

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: November 3, 2016
SUBJECT: Comments on Agenda Items, Meeting of November 8, 2016

ITEM 10.D (Consent). The City Council is being asked to continue the declaration of a local emergency due to the San Gabriel Complex Fire of June 21, 2016.

ITEM 10.E (Consent). The City Council is being asked to reject the bid received for the Highland Avenue Landscape project. The work was estimated to cost \$35,000. Mariposa Landscape, Inc., was the sole bidder in the amount of \$70,470. Due to the lack of other competitive bids, staff recommends that City Council reject the bid, and authorize staff to solicit for proposals.

ITEM 10.F (Consent). A request has been made by Santa Teresita/Hayden Child Care for the City of Duarte to co-sponsor the Hayden 5K event to be held on March 11, 2017. Over 1,000 participants are expected to attend the event. The 5K Run and Family Walk and Roll is scheduled to start at 9:00 a.m. This event promotes healthy living and family fun, drawing participants from not only the San Gabriel Valley, but also the greater Los Angeles area. In terms of co-sponsorship, the committee is asking for access to City marketing venues including the electronic sign, social media platforms, press releases, and City website, plus the waiving of two minor City fees (\$25 special event permit and \$55 banner permit).

ITEM 12. This is a public hearing to consider the approval of the Community Development Block Grant (CDBG) budget for fiscal year 2017-18. The City anticipates receiving an allocation of approximately \$145,000 in Federal CDBG funds through its participation in the Los Angeles Urban County's CDBG Program. CDBG funds will be used to implement eligible projects that meet the national objective of assisting low and moderate income persons, and/or remove architectural barriers that impede disabled persons and/or senior adults' mobility and accessibility. Thus, the City intends to continue the "Installation of Americans with Disabilities (ADA) Curb Ramp Project" (\$50,000), and implement a new street improvement project on Galen Street from Broadland Avenue to Buena Vista Street (\$95,000) entitled, "Galen Street Improvement Project FY 2017-18."

Respectfully submitted,



Darrell J. George
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 25, 2016

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 6:33 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana (6:34 p.m.), Finlay, Paras-Caracci (6:34 p.m.), Reilly, Kang ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Reilly moved, Finlay seconded to adopt the Agenda, and carried with Fasana and Paras-Caracci not present.
CLOSED SESSION Property Negotiations 1415-1437 Huntington Drive	There was no public input. Cosgrove announced the Closed Session was pursuant to Government Code Section 54956.8; Conference with real property negotiators; Negotiating parties: City of Duarte and prospective buyers or lessees; City negotiators: Darrell George, Craig Hensley; Under negotiation: Price and terms of payment; Concerning properties at 1415-1437 Huntington Drive, APNs 8530-004-900, 901, and 904. The Closed Session concluded at 7:03 p.m. City Council reconvened at 7:18 p.m., with all members present.
PLEDGE TO THE FLAG	Fire Chief Enriquez led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Finlay provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION ITEM	Cosgrove reported the City Council met in Closed Session to discuss real property negotiations and various terms. City Council gave direction to the negotiators, with no reportable action taken.
SPECIAL ITEMS Presentation – Proposition 57	Assistant Deputy District Attorney Michele Hanisee presented a detailed report about Proposition 57 (Parole for Non-Violent Criminals and Juvenile Court Trial Requirements), discussed provisions for adults and juveniles, results, and sentencing, and answered questions from City Councilmembers. Lino Paras stated Jaycee Dugard announced today that she opposes this proposition.

10/25/16

Public Safety Update	Brian Villalobos presented the monthly Public Safety update, discussed debris flow preparations, and answered questions from Councilmembers about commercial burglaries, signal at Duarte Road/Mountain, and sidewalk connecting to the station.
ANNOUNCEMENTS	Joanna Gee, Duarte Library, announced story times, workshops, programs, and classes in October and November. Karen Herrera announced upcoming community events, programs, and activities in October and November.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Lino Paras – Dagupan youth delegation visit. Brian Lister – Elk’s Club Halloween party. Steve Hernandez – Prop 57, Mountain/Duarte Road signal.
CONSENT CALENDAR	Finlay moved, Paras-Caracci seconded to approve the Consent Calendar as follows, and carried unanimously. Approve Items A, B, C, D, G. Remove Items E, F.
ITEMS REMOVED	Rafael Casillas, Public Works Manager, presented a staff report about the item, and answered questions pertaining to the components of the bid, budget amendment, and engineer’s estimate.
Item E – Award of Contract	Fasana suggested we share our design for wayfinding signs with adjacent cities, so there might be consistency along the route. Kang asked if we could revisit the wayfinding sign design and review the sample.
Gold Line Station Improvements	
ITEM E – APPROVED	Reilly moved, Kang seconded to award the contract to the lowest responsible bidder Sully Miller Contracting Company in the amount of \$1,674,357 for Gold Line Station Pedestrian and Bicycle Improvements along Duarte Road and Highland Avenue and Citywide Wayfinding; to authorize the City Manager to sign a Professional Services Agreement with RKA Consultant Group in the amount of \$74,280 for Construction Management and Oversight; and to approve a \$394,312 budget amendment for project matching funds, and carried unanimously.
Item F – Council Bill 16-R-29	Council Bill 16-R-29 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, OPPOSING THE CALIFORNIA PAROLE FOR NON-VIOLENT CRIMINALS AND JUVENILE COURT TRIAL REQUIREMENTS INITIATIVE (PROPOSITION 57) ON THE NOVEMBER 8, 2016, BALLOT
Oppose Proposition 57	
ITEM F – APPROVED	Reilly moved, Finlay seconded to adopt Resolution No. 16-29, and carried unanimously.
RESOLUTION NO. 16-29	
BUSINESS ITEMS	George presented a staff report about the item, and introduced Justin Seastrand, Environmental Coordinator, U.S. Department of Agriculture, Angeles National Forest. Mr. Seastrand provided additional information about the collaborative, benefits to the
Letter of Support	
U.S. Dept. of Agriculture	
SG National Monument	

City in submitting a letter of support, administrative review process, and beneficial impacts of the plan, and expressed appreciation to the City for its support.

Reilly discussed the goals of the collaborative, its members, its diversity, and votes by consensus.

Fasana moved, Reilly seconded to approve the letter to the U.S. Department of Agriculture, Angeles National Forest, supporting the changes made by the San Gabriel National Monument Community Collaborative to the draft San Gabriel Mountains National Monument Management Plan and the draft Environmental Assessment Plan, and carried unanimously.

Street Sweeping Pilot Parking Program

Brian Villalobos presented a staff report and PowerPoint about the street sweeping pilot parking program including warnings, citations issued, areas of citations issued, fines, comments, complaints, and stated the goal is to gain compliance, not to receive fines, and discussed the proposed modifications to the program.

There was discussion about residents adjusting to the program, cul-de-sacs, comparison with other cities, proposed modification, and storm water regulations. Richard Niño, Burrtec, answered questions from Councilmembers.

Brian Lister stated he heard many complaints.

Debra West stated we need street sweeping, and thanked the City for looking into alternatives.

Fasana moved, Kang seconded to approve staff's recommendation to modify the street sweeping pilot parking program to allow parking on one side of the street during street sweeping times (rather than restricting parking on both sides of the street), with three-hour parking restriction periods (rather than four hours), and to approve a budget amendment in the amount of \$60,000 for new street sweeping signs, and carried unanimously.

Burrtec Performance Review Contract Extension

Karen Herrera provided a detailed staff report about the Burrtec annual performance review, discussed a number of highlights from the exhibits categorized in the document, and reported the findings and next steps.

