

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: November 9, 2017
SUBJECT: Comments on Agenda Items, Meeting of November 14, 2017

ITEM 6.A. On Saturday, October 14, 2017, the Amazing Family Race physically and mentally challenged 17 competitive teams in a day filled with fun, adventure, and prizes. Sponsored by Foothill Transit and FSP Designs, the first-place team was awarded \$400, the second-place team was awarded \$300, and the third-place team was awarded \$200, along with exciting family fun packs including various goodies and gift cards from local businesses. The race to the finish line promotes family, unity, good health, and exercise, while highlighting various City facilities. The video highlighting the event, which is posted on the City of Duarte City Hall Facebook page, has over 2,700 views.

ITEM 6.B. A representative from the Mayor's Youth Council will provide an update on recent and upcoming activities.

ITEMS 10.D and E (Consent). These are resolutions for Council consideration fixing the employer contribution at an equal amount for employees and annuitants under the public employees' Medical and Hospital Care Act, for both PERS (all employees) and non-PERS (City Council) participants. A certified copy of these resolutions will be submitted to the Board of Administration of PERS.

ITEM 10.F (Consent). This is a resolution for Council consideration adjusting the hourly rate schedule for compliance with the new minimum wage requirements. In May 2016, the California legislature passed a statewide minimum wage hike. By 2023, the minimum wage across California will be \$15 an hour. As part of this progression of wage hikes, as of January 2018, the minimum wage has increased to \$11 per hour. Thus, three of the City's existing part-time positions (College Intern, Recreation Leader, Trail Maintenance Crew) have had their bottom step increased slightly to \$11. As part of this process, we conducted a survey of surrounding cities, and we are making a recommendation to increase the top step of the Recreation Leader from \$12.52 to \$14.

ITEM 10.G (Consent). This is the second reading of the Ordinance authorizing the relocation of Third Street Park, and declaring a necessity for use of portions of the existing park for other municipal purposes.

ITEM 12.A. The Duarte Historical Society (DHS) has conducted an annual craft fair at Encanto Park for several years, and has decided to move the location to the Huntington Drive Andres Duarte Plaza/Grace Fellowship Church location to take advantage of better visibility to improve participation. DHS submitted a Duarte Special Event Permit Application that has been approved for use by staff, and has provided the church with a certificate of insurance, with the church listed as co-insured. Co-sponsorship would involve waiving any fees associated with the use of the plaza and permitting, and will include adding promotions for the event on social media, the electronic message board, and City publications. Additional assistance could include providing event organizers with cones and barricades as needed.

ITEM 12.B. This item includes a presentation of the MSRC (Mobile Source Air Pollution Reduction Review Committee) PowerPoint pertaining to the 2017 Local Government Partnership Program, along with a resolution authorizing the submittal of an application for funding from the MSRC 2017 Local Government Partnership Program.

The MSRC has established the Local Government Partnership Program to partner with local cities and counties within the South Coast region to “jumpstart” implementation of the South Coast AQMD’s 2016 Air Quality Management Plan (AQMP). The Program represents one of the incentive-based solutions included in the 2016 AQMP. It also provides additional funding, beyond funding provided through the AB 2766 Subvention Fund Program, to assist local agencies in the 2016 AQMP. It emphasizes an accelerated transition to zero and near zero vehicles along with essential supporting infrastructure. Funding is provided on a reserved basis, not a competitive basis, for all local agencies that participate in the AB 2766 program. The City of Duarte has a reserved funding amount of \$50,000.

In order to participate in the program, staff watched the MSRC-hosted Applicant Workshop/Webcast, and will be presenting the MSRC-provided PowerPoint presentation at the Council meeting. Once approved, the resolution and a project implementation plan application and implementation schedule will be submitted to AQMD. The application submittal is due by March 2, 2018.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Darrell J. George', with a stylized flourish at the end.

Darrell J. George
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 24, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Pro Tem Fasana called the meeting to order at 6:32 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Kang, Paras-Caracci, Reilly ABSENT: Finlay ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Reilly moved, Paras-Caracci seconded to adopt the Agenda, and carried with Finlay absent.
CLOSED SESSION Pending/Threatened Litigation	There was no public input. Cosgrove stated the Closed Session was pursuant to Government Code Section 54956.9 subsections (a) and (e)(2), pending or threatened litigation. City Council met in Closed Session to discuss correspondence received from Morgan, Lewis & Brokius LLP regarding the BKK Landfill in West Covina. The Closed Session concluded at 7:02 p.m. City Council reconvened at 7:08 p.m., with four members pre-sent, and Finlay absent.
PLEDGE TO THE FLAG	Pattie Dalessandro led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Paras-Caracci provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION	Cosgrove announced that City Council met in Closed Session as stated above, with no reportable action taken.
SPECIAL ITEMS Recognition – CERT Members	Brian Villalobos introduced CSO Anthony Hadloc, and presented him with a certificate in appreciation of his hard work and dedication as the volunteer leader of the Duarte Community Emergency Response Team (CERT). Villalobos presented certificates to CERT founding members Anne Wilkins, Gary Hand, Edward Martinez, Dan Yrigoyen, Chris Frye, Pattie Dalessandro, and Oliva Barnes, and thanked them for their service.
Presentation–Chamber Quarterly Report/Vision	Tina Carey presented the Chamber’s Quarterly Report, and Sheryl Lefmann presented a PowerPoint about the Chamber’s vision.
Public Safety Update	Brian Villalobos presented the monthly Public Safety update, including statistics and upcoming events.

10/24/17

ANNOUNCEMENTS

Sheryl Lefmann, Duarte Chamber, announced upcoming Chamber events in October and November.

Joanna Gee, Duarte Library, announced programs, classes, story times, clubs, and contests in October and November.

Karen Herrera announced upcoming community events, meetings, activities, and programs in October and November.

Dan Yrigoyen announced Duarte High School Falcon Band field tournament on November 2, and new Troop 185 Eagle Scout.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.

Steve Hernandez – Tennis tournament, teamwork.

Cesar Monsalve – County Health Department, City picnic.

Karen Herrera – Make a Difference Day, Teen Center event.

Gene Jones – Swimming pool open year-round.

CONSENT CALENDAR

Paras-Caracci moved, Reilly seconded to approve the Consent Calendar as follows, and carried with Finlay absent.

Approve Items A, B, C, D.

PUBLIC HEARING

Council Bill 17-O-07

Relocating Third Street Park
(First Reading)

Mayor Pro Tem Fasana announced this was the time and place set for a Public Hearing to consider this item, and read by title Council Bill 17-O-07:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE AUTHORIZING THE RELOCATION OF THIRD STREET PARK AND DECLARING A NECESSITY FOR USE OF PORTIONS OF THE EXISTING PARK FOR OTHER MUNICIPAL PURPOSES (First Reading)

Notice of the hearing was given, the affidavit is on file, and no written communications were filed on the matter.

Cosgrove presented the staff report about the proposed relocation of Third Street Park, including clearing title, procedural requirements to close escrow, and required findings as outlined in the ordinance.

Mayor Pro Tem Fasana asked if anyone in the audience wished to speak on the item.

Anne Wilkins stated she is impressed with the plans, she is pleased that the park has been removed from the center of the block, and she thinks it is a great idea.

Steve Hernandez stated the design is awesome, and this action has meaning.

Kang moved, Reilly seconded to close the Public Hearing, and carried with Finlay absent.

Reilly moved, Kang seconded to introduce Council Bill 17-O-07 for first reading, and carried by the following Roll Call vote:

AYES: Paras-Caracci, Reilly, Kang, Fasana
NOES: None
ABSENT: Finlay

BUSINESS ITEM

Agreement – Debris catchment
Land Design Consultants, Inc.
Budget amendment \$32,000

Public Works Manager Amanda Hamilton presented a detailed staff report about the proposed agreement pertaining to the debris catchment of canyons north of Melcanyon Road, as well as the request for a budget amendment for the project, and answered questions from Councilmembers regarding the dirt dumped by the School District, berm, service road, private lots, access to properties, surveying, and zoning.

Paras-Caracci moved, Kang seconded to authorize the City Manager to execute a Professional Services Agreement with Land Design Consultants, Inc., for civil engineering services to conduct studies and prepare plans for the debris catchment of canyons north of Melcanyon Road, and to approve a \$32,000 budget amendment to the 2017-18 fiscal year budget for the project, and carried with Finlay absent.

**ITEMS FROM CITY COUNCIL/
CITY MANAGER**

GEORGE: Noted the meeting tonight will be adjourned to a Public Hearing at the Special Meeting on November 2, 5:00 p.m., regarding redistricting.

PARAS-CARACCI: Attended JPIA Risk Management Conference in Santa Barbara, congratulated Kristen Petersen for being nominated for the Capstone Award, the Amazing Family Race was amazing and she would like the video about it shown at the next Council Meeting, attended Red Ribbon Week kick-off, and stated the pool being open year-round is one of a number of things to be addressed by staff and prioritized by City Council.

REILLY: Attended Congressman Napolitano's mental health consortium, took the Gold Line to the Medal of Valor ceremony at USC, attended Immaculate Conception's 95th anniversary of its school, the Amazing Family Race was fantastic, thanked volunteers, staff, businesses, and participants, and asked that we look into having signage at the freeway off-ramp about heavy trucks.

KANG: Inquired about having the pool open year-round (Mon-salve responded), he helped with Valley View automatic sprinklers, thanked Traffic Safety and the motorcycle officer for the patrol of Huntington Drive, and stated he sees a number of vehicles speeding at the off-ramp of 605/Huntington, and perhaps we could be more vigilant.

FASANA: Stated he was recently in Rome on behalf of Metro regarding express lanes, attended SGV COG meeting regarding the merger of the Alameda Corridor East with the COG, the by-laws will be brought to the City Council for approval, he feels

during the winter months, there is less usage of the pool, we can consider it during the budget cycle if there is a tremendous demand for it, and stated we are still working on the bike trail connection with the City of Hope.

ADJOURNMENT

Reilly moved, Paras-Caracci seconded to adjourn the meeting at 8:44 p.m. to the Special Meeting/Public Hearing pertaining to district elections, Thursday, November 2, 2017, 5:00 p.m., Duarte City Council Chambers, and carried with Finlay absent.

Mayor Pro Tem John Fasana

City Clerk

MINUTES

CITY COUNCIL OF THE CITY OF DUARTE SPECIAL MEETING – NOVEMBER 2, 2017

CALL TO ORDER The City Council of the City of Duarte met in a special meeting in the Duarte City Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 5:05 p.m.

RECORDATION OF ATTENDANCE The following were in attendance:
PRESENT: Fasana, Kang (arrived at 5:07 p.m.), Paras-Caracci, Reilly, Finlay
ABSENT: None
ADMINISTRATIVE STAFF: City Manager George, City Attorney Cosgrove, Assistant City Attorney Fenstermacher

ADOPTION OF AGENDA Reilly moved, Fasana seconded to adopt the Agenda, and carried with Kang not present.

PLEDGE OF ALLEGIANCE Paras-Caracci led the Pledge of Allegiance to the Flag.

PUBLIC HEARING George presented a brief staff report about the Public Hearing, and stated in addition to receiving public comment, the goal for this meeting is to determine the number of districts.
Receive/discuss public comment
Draft maps
Notice of the hearing was given, the affidavit is on file, and no written communications were filed on the matter.
Alan Fenstermacher, Rutan & Tucker, provided additional information about the process, and stated the goal of the next meeting will be to decide the actual districts.
Doug Johnson, National Demographics Corporation, presented a PowerPoint about the maps that were submitted, discussed them in detail, and answered questions from Councilmembers.
Mayor Finlay asked if there was anyone in the audience who wished to speak on the item.
Steve Hernandez inquired as to how many maps were ethnically balanced, stated we need to focus on the person running, he wants Councilmembers to represent the City, it is important to keep the City together, and stated it could be counter-productive to a City our size.
George Farra stated we need to think 15 years ahead, not five, suggested maps 702 and 902 were developed to keep current Councilmembers in separate districts, there is no need to do as many districts as possible, he thinks five would be good or four with an at-large Mayor, the southwest area cannot be divided, and stated he believes the maps that should be considered are

102-105, 107, 110-114, 117, and 501, and he would not consider any of the other ones.

Fasana moved, Kang seconded to close the Public Hearing, and carried unanimously.

There was discussion about map 702 preserving existing seats and including new seats, possibility of options for at-large elections for charter cities, having more than five districts would be dividing the area up too much, Council has worked hard to accomplish goals, the goal is to serve the entire City, seven or nine districts would be more inclusive, 2020 census, support for 702 and 902 for the stability of the City, cost for additional Councilmembers, having a good cohesive team, a huge change would disrupt continuity, past election results, seven districts would be better representation for everyone, and preparation of a few more maps showing seven districts.

Fasana moved, Paras-Caracci seconded to proceed with seven districts, and that maps be brought back with features similar to map 702, and carried by the following Roll Call vote:

AYES: Paras-Caracci, Kang, Fasana, Finlay

NOES: Reilly

ADJOURNMENT

The meeting was adjourned at 6:13 p.m., to the Special Meeting/Public Hearing pertaining to district elections, Monday, November 13, 2017, 5:00 p.m., Duarte City Council Chambers.

Mayor Margaret Finlay

ATTEST:

City Clerk



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7646	TZEITEL PARAS-CARACCI	Conf/Meeting Expense Reimbursement	208830		198.39
100-1005-7646	U.S. BANK	Tzeitel Paras-Caracci JPIA Conf Hotel 10/2017	208762		656.18
100-1005-7646	MDBAA	Tzeitel Paras-Caracci Scholarship Gala	208711		65.00
100-1005-7646	TZEITEL PARAS-CARACCI	Conf/Meeting Expense Reimb	208830		335.60
100-1005-7647	MDBAA	Liz Reilly Scholarship Gala	208711		65.00
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	208847		36.20
100-1010-7614	STAPLES ADVANTAGE	Credit for Invoice #3346516112	208847		-15.50
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	208847		29.96
100-1010-7650	WEX BANK	Fuel-CM 9/1/17 - 9/30/17	EFT05335		38.01
100-1010-7650	CITY OF MONROVIA	Fuel-City Mgr 9/2017	208822		146.84
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 9/2017	208840		1,604.24
100-1010-7980	DUARTE UNIFIED SCHOOL DISTRICT	Commissioner Dinner 9/26/17	208802		447.76
100-1010-7980	DUARTE UNIFIED SCHOOL DISTRICT	City 60th Anniversary Celebration 9/121/7	208802		425.00
100-1010-7980	U.S. BANK	Closed Session Food 9/12/17 (Panera Bread)	208714		154.77
100-1010-7980	U.S. BANK	Special Council Workshop 8/30/17 (Wild Thyme)	208714		166.85
100-1015-7682	BURKE, WILLIAMS & SORENSEN LL	Labor Legal 9/2017	208783		59.00
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 9/2017	208844		4,365.54
100-1015-7686	DAN SLATER	Legal Services 10/2017	208846		210.00
100-1020-7711	U.S. BANK	Holiday Party Raffle Gifts (Target)	208762		125.67
100-1020-7711	U.S. BANK	2017 Service Award Target Gift Cards	208762		988.44
100-1020-7711	U.S. BANK	Halloween Breakfast Raffle Prize (Target)	208762		21.83
100-1020-7711	DUARTE RECREATION PETTY CASH	City Awards Party Decorations	208747		30.64
100-1020-7711	MIMI'S CAFE	Halloween Breakfast	208728		424.13
100-1020-7711	U.S. BANK	Positive Pal Lunch 9/21/17 (Panera Bread)	208714		154.38
100-1020-7713	U.S. BANK	Museum Phone/Internet 6/26/17 - 7/25/17 (Verizon)	208714		88.01
100-1020-7716	DUARTE PETTY CASH	Coffee/Refreshments-Coffee w/Sheriff's & Council	208745		188.95
100-1020-7716	RAFER OWENS	Mayor's Prayer Breakfast Keynote Speaker	208829		250.00
100-1020-7716	BELL CHOIR-LAKE AVENUE CHURCH	Mayor's Prayer Breakfast Performance	208777		150.00
100-1020-7717	U.S. BANK	Route 66 Parade Insurance 9/23/17	208762		245.00
100-1020-7717	TRAFFIC MANAGEMENT INC	Temp No Parking Signs (Rt 66 Parade)	208854		808.13
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		115.00
100-1020-7726	U.S. BANK	Levon Y Adobe Creative Cloud	208762		49.99
100-1020-7726	U.S. BANK	Levon Y-Adobe Creative Cloud	208714		49.99
100-1020-7980	KELLY BARNES	Holiday Party Decorations	208721		164.14
100-1020-7980	U.S. BANK	Holiday Party Decorations (Amazon)	208714		185.85
100-1020-7980	U.S. BANK	Holiday Party Invitations (Shutterfly)	208714		187.60
100-1020-7980	U.S. BANK	Holiday Party Photo Holders (beaucoup)	208714		213.21
100-1205-7610	DUARTE PUBLIC SAFETY PETTY CAS	Parking-Board of Supervisor Meeting	208746		25.00
100-1205-7610	CACEO	Don V Investigative Report Writing 11/9/17	208739		75.00
100-1205-7610	DUARTE PIZZA COMPANY	CERT Meeting	208800		41.95
100-1205-7614	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies	208746		7.64
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	208847		11.78
100-1205-7636	TOM'S CLOTHING & UNIFORMS INC	CSO J Valdez Uniforms	208853		52.56
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 24 Lower Cntrl Arm Assembly/Radius Arms	208772		1,259.25
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 27 Brake Inspection/Battery Service	208772		34.45
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Carwash	208746		14.00
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Carwash	208746		14.00
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 9/2017	208822		1,471.78
100-1205-7650	ADVANTAGE FORD LINCOLN	Veh 35 Oil Service	208770		41.69
100-1205-7694	DUARTE PUBLIC SAFETY PETTY CAS	Commission Postage	208746		2.94
100-1205-7761	DATA TICKET INC	Admin Citation Processing 9/2017	208795		1,332.48
100-1205-7761	DATA TICKET INC	DUI Processing 9/2017	208795		17.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 9/2017	208795		1,296.42

