AGENDA

REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, NOVEMBER 8, 2022
7:00 PM

6:00 PM - WORKSHOP
CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

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MARGARET FINLAY, MAYOR
VACANT, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Agency/Authority Staff:
Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and recorded for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting live-stream and recording on the City's website. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

6:00 P.M. WORKSHOP

1. CALL TO ORDER AND ROLL CALL

    A. City Manager Written Comments on Agenda Items

2. ADOPTION OF THE AGENDA

3. COMMISSION RESTRUCTURING WORKSHOP

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

4. CALL TO ORDER AND ROLL CALL

5. PLEDGE TO THE FLAG

6. SPECIAL ITEMS

    A. Community Development Department Update

    B. Parks and Recreation Development Update

7. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

8. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

9. CONSENT CALENDAR

    A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

    B. Approve absence(s) of City Councilmember(s) from the City Council meeting

    C. Approval of Minutes - October 25, 2022 Special Joint Meeting and October 25, 2022 Regular Meeting (CC/HA/FA)

    D. Approval of Warrants - November 8, 2022 (CC/HA/FA)

    E. Receive and file the Parks and Recreation Department Status Report

F. Receive and file the Community Development Department Status Report

G. Approval of a Certificate of Appreciation for Lois Gaston - Duarte Kiwanis

H. Historic Route 66 public art piece to be located on the northeast corner of Huntington Drive and Mt. Olive Street.

RECOMMENDATION: 1) Approve Resolution No. 22-37, finding that this Historic Route 66 art piece is exempt from purchasing requirements; 2) Approve the art piece concept design; and 3) Authorize the City Manager to sign a Purchase Agreement with Architectural Design & Sign, Inc. for $69,848

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

11. BUSINESS ITEMS - None

12. CONTINUATION OF ORAL COMMUNICATIONS

13. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

14. ADJOURNMENT

MEMORANDUM

TO: City Council

FROM: City Manager

DATE: November 3, 2022

SUBJECT: Comments on Agenda Items, Meeting of November 8, 2022

ITEM 3. (Workshop). Staff will hold a workshop to discuss the restructuring of City commissions.

ITEM 6A. (Special Items). Staff will present the monthly Community Development Department Update.

ITEM 6B. (Special Items). Staff will present the monthly Parks and Recreation Department Update.

ITEM 9.G. (Consent Calendar). Staff is recommending that the City Council approve a Certificate of Appreciation for Duarte Kiwanis member and former Duarte Mayor, Lois Gaston. Duarte Kiwanis is honoring Ms. Gaston with a Youth Service Award.

ITEM 9.H. (Consent Calendar). Staff is recommending that the City Council: 1) approve a Resolution finding that the Historic Route 66 art piece is exempt from purchasing requirements; 2) approve the conceptual design of the Route 66 art piece: and 3) authorize the City Manager to sign a Purchase Agreement with Architectural Design & Sign, Inc. in the amount of $69,848.

Respectfully submitted,

Dr. Daniel Jordan
City Manager

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, OCTOBER 25, 2022
5:00 PM – Special Joint Meeting of the City Council of the City of Duarte and the Duarte Unified School District Board of Education

SPECIAL JOINT MEETING WITH DUARTE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 5:10 p.m.

Duarte Unified School Board President Reyna Diaz welcomed everyone to the joint meeting.

2. PLEDGE TO THE FLAG

The flag salute was led by MAD Town Council Member Williams.

3. ROLL CALL

ROLL CALL:

Councilmembers Present:	Kang, Lewis, Schulz, Truong, Garcia, Finlay *Councilmember Kang arrived at 6:54 p.m.
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Development Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Annette Juarez, City Clerk Christine Soo, Deputy City Clerk/Administrative Secretary
Board Members Present:	Reyna Diaz, Ceci Carroll, Ken Bell, Frank Figueroa, Dr. James Finlay
Board Members Absent:	None
Staff Present:	Dr. Gordon, Superintendent Tiffany Bell, Assistant Superintendent - Business Services Nadia Hillman, Assistant Superintendent - Educational Services Rick Crosby, Assistant Superintendent - Personnel Services
MAD Town Council Members Present:	Terrence Williams, Joan Schmidt, Linda Sells, Michelle Wright
MAD Town Council Members Absent:	Dave Hall, Yvonne Bullock

4. ADOPTION OF THE AGENDA

A. City Council

Moved by Councilmember Garcia, seconded by Councilmember Schulz, and carried by the following vote of the Council to adopt the agenda.

AYES:	LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES:	NONE
ABSENT:	KANG

B. School Board

The agenda was unanimously adopted as written by the members of the Duarte Unified School Board.

5. INPUT ON AGENDA ITEMS

None.

6. AGENDA ITEMS

A. Public Safety Update

i. City-Wide Activities

Public Safety Services Director Villalobos shared upcoming events with the Sheriff's Department; provided an update on the installation of K-rails on Melcanyon Road; explained the levels of evacuation alerts; and explained the impact these measures would have on protecting Valley View Elementary School and the homes in the community.

Discussion ensued regarding K-rail installation and impacts.

Director Petersen discussed costs and reimbursements regarding K-rail installation and emergency responses.

ii. DUSD Safety Initiatives

Superintendent Amerson thanked the Duarte City Council and the MAD Town Council for their collaboration, and he introduced the MAD Town Council.

MAD Town Council Member Williams briefly introduced himself and the members of the Council that were in attendance; shared the history and accomplishments of the town council; and expressed appreciation for the work done by the City and the School District.

MAD Town Council Member Wright shared the importance of the 988 hotline and mental health awareness.

MAD Town Council Member Schmidt commented on the impacts the MAD Town Council has made on the cities of Monrovia, Arcadia, and Duarte.

MAD Town Council Member Sells shared that the Council was successful in establishing a new library in the City of Arcadia and that the City will soon be establishing a land committee.

Superintendent Amerson shared that the School District is taking a comprehensive approach to school safety; ensuring that internal measures and tactics are also utilized to keep students safe; discussed preventive measures to combat speeding near Valley View Elementary and Beardslee Academy schools; and discussed building capacity and leadership development.

Discussion ensued regarding professional development for DUSD personnel.

Assistant Superintendent Crosby discussed liability and risk management initiatives to mitigate potential incidents on school grounds.

Councilmember Kang arrived at 6:54 p.m.

B. Development Update

i. Housing Trends

Community Development Director Hensley provided an update on the housing developments within the City; and reported the upcoming developments that are currently in plan check.

ii. School Consolidation

Superintendent Amerson provided an update regarding the Andres Duarte Consolidation Project; announced that the district is exploring options to maximize usage of the school ground for community benefit and evaluate residential development to increase enrollment; and shared that schools will become consolidated due to a decrease in the population of children, not due to a decrease attendance rates.

7. ORAL COMMUNICATIONS

Superintendent Amerson thanked the Council and the MAD Town Council for Meeting.

8. ITEMS FROM CITY COUNCIL/ SCHOOL BOARD/ TOWN COUNCIL

None.

9. ADJOURNMENT

A. City Council – To Regular Meeting, October 25, 2022

There being no further business to discuss, the special joint meeting adjourned at 7:14 p.m.

B. School Board

There being no further business to discuss, the special joint meeting adjourned at 7:14 p.m.

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Margaret Finlay, Mayor

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Annette Juarez, City Clerk

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, OCTOBER 25, 2022
7:00 PM – Regular Session

REGULAR SESSION

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 7:33 p.m.

ROLL CALL:

Councilmembers Present:	Kang, Lewis, Schulz, Truong, Garcia, Finlay
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Services Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Annette Juarez, City Clerk Albert Nunez, Management Aide Christine Soo, Deputy City Clerk/Administrative Secretary

2. ADOPTION OF THE AGENDA

The Mayor's Youth Council Update and presentation from Frontier Fiber Optics were removed from the agenda.

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by the following vote of the Council to adopt the agenda as amended.

AYES:	KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

3. PLEDGE TO THE FLAG

The flag salute was led by Karen Wilson.

4. SPECIAL ITEMS

A. Mayor's Youth Council Update

Removed from the agenda.

B. Presentation by the Maintenance Superintendents Association - Recognition of Gerard Batista as the 2022 Peter W. Walsh Award Recipient

Community Development Director Hensley shared kind words and acknowledged the impact that Field Services Manager Batista has had; he introduced Chris Ortiz, Public Works Superintendent for the City of El Monte and the Vice President of the Los Angeles and Orange County Maintenance Superintendents Association (MSA) to present the Award.

Mr. Ortiz gave a background of the prestigious nature of the award and spoke of Field Services Manager Batista's accomplishments throughout his career in public works; he shared the importance of the Public Works Division in keeping the City running; and on behalf of the Maintenance Superintendents Association, he presented the Peter Walsh award to Field Services Manager Gerard Batista.

Field Services Manager Batista thanked Mr. Ortiz, the MSA Chapter, and Community Development Director Hensley for their kind words; thanked Bill Ornelas for his mentorship; and he thanked his family for their support.

C. Presentation by Frontier - Local Broadband Expansion

Removed from the agenda.

D. Public Safety Department Update/ Parks and Recreation Update

Public Safety Director Villalobos reported a slight increase in Part 1 crimes; shared that the department will be having a Coffee with a Deputy on Thursday; reported on the City's partnership with LA CADA and progress on housing homeless individuals; and provided an update on the fire camera.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Priscilla and Cesar from Beardslee Academy announced an invitation to their upcoming Dios de Los Muertos event on November 2.

Joanna Gee, from Duarte library, announced upcoming library programs and events.

Management Aide Nuñez announced upcoming City events.

City Manager Jordan introduced newly hired Deputy City Clerk/Administrative Secretary, Christine Soo.

City Clerk Juarez announced the hours of operation for the voting center at the Duarte High School gymnasium.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Shubhra Tiwari expressed her concern regarding discussions of a dog park at Hacienda Park.

City Clerk Juarez reported that she received three emailed comments of opposition to a dog park at Hacienda Park.

7. CONSENT CALENDAR

A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)

B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes – September 27, 2022 and October 11, 2022. (CC/HA/FA)

D. Approval of Warrants – October 25, 2022. (CC/HA/FA)

E. Receive and file the Public Safety Department Status Report for the month of October 2022.

F. Receive and file the Monthly Financial Update for the month of September 2022.

G. Adoption of Resolution No. 22-35 and Resolution No. 22-36 fixing the City's 2023 Medical Insurance Contribution for Councilmembers and Employees.

H. Approval of Amendment No. 1 to the Agreement with Duarte Community Television (DCTV) to provide ongoing Public, Education, and Government (PEG) Channel Management until December 31, 2022; and authorization for the City Manager to execute the Agreement.

I. Second reading and adoption of Ordinance No. 912 amending the Duarte Municipal Code to enhance public safety tools, improve City processes and due process, and comply with State law

J. Award of Contract to Land Design Consultants for Professional Design Services for the completion of the plans, specifications, and cost estimates for the Melcanyon Debris Catchment Basin; authorization for the City Manager to sign the Professional Services Agreement; and approval of a General Fund Budget Amendment in the amount of $126,900

Moved by Councilmember Truong, seconded by Councilmember Schulz, and carried by the following vote of the Council to approve Items 7A-7J of the Consent Calendar.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

None.

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Councilmember Truong had no further comments.

Councilmember Schulz commented on the wonderful community events that took place over the weekend.

Councilmember Garcia commented on the productiveness of the special joint meeting with the Duarte Unified School District, School Board, and MAD Town Council.

Councilmember Kang shared a concern he received from a resident regarding cars speeding on Mountain Crest Road; he apologized for his late attendance during the Special Joint Meeting; and announced that he will be missing the next council meeting due to a work-related conflict.

Councilmember Lewis thanked the Duarte Unified School District and the MAD Town Council for attending the meeting and the discussions they had.

Mayor Finlay commented on the condition of the freeway wall north of Walmart; reported that the trees at Glen Miller Park need trimming; shared the passing of former Duarte Unified School Board Member Doug Edwards and announced that a memorial service for him will be at Pasadena Presbyterian Church and an honorary event will be held at Westminster Gardens.

13. ADJOURNMENT

At 8:14 p.m. the City Council adjourned the meeting.

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Margaret Finlay, Mayor

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Annette Juarez, City Clerk

City of Duarte

Council Warrant Register By Account

By Fund

Payment Dates 10/27/2022 - 11/9/2022

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1605-7733	DUARTE PETTY CASH/BINGO PR...	SC Bingo Prize Money	218041		140.00
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Swim Meet/Swim Championship Fees	218065		463.00
100-1010-7612	SAN GABRIEL VALLEY CITY MAN...	Daniel Jordan Membership Dues 7/1/2022 - 6/30/2023	218064		55.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-0576		51.66
100-1605-7735	FSP DESIGNS	TC Family Feud Event Shirts	2621		726.00
100-1605-7732	CAPITAL ONE	City Picnic Storage Boxes	BD23-0559		15.28
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-0576		130.28
100-1605-7732	CAPITAL ONE	2022 City Picnic Supplies	BD23-0559		196.86
100-1610-7618	CAPITAL ONE	Facility Maintenance Supplies	BD23-0559		105.31
100-1610-7618	HOME DEPOT CREDIT SERVICES	Parks/Builidng Paint & Paint Supplies	BD23-0576		531.55
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-0576		112.88
100-1605-7733	CAPITAL ONE	SC Softball End of Season Party Supplies	BD23-0559		361.75
100-1605-7745	CAPITAL ONE	TC Boxing Program Supplies	BD23-0559		146.98
100-1405-8100	PUB CONSTRUCTION INC	City Hall ADA Improvement Project	218061	202102-Cap Improv-CH CDBG ...	88,811.00
100-2127	PUB CONSTRUCTION INC	Retention 9/2022	218061		-4,440.55
100-1610-7652	PRONTO GYM SERVICES INC	Fitness Ctr Equipment Maintenance 9/27/22	218060		180.00
100-1405-7965	KOSMONT COMPANIES	Huntington/Buena Vista Econ Dev Analysis 9/2022	2629		84.50
100-1205-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 9/2022	218045		83.16
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 11/2022	2643		422.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect/E911 Bundle 11/2022	2643		316.25
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 11/2022	2643		593.90
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 11/2022	2643		567.60
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 11/2022	2643		553.00
100-1405-7965	MCKENTLY MALAK ARCHITECTS ..	Concept Architectural Town Ctr North 9/2022	218056	202303-Prof Svcs/1405-7965/T...	647.50
100-1610-7652	CIMA FIRE PROTECTION CO	Public Safety Fire Extinguisher Service	218038		119.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-0576		156.81
100-1605-7735	FSP DESIGNS	TC Unity March Shirts	2621		1,089.69
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		556.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		478.95
100-1605-7735	CAPITAL ONE	TC Office Supplies	BD23-0559		17.62
100-1605-7741	CAPITAL ONE	Youth Sports Supplies	BD23-0559		98.86
100-1605-7733	CAPITAL ONE	SC Halloween Supplies	BD23-0559		218.90
100-1605-7733	TISHA BELLANTUONI	Deposit-SC Holiday Magic Entertainment	218033		325.00
100-1605-7733	CURO MANAGED PRINT PRODU…	SC Community Yard Sale Signage	218040		356.19
100-1605-7002	PAMELA ROMERO	CPR Stipend	2637		76.92
100-1605-7735	SMART & FINAL	TC Family Feud Event Supplies	2640		69.95
100-1610-7652	ECM PECO INC / PRECISION ELE…	City Yard Electrical Design & Engineering	218059		2,755.00
100-1610-7652	WESTERN EXTERMINATOR CO…	Pest Control-Fitness Ctr/Pool 10/2022	2652		65.40
100-1610-7652	WESTERN EXTERMINATOR CO…	Pest Control Srvcs-Cmty Ctr 10/2022	2652		65.40
100-1610-7652	WESTERN EXTERMINATOR CO…	Pest Control Srvcs-City Hall 10/2022	2652		65.40
100-1610-7652	WESTERN EXTERMINATOR CO…	Pest Control Srvcs-Senior Ctr 10/2022	2652		65.40
100-1610-7652	WESTERN EXTERMINATOR CO…	Pest Control Srvcs-Teen Ctr 10/2022	2652		65.40
100-1610-7652	WESTERN EXTERMINATOR CO…	Mosquito Control Maintenance-Teen Ctr 10/2022	2652		160.00
100-1605-7732	TERRY QUINTANA	Car Show/City Picnic Expenses	218063	202314/1605-7732-Car Show R…	431.25
100-1605-7732	ALFRED ZAMORA	Car Show/City Picnic Expenses	218070	202314/1605-7732-Car Show R…	431.25
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 10/2022	2605		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 10/2022	2605		61.00
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Social Media & Comm Mgmt 10/2022	2645		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 10/2022	2645		1,300.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 9/2022	2615		2,100.95
100-1205-7761	DATA TICKET INC	DUI Processing 9/2022	2615		3.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 9/2022	2615		1,859.25
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	2640		23.86
100-1605-7636	CURO MANAGED PRINT PRODU…	Fitness Ctr Employee Name Tags	218040		145.25
100-1610-7652	ALBERTOS PLUMBING	Beardslee Park Drinking Fountain Repair	218031		660.00
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skateboard Mondays (Session I)	2635		252.00
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class Session I (Fall)	2608		145.60
100-1410-7980	HOME DEPOT CREDIT SERVICES	Paint & Shop Supplies	BD23-0576		411.04
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	2614		26.36
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	2614		8.64
100-1020-7712	CURO MANAGED PRINT PRODU…	Remember to Vote! Street Banner	218040		716.63
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 9/1/22 - 9/30/22	BD23-0557		19.24
100-2121	MOORE IACOFANO GOLTSMAN …	Westminster Gardens Project 9/2022 (R94281)	218057	202217-Dep-Westminster Gard…	7,148.75
100-1405-7610	SCOTT NASH	APA CA Conference Expense Reimbursement	2634		111.76
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 58 of 60	BD23-0560		1,340.10