Fasana suggested the Burrtec contract term extension and rate review process could be synced together.

Steve Hernandez thanked Burrtec for being a good community partner.

Fasana moved, Finlay seconded to approve the Burrtec Waste Services Annual Performance review and one-year extension to the Service Agreement, and carried unanimously.

Voting Delegate – NLC Summit Finlay moved, Fasana seconded to designate Mayor Kang as the Voting Delegate for the National League of Cities Annual Business Meeting, November 19, 2016, at the NLC City Summit in Pittsburgh, Pennsylvania, and carried unanimously.

ITEMS FROM CITY COUNCIL/
CITY MANAGER PARAS-CARACCI: Asked that the meeting be adjourned in memory of Sgt. Alfonso Lopez, congratulated staff and participants of the Amazing Family Race event, thanked all volunteers for Red Ribbon Week, thanked staff for assisting with the delegation from the Philippines, inquired about the Friendly City vs. Sister City Policy, and asked that Dagupan be considered as a Friendly City,

REILLY: Reminded all to be careful about mosquitos and their breeding, attended the earthquake seminar presented by Dr. Lucy Jones, provided information about the topics discussed, and thanked staff for attending.

FASANA: Suggested we may want to talk with Bradbury and San Marino about the CalAm Water rate proposal, attended Santa Teresita Gala, and stated the USC dental students event at Beardslee School was excellent.

FINLAY: Thanked Mayor Kang for the thank you gala, attended NAACP event and congratulated Fasana on his well-deserved award, the earthquake seminar was excellent, the USC mobile dental clinic is a good service, inquired about the status of sustainability planning grants (George responded), and thanked staff for speaking to the Mesa residents about crime rates.

KANG: Stated he attended Congressman Napolitano's export seminar, and he was a speaker.

ADJOURNMENT The meeting was adjourned at 10:20 p.m. in memory of Sergeant Alfonso Lopez.

Mayor Samuel Kang

ATTEST:

City Clerk



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 10/26/2016 - 11/08/2016

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
206194	11/2/2016 76283717	0237 Janitorial Supplies	WAXIE SANITARY SUPPLY	100-1610-7618		5,279.08 5,279.08
206201	11/8/2016	3889	BRIGHTVIEW LANDSCAPE SERVICES INC			21,764.41
	5152855	Landscape Maintenance 10/2016		100-1020-7724		115.00
	5152855	Landscape Maintenance 10/2016		100-1415-7916		2,130.00
	5152855	Landscape Maintenance 10/2016		100-1825-7945	990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	5152855	Landscape Maintenance 10/2016		100-1825-7945	250016-Oper of Acq Prop-1229 Pops Road	41.67
	5152855	Landscape Maintenance 10/2016		240-2410-7915		7,500.00
	5152855	Landscape Maintenance 10/2016		240-2410-7917		4,630.00
	5152855	Landscape Maintenance 10/2016		240-2420-7914		345.16
	5152855	Landscape Maintenance 10/2016		240-2421-7914		1,300.00
	5152855	Landscape Maintenance 10/2016		240-2422-7914		480.58
	5152855	Landscape Maintenance 10/2016		240-2423-7914		900.00
	5152855	Landscape Maintenance 10/2016		240-2424-7914		550.00
	5152855	Landscape Maintenance 10/2016		240-2425-7914		400.00
	5152855	Landscape Maintenance 10/2016		240-2426-7914		180.00
	5152855	Landscape Maintenance 10/2016		240-2427-7914		630.33
	5152855	Landscape Maintenance 10/2016		240-2431-7914		800.00
	5152855	Landscape Maintenance 10/2016		240-2432-7914		835.00
	5152855	Landscape Maintenance 10/2016		240-2433-7914		530.00
	5152855	Landscape Maintenance 10/2016		240-2434-7914		355.00
206205	11/8/2016 56192	5120 Building & Safety Svcs 9/2016	CHARLES ABBOTT ASSOCIATES INC	100-1405-7800		8,005.73 8,005.73
206206	11/8/2016 06302016	5189 Sales Tax Refund 4/1/15 - 3/31/16-Fi	CHRYSLER GROUP REALTY COMPANY LLC (CGRC)	100-1805-7766		6,354.00 6,354.00
206210	11/8/2016 161701PIP 1617-02PIP	1117 GAPP CalGrip (DPO-RA) 7/1/16 - 9/30 GAPP-CalGrip 2016 (DPO-EN) 6/1/16	COUNTY OF LOS ANGELES PROBATION DEPARTMENT	100-1205-7783 100-1205-7783	201616-GAPP Program-Calgrip FY16-2017 201616-GAPP Program-Calgrip FY16-2017	41,000.00 20,500.00 20,500.00
206213	11/8/2016 14532 14532	5331 Install/Replace New/Existing Outlets Installation of 2 LG 43" Monitors w/	DIGITAL NETWORKS GROUP INC	100-1205-7615 100-1205-7615		6,983.74 3,707.28 3,276.46
206233	11/8/2016 2016-0031	5344 3rd/Oak St Environmental Study 9/20	MORSE PLANNING GROUP	100-1405-7965	201715-Prof Svc-3rd St and Oak Res	6,580.00 6,580.00
206238	11/8/2016 60476	5224 COH Specific Plan/EIR 9/2016	PLACEWORKS	100-1405-7965	201406-Prof Serv-City of Hope EIR Reimb	31,166.06 31,166.06
206243	11/8/2016 25427 25429 25430 25448 25448 25449 25449 25449 25450 25450 25450	0904 FY 16/17 Public Works Inspections 9/ Contract Engineer 9/2016 Plan Check Engineering 9/2016 2016/17 ATP Engineering 9/2016 2016/17 ATP Engineering 9/2016 Fish Fire Deflection Wall Engineering Fish Fire Deflection Wall Engineering Fish Fire Deflection Wall Engineering Fish Fire Storm Prep Engineering 9/1 Fish Fire Storm Prep Engineering 9/1 Fish Fire Storm Prep Engineering 9/1	RKA CONSULTING GROUP	100-1405-7967 100-1405-7969 100-1405-7969 440-4425-7965 620-6225-7965 100-1405-8100 100-1405-8100 100-1405-8100 100-1405-8100 100-1405-8100 100-1405-8100	201604-Prof Svcs 440 (ATP)-ATP Design Goldline 201604-Prof Svcs 620 (ATP)-ATP Design Goldline 201632-Deflection Wall-FishFire Complex 201632-Deflection Wall-FishFire Complex 201632-Deflection Wall-FishFire Complex 201710-Cap Imprv-K-Rail Installation 201710-Cap Imprv-K-Rail Installation 201710-Cap Imprv-K-Rail Installation	13,728.75 240.00 2,887.50 431.25 198.60 298.90 210.00 1,417.50 1,782.50 1,782.50 280.00 4,200.00