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7779	AIDA TORRES	Amazing Race DART Team Dinner (In N Out)	208760		40.41
100-1205-7779	AIDA TORRES	Red Ribbon Week Pumpkins	208760		171.53
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Event Supplies	208746		57.91
100-1205-7779	YESENIA CHAVEZ	PS Intern Stipend	208742		100.00
100-1205-7779	DUARTE PIZZA COMPANY	Financial Aid Workshop	208800		47.51
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Services 9/2017	208791		1,355.72
100-1205-7780	STATE HUMEANE ASSOCIATION OF	O. Pinto Animal Training 12/2/17	208848		25.00
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 9/2017	208822		4,033.57
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 8/2017	208753	201716-Sheriff's-CalGrip 2017-2018 (3 of	15,291.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 8/2017	208753		304,799.91
100-1205-7781	JORGE CARLOS	CC Deputy No Show Refund	208723		225.00
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	208824		9,881.37
100-1205-7980	WALMART COMMUNITY/RFCSLLC	Rt 66 Staff/Volunteer Supplies	208717		93.46
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	CalGrip CBO Q3 7/17 - 9/17	208779	201716-Other Expense-CalGrip 2017-201	14,500.00
100-1405-7610	U.S. BANK	Craig Hensley Lunch APA Conf 9/23/17	208763		10.97
100-1405-7610	U.S. BANK	Craig Hensley Dinner APA Conf 9/25/17	208763		23.94
100-1405-7610	U.S. BANK	Craig H/Jason G Dinner APA Conf 9/24/17	208763		49.14
100-1405-7610	U.S. BANK	Craig Hensley Airport Parking APA Conf 9/25/17	208763		54.00
100-1405-7610	U.S. BANK	Craig Hensley Hotel APA Conf 9/23/17 - 9/25/17	208763		389.72
100-1405-7610	U.S. BANK	Craig Hensley Taxi Hotel/Airport APA Conf 9/25/17	208763		39.70
100-1405-7610	U.S. BANK	Craig Hensley So Cal Economic Summit 11/9/17	208763		100.00
100-1405-7610	U.S. BANK	Craig Hensley APA Conf Airport Taxi (SITOA)	208713		41.25
100-1405-7610	U.S. BANK	Craig/Jason APA Conf Dinner (Cafeteria 15L)	208713		69.24
100-1405-7612	U.S. BANK	Daily Bulletin Online Subscription	208763		10.23
100-1405-7612	U.S. BANK	Hightail Subscription-Lg Data Format	208763		15.99
100-1405-7612	U.S. BANK	Hightail Subscription-Lg Data Format	208713		15.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	208847		89.90
100-1405-7614	DIAZIT COMPANY INC	Carrier Strip for Plans	208798		152.95
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 9/2017	208822		114.01
100-1405-7650	AUTOZONE	Veh 32 Wipers	208774		31.35
100-1405-7690	SARA VASQUEZ	Planning Commission Mtg	208857		50.00
100-1405-7690	PAULA WATSON-GARDNER	Planning Commission Mtg	208858		50.00
100-1405-7690	SHAUNA PIERCE	Planning Commission Mtg	208831		50.00
100-1405-7690	GEORGE K FARRA	Planning Commission Mtg	208806		50.00
100-1405-7690	U.S. BANK	APA Economic Develop Planning Award Nomination	208713		105.00
100-1405-7801	COUNTY OF LOS ANGELES DEPART	Industrial Waste Inspections 9/2017	208792		274.91
100-1405-7965	MOORE IACOFANO GOLTSMAN INC	Huntington Dr Mixed Use Air Quality Report	208823	201706-Professional Svcs-1415 Hunt Driv	3,130.00
100-1405-7965	KELSOE & ASSOCIATES INC	ALTA Survey Northeast Corner Hunt/Buena Vista	208814	201723-Prof Svcs-1303 Hunt Site Clearanc	2,000.00
100-1405-7965	LDM ASSOCIATES INC	CDBG Federal Grant Administration 9/2017	208820		400.00
100-1405-7965	PLACEWORKS	City of Hope Specific Plan/EIR 9/2017	208832	201406-Prof Serv-City of Hope EIR Reimb	1,155.15
100-1405-7965	HUNT DESIGN ASSOCIATES INC	Design of Wayfinding Signs	208812		420.00
100-1405-7969	RKA CONSULTING GROUP	Winter Storm Engineering Svcs 9/2017	208837	201632-Fish Fire-Engineering Svcs	143.75
100-1405-7975	CURO MANAGED PRINT PRODUCTI	60th Anniversary Banners (Final Pymt)	208743		3,681.20
100-1405-7975	CURO MANAGED PRINT PRODUCTI	60th Anniversary Banner (First Pymt)	208744		3,681.20
100-1405-7980	NOBEL SYSTEMS	GIS GeoViewer Hosting 12/1/17 - 11/30/18	208826		7,300.00
100-1405-7980	BRIGHTVIEW LANDSCAPE SERVICES	Winter Storm K-Rail Leaf & Debris Removal	208781	201632-Fish Fire-Other Exp (1405)	310.00
100-1405-8100	GUS SIGNS	Duarte Chamber Building Sign	208726	201728-Chamber Tenant Improv-Capital	1,900.00
100-1405-8100	PLATINUM CONSTRUCTION DESIGN	Retention-Chamber Improv (1735 Hunt Dr)	208833	201728-Chamber Tenant Improv-Capital	2,308.25
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	208719		45.10
100-1410-7630	SIMON EQUIPMENT RENTALS	Stump Grinder Rental	208845		257.40
100-1410-7636	RED DOT UNIFORMS	Field Services Hats	208835		186.70
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Wood Chipper Repair	208772		451.27
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Chipper Water Pump Belt Pulley	208772		534.80
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 7 Smog Inspection	208772		35.00
100-1410-7650	WEX BANK	CNG Fuel 9/1/17 - 9/30/17	EFT05335		61.32
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 9/2017	208822		1,054.15
100-1410-7650	HOSE-MAN INC	Tractor Hydraulic Hose	208810		91.89
100-1410-7650	AUTOZONE	Truck 2 Motor Oil	208774		16.07
100-1410-7650	TRIANGLE TRUCK PARTS	Tractor Exhaust Cap	208855		16.87
100-1410-7650	COASTLINE EQUIPMENT	Tractor Solenoid Install	208789		1,487.07

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1410-7656	CUMMINS PACIFIC LLC	Emergency Generator Load Bank Test	208793		1,207.75
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 10/2017	208851		145.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 10/2017	208768		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 10/2017	208768		58.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 9/2017	208852		507.20
100-1410-7887	GARVEY EQUIPMENT COMPANY	Chain Saw Supplies	208807		262.83
100-1410-7900	BRIGHTVIEW LANDSCAPE SERVICES	Winter Storm K-Rail Leaf & Litter Clean-up	208781	201632-Fish Fire K-Rail Maint (1410)	310.00
100-1410-7980	POOL & ELECTRICAL PRODUCTS IN	Plaza Fountain Seal	208834		7.43
100-1410-7980	TRAFFIC MANAGEMENT INC	Barricades	208854		602.80
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		2,130.00
100-1500	FRANK VALENZUELA	Advance-SCALE Grant Training Meals	208764		390.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	208839		76.92
100-1605-7610	U.S. BANK	Kelly Barnes CPRS Senior Symposium 10/20/17	208761		30.00
100-1605-7610	U.S. BANK	Cesar Monsalve SCAG Economic Summit 11/9/17	208761		100.00
100-1605-7610	U.S. BANK	Cesar Monsalve MMASC Conf Hotel 10/26/17	208761		168.06
100-1605-7610	U.S. BANK	Cesar Monsalve CPRS Conf Registration 3/2018	208761		850.00
100-1605-7610	DUARTE RECREATION PETTY CASH	ACTSO Parking	208747		24.00
100-1605-7614	U.S. BANK	iPhone Case (Amazon)	208761		12.99
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	208847		55.78
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 9/2017	208822		340.88
100-1605-7713	DIGITAL NETWORKS GROUP INC	Senior Ctr AV Upgrades	208799	201722-Grant Program-Senior Center-Tec	494.58
100-1605-7728	SMART & FINAL	Park Clean-up Refreshments/Water	48	201709- Duarte's Promise - America's Pro	3.19
100-1605-7728	LUPE VALERIO	AmeriCorps City Picnic Supplies	208715	201709- Duarte's Promise - America's Pro	224.71
100-1605-7728	LUPE VALERIO	AmeriCorps College Fair Supplies	208715	201709- Duarte's Promise - America's Pro	100.00
100-1605-7728	ASCENSION BENEFITS & INSURANC	AmeriCorps Health Insurance 11/2017	208707	201709- Duarte's Promise - America's Pro	281.92
100-1605-7730	SMART & FINAL	Halloween Parade Candy	48		286.53
100-1605-7730	SMART & FINAL	Halloween Howl Supplies	48		65.17
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Oriental Trading)	208761		48.47
100-1605-7730	DUARTE RECREATION PETTY CASH	Halloween Howl Gift Card	208747		25.00
100-1605-7730	CURO MANAGED PRINT PRODUCTI	Halloween Photo Booth	208794		447.50
100-1605-7732	WALMART COMMUNITY/RFCSLLC	City Picnic Craft	208717		68.34
100-1605-7732	WALMART COMMUNITY/RFCSLLC	City Picnic Supplies	208717		51.56
100-1605-7732	WALMART COMMUNITY/RFCSLLC	City Picnic Supplies	208717		42.40
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Supplies	208717		18.28
100-1605-7733	SMART & FINAL	SC Supplies	48		146.38
100-1605-7733	SMART & FINAL	SC Supplies	48		68.24
100-1605-7733	PAMELA KAY ADAMS	SC Entertainment	208736		300.00
100-1605-7733	U.S. BANK	SC Beadweaving Beads (Fire Mtn Gems & Beads)	208761		209.69
100-1605-7733	U.S. BANK	SC Newsletter Stapler (Amazon)	208761		412.00
100-1605-7733	U.S. BANK	Halloween Supplies/Candy/Balloons (Party City)	208761		88.42
100-1605-7733	U.S. BANK	(2) Piano Cords (Amazon)	208761		50.00
100-1605-7733	U.S. BANK	SC Netflix	208762		18.74
100-1605-7733	JAMES WAMMACK	SC Lunch Program Musician	208765		200.00
100-1605-7733	DR BRICE HARRIS JR	SC Great Decision Lecture	208808		50.00
100-1605-7733	MANUEL ROBLES	SC Turkey Carving	208838		125.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Supplies	208747		12.79
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Halloween Supplies	208747		8.15
100-1605-7733	SOUTHEAST CONSTRUCTION PROD	SC Softball Chalk	208756		8.54
100-1605-7733	ELWIN KISHIMOTO	SC Kiln Repair	208816		135.00
100-1605-7733	SMART & FINAL	SC Halloween Supplies	48		187.96
100-1605-7733	U.S. BANK	SC Netflix	208714		18.72
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC City Picnic Supplies	208717		32.68
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Amazing Race Supplies	208747		2.19
100-1605-7735	DUARTE CHAMBER OF COMMERCE	TC Special Event Prize (AMC Movie Tkts)	208724		333.00
100-1605-7735	STAPLES ADVANTAGE	TC Office Supplies	208847		7.61
100-1605-7735	STAPLES ADVANTAGE	TC Office Supplies	208847		47.56
100-1605-7735	SMART & FINAL	TC Amazing Family Race Supplies	48		179.32
100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fee-Soccer Skills	208722		78.75
100-1605-7736	AGI ACADEMY	Instructor Fee-Math Workshop	208718		221.20
100-1605-7736	AGI ACADEMY	Instructor Fee-Critical Reading	208718		387.10

