage resources eligible for the National Register of Historic Places.

Guidelines

1. Projects should be designed to avoid, minimize, or mitigate adverse effects or impacts to heritage resources.
2. Heritage resources should be protected during fire suppression and rehabilitation activities where feasible.

Management Approaches

1. Review all heritage resources located within the Monument and designate those requiring enhanced monitoring and protection as Priority Heritage Assets.
2. Review recorded or documented heritage resources within designated wilderness to identify any that support or enhance wilderness values and characteristics. Manage these identified resources as Priority Heritage Assets, regularly monitor identified wilderness Priority Heritage Assets and promote values and connections between heritage and wilderness values.
3. Assess and review documented and unevaluated heritage resources to identify those resources that enhance the Monument's distinct characteristics. Regularly monitor those at risk. Manage these identified resources as Priority Heritage Assets.
4. All identified heritage resources within the Monument will be monitored every 5 years. Post-fire, flooding and other significant disturbance surveys will also be conducted in order to identify new historic resource locations or update information on existing resources.
5. Use partnerships to develop and implement stewardship plans for heritage resources, focusing on those sites with recognized significance or at risk from public or land use effects.
6. Evaluate heritage resources for appropriate management. Develop site management plans for noteworthy resources.
7. In consultation with tribes, work to improve the interpretative potential of Native American heritage

resources within the Monument, focusing on traditional uses, tribal history, and the current relationship of local tribes to the San Gabriel Mountains.

8. Develop partnerships with local universities for student and faculty involvement, including research opportunities, field schools, internships, and other education programs that may assist the Monument with protection and management of heritage resources
9. Partner with the Society for California Archaeology (SCA) to employ the California Archaeological Site Stewardship Program (CASSP) to assist with site monitoring.
10. Evaluate the following heritage resources for eligibility under the National Register of Historic Places: Aliso-Arrastre Special Interest Area; Eldoradoville, located along the East Fork of the San Gabriel River; Mt. Wilson Observatory; and San Dimas Experimental Forest. Prioritize the remaining heritage resources for evaluation to determine their eligibility for listing. Nominate sites eligible for listing following evaluation.
11. Heritage resources with exceptional historical significance and value, such as the Mt. Wilson Observatory, may meet standards for the National Historic Landmarks Program. Evaluate Mt. Wilson Observatory, and any additional heritage site with exceptional historic significance, for nomination as a National Historic Landmark.
12. Heritage resources that do not meet eligibility standards for inclusion to the National Register of Historic Places will be evaluated for eligibility for inclusion to the California Register of Historic Resources.
13. Provide the opportunity for qualified and interested members of the public to participate in Section 106 consultations as consulting parties.

Biological Resources

Desired Conditions

1. Habitat conditions are stable or improving over time as indicated by the status of focal species and other elements of the 2016 Monitoring Strategy. Habitats of species specifically listed in the Proclamation as objects of interest in the Monument are managed to preserve and protect these species.
2. All species and plant communities in need of special protections are covered by well thought out management plans implemented by either the Forest Service or other responsible entities. These management plans should apply best management practices and use best available science.
3. The list of Management Indicator Species (MIS) monitored within the monument represents the diversity of habitats and species identified as objects of interest, including all threatened, endangered, candidate and species of special concern, both federal- and state- listed, as well as rare plant communities.
4. Biological and watershed resources are managed in a balanced and mutually beneficial fashion.
5. Plan elements include a robust adaptive management strategy to proactively address and combat potential climate change impacts to biological resources and watersheds.

Objectives [Goals]

1. Review the list of objects of interest, determine which species or plant communities may require additional protection and update the MIS list as needed to accurately monitor them within [2] years.
2. Prepare additional management plans as needed for at-risk species and plant communities within [10] years.
3. Complete a robust climate change assessment and incorporate any needed adaptive management elements into the Monument Plan within [5] years.

Management Approaches

1. Develop an active and adaptive management strategy that emphasizes habitat restoration and conservation programs to improve the health of the watershed and the forest.
2. Review the list of biological resources considered objects of interest and determine whether additional actions are needed to preserve and protect any listed species or plant communities. Prepare management plans targeted at these resources as needed, for example Nelson's Big Horn Sheep.
3. Compare the current MIS list against the objects of interest to ensure that it adequately reflects and is able to accurately monitor the condition of all habitats and species considered objects of interest.
4. Monitor at-risk species according to the 2012 Planning Rule direction on monitoring.
5. Conduct a robust climate change assessment that addresses potential changes to and interactions between biological and watershed resources, develop adaptive management plan elements to address potential impacts, and adopt them as a plan amendment.

Energy Resources

Objectives [Goals]

1. Promulgate regulations within [3] years that allow citations to be issued to illegal mining activities.

Standards

1. Valid Federal mineral rights existing within the Monument at the time of the Monument proclamation must be managed to protect the objects of interest listed in the Proclamation.

Designated Areas

Desired Conditions

1. Designated wilderness within the Monument is maintained as a naturally-evolving and natural-appearing landscape that provides for primitive and unconfined recreation use. The sense of remoteness and solitude is maintained.

Objectives [Goals]

1. Complete the suitability studies for eligible Wild and Scenic Rivers located inside the Monument within [5 years]. Consider the preservation of watershed values including the provision of drinking water and flood control services as part of the evaluation suitability study. Include all interested stakeholders in the process.

Suitability of Lands

1. Mineral and energy resources exploration and development is not suitable within the Monument, except where valid rights already exist at the time of the Monument proclamation. Table 1 below would replace Table 2.1.3 of Part 2 of the Angeles Forest Plan to identify the current Suitability of Lands within the Monument.
2. Within the Monument, the Pacific Crest National Scenic Trail foreground is not suitable for special-use authorizations for new communication sites and wind genera

Table 1. Suitable uses commodity and commercial uses, San Gabriel Mountains National Monument

Activity or Use	Land Use Zone						
	Developed Areas Interface	Back Country	Back Country Motorized Use Restricted	Back Country Non-Motorized	Critical Biological	Wilderness	Experimental Forest
(Non-Rec) Special Uses: Low Intensity Land Use	Suitable	Suitable	Suitable	By Exception	By Exception	By Exception	For Research
Communication Sites	Designated Areas	Designated Areas	Designated Areas	By Exception	By Exception	Not Suitable	By Exception
Livestock Grazing	Designated Areas	Designated Areas	Designated Areas	Designated Areas	Not Suitable	Designated Areas	Not Suitable
Major Transportation Corridors	Designated Areas	Designated Areas	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable
Major Utility Corridors	Designated Areas	Designated Areas	Designated Areas	Not Suitable	Not Suitable	Not Suitable	Not Suitable
Water Conservation, Flood Control and Related Activities							
Road Construction or Re-construction	Suitable	Suitable	Suitable for authorized use	Not Suitable	Not Suitable	Not Suitable	By Exception
Developed Facilities	Suitable	Suitable	By Exception	Not Suitable	Not Suitable	Not Suitable	For Research
Oil and Gas Exploration and Development Areas¹	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable
Minerals Resources Exploration and Development¹	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable	Not Suitable
Renewable Energy Resources	Suitable	Suitable	By Exception	By Exception	Not Suitable	Not Suitable	Not Suitable
Wood Products, Including Fuelwood Harvesting	Suitable	Suitable	Suitable	Suitable	By Exception	Not Suitable	By Exception
Special Forest Products	Suitable	Suitable	Suitable	Suitable	By Exception	By Exception	Not Suitable

*By Exception = Conditions which are not generally compatible with the land use zone but may be appropriate under certain circumstances

¹ -With the exception of valid existing rights

The following Land Use Zone descriptions would replace the descriptions on pages 9 through 11 of Part 2 of the Angeles Forest Plan and describe the zones within the Monument.

Critical Biological (3,043 acres or less than 1 percent of the national forest): This zone includes the most important areas on the national forest to manage for the protection of species at-risk. Facilities are minimal to discourage human use or designed specifically to direct that use towards sustainable practices. Levels of human use will vary dependent on the area's carrying capacity.

Wildland/Urban Interface Threat Zones (see Appendix K in Part 3 of the forest plan) may occur in this zone. Community protection vegetation treatments within the Critical Biological land use zone may occur by exception. In these cases, managers will consider species and habitat needs.

The management intent is to retain the natural character and habitat characteristics in this zone and limit the level of human development or actively manage it to allow for protection of species-at-risk. Activities and modification to existing infrastructure and new infrastructure are allowed if they are beneficial or neutral to the species for which the zone was primarily designated (see Table 34: San Gabriel Mountains National Monument Critical Biological Land Use Zones). Human uses are more restricted in this zone than in Back Country Non-Motorized zones in order to protect species needs, but are not excluded. Low to moderate impact uses, such as hiking, mountain biking and hunting are generally allowed. Motorized use of existing National Forest System roads is allowed. Less than 1 percent of the National Forest System and non-system roads are found in this zone including one mile of inventoried unauthorized road. Road density will not be increased and may be decreased as a result of species protection requirements.

Table 2. San Gabriel Mountains National Monument critical biological land use zones

Primary Species Protected and Primary Uses			
CBLUZ	Primary Species Protected	Place	Primary Uses**
South Fork Big Rock Creek	Mountain yellow-legged frog	Angeles High Country	Existing use of Sycamore Flats, South Fork and Little Jimmy Campgrounds is retained
South Fork Little Rock Creek	Mountain yellow-legged frog	Angeles High Country	Existing use of the Williamson Rock climbing area is retained
Lower Little Rock Creek	Arroyo toad	Mojave Front Country	Ongoing activities at Little Rock Reservoir and associated developed areas to include the boat ramp, Fisherman's Point, Juniper, Rock Point and Sage Picnic Areas are retained. Use of Little Rock Road (NFS Road 5N04) is retained. Little Rock OHV Area is closed above Rock Point Day Use Area; however a small segment is retained. Little Rock OHV route adjacent to CBLUZ is retained for opportunities to define an improved system while relocating established routes outside of sensitive areas. Joshua Tree and Basin Campgrounds and Santiago OHV route are currently closed due to potential impacts to the arroyo toad. Site specific analysis of these areas will determine if they are a suitable use within the CBLUZ.
West Fork San Gabriel River	Santa Ana sucker	San Gabriel Canyon	CBLUZ location is Cogswell Dam downstream to the beginning of the wild trout area (2nd bridge). This area is currently managed as a wild trout stream and this designation is retained. Management of the Cogswell Dam for flood control and water conservation including water release is not in conflict with the CBLUZ designation and is retained. Installation of toilets can be considered neutral or beneficial use. Administrative use and use of National Forest System Road 2N25 as a hiking and bicycle path will be retained.
East Fork San Gabriel River	Santa Ana sucker	San Gabriel Canyon	CBLUZ location is from just above the Oaks day use site upstream to the private land parcel near the Bridge to Nowhere, including the Cattle Canyon tributary upstream to the upper extent of the Santa Ana designated critical habitat. Existing transportation and other uses will continue.
North Fork San Gabriel River	Santa Ana sucker	San Gabriel Canyon/Angeles Uplands East	CBLUZ location is from the West Fork/North Fork confluence upstream to the northern extent of the Santa Ana sucker Designated Critical Habitat, including the Bichota Canyon tributary of the North Fork San Gabriel River. Existing uses will continue.
Aliso Canyon	California red-legged frog	Soledad Front Country	The West Wide Energy Corridors will be managed for utility infrastructure, including new and upgraded transmission lines. Access to utility corridors will be maintained while minimizing road infrastructure within the CBLUZ. Existing Transportation and other uses will continue.

San Gabriel Mountains National Monument
DRAFT Environmental Assessment – Appendix C

Primary Species Protected and Primary Uses			
CBLUZ	Primary Species Protected	Place	Primary Uses**
Upper Big Tujunga	Arroyo toad, California red- legged frog	Angeles Uplands (West)	Access on County Road 3N19 and associated maintenance, access to private property in section 35, existing Special Use Permits, and proposed OHV corridor across Alder Creek area are retained. Dispersed recreation use will continue to be limited by limiting parking areas.
Soledad Canyon	Arroyo toad, unarmored three-spine stickleback	Soledad Front Country	The Wildlife Viewing site at this location will be retained. Soledad Campground will continue to be closed and facilities removed. Private lands surrounding the CBLUZ are not affected.

**This is a partial list of activities associated with these CBLUZ's. See Suitable Use Tables (Part 2 of Forest Plan) for full description of all able uses.

Existing Wilderness (122,098 acres or 34 percent of the Monument): This zone includes congressionally designated wildernesses. Only uses consistent with all applicable wilderness legislation and with the primitive character are allowed in existing and recommended wilderness. Road access is limited to uses identified in the specific legislation designating the wilderness (see wilderness in the forest-specific design criteria of Part 2 of the Forest Plan), approximately .7 percent of the National Forest System and non-system roads are found in this zone including 1.4 miles of inventoried unauthorized road. The characteristic Recreation Opportunity Spectrum objective is Primitive with limited areas of Semi-Primitive Non-Motorized.

Wildland/Urban Interface Threat Zones (see Appendix K in Part 3 of the forest plan) may occur in this zone. Community Protection vegetation treatments within the existing wilderness zone may occur by exception. In these cases, managers will consider wilderness needs. The management intent is to administer this zone for the use and enjoyment of people while preserving its wilderness character and natural conditions. Non-conforming uses will be removed to preserve wilderness character. Designated wilderness includes:

- Sheep Mountain Wilderness
- San Gabriel Wilderness
- Magic Mountain Wilderness
- Pleasant View Ridge Wilderness

Designated Areas

The following changes to the Forest Plan “Special Designation Overlays” are proposed for the Monument. These changes would update the Special Designations to acknowledge and be consistent with designation of two new wilderness areas in 2009.

Figure 2. Proposed land use zone map

Figure 3. San Gabriel Mountains National Monument land use zones

Table 3. New wilderness area descriptions

Title	Place	Acres
Magic Mountain Wilderness	Soledad Front Country	11,938
The United States Congress designated the Magic Mountain Wilderness in 2009. The Magic Mountain Wilderness is generally bounded by: Santa Clara Divide Road (3N17.7) on the south; Backcountry Discovery Trail 1 (3N37) on the east; and forest boundaries on the north and west. A closed road traverses the mountain from the community of Lange to Magic Mountain. This corridor separates the Magic Mountain Wilderness into two portions. The Magic Mountain Wilderness's chaparral-covered hillsides and oak-studded canyons provide a scenic vista and suitable habitat for the California condor. The area also offers primitive recreational opportunities for the rapidly urbanizing Santa Clarita Valley. There are no officially designated trails within this wilderness. However, several social trails exist which were created by visitor use.		
Pleasant View Ridge Wilderness	Angeles High Country, Mojave Front Country	27,040
The United States Congress designated the Pleasant View Ridge Wilderness in 2009. This wilderness area is located roughly 30 miles northeast of La Canada, north of the Angeles Crest Highway where the San Gabriel Mountains slope north to meet the Mojave Desert. The area features 8,200-foot Mt. Williamson and other dramatic peaks, formidable cliffs, the headwaters of Little Rock Creek, remote backcountry, and some of the most magnificent canyon country in the San Gabriel Mountains. The Pleasant View Ridge Wilderness is generally bounded by: California Highway 2 (Angeles Crest Scenic Byway) on the south; Little Rock Canyon on the west; and the forest boundary on the north; and High Desert National Recreation Trail (10W02 Burckhardt) on the northeast. The area can be accessed from California State Highway 2 at Vincent's Gap, Islip Trailhead, Buckhorn Campground, and Three Points Trailhead and from the Pacific Crest National Scenic Trail and High Desert National Recreation Trail. Trails going through this wilderness include: High Desert National Recreation Trail (10W02 Burckhardt), Islip Saddle (9W02), and Pacific Crest National Scenic Trail.		

Monitoring Plan

[Forest Service to insert Monument-specific Monitoring Plan here]

Chapter 3 – San Gabriel Mountains National Monument Transportation Plan

The Proclamation (Obama 2015) states:

The Secretary shall prepare a transportation plan that specifies and implements such actions necessary to protect the objects identified in this proclamation, including road closures and travel restrictions. For the purpose of protecting the objects identified above, except for emergency or authorized administrative purposes, the Secretary shall limit all motor vehicle use to designated roads, trails, and, in the Secretary's discretion, those authorized off-highway vehicular use areas existing as of the date of this proclamation.

Current management of the Monument complies with the Proclamation direction to limit motorized vehicles to designated roads, trails, and areas. Motor vehicle use maps (MVUMs) were published in 2011 and reflect this management of the transportation system in the Monument (MVUMs covering the Monument are included in the Map Packet for this Monument Plan).

Because the San Gabriel Mountains National Monument Plan is a programmatic level decision and does not directly authorize any project level site specific actions, the transportation plan also does not make any site specific changes to the transportation system. Instead it provides a framework by which to manage the transportation system and make future decisions concerning changes to it that support the management intent of the Monument Plan. Changes to the existing transportation system will only be made after appropriate site-specific environmental analysis. Transportation projects within or which enter or traverse

the Monument will be configured in a manner that protects and is consistent with the proper care and management of the objects identified in the Proclamation.

Desired Conditions

1. All transportation projects within or that traverse the Monument are configured in a manner that protects, and is consistent with the proper care and management of, the objects of interest.
2. Road and trail maintenance and use is managed to prevent adverse effects to values or attributes that make heritage resources eligible for the National Register of Historic Places.
3. The Monument is accessible through alternative transportation and public transportation options in coordination with other agencies and gateway communities to provide greater access for those who do not have personal vehicles, reduce vehicle congestion, address parking capacity issues, and improve public safety.
4. Road density within the Monument remains stable or is decreasing. The number of automobiles is reducing over time.
5. Roads and trails are maintained to standard.
6. Sufficient access points and parking areas are provided to serve visitors to the Monument during peak seasons in a manner that does not adversely impact the gateway communities and neighborhoods that surround the Monument.
7. Roads and trails not authorized in the Master Trails Plan are removed, the land is restored, and new unauthorized roads and trails are removed and prevented from recurring. Impacts to riparian zones, watersheds, protected objects, and sensitive species in the Monument are minimized.
8. Transportation connectivity to and within the Monument is improved through coordination with state, county, local, and regional government entities, municipalities, Tribal governments, other agencies, and the public.
9. The road and trail system is sufficient to provide a good balance of recreation opportunities for all users, including hikers, hunters, bicyclists, equestrians, OHV enthusiasts, and motorists, consistent with sustainable recreation practices.
10. The road and trail system includes easy-to-interpret multilingual wayfinding signage that includes international symbols. Up-to-date maps are available in multiple languages and in different media formats that clearly identify roads and trails, recreation opportunities, objects of interest, parking, and alternative transportation options.

Objectives[Goals]

1. Complete a review of the existing transportation network to determine if there are conflicts with objects of interest within [two] years.
2. Complete a detailed Master Transportation Plan within [three] years.
3. Complete the alternative transportation and public transportation opportunities analysis listed in Management Approach 7 within [two] years.
4. Complete the assessment of parking capacity at access points and alternative public transportation options identified in Management Approach 8 within [three] years.
5. Complete the traffic study listed in Management Approach 12 within [two] years.
6. Complete the road and trail wayfinding signage program listed in Management Approach 16 within [three] years.
7. Complete updated maps and implement an advanced traveler information system within [two] years.
8. Remove unauthorized roads and trails and restore the land within [ten] years.
9. Develop “dark sky” guidelines within [two] years.

Standards

1. Transportation projects either within, or which enter or traverse, the Monument will be configured in a manner that precludes adverse impacts to the objects of interest.
2. Parking areas, transportation nodes and access points which serve visitors to the Monument shall be

designed and conditioned to avoid adverse impacts on surrounding gateway communities and neighborhoods.

3. Street and highway lights must comply with “dark sky” guidelines when installed or replaced.

Guidelines

1. All new road and trail crossings of the Pacific Crest National Scenic Trail within the Monument will be evaluated and planned to minimize impacts to the scenic, natural, and experiential values of the trail. New roads and new trails, including motorized and mechanized transport trails, within the PCT foreground should be designed to minimize the visual, aural and resource impacts to the PCT. Exemptions may be allowed if required by law to provide access to private lands or documented as the only prudent and feasible alternative.
2. Parking capacity will be evaluated during the planning of any new trail heads, including how parking may affect gateway communities when trails are located in their vicinity.

Management Approaches

1. Review the existing transportation network against the location of the objects of interest to determine if there are any conflicts. Take corrective action as needed.
2. Improve needed operational maintenance level 2 National Forest System roads to standard so they qualify for Federal Lands Transportation Program funding (operational maintenance level 3+) and other related federal funding.
3. Improve non-motorized trails to standard so they qualify for Federal Lands Transportation Program funds (“provide an engineered surface”) and other related federal funding.
4. Decommission and rehabilitate high-risk, low-value roads identified in the roads analysis and travel analysis processes.
5. Over the planning period, the number of inventoried unauthorized roads and trails are reduced, and the development and proliferation of new unauthorized facilities is minimized.
6. Coordinate projects with California State Parks and the Off-Highway Motor Vehicle Recreation Program, including projects that restore areas of unauthorized off-highway vehicle uses.
7. Develop a detailed Master Transportation Plan to guide future transportation projects within the Monument and linkages to external road and trail transportation networks.
8. Evaluate alternative transportation and public transportation opportunities, including identifying programs that facilitate access from underserved communities, ways to link to public transportation options in gateway communities, and sites appropriate for bus turnarounds at key recreation areas.
9. Collaborate with gateway communities and local partners to manage potential impacts and maximize potential benefits associated with Monument designation by addressing issues such as identification of appropriate access points, parking capacity at access points, and alternative public transportation access options.
10. Ensure there is adequate, safe parking for equestrian horse trailers.
11. Coordinate with local government on transportation planning. Participate in the Southern California Association of Governments. Coordinate with Caltrans to improve transportation connectivity within the Monument, while minimizing adverse resource effects.
12. Coordinate with programs such as CAR-LESS CA and connections such as El Pueblo, Metro Gold Line, Metrolink, and other regional, municipal, and local public or private transit systems.
13. Coordinate with the Federal Lands Collaborative Long-Range Transportation Planning effort to ensure it is responsive to the transit/transportation needs of the Monument.
14. Prepare a traffic study for the Monument area, including access points through local communities, to determine traffic flow during various times of the year and traffic safety/speeding “hot spots.”

15. Maintain awareness that “driving for pleasure” is and will continue to be an important use within the Monument. Enhance messaging that “driving for pleasure” does not include racing.
16. Implement a uniform speed limit throughout the Monument, similar to National Parks. Evaluate the installation of new technology that automatically senses and issues speeding tickets.
17. Update the Angeles National Forest’s motor vehicle use map periodically to identify currently designated roads, trails and areas for public motor vehicle use.
18. Manage high visitor use and traffic congestion using the following strategies:
 - Consider using temporary one-way traffic flows and closures during peak volume periods, while utilizing adequate signage, guidance, and traffic controls consistent with established standards.
 - Evaluate the use of parking capacity limits.
 - Enforce parking capacity limits and locations established by the appropriate governing authority.
 - Prevent or limit parking in riparian areas to reduce resource damage.
 - Explore opportunities to increase or better distribute parking capacity in key areas, including providing access by shuttles or other forms of public transportation. Parking locations should be clearly identified and delineated.
19. Develop “dark sky” guidelines.
20. Develop a road and trail wayfinding signage program suitable for multilingual and international visitors. Update maps to clearly identify roads, recreation opportunities, objects of interest, parking, and alternative transportation options. Utilize advanced travel information systems and the Monument website to advise visitors of road closures, changes to travel circulation, and parking availability.

Current Transportation System

Road System

The road system in the Monument consists of approximately 496 miles of existing roads, ranging from single-lane dirt roads to paved-double lane roads. These are under various jurisdictions, including the Forest Service, Caltrans, and counties. Of these, there are over 276 miles open to motor vehicle use.

Driving for pleasure is a popular activity on scenic routes through the Monument. Highway 39 and Highway 2, the Angeles Crest Scenic Highway are major routes providing access into and through the Monument.

There are two designated open OHV areas within the Monument: the San Gabriel Canyon OHV area includes 150 acres of rocky, sandy, reservoir land; and the Little Rock OHV area includes the Little Rock OHV trail. Outside of the two open OHV areas, vehicles are limited to designated roads.

The network of National Forest System roads within the Monument that are currently designated for motorized use, including OHV areas, are shown on the back side of the MVUM for the Angeles National Forest (see the map packet). This map is published as required by the Forest Service Travel Management Regulations.

Non-motorized Trail System

The non-motorized trail system within the Monument currently consists of approximately 243 miles of system trails that provide hiking, hunting, horseback riding and mountain biking opportunities. National trails include about 87 miles of the Pacific Crest Trail, the Silver Moccasin National Recreation Trail, the Gabrielino National Recreation Trail and the High Desert Trail.

All trails except the Pacific Crest Trails and trails within wilderness areas are open to mountain bikes. The West Fork National Scenic Bikeway parallels more than eight miles of the West Fork San Gabriel River. This gated, paved road provides a relatively flat, paved route for bicyclists of all abilities.

[Insert description of the equestrian trail system here]

The network of National Forest System trails within the Monument that are currently designated for non-motorized use are shown on the back side of the MVUM for the Angeles National Forest.

Road Maintenance

Roads have long been recognized as the primary human-caused source of soil and water disturbances in forested environments. Generally, higher densities of roads within a watershed result in quicker run-off to the stream network and increase the risk of channel erosion and downstream sedimentation.

Most of the National Forest System roads in the Monument are rated high or very high for erosion hazard. New roads must be constructed with strict standards and guidelines, especially those that could influence riparian conservation areas or watershed values, are located in landslide-prone areas, or could cause soil erosion. Proper maintenance and care of existing roads are critical to minimize effects due to erosion. Proper decommissioning of roads is necessary to achieve positive long-term effects through removal of chronic sources of erosion, sedimentation, and hydrologic modification.

