



**AGENDA**  
**REGULAR JOINT MEETING OF THE CITY  
COUNCIL OF THE CITY OF DUARTE, THE  
DUARTE HOUSING AUTHORITY, AND THE  
DUARTE COMMUNITY FACILITIES  
FINANCING AUTHORITY**

**TUESDAY, NOVEMBER 28, 2023**  
**7:00 PM**

CITY COUNCIL CHAMBERS,  
1600 HUNTINGTON DRIVE,  
DUARTE, CALIFORNIA 91010

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***MISSION STATEMENT***

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

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JODY SCHULZ, MAYOR  
VINH TRUONG, MAYOR PRO TEM  
MARGARET FINLAY, COUNCILMEMBER  
SAMUEL KANG, COUNCILMEMBER  
TONEY LEWIS, COUNCILMEMBER  
CESAR GARCIA, COUNCILMEMBER  
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:  
Brian Villalobos, City Manager  
Kristen Petersen, Assistant City Manager and Director of Administrative Services  
Craig Hensley, Director of Community Development  
Manuel Enriquez, Director of Parks and Recreation  
Larry Breceda, Director of Public Safety Services  
Thai Viet Phan, City Attorney  
Annette Juarez, City Clerk

**ADA ACCESSIBILITY NOTICE:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

**Notice:** Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

**Notice:** Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the

meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto [www.accessduarte.com](http://www.accessduarte.com) then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

**Public comments** can be submitted by emailing [duarteinfo@accessduarte.com](mailto:duarteinfo@accessduarte.com), prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

## **7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS**

### **1. CALL TO ORDER AND ROLL CALL**

#### **A. City Manager Written Comments**

### **2. PLEDGE TO THE FLAG**

### **3. ADOPTION OF THE AGENDA**

### **4. SPECIAL ITEMS**

#### **A. Mayor's Youth Council Update**

#### **B. Public Safety Department Update**

#### **C. Chamber of Commerce Quarterly Update**

### **5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

### **6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA**

### **7. CONSENT CALENDAR**

#### **A. Approve absence(s) of City Councilmember(s) from the City Council meeting**

#### **B. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)**

#### **C. Approval of Minutes - November 14, 2023 Special Meeting and Regular Meeting (CC/HA/FA)**

It is recommended that the City Council approve the November 14, 2023 Special Meeting minutes and November 14, 2023 Regular Meeting minutes.

D. [Approval of Warrants - November 28, 2023](#)

It is recommended that the City Council approve the November 28, 2023 warrants.

E. [Receive and File the Monthly Financial Update](#)

It is recommended that the City Council receive and file the monthly financial update.

F. [Receive and File the Public Safety Department Update](#)

It is recommended that the City Council receive and file the Public Safety Department update.

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARING - None.

10. BUSINESS ITEMS

A. [Election of San Gabriel Basin Water Quality Authority \(WQA\) Board Member and Alternate](#)

It is recommended that the City Council adopt Resolution No. 23-31, if electing to vote for one of two candidates for the open seat of the Water Quality Authority Board representing cities without water prescriptive rights.

B. [Consideration of a Memorandum of Understanding Between the Cities of Azusa, Duarte, and Irwindale to Collaborate on Services to Enhance Public Safety in the North San Gabriel Riverbed Area](#)

It is recommended that the City Council approve and authorize the City Manager to sign a Memorandum of Understanding between the cities of Azusa, Duarte, and Irwindale to collaborate on services to enhance public safety in the North San Gabriel Riverbed.

C. [Discussion of Capital Improvement Plan](#)

It is recommended that the City Council receive and file this report and its attachments.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING  
AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE  
DIRECTOR

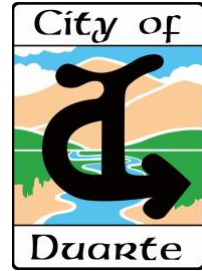
13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing

Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website ([www.accessduarte.com](http://www.accessduarte.com)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 22nd day of November, 2023.



# MEMORANDUM

**TO:** City Council  
**FROM:** Brian Villalobos, City Manager  
**DATE:** November 16, 2023  
**SUBJECT:** Comments on Agenda Items, Meeting of November 28, 2023

**ITEM 4.A. (Special Items).** Mayor's Youth Council update. The Mayor's Youth Council will provide an update for the council.

**ITEM 4.B. (Special Items).** Public Safety Department update - Public Safety Director Breceda will provide an update for the council.

**ITEM 4.C. (Special Items).** Chamber of Commerce Quarterly Update - Chamber of Commerce Board President Greg Endelman will provide the quarterly update for the council.

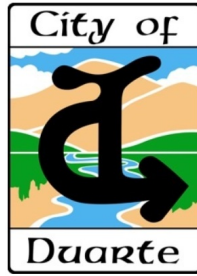
**ITEM 7.E. (Consent Calendar).** The Finance Department has submitted the monthly report for September 2023 for review.

**ITEM 7.F. (Consent Calendar).** The Public Safety Department has submitted the monthly report for November 2023 for review.

**ITEM 10.A. (Business Item).** Resolution No. 23-21 Election for WQA Board Member and Alternate Representing Cities Without Water Prescriptive Pumping Rights - At its regularly scheduled City Council meeting held on October 10, 2023, the City Council elected not to nominate a candidate by resolution for the open WQA Board Member position. The WQA has since notified the City that two candidates (Margaret Clark - City of Rosemead and Valerie Munoz - City of La Puente) have been nominated by qualified cities for the open board member position. Each city may cast their vote for only one of the listed candidates in the form of a resolution. Each city has one vote for each 10,000 residents or majority thereof, as determined by the 2020 U.S. census data. As such, the City of Duarte has two votes to cast. The City must cast both of its votes for only one candidate and cannot split its vote. A city may vote in an election whether or not it nominated a candidate. The resolution of the city council casting its votes must be sent to the WQA by December 19, 2023, at 12:00PM or it may not be counted.

**ITEM 10.B. (Business Item).** Memorandum of Understanding Between the Cities of Azusa, Duarte, and Irwindale to Collaborate on Services to Enhance Public Safety in the North San Gabriel River Area - For approximately the past ten years, the cities of Azusa, Duarte, and Irwindale, have been collaborating to enhance public safety in the North San Gabriel River area. To that end, the North San Gabriel River Working Group was created. The working group meets quarterly and consists of two elected officials and the city manager from each city. The North San Gabriel River Working Group endeavors to enter into a Memorandum of Understanding between Azusa, Duarte, and Irwindale, to establish a collaborative framework between the City Parties in order to enhance public safety and strengthen the delivery of critical services to the community with a specific focus on addressing homelessness issues, restoring recreational open space, and pursuing grants and funding.

**ITEM 10.C. (Business Item).** Capital Improvement Plan Discussion - At the regularly scheduled City Council meeting held on November 14, 2023, the City Council requested that an item discussing capital improvements be placed on the agenda for the November 28, 2023, meeting. For the purposes of such a discussion, staff has attached the approved FY 2021-22 capital improvement program (CIP) project list. Additionally, staff has attached an updated list of potential CIP projects that are currently in process (currently being assessed and/or have grant funds attached).



## ITEM: 7.C

Approval of Minutes - November 14, 2023 Special Meeting and Regular Meeting (CC/HA/FA)

### **Recommended Action:**

It is recommended that the City Council approve the November 14, 2023 Special Meeting minutes and November 14, 2023 Regular Meeting minutes.

### Attachments:

[7C - Minutes 11-14-23 - Special Meeting.pdf](#)

[7C - Minutes 11-14-23.pdf](#)

**CITY OF DUARTE**  
**MINUTES OF THE SPECIAL MEETING OF THE**  
**CITY COUNCIL OF THE CITY OF DUARTE**  
**TUESDAY, NOVEMBER 14, 2023 – 6:00 PM**

**1. CALL TO ORDER**

Mayor Schulz called the Special Meeting to order at 6:01 p.m.

**ROLL CALL:**

Councilmembers Present: Finlay, Kang, Lewis, Truong, Martin Del Campo, Schulz  
Councilmembers Absent: Garcia  
Staff Present: Brian Villalobos, City Manager  
Thai Viet Phan, City Attorney  
Kristen Petersen, Assistant City Manager / Director of Administrative Services  
Craig Hensley, Director of Community Development  
Manuel Enriquez, Director of Parks and Recreation  
Larry Breceda, Director of Public Safety Services  
Annette Juarez, City Clerk  
Christine Soo, Deputy City Clerk/ Administrative Secretary

City Attorney Phan informed Mayor Schulz that the City Council may receive oral communications for items listed on the agenda after receiving the presentation from Staff.

**3. WORKSHOP TO DISCUSS AND ASSESS ROYAL OAKS MANOR ANNEXATION**

City Manager Villalobos provided a presentation on the application for annexation of Royal Oaks Manor; reported that the City has worked with a consultant to determine the impacts of a potential annexation; and the study conducted by the consultant concluded that potential annexation would provide minimal net positive impacts on the City.

City Manager Villalobos discussed results of the study showing that potential annexation would not trigger redistricting, however it would require a general plan amendment, zoning changes, and CEQA review.

City Attorney Phan suggested that a pre-annexation agreement can be drafted so that annexation conditions can be laid out.

Discussion ensued regarding property taxes and special assessments paid by Royal Oaks Manor.

Andrew Smith, Director of Royal Oaks Manor, clarified that due to property's 501(c)3 status, they are exempt from paying property taxes. The property is assessed, and they pay special assessment taxes such as landscape and lighting fees.

In response to questions posed by Council, Assistant City Manager Petersen confirmed that Royal Oaks Manor is assessed but they do not pay property taxes.

**2. ORAL COMMUNICATIONS – ITEMS LISTED ON THIS AGENDA**

Steve Hernandez expressed his support for the annexation of Royal Oaks Manor.

Lino Paras inquired about who Royal Oaks Manor is owned by and who would be responsible for the costs of maintaining the area.

John Fasana expressed his support for the annexation of Royal Oaks Manor.

Jim Lawler, Royal Oaks Manor resident, provided a brief history on the relationship between the City of Duarte and the City of Bradbury.

Andrew Smith, Director of Royal Oaks Manor, stated why the organization is motivated to be annexed into the City of Duarte.

Pat Evans shared some anecdotes from the City of Duarte and the Royal Oaks Manor.

Lino Paras shared some historical facts about the City of Duarte.

### **3. WORKSHOP TO DISCUSS AND ASSESS ROYAL OAKS MANOR ANNEXATION**

Councilmember Kang requested that Staff conduct additional research regarding the impacts of annexation to ensure that the City does their due diligence.

Mayor Schulz expressed that the residents of Royal Oaks Manor take the City's youth population into consideration when voting in elections.

Moved by Councilmember Kang, seconded by Councilmember Martin Del Campo, and carried by the following vote of council to direct Staff to conduct further research to ensure due diligence for costs and other impacts and draft an initial agreement between the City of Duarte and Royal Oaks Manor.

AYES: FINLAY, KANG, LEWIS, TRUONG, MARTIN DEL CAMPO, SCHULZ

NOES: NONE

ABSTAIN: NONE

ABSENT: GARCIA

### **4. ADJOURNMENT – To Scheduled Regular City Council Meeting**

At 6:58 p.m. the City Council adjourned the meeting to the scheduled regular City Council Meeting.

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Jody Schulz, Mayor

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Annette Juarez, City Clerk

**CITY OF DUARTE**

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,  
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY  
FACILITIES FINANCING AUTHORITY**

**TUESDAY, NOVEMBER 14, 2023  
7:00 PM – Regular Session**

**1. CALL TO ORDER**

Mayor Schulz called the open session to order at 7:07 p.m.

**ROLL CALL:**

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Schulz

Councilmembers Absent: Martin Del Campo

Staff Present: Brian Villalobos, City Manager  
Thai Viet Phan, City Attorney  
Kristen Petersen, Assistant City Manager / Director of  
Administrative Services  
Craig Hensley, Director of Community Development  
Manuel Enriquez, Director of Parks and Recreation  
Larry Breceda, Director of Public Safety Services  
Annette Juarez, City Clerk  
Jason Golding, Planning Manager  
Stephanie Sandoval, Public Works Manager  
Scott Nash, Associate Planner  
Andres Rangel, Assistant to the City Manager  
Albert Nunez, Management Aide  
Christine Soo, Deputy City Clerk/ Administrative Secretary

**2. PLEDGE TO THE FLAG**

The flag salute was led by California State Senator Susan Rubio.

**3. ADOPTION OF THE AGENDA**

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Truong, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ

NOES: NONE

ABSTAIN: NONE

ABSENT: MARTIN DEL CAMPO

**4. SPECIAL ITEMS**

**A. Legislative Update from Senator Susan Rubio**

Senator Susan Rubio provided a legislative update from her office; she discussed many accomplishments her office has achieved over the past year such as transitional services, cancer research and funding, budgeting funds for public safety, business entrepreneurship, and community well-being.

The City Council thanked Senator Susan Rubio for her advocacy and being accessible to the communities that she represents.

**B. Tripepi Smith & Associates Update on Media Services**

Management Aide Nunez introduced members of the Tripepi Smith team responsible for the City's media services. Members of Tripepi Smith provided a recap of the services that the company provides for the City of Duarte. They also recapped on the retain deliverables under the current

amendment to the main contract pertaining to general communications, social media management/monitoring, and the PEG Channel management.

**\* Councilmember Statement Regarding Special Meeting**

Councilmember Garcia announced that he recused himself from participating in the Special Meeting Workshop regarding the discussion for annexation of Royal Oaks because Human Good So Cal is an interested party in the annexation discussion and a source of income to himself.

**5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

Joanna Gee, Duarte Library, announced upcoming library events.

Deputy City Clerk Soo announced upcoming city events.

**6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA**

John Engman introduced himself as a member of the Society of American Magicians and presented a magic trick to the Council.

Mayor Schulz and the City Council thanked John Engman and Kelly Hernandez for performing for the community at City events.

**7. CONSENT CALENDAR**

**Public Comment**

Lino Paras commented on Consent Calendar Item 7E and stated his concern for elaboration on the Andres Duarte project with the Duarte Unified School District.

Lino Paras commented on Consent Calendar Item 7F and expressed his opinion that the activities in the Parks and Recreation department update should be announced.

Lino Paras expressed his support for Consent Calendar Item 7G.

Lino Paras expressed his support for Consent Calendar Item 7H.