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1815-7980	MAXTREME INC	Cables/Adapters/Keyboard/Mouse	2633		552.03
100-1815-7980	MAXTREME INC	Teen Ctr External Storage	2633		266.02
100-1815-7980	MAXTREME INC	City Mgr's Dept iPhone & iPad Cables/Printer	2633		260.16
100-1815-8011	MAXTREME INC	(10) Monitors	2633		1,254.39
100-1815-7632	MAXTREME INC	accessduarte.com Security Certificate	2633		178.00
100-1815-7980	MAXTREME INC	TC Network Adapters/AirPods	2633		272.46
100-1815-7980	MAXTREME INC	City Clerk Scanner	2633		424.45
100-1815-7980	MAXTREME INC	FS Tablet Screen Protector	2633		25.35
100-1815-7980	MAXTREME INC	iPhone Screen Protectors	2633		77.25
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	2622		1,124.74
100-1020-7710	LUDECKE PROPERTY MANAGE...	Chamber Lease 11/2022	218053		1,600.00
100-1405-7614	STAPLES ADVANTAGE	Offce Supplies	2641		99.18
100-1205-7782	ALL CITY MANAGEMENT SERVIC...	Crossing Guard Srvcs 10/2/2022 - 10/15/2022	2606		5,481.45
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	2640		83.23
100-1605-7733	SMART & FINAL	SC Cmty Yard Sale Drinks/Halloween Snacks	2640		85.32
100-1605-7741	SOUTHERN CALIFORNIA MUNIC...	Youth Volleyball Team Registration	218067		18.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 9/2022	2638		11,456.79
100-1015-7686	RUTAN & TUCKER LLP	Highland Ave Eminent Domain Legal 9/2022	2638		1,596.00
100-1015-7686	RUTAN & TUCKER LLP	Mel Canyon Eminent Domain Legal 9/2022	2638		1,366.50
100-1825-7613	GRAND PRINTING INC	Business Cards (Nunez, Lepone,Finlay)	218046		360.74
100-1605-7733	SMART & FINAL	Pet Costume Contest Supplies	2640		73.60
100-1610-7652	IT'S A GAS INC	CC Helium Tank Refill	2626		533.44
100-1610-7650	WARDS SERVICE	Truck #6 Repair	2651		686.20
100-1605-7730	SMART & FINAL	Floating Pumpkin Patch Supplies	2640		252.73
100-1020-7716	CARLOS MARTINEZ	Veteran's Day 2022 Canopy Rental	218054		280.00
100-1610-7618	MAINTEX INC	Janitorial Supplies	2632		67.17
100-1020-7716	CALIFORNIANS ORGANIZED FOR...	Veteran's Day 2022 Ceremony Trumpet Players	218036		100.00
100-1825-7613	GRAND PRINTING INC	Business License Envelopes	218046		657.53
100-1825-7613	GRAND PRINTING INC	City Hall Envelopes	218046		197.79
100-1405-7980	LA COUNTY SANDBAGS	Flood Response & Clean-up Sandbags	218052	202315-Flood Response & Clea...	1,353.38
100-1005-7644	JODY ERRANDI SCHULZ	Lunch w/Supervisor Barger Rep Vicky Paul	2639		71.03
100-1405-7610	U.S. BANK	Nick Baldwin ULI Workshop Registration	2647		35.00
100-1405-7610	U.S. BANK	Scott Nash APA CA Conference Registration	2647		425.00
100-1405-7613	U.S. BANK	Lg Data File Transfer (Hightail)	2647		15.99
100-1410-7610	U.S. BANK	Gerard Batista CA Water Safety Training CEUs	2647		185.00
100-1410-7610	U.S. BANK	Gerard Batista MSA Monthly Meeting & Lunch	2647		25.88
100-1020-7726	U.S. BANK	Adobe Creative Cloud 10/13/2022 - 11/12/2022	2650		34.99
100-1405-7980	U.S. BANK	AutoCAD Annual Subscription 11/24/2022-11/23/2023	2650		1,356.30
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 10/12/2022 - 11/11/2022	2650		4.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 10/12/2022 - 11/11/2022	2650		5.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1805-7610	U.S. BANK	Kristen P Mtg w/Angela 10/12/22 (Bella Sera)	2650		90.80
100-1805-7610	U.S. BANK	Council Workshop Food 10/11/22 (Somthing Healthy)	2650		30.84
100-1805-7612	U.S. BANK	Angela C. GFOA Membership 11/1/22 - 10/31/23	2650		150.00
100-1805-7612	U.S. BANK	Agency Membership 8/1/22 - 7/31/23 (GFOA)	2650		225.00
100-1805-7614	U.S. BANK	Coffee Pods (Amazon)	2650		23.99
100-1805-7980	U.S. BANK	Microsoft 365 9/27/2022 - 10/26/2022	2650		12.00
100-1810-7610	U.S. BANK	Union Mtg 10/18/22 Food (Smart & Final)	2650		96.97
100-1810-7610	U.S. BANK	Kristen Petersen JPIA Conference Hotel/Meals	2650		623.74
100-1810-7614	U.S. BANK	2022 Tax Forms (Tyler Business Forms)	2650		279.43
100-1815-7632	U.S. BANK	Adobe Creative Cloud 10/13/2022 - 11/12/2022	2650		675.74
100-1815-7632	U.S. BANK	Finance Webinar 10/7/2022 - 11/6/2022 (Zoom)	2650		80.00
100-1815-7632	U.S. BANK	accessduarte.com Renewal 3 Year (NetworkSolutions)	2650		132.96
100-1815-7632	U.S. BANK	Arcobat Pro 10/6/22 - 10/12/22 (Adobe)	2650		3.84
100-1815-7632	U.S. BANK	accessduarte.online Renewal 1 yr (NetworkSolution)	2650		71.97
100-1815-7830	U.S. BANK	SC Elevator 911 9/10/2022 - 10/9/2022 (Vonage)	2650		23.32
100-2123	U.S. BANK	Special Event Insurance 7/1/22 - 9/30/22 (Alliant)	2650		612.00
100-1020-7716	U.S. BANK	Holiday in the Park Decorations (Sam's Club)	2648		22.03
100-1020-7716	U.S. BANK	Holiday in the Park Decorations (Lowe's)	2648		276.71
100-1605-7610	U.S. BANK	Manuel Enriquez JPIA Conf Coffee (Starbucks)	2648		10.00
100-1605-7610	U.S. BANK	Manuel Enriquez JPIA Conf Drinks (Giftshopthefess)	2648		12.12
100-1605-7610	U.S. BANK	Susie P Collaboration to Benefit the Aging (CPRS)	2648		20.00
100-1605-7610	U.S. BANK	Manuel Enriquez JPIA conf Dinner (Los Agaves)	2648		49.96
100-1605-7610	U.S. BANK	George Dang 2023 CPRS Conference Registration	2648		465.00
100-1605-7610	U.S. BANK	Alberto Salazar 2023 CPRS Conference Registration	2648		465.00
100-1605-7610	U.S. BANK	Susie Perez 2023 CPRS Conference Registration	2648		465.00
100-1605-7614	U.S. BANK	Forks (Amazon)	2648		15.10
100-1605-7614	U.S. BANK	CH Halloween Decorations (Amazon)	2648		24.24
100-1605-7614	U.S. BANK	Pens (Amazon)	2648		27.30
100-1605-7693	U.S. BANK	MYC Dinner 10/3/22 (Max's Mexican Cuisine)	2648		150.00
100-1605-7730	U.S. BANK	Floating Pumpkin Patch Supplies (Amazon)	2648		164.67
100-1605-7730	U.S. BANK	Pet Costume Contest Gift Boxes (Chewy)	2648		208.27
100-1605-7730	U.S. BANK	CH Halloween Event Candy (Target)	2648		141.23
100-1605-7730	U.S. BANK	Pet Costume Contest Restroom Rental (Eagle)	2648		489.73

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7730	U.S. BANK	Floating Pumpkin Patch Supplies (Amazon)	2648		289.95
100-1605-7732	U.S. BANK	Picnic Health Permit Vendor Fee (LA Public Health)	2648		271.90
100-1605-7733	U.S. BANK	SC Table Tennis Table (Amazon)	2648		576.17
100-1605-7733	U.S. BANK	USB Hub-Senior Ctr (Amazon)	2648		33.06
100-1605-7733	U.S. BANK	SC Front Lobby Clock (Target)	2648		37.49
100-1605-7733	U.S. BANK	SC Softball Decorations (Amazon)	2648		70.52
100-1605-7733	U.S. BANK	SC Halloween Decorations (Amazon)	2648		24.24
100-1605-7733	U.S. BANK	SC Beading Class Supplies (Fire Mtn Gems)	2648		580.98
100-1605-7733	U.S. BANK	SC Monster Mash Bash Snacks (Ca Snack Food)	2648		185.00
100-1605-7735	U.S. BANK	TC Survivor Event Supplies (Amazon)	2648		394.79
100-1605-7737	U.S. BANK	Adult Excursion Oktober Fest Admin/Meals (Wyatt's)	2648		1,584.00
100-1605-7741	U.S. BANK	Return-Rugby Balls/Kicking Tees (Amazon)	2648		-195.22
100-1605-7741	U.S. BANK	Volleyball Antenna (Amazon)	2648		158.21
100-1605-7741	U.S. BANK	Volleyball Net (Amazon)	2648		110.00
100-1605-7980	U.S. BANK	Staff Training Drinks (Vons)	2648		91.25
100-1605-7980	U.S. BANK	Staff Training Food 10/13/22 (Old Spaghetti)	2648		461.63
100-1605-7980	U.S. BANK	City Picnic Staff Appreciation (Target)	2648		65.35
100-1605-7980	U.S. BANK	Fish Canyon Trail Meeting 10/12/22 (The Habit)	2648		47.45
100-1605-7980	U.S. BANK	Staff Training Food 10/12/22 (Morralito's)	2648		461.00
100-1605-7980	U.S. BANK	Beardslee Pk RR Replacement-Notice of Exemption	2648		78.75
100-1610-7616	U.S. BANK	Duarte Fall Swim Team Uniforms/Caps (Swim Outlet)	2648		674.00
100-1610-7616	U.S. BANK	FC/Pool Rescue Equipment (The Lifeguard Store)	2648		636.20
100-1610-7618	U.S. BANK	Exterior Pool Rail Covers (Amazon)	2648		130.80
100-1020-7716	CARLOS FELIPE PEREZ	Veteran's Day 2022 Sound	218058		400.00
100-1405-7980	JCL TRAFFIC SERVICES	Signs for K-Rail Installation Project	2627	202305-K Rail 2022/1405-7980…	2,848.03
100-1410-7887	BROCKS SAW & MOWER	Power Trimmer Repair	218035		58.43
100-1205-7762	CALE AMERICA INC	WTP Fees 10/2022	2612		480.35
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	2614		26.36
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	2614		8.64
100-1810-7980	ANTHEM EAP	EAP Fees 11/1/2022 - 11/30/2022	2607		67.20
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	BD23-0576		6.77
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #9601714)	BD23-0576		2.84
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	BD23-0576		-13.54
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #9601714)	BD23-0576		-5.68
100-1605-7730	DUARTE RECREATION PETTY CA…	2022 Halloween Howl Change	218029		500.00
100-1015-7682	BURKE, WILLIAMS & SORENSEN…	Labor Legal 9/2022	2611		6,590.00
100-1410-7900	ELLIS EQUIPMENT INC	K-Rail Installation Project	2616	202305-K Rail 2022/Emergency…	110,549.92
100-1410-7900	ELLIS EQUIPMENT INC	K-Rail Installation Project	2616	202305-K Rail 2022/Emergency…	2,026.01
100-1605-7730	CURO MANAGED PRINT PRODU…	Halloween Howl 2022 Signs	218040		296.96