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7736	JATARA NEWELL	Instructor Fee-Hip Hop	208729		330.75
100-1605-7736	YOUNG REMBRANDTS	Instructor Fee-Cartoon Drawing	208735		176.40
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee-Circus Gymnastics	208725		803.25
100-1605-7736	AGI ACADEMY	Instructor Fee-Typing	208718		110.60
100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fee-3 Sport Program	208722		315.00
100-1605-7736	BEGINNERS EDGE SPORTS TRAININ	Instructor Fee-Soccer & Baseball	208722		105.00
100-1605-7736	U.S. BANK	ROP Classes TV Stand (Amazon)	208761		122.99
100-1605-7737	SMART & FINAL	Halloween Party Ice Cream	48		23.96
100-1605-7737	VIEJAS CASINO	Deposit-Adult Excursion	208716		1,100.00
100-1605-7737	U.S. BANK	Hearst Castle Admission 12/8/2017	208761		1,440.00
100-1605-7741	CHALLENGER TEAMWEAR	LAS Trophies	208787		113.15
100-1605-7741	U.S. BANK	Popcorn Machine (Amazon)	208761		293.65
100-1605-7741	U.S. BANK	Storage Cabinet & Hand Sanitizer (Amazon)	208761		258.91
100-1605-7741	U.S. BANK	Hand Sanitizer-Frontline Park Staff (Amazon)	208761		41.16
100-1605-7741	U.S. BANK	Field Paint (Bownet Sports)	208761		321.21
100-1605-7741	CITY OF AZUSA	Youth Sports Fees	208775		510.00
100-1605-7744	DUARTE RECREATION PETTY CASH	TNC/Parade Supplies	208747		15.74
100-1605-7745	U.S. BANK	TC Boxing Club Equipment (Title Boxing)	208761	201716-Boxing Prog-CalGrip 2017-2018 (3	1,386.60
100-1605-7745	U.S. BANK	TC Boxing Equipment (Pro Boxing Equipment)	208761	201716-Boxing Prog-CalGrip 2017-2018 (3	335.84
100-1605-7745	DELONG UNLIMITED SCREEN PRINT	TC Boxing Program Tank Tops	208796		353.97
100-1605-7980	U.S. BANK	Employee Recognition Food 9/14/17 (Wild Thyme)	208761		267.18
100-1605-7980	U.S. BANK	Employee Recognition Awards Gift Cards (Target)	208761		44.04
100-1605-7980	DUARTE RECREATION PETTY CASH	Pool Noodles	208747		43.70
100-1610-7616	CALIBER COMMERCIAL POOL SERVI	Marathon Electric 20 HP Motor (Lg Pool Backup)	208784		7,068.75
100-1610-7616	CALIBER COMMERCIAL POOL SERVI	Training Pool Repair	208784		468.63
100-1610-7616	CALIBER COMMERCIAL POOL SERVI	Competition Pool Motor & Impeller Repair	208784		2,490.64
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	208749		1,008.39
100-1610-7618	WALMART COMMUNITY/RFCSLLC	SC Coffee Supplies	208717		12.79
100-1610-7618	WALMART COMMUNITY/RFCSLLC	CC Ironing Board	208717		15.16
100-1610-7618	U.S. BANK	(3) Microphones (Sweetwater Music)	208761		209.97
100-1610-7618	U.S. BANK	TC (10) Folding Tables (Home Depot)	208761		1,559.57
100-1610-7618	DUARTE RECREATION PETTY CASH	Salt & Pepper CH Kitchen	208747		8.27
100-1610-7618	J & J SPORTS & TROPHIES	Otis Gordon Bases (Seniors)	208813		462.00
100-1610-7618	WAXIE SANITARY SUPPLY	New Pig Grippy Floor Mat Gray 100ft x 36in	208766		706.31
100-1610-7618	WAXIE SANITARY SUPPLY	Waxie 3x5 Brown Brush Step Mat	208766		171.12
100-1610-7618	WAXIE SANITARY SUPPLY	Andersen Super Scrape 4x6 Black Mat	208766		152.11
100-1610-7618	WAXIE SANITARY SUPPLY	Waxie 4x6 Brown Brush Step Mat	208766		1,097.96
100-1610-7636	SHAFFER AWARDS	New Staff Name Tags	208841		127.11
100-1610-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 14 Door Actuator/Handle/Renew Battery	208772		853.50
100-1610-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 9/2017	208822		173.20
100-1610-7652	BURRTEC WASTE SERVICES LLC	Trash Srv-3rd St Bldg 11/2017	208738		128.54
100-1610-7652	STAN'S OLD TOWN VACUUM & SE	Vacuum Repair	208757		89.80
100-1610-7652	CORNERSTONE COMMERCIAL EQUI	CC Oven/SC Steam Table Repair	208790		432.24
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rental 10/10/17 - 11/6/17	208856		90.36
100-1610-7652	STAR-BRITE CARPET CARE	TC Carpet Cleaning	208732		500.00
100-1610-7652	DIGITAL NETWORKS GROUP INC	Senior Center AV Upgrades	208799		3,093.38
100-1610-7652	MONROVIA LOCK SHOP	Duplicate Keys	208821		85.00
100-1610-7652	MONROVIA LOCK SHOP	Duplicate Keys	208821		26.82
100-1610-7652	MONROVIA LOCK SHOP	Otis Score Box & Yard Keys	208821		50.61
100-1610-7652	FAITH FIRE EXTINGUISHER & SAFET	Semi Annual Fire Systems Service	208805		155.06
100-1610-7652	AIR-TRO INC	Public Safety HVAC Routine Call	208771		88.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maintenance-CH/CC/SC 10/1/17 - 12/30/17	208769		3,170.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maintenanc-TC 10/1/17 - 12/30/17	208769		963.00
100-1610-7652	ARCHITECTURAL DESIGN & SIGNS I	Electronic Sign Repair	208773		2,070.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 10/2017	208804		130.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	208762		18.49
100-1610-7830	THE TECHNOLOGY DEPOT INC	Phone Support 11/2017	208759		422.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	208714		18.31
100-1805-7610	KRISTEN PETERSEN	JPIA Conference Expense Reimb	208712		145.39
100-1805-7610	U.S. BANK	Kristen Petersen CALPERLA Conf 12/6/17-12/8/17	208762		757.00

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1805-7610	U.S. BANK	Kristen Petersen JPIA Conf Meals 10/2017	208762		74.31
100-1805-7610	U.S. BANK	Kristen Petersen JPIA Conf AmTrak Ticket	208762		47.00
100-1805-7610	U.S. BANK	Kristen Petersen CALPERLA Conf Hotel 12/2017	208762		1,348.59
100-1805-7612	U.S. BANK	Kristen Petersen CALPERLA Membership	208762		350.00
100-1805-7614	U.S. BANK	Headphones for iPhone/Laptop	208762		32.84
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	208827		13.46
100-1805-7980	U.S. BANK	Microsoft 365 9/27/17 - 10/26/17	208762		12.00
100-1805-7980	U.S. BANK	Microsoft 365 8/27/17 - 9/26/17	208714		12.00
100-1810-7611	MICHELLE BROWN	CalPERS Conference Expenses	208737		394.97
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 9/2017	208788		100.00
100-1810-7980	LUIS VALENZUELA	Hepatitis A Vaccination	208733		94.99
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 10/2017	208825		75.00
100-1810-7980	U.S. BANK	2017 Tax & ACA Forms	208762		282.16
100-1810-7980	SMART & FINAL	Health Fair Supplies	48		97.37
100-1810-7980	JUAN CARLOS ARIAS	Hepatitis A Vaccination	208720		60.89
100-1810-7980	SHRED-IT USA LLC	Document Shredding	208842		46.58
100-1815-7632	U.S. BANK	Admin/Iliana Adobe Creative Cloud	208762		49.99
100-1815-7632	U.S. BANK	HR/Michelle Adobe Creative Cloud	208762		14.99
100-1815-7632	U.S. BANK	Admin Srvcs/Roxanne Adobe Creative Cloud	208762		49.99
100-1815-7632	U.S. BANK	Admin/Crystal Adobe Creative Cloud	208762		49.99
100-1815-7632	U.S. BANK	Public Safety/Susie Adobe Creative Cloud	208762		49.99
100-1815-7632	U.S. BANK	Parks & Rec/Pam Adobe Creative Cloud	208762		49.99
100-1815-7632	U.S. BANK	CMD/Yesenia Adobe Creative Cloud	208762		49.99
100-1815-7632	U.S. BANK	Admin/Crystal-Adobe Creative Cloud	208714		49.99
100-1815-7632	U.S. BANK	HR/Michelle-Adobe Creative Cloud	208714		14.99
100-1815-7632	U.S. BANK	Admin/Iliana-Adobe Creative Cloud	208714		49.99
100-1815-7632	U.S. BANK	Admin Srvcs/Roxanne-Adobe Creative Cloud	208714		49.99
100-1815-7632	U.S. BANK	Public Safety/Susie-Adobe Creative Cloud	208714		49.99
100-1815-7632	U.S. BANK	Parks & Rec/Pam-Adobe Creative Cloud	208714		49.99
100-1815-7632	U.S. BANK	CMD-Yesenia-Adobe Creative Cloud	208714		49.99
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 11/2017	208759		578.00
100-1815-7965	MAXTREME INC	IT Helpdesk 10/2017	49		8,700.00
100-1815-7980	MAXTREME INC	Laser Pointer & USB Hub	49		125.60
100-1815-7980	MAXTREME INC	Crash Plan Recovery 10/2017	49		200.00
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	208847		111.67
100-1825-7613	STAPLES ADVANTAGE	TC Copier Paper	208847		111.67
100-1825-7613	GRAND PRINTING INC	M Brown/K Herrera Business Cards	208751		211.62
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	208827		61.35
100-1825-7626	FEDEX	Document Delivery	208710		26.91
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease-CH/SC/TC 10/1/17 - 10/31/17	208708		869.55
100-1825-7630	RICOH USA INC	PS Copier Lease 10/19/17 - 11/18/17	208755		777.87
100-1825-7630	MAILFINANCE	Postage Machine 11/23/17 - 2/22/18	208754		354.14
100-1825-7631	CANON SOLUTIONS AMERICA INC	CH Copier Usage 9/16/17 - 10/15/17	208740		1,426.28
100-1825-7631	CANON SOLUTIONS AMERICA INC	SC Copier Maint 9/16/17 - 10/15/17	208740		83.40
100-1825-7631	CANON SOLUTIONS AMERICA INC	TC Copier Usage 9/16/17 - 10/15/17	208740		37.66
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	208815		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	208803		566.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	208782		218.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	208780		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	208809		435.00
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	208776		218.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781	990002 - Oper of Acq Prop - Duarte Traile	41.67
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781	250016-Oper of Acq Prop-1229 Pops Roa	41.67
100-1825-7980	SHRED-IT USA LLC	CH/PS Document Shredding	208731		530.89
100-1830-8100	CARMAX	Smog Abatement Fee	208709		28.00
100-1830-8100	CARMAX	2015 Nissan 4D Crew Cab Frontier	208709		25,190.42
100-1830-8100	CARMAX	Registration Fee	208709		160.00
100-1830-8100	CARMAX	CarMax Doc Processing Fee	208709		80.00
100-1830-8100	CARMAX	County Fees	208709		11.00
100-1830-8100	CARMAX	Vehicle License Fee	208709		127.00

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1830-8100	CARMAX	Transfer Fee	208709		15.00
100-2012	CALIFORNIA BUILDING STANDARDS	Green Bldg Fees (SB1473) Q3 2017	208785		248.00
100-2013	DEPARTMENT OF CONSERVATION	Strong Motion (SMIP) Fees Q3 2017	208797		1,324.70
100-2120	BLUESTONE CONSTRUCTION CORP	Refund-Ridgecrest Slope Landscape Bond	208778		15,000.00
100-2120	SHMUEL PINAHAS	Pool Deposit Refund (Permit 2016-608)	208730		500.00
100-2120	L & G CABLE CONSTRUCTION	Cash Bond Refund (Permit 6-0007)	208817		3,000.00
100-2120	RESOURCE ENVIRONMENTAL INC	Refund-Recycling & Reuse Deposit Pmt 2017-204	208836		1,000.00
100-2120	HOWARD CDM	Refund Construction Deposit Refund Pmt 2017-199	208811		5,000.00
100-2120	JASON WALKER	Field Rent Deposit Refund (Wrecking Crew)	208734		100.00
100-2120	VICTOR MARIN	CC Rent Deposit Refund	208727		500.00
100-2120	ELIZABETH CALVO	ROP Bldg Rent Deposit Refund	208786		150.00
100-2120	CYNTHIA LLAMAS	CC Rent Deposit Refund	208752		500.00
100-2120	GABRIEL GASTELUM	Cash Bond Refund (Permit # 5993)	208750		500.00
100-2120	ASHLEY STEWART	ROP Bldg Rent Deposit Refund	208758		150.00
100-2121	ORIENTAL TRADING COMPANY INC	Halloween Gnome Hats	208828		17.99
100-2123	U.S. BANK	Special Event Insurance 7/2017 - 9/2017	208762		1,304.00
100-4302	CHARLES FERRY	Refund-Citation Billed to Wrong Registered Owner	208748		53.00
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 11/2017	208801	250004 - Property Rent - Nextel Rent (Oti	1,565.59
100-5004	DEPARTMENT OF CONSERVATION	Local Agency Fee Q3 2017	208797		-66.24
100-5004	CALIFORNIA BUILDING STANDARDS	Local Gov't Retainer Q3 2017	208785		-24.80
100-5004	HOWARD CDM	Administrative Fee	208811		-125.00
100-5004	RESOURCE ENVIRONMENTAL INC	Administrative Fee	208836		-125.00
Fund 100 - GENERAL FUND Total:					529,015.98

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-7813	TRAFFIC MANAGEMENT INC	Sign Posts	208854		423.84
220-2210-7813	TRAFFIC MANAGEMENT INC	X-Walk/Speed Limit Signs	208854		1,341.70
220-2210-8070	WS PAVE INC	Street Maintenance-Las Lomas Rd	208859		2,400.00
220-2210-8070	WS PAVE INC	Street Maintenance-Huntington Dr	208859		1,725.00
220-2210-8070	WS PAVE INC	AC Overlay-Mountain Ave	208859		7,012.80
220-2220-7980	U.S. BANK	Manual on Uniform Traffic Control Devices (AASHTO)	208763		25.00
220-2220-7980	U.S. BANK	2015 Greenbook: Public Works Construction (BNI)	208763		107.94
Fund 220 - GAS TAX FUN Total:					13,036.28

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7877	STATE OF CALIFORNIA DEPT OF TRA	Cal-Trans Signal Maint 7/2017 - 9/2017	208849		214.16
240-2405-7890	COUNTY OF LOS ANGELES DEPART	Traffic Signal Repairs/Maint 9/2017	208792		4,088.26
240-2410-7888	POOL & ELECTRICAL PRODUCTS IN	Plaza Fountain Filter	208834		36.60
240-2410-7888	LANDSCAPE WAREHOUSE INC	Irrigation Valve Wire Repairs	208819		91.91
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		4,630.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		400.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 10/2017	208768		747.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		630.33
240-2429-7887	LANDSCAPE WAREHOUSE INC	Raingun Valve Repair	208819		207.96
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		355.00
240-2435-7887	BRIGHTVIEW LANDSCAPE SERVICES	Ridgecrest Brush Clearing	208781		1,620.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2017	208781		500.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					26,941.96

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	CDBG Administration-ADA Curb Ramps	208820	201810-ADA Curb Ramps-CDBG ADA Curb	400.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					400.00

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 8/2017	208753		13,750.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					13,750.00

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	10-8 RETROFIT INC	Vehicle 35 Lights	208767		2,147.50
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					2,147.50

Council Warrant Register by Account

Payment Dates: 10/25/2017 - 11/14/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 9/2017	208822		7,219.99
440-4405-7620	CANYON TIRE SALES INC	Bus 103/104 Tires	208741		4,279.88
440-4405-7650	AUTOZONE	South Yard Vehicle Supplies	208774		133.64
440-4405-7650	AUTOZONE	South Yard Supplies	208774		14.99
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 28 Harmonic Balancer Pulley/Alternator	208772		805.55
440-4405-7887	SIERRA AUTOCARS INC	Veh 26 Back-up Key	208843		86.68
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 PM Inspection/Service	208818		300.39
440-4405-8013	10-8 RETROFIT INC	Vehicle 26 Strobe Lights	208767		2,505.33
440-4425-7965	RKA CONSULTING GROUP	ATP LADRT Engineering Srvcs 9/2017	208837	201604-Prof Svcs 440 (ATP)-ATP Design G	3,528.50
440-4425-8100	SULLY-MILLER CONTRACTING CO	Goldline Project ATP LADRT	208850	201604-Other Cap 440 (ATP)-ATP Goldline	24,944.65
440-4425-8100	SULLY-MILLER CONTRACTING CO	Goldline Project ATP LADRT	208850	201604-Other Cap 440 (ATP)-ATP Goldline	33.00
440-4425-8100	SULLY-MILLER CONTRACTING CO	Goldline Station ATP LADRT	208850	201604-Other Cap 440 (ATP)-ATP Goldline	15,501.80
Fund 440 - PROPOSITION A TRANSIT FUND Total:					59,354.40
Grand Total:					644,646.12

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	529,015.98
220 - GAS TAX FUN	13,036.28
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	26,941.96
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	400.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	13,750.00
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	2,147.50
440 - PROPOSITION A TRANSIT FUND	59,354.40
Grand Total:	644,646.12