Similarly, most trails are located on soils with either high or very high erosion hazard ratings. Trail maintenance and care are necessary to keep the integrity of the trails at a level to be used by the public in an uninterrupted manner.

The proliferation of unauthorized roads and trails is an ongoing problem and results in unacceptable effects to soils and other resources. Many have been created by recreation use from communities immediately adjacent to the Monument or off-road vehicle travel. These trails contribute to lost soil productivity and increased soil erosion and compaction, both long- and short-term. It is important to remove these trails, restore the land in an expeditious fashion and prevent them from recurring.

Public roads within the Monument are either maintained by the Forest Service or by local government agencies, or the State under a special use permit. Special use roads are generally maintained by the user under a special use permit.

Transportation System Management

Maintenance Strategy

Currently available funding is insufficient to fully maintain the existing road system. The following strategies will be used to prioritize needed maintenance and to improve the ability to complete all needed maintenance for roads managed by the Forest Service:

1. Public safety and natural resource protection would be the highest priorities for maintenance.
2. Maintenance levels 3 through 5 roads would be higher priority for maintenance than maintenance levels 1 and 2 roads, due to the higher potential loss of investment, generally higher traffic volumes and speeds, and resulting safety risks and liabilities.
3. Submit appropriate projects for maintenance, reconstruction, or rehabilitation funding when opportunities are available (agency funding, state grants, partnerships, and other sources).
4. Seek additional sources of funding to reduce the maintenance backlog and keep the road system in acceptable condition. Potential sources include Federal Highway Trust Fund funding through the national transportation bill and appropriated funding specifically for specially designated areas such as monuments.
5. Partner with user groups, permittees, and other entities to accomplish needed road maintenance. Consider creating an “Adopt-a-highway” program.
6. Consider entrance fees or toll roads to generate revenue for maintenance.
7. Consider reducing the assigned maintenance level of individual roads based on access needs, resource risks, and costs to improve the ability to maintain the entire road system.
8. Consider closing roads not currently needed for resource management activities or significant recreation access to reduce maintenance costs, while retaining the road prism for expected future access needs.
9. Consider restricting vehicle access for certain roads to emergency use only. These roads would still be open to pedestrian, bicycle and equestrian use, but would be maintained at a minimum level of service to reduce maintenance costs.
10. Consider opportunities to reduce the size of the road system by decommissioning individual roads or converting them to non-motorized trails.
11. Include all affected parties in any decision to close or decommission roads or trails, to ensure the road system continues to meet user needs

Forest Transportation System Changes

Changes to the forest transportation system may include actions such as changes of assigned maintenance levels for individual roads, construction of new roads, removal of roads from the system through decommissioning, and conversion of roads to trails. New roads will generally be limited, though could be constructed to meet management goals to provide access to new recreation facilities or opportunities; to provide access to the objects of interest; to provide access to administrative sites (ranger stations, work centers, etc.); to replace roads producing unacceptable resource effects; or to provide access for scientific research.

The priority for road retention emphasizes retaining road access for public use and for management activities similar to current access levels. For public access, emphasis should be on maintaining roads to recreation sites, concentrated use areas used for dispersed recreation, sites authorized by special use permits, and private land. The road system will also be available for recreation driving and for off-highway vehicle use on roads designated for such use. For management access, emphasis should be on ecosystem restoration and fire protection.

Roads with high risks for causing unacceptable effects to natural resources should be repaired, relocated, closed, or decommissioned to reduce effects. Road decommissioning should focus on roads producing unacceptable effects where repair or relocation are unreasonable, roads where the potential for resource effects and high maintenance costs outweigh the need for access for resource management or recreation, and any unauthorized motorized routes remaining after the system was last designated in 2011.

Changes to the transportation system will generally be identified through the existing roads analysis process and any future travel analysis processes, and subsequently decisions would be made through site-specific project analysis (NEPA). The objective of travel analysis (previously called roads analysis) is to provide decision-makers with critical information to develop and manage transportation systems that are safe and responsive to public needs and desires, are affordable and efficiently managed, have minimal negative ecological effects on the land, and are in balance with available funding for needed management actions. Travel analysis is required to inform decisions related to identification of the minimum road system needed for safe and efficient travel and for administration, utilization, and protection of National Forest System lands; and to inform decisions related to the designation of roads for motor vehicle use.

A roads analysis was completed in 2005, and addressed all NFS roads within the eventual Monument. This RAP is still a valid tool to help inform decisions about the road system (USDA Forest Service 2005c).

In the completed RAP, evaluation criteria were created based on specific topic areas described in the FS-643 miscellaneous report (agency direction at the time). These topics included ecosystem functions and processes; aquatic, riparian zones, and water quality; terrestrial wildlife; economics; minerals and range management, water production, and special forest products; special use permits; general public transportation; administrative uses; protection; road-related and unroaded recreation; passive use values; social issues; and civil rights and environmental justice. Similar criteria would be appropriate to evaluate the need for future changes in the trail system.

The evaluation criteria developed for the Monument RAP were:

- Watershed risk factors
 - ◆ Watershed Condition Class

Slope Stability Hazard
Earthquake Hazard Rating

- Species risk factors
 - ◆ Riparian Species
 - Stream Crossings
 - Habitat for Threatened, Endangered or Sensitive Species outside of Riparian Areas
 - Riparian Conservation Areas
- Administrative Benefits
 - ◆ Community protection, fire suppression, prevention, and prescribed fire
 - ◆ Vegetation management, resource evaluation and management
 - ◆ Special use access and administration
 - ◆ Law enforcement
 - ◆ Mining, oil and gas, grazing
 - ◆ Any other road access needed to manage the forest
- Public Benefits
 - ◆ Access to developed recreation sites and campgrounds
 - ◆ Driving for pleasure
 - ◆ Access to recreational special uses (including Recreational Residences)
 - ◆ Access to local surrounding communities

The risks and the benefits of each road were compared, resulting in two categories of roads flagged for further study. The first group of roads identified contains those that may require mitigation. “High Priority for Mitigation” roads are those roads (or segments) that were found to have both higher risk scores and a high level of public or administrative importance. The following criteria were used in their identification:

1. Watershed Risk Score is greater than or equal to 4; OR Species Risk Score is greater than or equal to 4.
2. Public Importance Score is greater than or equal to 3; OR Administrative Importance Score is greater than or equal to 3.
3. Combined Rap Score is greater than or equal to 5 (highest possible is —10I)

The second group of roads requiring further study is those with “High Risk and Low Importance”. Roads that fall into this group pose significant risk to either species or watersheds and are of low importance to the public, forest personnel, and special use permittees. The following criteria were used to identify these roads or segments:

1. Watershed Risk Score is greater than or equal to 4; OR Species Risk Score is greater than or equal to 4
2. Public Importance Score is less than or equal to 2, AND Administrative Importance Score is less than or equal to 2.
3. Combined Rap Score is greater than or equal to 5 (highest possible is —10I).

When changes are proposed to the forest transportation system to further the purposes of the Monument,

the decisions made will be informed by this roads analysis and possibly additional travel analysis, along with site-specific project analysis (NEPA). Evaluation criteria for the travel analysis will include criteria similar to the criteria described for the RAP, as well as other criteria appropriate to the specific proposed action.

The complete RAP can be found in the project file at the Supervisor's Office of the Angeles National Forest.

[October, XX 2016]

Angeles National Forest
ATTN: Justin Seastrand
701 North Santa Anita Avenue
Arcadia, CA 91006

Dear Mr. Seastrand,

We share President Obama's enthusiasm for the majesty of nature in the San Gabriel Mountains and the many opportunities our iconic mountain range provides to get in touch with nature and rejuvenate, recreate, and enjoy the outdoors.

We appreciate this opportunity to share our joint comments on the August 2016 Draft San Gabriel Mountains National Monument Management Plan and Environmental Assessment ("Draft Plan") as part of the public engagement process required by the Proclamation and 2012 planning rule. We hope this is the first step in a continuous process that includes input from the Collaborative and its specific interested stakeholders in future planning and implementation decisions made by the Forest Service.

These comments represent the consensus views of the San Gabriel Mountains Community Collaborative ("SGMCC" or "Collaborative"). The SGMCC consists of [45 members] representing the full range of interests associated with the Monument including government officials, agencies, non-profit and environmental organizations, education representatives and businesses.

The mission of the SGMCC is to:

"Represent the general public by integrating diverse perspectives to identify, analyze, prioritize and advocate for values, resources, investments, management objectives and implementation practices that sustainably benefit all communities throughout the region, the Angeles National Forest and the San Gabriel Mountains National Monument."

One key goal of the SGMCC is to:

"Provide a forum where diverse community voices can express their views and identify areas of agreement to help inform Forest Service decisions and activities"

The SGMCC has worked hard to provide thoughtful and constructive comments to the Draft Plan and we trust that you will give them serious consideration. The Collaborative values our partnership with the Forest Service and desires to maintain open and effective communications on issues of concern in order to work towards mutually acceptable decisions.

The Collaborative believes that the Draft Plan can be considerably strengthened to better address issues of significant concern to Collaborative members. The Collaborative supports a robust Monument Plan that lays out a clear and comprehensive vision for the Monument, preserves existing rights, and includes specific objectives and timeframes for action to achieve desired conditions.

Many members of the Collaborative worked hard for many years to establish the Monument. One major goal was to attract more resources to the Monument. Another key driver was to resolve existing management issues. Despite the many admirable goals included in the 2005 Forest Plan, little progress was made towards key objectives over time. This problem has been exacerbated by chronic lack of funding, staffing shortages, and inadequate attention being paid to visitor needs and gateway community concerns.

It is our hope that the Monument Plan can realize the promise of the San Gabriel Mountains by focusing on this land as a key cultural and recreational resource for Southern California versus managing the land simply as a National Forest. The San Gabriel Mountain National Monument is a special place with many unique features, described as “objects of interest” in the Proclamation, which should receive additional protection above and beyond what was available under the 2005 Forest Plan. A comprehensive and visionary Management Plan would assist in raising funds for the protection, restoration, maintenance, and interpretation of these objects.

In addition, due to the unique recreational role that this area fulfills for the Southern California community, where open space is at a premium, Collaborative members hope that the declaration of the Monument will create a much needed focus on visitor experiences and area recreation needs, resulting in better management, maintenance, and improvement of popular recreation sites and activities within in the Monument. This focus includes enhanced outreach to low income and diverse communities whose residents would benefit from much needed outdoor recreational opportunities.

At the time the Monument was established, the Congressional representatives who were instrumental in setting aside this land indicated that they wanted a completely new Management Plan for the area with a new vision that aligned with the aspirations of the community and addressed the management issues that had been identified.

As soon as the Proclamation was issued, the National Forest Foundation (“NFF”) worked with the United States Forest Service (“Forest Service”) and a cross section of stakeholders to create the Collaborative, partially to obtain input for that Plan. In establishing the Collaborative, NFF made sure that interested parties who had opposed the designation, as well as affected parties who had not participated in the debate, were included to ensure that broad representation would lead to a new management direction that would strike a balance and accommodate as many interests as possible.

The Collaborative believes that visitor education, sustainable recreation, resource protection, watershed management, and infrastructure such as water storage facilities and power lines can generally coexist with minimal conflict. The Collaborative wants a balanced Monument Plan that recognizes the important role each element plays in the overall success of the Monument.

Collaborative members represent a broad set of community interests such as business, public works, financial, or recreational interests within the Monument. The Environmental Assessment and plan could make clearer how the Monument designation, which establishes additional protections for identified objects, might affect these interests. These members are interested in protecting current and future uses of water and utility infrastructure and in protecting continued usage by cabin owners, businesses, recreation enthusiasts, and similar stakeholders. While we expect these interests to be protected, it would be beneficial to have the Plan clearly identify which specific objects are being afforded additional protection, where these objects are located, how this additional protection will be managed to minimize

conflicts among competing uses when and if they occur, and any potential impacts to existing uses and rights.

Suggested Changes

The Forest Service encouraged the Collaborative to provide input on all changes that it believed should be made to the Draft Plan. In order to express our intent, we have attached a marked-up version of the Plan that incorporates our thoughts in a more detailed fashion.

This letter describes the changes we are seeking at a policy level and our rationale, while the marked-up plan shows the specific changes we are recommending. The two documents combined constitute our input on the Draft Plan.

We recognize that may not be possible for our Draft Plan language to be adopted exactly as written; however we would like all issues to be addressed by changes in the Draft Plan. Please note that we did not provide suggested mark-up edits for all comments made in this letter. Those comments without specific mark-up suggestions are further identified below.

1. Unified Plan

Our first comment relates to the format of the Draft Plan. One of the primary goals of the 2012 Planning Rule is to better engage members of the public in the planning process by providing for a transparent, collaborative process that allows effective public participation (77 FR 21164). One necessary input to a transparent process is a Draft Plan that can be easily understood by the public. Otherwise there can neither be effective public participation nor useful public input. The Collaborative, which is made up of members of the general public, has long advocated that the Monument Plan be written as a single, stand-alone, document that contains all relevant requirements in one place, so that any person can easily understand the vision for the Monument, how it will be managed, and how that management might affect them. We do not believe it is reasonable to require people to have to research and refer to multiple documents, legal decisions, and handbooks to try to understand how the Forest Service will manage the Monument will be managed.

A unified plan can be accomplished by means of a Forest Plan Amendment. The Collaborative has pointed to the Chimney Rock National Monument Management Plan¹ as a good example of a Forest Plan Amendment that created a simple, stand-alone document that speaks to all aspects of monument management, including 31 objectives and a 7-page Monument-specific Monitoring Plan. This plan was concise, detailed, easy to understand, and contained all necessary goals and objectives.

As written, the current Plan only includes the minimum number of items that were identified as needing to change based on the Forest Service's Need to Change analysis and is therefore too fragmented and requires too much reference to other documents to be fully understood or to clearly communicate with the public on relevant issues and concerns. Further, it was not clear what was being added to the existing Forest Plan versus what was being replaced. Even though many Collaborative members spent a great deal of time researching supporting documents in order to better interpret the Draft Plan, we still

¹ The Chimney Rock National Monument Final Management Plan (August 2015, San Juan National Forest) is available at http://www.fs.usda.gov/Internet/FSE_DOCUMENTS/stelprd3852002.pdf

cannot claim to fully understand how the Monument will be managed, since many pieces are missing and there were no cross-references or citations to point us towards the information we were seeking.

In conclusion, although the Collaborative is providing its feedback in the same format that the current plan is written, we would still encourage the Forest Service to work towards creating a unified plan in the future, when the Forest and/or Monument Plan is next revised or amended.

2. Monument Vision

In the eyes of the Collaborative, the Monument is more than a National Forest, it is now also a National Monument which needs to have a vision that is consistent with the aspirations of the community that worked towards its creation. Collaborative members have repeatedly asked that the new and different vision for the Monument that led to its establishment be clearly articulated in the Plan, in order to support the increased emphasis on protection, recreation, education, interpretation, and visitor services that is desired by the community, and to capture the balance between protection, recreation and infrastructure that is desired. Clearly articulating this vision is also important in driving the Monument-specific desired conditions, objectives and management approaches that are being developed.

Since the Forest Service has not yet proposed a monument vision statement, the Collaborative has proposed one in the same style that was used for the forest vision statement in the existing Forest Plan. Because there is no definition or description of the National Monument land use zone special designation overlay in either the Draft Plan or the existing Forest Plan, this vision statement is intended to fill that gap.

3. Objectives, Monitoring Plan, and other Components

Three of the most important things that are missing from the Draft Plan are objectives, commitment to an active management strategy, and a Monument-specific monitoring plan. Objectives and a monitoring plan are required plan components under the 2012 Planning Rule (36 CFR 219.7(e)(1)). The lack of these two components is particularly troubling, since the lack of progress towards desired conditions under the existing Forest Plan was one of the key drivers in why the Monument was established and is the most important thing that needs to be corrected in the new Monument Plan. Without objectives and timelines in which to move forward to desired conditions, the Draft Plan remains merely a high-level assessment of problems and potential solutions without a clear path to resolve them.

We are fully aware that planning objectives will unfold in parallel to agency work to implement key priority projects.

a. Objectives

Objectives are defined as “concise, measurable and time-specific statements of a desired rate of progress toward a desired condition or conditions” (36 CFR 219.7(e)(1)). The Forest Service has stated that it cannot set any objectives for the Monument because objectives must be based on the reasonably foreseeable budget, and it cannot guarantee that anything can be achieved due to lack of funding.

The Collaborative acknowledges the funding issue, but the lack of any objectives is unacceptable. We have confidence that the Forest Service is capable of achieving well thought

out objectives. The additional staff that are being hired due to the Monument designation should benefit this effort. Further, while the planning rule says that objectives should be based on a reasonably foreseeable budget, it doesn't say that this must be the case. Financial and in-kind contributions from partners may be considered when determining what resources might be available (A Citizen's Guide to Forest Planning, p. 17).

One of the most important developments that has occurred since the establishment of the Monument is that many organizations have expressed interest in partnering with the Forest Service to provide or raise funds to achieve Monument goals. In order to leverage these partnership opportunities, a clear vision for the future of the monument, along with the specific objectives to achieve desired conditions and an implementation timeline needs to be articulated.

Congress also has a role to play in making sure that the Monument, which is located next to the second largest urban center in the United States, has adequate funding to succeed. Due to drought and climate change, each year more and more of the Monument and Angeles National Forest budget goes to fire fighting. The Monument needs stable baseline funding. This can be facilitated by legislation to separate the Forest Service fire-fighting budget from its operating budget.

The perceived current lack of funds should not be a barrier to setting objectives. The San Juan National Forest set 31 objectives in its Chimney Rock National Monument Management Plan, all of which were conditioned on the ability of the USFS to obtain funding. This laid out a clear plan for the future that all members of the public could comment and agree upon and then partner with the Forest Service to achieve. The wording in the plan stated:

"[Objectives] are aspirations, not commitments or final project decisions. Implementation and achievement would rely upon sufficient funding and staffing levels." (Chimney Rock National Monument Management Plan, p. 4)

The Collaborative believes that all identified future actions that the Forest Service must complete to achieve desired Monument conditions should be listed as objectives with estimated rates-of-progress or completion dates, regardless of identified funding. This will clearly and transparently communicate Forest Service priorities and expected timelines to the public in order to achieve shared agreement with the community on its future work plan. If this information is not included, the public is prevented from commenting on Forest Service priorities and its expected rate of progress towards achieving the community's vision for the Monument

If the Forest Service still feels uncomfortable with the term "objectives," the Collaborative would also be amenable to using the term "goals" to describe some of these commitments, as described in the Forest Service Handbook (FSH 1909.12_20, p. 43.

"Goals instead of objectives may be appropriate if the Responsible Official is not sure a concise, measurable, and time specific statement of a desired rate of progress is within the control of the unit... Examples are... 2. If the outcome is uncertain, because it could be beyond the fiscal capability of the unit."

Silence, however, is not a satisfactory solution. The Collaborative and the general public are keenly interested in the expected rate of progress to achieve desired conditions. Therefore, the Collaborative has suggested objectives/goals for all key management approaches. In particular, the Collaborative has suggested the development of a number of more detailed implementation plans that it would like to see prepared following the adoption of the Monument Plan.

The Collaborative has not attempted to prioritize the listed objectives/goals, compare them to available resources, or lay out a specific work plan. Only the Forest Service can accomplish that task. We have merely identified a number of specific tasks that we believe must be completed to achieve the desired conditions. In brackets, we included desirable, best-case-scenario time frames for each task.

The Collaborative, having spent significant time with the staff of the Angeles National Forest and San Gabriel Mountains National Monument, understands that the current plan does not adequately capture the laudable ambitions we all share for the Monument in the form of objectives. Setting forth clear expectations for the community, staff, and future staff in the form of Objectives will have a catalyzing effect. Furthermore, the Monument has seen increased budgeting in addition to outside support it should be reasonable for this budgeting to continue at a level sufficient to achieve basic goals and objectives.

In order to provide for the best possible management of the Monument, the Collaborative would like to see the Forest Service prepare an integrated long-term Master Plan that covers all future activities and improvements needed to achieve desired conditions. Such a plan would particularly address degraded facilities, ecosystems and objects of interest; inadequate maintenance activities; enhanced recreation opportunities, visitor engagement, education, and interpretation; and transportation needs (both road and trail). Such a plan would identify specific short and long-term project goals and timeframes, including any partnership and fundraising requirements necessary to achieve plan objectives. In other words, the Collaborative would like to see the Master Plan focus not only on what the Forest Service can accomplish, but on all projects that are needed to achieve desired conditions. We would like this Plan to be prepared in cooperation with the Collaborative and other interested members of the public, in order to strengthen our existing partnerships and commitment to work together to achieve shared objectives. This strong desire for a detailed Master Plan is reflected in our comments, which include specific objectives to prepare the components of such a Master Plan within the applicable sections of the document.

It should also be noted that the expectation is that the addition of plans are intended to serve to help the Forest and community set priorities to achieve on-the-ground change and best protect the Monument. It is our expectation that the Forest will work to ensure that these planning endeavors serve a long-term goal but are not done in a manner that comes at a direct expense of accomplishing on-the-ground implementation. Nor should the staff be too reluctant to move forward on beneficial projects without fully completing planning. These two things, planning and on-the-ground implementation, should occur concurrently.

b. Monitoring Plan

The second most important item lacking in the Draft Plan is a Monument-specific Monitoring Plan. The need for a Monitoring Plan is referenced multiple times in the 2012 Planning Rule.

“A land management plan must contain a plan monitoring program.” (36 CFR 219.12)

“The responsible official shall develop a monitoring program for the plan area and include it in the plan.” (36 CFR 219.12)

“Each plan monitoring program must contain ... monitoring questions and associated indicators addressing ...progress toward meeting the desired conditions and objectives in the plan” (36 CFR 219.12(a))

The Collaborative does not believe that the monitoring plan that has been proposed for the Forest Plan is sufficient to track progress towards the unique desired conditions and objectives contained in the Monument Plan. We would like to see a monitoring plan included in the Draft Plan that bridges this gap. In particular, the Collaborative is interested in monitoring to track objectives related to:

- Developing the specific list of objects of interest, including their location and condition;
- Improvements in sustainable recreation and visitor reception services, including implementation of a visitor reception system, upgraded amenities, interpretation, and educational activities;
- Evaluation and preservation of heritage resources;
- Improvements in parking, traffic congestion and the availability of alternative transportation options;
- A status of road, trail, and parking conditions related to the transportation system maintenance strategy;
- Conflicts between objects, recreation, water rights, infrastructure or other activities that may need a plan amendment to resolve; and
- Management of changes to biological and watershed resources due to climate change.

The Collaborative has not proposed a specific monitoring plan, since the data available to answer monitoring questions is best known to the Forest Service. However, the Collaborative believes that inclusion of a Monument-specific monitoring plan is vital to the success of the Plan. If resources are not currently available to conduct the level of monitoring that is necessary, the Collaborative recommends utilizing volunteers from the surrounding community to supplement existing resources.

Without this monitoring plan the Forest cannot determine the baseline condition of the objects identified in the proclamation. The permitting process may identify impacts to the monument but, not all threats to the monument follow this process – vandals for example don’t seek a permit and therefore without monitoring the Forest will not know if they are adequately achieving the requirement to protect the objects of significance.

c. Standards and Guidelines

Standards and guidelines are also required plan components under the 2012 Planning Rule. These components must be included “to help achieve or maintain the desired condition or conditions, to avoid or mitigate undesirable effects, or to meet applicable legal requirements” (36 CFR 219.7(e)(1)(iii-iv)).

The Chimney Rock National Monument Management Plan contains 21 standards and 22 guidelines carefully designed to protect and preserve the objects of interest within the Monument. In contrast, the Draft San Gabriel Mountains National Monument Management Plan contains no standards to protect the objects of interest. The sole standards included in the Draft Plan address heritage resources and how the required land withdrawal will affect existing mineral rights. Similarly, the Draft Plan contains only five guidelines, three of which are related to protection of the objects of interest: one for historic resources and two for the Pacific Crest Trail.

The Collaborative encourages the development of additional standards and guidelines to achieve the desired conditions outlined in the plan as envisioned by the 2012 Planning Rule. At a minimum, the Collaborative has proposed two additional standards to protect the objects of interest within the Monument; one guideline that expresses the Collaborative’s desire for protection, recreation and infrastructure needs to be balanced during project planning decisions; and four additional standards and guidelines.

d. Active Management Strategy

The Monument Plan should reflect a commitment to an active and adaptive strategy that emphasizes a scientific assess of forest health conditions and a proactive approach to habitat restoration and enhancement programs. For example, the goals should include the development of preventative measures and steps to repair detriment impacts of human activity and natural challenges such as fires, flood, landslides and climate change.

The results of such a strategy would provide improvements in environmental quality, habitat health and watershed function. The ultimate goal is the balance of the health of the forest with human activity.

4. Identification of Objects of Interest

While not required to be part of the Plan itself, the Draft Plan and the Environmental Assessment (“EA”) fall short by not specifically identifying the objects of interest that the Draft Plan is intended to protect.

The Presidential Proclamation only provides examples of the categories of protected objects within the Monument, as is typical of an authorizing document. It is up to the implementing agency, in this case the Forest Service, to develop the details and regulatory structure needed in carry out the intent of the authorizing action. In this case, this involves fleshing out the list of protected objects to specifically identify what is being protected, where it is located, determine each object’s status, ensure that each object is being adequately protected, take corrective action if that is not the case, and conduct monitoring to ensure that the status of these objects remains stable or improves over time to eliminate existing degradation.

For the past two years the Collaborative has requested that the Forest Service take the general language in the Proclamation, and use it to develop a comprehensive list that is available to the public and that identifies the specific objects and/or categories of objects that are in the Monument, their location (to the extent allowed by current policy), and condition.

