

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: November 4, 2020
SUBJECT: Comments on Agenda Items, Meeting of November 10, 2020

ITEM 10. (Council Bill). Staff is recommending that the City Council approve an increase in the salary range for the Public Safety Manager position. This would make the Public Safety Manager's salary range commensurate with the City's other Division Manager positions, would provide compensation consistent with that position's wide-ranging and critically important responsibilities, and better enable the City to compete with surrounding municipalities in efforts to attract and retain the highest quality employees.

This salary range adjustment would require the City Council to adopt Resolution 20-R-32, and approve a budget amendment totaling \$22,500.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dr. Daniel Jordan", is positioned above the printed name.

Dr. Daniel Jordan
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 27, 2020

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to participate on Zoom, and view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were read into the record.

CALL TO ORDER

The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting by teleconference in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 6:30 p.m.

RECORDATION OF ATTENDANCE

The following were in attendance:

PRESENT: Fasana, Finlay, Lewis, Paras-Caracci, Reilly, Urias,
Kang

ABSENT: None

ADMINISTRATIVE STAFF PRESENT: City Manager
Jordan, City Attorney Cosgrove

ADOPTION OF AGENDA

Urias moved, Reilly seconded to adopt the Agenda, and carried by the following Roll Call vote:

AYES: Reilly, Paras-Caracci, Lewis, Finlay, Fasana, Urias, Kang
NOES: None

CLOSED SESSION Pending Litigation

There was no public input. The Closed Session was pursuant to Government Code Section 54956.9(a), Pending Litigation, Cities of Duarte et al v. State Water Resources Control Board et al, Orange County Superior Court Case No. 30-2016-00833614-CU-WM-CJC and Related Case City of Gardena v. Regional Water Quality Control Board-Los Angeles Region, et al, Orange County Superior Court Case No. 30-00833722-CU-WM-CJC. The Closed Session concluded at 6:59 p.m. City Council recon-

10/27/20

PUBLIC REPORT OF
CLOSED SESSION

ANNOUNCEMENTS

SPECIAL ITEMS

Introduction of Mayor's Youth
Council – Oath of Office

vened at 7:05 p.m., with all members present.

Cosgrove announced the City Council met to discuss the storm-water litigation as stated above, with no reportable action taken.

Victoria Rocha presented community announcements including election information and upcoming community events.

Manuel Enriquez introduced newly appointed members of the Mayor's Youth Council Vanessa Valdez, Casey Carrillo, Anna Perez, Lyssa Kleier, Elizabeth Perez, Carlos Mejia, Sarah Dorri, Faith Peoples, and Alexandra Tapia. Mayor Kang administered the Oath of Office to the members, and congratulations were extended.

Introduction of new AmeriCorps
Fellows

Manuel Enriquez invited Raina Martinez, Foothill Unity, and Peggy Diamond, Duarte Senior Center, to introduce the new AmeriCorps Fellows Jonathan Tsou, Jannette Chavez, Elyssa Santano, Abraham Martinez, Alan Melgoza-Calderon, and Daisy Perez. City Council welcomed the AmeriCorps Fellows to the City, and thanked them for their service.

Chamber of Commerce
Quarterly Report

Sheryl Lefmann presented the Chamber of Commerce July – September 2020 Quarterly Report, including advocacy, work-force development, restructuring, membership activity, and legislation, and announced upcoming virtual meetings.

Connected Corridors Program

Craig Hensley introduced Zema Katshnlson, Program Manager for Connected Corridors, who also introduced Anthony Patire and Brian Peterson, and presented information about the program, including vision, geographical area, key objectives, partners, integrated corridor management system, coordinated response plan, major investments, timeline, benefits, and issues, and answered questions from Councilmembers. Fasana and Kang discussed the possibility of expanding the scope of the program to perhaps include Irwindale and Azusa.

Public Safety Status Report

Brian Villalobos presented the monthly Public Safety Status Report, and answered questions from Councilmembers.

Community Development
Status Report

Craig Hensley presented the monthly Community Development Status Report, and answered questions from Councilmembers pertaining to the planned SCE upgrade to the Honeywell circuit. Kang suggested SCE send postcards to residents about planned outages due to the upgrade.

Parks and Recreation Status
Report

Manuel Enriquez presented the monthly Parks and Recreation Status Report, provided an update about upcoming events, and answered questions from Councilmembers. Kang asked that data for swimming pool usage in the evenings be provided, and suggested the possibility of conducting boxing exercises on the field.

10/27/20

Monthly Financial Report	Dan Jordan presented the monthly Financial Report, and answered questions from Councilmembers pertaining to Measure D, mid-year budget review, and transient occupancy tax.
CONSENT CALENDAR	Urias moved, Kang seconded to adopt the Consent Calendar, as follows, and carried by the following Roll Call vote: Approve Items A, B, C, I, J. Receive and File Items D, E, F, G. Remove Item H. AYES: Reilly, Paras-Caracci, Lewis, Finlay, Fasana, Urias, Kang NOES: None
ITEM REMOVED – Item H L.A. Grand Jury – Food Waste	Victoria Rocha presented a staff report about the item, and answered questions from Councilmembers.
ITEM H – APPROVED	Finlay moved, Reilly seconded to approve the response to the L.A. Grand Jury report regarding food waste, and carried by the following Roll Call vote: AYES: Reilly, Paras-Caracci, Lewis, Finlay, Fasana, Urias, Kang NOES: None
BUSINESS ITEM Tripepi Smith & Associates 1) Amendment No. 1 2) Two-year Agreement	Victoria Rocha presented a staff report and PowerPoint about the communications and social media services, including scope of required services, comparison of proposals received, social media management examples, audit, website work, Duarte City News, and graphic design, and answered questions from Councilmembers. Fasana moved, Reilly seconded to approve Amendment No. 1 to the Agreement for Professional Services with Tripepi Smith & Associates, Inc., to increase payment to a not-to-exceed amount of \$35,000 for services rendered from September 1-October 31, 2020; and to approve a two-year Agreement for Professional Services with Tripepi Smith & Associates, Inc., for \$246,470 (FY 2020-21 – \$130,610 and FY 2021-22 – \$115,860) to provide Communication and Social Media Services, with a FY 2020-21 budget amendment of \$71,190 from the General Fund, and carried by the following Roll Call vote: AYES: Reilly, Paras-Caracci, Lewis, Finlay, Fasana, Urias, Kang NOES: None
ITEMS FROM CITY COUNCIL/ CITY MANAGER	JORDAN: Stated some Councilmembers have suggested an in-person Council Meeting on December 8. Urias stated he does not think it is the right time as COVID numbers are rising, the pandemic is not over, and it is supposed to spike higher in the winter. Finlay stated she would like John Fasana's recognition event to be held outside with social distancing, perhaps in the Courtyard, the weather forecast needs be checked, and stated we can have Mr. Jordan take a look and see what we can do. Kang stated he agrees John Fasana needs to be recognized, he is

10/27/20

concerned about health and public safety, he does not want us to be perceived as renegades, the numbers are spiking, and we might need to reassess the situation. Jordan stated perhaps a daytime meeting could be held outside, we do not want to do anything dangerous or irresponsible, and we want to safely and sanely set a good example.

REILLY: Stated the Unity March was dedicated to Susan Hirsch, thanked staff, and wished all a Happy Halloween.

LEWIS: Thanked staff for the stop sign and crosswalk, and reminded all to get out and vote.

PARAS-CARACCI: Stated she worked with Susan Hirsch for many years, she assisted many Duarte students, she will be sorely missed, Saturnina Tacusalme was a long-time Duarte resident, Saturday's event went well, thanked staff, and stated we received two LA championships this month.

FINLAY: Stated the Unity March was great.

URIAS: Stated "Go Dodgers," wished all a Happy Halloween, thanked staff for taking action on the traffic situation at City of Hope, stated the Coronavirus is trending up again, and we need to continue the education campaign.

KANG: Stated COVID is spiking up now, this is real, it affects the brain, heart, and lungs, we need to take precautions, and inquired about the thermal camera (Jordan responded).

ADJOURNMENT

The meeting was adjourned at 10:33 p.m. in memory of Susan Hirsch and Saturnina Tacusalme.