Council Warrant Register Over \$5000

Payment Dates: 10/26/2016 - 11/08/2016

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
206245	11/8/2016	0196	RUTAN & TUCKER LLP			49,188.09
	757495	Environmental/Stormwater Litigation		100-1015-7686		34,492.96
	759600	General City Attorney (Retainer) 9/20		100-1015-7680		12,896.57
	759601	Code Enforcement Legal 9/2016		100-1015-7684		1,798.56
206257	11/8/2016	5641	TRAILERSPLUS REDLANDS			8,189.62
	TRPL27-34870	102 X 16 Pro-Series Tandem Axle Car		100-1205-8100	201632-Cap Acq-Fish Fire Comple	7,846.91
	TRPL27-34870	Tire Radial Chrome Mod Wheel		100-1205-8100	201632-Cap Acq-Fish Fire Comple	236.92
	TRPL27-34870	Lock Hitch-Coupler Universal		100-1205-8100	201632-Cap Acq-Fish Fire Comple	47.74
	TRPL27-34870	Coupler Latch Pin Simple		100-1205-8100	201632-Cap Acq-Fish Fire Comple	4.35
	TRPL27-34870	Hitch Pin Receiver-Simple		100-1205-8100	201632-Cap Acq-Fish Fire Comple	5.44
	TRPL27-34870	Tool Lug Wrench/Hub Cover Remove		100-1205-8100	201632-Cap Acq-Fish Fire Comple	20.80
	TRPL27-34870	Document Service Fee/DMV Title Tra		100-1205-8100	201632-Cap Acq-Fish Fire Comple	80.00
	TRPL27-34870	Parts Discount		100-1205-8100	201632-Cap Acq-Fish Fire Comple	-61.29
	TRPL27-34870	Tire Recycling Tax/Fee		100-1205-8100	201632-Cap Acq-Fish Fire Comple	8.75
Payment Total:						198,239.48

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	178,305.91
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	19,436.07
440 - PROPOSITION A TRANSIT FUND	198.60
620 - COMMUNITY IMPROVEMENT FUND	298.90
Grand Total:	198,239.48

Account Summary

Account Number	Account Name	Payment Amount
100-1015-7680	City Attorney	12,896.57
100-1015-7684	Code Enforcement	1,798.56
100-1015-7686	Other Legal Services	34,492.96
100-1020-7724	Post Office Parking	115.00
100-1205-7615	Emergency Supplies	6,983.74
100-1205-7783	GAPP Program	41,000.00
100-1205-8100	Other Capital Acquisitio	8,189.62
100-1405-7800	Building Department Ser	8,005.73
100-1405-7965	Professional Services	37,746.06
100-1405-7967	Public Works Inspection	240.00
100-1405-7969	City Engineer	3,318.75
100-1405-8100	Other Capital Improvem	9,672.50
100-1415-7916	Landscape-Sport Park	2,130.00
100-1610-7618	Building Supplies	5,279.08
100-1805-7766	Sales Tax Refund (Chrysl	6,354.00
100-1825-7945	Operation Of Acq Prop	83.34
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
440-4425-7965	Professional Services (A	198.60
620-6225-7965	Professional Services (A	298.90
Grand Total:	Grand Total:	198,239.48

Project Account Summary

Project Account Key	Payment Amount
None	101,050.46
201406-Prof Serv-City of Hope EIR Reimb	31,166.06
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	198.60
201604-Prof Svcs 620 (ATP)-ATP Design Goldline	298.90
201616-GAPP Program-Calgrip FY16-2017	41,000.00
201632-Cap Acq-Fish Fire Comple	8,189.62
201632-Deflection Wall-FishFire Complex	3,410.00
201710-Cap Imprv-K-Rail Installation	6,262.50
201715-Prof Svc-3rd St and Oak Res	6,580.00
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	198,239.48



City of Duarte

Council Warrant Register by Account

By Fund

Payment Dates 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7642	ROTARY CLUB OF DUARTE	Finlay Dues 16/17 Q2	206244		110.00
100-1005-7646	SMART & FINAL	CC Hosting Dugupan Education Delegation	206249		64.33
100-1005-7646	BOTANICA FLORIST	Phillipino Delegation Lunch Centerpiece	206172		21.80
100-1005-7647	LIZ REILLY	Conference/Meeting Expense Reimb	206241		106.85
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 9/2016	206245		12,896.57
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Litigation 9/2016	206248		1,660.00
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 9/2016	206245		1,798.56
100-1015-7686	RUTAN & TUCKER LLP	Environmental/Stormwater Litigation 8/2016	206245		34,492.96
100-1020-7711	THE SLAW DOGS CAFE	Halloween Breakfast (Additional)	206190		59.23
100-1020-7711	MICHELLE BROWN	Service Awards Gift Cards/Holiday Supplies	206166		965.64
100-1020-7711	DUARTE PETTY CASH	Halloween Breakfast Supplies	206178		40.64
100-1020-7711	DUARTE PETTY CASH	Halloween Breakfast Coffee	206178		31.90
100-1020-7711	THE BASHFUL BUTLER LLC	Deposit-Employee Recognition Dinner	206165		2,205.83
100-1020-7711	SMART & FINAL	Halloween Breakfast OJ	206249		10.98
100-1020-7711	ROXANNE BRECEDA	Annual Awards Decorations	206174		117.50
100-1020-7716	DUARTE IHOP	Mayor's Prayer Breakfast	206215		1,100.00
100-1020-7716	OLD TOWN SIGN COMPANY LLC	Mayor's Prayer Breakfast Banner Date Change	206237		65.40
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		115.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 9/16 & 10/16	206260		2,200.00
100-1020-7980	MAGNIGHT ENTERTAINMENT	Deposit-Employee Recognition Dinner DJ	206167		100.00
100-1205-7610	LARRY BRECEDA	CACEO Conference Airfare/Hotel/Parking	206173		1,022.57
100-1205-7612	ROTARY CLUB OF DUARTE	Villalobos Dues 16/17 Q2	206244		250.00
100-1205-7614	WALMART COMMUNITY/RFCSLLC	Office Supplies	206193		27.98
100-1205-7615	DIGITAL NETWORKS GROUP INC	Install/Replace New/Existing Outlets	206213		3,707.28
100-1205-7615	DIGITAL NETWORKS GROUP INC	Installation of 2 LG 43" Monitors w/Mounts	206213		3,276.46
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 9/2016	206255		140.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 9/2016	206212		42.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 9/2016	206212		1,275.60
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS A	Citation Revenue Tax	206254		4,708.00
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Return	206193		-19.90
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Misc Youth Supplies	206193		68.56
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Red Ribbon Week Supplies	206193		29.47
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Red Ribbon Week/Office Supplies	206193		70.89
100-1205-7779	AIDA TORRES	Lunch For Amazing Family Race	206256		101.37
100-1205-7779	THE MARKET GRILL	Red Ribbon Week March Lunch	206185		258.75
100-1205-7779	ARBOR NURSERY PLUS	Red Ribbon Week Event (Pumpkins)	206198		200.00
100-1205-7779	DUARTE PIZZA COMPANY	Financial Aid Workshop	206216		58.80
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Srvcs 9/2016	206208		1,937.47
100-1205-7780	STAPLES ADVANTAGE	Animal Control Field Keyboards	206251		130.42
100-1205-7783	COUNTY OF LOS ANGELES PROBATI	GAPP CalGrip (DPO-RA) 7/1/16 - 9/30/16	206210	201616-GAPP Program-Calgrip FY16-2017	20,500.00
100-1205-7783	COUNTY OF LOS ANGELES PROBATI	GAPP-CalGrip 2016 (DPO-EN) 6/1/16 - 8/31/16	206210	201616-GAPP Program-Calgrip FY16-2017	20,500.00
100-1205-7980	LISA DIANE WILSON	CalGrip 15-17 Evaluation 7/16 - 8/16	206259	201616-Other Expenses-CalGrip FY2016-1	3,400.00
100-1205-7980	CDW GOVERNMENT LLC	Recycling Fee	206204		4.00
100-1205-7980	CDW GOVERNMENT LLC	BTO Apple IM 21.5" QC 2.8 1TB 16GB	206204		1,810.52
100-1205-8100	TRAILERSPLUS REDLANDS	Tool Lug Wrench/Hub Cover Remover	206257	201632-Cap Acq-Fish Fire Comple	20.80
100-1205-8100	TRAILERSPLUS REDLANDS	102 X 16 Pro-Series Tandem Axle Cargo Trailer	206257	201632-Cap Acq-Fish Fire Comple	7,846.91
100-1205-8100	TRAILERSPLUS REDLANDS	Parts Discount	206257	201632-Cap Acq-Fish Fire Comple	-61.29
100-1205-8100	TRAILERSPLUS REDLANDS	Tire Radial Chrome Mod Wheel	206257	201632-Cap Acq-Fish Fire Comple	236.92
100-1205-8100	TRAILERSPLUS REDLANDS	Hitch Pin Receiver-Simple	206257	201632-Cap Acq-Fish Fire Comple	5.44
100-1205-8100	TRAILERSPLUS REDLANDS	Tire Recycling Tax/Fee	206257	201632-Cap Acq-Fish Fire Comple	8.75
100-1205-8100	TRAILERSPLUS REDLANDS	Coupler Latch Pin Simple	206257	201632-Cap Acq-Fish Fire Comple	4.35
100-1205-8100	TRAILERSPLUS REDLANDS	Document Service Fee/DMV Title Transfer	206257	201632-Cap Acq-Fish Fire Comple	80.00
100-1205-8100	TRAILERSPLUS REDLANDS	Lock Hitch-Coupler Universal	206257	201632-Cap Acq-Fish Fire Comple	47.74