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	SMART & FINAL	SC Halloween Party Food Supplies	2640		124.48
100-1205-7614	DUARTE PUBLIC SAFETY PETTY ...	Office Supplies	218042		6.59
100-1205-7779	DUARTE PUBLIC SAFETY PETTY ...	A-Team Supplies	218042		19.68
100-1205-7780	DUARTE PUBLIC SAFETY PETTY ...	Animal Control Supplies	218042		67.02
100-1205-7980	DUARTE PUBLIC SAFETY PETTY ...	Office Cards	218042		6.25
100-1205-7980	DUARTE PUBLIC SAFETY PETTY ...	Office Water	218042		22.75
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Costume Contest Dog Treats/Balloons	218043		30.32
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Costume Contest Balloons	218043		26.92
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Costume Contest Prize	218043		50.00
100-1605-7735	DUARTE RECREATION PETTY CA...	TC Cotton Balls	218043		6.89
100-1605-7735	DUARTE RECREATION PETTY CA...	TC Survivor Event Supplies	218043		65.73
100-1810-7980	DUARTE RECREATION PETTY CA...	Halloween Decorating Contest Bags	218043		10.50
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 9/2022	2638		176.00
100-2126	CINDY MARTINEZ	Const/Demo Deposit Refund (Pmt #2021-359)	218055		1,971.14
100-4806	MARTHA HERNANDEZ	Excursion Refund 10/6/2022	218048		100.00
100-4806	ALICIA GRAY	Excursion Refund 10/6/2022	218047		105.00
100-4806	ANA SCOTT	Excursion Refund 10/6/2022 (Ana Scott)	218066		100.00
100-4806	ANA SCOTT	Excursion Refuhd 10/6/2022 (Howard Scott)	218066		100.00
100-4806	ANA SCOTT	Excursion Refund 10/6/2022 (Alicia Fors)	218066		105.00
100-4806	CAROL KUTTER	Excursion Refund 10/6/2022	218051		100.00
100-2120	PATRICIA AGUILAR	ROP Bldg Rent Deposit Refund 10/16/22	218030		150.00
100-2120	GINA QUAY	CC Rent Deposit Refund 10/23/22	218062		500.00
100-1205-7610	LARRY BRECEDA	CACEO Conference Hotel 10/24/22 - 10/27/22	2609		751.76
100-1605-7610	MANUEL ENRIQUEZ	JPIA Risk Mgmt Forum Expense Reimbursement	218044		136.26
100-1810-7980	MANUEL ENRIQUEZ	Pumpkin Contest Expense Reimbursement	218044		542.93
100-1020-7716	AIDA TORRES	Red Ribobn Week Expense Reimbursement	2644		23.53
100-1205-7779	AIDA TORRES	MIT Outreach Expense Reimbursement	2644		318.59
100-2126	CENTINELA FEED & PET SUPPLIES	Const/Demo Deposit Refund (Pmt #2022-051)	218037		4,000.00
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	2623		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	2619		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	2646		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	2639		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	2628		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	2631		75.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	2642		566.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	2636		566.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	2613		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	2617		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	218034		435.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	2618		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	2610		218.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	2624		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	218050		435.00
100-1805-7610	CSMFO	Angela Chiaromonte SGV Chapter Mtg 11/30/22	218039		30.00
100-1605-7733	TIFFANY'S CATERING	SC Thanksgiving Dinner	218069		2,863.50
				Fund 100 - GENERAL FUND Total:	**314,453.97**
Fund: 220 - GAS TAX FUN					
220-2210-7812	WGJ ENTERPRISES INC	Stop & Limit Lines/Sign & Two Posts	2653		2,070.00
				Fund 220 - GAS TAX FUN Total:	**2,070.00**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Sweeping 10/2022	2605		784.00
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electrical Repairs	BD23-0576		127.60
240-2405-7888	CHAD STREELMAN	Solar Light Repair (Lena Valenzuela Park)	218068		394.20
240-2430-7887	U.S. BANK	Duarte Mesa Gas Lamp Mantles (American Mantle)	2647		522.10
240-2405-7888	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	BD23-0576		3.00
240-2405-7888	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	BD23-0576		-6.00
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,824.90**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2127	PUB CONSTRUCTION INC	Retention 9/2022	218061		-4,377.45
260-2605-8062	PUB CONSTRUCTION INC	City Hall ADA Improvement Project 9/2022	218061	202102-Exp-CDBG ADA Improv...	87,549.00
260-2605-8061	LDM ASSOCIATES INC	CDBG City Hall ADA Improvements 9/2022	2630	202102-CDBG ADA Improv	1,767.00
				Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:	**84,938.55**
Fund: 270 - PAEG - PUBLIC ACCESS					
270-2705-8100	MAXTREME INC	Decimator HDMI/SDI Cross Converter	2633		596.36
				Fund 270 - PAEG - PUBLIC ACCESS Total:	**596.36**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		615.05
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 10/1/2022 - 10/31/2022	BD23-0561		467.13
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**1,609.56**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 9/2022	218045		35.64
440-4405-8013	FOOTHILL TRANSIT	43rd Installment of 3rd Bus 10/2022	2620		3,887.05
440-4405-7788	INLAND EMPIRE STAGES LTD	Adult Excursion Transportation (Big Bear 10/16/22)	218049		1,958.63
440-4405-7614	MAXTREME INC	Transportation Printer (HP OfficeJet)	2633		273.73
440-4405-7650	AUTOZONE	Yard Supplies	218032		68.06
440-4405-7614	U.S. BANK	Transportation Dept Printer Ink (Amazon)	2650		88.11
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 9/2022	2620		28,001.48
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**34,312.70**

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	43rd Installment of 3rd Bus 10/2022	2620		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 9/2022	2620		22,910.31
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**26,090.62**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-7980	U.S. BANK	CB MH Cover (EJ USA Seattle)	2647		379.84
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**379.84**
				Grand Total:	**466,276.50**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	314,453.97
220 - GAS TAX FUN	2,070.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,824.90
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	84,938.55
270 - PAEG - PUBLIC ACCESS	596.36
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	1,609.56
440 - PROPOSITION A TRANSIT FUND	34,312.70
460 - PROPOSITION C TRANSIT FUND	26,090.62
490 - MEASURE W (WATER/STORMWATER)	379.84
Grand Total:	**466,276.50**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	146.03
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7612	Publications and Dues	55.00
100-1015-7680	City Attorney Legal	11,456.79
100-1015-7682	Labor Counsel Legal	6,590.00
100-1015-7686	Other Legal Services	3,138.50
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information (…	9,071.63
100-1020-7716	Special Community Events	1,102.27
100-1020-7718	City Newsletter	1,300.00
100-1020-7726	Council Cablecasting	34.99
100-1205-7610	Travel, Mtgs & Conf	751.76
100-1205-7614	Office Supplies	6.59
100-1205-7650	Vehicle Maintenance	83.16
100-1205-7761	Parking Ticket Collect	3,963.20
100-1205-7762	Parking Pass Kiosk Costs	480.35
100-1205-7779	Youth Programs	338.27
100-1205-7780	Animal Control	67.02
100-1205-7782	Crossing Guard Contract …	5,481.45
100-1205-7980	Other Expenses	29.00
100-1405-7610	Travel, Mtgs & Conf	571.76
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	99.18
100-1405-7965	Professional Services	732.00
100-1405-7980	Other Expenses	5,557.71
100-1405-8100	Other Capital Improveme…	88,811.00
100-1410-7610	Travel, Mtgs & Conf	210.88
100-1410-7650	Vehicle Maintenance	19.24
100-1410-7810	Street Sweeping	122.00
100-1410-7887	Repairs & Replacements	58.43
100-1410-7900	Emergency Cleanup/Main…	112,575.93
100-1410-7980	Other Expenses	404.27
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	1,623.34
100-1605-7614	Office Supplies	66.64
100-1605-7636	Uniforms	145.25
100-1605-7693	Youth Council	150.00
100-1605-7730	Special Events	2,450.78
100-1605-7732	City Picnic	1,346.54
100-1605-7733	Senior Center	6,061.19

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7735	Teen Center	2,399.53
100-1605-7736	Youth & Adult Recreation…	397.60
100-1605-7737	Adult Excursions	1,584.00
100-1605-7741	Sports/Playground Progr…	652.85
100-1605-7745	Boxing Program	146.98
100-1605-7980	Other Expenses	1,205.43
100-1610-7616	Pool Supplies	1,310.20
100-1610-7617	Pool Chemicals	1,124.74
100-1610-7618	Building Supplies	1,366.85
100-1610-7636	Uniforms	52.72
100-1610-7650	Vehicle Maintenance	686.20
100-1610-7652	Building Maint Services	4,751.72
100-1805-7610	Travel, Mtgs & Conf	151.64
100-1805-7612	Publications and Dues	375.00
100-1805-7614	Office Supplies	23.99
100-1805-7980	Other Expenses	12.00
100-1810-7610	Travel, Mtgs & Conf	720.71
100-1810-7614	Office Supplies	279.43
100-1810-7980	Other Expenses	620.63
100-1815-7632	Software Maintenance	1,142.51
100-1815-7821	Personal Computer Suppo…	553.00
100-1815-7830	Telephones	3,263.17
100-1815-7980	Other Expenses	1,877.72
100-1815-8011	Computer Equipment (Cap..	1,254.39
100-1825-7613	Duplications And Photos	1,216.06
100-1825-7674	Retiree Health Insurance	4,091.00
100-1830-8100	Vehicle Replacement (Cap…	5,472.50
100-2120	Refundable Deposits	650.00
100-2121	Pass Through Deposits	7,148.75
100-2123	Special Event Insurance (P…	612.00
100-2126	Construction and Demolit…	5,971.14
100-2127	Retention Payable	-4,440.55
100-4806	Excursion Fees	610.00
220-2210-7812	Street Striping & Marking	2,070.00
240-2405-7888	Repairs-Citywide	518.80
240-2426-7810	Street Sweeping	784.00
240-2430-7887	Repairs & Replacements	522.10
260-2127	Retention Payable	-4,377.45
260-2605-8061	ADA Curb Ramps (Capital)	1,767.00
260-2605-8062	ADA Improvements	87,549.00
270-2705-8100	Other Capital Improveme…	596.36
320-3205-8013	Vehicles (Capital)	1,609.56
440-4405-7614	Office Supplies	361.84
440-4405-7650	Vehicle Maintenance	103.70
440-4405-7788	Shuttle Services	1,958.63
440-4405-7960	Foothill Transit Operations	28,001.48
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7960	Foothill Tranist Operations	22,910.31
460-4605-8013	Vehicles (Capital)	3,180.31
490-4905-7980	Other Expenses	379.84
	Grand Total:	**466,276.50**

Project Account Summary

Project Account Key	Payment Amount
None	162,713.41
202102-Cap Improv-CH CDBG ADA Improvement	88,811.00
202102-CDBG ADA Improv	1,767.00
202102-Exp-CDBG ADA Improvement	87,549.00

Project Account Summary

Project Account Key	Payment Amount
202217-Dep-Westminster Garden/Morrison House Proj	7,148.75
202303-Prof Svcs/1405-7965/Town Ctr. N. Renovation	647.50
202305-K Rail 2022/1405-7980-Other Expenses	2,848.03
202305-K Rail 2022/Emergency Cleanup & Maint	112,575.93
202314/1605-7732-Car Show Registration-City Picnic	862.50
202315-Flood Response & CleanUp-Other Expenses	1,353.38
Grand Total:	**466,276.50**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 10/2022	201929		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 10/2022	201930		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 1388 - AIDA TORRES					
100-1020-7716	AIDA TORRES	Red Ribobn Week Expense Reimbursement	10202022		23.53
100-1205-7779	AIDA TORRES	MIT Outreach Expense Reimbursement	10202022		318.59
				Vendor 1388 - AIDA TORRES Total:	**342.12**
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Beardslee Park Drinking Fountain Repair	681718		660.00
				Vendor 5561 - ALBERTOS PLUMBING Total:	**660.00**
Vendor: 6446 - ALFRED ZAMORA					
100-1605-7732	ALFRED ZAMORA	Car Show/City Picnic Expenses	6802	202314/1605-7732-Car Show R...	431.25
				Vendor 6446 - ALFRED ZAMORA Total:	**431.25**
Vendor: T4560 - ALICIA GRAY					
100-4806	ALICIA GRAY	Excursion Refund 10/6/2022	2000275.005		105.00
				Vendor T4560 - ALICIA GRAY Total:	**105.00**
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERVIC...	Crossing Guard Srvcs 10/2/2022 - 10/15/2022	80708		5,481.45
				Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:	**5,481.45**
Vendor: T4185 - ANA SCOTT					
100-4806	ANA SCOTT	Excursion Refund 10/6/2022 (Ana Scott)	2000276.005		100.00
100-4806	ANA SCOTT	Excursion Refuhd 10/6/2022 (Howard Scott)	2000277.005		100.00
100-4806	ANA SCOTT	Excursion Refund 10/6/2022 (Alicia Fors)	2000278.005		105.00
				Vendor T4185 - ANA SCOTT Total:	**305.00**
Vendor: 6391 - ANTHEM EAP					
100-1810-7980	ANTHEM EAP	EAP Fees 11/1/2022 - 11/30/2022	454823512871		67.20
				Vendor 6391 - ANTHEM EAP Total:	**67.20**
Vendor: 6429 - ARK INTERNATIONAL INC					
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class Session I (Fall)	10182022		145.60
				Vendor 6429 - ARK INTERNATIONAL INC Total:	**145.60**
Vendor: 4679 - BROCKS SAW & MOWER					
100-1410-7887	BROCKS SAW & MOWER	Power Trimmer Repair	1513		58.43
				Vendor 4679 - BROCKS SAW & MOWER Total:	**58.43**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENSEN...	Labor Legal 9/2022	292086		6,590.00
				Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:	**6,590.00**
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	CALE AMERICA INC	WTP Fees 10/2022	171523		480.35
				Vendor 5559 - CALE AMERICA INC Total:	**480.35**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6127 - CALIFORNIANS ORGANIZED FOR POLICE SUPPORT					
100-1020-7716	CALIFORNIANS ORGANIZED FOR...	Veteran's Day 2022 Ceremony Trumpet Players	11/11/2022		100.00
			Vendor 6127 - CALIFORNIANS ORGANIZED FOR POLICE SUPPORT Total:		**100.00**
Vendor: 6229 - CAPITAL ONE					
100-1605-7732	CAPITAL ONE	City Picnic Storage Boxes	04367		15.28
100-1605-7732	CAPITAL ONE	2022 City Picnic Supplies	77251		196.86
100-1610-7618	CAPITAL ONE	Facility Maintenance Supplies	00824		105.31
100-1605-7733	CAPITAL ONE	SC Softball End of Season Party Supplies	03234		361.75
100-1605-7745	CAPITAL ONE	TC Boxing Program Supplies	04366		146.98
100-1605-7735	CAPITAL ONE	TC Office Supplies	01329		17.62
100-1605-7741	CAPITAL ONE	Youth Sports Supplies	01379		98.86
100-1605-7733	CAPITAL ONE	SC Halloween Supplies	07950		218.90
				Vendor 6229 - CAPITAL ONE Total:	**1,161.56**
Vendor: 6357 - CARLOS FELIPE PEREZ					
100-1020-7716	CARLOS FELIPE PEREZ	Veteran's Day 2022 Sound	11/11/2022		400.00
				Vendor 6357 - CARLOS FELIPE PEREZ Total:	**400.00**
Vendor: 5164 - CARLOS MARTINEZ					
100-1020-7716	CARLOS MARTINEZ	Veteran's Day 2022 Canopy Rental	000001		280.00
				Vendor 5164 - CARLOS MARTINEZ Total:	**280.00**
Vendor: T4561 - CAROL KUTTER					
100-4806	CAROL KUTTER	Excursion Refund 10/6/2022	2000279.005		100.00
				Vendor T4561 - CAROL KUTTER Total:	**100.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	11/2022		435.00
				Vendor 0028 - CATHERINE BRATTA Total:	**435.00**
Vendor: T4564 - CENTINELA FEED & PET SUPPLIES					
100-2126	CENTINELA FEED & PET SUPPLIES	Const/Demo Deposit Refund (Pmt #2022-051)	R93999		4,000.00
				Vendor T4564 - CENTINELA FEED & PET SUPPLIES Total:	**4,000.00**
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	11/2022		75.00
				Vendor 6340 - CESAR A GARCIA Total:	**75.00**
Vendor: 5197 - CIMA FIRE PROTECTION CO					
100-1610-7652	CIMA FIRE PROTECTION CO	Public Safety Fire Extinguisher Service	17009		119.00
				Vendor 5197 - CIMA FIRE PROTECTION CO Total:	**119.00**
Vendor: T4565 - CINDY MARTINEZ					
100-2126	CINDY MARTINEZ	Const/Demo Deposit Refund (Pmt #2021-359)	R93267		1,971.14
				Vendor T4565 - CINDY MARTINEZ Total:	**1,971.14**
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4134684955		26.36
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4134684955		8.64
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4135341406		26.36
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4135341406		8.64
				Vendor 5140 - CINTAS CORPORATION #693 Total:	**70.00**
Vendor: 4171 - CSMFO					
100-1805-7610	CSMFO	Angela Chiaromonte SGV Chapter Mtg 11/30/22	200014976		30.00
				Vendor 4171 - CSMFO Total:	**30.00**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7733	CURO MANAGED PRINT PRODU...	SC Community Yard Sale Signage	6114		356.19