Mayor Samuel Kang

City Clerk



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 10/29/2020 - 11/10/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES	Las Brisas Sweeping 10/2020	194880		61.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Posadas Sweeping 10/2020	194881		61.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					122.00
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maint-Teen Ctr (Quarterly)	20034300		1,001.50
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maint-Town Ctr (Quarterly)	20034301		3,296.75
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					4,298.25
Vendor: 1491 - AUTOZONE					
100-1410-7650	AUTOZONE	Truck #9 Battery	2814121543		199.99
Vendor 1491 - AUTOZONE Total:					199.99
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
100-1020-7724	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		115.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		1,430.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281	250016-Oper of Acq Prop-122	41.67
Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:					1,586.67
Vendor: 5654 - CALIBER COMMERCIAL POOL SERVICE					
100-1610-7616	CALIBER COMMERCIAL POOL	Pool Backwash Valve Repair	20261002		300.00
Vendor 5654 - CALIBER COMMERCIAL POOL SERVICE Total:					300.00
Vendor: 1563 - CALIFORNIA PARK & RECREATION SOCIETY					
100-1605-7612	CALIFORNIA PARK & RECREATI	Kelly Barnes Membership Dues 10/1/20 - 9/30/21	103572-091020		170.00
100-1605-7612	CALIFORNIA PARK & RECREATI	George Dang Membership Dues 11/1/20 - 10/31/21	108644-100720		170.00
Vendor 1563 - CALIFORNIA PARK & RECREATION SOCIETY Total:					340.00
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1815-8011	CANON SOLUTIONS AMERICA	Printers (Fitness Ctr/CMD)	163027951		928.93
100-1815-8011	CANON SOLUTIONS AMERICA	Printer Paper Tray (CMD)	163028732		215.46
100-1825-7631	CANON SOLUTIONS AMERICA	CH (2) Copier Maint 9/16/20 - 10/15/20	4034282344		233.27
100-1825-7631	CANON SOLUTIONS AMERICA	SC Copier Maint 9/16/20 - 10/15/20	4034282345		12.36
100-1825-7631	CANON SOLUTIONS AMERICA	TC Copier Maint 9/16/20 - 10/15/20	4034282346		11.96
Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:					1,401.98
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	11/2020		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4063575807		34.50
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4063575807		21.04
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4064230308		35.00
Vendor 5140 - CINTAS CORPORATION #693 Total:					90.54
Vendor: T4343 - CONAM BUILDING CO					
100-2126	CONAM BUILDING CO	Const/Demo Depoist Refund (Pmt # 2019-461)	R84109		8,180.00

Council Warrant Register By Vendor

Payment Dates: 10/29/2020 - 11/10/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-5004	CONAM BUILDING CO	Administrative Fee	R84109		-125.00
Vendor T4343 - CONAM BUILDING CO Total:					8,055.00
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DEP	Industrial Waste Inspections 9/2020	20101301716		1,748.76
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					1,748.76
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1205-7980	CURO MANAGED PRINT PROD	Tobacco Control Campaign Signs	4332	202105-Other Exp-Tobacco Gr	48.51
100-1605-7730	CURO MANAGED PRINT PROD	Halloween Signage	4341		1,166.54
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					1,215.05
Vendor: 6064 - DE LAGE LANDEN FINANCIAL SERVICES INC					
100-1815-7630	DE LAGE LANDEN FINANCIAL	iMac Lease Pymt 15 of 24	69774871		1,015.63
Vendor 6064 - DE LAGE LANDEN FINANCIAL SERVICES INC Total:					1,015.63
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7614	DUARTE PUBLIC SAFETY PETT	Office Supplies	10282020		54.17
100-1205-7650	DUARTE PUBLIC SAFETY PETT	Public Safety Van Car Wash	10282020		10.00
100-1205-7650	DUARTE PUBLIC SAFETY PETT	Vehicle # 35 Car Wash	10282020		14.00
Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:					78.17
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1010-7980	DUARTE RECREATION PETTY C	Pumpkins	10292020		25.00
100-1010-7980	DUARTE RECREATION PETTY C	Tip-Pizza for Pumpkin Carving Contest	10292020		17.00
100-1605-7735	DUARTE RECREATION PETTY C	Teen Ctr Gift Cards	10292020		110.00
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					152.00
Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT					
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 9/2020	R86284	250004 - Property Rent - Next	1,710.90
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 10/2020	R86625	250004 - Property Rent - Next	1,710.90
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 11/2020	R86964	250004 - Property Rent - Next	1,761.09
Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:					5,182.89
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	142420		538.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	142463		392.16
Vendor 4690 - FULLER ENGINEERING INC Total:					930.16
Vendor: T2648 - GABRIELA HERNANDEZ					
100-1205-7779	GABRIELA HERNANDEZ	Red Ribbon Week Contest (Second Place)	10232020		100.00
Vendor T2648 - GABRIELA HERNANDEZ Total:					100.00
Vendor: 0124 - GINNY JOYCE BELBA					
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	11/2020		218.00
Vendor 0124 - GINNY JOYCE BELBA Total:					218.00
Vendor: 5367 - HENDERSON'S					
100-1410-7636	HENDERSON'S	Field Services Sun Hats	34807		146.24
Vendor 5367 - HENDERSON'S Total:					146.24
Vendor: 6201 - HENRY SALCIDO					
100-1205-7980	HENRY SALCIDO	Cert/Listos Grant Training 9/2020	9/2020	202013-CERT-Other Exp #EP4	160.00
Vendor 6201 - HENRY SALCIDO Total:					160.00
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	11/2020		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 5605 - JOSE LICEA					
100-1205-7779	JOSE LICEA	DART Scholarship	6302020	201331-PS Youth Programs	50.00
Vendor 5605 - JOSE LICEA Total:					50.00

Council Warrant Register By Vendor

Payment Dates: 10/29/2020 - 11/10/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6200 - LEONARDO GAMBOA					
100-1205-7779	LEONARDO GAMBOA	Red Ribbon Week Contest (First Place)	10232020		150.00
Vendor 6200 - LEONARDO GAMBOA Total:					150.00
Vendor: 5761 - LIFE STORAGE #530					
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 11/1/20 - 12/1/20	1132020a		267.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 11/1/20 - 12/1/20	1132020b		247.00
Vendor 5761 - LIFE STORAGE #530 Total:					514.00
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAGE	Chamber Lease 11/2020	1735-huntplaz-1120		1,600.00
Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:					1,600.00
Vendor: 5972 - LUIS PEREZ					
100-1205-7779	LUIS PEREZ	DART Scholarship	6302020	201331-PS Youth Programs	50.00
Vendor 5972 - LUIS PEREZ Total:					50.00
Vendor: 4607 - NAVIA BENEFIT SOLUTIONS					
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 10/2020	10302805		100.00
Vendor 4607 - NAVIA BENEFIT SOLUTIONS Total:					100.00
Vendor: 5166 - POOL & ELECTRICAL PRODUCTS INC					
100-1610-7617	POOL & ELECTRICAL PRODUC	Pool Chemicals	21110043		271.35
Vendor 5166 - POOL & ELECTRICAL PRODUCTS INC Total:					271.35
Vendor: 6176 - QUADIENT LEASING USA INC					
100-1825-7630	QUADIENT LEASING USA INC	Postage Machine Lease 11/23/20 - 2/22/21	N8552989		707.12
Vendor 6176 - QUADIENT LEASING USA INC Total:					707.12
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7965	RKA CONSULTING GROUP	City Hall Courtyard Design 9/2020	30462		2,047.60
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 9/202	30464		320.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 9/202	30465		1,680.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 9/2020	30466		3,720.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 9/2020	30467		1,160.00
100-1405-7967	RKA CONSULTING GROUP	City of Hope Inspections 9/2020	30489		5,300.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Duarte Ped/Bike Improve 9/2020	30490		345.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Srvcs-FY21 LLD 9/2020	30491		695.00
Vendor 0904 - RKA CONSULTING GROUP Total:					15,267.60
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	11/2020		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: 4545 - SANTA ANITA FAMILY YMCA					
100-1005-7647	SANTA ANITA FAMILY YMCA	Liz Reilly Red Envelope Gala 11/16/19	5005		150.00
Vendor 4545 - SANTA ANITA FAMILY YMCA Total:					150.00
Vendor: 5409 - SHRED-IT USA LLC					
100-1825-7980	SHRED-IT USA LLC	Document Shredding	8180672203		386.29
Vendor 5409 - SHRED-IT USA LLC Total:					386.29
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
100-1410-7980	SITEONE LANDSCAPE SUPPLY	Truck Tool Supplies	104184003-001		87.19
Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					87.19