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	1,255.17
100-1005-7647	Travel & Exp - Reilly	65.00
100-1010-7614	Office Supplies	50.66
100-1010-7650	Vehicle Maintenance	184.85
100-1010-7670	Legal Notices	1,604.24
100-1010-7980	Other Expenses	1,194.38
100-1015-7682	Labor Counsel	59.00
100-1015-7684	Code Enforcement	4,365.54
100-1015-7686	Other Legal Services	210.00
100-1020-7711	Employee Recognition C	1,745.09
100-1020-7713	Historical Museum Bldg	88.01
100-1020-7716	Special Community Even	588.95
100-1020-7717	Route 66 Parade	1,053.13
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	99.98
100-1020-7980	Other Expenses	750.80
100-1205-7610	Travel, Mtgs & Conf	141.95
100-1205-7614	Office Supplies	19.42
100-1205-7636	Uniforms	52.56
100-1205-7650	Vehicle Maintenance	2,835.17
100-1205-7694	Public Safety Commissio	2.94
100-1205-7761	Parking Ticket Collect	2,645.90
100-1205-7779	Youth Programs	417.36
100-1205-7780	Animal Control	1,380.72
100-1205-7781	Contract Law Enforceme	324,350.31
100-1205-7787	Public Safety Cntr Lease	9,881.37
100-1205-7980	Other Expenses	14,593.46
100-1405-7610	Travel, Mtgs & Conf	777.96
100-1405-7612	Publications and Dues	42.21
100-1405-7614	Office Supplies	242.85
100-1405-7650	Vehicle Maintenance	145.36
100-1405-7690	Planning Commission	305.00
100-1405-7801	Industrial Waste Inspecti	274.91
100-1405-7965	Professional Services	7,105.15
100-1405-7969	City Engineer	143.75
100-1405-7975	Economic Development	7,362.40
100-1405-7980	Other Expenses	7,610.00
100-1405-8100	Other Capital Improvem	4,208.25
100-1410-7621	Other Supplies	45.10
100-1410-7630	Equipment Rentals	257.40
100-1410-7636	Uniforms	186.70
100-1410-7650	Vehicle Maintenance	3,748.44
100-1410-7656	Emergency Generator	1,352.75
100-1410-7810	Street Sweeping	116.00
100-1410-7814	Graffiti Removal	507.20
100-1410-7887	Repairs & Replacements	262.83

Account Summary

Account Number	Account Name	Payment Amount
100-1410-7900	K-Rail Maintenance	310.00
100-1410-7980	Other Expenses	610.23
100-1415-7916	Landscape-Sport Park	2,130.00
100-1500	Advances	390.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	1,172.06
100-1605-7614	Office Supplies	68.77
100-1605-7650	Vehicle Maintenance	340.88
100-1605-7713	Grant Programs Exp	494.58
100-1605-7728	Americorp's VIP Progra	609.82
100-1605-7730	Special Events	872.67
100-1605-7732	City Picnic	162.30
100-1605-7733	Senior Center	2,057.91
100-1605-7735	Teen Center	602.36
100-1605-7736	Recreation Classes	2,651.04
100-1605-7737	Adult Excursions	2,563.96
100-1605-7741	Sports/Playground Progr	1,538.08
100-1605-7744	Nutrition Program Costs	15.74
100-1605-7745	Boxing Program	2,076.41
100-1605-7980	Other Expenses	354.92
100-1610-7616	Pool Supplies	10,028.02
100-1610-7617	Pool Chemicals	1,008.39
100-1610-7618	Building Supplies	4,395.26
100-1610-7636	Uniforms	127.11
100-1610-7650	Vehicle Maintenance	1,026.70
100-1610-7652	Building Maint Services	11,072.81
100-1610-7830	Telephones	458.80
100-1805-7610	Travel, Mtgs & Conf	2,372.29
100-1805-7612	Publications and Dues	350.00
100-1805-7614	Office Supplies	46.30
100-1805-7980	Other Expenses	24.00
100-1810-7611	Training	394.97
100-1810-7660	Other Services	100.00
100-1810-7980	Other Expenses	656.99
100-1815-7632	Software Maintenance	629.86
100-1815-7821	Personal Computer Supp	578.00
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	325.60
100-1825-7613	Duplications And Photos	496.31
100-1825-7626	Postage	26.91
100-1825-7630	Equipment Lease	2,001.56
100-1825-7631	Equipment Maintenance	1,547.34
100-1825-7674	Retiree Health Insurance	2,307.00
100-1825-7945	Operation Of Acq Prop	83.34
100-1825-7980	Other Expenses	530.89
100-1830-8100	Vehicle Replacement (Ca	25,611.42
100-2012	Green Building Fees Pay	248.00
100-2013	Strong Motions Fees Pay	1,324.70
100-2120	Refundable Deposits	26,400.00
100-2121	Pass Through Deposits	17.99
100-2123	Special Event Insurance (	1,304.00
100-4302	Parking Citations	53.00
100-4408	Property Rental	1,565.59
100-5004	Other Revenue	-341.04
220-2210-7813	Regulatory Signs	1,765.54
220-2210-8070	Street Improvements (C	11,137.80
220-2220-7980	Other Expenses	132.94
240-2405-7877	Electric-Traffic Signal	214.16

Account Summary

Account Number	Account Name	Payment Amount
240-2405-7890	Repairs-Traffic Signal	4,088.26
240-2410-7888	Repairs-Citywide	128.51
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	747.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2429-7887	Repairs & Replacements	207.96
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7887	Repairs & Replacements	1,620.00
240-2435-7914	Landscape Maintenance	500.00
260-2605-8061	ADA Curb Ramps (Capita	400.00
290-2905-7781	Contract Law Enforceme	13,750.00
320-3205-8013	Vehicles (Capital)	2,147.50
440-4405-7619	Fuel And Oil	7,219.99
440-4405-7620	Tires	4,279.88
440-4405-7650	Vehicle Maintenance	148.63
440-4405-7887	Repairs & Replacements	1,192.62
440-4405-8013	Vehicles (Capital)	2,505.33
440-4425-7965	Professional Services (AT	3,528.50
440-4425-8100	Other Capital Improvem	40,479.45
Grand Total:		644,646.12

Project Account Summary

Project Account Key	Payment Amount
None	554,713.42
201406-Prof Serv-City of Hope EIR Reimb	1,155.15
201604-Other Cap 440 (ATP)-ATP Goldline	40,479.45
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	3,528.50
201632-Fish Fire K-Rail Maint (1410)	310.00
201632-Fish Fire-Engineering Svcs	143.75
201632-Fish Fire-Other Exp (1405)	310.00
201706-Professional Svcs-1415 Hunt Drive	3,130.00
201709- Duarte's Promise - America's Promise Exp	609.82
201716-Boxing Prog-CalGrip 2017-2018 (3 of 3 MOU)	1,722.44
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU)	14,500.00
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201722-Grant Program-Senior Center-Tech	494.58
201723-Prof Svcs-1303 Hunt Site Clearance	2,000.00
201728-Chamber Tenant Improv-Capital	4,208.25
201810-ADA Curb Ramps-CDBG ADA Curb Ramps	400.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,565.59
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	644,646.12



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 10/25/2017 - 11/14/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
	Payable Number	Description				Item Amount
208709	10/25/2017	5802	CARMAX			25,611.42
	VIN #1FN731609	CarMax Doc Processing Fee		100-1830-8100		80.00
	VIN #1FN731609	2015 Nissan 4D Crew Cab Frontier		100-1830-8100		25,190.42
	VIN #1FN731609	Registration Fee		100-1830-8100		160.00
	VIN #1FN731609	Vehicle License Fee		100-1830-8100		127.00
	VIN #1FN731609	Smog Abatement Fee		100-1830-8100		28.00
	VIN #1FN731609	Transfer Fee		100-1830-8100		15.00
	VIN #1FN731609	County Fees		100-1830-8100		11.00
208753	11/9/2017	0056	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT			333,841.74
	180455CY	Sheriff Contract 8/2017		100-1205-7781		304,799.91
	180455CY	Sheriff Contract 8/2017		100-1205-7781	201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU	15,291.83
	180455CY	Sheriff Contract 8/2017		290-2905-7781		13,750.00
208761	11/9/2017	4484	U.S. BANK			8,250.75
	102517CM	Kelly Barnes CPRS Senior Symposium		100-1605-7610		30.00
	102517CM	Cesar Monsalve SCAG Economic Sum		100-1605-7610		100.00
	102517CM	Cesar Monsalve MMASC Conf Hotel 1		100-1605-7610		168.06
	102517CM	Cesar Monsalve CPRS Conf Registrati		100-1605-7610		850.00
	102517CM	iPhone Case (Amazon)		100-1605-7614		12.99
	102517CM	Halloween Howl Supplies (Oriental Tr		100-1605-7730		48.47
	102517CM	(2) Piano Cords (Amazon)		100-1605-7733		50.00
	102517CM	Halloween Supplies/Candy/Balloons (		100-1605-7733		88.42
	102517CM	SC Beadweaving Beads (Fire Mtn Ge		100-1605-7733		209.69
	102517CM	SC Newsletter Stapler (Amazon)		100-1605-7733		412.00
	102517CM	ROP Classes TV Stand (Amazon)		100-1605-7736		122.99
	102517CM	Hearst Castle Admission 12/8/2017		100-1605-7737		1,440.00
	102517CM	Hand Sanitizer-Frontline Park Staff (A		100-1605-7741		41.16
	102517CM	Storage Cabinet & Hand Sanitizer (Am		100-1605-7741		258.91
	102517CM	Popcorn Machine (Amazon)		100-1605-7741		293.65
	102517CM	Field Paint (Bownet Sports)		100-1605-7741		321.21
	102517CM	TC Boxing Equipment (Pro Boxing Eq		100-1605-7745	201716-Boxing Prog-CalGrip 2017-2018 (3 of 3	335.84
	102517CM	TC Boxing Club Equipment (Title Boxi		100-1605-7745	201716-Boxing Prog-CalGrip 2017-2018 (3 of 3	1,386.60
	102517CM	Employee Recognition Food 9/14/17		100-1605-7980		267.18
	102517CM	Employee Recognition Awards Gift Ca		100-1605-7980		44.04
	102517CM	(3) Microphones (Sweetwater Music)		100-1610-7618		209.97
	102517CM	TC (10) Folding Tables (Home Depot)		100-1610-7618		1,559.57
208762	11/9/2017	4484	U.S. BANK			6,647.17
	102517KP	Tzeitel Paras-Caracci JPIA Conf Hotel		100-1005-7646		656.18
	102517KP	2017 Service Award Target Gift Cards		100-1020-7711		988.44
	102517KP	Halloween Breakfast Raffle Prize (Targ		100-1020-7711		21.83
	102517KP	Holiday Party Raffle Gifts (Target)		100-1020-7711		125.67
	102517KP	Route 66 Parade Insurance 9/23/17		100-1020-7717		245.00
	102517KP	Levon Y Adobe Creative Cloud		100-1020-7726		49.99
	102517KP	SC Netflix		100-1605-7733		18.74
	102517KP	SC Elevator 911-Vonage		100-1610-7830		18.49
	102517KP	Kristen Petersen JPIA Conf AmTrak Tic		100-1805-7610		47.00
	102517KP	Kristen Petersen CALPERLA Conf 12/6		100-1805-7610		757.00
	102517KP	Kristen Petersen CALPERLA Conf Hote		100-1805-7610		1,348.59
	102517KP	Kristen Petersen JPIA Conf Meals 10/		100-1805-7610		74.31
	102517KP	Kristen Petersen CALPERLA Members		100-1805-7612		350.00
	102517KP	Headphones for iPhone/Laptop		100-1805-7614		32.84
	102517KP	Microsoft 365 9/27/17 - 10/26/17		100-1805-7980		12.00

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	102517KP	2017 Tax & ACA Forms		100-1810-7980		282.16
	102517KP	Admin/Iliana Adobe Creative Cloud		100-1815-7632		49.99
	102517KP	CMD/Yesenia Adobe Creative Cloud		100-1815-7632		49.99
	102517KP	Admin Srvcs/Roxanne Adobe Creative		100-1815-7632		49.99
	102517KP	HR/Michelle Adobe Creative Cloud		100-1815-7632		14.99
	102517KP	Admin/Crystal Adobe Creative Cloud		100-1815-7632		49.99
	102517KP	Public Safety/Susie Adobe Creative Cl		100-1815-7632		49.99
	102517KP	Parks & Rec/Pam Adobe Creative Clo		100-1815-7632		49.99
	102517KP	Special Event Insurance 7/2017 - 9/20		100-2123		1,304.00
208778	11/14/2017 12606	T3787	BLUESTONE CONSTRUCTION CORP			15,000.00
		Refund-Ridgecrest Slope Landscape B		100-2120		15,000.00
208779	11/14/2017 101117	5155	BOYS & GIRLS CLUBS OF THE FOOTHILLS			14,500.00
		CalGrip CBO Q3 7/17 - 9/17		100-1205-7980	201716-Other Expense-CalGrip 2017-2018 (3 of	14,500.00
208781	11/14/2017	3889	BRIGHTVIEW LANDSCAPE SERVICES INC			24,504.41
	5455744	Landscape Maintenance 10/2017		100-1020-7724		115.00
	5455744	Landscape Maintenance 10/2017		100-1415-7916		2,130.00
	5455744	Landscape Maintenance 10/2017		100-1825-7945	990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	5455744	Landscape Maintenance 10/2017		100-1825-7945	250016-Oper of Acq Prop-1229 Pops Road	41.67
	5455744	Landscape Maintenance 10/2017		240-2410-7915		7,500.00
	5455744	Landscape Maintenance 10/2017		240-2410-7917		4,630.00
	5455744	Landscape Maintenance 10/2017		240-2420-7914		345.16
	5455744	Landscape Maintenance 10/2017		240-2421-7914		1,300.00
	5455744	Landscape Maintenance 10/2017		240-2422-7914		480.58
	5455744	Landscape Maintenance 10/2017		240-2423-7914		900.00
	5455744	Landscape Maintenance 10/2017		240-2424-7914		550.00
	5455744	Landscape Maintenance 10/2017		240-2425-7914		400.00
	5455744	Landscape Maintenance 10/2017		240-2426-7914		180.00
	5455744	Landscape Maintenance 10/2017		240-2427-7914		630.33
	5455744	Landscape Maintenance 10/2017		240-2431-7914		800.00
	5455744	Landscape Maintenance 10/2017		240-2432-7914		835.00
	5455744	Landscape Maintenance 10/2017		240-2433-7914		530.00
	5455744	Landscape Maintenance 10/2017		240-2434-7914		355.00
	5455744	Landscape Maintenance 10/2017		240-2435-7914		500.00
	5473839	Winter Storm K-Rail Leaf & Litter Clea		100-1410-7900	201632-Fish Fire K-Rail Maint (1410)	310.00
	5482175	Winter Storm K-Rail Leaf & Debris Re		100-1405-7980	201632-Fish Fire-Other Exp (1405)	310.00
	5482427	Ridgecrest Brush Clearing		240-2435-7887		1,620.00
208784	11/14/2017	5654	CALIBER COMMERCIAL POOL SERVICE			10,028.02
	17261001	Marathon Electric 20 HP Motor (Lg P		100-1610-7616		7,068.75
	17261002	Training Pool Repair		100-1610-7616		468.63
	17261003	Competition Pool Motor & Impeller R		100-1610-7616		2,490.64
208822	11/14/2017	0903	CITY OF MONROVIA			14,554.42
	1800167	Fuel-City Mgr 9/2017		100-1010-7650		146.84
	1800168	Fuel-Field Services 9/2017		100-1410-7650		1,054.15
	1800169	Fuel-Parks & Recreation 9/2017		100-1605-7650		340.88
	1800169	Fuel-Parks & Recreation 9/2017		100-1610-7650		173.20
	1800170	Fuel-Public Safety 9/2017		100-1205-7650		1,471.78
	1800171	Fuel-Cmty Development 9/2017		100-1405-7650		114.01
	1800172	Fuel-Sheriff's Dept 9/2017		100-1205-7781		4,033.57
	1800174	Fuel-Transit Dept 9/2017		440-4405-7619		7,219.99
208824	11/14/2017 11/2017	2461	MOUNTAIN VISTA PLAZA			9,881.37
		Public Safety Lease		100-1205-7787		9,881.37
208826	11/14/2017 14145	4165	NOBEL SYSTEMS			7,300.00
		GIS GeoViewer Hosting 12/1/17 - 11/		100-1405-7980		7,300.00