Developing a list of specific objects and/or categories of objects is necessary to:

- a) Boost awareness and appreciation of these resources;
- b) Know exactly what the Monument is protecting;
- c) Understand what objects are available for interpretation;
- d) Ensure that there are sufficient provisions in the plan to adequately protect and preserve all objects;
- e) Develop a plan to ensure that the public will have continued access and the opportunity to appreciate these objects;
- f) Determine whether the current transportation system is consistent with the protection of identified objects, and;
- g) Allow individuals, groups, and businesses with private land holdings, infrastructure, or activities within the forest to understand how they may be affected, in order to allow them to provide specific input into the Draft Plan to ensure compatibility of uses and operations.

Following the completion of this list, the Collaborative has also asked the Forest Service to create a map identifying where these objects are located for educational and informational purposes. Each of the 111 previously established National Monuments in the country, including those managed by Forest Service, has produced a public map of key highlights that helps guide the visitor experience.

The Collaborative understands that the location of certain prehistoric and historic or otherwise sensitive resources either cannot or should not be disclosed. However, we would still like such resources to be identified on an overall list, and for the list to be as precise as possible. For example:

Object	Location	Status
30 prehistoric sites	Confidential	Site is documented. 12 – pristine 8 – degraded, in need of restoration 10 – at risk, review options to reduce risk
250 CA endemic species (list)	See map	Common and abundant, no additional protection required
Santa Ana sucker	See map	Threatened (Federal), Not Listed (State), Recovery Plan has been developed (2014)

An expanded discussion of the heritage resources, scenic areas, and species that might be considered objects of interest appears in the various sections of the EA. However, the items identified are still

incomplete. For example, the Proclamation refers to the “300 California endemic species,” “rare Mediterranean ecosystem,” “California’s signature natural vegetation communities,” and “agriculturally important pollinators” as objects of interest. That language needs to be translated into specifics and aligned with both State and Federal listings. Currently, neither the Plan nor the EA discuss how species that have been identified only by the State as endangered, threatened, proposed, candidate or special status species, or plant communities designated as rare, will be treated.

Examples of questions that have been raised that still cannot be answered are:

- What is the extent of Eldoradoville, and does the additional protection of this area conflict with existing Department of Public Works activities in this area?
- Is the Southern California Steelhead Distinct Population Segment considered an object of interest?
- Are any existing homes, businesses, or infrastructure located in the vicinity of protected objects and will any additional actions need to be taken to protect these objects?
- Are traditional cultural properties considered objects of interest?

Further, because there is no list of objects, the EA has not assessed the potential impact of the additional protection of these objects on existing homes, businesses and infrastructure. This is a question of acute interest to many members of the collaborative and on which the EA is silent. The Forest Service needs to assess this issue and state whether or not there are any conflicts or adverse impacts to existing infrastructure.

This is also a requirement in regards to the existing transportation system. The Proclamation states that the Transportation Plan must ensure the protection of objects of interest including the potential closure of roads or implementation of travel restrictions. The Forest Service needs to assess whether or not there are any such conflicts.

As noted above, the Collaborative does not expect this list of objects to be included in the Plan, as it will be a continually evolving list. However, it should be completed as soon as possible, since this is an essential, foundational activity for any assessment of whether the Draft Plan is adequate and for the general public to understand its implications. Consequently, this activity has been included in our plan markup as a key objective.

a. Water Resources as Objects of Interest

Watershed values are listed as an object of interest in the Proclamation. Most of the San Gabriel Valley and communities surrounding the Monument, such as the Santa Clara river watershed, rely on water from the Monument. Therefore, it is a core issue to Collaborative members that the Plan ensures water rights and the protection of water resources, road access to water resources, sediment dredging and burial, and other water management activities. Because watershed values are listed as an object of interest in the Proclamation, we believe that how protection of watershed management activities such as those relating to drinking water and flood control are balanced with the protection of heritage and biological resources needs to be clearly articulated within the Plan.

We ask that the Forest Service considers the biological, historical, cultural and watershed resources, including the provision of drinking water and flood control services. These resources

must be managed in a balanced and mutually beneficial fashion, with all interested parties included in the process.

5. Purpose of Monument Plan

The Draft Plan's description of the Watershed Values identified as objects of interest in the Proclamation is flawed when it only references rare and endangered fish. The Proclamation references the watershed values that led to the establishment of the San Gabriel Timberland Reserve in 1892. These values include the provision of drinking and irrigation water, managing fire and deforestation to reduce floods, and supporting infrastructure. Rivers, lakes and waterfalls that comprise the watershed are also mentioned. Rare populations of fish should be included under the banner of endangered and sensitive wildlife and habitat.

6. Sustainable Recreation/Visitor Reception, Information and Education

The existing Forest Plan is written primarily to address issues related to forest management by focusing on goals such as fire management, forest health, invasive species, watershed protection, riparian condition, and related subjects.

The establishment of the Monument was intended to expand this focus to provide increased emphasis on sustainable recreation, visitor reception and services; in particular, interpretation and educational activities. While the Collaborative agrees with the Desired Conditions and Management Approaches outlined in the Sustainable Recreation section of the Draft Plan, we feel there is a need for substantial augmentation and improvement due to their significance. Further, because interpretation and educational activities are a primary focus of the Proclamation, we have suggested that there be two sections in the Draft Plan, one addressing Sustainable Recreation and one addressing Visitor Reception, Information and Education. Therefore, in our markup Draft we have divided the existing section in two and moved relevant points from the current Sustainable Recreation section to a new Visitor Reception, Information and Education section.

This is consistent with the organization of the existing Forest Plan, which contains separate management strategies for recreation and education (REC 2-4).

We believe that REC 2- Sustainable Use and Environmental Design and REC 3 - Recreation Participation (2005 LMP, Part 2, Page 111) are especially applicable to sustainable recreation in the Monument:

REC 2- Sustainable Use and Environmental Design

"Analyze, stabilize and restore areas where visitor use is negatively affecting recreation experiences, public safety and environmental resources. Manage visitor use within the limits of identified capacities: Implement recreation capacity control measures in specific high-use areas as use levels become a concern. Conduct threatened, endangered, proposed, candidate and sensitive species occupancy surveys within potential threatened, endangered, proposed, candidate and sensitive species recreation conflict areas. Implement Adaptive Mitigation for Recreation Uses ... in existing and new recreation sites and uses whenever a conflict between uses or sensitive resources is detected."

REC 3 - Recreation Participation

“Offer a wide range of high quality, environmentally sustainable developed and dispersed recreation opportunities to a rapidly growing and culturally diverse visitor population, with minimal visitor conflicts and effects to other resources:

- Develop new, environmentally sustainable recreation opportunities, areas and infrastructure to relieve concentrated demand within existing high-use areas and to accommodate future growth and new uses elsewhere.*
- Improve, remove or replace aging developed recreation infrastructure to better meet current needs and future demand. Replacing opportunities lost to closures will be a high priority.*
- Inventory and analyze existing and potential dispersed use, including, but not limited to, hiking, motorized recreation, day-use, recreational target shooting, waterplay, snowplay and camping opportunities. Identify areas where that use is consistent with resource protection and public safety, and mitigate or eliminate problems over time.*
- Implement adaptive management processes at recreation facilities to proactively respond to persons with disabilities, contemporary urban visitors, aging populations, diverse ethnic groups, and day-use emphasis.”*

To supplement these sections, we have proposed more detailed management strategies and specific objectives in the Draft Plan consistent with the 2012 Planning Rule. This is to address the community's perception that there has been a significant lack of progress in the above areas since 2005.

Recreation topics that the Collaborative believes should be particularly emphasized in the Draft Plan are the evaluation of visitor carrying capacities; the use of shuttles and other types of high capacity transportation; providing sufficient and well-maintained facilities; improving the trail system; meeting the recreation expectations of a diverse population; and most importantly, preparing a Master Recreation Plan that will lay out the specific actions to be taken over the next 20 years to achieve desired Monument conditions.

With respect to Visitor Reception, Information and Education, one of the questions asked under the 4 key issue categories identified in the EA through internal and external scoping was bullet point 5 under Sustainable Recreation and Use (Draft EA page 10):

“How could the Forest Service address the need to provide meaningful visitor information and environmental education and interpretation programs that are relevant to diverse visitors?”

In the existing Forest Plan (Part 2, Page 111), REC 4 - Conservation Education covers this question with a single bullet point:

Visitors have a greater understanding about the significance and importance of forest ecosystems, heritage resources, and the interrelationship between people and the natural environment:

- The Forest Service plays a leadership role in environmental stewardship and conservation education partnerships with non-profits, volunteer groups, communities, governments, organization camps and private entities, emphasizing and enhancing the capability of field program and project delivery, especially to underserved populations. Coordination between national forests is promoted for maximum results and cost efficiencies of programs and projects.*

Although we believe this strategy is applicable to the Monument, it doesn't fully answer the scoping question or implement the vision of the Proclamation. Interpretation was emphasized equally with protection in the Proclamation and should be given significant attention in the Monument Plan.

Therefore, similar to the above, we have enhanced this section to propose more detailed management strategies and specific objectives in the Draft Plan. Visitor reception, information and education is crucial to providing an excellent visitor experience; imparting an understanding of the objects of interest and Southern California's rich cultural heritage; and improving the sustainability of recreational activities within the Monument and surrounding Forest. We believe education is the best way to minimize visitor impact, protect the objects of interest and achieve sustainable recreation goals.

Topics that the Collaborative believes should be particularly emphasized in the Draft Plan include the development of a Master Visitor Reception, Interpretation and Education Plan; preparation of multilingual, culturally relevant interpretation and education materials; and youth engagement, activities, particularly those targeting at-risk communities.

In both of the above sections, the Collaborative wants the Draft Plan to contain creative measures to engage this region's diverse community and strive to provide access to recreation, education and volunteer opportunities for all. Executive Order 12898 requires each federal agency to achieve environmental justice as part of its mission. The U.S. Commission on Civil Rights emphasizes compliance with Title VI and 12898 by all federal agencies and recipients of federal funding. As such, the Forest Service has a critical role to play to alleviate disparities in park access and health based on race, color, national origin, and income. The San Gabriel Mountains National Monument can help relieve those disparities. By providing additional opportunities to members of our vulnerable, environmentally burdened, and underserved communities of color and low income communities, we make these areas healthier, cleaner, and more sustainable places in which to live, learn, work, play, pray and age.

7. Heritage Resources

This section of the Draft Plan is confusing as written. Multiple phrases² are used to refer to heritage resources within the Monument without clear definitions being provided in either the Draft Plan or the underlying Forest Plan. Consequently, it was unclear as to whether the Forest Service intended for these different phrases to refer to different subsets of heritage resources and apply different actions and protections to each; or if these multiple phrases were merely the result of creative writing and intended to result in identical actions and protections. In order to eliminate any confusion, we suggest standardizing the phrasing of this section to refer only to heritage resources and to include a clear definition within the Plan. We have done this in our suggested edits. If these phrases are specifically defined in another Forest Service document, then a reference to that document and where it can be located is needed. In addition, for clarity and to assist with public comprehension, the definitions should still appear in this plan along with any additional explanatory text needed for the plan to be clearly understood.

² Heritage resources, historic resources, Native American heritage resources, historic properties, cultural properties, heritage sites, cultural heritage sites, heritage resource sites, and historic sites.

The Collaborative supports the concept of designating Priority Heritage Assets, but again, requests that the Draft Plan include a clear definition of this phrase as well as an explanation of how these assets will be designated within the Monument. In our Plan markup, we define this phrase to refer to that subset of heritage resources that are either the most significant or the most at risk and which will receive enhanced monitoring and protection. In addition, the Draft Plan language relating to how Priority Heritage Assets will be treated in wilderness areas versus in other areas of the Monument is also unclear. Although we have suggested clarifying edits, we are not certain our edits are consistent with Forest Service intent. The Collaborative's position is that we believe Priority Heritage Assets should be treated in a similar fashion in all areas of the Monument.

Overall, the language in the Heritage Resources section focuses too much on the specific heritage resource examples identified in the Proclamation and not enough on the Proclamation's goal of protecting all heritage resources in the Monument. For example, language in the Draft Plan states in one place that only historic and Native American resources eligible for the National Register of Historic Places will be protected and preserved. This is not consistent with either the Proclamation or existing law. We have expanded the Draft Plan language to be more inclusive of all heritage resource sites and suggest that all unevaluated resources be treated, at minimum, as National Register eligible, with management protection still being provided for sites that are evaluated and found not to meet the eligibility standards. We also suggest that qualified and interested members of the public be provided the opportunity to participate in Section 106 consultations as consulting parties.

Similarly, it is standard practice to resurvey, monitor, and update site locations for all cultural resources at 5-year intervals, or as vegetation or topographical changes occur. The language in the plan was unclear, but it appears that the Forest Service is only proposing to monitor Priority Heritage Assets. Only protecting a subset of assets is not consistent with the intent of the Proclamation. Post-fire archaeological surveys and monitoring of site locations are also recommended for managing the integrity of documented sites, as well as allowing for the identification of previously unknown resources. Although Burned Area Emergency Response (BAER) surveys are currently being performed, we are uncertain if they include the level of historic resource review that is typically conducted.

In order to enhance available resources to conduct the recommended monitoring and surveys, we have suggested that the Forest Service partner with the Society for California Archaeology (SCA) and utilize the California Archaeological Site Stewardship Program (CASSP), which educates volunteers and assigns them to monitor specific site locations for disturbance, looting, and overall integrity. The Site Stewards visit their assigned site locations during their personal recreational use in the area. The SCA stewardship program is very successful and would be well suited for the Monument. Expanding partnerships with local universities will also provide additional resources for these activities.

Finally, the Draft Plan only refers to evaluating listing with the National Register of Historic Places. Certain sites within the Monument, such as the Mt. Wilson Observatory, may qualify for the National Historic Landmarks Program. In addition, resources that do not qualify for the National Register may qualify for the State Register. All three types of listings should be considered for each heritage resource. We have expanded the heritage resource evaluation bullet to include all types of listings and all heritage resources identified within the Monument. After evaluating the specific resources identified in the Proclamation, we recommend prioritizing the remaining sites for evaluation of eligibility.

8. Biological Resources

This section also focuses too much on the specific biological resource examples identified in the Proclamation and not enough on the full list of species that the Proclamation intends to protect.

Further, the language in in Desired Condition 1 is vague and subject to misinterpretation. This condition refers to “species specifically listed in the proclamation.” The Collaborative assumes this language is intended to refer only to rare species such as the Santa Ana sucker. However, all 300 California endemic species are “specifically listed” in the Proclamation, as well as most of the common tree species in the forest including bigcone Douglas fir, Jeffrey pine, sugar pine, and white fir; the song sparrow; and mule deer. These named species do not require specific habitat protection. On the other hand, species that are considered objects of interest but that are not listed by name in the Proclamation might.

In order to truly determine what additional protections are needed for biological resources, the first step is to compile the specific list of objects of interest that the Collaborative has requested above in relation to biological resources. From that, a shorter list of species, habitats and plant communities that may require additional attention can be compiled. When determining which species require additional attention, existing habitat conservation plans, natural community conservation plans and approved species management plans, such as the West Fork of the San Gabriel River Long Term Management Plan should be considered.

In addition, the list of indicator species monitored within the Monument should be reviewed to ensure true representation of the diversity of habitats and species identified as objects of interest, including all threatened, endangered, candidate, and species of special concern, both federal- and state-listed, as well as rare plant communities occurring within the Monument.

9. Climate Change

Recent modeling of potential future climate scenarios in the Southern California Area has identified potentially significant shifts in rainfall, temperature and the distribution of species. These potential changes must be taken into consideration in the management of the Monument. However, to date, it does not appear that the Forest Service has performed the analysis necessary to determine what more may be needed to protect the biological and watershed objects of interest in the Monument due to climate change. This is necessary in order to ensure that the Draft Plan is sufficient to protect the objects of interest as required by the Proclamation and is also a mandatory requirement of the 2012 Planning Rule (36 CFR 219.8(a)(1)(iv)) and Forest Service guidance documents (FSH 1909.12_20, Sections 23.11, 23.11a, and 23.11b),

“(a) Ecological sustainability. (1) Ecosystem Integrity. The plan must include plan components, including standards or guidelines, to maintain or restore the ecological integrity of terrestrial and aquatic ecosystems and watersheds in the plan area, including plan components to maintain or restore structure, function, composition, and connectivity, taking into account: ... (iv) System drivers, including ... climate change; and the ability of terrestrial and aquatic ecosystems on the plan area to adapt to change.” (36 CFR 219.8(a)(1), FSH 1909.12_20, Section 23.11b)

This analysis was not performed for this EA, but is vital to developing a robust adaptive management plan for the objects of interest in the Monument as conditions change, including ensuring adequate habitat connectivity.

Consistent with the Collaborative's desire for the Monument Plan to take a long-range view of the future in all areas, the impact of climate change to the objects of interest in the Monument needs to be assessed and used to develop Desired Conditions, Objectives and Management Actions to adaptively manage this impact, particularly in regards to simultaneously protecting the Monument's biological and watershed resources, and managing the interaction between the two. In order to best manage this interaction, early assessment and long-range planning is critical. This topic is of particular interest to the Collaborative, since the Monument supplies 30% of Angeleno's drinking water, contains regionally important flood control facilities, and supports rare populations of native fish.

Because it is no longer possible to conduct this work in the timeframe needed to issue the Monument Plan, the Collaborative has included this requirement as a Management Approach and Objective in the Draft Plan. Because of its importance, the Collaborative recommends that this work occur in concert with affected state and local biological and water management agencies, subject matter experts, and all interested stakeholders.

10. Energy Resources (Mining)

Over the last 2 years, Collaborative members have consistently expressed their concern with illegal mining within the Monument, the lack of adequate enforcement, and aquatic and riparian degradation attributable to these activities. However, the Draft Plan and EA are silent on this subject. In the past, the Forest Service has indicated that it does not have the authority to issue citations for illegal mining activities. The Proclamation directs the Secretary of Agriculture to "promulgate such management rules and regulations that are necessary for the protection of the objects of interest," which include these aquatic and riparian zones. Many members of the Collaborative believe that the Proclamation and other existing authorities allow the Forest Service to develop regulations allowing it to issue citations as needed. Therefore, the Collaborative has added an objective for the Forest Service to promulgate regulations that will allow it to cite for mining infractions.

11. Suitability of Lands

a. Wild and Scenic Rivers

It is important to the Collaborative that the suitability study that is part of the Wild and Scenic River designation process be completed in a timely fashion for each of the streams that have been found to be eligible, taking into consideration the concerns of all stakeholders. These are the West, North, East forks of the San Gabriel River, Little Rock creek and San Antonio creek. By asking for the study to be completed we are not endorsing a particular outcome. The lack of progress in this area has been a frequent complaint in the past. Consequently, the Collaborative has requested that a timeline goal be set by when that process will be completed. Preserving the watershed values of the monument, which include the provision of drinking water and flood control services, is of critical importance to many members of the Collaborative. We would like to see a comprehensive assessment of this topic take place in the context of the study, and for all interested stakeholders to be able to take part in the discussion.

b. Critical Biological Zone

Existing Draft Plan language could potentially interfere with the East Fork Project (aka Cattle Canyon Project) and future projects such as the one along the North Fork that are intended to improve both recreational opportunities and the protection of aquatic species in these concentrated use areas. We have suggested wording changes in the Critical Biological Zone definition to at least allow for species-beneficial new infrastructure projects.

c. Infrastructure and Water

The Draft Plan does not sufficiently reflect the degree of importance attached to water management activities and infrastructure located within the Monument.

The Proclamation states:

“Nothing in this proclamation shall be construed to interfere with the operation or maintenance, nor with the replacement or modification within the existing authorization boundary, of existing water resource, flood control, utility, pipeline, or telecommunications facilities that are located within the monument, subject to the Secretary of Agriculture's special uses authorities and other applicable laws. Existing water resource, flood control, utility, pipeline, or telecommunications facilities located within the monument may be expanded, and new facilities may be constructed within the monument, to the extent consistent with the proper care and management of the objects protected by this proclamation, subject to the Secretary of Agriculture's special uses authorities and other applicable law.”

Because this is a unique reservation that may not be true for all Monuments, the Collaborative would like to explicitly capture this language within the Draft Plan in the interest of making it a standalone document.

Similarly, due to the importance surrounding the issue of water rights, adjudications, and water management activities, we would like to capture language from both the Proclamation and the Regional Forester's October 31, 2014 letter (EA, Appendix D) that state that the Draft Plan will not interfere with valid existing rights, judgments, or court orders related to these activities.

Finally, water conservation and flood control are important activities that were specifically identified in the Proclamation. However, they are not covered by any of the suitable use categories identified in Table 1 “Suitable uses commodity and commercial uses, San Gabriel Mountains National Monument.” Therefore, a line item has been suggested to clearly reference them.

12. Transportation Plan

Transportation planning has been a significant topic of discussion within the Collaborative and we are pleased that the Forest Service has included many of the concepts we have discussed within the Draft Plan. However, the Collaborative would like a more detailed standalone plan in this area since a previous Transportation Plan does not exist. The Collaborative believes that a robust Transportation Plan should address not only the protection of the objects of interest, but also other Proclamation priorities such as sustainable recreation, watershed protection, and environmental justice for urban residents by means of improved community access to the Monument. Therefore, the Collaborative has suggested

additional descriptive language, desired conditions, objectives, and management approaches consistent with this broader focus.

Because the Draft Plan emphasizes roads and vehicle traffic while lacking specificity on the trail network, the Collaborative has significantly enhanced the discussion of trails in order to better balance the focus between the two. Other topics that the Collaborative believes should be particularly emphasized in the Plan include coordinating access points and parking near access points with gateway communities; avoiding road upgrades that would significantly increase vehicular traffic; developing alternative and mass transit options in cooperation with local and regional transportation providers; improving maintenance and the condition of the road and trail network; improving wayfinding signage; and most importantly, developing a more detailed Master Transportation Plan to guide future transportation projects within the monument and linkages to external road and trail transportation networks.

Finally, as previously discussed, the Collaborative believes that the intent of the Proclamation to determine if there are conflicts between the objects of interest and the existing transportation network is very important. Therefore, the Collaborative has included this activity as a Management Approach and Objective in the Draft Plan, to be conducted after the complete list of objects of interest has been identified.

Thank you for this opportunity to provide our feedback on the Draft Plan. We encourage the Forest Service to adopt changes to the Draft Plan that incorporates our input. We are happy to meet with you at any time to discuss our suggestions and concerns.

Best Regards,

[NFF to attach list of Collaborative members to the letter]

cc:

Representative Judy Chu
2423 Rayburn HOB
Washington, DC 20515

Representative Grace Napolitano
1610 Longworth
Washington, DC 20515

Representative Adam Schiff
2411 Rayburn House Office Building
Washington, DC 20515

Representative Steve Knight
1023 Longworth House Office Building
Washington, DC 20515

Representative Tony Cardenas
1510 Longworth House Office Building
Washington, DC 20515

Add all of the elected Federal Delegation from Southern California



City of Duarte

Sixteen Hundred Huntington Drive, Duarte, California 91010-2592
Tel 626-357-7931 FAX 626-358-0018 www.accessduarte.com

October 25, 2016

Mr. Justin Seastrand, Environmental Coordinator
U.S. Department of Agriculture
Angeles National Forest
701 N. Santa Anita Avenue
Arcadia, California 91006

Mayor
Samuel Kang
Mayor Pro Tem
Margaret E. Finlay
Councilmembers
John Fasana
Tzeitel Paras-Caracci
Liz Reilly
City Manager
Darrell George

Dear Mr. Seastrand:

The Duarte City Council, at its regular meeting of October 25, 2016, unanimously supported the changes made by the San Gabriel Mountains Community Collaborative to the draft San Gabriel Mountains National Monument Management Plan and the draft Environmental Assessment Plan, as outlined in the comment letter.

The Duarte City Council has a great vested interest in the Monument due to the fact that Duarte's City boundary line extends well into the Monument and due also to the fact that the Fish Canyon Falls Trail is located within the Monument. This great natural resource was severely damaged due to wildfires as many other forest trails have been and, with the increased fire danger due to climate change and drought, many more may continue to be damaged in the future. An accelerated repair and restoration action plan for high value, high-use trails should be included in the event of natural or man-made disasters and fires, and would be critically important and significant in meeting the goal of making wilderness and natural areas accessible to the regional population.

On October 10, 2014, President Obama designated the San Gabriel Mountains National Monument on the Angeles National Forest by Proclamation, and directed the Forest Service to develop a management plan for the Monument by October 10, 2017.

The San Gabriel Mountains Community Collaborative was established to provide our diverse Southern California community with a forum to express their views. The 45 members of the Collaborative represent government, businesses, non-profits, education, and environmental groups, who have been meeting monthly with the U.S. Forest Service and the Forest Service Foundation.

The comment letter and the changes to the draft San Gabriel Mountains National Monument Management Plan and Environmental Assessment Plan represent the consensus of the Collaborative.

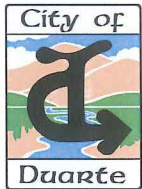
As the Monument is very important to all of us, we encourage the Forest Service to incorporate the input from the San Gabriel Mountains Community Collaborative into the adopted plan. Thank you.

Respectfully,

Samuel Kang
Mayor

Named "Most Business Friendly City 2012" by LAEDC

 = Brand of the original Andres Duarte Rancho



CITY COUNCIL STAFF REPORT

Date: October 18, 2016

To: Mayor and City Council

From: Brian Villalobos; Director of Public Safety

Subject: **Summary of the Pilot Parking Restriction Program and Recommendation to Modify the Program**

SUMMARY

At the May 10, 2016, City Council meeting, the Council adopted a resolution establishing a six month pilot parking restriction program for the purpose of street sweeping. The pilot program was established and signs were posted in Area 2 of the city street sweeping map (see attached map). The pilot program designated that parking was restricted on both sides of the street on the second and fourth Wednesday of the month during a four hour period. The signs were posted in the month of June and warnings were issued during the month of July with citations issued in the months of August and September.