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7636	CURO MANAGED PRINT PRODU...	Fitness Ctr Employee Name Tags	6127		145.25
100-1020-7712	CURO MANAGED PRINT PRODU...	Remember to Vote! Street Banner	6130		716.63
100-1605-7730	CURO MANAGED PRINT PRODU...	Halloween Howl 2022 Signs	6159		296.96
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**1,515.03**
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 9/2022	143146		2,100.95
100-1205-7761	DATA TICKET INC	DUI Processing 9/2022	143157		3.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 9/2022	143835		1,859.25
				Vendor 5501 - DATA TICKET INC Total:	**3,963.20**
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE					
100-1605-7733	DUARTE PETTY CASH/BINGO PR...	SC Bingo Prize Money	12/2022		140.00
				Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE Total:	**140.00**
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7614	DUARTE PUBLIC SAFETY PETTY ...	Office Supplies	10272022		6.59
100-1205-7779	DUARTE PUBLIC SAFETY PETTY ...	A-Team Supplies	10272022		19.68
100-1205-7780	DUARTE PUBLIC SAFETY PETTY ...	Animal Control Supplies	10272022		67.02
100-1205-7980	DUARTE PUBLIC SAFETY PETTY ...	Office Water	10272022		22.75
100-1205-7980	DUARTE PUBLIC SAFETY PETTY ...	Office Cards	10272022		6.25
				Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:	**122.29**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7730	DUARTE RECREATION PETTY CA...	2022 Halloween Howl Change	10/31/2022		500.00
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Costume Contest Dog Treats/Balloons	10272022		30.32
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Costume Contest Balloons	10272022		26.92
100-1605-7730	DUARTE RECREATION PETTY CA...	Halloween Pet Costume Contest Prize	10272022		50.00
100-1605-7735	DUARTE RECREATION PETTY CA...	TC Survivor Event Supplies	10272022		65.73
100-1605-7735	DUARTE RECREATION PETTY CA...	TC Cotton Balls	10272022		6.89
100-1810-7980	DUARTE RECREATION PETTY CA...	Halloween Decorating Contest Bags	10272022		10.50
				Vendor 0311 - DUARTE RECREATION PETTY CASH Total:	**690.36**
Vendor: 4159 - ECM PECO INC / PRECISION ELECTRIC CO					
100-1610-7652	ECM PECO INC / PRECISION ELE...	City Yard Electrical Design & Engineering	229802		2,755.00
				Vendor 4159 - ECM PECO INC / PRECISION ELECTRIC CO Total:	**2,755.00**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	11/2022		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**
Vendor: 5643 - ELLIS EQUIPMENT INC					
100-1410-7900	ELLIS EQUIPMENT INC	K-Rail Installation Project	32858	202305-K Rail 2022/Emergency...	110,549.92
100-1410-7900	ELLIS EQUIPMENT INC	K-Rail Installation Project	32859	202305-K Rail 2022/Emergency...	2,026.01
				Vendor 5643 - ELLIS EQUIPMENT INC Total:	**112,575.93**
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		591.64

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		431.65
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**5,472.50**
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
100-1205-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 9/2022	4827		83.16
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**83.16**
Vendor: 4039 - FSP DESIGNS					
100-1605-7735	FSP DESIGNS	TC Family Feud Event Shirts	9725		726.00
100-1605-7735	FSP DESIGNS	TC Unity March Shirts	9834		1,089.69
				Vendor 4039 - FSP DESIGNS Total:	**1,815.69**
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	147487		1,124.74
				Vendor 4690 - FULLER ENGINEERING INC Total:	**1,124.74**
Vendor: T4562 - GINA QUAY					
100-2120	GINA QUAY	CC Rent Deposit Refund 10/23/22	R96442		500.00
				Vendor T4562 - GINA QUAY Total:	**500.00**
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	Business Cards (Nunez, Lepone,Finlay)	112335		360.74
100-1825-7613	GRAND PRINTING INC	Business License Envelopes	112349		657.53
100-1825-7613	GRAND PRINTING INC	City Hall Envelopes	112350		197.79
				Vendor 5340 - GRAND PRINTING INC Total:	**1,216.06**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	511105		51.66
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	4533800		130.28
100-1610-7618	HOME DEPOT CREDIT SERVICES	Parks/Builidng Paint & Paint Supplies	3533934		531.55
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	2520655		112.88
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	9601714		156.81
100-1410-7980	HOME DEPOT CREDIT SERVICES	Paint & Shop Supplies	3524524		411.04
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	59419		6.77
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #9601714)	59419		2.84
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	59419-CM		-13.54
100-1610-7618	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #9601714)	59419-CM		-5.68
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**1,384.61**
Vendor: 6090 - IT'S A GAS INC					
100-1610-7652	IT'S A GAS INC	CC Helium Tank Refill	48617		533.44
				Vendor 6090 - IT'S A GAS INC Total:	**533.44**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	11/2022		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3957 - JCL TRAFFIC SERVICES					
100-1405-7980	JCL TRAFFIC SERVICES	Signs for K-Rail Installation Project	116848	202305-K Rail 2022/1405-7980...	2,848.03
				Vendor 3957 - JCL TRAFFIC SERVICES Total:	**2,848.03**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	11/2022		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Lunch w/Supervisor Barger Rep Vicky Paul	10/24/2022		71.03
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	11/2022		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**146.03**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	11/2022		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 5256 - KOSMONT COMPANIES					
100-1405-7965	KOSMONT COMPANIES	Huntington/Buena Vista Econ Dev Analysis 9/2022	2108.9-009		84.50
				Vendor 5256 - KOSMONT COMPANIES Total:	**84.50**
Vendor: 5485 - LA COUNTY SANDBAGS					
100-1405-7980	LA COUNTY SANDBAGS	Flood Response & Clean-up Sandbags	22-M12230	202315-Flood Response & Clea...	1,353.38
				Vendor 5485 - LA COUNTY SANDBAGS Total:	**1,353.38**
Vendor: 4206 - LARRY BRECEDA					
100-1205-7610	LARRY BRECEDA	CACEO Conference Hotel 10/24/22 - 10/27/22	4640470201		751.76
				Vendor 4206 - LARRY BRECEDA Total:	**751.76**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	11/2022		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAGE...	Chamber Lease 11/2022	1735-huntplaz-1122		1,600.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,600.00**
Vendor: 5868 - MAINTEX INC					
100-1610-7618	MAINTEX INC	Janitorial Supplies	1006838-01		67.17
				Vendor 5868 - MAINTEX INC Total:	**67.17**
Vendor: 6039 - MANUEL ENRIQUEZ					
100-1605-7610	MANUEL ENRIQUEZ	JPIA Risk Mgmt Forum Expense Reimbursement	10/2022		136.26
100-1810-7980	MANUEL ENRIQUEZ	Pumpkin Contest Expense Reimbursement	10/2022		542.93
				Vendor 6039 - MANUEL ENRIQUEZ Total:	**679.19**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	11/2022		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: T3168 - MARTHA HERNANDEZ					
100-4806	MARTHA HERNANDEZ	Excursion Refund 10/6/2022	2000274.005		100.00
				Vendor T3168 - MARTHA HERNANDEZ Total:	**100.00**
Vendor: 4286 - MAXTREME INC					
100-1815-7980	MAXTREME INC	Teen Ctr External Storage	13631		266.02
100-1815-7980	MAXTREME INC	City Mgr's Dept iPhone & iPad Cables/Printer	13631		260.16
100-1815-7980	MAXTREME INC	Cables/Adapters/Keyboard/Mouse	13631		552.03

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1815-8011	MAXTREME INC	(10) Monitors	13631		1,254.39
100-1815-7632	MAXTREME INC	accessduarte.com Security Certificate	13632		178.00
100-1815-7980	MAXTREME INC	City Clerk Scanner	13632		424.45
100-1815-7980	MAXTREME INC	TC Network Adapters/AirPods	13632		272.46
100-1815-7980	MAXTREME INC	iPhone Screen Protectors	13632		77.25
100-1815-7980	MAXTREME INC	FS Tablet Screen Protector	13632		25.35
				Vendor 4286 - MAXTREME INC Total:	**3,310.11**
Vendor: 6193 - MCKENTLY MALAK ARCHITECTS INC					
100-1405-7965	MCKENTLY MALAK ARCHITECTS ...	Concept Architectural Town Ctr North 9/2022	33818	202303-Prof Svcs/1405-7965/T...	647.50
				Vendor 6193 - MCKENTLY MALAK ARCHITECTS INC Total:	**647.50**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	11/2022		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMAN ...	Westminster Gardens Project 9/2022 (R94281)	0077623	202217-Dep-Westminster Gard...	7,148.75
				Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:	**7,148.75**
Vendor: 5845 - NEC FINANCIAL SERVICES LLC					
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 58 of 60	101922-58		1,340.10
				Vendor 5845 - NEC FINANCIAL SERVICES LLC Total:	**1,340.10**
Vendor: 6355 - PACIFIC SKATE SCHOOL LLC					
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skateboard Mondays (Session I)	10.18.2022		252.00
				Vendor 6355 - PACIFIC SKATE SCHOOL LLC Total:	**252.00**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	11/2022		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: T4563 - PATRICIA AGUILAR					
100-2120	PATRICIA AGUILAR	ROP Bldg Rent Deposit Refund 10/16/22	R96043		150.00
				Vendor T4563 - PATRICIA AGUILAR Total:	**150.00**
Vendor: 5403 - PRONTO GYM SERVICES INC					
100-1610-7652	PRONTO GYM SERVICES INC	Fitness Ctr Equipment Maintenance 9/27/22	20981		180.00
				Vendor 5403 - PRONTO GYM SERVICES INC Total:	**180.00**
Vendor: 6425 - PUB CONSTRUCTION INC					
100-1405-8100	PUB CONSTRUCTION INC	City Hall ADA Improvement Project	1	202102-Cap Improv-CH CDBG ...	88,811.00
100-2127	PUB CONSTRUCTION INC	Retention 9/2022	1		-4,440.55
				Vendor 6425 - PUB CONSTRUCTION INC Total:	**84,370.45**
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 9/2022	942180		11,456.79
100-1015-7686	RUTAN & TUCKER LLP	Highland Ave Eminent Domain Legal 9/2022	942181		1,596.00
100-1015-7686	RUTAN & TUCKER LLP	Mel Canyon Eminent Domain Legal 9/2022	942182		1,366.50
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 9/2022	942979		176.00
				Vendor 0196 - RUTAN & TUCKER LLP Total:	**14,595.29**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	11/2022		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION					
100-1010-7612	SAN GABRIEL VALLEY CITY MAN…	Daniel Jordan Membership Dues 7/1/2022 - 6/30/2023	8242022		55.00
			Vendor 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION Total:		**55.00**
Vendor: 0282 - SCMAF-SAN GABRIEL VALLEY					
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Swim Meet/Swim Championship Fees	SW22DUARTE		463.00
				Vendor 0282 - SCMAF-SAN GABRIEL VALLEY Total:	**463.00**
Vendor: 6442 - SCOTT NASH					
100-1405-7610	SCOTT NASH	APA CA Conference Expense Reimbursement	10032022		111.76
				Vendor 6442 - SCOTT NASH Total:	**111.76**
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TC Family Feud Event Supplies	500		69.95
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	332		23.86
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	83		83.23
100-1605-7733	SMART & FINAL	SC Cmty Yard Sale Drinks/Halloween Snacks	84		85.32
100-1605-7733	SMART & FINAL	Pet Costume Contest Supplies	353		73.60
100-1605-7730	SMART & FINAL	Floating Pumpkin Patch Supplies	13		252.73
100-1605-7733	SMART & FINAL	SC Halloween Party Food Supplies	97		124.48
				Vendor 0209 - SMART & FINAL Total:	**713.17**
Vendor: 2277 - SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION					
100-1605-7741	SOUTHERN CALIFORNIA MUNIC…	Youth Volleyball Team Registration	89604		18.00
			Vendor 2277 - SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION Total:		**18.00**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1405-7614	STAPLES ADVANTAGE	Offce Supplies	3520833344		99.18
				Vendor 2688 - STAPLES ADVANTAGE Total:	**99.18**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	11/2022		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	11/2022		566.00
				Vendor 3904 - TERESA RENTERIA Total:	**566.00**
Vendor: 6445 - TERRY QUINTANA					
100-1605-7732	TERRY QUINTANA	Car Show/City Picnic Expenses	6801	202314/1605-7732-Car Show R…	431.25
				Vendor 6445 - TERRY QUINTANA Total:	**431.25**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 11/2022	19686		422.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect/E911 Bundle 11/2022	19687		316.25
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 11/2022	19688		593.90
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 11/2022	19689		567.60
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 11/2022	19690		553.00
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**2,452.75**
Vendor: 6310 - TIFFANY'S CATERING					
100-1605-7733	TIFFANY'S CATERING	SC Thanksgiving Dinner	11172022		2,863.50
				Vendor 6310 - TIFFANY'S CATERING Total:	**2,863.50**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6443 - TISHA BELLANTUONI					
100-1605-7733	TISHA BELLANTUONI	Deposit-SC Holiday Magic Entertainment	12/12/2022D		325.00
				Vendor 6443 - TISHA BELLANTUONI Total:	**325.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	11/2022		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Social Media & Comm Mgmt 10/2022	8876		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 10/2022	8876		1,300.00
				Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:	**9,655.00**
Vendor: 4484 - U.S. BANK					
100-1405-7610	U.S. BANK	Scott Nash APA CA Conference Registration	10252022CH		425.00
100-1405-7610	U.S. BANK	Nick Baldwin ULI Workshop Registration	10252022CH		35.00
100-1405-7613	U.S. BANK	Lg Data File Transfer (Hightail)	10252022CH		15.99
100-1410-7610	U.S. BANK	Gerard Batista MSA Monthly Meeting & Lunch	10252022CH		25.88
100-1410-7610	U.S. BANK	Gerard Batista CA Water Safety Training CEUs	10252022CH		185.00
100-1020-7726	U.S. BANK	Adobe Creative Cloud 10/13/2022 - 11/12/2022	10252022KP		34.99
100-1405-7980	U.S. BANK	AutoCAD Annual Subscription 11/24/2022-11/23/2023	10252022KP		1,356.30
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 10/12/2022 - 11/11/2022	10252022KP		4.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 10/12/2022 - 11/11/2022	10252022KP		5.00
100-1805-7610	U.S. BANK	Council Workshop Food 10/11/22 (Somthing Healthy)	10252022KP		30.84
100-1805-7610	U.S. BANK	Kristen P Mtg w/Angela 10/12/22 (Bella Sera)	10252022KP		90.80
100-1805-7612	U.S. BANK	Angela C. GFOA Membership 11/1/22 - 10/31/23	10252022KP		150.00
100-1805-7612	U.S. BANK	Agency Membership 8/1/22 - 7/31/23 (GFOA)	10252022KP		225.00
100-1805-7614	U.S. BANK	Coffee Pods (Amazon)	10252022KP		23.99
100-1805-7980	U.S. BANK	Microsoft 365 9/27/2022 - 10/26/2022	10252022KP		12.00
100-1810-7610	U.S. BANK	Union Mtg 10/18/22 Food (Smart & Final)	10252022KP		96.97
100-1810-7610	U.S. BANK	Kristen Petersen JPIA Conference Hotel/Meals	10252022KP		623.74
100-1810-7614	U.S. BANK	2022 Tax Forms (Tyler Business Forms)	10252022KP		279.43
100-1815-7632	U.S. BANK	accessduarte.com Renewal 3 Year (NetworkSolutions)	10252022KP		132.96
100-1815-7632	U.S. BANK	accessduarte.online Renewal 1 yr (NetworkSolution)	10252022KP		71.97
100-1815-7632	U.S. BANK	Adobe Creative Cloud 10/13/2022 - 11/12/2022	10252022KP		675.74
100-1815-7632	U.S. BANK	Arcobat Pro 10/6/22 - 10/12/22 (Adobe)	10252022KP		3.84
100-1815-7632	U.S. BANK	Finance Webinar 10/7/2022 - 11/6/2022 (Zoom)	10252022KP		80.00
100-1815-7830	U.S. BANK	SC Elevator 911 9/10/2022 - 10/9/2022 (Vonage)	10252022KP		23.32
100-2123	U.S. BANK	Special Event Insurance 7/1/22 - 9/30/22 (Alliant)	10252022KP		612.00
100-1020-7716	U.S. BANK	Holiday in the Park Decorations (Sam's Club)	10252022ME		22.03