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1405-7610	DUARTE PETTY CASH	Craig Hensley Chamber Board Lunch Meeting	206178		11.00
100-1405-7614	DUARTE PETTY CASH	Postage-Fish Fire Contracts	206178		2.30
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206251		247.65
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206251		8.60
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206251		67.54
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206251		24.38
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice # 3317927287	206251		-5.18
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206251		121.32
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Srvc 9/2016	206205		8,005.73
100-1405-7801	COUNTY OF LOS ANGELES DEPART	Industrial Waste 9/2016	206209		2,672.55
100-1405-7965	MORSE PLANNING GROUP	3rd/Oak St Environmental Study 9/2016	206233	201715-Prof Svc-3rd St and Oak Res	6,580.00
100-1405-7965	DRAFTING & DESIGN LTD	Chamber Office Tenant Improvement	206214		1,500.00
100-1405-7965	LDM ASSOCIATES INC	16/17 CDBG Federal Grant Admin 9/2016	206229		722.50
100-1405-7965	PLACEWORKS	COH Specific Plan/EIR 9/2016	206238	201406-Prof Serv-City of Hope EIR Reimb	31,166.06
100-1405-7967	RKA CONSULTING GROUP	FY 16/17 Public Works Inspections 9/2016	206243		240.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 9/2016	206243		2,887.50
100-1405-7969	RKA CONSULTING GROUP	Plan Check Engineering 9/2016	206243		431.25
100-1405-7975	FRIENDS OF THE DUARTE LIBRARY	2016 SCE Sponsorship	206219	201712-Econ Dev Exp-SCE Sponsorship	2,000.00
100-1405-8100	RKA CONSULTING GROUP	Fish Fire Deflection Wall Engineering 9/16	206243	201632-Deflection Wall-FishFire Complex	210.00
100-1405-8100	RKA CONSULTING GROUP	Fish Fire Deflection Wall Engineering 9/16	206243	201632-Deflection Wall-FishFire Complex	1,782.50
100-1405-8100	RKA CONSULTING GROUP	Fish Fire Deflection Wall Engineering 9/16	206243	201632-Deflection Wall-FishFire Complex	1,417.50
100-1405-8100	RKA CONSULTING GROUP	Fish Fire Storm Prep Engineering 9/16	206243	201710-Cap Imprv-K-Rail Installation	4,200.00
100-1405-8100	RKA CONSULTING GROUP	Fish Fire Storm Prep Engineering 9/16	206243	201710-Cap Imprv-K-Rail Installation	280.00
100-1405-8100	RKA CONSULTING GROUP	Fish Fire Storm Prep Engineering 9/16	206243	201710-Cap Imprv-K-Rail Installation	1,782.50
100-1410-7621	POOL & ELECTRICAL PRODUCTS IN	Plaza Fountain Cleaning Supplies	206239		17.29
100-1410-7636	L & M FOOTWEAR	Efren Castro Work Boots	206246		129.48
100-1410-7650	FRONTIER HARDWARE	Chipper Repair	206220		0.97
100-1410-7650	GARVEY EQUIPMENT COMPANY	Chipper Alternator	206221		686.05
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 10/2016	206253		145.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 10/2016	206195		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 10/2016	206195		58.00
100-1410-7887	FRONTIER HARDWARE	Drill Bit/Screws & Bolts	206220		8.77
100-1410-7887	GARVEY EQUIPMENT COMPANY	Hedge Trimmer Repair	206221		120.24
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		2,130.00
100-1500	MARILYN MAYS	2016 Amazing Family Race Expenses	206168		-1,160.00
100-1605-7610	SOUTHERN CALIFORNIA MUNICIPA	SCMAF Institute (2)	206191		60.00
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	206251		100.29
100-1605-7614	STAPLES ADVANTAGE	Cash Box	206251		33.56
100-1605-7614	STAPLES ADVANTAGE	Small Safe	206251		76.62
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	206251		79.77
100-1605-7728	SMART & FINAL	Make a Difference Day Refreshments	206249	201709- Duarte's Promise - America's Pro	28.17
100-1605-7728	SMART & FINAL	Job Shadow Day Refreshments	206249	201709- Duarte's Promise - America's Pro	28.49
100-1605-7728	CARLOS MARTINEZ	Veteran's Day Tent Rental	206231	201709- Duarte's Promise - America's Pro	100.00
100-1605-7730	SMART & FINAL	Halloween Supplies (Candy)	206249		379.30
100-1605-7732	WALMART COMMUNITY/RFCSLLC	City Picnic Supplies	206193		125.78
100-1605-7733	SANDY STAMPS	SC Die Cut Machine	206189		109.89
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Amazing Family Race Supplies	206193		19.43
100-1605-7735	DUARTE PETTY CASH	TC Girls Night Out Club Excursion 10/20/16	206178		86.28
100-1605-7735	SMART & FINAL	TC Amazing Family Race Supplies	206249		93.11
100-1605-7735	SMART & FINAL	TC Amazing Family Race Supplies	206249		28.85
100-1605-7735	MARILYN MAYS	2016 Amazing Family Race Expenses	206168		1,200.00
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee-Circus Gymnastics	206180		362.25
100-1605-7736	AGI ACADEMY	Instructor Fees-Math	206169		165.90
100-1605-7736	BRICKS 4 KIDZ	Instructor Fee-Remote Control Mania	206175		300.00
100-1605-7736	AMERICASIA	Instructor Fee-Golf	206171		227.50
100-1605-7736	AGI ACADEMY	Instructor Fees-Critical Reading	206169		165.90
100-1605-7737	LA COUNTY DEPT OF PARKS & REC	Virginia Robinson Gardens Tour	206227		280.00
100-1605-7750	LUXBUS AMERICA	Adult Excursion Transportation 10/20/16-Skyspace	206184		1,140.00
100-1605-7750	INLAND EMPIRE TOURS & TRANSP	Excursion Transportation- 10/11/16-Desert Tour	206183		2,736.00
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Youth Sports Supplies	206193		62.90