Due to numerous resident comments and at Council's direction a summary of the pilot program is being presented in the month of October, after only three months into the six month pilot program.

PROJECT DESCRIPTION

Once the pilot program went into effect, staff monitored the number of warning issued in the month of July and the number of citations issued in August and September. Additionally, staff monitored comments by residents regarding the pilot program during that same time period.

The following is a summary of those numbers:

Warnings Issued on July 13 – 121; July 27 – 152

Citations Issued on August 10 – 76; August 24 – 63

Citations Issued on September 14 – 73; September 28 – 70

Comments by Residents – Approximately 80; all but one comment was in favor of street sweeping but with one side of the street one day and the other side on another day. One comment was against street sweeping parking restrictions all together.

Based on the number of citations issued and the overwhelming majority of comments that were in favor of street sweeping but with a modification to allow parking on one side of the street during street sweeping times, staff worked with Burrtec and Clean Streets to develop the attached maps designating street sweeping on one side of the street with three hour time periods. Staff, also, asked Burrtec to estimate the cost associated with changing the existing street sweeping schedule from both sides of the street to one side of the street. Burrtec estimated that there could be up to a 20% increase in the billing to all customers (residential is currently \$1.49 a month and commercial is \$2.89 a month), which equates to approximately thirty cents a month for residential customers and fifty eight cents for commercial customers (there are no commercial customers within the designated pilot area). It should be noted that

Clean Streets offered to not change the billing rate for residents for two months if the City elected to extend the pilot program allowing for street sweeping on one side of the street one day and the other the next.

Staff would use that time to assess the modified program over the next three months and upon successful implementation would make a recommendation to expand the program citywide.

FINANCIAL IMPACT

If Council elects to change the pilot program restricting parking on one side of the street one day and the other side on another day, staff has estimated that it would cost approximately \$60,000 to change out all of the approximately 400 existing signs and to install approximately 90 new signs.

Staff would ask that a budget amendment be approved in the amount of the new street sweeping signs (\$60,000) from account 1405-8100.

RECOMMENDATION

Based on the overwhelming number of comments from residents that they would like street sweeping restrictions but with the ability to park on one side of the street one day and on the other side the next day, it is staffs' recommendation that the City Council suspend the existing pilot program and modify it from sweeping both sides of the street at a time to one side only and approve the budget amendment in the amount of the new signs from account 1405-8100.



Duarte Street Sweeping

Effective April 4, 2011

Legend

Street Sweeping Day

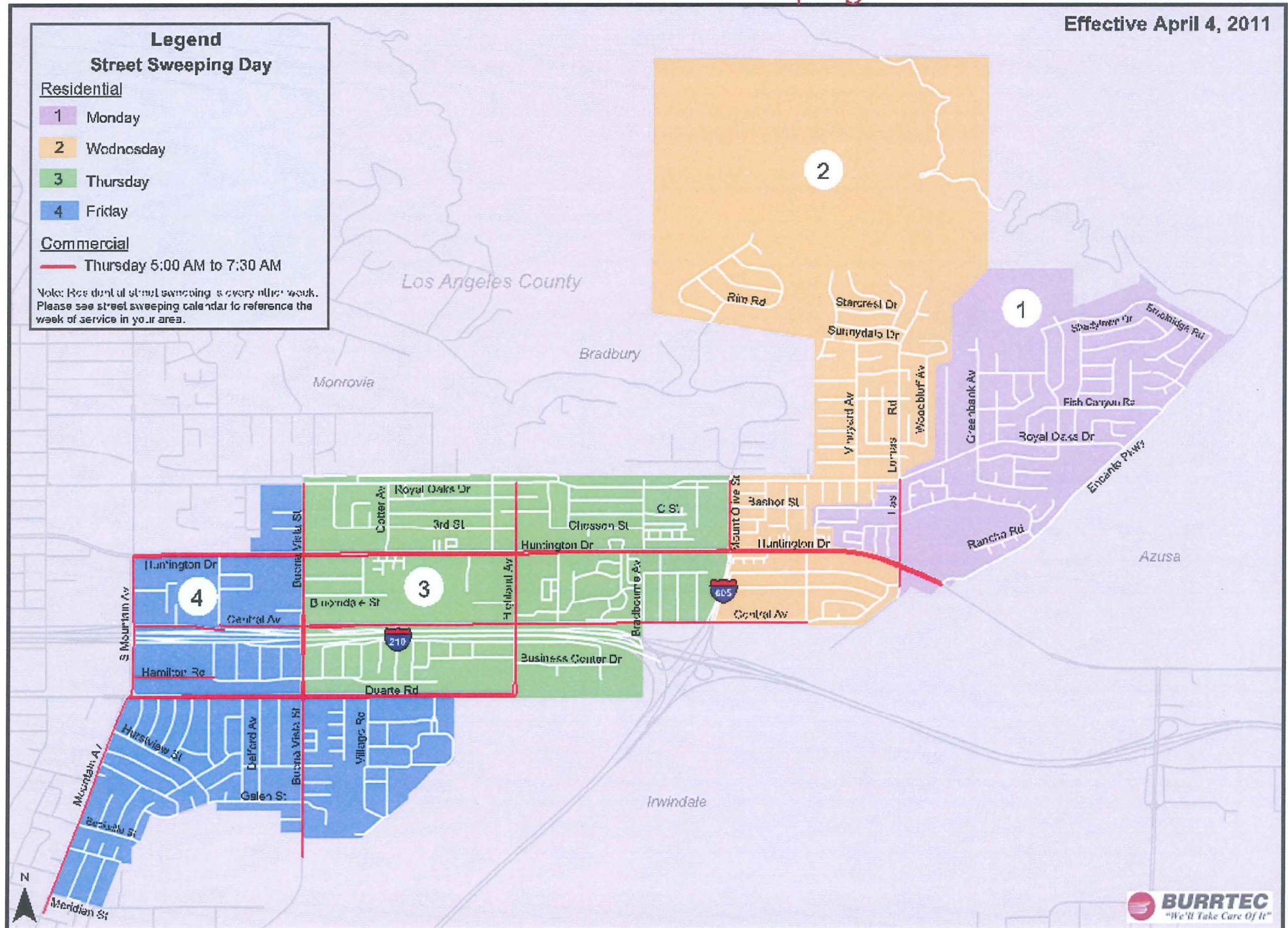
Residential

- 1 Monday
- 2 Wednesday
- 3 Thursday
- 4 Friday

Commercial

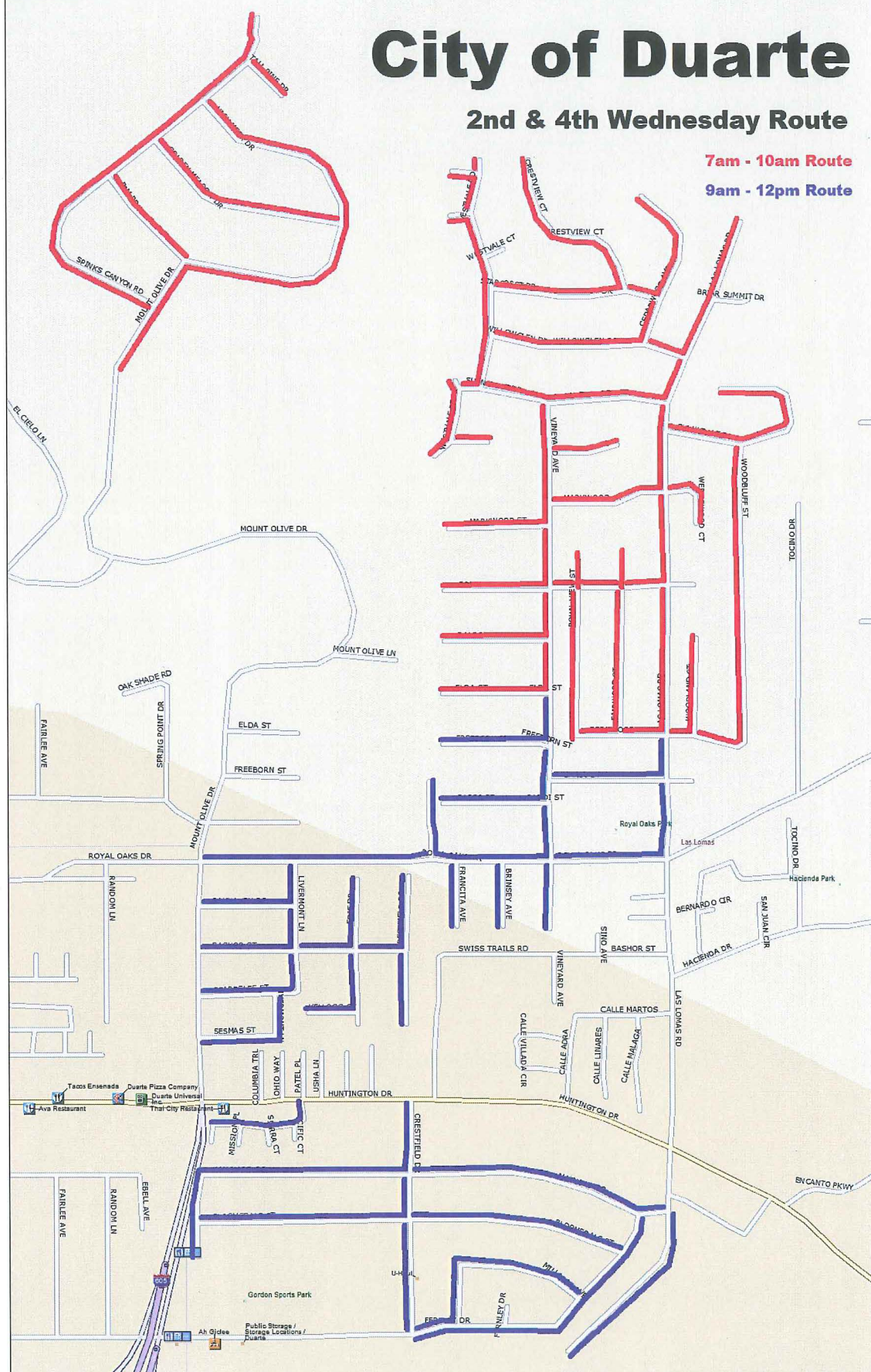
— Thursday 5:00 AM to 7:30 AM

Note: Residential street sweeping is every other week.
Please see street sweeping calendar to reference the week of service in your area.

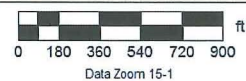


2nd & 4th Wednesday Route

9am - 12pm Route



www.delorme.com

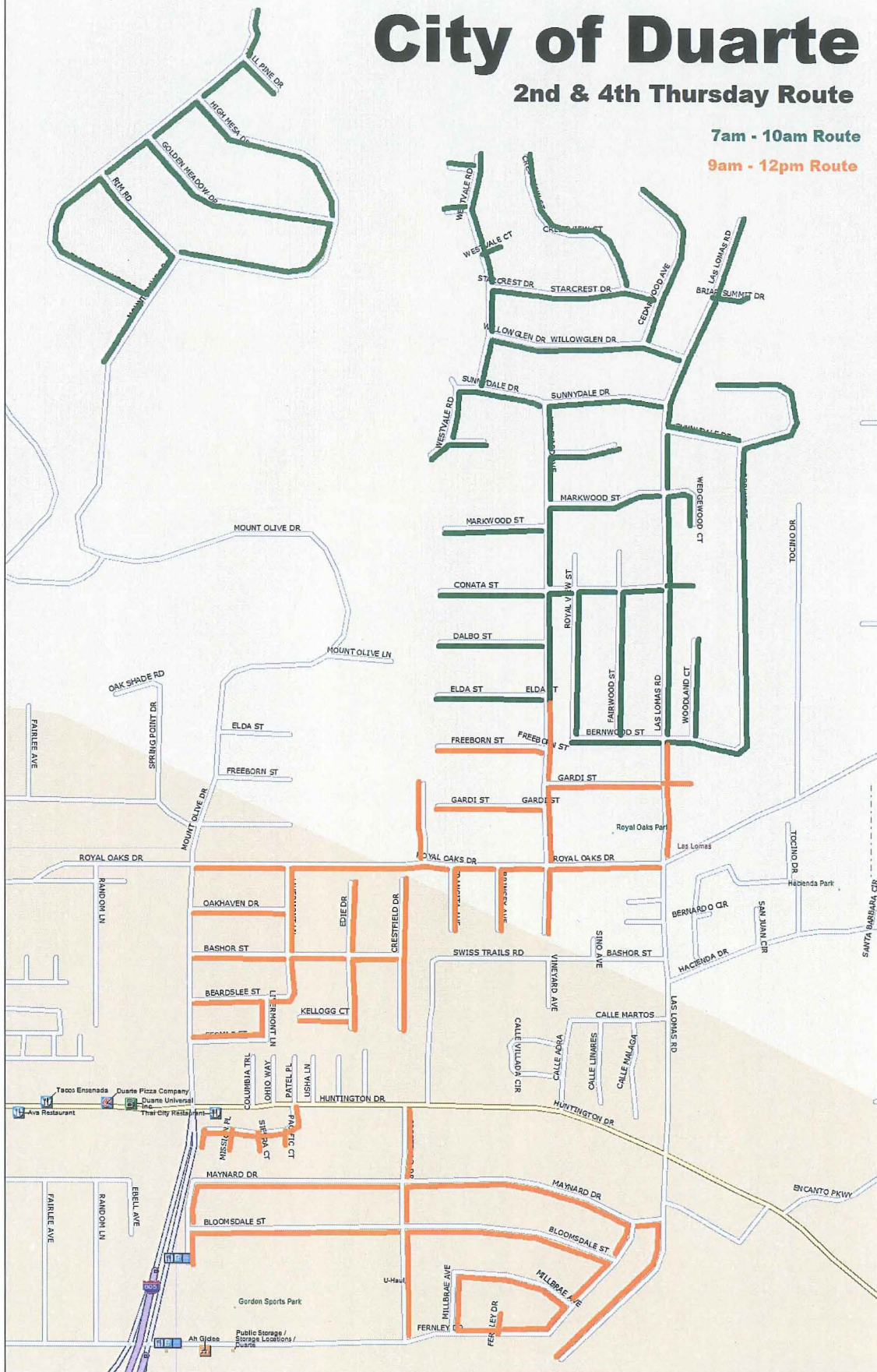


City of Duarte

2nd & 4th Thursday Route

7am - 10am Route

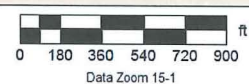
9am - 12pm Route

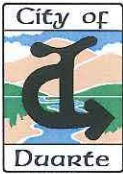


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AGENDA MEMO

TO: MAYOR KANG & MEMBERS OF THE DUARTE CITY COUNCIL
FROM: Karen A. Herrera, Deputy City Manager
SUBJECT: Burrtec Waste Services Annual Performance Review
DATE: 10/25/16

RECOMMENDATION:

That the City Council, by motion, approve both the Burrtec Waste Services Annual Performance review and a one-year extension to the Burrtec Waste Service Agreement until December 31, 2020.

BACKGROUND:

In 2009, as part of Amendment No. 3 to the "Agreement Between the City of Duarte and Burrtec Waste Industries, the entities agreed to an annual "Performance Review" process. Specifically, commencing in 2014 and each year after, Burrtec is required to submit to the City prior to July 31st, agreed upon documentation in order to complete a performance review. (See Attachment A)

Since this listing was originally created in 2009 and waste and recycling are rapidly evolving industries, staff works annually with Burrtec to expand the area to include more recent contract additions and industry trends such as: Mandatory Commercial/Multi-family recycling, Bulky item pick up, commercial/residential complaints including response time, Sharps and Used Oil collection, AB341 compliant versus non-compliant businesses including outreach, and organics recycling for example. In conjunction with the Amendment No. 7 process, Burrtec Waste Services discussed with the City Council a deferral of its annual commercial and roll-off rate review until late Spring 2016 due to the roll-out of the new organics recycling legislation AB 1826. Burrtec has taken this time to study the impacts of this new law on their company's operation and how to best incorporate the costs associated with this new requirement into commercial pricing.

The Performance Review process works in the following manner. Burrtec submits their draft Performance Review by July 31st of each year. Based on the submittal, staff has the period of August 1 through September 30th to review provided documentation and pass on comments. In preparation of the process, City staff also polled all other 17 members of the Los Angeles Regional Agency (LARA) to solicit input; particularly from those communities that had recently entered into new franchise agreements. LARA, as a reminder, is a consortium of several cities in southern California formed in 2004, and approved by CalRecycle (California's Department of Resources Recycling and Recovery) to insure their member cities both meet and exceed the mandates set by State Assembly Bill 939. Duarte staff also currently chairs the Consortium.

With extensive research in hand, staff met with Burrtec to review the draft and provide input. In particular, staff commented on such areas as content, exhibits, presentation, no. of categories and the executive summary. Once this process was complete, prior to September 30th, the document is presented to Council for both acceptance and approval of a one-year extension to the current end date of the Agreement.

Amendment No. 3 also was developed to ensure a minimum three-year "Term of Agreement" period on the Burrtec Waste Services Contract at any given time. This type of term is typical of some municipal waste hauling contracts and typically ranges anywhere from three to five years due to the highly technical bidding, contractual, capital and logistical issues associated with changing a Citywide refuse and recycling contractor; especially in a exclusive commercial and residential franchise setting such as Duarte.

The current Burrtec Agreement has an end date of December 31, 2019. Should the Council approve the one-year extension, the Agreement both remains in full force and effective January 1, 2016, it would be extended to December 31, 2020 maintaining a minimum three-year term. Should the City Council however, during this Performance Review process, not agree to give the Contractor a one-year renewal, the Agreement would expire as of December 31st of the third full calendar year i.e.: December 31, 2020. Additionally, if the City, during the August 1 – September 30th period failed to conduct the Annual Performance Review or, if there was not a timely determination to renew, the Agreement would automatically be extended as of January 1st in order to maintain the three-year rolling term to the Agreement.

DISCUSSION:

The Burrtec Waste Services Annual Performance Review is an approximately 57-page document consisting of 10 categories, 29 sub-categories, exhibits, an executive summary and findings. It focuses on the period of January 1, 2015 through December 31, 2015. The eleven categories are as follows:

- Payment of Fees to the City
- No Charge City Services
- Services
- Licenses
- Insurance/Bonds
- Monthly Waste Generation Reports
- Outreach
- Operations
- Vehicles
- Mandatory Commercial & Multi Family Recycling
- Future Legislation – Organics AB 1826

Information, discussion and exhibits were provided for all categories and many of the 29 sub-categories. In general, Burrtec Waste Industries were found to be in compliance with all of the aforementioned categories. Some of the 2015 report highlights are as follows:

- Franchise Fees - Burrtec paid \$382,782.24 in Franchise Fees
- AB939 Fees - Burrtec paid \$62,733.66 in annual AB939 Fees
- Christmas Tree Recycling - Burrtec collected/recycled 12.07 tons of Trees
- Senior Services - Burrtec provides no charge barrel roll out services to 15 seniors & the Senior Citizen Rate of \$16.03 p/m to 110 customers
- Annual Service Levels - Burrtec provides annual service to 4,612 Barrel customers, 277 bin customers and 23 roll-off customers. This equates to 750,000 acts of refuse service in Duarte, per year.
- Complaints/Reponses - During 2015 Burrtec received and responded to 151 complaint calls within 24-hours; of those 148 were for misses, 2 were for street sweeping and the other a complement call.
- Burrtec provided bulky item curbside collection 1, 342 equating 112.3 tons of bulky items and ewaste.

- Community Clean-ups - Burrtec conducted two Community cleanups in 2015 (April 18 and September 19) and supplied 10, three-cubic yard bins in support of neighborhood clean-ups.
- Sharps/Used Oil Collection - Burrtec collected 129 pounds of sharps from residential customers. In terms of oil, they delivered 25 empty containers and picked up one full oil container from residences.
- Safety Record – During 2015, Burrtec experienced two incidents resulting in 0 days away from work and 58 days of modified duty.
- Vehicle Maintenance – The all CNG fleet is routinely inspected in intervals of 30, 60 and 90 days, maintenance support vehicles are readily available to respond to field breakdowns and, all trucks maintain spare parts to handle quick, routine repairs.
- Container Maintenance – Residential bins are routinely exchanged on an as needed basis or within the next service day of a request. In 2015, Burrtec exchanged 76 bins and 670 barrel containers.
- Insurance/Bonds – Burrtec maintains all Agreement required Performance Bonds, Worker's Compensation and General Liability Insurance policies.
- Waste Generation Reports – Burrtec submits these reports monthly and in a timely fashion. These reports enable staff to complete the Annual AB 939 State Report to CalRecycle in concert with the 17 other LARA member cities.
- Community Involvement – Sponsor of Earth Day, Mayor's Prayer Breakfast, Community Movie Nights, City Picnic, NAACP Act-so, two community clean ups, neighborhood clean-ups, donated several tons of mulch for drought tolerant demonstration garden at City of Hope, and conducted two San Gabriel River clean-ups.
- Public Education – Burrtec completed four residential and two commercial newsletters, and distributed recycling, anti-scavenging, proper used oil disposal information at a variety of community events in Community Movie nights, Earth Day, Taste of Duarte, City Picnic and at community clean-ups.
- Mandatory Commercial/Multi-family Recycling – Burrtec conducted 133, on site waste assessments in 2015 (three times the amount of the previous year) and currently have 42 out 51 eligible Multi-family complexes and 41 out of 112 eligible Commercial customers recycling.
- Future Mandates (Organics) – With the implementation date slated for January 1, 2016, Burrtec is researching and developing the necessary infrastructure to address this new mandate. With the implementation requirement rolling out in 2016, Burrtec proposed delaying program and the cost structure until July 1, 2016. Note: AB: 1826 Solid waste: organic waste was signed by Governor Brown in late 2014. The essence of the new law is that on and/or after January 1, 2016, each jurisdiction shall implement an organic waste recycling program that is appropriate for that jurisdiction and designed specifically to divert organic waste generated by businesses generating 8 cubic yards or more of organic waste. The recycling requirement will phase in from 2016 to 2020. The bill also decreases the amount of organic waste from 8 or more to 4 cubic yards effective January 1, 2017. Further, after January 1, 2019, a business that generates 4 cubic yards or more of commercial solid waster per week must arrange for organic waste recycling services.

FINDINGS:

Staff concurs with Burrtec's new Performance Review findings of expanding service to include organics collection and diversion in addition to further developing infrastructure to address future composting requirements. In addition, staff would like Burrtec to increase their outreach

efforts for the following programs: Senior Roll Out Service, Senior Citizen Rate Program, Sharps/Used Oil Collection and Commercial/Multi family recycling. The City is particularly concerned with the low to diminishing use of the Sharps/Used Oil Curbside collection programs and the low numbers of businesses participating in Mandatory Commercial Recycling. Specifically, Burrtec collected 129 pounds of sharps from residential customers, picked up one full oil container in 2015 and distributed 25 oil containers as opposed to 2013 where they collected 194 pounds of sharps and four containers of oil. To assist with this decline, both the City and Burrtec have added new sections to their respective websites detailing the program and encouraging participation.

In terms of increasing Mandatory Commercial Recycling, Council may recall that back in 2012, the City adopted a position encouraging businesses to embrace AB 341. Unfortunately, the City's soft-handed approach has not fared well for its commercial recycling tonnage numbers or participation levels. Specifically, in 2013, 31 businesses recycled, in 2014, the number increased to 34 and in 2015, approximately 41 businesses had signed up for the program. There are still over 70 businesses though who have not embraced the program even after a series of outreach attempts including newsletters, mailers and site visits. Additionally, in a recent phone audit, CalRecycle mentioned the low commercial recycling tonnage levels to both the City and Burrtec. Thus, staff will be returning in 2017 with an Ordinance outlining an enforcement program for commercial businesses resistant to recycling.

Overall, Burrtec continues to be compliant with its service agreement and provide excellent customer service based on the provided documentation, in addition to the independent research of the overall performance review process. Based on this outcome, staff supports the one-year Agreement extension until December 31, 2020.

NEXT STEPS

The next step with the Burrtec franchise is the Rate Review and possible Amendment adoption process, which typically occur in December. In terms of this process, Burrtec has already initiated discussions with the City via a letter dated October 4, 2016. (See Exhibit B)

Additionally, as a result of the Performance Review process combined with staff's proactive review of several newer refuse franchises (the City's original Burrtec Agreement dates back to 1996), staff will be continuing discussions with Burrtec on both service and fee enhancement that hopefully will be mutually agreeable for both parties. Ideally, these mutually agreed upon deal points will then be incorporated into an Amendment for Council consideration in December.

FISCAL IMPACT: None. The current Burrtec Waste Service Agreement would be extended to December 31, 2020, and the above Performance Review findings would be accepted. This motion does not constitute an increase in fees to the City.