Council Warrant Register Over \$5000

Payment Dates: 10/25/2017 - 11/14/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
208850	11/14/2017	5675	SULLY-MILLER CONTRACTING CO			40,479.45
	1034262	Goldline Project ATP LADRT		440-4425-8100	201604-Other Cap 440 (ATP)-ATP Goldline	24,944.65
	1034262a	Goldline Project ATP LADRT		440-4425-8100	201604-Other Cap 440 (ATP)-ATP Goldline	33.00
	1052545	Goldline Station ATP LADRT		440-4425-8100	201604-Other Cap 440 (ATP)-ATP Goldline	15,501.80
208859	11/14/2017	1124	WS PAVE INC			11,137.80
	3078	Street Maintenance-Las Lomas Rd		220-2210-8070		2,400.00
	3082	Street Maintenance-Huntington Dr		220-2210-8070		1,725.00
	3092	AC Overlay-Mountain Ave		220-2210-8070		7,012.80
49	11/14/2017	4286	MAXTREME INC			9,025.60
	13304	Laser Pointer & USB Hub		100-1815-7980		125.60
	13308	IT Helpdesk 10/2017		100-1815-7965		8,700.00
	13308	Crash Plan Recovery 10/2017		100-1815-7980		200.00

Payment Total: 530,762.15

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	436,618.84
220 - GAS TAX FUN	11,137.80
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	21,556.07
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	13,750.00
440 - PROPOSITION A TRANSIT FUND	47,699.44
Grand Total:	530,762.15

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	656.18
100-1010-7650	Vehicle Maintenance	146.84
100-1020-7711	Employee Recognition C	1,135.94
100-1020-7717	Route 66 Parade	245.00
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	49.99
100-1205-7650	Vehicle Maintenance	1,471.78
100-1205-7781	Contract Law Enforceme	324,125.31
100-1205-7787	Public Safety Cntr Lease	9,881.37
100-1205-7980	Other Expenses	14,500.00
100-1405-7650	Vehicle Maintenance	114.01
100-1405-7980	Other Expenses	7,610.00
100-1410-7650	Vehicle Maintenance	1,054.15
100-1410-7900	K-Rail Maintenance	310.00
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7610	Travel, Mtgs & Conf	1,148.06
100-1605-7614	Office Supplies	12.99
100-1605-7650	Vehicle Maintenance	340.88
100-1605-7730	Special Events	48.47
100-1605-7733	Senior Center	778.85
100-1605-7736	Recreation Classes	122.99
100-1605-7737	Adult Excursions	1,440.00
100-1605-7741	Sports/Playground Progr	914.93
100-1605-7745	Boxing Program	1,722.44
100-1605-7980	Other Expenses	311.22
100-1610-7616	Pool Supplies	10,028.02
100-1610-7618	Building Supplies	1,769.54
100-1610-7650	Vehicle Maintenance	173.20
100-1610-7830	Telephones	18.49
100-1805-7610	Travel, Mtgs & Conf	2,226.90
100-1805-7612	Publications and Dues	350.00
100-1805-7614	Office Supplies	32.84
100-1805-7980	Other Expenses	12.00
100-1810-7980	Other Expenses	282.16
100-1815-7632	Software Maintenance	314.93
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	325.60
100-1825-7945	Operation Of Acq Prop	83.34
100-1830-8100	Vehicle Replacement (Ca	25,611.42
100-2120	Refundable Deposits	15,000.00
100-2123	Special Event Insurance (	1,304.00
220-2210-8070	Street Improvements (C	11,137.80
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00

Account Summary

Account Number	Account Name	Payment Amount
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7887	Repairs & Replacements	1,620.00
240-2435-7914	Landscape Maintenance	500.00
290-2905-7781	Contract Law Enforceme	13,750.00
440-4405-7619	Fuel And Oil	7,219.99
440-4425-8100	Other Capital Improvem	40,479.45
	Grand Total:	530,762.15

Project Account Summary

Project Account Key	Payment Amount
None	458,065.09
201604-Other Cap 440 (ATP)-ATP Goldline	40,479.45
201632-Fish Fire K-Rail Maint (1410)	310.00
201632-Fish Fire-Other Exp (1405)	310.00
201716-Boxing Prog-CalGrip 2017-2018 (3 of 3 MOU)	1,722.44
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU)	14,500.00
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	530,762.15

MEMORANDUM

TO: Darrell J. George, City Manager
FROM: Kristen Petersen, Assistant City Manager
DATE: November 7, 2017
**SUBJECT: APPROVAL OF RESOLUTIONS 17-R-46 AND 17-R-47 IMPLEMENTING
THE CITY'S 2018 MEDICAL INSURANCE CONTRIBUTION**

Recommendation

It is recommended that the City Council adopt Resolutions 17-R-46 and 17-R-47 and direct staff to submit a certified copy of the resolution to the Board of Administration of the Public Employees' Retirement System.

Background

The City of Duarte has two employee bargaining units; the general employees and the management & professional employees. Both of these units are represented by the Service Employees International Union, Local 721 (SEIU 721). The City most recently entered into Memorandums of Understanding ("MOUs") with these two bargaining units in April 2017. Pursuant to the terms of the MOUs, the City will contribute towards the cost of medical insurance indexed to the cost of CalPERS Kaiser premiums. Healthcare premiums will change as of January 1, 2018 and as a result, the contribution needs to be adjusted. The same healthcare contribution will also apply to the City Council, the City Manager and the Assistant City Manager. While the new employer contribution amounts are the same for everyone, CalPERS requires a separate resolution for Council members versus employees.

RESOLUTION NO. 17-46

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR
EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES'
MEDICAL AND HOSPITAL CARE ACT
PERS All Employees**

WHEREAS, Government Code Section 22922(a) provides the benefits of the Public Employees' Medical and Hospital Care Act to employees, retirees, and survivors of local agencies contracting with the Public Employees' Retirement System on proper application by a local agency; and

WHEREAS, Section 22892(a) of the Act provides that a local contracting agency shall fix the amount of the employer's contribution; and

WHEREAS, Government Code Section 22920(b) defines any Special District as a contracting agency, and

WHEREAS, a Special District is hereby defined as a non-profit, self-governed public agency within the State of California, and comprised solely of public employees performing a governmental rather than proprietary function, and

WHEREAS, the City of Duarte, hereinafter referred to as Special District, is an entity meeting the above definition; and

WHEREAS, the Special District desires to obtain for its employees, retirees, and survivors the benefit of the Act and to accept the liabilities and obligations of an employer under the Act and Regulations;

NOW, THEREFORE, the City Council of the City of Duarte, California, does hereby resolve as follows:

1. That the Special District elects, and it does hereby elect, to be subject to the provisions of the Act.
2. That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of \$643 per month with respect to employee, retiree or survivor enrolled for self alone, \$1,285 per month for employee, retiree, or survivor enrolled for self and one family member, and \$1,671 per month for employee, retiree, or survivor enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments.
3. That the City of Duarte has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

4. That the participation of the employees, retirees, and survivors of the City of Duarte shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that the City of Duarte would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
5. That the executive body appoint and direct, and it does hereby appoint and direct, the Assistant City Manager to file with the Board of Administration of the Public Employees' Retirement System a verified copy of this Resolution, and to perform on behalf of said Special District all functions required of it under the Act and Regulations of the Board of Administration.
6. That coverage under the Act become effective on January 1, 2018.

PASSED, APPROVED, AND ADOPTED this 14th day of November, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-46 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of November, 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

MEMORANDUM

TO: Darrell J. George, City Manager
FROM: Kristen Petersen, Assistant City Manager
DATE: November 7, 2017
SUBJECT: **APPROVAL OF RESOLUTIONS 17-R-46 AND 17-R-47 IMPLEMENTING
THE CITY'S 2018 MEDICAL INSURANCE CONTRIBUTION**

Recommendation

It is recommended that the City Council adopt Resolutions 17-R-46 and 17-R-47 and direct staff to submit a certified copy of the resolution to the Board of Administration of the Public Employees' Retirement System.

Background

The City of Duarte has two employee bargaining units; the general employees and the management & professional employees. Both of these units are represented by the Service Employees International Union, Local 721 (SEIU 721). The City most recently entered into Memorandums of Understanding ("MOUs") with these two bargaining units in April 2017. Pursuant to the terms of the MOUs, the City will contribute towards the cost of medical insurance indexed to the cost of CalPERS Kaiser premiums. Healthcare premiums will change as of January 1, 2018 and as a result, the contribution needs to be adjusted. The same healthcare contribution will also apply to the City Council, the City Manager and the Assistant City Manager. While the new employer contribution amounts are the same for everyone, CalPERS requires a separate resolution for Council members versus employees.

RESOLUTION NO. 17-47

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR
EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES'
MEDICAL AND HOSPITAL CARE ACT
Non PERS City Council**

WHEREAS, Government Code Section 22922(a) provides the benefits of the Public Employees' Medical and Hospital Care Act to employees, retirees, and survivors of local agencies contracting with the Public Employees' Retirement System on proper application by a local agency; and

WHEREAS, Section 22892(a) of the Act provides that a local contracting agency shall fix the amount of the employer's contribution; and

WHEREAS, Government Code Section 22920(b) defines any Special District as a contracting agency, and

WHEREAS, a Special District is hereby defined as a non-profit, self-governed public agency within the State of California, and comprised solely of public employees performing a governmental rather than proprietary function, and

WHEREAS, the City of Duarte, hereinafter referred to as Special District, is an entity meeting the above definition; and

WHEREAS, the Special District desires to obtain for its employees, retirees, and survivors the benefit of the Act and to accept the liabilities and obligations of an employer under the Act and Regulations;

NOW, THEREFORE, the City Council of the City of Duarte, California, does hereby resolve as follows:

1. That the Special District elects, and it does hereby elect, to be subject to the provisions of the Act.
2. That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of \$643 per month with respect to employee, retiree or survivor enrolled for self alone, \$1,285 per month for employee, retiree, or survivor enrolled for self and one family member, and \$1,671 per month for employee, retiree, or survivor enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments.
3. That the City of Duarte has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

4. That the participation of the employees, retirees, and survivors of the City of Duarte shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that the City of Duarte would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
5. That the executive body appoint and direct, and it does hereby appoint and direct, the Assistant City Manager to file with the Board of Administration of the Public Employees' Retirement System a verified copy of this Resolution, and to perform on behalf of said Special District all functions required of it under the Act and Regulations of the Board of Administration.
6. That coverage under the Act become effective on January 1, 2018.

PASSED, APPROVED, AND ADOPTED this 14th day of November, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-47 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of November, 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

MEMORANDUM

TO: Darrell J. George, City Manager
FROM: Kristen Petersen, Assistant City Manager
DATE: November 7, 2017

SUBJECT: APPROVAL OF RESOLUTION NO. 17-R-48 ADJUSTING THE HOURLY RATE SCHEDULE FOR COMPLIANCE WITH THE NEW MINIMUM WAGE REQUIREMENTS

Background

In May 2016, the California legislature passed an unprecedented statewide minimum wage hike. By 2023, the minimum wage across California will be \$15 an hour. Adjusted for inflation, this will be higher than any statewide minimum wage in U.S. history. As part of this progression of wage hikes, as of January 2018, the minimum wage has increased to \$11 per hour. Thus, three of the City's existing part time positions (College Intern, Recreation Leader, Trail Maintenance Crew) have had their bottom step increased slightly to \$11. As part of this process, we conducted a survey of surrounding cities and we are making a recommendation to increase the top step of the Recreation Leader from \$12.52 to \$14. This will put our Recreation Leader position more in line with the average of our comparable cities that we compete with to recruit employees.

Attached please find Resolution No.17-R-48 adjusting the hourly rate schedule for 3 part time positions on the City-Wide Salary and Pay Schedule. Please note that the adjusted positions are highlighted in yellow.

This wage increase does not require a budget amendment because the increase from the original hourly wage was very minor. Please note that the next increase will take place in January 2019 and will increase the minimum wage to \$12, impacting these three positions again.

Recommendation

It is recommended that the City Council approve the attached Resolution No.17-R-48, adjusting the hourly rate schedule for compliance with the new minimum wage requirements as shown on the attached City-Wide Salary and Pay Schedule.

RESOLUTION NO. 17-48**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
ADJUSTING THE HOURLY RATE SCHEDULE FOR COMPLIANCE WITH
THE NEW MINIMUM WAGE REQUIREMENTS**

BE IT RESOLVED by the City Council of the City of Duarte, County of Los Angeles, State of California, as follows:

Section 1. The City Council of the City approved and adopted one consolidated and comprehensive publicly available pay schedule, containing all established employee positions and pay rates, in accordance with the requirements of California Code of Regulations, Title 2, Section 570.5.

Section 2. In May 2016, the California legislature passed a statewide minimum wage hike. As of January 2018, the minimum wage has increased to \$11 per hour. Thus, three of the City's existing part time positions (College Intern, Recreation Leader, Trail Maintenance Crew) wage ranges and steps are hereby adjusted on the attached Citywide Salary and Pay Schedule as Exhibit A.

Section 3. All resolutions, or portions thereof, previously adopted by the City Council and found to be in conflict with the provisions of this resolution are hereby repealed.

Section 4. This resolution will become effective immediately. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 14th day of November, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-48 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of November 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

ORDINANCE NO. _____**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE AUTHORIZING THE RELOCATION OF THIRD STREET PARK AND DECLARING A NECESSITY FOR USE OF PORTIONS OF THE EXISTING PARK FOR OTHER MUNICIPAL PURPOSES**

WHEREAS, the City of Duarte ("City") is the owner of the property more specifically described as follows:

THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL LYING EASTERLY OF A LINE 90 FEET EASTERLY OF AND PARALLEL TO THE EASTERLY LINE OF TRACT NO. 16308 AND ITS SOUTHERLY PROLONGATION, IN THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 389, PAGES 9 AND 10 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY:

THAT PORTION OF LOT 11 IN SECTION 30, TOWNSHIP 1 NORTH, RANGE 10 WEST, OF THE SUBDIVISION OF THE RANCHO AZUSA DE DUARTE, IN THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 6, PAGES 80 AND 81 OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF SOUTHERLY LINE OF SAID LOT WITH THE EASTERLY LINE OF WEST 400.00 FEET OF SAID LOT; THENCE ALONG SAID EASTERLY LINE NORTH 0° 01' 45" EAST 372.02 FEET TO THE SOUTHERLY LINE OF TRACT 16308, AS PER MAP RECORDED IN BOOK 389, PAGES 9 AND 10 OF MAPS; THENCE EASTERLY ALONG THE LAST MENTIONED SOUTHERLY LINE 264.73 FEET, MORE OR LESS, TO THE SOUTHEAST CORNER OF SAID TRACT 16308; THENCE SOUTHERLY ALONG THE SOUTHERLY PROLONGATION OF THE EAST LINE OF SAID TRACT 16308, TO A LINE THAT IS PARALLEL WITH AND DISTANT NORTHERLY 30.00 FEET, MEASURED AT RIGHT ANGLES FROM THE NORTH LINE OF THE SOUTH HALF OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 30, SAID PARALLEL LINE BEING THE NORTH LINE OF THE RIGHT-OF-WAY OF THE SOUTHERN PACIFIC RAILROAD COMPANY, AS ESTABLISHED BY DEEDS RECORDED IN BOOK 1059, PAGE 89 OF DEEDS, IN BOOK 1044, PAGE 272 OF DEEDS AND IN BOOK 1071, PAGE 251 OF DEEDS; THENCE ALONG SAID NORTH LINE NORTH 89° 31' 48" EAST 231.47 FEET, MORE OR LESS, TO THE WESTERLY LINE OF THE EAST 430.50 FEET OF SAID LOT 11; THENCE ALONG SAID

WESTERLY LINE SOUTH 0° 07' 29" WEST 60.00 FEET TO THE SOUTH LINE OF SAID RIGHT-OF-WAY ESTABLISHED BY THE ABOVE MENTIONED DEEDS; THENCE ALONG SAID SOUTH LINE SOUTH 89° 31' 48" WEST 304.01 FEET, MORE OR LESS, TO THE EASTERLY LINE OF THE WEST 592.13 FEET OF SAID LOT 11; THENCE ALONG THE LAST MENTIONED EASTERLY LINE SOUTH 0° 01' 45" WEST 301.70 FEET, MORE OR LESS, TO THE SOUTHERLY LINE OF SAID LOT, THENCE ALONG SAID SOUTHERLY LINE SOUTH 89° 33' 30" WEST 192.13 FEET, TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION THEREOF DESCRIBED AS PARCEL 2 IN QUITCLAIM DEED RECORDED OCTOBER 30, 1981 AS INSTRUMENT NO. 81-1075448, OF OFFICIAL RECORDS.

