

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, OCTOBER 25, 2022
7:00 PM – Regular Session**

REGULAR SESSION

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 7:33 p.m.

ROLL CALL:

Councilmembers Present: Kang, Lewis, Schulz, Truong, Garcia, Finlay
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Services
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Annette Juarez, City Clerk
Albert Nunez, Management Aide
Christine Soo, Deputy City Clerk/Administrative Secretary

2. ADOPTION OF THE AGENDA

The Mayor's Youth Council Update and presentation from Frontier Fiber Optics were removed from the agenda.

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by the following vote of the Council to adopt the agenda as amended.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

3. PLEDGE TO THE FLAG

The flag salute was led by Karen Wilson.

4. SPECIAL ITEMS

A. Mayor's Youth Council Update

Removed from the agenda.

B. Presentation by the Maintenance Superintendents Association - Recognition of Gerard Batista as the 2022 Peter W. Walsh Award Recipient

Community Development Director Hensley shared kind words and acknowledged the impact that Field Services Manager Batista has had; he introduced Chris Ortiz, Public Works Superintendent for the City of El Monte and the Vice President of the Los Angeles and Orange County Maintenance Superintendents Association (MSA) to present the Award.

Mr. Ortiz gave a background of the prestigious nature of the award and spoke of Field Services Manager Batista's accomplishments throughout his career in public works; he shared the

importance of the Public Works Division in keeping the City running; and on behalf of the Maintenance Superintendents Association, he presented the Peter Walsh award to Field Services Manager Gerard Batista.

Field Services Manager Batista thanked Mr. Ortiz, the MSA Chapter, and Community Development Director Hensley for their kind words; thanked Bill Ornelas for his mentorship; and he thanked his family for their support.

C. Presentation by Frontier - Local Broadband Expansion

Removed from the agenda.

D. Public Safety Department Update/ Parks and Recreation Update

Public Safety Director Villalobos reported a slight increase in Part 1 crimes; shared that the department will be having a Coffee with a Deputy on Thursday; reported on the City's partnership with LA CADA and progress on housing homeless individuals; and provided an update on the fire camera.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Priscilla and Cesar from Beardslee Academy announced an invitation to their upcoming Dios de Los Muertos event on November 2.

Joanna Gee, from Duarte library, announced upcoming library programs and events.

Management Aide Nuñez announced upcoming City events.

City Manager Jordan introduced newly hired Deputy City Clerk/Administrative Secretary, Christine Soo.

City Clerk Juarez announced the hours of operation for the voting center at the Duarte High School gymnasium.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Shubhra Tiwari expressed her concern regarding discussions of a dog park at Hacienda Park.

City Clerk Juarez reported that she received three emailed comments of opposition to a dog park at Hacienda Park.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – September 27, 2022 and October 11, 2022. (CC/HA/FA)
- D. Approval of Warrants – October 25, 2022. (CC/HA/FA)
- E. Receive and file the Public Safety Department Status Report for the month of October 2022.
- F. Receive and file the Monthly Financial Update for the month of September 2022.
- G. Adoption of Resolution No. 22-35 and Resolution No. 22-36 fixing the City's 2023 Medical Insurance Contribution for Councilmembers and Employees.
- H. Approval of Amendment No. 1 to the Agreement with Duarte Community Television (DCTV) to provide ongoing Public, Education, and Government (PEG) Channel Management until December 31, 2022; and authorization for the City Manager to execute the Agreement.

- I. Second reading and adoption of Ordinance No. 912 amending the Duarte Municipal Code to enhance public safety tools, improve City processes and due process, and comply with State law
- J. Award of Contract to Land Design Consultants for Professional Design Services for the completion of the plans, specifications, and cost estimates for the Melcanyon Debris Catchment Basin; authorization for the City Manager to sign the Professional Services Agreement; and approval of a General Fund Budget Amendment in the amount of \$126,900

Moved by Councilmember Truong, seconded by Councilmember Schulz, and carried by the following vote of the Council to approve Items 7A-7J of the Consent Calendar.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

None.

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

**12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/
FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE
DIRECTOR**

Councilmember Truong had no further comments.

Councilmember Schulz commented on the wonderful community events that took place over the weekend.

Councilmember Garcia commented on the productiveness of the special joint meeting with the Duarte Unified School District, School Board, and MAD Town Council.

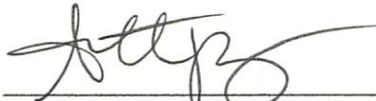
Councilmember Kang shared a concern he received from a resident regarding cars speeding on Mountain Crest Road; he apologized for his late attendance during the Special Joint Meeting; and announced that he will be missing the next council meeting due to a work-related conflict.

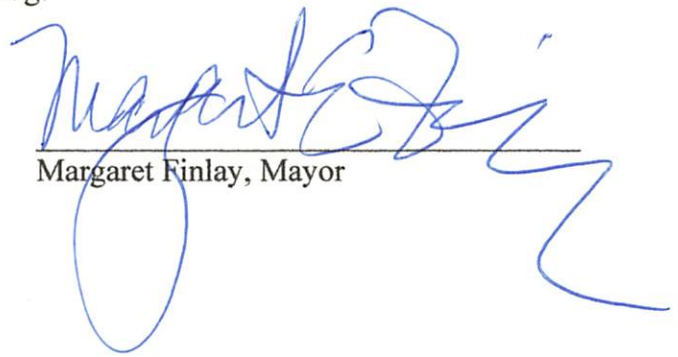
Councilmember Lewis thanked the Duarte Unified School District and the MAD Town Council for attending the meeting and the discussions they had.

Mayor Finlay commented on the condition of the freeway wall north of Walmart; reported that the trees at Glen Miller Park need trimming; shared the passing of former Duarte Unified School Board Member Doug Edwards and announced that a memorial service for him will be at Pasadena Presbyterian Church and an honorary event will be held at Westminster Gardens.

13. ADJOURNMENT

At 8:14 p.m. the City Council adjourned the meeting.



Annette Juarez, City Clerk

Margaret Finlay, Mayor