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – October 24, 2023. (CC/HA/FA)
- D. Approval of Warrants – November 14, 2023. (CC/HA/FA)
- E. Receive and file the Community Development Department Update for November 2023.
- F. Receive and file the Parks and Recreation Department Update for November 2023.
- G. Adoption of Resolution No. 23-28 for a Salary Increase Adjusting the Hourly Rate Schedule.
- H. Second Reading and Adoption of Ordinance No. 920 to Increase City Council Salaries.
- I. Adoption of Resolution No. 23-30 to Accept Grant Funds from Tobacco Law Enforcement Grant Program.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 7A-7D, 7F-7G of the Consent Calendar, with the exception of 7E and 7I.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

## **8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION**

E. Receive and file the Community Development Department Update for November 2023.

Mayor Pro Tem Truong pulled Item 7E from the Consent Calendar.

As requested by Council, the Community Development Director Hensley provided a department update; he reported on the new application for electric vehicle charging station, the Jersey Mike's sandwich shop, the increase of trash on center medians.

Council provided direction to staff to bring back the landscape architect back at a future meeting.

Moved by Mayor Pro Tem Truong, seconded by Councilmember Garcia, and carried by the following vote of the Council to receive and file Consent Calendar Item 7E.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

I. Adoption of Resolution No. 23-30 to Accept Grant Funds from Tobacco Law Enforcement Grant Program

Councilmember Finlay pulled Item 7I from the Consent Calendar.

Councilmember Finlay thanked Staff on their hard work for obtaining grant funding.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Truong, and carried by the following vote of the Council to adopt Resolution No. 23-30 to accept grant funds totaling \$295,178 over a 36 month period, which are administered by the California Department of Justice (DOJ), Office of the Attorney General through Proposition 56 and authorize fiscal year 2023-24 budget amendments of \$31,500 in 1205-7030, \$9,000 in 1205-7781 and \$15,000 in 1015-7684 to allow the expenditure of these grant funds to begin immediately.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

## **9. PUBLIC HEARINGS**

A. Consideration of General Plan Amendment (GPA) 23-01: A City-initiated request to formally adopt the 2020 Hazard Mitigation Plan into the Safety Element of the General Plan

Associate Planner Nash provided a staff report; he stated that the minor General Plan Amendment was brought back to the City Council to fulfill previous deficiencies and adopting the chapter into the Safety Element policies of the General Plan; he also reported that compliance with the Assembly Bill 2140 will allow the City to be eligible for additional funding for disaster recovery projects; he stated that the previously adopted resolution did not explicitly declare that the Hazard Mitigation Plan was being adopted into the Safety Element.

Mayor Schulz opened the public hearing at 8:41 p.m.

No public comments were made.

Mayor Schulz closed the public hearing at 8:42 p.m.

Moved by Councilmember Lewis, seconded by Councilmember Truong, and carried by the following vote of the Council to adopt Resolution No. 23-29 approving General Plan Amendment 23-01 and adopting the local hazard mitigation plan into the Safety Element of the City of Duarte General Plan.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

## **10. BUSINESS ITEMS**

### **A. Burrtec Waste Services Annual Performance and Rate Review**

Assistant to the City Manager Rangel provided a staff report on the rates and services provided by Burrtec Waste in 2022; he introduced Burrtec Waste Director of Municipal Services, Michael Heftman.

Heftman provided an annual rate review for the calendar year of 2024 and a breakdown of the 2023 adjustment factors and the cost components; he shared details on the increase of rates for residential, commercial and multi-family complexes, the results of the rate survey conducted by Burrtec, and the effects of SB 1383 implementation.

Moved by Councilmember Garcia, seconded by Councilmember Finlay, and carried by the following vote of the Council to approve both the Burrtec Waste Services 2022 Annual Performance Review and Amendment No. 15 to the "Municipal Solid Waste, Recyclables and Green Waste Services Agreement Between the City of Duarte and Burrtec Waste Services," setting the refuse collection and recycling rates shown in the attached schedule to become effective January 1, 2024.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

### **Public Comment**

Steven Hernandez commented on his satisfaction with the services provided by Burrtec Waste.

### **B. Consideration of Award of Contract for the Construction of the ATP Cycle 4 Pedestrian Access and Bicycle Safety Improvement Project No. 24-5**

Public Works Manager Sandoval provided a staff report discussing the pedestrian access improvement projects. She explained some components of the project will include lighting improvements, pedestrian walkways, new sidewalks and signage, ADA improvements; she shared that projects are expected to start in January if the contract is approved. She also indicated that some areas of the project could expect longer durations due to communications with Caltrans and working around school traffic periods.

In response to questions posed by Council, Public Works Manager Sandoval also shared that a majority of this project is funded by a Caltrans grant and SB 1 funds. She also clarified that Staff will be working with the contractor to mitigate impact and having the projects coincide with school breaks and closures.

Moved by Councilmember Garcia, seconded by Mayor Pro Tem Truong, and carried by the following vote of the Council to approve the award of contract for the construction of the ATP Cycle 4 Pedestrian Access and Bicycle Safety Improvement Project to FS Contractors, Inc. in the amount of \$2,402,810.00; and 2) approve a budget amendment to the Community Improvement Fund (6220-8100) in the amount of \$23,000 and to the SB1 Fund (2250-8100) in the amount of \$560,020.75.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

C. Authorizing the Purchase of a New Prefabricated Restroom Building for Beardslee Park Restroom Replacement Project and Budget Amendment

Parks and Recreation Director Enriquez provided a presentation regarding the application process to replace the restrooms at Beardslee Park; he gave an overview of the proposed prefabricated restroom units and their features regarding durability and graffiti resistance; he also shared that the units could be delivered in 6-8 months.

In response to questions posed by Council, Director Enriquez reported that the cost of building a public restroom from scratch would be substantially more than purchasing a prefabricated restroom.

City Attorney Phan reported on the warranty of the restrooms as written in the contract.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Truong, and carried by the following vote of the Council to authorize the City Manager to execute the purchase contract with The Public Restroom Company for a prefabricated restroom building, unit PS-033, in the amount of \$231,617, for the Beardslee Restroom Replacement Project and approve a total project budget amendment of \$97,617 to the General Fund (100-1610-8100).

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

D. Consideration of Award of Contract for Pool Deck Repair - Project 23-6; Budget Amendment

Public Comment

Roberta Schwartz thanked City Staff for expediting the process and commented on the future reopening of the pool.

Parks and Recreation Director Enriquez reported that the proposed contract is to repair the existing deck; he stated that Staff will do due diligence and ensure that all certificates of insurances are secured, and the contractor's work schedule does not conflict with other operations; he noted that once all components of the project are accounted for, the contractor has 30 days to complete the repairs after the Notice to Proceed is issued.

Moved by Councilmember Kang, seconded by Councilmember Finlay, and carried by the following vote of the Council to award the construction contract for the Fitness Center Pool Deck Repair to Slater Waterproofing, Inc., as the lowest responsive and responsible bidder in the amount of \$135,075, in addition to a ten percent contingency, for a total project budget of \$148,583 and approving a budget amendment of \$148,583.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: MARTIN DEL CAMPO

**11. CONTINUATION OF ORAL COMMUNICATIONS**

Lino Paras thanked the City Council for honoring his late daughter, former Mayor and Councilmember Tzeitel Paras-Caracci.

**12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/  
FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE  
DIRECTOR**

Councilmember Garcia reported on attending the recent Arts Ad Hoc Committee meeting and the annual Duarte Field Tournament event.

Councilmember Lewis requested Staff to increase maintenance on Duarte Rd.

**13. ADJOURNMENT**

At 9:47 p.m., the City Council adjourned the meeting in honor of Tracy Darlene Buss.

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Jody Schulz, Mayor

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Annette Juarez, City Clerk



## **ITEM: 7.D**

Approval of Warrants - November 28, 2023

### **Recommended Action:**

It is recommended that the City Council approve the November 28, 2023 warrants.

### **Attachments:**

[7D - CC Warrant Register by Account 11-28-2023.pdf](#)

[7D - CC Warrant Register by Vendor 11-28-2023.pdf](#)



City of Duarte

# Council Warrant Register By Account By Fund

Payment Dates 11/16/2023 - 11/29/2023

| Account Number                  | Vendor Name                   | Description (Item)                                 | Payment Number | Project Account Key          | Amount   |
|---------------------------------|-------------------------------|----------------------------------------------------|----------------|------------------------------|----------|
| <b>Fund: 100 - GENERAL FUND</b> |                               |                                                    |                |                              |          |
| 100-1205-7761                   | DATA TICKET INC               | DUI Processing 5/2023                              | 3883           |                              | 34.00    |
| 100-2026                        | FRANK VALENZUELA              | Equipment Deposit Refund                           | 219250         |                              | 25.00    |
| 100-1605-7733                   | TISHA BELLANTUONI             | Senior Ctr Holiday Event Carolers                  | 219214         |                              | 850.00   |
| 100-1405-7965                   | LAND DESIGN CONSULTANTS ...   | Eng Srvc-Mel Cyn Rd Storm Water Improvement 8/2023 | 3889           | 202316/1405-7965-Melcanyo... | 1,068.70 |
| 100-1605-7735                   | CAPITAL ONE                   | TC Snack Bar Supplies                              | BD24-0602      |                              | 104.81   |
| 100-1020-7716                   | TAYLOR ENTERTAINMENT INC      | Balance-Holiday in the Park Entertainment          | 219248         |                              | 1,550.00 |
| 100-1020-7716                   | TORTORO ENTERPRISES INC       | Holiday in the Park Rides                          | 219249         |                              | 9,065.00 |
| 100-1610-7652                   | LAWRENCE E MARINO SEPER...    | Twice a Week Pool Service/Maintenance 9/2023       | 3891           |                              | 1,950.00 |
| 100-1020-7716                   | CARLOS FELIPE PEREZ           | Holiday in the Park DJ Services12/10/2023          | 219238         |                              | 850.00   |
| 100-1605-7735                   | CAPITAL ONE                   | TC Snack Bar Supplies                              | BD24-0602      |                              | 112.42   |
| 100-1605-7733                   | CAPITAL ONE                   | Senior Ctr Bingo Gift Cards                        | BD24-0602      |                              | 170.00   |
| 100-1405-7801                   | COUNTY OF LOS ANGELES DE...   | Industrial Waste Inspections 9/2023                | 219221         |                              | 2,790.57 |
| 100-1605-7730                   | CAPITAL ONE                   | 2023 Halloween Howl Candy                          | BD24-0602      |                              | 1,522.84 |
| 100-1610-7636                   | CINTAS CORPORATION #693       | Facility Maint Uniforms                            | 3880           |                              | 18.88    |
| 100-1610-7652                   | CINTAS CORPORATION #693       | Logo Mats                                          | 3880           |                              | 45.52    |
| 100-1605-7735                   | CAPITAL ONE                   | TC Snack Bar Supplies                              | BD24-0602      |                              | 284.33   |
| 100-1605-7730                   | CAPITAL ONE                   | Pumpkin Patch/Pet Costume Contest                  | BD24-0602      |                              | 315.23   |
| 100-1610-7618                   | SIGNAL HILL AUTO ENTERPRIS... | Building Maintenance Supplies                      | 3905           |                              | 343.42   |
| 100-1825-7630                   | QUADIENT LEASING USA INC      | CH Postage Machine Lease 11/23/23 - 2/22/24        | 219240         |                              | 707.12   |
| 100-1825-7630                   | CANON FINANCIAL SERVICES I... | CH(2)/PS/SC/TC Copier Lease 11/1/2023 - 11/30/2023 | 219219         |                              | 1,735.75 |
| 100-1825-7631                   | CANON FINANCIAL SERVICES I... | CH(2)/PS/SC/TC Copier Maint 9/1/2023 - 9/30/2023   | 219219         |                              | 659.76   |
| 100-1605-7750                   | INLAND EMPIRE STAGES LTD      | Excursion Transportation-Oktoberfest 10/22/2023    | 219231         |                              | 2,164.74 |
| 100-1610-7636                   | CINTAS CORPORATION #693       | Facility Maint Uniforms                            | 3880           |                              | 25.69    |
| 100-1610-7652                   | CINTAS CORPORATION #693       | Logo Mats                                          | 3880           |                              | 9.31     |
| 100-1020-7716                   | CURO MANAGED PRINT PRO...     | TC Veteran's Day Event Signs                       | 219222         |                              | 91.15    |
| 100-1205-7610                   | U.S. BANK                     | Web Meeting Equipment (Amazon)                     | 3911           |                              | 72.30    |
| 100-1205-7610                   | U.S. BANK                     | HDMI Cable-Sanitation Districts Mtg (Best Buy)     | 3911           |                              | 44.09    |
| 100-1205-7610                   | U.S. BANK                     | Aida Torres ICMA Conf 9/30/23-10/3/23 (JW Marriot) | 3911           |                              | 1,044.76 |
| 100-1205-7610                   | U.S. BANK                     | PS Mgr Interview Panel Lunch (Hope Village)        | 3911           |                              | 102.10   |
| 100-1205-7612                   | U.S. BANK                     | Larry Breceda ICMA Dues                            | 3911           |                              | 200.00   |
| 100-1205-7615                   | U.S. BANK                     | 2 Cases of Water-EOC (Target)                      | 3911           |                              | 9.58     |
| 100-1205-7615                   | U.S. BANK                     | EOC Equipment Charging Cables (Amazon)             | 3911           |                              | 46.16    |
| 100-1205-7779                   | U.S. BANK                     | Yard Sale Volunteer Lunch 10/14/23 (Tropicana Mkt) | 3911           | 201629-Youth Prgm-Communi... | 101.31   |
| 100-1205-7779                   | U.S. BANK                     | DART Event Supplies (Target)                       | 3911           |                              | 16.98    |
| 100-1205-7779                   | U.S. BANK                     | DART Event 10/5/23 (True Bowl)                     | 3911           |                              | 22.00    |
| 100-1205-7779                   | U.S. BANK                     | DART Event 9/25/23 Dinner (In-N-Out)               | 3911           |                              | 84.67    |