APN: 8530-017-905

WHEREAS, portions of that property have been incorporated into Third Street Park, a local, neighborhood park located in a mid-block location with limited recreational facilities, and certain unusable portions due to slope and other constraints;

WHEREAS, the City has undertaken negotiations with Tipping Investment, LLC, which led to an Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions, which was reviewed by the City Council and approved on or about June 28, 2016 ("Agreement");

WHEREAS, the City has reviewed and previously approved an initial study and mitigated negative declaration for a Third and Oak residential project, which was adopted on or about March 14, 2017;

WHEREAS, under the Agreement, the City has agreed to the sale of various property, portions of which include the existing Third Street Park, and the acquiring party has agreed to providing Replacement Park Property which, in conjunction with other property acquired by the City within the previous three years and which has or will within a reasonable period of time be developed for similar park purposes, is in excess of the property described above;

WHEREAS, the City Council has determined that the relocation of the Third Street Park will improve and enhance the location, nature and level of service for this neighborhood park facility, in that the shift from a mid-block location to a corner location will add greater prominence and accessibility to the park facilities, the commitment by the Buyer under the City's Agreement to develop the park will result in new, improved recreational facilities, and the location is unencumbered by non-usable portions of the site for recreational purposes, unlike the existing Third Street Park, which had unusable portions due to slope and other topographic features;

WHEREAS, discontinuance of the exiting Third Street Park in furtherance of the purposes of the Agreement will serve municipal purposes in that the proposed Third and Oak residential project will provide needed housing within the City, will improve and update the Third Street Park facility, will rehabilitate building structures located immediately adjacent to

Third Street Park, which are at or past their useful life, and will result in financial benefit to the City;

WHEREAS; City Council held a noticed public hearing on October 24, 2017, to consider public comment and input on the relocation of the Third Street Park, and has considered all written and oral testimony provided;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The site of the existing Third Street Park may be used for other municipal purposes pursuant to the Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions; and specifically for purposes described in the Third and Oak Residential Project Initial Study / Mitigated Negative Declaration previously reviewed and approved by the City on March 14, 2017. There is municipal necessity for the uses proposed for the existing Third Street park portions of the property described above because the improvements to be constructed under the proposed project will provide a needed addition to the City's housing supply, help the City to meet its RHNA goals, resolve difficult issues the City faces regarding repair or rehabilitation of publicly owned buildings that are at or near the end of their useful life, and will result in a newer, better located neighborhood park with new facilities.

SECTION 2. The Agreement for Purchase and Sale of Property, Park Land Exchange, and Joint Escrow Instructions provides for the dedication to the City of replacement park property, and in conjunction with other property that has been acquired by the City within the previous three years, and which has been or will be developed within a reasonable time for similar park purposes, constitutes an equal or greater amount of City property than that property devoted to Third Street Park uses, and described above.

SECTION 3. The uses proposed for the portions of property described above, and more specifically described in the "Third and Oak Residential Project Initial Study / Mitigated Negative Declaration" are consistent with the City's General Plan.

SECTION 4. The adoption of this Ordinance is in furtherance of the project previously analyzed in the "Third and Oak Residential Project Initial Study / Mitigated Negative Declaration," adopted March 14, 2017, and since the consideration and approval of that Mitigated Negative Declaration, there have been no substantial changes proposed in the project, no substantial changes with respect to the circumstances under which the project would be undertaken, and no new information of substantial importance, which was not known and could not have been known at the time the previous Mitigated Negative Declaration was adopted, that would require major revisions to the Mitigated Negative Declaration.

SECTION 5. If any Section, subsection, phrase or clause of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

The City Council hereby declares it would have passed this Ordinance and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared unconstitutional.

SECTION 6. This Ordinance shall be published in accordance with the provisions of Government Code section 36933.

SECTION 7. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

SECTION 8. This Ordinance shall take effect 30 days following its second reading.

PASSED, APPROVED, AND ADOPTED after second reading at a regular meeting of the City Council of the City of Duarte held on the _____ day of _____, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. _____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of _____ 2017, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



MEMORANDUM

TO: CITY COUNCIL

FROM: COMMISSIONER THOMAS TSUI

SUBJECT: NOTICE OF ABSENCE FROM TRAFFIC SAFETY COMMISSION MEETING

DATE: 10/18/17

REASON FOR ABSENCE:

____ ACCIDENT ____ VACATION X OTHER*

____ SICKNESS ____ DEATH IN FAMILY

DATE OF MEETING ABSENCE 11/7/17

* EXPLANATION OF ABSENCE OUT OF TOWN DUE TO WORK

SCHEDULE IN THE WEEK OF 11/6 - 11/9.

SIGNATURE 

ABSENCE NOTED BY CITY COUNCIL

DATE

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Darrell J. George, City Manager

DATE: November 9, 2017

SUBJECT: Conference Attendance – City Council Meeting of November 14, 2017

California Contract Cities

Annual Legislative Tour

January 8-10, 2018

Sacramento

Registration: \$500 per person

Hotel: \$179/night

From: **California Contract Cities Association** info@contractcities.org 
Subject: Register Now! 51st Annual Sacramento Legislative Tour
Date: November 3, 2017 at 4:08 PM
To: akanam@accessduarte.com

CC



51st Annual Legislative Tour

January 8-10, 2018

Join us for our 51st Annual Sacramento Legislative Tour as we look forward to another successful legislative year. Trips like these are imperative to building long-lasting relationships with members of the legislature and governor's office. This year's Sacramento Legislative Tour is our first opportunity to personally deliver The California Contract Cities' 2018 legislative priorities.

Hotel Accommodations

The
CITIZEN
HOTEL
\$179/night

Registration Fees

Members- \$500

Non Members- \$600

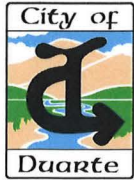
Last Day to Register- Tuesday, January 4, 2018

REGISTER NOW!

California Contract Cities Association, 17315 Studebaker Road ,
Suite #210, Cerritos, CA 90703

SafeUnsubscribe™ akanam@accessduarte.com

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: REQUEST FOR CITY OF DUARTE CO-SPONSORSHIP OF DUARTE HISTORICAL MUSEUM CRAFT FAIR ON DECEMBER 9, 2017

DATE: NOVEMBER 14, 2017

Recommendation: That the Duarte City Council agree to co-sponsor the annual Duarte Historical Museum Craft Fair that has been scheduled for December 9, 2017 and will be located at the Andres Duarte Plaza and Grace Fellowship Church. Co-sponsorship would involve waiving any fees associated with the use of the plaza and permitting and will include adding promotions for the event on social media, electronic message board and City publications. Additional assistance could include providing event organizers with cones and barricades as needed.

Background: The Duarte Historical Society (DHS) has conducted an annual craft fair at Encanto Park for several years and has decided to move the location to the Huntington Drive Andres Duarte Plaza/Grace Fellowship Church location to take advantage of better visibility to improve participation. DHS submitted a Duarte Special Event Permit application that has been approved for use by staff and DHS has provided the church with a certificate of insurance with the church listed as co-insured.

Discussion: DHS was instrumental in the construction of the plaza and the placement of the Andres Duarte statue and they are desirous to use the location for events and activities and have partnered with Grace Fellowship Church to take advantage of car parking opportunities and additional vendor space for this event. DHS is prepared to handle all event logistics using volunteers including: Staffing, Set-Up/Break Down, Event Parking, Event Signage.

DHS is requesting that the City of Duarte co-sponsor the event. Co-sponsorship would entail the following in-kind services and expenditures:

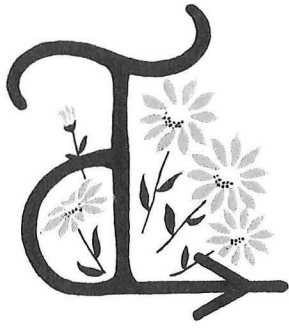
- **Marketing** – DHS will primarily handle the marketing for the event, but is requesting that as an in-kind donation that city staff prepare and post electronic and written media, post the item on the electronic message board and community calendar, etc.
- **Barricades** – City will loan cones and barricades as needed.
- **Traffic Flow/Road Closures/Crowd Control** – Grace Fellowship Church regularly conducts successful large events and activities on their property and staff has not identified the need for any additional required actions for this event.

- **Plaza Usage** – Currently there are no established rental fees for use of the plaza. A \$250 - \$500 refundable Cleaning and Damage Bond is a listed fee on the City's approved fee schedule for facility uses that could be assessed to DHS. DHS is requesting that all fees be waived.

Fiscal Impact:

- Facility Use Cleaning and Damage Bond \$500 Refundable.

ATTACHMENTS: Letter to Mayor and City Council, Special Events Permit Application with site map and certificate of insurance



RANCHO DE DUARTE
BRANDING IRON

Duarte Historical Museum

Post Office Box 263

Duarte, California 91010

~~818~~-357-9419

626

November 1, 2017

To The Duarte City Council
Darrel George, City Manager
Karen Herrera, Deputy City Manager
Cesar Monsalve, Director, P & R Dept.

**Re: DUARTE HISTORICAL SOCIETY & MUSEUM CRAFT FAIR
SCHEDULED FOR DEC. 9, AT THE STATUE PLAZA AND GRACE
FELLOWSHIP CHURCH**

This annual event is a fundraiser for the Duarte Museum and we appreciate the help of the City Council and Cesar's guidance in our planning process.

We respectfully request that the City approve co-sponsorship of the event and waive any fees. We hope for a potential loan of cones and barricades if needed, and help with marketing on social media, electronic message board and the event date and information on the City website.

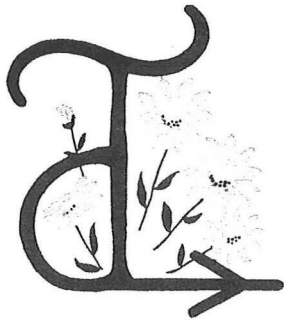
Thanks kindly for your consideration in this matter. We believe we have provided the necessary documents and will certainly provide additional documents if required.

Sincerely,

Claudia Heller, President

Duarte Historical Society & Museum

Cc: Nick Montalvo
Karen Leiven



RANCHO DE DUARTE
BRANDING IRON

Duarte Historical Museum
Post Office Box 263
Duarte, California 91010
(626) 357-9419

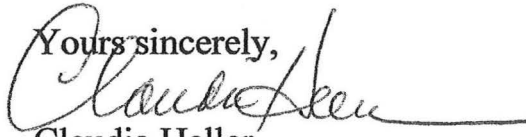
October 23, 2017

Pastor Doug Riggs
Pastor Ricky Macdonald
Grace Fellowship Church
1551 Huntington Drive
Duarte, CA 91010

Dear Pastors Riggs and Macdonald:

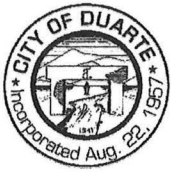
Thank you kindly for partnering with the Duarte Historical Society & Museum in our December 9 Winter Solstice Craft Fair & Flea Market. Our organization is solely run by volunteers and this event is a fundraiser to help us remain open on a regular basis, always free to the public. Our mission is to preserve and display local history, arrange tours for local school children, and present history-related programs, always with free admission.

We look forward to the December 9 event which could not happen without your help and generous use of your facilities.

Yours sincerely,

Claudia Heller
President, DHS&M

Cc: Nick Montalvo, Board Member
DHS&M Current Board
Karen Herrera, Asst. City Manager
Cesar Monsalve, Duarte Parks & Recreation Dept.





City of Duarte
COMMUNITY DEVELOPMENT DEPARTMENT
1600 Huntington Drive
Duarte, CA 91010
Ph: 626-357-7931 | Fax: 626-358-0018
www.accessduarte.com

Special Event Permit Application

APPLICATION MUST BE TYPEWRITTEN ON FILLABLE PDF FORMAT PROVIDED

SECTION I

ORGANIZATION: Duarte Historical Society & Museum
ORGANIZATION ADDRESS: ORGANIZATION PHONE NO: 626 358-0329
AGENT/PERMIT APPLICANT: Claudia Heller,
AGENT/PERMIT APPLICANT ADDRESS: 277 Opal Canyon Rd. Duarte
NAME OF PERSON RESPONSIBLE "ON-SITE" DAY OF EVENT: Nick Montalvo CELL PHONE NO:

SECTION II

EVENT NAME: WINTER SOLSTICE CRAFT FAIR & FLEA MARKET
EVENT DATE(S): Dec. 9, 2017 EVENT TIME(S):
SET-UP DATES: Dec. 9, 2017 SET-UP HOURS:
CLEAN UP DATES: Dec 9, 2017 CLEAN-UP HOURS:

ATTENDANCE (# PEOPLE) EXPECTED:

LOCATION 1: (Public Right of Way)

LOCATION 2: (Private Property) Grace Fellowship Church

LOCATION 3: (City Property) STATUE PLAZA

SECTION III

EVENT DESCRIPTION - Describe the nature of the event (i.e. for-profit commercial event, non-profit, fundraiser, etc.), whether admission fees or pre-registration is required, host or sponsoring organization(s) of the event, and timeline for the day's event. If an event organizer is applying for this permit, a letter from the Chief Officer or authorized representative of the organization, which authorizes the organizer to apply for this permit, is required.

Craft fair + FLEA MARKET FREE
Entrance to public. Vendors pay \$40 each.
Profits, if any, for Duarte Historical Museum.

CITY CO-SPONSORSHIP - Describe any in-kind services requested (i.e. City staff time, permit fees, event promotion using City media services, including event promotion). Is the use of City logo requested for event marketing purposes? Please note that City Co-sponsorship requests generally a minimum of 90 days advance notice to allow for City Council action.

Request free use of PLAZA and help with publicity.

EVENT MARKETING - Describe how you intend to inform the public about your event. It can be brief and general, but include the date you intend to start publicity. It is strongly suggested that publicity not start until you have secured your event permit.

Press releases to local papers, NEXT DOOR phone app, City MARquee, Fliers

COMMUNITY NOTIFICATION - If you are required to notice the community, you must provide a copy of that notice a minimum of three weeks prior to the event to the Planning Division. All notices must be distributed at least two weeks prior to the event. Notification area will be determined once your application is comprehensively reviewed.

City sponsorship notification.

SECTION IV

SITE PLAN / ROUTE MAP - To ensure proper review of your event, it is required that you submit a site plan sharing the details of your event. This is applicable for moving routes and fixed venues. Based on your event site plan and components, the Fire Department and/or Building and Safety Division may require an inspection of your venue at your cost before or during the event. Please include all portable structures, stages, bleachers, tables, tents, etc in your plan. Please include if applicable: (1) An outline of the entire event venue, including the names of all streets or areas that are part of the venue. Include the direction of travel if it is a moving event; (2) Location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access; (3) The provision for a minimum of twenty-foot emergency access lanes throughout the event venue; (4) Location of first aid facilities and ambulances; (5) Location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking arenas, trash containers and dumpsters and other temporary structures; (6) Detail of food booths and cooking area configurations; (7) Generator locations and source of electricity; (8) Placement of vehicles and/or trailers (9) Exit location for outdoor events that are fenced or within tent or tent structures; (10) Identification of all event components that meet accessibility standards; (11) Parking and shuttle plan; (12) Other related components not listed above. **A detailed narrative should supplement your site plan or route map.**

Site plan attached. 22 parking spots available on Church grounds, street parking in front of venue. 5 AM - 8:30 a.m. Vendor drop off - then vendors to park across street at City Lot. Will have volunteers supervising. Craft fair specifies vintage as pre 1970 - all crafts to be hand crafted. Will have a food truck there. Bathrooms available in church.