ATTACHMENTS:

Exhibit A: Performance Review

Exhibit B: Annual Rate Review

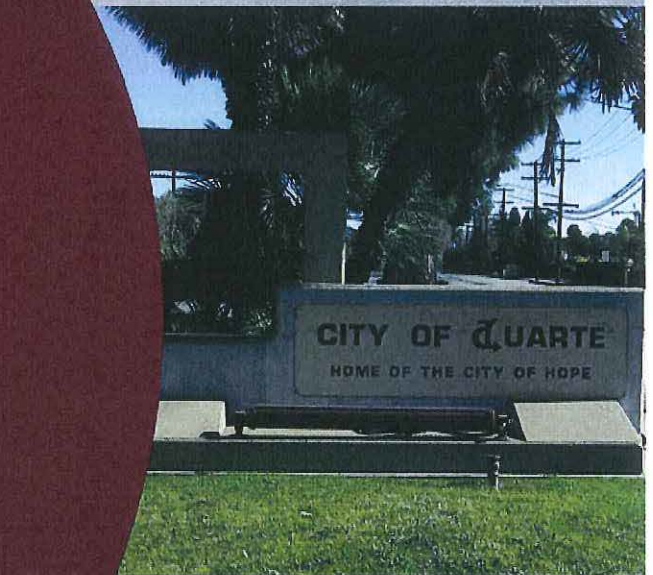


BURRTEC

WASTE SERVICES, LLC

"We'll Take Care Of It"

EXHIBIT "A"



City of Duarte

2015 Annual Performance Review

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SECTION 1 – EXECUTIVE SUMMARY

A. Executive Summary

Background

The City of Duarte (City) and Burrtec Waste Services, LLC (Burrtec) entered into an agreement for Municipal Solid Waste, Recyclables, and Green Waste Collection, Disposal and Processing in September 1996. The agreement grants Burrtec the exclusive right to collect refuse, recyclables, and green waste from all single-family, multi-family, and commercial customers in the City.

In February 2009, the City and Burrtec amended the agreement to include provisions for an annual performance review, an extended and restated term, and added certain service programs. The performance review is to be submitted by Burrtec and the formal review conducted between August 1 and September 30 of each year beginning in 2015. Under the terms of the agreement, Burrtec is required to provide certain services and meet certain performance criteria. These performance criteria include:

- Remitting franchise and AB 939 Fees to the City
- Providing no charge services to City facilities
- Provide residential curbside Christmas tree collections
- Provide roll-out services to handicapped and frail
- Offering a senior citizen discount rate
- Providing a high level of quality customer service
- Maintaining required permits and licenses
- Meeting specified insurance and bond requirements
- Submitting certain materials collection reports
- Conducting public education and outreach activities
- Providing safety records and proper vehicle maintenance
- Offering certain required service programs

The scope of the performance review may include items such as an audit of payment records to the City, review of customer service levels and billing, a review of customer calls and service requests, and a review of Burrtec's compliance with the terms of the Agreement. This review encompasses Burrtec's performance from January 1, 2015, through December 31, 2015.

B. Audit Results

Overall, Burrtec's performance was found to be compliant with its contractual requirements.

The audit results further identified that Burrtec continues to provide excellent customer service. The responsiveness to customer and City concerns is quick and thorough. All programs have been implemented and Burrtec's community involvement continues to highlight its commitment to the City of Duarte and its residents.

SECTION 2 – PERFORMANCE REVIEW ELEMENTS

A. Payment of Fees to the City

1. Franchise Fees

Background

Section 10.03 of Agreement Amendment No. 4 states the City Impact Fee shall be as follows:

1. 15% of gross annual revenues received from commercial customers and all commercial services
2. 12% of gross annual revenues received from residential customers and all residential services

Findings

Burrtec pays franchise fees quarterly to the City. The following summarizes the amounts paid in 2015. Copies of the submitted Franchise Fee Worksheets were reviewed and are included in the appendix section.

Quarter	Gross Receipts	Franchise Fees	Date
1 st	\$717,510.98	\$97,761.56	03/31/15
2 nd	\$687,475.64	\$94,252.99	06/30/15
3 rd	\$711,656.64	\$97,482.72	09/30/15
4 th	\$682,162.40	\$93,284.97	12/31/15
Total	\$2,798,805.66	\$382,782.24	

2. AB 939 Fees

Background

Section 5.12 of the Agreement states Burrtec shall make an annual payment to the City for AB 939 administration. The amount at the execution of the agreement was \$40,000, which is subject to annual CPI adjustments.

Findings

In December 2015, Burrtec paid the City \$62,733.66 for the annual AB 939 fees.

3. Contractor Payment to the City

Background

Section 10.09 of Agreement Amendment No. 6 states payments to the City for items listed in Section 10.03 are calculated on a quarterly basis, and submitted on the thirtieth (30th) day of the month following the prior quarter ending date.

Findings

Fees are being remitted timely.

B. No Charge City Services

Background

Section 4.01c(4) of the Agreement states contractor shall collect refuse, recyclables and green waste from City facilities at no charge.

Findings

Burrtec currently provides trash, recycling and green waste collection to several city facilities as summarized below. Burrtec also provides services to special City events as requested. The regular services provided are summarized below.

Site	Address	Commodity	Bin Size	P/U Days
City Yard	1101 Oak	Trash	3 yard	M
Duarte Park	1350 Brycedale	Trash	3 yard	M-W-F
Teen Center	1400 Buena Vista	Trash	3 yard	W
		Recycling	3 yard	F
City Hall	1600 Huntington	Trash	2 yard	M-Tu-W-Th-F
		Recycling	1.5 yard	Tu-F
Senior Center	1610 Huntington	Trash	2 yard	M-W-F
City Yard	1850 Highland	Trash	3 yard	Tu-F
		Recycling	3 yard	Tu-F
		Green Waste	3 yard	M-Th

C. Services

1. Christmas Tree Collection and Recycling Program

Background

Section 4.01c(3) of the Agreement requires the annual collection of Christmas Trees from December 26th through January 10th. Contractor shall notify

customers by mail of the collection dates. Collected trees shall be delivered to a green waste or composting facility for diversion.

Findings

Residential customers were notified (in English and Spanish) of the curbside Christmas tree collection via the quarterly newsletter (copy included in the appendix section).

Burrtec collected and recycled 12.07 tons of Christmas Trees. Additional Christmas tree tonnages were collected and disposed with regular green waste materials.

2. Aid to Handicapped and Frail

Background

Section 4.01c(5) of the Agreement requires the Contractor to provide no cost push out services and/or backyard collection to qualified senior and handicapped residents.

Findings

Burrtec provides no charge barrel roll-out services to 15 senior/handicapped residents.

3. Senior Citizen Rate

Background

Section 4.01c(5) of the Agreement requires the Contractor to provide reduced rates for qualified senior and handicapped residents.

Findings

Burrtec offers qualified senior (62 years of age and head of household) and handicapped residents a 40-gal trash, 60-gal recycling and 60-gal green waste barrel at a rate of \$16.03 per month. Burrtec currently has 110 customers utilizing this service level.

4. Respond to Service Complaints and Complaint Report

Background

Section 4.04b of the Agreement requires Burrtec to log all complaints, including date, time, complainant's name and address and nature and date of resolution of complaint. Calls received via the answering machine shall be

logged the next business day. Customer will be contacted the next business day and will make four attempts (three calls within a 24-hour period and if unable to reach the customer a postcard will be sent).

Findings

Reported service complaints and misses are responded to and addressed by the Route Supervisor and Division Manager as appropriate. Supervisory staff will personally visit customer's onsite for specific issues. On an annual basis Burrtec provides service to approximately 750,000 barrels (4,612 barrel customers), over 44,000 bins (277 bin customers) and on-call services to a monthly average of 23 roll-off customers. During 2015, Burrtec received 148 calls relating to missed services.

Complaints are recorded in accordance with the contract requirements. The call logs are provided to the City with the Quarterly report and summarized in the annual report. Summaries of the calls received are as follows:

Call Type	Commercial Calls	Residential Calls	Street Sweeping Calls
Compliments	0	1	0
Complaints	0	0	2
Damages	0	0	0
Misses	14	134	0
Total	14	135	2

5. Respond to Complaint Regarding Graffiti or Disrepair

Background

Exhibit 3.01d(1) of the Agreement requires bins or containers be replaced for a variety of reasons including: defective or damaged components, graffiti, odor or unit is missing altogether.

Findings

During 2015 Burrtec exchanged one (1) bin for graffiti and 18 bins and 590 barrels for various issues.

6. Office Hours

Background

Section 4.04c of Agreement Amendment No. 6 states office hours shall maintain an office open at a minimum from 8:00 a.m. to 5:00 p.m., daily, and on Saturdays following recognized holidays. Office must be staffed by

Contractor during normal business hours. Customer call messages left on the after hours messaging system will be returned the following business day.

Findings

Office is staffed with customer service representatives from 8:00 a.m. to 5:00 p.m. daily and on Saturday's following a recognized holiday. Customer messages left in the after hours messaging system are returned the next business day.

7. Bulky Items

Background

Section 4.01c(1)(ii) of the Agreement provides for bulky waste collection at the curbside or alley way on demand from residential customers two (2) times per calendar year to each residential customer in the City.

Findings

During 2015 there were 1,342 requests totaling 112.27 tons for bulky or e-waste collections in the City of Duarte. Items include: tables, chairs, dressers, strollers, toilets, barbecues, vacuum cleaners, and electronic waste. The calls and tonnage collected are summarized below:

Bulky Items/E-Waste Collection Requests - 2015

1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	Total
320	413	247	362	1,342

Bulky Item Tonnage Collected - 2015

Refuse	Tin / White	E-Waste	Sharps	Metal	Tires
107.33	2.06	4.96	0.03	1.57	0.00

8. Community Clean-Ups/E-Waste

Background

Section 4.01c(1)(ii) of the Agreement provides for semi-annual clean-ups city-wide for collection of bulky items at designated locations.

Findings

Burrtec provided community clean-ups on April 18th and September 19th. In addition to the community clean-ups, Burrtec also provided 10 three cubic yard bins in support of a neighborhood clean-up at various addresses.

9. Sharps and Used Oil Collection

Background

Exhibit 3.01a of Agreement Amendment No. 3 includes Household Sharps Collection (item 11) and Used Oil Collection Program (item 12).

Findings

Sharps – Burrtec provides Sharps collection containers at no charge to residents. During 2015 Burrtec collected 129 pounds of sharps from residential customers.

Used Oil – Burrtec informed customers of the used oil/oil filter collection program in the January newsletter (copy included in the appendix section). During 2015 Burrtec delivered 25 empty containers and picked up one (1) full oil container.

10. Construction and Demolition Roll-Off Processing

Background

Exhibit 3.01a of Agreement Amendment No. 3 includes C&D Processing (item 15).

Findings

A mixed C&D roll-off collection and processing program has been developed to allow demolition and building contractors a convenient means of diverting recyclable materials. C&D materials are delivered to fully permitted facilities that specialize in recycling construction and demolition materials.

D. Licenses

1. Business License

Background

Section 10.2 of the Agreement states the Contractor shall obtain a City Business License to operate in the City.

Findings

Per Municipal Code Section 5.04.130, franchise holders are exempt from the business license requirement given that Burrtec pays monthly franchise fees.

2. County Hauler Permit

Background

Section 5.03 of the Agreement requires the Contractor to maintain through the term all necessary permits/licenses.

Findings

Burrtec's current permit with the County of Los Angeles expires December 31, 2016 and is renewed annually. A copy of the 2016 permit is included in the appendix section.

E. Insurance/Bonds

1. Performance Bond

Background

Section 8.03 and Exhibit 6.02 require a performance bond in an amount equal to 8.5% of the gross annual revenue with the initial bond being for \$150,000.

Findings

Based on the 2015 gross receipts of \$2,881,666 Burrtec provided a bond in the amount of \$245,000. A copy of the current performance bond is in the appendix section.

2. Worker's Compensation Insurance

Background

Section 8.01 and Exhibit 6.01 require Worker's Compensation Insurance limits of \$2,000,000 per accident; \$2,000,000 per disease (policy limit) and \$2,000,000 per disease (each employee).

Findings

Burrtec provides statutory coverage limits of \$1,000,000 for worker's compensation. Umbrella/excess liability covers the additional \$1,000,000 requirement. A copy of the insurance certificate is in the appendix section.

3. General Liability Insurance

Background

Section 8.01 and Exhibit 6.01 require General Liability Insurance limits of:

- \$1,000,000 aggregate
- \$1,000,000 products and complete operations
- \$1,000,000 occurrence
- \$1,000,000 fire/occurrence
- \$5,000 medical EA deductible
- \$1,000,000 personal and ad injury
- \$1,000,000 employee benefits liability
- \$5,000 BI and PD each occurrence deductible

Findings

Burrtec meets or exceeds these requirements with the exception of the \$5,000 medical EA deductible and the \$5,000 BI and PD each occurrence deductibles. Burrtec's deductible is higher than the \$5,000 therefore this coverage is excluded. A copy of the insurance certificate is in the appendix section.

4. Excess Liability Insurance

Background

Section 8.01 and Exhibit 6.01 of Agreement Amendment No. 6 require Excess Liability for Commercial Auto and Employer's Insurance limits of:

- \$2 Million/occurrence; \$10,000 self-insured retention
- Automobile (same)

- \$1 Million CSL BE & PD/occurrence
- \$5,000 deductible
- \$5,000 MP-passenger
- \$1 Million Uninsured motorists -passenger
- \$1 Million Non-owned/hired
- \$1,000 comp – passenger vehicles – deductible
- N/C – Collision deductible
- \$1,000 Sp. Perils-passenger vehicles - deductible

Workers Compensation / Employer's Liability

- \$2 Million/accident
- \$2 Million/disease-policy limit
- \$2 Million/disease-each employee

Findings

Burrtec meets and exceeds these requirements. A copy of our insurance certificate is in the appendix section.

F. Monthly Waste Generation Reports

Background

No specific monthly tonnage report is required however, Burrtec does provide the information. This information is used to submit annual waste generation and diversion reports to the State of California and to determine compliance with state waste reduction and diversion mandates.

Findings

Waste Generation and Diversion Reports are submitted to the City on a monthly basis. A copy of the December 2015 waste generation and diversion report is included in the appendix section.

G. Outreach

1. Public Education

Background

Section 4.05 and Exhibit 3.05 of the Agreement states Contractor shall implement its Public Education Plan to include quarterly distribution of materials as well as public awareness and education.

Findings

During 2015 Burrtec produced and participated in a number of events promoting recycling and program information as summarized below:

<u>Date</u>	<u>Description</u>
01/15	January residential newsletter
03/15	March commercial newsletter
04/15	April residential newsletter
05/19/15	Sponsor of the Duarte Chamber of Commerce's Taste of Duarte event; donated special event boxes; staffed booth where we distributed program information.
05/29/15	Burrtec participated in Duarte's Movie Night at Maxwell Park. Staffed booth and distributed recycling information, pens, pencils, note pads, rulers and flyers promoting our services.
07/15	July residential newsletter
08/04/15	Burrtec participated in Duarte's Movie Night at Maxwell Park. Staffed booth and distributed recycling information, pens, pencils, note pads, rulers and flyers promoting our services.
09/24/15	Participant in the Route 66 Parade and City Picnic. Staffed booth, distributed recycling info, pens, pencils, note pads, rulers and flyers promoting our services.
10/15	October commercial and residential newsletters

Copies of outreach materials are included in the appendix section.

2. Community Involvement

Background

Section 4.05 and Exhibit 3.05 of the Agreement states the Contractor shall implement its Public Education Plan to include public awareness and education campaigns targeting Chamber of Commerce, service clubs, youth group, community activity sponsorships and service contributions, youth sports program sponsorships and school district youth club sponsorships and incentives.

Findings

During 2015 Burrtec participated in a number of events promoting recycling, summarized below:

<u>Date</u>	<u>Description</u>
03/24/15	Sponsor for Duarte's Earth Day event – distributed 75 caps to the community's youth who participated.
04/18/15	Conducted a Spring Clean-up Event on Saturday, April 10th with drop off locations at Duarte City Hall and the former Buena Vista Pavilion property at 2144 Buena Vista Street.
05/20/15	Donated special event boxes, staffed information booth, and attended the Taste of Duarte event.
09/19/15	Conducted a Fall Clean-up & Tire Recycling Event on Saturday, September 20 th with drop off locations at Duarte City Hall and the former Buena Vista Pavilion property located at 2144 Buena Vista Street – a free backyard composting workshop was also held at the Duarte Senior Center for all Duarte residents to attend from 9 to 11 a.m.

H. Operations

1. Safety Record

Background

No specific safety record requirement is stated in the Agreement, however, Burrtec provided related information.

Findings

While not universal, a company's safety record is often a good indication of the overall effectiveness of its management and operations. During 2015, there were two incidents that resulted in zero days away from work and 58 days of modified duty (see OSHA Form 300A in the appendix section).

2. Vehicle Maintenance

Background

Section 4.01g(6) and Exhibit 30.1d(1) of Agreement Amendment No. 6 requires at all times maintain vehicles in good condition in accordance with the maintenance protocol contained in Exhibit 3.01d(2), so that they operate properly and safely. Contractor acknowledges that it is important to the City that Contractor present a professional and pleasing image. Therefore, Contractor shall wash all vehicles at least once each week and shall repaint all vehicles (including trim) as needed or at the City's request in order to maintain trucks in good condition.

Findings

Preventative maintenance on all equipment is conducted in routine intervals of 30, 60, and 90 days. Additionally, Burrtec's maintenance program focuses on safety of equipment, quality of repair, and expediency to return vehicle to service. Maintenance support vehicles are utilized to service inoperable vehicles in the field immediately upon notification from the driver. While response times are immediate, repair and/or replacement times are dependent upon the nature of the problem. Burrtec equips all of its fleets with spare equipment for immediate deployment when a quick repair cannot be made to a front line vehicle.

Vehicles are repainted as needed or at the City's request in order to maintain trucks in good condition.

A BIT inspection was not required by the CHP in 2015. A copy of the most recent BIT inspection (December 2014) is included.

3. Container Maintenance

Background

Section 4.01g(6) and Exhibit 30.1d(1) of Agreement Amendment No. 6 requires that all automated containers will be repaired and/or replaced on request. The request may be generated from the route driver, the customer, or City staff and the container will be delivered on the next service day or within 24 hours if necessary to meet the customer's request. The defective or missing container will be exchanged for a new or reconditioned container.

Bins will be exchanged on an as-needed basis. An exchange request may be generated from the route driver or the customer. Bins will be exchanged on the next service day or within 24 hours of the received request if necessary to meet the customer's request. Bins and containers are

exchanged or replaced for a variety of reasons including: defective or damaged components, graffiti, odor, or the unit is missing all together.

All automated containers and residential bins will be maintained at the local facilities yard. Maintenance procedures include: Steam cleaning, component replacement, welding, lubrication, painting and signage.

Findings

Container maintenance and exchanges are consistent with the requirement. In 2015 Burrtec exchanged 76 bin and 670 barrel containers.

I. Vehicles

1. Alternative Fuel

Background

Agreement Amendment No. 3 added a provision to replace the routed trash and recycling collection trucks servicing the City to alternative fuel by December 31, 2011.

Findings

Burrtec replaced the routed trash and recycling collection trucks by December 2011 with alternative fuel vehicles as summarized below:

Unit #	Year	Type	VIN	Fuel
1936	2016	Front End Loader	5VCACLL6GH220343	CNG
1471	2009	Front End Loader	5VCDC6LEX9H209041	CNG
1508	2009	Automated	3BPZL20XXAF107910	CNG
1636	2010	Automated	3BPZL20XXAF110080	CNG
1639	2010	Automated	3BPZL20X5AF110083	CNG
1642	2010	Automated	3BPZL20X0AF110086	CNG

2. Noise Testing

Background

Section 4.01g(1)(i) of Agreement Amendment No. 6 indicates noise levels generated by vehicles using compaction mechanisms during the stationary compaction process shall not exceed seventy-five decibels at a distance of twenty-five feet from the collection vehicle measured at an elevation of five feet above ground level using the "A" scale of a standard sound level meter at slow response, or Applicable Law, whichever is more stringent. Contractor shall cause the collection vehicles to be tested upon City request by an independent testing authority and shall submit a certificate of testing showing that the vehicles meet the requirements of this Section.

Findings

Vehicles shall be tested upon City request by an independent testing authority and they shall submit a certificate of testing showing that the vehicles meet the requirements.

J. Mandatory Commercial and Multi-Family Recycling

1. AB 341 Compliance

Background

California Assembly Bill 341 mandates businesses and public entities, generating four cubic yards of solid waste or more and multi-family residential dwellings with five or more units, to establish and maintain recycling services. The law went into effect July 1, 2012. There is no specific Agreement language on AB 341 compliance, however, Burrtec has promoted its existing commercial and multi-family recycling programs as a compliance measure.

Findings

With the implementation of AB 341, Burrtec prepared and mailed newsletters to all customer and multi-family customers on recycling programs and AB 341 requirements in March and October 2015 (copies included in the appendix section).

The following table summarizes the AB 341 status as of December 2015.

Service	December 2015	
	Commercial (4 yd or more)	Multi-Family (5+ units)
With Recycling	41	42
Without Recycling	71	9

2. Commercial Recycling Barrels

Background

Amendment 3 to the Agreement revised Exhibit 3.01 to include Commercial Recycling Barrels (Item 13).

Findings

With the implementation of AB 341 and in an effort to address low volume generators, Burrtec added 65 and 90 gallon recycling barrels as options for commercial and multi-family customers. Approximately 372 customers have this service.

3. Outreach

Background

There is no specific Agreement language on AB 341 outreach/compliance.

Findings

With the implementation of AB 341, Burrtec prepared and mailed newsletters to all customer and multi-family customers on recycling during the months of March and October. In addition, Burrtec conducted 133 waste assessments during 2015.

A copy of the outreach material is included in the appendix section.

K. Future Legislation – Organics AB 1826

Background

This landmark bill requires commercial recycling of organic waste starting in 2016 for businesses generating eight cubic yards or more of organic waste. The recycling requirement will phase in from 2016 to 2020 depending on volume of organic waste generated weekly by a business. The legislation also requires that each local jurisdiction develop an organic waste recycling program.

This bill decreases the threshold amount of organic waste under which a business would be subject to those requirements from 8 cubic yards or more to 4 cubic yards or more on January 1, 2017.

It also requires a business that generates 4 cubic yards or more of commercial solid waste per week, on and after January 1, 2019, to arrange for organic waste recycling services.

Findings

During 2015, Burrtec was developing the infrastructure to address compliance. This included expanding service programs to include organics (food waste) collection and processing for diversion.

APPENDIX

Franchise Fee Worksheets

Burtec Waste Services LLC
City of Duarte
Franchise Fee Worksheet

For the quarter end 3/31/2015

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Rolloff (DO)+(OH)+(DT)	Residential (DR)	Total
January-15	\$ 98,728.80	\$ 23,656.47	\$ 249,501.90	\$ 371,887.17
February-15	\$ 101,630.62	\$ 39,684.19	\$ 50,029.09	\$ 191,343.90
March-15	\$ 93,883.30	\$ 31,091.30	\$ 29,305.31	\$ 154,279.91
Total	\$ 294,242.72	\$ 94,431.96	\$ 328,836.30	\$ 717,510.98
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 44,136.41	\$ 14,164.79	\$ 39,460.36	\$ 97,761.56

Burtec Waste Services LLC
City of Duarte
Franchise Fee Worksheet

For the quarter end: 6/30/2015

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Roll-off (DO) +(OH)+(DT)	Residential (DR)	Total
April-15	\$ 104,316.11	\$ 22,457.60	\$ 231,620.82	\$ 358,394.53
May-15	\$ 111,199.29	\$ 21,960.39	\$ 43,669.84	\$ 176,849.52
June-15	\$ 100,363.50	\$ 31,546.80	\$ 20,321.19	\$ 152,231.59
Total	\$ 315,878.90	\$ 75,984.89	\$ 295,611.85	\$ 687,475.64
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 47,381.84	\$ 11,397.73	\$ 35,473.42	\$ 94,252.99

Burrtec Waste Services LLC
City of Duarte
Franchise Fee Worksheet

For the quarter end 9/30/2015

	Commercial (DC)+(DD)+(DM)+(BH) (DO)		Rolloff (OH)+(DT)		Residential (DR)	Total
Cash Receipts						
July-15	\$	94,955.71	\$	27,591.27	\$ 234,985.23	\$ 357,532.21
August-15	\$	98,799.76	\$	38,635.66	\$ 47,835.48	\$ 185,270.90
September-15	\$	106,375.99	\$	36,438.95	\$ 26,038.59	\$ 168,853.53
Total	\$	300,131.46	\$	102,665.88	\$ 308,859.30	\$ 711,656.64
Franchise Fee %		15.00%		15.00%	12.00%	
Franchise Fee	\$	45,019.72	\$	15,399.88	\$ 37,063.12	\$ 97,482.72

Burrtec Waste Services LLC
City of Duarte
Franchise Fee Worksheet

For the quarter end 12/31/2015

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Rolloff (DO) +(OH)+(DT)	Residential (DR)	Total
October-15	\$ 103,106.31	\$ 20,121.11	\$ 236,631.68	\$ 359,859.10
November-15	\$ 100,923.73	\$ 20,663.47	\$ 37,583.35	\$ 159,170.55
December-15	\$ 101,156.24	\$ 34,878.71	\$ 27,097.80	\$ 163,132.75
Total	\$ 305,186.28	\$ 75,663.29	\$ 301,312.83	\$ 682,162.40
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 45,777.94	\$ 11,349.49	\$ 36,157.54	\$ 93,284.97

Outreach and Educational Materials



"We'll Take Care Of It"

Happy New Year!

Is your New Year's resolution to clean-out all of your junk? If so, Burrtec offers a 3-yard to 40-yard bin for all of your residential clean-up and special project needs. Contact our Customer Service Department to begin your New Year's Resolution!

Automated Bill Pay

For your convenience, you can make a payment any day, anytime, using our free automated payment service.

Have your account number, billing zip code and payment option (either check or credit card) available. Dial (866) 306-9004 and when prompted enter the requested information. It's that easy!



Paper Recycling

All grades and types of paper and cardboard can be placed in the recycling bin. But are all papers materials the same? Actually, they are not and here are some examples.

- Corrugated and cardboard boxes are made with high-grade fiber to give them strength.
- Milk cartons and drink boxes can be recycled.
- Newspaper goes through a "deinking" process and is turned back into pulp then be made into newsprint again.
- Copy paper and junk mail is most commonly recycled.

