



**CITY OF DUARTE
PLANNING COMMISSION
MINUTES
November 15, 2021**

**Planning Commission
Commissioners**
Sara Vasquez, Chair
Tina Heany, Vice-Chair
Danny Ramirez
Wally Wolff

1. CALL TO ORDER AND NOTATION OF ANY ABSENCES:

Chair Vasquez called the meeting to order at 7:02 p.m. The following were in attendance:

PRESENT:	Vasquez, Heany, Ramirez, Wolff
ABSENT:	None
STAFF:	Hensley, Golding, Baldwin, McCurley, Hernandez
DEPUTY CITY ATTORNEY:	None

2. PLEDGE OF ALLEGIANCE:

Ramirez led the Pledge of Allegiance.

3. APPROVAL OF MINUTES: October 18, 2021

Vasquez called for a motion on the October minutes. Heany motioned to approve the October 18, 2021 minutes, seconded by Ramirez and carried 4-0-0-0 (Vote: Yes: Vasquez, Heany, Ramirez, Wolff; No: None; Abstain: None; Absent: None).

4. ORAL COMMUNICATIONS ITEMS NOT ON THE AGENDA:

None.

5. PUBLIC HEARINGS:

A. Conditional Use Permit 2021-01. A request to allow the on-site sale of beer and wine at the proposed Heemo Sushi restaurant to be located at 1221 Huntington Drive.

Maia McCurley, Associate Planner, presented the staff report, discussed the business's operations, and highlighted areas of the project that required additional attention under the CUP, such as alcohol sales training for all employees that serve/sell alcohol in order to prevent unlawful sales to minors; a security plan; and installation of a CCTV surveillance system within the restaurant.

Vasquez opened Commissioner's Inquiries.

Vasquez asked if the restaurant will be closed between lunch and dinner. Mr. Alex Ryu, affiliate of the applicant, responded that the restaurant will not be closed during that time.

Vasquez opened Public Comments. There were none. Vasquez closed the Public Comments.

Vasquez called for a motion on the item. Vasquez moved to approve and seconded by Wolff. The motioned was approved 4-0-0-0. (Vote: Yes: Vasquez, Heany, Ramirez, Wolff; No: None; Abstain: None; Absent: None).

6. BUSINESS ITEMS:

A. Project Update on Conditional Use Permit 2019-07. Review of progress of performance requirements associated with the approval for ReStore retail and second-hand store.

Nick Baldwin, Associate Planner, provided a brief update on the progress of the ReStore business Conditional Use Permit that required a façade upgrade of the shopping center.

Hensley stated the reasons for bringing an update to the Commission regarding the City Council's approval of the project and thanked Baldwin for doing a good job and keeping tabs on the activity progress.

Vasquez opened Commissioners Inquiries.

Heany commented on being pleased with the project that is moving forward and the drawings presented.

Wolff stated he is pleased with the progress of the project and wished all the current businesses good luck during the construction activity.

Ramirez stated that the project looks great and that he is excited to see the results.

7. ITEMS FROM DIRECTOR:

Hensley provided development updates and informed the Commissioners of the scheduled meeting for December.

8. ITEMS FROM COMMISSIONERS:

Heany complimented the Fasana Road event.

9. ADJOURNMENT: Monday, December 20, 2021

Vasquez moved to adjourn at 7:32 p.m., seconded by Wolff. The next meeting is scheduled for December 20, 2021.

Craig Hensley, Secretary