CROWD CONTROL AND SECURITY PLAN – A Security Plan shall comply with any conditions established by the Public Safety Department. Upon review, the applicant may be required to enter into a police service contract to hire Sheriff Personnel and/or trained Public Safety staff for purposes of traffic control and/or crowd control.

N/A

TRAFFIC CONTROL PLAN – List any streets and/or intersections below that require soft or hard closures. List any bus stops (include Transit Line/Direction) for any temporary bus stop changes. For walks, runs, athletic, bicycle rides or races, include the specifics on how through traffic will be allowed or detoured.

none

PARKING PLAN - Submit a parking (site) plan which shows the number of parking stalls that will be available for event staffers, volunteers and event participants on the site plan. If off-site parking is proposed at another parcel, include a separate site plan for the parcel. If on-street parking or parking restrictions are proposed, provide a diagram showing the requested restrictions. A detailed narrative should supplement your parking plan.

22 parking spots on site. street parking in front of venue. Vendors to park at city lot after dropping off supplies on site.

CHECK ALL APPLICABLE SPECIAL EVENT USES:

- | | | | |
|--|--|---|--|
| ☐ Live Band | ☐ D.J. | ☐ Amplified Sound | ☐ P.A. |
| ☐ Games | ☐ Camera/Photography | ☐ Entertainment | ☐ Carnival Rides |
| ☐ Jumper/Bouncer | ☐ Vehicle Display | ☒ Food Trucks | ☒ Food Vendors |
| ☐ RV # _____ sizes | ☐ Banners | ☐ Balloons | ☐ Temporary Tent |
| ☒ Canopy(ies) # _____ sizes
10 x 10 | ☐ Generators # _____ (Watts/HP) | ☐ Other | 2 Food Trucks MAX |

SIGNS - Describe all on and off-site temporary signs, including quantity and size. Off-site signs include signs located on the public right of way (i.e. sidewalks, center medians, etc). On-site signs include those located on private property for promotional and/or directional purposes. A separate Temporary Sign Permit for on-site signs will be required.

May have one banner "Craft Fair"

SIGNATURE:

Claudia Heller

DATE:

10/23/17

TITLE:

President DHS & M

TYPE/PRINT FULL NAME:

Claudia Heller

OFFICE USE ONLY

☒ Received Date: 11/30☐ Incomplete Date: _____
☐ Complete Date: _____

Receipt No. _____

Case No: 17-21Event Address(es): A.D. PLAZA, GRACE FELLOWSHIP CHURCH

Comments:

CITY SPONSORSHIP REQUESTED → PROCESSED BY PARKS + REC
FOR C.C. CONSIDERATION

COMMUNITY DEVELOPMENT DEPARTMENT

The request for a Temporary Use is:

☒ Approved☐ Denied☐ without Conditions of Approval☒ with Conditions of ApprovalApproval Letter Date: 11/7/2017

Denial Letter Date: _____

Comments:

Signature: [Signature]Title: ASSOCIATE PLANNERDate: 11/7/17

PUBLIC SAFETY DEPARTMENT (INCLUDES SHERIFF'S DEPT.)

The request for a Temporary Use is: ☒ Approved ☐ Denied

Comments:

Signature: B. V. (VIA EMAIL)Title: PUB. SAFETY DIRECTORDate: 11/6/17

ADMINISTRATIVE SERVICES DEPARTMENT

The request for a Temporary Use is: ☐ Approved ☐ Denied

Comments:

Signature: _____

Title: _____

Date: _____

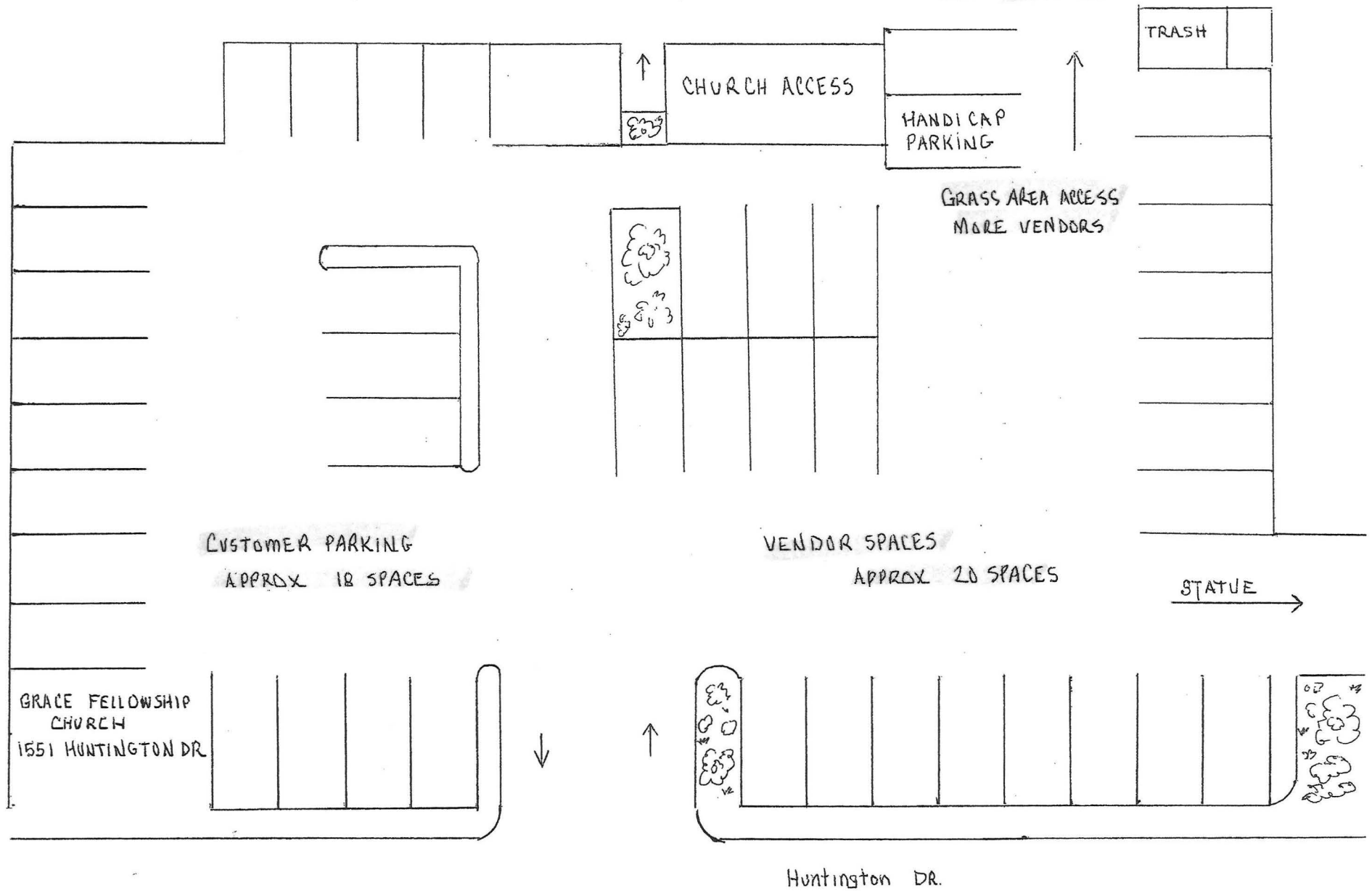
PARKS AND RECREATION DEPARTMENT

The request for a Temporary Use is: ☒ Approved ☐ Denied

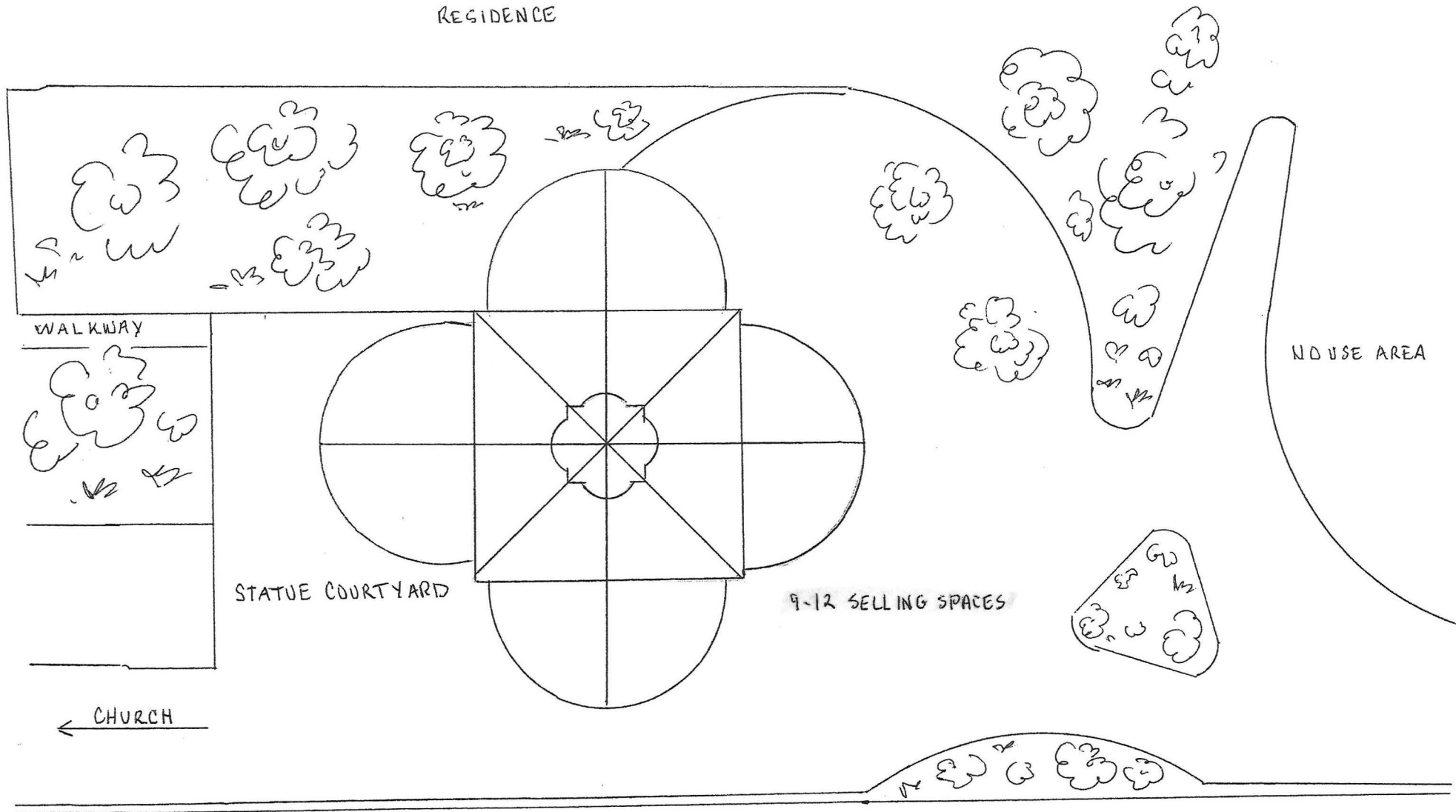
Comments:

Signature: [Signature]Title: Rec. DirectorDate: 11/7/17

vendors



RESIDENCE



HUNTINGTON DR.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/5/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
DOHRMANN INSURANCE AGENCY/PHS		PHONE (A/C, No, Ext): (866) 467-8730	
129692 P: (866) 467-8730 F: (888) 443-6112		FAX (A/C, No): (888) 443-6112	
PO BOX 33015		E-MAIL ADDRESS:	
SAN ANTONIO TX 78265		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Sentinel Ins Co LTD	
		NAIC# 11000	
INSURED		INSURER B:	
DUARTE HISTORICAL SOCIETY		INSURER C:	
PO BOX 263		INSURER D:	
DUARTE CA 91009		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			57 SBM AW4589	07/30/2017	07/30/2018	EACH OCCURRENCE
	CLAIMS-MADE ☒ OCCUR						\$1,000,000
	General Liab						DAMAGE TO RENTED PREMISES (Ea occurrence)
							\$1,000,000
							MED EXP (Any one person)
							\$10,000
							PERSONAL & ADV INJURY
A	AUTOMOBILE LIABILITY			57 SBM AW4589	07/30/2017	07/30/2018	\$1,000,000
	ANY AUTO OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)
	HIRE AUTOS ONLY						BODILY INJURY (Per person)
	SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
							BODILY INJURY (Per accident)
							\$
							PROPERTY DAMAGE (Per accident)
			\$				
						\$	
	UMBRELLA LIAB						EACH OCCURRENCE
	EXCESS LIAB						AGGREGATE
	DED						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT
							\$
							E.L. DISEASE- EA EMPLOYEE
							\$
							E.L. DISEASE - POLICY LIMIT
							\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

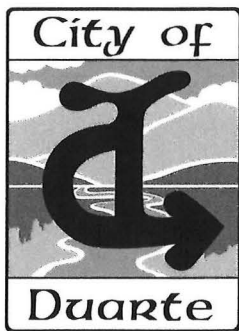
Those usual to the Insured's Operations.

CERTIFICATE HOLDER

CANCELLATION

GRACE FELLOWSHIP CHURCH 1551 HUNTINGTON DR DUARTE, CA 91010	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 - (626) 357-7931 - FAX (626) 358-0018

November 7, 2017

Duarte Historical Society & Museum
Attn: Claudia Heller, President
P. O. Box 263
Duarte, CA 91010

SUBJECT: Approval of Temporary Use (Special Event) Permit No. 2017-21: Annual Winter Solstice Craft Fair & Flea Market for Duarte Historical Society & Museum

Dear Mrs. Heller:

The City of Duarte Community Development Department has received your request for a temporary use (special event) permit to allow an outdoor sale of arts and craft goods in the Duarte plaza and Grace Fellowship Church (1551 Huntington Drive). A temporary use permit is subject to Director approval pursuant to Duarte Development Code (DDC) Section 19.124. Under the direction of the Director, Community Development Staff have reviewed and approved the temporary use based on the facts supporting the Findings (below) and the attached Conditions of Approval (Exhibit A).

Required findings (DDC 19.124.080).

- 1. The operation of the requested temporary use at the location proposed and within the time period specified will not endanger, jeopardize, or otherwise constitute a menace to the public convenience, health, safety, or general welfare;**

Conditions of approval regarding the operation, location and time frame have been imposed on the temporary use to protect the public convenience, health, safety, or general welfare.

- 2. The operation of the requested temporary use will not be detrimental to adjoining properties through the creation of excessive dust, light, noise, odor, or other objectionable characteristics;**

The temporary use operation is restricted through the conditions of approval, which limits the potential affects associated with noise and lights. The use of lights, music, microphones, and/or amplifiers will comply with the performance standards of the Duarte Development Code. There are no foreseeable affects related to odors or dust.

- 3. The proposed parcel is adequate in size and shape to accommodate the temporary use without detriment to the enjoyment of other properties located adjacent to and in the vicinity of the subject parcel;**

The temporary use/special event will occur in the parking lot of Grace Fellowship Church (1551 Huntington) and within the Duarte courtyard plaza. The church property provides vehicle access from Huntington Drive.

The courtyard can be accessed from the church property using the existing sidewalk along Huntington Drive and an existing walkway from the church parking lot. All activities will be limited to the church property and the courtyard area, both of which are suitable to accommodate the special event. Sidewalks will remain unobstructed, no activities will occur in the street, nor will any activities be permitted to spill over to adjacent properties. Conditions of approval have been included to ensure the temporary use/special event does not impose any adverse affects on the neighboring property.

- 4. The proposed parcel is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the temporary use will or could reasonably be expected to generate;**

The temporary use will utilize the existing ingress/egress from Huntington Drive and existing walkways and sidewalk to access the event areas. The existing ingress/egress is sufficient to accommodate the amount of traffic expected to be generated, additionally the adjoining properties are linked with an existing walkway that will allow safe access throughout the event.

- 5. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the Director; and**

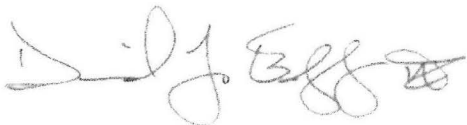
The temporary use will use the church parking lot for customer parking, vendors will be directed to park in the Civic center parking lot along Pops Road.