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1020-7716	U.S. BANK	Holiday in the Park Decorations (Lowe's)	10252022ME		276.71
100-1605-7610	U.S. BANK	Manuel Enriquez JPIA Conf Drinks (Giftshopthefess)	10252022ME		12.12
100-1605-7610	U.S. BANK	Manuel Enriquez JPIA Conf Coffee (Starbucks)	10252022ME		10.00
100-1605-7610	U.S. BANK	Susie P Collaboration to Benefit the Aging (CPRS)	10252022ME		20.00
100-1605-7610	U.S. BANK	Manuel Enriquez JPIA conf Dinner (Los Agaves)	10252022ME		49.96
100-1605-7610	U.S. BANK	George Dang 2023 CPRS Conference Registration	10252022ME		465.00
100-1605-7610	U.S. BANK	Alberto Salazar 2023 CPRS Conference Registration	10252022ME		465.00
100-1605-7610	U.S. BANK	Susie Perez 2023 CPRS Conference Registration	10252022ME		465.00
100-1605-7614	U.S. BANK	Forks (Amazon)	10252022ME		15.10
100-1605-7614	U.S. BANK	CH Halloween Decorations (Amazon)	10252022ME		24.24
100-1605-7614	U.S. BANK	Pens (Amazon)	10252022ME		27.30
100-1605-7693	U.S. BANK	MYC Dinner 10/3/22 (Max's Mexican Cuisine)	10252022ME		150.00
100-1605-7730	U.S. BANK	CH Halloween Event Candy (Target)	10252022ME		141.23
100-1605-7730	U.S. BANK	Floating Pumpkin Patch Supplies (Amazon)	10252022ME		164.67
100-1605-7730	U.S. BANK	Pet Costume Contest Gift Boxes (Chewy)	10252022ME		208.27
100-1605-7730	U.S. BANK	Floating Pumpkin Patch Supplies (Amazon)	10252022ME		289.95
100-1605-7730	U.S. BANK	Pet Costume Contest Restroom Rental (Eagle)	10252022ME		489.73
100-1605-7732	U.S. BANK	Picnic Health Permit Vendor Fee (LA Public Health)	10252022ME		271.90
100-1605-7733	U.S. BANK	SC Monster Mash Bash Snacks (Ca Snack Food)	10252022ME		185.00
100-1605-7733	U.S. BANK	USB Hub-Senior Ctr (Amazon)	10252022ME		33.06
100-1605-7733	U.S. BANK	SC Halloween Decorations (Amazon)	10252022ME		24.24
100-1605-7733	U.S. BANK	SC Front Lobby Clock (Target)	10252022ME		37.49
100-1605-7733	U.S. BANK	SC Softball Decorations (Amazon)	10252022ME		70.52
100-1605-7733	U.S. BANK	SC Beading Class Supplies (Fire Mtn Gems)	10252022ME		580.98
100-1605-7733	U.S. BANK	SC Table Tennis Table (Amazon)	10252022ME		576.17
100-1605-7735	U.S. BANK	TC Survivor Event Supplies (Amazon)	10252022ME		394.79
100-1605-7737	U.S. BANK	Adult Excursion Oktober Fest Admin/Meals (Wyatt's)	10252022ME		1,584.00
100-1605-7741	U.S. BANK	Return-Rugby Balls/Kicking Tees (Amazon)	10252022ME		-195.22
100-1605-7741	U.S. BANK	Volleyball Antenna (Amazon)	10252022ME		158.21
100-1605-7741	U.S. BANK	Volleyball Net (Amazon)	10252022ME		110.00
100-1605-7980	U.S. BANK	Beardslee Pk RR Replacement-Notice of Exemption	10252022ME		78.75
100-1605-7980	U.S. BANK	Staff Training Drinks (Vons)	10252022ME		91.25
100-1605-7980	U.S. BANK	City Picnic Staff Appreciation (Target)	10252022ME		65.35
100-1605-7980	U.S. BANK	Fish Canyon Trail Meeting 10/12/22 (The Habit)	10252022ME		47.45
100-1605-7980	U.S. BANK	Staff Training Food 10/13/22 (Old Spaghetti)	10252022ME		461.63
100-1605-7980	U.S. BANK	Staff Training Food 10/12/22 (Morralito's)	10252022ME		461.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1610-7616	U.S. BANK	FC/Pool Rescue Equipment (The Lifeguard Store)	10252022ME		636.20
100-1610-7616	U.S. BANK	Duarte Fall Swim Team Uniforms/Caps (Swim Outlet)	10252022ME		674.00
100-1610-7618	U.S. BANK	Exterior Pool Rail Covers (Amazon)	10252022ME		130.80
				Vendor 4484 - U.S. BANK Total:	**14,994.63**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	11/2022		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 6113 - WARDS SERVICE					
100-1610-7650	WARDS SERVICE	Truck #6 Repair	89196		686.20
				Vendor 6113 - WARDS SERVICE Total:	**686.20**
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control-Fitness Ctr/Pool 10/2022	27346837		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 10/2022	27346838		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 10/2022	27660678		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 10/2022	27660679		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 10/2022	27660681		65.40
100-1610-7652	WESTERN EXTERMINATOR CO...	Mosquito Control Maintenance-Teen Ctr 10/2022	27662277		160.00
				Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:	**487.00**
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 9/1/22 - 9/30/22	84029147		19.24
				Vendor 4797 - WEX BANK Total:	**19.24**
				Fund 100 - GENERAL FUND Total:	**314,453.97**
Fund: 220 - GAS TAX FUN					
Vendor: 5887 - WGJ ENTERPRISES INC					
220-2210-7812	WGJ ENTERPRISES INC	Stop & Limit Lines/Sign & Two Posts	11196C-01		2,070.00
				Vendor 5887 - WGJ ENTERPRISES INC Total:	**2,070.00**
				Fund 220 - GAS TAX FUN Total:	**2,070.00**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Sweeping 10/2022	201928		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**
Vendor: 3971 - CHAD STREELMAN					
240-2405-7888	CHAD STREELMAN	Solar Light Repair (Lena Valenzuela Park)	5269		394.20
				Vendor 3971 - CHAD STREELMAN Total:	**394.20**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electrical Repairs	3524524		127.60
240-2405-7888	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	59419		3.00
240-2405-7888	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv #3524524)	59419-CM		-6.00
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**124.60**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4484 - U.S. BANK					
240-2430-7887	U.S. BANK	Duarte Mesa Gas Lamp Mantles (American Mantle)	10252022CH		522.10
				Vendor 4484 - U.S. BANK Total:	**522.10**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,824.90**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-8061	LDM ASSOCIATES INC	CDBG City Hall ADA Improvements 9/2022	7625	202102-CDBG ADA Improv	1,767.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**1,767.00**
Vendor: 6425 - PUB CONSTRUCTION INC					
260-2127	PUB CONSTRUCTION INC	Retention 9/2022	1		-4,377.45
260-2605-8062	PUB CONSTRUCTION INC	City Hall ADA Improvement Project 9/2022	1	202102-Exp-CDBG ADA Improv…	87,549.00
				Vendor 6425 - PUB CONSTRUCTION INC Total:	**83,171.55**
				Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:	**84,938.55**
Fund: 270 - PAEG - PUBLIC ACCESS					
Vendor: 4286 - MAXTREME INC					
270-2705-8100	MAXTREME INC	Decimator HDMI/SDI Cross Converter	13632		596.36
				Vendor 4286 - MAXTREME INC Total:	**596.36**
				Fund 270 - PAEG - PUBLIC ACCESS Total:	**596.36**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		615.05
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 10/1/2022 - 10/31/2022	FBN4582942		467.13
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**1,609.56**
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**1,609.56**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 1491 - AUTOZONE					
440-4405-7650	AUTOZONE	Yard Supplies	2814807720		68.06
				Vendor 1491 - AUTOZONE Total:	**68.06**
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
440-4405-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 9/2022	4827		35.64
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**35.64**
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	43rd Installment of 3rd Bus 10/2022	SI009103		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 9/2022	SI009102		28,001.48
				Vendor 3192 - FOOTHILL TRANSIT Total:	**31,888.53**
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
440-4405-7788	INLAND EMPIRE STAGES LTD	Adult Excursion Transportation (Big Bear 10/16/22)	58204		1,958.63
				Vendor 1465 - INLAND EMPIRE STAGES LTD Total:	**1,958.63**
Vendor: 4286 - MAXTREME INC					
440-4405-7614	MAXTREME INC	Transportation Printer (HP OfficeJet)	13631		273.73
				Vendor 4286 - MAXTREME INC Total:	**273.73**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4484 - U.S. BANK					
440-4405-7614	U.S. BANK	Transportation Dept Printer Ink (Amazon)	10252022KP		88.11
				Vendor 4484 - U.S. BANK Total:	**88.11**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**34,312.70**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	43rd Installment of 3rd Bus 10/2022	SI009103		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 9/2022	SI009102		22,910.31
				Vendor 3192 - FOOTHILL TRANSIT Total:	**26,090.62**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**26,090.62**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 4484 - U.S. BANK					
490-4905-7980	U.S. BANK	CB MH Cover (EJ USA Seattle)	10252022CH		379.84
				Vendor 4484 - U.S. BANK Total:	**379.84**
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**379.84**
				Grand Total:	**466,276.50**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	314,453.97
220 - GAS TAX FUN	2,070.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,824.90
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	84,938.55
270 - PAEG - PUBLIC ACCESS	596.36
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	1,609.56
440 - PROPOSITION A TRANSIT FUND	34,312.70
460 - PROPOSITION C TRANSIT FUND	26,090.62
490 - MEASURE W (WATER/STORMWATER)	379.84
Grand Total:	**466,276.50**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	146.03
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7612	Publications and Dues	55.00
100-1015-7680	City Attorney Legal	11,456.79
100-1015-7682	Labor Counsel Legal	6,590.00
100-1015-7686	Other Legal Services	3,138.50
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information (…	9,071.63
100-1020-7716	Special Community Events	1,102.27
100-1020-7718	City Newsletter	1,300.00
100-1020-7726	Council Cablecasting	34.99
100-1205-7610	Travel, Mtgs & Conf	751.76
100-1205-7614	Office Supplies	6.59
100-1205-7650	Vehicle Maintenance	83.16
100-1205-7761	Parking Ticket Collect	3,963.20
100-1205-7762	Parking Pass Kiosk Costs	480.35
100-1205-7779	Youth Programs	338.27
100-1205-7780	Animal Control	67.02
100-1205-7782	Crossing Guard Contract …	5,481.45
100-1205-7980	Other Expenses	29.00
100-1405-7610	Travel, Mtgs & Conf	571.76
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	99.18
100-1405-7965	Professional Services	732.00
100-1405-7980	Other Expenses	5,557.71
100-1405-8100	Other Capital Improveme…	88,811.00
100-1410-7610	Travel, Mtgs & Conf	210.88
100-1410-7650	Vehicle Maintenance	19.24
100-1410-7810	Street Sweeping	122.00
100-1410-7887	Repairs & Replacements	58.43
100-1410-7900	Emergency Cleanup/Main…	112,575.93
100-1410-7980	Other Expenses	404.27
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	1,623.34
100-1605-7614	Office Supplies	66.64
100-1605-7636	Uniforms	145.25
100-1605-7693	Youth Council	150.00
100-1605-7730	Special Events	2,450.78
100-1605-7732	City Picnic	1,346.54
100-1605-7733	Senior Center	6,061.19