Council Warrant Register By Vendor

Payment Dates: 10/29/2020 - 11/10/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6199 - SUEANNY FIGUEROA					
100-1205-7779	SUEANNY FIGUEROA	Red Ribbon Week Contest (Third Place)	10232020		50.00
Vendor 6199 - SUEANNY FIGUEROA Total:					50.00
Vendor: T4362 - TEMP AIR SYSTEM INC					
100-4201	TEMP AIR SYSTEM INC	Permit Refund #2020-339 (67 Cedarwood Ave)	R86299		55.40
Vendor T4362 - TEMP AIR SYSTEM INC Total:					55.40
Vendor: 5866 - T-MOBILE					
100-1205-7655	T-MOBILE	Emergency Asset Tracking 9/21/20 - 10/20/20	10212020		12.60
Vendor 5866 - T-MOBILE Total:					12.60
Vendor: 5870 - TONY HADLOC					
100-1205-8030	TONY HADLOC	Computer Monitor	9903162486		176.38
100-1205-8030	TONY HADLOC	Computer Monitor	703895		88.19
Vendor 5870 - TONY HADLOC Total:					264.57
Vendor: 5483 - WALMART COMMUNITY/SYNCB					
100-1605-7736	WALMART COMMUNITY/SYN	Craft Supplies	09715		11.30
100-1605-7735	WALMART COMMUNITY/SYN	TC Family Feud Supplies	01978		38.71
100-1605-7735	WALMART COMMUNITY/SYN	Teen Ctr Supplies	09753		10.76
Vendor 5483 - WALMART COMMUNITY/SYNCB Total:					60.77
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79516965		2,019.57
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79520156		99.07
100-1610-7618	WAXIE SANITARY SUPPLY	Credit	79516965CM		-99.07
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	79531643		203.04
Vendor 0237 - WAXIE SANITARY SUPPLY Total:					2,222.61
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Cmty Ctr 10/202	8571825		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-City Hall 10/2020	8571826		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Fitness Ctr/Pool 10/2020	8571827		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Senior Ctr 10/2020	8571828		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Teen Ctr 10/2020	8571829		60.00
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					300.00
Vendor: 4797 - WEX BANK					
100-1405-7650	WEX BANK	Fuel-CMD 9/1/20 - 9/30/20	67757420		53.00
100-1410-7650	WEX BANK	Fuel-CNG 9/1/20 - 9/30/20	67757420		59.00
Vendor 4797 - WEX BANK Total:					112.00
Fund 100 - GENERAL FUND Total:					50,697.83
Fund: 220 - GAS TAX FUN					
Vendor: 3957 - JCL TRAFFIC SERVICES					
220-2225-7980	JCL TRAFFIC SERVICES	Traffic Signs	106219		1,441.52
220-2225-7980	JCL TRAFFIC SERVICES	Traffic Signs	106224		2,502.68
Vendor 3957 - JCL TRAFFIC SERVICES Total:					3,944.20
Fund 220 - GAS TAX FUN Total:					3,944.20
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES	Grocery Outlet Ctr Sweeping 10/2020	194879		784.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					784.00
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
240-2410-7915	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		4,845.00

Council Warrant Register By Vendor

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2410-7917	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		485.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		400.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	7032281		500.00
Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:					20,636.07
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DEP	Installation of 38 Overhead Signs 9/2020	20101301753		11,095.22
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Monitoring 9/2020	20101301784		202.24
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 9/2020	20101302057		6,203.80
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					17,501.26
Vendor: 5217 - DOTY BROS EQUIPMENT COMPANY					
240-2410-7662	DOTY BROS EQUIPMENT COM	Brookridge Backflow Repair	70058		2,134.96
Vendor 5217 - DOTY BROS EQUIPMENT COMPANY Total:					2,134.96
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2410-7888	SITEONE LANDSCAPE SUPPLY	Citywide Park Irrigation Repai	104333611-001		592.55
Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					592.55
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					41,648.84
Grand Total:					96,290.87

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	50,697.83
220 - GAS TAX FUN	3,944.20
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,648.84
Grand Total:	96,290.87

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7647	Travel & Exp - Reilly	150.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1010-7980	Other Expenses	42.00
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7724	Post Office Parking	115.00
100-1205-7614	Office Supplies	54.17
100-1205-7650	Vehicle Maintenance	24.00
100-1205-7655	Emergency Services	12.60
100-1205-7779	Youth Programs	400.00
100-1205-7980	Other Expenses	208.51
100-1205-8030	Other Equipment	264.57
100-1405-7650	Vehicle Maintenance	53.00
100-1405-7800	Building Department Ser	514.00
100-1405-7801	Industrial Waste Inspecti	1,748.76
100-1405-7965	Professional Services	2,392.60
100-1405-7967	Public Works Inspection	6,460.00
100-1405-7969	City Engineer	6,415.00
100-1410-7636	Uniforms	146.24
100-1410-7650	Vehicle Maintenance	258.99
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	87.19
100-1415-7916	Landscape-Sport Park	1,430.00
100-1605-7612	Publications and Dues	340.00
100-1605-7730	Special Events	1,166.54
100-1605-7735	Teen Center	159.47
100-1605-7736	Youth & Adult Recreatio	11.30
100-1610-7616	Pool Supplies	300.00
100-1610-7617	Pool Chemicals	1,201.51
100-1610-7618	Building Supplies	2,222.61
100-1610-7636	Uniforms	69.50
100-1610-7652	Building Maint Services	4,619.29
100-1810-7980	Other Expenses	100.00
100-1815-7630	Equipment Lease	1,015.63
100-1815-8011	Computer Equipment (C	1,144.39
100-1825-7630	Equipment Lease	707.12
100-1825-7631	Equipment Maintenance	257.59
100-1825-7674	Retiree Health Insurance	1,088.00
100-1825-7945	Operation Of Acq Prop	41.67
100-1825-7980	Other Expenses	386.29
100-2126	Construction and Demol	8,180.00
100-4201	Building Permits	55.40
100-4408	Property Rental	5,182.89
100-5004	Other Revenue	-125.00
220-2225-7980	Other Expenses	3,944.20
240-2405-7890	Repairs-Traffic Signal	17,501.26
240-2410-7662	Other Serv-Citywide	2,134.96
240-2410-7888	Repairs-Citywide	592.55
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	5,330.00
240-2420-7914	Landscape Maintenance	345.16

Account Summary

Account Number	Account Name	Payment Amount
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	784.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
	Grand Total:	96,290.87

Project Account Summary

Project Account Key	Payment Amount
None	90,757.80
201331-PS Youth Programs	100.00
202013-CERT-Other Exp #EP4051 OPR	160.00
202105-Other Exp-Tobacco Grant	48.51
250004 - Property Rent - Nextel Rent (Otis Gordon)	5,182.89
250016-Oper of Acq Prop-1229 Pops Road	41.67
	Grand Total:
	96,290.87



City of Duarte

Council Warrant Register By Account

By Fund

Payment Dates 10/29/2020 - 11/11/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7647	SANTA ANITA FAMILY YMCA	Liz Reilly Red Envelope Gala 11/16/19	215612		150.00
100-1205-7779	LUIS PEREZ	DART Scholarship	215607	201331-PS Youth Programs	50.00
100-1205-7779	JOSE LICEA	DART Scholarship	215604	201331-PS Youth Programs	50.00
100-1815-8011	CANON SOLUTIONS AMERICA	Printers (Fitness Ctr/CMD)	215586		928.93
100-1815-8011	CANON SOLUTIONS AMERICA	Printer Paper Tray (CMD)	215586		215.46
100-1605-7736	WALMART COMMUNITY/SYN	Craft Supplies	215617		11.30
100-1605-7612	CALIFORNIA PARK & RECREATI	Kelly Barnes Membership Dues 10/1/20 - 9/30/21	215585		170.00
100-1010-7965	TRIEPEI SMITH & ASSOCIATES	Communications/Social Media Mgmt 9/2020	763		6,355.00
100-1605-7735	FSP DESIGNS	TC Unity March T-Shirts	749		1,709.19
100-1605-7735	WALMART COMMUNITY/SYN	TC Family Feud Supplies	215617		38.71
100-1605-7739	THE SAUCE CREATIVE SERVICE	Halloween Howl Instagram Post	757		175.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maint-Teen Ctr (Quarterly)	215579		1,001.50
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maint-Town Ctr (Quarterly)	215579		3,296.75
100-1020-7724	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		115.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		1,430.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583	250016-Oper of Acq Prop-122	41.67
100-1610-7618	MAINTEX INC	Janitorial Supplies	752		62.95
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Svcs 11/202	761		564.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 11/2020	761		422.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 11/2020	761		567.60
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 11/2020	761		553.00
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215618		2,019.57
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	215587		34.50
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	215587		21.04
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215618		99.07
100-1605-7612	CALIFORNIA PARK & RECREATI	George Dang Membership Dues 11/1/20 - 10/31/21	215585		170.00
100-1610-7618	WAXIE SANITARY SUPPLY	Credit	215618		-99.07
100-1610-7618	MAINTEX INC	Janitorial Supplies	752		1,159.31
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	215596		538.00
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	215618		203.04
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Cmty Ctr 10/202	215619		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-City Hall 10/2020	215619		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Fitness Ctr/Pool 10/2020	215619		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Senior Ctr 10/2020	215619		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	Pest Control-Teen Ctr 10/2020	215619		60.00
100-1610-7617	POOL & ELECTRICAL PRODUC	Pool Chemicals	215608		271.35
100-1405-7965	RKA CONSULTING GROUP	City Hall Courtyard Design 9/2020	215610		2,047.60
100-1610-7618	SMART & FINAL	CC Conference Room Supplies	758		42.86
100-1205-7636	TOM'S CLOTHING & UNIFOR	ACO Robles Uniforms	762		149.94
100-1405-7801	COUNTY OF LOS ANGELES DEP	Industrial Waste Inspections 9/2020	215589		1,748.76