- 6. The applicant agrees in writing to comply with any and all of the conditions imposed by the review authority in the approval of the Temporary Use Permit.**

The applicant has submitted and signed a Special Event Permit request application.

If you have any questions or concerns regarding this action, you may contact me at (626)-357-7931, extension 239 Monday through Thursday between the hours of 7:30 AM and 6:00 PM.

Sincerely,



David F. Eoff IV
Associate Planner

Attachment: Exhibit A - Conditions of Approval

EXHIBIT A
CONDITIONS OF APPROVAL
Temporary Use (Special Event) Permit No. 2017-21

1. The temporary use permit is for the annual Winter Solstice Craft Fair and Flea Market (arts and craft fundraiser) for the Duarte Historical Society and Museum, located at 1551 Huntington Drive (Grace Fellowship Church) and the Andres Duarte Courtyard Plaza. The event shall comply with the enclosed site plan for the plaza and church property.
2. The event is approved for one day only on December 9, 2017 using the following time schedule:
 - Set up: 5:00 am to 8:30 am
 - Event: 9:00 am to 4:00 pm
 - Clean up: 4:00 pm to 6:00 pm
3. The applicant shall obtain approval from the Duarte City Council for co-sponsorship of the arts and craft fair to allow City assistance with advertising, social media, and waiving of any requested fees. Contact the City Manager's office or the Parks and Recreation Department for more information.
4. The food truck associated with the event shall park in the church parking lot only and shall obtain the proper business license from the Duarte Finance Department. The food truck and/or event management shall ensure adequate trash receptacles are onsite in the vicinity of the food truck for proper disposal of trash and debris.
5. The use of temporary signs for the event shall require review and approval from the Planning Division prior to installation. A site plan indicating the location of the temporary signs along with details on the temporary signs shall be provided to the Planning Division for review. The following restrictions shall apply:
 - Temporary signs/banners shall not be attached to the Andres Duarte statue.
 - Temporary signs/banners shall not be permanently anchored to the ground within the courtyard area.
 - Temporary signs shall not be located on the sidewalk along Huntington Drive or center medians on Huntington Drive, including volunteers/event staff actively holding signs to advertise and/or direct traffic to the event.
6. The sidewalk areas shall remain clear and unobstructed for safe pedestrian access at all times.
7. Event parking shall occur within the church parking lot or along Huntington Drive, where allowed. Additional parking for staff and vendors shall be available in the Civic Center overflow parking lot located at Pops Road. The applicant/event coordinator shall ensure vendors parking in the designated parking area only. The applicant/event coordinator shall direct persons parking in the Pops Road parking lot to use the crosswalk at Huntington Drive and Pops Road for crossing Huntington Drive. Jaywalking across Huntington Drive is prohibited.
8. The applicant shall notify the Field Services Department at least 48 hours prior to the day of the event for use of barricades and/or cones as needed.
9. The applicant shall provide additional trash receptacles for the collection of litter throughout the event site. All trash shall be disposed in the existing trash enclosure on the church property. The applicant shall remove the waste receptacles from the premises at the conclusion of the event.

10. The sale of alcoholic beverages associated with the approval of the temporary use is strictly prohibited.
11. The applicant shall be responsible for restoring both sites back to their previous condition following the completion of the event. All trash and debris shall be removed. Any damages to the property, including landscape areas, shall be promptly restored to the satisfaction of the City.
12. All activities shall adhere to Duarte Municipal Code Section 9.68, Noise Regulations and all applicable Duarte Municipal Code requirements.
13. That by acceptance of the approval of the project by the City, the applicant shall defend, indemnify and hold harmless the City of Duarte and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers and employees to challenge, set aside, void or annul the approval of the project or from any other action pertaining to this application or the granting of this temporary use (special event) permit which may be brought within the time period provided for such actions or challenges under applicable law.
14. Pursuant to DDC 19.124.110, the post-decision procedures and requirements in Chapter 19.130 (Permit Implementation, Time Limits, and Extensions), and those related to appeals and revocation in Article 8 (Development Code Administration) shall apply following the decision on a Temporary Use Permit application.

MEMORANDUM

TO: Darrell J. George, City Manager
FROM: Kristen Petersen, Assistant City Manager
DATE: November 7, 2017

SUBJECT: APPROVAL OF RESOLUTION NO. 17-R-49 AUTHORIZING THE SUBMITTAL OF MSRC 2017 LOCAL GOVERNMENT PARTNERSHIP PROGRAM

Background

The Mobile Source Air Pollution Reduction Review Committee (MSRC) has established the “Local Government Partnership Program” to partner with local cities and counties within the South Coast region to “jumpstart” implementation of the South Coast AQMD’s 2016 Air Quality Management Plan (AQMP). The 2016 AQMP was adopted by the South Coast AQMD Governing Board on March 3, 2017, and serves as the official “roadmap” for reaching federal clean air goals. The 2016 AQMP relies in part on incentive-based programs and initiatives, in addition to regulatory approaches, to foster air pollution reductions within the regional air basin. The Local Government Partnership Program represents one of the incentive-based solutions included in the 2016 AQMP.

The Local Government Partnership Program provides additional funding, beyond funding provided through the AB2766 Subvention Fund Program, to assist local agencies in the 2016 AQMP. The program emphasizes an accelerated transition to zero and near zero vehicles along with essential supporting infrastructure. Funding is provided on a reserved basis, not a competitive basis, for all local agencies that participate in the AB 2766 program. The City of Duarte has a reserved funding amount of \$50,000.

To qualify for the grant program, the City must watch the MSRC-sponsored Webcast that took place on October 3, 2017, “opt-in” to the MSRC Local Government Partnership Program by informing the City Council of this opportunity and must submit a Project Plan application.

Discussion

In addition to direct air quality benefits that will be achieved through participation in the MSRC Local Government Partnership Program, the MSRC also wants to use this opportunity to educate local governments. Accordingly, staff will be presenting a PowerPoint presentation prepared by MSRC at the Council Meeting.

The City recently entered into a Memorandum of Understanding (“MOU”) with Foothill Transit. As part of this MOU, the City has committed to purchasing three electric buses. Costs associated with the purchase of an electric bus is eligible for MSRC grant funding. The City will match and exceed this MSRC funding amount of \$50,000 with Proposition A funds.

As an aside, we currently have another MSRC grant in the amount of \$30,000 that was awarded to the City in 2014. This amount was matched with AQMD 2766 annual funding and was committed to the purchase of an electric bus. We have confirmed with AQMD staff that utilizing two MSRC grants is allowable as long as each grant is contributing to a different vehicle and as long as each grant does not exceed 50% of the purchase price. Considering that we are purchasing three buses at a cost of approximately \$800,000 each, we will be in compliance.

In order to participate in the program, staff watched the MSRC-hosted Applicant Workshop/Webcast and will be presenting the MSRC provided Power Point Presentation at the City Council meeting. Once approved, the resolution and a project implementation plan application and implementation schedule will be submitted to AQMD. The application submittal is due by March 2, 2018.

Recommendation

It is recommended that the City Council approve the attached Resolution No.17-R-49 and authorize staff to submit the application, implementation schedule and resolution to AQMD prior to March 2, 2018.



LOCAL GOVERNMENT PARTNERSHIP PROGRAM

A Funding Opportunity to Improve Air Quality
in Your Community

Mobile Source Air Pollution Reduction Review Committee, aka “The MSRC”

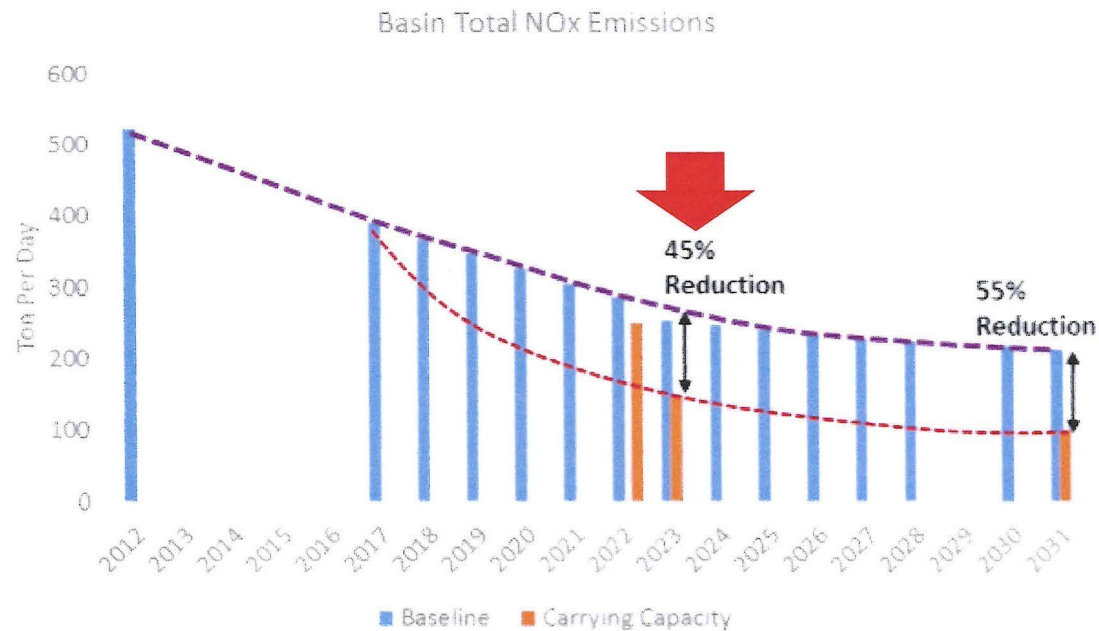
- The MSRC was Established by the California Legislature in 1990
- Sole Mission is to Invest Funds to Reduce Air Pollution Generated by Mobile Sources (i.e., cars, trucks, buses, etc.)
 - ⇒ *Funds Generated by Surcharge on Motor Vehicle Registrations*
- The MSRC Works Closely with the South Coast Air Quality Management District; However, the MSRC is NOT a Regulatory Agency
 - ⇒ *The MSRC Invests in Clean Air Projects that Support SCAQMD Objectives & Priorities*

SIGNIFICANT AIR QUALITY CHALLENGES IN OUR REGION...

Standard	Concentration	Classification	Latest Attainment Year
2008 8-hour Ozone	75 ppb	Extreme	2031
2012 Annual PM2.5	12 µg/m ³	Moderate	2021
		Serious	2025
2006 24-hour PM2.5	35 µg/m ³	Serious	2019
1997 8-hour Ozone	80 ppb	Extreme	2023
1979 1-hour Ozone	120 ppb	Extreme	2022

- **ACCORDING TO THE SOUTH COAST AQMD...**
 - South Coast Region is EXTREME NON-ATTAINMENT for OZONE
 - Ozone Causes RESPIRTORY AILMENTS and is a Primary Component of **SMOG**

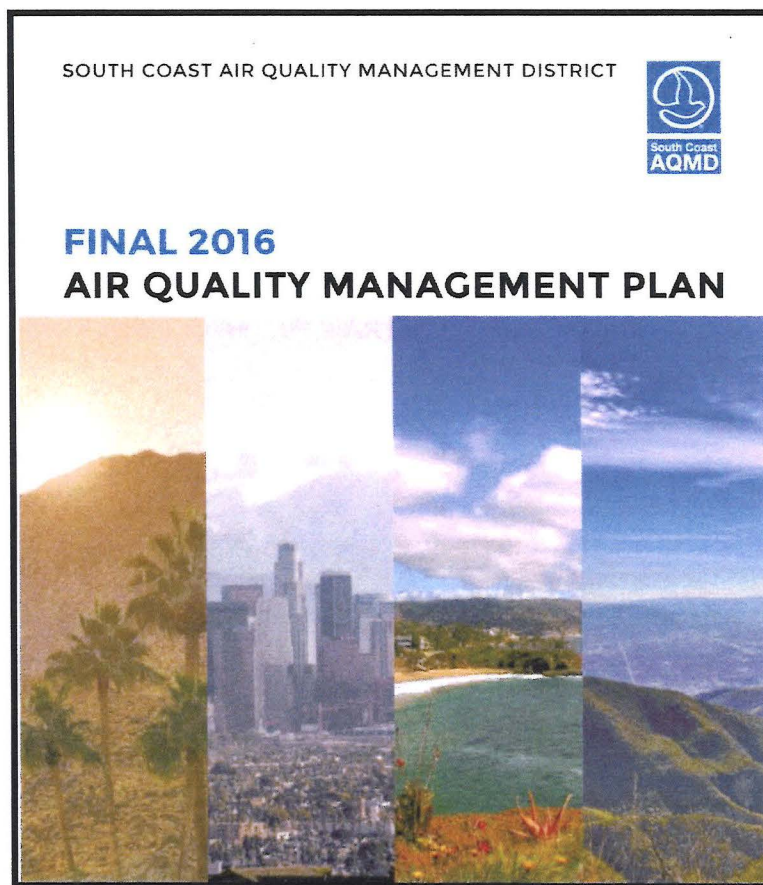
MANDATORY AIR POLLUTION REDUCTIONS ARE NEEDED NOW...



- **NO_x** is a Precursor to Ozone (SMOG) Formation...
- *From Today's Levels – NO_x Emissions Need to be Reduced 45% by 2023 – That's Only a Few Years Away...*

HOW DO WE REDUCE NO_x EMISSIONS BY 45%?

By Implementing the
Clean Air Measures
Outlined in the South Coast
AQMD's 2016 Air Quality
Management Plan



- **The AQMP is the Roadmap for How to Meet Our Mandated Clean Air Obligations**

Clean Transportation
Funding from the MSRC

THE MSRC IS PARTNERING WITH THE SOUTH COAST AQMD AND WANTS TO PARTNER WITH YOU...

...To Implement High Priority AQMP Strategies

- ✓ AQMP includes Traditional Regulatory Measures & Incentive-based Strategies
- ✓ Incentive-Based Programs will Accelerate the Introduction of Key AQMP Technologies including Zero & Near-Zero Emission Vehicles

The MSRC Has Reserved Incentive Funding for Your Jurisdiction under the Local Government Partnership Program

**This is a great opportunity to receive funding to
implement projects your jurisdiction needs to be
part of our clean air future**

Participation is 100% voluntary

Funding is already reserved for your jurisdiction

**Please ask your staff to work with the MSRC to
develop projects that jumpstart implementation of
the AQMP & help improve air quality for all
residents**

RESOLUTION NO. .**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR FUNDING
FROM THE MSRC 2017 LOCAL GOVERNMENT PARTNERSHIP PROGRAM**

WHEREAS, the City Council of the City of Duarte is an eligible jurisdiction under the Mobile Source Air Pollution Reduction Review Committee's (MSRC's) "Local Government Partnership Program" ("Program") as an agency that already participates in the AB 2766 Subvention Fund Program; and

WHEREAS, through the MSRC's "Local Government Partnership Program" the City of Duarte has been allocated a reserved funding amount of \$50,000 in grant funding opportunity to implement high priority clean air programs recognized for their effectiveness in the South Coast AQMD's 2016 Air Quality Management Plan (AQMP); and

WHEREAS, the City of Duarte watched the MSRC-sponsored Webcast that took place on October 3, 2017; and

WHEREAS, the City of Duarte City Council acknowledges that it has received the MSRC-provided Power Point Presentation at the November 14, 2017, City Council meeting; and

WHEREAS, the City of Duarte City Council plans to use these funds toward the purchase of an electric bus, pursuant to the Memorandum of Understanding with Foothill Transit and in compliance with the Eligible Project Categories of the Program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Duarte as follows:

Section 1. The City Council authorizes submittal of a grant application for up to \$50,000 for the purchase of an electric bus.

Section 2. The City Council also authorizes matching funds from the City's Proposition A Fund account in an amount well in excess of the MSRC grant amount, as required by the Program, to offset costs associated with the purchase of an electric bus.

PASSED, APPROVED, AND ADOPTED this 14th day of November 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-49 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of November 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California