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7735	Teen Center	2,399.53
100-1605-7736	Youth & Adult Recreation…	397.60
100-1605-7737	Adult Excursions	1,584.00
100-1605-7741	Sports/Playground Progr…	652.85
100-1605-7745	Boxing Program	146.98
100-1605-7980	Other Expenses	1,205.43
100-1610-7616	Pool Supplies	1,310.20
100-1610-7617	Pool Chemicals	1,124.74
100-1610-7618	Building Supplies	1,366.85
100-1610-7636	Uniforms	52.72
100-1610-7650	Vehicle Maintenance	686.20
100-1610-7652	Building Maint Services	4,751.72
100-1805-7610	Travel, Mtgs & Conf	151.64
100-1805-7612	Publications and Dues	375.00
100-1805-7614	Office Supplies	23.99
100-1805-7980	Other Expenses	12.00
100-1810-7610	Travel, Mtgs & Conf	720.71
100-1810-7614	Office Supplies	279.43
100-1810-7980	Other Expenses	620.63
100-1815-7632	Software Maintenance	1,142.51
100-1815-7821	Personal Computer Suppo…	553.00
100-1815-7830	Telephones	3,263.17
100-1815-7980	Other Expenses	1,877.72
100-1815-8011	Computer Equipment (Cap..	1,254.39
100-1825-7613	Duplications And Photos	1,216.06
100-1825-7674	Retiree Health Insurance	4,091.00
100-1830-8100	Vehicle Replacement (Cap…	5,472.50
100-2120	Refundable Deposits	650.00
100-2121	Pass Through Deposits	7,148.75
100-2123	Special Event Insurance (P…	612.00
100-2126	Construction and Demolit…	5,971.14
100-2127	Retention Payable	-4,440.55
100-4806	Excursion Fees	610.00
220-2210-7812	Street Striping & Marking	2,070.00
240-2405-7888	Repairs-Citywide	518.80
240-2426-7810	Street Sweeping	784.00
240-2430-7887	Repairs & Replacements	522.10
260-2127	Retention Payable	-4,377.45
260-2605-8061	ADA Curb Ramps (Capital)	1,767.00
260-2605-8062	ADA Improvements	87,549.00
270-2705-8100	Other Capital Improveme…	596.36
320-3205-8013	Vehicles (Capital)	1,609.56
440-4405-7614	Office Supplies	361.84
440-4405-7650	Vehicle Maintenance	103.70
440-4405-7788	Shuttle Services	1,958.63
440-4405-7960	Foothill Transit Operations	28,001.48
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7960	Foothill Tranist Operations	22,910.31
460-4605-8013	Vehicles (Capital)	3,180.31
490-4905-7980	Other Expenses	379.84
	Grand Total:	**466,276.50**

Project Account Summary

Project Account Key	Payment Amount
None	162,713.41
202102-Cap Improv-CH CDBG ADA Improvement	88,811.00
202102-CDBG ADA Improv	1,767.00
202102-Exp-CDBG ADA Improvement	87,549.00

Project Account Summary

Project Account Key	Payment Amount
202217-Dep-Westminster Garden/Morrison House Proj	7,148.75
202303-Prof Svcs/1405-7965/Town Ctr. N. Renovation	647.50
202305-K Rail 2022/1405-7980-Other Expenses	2,848.03
202305-K Rail 2022/Emergency Cleanup & Maint	112,575.93
202314/1605-7732-Car Show Registration-City Picnic	862.50
202315-Flood Response & CleanUp-Other Expenses	1,353.38
Grand Total:	**466,276.50**

City of Duarte

PARKS AND RECREATION
STATUS REPORT
November 2022

PROJECT/PROGRAM	STATUS
PARKS AND TRAILS	
Update: Fish Canyon Falls Trail Planning Restoration Project	Bellfree Contractors, Inc. has concluded their full assessment of the Fish Canyon Trail. The entire trail was hiked by them to assess its current condition and create a trail log of all needed repairs and GPS waypoints to mark locations. Next, the Department and Nature for All will be working with Fish & Game to come out to the trail and review, inspect, and sign off on the proposed work/repairs.
YOUTH AND SENIOR PROGRAMS	
Turkey Shoot Out Contest	The Teen Center is hosting its annual basketball shoot out contest for turkeys! All Duarte high school students are welcome to visit the Center on November 17 at 3 PM, to compete in a 3-point shot competition. All top scorers will be awarded a turkey to take home to their family.
Winter Day Camp	This winter break, the Department is offering two sessions of its fun and safe day camp program. The camp will be offered at Royal Oaks Park from 7:30 AM to 5 PM with weekly or daily options are available. Registration goes live at ACCESSDUARTE.COM on November 28.
SPECIAL EVENTS	
Thanksgiving Dinner for Seniors	Duarte Seniors 55+ are invited to join the Senior Center for its annual Thanksgiving Dinner. This year's dinner will once again be a fully catered traditional Thanksgiving dinner, with dessert, and entertainment for just $15 on November 17 from 5 – 7 PM. Reservations are required and can be made at the Senior Center or on ACCESSDUARTE.COM.
NEW! Gingerbread House Decorating Party	Come take part in the Department's new Gingerbread House Decorating Party! Registered children will receive their own set of gingerbread house supplies, as well as extra candies and frosting to help them create their dream cookie house. Duarte families can register for this event starting November 7 and nonresidents on November 21. Program cost is $15 for youth residents and $25 for youth non-residents. Children under the age of 6 will need to be accompanied by a parent/guardian. For more information, please contact (626) 357-7931.
NEW! Underwater Picture with Santa	On December 9 from 4:30 -7:30 PM, come make a splash in our heated Duarte Pool and snap a non-traditional, one-of-a-kind photo with Santa Claus underwater! We encourage participants to wear their most festive holiday swimsuit/trunks and to bring goggles. The evening will be filled with plenty of holiday cheer, spirit, and light refreshments. The last day to register at ACCESSDUARTE.COM is Friday, December 2.

Holiday in the Park	On Sunday, December 11, the Department will host its 2nd Annual Holiday in the Park event at Beardslee Park – 2000 Buena Vista St., from 4 to 8 PM. In addition to snow play areas and sledding, the event will also feature live holiday entertainment, Santa's Toy Workshop, reindeer petting zoo, photos with Santa, train rides, boutique shopping, and food trucks. The event is free so bring the entire family for our most magical event of the year!

COMMUNITY DEVELOPMENT
STATUS REPORT
November 2022

PROJECT/PROGRAM	STATUS
<u>IN PROCESS</u>	
Solana at Duarte Station **1750 Fasana Road**	MBK is building Solana, a 292-unit apartment. This building will also be the location of the "Duarte Station" sign that will be an icon, located on the roof of the building. **Permits issued. Construction start has been revised and will begin in early December.**
City Hall Courtyard	Complete reconstruction of the City Hall Courtyard to bring the area up to ADA standards. The project is funded with a combination of CDBG funds and General Fund. **Great progress and a December completion is expected.**
Melcanyon Debris Basin	FEMA awarded a $1.2 million grant for the construction of a debris basin at the north end of Melcanyon Road. This will require a substantial match from the City, but it will address debris flow from the area that caused a significant mudflow problem a few years ago and still presents some risk. **Staff working on property acquisition and determining what will be required to meet State environmental review requirements.**
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking and construct workforce housing along Fasana Road at Highland Avenue. Metro has recently approved a proposal process for the property. **Metro informed the City that an RFP will be issued and Developer selection may happen as early as Winter 2023.**
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Owners have shown positive interest. The Big Lots building has recently sold and the new owner is advertising the space for a future lease. This indicates that the space will be available in the next few months. Several other Big Lots properties in other cities are in the same position. Several months ago the same happened with the Rite Aid building. These sales are a positive step in the plan for shopping center rehabilitation.

PROJECT/PROGRAM	STATUS
	The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
City Yard Storage Trailer	The Council recently approved the purchase of a storage trailer for the City Yard. Removal of the old damaged trailer and installation of the new trailer will occur over the next few weeks.
Highland Promenade	This project is funded by a- Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. Staff is negotiating with the property owner for the additional right of way and final plans should be completed by Spring 2023. Staff discussed the right of way issue with Metro recently.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant. Staff and the design engineer are working on a bid set of plans that should be ready to go out to bid in Winter 2023
DEVELOPMENT	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	The project was approved. It is a two-phase project with a total of 178 rooms with 72 in the first phase. The first plan check was returned to the Architect in early May and we await a resubmittal.
Esperanza at Duarte Station (1700 Fasana Road)	MBK is building a 344-unit luxury apartment building; named Esperanza. Construction is progressing. **Leasing of first phase expected in early November.**
Duarte Animal Hospital (2714 Huntington Dr.)	A building renovation is planned to upgrade the look of the building and to enclose the kennel area. Approved by Planning Commission.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story, 350,000 square foot building; and several other upcoming projects. The City of Hope parking structure has won a couple of prestigious awards: National Parking Association (NPA) Innovative Sustainability Project of the Year 2022 and the IPMI Award of Excellence -Architectural Design.
Westminster Gardens	The owner HumanGood has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed-use building and to expand the current Life Plan Community by at least 300 units. Application filed for a restoration of Morrison House. This project will start prior to the Specific Plan. Environmental work and an historical analysis are now in process.

PROJECT/PROGRAM	STATUS
	The Planning Commission recently approved alcohol sales on campus.
New Townhouse Development (1401 Santo Domingo Avenue)	New 20-unit townhouse development. Has received all entitlements, and architect is working on construction documents.
<u>PUBLIC WORKS</u>	
Huntington/ Highland Signal Upgrade	Construction to begin soon. This improvement will add left turn signal north and south bound, extend the westbound Huntington Drive turn pocket and remove unused westbound turn pocket.
Huntington Drive Pedestrian Lighting	New sidewalk and pedestrian lighting from The Huntington to Buena Vista. Project on hold until next year hoping that the new Rite Aid owner will help to spur major improvements to the center and parking lot.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in park area under soccer field and permeable paving will be installed in parking lot area. However, cost for initial design exceeds estimate so a redesign may be needed.

Certificate of Appreciation

Lois Gaston

Former Mayor and City Councilmember of the City of Duarte

On behalf of the City of Duarte, we express our deepest appreciation for your service, leadership, and commitment to Duarte Kiwanis and the youth in our community. Your lifetime of dedication to the well-being of our young people has inspired generations of leaders and improved countless lives. We are truly humbled to honor all you have accomplished, and we thank you for your tremendous service.

November 8, 2022

MARGARET FINLAY
Mayor, City of Duarte

DANIEL JORDAN
City Manager, City of Duarte

Agenda Item: _______

CM Review: _______
Fiscal Review: _______

AGENDA REPORT

MEETING DATE:	November 8, 2022
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
SUBJECT:	Historic Route 66 public art piece to be located on the northeast corner of Huntington Drive and Mt. Olive Street
RECOMMENDATION:	It is recommended that the City Council: 1) approve Resolution No. 22-37, finding that this Historic Route 66 art piece is exempt from purchasing requirements; 2) approve the art piece concept design; and 3) authorize the City Manager to sign a Purchase Agreement with Architectural Design & Sign, Inc. for $69,848
FISCAL IMPACT:	This public art project will be funded by the General Fund – Designation for Special Projects. In the FY 2022-23 Budget, $150,000 was provided for this project, including design, construction, and landscaping. With contingency, the estimated cost of the art, landscape and related costs is $150,000

BACKGROUND

At its strategic goal-setting workshop conducted on April 19,2021, the City Council adopted "beautification of the community" as one of its top-five strategic priorities. On April 26, 2022, the City Council discussed a range of projects that could potentially utilize specially-designated General Fund monies made available by the City's receipt of American Rescue Plan Act (ARPA) funds. During that discussion, the Council directed Staff to return with a concept for a public art piece to commemorate Historic Route 66. Staff subsequently requested Architectural Design & Sign, Inc. ("AD/S") to develop a concept design for a lighted art structure on the northeast corner of Huntington Drive and Highland Avenue ("Sign Property").

The Sign Property previously belonged to CVS development, but the City obtained an easement measuring approximately 34 feet x 34 feet for beautification purposes. As such, in addition to the Historic Route 66 art installation, there will also be landscaping to complete the corner.

Historic Route 66 was one of the original numbered highways in the United States running from Illinois to the California coast. It was officially numbered on April 30, 1926.

At its October 11, 2022, meeting, Milton Solomon of AD/S presented a preliminary plan of the Historic Route 66 piece. He provided the Council with details on the construction and visibility of the art installation. The Council requested that the sign color be changed to blue and the Duarte "D" be made more prominent. These changes were made pursuant to Council direction.

DISCUSSION/ANALYSIS

The sign would identify "Duarte" with illuminated letters; it would identify "Route 66" with an illuminated U.S. highway shield; there will be a decorative Duarte "D" logo and the words "City of Health." The entire structure will also be ground lit for effect. The sign will act as an entry feature for those entering Duarte from the Mt. Olive Street freeway exit and will also be visible from Huntington Drive/Historic Route 66. The feature will be unique to Duarte but will also ensure that this section of Historic Route 66 in a manner as memorable as other interesting and iconic features along Route 66.

The proposed contract with AD/S would include construction, installation, and two years of twice-yearly maintenance. After the initial maintenance period, the City may choose to continue with maintenance under a separate agreement.

In addition to the installation of the art piece, the corner area would also be landscaped with colorful, drought tolerant landscape. The City hired Armstrong and Walker, a local landscape architecture firm, to prepare a concept landscape plan and budget estimate for the corner area. Armstrong and Walker will prepare concept and final landscape and irrigation plans and bid specifications. Landscape plans will go through the bid process prior to construction and will be awarded at a later time.

Proposed project budget:

Art Piece/Sign (AD/S)	$70,000
Landscape	$40,000 (design and construction)
Contingency	$15,000
Utility Upgrades	$25,000
Total	$150,000

City purchasing is subject to Chapter 2.36 of the Duarte Municipal Code (Purchasing of Supplies, Equipment and Services). Chapter 2.36.050 allows for certain items to be exempt from standard purchasing requirements under specified circumstances. Specifically, 2.36.050(m) exempts certain projects from standard purchasing requirements "[w]here the City Council finds that the purchasing requirements are unreasonably difficult or expensive to use, or are not suitable for the item(s) being procured."

In this case, the City Council is required to make findings that the public's interest will be best served by a direct or sole source purchase from AD/S. The findings are listed below and are provided in the attached Resolution.

1) While this structure has elements of a sign, it acts primarily as a piece of iconic art in that it is unique to Duarte and celebrates Historic Route 66. The standard bid process is not suitable to guarantee the highest quality of design and construction.
2) The original design and concept for the sign was developed by AD/S, and AD/S has developed a plan that includes the artistic elements of the sign as well as exhibited the ability to provide a quality sign structure that will lead to long life of the structure.

3) Moving directly from concept design to construction will provide the City with an economic advantage by eliminating the process of developing a detailed bid set of plans, saving the City time and money.

4) AD/S is an established design and construction company. Overall quality can be accomplished with greater certainty than via a construction company selected via a competitive bidding process. Moreover, AD/S will provide multi-year maintenance of the structure, increasing long-term value.

RECOMMENDATION

It is recommended that the City Council: 1) approve Resolution No. 22-37, finding that this Historic Route 66 art piece is exempt from purchasing requirements; 2) approve the art piece concept design; and 3) authorize the City Manager to sign a Purchase Agreement with Architectural Design & Sign, Inc. for $69,848.

FISCAL IMPACT

This public art project will be funded by the General Fund – Designation for Special Projects. In the FY 2022-2023 Fiscal Year Budget, $150,000 was provided for this project, including design, construction, and landscaping. With contingency, the estimated cost of the art, landscape and related costs is $150,000.