Council Warrant Register By Account

Payment Dates: 10/29/2020 - 11/11/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	215587		35.00
100-1205-7636	TOM'S CLOTHING & UNIFORMS	Juan Oseguera Uniforms	762		183.02
100-1410-7636	HENDERSON'S	Field Services Sun Hats	215599		146.24
100-1410-7980	SITEONE LANDSCAPE SUPPLY	Truck Tool Supplies	215614		87.19
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	215596		392.16
100-1410-7810	A1 MAINTENANCE SERVICES	Las Brisas Sweeping 10/2020	215578		61.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Posadas Sweeping 10/2020	215578		61.00
100-1825-7980	SHRED-IT USA LLC	Document Shredding	215613		386.29
100-1610-7616	CALIBER COMMERCIAL POOL	Pool Backwash Valve Repair	215584		300.00
100-1825-7631	CANON SOLUTIONS AMERICA	CH (2) Copier Maint 9/16/20 - 10/15/20	215586		233.27
100-1825-7631	CANON SOLUTIONS AMERICA	SC Copier Maint 9/16/20 - 10/15/20	215586		12.36
100-1825-7631	CANON SOLUTIONS AMERICA	TC Copier Maint 9/16/20 - 10/15/20	215586		11.96
100-1815-7965	MAXTREME INC	IT Helpdesk 10/2020	753		8,700.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 10/2020	753		200.00
100-1020-7710	LUDECKE PROPERTY MANAGE	Chamber Lease 11/2020	215605		1,600.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 9/2020	746		1,209.98
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	758		26.87
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	758		57.80
100-1205-8030	TONY HADLOC	Computer Monitor	215598		176.38
100-4201	TEMP AIR SYSTEM INC	Permit Refund #2020-339 (67 Cedarwood Ave)	215615		55.40
100-1605-7735	WALMART COMMUNITY/SYN	Teen Ctr Supplies	215617		10.76
100-1205-7655	T-MOBILE	Emergency Asset Tracking 9/21/20 - 10/20/20	215616		12.60
100-1205-7761	DATA TICKET INC	Admin Citation Processing 9/2020	746		424.26
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 9/2020	215610		320.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 9/2020	215610		1,680.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 9/2020	215610		3,720.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 9/2020	215610		1,160.00
100-1205-8030	TONY HADLOC	Computer Monitor	215598		88.19
100-1410-7650	AUTOZONE	Truck #9 Battery	215580		199.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	759		140.14
100-1205-7980	CURO MANAGED PRINT PROD	Tobacco Control Campaign Signs	215590	202105-Other Exp-Tobacco Gr	48.51
100-1205-7779	LEONARDO GAMBOA	Red Ribbon Week Contest (First Place)	215597		150.00
100-1205-7779	GABRIELA HERNANDEZ	Red Ribbon Week Contest (Second Place)	215600		100.00
100-1205-7779	SUEANNY FIGUEROA	Red Ribbon Week Contest (Third Place)	215595		50.00
100-1205-7887	MVP, LLC	Public Safety Lease	754		12,039.00
100-1605-7730	STAPLES ADVANTAGE	Halloween Single Purell	759		145.18
100-1605-7614	STAPLES ADVANTAGE	Dept Calendars	759		88.70
100-1605-7614	STAPLES ADVANTAGE	Batteries	759		36.80
100-1605-7614	STAPLES ADVANTAGE	Batteries	759		4.40
100-1825-7630	QUADIENT LEASING USA INC	Postage Machine Lease 11/23/20 - 2/22/21	215609		707.12
100-1605-7730	STAPLES ADVANTAGE	Halloween Single Purell	759		63.05
100-1205-7610	U.S. BANK	Meeting w/Union Station 9/30/20 (Bhanu Indian)	765		79.50
100-1205-7610	U.S. BANK	Meeting w/Captain Flores 10/21/20 (Raffi's)	765		26.46
100-1205-7610	U.S. BANK	Mtg w/Boys & Girls Club Director 10/15/20	765		27.27
100-1205-7610	U.S. BANK	Special Assignment Meeting 9/23/20 (Raffi's)	765		34.67

Council Warrant Register By Account

Payment Dates: 10/29/2020 - 11/11/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7610	U.S. BANK	School Safety Meeting 10/8/20 (Raffi's Catering)	765	202024-Emergency Supplies-	80.48
100-1205-7614	U.S. BANK	Office Supplies	765		31.52
100-1205-7615	U.S. BANK	EOC Virtual Meeting Webcam (Amazon)	765		55.11
100-1205-7779	U.S. BANK	DART Virtual Book Club (Amazon)	765		29.99
100-1205-7779	U.S. BANK	Youth Programs (Kahoot)	765		80.78
100-1205-7780	U.S. BANK	(2) No Contact Animal Thermometer (Amazon)	765	202105-Other Exp-Tobacco Gr	52.46
100-1205-7980	U.S. BANK	Office Water (Sparkletts)	765		51.69
100-1205-7980	U.S. BANK	Adobe Creative Cloud (Tobacco Grant)	765		52.99
100-1205-7980	U.S. BANK	Citywide Clean-up Event Volunteer Food (Tropicana)	765		67.92
100-1205-7980	U.S. BANK	Return-Home Depot	765		-42.97
100-1205-7980	U.S. BANK	Citywide Clean-up Event (Target)	765		9.51
100-1205-7980	U.S. BANK	Office Pest Control (Home Depot)	765		8.24
100-1405-7610	U.S. BANK	Craig Hensley FasTrak Paymen	764		20.00
100-1405-7610	U.S. BANK	Cecilia Contreras CCAC Seminar 2/2021	764		25.00
100-1405-7610	U.S. BANK	Yesenia Paez MMASC Conference 10/15/20	764		175.00
100-1405-7610	U.S. BANK	Cecilia Contreras CCAC Seminar 1/2021	764		60.00
100-1405-7610	U.S. BANK	Cecilia Contreras CCAC Seminar 12/5/20	764		60.00
100-1405-7613	U.S. BANK	Lg Data File Transfer-Hightail	764		15.99
100-1405-7614	U.S. BANK	2021 Calendars	764		86.30
100-1405-7614	U.S. BANK	Office Equipment (Wal-Mart)	764		13.10
100-1405-7614	U.S. BANK	Office Equipment (Full Source	764		21.85
100-1405-7614	U.S. BANK	Office Equipment (Full Source)	764		55.62
100-1410-7610	U.S. BANK	PAPA Webinar 10/6/2020- Gerard B/Lamberto F	764		80.00
100-1410-7612	U.S. BANK	Gerard Batista CWEA Membership Dues	764		91.00
100-1410-7612	U.S. BANK	2021 PAPA Dues-Gerard B/Mike T/Lambero F	764		150.00
100-1005-7642	U.S. BANK	M Finlay Santa Teresita Gala 11/14/20	769		200.00
100-1005-7646	U.S. BANK	Paras-Caracci Santa Teresita Gala 11/14/20	769		200.00
100-1005-7647	U.S. BANK	Liz Reilly Santa Teresita Gala 11/14/20	769		200.00
100-1020-7712	U.S. BANK	Spotify	769		9.99
100-1020-7712	U.S. BANK	Canva Pro Subscription 10/7/20 - 10/7/21	769		119.40
100-1020-7712	U.S. BANK	Hootsuite 10/2/20 - 11/1/20	769	202105-Other Exp-Tobacco Gr	14.99
100-1205-7980	U.S. BANK	Facebook Ads-Tobacco Free Tuesdays	769		1.91
100-1020-7726	U.S. BANK	Adobe Creative Cloud	766		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	766		101.94
100-1605-7733	U.S. BANK	SC Netflix 10/6/20 - 11/5/20	766		8.81
100-1605-7735	U.S. BANK	TC Netflix 10/12/20 - 11/11/2	766		12.99
100-1805-7610	U.S. BANK	Admin Srvc Staff Meeting Food (T Burgers)	766		56.82
100-1805-7610	U.S. BANK	Kristen Lunch Mtg w/ Councilmember 10/13/20 (Zelo)	766		25.50
100-1805-7614	U.S. BANK	Admin Svc Printer Toner (Amazon)	766		94.83