## Council Warrant Register By Account

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number | Vendor Name                   | Description (Item)                                 | Payment Number | Project Account Key          | Amount   |
|----------------|-------------------------------|----------------------------------------------------|----------------|------------------------------|----------|
| 100-1205-7779  | U.S. BANK                     | DART Event 9/25/23 Parking (Cal Poly Pomona)       | 3911           |                              | 8.00     |
| 100-1205-7779  | U.S. BANK                     | DART Women's Conference Dinner (Birria Los Socios) | 3911           |                              | 56.00    |
| 100-1205-7779  | U.S. BANK                     | Red Ribbon Week Event 10/21/23 (Starbucks)         | 3911           | 201629-Youth Prgm-Communi... | 40.00    |
| 100-1205-7779  | U.S. BANK                     | Red Ribbon Week Event 10/21/23 (Pizza Guys)        | 3911           | 201629-Youth Prgm-Communi... | 369.07   |
| 100-1205-7779  | U.S. BANK                     | Red Ribbon Week Event 10/21/23 (Target)            | 3911           |                              | 32.95    |
| 100-1205-7779  | U.S. BANK                     | DART Event Pumpkins (Aldi)                         | 3911           | 201629-Youth Prgm-Communi... | 31.92    |
| 100-1205-7980  | U.S. BANK                     | Route 66 Picnic 9/21/2023 (Pizza Guys)             | 3911           |                              | 114.57   |
| 100-1205-7980  | U.S. BANK                     | Parks & Rec Contest (Dollar Tree)                  | 3911           |                              | 8.54     |
| 100-1205-7980  | U.S. BANK                     | Red Ribbon Week Supplies (Amazon)                  | 3911           |                              | 63.80    |
| 100-1205-7980  | U.S. BANK                     | Art Contest Ballot Box (Amazon)                    | 3911           |                              | 15.42    |
| 100-1205-7980  | U.S. BANK                     | Dept Cmty Engagement Supplies (Smart & Final)      | 3911           |                              | 59.90    |
| 100-1205-7980  | U.S. BANK                     | Office Supplies (Target)                           | 3911           |                              | 56.78    |
| 100-1205-7980  | U.S. BANK                     | Storage Containers (Target)                        | 3911           |                              | 75.55    |
| 100-1205-7980  | U.S. BANK                     | Outreach Pumpkin Contest Candy (Target)            | 3911           |                              | 39.40    |
| 100-1205-7980  | U.S. BANK                     | Parks & Rec Contest (Walmart)                      | 3911           |                              | 25.40    |
| 100-1205-7980  | U.S. BANK                     | Parks & Rec Contest (Michaels)                     | 3911           |                              | 20.35    |
| 100-1010-7965  | RECORDS CONTROL SERVICES ...  | Records Retention Program Design/Implementation    | 3899           |                              | 7,958.06 |
| 100-1610-7652  | ALBERTOS PLUMBING             | Senior Ctr Plumbing Repair (Faucet)                | 3877           |                              | 361.50   |
| 100-1605-7730  | CURO MANAGED PRINT PRO...     | Halloween Howl Tickets                             | 219222         |                              | 207.27   |
| 100-1605-7730  | CURO MANAGED PRINT PRO...     | Halloween Howl Signs                               | 219222         |                              | 105.84   |
| 100-1605-7736  | ANCOM GROUP INC               | Instructor Fee-Critical Reading S1 Fall            | 3876           |                              | 140.00   |
| 100-1205-7780  | CALIFORNIA ANIMAL WELFARE...  | Juan Oseguera Animal Control Training              | 219217         |                              | 25.00    |
| 100-1605-7980  | SMART & FINAL                 | Halloween Pumpkin/Misc Supplies                    | 3906           |                              | 12.46    |
| 100-1610-7652  | ALBERTOS PLUMBING             | City Hall Plumbing Repairs (2 Toilet Valves)       | 3877           |                              | 2,130.00 |
| 100-1825-7631  | CANON SOLUTIONS AMERICA ...   | CMD-Salina Printer Maint 9/27/23 - 10/26/23        | 219220         |                              | 29.44    |
| 100-1205-7780  | ONLY CREMATIONS FOR PETS      | Deceased Animal Disposal 10/2023                   | 3895           |                              | 218.00   |
| 100-1205-7779  | AIDA TORRES                   | DART Picnic/Movie Night Expense Reimbursement      | 3910           | 201629-Youth Prgm-Communi... | 79.37    |
| 100-1610-7618  | MAINTEX INC                   | Building Maintenance Supplies                      | 3892           |                              | 312.19   |
| 100-1825-7630  | CANON FINANCIAL SERVICES I... | CA 20023 Property Tax (6 Copiers)                  | 219219         |                              | 545.00   |
| 100-1605-7730  | SMART & FINAL                 | Halloween Howl Ice                                 | 3906           |                              | 153.14   |
| 100-1605-7733  | SMART & FINAL                 | Senior Center Coffee                               | 3906           |                              | 11.99    |
| 100-1410-7815  | MARIPOSA LANDSCAPES INC       | Greenbank Ave Brush Clearance 10/2023              | 3893           |                              | 76.00    |
| 100-1410-7815  | MARIPOSA LANDSCAPES INC       | Duarte Wilderness Park Brush Clearance 10/2023     | 3893           |                              | 2,080.00 |
| 100-1415-7916  | MARIPOSA LANDSCAPES INC       | Sports Parks (2) Landscape Maintenance 10/2023     | 3893           |                              | 3,426.72 |
| 100-1610-7652  | LAWRENCE E MARINO SEPER...    | Twice a Week Pool Service/Maintenance 10/2023      | 3891           |                              | 1,950.00 |
| 100-1610-7652  | WESTERN EXTERMINATOR C...     | Pest/Mosquito/Rodent Control Srvcs 10/13/23        | 3914           |                              | 727.35   |
| 100-1010-7670  | SOUTHERN CALIFORNIA NEWS...   | Legal Advertising 10/2023                          | 3907           |                              | 1,624.82 |
| 100-1205-7650  | FAST 5 HOLDING COMPANY L...   | City Vehicle Cleaning 10/2023                      | 219227         |                              | 72.00    |

## Council Warrant Register By Account

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number | Vendor Name                   | Description (Item)                              | Payment Number | Project Account Key            | Amount   |
|----------------|-------------------------------|-------------------------------------------------|----------------|--------------------------------|----------|
| 100-1205-7781  | FAST 5 HOLDING COMPANY L...   | City Vehicle Cleaning 10/2023                   | 219227         |                                | 96.00    |
| 100-1405-7650  | FAST 5 HOLDING COMPANY L...   | City Vehicle Cleaning 10/2023                   | 219227         |                                | 12.00    |
| 100-1410-7650  | FAST 5 HOLDING COMPANY L...   | City Vehicle Cleaning 10/2023                   | 219227         |                                | 24.00    |
| 100-1605-7730  | DOLPHIN RENTS INC             | Halloween Howl Equipment Rental                 | 3884           |                                | 1,474.52 |
| 100-1815-7830  | CLOUD CONNECT SOLUTIONS       | Phone/SD Wan w/VELO/SIP & E911 Bundle 12/2023   | 3881           |                                | 1,667.47 |
| 100-1605-7733  | DUARTE PETTY CASH/BINGO ...   | SC Bingo Prize Money                            | 219224         |                                | 140.00   |
| 100-1815-7830  | THE TECHNOLOGY DEPOT INC      | Mitel Maintenance 12/2023                       | 3908           |                                | 464.20   |
| 100-1815-7821  | THE TECHNOLOGY DEPOT INC      | VITA Mgmt 12/2023                               | 3908           |                                | 608.30   |
| 100-1405-7980  | PARCELQUEST                   | GIS & Parcel Quest License 1/1/2024 -12/31/2024 | 3897           |                                | 8,899.00 |
| 100-1205-7655  | THOMSON REUTERS-WEST P...     | EOC Software 10/1/2023 - 10/31/2023             | 3909           |                                | 215.61   |
| 100-1205-7782  | ALL CITY MANAGEMENT SERV...   | Crossing Guard Srvcs 10/15/2023 - 10/28/2023    | 3878           |                                | 6,920.64 |
| 100-1810-7660  | CMC LIVESCAN & NOTARY SE...   | Livescan Services 10/2023                       | 3882           |                                | 150.00   |
| 100-1010-7980  | DOLPHIN RENTS INC             | Paras-Caracci Park Renaming Tabledrape          | 3884           |                                | 84.74    |
| 100-1605-7636  | CURO MANAGED PRINT PRO...     | 2023 Staff Name Badges                          | 219222         |                                | 17.09    |
| 100-1610-7618  | SIMON EQUIPMENT RENTALS       | Halloween Howl Generator Rental                 | 219243         |                                | 240.41   |
| 100-1825-7626  | FEDEX                         | Document Delivery                               | 219228         |                                | 48.18    |
| 100-1610-7652  | POST ALARM SYSTEMS            | CH/Yard Alarm/Camera Monitoring 12/2023         | 3898           |                                | 191.22   |
| 100-1825-7631  | CANON SOLUTIONS AMERICA ...   | Admin Srvcs Printer Maint 8/4/2023 - 11/3/2023  | 219220         |                                | 177.29   |
| 100-1605-7736  | JAVIER DJEU TENNIS            | Instructor Fee-Fall Tennis                      | 3888           |                                | 1,197.00 |
| 100-1020-7716  | CARLOS MARTINEZ               | Veteran's Day Event Canopy                      | 219235         |                                | 280.00   |
| 100-1610-7618  | SIGNAL HILL AUTO ENTERPRIS... | Building Maintenance Supplies                   | 3905           |                                | 1,273.46 |
| 100-1610-7618  | SIGNAL HILL AUTO ENTERPRIS... | Building Maintenance Supplies                   | 3905           |                                | 1,807.27 |
| 100-1020-7716  | ARCTIC GLACIER U.S.A. INC     | Holiday in the Park Snow Vendor                 | 219213         |                                | 8,464.35 |
| 100-1410-7814  | SUPERIOR PROPERTY SERVICE...  | Graffiti Removal 10/2023                        | 219247         |                                | 3,806.32 |
| 100-1010-7980  | CURO MANAGED PRINT PRO...     | Paras-Caracci Park Renaming Ceremony            | 219222         |                                | 529.22   |
| 100-1605-7636  | CURO MANAGED PRINT PRO...     | Part Time Employee Name Badges                  | 219222         |                                | 8.54     |
| 100-1610-7618  | WAXIE SANITARY SUPPLY         | Building Maintenance Supplies                   | 3913           |                                | 418.19   |
| 100-1610-7618  | MAINTEX INC                   | Building Maintenance Supplies                   | 3892           |                                | 324.21   |
| 100-1805-7764  | STATE OF CA ENERGY RESOUR...  | CEC Payment 23 of 27                            | 219244         | 201023-Annual Prin Pmts-EEC... | 9,487.03 |
| 100-1805-7765  | STATE OF CA ENERGY RESOUR...  | CEC Payment 23 of 27                            | 219244         | 201023-Annual Int Pmt-EECBG    | 622.18   |
| 100-1605-7733  | SMART & FINAL                 | Senior Ctr Event Supplies                       | 3906           |                                | 346.59   |
| 100-1605-7736  | 360 MARITAL ARTS ACADEMY ...  | Instructor Fee-Karate Spring 2023               | 3875           |                                | 1,814.40 |
| 100-1605-7736  | 360 MARITAL ARTS ACADEMY ...  | Instructor Fee-Karate Fall 2022                 | 3875           |                                | 1,713.60 |
| 100-1605-7736  | 360 MARITAL ARTS ACADEMY ...  | Instructor Fee-Karate S1/S2 2022                | 3875           |                                | 453.60   |
| 100-1605-7736  | 360 MARITAL ARTS ACADEMY ...  | Instructor Fee-Karate Winter 2023               | 3875           |                                | 1,512.00 |
| 100-1605-7733  | J & J SPORTS & TROPHIES       | SC Guitar Club Shirts                           | 3887           |                                | 726.55   |
| 100-1610-7636  | CINTAS CORPORATION #693       | Facility Maint Uniforms                         | 3880           |                                | 25.69    |
| 100-1610-7652  | CINTAS CORPORATION #693       | Logo Mats                                       | 3880           |                                | 9.31     |
| 100-1610-7618  | SMART & FINAL                 | Senior Ctr Coffee Supplies                      | 3906           |                                | 537.17   |
| 100-1405-8100  | LANDSCAPE WAREHOUSE III       | Irrigation Controller-Route 66 Sign Project     | 3890           | 202317/1405-8100-Other Cap ..  | 1,351.44 |
| 100-1020-7711  | SMART & FINAL                 | Employee Thanksgiving Lunch Supplies            | 3906           |                                | 118.47   |
| 100-1605-7733  | J & J SPORTS & TROPHIES       | SC Pickleball Shirts                            | 3887           |                                | 686.86   |
| 100-1205-7615  | ANTHONY HADLOC                | CERT Food 11/9/23 Reimbursement                 | 3885           |                                | 76.00    |
| 100-1605-7750  | INLAND EMPIRE STAGES LTD      | Excursion Transportation-Getty Villa 11/8/2023  | 219231         |                                | 1,318.90 |