Contact Information

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



01-20150101-Duarte-Res-01-01-04

Residential Christmas Tree Collection

Burrtec will collect and recycle Christmas trees from single-family residences. Please place your tree at curbside during the period after Christmas (December 26, 2014 through January 9, 2015) on your collection day. Trees 6' and over need to be cut in half. Please take all ornaments, lights, and metal stands off of the tree. Flocked trees will not be recycled, they will be collected as trash. Flocked trees 6' and over need to be cut in half.

Extra Holiday Trash and Recycling Collection

Approximately 80% of holiday trash is recyclable. All gift boxes, wrapping paper, greeting cards, and cardboard packaging are items that may be placed in the recycling barrel. Burrtec will collect excess holiday trash and recyclables beginning December 26, 2014 through January 3, 2015 from single-family residences. Place excess holiday trash/recyclables in bags alongside automated containers on collection day.



Free Used Oil Recycling Kits for Duarte Residents

Residents that change their own motor oil may receive a free used oil recycling kit. Pick up a kit from Duarte City Hall, 7:30 am to 6pm, Monday through Thursday. Or contact Burrtec at 800-325-9417, and a kit will be delivered to your residence. Recycling kits available while supplies last.

Kit includes:

- 9 quart drain container
- Filter collection bags
- Listing of local recycling locations



The Three R's: Focus on Material Reuse

Reusing materials saves money, energy and natural resources. Here are some reuse examples you can use at home, work or school.

When at home: Replace single use paper towels and napkins with reusable/washable cloth towels and napkins. Take reusable shopping bags with you when out at department or grocery stores. Reuse envelopes for shopping lists or carrying coupons. Reuse newspaper for packaging, gift wrap or in your backyard compost bin. Yogurt/butter/sandwich containers with lids are great for storing sewing supplies, carry snacks, keeping hair accessories sorted.

When at work or at school: Use both sides of paper. Use refillable ink pens, tape dispensers and pencils. Reuse any packaging polystyrene "peanuts". Bring your own mug and avoid single use cups. Use scrap paper for children or you to draw on or take notes. Repurpose and decorate mayonnaise/pickle jars or aluminum cans as "piggy banks" or pen holders.

Reusing materials is essential to the 3 R's of waste reduction and recycling.

Holiday Schedule

- Christmas Day - Thursday, December 25, 2014
- New Years Day - Thursday, January 1, 2015

When the holiday falls on a weekday, collections for the remainder of the week will be delayed by one day. There is no service interruption or delay when the holiday falls on a Saturday or Sunday.



enero 2015

BURRTEC NEWS

Waste and Recycling Newsletter

Patrocinado por la Ciudad de Duarte y Burrtec Waste Services

"We'll Take Care Of It"

¡Feliz Año Nuevo!

¿Es su buen propósito del Año Nuevo limpiar todos sus cachibaches? Si es así, Burrtec ofrece un recipiente de 3 yardas a 40 yardas para todas sus necesidades residenciales de limpieza y de proyectos especiales. Póngase en contacto con nuestro Departamento de Servicio al Cliente para comenzar su ¡Buen Propósito del Año Nuevo!

Pago de Facturas Automatizado

Para su conveniencia, usted puede hacer un pago en cualquier día, en cualquier momento, utilizando nuestro servicio de pago automatizado gratis.

Tenga su número de cuenta, el código postal de facturación y opción de pago (ya sea cheque o tarjeta de crédito) disponible. Marque el (866) 306-9004 y cuando se le pide introduzca la información requerida. ¡Es así de fácil!



Reciclaje de Papel

Todos los grados y tipos de papel y cartón se pueden colocar en el contenedor de reciclaje. ¿Pero son igual todos los materiales de papel? En realidad, no lo son, y aquí están algunos ejemplos.

- Cajas de cartón corrugado y cartón están hechas con fibra de alto grado para darles fuerza.
- Cartones de leche y cajas de bebidas pueden ser reciclados.
- El periódico pasa por un proceso "de destintado" y es convertido de nuevo en pulpa, y luego es hecho de nuevo en papel de periódico.
- El papel de copia y correo basura es el que más comúnmente se recicla.

Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Horas de oficina
Lunes-Viernes 8:00 am to 5:00 pm



01-2015/01-01-Duarte-ResIDB-01-04

Recolección Residencial de Árboles de Navidad

Burrtec recogerá y reciclará los árboles de Navidad de las residencias unifamiliares. Por favor, coloque el árbol en la acera durante el período después de Navidad (26 de diciembre 2014 a través de 09 de enero 2015) en su día de recolección. Los árboles 6' y más necesitan ser cortados por la mitad. Por favor quite todos los adornos, luces, y la base metálica del árbol. Árboles flocados no serán reciclados, serán recogidos como basura. Árboles flocados 6' y más necesitan ser cortados por la mitad.

Basura Adicional de las Fiestas y Recolección de Reciclaje

Aproximadamente el 80% de la basura de los días festivos es reciclable. Todas las cajas de regalo, papel de envolver, tarjetas de navidad, y embalajes de cartón son artículos que pueden ser colocados en el barril de reciclaje. Burrtec recogerá el exceso de basura y reciclables de los días festivos a partir del 26 de diciembre 2014 a través del 03 de enero 2015 de las residencias unifamiliares. Coloque el exceso de basura/reciclables en bolsas junto a los contenedores automatizados en el día de recolección.



Esuches de Reciclaje Gratis para Aceite Usado Para los Residentes de Duarte

Los residentes que cambian su propio aceite de motor pueden recibir un estuche de reciclaje de aceite usado gratis. Recoja un estuche del Ayuntamiento de Duarte, de 7:30 am a 6:00 pm, de lunes a jueves. O póngase en contacto con Burrtec al 800-325-9417, y un estuche será enviado a su residencia. Los esuches de reciclaje estarán disponibles hasta agotar existencias.

El estuche incluye:

- Un recipiente de drenaje de 9 cuartos
- Bolsas de recolección de filtro
- Listado de locales de reciclaje



Las Tres R's: Debe Centrarse en la Reutilización de Materiales

La reutilización de materiales ahorra dinero, energía y recursos naturales. Estos son algunos ejemplos de reutilización que se pueden utilizar en el hogar, el trabajo o la escuela.

Quando esté en casa: Sustituya las toallas de papel y servilletas con toallas y servilletas de tela lavable y reutilizables. Lleve consigo bolsas reutilizables de compras cuando va a la tienda o supermercado de comestibles. Reutilice los sobres para las listas de las compras o para llevar los cupones. Reutilice periódico para embalaje, papel de regalo o en su cajón de abono de su patio. Envases de Yogur / de mantequilla / de sándwiches con tapas son magníficos para almacenar suministros de costura, llevar bocadillos, mantener accesorios para el cabello bien ordenados.

Quando en el trabajo o en la escuela: Use los dos lados del papel. Utilice bolígrafos de tinta recargables, dispensadores de cinta y lápices. Reutilice los envases de poliestireno de "cacahuets". Traiga su propia taza y evite vasos de un solo uso. Utilice papel de desecho para que los niños o usted puedan dibujar o tomar notas. Reutilice y decore los envases de mayonesa / tarros de pepino o latas de aluminio como "alcancías" o portálápices.

La reutilización de materiales es esencial para las 3 R's de la reducción de residuos y reciclaje.

Horario Festivo

Día de Navidad - jueves, 25 de diciembre, 2014

Año Nuevo - jueves, 1 de Enero, 2015

Quando el día festivo cae entre semana, las recolecciones para el resto de la semana se tardarán un día. No habrá interrupción o demora de servicio cuando el día festivo cae en un sábado o domingo.



"We'll Take Care Of It"

Recycle Right!

Place these types of materials in your recycling barrel or bin.

- Aerosol cans (must be completely empty)
- Aluminum cans (please do not crush)
- Brochures
- Cardboard
- Cereal boxes (remove wax paper lining)
- Clothes hangers
- Computer paper
- Coupons
- Envelopes
- Glass bottles, jars
- Glass cosmetic bottles
- Junk mail
- Laundry bottles
- Magazines/catalogs
- Newspaper
- Paper
- Paper tubes
- Phone books
- Pizza boxes
- Plastic containers #1- #7
- Plastic milk jugs
- Tin cans
- Tissue boxes
- Wrapping paper



Contact Information

Burrtec Waste Industries

(800) 325-9417

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



01-20150901-DuarComMFBInFO-05

Recycling Programs —Let Us Help!

California Assembly Bill 341 mandates businesses and public entities, generating four (4) cubic yards of trash or more and multi-family residential dwellings with five or more units, to establish and maintain recycling service.

Recycling not only conserves our natural resources but can save money by reducing waste disposal costs. Burrtec recycling coordinators can assist in selecting the appropriate recycling service level, along with the necessary education and outreach to residents and managerial staff. Call our customer service department today to schedule a complimentary waste and recycling assessment.

If you already have a recycling program and would like to make additional enhancements, please call our customer service department for assistance.

Recycling Considerations: Make Your Program a Success!

Ensuring the success of your recycling program depends on a few key elements; most importantly assistance from employees and/or residents. Here are a few pointers to get you started in the right direction.

- Post signage to remind employees and/or residents to recycle specific items (cardboard, paper, etc.). Communication is essential. Newsletters and flyers also reinforce the message.
- Placement of recycling containers next to trash containers increases the chances of getting more recyclables into the correct container.
- Emptying recycling containers into the proper recycling bin will ensure that your business or multifamily residential dwelling is doing their part to lower costs and reduce landfill waste.

Top 5 Items to Keep **OUT** of the Recycling Bin

Here are the 5 top items that should never be placed in the recycling bin:

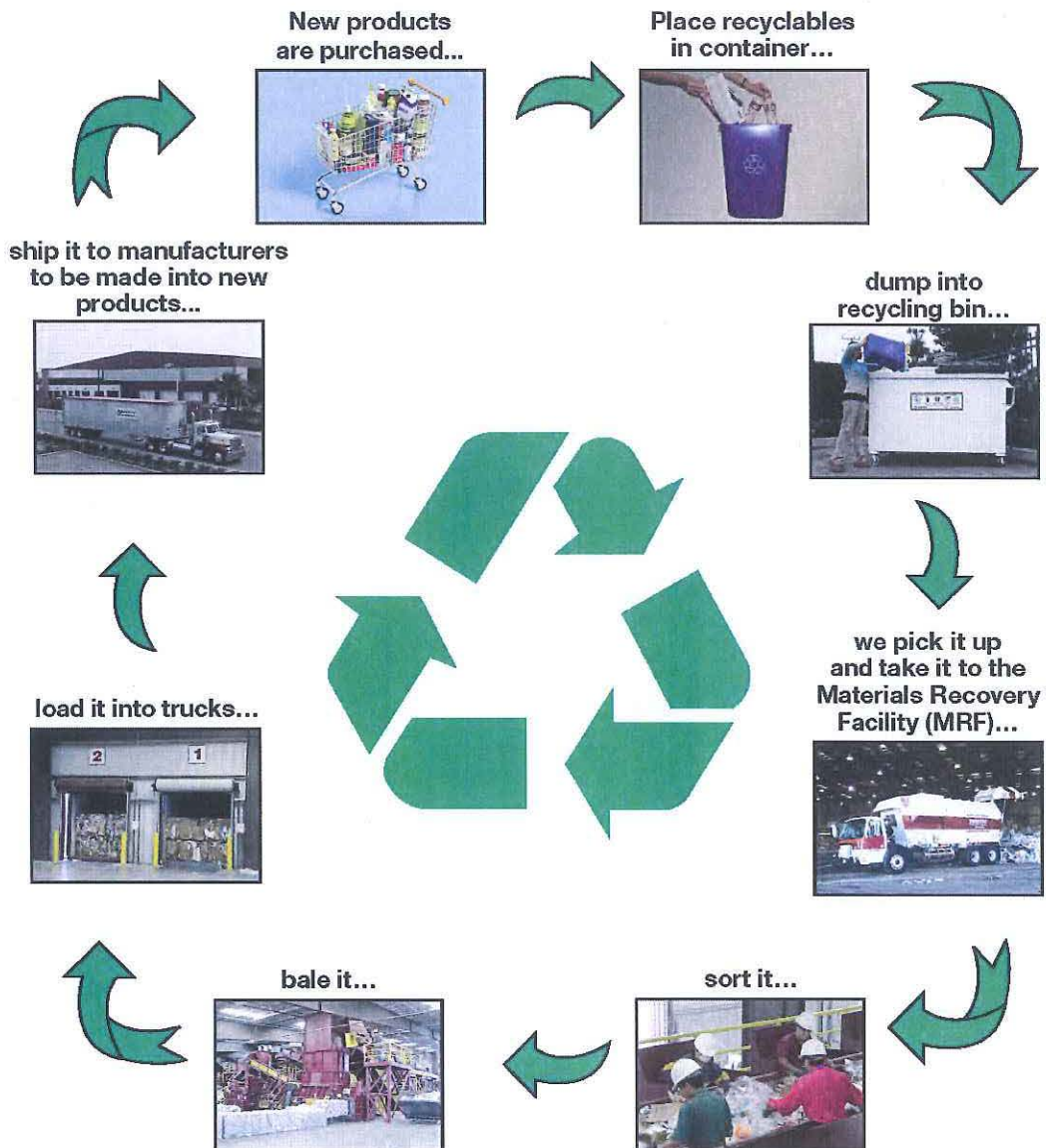
1. **No Garden Hoses.** Despite being made from rubber, vinyl or a combination of both, this item still belongs in the trash.
2. **No Diapers.** Diapers should be placed in your trash bin.
3. **No Hazardous Waste.** This means no paint, motor oil, batteries, syringes, needles, etc. Hazardous wastes place our facility staff at risk. Do not place it into the trash bin either.
4. **No Pet Food Bags.** The wax coating prevents the bags from breaking down in the recycling process, so pet food bags go into the trash bin.
5. **No Electronic Waste.** These items are best recycled through a proper e-recycler.

Scavenging Is Illegal!!

Whether it's called dumpster diving or scavenging, it is the unauthorized removal of solid waste materials. Removal of materials from a bin may increase the cost of collection services! Materials placed in a recycling bin have a value that is used to offset collection and processing costs. When a scavenger breaks the law and removes those materials they are also removing any value associated with the recycling program, which ultimately affects rates. If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number or take a picture. Call or send picture to Burrtec. Also, please help us help you. Do not give permission to scavengers to take recyclables.

Recycling Life Cycle

Have you ever wondered what happens to recyclables after you place them in the bin?



01-20150301-DuaCorrMFBInFO-05



"We'll Take Care Of It"

Household Hazardous Waste Collection Event

June 6, 2015
L.A. County Department of Public Works
Flood Control Maintenance Yard
160 East Longden Ave.
Irwindale, CA 91706

Household Hazardous Waste Collection events are FREE and open to all residents of L.A. County for household waste. There is a transportation limit of 15 gallons or 125 pounds of hazardous waste per trip.

Events are from 9:00 a.m. to 2:00 p.m.
Please visit www.cleanLA.com for more information.

Acceptable Items:

Anti-freeze
Batteries
Compact fluorescent light bulbs (CFLs)
Computer monitors
Expired Medications
Household cleaners
Motor oil and filters
Paints
Pesticides
Solvents
Television sets
Weed killers



Contact Information

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



01-20150401-Duar-ResiBb1-01-04

BURRTEC NEWS

Waste and Recycling Newsletter

Sponsored by the City of Duarte and Burrtec Waste Services

Community Clean-Up!

April 18 from 8:00 a.m. to 2:00 p.m.

Burrtec offers a convenient drop-off location for Duarte's community clean-up. Burrtec will be collecting non-hazardous waste. No tires, commercial waste or hazardous waste. Please bring your Burrtec trash bill for proof of residency.

Drop-Off Locations:

- 1) Former Buena Vista Pavilion property at 2144 Buena Vista St.
- 2) Duarte City Hall 1600 Huntington Dr.

Appliances

- Dishwashers
- Refrigerators
- Stoves
- Washers & dryers
- Water heaters

Furniture

- Chairs
- Couches
- Mattresses
- Tables

Others

- Bundles of lumber/ tree branches (48" max length)
- Toys
- Electronic Waste



Free Document Shred Event!

Protect your identity, shred your personal papers for FREE!
Duarte Residents ONLY

Date: April 18, 2015

What to bring: old bank statements, old pay stubs, credit card applications, old papers with personal information. No binders please.

Sponsored by the City of Duarte and BURRTEC Waste Industries

For more information please call Burrtec at (626) 932-1558

Where: Duarte City Hall, 1600 Huntington Drive

Time: 8 am to 2 pm

SCAVENGING IS ILLEGAL

Removal of garbage and/or recyclables from solid waste containers is punishable by law (DMC 6.09.020)

Report Scavenging Activity!

Please Call:
Los Angeles County
Sheriff's Department
(626) 285-7171

REMEMBER: If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number and their direction of travel.

Penalty for Scavenging

- Impoundment of vehicle
- Fines



Developed in conjunction with the City of Duarte and Burrtec Waste Industries, Inc.





"We'll Take Care Of It"

Evento de recolección de desperdicios domésticos peligrosos

6 de junio del 2015

L.A. County Department of Public Works
Flood Control Maintenance Yard
160 East Longden Ave.
Inwindale, CA 91706

Los eventos de recolección de desperdicios domésticos peligrosos son GRATUITOS y están abiertos para desecho de desperdicios domésticos a todos los residentes del Condado de Los Ángeles. Existe un límite de transportación de 15 galones o 125 libras de desperdicios peligrosos por viaje.

Los eventos son desde las 9:00 a.m. hasta las 2:00 p.m. Para mas información sírvase visitar www.cleanLA.com

Artículos aceptables:

• Aceite y filtros de motor
• Anticongelantes
• Aparatos de televisión
• Baterías
• Bombillas fluorescentes compactas
• Limpiadores domésticos
• Mata malezas
• Medicamentos vencidos
• Monitores de computadora
• Pesticidas
• Pinturas
• Solventes



Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Horas de oficina
Mon-Fri 8:00 am to 5:00 pm



01-20150401-Duar-PresiEBt-01-04

¡Limpieza en la comunidad!

18 de abril desde las 8:00 a.m. hasta las 2:00 p.m.

Burrtec ofrece uno lugares convenientes para arrojar los desechos de la limpieza de la comunidad de Duarte. Burrtec hará una recolección de desperdicios no peligrosos. Por favor no llevar llantas, desperdicios comerciales o desperdicios peligrosos. Sírvase traer su factura de recolección de basura de Burrtec para dar prueba de su residencia.

Lugares para arrojar desechos:

- 1) Antigua propiedad del Buena Vista Pavilion en 2144 Buena Vista St.
- 2) Duarte City Hall 1600 Huntington Dr.

Electrodomésticos

- Lavaplatos
- Refrigeradoras
- Estufas
- Lavadoras y secadoras
- Calentadores de agua

Muebles

- Sillas
- Sofás
- Colchones
- Mesas

Otros

- Atados de leña/ramas de árboles (Máximo de 48 pulgadas de longitud)
- Juguetes
- Desperdicios electrónicos

Libre Documento Shred Evento!

Proteja su identidad, destruya sus documentos personales GRATIS!
Los residentes Duarte SOLAMENTE

Fecha: 18 de abril 2015

Qué llevar: viejos estados de cuenta, talones de pago de edad, solicitudes de tarjetas de crédito, viejo papeles con información personal. No hay cuadernos por favor. Patrocinado por la ciudad de Duarte y Burrtec Residuos Industriales. Para obtener más información, por favor llame Burrtec al (626) 932-1558.

Dónde: Duarte City Hall, 1600 Huntington Drive

Hora: 8 a.m. - 2 p.m.

HURGAR EN LA BASURA ES ILEGAL

El llevarse basura y/o reciclajes de recipientes de desechos sólidos es castigado por ley (DMC 6.09.020)

Reporte toda actividad de hurgar!

Por favor llame al:
Departamento de Policía del
Condado de Los Angeles
(626) 285-7171

RECUERDE: Si ve a un hurgador, No se le acerque!
Obtenga una descripción de la persona y/o el vehículo con el número de placa de licencia y la dirección en que viajaba.

Penal por Hurgar

- Incautación de Vehículo
- Multas



Preparado en conjunto con la Ciudad de Duarte y Burrtec Waste Industries, Inc.





July 2015

BURRTEC NEWS

Waste and Recycling Newsletter

Sponsored by the City of Duarte and Burrtec Waste Services

"We'll Take Care Of It"

Household Hazardous Waste Collection Event

August 22, 2015 at 9:00 am

Baldwin Park
Morgan Park (rear parking lot)
4100 Baldwin Park Blvd., Baldwin Park, 91706

Household Hazardous Waste Collection events are FREE and open to all residents of L.A. County for household waste. There is a transportation limit of 15 gallons or 125 pounds of hazardous waste per trip.

Please visit www.cleanLA.com for more information.

Acceptable Items:

Television sets
Computer monitors
Motor oil and filters
Anti-freeze
Weed killers
Pesticides
Paints
Household cleaners
Solvents
Batteries



Contact Information

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation
Mon-Fri 8:00 am to 5:00 pm



Community Clean-Up!

Saturday, September 19 from 8:00 a.m. to 2:00 p.m.

Burrtec offers two convenient drop-off locations for Duarte's community clean-up. Burrtec will be collecting non-hazardous waste. Please no tires, commercial waste or hazardous waste. Please bring your Burrtec trash bill for proof of residency.

Drop-Off Locations:

- 1) Duarte City Hall, 1600 Huntington Dr.
- 2) Morgan Park, 4100 Baldwin Park Blvd., Baldwin Park, 91706

Appliances

- Dishwashers
- Refrigerators
- Stoves
- Washers & dryers
- Water heaters

Furniture

- Chairs
- Couches
- Mattresses
- Tables

Others

- Bundles of lumber/tree branches (48" max length)
- Toys
- Electronic Waste

Smart Gardening Workshop!

Residents are encouraged to attend a free Smart Gardening workshop sponsored by Los Angeles County Department of Public Works. No reservation needed. Learn to reduce yard waste and improve your lawn and garden. Workshops are about 1.5 hours. Get step by step instructions on how to compost, the benefits and biology.

Saturday, July 11, 2015

Valleydale Park, 5525 N. Lark Ellen Ave., Azusa 91702
9:30 am - 11:00 am

No reservations needed.

This Beginner Workshop teaches you:

- Backyard composting and worm composting
- Water-wise gardening
- Grass cycling and much more!

Join us and bring your friends and neighbors!



1(888)CLEAN LA

CleanLA.com

smartgardening.com

SCAVENGING IS ILLEGAL

Removal of garbage and/or recyclables from solid waste containers is punishable by law (DMC 6.09.020)

Report Scavenging Activity!

Please Call:
Los Angeles County
Sheriff's Department
(626) 285-7171

REMEMBER: If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number and their direction of travel.

Penalty for Scavenging

- Impoundment of vehicle
- Fines



SCAVENGING IS ILLEGAL



Developed in conjunction with the City of Duarte and Burrtec Waste Industries, Inc.



01-20150701-Duarte-ResBbl-01-04



"We'll Take Care Of It"

Evento de recolección de desperdicios domésticos peligrosos

22 de agosto del 2015 9:00 am
Baldwin Park

Morgan Park (rear parking lot)
4100 Baldwin Park Blvd., Baldwin Park, 91706

Los eventos de recolección de desperdicios domésticos peligrosos son GRATUITOS y están abiertos para desecho de desperdicios domésticos a todos los residentes del Condado de Los Ángeles. Existe un límite de transportación de 15 galones o 125 libras de desperdicios peligrosos por viaje.

Para mas información sírvase visitar www.cleanLA.com

Artículos aceptables:

Aparatos de televisión
Monitores de computadora
Aceite y filtros de motor
Anticongelantes
Mata malezas
Pesticidas
Pinturas
Limpiadores domésticos
Solventes
Baterías



Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Horas de oficina
Mon-Fri 8:00 am to 5:00 pm



01-20150701-Duar-ResBbt-01-04

¡Limpieza en la comunidad!

Sábado, 19 de septiembre desde las 8:00 a.m. hasta las 2:00 p.m.

Burrtec ofrece dos lugares convenientes para arrojar los desechos de la limpieza de la comunidad de Duarte. Burrtec hará una recolección de desperdicios no peligrosos. Por favor no llevar llantas, desperdicios comerciales o desperdicios peligrosos. Sírvase traer su factura de recolección de basura de Burrtec para dar prueba de su residencia.

Lugares para arrojar desechos:

- 1) Duarte City hall, 1600 Huntington Dr.
- 2) Morgan Park, 4100 Baldwin Park Blvd., Baldwin Park, 91706

Electrodomésticos

- Lavaplatos
- Refrigeradoras
- Estufas
- Lavadoras y secadoras
- Calentadores de agua

Muebles

- Sillas
- Sofás
- Colchones
- Mesas

Otros

- Atados de leña/ramas de árboles (Máximo de 48 pulgadas de longitud)
- Juguetes
- Desperdicios electrónicos

¡Taller de Jardinería Inteligente!

Se invita a la comunidad a asistir a un taller de Jardinería Inteligente patrocinado por el Departamento de Obras Públicas del Condado de Los Angeles. No se requiere de reservación previa. Usted podrá aprender a eliminar los residuos de su jardín y mejorar el aspecto de su césped y jardines. Los talleres tienen una duración aproximada de una hora y media. Se darán instrucciones paso a paso sobre cómo abonar el jardín, sus beneficios y biología.

Sábado, Julio 11 de 2015

Valleydale Park, 5525 N. Lark Ellen Ave., Azusa 91702

9:30 am - 11:00 am

No se requiere de reservación.

Este Taller de Principiantes te enseñará:

- Procesos de compostaje y vermicompostaje de jardines
- Jardinería de conservación de agua
- Reciclaje de césped y mucho más!

¡Acompáñanos e invita a tus amigos y vecinos!



1(888)CLEAN LA

CleanLA.com

smartgardening.com

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vehículo con el número de placa de licencia y
la dirección en que viajaba.