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7980	SOUTHLAND SPORTS OFFICIALS	Football Referee 10/22/16 - 10/29/16	206250		576.00
100-1605-7980	SOUTHLAND SPORTS OFFICIALS	Remove November Dates	206250		-192.00
100-1605-7980	MULTICARD	FC Card Ribbon	206234		239.45
100-1605-7980	SOUTHERN CALIFORNIA MUNICIPAL	Football/Volleyball Registration	206191		42.00
100-1610-7618	FRONTIER HARDWARE	Paint	206220		17.41
100-1610-7618	FRONTIER HARDWARE	Misc Shop Supplies	206220		13.07
100-1610-7618	FRONTIER HARDWARE	Truck 20 Tools	206220		116.50
100-1610-7618	FRONTIER HARDWARE	Pool Repairs	206220		13.07
100-1610-7618	FRONTIER HARDWARE	Beardslee Building Repairs	206220		21.69
100-1610-7618	FRONTIER HARDWARE	Truck 20 Bit Set	206220		20.70
100-1610-7618	FRONTIER HARDWARE	Moore Pk Hose Bibb	206220		10.89
100-1610-7618	FRONTIER HARDWARE	Moore Pk Repairs	206220		2.92
100-1610-7618	FRONTIER HARDWARE	Paint Supplies	206220		30.48
100-1610-7618	FRONTIER HARDWARE	Duarte Pk White Paint	206220		6.53
100-1610-7618	FRONTIER HARDWARE	CC Cleaning/Paint Supplies	206220		58.75
100-1610-7618	FRONTIER HARDWARE	Packing/Duct Tape	206220		14.15
100-1610-7618	FRONTIER HARDWARE	Keys	206220		4.34
100-1610-7618	SMART & FINAL	Misc Building Supplies	206249		23.15
100-1610-7618	RAYVERN LIGHTING SUPPLY INC	Light Bulbs	206240		533.56
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	206194		5,279.08
100-1610-7652	IRELAND SOUND SYSTEMS INC	FC Pool Sound System Repair	206225		195.00
100-1610-7652	IRELAND SOUND SYSTEMS INC	FC Pool Sound System	206225		1,017.73
100-1610-7652	FAITH FIRE EXTINGUISHER & SAFET	Fire Suppression System Repair	206179		154.88
100-1610-7652	AIR-TRO INC	Public Safety HVAC Service Call	206197		88.00
100-1610-7652	IMS REFRIGERATION INC	Ice Machine Service Call	206224		149.30
100-1610-7652	ACCO ENGINEERED SYSTEMS	Town Ctr HVAC Contract 10/1/16 - 12/31/16	206196		3,170.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Contract 10/31/16 - 1/30/16	206196		963.00
100-1610-7652	ALBERTOS PLUMBING	Park Drinking Fountain Repair	206170		285.00
100-1610-7652	ALBERTOS PLUMBING	CH Water Heater Repair	206170		120.00
100-1610-7830	FRONTIER COMMUNICATIONS	Phone-SC Elevator 10/4/16 - 11/3/16	EFT03668		52.00
100-1610-7830	FRONTIER COMMUNICATIONS	Phones-S Yard 10/7/16 - 11/6/16	EFT03681		104.84
100-1610-7830	OFFICE SOLUTIONS INC	S Yard Desk Phone Power Cord	206236		19.95
100-1610-7980	WALMART COMMUNITY/RFCSLLC	Halloween Supplies	206193		26.66
100-1610-8100	CONDOR INC	Pool Rehab Hydrant Meter Water	206207	201607-Other Cap Impr-Pool Rehab	514.09
100-1805-7653	WALMART COMMUNITY/RFCSLLC	Interest Charges	206193		1.90
100-1805-7766	CHRYSLER GROUP REALTY COMPA	Sales Tax Refund 4/1/15 - 3/31/16-Final Pymt	206206		6,354.00
100-1810-7610	DUARTE PETTY CASH	Kristen Petersen Lunch w/Councilmember	206178		45.61
100-1810-7611	DUARTE PETTY CASH	CJPIA Harrassment Training Coffee	206178		31.90
100-1810-7611	SMART & FINAL	JPIA Training Snacks	206249		143.51
100-1810-7671	DUARTE PETTY CASH	Receptionist Recruitment	206178		5.19
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 10/16	206235		65.00
100-1825-7613	GRAND PRINTING INC	Stewart/Eoff Business Cards	206222		200.90
100-1825-7630	RICOH USA INC	Copier Lease-CH/SC/TC 11/19/16 - 12/18/16	206187		1,637.07
100-1825-7630	RICOH USA INC	Copier Lease-PS 10/19/16 - 11/18/16	206187		776.10
100-1825-7630	MAILFINANCE	Potage Machine 11/23/16 - 2/22/17	206230		352.72
100-1825-7631	RICOH USA INC	Copier Maint-CH 10/19/16 - 11/18/16	206188		1,502.11
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	206199		217.60
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	206226		435.21
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	206218		565.78
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	206200		435.21
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	206202		217.60
100-1825-7674	DOROTHY MONTGOMERY	Health Insurance Reimbursement	206232		217.60
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	206223		435.21
100-1825-7674	PHILLIP REYES	Health Insurance Reimbursement	206242		217.60
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201	250016-Oper of Acq Prop-1229 Pops Roa	41.67
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201	990002 - Oper of Acq Prop - Duarte Traile	41.67
100-2120	DANIEL GALVAN	Gazebo Rent Deposit Refund	206181		50.00
100-2120	BTC COLUMBIA	Cash Bond Refund-#5567/915 Lewiston	206176		1,000.00
100-2120	JORGE MARQUEZ	CC Rent Deposit Refund	206186		500.00
100-2120	JACQUELINE CAMPOS	CC Rent Deposit Refund	206177		500.00

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-2120	STACIE WORTHAM TANG	TC Rent Deposit Refund	206192		300.00
100-2120	IRENE MUNATONES GUTIERREZ	ROP Bldg Rent Deposit Refund	206182		150.00
100-2121	SMART & FINAL	Employee Union Meeting 10/20/16	206249		48.89
100-2121	DUARTE PIZZA COMPANY	Employee Union Meeting 10/20/16	206216		182.80
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 11/2016	206217	250004 - Property Rent - Nextel Rent (Oti	1,462.48
Fund 100 - GENERAL FUND Total:					238,220.06

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7877	STATE OF CALIFORNIA DEPT OF TR	Signal & Lighting Maintenance 7/16 - 9/16	206252		464.00
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Maintenance 9/2016	206247		773.19
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Call Outs 9/2016	206247		1,268.63
240-2410-7888	FRONTIER HARDWARE	Hose Bib Install-ROP Ext	206220		25.05
240-2410-7888	LANDSCAPE WAREHOUSE INC	ROP Ext Irrigation Repair	206228		276.65
240-2410-7909	WEST COAST ARBORISTS INC	309 Vineyard Dead Tree Removal	206258		672.00
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		4,630.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		1,300.00
240-2422-7887	LANDSCAPE WAREHOUSE INC	Encanto Pkwy Irrigation Repair	206228		53.02
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		400.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 10/2016	206195		747.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2016	206201		355.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					23,715.61

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	CDBG Admin ADA Curb Ramp Project 9/2016	206229	201701-Construct-ADA CURB RMP FY16/	680.00
260-2605-8070	LDM ASSOCIATES INC	CDBG Admin Bradbourne St Improv 9/2016	206229	201702-Street Imp-Bradbourne Ave Reha	340.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					1,020.00

