



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, NOVEMBER 9, 2021

6:00 p.m. - Workshop

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Thai Viet Phan, City Attorney

Annette Juarez, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

- I. Members of the public may listen/view the audio of the live City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. TO JOIN THE ZOOM MEETING (FOR PUBLIC INTERESTED IN SPEAKING), please register at: https://us02web.zoom.us/webinar/register/WN_mopbuEZ8SauRU6eA8rYpMw
Participants will receive the link to access the meeting after registering. When registered viewers initially log into the Zoom meeting, they will be in "listen and view-mode". If there is an agenda item you wish to speak on, please use the "Raise Your Hand" button in Zoom. Staff will unmute you to comment using your computer microphone. Public comments can be submitted by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Emails and addresses may be read and become a matter of public record so consider content and remove private information as you deem appropriate. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

6:00 PM SPECIAL WORKSHOP - VIA ZOOM

1. CALL TO ORDER AND ROLL CALL
2. SB 1383 SHORT LIVED CLIMATE POLLUTANTS PROGRAM: OBJECTIVES, CURRENT EFFORTS, PLANS AND CITY STAFF IMPLEMENTATION IMPACTS

7:00 PM OPEN SESSION - REGULAR MEETING - VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 

2. PLEDGE TO THE FLAG
3. ADOPTION OF THE AGENDA
4. SPECIAL ITEMS
5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.
6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA
7. CONSENT CALENDAR
 - A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)
 - B. Approval of Minutes - October 26, 2021 (CC/HA/SA/FA)

Minutes - October 26, 2021 Special Meeting 
Minutes - October 26, 2021 Regular Meeting 
 - C. Approval of Warrants - November 9, 2021 (CC/HA/SA/FA)

Warrant Register by Account 11-9-21 
Warrant Register by Vendor 11-9-21 
 - D. Receive and file Community Development Status Report

Community Development Department Status Report - November 2021 
 - E. Receive and file Parks and Recreation update

Parks and Recreation Department Status Report - November 2021 
 - F. Adoption of Resolution No. 21-25 Reauthorizing Teleconferenced Public Meetings Pursuant to Assembly Bill 361

Staff Report - Reauthorizing Teleconferenced Public Meetings 
 - G. Job Description and Salary Schedule for Building Permit Technician

Staff Report - Building Permit Technician

H. SB 9's (Atkins) Negative Impact in Very High Fire Hazard Severity Zones

SB 9 Fire Zone Letter

I. City Council/City Manager Conference Attendance and other items suggested by Council

Conference Attendance

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. BUSINESS ITEMS

A. Approval of a First Amendment to the Memorandum of Agreement to Participate in the San Gabriel Valley Council of Governments' Regional Food Recovery Program and budget amendment of \$20,723.85

Staff Report - SGVCOG Regional Food Recovery Program MOA First Amendment

B. Discussion of Amending the Duarte Municipal Code to Change the Beginning and Ending Dates of Commissioner Terms

Staff Report - Commissioner Terms

C. Discussion of Options for Filling City Council Vacancy

Staff Report - City Council Vacancy

10. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

11. APPROVE ABSENCE(S) OF CITY COUNCILMEMBER(S) FROM THE CITY COUNCIL MEETING AS EXCUSED

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY
MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and
meetings, per California Government Code Section 53232.3).

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 4 day of November, 2021.

Annette Juarez
City Clerk