Penal por Hurgar

- Incautación de Vehículo
- Multas



Preparado en conjunto con la Ciudad de Duarte y
Burrtec Waste Industries, Inc.





"We'll Take Care Of It"

Recycle Right!

Place these types of materials in your recycling barrel or bin.

- Aerosol cans (must be completely empty)
- Aluminum cans (please do not crush)
- Brochures
- Cardboard
- Cereal boxes (remove wax paper lining)
- Clothes hangers
- Computer paper
- Coupons
- Envelopes
- Glass bottles, jars
- Glass cosmetic bottles
- Junk mail
- Laundry bottles
- Magazines/catalogs
- Newspaper
- Paper
- Paper tubes
- Phone books
- Pizza boxes
- Plastic containers #1- #7
- Plastic milk jugs
- Tin cans
- Tissue boxes
- Wrapping paper



Contact Information

Burrtec Waste Industries

(800) 325-9417

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation
Mon-Fri 8:00 am to 5:00 pm



01-20151101-DuarCommMFBInRO-05

Recycling Programs —Let Us Help!

California Assembly Bill 341 mandates businesses and public entities, generating four (4) cubic yards of trash or more and multi-family residential dwellings with five or more units, to establish and maintain recycling service.

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If you already have a recycling program and would like to make additional enhancements, please call our customer service department for assistance.

Recycling Considerations: Make Your Program a Success!

Ensuring the success of your recycling program depends on a few key elements; most importantly assistance from employees and/or residents. Here are a few pointers to get you started in the right direction.

- Post signage to remind employees and/or residents to recycle specific items (cardboard, paper, etc.). Communication is essential. Newsletters and flyers also reinforce the message.
- Placement of recycling containers next to trash containers increases the chances of getting more recyclables into the correct container.
- Emptying recycling containers into the proper recycling bin will ensure that your business or multifamily residential dwelling is doing their part to lower costs and reduce landfill waste.

Top 5 Items to Keep **OUT** of the Recycling Bin

Here are the 5 top items that should never be placed in the recycling bin:

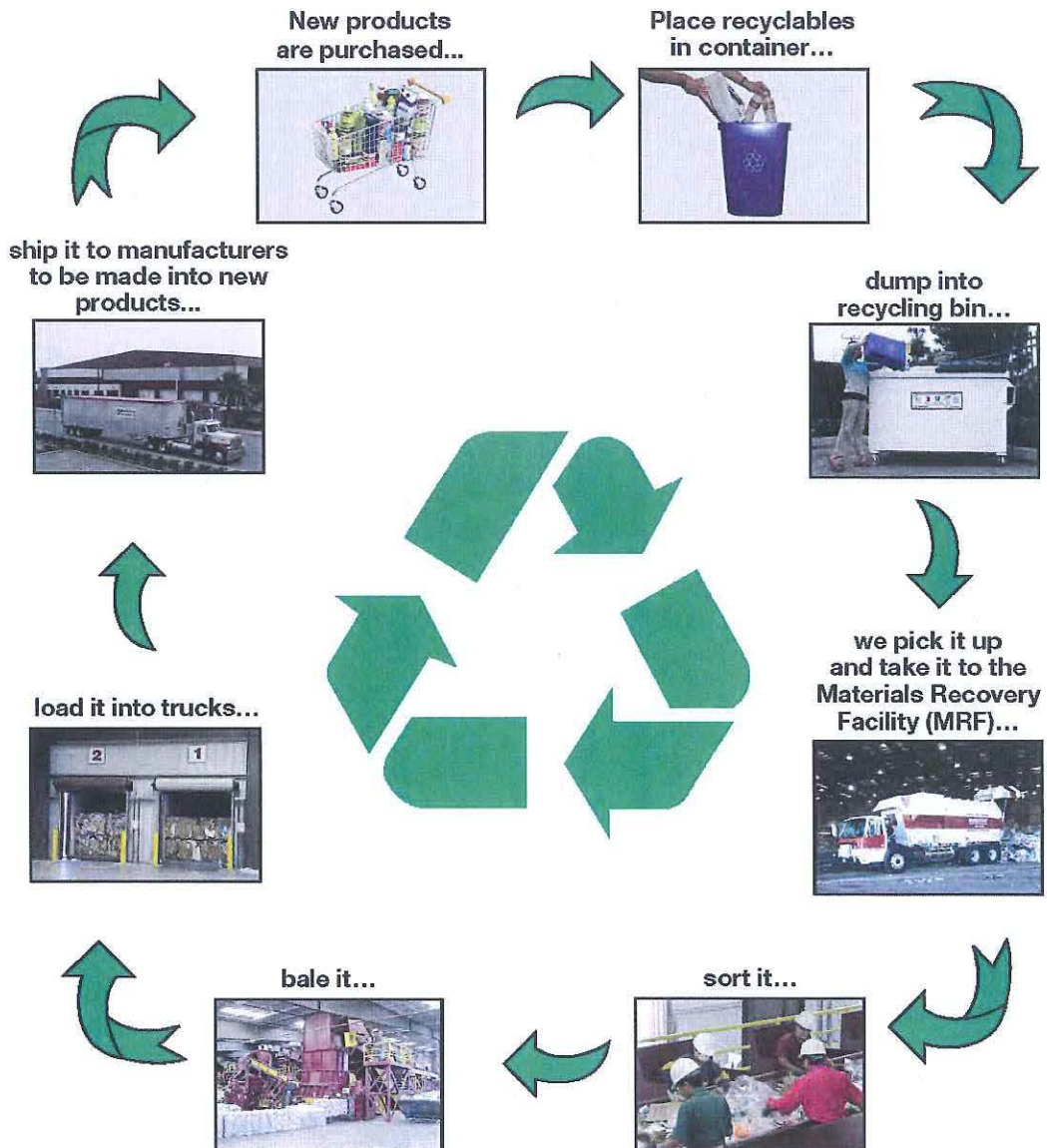
1. **No Garden Hoses.** Despite being made from rubber, vinyl or a combination of both, this item still belongs in the trash.
2. **No Diapers.** Diapers should be placed in your trash bin.
3. **No Hazardous Waste.** This means no paint, motor oil, batteries, syringes, needles, etc. Hazardous wastes place our facility staff at risk. Do not place it into the trash bin either.
4. **No Pet Food Bags.** The wax coating prevents the bags from breaking down in the recycling process, so pet food bags go into the trash bin.
5. **No Electronic Waste.** These items are best recycled through a proper e-recycler.

Scavenging Is Illegal!!

Whether it's called dumpster diving or scavenging, it is the unauthorized removal of solid waste materials. Removal of materials from a bin may increase the cost of collection services! Materials placed in a recycling bin have a value that is used to offset collection and processing costs. When a scavenger breaks the law and removes those materials they are also removing any value associated with the recycling program, which ultimately affects rates. If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number or take a picture. Call or send picture to Burrtec. Also, please help us help you. Do not give permission to scavengers to take recyclables.

Recycling Life Cycle

Have you ever wondered what happens to recyclables after you place them in the bin?



01-20151101-DuraComMFBinRO-05



"We'll Take Care Of It"

Recycling List

- Aluminum cans (do not crush)
- Aerosol cans (must be completely empty)
- Brochures
- Cardboard
- Cereal boxes (remove wax paper lining)
- Clothes hangers
- Computer paper
- Coupons
- Envelopes (includes plastic windows)
- Glass bottles & jars
- Glass cosmetic bottles
- Junk mail
- Laundry bottles
- Ledger paper
- Magazines/catalogs
- Newspaper
- Paper
- Paper tubes
- Phone books
- Pizza boxes
- Plastic containers #1-#7
- Plastic milk jugs
- Tin cans
- Tissue boxes
- Wrapping paper



Contact Information

Burrtec Waste Services
 1-626-932-1558
 1017 West Gladstone Street
 Azusa, CA 91702
Hours of Operation
 Mon-Fri 8:00 am to 5:00 pm



01-20151001-Duarte-Res/Bbl-01-04

Household Hazardous Waste Collection

October 3, 2015

Duarte Civic Center: 1600 E. Huntington Dr., Duarte, CA 91010
9:00 am - 3:00 pm

Only household hazardous waste materials such as; lawn and garden products, paint and related products, automotive fluids and batteries, medicines, household cleaners, compact fluorescent light bulbs, and sharps.

No household trash, tires or commercial hazardous waste.



The Three R's of Reusable Bags

You can play an important role in making Duarte a greener, healthier community by reducing the litter and waste generated from single-use carry-out bags by using reusable bags. Here are three new R's to help you do:

Remind: Place your reusable bags by the door, near your car keys, or write it down on your shopping list to remind you.

Ready: Keep a ready supply of them in your car and at the office so that you can grab one when you need it.

Rethink: Stop and rethink about using your reusable bags just for grocery store shopping. Consider all of the places where you go shopping or buy take-out food, and try using them there.



Temporary Roll-Off Boxes for Special Clean-Ups Available

Burrtec offers large roll off boxes for commercial clean-ups and special projects. Containers are available for 7-day rentals and include delivery and removal. All unwanted materials can be placed directly into the container with the exception of hazardous waste, tires or large amounts of dirt, rock, concrete, or asphalt. Please call our Customer Service Department to order one today!

Holiday Schedule

- Thanksgiving Day - Thursday, November 26, 2015
- Christmas Day - Friday, December 25, 2015
- New Years Day - Friday, January 1, 2016

When the holiday falls on a weekday, collections for the remainder of the week will be delayed by one day. There is no service interruption or delay when the holiday falls on a Saturday or Sunday.



octubre 2015

BURRTEC NEWS

Waste and Recycling Newsletter

Patrocinado por la Ciudad de Duarte y Burrtec Waste Services

"Nos Encargaremos De Ello"

Lista de reciclaje

- Las latas de aluminio (no las aplaste)
- Las latas de aerosol (deben estar completamente vacías)
- Folletos
- Cartón
- Cajas de cereal (quite el forro interior de papel de cera)
- Ganchos de ropa
- Papel de computadora
- Cupones
- Sobres
- Botellas de vidrio, frascos
- Cosméticos en botellas de vidrio
- Correo Basura o propaganda
- Botellas de Lavandería
- Revistas/Catálogos
- Periódico
- Papel
- Tubos de papel
- Guías de teléfono
- Cajas de pizza
- Contenedores de plástico #1-#7
- Jarras de plástico para leche
- Latas
- Cajas de pañuelo de papel o kleenex
- Papel de envolver



Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street

Azusa, CA 91702

Horas de oficina

Lunes-Viernes 8:00 am to 5:00 pm



Coleccion de Residuos Peligrosos del Hogar

octubre 3, 2015

Duarte Civic Center: 1600 E. Huntington Dr., Duarte, CA 91010

9:00 am - 3:00 pm

Solamente materiales de residuos peligrosos del hogar tal como: Productos del jardín, pintura y productos similares, líquidos de automovil y baterías, medicinas, limpiadores del hogar, bombillas fluorescente compactas, y jeringas y objetos punzantes.

No basura del hogar, llantes o residuos peligrosos comercial.



Las Tres R de Bolsas reutilizables

Usted puede desempeñar un papel importante en hacer que Duarte sea una comunidad más verde y más saludable reduciendo la basura y el desecho generado por bolsas para llevar de un solo uso al Utilizar bolsas reutilizables. Aquí están tres nuevas R para ayudarlo a hacer lo siguiente:

Recordar: Coloque sus bolsas reutilizables por la puerta, cerca sus llaves del coche, o escribalo en su lista de compras Para recordarle.

Reponer: Mantenga un suministro de estas bolsas en su automóvil y en la oficina para que pueda agarrar una cuando usted la necesita.

Reformular: Pare y vuelva a pensar acerca de utilizar sus bolsas reutilizables sólo para ir de compras al supermercado. Considere todos los lugares donde usted va de compras o compra comida para llevar y trata de utilizarlas allí.



Cajas de roll-off temporales para Especial limpiezas Disponible

Burrtec ofrece gran rollo de cajas para limpiezas comerciales y proyectos especiales. Los contenedores están disponibles para alquileres de 7 días e incluyen la entrega y retirada. Todos los materiales no deseados se pueden colocar directamente en el contenedor con la excepción de los residuos peligrosos, neumáticos o grandes cantidades de tierra, rocas, concreto o asfalto. Por favor llame a nuestro Departamento de Servicio al Cliente para pedir uno hoy!

Horario Festivo

Día de Gracias - Jueves, 26 de noviembre, 2014

Día de Navidad - Viernes, 25 de diciembre, 2014

Año Nuevo - Viernes, 1 de enero, 2015

Cuando el día festivo cae entre semana, las recolecciones para el resto de la semana se tardarán un día. No habrá interrupción o demora de servicio cuando el día festivo cae en un sábado o domingo.



December 14, 2015

RE: Notice of Non-Compliance, Commercial Recycling Requirements

Dear Customer,

Assembly Bill 341 (AB 341), approved by the State of California, set forth mandatory commercial recycling requirements statewide that became effective on July 1, 2012. *The bill includes requirements that businesses generating more than four cubic yards of solid waste per week and multifamily residential properties that consist of five or more units are required to arrange for recycling services.* Since going into effect, newsletters have been mailed to businesses and multi-family complexes notifying them of this requirement.

In accordance with AB 341 and *based upon your current service level, your business or property is required to implement mandatory recycling.*

If you find that you are meeting the requirement of an existing recycling program or other circumstance, please fill out and return the exemption form on the back of this letter by February 1, 2016.

Assistance in evaluating your solid waste needs is available. Our Waste and Recycling Service Coordinators will conduct a free waste assessment and assist in making any necessary changes.

We appreciate your cooperation in this matter. Should you have any questions or to obtain a waste assessment please call our office at (626) 932-1558.

Sincerely,

Mike Samano
Division Manager
Burrtec Waste Industries

Cc: Karen Herrera, Deputy City Manager, City of Duarte

Mandatory Commercial Recycling Exemption/Waiver Form

Applicant's Name _____ Date _____
Business Name _____ Phone _____
Property Address _____
Business Type _____ Number of Employees _____

If you wish to be considered for an exemption/waiver from the City of Duarte mandatory recycling service (Burrtec is the exclusive franchise hauler), you must complete this form and either fax (626) 932-1578, email bws@burrtec.com or mail it to:

**Burrtec Waste Services
Attention: Duarte Customer Service
1017 W. Gladstone Street
Azusa, CA 91702**

In accordance with Assembly Bill 341, effective July 1, 2012, it is mandatory for all multi-family dwellings (5+ units) and all commercial units (businesses) that subscribe to an amount of weekly garbage collection service equal to or greater than four (4) cubic yards to recycle.

Exemption/Waivers may be granted to businesses or multi-family dwellings who meet one or more of the following criteria. This form must be completed in its entirety, and include all written descriptions, and enclosing all receipts and letters as requested. Exemption/Waivers are granted for a one-year period. You must re-apply annually.

Please return this form and supporting documentation by February 1, 2016

_____ I am applying for an exemption/waiver because no recyclables are generated on the premises.
[Please provide a written description of the reasons no recyclables are generated on the premises.]

_____ I am applying for an exemption/waiver because I do not have adequate space to install an additional recycling bin or barrel. Burrtec will provide a waste & recycling assessment to verify that adequate space for recycling activities is *not* feasible.

_____ I am applying for an exemption/waiver because I deliver my recyclables or arrange for the delivery of my recyclables by a person or vendor that does not charge for service, to an authorized facility (ex. Puente Hills Material Recovery Facility)
[Please provide and list the name and address of the company this is providing service.]

_____ I am applying for an exemption/waiver because I share my recycling service with another owner/occupant. (Please provide the name, address and telephone number of the person or business with whom your business shares service and a letter from the person or business stating they share service with you, and a copy of the person's last refuse bill from Burrtec.)

_____ (Applicant's Signature)

**If you have any questions about how to complete this form, please call
Burrtec at (800) 325-9417**

Los Angeles County Hauler Permit

 Jeffrey D. Gunzenhauser, M.D., M.P.H. Interim Health Officer		THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES	
PR Number: PR0157416			
Program ID: COMMERCIAL			
Description: SWF - WASTE COLLECTOR YARD FEE Semi-Annual			
Facility Owner - Mail Address ALLAN WILLIAMS 9890 CHERRY AVE FONTANA, CA 92335		Facility Location BURRTEC WASTE INDUSTRIES, INC 1017 W GLADSTONE ST AZUSA, CA 91702	
SWA			

Performance Bond

This bond replaces and supersedes the prior bond # 0153513-02. The penal sum contained herein is not cumulative with prior bonds.

BOND NUMBER: 0153513-03

PREMIUM: \$3,063.00

FRANCHISE BOND

KNOW ALL MEN BY THESE PRESENTS, that we Burrtec Waste Service, LLC as Principal, and Berkley Insurance Company a Corporation organized under the laws of the State of Delaware, and duly authorized to transact business under the law of the State of California, as Surety, are held and firmly bound unto the City of Duarte State of California, as Obligee, in the just and full sum of Two Hundred Forty-Five Thousand and 00/100 Dollars (\$245,000.00) for payment whereof well and truly to be made, and Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION of the foregoing obligation is such, that whereas, the above bounden Principal has entered into a Franchise Contract dated September 9, 1998 with the said Obligee for the collection, transportation and disposal of refuse from the area described in said Franchise Contract for the term commencing February 16, 2016 and ending on February 16, 2017 as will more fully appear from said Franchise Contract reference to which is hereby made.

NOW, THEREFORE, if the above bounden Principal, his or its heirs, executors, administrators, successors or assigns shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the said Franchise Contract on his part to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the said Obligee, its officers and agents, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

This bond is executed subject to the following express conditions, the fulfillment of which being precedent to any right of recovery hereunder.

No. 1. This bond shall be considered as one of suretyship only and the right of action is given to no one other than the Obligee named herein.

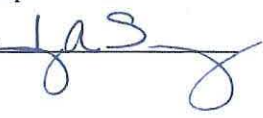
No. 2. Irrespective of the terms of the agreement mentioned above, it is agreed by all parties to this bond (the Principal, the Surety, and the Obligee) that this bond will be effective only for a period of one year from February 16, 2016 and is renewable by continuation certificates for additional periods of one year, such continuation certificates to be issued at the option of the Surety. Surety agrees to give thirty (30) days notice in writing to the Obligee of either cancellation or its intent not to renew, as provided for in this bond.

No. 3. Notice of any claim hereunder must be given to the Surety at its office at 4 Hutton Centre Dr., Ste. 640 - Santa Ana, CA 92707, as soon as possible and in any event within fifteen (15) days after anything shall come to the notice of the Obligee or any of its officers indicating the possibility to claim hereunder.

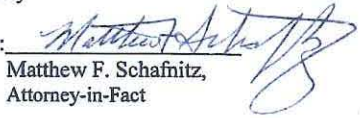
No. 4. Any action to recover loss hereunder shall be commenced by the Obligee in a court of competent jurisdiction within one year after giving notice of possible claim as provided in Condition No. 3 and the Principal shall be made a party to such action if he can with reasonable diligence be served with process therein.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 12th day of January, 2016.

Burtec Waste Services, LLC
Principal

By: 

Berkley Insurance Company
Surety

By: 

Matthew F. Schafnitz,
Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Orange)
 On January 12th, 2016 before me, Deborah Priest-McGinn
 Date Here Insert Name and Title of the Officer
 personally appeared Matthew F. Schafnitz
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Deborah Priest-McGinn
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

190. 01-3/20

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: Matthew F. Schafnitz; or James E. Hurst, Jr. of Acrisure of California, LLC dba Brakke-Schafnitz Insurance Brokers, LLC of Laguna Niguel, CA its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety Group, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 24th day of August, 2015.

Attest:

(Seal)

By

Ira S. Lederman
Senior Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafer
Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)

COUNTY OF FAIRFIELD) ss:

Sworn to before me, a Notary Public in the State of Connecticut, this 24th day of August, 2015, by Ira S. Lederman and Jeffrey M. Hafer who are sworn to me to be the Senior Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C. RUNDBAKEN
NOTARY PUBLIC
MY COMMISSION EXPIRES
APRIL 30, 2019

Maria C. Rundbaken
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 12th day of January, 2010.

(Seal)

Andrew M. Tama

WARNING - Any unauthorized reproduction or alteration of this document is prohibited. This power of attorney is void unless seals are readable and the certification seal at the bottom is embossed. The background imprint, warning and confirmation (on reverse) must be in blue ink.

Insurance Certificate

Client#: 25638

BURRWAST

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/08/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Barney & Barney, A Marsh & McLennan Ins Agcy LLC PO Box 85638; CA Lic #0H18131 San Diego, CA 92186		CONTACT NAME: Brenda Kennerly PHONE (A/C, No, Ext): 858-875-3085 FAX (A/C, No): 858-210-3916 E-MAIL ADDRESS: brenda.kennerly@barneyandbarney.com	
		INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company NAIC # 35378 INSURER B: Lexington Insurance Company 19437 INSURER C: Travelers Property Casualty Com 25674 INSURER D: INSURER E: INSURER F:	
INSURED Burrtec Waste Industries, Inc. 9890 Cherry Avenue Fontana, CA 92335			

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC	X	3C31478	03/01/2016	03/01/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS		TC2JCAP4255B980TIL	03/01/2016	03/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☒ CLAIMS-MADE DED RETENTION \$		021391622	03/01/2016	03/01/2017	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	TC2JUB4256B024TIL1	03/01/2016	03/01/2017	☒ WC STATU-TORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) City of Duarte is included as additional insured with respects to General Liability per the attached endorsement(s).						

CERTIFICATE HOLDER City of Duarte City Clerk 1600 Huntington Drive Duarte, CA 91010	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Brenda Kennerly</i>
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ACORD 25 (2010/05) 1 of 1 The ACORD name and logo are registered marks of ACORD
#S894941/M774436

LOGP



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Barney & Barney, a Marsh & McLennan Insurance Agency LLC company		NAMED INSURED Burrtec Waste Group, Inc.
CARRIER	NAIC CODE	EFFECTIVE DATE

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Named Insured Schedule

Burrtec Waste Group, Inc.
Agua Mansa MRF, LLC
AVCO Disposal, Inc.
Burr Group LP
Burr Group, Inc.
Burr Properties, LLC
Burrline LLC
Burrtec Environmental, LLC
Burrtec Recovery & Transfer, LLC
Burrtec Retirement Savings Plan
Burrtec Waste & Recycling Services, LLC
Burrtec Waste Industries, Inc.
Burrtec Waste Industries, Inc. (formerly PSP Waste Services, Inc.)
Burrtec Waste Industries, Inc. DBA: Burbank Recycling
Burrtec Waste Industries, Inc. DBA: Agua Mansa Recycling & Transfer Co.
Burrtec Waste Industries, Inc. DBA: Burrtec Recycling & Transfer Co.
Burrtec Waste Industries, Inc. DBA: Burrtec Recycling Center
Burrtec Waste Industries, Inc. DBA: Coachella Valley Compost
Burrtec Waste Industries, Inc. DBA: Coachella Valley Transfer Station
Burrtec Waste Industries, Inc. DBA: Desert Disposal
Burrtec Waste Industries, Inc. DBA: East Valley Recycling & Transfer
Burrtec Waste Industries, Inc. DBA: Inland Empire Recycling
Burrtec Waste Industries, Inc. DBA: Marks Disposal
Burrtec Waste Industries, Inc. DBA: Tri-Co
Burrtec Waste Industries, Inc. DBA: Tri-County Disposal
Burrtec Waste Industries, Inc. DBA: Trico Disposal
Burrtec Waste Services, LLC
Crestline Disposal
Currans Rubbish Disposal, Inc.
E. Cole Burr, individually and as Trustee of the Burr Family Trust
EDCO Disposal Corp (but only as respects to vehicles registered in their name)



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Barney & Barney, a Marsh & McLennan Insurance Agency LLC company		NAMED INSURED Burrtec Waste Group, Inc.
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Edward G. Burr, Sandra L. Burr, Cole Burr and Tracy A. Burr, Individually and Burr Properties: 9910, 9934, 9930, 9964, 9820, 9890, 9982 Cherry Ave, Fontana, CA and 17000 Abbey Lane, corner of Abbey Lane and Bimini (5 acres), and 18997 Abbey Lane, Victorville California
Empire Disposal, LLC
Fontana Rubbish Collectors, Inc.
Inland BioEnergy, LLC
Jack's Disposal, Incorporated DBA: Yukon Disposal
Jack's Disposal, Incorporated
Kaiser Recycling Corporation
KGB Properties, LLC (formerly Burr Girls, LLC)
Lake Arrowhead Disposal
Lucerne Valley Disposal, Inc.
Monte Vista Disposal, Inc.
Mountain Disposal Services, Inc.
Rancho Disposal Service, Inc.
Rialto Services, Inc.
Running Springs Disposal
TECMEC Maintenance Enterprise, Inc.
Tracy A. Burr, individually and as Trustee of the Burr Family Trust
Tri-County Disposal, Inc.
Tri-County Disposal, Inc. DBA: Gary's Disposal (but only as respects to vehicles registered in this name)
Victorville Disposal, Inc.
West Valley MRF, LLC
West Valley Recycling and Transfer, Inc.
Yucaipa Disposal, Inc.
Desert Properties, LLC

INSURED: Burrtec Waste Industries, Inc.

POLICY #: 3C31478

POLICY PERIOD: 03/01/2016

TO 03/01/2017



COMMERCIAL GENERAL LIABILITY

ESSEX INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED LOCATION(S)
GENERAL AGGREGATE LIMIT

A. For all sums covered under this policy, exclusive of **SUPPLEMENTARY PAYMENTS** which shall continue to apply as stipulated, the maximum amount payable under this policy is \$5,000,000.