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7620	CANYON TIRE SALES INC	Bus 103 Tire Inspection	206203		85.00
440-4405-7650	FRONTIER HARDWARE	South Yard Supplies	206220		9.79
440-4405-7650	FRONTIER HARDWARE	South Yard Supplies	206220		11.77
440-4405-7887	CREATIVE BUS SALES	Bus 103 License Plate Light	206211		49.24
440-4425-7965	RKA CONSULTING GROUP	2016/17 ATP Engineering 9/2016	206243	201604-Prof Svcs 440 (ATP)-ATP Design G	198.60
Fund 440 - PROPOSITION A TRANSIT FUND Total:					354.40

Council Warrant Register by Account

Payment Dates: 10/26/2016 - 11/08/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-6225-7965	RKA CONSULTING GROUP	2016/17 ATP Engineering 9/2016	206243	201604-Prof Svcs 620 (ATP)-ATP Design G	298.90
Fund 620 - COMMUNITY IMPROVEMENT FUND Total:					298.90
Grand Total:					263,608.97

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	238,220.06
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	23,715.61
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	1,020.00
440 - PROPOSITION A TRANSIT FUND	354.40
620 - COMMUNITY IMPROVEMENT FUND	298.90
Grand Total:	263,608.97

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	110.00
100-1005-7646	Travel & Exp - Paras	86.13
100-1005-7647	Travel & Exp - Reilly	106.85
100-1015-7680	City Attorney	12,896.57
100-1015-7684	Code Enforcement	3,458.56
100-1015-7686	Other Legal Services	34,492.96
100-1020-7711	Employee Recognition C	3,431.72
100-1020-7716	Special Community Even	1,165.40
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	2,200.00
100-1020-7980	Other Expenses	100.00
100-1205-7610	Travel, Mtgs & Conf	1,022.57
100-1205-7612	Publications and Dues	250.00
100-1205-7614	Office Supplies	27.98
100-1205-7615	Emergency Supplies	6,983.74
100-1205-7655	Emergency Services	140.00
100-1205-7761	Parking Ticket Collect	6,025.60
100-1205-7779	Youth Programs	767.94
100-1205-7780	Animal Control	2,067.89
100-1205-7783	GAPP Program	41,000.00
100-1205-7980	Other Expenses	5,214.52
100-1205-8100	Other Capital Acquisitio	8,189.62
100-1405-7610	Travel, Mtgs & Conf	11.00
100-1405-7614	Office Supplies	466.61
100-1405-7800	Building Department Ser	8,005.73
100-1405-7801	Industrial Waste Inspecti	2,672.55
100-1405-7965	Professional Services	39,968.56
100-1405-7967	Public Works Inspection	240.00
100-1405-7969	City Engineer	3,318.75
100-1405-7975	Economic Development	2,000.00
100-1405-8100	Other Capital Improvem	9,672.50
100-1410-7621	Other Supplies	17.29
100-1410-7636	Uniforms	129.48
100-1410-7650	Vehicle Maintenance	687.02
100-1410-7656	Emergency Generator	145.00
100-1410-7810	Street Sweeping	116.00
100-1410-7887	Repairs & Replacements	129.01
100-1415-7916	Landscape-Sport Park	2,130.00
100-1500	Advances	-1,160.00
100-1605-7610	Travel, Mtgs & Conf	60.00
100-1605-7614	Office Supplies	290.24
100-1605-7728	Americorp's VIP Progra	156.66
100-1605-7730	Special Events	379.30
100-1605-7732	City Picnic	125.78
100-1605-7733	Senior Center	109.89
100-1605-7735	Teen Center	1,427.67
100-1605-7736	Recreation Classes	1,221.55
100-1605-7737	Adult Excursions	280.00

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7750	Bus Rentals	3,876.00
100-1605-7980	Other Expenses	728.35
100-1610-7618	Building Supplies	6,166.29
100-1610-7652	Building Maint Services	6,142.91
100-1610-7830	Telephones	176.79
100-1610-7980	Other Expenses	26.66
100-1610-8100	Other Capital Improvem	514.09
100-1805-7653	Bank Charges	1.90
100-1805-7766	Sales Tax Refund (Chrysl	6,354.00
100-1810-7610	Travel, Mtgs & Conf	45.61
100-1810-7611	Training	175.41
100-1810-7671	Recruiting Advertisemen	5.19
100-1810-7980	Other Expenses	65.00
100-1825-7613	Duplications And Photos	200.90
100-1825-7630	Equipment Lease	2,765.89
100-1825-7631	Equipment Maintenance	1,502.11
100-1825-7674	Retiree Health Insurance	2,741.81
100-1825-7945	Operation Of Acq Prop	83.34
100-2120	Refundable Deposits	2,500.00
100-2121	Pass Through Deposits	231.69
100-4408	Property Rental	1,462.48
240-2405-7877	Electric-Traffic Signal	464.00
240-2405-7890	Repairs-Traffic Signal	2,041.82
240-2410-7888	Repairs-Citywide	301.70
240-2410-7909	Tree Trim-Residential	672.00
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7887	Repairs & Replacements	53.02
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	747.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
260-2605-8061	ADA Curb Ramps	680.00
260-2605-8070	Street Improvements	340.00
440-4405-7620	Tires	85.00
440-4405-7650	Vehicle Maintenance	21.56
440-4405-7887	Repairs & Replacements	49.24
440-4425-7965	Professional Services (A	198.60
620-6225-7965	Professional Services (A	298.90
Grand Total:		263,608.97

Project Account Summary

Project Account Key	Payment Amount
None	157,866.72
201406-Prof Serv-City of Hope EIR Reimb	31,166.06
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	198.60
201604-Prof Svcs 620 (ATP)-ATP Design Goldline	298.90
201607-Other Cap Impr-Pool Rehab	514.09
201616-GAPP Program-Calgrip FY16-2017	41,000.00

Project Account Summary

Project Account Key	Payment Amount
201616-Other Expenses-CalGrip FY2016-17	3,400.00
201632-Cap Acq-Fish Fire Comple	8,189.62
201632-Deflection Wall-FishFire Complex	3,410.00
201701-Construct-ADA CURB RMP FY16/17 (601778-16	680.00
201702-Street Imp-Bradbourne Ave Rehab (601779-16)	340.00
201709- Duarte's Promise - America's Promise Exp	156.66
201710-Cap Imprv-K-Rail Installation	6,262.50
201712-Econ Dev Exp-SCE Sponsorship	2,000.00
201715-Prof Svc-3rd St and Oak Res	6,580.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,462.48
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	263,608.97



MEMORANDUM

To: Mayor and City Council

From: David F. Eoff IV, Associate Planner

Date: November 8, 2016

Subject: Highland Avenue Landscape Proposal, Project #16-14

RECOMMENDED ACTION

Staff recommends that the City Council reject the bid submitted for the "Highland Avenue Landscape" project and authorize staff to solicit for proposals.

BACKGROUND

On September 13, 2016, the City Clerk's Office publicly open bids for the above project. This project includes verification of all project limits before the execution of work, removal of trees, stumps and root balls; clear, grubbing and grading of planter areas per plans; import top soil, mulch and amendments for landscaping; perform irrigation modifications to existing system and install irrigation lines and landscape material per plans for complete coverage; perform ninety (90) day maintenance period; and perform traffic control measures and pedestrian path of travel.

The work is estimated to cost \$35,000 of general funds. Mariposa Landscape, Inc., at 15529 Arrow Highway, Irwindale, CA 91706 was the sole bidder in the amount of \$70,470.00. Due to the lack of other competitive bids, staff recommends that City Council reject the bid and authorize staff to solicit for proposals.

