



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, NOVEMBER 23, 2021

6:00 p.m. - Closed Session

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Thai Viet Phan, City Attorney

Annette Juarez, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

- I. Members of the public may listen/view the audio of the live City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link.
- II. TO JOIN THE ZOOM MEETING (FOR PUBLIC INTERESTED IN SPEAKING), please register at:
https://us02web.zoom.us/webinar/register/WN_2GGkY2thQKW6xC4z97E9Lg
Participants will receive the link to access the meeting after registering. When registered viewers initially log into the Zoom meeting, they will be in "listen and view-mode". If there is an agenda item you wish to speak on, please use the "Raise Your Hand" button in Zoom. Staff will unmute you to comment using your computer microphone.
- III. Public comments can be submitted by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Emails and addresses may be read and become a matter of public record so consider content and remove private information as you deem appropriate. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 6:00 P.M. - VIA ZOOM

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE TO THE FLAG
3. ADOPTION OF THE AGENDA

4. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

5. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LEGAL COUNSEL-PENDING LITIGATION Pursuant to Government Code Section 54956.9(d)(1); Number of cases: 2 City of Duarte v. Levon H. Bardakjian, et al. - LASC Case No. EC067418 Mark S. Adams, et al. v. Levon H. Bardakjian, et al. - LASC Case No. 21GDCV00118

B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Pursuant to Government Code Section 54956.9(d)(4); Initiation of litigation; Number of potential cases: 1

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Pursuant to Government Code section 54956.9(a) and (d)(4): One potential case

7:00 PM OPEN SESSION - REGULAR MEETING - VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 

2. SPECIAL ITEMS

A. Public Safety Update

Public Safety Department Update - November 2021 

3. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

4. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

5. CONSENT CALENDAR

A. Approval of Minutes - November 8, 2021, Special Meeting and November 9, 2021, Regular Meeting

Minutes - November 8, 2021, Special Meeting 

Minutes - November 9, 2021 

- C. Approval of Warrants - November 23, 2021 (CC/HA/SA/FA)

Warrant Register by Account 11-23-21 

Warrant Register by Vendor 11-23-21 

- D. Receive and file Public Safety Update

Public Safety Department November 2021 Update 

- E. Salary Increase Adjusting the Hourly Rate Schedule for Compliance with New Minimum Wage Requirements

Staff Report - Minimum Wage Requirements 

- F. Receive and File Duarte Housing Successor Annual Report for Fiscal year 2020-21

Staff Report - Duarte Housing Successor Annual Report 

- G. Professional Services Agreement with Architerra for Landscape Design of Medians in the Town Center Specific Plan Area and Approval of Budget Amendment

Staff Report - Professional Services Agreement for Landscape Design 

- H. Letter of Opposition to the Removal of Uniformed Law Enforcement Presence from Metro's Rail Lines and Platforms

Letter of Opposition to removal of uniformed law enforcement 

- I. City Council/City Manager Conference Attendance and other items suggested by Council. (CC)

6. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

7. BUSINESS ITEMS

- A. Audited Financial Statements for Fiscal Year 2020/21

Staff Report - Audited Financial Statements 

Attachment - Duarte Management Report 2021 

Attachment - Financial Statements 

8. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

9. APPROVE ABSENCE(S) OF CITY COUNCILMEMBER(S) FROM THE CITY COUNCIL MEETING AS EXCUSED

10. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3).

11. ADJOURNMENT - In memory of Quintance Daniels, Perla Mendoza, Citrus College Boardmember Dr. Edward Ortell, and City of Arcadia Councilmember Roger Chandler.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 18 day of November, 2021.

Annette Juarez
City Clerk