## Council Warrant Register By Account

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number | Vendor Name                   | Description (Item)                                   | Payment Number | Project Account Key              | Amount   |
|----------------|-------------------------------|------------------------------------------------------|----------------|----------------------------------|----------|
| 100-1205-7650  | WARDS SERVICE                 | Vehicle 29 Service/Repair                            | 3912           |                                  | 84.50    |
| 100-1605-7730  | JAG ENDEAVORS LLC             | Halloween Howl Event Shirts                          | 219232         |                                  | 399.13   |
| 100-1205-7761  | SUPERIOR CT OF CAL CO OF L... | Citation Revenue Tax 10/2023                         | 219246         |                                  | 3,430.00 |
| 100-1605-7736  | PACIFIC SKATE SCHOOL LLC      | Instructor Fee-Skateboarding<br>9/25/23 - 11/11/23   | 3896           |                                  | 735.00   |
| 100-2023       | STEPHANIE SANDOVAL            | City Kitty Gift Grandma Passing                      | 219242         |                                  | 75.00    |
| 100-1020-7713  | BAY ALARM COMPANY             | Museum Fire Monitor<br>12/01/2023 - 2/29/2024        | BD24-0622      |                                  | 246.63   |
| 100-1020-7713  | BAY ALARM COMPANY             | Museum Burglary Monitor<br>12/01/2023 - 2/29/2024    | BD24-0623      |                                  | 189.00   |
| 100-1610-8100  | PUB CONSTRUCTION INC          | Repairs to City Property<br>(Damage PO #23-0041-R1)  | 219239         |                                  | 1,440.00 |
| 100-1825-7631  | CANON SOLUTIONS AMERICA ...   | Finance Mgr Printer Maint<br>9/23/23 - 10/22/23      | 219220         |                                  | 57.62    |
| 100-1211       | ERWIN MENDEZ                  | Computer Loan                                        | 3894           |                                  | 1,437.15 |
| 100-1605-7691  | DUARTE RECREATION PETTY ...   | Commissioner Mugs                                    | 219225         |                                  | 5.51     |
| 100-1605-7733  | DUARTE RECREATION PETTY ...   | SC Vases for Rotary Breakfast                        | 219225         |                                  | 19.39    |
| 100-1605-7733  | DUARTE RECREATION PETTY ...   | SC Flowers for Rotary Breakfast                      | 219225         |                                  | 27.50    |
| 100-1605-7735  | DUARTE RECREATION PETTY ...   | TC Unity March Gift Card                             | 219225         |                                  | 50.00    |
| 100-1605-7735  | DUARTE RECREATION PETTY ...   | TC Halloween Snacks                                  | 219225         |                                  | 26.74    |
| 100-1605-7741  | DUARTE RECREATION PETTY ...   | Youth Sports Pizza Party                             | 219225         |                                  | 56.16    |
| 100-1605-7980  | DUARTE RECREATION PETTY ...   | Holiday Decorations                                  | 219225         |                                  | 37.82    |
| 100-1405-8100  | DB ELECTRIC INC               | Monument Sign Conduit at<br>Hunt Dr/Mt Olive         | 219223         | 202317/1405-8100-Other Cap ..    | 3,843.00 |
| 100-4804       | CARA REYES                    | 2023 Fall Swim Team Refund                           | 219241         |                                  | 105.00   |
| 100-1805-7653  | SECTRAN SECURITY INC          | November 2023 Courier Pick-<br>up                    | 3904           |                                  | 321.13   |
| 100-2120       | ANN PAGAN                     | TC Rent Deposit Refund<br>11/11/2023                 | 219237         |                                  | 300.00   |
| 100-4404       | ANN PAGAN                     | Extra Cleaning Fee 11/11/2023                        | 219237         |                                  | -28.75   |
| 100-4806       | BETTY GONZALEZ                | Excursion Refund (Getty Villa<br>11/8/2023)          | 219230         |                                  | 18.80    |
| 100-1605-7733  | ABRAHAM MARTINEZ              | SC Thanksgiving Dinner<br>Entertainment 11/16/2023   | 219233         |                                  | 1,250.00 |
| 100-1605-7737  | ABRAHAM MARTINEZ              | Excursion Entertainment<br>12/6/2023                 | 219234         |                                  | 375.00   |
| 100-1005-7644  | JODY ERRANDI SCHULZ           | Duarte Women's Club Dinner<br>Ticket                 | 3903           |                                  | 50.00    |
| 100-2120       | ARACELI BERNAL                | CC Rent Deposit Refund<br>11/11/2023                 | 219215         |                                  | 500.00   |
| 100-4402       | ARACELI BERNAL                | Extra Cleaning Fee 11/11/2023                        | 219215         |                                  | -143.75  |
| 100-2120       | ELIZABETH CALVO MARTINEZ      | ROP Bldg Rent Deposit Refund<br>11/11/2023           | 219218         |                                  | 150.00   |
| 100-2120       | ZOSIMA GAERIAN                | ROP Bldg Rent Deposit Refund<br>10/21/2023           | 219229         |                                  | 150.00   |
| 100-4408       | DUARTE UNIFIED SCHOOL DIS...  | SBA/Nextel Lease 11/2023                             | 219226         | 250004 - Property Rent - Next... | 1,980.98 |
| 100-1605-7736  | LUCIA ROMERO                  | Instructor Fee-Folklorico<br>10/3/23 - 11/14/23      | 3900           |                                  | 637.00   |
| 100-1605-7733  | FRANCISCO BURCIAGA            | SC Thanksgiving Dinner<br>11/16/2023                 | 219216         |                                  | 813.09   |
| 100-1205-7780  | EKATERINA MOROZOVA            | CACO 3yr Renewal<br>Certification/NACA<br>Membership | 219236         |                                  | 175.00   |
| 100-1015-7682  | BURKE, WILLIAMS & SORENS...   | Labor Legal 10/2023                                  | 3879           |                                  | 627.50   |
| 100-1405-7650  | ENTERPRISE FM TRUST           | City Vehicle 32 Accident Mgmt<br>Fee (Claim #896641) | BD24-0655      |                                  | 2,167.40 |
| 100-1605-7650  | ENTERPRISE FM TRUST           | Vehicle 31 Toll/Toll Program<br>Fee 10/06/2023       | BD24-0655      |                                  | 21.62    |
| 100-1830-8100  | ENTERPRISE FM TRUST           | Vehicle 6 Lease/Maint<br>11/01/2023 - 11/30/2023     | BD24-0655      |                                  | 615.32   |
| 100-1830-8100  | ENTERPRISE FM TRUST           | Vehicle 18 Lease/Maint<br>11/01/2023 - 11/30/2023    | BD24-0655      |                                  | 574.64   |

## Council Warrant Register By Account

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number                        | Vendor Name         | Description (Item)                                 | Payment Number | Project Account Key | Amount            |
|---------------------------------------|---------------------|----------------------------------------------------|----------------|---------------------|-------------------|
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 36 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 478.95            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 28 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 591.64            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 15 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 1,086.65          |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 100 Lease/Maint<br>11/01/2023 - 11/30/2023 | BD24-0655      |                     | 555.00            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 23 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 433.48            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 22 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 431.65            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 27 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 476.29            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 7 Lease/Maint<br>11/01/2023 - 11/30/2023   | BD24-0655      |                     | 930.81            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 20 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 720.34            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 11 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 702.14            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 30 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 584.85            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 10 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 556.00            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 13 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 223.12            |
| 100-1830-8100                         | ENTERPRISE FM TRUST | Vehicle 14 Lease/Maint<br>11/01/2023 - 11/30/2023  | BD24-0655      |                     | 566.88            |
| <b>Fund 100 - GENERAL FUND Total:</b> |                     |                                                    |                |                     | <b>142,998.94</b> |

**Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND**

|               |                             |                                                      |        |  |           |
|---------------|-----------------------------|------------------------------------------------------|--------|--|-----------|
| 240-2405-7890 | COUNTY OF LOS ANGELES DE... | KITS Monitoring 9/2023                               | 219221 |  | 176.04    |
| 240-2405-7890 | COUNTY OF LOS ANGELES DE... | TS Assistance Hunt/Highland<br>9/2023                | 219221 |  | 382.41    |
| 240-2405-7890 | COUNTY OF LOS ANGELES DE... | Traffic Signal Maintenance<br>9/2023                 | 219221 |  | 5,916.13  |
| 240-2434-7887 | ACOSTA GROWERS INC          | Plant Replacement-Citrus Villas<br>LLD               | 219212 |  | 99.23     |
| 240-2410-7915 | MARIPOSA LANDSCAPES INC     | Misc Locations (8) Landscape<br>Maintenance 10/2023  | 3893   |  | 1,509.99  |
| 240-2410-7915 | MARIPOSA LANDSCAPES INC     | City Facilities (5) Landscape<br>Maintenance 10/2023 | 3893   |  | 3,045.32  |
| 240-2410-7915 | MARIPOSA LANDSCAPES INC     | Parks (14) Landscape<br>Maintenance 10/2023          | 3893   |  | 15,723.51 |
| 240-2410-7917 | MARIPOSA LANDSCAPES INC     | Tree Wells (12) Landscape<br>Maintenance 10/2023     | 3893   |  | 459.54    |
| 240-2410-7917 | MARIPOSA LANDSCAPES INC     | Medians/Pkwys (19) Landscape<br>Maintenance 10/2023  | 3893   |  | 8,312.45  |
| 240-2420-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 491.67    |
| 240-2421-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 1,416.67  |
| 240-2422-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 693.80    |
| 240-2423-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 1,125.00  |
| 240-2424-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 775.01    |
| 240-2425-7913 | MARIPOSA LANDSCAPES INC     | Hearthstone Brush Clearance<br>10/2023               | 3893   |  | 1,166.67  |
| 240-2425-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 416.67    |
| 240-2426-7914 | MARIPOSA LANDSCAPES INC     | Landscape Maintenance<br>10/2023                     | 3893   |  | 333.33    |

## Council Warrant Register By Account

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number                                                        | Vendor Name                  | Description (Item)                                 | Payment Number | Project Account Key              | Amount            |
|-----------------------------------------------------------------------|------------------------------|----------------------------------------------------|----------------|----------------------------------|-------------------|
| 240-2427-7914                                                         | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 3893           |                                  | 891.67            |
| 240-2431-7914                                                         | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 3893           |                                  | 891.67            |
| 240-2432-7914                                                         | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 3893           |                                  | 1,175.00          |
| 240-2433-7914                                                         | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 3893           |                                  | 750.00            |
| 240-2434-7914                                                         | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 3893           |                                  | 500.00            |
| 240-2435-7914                                                         | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 3893           |                                  | 750.00            |
| 240-2435-7918                                                         | MARIPOSA LANDSCAPES INC      | Ridgecrest Brush Clearance 10/2023                 | 3893           |                                  | 708.33            |
| 240-2427-7887                                                         | RUDY'S PLUMBING INC          | Backflow Repair-Rancho Verde LLD                   | 3901           |                                  | 357.62            |
| <b>Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:</b>         |                              |                                                    |                |                                  | <b>48,067.73</b>  |
| <b>Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)</b>                 |                              |                                                    |                |                                  |                   |
| 320-3205-8013                                                         | ENTERPRISE FM TRUST          | Vehicle 33 Lease/Maint 11/01/2023 - 11/30/2023     | BD24-0655      |                                  | 658.53            |
| 320-3205-8013                                                         | ENTERPRISE FM TRUST          | Vehicle 31 Lease/Maint 11/01/2023 - 11/30/2023     | BD24-0655      |                                  | 527.38            |
| 320-3205-8013                                                         | ENTERPRISE FM TRUST          | Vehicle 24 Lease/Maint 11/01/2023 - 11/30/2023     | BD24-0655      |                                  | 467.13            |
| 320-3205-8013                                                         | ENTERPRISE FM TRUST          | Vehicle 34 Lease/Maint 11/01/2023 - 11/30/2023     | BD24-0655      |                                  | 615.05            |
| 320-3205-8013                                                         | ENTERPRISE FM TRUST          | Vehicle 33 Initial Reg-DMV Fee                     | BD24-0655      |                                  | 41.75             |
| 320-3205-8013                                                         | ENTERPRISE FM TRUST          | Vehicle 33 Lease/Maint 10/05/2023 - 10/31/2023     | BD24-0655      |                                  | 573.55            |
| <b>Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:</b>           |                              |                                                    |                |                                  | <b>2,883.39</b>   |
| <b>Fund: 400 - PARK DEVELOPMENT GRANT FUND</b>                        |                              |                                                    |                |                                  |                   |
| 400-4005-7965                                                         | STILLWATER ECOSYSTEM, WA...  | Fish Cyn Trail Restoration Plan 10/2/23 - 10/29/23 | 219245         | 202214-Exp-Fish Cyn Trail Res... | 5,588.75          |
| <b>Fund 400 - PARK DEVELOPMENT GRANT FUND Total:</b>                  |                              |                                                    |                |                                  | <b>5,588.75</b>   |
| <b>Fund: 440 - PROPOSITION A TRANSIT FUND</b>                         |                              |                                                    |                |                                  |                   |
| 440-4405-7650                                                         | FAST 5 HOLDING COMPANY L...  | City Vehicle Cleaning 10/2023                      | 219227         |                                  | 24.00             |
| 440-4405-7814                                                         | SUPERIOR PROPERTY SERVICE... | Graffiti Removal 10/2023                           | 219247         |                                  | 354.08            |
| <b>Fund 440 - PROPOSITION A TRANSIT FUND Total:</b>                   |                              |                                                    |                |                                  | <b>378.08</b>     |
| <b>Fund: 460 - PROPOSITION C TRANSIT FUND</b>                         |                              |                                                    |                |                                  |                   |
| 460-4605-7814                                                         | SUPERIOR PROPERTY SERVICE... | Graffiti Removal 10/2023                           | 219247         |                                  | 265.55            |
| <b>Fund 460 - PROPOSITION C TRANSIT FUND Total:</b>                   |                              |                                                    |                |                                  | <b>265.55</b>     |
| <b>Fund: 470 - MEASURE R LR TRANSIT FUND</b>                          |                              |                                                    |                |                                  |                   |
| 470-2127                                                              | RUIZ CONCRETE AND PAVING ... | Retention                                          | 3902           | 202410/470-2127-Retention-C..    | -2,608.01         |
| 470-4705-8060                                                         | RUIZ CONCRETE AND PAVING ... | Citywide Concrete Repair Project 11/6/23-11/14/23  | 3902           | 202410/4705-8060-Citywide ...    | 52,160.15         |
| <b>Fund 470 - MEASURE R LR TRANSIT FUND Total:</b>                    |                              |                                                    |                |                                  | <b>49,552.14</b>  |
| <b>Fund: 680 - Duarte Housing Authority</b>                           |                              |                                                    |                |                                  |                   |
| 680-6805-7965                                                         | HARRIS & ASSOCIATES          | FY23 Housing Authority Report 10/1/23 - 10/28/23   | 3886           |                                  | 591.00            |
| <b>Fund 680 - Duarte Housing Authority Total:</b>                     |                              |                                                    |                |                                  | <b>591.00</b>     |
| <b>Fund: 681 - Former RDA Low-Mod Income Housing Asset Fund</b>       |                              |                                                    |                |                                  |                   |
| 681-6815-7965                                                         | HARRIS & ASSOCIATES          | FY23 SB341 Report 10/1/23 - 10/28/23               | 3886           |                                  | 3,004.25          |
| <b>Fund 681 - Former RDA Low-Mod Income Housing Asset Fund Total:</b> |                              |                                                    |                |                                  | <b>3,004.25</b>   |
| <b>Grand Total:</b>                                                   |                              |                                                    |                |                                  | <b>253,329.83</b> |