Council Warrant Register By Account

Payment Dates: 10/29/2020 - 11/11/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1805-7980	U.S. BANK	Microsft 365 9/27/20 - 10/26/20	766		12.00
100-1810-7614	U.S. BANK	HR Pens/Calendars (Amazon)	766		34.78
100-1815-7632	U.S. BANK	duartemeasured.com Domain Renewal Ex 12/17/21	766		39.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud	766		314.91
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	766		14.99
100-1815-7632	U.S. BANK	Finance Webinar 10/7/20 - 11/6/20	766		80.00
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	766		23.31
100-1010-7980	U.S. BANK	Dept Pumpkin Carving Contest (Target)	767		66.95
100-1605-7610	U.S. BANK	Kelly Barnes CPRS Conf Registration 3/2021	767		450.00
100-1605-7610	U.S. BANK	George Dang CPRS Conf Registration 3/2021	767		450.00
100-1605-7614	U.S. BANK	Battery Operated Candles (Amazon)	767		14.32
100-1605-7614	U.S. BANK	Office Supplies (Target)	767		15.95
100-1605-7614	U.S. BANK	Office Supplies (Staples)	767		9.92
100-1605-7728	U.S. BANK	AmeriCorps-Make a Difference Day Supplies (Amazon)	767	202107-Duarte's Promise-Exp	78.07
100-1605-7730	U.S. BANK	Return (Amazon-Aprons)	767		-51.36
100-1605-7730	U.S. BANK	Halloween Howl Decorations (Amazon)	767		626.43
100-1605-7730	U.S. BANK	Return (Amazon-Elmer's Glue)	767		-16.53
100-1605-7730	U.S. BANK	Halloween Howl Candy (Sam's Club)	767		535.04
100-1605-7730	U.S. BANK	Halloween Howl Giveaways (Oriental Trading)	767		517.71
100-1605-7730	U.S. BANK	Halloween Howl Costume Accessories (Amazon)	767		20.94
100-1605-7730	U.S. BANK	Die Cut Handle Plastic Bags (4imprint)	767		490.05
100-1605-7730	U.S. BANK	Halloween PPE Masks (Amazon)	767		30.84
100-1605-7730	U.S. BANK	Halloween Glow Sticks (Amazon)	767		31.96
100-1605-7730	U.S. BANK	Halloween Stencils/Decorations (Amazon)	767		33.27
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Ets)	767		34.53
100-1605-7730	U.S. BANK	Halloween Howl Decor (Target)	767		40.79
100-1605-7730	U.S. BANK	Halloween String Lights (Amazon)	767		310.72
100-1605-7730	U.S. BANK	Halloween Howl Masks/Decor/Giveaways (Amazon)	767		298.69
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Disney Store)	767		60.91
100-1605-7730	U.S. BANK	Halloween Howl Inflatables (Amazon)	767		239.98
100-1605-7730	U.S. BANK	Halloween Howl Giveaways/Decor (Amazon)	767		72.72
100-1605-7730	U.S. BANK	Halloween Inflatable (Home Depot)	767		142.22
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Michael's)	767		126.08
100-1605-7733	U.S. BANK	Virtual Fall Auction (32auctions.com)	767		50.00
100-1605-7733	U.S. BANK	(29) Box Lunches-Food Bank Distribution (Subway)	767		202.71
100-1605-7735	U.S. BANK	Unity March Guest Speaker Gifts (Smart & Final)	767		167.80
100-1605-7735	U.S. BANK	TC Portable Speaker (Amazon)	767		176.39

Council Warrant Register By Account

Payment Dates: 10/29/2020 - 11/11/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7736	U.S. BANK	Return (Amazon-Wood Planters)	767		-48.48
100-1605-7736	U.S. BANK	Return (Amazon-Markers)	767		-66.13
100-1605-7739	U.S. BANK	Playground Reopening Signage (Curo Print)	767		617.40
100-1605-7980	U.S. BANK	Staff Appreciation (Giftcards.com)	767		60.00
100-1610-7616	U.S. BANK	Pool Supplies (SCP Distributor	767		150.30
100-1405-7967	RKA CONSULTING GROUP	City of Hope Inspections 9/2020	215610		5,300.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Duarte Ped/Bike Improve 9/2020	215610		345.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Srvcs-FY21 LLD 9/2020	215610		695.00
100-1205-7980	HENRY SALCIDO	Cert/Listos Grant Training 9/2020	215611	202013-CERT-Other Exp #EP4	160.00
100-2126	CONAM BUILDING CO	Const/Demo Depoist Refund (Pmt # 2019-461)	215588		8,180.00
100-5004	CONAM BUILDING CO	Administrative Fee	215588		-125.00
100-1605-7730	CURO MANAGED PRINT PROD	Halloween Signage	215590		1,166.54
100-1205-7614	DUARTE PUBLIC SAFETY PETT	Office Supplies	215592		54.17
100-1205-7650	DUARTE PUBLIC SAFETY PETT	Public Safety Van Car Wash	215592		10.00
100-1205-7650	DUARTE PUBLIC SAFETY PETT	Vehicle # 35 Car Wash	215592		14.00
100-1205-8030	STAPLES ADVANTAGE	Office Supplies	759		132.29
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	759		21.98
100-1010-7980	DUARTE RECREATION PETTY C	Pumpkins	215593		25.00
100-1010-7980	DUARTE RECREATION PETTY C	Tip-Pizza for Pumpkin Carving Contest	215593		17.00
100-1605-7735	DUARTE RECREATION PETTY C	Teen Ctr Gift Cards	215593		110.00
100-1405-7650	WEX BANK	Fuel-CMD 9/1/20 - 9/30/20	EFT10535		53.00
100-1410-7650	WEX BANK	Fuel-CNG 9/1/20 - 9/30/20	EFT10535		59.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 10/2020	215606		100.00
100-1805-7614	STAPLES ADVANTAGE	2021 Dept Calendars	759		51.22
100-1605-7002	PAMELA ROMERO	CPR Stipend	756		76.92
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	748		75.00
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	755		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	215602		75.00
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	770		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	751		75.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	215603		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	215582		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	747		218.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	745		566.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	750		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	744		218.00
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	215581		218.00
100-2121	ARMSTRONG & WALKER LAN	COH NEPS Landscape & WELCO Plan Check	743	202113-Pass Thru Dep-COH (	2,290.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 11/1/20 - 12/1/20	EFT10561		267.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 11/1/20 - 12/1/20	EFT10562		247.00
100-1815-7630	DE LAGE LANDEN FINANCIAL	iMac Lease Pymt 15 of 24	EFT10560		1,015.63
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 9/2020	215594	250004 - Property Rent - Next	1,710.90
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 10/2020	215594	250004 - Property Rent - Next	1,710.90

Council Warrant Register By Account

Payment Dates: 10/29/2020 - 11/11/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 11/2020	215594	250004 - Property Rent - Next	1,761.09
Fund 100 - GENERAL FUND Total:					99,129.11
Fund: 220 - GAS TAX FUN					
220-2210-7811	SUPERIOR PAVEMENT MARKI	Sign Brackets/Install 6 City Signs	760		1,150.00
220-2225-7980	JCL TRAFFIC SERVICES	Traffic Signs	215601		1,441.52
220-2225-7980	JCL TRAFFIC SERVICES	Traffic Signs	215601		2,502.68
Fund 220 - GAS TAX FUN Total:					5,094.20
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7915	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		4,845.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		485.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		400.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SER	Landscape Maintenance 10/2020	215583		500.00
240-2405-7890	COUNTY OF LOS ANGELES DEP	Installation of 38 Overhead Signs 9/2020	215589		11,095.22
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Monitoring 9/2020	215589		202.24
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 9/2020	215589		6,203.80
240-2426-7810	A1 MAINTENANCE SERVICES	Grocery Outlet Ctr Sweeping 10/2020	215578		784.00
240-2410-7662	DOTY BROS EQUIPMENT COM	Brookridge Backflow Repair	215591		2,134.96
240-2410-7888	SITEONE LANDSCAPE SUPPLY	Citywide Park Irrigation Repai	215614		592.55
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					41,648.84
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	STAPLES ADVANTAGE	2021 Dept Calendars	759		36.80
Fund 440 - PROPOSITION A TRANSIT FUND Total:					36.80
Grand Total:					145,908.95