There were a total of seven (7) plan holders at the time of the bid opening. Staff made available electronic copies of the project plans and specification to ease the process of acquiring bid documents for prospective bidders. Staff will proceed with conducting outreach to contractors for additional proposals.

DISTRIBUTION: Community Development Director
City Clerk
Staff



AGENDA MEMO

TO: CITY COUNCIL
FROM: Jacqueline Ruiz, Administrative Assistant
SUBJECT: Hayden 5K Run, Family Walk and Roll Family Festival with Car Show Co-Sponsorship Request
DATE: November 2, 2016

RECOMMENDATION: That the Duarte City Council, by motion, co-sponsor the Hayden 5K Run, Family Walk and Roll Festival with Car Show event on Saturday, March 11, 2017 from 9:00 a.m. to 1:30 p.m.

BACKGROUND: Hayden Child Care Center, an affiliate of Santa Teresita, Inc., is requesting that the City of Duarte officially co-sponsor the ninth annual Hayden 5K Run, Family Walk and Roll and Family Festival with Car Show on Saturday, March 11, 2017. Over 1,000 participants are expected to attend the event. The 5K Run and Family Walk and Roll is scheduled to start at 9 a.m.

The 5k run will begin on the corner of Buena Vista and Royal Oaks. Participants will run on Royal Oaks Drive until Royal Oaks north, and from there merge onto the Duarte multi-purpose walking trail. Participants will then continue east until reaching the turnaround, and loop back onto the trail toward the finish line at Santa Teresita Campus. Following the run, a family festival including food, entertainment, vendors, and games will be available on the grounds of Santa Teresita until 1:30 p.m.

The cost to register for the 5K are as follows: Early registration fees: \$14 children, \$32 adults, \$35 wheelchair team, and \$35 sponsor a sister/Hayden teacher. Regular registration fees are \$22 for children, and \$40 for adults.

All netted funds will be used for the enhancement of Hayden Child Care Center.

DISCUSSION: Hayden Child Care Center has hosted the Hayden 5K Run, Family Walk and Roll and Family Festival with Car Show for several years, and the City Council has traditionally granted co-sponsorship. This event promotes healthy living and family fun, drawing participants from not only the San Gabriel Valley, but also the greater Los Angeles area. In terms of co-sponsorship, the committee is asking for access to City marketing venues including the electronic sign, social media platforms, press releases, and City website, plus the waiving of two minor City fees.

FISCAL IMPACT: The co-sponsorship will include waiving both the City special event permit fee of \$25.00 and the Buena Vista Street Banner permit fee of \$55.00.

ATTACHMENT: Letter of Request



October 25, 2016

Mayor Samuel Kang
City of Duarte
1600 Huntington Drive
Duarte CA 91010

Dear Mayor Samuel Kang,

The Carmelite Sisters would like to invite you once again to our ninth annual ***Hayden 5K Run, Family Walk and Roll and Family Festival with Car Show***. This year Hayden is also celebrating a Golden Anniversary as it was established on September 16, 1967. We thoroughly enjoyed and appreciated your support at this community event last year. With much gratitude for the City of Duarte's past assistance, we ask for your continued support for this event coming on ***Saturday, March 11, 2017 at 9:00 a.m.***

Our joint effort will bring a greater promotion to the city's commitment to provide events that will foster healthy living. Our 5K events strengthen intergenerational family bonds, unite citizens, local business and service organizations in this 'City of Health.' Your co-sponsorship will not only benefit those who participate on the day, but will bring long lasting effects in our efforts to provide an optimal program for the numerous small children of our community that come through Hayden's doors each year.

The 5K Run will follow the same route, beginning on the corner of Buena Vista and Royal Oaks. Participants will run on Royal Oaks Drive until Royal Oaks North, where they will merge onto the Duarte Recreation Trail. From there, they will continue east until they reach the turnaround and loop back on the Duarte Recreation Trail toward the finish line at Santa Teresita Campus.

Following the run, a family festival including food, entertainment, vendors, and games will complete the event on the grounds of Santa Teresita. All netted funds will be used for the enhancement of Hayden Child Care Center, a DBA of Santa Teresita, Inc. since 1967.

To make this event a true success, we invite the City of Duarte to co-sponsor the Hayden 5K Run, Family Walk and Roll and Family Festival with Car Show. We look forward to hearing from you in the very near future. Thank you for your consideration, generosity and partnership.

Please be assured of our prayers for you and all in the City of Duarte and our gratitude for the numerous events that have brought us together in the past. We have great hopes for the continuation of working together in the future.

Sincerely,

Sister Lourdes, O.C.D.
Director, Hayden Child Care Center
(626) 359-9592

Sister Marie Suzanne, O.C.D.
Administrator in Training, Santa Teresita, Inc.
(626) 408-7802

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Darrell J. George, City Manager

DATE: November 3, 2016

SUBJECT: Conference Attendance – City Council Meeting of November 8, 2016



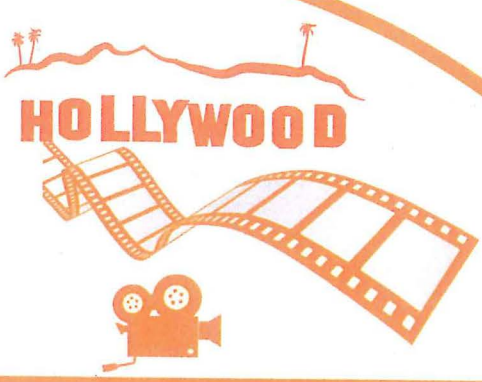
Santa Anita Family YMCA

8th Annual Gala

November 19, 2016

Santa Anita Racetrack, Arcadia

\$125 per ticket



HOLLYWOOD



HOLLYWOOD

**SATURDAY,
November**

19

6:00 PM

Please join us for an evening of
"Bogie, Bacall and Bling."
A sparkling celebration of
community and giving, inspired
by Classic Hollywood Movies.

SANTA ANITA RACETRACK
285 W Huntington Drive
Arcadia, CA 91007
Enter at Gate 5

**THE EVENING FEATURES:
COCKTAILS & GAMES
DINNER & RAFFLE**

For more information contact
Eric Boyd at 626 359 9244

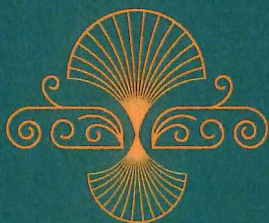
**VINTAGE FASHION FROM THE
GOLDEN AGE OF HOLLYWOOD
ENCOURAGED**

**Awards For
Authentic Fashion**

RSVP

**AN EVENING TO
CHANGE LIVES**

**SANTA ANITA FAMILY YMCA
8th ANNUAL GALA**



☐ Yes, I/we will attend. Please reserve us ____ tickets
at \$125 each, or

☐ A table of ten for \$1,000. \$_____ is enclosed.

☐ We are unable to attend but would like to make a
donation of \$_____.

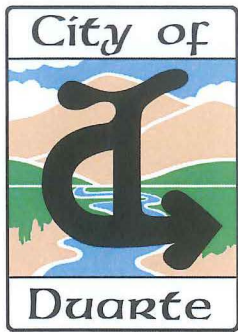
Name: _____

Address: _____

City/State/Zip: _____

Email address: _____

Your support, in any amount, is appreciated and helps
our community. Please make checks payable to:
Santa Anita Family YMCA (SAFYMCA)
(\$90 of the price of each ticket is tax deductible.)
The YMCA is a 501(C)(3) tax exempt organization,
tax ID number 95-1644052.