## Report Summary

## Fund Summary

| Fund                                               | Payment Amount    |
|----------------------------------------------------|-------------------|
| 100 - GENERAL FUND                                 | 142,998.94        |
| 240 - LIGHTING AND LANDSCAPE DISTRICT FUND         | 48,067.73         |
| 320 - AIR QUALITY MANAGEMENT FUND (AQMD)           | 2,883.39          |
| 400 - PARK DEVELOPMENT GRANT FUND                  | 5,588.75          |
| 440 - PROPOSITION A TRANSIT FUND                   | 378.08            |
| 460 - PROPOSITION C TRANSIT FUND                   | 265.55            |
| 470 - MEASURE R LR TRANSIT FUND                    | 49,552.14         |
| 680 - Duarte Housing Authority                     | 591.00            |
| 681 - Former RDA Low-Mod Income Housing Asset Fund | 3,004.25          |
| <b>Grand Total:</b>                                | <b>253,329.83</b> |

## Account Summary

| Account Number | Account Name                | Payment Amount |
|----------------|-----------------------------|----------------|
| 100-1005-7644  | Travel & Exp - Schulz       | 50.00          |
| 100-1010-7670  | Legal Notices               | 1,624.82       |
| 100-1010-7965  | Professional Services       | 7,958.06       |
| 100-1010-7980  | Other Expenses              | 613.96         |
| 100-1015-7682  | Labor Counsel Legal         | 627.50         |
| 100-1020-7711  | Employee Recognition C...   | 118.47         |
| 100-1020-7713  | Historical Museum Bldg...   | 435.63         |
| 100-1020-7716  | Special Community Even...   | 20,300.50      |
| 100-1205-7610  | Travel, Mtgs & Conf         | 1,263.25       |
| 100-1205-7612  | Publications and Dues       | 200.00         |
| 100-1205-7615  | Emergency Supplies          | 131.74         |
| 100-1205-7650  | Vehicle Maintenance         | 156.50         |
| 100-1205-7655  | Emergency Services          | 215.61         |
| 100-1205-7761  | Parking Ticket Collect      | 3,464.00       |
| 100-1205-7779  | Youth Programs              | 842.27         |
| 100-1205-7780  | Animal Control              | 418.00         |
| 100-1205-7781  | Contract Law Enforceme...   | 96.00          |
| 100-1205-7782  | Crossing Guard Contract...  | 6,920.64       |
| 100-1205-7980  | Other Expenses              | 479.71         |
| 100-1211       | Computer Loan Program       | 1,437.15       |
| 100-1405-7650  | Vehicle Maintenance         | 2,179.40       |
| 100-1405-7801  | Industrial Waste Inspect... | 2,790.57       |
| 100-1405-7965  | Professional Services       | 1,068.70       |
| 100-1405-7980  | Other Expenses              | 8,899.00       |
| 100-1405-8100  | Other Capital Improvem...   | 5,194.44       |
| 100-1410-7650  | Vehicle Maintenance         | 24.00          |
| 100-1410-7814  | Graffiti Removal            | 3,806.32       |
| 100-1410-7815  | Brush Clearance             | 2,156.00       |
| 100-1415-7916  | Landscape-Sport Park        | 3,426.72       |
| 100-1605-7636  | Uniforms                    | 25.63          |
| 100-1605-7650  | Vehicle Maintenance         | 21.62          |
| 100-1605-7691  | Parks & Rec Commission      | 5.51           |
| 100-1605-7730  | Special Events              | 4,177.97       |
| 100-1605-7733  | Senior Center               | 5,041.97       |
| 100-1605-7735  | Teen Center                 | 578.30         |
| 100-1605-7736  | Youth & Adult Recreatio...  | 8,202.60       |
| 100-1605-7737  | Adult Excursions            | 375.00         |
| 100-1605-7741  | Sports/Playground Progr...  | 56.16          |
| 100-1605-7750  | Bus Rentals                 | 3,483.64       |
| 100-1605-7980  | Other Expenses              | 50.28          |
| 100-1610-7618  | Building Supplies           | 5,256.32       |
| 100-1610-7636  | Uniforms                    | 70.26          |
| 100-1610-7652  | Building Maint Services     | 7,374.21       |
| 100-1610-8100  | Other Capital Improvem...   | 1,440.00       |

**Account Summary**

| <b>Account Number</b> | <b>Account Name</b>          | <b>Payment Amount</b> |
|-----------------------|------------------------------|-----------------------|
| 100-1805-7653         | Bank Charges                 | 321.13                |
| 100-1805-7764         | CA CEC Annual Principal ...  | 9,487.03              |
| 100-1805-7765         | CA CEC Annual Interest ...   | 622.18                |
| 100-1810-7660         | Other Services               | 150.00                |
| 100-1815-7821         | Network & Internet Serv...   | 608.30                |
| 100-1815-7830         | Telephone Services           | 2,131.67              |
| 100-1825-7626         | Postage                      | 48.18                 |
| 100-1825-7630         | Equipment Lease              | 2,987.87              |
| 100-1825-7631         | Equipment Maintenance        | 924.11                |
| 100-1830-8100         | Vehicle Replacement (C...    | 9,527.76              |
| 100-2023              | EE City Kitty Contributio... | 75.00                 |
| 100-2026              | EE Equipment Deposit         | 25.00                 |
| 100-2120              | Refundable Deposits          | 1,100.00              |
| 100-4402              | Community Center Renta..     | -143.75               |
| 100-4404              | Other Building Rentals       | -28.75                |
| 100-4408              | Property Rental              | 1,980.98              |
| 100-4804              | Swim Team Fees               | 105.00                |
| 100-4806              | Excursion Fees               | 18.80                 |
| 240-2405-7890         | Repairs-Traffic Signal       | 6,474.58              |
| 240-2410-7915         | Landscape-Citywide           | 20,278.82             |
| 240-2410-7917         | Landscape-Medians            | 8,771.99              |
| 240-2420-7914         | Landscape Maintenance        | 491.67                |
| 240-2421-7914         | Landscape Maintenance        | 1,416.67              |
| 240-2422-7914         | Landscape Maintenance        | 693.80                |
| 240-2423-7914         | Landscape Maintenance        | 1,125.00              |
| 240-2424-7914         | Landscape Maintenance        | 775.01                |
| 240-2425-7913         | Brush Clearance              | 1,166.67              |
| 240-2425-7914         | Landscape Maintenance        | 416.67                |
| 240-2426-7914         | Landscape Maintenance        | 333.33                |
| 240-2427-7887         | Repairs & Replacements       | 357.62                |
| 240-2427-7914         | Landscape Maintenance        | 891.67                |
| 240-2431-7914         | Landscape Maintenance        | 891.67                |
| 240-2432-7914         | Landscape Maintenance        | 1,175.00              |
| 240-2433-7914         | Landscape Maintenance        | 750.00                |
| 240-2434-7887         | Repairs & Replacements       | 99.23                 |
| 240-2434-7914         | Landscape Maintenance        | 500.00                |
| 240-2435-7914         | Landscape Maintenance        | 750.00                |
| 240-2435-7918         | Fuel Modification            | 708.33                |
| 320-3205-8013         | Vehicles (Capital)           | 2,883.39              |
| 400-4005-7965         | Professional Services        | 5,588.75              |
| 440-4405-7650         | Vehicle Maintenance          | 24.00                 |
| 440-4405-7814         | Graffiti Removal             | 354.08                |
| 460-4605-7814         | Graffiti Removal             | 265.55                |
| 470-2127              | Retention Payable            | -2,608.01             |
| 470-4705-8060         | Sidewalk/Concrete Repai...   | 52,160.15             |
| 680-6805-7965         | Professional Services        | 591.00                |
| 681-6815-7965         | Professional Services        | 3,004.25              |
| <b>Grand Total:</b>   |                              | <b>253,329.83</b>     |

**Project Account Summary**

| <b>Project Account Key</b>                        | <b>Payment Amount</b> |
|---------------------------------------------------|-----------------------|
| **None**                                          | 179,213.94            |
| 201023-Annual Int Pmt-EECBG                       | 622.18                |
| 201023-Annual Prin Pmts-EECBG                     | 9,487.03              |
| 201629-Youth Prgm-Community Outreach Program      | 621.67                |
| 202214-Exp-Fish Cyn Trail Restoration/Access Plan | 5,588.75              |
| 202316/1405-7965-Melcanyon Debris Catch Basin     | 1,068.70              |
| 202317/1405-8100-Other Cap Improv-Route 66 Art    | 5,194.44              |

Project Account Summary

| Project Account Key                                | Payment Amount    |
|----------------------------------------------------|-------------------|
| 202410/470-2127-Retention-Citywide Concrete FY24   | -2,608.01         |
| 202410/4705-8060-Citywide Concrete FY23-24         | 52,160.15         |
| 250004 - Property Rent - Nextel Rent (Otis Gordon) | <u>1,980.98</u>   |
| Grand Total:                                       | <b>253,329.83</b> |



City of Duarte

# Council Warrant Register By Vendor By Fund

Payment Dates 11/16/2023 - 11/29/2023

| Account Number                                              | Vendor Name                  | Description (Item)                              | Payable Number    | Project Account Key          | Amount          |
|-------------------------------------------------------------|------------------------------|-------------------------------------------------|-------------------|------------------------------|-----------------|
| <b>Fund: 100 - GENERAL FUND</b>                             |                              |                                                 |                   |                              |                 |
| <b>Vendor: 6393 - 360 MARITAL ARTS ACADEMY INC</b>          |                              |                                                 |                   |                              |                 |
| 100-1605-7736                                               | 360 MARITAL ARTS ACADEMY ... | Instructor Fee-Karate Spring 2023               | 19                |                              | 1,814.40        |
| 100-1605-7736                                               | 360 MARITAL ARTS ACADEMY ... | Instructor Fee-Karate Fall 2022                 | 2022 Fall         |                              | 1,713.60        |
| 100-1605-7736                                               | 360 MARITAL ARTS ACADEMY ... | Instructor Fee-Karate S1/S2 2022                | 2022 Summer 6PM   |                              | 453.60          |
| 100-1605-7736                                               | 360 MARITAL ARTS ACADEMY ... | Instructor Fee-Karate Winter 2023               | 2023 Winter       |                              | 1,512.00        |
| <b>Vendor 6393 - 360 MARITAL ARTS ACADEMY INC Total:</b>    |                              |                                                 |                   |                              | <b>5,493.60</b> |
| <b>Vendor: 5706 - ABRAHAM MARTINEZ</b>                      |                              |                                                 |                   |                              |                 |
| 100-1605-7733                                               | ABRAHAM MARTINEZ             | SC Thanksgiving Dinner Entertainment 11/16/2023 | 2023-009          |                              | 1,250.00        |
| 100-1605-7737                                               | ABRAHAM MARTINEZ             | Excursion Entertainment 12/6/2023               | 2023-010          |                              | 375.00          |
| <b>Vendor 5706 - ABRAHAM MARTINEZ Total:</b>                |                              |                                                 |                   |                              | <b>1,625.00</b> |
| <b>Vendor: 1388 - AIDA TORRES</b>                           |                              |                                                 |                   |                              |                 |
| 100-1205-7779                                               | AIDA TORRES                  | DART Picnic/Movie Night Expense Reimbursement   | 10/23/23-10/24/23 | 201629-Youth Prgm-Communi... | 79.37           |
| <b>Vendor 1388 - AIDA TORRES Total:</b>                     |                              |                                                 |                   |                              | <b>79.37</b>    |
| <b>Vendor: 5561 - ALBERTOS PLUMBING</b>                     |                              |                                                 |                   |                              |                 |
| 100-1610-7652                                               | ALBERTOS PLUMBING            | Senior Ctr Plumbing Repair (Faucet)             | 681903            |                              | 361.50          |
| 100-1610-7652                                               | ALBERTOS PLUMBING            | City Hall Plumbing Repairs (2 Toilet Valves)    | 681902            |                              | 2,130.00        |
| <b>Vendor 5561 - ALBERTOS PLUMBING Total:</b>               |                              |                                                 |                   |                              | <b>2,491.50</b> |
| <b>Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC</b>       |                              |                                                 |                   |                              |                 |
| 100-1205-7782                                               | ALL CITY MANAGEMENT SERV...  | Crossing Guard Svcs 10/15/2023 - 10/28/2023     | 88885             |                              | 6,920.64        |
| <b>Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:</b> |                              |                                                 |                   |                              | <b>6,920.64</b> |
| <b>Vendor: 4645 - ANCOM GROUP INC</b>                       |                              |                                                 |                   |                              |                 |
| 100-1605-7736                                               | ANCOM GROUP INC              | Instructor Fee-Critical Reading S1 Fall         | FL23-1            |                              | 140.00          |
| <b>Vendor 4645 - ANCOM GROUP INC Total:</b>                 |                              |                                                 |                   |                              | <b>140.00</b>   |
| <b>Vendor: T4737 - ANN PAGAN</b>                            |                              |                                                 |                   |                              |                 |
| 100-2120                                                    | ANN PAGAN                    | TC Rent Deposit Refund 11/11/2023               | R101080           |                              | 300.00          |
| 100-4404                                                    | ANN PAGAN                    | Extra Cleaning Fee 11/11/2023                   | R101080           |                              | -28.75          |
| <b>Vendor T4737 - ANN PAGAN Total:</b>                      |                              |                                                 |                   |                              | <b>271.25</b>   |
| <b>Vendor: 5870 - ANTHONY HADLOC</b>                        |                              |                                                 |                   |                              |                 |
| 100-1205-7615                                               | ANTHONY HADLOC               | CERT Food 11/9/23 Reimbursement                 | 331300615529      |                              | 76.00           |
| <b>Vendor 5870 - ANTHONY HADLOC Total:</b>                  |                              |                                                 |                   |                              | <b>76.00</b>    |
| <b>Vendor: T4735 - ARACELI BERNAL</b>                       |                              |                                                 |                   |                              |                 |
| 100-2120                                                    | ARACELI BERNAL               | CC Rent Deposit Refund 11/11/2023               | R100569           |                              | 500.00          |
| 100-4402                                                    | ARACELI BERNAL               | Extra Cleaning Fee 11/11/2023                   | R100569           |                              | -143.75         |
| <b>Vendor T4735 - ARACELI BERNAL Total:</b>                 |                              |                                                 |                   |                              | <b>356.25</b>   |
| <b>Vendor: 6452 - ARCTIC GLACIER U.S.A. INC</b>             |                              |                                                 |                   |                              |                 |
| 100-1020-7716                                               | ARCTIC GLACIER U.S.A. INC    | Holiday in the Park Snow Vendor                 | 12/10/2023        |                              | 8,464.35        |
| <b>Vendor 6452 - ARCTIC GLACIER U.S.A. INC Total:</b>       |                              |                                                 |                   |                              | <b>8,464.35</b> |