ATTACHMENTS

A. Resolution No. 22-37: A Resolution of the City Council of the City of Duarte, California, Authorizing a Sole Source Procurement Process for a Contract With AD/S Companies for the Design, Construction, and Maintenance of a Historic Route 66 Art Installation
B. Concept Plan for Historic Route 66 Public Art Piece
C. Invoice for Structure

RESOLUTION NO. 22-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AUTHORIZING A SOLE SOURCE PROCUREMENT PROCESS FOR A CONTRACT WITH AD/S COMPANIES FOR THE DESIGN, CONSTRUCTION, AND MAINTENANCE OF A HISTORIC ROUTE 66 ART INSTALLATION

WHEREAS, the City of Duarte wishes to construct a public art installation to commemorate Historic Route 66; and

WHEREAS, the City requested Architectural Design & Sign, Inc. ("AD/S") to develop a concept design for a lighted structure that identifies "Duarte" and "Route 66"; and

WHEREAS, the City Council studied the concept design by AD/S and provided feedback and now desires to move forward with the construction of the art piece; and

WHEREAS, there are certain specialized services performed by AD/S related to the desired art; and

WHEREAS, Duarte Municipal Code section 2.36.120 and Public Contract Code section 3400 permit a sole source procurement when the needed services can be obtained only from one source; and

WHEREAS, while the City's policies and practices are generally to solicit competitive proposals, pursuant to Section 2.36.050 of the Duarte Municipal Code, the City Council may utilize sole source contracting if it finds that the purchasing requirements are unreasonably difficult or expensive to use, or are not suitable for the item(s) being procured; and

WHEREAS, the uniqueness of the services provides by AD/S warrants a sole source award.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The recitals set forth above are true and correct and are incorporated herein.

SECTION 2. Although the Historic Route 66 structure proposed has elements of a sign, it acts primarily as a piece of iconic art in that it is unique to Duarte and celebrates Historic Route 66. The standard bid process is not suitable to guarantee the highest quality of design and construction.

SECTION 3. The original design and concept for the sign was developed by AD/S, and AD/S has developed a plan that includes the artistic elements of the sign as well as exhibited the ability to provide a quality sign structure that will lead to long life of the structure.

SECTION 4. Moving directly from concept design to construction will provide the City with an economic advantage by eliminating the process of developing a detailed bid set of plans, saving the City time and money.

SECTION 5. Soliciting competitive proposals to design and install the Historic Route 66 art installation would limit the City's ability to obtain the highest quality product at the best price. AD/S is an established design and construction company and is highly specialized in the construction of monument signs. Overall quality of this Historic Route 66 art installation can be accomplished with greater certainty than via a construction company selected by a competitive bidding process, given that AD/S Company was responsible for the original concept design of the new Historic Route 66 sign. Moreover, AD/S will provide multi-year maintenance of the structure, increasing long-term value and maintaining integrity of the art.

SECTION 6. The purchasing requirements are unreasonably difficult or expensive to use and not suitable for the procurement of the construction of the Route 66 sign as designed by AD/S. Sole source contracting pursuant to Duarte Municipal Code Section 23.36.050 is appropriate for this item.

SECTION 7. The City Manager is authorized and directed, without the need to comply with the public bidding procedures set forth in the Public Contracts Code, to execute a contract with AD/S for the City of Duarte sign for an amount **not to exceed $70,000** subject to approval as to form by the City Attorney.

PASSED, APPROVED and ADOPTED this 8th day of November, 2022

Margaret Finlay
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 22-37 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 8th day of November, 2022, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

____
Annette Juarez, City Clerk

City of Duarte

Exercise exploring the highlighting of Route 66 through the City of Duarte

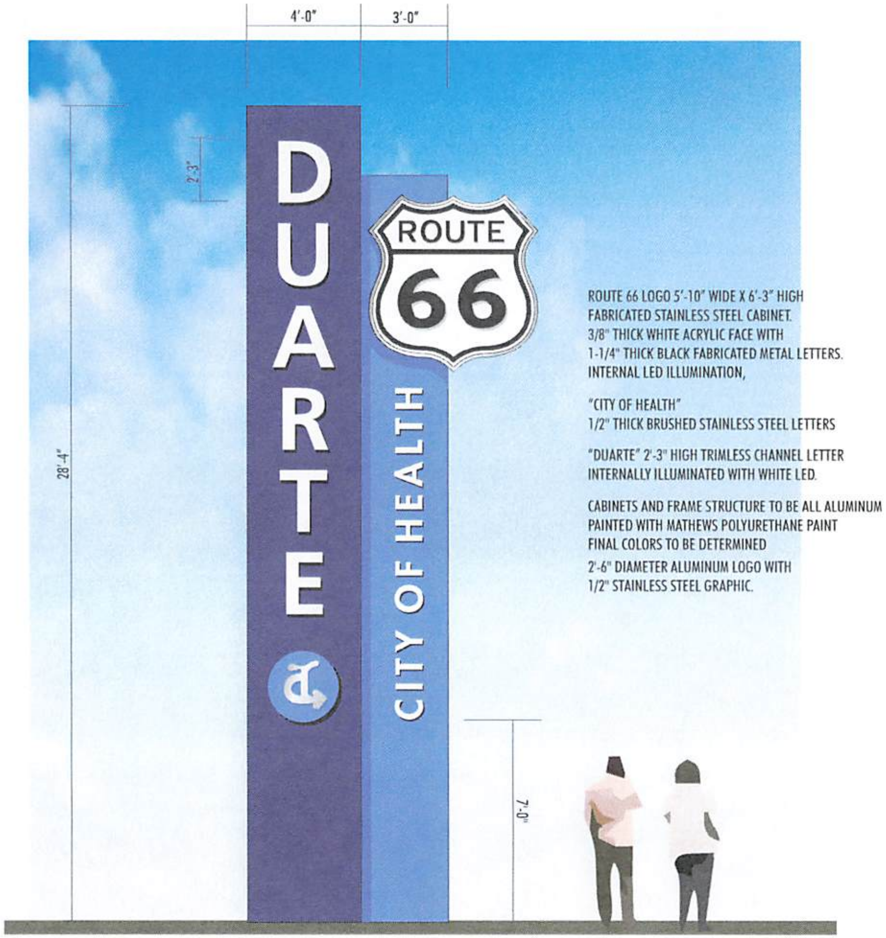
ADS

CONCEPT PACKAGE ROUND 5

DATE: 10.17.22

ARCHITECTURAL DESIGN & SIGNS | 1160 RAILROAD STREET CORONA , CA 92882 | 5470 WYNN ROAD #600 | LAS VEGAS, NV 89118 | WWW.AD-S.COM

OPTION 3



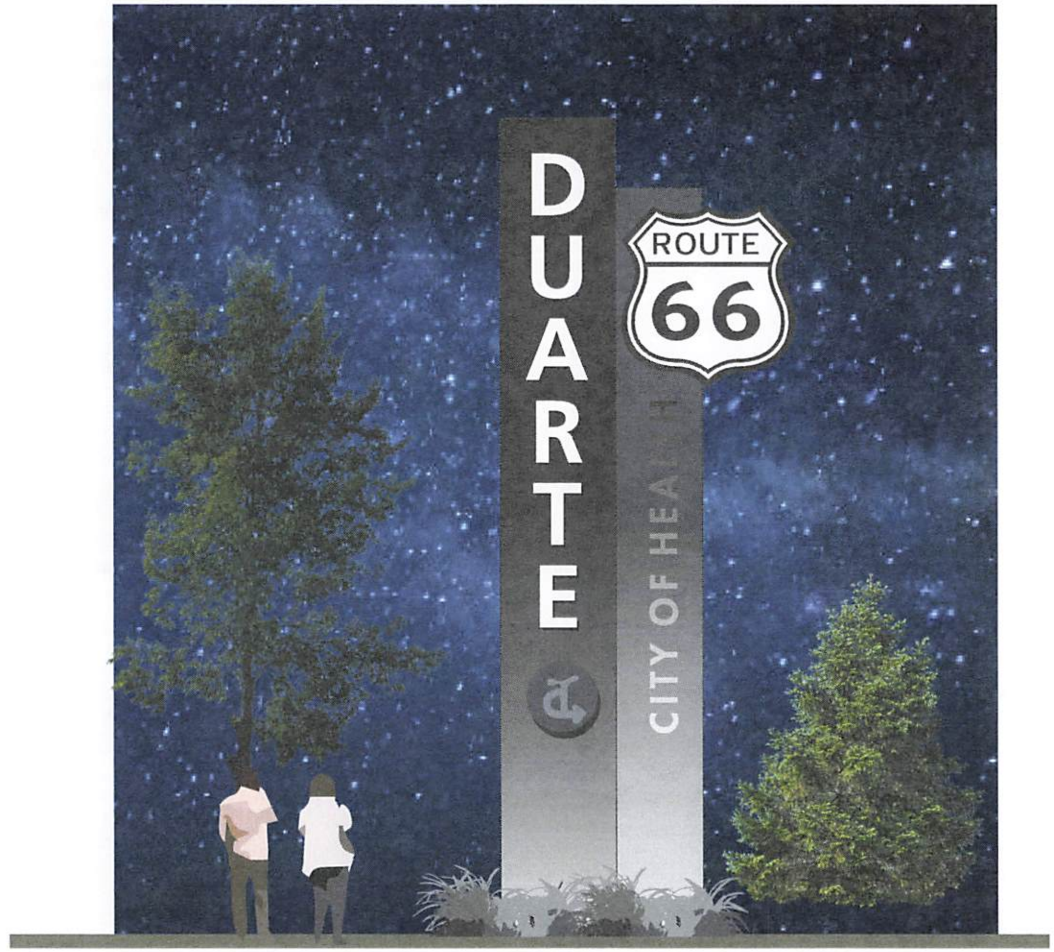
SCALE: 1/4" = 1'-0"

CITY OF DUARTE
Duarte, CA

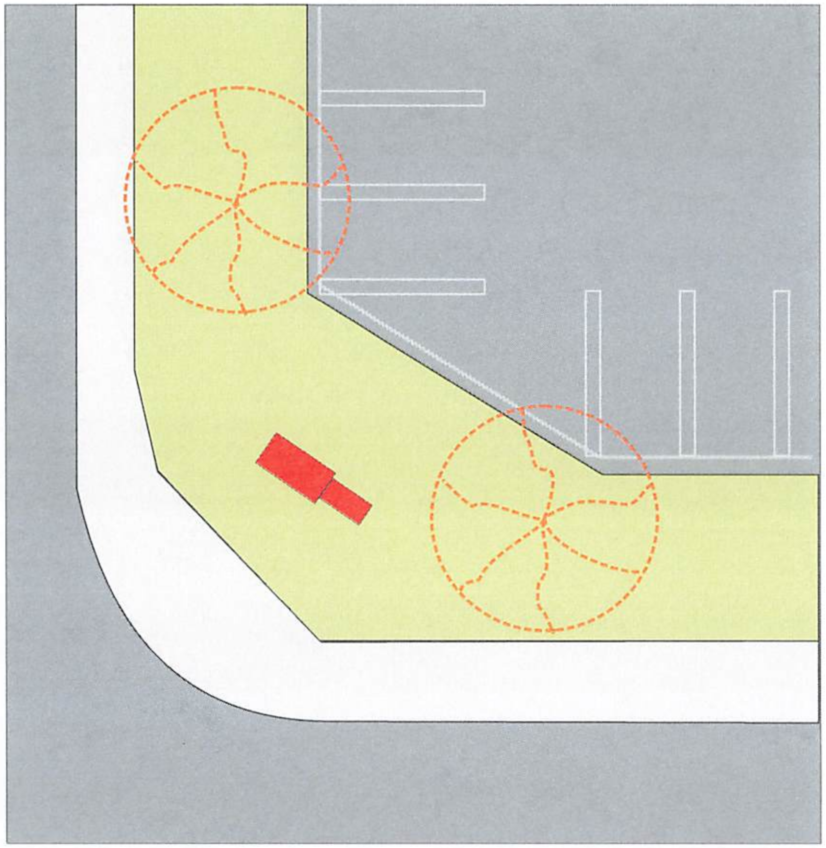
1160 Railroad St. Corona, CA 92882 T: 800.862.3202 www.ad-s.com

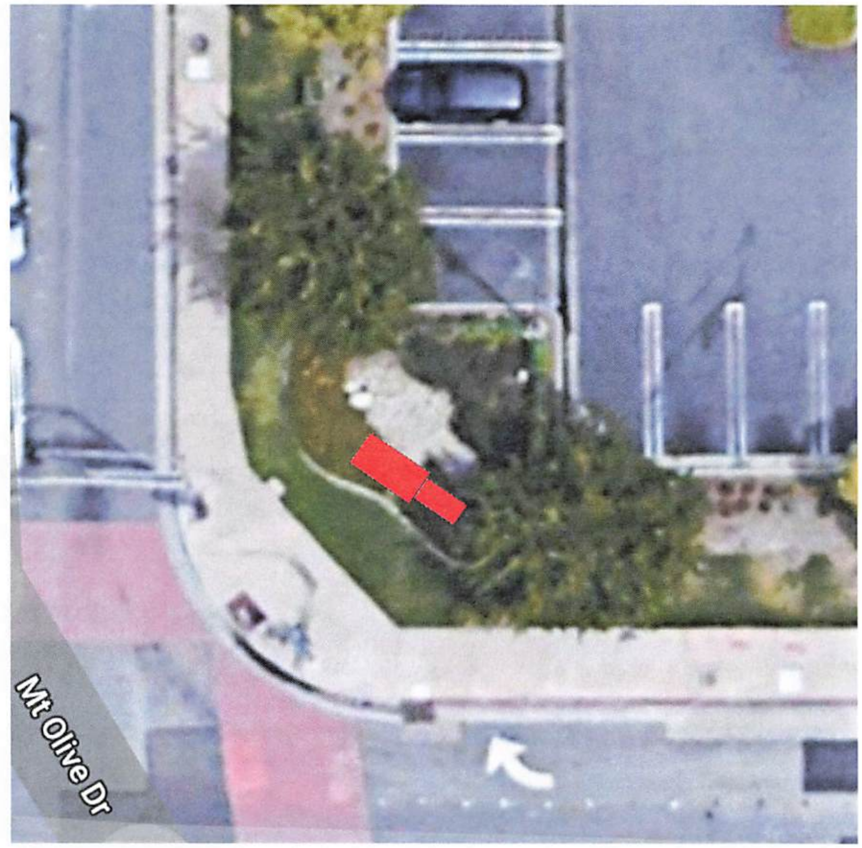
ADS

Page 2
10-17-2022



CITY OF DUARTE
Duarte, CA





ROUGH DETAIL OF LOCATION OF SIGN

CITY OF DUARTE
Duarte, CA

1160 Railroad St.
Corona, CA 92882
T: 800.862.3202
www.ad-s.com

Quote

Quote No:	**51818-R1**
Date:	**8/29/2022**
Expires:	**9/12/2022**
Customer No.:	**DUARTE**
Page:	**1 of 4**

Quote To:	Ship To:
City of Duarte 1600 Huntington Drive Duarte CA 91010	**City of Duarte - Route 66 Historic Sign Build** N.E. Corner of Mt. Olive Dr. & E. Huntington Dr. Duarte, CA 91010

Customer Phone	Customer Fax	Customer E-mail
626.357.7931	626.358.0018	

Customer P.O.	Ship Via	Terms	Salesperson
	Company Truck	50% Deposit / Balance Net 30	Milton Solomon

Description	Unit	Quantity	Unit Price	Net Price
Sign Type: Pylon, Option 3 - Description: Single face sign. Left portion is 18" deep, right portion is 10" deep. DUARTE letters have white trimless faces and are illuminated. Logo below DUARTE is non-illuminated with a brushed stainless logo on a round background. CITY OF HEALTH is 12" tall, 1/2" thick, stainless-steel letters, non-illuminated. ROUTE 66 is an illuminated sign with an aluminum cabinet painted silver. - Dimensions: 28'-4"h X 7'w X 1'-6"d. - Copy: "Duarte" "logo" "CITY OF HEALTH" with Route 66 sign. - Finish: Paint three colors, smooth satin finish. - Illumination: LED. - Mounting: Direct embed support in concrete footing. - Reference: AD/S drawing "City of Duarte" dated 08-23-2022.		1.00	69,848.00	69,848.00

Ver 2.3

NEXT PAGE

ADS COMPANIES
1160 Railroad St.
Corona, CA 92882
T: 800.862.3202
www.ad-s.com

Quote

Quote No:	**51818-R1**
Date:	**8/29/2022**
Expires:	**9/12/2022**
Customer No.:	**DUARTE**
Page:	**2 of 4**

Description	Unit	Quantity	Unit Price	Net Price
Notes to the Proposal:				

INCLUSIONS:
- Sales tax of 10.25%.
- Engineering.
- Open Shop wage installation rates during typical business hours.
- Shop drawings.