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	99,129.11
220 - GAS TAX FUN	5,094.20
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,648.84
440 - PROPOSITION A TRANSIT FUND	36.80
Grand Total:	145,908.95

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	275.00
100-1005-7646	Travel & Exp - Paras	275.00
100-1005-7647	Travel & Exp - Reilly	350.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7965	Professional Services	6,355.00
100-1010-7980	Other Expenses	108.95
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information	144.38
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	34.99
100-1205-7610	Travel, Mtgs & Conf	248.38
100-1205-7614	Office Supplies	85.69
100-1205-7615	Emergency Supplies	55.11
100-1205-7636	Uniforms	332.96
100-1205-7650	Vehicle Maintenance	24.00
100-1205-7655	Emergency Services	12.60
100-1205-7761	Parking Ticket Collect	1,634.24
100-1205-7779	Youth Programs	510.77
100-1205-7780	Animal Control	52.46
100-1205-7887	Repairs & Replacements	12,039.00
100-1205-7980	Other Expenses	357.80
100-1205-8030	Other Equipment	396.86
100-1405-7610	Travel, Mtgs & Conf	340.00
100-1405-7612	Publications and Dues	101.94
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	338.99
100-1405-7650	Vehicle Maintenance	53.00
100-1405-7800	Building Department Ser	514.00
100-1405-7801	Industrial Waste Inspecti	1,748.76
100-1405-7965	Professional Services	2,392.60
100-1405-7967	Public Works Inspection	6,460.00
100-1405-7969	City Engineer	6,415.00
100-1410-7610	Travel, Mtgs & Conf	80.00
100-1410-7612	Publications and Dues	241.00
100-1410-7636	Uniforms	146.24
100-1410-7650	Vehicle Maintenance	258.99
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	87.19
100-1415-7916	Landscape-Sport Park	1,430.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	900.00
100-1605-7612	Publications and Dues	340.00
100-1605-7614	Office Supplies	170.09
100-1605-7728	Americorp's VIP Progra	78.07
100-1605-7730	Special Events	4,919.76
100-1605-7733	Senior Center	346.19
100-1605-7735	Teen Center	2,225.84

Account Summary

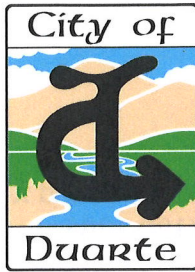
Account Number	Account Name	Payment Amount
100-1605-7736	Youth & Adult Recreatio	-103.31
100-1605-7739	Publicity	792.40
100-1605-7980	Other Expenses	60.00
100-1610-7616	Pool Supplies	450.30
100-1610-7617	Pool Chemicals	1,201.51
100-1610-7618	Building Supplies	3,487.73
100-1610-7636	Uniforms	69.50
100-1610-7652	Building Maint Services	4,619.29
100-1805-7610	Travel, Mtgs & Conf	82.32
100-1805-7614	Office Supplies	146.05
100-1805-7980	Other Expenses	12.00
100-1810-7614	Office Supplies	34.78
100-1810-7980	Other Expenses	100.00
100-1815-7630	Equipment Lease	1,015.63
100-1815-7632	Software Maintenance	449.89
100-1815-7821	Personal Computer Supp	553.00
100-1815-7830	Telephones	1,576.91
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	200.00
100-1815-8011	Computer Equipment (C	1,144.39
100-1825-7630	Equipment Lease	707.12
100-1825-7631	Equipment Maintenance	257.59
100-1825-7674	Retiree Health Insurance	2,525.00
100-1825-7945	Operation Of Acq Prop	41.67
100-1825-7980	Other Expenses	386.29
100-2121	Pass Through Deposits	2,290.00
100-2126	Construction and Demol	8,180.00
100-4201	Building Permits	55.40
100-4408	Property Rental	5,182.89
100-5004	Other Revenue	-125.00
220-2210-7811	Street Maintenance	1,150.00
220-2225-7980	Other Expenses	3,944.20
240-2405-7890	Repairs-Traffic Signal	17,501.26
240-2410-7662	Other Serv-Citywide	2,134.96
240-2410-7888	Repairs-Citywide	592.55
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	5,330.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	784.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
440-4405-7614	Office Supplies	36.80
Grand Total:		145,908.95

Project Account Summary

Project Account Key	Payment Amount
None	137,897.80
201331-PS Youth Programs	100.00

Project Account Summary

Project Account Key	Payment Amount
202013-CERT-Other Exp #EP4051 OPR	160.00
202024-Emergency Supplies-Coronavirus Response	55.11
202105-Other Exp-Tobacco Grant	103.41
202107-Duarte's Promise-Expense	78.07
202113-Pass Thru Dep-COH (N.E) Parking Structure	2,290.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	5,182.89
250016-Oper of Acq Prop-1229 Pops Road	41.67
Grand Total:	145,908.95



Agenda Item:	10
CM Review:	
Fiscal Review:	

AGENDA REPORT

MEETING DATE: November 10, 2020

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Assistant City Manager/Director of Administrative Services

SUBJECT: Salary Increase for Public Safety Manager Position

RECOMMENDATION: Recommend City Council approve a revised Citywide Salary and Pay Schedule that is attached as Exhibit A and adopt Resolution 20-32

FISCAL IMPACT: Budget amendment of \$22,500 from General Fund (100-1805-7002 and 100-1805-7072)

BACKGROUND

In 2009, John Mack retired from the City of Duarte from the position of Code Compliance Manager and the position remained vacant for four years. In 2013 the position was retitled as Public Safety Manager, but no changes were made to the salary range. In that same year, Larry Breceda was promoted to the position and has held the position since that time.

DISCUSSION/ANALYSIS

In reviewing the City's salary structure, it is apparent that the Public Safety Manager position is not commensurate with the other Division Manager positions. Given the numerous disasters our City has experienced over the last few years, we have had the opportunity to see how relevant and valuable this position is in the implementation and communication related to emergency response and preparedness. An increased salary range will align this position with our other Manager positions and assist us in competing with the surrounding municipal job market to retain and attract quality employees.

The current salary range for the Public Safety Manager is \$41.08 to \$51.36. An increase to \$55.57 to \$66.16 would bring it in line with the Planning Manager salary range.

RECOMMENDATION

Recommend that the City Council approve the revised Citywide Salary and Pay Schedule that is attached as Exhibit A. The new schedule would go into effect on November 15, 2020.

FISCAL IMPACT

If approved, salary and benefit expenses will increase by approximately \$3,000 per month and it will require a FY 2020-21 budget amendment of \$22,500 from the General Fund (100-1205-7002 and 100-1205-7072) and adopt Resolution 20-32.

ATTACHMENTS

Resolution No. 20-32 and Exhibit A – Salary Schedule Effective November 15, 2020

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE
CITYWIDE SALARY AND PAY SCHEDULE**

BE IT RESOLVED by the City Council of the City of Duarte, County of Los Angeles, State of California, as follows:

Section 1. The City Council of the City approved and adopted one consolidated and comprehensive publicly available pay schedule, containing all established employee positions and pay rates, in accordance with the requirements of California Code of Regulations, Title 2, Section 570.5.

Section 2. The City Council of the City approves an adjustment to the salary range of the Public Safety Manager position and the wage range and steps are hereby adjusted and reflected on the attached Citywide Salary and Pay Schedule as Exhibit A.

Section 3. All resolutions, or portions thereof, previously adopted by the City Council and found to be in conflict with the provisions of this resolution are hereby repealed.