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 - (626) 357-7931 - FAX (626) 358-0018

**CITY OF DUARTE
CITY COUNCIL
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City Council of the City of Duarte will conduct a public hearing on Tuesday, November 8, 2016, at 7:00 p.m. in the City Hall Council Chambers, 1600 Huntington Drive, Duarte, California.

The City Council will solicit public input regarding the use of the City of Duarte's federal Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) funding allocation for Fiscal Year 2017-2018 (July 1, 2017 – June 30, 2018). The City anticipates receiving an allocation of approximately \$145,000 in federal CDBG funds through its participation in the Los Angeles Urban County's CDBG Program. CDBG funds will be used to implement eligible projects that meet the national objective of assisting low and moderate income persons and/or remove architectural barriers that impede disabled persons and/or senior adults' mobility and accessibility. Thus, the City intends to continue the "Installation of Americans with Disabilities (ADA) Curb Ramp Project" and, implement a new street improvement project on Galen Street from Broadland Avenue to Buena Vista Street entitled, "Galen Street Improvement Project FY 2017-2018".

Any interested party may appear in person, or by agent, and be heard. If this matter is challenged in Court, there will be a limit to only those issues that were raised at the Public Hearing described in this Notice, or in written correspondence delivered to the City Council at, or prior to, the Public Hearing. Written correspondence may be sent to Duarte City Hall, City Clerk's Office, 1600 Huntington Drive, Duarte, CA 91010. Further information may be obtained from the Community Development Department at (626) 357-7931. Si usted quiere hacer un comentario o quiere mas información sobre esta noticia, usted puerder llamar al numero (626) 357-7931.

Marla Akana
City Clerk

POSTED: 10/20/16
Duarte City Hall
Duarte Public Safety Office
Duarte Library
City Website



MEMORANDUM

To: Mayor and Members of the City Council

From: Rafael O. Casillas PE, Public Works Manager *ROC*

Date: November 8, 2016

Subject: Community Development Block Grant Program (CDBG) Budget for Fiscal Year 2017-2018 (July 1, 2017 – June 30, 2018)

RECOMMENDATION

Staff recommends that the City Council:

1. Allocate \$50,000 in CDBG funding to continue the Installation of Americans with Disabilities (ADA) Curb Ramp Project and allocate \$95,000 for street improvements on Galen Street from Broadland Avenue to Buena Vista Street entitled, "Galen Street Improvement Project FY 2017-2018";
2. Authorize staff to begin the procurement process for CDBG Administration and federal Labor Compliance services for FY 2017-18 thru FY 2020-21 and approval of contract for up to 20% of the annual CDBG budget; and,
3. Authorize staff the ability to make adjustments to projects, due to final funding allocations and/or as needed due to programmatic interpretations by the Los Angeles County Community Development Commission (LACDC).

BACKGROUND

Duarte has been a participating city in the Los Angeles Urban County Community Development Commission's (LACDC) federal Community Development Block Grant (CDBG) Program for many years. The City's annual allocation of federal CDBG funds previously supported the successful construction of American with Disabilities – compliant improvements to city sidewalks and curb ramps. Additionally, recent improvements to the Duarte Sports Park Parking Lot were completed using CDBG funds. The mission of the CDBG Program is to improve the quality of life for people of low-moderate incomes, aid in the prevention of neighborhood deterioration and meet other urgent community development needs.

The Los Angeles County Community Development Commission (LACDC) requires participating cities to submit the proposed use of their annual CDBG allocation by February 1, 2017, including general project descriptions, budgets, with documentation of Council action and proof of public meeting notification. For purposes of budgeting, Staff estimates that its Fiscal Year (FY) 2017-2018 CDBG allocation will be

approximately \$145,000. The City's final FY 2017-2018 CDBG allocation will be announced by LACDC in spring 2017, and may vary within two to five percent of the proposed \$145,000.

ANALYSIS

For the upcoming FY 2017-2018, Staff recommends that the Americans with Disabilities Act (ADA) accessibility project (Installation of ADA Curb Ramps) be continued as well as a street improvement project within the City's CDBG-eligible low and moderate income area, specifically: Galen Street from Broadland Avenue to Buena Vista Street. These projects will benefit the community and can realistically be administered by staff with the assistance of a CDBG consultant in a manner consistent with CDBG federal program regulations.

Table 1 - Proposed CDBG Projects and Budgets for FY 2017-2018		
Project #1:	Removal of Architectural Barriers (Curb Ramps)	\$ 50,000
Project #2:	Galen Street Improvement Project (from Broadland Avenue to Buena Vista Street)	\$ 95,000
*Total FY 2017-2018 CDBG Allocation		\$145,000
*Note: Staff requests that the City Council's recommendation include language giving staff the ability to make adjustments to projects, due to programmatic interpretations by LACDC and final funding allocations.		

The first proposed project includes removing architectural barriers (obsolete concrete curbs) at approximately ten to twelve street locations throughout the City and installing ADA accessible curb ramps, thus improving accessibility and mobility. CDBG funds will be used for construction costs and consultant costs. The design, engineering and bid documents will be prepared by City staff.

The second proposed project consists of street improvements including cold milling of existing pavement, new asphalt overlay, removal of architectural barriers (obsolete concrete curbs for installation ADA accessible curb ramps and installation of permeable gutters to improve drainage. CDBG funds will be used for the construction costs and consultant costs. The design, engineering and bid documents will be prepared by City staff.

During this current fiscal year, CDBG funds were used for two (2) projects. The first project removed architectural barriers at various city intersections and installed ADA curb ramps (\$55,000). The second project repaved, added drainage improvements, installed ADA upgrades and landscaping to the lower Duarte Sports Park parking lot just west of the skate park (\$143,929 which included prior year CDBG unallocated funds).

For the past two years, City staff successfully met both the County's programmatic and

the federal labor compliance (Davis Bacon and Related Acts) requirements mandatory for the City's participation in the Los Angeles Urban County's CDBG Program. This was accomplished through the City's procurement of an experienced consulting firm qualified to provide professional CDBG Program administrative and labor compliance services. The City and the current consultant, LDM Associates, Inc., are in the third year of a three-year Professional Services Agreement. The Los Angeles County Community Development Commission (LACDC) requires participating cities that use outside professional services for the administration of the CDBG Program to conduct procurement every three years.

Thus, in order to continue the use of a qualified consulting firm to maintain accountability, ensure progress toward project implementation and completion, and meet federal labor compliance requirements of the City's CDBG-funded capital improvement projects, the City requests that the procurement process for professional CDBG Program administration and labor compliance services be undertaken. If authorized, City staff will begin the procurement process and will return to the City Council for approval of the selection of a qualified firm effective July 1, 2017 through June 30, 2018 with an option, by written Amendment, to extend the Agreement for two additional years pending continued CDBG appropriations. Based on CDBG requirements, the selected consultant is allotted a 20% rate from all projects.

CONCLUSION

The proposed 2017-2018 projects will benefit the community by: promoting CDBG national objectives; continue to remove architectural barriers (ADA improvements) that impede residents' mobility and accessibility; improve deteriorated streets; and, enhance the quality of life for Duarte's residents.

Thus, staff recommends that the City Council conduct a public hearing; review and approve the recommended CDBG projects and budgets for FY 2017-2018 as described in Table 1 above; and, authorize staff to begin procurement for professional CDBG administration and labor compliance services. Following City Council action, the proposed FY 2017-2018 CDBG projects and budget applications will be submitted to LACDC for review and approval.