Subject to the foregoing:

B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section 1 – Coverage A, and for all medical expenses caused by accidents under Section 1 – Coverage C, which can be attributed only to operations at a single designated "location" shown in the **LOCATION OF PREMISES COVERED BY THIS POLICY** section of Commercial General Liability Coverage Part – Supplemental Declarations:

1. A separate Designated Location General Aggregate Limit applies to each designated "location", and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
2. The Designated Location General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
 - a. Insureds;
 - b. Claims made or "suits" brought; or
 - c. Persons or organizations making claims or bringing "suits".
3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Designated Location General Aggregate Limit for that designated "location". Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Location General Aggregate Limit for any other designated "location" shown in the **LOCATION OF PREMISES COVERED BY THIS POLICY** section of Commercial General Liability Coverage Part – Supplemental Declarations.
4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Location General Aggregate Limit.

C. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section 1 – Coverage A, and for all medical expenses caused by accidents under Section 1 – Coverage C, which cannot be attributed only to operations at a single designated "location" shown in the **LOCATION OF PREMISES COVERED BY THIS POLICY** section of Commercial General Liability Coverage Part – Supplemental Declarations:

1. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
2. Such payments shall not reduce any Designated Location General Aggregate Limit.

D. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will

reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Location General Aggregate Limit.

E. For the purposes of this endorsement, the Definitions Section is amended by the addition of the following definition:

"Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

F. The provisions of Section III – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

All other terms and conditions remain unchanged.

INSURED: Buhitec Waste Industries, Inc.

POLICY #: 3C31478

POLICY PERIOD: 03/01/2016

TO: 03/01/2017



COMMERCIAL GENERAL LIABILITY

Essex Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM
PRODUCTS/COMPLETED OPERATIONS COVERAGE FORM
LIQUOR LIABILITY COVERAGE FORM
PROFESSIONAL LIABILITY COVERAGE FORM

Please refer to each coverage form to determine which terms are defined. Words shown in quotations on this endorsement may or may not be defined in all coverage forms.

SCHEDULE

Person or Entity: Any person or organization to whom you are obligated by valid written contract to provide such coverage.

Additional Premium: _____ (Check box if fully earned. ☐)

WHO IS AN INSURED is amended to include the person or entity shown in the Schedule above as an Additional Insured under this insurance, but only as respects negligent acts or omissions of the Named Insured and only as respects any coverage not otherwise excluded in the policy. Our agreement to accept an Additional Insured provision in a contract is not an acceptance of any other provisions of the contract or the contract in total.

When coverage does not apply for the Named Insured, no coverage or defense shall be afforded to the Additional Insured.

No coverage shall be afforded to the Additional Insured for injury or damage of any type to any "employee" of the Named Insured or to any obligation of the Additional Insured to indemnify another because of damages arising out of such injury or damage.

All other terms and conditions remain unchanged.

MEGL 0009-01 04 11

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Page 1 of 1

INSURED: Bunteco Waste Industries, Inc.

POLICY #: 3C31478

POLICY PERIOD: 03/01/2016

TO 03/01/2017

COMMERCIAL GENERAL LIABILITY
CG 20 10 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s)
Or Organization(s):

Location(s) Of Covered Operations

BLANKET WHERE REQUIRED BY WRITTEN CONTRACT

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf.

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

INSURED: Burrtec Waste Industries, Inc.

POLICY #: 3C31478

POLICY PERIOD: 03/01/2016

TO 03/01/2017

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Covered Operations
---	---

BLANKET WHERE REQUIRED BY WRITTEN CONTRACT

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard."

INSURED: Burretec Waste Industries, Inc.

POLICY #: 3C31478

POLICY PERIOD: 03/01/2016

TO 03/01/2017

**COMMERCIAL GENERAL LIABILITY
CG 20 01 04 13**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**PRIMARY AND NONCONTRIBUTORY –
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART**

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

52

2/3

BURTEC WASTE SERVICES

CITY OF DUARTE

GWMS Program Code	Description	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Y-T-D
Public Education & Outreach														
5000-ED-ELC	Electronic (radio, TV, WWW, HoLines)													0.00
5010-ED-PRN	Printed Media													0.00
5020-ED-OUT	Outreach (workshops, bins, field trips)													0.00
5030-ED-SCH														0.00
5040-ED-OTH	Other Public Education													0.00
Public Education & Outreach Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Policy Incentives														
6000-PL-PLB	Product & Landfill Bans													0.00
6010-PL-EIN	Economic Incentives													0.00
6020-PL-ORD	Ordinances													0.00
6030-PL-OTH	Other Policy Incentives													0.00
Public Education Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility Recovery														
7000-FR-MRF	Material Recovery Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7010-FR-LAN	Landfill													0.00
7020-FR-TST	Transfer Station													0.00
7030-FR-CMP	Composting Facility													0.00
7040-FR-ADC	Alternate Daily Cover													0.00
7050-FR-OTH	Other Facility Recovery													0.00
Facility Recovery Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transformation														
8000-TR-WTE	Waste-to-Energy													0.00
8010-TR-WDVV	Biomass (wood waste)													0.00
8020-TR-TRS	Tires	50.44	45.98	53.63	42.80	62.03	60.54	65.34	30.33	28.61	42.23	51.92	45.94	570.85
8030-TR-OTH	Other Transformation													0.00
Transformation Totals		50.44	45.98	53.63	42.80	62.03	60.54	65.34	30.33	28.61	42.23	51.92	45.94	570.85
Household Hazardous Waste														
9000-HH-PMF	Permanent Facility													0.00
9010-HH-MPC	Mobile/Periodic Facility													0.00
9020-HH-CSC	Curbside Collection													0.00
9030-HH-WSE	Waste Exchange													0.00
9040-HH-EDP	Educational Programs													0.00
9045-HH-EWA	Electronic Waste	0.64	0.89	0.41	0.44	0.18	0.38	0.32	0.47	0.26	0.63	0.22	0.53	4.94
9050-HH-OTH	Other Household Hazardous Waste	0.00	0.01	0.00	0.00	0.00	0.00	0.01	0.01	0.00	0.01	0.00	0.01	0.05
HHW Totals		0.64	0.90	0.41	0.44	0.18	0.38	0.33	0.48	0.26	0.64	0.22	0.54	4.99
All Programs Total		447.61	377.99	426.91	451.99	476.64	446.85	488.95	362.39	426.62	418.92	372.26	375.56	5,071.98
Total Refuse														
Total Refuse		1,108.42	958.77	1,054.63	1,119.76	1,011.37	1,114.32	1,188.47	1,064.64	1,084.92	1,150.68	1,034.35	1,108.91	12,968.07
Total Tonnages Generated														
Total Tonnages Generated		1,557.03	1,344.78	1,481.34	1,571.78	1,487.01	1,550.17	1,678.42	1,427.03	1,511.54	1,549.60	1,376.64	1,484.37	18,033.88
Multi Family Net Diverted Tonnage														
2030-RG-OSP	Multi Family Curbside Recycling	8.05	7.97	5.29	8.37	8.10	9.47	9.08	9.45	9.91	6.69	8.88	8.71	98.97
3020-CM-COG	Multi Family Curbside Greenwaste	3.57	3.41	3.74	4.28	4.25	3.55	4.33	3.67	3.65	4.06	4.18	4.34	47.01
8030-TR-OTH	Other Transformation	8.19	7.78	9.22	6.74	11.29	9.31	9.47	6.00	8.11	7.01	6.61	7.10	96.73
Residential Bin Net Diverted Tonnage														
8030-TR-OTH	Other Transformation	0.31	0.28	0.35	0.28	0.45	0.38	0.37	0.24	0.24	0.27	0.34	0.28	3.76

OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

Year 2015
U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0118

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35 in OSHA's Recordkeeping rule for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>58</u>
(K)	(L)

Injury and Illness Types

Total number of (M)			
(1) Injury	<u>2</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Service, Paperwork Project (0192-0108), Washington, DC 20503. Send all other correspondence to the Office of Management and Enterprise Services, Paperwork Project (0192-0108), Washington, DC 20503.

Establishment information

Your establishment name Bunter Waste Services
Street 1017 W Gladstone
City Atlanta State GA Zip 31102
Industry description (e.g., Manufacture of motor truck trailers)
Waste and Recycling Haulers
Standard Industrial Classification (SIC), if known (e.g., SIC 3716)
4 0 6 3
OR North American Industry Classification (NAICS), if known (e.g., 336212)

Employment information

Annual average number of employees 45
Total hours worked by all employees last year 107622.12

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Mike Santana
Company executive

Signature
Title

800-575-6417
Phone

04/02/16
Date

OSHA Form 300A / Summary of Work-Related Injuries and Illnesses

Motor Carrier Safety Compliance Report / Terminal Record Update

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
BIT PROGRAM
ADMINISTRATIVE REVIEW
CHP 342 (Rev. 5-00) OPI 062

Page 1 of 1 pages

TERMINAL INFORMATION CHANGED:
☒ Yes ☐ No

CARRIER ID NUMBER:
CA 195546

TELEPHONE NUMBER (INCLUDE AREA CODE):
(800) 325-9417

FCN 272909

TERMINAL NAME:
BURRTEC WASTE SERVICES LLC

TERMINAL STREET ADDRESS (NUMBER, STREET, CITY, ZIP CODE):
1017 GLADSTONE AVE. AZUSA CA. 91702

TERMINAL MAILING ADDRESS (NUMBER, STREET, CITY, STATE, ZIP CODE) (IF DIFFERENT FROM ABOVE):
9890 CHEERY AVE. FONTANA CA. 92335

COUNTY/CODE NUMBER:
19

LICENSE AND FLEET INFORMATION

HM Lic. No.	HWT Reg. No.	IMS Lic. No.	LOCATION CODE	SUBAREA	ADMINISTRATIVE REVIEW	
Exp. Date	Exp. Date	Exp. Date	525	S34	☒ First	☐ Second
TRUCKS AND TYPES	TRAILERS AND TYPES	BUSES BY TYPE	REG. CT.	HW. VEH.	HW. CONT.	DRIVERS
17	S	I -				I

EMERGENCY CONTACTS (in Calling Order of Preference)

EMERGENCY CONTACT (NAME): MIKE SAMANO	DAY PHONE NO. (INCLUDE AREA CODE): (800) 325-9417	NIGHT PHONE NO. (INCLUDE AREA CODE): (800) 325-9417
EMERGENCY CONTACT (NAME):	DAY PHONE NO. (INCLUDE AREA CODE):	NIGHT PHONE NO. (INCLUDE AREA CODE):

CHECK THE ESTIMATED TERMINAL MILEAGE WITHIN CALIFORNIA DURING THE LAST YEAR

YEAR: 2013

A ☐ Under 15,000	T -	
B ☐ 15,001 - 50,000	T -	
C ☐ 50,001 - 100,000	T -	
D ☐ 100,001 - 500,000	PSG ☐ TCP ☐ PSC	PSG ☐ TCP ☐ PSC
E ☒ 500,001 - 1,000,000	PSG ☐ TCP ☐ PSC	PSG ☐ TCP ☐ PSC
F ☐ 1,000,001 - 2,000,000	ICC NUMBERS	
G ☐ 2,000,001 - 5,000,000	DOT NUMBER	
H ☐ 5,000,001 - 10,000,000	☐ MC ☐ MX	☐ MC ☐ MX
I ☐ More than - 10,000,000		

ADMINISTRATIVE REVIEW

REVIEWER'S COMMENTS:
CARRIER'S FIRST A/R

REVIEWED MISTER PRINT OUT WITH CARRIER REPRESENTATIVE

SATISFACTORY RATINGS ARE CARRIED FORWARD IN THE FOLLOWING CATEGORIES:
☒ Maintenance Program ☒ Driver Records ☒ Regulated Equipment
☐ Hazardous Materials ☒ Terminal

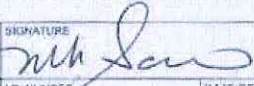
CHP 1000 COLUMN NO. CARRIER TYPE/CODE TIME IN TIME OUT
T / I

MOTOR CARRIER REQUEST AND CERTIFICATION

As DIVISION MANAGER, I request that this terminal receive an administrative review in lieu of the required Biennial Inspection of Terminals (BIT) Program inspection. I understand that requesting a review in lieu of inspection will not result in proration of inspection fees, and that this terminal's previous compliance rating of satisfactory will be extended for 25 months. This terminal will continue to maintain a satisfactory level of compliance during the next 25-month inspection term. As a condition for receiving the administrative review(s) in lieu of inspections, I agree to accept random, unannounced inspections of this terminal by the Department.

CARRIER REPRESENTATIVE'S NAME AND TITLE: MIKE SAMANO, DIVISION MANAGER

REVIEW CONDUCTED BY: JOSEPH A TORCHIA MCS I

SIGNATURE:  DATE: 12/17/2014

ID NUMBER: A10921 DATE OF REVIEW: 12/17/2014 SUSPENSE DATE: 12/17/2016

Use previous editions until depleted.

03421104.pdf

City of Duarte Clean Up Event summary April 2015

Date	Trash				Recycling				E-Waste			
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
04/18/15	32.35	P H MRF	9001-9002	32.35	-	N/A	N/A	-	Pending	E-Recycling	9001-9002	Pending
04/18/15	5.95	Azs Trnsf	9001-9002	5.95	-	N/A	N/A	-				
				-	-	N/A	N/A	-				
				-	-	N/A	N/A	-				
				-	-	N/A	N/A	-				
Totals	38.30			38.30	-			-	-			-

Date	Scrap Metal				GreenWaste				Tires			
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
04/18/15	1.57	SA Recycle	9001-9002	Scrap Metal	-	N/A	N/A	-				
					-	N/A	N/A	-				
					-	N/A	N/A	-				
					-	N/A	N/A	-				
					-	N/A	N/A	-				
Totals	1.57			1.57	-			-	-			

White Goods	Total #	E-Waste Goods	Total #	Electric Goods	Total #	Bulky / Mixed	Total #
Refrigerators	4	TVs	53	Printers	4	Chairs/Tables/Doors	34
Stoves	1	Monitors	3	PC Towers	3	Sofas	41
Washer	9	VCR'S / DVD'S	5	Vacuums	5	Mattresses	65
Dryers	3	Stereos	2	Microwaves	3	Toilets	5
Water Heater	5	Speakers	1	Fans	2	Tires	-
Total	22	Total	64	Total	17	Total	145

Total Tonnage		Recovered	Percentage
BULKY ITEMS	TRASH	38.30	96.06%
	RECYCLING	-	0.00%
	E-WASTE	Pending	#VALUE!
	SCRAP METAL	1.57	3.94%
	GREENWASTE	-	0.00%
	TIRES	-	0.00%
TOTAL		39.87	100.00%

Total Loads	3
Total Tons Collected	39.87
Total Tons Diverted	1.57
Diversion Percentage	3.94%

*Please insert here additional rows specific to material type as needed

White Goods / Scrap Metal: Bike part, bars, rims, rebar, scrap steel, water heater, fenders, dryers, hoods, small metal parts, etc.

E-Waste Goods: TV's, computers, monitors, stereos, etc.

Electric Goods: Microwaves, vacuum cleaners, fans, etc.

Bulky / Mixed Items Included: Sofas, mattresses, tires, propane tanks, large plastic items, etc.

Scavengers Update:

Comments:

Community Clean-Ups

City Of Duarte Clean Up Event Summary September 2015

Date	Trash				Recycling				E-Waste			
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
09/19/15	18.84	PH MRF	9001-9002	18.84	-	N/A	N/A	-	Pending	e-Recycling	9001-9002	Pending
09/19/15	4.10	Az Lnd Rc	9001-9002	4.10	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
Totals	22.94			22.94				-	-			-

Date	Scrap Metal				GreenWaste				Tires			
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
09/19/15	1.43	S A Rcycln	9001-9002	1.43	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
	-	-	-	-	-	N/A	N/A	-	-	-	-	-
Totals	1.43			1.43	-			-	-			3.88

White Goods	Total #	E-Waste Goods	Total #	Electric Goods	Total #	Bulky / Mixed	Total #
Refrigerators	1	TVs	33	Printers	4	Chairs/Tables/Doors	52
Stoves	-	Monitors	3	PC Towers	3	Sofas	15
Washer	7	VCR'S / DVD'S	4	Vacuums	5	Mattresses	22
Dryers	1	Stereos	2	Microwaves	3	Toilets	3
Other*	2	Other*	2	Fans	6	Tires	-
Total	11	Total	44	Total	21	Total	92
				Total	168		

Total Tonnage		Recovered	Percentage
BULKY ITEMS	TRASH	22.94	94.13%
	RECYCLING	-	0.00%
	E-WASTE	Pending	#VALUE!
	SCRAP METAL	1.43	5.87%
	GREENWASTE	-	0.00%
	TIRES	-	0.00%
	TOTAL	24.37	100.00%

Total Loads	3
Total Tons Collected	24.37
Total Tons Diverted	1.43
Diversion Percentage	5.87%

*Please insert here additional rows specific to material type as needed

White Goods / Scrap Metal: Like part, bars, rims, rebar, scrap steel, water heater, fenders, dryers, trunks, small metal parts, etc.

E-Waste Goods: TVs, computers, monitors, stereos, etc.

Electric Goods: Microwaves, vacuum cleaners, fans, etc.

Bulky / Mixed Items Included: Sofas, mattresses, tires, propane tanks, large plastic items, etc.

Scavengers Update:

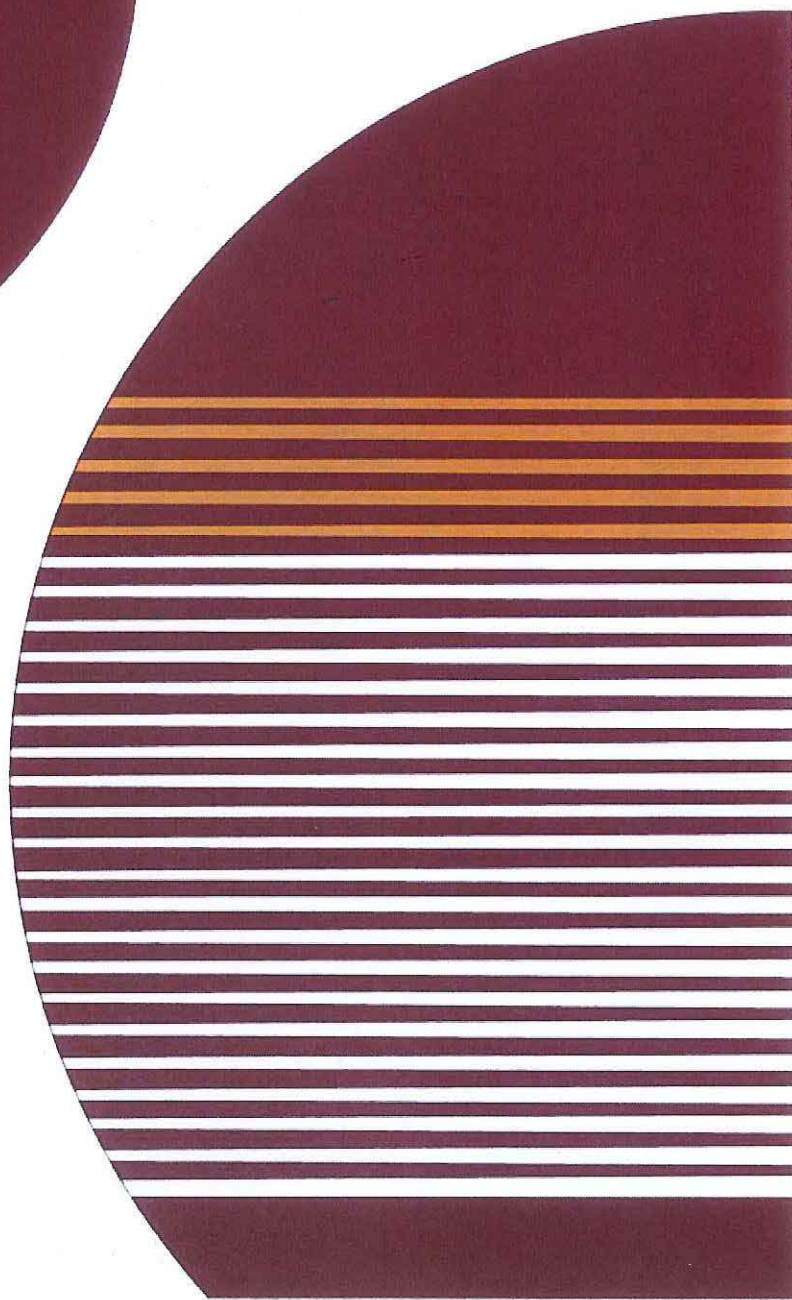
Comments:



“We’ll Take Care of It”

BURRTEC WASTE SERVICES, LLC

9890 Cherry Ave., Fontana, CA 92335
(909) 429-4200





BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

October 4, 2016

Ms. Karen Herrera
City of Duarte
1600 E. Huntington Drive
Duarte, CA 91010

RE: Annual Rate Review

Dear Ms. Herrera:

Please accept this as Burrtec's formal request to initiate the annual rate review process for 2017. The July 2015 CPI based on the All Urban Consumer Price Index for Los Angeles, Riverside, and Orange Counties is 1.2%. The current residential rates have been in place since January 2014 while the commercial rates were recently approved in July 2016 with the introduction of the commercial food waste recycling program.

Trash, green waste and recyclables are being delivered to the Waste Management MRF in Azusa as a lower cost alternative to Puente Hills Materials Recovery Facility and Transfer Station (PHMRF). Burrtec's West Valley MRF is designated for food waste processing as well as other recyclable materials. The worksheets have been updated to include the new costs factors for 2017.

We continue to promote the food waste diversion program to comply with AB1826, mandatory organics recycling legislation. This includes direct mailings and personal visits as well as working with the Chamber. Ongoing outreach will continue to increase program participation.

Thank you for your consideration.

Sincerely,

Richard Niño
Vice President

From: NLC Membership membership@nlc.org 
Subject: Action Needed: Your City's NLC Voting Credentials
Date: October 12, 2016 at 11:22 AM
To: NLC Membership membership@nlc.org

Dear NLC Member,

The National League of Cities Annual Business Meeting will be held on Saturday, November 19, 2016, at the conclusion of the NLC City Summit (formerly Congress of Cities and Exposition) in Pittsburgh. As an NLC direct member city, your city is entitled to vote at this meeting. Based on population as of the 2010 Census, each member city casts between one and twenty votes, as follows:

POPULATION	VOTES
Under 50,000	1 vote
50,000 – 99,999	2 votes
100,000 – 199,999	4 votes
200,000 – 299,999	6 votes
300,000 – 399,999	8 votes
400,000 – 499,999	10 votes
500,000 – 599,999	12 votes
600,000 – 699,999	14 votes
700,000 – 799,999	16 votes
800,000 – 899,999	18 votes
900,000 and above	20 votes

To be eligible to cast a city's vote(s), a voting delegate and/or alternate(s) must be officially designated by the city, and the city's membership in NLC must be up to date. NLC bylaws prohibit voting by proxy. We have identified you as the point of contact for your city. Please designate your city's voting delegate and/or alternate(s) by completing the online credentials form by Friday, November 4, 2016.

Click [here](#) complete the online form. Once submitted, we will send you an email confirmation for your records.

VERY IMPORTANT! At the City Summit, the voting delegate must pick up the city's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the city's vote(s). The Ask NLC Booth will be open during scheduled times throughout the City Summit.

Thank you for your membership and your support of the National League of Cities. Please contact us at Membership@nlc.org or 202-626-3100 if you have questions or need assistance.

Clarence E. Anthony
Executive Director/CEO
National League of Cities



AGENDA
DUARTE PUBLIC FINANCING AUTHORITY
REGULAR MEETING – TUESDAY, OCTOBER 25, 2016
7:00 P.M. COUNCIL CHAMBERS
1600 Huntington Drive, Duarte, California

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES
2. ADOPTION OF AGENDA
3. APPROVAL OF MINUTES – Meeting of October 27, 2015
4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA
Anyone wishing to speak on an issue that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority may do so at this time. The opportunity to speak is on a first-come first-served basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications. Under the Brown Act, members of the Authority Board and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.
5. ITEMS FROM BOARD MEMBERS
6. ADJOURNMENT

ADDRESSING THE FINANCING AUTHORITY:

If you wish to address the Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the Authority. If you wish to address the Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority, you may do so under the “Oral Communications” portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager’s office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

The Duarte Public Financing Authority was created in 1988 through a joint powers agreement between the Duarte Redevelopment Agency of the City of Duarte and the City of Duarte. Authorization for the Authority was created by the State through the Marks-Roos Bond Act of 1985. The Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte, a separate public entity, succeeded to the position of the Redevelopment Agency upon dissolution of the Redevelopment Agency on February 1, 2012. The Authority has the ability to purchase and remarket bonds and/or notes sold by the Agency and the City, thereby facilitating public improvements by helping secure lower rates of interest and otherwise reducing financing costs. Members of the Duarte City Council serve as the Authority’s Board. The Authority is required to hold a minimum of one meeting each year on the 4th Tuesday of October.

Note: Any documents distributed by the Financing Authority to a majority of the Board less than 72 hours prior to the Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

MINUTES

DUARTE PUBLIC FINANCING AUTHORITY REGULAR MEETING – OCTOBER 27, 2015

CALL TO ORDER The Duarte Public Financing Authority met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Chairperson Paras-Caracci called the meeting to order at 9:07 p.m.

RECORDATION OF ATTENDANCE The following were in attendance:
PRESENT: Fasana, Finlay, Kang, Reilly, Paras-Caracci
ABSENT: None
ADMINISTRATIVE STAFF PRESENT:
Executive Director/Secretary George,
Authority Attorney Melching

ADOPTION OF AGENDA Finlay moved, Reilly seconded to adopt the Agenda, and carried unanimously.

APPROVAL OF MINUTES
October 28, 2014 Finlay moved, Reilly seconded to approve the Minutes of October 28, 2014, and carried unanimously.

ADJOURNMENT The meeting was adjourned at 9:08 p.m.

Chairperson

ATTEST:

Secretary