

CITY OF DUARTE

**MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF DUARTE**

TUESDAY, NOVEMBER 14, 2023 – 6:00 PM

1. CALL TO ORDER

Mayor Schulz called the Special Meeting to order at 6:01 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Martin Del Campo, Schulz

Councilmembers Absent: Garcia

Staff Present: Brian Villalobos, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Annette Juarez, City Clerk
Christine Soo, Deputy City Clerk/ Administrative Secretary

City Attorney Phan informed Mayor Schulz that the City Council may receive oral communications for items listed on the agenda after receiving the presentation from Staff.

3. WORKSHOP TO DISCUSS AND ASSESS ROYAL OAKS MANOR ANNEXATION

City Manager Villalobos provided a presentation on the application for annexation of Royal Oaks Manor; reported that the City has worked with a consultant to determine the impacts of a potential annexation; and the study conducted by the consultant concluded that potential annexation would provide minimal net positive impacts on the City.

City Manager Villalobos discussed results of the study showing that potential annexation would not trigger redistricting, however it would require a general plan amendment, zoning changes, and CEQA review.

City Attorney Phan suggested that a pre-annexation agreement can be drafted so that annexation conditions can be laid out.

Discussion ensued regarding property taxes and special assessments paid by Royal Oaks Manor.

Andrew Smith, Director of Royal Oaks Manor, clarified that due to property's 501(c)3 status, they are exempt from paying property taxes. The property is assessed, and they pay special assessment taxes such as landscape and lighting fees.

In response to questions posed by Council, Assistant City Manager Petersen confirmed that Royal Oaks Manor is assessed but they do not pay property taxes.

2. ORAL COMMUNICATIONS – ITEMS LISTED ON THIS AGENDA

Steve Hernandez expressed his support for the annexation of Royal Oaks Manor.

Lino Paras inquired about who Royal Oaks Manor is owned by and who would be responsible for the costs of maintaining the area.

John Fasana expressed his support for the annexation of Royal Oaks Manor.

Jim Lawler, Royal Oaks Manor resident, provided a brief history on the relationship between the City of Duarte and the City of Bradbury.

Andrew Smith, Director of Royal Oaks Manor, stated why the organization is motivated to be annexed into the City of Duarte.

Pat Evans shared some anecdotes from the City of Duarte and the Royal Oaks Manor.

Lino Paras shared some historical facts about the City of Duarte.

3. WORKSHOP TO DISCUSS AND ASSESS ROYAL OAKS MANOR ANNEXATION

Councilmember Kang requested that Staff conduct additional research regarding the impacts of annexation to ensure that the City does their due diligence.

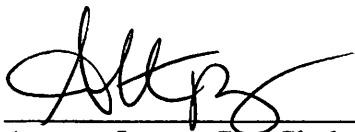
Mayor Schulz expressed that the residents of Royal Oaks Manor take the City's youth population into consideration when voting in elections.

Moved by Councilmember Kang, seconded by Councilmember Martin Del Campo, and carried by the following vote of council to direct Staff to conduct further research to ensure due diligence for costs and other impacts and draft an initial agreement between the City of Duarte and Royal Oaks Manor.

AYES: FINLAY, KANG, LEWIS, TRUONG, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: GARCIA

4. ADJOURNMENT – To Scheduled Regular City Council Meeting

At 6:58 p.m. the City Council adjourned the meeting to the scheduled regular City Council Meeting.



Annette Juarez, City Clerk

Jody Schulz, Mayor