Section 7. The effective date of this resolution shall be November 15, 2020. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 10th day of November, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 20-32 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 10th day of November 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

CITY OF DUARTE CITY-WIDE SALARY AND PAY SCHEDULE

Effective July 1, 2020 unless otherwise stated

EXECUTIVE

POSITION	Hourly	Monthly	Annually
City Councilmember (eff. 11/22/2005)		\$ 550.00	\$ 6,600
City Manager (eff. 03/03/2020)	\$ 100.96	\$ 17,500	\$ 210,000

DEPARTMENT HEAD / DIVISION MANAGER - UNREPRESENTED

POSITION	Step A		Step B		Step C		Step D		Step E		Step F		Step G	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Assistant City Manager	\$ 75.06	\$ 13,011	\$ 77.74	\$ 13,475	\$ 80.41	\$ 13,937	\$ 83.07	\$ 14,397	\$ 85.72	\$ 14,859	\$ 88.38	\$ 15,320	\$ 91.05	\$ 15,783
Human Resources Manager	\$ 41.25	\$ 7,149	\$ 42.80	\$ 7,419	\$ 44.34	\$ 7,684	\$ 45.87	\$ 7,951	\$ 47.42	\$ 8,219	\$ 48.95	\$ 8,486	\$ 50.50	\$ 8,752

MANAGEMENT & PROFESSIONAL EMPLOYEES - SEIU LOCAL 721

POSITION	Step A		Step B		Step C		Step D		Step E		Step F		Step G	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Assistant Civil Engineer	\$ 38.04	\$ 6,594	\$ 39.25	\$ 6,804	\$ 40.45	\$ 7,011	\$ 41.66	\$ 7,221	\$ 42.86	\$ 7,429	\$ 44.08	\$ 7,641	\$ 45.28	\$ 7,849
Assistant to the City Manager	\$ 49.18	\$ 8,524	\$ 50.62	\$ 8,774	\$ 52.05	\$ 9,022	\$ 53.50	\$ 9,274	\$ 54.95	\$ 9,524	\$ 56.40	\$ 9,776	\$ 57.86	\$ 10,030
Associate Civil Engineer	\$ 43.48	\$ 7,536	\$ 45.07	\$ 7,812	\$ 46.66	\$ 8,088	\$ 48.26	\$ 8,365	\$ 49.84	\$ 8,640	\$ 51.45	\$ 8,917	\$ 53.04	\$ 9,194
Associate Planner	\$ 38.95	\$ 6,752	\$ 40.26	\$ 6,979	\$ 41.58	\$ 7,208	\$ 42.91	\$ 7,438	\$ 44.23	\$ 7,667	\$ 45.56	\$ 7,898	\$ 46.89	\$ 8,128
City Clerk	\$ 46.76	\$ 8,106	\$ 48.12	\$ 8,342	\$ 49.47	\$ 8,575	\$ 50.83	\$ 8,811	\$ 52.17	\$ 9,045	\$ 53.54	\$ 9,280	\$ 54.91	\$ 9,517
Deputy City Manager	\$ 54.09	\$ 9,378	\$ 55.69	\$ 9,652	\$ 57.26	\$ 9,926	\$ 58.86	\$ 10,201	\$ 60.44	\$ 10,477	\$ 62.04	\$ 10,754	\$ 63.65	\$ 11,032
Director of Community Development	\$ 69.62	\$ 12,067	\$ 72.31	\$ 12,534	\$ 74.99	\$ 12,999	\$ 77.69	\$ 13,466	\$ 80.38	\$ 13,932	\$ 83.06	\$ 14,397	\$ 85.76	\$ 14,864
Director of Parks & Recreation	\$ 65.98	\$ 11,436	\$ 68.12	\$ 11,809	\$ 70.27	\$ 12,180	\$ 72.41	\$ 12,552	\$ 74.56	\$ 12,925	\$ 76.71	\$ 13,296	\$ 78.85	\$ 13,666
Director of Public Safety Services	\$ 65.98	\$ 11,436	\$ 68.12	\$ 11,809	\$ 70.27	\$ 12,180	\$ 72.41	\$ 12,552	\$ 74.56	\$ 12,925	\$ 76.71	\$ 13,296	\$ 78.85	\$ 13,666
Facilities Maintenance Supervisor	\$ 34.77	\$ 6,027	\$ 36.10	\$ 6,258	\$ 37.45	\$ 6,490	\$ 38.77	\$ 6,721	\$ 40.11	\$ 6,953	\$ 41.45	\$ 7,184	\$ 42.77	\$ 7,414
Field Services Manager	\$ 51.86	\$ 8,989	\$ 53.63	\$ 9,295	\$ 55.38	\$ 9,599	\$ 57.15	\$ 9,906	\$ 58.90	\$ 10,210	\$ 60.67	\$ 10,516	\$ 62.44	\$ 10,821
Financial Services Manager	\$ 45.56	\$ 7,898	\$ 47.16	\$ 8,172	\$ 48.73	\$ 8,447	\$ 50.31	\$ 8,721	\$ 51.89	\$ 8,995	\$ 53.48	\$ 9,270	\$ 55.08	\$ 9,547
Information Technology Manager	\$ 51.86	\$ 8,989	\$ 53.63	\$ 9,295	\$ 55.38	\$ 9,599	\$ 57.15	\$ 9,906	\$ 58.89	\$ 10,208	\$ 60.66	\$ 10,516	\$ 62.43	\$ 10,821
Planning Manager	\$ 55.57	\$ 9,631	\$ 57.33	\$ 9,938	\$ 59.09	\$ 10,243	\$ 60.86	\$ 10,549	\$ 62.64	\$ 10,857	\$ 64.40	\$ 11,162	\$ 66.16	\$ 11,468
Public Safety Manager (eff. 11/15/20)	\$ 55.57	\$ 9,631	\$ 57.33	\$ 9,938	\$ 59.09	\$ 10,243	\$ 60.86	\$ 10,549	\$ 62.64	\$ 10,857	\$ 64.40	\$ 11,162	\$ 66.16	\$ 11,468
Public Works Manager	\$ 52.48	\$ 9,097	\$ 54.14	\$ 9,383	\$ 55.79	\$ 9,670	\$ 57.45	\$ 9,958	\$ 59.10	\$ 10,245	\$ 60.76	\$ 10,533	\$ 62.43	\$ 10,821
Recreation Superintendent	\$ 46.10	\$ 7,990	\$ 47.72	\$ 8,271	\$ 49.34	\$ 8,553	\$ 50.97	\$ 8,834	\$ 52.59	\$ 9,115	\$ 54.22	\$ 9,398	\$ 55.85	\$ 9,680
Recreation Supervisor	\$ 34.77	\$ 6,027	\$ 36.10	\$ 6,258	\$ 37.45	\$ 6,490	\$ 38.77	\$ 6,721	\$ 40.11	\$ 6,953	\$ 41.45	\$ 7,184	\$ 42.78	\$ 7,415
Senior Planner	\$ 48.59	\$ 8,422	\$ 50.12	\$ 8,687	\$ 51.66	\$ 8,954	\$ 53.20	\$ 9,221	\$ 54.73	\$ 9,486	\$ 56.27	\$ 9,753	\$ 57.81	\$ 10,020
Transportation Supervisor	\$ 37.89	\$ 6,568	\$ 39.39	\$ 6,828	\$ 40.92	\$ 7,092	\$ 42.42	\$ 7,353	\$ 43.94	\$ 7,616	\$ 45.46	\$ 7,880	\$ 46.98	\$ 8,141