## Council Warrant Register By Vendor

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number                                                    | Vendor Name                   | Description (Item)                                    | Payable Number | Project Account Key | Amount          |
|-------------------------------------------------------------------|-------------------------------|-------------------------------------------------------|----------------|---------------------|-----------------|
| <b>Vendor: 5805 - BAY ALARM COMPANY</b>                           |                               |                                                       |                |                     |                 |
| 100-1020-7713                                                     | BAY ALARM COMPANY             | Museum Fire Monitor<br>12/01/2023 - 2/29/2024         | 20969913       |                     | 246.63          |
| 100-1020-7713                                                     | BAY ALARM COMPANY             | Museum Burglary Monitor<br>12/01/2023 - 2/29/2024     | 20980411       |                     | 189.00          |
| <b>Vendor 5805 - BAY ALARM COMPANY Total:</b>                     |                               |                                                       |                |                     | <b>435.63</b>   |
| <b>Vendor: T4652 - BETTY GONZALEZ</b>                             |                               |                                                       |                |                     |                 |
| 100-4806                                                          | BETTY GONZALEZ                | Excursion Refund (Getty Villa<br>11/8/2023)           | 2000391.005    |                     | 18.80           |
| <b>Vendor T4652 - BETTY GONZALEZ Total:</b>                       |                               |                                                       |                |                     | <b>18.80</b>    |
| <b>Vendor: 4838 - BURKE, WILLIAMS &amp; SORENSEN LLP</b>          |                               |                                                       |                |                     |                 |
| 100-1015-7682                                                     | BURKE, WILLIAMS & SORENS...   | Labor Legal 10/2023                                   | 311433         |                     | 627.50          |
| <b>Vendor 4838 - BURKE, WILLIAMS &amp; SORENSEN LLP Total:</b>    |                               |                                                       |                |                     | <b>627.50</b>   |
| <b>Vendor: 6008 - CALIFORNIA ANIMAL WELFARE ASSOCIATION</b>       |                               |                                                       |                |                     |                 |
| 100-1205-7780                                                     | CALIFORNIA ANIMAL WELFARE...  | Juan Oseguera Animal Control<br>Training              | 200004573      |                     | 25.00           |
| <b>Vendor 6008 - CALIFORNIA ANIMAL WELFARE ASSOCIATION Total:</b> |                               |                                                       |                |                     | <b>25.00</b>    |
| <b>Vendor: 5719 - CANON FINANCIAL SERVICES INC</b>                |                               |                                                       |                |                     |                 |
| 100-1825-7630                                                     | CANON FINANCIAL SERVICES I... | CH(2)/PS/SC/TC Copier Lease<br>11/1/2023 - 11/30/2023 | 31445415       |                     | 1,735.75        |
| 100-1825-7631                                                     | CANON FINANCIAL SERVICES I... | CH(2)/PS/SC/TC Copier Maint<br>9/1/2023 - 9/30/2023   | 31445415       |                     | 659.76          |
| 100-1825-7630                                                     | CANON FINANCIAL SERVICES I... | CA 20023 Property Tax (6<br>Copiers)                  | 31479667       |                     | 545.00          |
| <b>Vendor 5719 - CANON FINANCIAL SERVICES INC Total:</b>          |                               |                                                       |                |                     | <b>2,940.51</b> |
| <b>Vendor: 5720 - CANON SOLUTIONS AMERICA INC</b>                 |                               |                                                       |                |                     |                 |
| 100-1825-7631                                                     | CANON SOLUTIONS AMERICA ...   | CMD-Salina Printer Maint<br>9/27/23 - 10/26/23        | 6005956670     |                     | 29.44           |
| 100-1825-7631                                                     | CANON SOLUTIONS AMERICA ...   | Admin Srvcs Printer Maint<br>8/4/2023 - 11/3/2023     | 6006073659     |                     | 177.29          |
| 100-1825-7631                                                     | CANON SOLUTIONS AMERICA ...   | Finance Mgr Printer Maint<br>9/23/23 - 10/22/23       | 6005914304     |                     | 57.62           |
| <b>Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:</b>           |                               |                                                       |                |                     | <b>264.35</b>   |
| <b>Vendor: 6229 - CAPITAL ONE</b>                                 |                               |                                                       |                |                     |                 |
| 100-1605-7735                                                     | CAPITAL ONE                   | TC Snack Bar Supplies                                 | 00445          |                     | 104.81          |
| 100-1605-7735                                                     | CAPITAL ONE                   | TC Snack Bar Supplies                                 | 01723          |                     | 112.42          |
| 100-1605-7733                                                     | CAPITAL ONE                   | Senior Ctr Bingo Gift Cards                           | 04409          |                     | 170.00          |
| 100-1605-7730                                                     | CAPITAL ONE                   | 2023 Halloween Howl Candy                             | 16272          |                     | 1,522.84        |
| 100-1605-7735                                                     | CAPITAL ONE                   | TC Snack Bar Supplies                                 | 33757          |                     | 284.33          |
| 100-1605-7730                                                     | CAPITAL ONE                   | Pumpkin Patch/Pet Costume<br>Contest                  | 04175          |                     | 315.23          |
| <b>Vendor 6229 - CAPITAL ONE Total:</b>                           |                               |                                                       |                |                     | <b>2,509.63</b> |
| <b>Vendor: T3641 - CARA REYES</b>                                 |                               |                                                       |                |                     |                 |
| 100-4804                                                          | CARA REYES                    | 2023 Fall Swim Team Refund                            | 2000433.004    |                     | 105.00          |
| <b>Vendor T3641 - CARA REYES Total:</b>                           |                               |                                                       |                |                     | <b>105.00</b>   |
| <b>Vendor: 6357 - CARLOS FELIPE PEREZ</b>                         |                               |                                                       |                |                     |                 |
| 100-1020-7716                                                     | CARLOS FELIPE PEREZ           | Holiday in the Park DJ<br>Services 12/10/2023         | 45201-12102023 |                     | 850.00          |
| <b>Vendor 6357 - CARLOS FELIPE PEREZ Total:</b>                   |                               |                                                       |                |                     | <b>850.00</b>   |
| <b>Vendor: 5164 - CARLOS MARTINEZ</b>                             |                               |                                                       |                |                     |                 |
| 100-1020-7716                                                     | CARLOS MARTINEZ               | Veteran's Day Event Canopy                            | 000024         |                     | 280.00          |
| <b>Vendor 5164 - CARLOS MARTINEZ Total:</b>                       |                               |                                                       |                |                     | <b>280.00</b>   |
| <b>Vendor: 5140 - CINTAS CORPORATION #693</b>                     |                               |                                                       |                |                     |                 |
| 100-1610-7636                                                     | CINTAS CORPORATION #693       | Facility Maint Uniforms                               | 4172441854     |                     | 18.88           |
| 100-1610-7652                                                     | CINTAS CORPORATION #693       | Logo Mats                                             | 4172441854     |                     | 45.52           |
| 100-1610-7636                                                     | CINTAS CORPORATION #693       | Facility Maint Uniforms                               | 4171723783     |                     | 25.69           |
| 100-1610-7652                                                     | CINTAS CORPORATION #693       | Logo Mats                                             | 4171723783     |                     | 9.31            |
| 100-1610-7636                                                     | CINTAS CORPORATION #693       | Facility Maint Uniforms                               | 4173149489     |                     | 25.69           |

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Payment Dates: 11/16/2023 - 11/29/2023

| Account Number                                                        | Vendor Name                  | Description (Item)                             | Payable Number  | Project Account Key              | Amount   |
|-----------------------------------------------------------------------|------------------------------|------------------------------------------------|-----------------|----------------------------------|----------|
| 100-1610-7652                                                         | CINTAS CORPORATION #693      | Logo Mats                                      | 4173149489      |                                  | 9.31     |
| Vendor 5140 - CINTAS CORPORATION #693 Total:                          |                              |                                                |                 |                                  | 134.40   |
| Vendor: 6544 - CLOUD CONNECT SOLUTIONS                                |                              |                                                |                 |                                  |          |
| 100-1815-7830                                                         | CLOUD CONNECT SOLUTIONS      | Phone/SD Wan w/VELO/SIP & E911 Bundle 12/2023  | 1058            |                                  | 1,667.47 |
| Vendor 6544 - CLOUD CONNECT SOLUTIONS Total:                          |                              |                                                |                 |                                  | 1,667.47 |
| Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES                         |                              |                                                |                 |                                  |          |
| 100-1810-7660                                                         | CMC LIVESCAN & NOTARY SE...  | Livescan Services 10/2023                      | CMC18033        |                                  | 150.00   |
| Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:                   |                              |                                                |                 |                                  | 150.00   |
| Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS       |                              |                                                |                 |                                  |          |
| 100-1405-7801                                                         | COUNTY OF LOS ANGELES DE...  | Industrial Waste Inspections 9/2023            | 23101001857     |                                  | 2,790.57 |
| Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total: |                              |                                                |                 |                                  | 2,790.57 |
| Vendor: 5494 - CURO MANAGED PRINT PRODUCTION                          |                              |                                                |                 |                                  |          |
| 100-1020-7716                                                         | CURO MANAGED PRINT PRO...    | TC Veteran's Day Event Signs                   | 7188            |                                  | 91.15    |
| 100-1605-7730                                                         | CURO MANAGED PRINT PRO...    | Halloween Howl Tickets                         | 7206            |                                  | 207.27   |
| 100-1605-7730                                                         | CURO MANAGED PRINT PRO...    | Halloween Howl Signs                           | 7207            |                                  | 105.84   |
| 100-1605-7636                                                         | CURO MANAGED PRINT PRO...    | 2023 Staff Name Badges                         | 7226            |                                  | 17.09    |
| 100-1010-7980                                                         | CURO MANAGED PRINT PRO...    | Paras-Caracci Park Renaming Ceremony           | 7234            |                                  | 529.22   |
| 100-1605-7636                                                         | CURO MANAGED PRINT PRO...    | Part Time Employee Name Badges                 | 7243            |                                  | 8.54     |
| Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:                    |                              |                                                |                 |                                  | 959.11   |
| Vendor: 5501 - DATA TICKET INC                                        |                              |                                                |                 |                                  |          |
| 100-1205-7761                                                         | DATA TICKET INC              | DUI Processing 5/2023                          | 152229          |                                  | 34.00    |
| Vendor 5501 - DATA TICKET INC Total:                                  |                              |                                                |                 |                                  | 34.00    |
| Vendor: 6530 - DB ELECTRIC INC                                        |                              |                                                |                 |                                  |          |
| 100-1405-8100                                                         | DB ELECTRIC INC              | Monument Sign Conduit at Hunt Dr/Mt Olive      | 1741            | 202317/1405-8100-Other Cap ..    | 3,843.00 |
| Vendor 6530 - DB ELECTRIC INC Total:                                  |                              |                                                |                 |                                  | 3,843.00 |
| Vendor: 1381 - DOLPHIN RENTS INC                                      |                              |                                                |                 |                                  |          |
| 100-1605-7730                                                         | DOLPHIN RENTS INC            | Halloween Howl Equipment Rental                | 01-214851-05    |                                  | 1,474.52 |
| 100-1010-7980                                                         | DOLPHIN RENTS INC            | Paras-Caracci Park Renaming Tabledrape         | 01-215047-03    |                                  | 84.74    |
| Vendor 1381 - DOLPHIN RENTS INC Total:                                |                              |                                                |                 |                                  | 1,559.26 |
| Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE                          |                              |                                                |                 |                                  |          |
| 100-1605-7733                                                         | DUARTE PETTY CASH/BINGO ...  | SC Bingo Prize Money                           | 12/2023         |                                  | 140.00   |
| Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE Total:                    |                              |                                                |                 |                                  | 140.00   |
| Vendor: 0311 - DUARTE RECREATION PETTY CASH                           |                              |                                                |                 |                                  |          |
| 100-1605-7691                                                         | DUARTE RECREATION PETTY ...  | Commissioner Mugs                              | 11142023        |                                  | 5.51     |
| 100-1605-7733                                                         | DUARTE RECREATION PETTY ...  | SC Flowers for Rotary Breakfast                | 11142023        |                                  | 27.50    |
| 100-1605-7733                                                         | DUARTE RECREATION PETTY ...  | SC Vases for Rotary Breakfast                  | 11142023        |                                  | 19.39    |
| 100-1605-7735                                                         | DUARTE RECREATION PETTY ...  | TC Unity March Gift Card                       | 11142023        |                                  | 50.00    |
| 100-1605-7735                                                         | DUARTE RECREATION PETTY ...  | TC Halloween Snacks                            | 11142023        |                                  | 26.74    |
| 100-1605-7741                                                         | DUARTE RECREATION PETTY ...  | Youth Sports Pizza Party                       | 11142023        |                                  | 56.16    |
| 100-1605-7980                                                         | DUARTE RECREATION PETTY ...  | Holiday Decorations                            | 11142023        |                                  | 37.82    |
| Vendor 0311 - DUARTE RECREATION PETTY CASH Total:                     |                              |                                                |                 |                                  | 223.12   |
| Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT                         |                              |                                                |                 |                                  |          |
| 100-4408                                                              | DUARTE UNIFIED SCHOOL DIS... | SBA/Nextel Lease 11/2023                       | R101447         | 250004 - Property Rent - Next... | 1,980.98 |
| Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:                   |                              |                                                |                 |                                  | 1,980.98 |
| Vendor: T4630 - EKATERINA MOROZOVA                                    |                              |                                                |                 |                                  |          |
| 100-1205-7780                                                         | EKATERINA MOROZOVA           | CACO 3yr Renewal Certification/NACA Membership | 200004548/11428 |                                  | 175.00   |
| Vendor T4630 - EKATERINA MOROZOVA Total:                              |                              |                                                |                 |                                  | 175.00   |