EXCLUSIONS:
- Permit, permit procurement fees, and QAA inspections.
- Lane and sidewalk closures / traffic control.
- Wall / ceiling structural supports.
- Electrical to sign location / time clocks.
- Message schedule, map artwork, site plan with sign locations.
- Removal of existing signage except as noted above.
- All digital media players, computers, content, data cabling and connections unless specifically included above.

GENERAL NOTES:
- Sign counts are based on quantity counts provided. If quantities vary from what is listed in this quote, AD/S may revise the proposal.
- All pricing is based on customer supplied production ready artwork unless noted otherwise. Additional costs will apply if customer supplied artwork is not production ready.
- Lead time are to be determined upon acceptance of this Quote.
- Pricing is based on one (1) mobilization.
- This proposal is based on level grade with no underground obstructions, and based on regular unobstructed access to each sign location for auguring / equipment and installation.
- If performance bonds are required, fee is 1.5% of the value of the contract.
- DIR Registration #1000004457, CA License #714309, NV License #0069733, AZ License 259876.

Due to possible unforeseen market volatility related to the COVID-19 pandemic, until formal acceptance of this quote is received and accepted by AD/S, the amount of this quote is subject to adjustment based on increases in material and/or labor costs arising from material shortages, surcharges, and/or tariffs. Customers shall be responsible for all such increases to the amount of this quote as of the time of the order(s).

Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate to be paid by the purchaser. In the event of a breach of contract by purchaser, Seller will be entitled to attorney's fees in a court proceeding. All agreements contingent upon strikes, accidents or delays beyond our control. Purchaser to carry fire, tornado and other necessary insurance upon above work. Workman's Compensation and public liability insurance on above work to be taken out by Seller.

Acceptance of Proposal
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Approved and Accepted by:

Signature | Print Name | Title | Date

Net Order:	69,848.00
Sales Tax:	
Quote Total:	69,848.00

1160 Railroad St.
Corona, CA 92882
T: 800.862.3202
www.ad-s.com

Quote

Quote No:	51818-R1
Date:	8/29/2022
Expires:	9/12/2022
Customer No.:	DUARTE
Page:	3 of 4

GENERAL TERMS AND CONDITIONS

1. PRICE / QUOTE EXPIRATION:
The enclosed quote is valid for 60 days from the date of quote. An acceptance of this quote after the 60 days may be subject to revision to accommodate for such things as material price changes or production scheduling issues of the seller. All changes will be reflected in writing in either a revised quote or change order to the original quote.

1.1 PAYMENT TERMS
Payment Terms of this Agreement must be followed. In the event of delays, regardless if delays were caused by Buyer or not, Buyer and Seller agree that at Seller's option, the payment terms may be modified to Progress Payments Balance Net 30, and that monthly progress billings for Sign(s) installed, and or completed and stored ready for install, less any previously paid applicable deposits, will be submitted to Buyer for payment. For the purpose of determining applicable deposits paid, deposits received from Buyer are applied as a percentage to the line item Unit Price(s). In the event that the payment terms, whether original or modified by Seller due to delays, are not followed according to this agreement, the full balance of the contract will be payable prior to installation of Sign(s).

2.1 PERMITS AND LICENSES:
Seller shall obtain, as Buyer's agent, all original permits and licenses from public authorities for the installation of the Sign(s). Buyer shall obtain the necessary permits from the owner of the premises and others, exclusive of public authorities, whose permission is a requisite for the installation of the Sign(s), and shall be responsible that such permission shall not be revoked. Revocation of any permit required for installation and maintenance of the Sign(s) shall not relieve Buyer from the payment of all sums due in accordance with the terms of this agreement. In cases where Cities have special requirements such as lighting in attics, cat-walks, additional access doors, etc., Seller will provide such extras where possible as a change order to the original quote, or based on Seller's current Time & Material rates.

2.2 PERMIT FEES:
Seller shall obtain permits and licenses as required by authorities for Sign(s). The preparation costs of any additional documents including but not limited to Traffic Control Plans and Storm Water Pollution Prevention Plans, and costs for permits and licenses, plus a permit service fee of $150.00 per hour, will be paid by Buyer to Seller. If city inspectors require that Seller be present at time of inspection of Sign(s), an additional Time & Material fee at Seller's current rates will be charged for the inspection and travel time.

3. ELECTRICAL CONNECTION:
Buyer shall provide electrical of suitable capacity (110 volts), to Sign location(s). Should electrical not be available at time of installation, Seller's current Time & Material rates will be charged if we are required to return to connect such Sign(s). Where this contract is for refurbishment of existing Sign(s), the contract price does not include electrical repairs. Electrical repairs include replacement of ballasts, transformers, lamps, neon units, sockets, switches, housings and wiring, as well as the labor charge will be billed at Seller's current Time & Material rates.

4. TITLE:
Ownership of Sign(s) shall remain with Seller until all payments are made, at which time Buyer shall be vested with full title to Sign(s). Neither the loss of, injury to, or destruction of Sign(s), nor institution of suit or procurement of judgment thereon, while in the possession of Buyer or its agents, shall operate as payment or as a transfer of title to Buyer.

5. PRODUCT DELIVERED TO SITE:
All Sign(s) delivered to site and either installed or staged shall be the responsibility of the Buyer. Seller shall not be held responsible for damages due to vandalism, accidental damage other than that caused by an employee of seller, theft, or acts of god. If installation is to take place over multiple days, buyer is required to provide a secure environment in which to stage Sign(s).

6. DEFAULT:
In the event of any breach by Buyer of any of the covenants and agreement herein contained, or if during the term of this agreement or any extension thereof, Buyer makes an assignment for the benefit of creditors, of if a receiver is appointed to take possession of the business of Buyer, or if action is taken to accomplish this end, or if Buyer sells or files, or there is filed on his or her behalf, notice of intention to sell in bulk, or transfer said business or a material part thereof, voluntarily or involuntarily, Seller at its option and without notice to Buyer may declare the entire unpaid balance of the purchase price herein immediately due and payable and as permitted by law (a) sue for same, or (b) Seller may without notice, demand or legal process immediately take possession of Sign(s) and (1) retain it and all payments in satisfaction of the balance or (2) sell it at either public or private sale and pay any surplus to Buyer after deducting all expenses of repairing, reconditioning or preparing the goods for sale. Retaking and sale of all or any part of the Sign(s) shall not operate to release Buyer from the obligation to pay in full all amounts herein agreed to, and if the amount realized on sale is less than the obligation due, Seller may hold Buyer for any resulting deficiency, including the cost of retaking and selling the Sign(s). Should Seller take possession of Sign(s), all rights of Buyer under this agreement shall immediately terminate and all payments theretofore made shall belong absolutely to Seller as compensation for the depreciation in value and for the use of Sign(s), and Buyer shall pay to Seller all installments then delinquent plus the cost of retaking Sign(s). In case Seller shall employ an attorney to recover display to collect any sum due under this agreement, Buyer promises to pay reasonable attorney's fees to be fixed by the court. All overdue payment shall bear interest at the rate of 18% per annum. Buyer expressly waives any and all rights to notice or hearing prior to removal, whether such removal shall be effected by Seller, its agents or representatives, or pursuant to legal process.

7. REMOVAL OF DISPLAY:
Sign(s) shall at all times be deemed personal property, and shall not by reason of attachment or connection to any realty, become or be deemed a fixture or appurtenance to such realty, and shall at all times be severable therefrom, and shall be and retain at all times, the property of Seller, free of any claim or right of Buyer, except as set forth herein. Seller shall have the right to enter the premises to inspect, repair or remove Sign(s).

8. DELIVERY AND PERFORMANCE:
Seller shall commence the construction of Sign(s) and execute the work thereon with due diligence until completion. All obligations to be performed by Seller hereunder shall be subject to delay or failure resulting from war, fire, labor disputes, unforeseen commercial delays, acts of God, regulations or restrictions of the Government or public authorities, including obtaining of permits, or other accidents, forces, conditions or circumstances beyond its control. Seller shall not be liable for any consequential damages as a result of late delivery/installation of Sign(s). In the event that Buyer decides to cancel or postpone installation of Sign(s), Buyer will immediately be responsible for the full contract price as well as storage costs.

Buyer Initial:____________

1160 Railroad St.
Corona, CA 92882
T: 800.862.3202
www.ad-s.com

ADS COMPANIES

Quote

Quote No:	**51818-R1**
Date:	**8/29/2022**
Expires:	**9/12/2022**
Customer No.:	**DUARTE**
Page:	**4 of 4**

GENERAL TERMS AND CONDITIONS - *Continued*

9. WAIVER OF BREACH:
Time and the punctual performance of each and all of the terms, provisions and agreements hereof are of the essence of this agreement, except as herein otherwise expressly provided; no waiver by either party hereto of the nonperformance or breach of any term, provisions, condition or agreement hereof or of any default hereunder shall be construed to be, or operate as, a waiver of any subsequent nonperformance, breach or default.

10. TERMS OF AGREEMENT:
All of the terms, provisions and agreements hereof shall be binding upon the successors, assigns or legal representatives of the respective parties hereto; provided, however, that the interest of Buyer herein shall be transferable only with the written consent of Seller.

11. SERVICE WIRING COST OF ELECTRICITY, REINFORCEMENT OF BUILDING, PHYSICAL CONDITIONS:
Buyer shall bring feed wires of 110 volts (unless otherwise specified) an approved type to the location of Sign(s) prior to time of installation, and shall pay for all electric energy used by Sign(s), and shall be responsible for the supply thereof. Unless specifically stated in writing to the contrary, Buyer shall provide all necessary reinforcements to the building on which Sign(s) are installed. Buyer shall pay for costs of relocating power lines, or other obstacles, to comply with laws of Federal, State or Municipal agencies.
Sign(s) requiring subsurface preparation (pole signs and monument signs): The price fixed herein is based on the assumption that installation will be in normal soil. In the event adverse soil conditions or underground obstructions are encountered, to include caliche, the parties agree to adjust the extra installation cost based on Seller's additional costs. Buyer shall determine position of Sign(s). In the case where below surface drilling and preparation for installation is required, Seller is excused from any responsibility for damage, which may be incurred in this preparation, and these responsibilities are transferred to the Buyer.
It is the Buyers' responsibility to prepare all freestanding Sign locations at level grade, unless a provision has been made by Seller to the contrary. Bermed locations requiring additional Sign foundation and/or concrete pad, leg or base extensions or modification, dirt or landscape material imported to the Sign location(s) will be at additional cost to the Buyer.
Letters to be mounted on exterior side of wall: Electrical system to be contained in transformer box with flex crossovers on interior of wall unless raceway is specified. Access for installation in front of and behind wall must be available at time of installation. Though wall installation is assumed to be on normal stucco, wood or soft brick facing, if unique circumstances inside wall are discovered by installer, Buyer, if available, will be notified. In any event, Buyer shall be billed for special labor on a Time & Material basis at Sellers current rates. In cases where core drilling is required, this is considered unusual circumstances and will be billed at Sellers current Time & Material rates.
In the event certified welding with on site special city (or county) inspection is required, this cost is additional and will be due upon completion of progressive work.
Landscape irrigation should be prepared or adjusted so water does not sprinkle or flood Sign(s). Continuous or regular sprinkling of these Sign(s) nullifies and will render void the warranty.
Sign(s) will be connected to an approved electrical sign circuit of adequate capacity, if available at time of installation, and within 5 unobstructed feet of Sign(s) location. In any event, installation shall be considered complete at time Sign(s) is/are tested. Should Seller be required to return to connect electrical not available at time of installation, Sellers current Time & Material rates will be billed for the time to connect the Sign(s).
All dimensions are close approximates and may vary due to existing conditions at job site.

12. WARRANTY:
Seller warrants that Sign(s) will be free from defects in materials (except as to lamps) or workmanship for a period THREE (3) MONTHS after delivery or installation. The foregoing warranties are exclusive and in lieu of all other warranties of merchantability, fitness for purpose and of any other type, whether express or implied.

13. INSPECTION:
Buyer shall inspect the Sign(s) immediately upon installation, and shall notify Seller in writing of any defects or variances therein. In the absence of any such written notification within five (5) days after installation, the Sign(s) shall be deemed in all respects approved and satisfactory to Buyer.

14. LIEN RIGHTS:
It is agreed that Seller shall have the right to file a 20 day Preliminary notice to the owner and Lender on the project. At Sellers request the necessary information will be provided so that the proper notifications can be mailed to the relevant parties.

15. AGREEMENTS:
There are no understandings, agreements, warranties, or representations, either oral or written, expressed or implied, statutory or otherwise, including warranties or merchantability, quality of fitness, relative to this order that are not fully expressed herein, and no change or modification of this order shall be made unless agreed to in writing and signed by both parties.

16. GOVERNING LAW:
This Contract shall be governed by the laws of the State of California. The parties specifically and irrevocably agree, to submit any controversy or claim arising out of or relating to this Contract, or the breach thereof, to resolution by arbitration in accordance with the commercial arbitration rules of the American Arbitration Association (A.A.A.). A judgment upon any award rendered by the arbitrators shall be entered by a court having subject matter jurisdiction therein and all parties expressly waive any challenge to the use of arbitration in accordance with this Paragraph. The parties hereto agree that jurisdiction and venue for the hearing of the arbitration and the entry of judgment upon said arbitration award shall be in Riverside County, California. The arbitrators are directed to award the expenses of the arbitration, including required travel and other expenses of the arbitrators and any costs of the arbitrators' representatives, the costs and charges of the American Arbitration Association, all reasonable attorney's fees and costs, to the prevailing party in the arbitration. If the parties waive their rights to Arbitration, which waiver must be in writing and signed by the parties, they agree that any court of competent jurisdiction shall award the costs of the suit, including reasonable attorney's fees and expenses, to the prevailing party.

17. SEVERABILITY:
If any provision of this agreement is held by a court of competent jurisdiction to be illegal or null or void for any reason, the remaining portions of this agreement shall not be affected thereby and shall remain in force to the fullest extent permissible by law.

Buyer Initial:___________