GENERAL EMPLOYEES - SEIU LOCAL 721

POSITION	Step A		Step B		Step C		Step D		Step E		Step F		Step G	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Accountant	\$ 32.27	\$ 5,594	\$ 33.46	\$ 5,799	\$ 34.64	\$ 6,005	\$ 35.83	\$ 6,212	\$ 37.04	\$ 6,419	\$ 38.23	\$ 6,626	\$ 39.42	\$ 6,834
Accounting Specialist	\$ 28.36	\$ 4,915	\$ 29.32	\$ 5,084	\$ 30.30	\$ 5,252	\$ 31.28	\$ 5,421	\$ 32.24	\$ 5,589	\$ 33.22	\$ 5,759	\$ 34.19	\$ 5,927
Administrative Assistant - City Manager's Office	\$ 22.26	\$ 3,858	\$ 23.13	\$ 4,008	\$ 24.00	\$ 4,160	\$ 24.88	\$ 4,311	\$ 25.75	\$ 4,462	\$ 26.62	\$ 4,614	\$ 27.49	\$ 4,765
Administrative Secretary	\$ 25.75	\$ 4,462	\$ 26.74	\$ 4,633	\$ 27.73	\$ 4,806	\$ 28.72	\$ 4,977	\$ 29.70	\$ 5,149	\$ 30.68	\$ 5,319	\$ 31.67	\$ 5,490
Assistant Planner	\$ 31.00	\$ 5,375	\$ 32.21	\$ 5,583	\$ 33.42	\$ 5,793	\$ 34.64	\$ 6,003	\$ 35.84	\$ 6,107	\$ 37.05	\$ 6,423	\$ 38.26	\$ 6,632
Bus Driver	\$ 23.63	\$ 4,096	\$ 24.41	\$ 4,230	\$ 25.19	\$ 4,365	\$ 25.96	\$ 4,500	\$ 26.75	\$ 4,637	\$ 27.54	\$ 4,772	\$ 28.32	\$ 4,909
Civil Engineering Technician	\$ 27.90	\$ 4,837	\$ 29.07	\$ 5,039	\$ 30.24	\$ 5,242	\$ 31.40	\$ 5,443	\$ 32.58	\$ 5,647	\$ 33.75	\$ 5,850	\$ 34.91	\$ 6,052
Clerk/Typist Receptionist	\$ 21.23	\$ 3,681	\$ 22.00	\$ 3,814	\$ 22.77	\$ 3,947	\$ 23.53	\$ 4,079	\$ 24.30	\$ 4,213	\$ 25.08	\$ 4,346	\$ 25.87	\$ 4,484
Code Compliance / Animal Control Officer	\$ 30.15	\$ 5,226	\$ 31.41	\$ 5,444	\$ 32.66	\$ 5,661	\$ 33.92	\$ 5,880	\$ 35.18	\$ 6,098	\$ 36.44	\$ 6,316	\$ 37.69	\$ 6,533
Community Development Technician	\$ 25.42	\$ 4,406	\$ 26.33	\$ 4,563	\$ 27.23	\$ 4,721	\$ 28.15	\$ 4,878	\$ 29.05	\$ 5,036	\$ 29.96	\$ 5,193	\$ 30.87	\$ 5,315
Council Aide - City Manager's Office	\$ 21.73	\$ 3,767	\$ 22.33	\$ 3,870	\$ 23.22	\$ 4,025	\$ 24.11	\$ 4,180	\$ 25.01	\$ 4,334	\$ 25.90	\$ 4,489	\$ 26.79	\$ 4,644
Crime Prevention Specialist	\$ 31.24	\$ 5,415	\$ 32.39	\$ 5,614	\$ 33.57	\$ 5,819	\$ 34.77	\$ 6,028	\$ 35.96	\$ 6,234	\$ 37.17	\$ 6,443	\$ 38.36	\$ 6,649
Custodian	\$ 21.32	\$ 3,696	\$ 22.14	\$ 3,837	\$ 22.95	\$ 3,978	\$ 23.78	\$ 4,123	\$ 24.59	\$ 4,263	\$ 25.43	\$ 4,407	\$ 26.24	\$ 4,549
Field Services Supervisor	\$ 33.40	\$ 5,785	\$ 35.06	\$ 6,077	\$ 36.73	\$ 6,367	\$ 38.39	\$ 6,656	\$ 40.06	\$ 6,946	\$ 41.74	\$ 7,235	\$ 43.41	\$ 7,525
Irrigation Control Technician	\$ 25.59	\$ 4,437	\$ 26.57	\$ 4,606	\$ 27.55	\$ 4,775	\$ 28.52	\$ 4,944	\$ 29.51	\$ 5,116	\$ 30.50	\$ 5,287	\$ 31.47	\$ 5,455
Human Resources Specialist	\$ 29.37	\$ 5,091	\$ 30.60	\$ 5,304	\$ 31.83	\$ 5,515	\$ 33.05	\$ 5,729	\$ 34.27	\$ 5,940	\$ 35.50	\$ 6,153	\$ 36.73	\$ 6,367
Maintenance Technician	\$ 21.82	\$ 3,782	\$ 22.73	\$ 3,939	\$ 23.63	\$ 4,097	\$ 24.55	\$ 4,254	\$ 25.45	\$ 4,412	\$ 26.36	\$ 4,569	\$ 27.27	\$ 4,728
Management Analyst - City Manager's Office	\$ 30.24	\$ 5,241	\$ 31.45	\$ 5,451	\$ 32.70	\$ 5,669	\$ 34.01	\$ 5,896	\$ 35.37	\$ 6,131	\$ 36.79	\$ 6,377	\$ 38.26	\$ 6,632
Outreach Coordinator - Public Safety	\$ 25.19	\$ 4,366	\$ 26.14	\$ 4,531	\$ 27.09	\$ 4,697	\$ 28.05	\$ 4,862	\$ 29.01	\$ 5,028	\$ 29.97	\$ 5,195	\$ 30.93	\$ 5,362
Recreation Coordinator	\$ 25.19	\$ 4,365	\$ 26.14	\$ 4,531	\$ 27.09	\$ 4,697	\$ 28.05	\$ 4,862	\$ 29.01	\$ 5,028	\$ 29.97	\$ 5,195	\$ 30.93	\$ 5,362
Senior Code Compliance / Animal Control Officer	\$ 32.83	\$ 5,689	\$ 34.19	\$ 5,925	\$ 35.55	\$ 6,161	\$ 36.92	\$ 6,400	\$ 38.30	\$ 6,638	\$ 39.67	\$ 6,875	\$ 41.03	\$ 7,113
Senior Custodian	\$ 25.88	\$ 4,487	\$ 26.88	\$ 4,658	\$ 27.88	\$ 4,832	\$ 28.88	\$ 5,006	\$ 29.90	\$ 5,182	\$ 30.90	\$ 5,356	\$ 31.91	\$ 5,532
Senior Maintenance Technician	\$ 25.59	\$ 4,437	\$ 26.57	\$ 4,606	\$ 27.55	\$ 4,775	\$ 28.52	\$ 4,944	\$ 29.51	\$ 5,116	\$ 30.50	\$ 5,287	\$ 31.47	\$ 5,455
Senior Maintenance Technician *Electrician	\$ 27.65	\$ 4,794	\$ 28.49	\$ 4,937	\$ 29.35	\$ 5,086	\$ 30.22	\$ 5,238	\$ 31.14	\$ 5,396	\$ 32.06	\$ 5,557	\$ 33.03	\$ 5,725

PART-TIME HOURLY EMPLOYEES

Hourly Pay Rate							
POSITION	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Administrative Assistant - City Manager's Office*	\$ 22.26	\$ 23.13	\$ 24.00	\$ 24.88	\$ 25.75	\$ 26.62	\$ 27.49
Aerobics Instructor	\$ 13.49	\$ 15.42	\$ 17.32	\$ 19.23	\$ 21.16	\$ 23.08	\$ 24.97
Animal Control Officer	\$ 16.45	\$ 17.09	\$ 17.72	\$ 18.35	\$ 18.99	\$ 19.62	\$ 20.27
Assistant Boxing Trainer (eff. 01/01/2020)	\$ 13.00	\$ 14.04	\$ 14.59	\$ 15.14	\$ 15.52	\$ 16.25	\$ 16.62
Boxing Trainer	\$ 19.13	\$ 19.73	\$ 20.61	\$ 21.51	\$ 22.09	\$ 23.27	\$ 23.87
Certified Aerobics Instructor	\$ 24.30	\$ 25.76	\$ 27.22	\$ 28.66	\$ 30.12	\$ 31.58	\$ 33.03
Clerk/Typist Receptionist*	\$ 21.23	\$ 22.00	\$ 22.77	\$ 23.53	\$ 24.30	\$ 25.08	\$ 25.87
College Intern (eff. 01/01/2020)	\$ 13.00	\$ 14.30	\$ 15.73	\$ 17.30	\$ 19.03	\$ 20.93	\$ 23.02
Community Services Officer	\$ 16.45	\$ 17.08	\$ 17.72	\$ 18.35	\$ 18.99	\$ 19.62	\$ 20.27
Computer Lab Technician	\$ 14.40	\$ 14.83	\$ 15.25	\$ 15.68	\$ 16.11	\$ 16.53	\$ 16.96
Custodian	\$ 17.47	\$ 18.14	\$ 18.81	\$ 19.49	\$ 20.15	\$ 20.83	\$ 21.49
Fee and Charge Instructor	70% of Registration Fees						
Lifeguard (eff. 01/01/2020)	\$ 13.00	\$ 13.63	\$ 14.15	\$ 14.67	\$ 15.19	\$ 15.71	\$ 16.23
Lifeguard/Instructor	\$ 13.93	\$ 14.41	\$ 14.88	\$ 15.36	\$ 15.83	\$ 16.31	\$ 16.78
Pool Manager	\$ 17.94	\$ 18.75	\$ 19.57	\$ 20.38	\$ 21.20	\$ 22.01	\$ 22.84
Recreation Leader (eff. 01/01/2020)	\$ 13.00	\$ 13.54	\$ 14.08	\$ 14.62	\$ 15.16	\$ 15.70	\$ 16.25
Recreation Specialist	\$ 16.32	\$ 16.83	\$ 17.34	\$ 17.85	\$ 18.36	\$ 18.87	\$ 19.38
Senior Custodian*	\$ 25.88	\$ 26.88	\$ 27.88	\$ 28.88	\$ 29.90	\$ 30.90	\$ 31.91
Trail Maintenance Crew (eff. 01/01/2020)	\$ 13.00	\$ 15.48	\$ 17.03	\$ 18.73	\$ 20.61	\$ 22.67	\$ 24.94

*part time position mirrors hourly rate of full time position