

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, NOVEMBER 23, 2021 – 7:00 P.M.

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were announced onto the record.

CLOSED SESSION

1. CALL TO ORDER

Via teleconference, the Special Workshop was called to order by Mayor Pro-tem Finlay at 6:03 p.m.

ROLL CALL:

Councilmembers Present:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Peterson, Assistant City Manager / Director of Administrative Services Craig Hensley, Community Development Director Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Victoria Rocha, Assistant to the City Manager Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Councilmember Paras-Caracci.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Kang, seconded by Councilmember Paras-Caracci and carried by unanimous vote of the Council to approve the adoption of the agenda.

AYES:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

4. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None.

5. CLOSED SESSION ITEMS

The City Council recessed into Closed Session at 6:06 p.m. to discuss the following items:

- A. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:** Pursuant to Government Code Section 54956.9(d)(1); Number of cases: 2 City of Duarte v. Levon H. Bardakjian, et al. - LASC Case No. EC067418 Mark S. Adams, et al. v. Levon H. Bardakjian, et al. - LASC Case No. 21GDCV00118
- B. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Pursuant to Government Code Section 54956.9(d)(4); Initiation of litigation; Number of potential cases: 1
- C. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Pursuant to Government Code section 54956.9(a) and (d)(4): One potential case

ANNOUNCEMENT OF CLOSED SESSION ITEMS

The City Council returned from Closed Session at 7:25 p.m., City Attorney Phan announced that no reportable action was taken during Closed Session.

REGULAR MEETING

1. CALL TO ORDER

Via teleconference, the Regular Session was called to order by Mayor Pro-tem Finlay at 7:25 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, Assistant City Attorney
Kristen Peterson, Assistant City Manager / Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk

2. SPECIAL ITEMS

A. Public Safety Update

Sergeant Fiedler provided an update on crime statistics and Director of Public Safety Villalobos provided an update on the Measure H and outreach coordination.

3. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Assistant to the City Manager Rocha announced upcoming City events.

4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Steve Hernandez wished everyone a Happy Thanksgiving.

5. CONSENT CALENDAR

- A. Approval of minutes – November 8, 2021, Special Meeting and November 9, 2021, regular meeting. (CC/HA/SA/FA).

- B. Approval of warrants – November 23, 2021. (CC/HA/SA/FA)
- C. Receive and File Public Safety Update.
- D. Salary Increase Adjusting the Hourly Rate Schedule for Compliance with New Minimum Wage Requirements.
- E. Receive and File Duarte Housing Successor Annual Report for Fiscal Year 2020-21.
- F. Professional Services Agreement with Architerra for Landscape Design of Medians in the Town Center Specific Plan Area and Approval of Budget Amendment.
- G. Letter of Opposition to the Removal of Uniformed Law Enforcement Precense from Metro's Rail Lines and Platforms.
- H. City Council/City Manager Conference Attendance and other items suggested by Council.

Moved by Councilmember Paras-Caracci, seconded by Councilmember Kang, and carried by unanimous vote to approve Items A-H of the Consent Calendar.

AYES: Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

6. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. BUSINESS ITEMS

A. Audited Financial Statements for Fiscal Year 2020/21

Assistant City Manager and Director of Administrative Services presented the Audited Financial Statements for Fiscal Year 2020/21 and shared year end statement highlights.

City Manager Jordan discussed the City's discretionary reserves.

Moved by Councilmember Schulz, seconded by Councilmember Truong, and carried by unanimous vote of the Council to receive and file the Audited Financial Statements for Fiscal Year 2020/21.

AYES: Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

10. CONTINUATION OF ORAL COMMUNICATIONS

None.

11. APPROVE ABSENCE(S) OF CITY COUNCILMEMBER(S) FROM THE CITY COUNCIL MEETING AS EXCUSED

None.

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

City Attorney Phan wished everyone a Happy Thanksgiving.

City Manager Jordan provided an update on the Los Angeles County redistricting process and a possible special meeting to approve a comment letter expressing concerns regarding the proposed maps.

Councilmember Kang thanked the Council for a great year and wished everyone a Happy Thanksgiving.

Councilmember Lewis thanked the office of Assemblymember Blanca Rubio and Foothill Unity for the turkey giveaway event that he participated in; wished everyone a Happy Thanksgiving; and acknowledged his brother's coordination of the Color Guard during the memorial for Mayor Bryan Urias.

Councilmember Truong expressed that he is looking forward to Santa's visit; congratulated Councilmember Schulz on their upcoming one year anniversary on the Council; encouraged residents to participate in the Los Angeles County redistricting hearings; and wished everyone a Happy Thanksgiving.

Councilmember Schulz thanked Staff for their hard work; encouraged the public to participate in the Los Angeles County redistricting hearings, encouraged District 6 residents to apply to fill the vacant City Council seat; discussed her visit to the tiny home shelters in Baldwin Park; and wished everyone a Happy Thanksgiving.

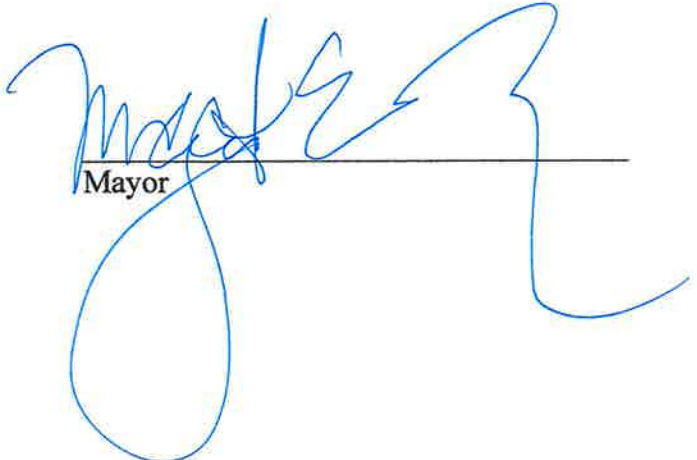
Councilmember Paras-Caracci thanked everyone that attended the memorial for Mayor Bryan Urias; announced that she attended Elk's 100th Anniversary dinner and presented a proclamation; requested that Staff look into the following: damage to the Royal Oaks monument sign, graffiti on Bradbourne Avenue and Huntington Drive, and the standards for Cal Trans to add yellow framing around traffic signals at Mt. Olive Drive and Huntington Drive; inquired about the contract and retainer fee for city attorney services; wished everyone a Happy Thanksgiving; and shared memories about City of Arcadia Councilmember Roger Chandler.

Mayor Pro-tem Finlay discussed the importance of public service; expressed her appreciation of the Council and City Staff; wished everyone a Happy Thanksgiving; and shared a memory of City City of Arcadia Councilmember Roger Chandler.

13. ADJOURNMENT

At 8:34 p.m. the City Council adjourned the meeting in memory of Quintance Daniels, Perla Mendoza, Citrus College Boardmember Dr. Edward Ortell, and City of Arcadia Councilmember Roger Chandler.


Annette Juarez, City Clerk


Mayor