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| Account Number                                         | Vendor Name                 | Description (Item)                                   | Payable Number | Project Account Key | Amount           |
|--------------------------------------------------------|-----------------------------|------------------------------------------------------|----------------|---------------------|------------------|
| <b>Vendor: T3676 - ELIZABETH CALVO MARTINEZ</b>        |                             |                                                      |                |                     |                  |
| 100-2120                                               | ELIZABETH CALVO MARTINEZ    | ROP Bldg Rent Deposit Refund<br>11/11/2023           | R100603        |                     | 150.00           |
| <b>Vendor T3676 - ELIZABETH CALVO MARTINEZ Total:</b>  |                             |                                                      |                |                     | <b>150.00</b>    |
| <b>Vendor: 6189 - ENTERPRISE FM TRUST</b>              |                             |                                                      |                |                     |                  |
| 100-1405-7650                                          | ENTERPRISE FM TRUST         | City Vehicle 32 Accident Mgmt<br>Fee (Claim #896641) | FBN4875519     |                     | 2,167.40         |
| 100-1605-7650                                          | ENTERPRISE FM TRUST         | Vehicle 31 Toll/Toll Program<br>Fee 10/06/2023       | FBN4875519     |                     | 21.62            |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 10 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 556.00           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 14 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 566.88           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 100 Lease/Maint<br>11/01/2023 - 11/30/2023   | FBN4875519     |                     | 555.00           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 20 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 720.34           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 11 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 702.14           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 13 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 223.12           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 22 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 431.65           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 23 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 433.48           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 15 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 1,086.65         |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 7 Lease/Maint<br>11/01/2023 - 11/30/2023     | FBN4875519     |                     | 930.81           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 6 Lease/Maint<br>11/01/2023 - 11/30/2023     | FBN4875519     |                     | 615.32           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 36 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 478.95           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 27 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 476.29           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 28 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 591.64           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 30 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 584.85           |
| 100-1830-8100                                          | ENTERPRISE FM TRUST         | Vehicle 18 Lease/Maint<br>11/01/2023 - 11/30/2023    | FBN4875519     |                     | 574.64           |
| <b>Vendor 6189 - ENTERPRISE FM TRUST Total:</b>        |                             |                                                      |                |                     | <b>11,716.78</b> |
| <b>Vendor: 1482 - ERWIN MENDEZ</b>                     |                             |                                                      |                |                     |                  |
| 100-1211                                               | ERWIN MENDEZ                | Computer Loan                                        | 11142023       |                     | 1,437.15         |
| <b>Vendor 1482 - ERWIN MENDEZ Total:</b>               |                             |                                                      |                |                     | <b>1,437.15</b>  |
| <b>Vendor: 6237 - FAST 5 HOLDING COMPANY LLC</b>       |                             |                                                      |                |                     |                  |
| 100-1205-7650                                          | FAST 5 HOLDING COMPANY L... | City Vehicle Cleaning 10/2023                        | 6419           |                     | 72.00            |
| 100-1205-7781                                          | FAST 5 HOLDING COMPANY L... | City Vehicle Cleaning 10/2023                        | 6419           |                     | 96.00            |
| 100-1405-7650                                          | FAST 5 HOLDING COMPANY L... | City Vehicle Cleaning 10/2023                        | 6419           |                     | 12.00            |
| 100-1410-7650                                          | FAST 5 HOLDING COMPANY L... | City Vehicle Cleaning 10/2023                        | 6419           |                     | 24.00            |
| <b>Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:</b> |                             |                                                      |                |                     | <b>204.00</b>    |
| <b>Vendor: 0087 - FEDEX</b>                            |                             |                                                      |                |                     |                  |
| 100-1825-7626                                          | FEDEX                       | Document Delivery                                    | 8-307-00768    |                     | 48.18            |
| <b>Vendor 0087 - FEDEX Total:</b>                      |                             |                                                      |                |                     | <b>48.18</b>     |
| <b>Vendor: 6389 - FRANCISCO BURCIAGA</b>               |                             |                                                      |                |                     |                  |
| 100-1605-7733                                          | FRANCISCO BURCIAGA          | SC Thanksgiving Dinner<br>11/16/2023                 | 3176           |                     | 813.09           |
| <b>Vendor 6389 - FRANCISCO BURCIAGA Total:</b>         |                             |                                                      |                |                     | <b>813.09</b>    |
| <b>Vendor: T1802 - FRANK VALENZUELA</b>                |                             |                                                      |                |                     |                  |
| 100-2026                                               | FRANK VALENZUELA            | Equipment Deposit Refund                             | 8012023        |                     | 25.00            |
| <b>Vendor T1802 - FRANK VALENZUELA Total:</b>          |                             |                                                      |                |                     | <b>25.00</b>     |

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| Account Number                                                        | Vendor Name                 | Description (Item)                                   | Payable Number | Project Account Key           | Amount          |
|-----------------------------------------------------------------------|-----------------------------|------------------------------------------------------|----------------|-------------------------------|-----------------|
| <b>Vendor: 1465 - INLAND EMPIRE STAGES LTD</b>                        |                             |                                                      |                |                               |                 |
| 100-1605-7750                                                         | INLAND EMPIRE STAGES LTD    | Excursion Transportation-<br>Oktoberfest 10/22/2023  | 60409          |                               | 2,164.74        |
| 100-1605-7750                                                         | INLAND EMPIRE STAGES LTD    | Excursion Transportation-Getty<br>Villa 11/8/2023    | 60410          |                               | 1,318.90        |
| <b>Vendor 1465 - INLAND EMPIRE STAGES LTD Total:</b>                  |                             |                                                      |                |                               | <b>3,483.64</b> |
| <b>Vendor: 0594 - J &amp; J SPORTS &amp; TROPHIES</b>                 |                             |                                                      |                |                               |                 |
| 100-1605-7733                                                         | J & J SPORTS & TROPHIES     | SC Guitar Club Shirts                                | 30112          |                               | 726.55          |
| 100-1605-7733                                                         | J & J SPORTS & TROPHIES     | SC Pickleball Shirts                                 | 30115          |                               | 686.86          |
| <b>Vendor 0594 - J &amp; J SPORTS &amp; TROPHIES Total:</b>           |                             |                                                      |                |                               | <b>1,413.41</b> |
| <b>Vendor: 6031 - JAG ENDEAVORS LLC</b>                               |                             |                                                      |                |                               |                 |
| 100-1605-7730                                                         | JAG ENDEAVORS LLC           | Halloween Howl Event Shirts                          | 1443           |                               | 399.13          |
| <b>Vendor 6031 - JAG ENDEAVORS LLC Total:</b>                         |                             |                                                      |                |                               | <b>399.13</b>   |
| <b>Vendor: 6271 - JAVIER DJEU TENNIS</b>                              |                             |                                                      |                |                               |                 |
| 100-1605-7736                                                         | JAVIER DJEU TENNIS          | Instructor Fee-Fall Tennis                           | 110423         |                               | 1,197.00        |
| <b>Vendor 6271 - JAVIER DJEU TENNIS Total:</b>                        |                             |                                                      |                |                               | <b>1,197.00</b> |
| <b>Vendor: 6204 - JODY ERRANDI SCHULZ</b>                             |                             |                                                      |                |                               |                 |
| 100-1005-7644                                                         | JODY ERRANDI SCHULZ         | Duarte Women's Club Dinner<br>Ticket                 | 8262023        |                               | 50.00           |
| <b>Vendor 6204 - JODY ERRANDI SCHULZ Total:</b>                       |                             |                                                      |                |                               | <b>50.00</b>    |
| <b>Vendor: 5828 - LAND DESIGN CONSULTANTS INC</b>                     |                             |                                                      |                |                               |                 |
| 100-1405-7965                                                         | LAND DESIGN CONSULTANTS ... | Eng Svc-Mel Cyn Rd Storm<br>Water Improvement 8/2023 | 2308040        | 202316/1405-7965-Melcanyo...  | 1,068.70        |
| <b>Vendor 5828 - LAND DESIGN CONSULTANTS INC Total:</b>               |                             |                                                      |                |                               | <b>1,068.70</b> |
| <b>Vendor: 3968 - LANDSCAPE WAREHOUSE III</b>                         |                             |                                                      |                |                               |                 |
| 100-1405-8100                                                         | LANDSCAPE WAREHOUSE III     | Irrigation Controller-Route 66<br>Sign Project       | 4190875        | 202317/1405-8100-Other Cap .. | 1,351.44        |
| <b>Vendor 3968 - LANDSCAPE WAREHOUSE III Total:</b>                   |                             |                                                      |                |                               | <b>1,351.44</b> |
| <b>Vendor: 6484 - LAWRENCE E MARINO SEPERATE PROPERTY TRUST</b>       |                             |                                                      |                |                               |                 |
| 100-1610-7652                                                         | LAWRENCE E MARINO SEPER...  | Twice a Week Pool<br>Service/Maintenance 9/2023      | 231070901      |                               | 1,950.00        |
| 100-1610-7652                                                         | LAWRENCE E MARINO SEPER...  | Twice a Week Pool<br>Service/Maintenance 10/2023     | 231071001      |                               | 1,950.00        |
| <b>Vendor 6484 - LAWRENCE E MARINO SEPERATE PROPERTY TRUST Total:</b> |                             |                                                      |                |                               | <b>3,900.00</b> |
| <b>Vendor: 6367 - LUCIA ROMERO</b>                                    |                             |                                                      |                |                               |                 |
| 100-1605-7736                                                         | LUCIA ROMERO                | Instructor Fee-Folklorico<br>10/3/23 - 11/14/23      | 111423-2       |                               | 637.00          |
| <b>Vendor 6367 - LUCIA ROMERO Total:</b>                              |                             |                                                      |                |                               | <b>637.00</b>   |
| <b>Vendor: 5868 - MAINTEX INC</b>                                     |                             |                                                      |                |                               |                 |
| 100-1610-7618                                                         | MAINTEX INC                 | Building Maintenance Supplies                        | 1061262-00     |                               | 312.19          |
| 100-1610-7618                                                         | MAINTEX INC                 | Building Maintenance Supplies                        | 1061262-01     |                               | 324.21          |
| <b>Vendor 5868 - MAINTEX INC Total:</b>                               |                             |                                                      |                |                               | <b>636.40</b>   |
| <b>Vendor: 4434 - MARIPOSA LANDSCAPES INC</b>                         |                             |                                                      |                |                               |                 |
| 100-1410-7815                                                         | MARIPOSA LANDSCAPES INC     | Greenbank Ave Brush<br>Clearance 10/2023             | 104944         |                               | 76.00           |
| 100-1410-7815                                                         | MARIPOSA LANDSCAPES INC     | Duarte Wilderness Park Brush<br>Clearance 10/2023    | 104944         |                               | 2,080.00        |
| 100-1415-7916                                                         | MARIPOSA LANDSCAPES INC     | Sports Parks (2) Landscape<br>Maintenance 10/2023    | 104944         |                               | 3,426.72        |
| <b>Vendor 4434 - MARIPOSA LANDSCAPES INC Total:</b>                   |                             |                                                      |                |                               | <b>5,582.72</b> |
| <b>Vendor: 6280 - ONLY CREMATIONS FOR PETS</b>                        |                             |                                                      |                |                               |                 |
| 100-1205-7780                                                         | ONLY CREMATIONS FOR PETS    | Deceased Animal Disposal<br>10/2023                  | 3100750        |                               | 218.00          |
| <b>Vendor 6280 - ONLY CREMATIONS FOR PETS Total:</b>                  |                             |                                                      |                |                               | <b>218.00</b>   |
| <b>Vendor: 6355 - PACIFIC SKATE SCHOOL LLC</b>                        |                             |                                                      |                |                               |                 |
| 100-1605-7736                                                         | PACIFIC SKATE SCHOOL LLC    | Instructor Fee-Skateboarding<br>9/25/23 - 11/11/23   | 11132023       |                               | 735.00          |
| <b>Vendor 6355 - PACIFIC SKATE SCHOOL LLC Total:</b>                  |                             |                                                      |                |                               | <b>735.00</b>   |

## Council Warrant Register By Vendor

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number                                                        | Vendor Name                   | Description (Item)                                  | Payable Number  | Project Account Key            | Amount           |
|-----------------------------------------------------------------------|-------------------------------|-----------------------------------------------------|-----------------|--------------------------------|------------------|
| <b>Vendor: 6019 - PARCELQUEST</b>                                     |                               |                                                     |                 |                                |                  |
| 100-1405-7980                                                         | PARCELQUEST                   | GIS & Parcel Quest License<br>1/1/2024 -12/31/2024  | 25733           |                                | 8,899.00         |
| <b>Vendor 6019 - PARCELQUEST Total:</b>                               |                               |                                                     |                 |                                | <b>8,899.00</b>  |
| <b>Vendor: 2466 - POST ALARM SYSTEMS</b>                              |                               |                                                     |                 |                                |                  |
| 100-1610-7652                                                         | POST ALARM SYSTEMS            | CH/Yard Alarm/Camera<br>Monitoring 12/2023          | 1630937         |                                | 191.22           |
| <b>Vendor 2466 - POST ALARM SYSTEMS Total:</b>                        |                               |                                                     |                 |                                | <b>191.22</b>    |
| <b>Vendor: 6425 - PUB CONSTRUCTION INC</b>                            |                               |                                                     |                 |                                |                  |
| 100-1610-8100                                                         | PUB CONSTRUCTION INC          | Repairs to City Property<br>(Damage PO #23-0041-R1) | 305061          |                                | 1,440.00         |
| <b>Vendor 6425 - PUB CONSTRUCTION INC Total:</b>                      |                               |                                                     |                 |                                | <b>1,440.00</b>  |
| <b>Vendor: 6176 - QUADIENT LEASING USA INC</b>                        |                               |                                                     |                 |                                |                  |
| 100-1825-7630                                                         | QUADIENT LEASING USA INC      | CH Postage Machine Lease<br>11/23/23 - 2/22/24      | Q1038381        |                                | 707.12           |
| <b>Vendor 6176 - QUADIENT LEASING USA INC Total:</b>                  |                               |                                                     |                 |                                | <b>707.12</b>    |
| <b>Vendor: 6525 - RECORDS CONTROL SERVICES INC</b>                    |                               |                                                     |                 |                                |                  |
| 100-1010-7965                                                         | RECORDS CONTROL SERVICES ...  | Records Retention Program<br>Design/Implementation  | 23-43           |                                | 7,958.06         |
| <b>Vendor 6525 - RECORDS CONTROL SERVICES INC Total:</b>              |                               |                                                     |                 |                                | <b>7,958.06</b>  |
| <b>Vendor: 6277 - SECTRAN SECURITY INC</b>                            |                               |                                                     |                 |                                |                  |
| 100-1805-7653                                                         | SECTRAN SECURITY INC          | November 2023 Courier Pick-<br>up                   | 23110628        |                                | 321.13           |
| <b>Vendor 6277 - SECTRAN SECURITY INC Total:</b>                      |                               |                                                     |                 |                                | <b>321.13</b>    |
| <b>Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES</b>                    |                               |                                                     |                 |                                |                  |
| 100-1610-7618                                                         | SIGNAL HILL AUTO ENTERPRIS... | Building Maintenance Supplies                       | 046116-02       |                                | 343.42           |
| 100-1610-7618                                                         | SIGNAL HILL AUTO ENTERPRIS... | Building Maintenance Supplies                       | 048258          |                                | 1,273.46         |
| 100-1610-7618                                                         | SIGNAL HILL AUTO ENTERPRIS... | Building Maintenance Supplies                       | 048262          |                                | 1,807.27         |
| <b>Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:</b>              |                               |                                                     |                 |                                | <b>3,424.15</b>  |
| <b>Vendor: 0206 - SIMON EQUIPMENT RENTALS</b>                         |                               |                                                     |                 |                                |                  |
| 100-1610-7618                                                         | SIMON EQUIPMENT RENTALS       | Halloween Howl Generator<br>Rental                  | 156411          |                                | 240.41           |
| <b>Vendor 0206 - SIMON EQUIPMENT RENTALS Total:</b>                   |                               |                                                     |                 |                                | <b>240.41</b>    |
| <b>Vendor: 0209 - SMART &amp; FINAL</b>                               |                               |                                                     |                 |                                |                  |
| 100-1605-7980                                                         | SMART & FINAL                 | Halloween Pumpkin/Misc<br>Supplies                  | 301588          |                                | 12.46            |
| 100-1605-7730                                                         | SMART & FINAL                 | Halloween Howl Ice                                  | 369377-10302023 |                                | 153.14           |
| 100-1605-7733                                                         | SMART & FINAL                 | Senior Center Coffee                                | 480600          |                                | 11.99            |
| 100-1605-7733                                                         | SMART & FINAL                 | Senior Ctr Event Supplies                           | 173800          |                                | 346.59           |
| 100-1610-7618                                                         | SMART & FINAL                 | Senior Ctr Coffee Supplies                          | 535577          |                                | 537.17           |
| 100-1020-7711                                                         | SMART & FINAL                 | Employee Thanksgiving Lunch<br>Supplies             | 423366          |                                | 118.47           |
| <b>Vendor 0209 - SMART &amp; FINAL Total:</b>                         |                               |                                                     |                 |                                | <b>1,179.82</b>  |
| <b>Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP</b>                  |                               |                                                     |                 |                                |                  |
| 100-1010-7670                                                         | SOUTHERN CALIFORNIA NEWS...   | Legal Advertising 10/2023                           | 575389          |                                | 1,624.82         |
| <b>Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:</b>            |                               |                                                     |                 |                                | <b>1,624.82</b>  |
| <b>Vendor: 5074 - STATE OF CA ENERGY RESOURCES CONSERVATION</b>       |                               |                                                     |                 |                                |                  |
| 100-1805-7764                                                         | STATE OF CA ENERGY RESOUR...  | CEC Payment 23 of 27                                | 11764           | 201023-Annual Prin Pmts-EEC... | 9,487.03         |
| 100-1805-7765                                                         | STATE OF CA ENERGY RESOUR...  | CEC Payment 23 of 27                                | 11764           | 201023-Annual Int Pmt-EECBG    | 622.18           |
| <b>Vendor 5074 - STATE OF CA ENERGY RESOURCES CONSERVATION Total:</b> |                               |                                                     |                 |                                | <b>10,109.21</b> |
| <b>Vendor: 6548 - STEPHANIE SANDOVAL</b>                              |                               |                                                     |                 |                                |                  |
| 100-2023                                                              | STEPHANIE SANDOVAL            | City Kitty Gift Grandma Passing                     | 11132023        |                                | 75.00            |
| <b>Vendor 6548 - STEPHANIE SANDOVAL Total:</b>                        |                               |                                                     |                 |                                | <b>75.00</b>     |
| <b>Vendor: 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES</b>            |                               |                                                     |                 |                                |                  |
| 100-1205-7761                                                         | SUPERIOR CT OF CAL CO OF L... | Citation Revenue Tax 10/2023                        | 11132023        |                                | 3,430.00         |
| <b>Vendor 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES Total:</b>      |                               |                                                     |                 |                                | <b>3,430.00</b>  |

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| Account Number                                                   | Vendor Name                  | Description (Item)                                 | Payable Number | Project Account Key          | Amount          |
|------------------------------------------------------------------|------------------------------|----------------------------------------------------|----------------|------------------------------|-----------------|
| <b>Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC</b>             |                              |                                                    |                |                              |                 |
| 100-1410-7814                                                    | SUPERIOR PROPERTY SERVICE... | Graffiti Removal 10/2023                           | 17937          |                              | 3,806.32        |
| <b>Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:</b>       |                              |                                                    |                |                              | <b>3,806.32</b> |
| <b>Vendor: 6533 - TAYLOR ENTERTAINMENT INC</b>                   |                              |                                                    |                |                              |                 |
| 100-1020-7716                                                    | TAYLOR ENTERTAINMENT INC     | Balance-Holiday in the Park Entertainment          | #12/10/23_4-8p |                              | 1,550.00        |
| <b>Vendor 6533 - TAYLOR ENTERTAINMENT INC Total:</b>             |                              |                                                    |                |                              | <b>1,550.00</b> |
| <b>Vendor: 5029 - THE TECHNOLOGY DEPOT INC</b>                   |                              |                                                    |                |                              |                 |
| 100-1815-7830                                                    | THE TECHNOLOGY DEPOT INC     | Mitel Maintenance 12/2023                          | 25065          |                              | 464.20          |
| 100-1815-7821                                                    | THE TECHNOLOGY DEPOT INC     | VITA Mgmt 12/2023                                  | 25066          |                              | 608.30          |
| <b>Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:</b>             |                              |                                                    |                |                              | <b>1,072.50</b> |
| <b>Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP</b>       |                              |                                                    |                |                              |                 |
| 100-1205-7655                                                    | THOMSON REUTERS-WEST P...    | EOC Software 10/1/2023 - 10/31/2023                | 849205412      |                              | 215.61          |
| <b>Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:</b> |                              |                                                    |                |                              | <b>215.61</b>   |
| <b>Vendor: 6443 - TISHA BELLANTUONI</b>                          |                              |                                                    |                |                              |                 |
| 100-1605-7733                                                    | TISHA BELLANTUONI            | Senior Ctr Holiday Event Carolers                  | 12/11/2023     |                              | 850.00          |
| <b>Vendor 6443 - TISHA BELLANTUONI Total:</b>                    |                              |                                                    |                |                              | <b>850.00</b>   |
| <b>Vendor: 6285 - TORTORO ENTERPRISES INC</b>                    |                              |                                                    |                |                              |                 |
| 100-1020-7716                                                    | TORTORO ENTERPRISES INC      | Holiday in the Park Rides                          | 232488         |                              | 9,065.00        |
| <b>Vendor 6285 - TORTORO ENTERPRISES INC Total:</b>              |                              |                                                    |                |                              | <b>9,065.00</b> |
| <b>Vendor: 4484 - U.S. BANK</b>                                  |                              |                                                    |                |                              |                 |
| 100-1205-7610                                                    | U.S. BANK                    | HDMI Cable-Sanitation Districts Mtg (Best Buy)     | 10252023LB     |                              | 44.09           |
| 100-1205-7610                                                    | U.S. BANK                    | Aida Torres ICMA Conf 9/30/23-10/3/23 (JW Marriot) | 10252023LB     |                              | 1,044.76        |
| 100-1205-7610                                                    | U.S. BANK                    | Web Meeting Equipment (Amazon)                     | 10252023LB     |                              | 72.30           |
| 100-1205-7610                                                    | U.S. BANK                    | PS Mgr Interview Panel Lunch (Hope Village)        | 10252023LB     |                              | 102.10          |
| 100-1205-7612                                                    | U.S. BANK                    | Larry Breceda ICMA Dues                            | 10252023LB     |                              | 200.00          |
| 100-1205-7615                                                    | U.S. BANK                    | EOC Equipment Charging Cables (Amazon)             | 10252023LB     |                              | 46.16           |
| 100-1205-7615                                                    | U.S. BANK                    | 2 Cases of Water-EOC (Target)                      | 10252023LB     |                              | 9.58            |
| 100-1205-7779                                                    | U.S. BANK                    | DART Event Supplies (Target)                       | 10252023LB     |                              | 16.98           |
| 100-1205-7779                                                    | U.S. BANK                    | Red Ribbon Week Event 10/21/23 (Target)            | 10252023LB     |                              | 32.95           |
| 100-1205-7779                                                    | U.S. BANK                    | DART Event Pumpkins (Aldi)                         | 10252023LB     | 201629-Youth Prgm-Communi... | 31.92           |
| 100-1205-7779                                                    | U.S. BANK                    | Red Ribbon Week Event 10/21/23 (Starbucks)         | 10252023LB     | 201629-Youth Prgm-Communi... | 40.00           |
| 100-1205-7779                                                    | U.S. BANK                    | DART Event 10/5/23 (True Bowl)                     | 10252023LB     |                              | 22.00           |
| 100-1205-7779                                                    | U.S. BANK                    | DART Event 9/25/23 Parking (Cal Poly Pomona)       | 10252023LB     |                              | 8.00            |
| 100-1205-7779                                                    | U.S. BANK                    | DART Women's Conference Dinner (Birria Los Socios) | 10252023LB     |                              | 56.00           |
| 100-1205-7779                                                    | U.S. BANK                    | Red Ribbon Week Event 10/21/23 (Pizza Guys)        | 10252023LB     | 201629-Youth Prgm-Communi... | 369.07          |
| 100-1205-7779                                                    | U.S. BANK                    | Yard Sale Volunteer Lunch 10/14/23 (Tropicana Mkt) | 10252023LB     | 201629-Youth Prgm-Communi... | 101.31          |
| 100-1205-7779                                                    | U.S. BANK                    | DART Event 9/25/23 Dinner (In-N-Out)               | 10252023LB     |                              | 84.67           |
| 100-1205-7980                                                    | U.S. BANK                    | Parks & Rec Contest (Dollar Tree)                  | 10252023LB     |                              | 8.54            |
| 100-1205-7980                                                    | U.S. BANK                    | Outreach Pumpkin Contest Candy (Target)            | 10252023LB     |                              | 39.40           |
| 100-1205-7980                                                    | U.S. BANK                    | Parks & Rec Contest (Walmart)                      | 10252023LB     |                              | 25.40           |
| 100-1205-7980                                                    | U.S. BANK                    | Route 66 Picnic 9/21/2023 (Pizza Guys)             | 10252023LB     |                              | 114.57          |
| 100-1205-7980                                                    | U.S. BANK                    | Parks & Rec Contest (Michaels)                     | 10252023LB     |                              | 20.35           |

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| Account Number                                                               | Vendor Name                 | Description (Item)                                | Payable Number | Project Account Key | Amount            |
|------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------|----------------|---------------------|-------------------|
| 100-1205-7980                                                                | U.S. BANK                   | Office Supplies (Target)                          | 10252023LB     |                     | 56.78             |
| 100-1205-7980                                                                | U.S. BANK                   | Dept Cmty Engagement Supplies (Smart & Final)     | 10252023LB     |                     | 59.90             |
| 100-1205-7980                                                                | U.S. BANK                   | Art Contest Ballot Box (Amazon)                   | 10252023LB     |                     | 15.42             |
| 100-1205-7980                                                                | U.S. BANK                   | Red Ribbon Week Supplies (Amazon)                 | 10252023LB     |                     | 63.80             |
| 100-1205-7980                                                                | U.S. BANK                   | Storage Containers (Target)                       | 10252023LB     |                     | 75.55             |
| <b>Vendor 4484 - U.S. BANK Total:</b>                                        |                             |                                                   |                |                     | <b>2,761.60</b>   |
| <b>Vendor: 6113 - WARDS SERVICE</b>                                          |                             |                                                   |                |                     |                   |
| 100-1205-7650                                                                | WARDS SERVICE               | Vehicle 29 Service/Repair                         | 93315          |                     | 84.50             |
| <b>Vendor 6113 - WARDS SERVICE Total:</b>                                    |                             |                                                   |                |                     | <b>84.50</b>      |
| <b>Vendor: 0237 - WAXIE SANITARY SUPPLY</b>                                  |                             |                                                   |                |                     |                   |
| 100-1610-7618                                                                | WAXIE SANITARY SUPPLY       | Building Maintenance Supplies                     | 82090248       |                     | 418.19            |
| <b>Vendor 0237 - WAXIE SANITARY SUPPLY Total:</b>                            |                             |                                                   |                |                     | <b>418.19</b>     |
| <b>Vendor: 5992 - WESTERN EXTERMINATOR COMPANY</b>                           |                             |                                                   |                |                     |                   |
| 100-1610-7652                                                                | WESTERN EXTERMINATOR C...   | Pest/Mosquito/Rodent Control Srvcs 10/13/23       | 324292C        |                     | 727.35            |
| <b>Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:</b>                     |                             |                                                   |                |                     | <b>727.35</b>     |
| <b>Vendor: T4736 - ZOSIMA GAERIAN</b>                                        |                             |                                                   |                |                     |                   |
| 100-2120                                                                     | ZOSIMA GAERIAN              | ROP Bldg Rent Deposit Refund 10/21/2023           | R100801        |                     | 150.00            |
| <b>Vendor T4736 - ZOSIMA GAERIAN Total:</b>                                  |                             |                                                   |                |                     | <b>150.00</b>     |
| <b>Fund 100 - GENERAL FUND Total:</b>                                        |                             |                                                   |                |                     | <b>142,998.94</b> |
| <b>Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND</b>                      |                             |                                                   |                |                     |                   |
| <b>Vendor: 5210 - ACOSTA GROWERS INC</b>                                     |                             |                                                   |                |                     |                   |
| 240-2434-7887                                                                | ACOSTA GROWERS INC          | Plant Replacement-Citrus Villas LLD               | 51421          |                     | 99.23             |
| <b>Vendor 5210 - ACOSTA GROWERS INC Total:</b>                               |                             |                                                   |                |                     | <b>99.23</b>      |
| <b>Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS</b>       |                             |                                                   |                |                     |                   |
| 240-2405-7890                                                                | COUNTY OF LOS ANGELES DE... | KITS Monitoring 9/2023                            | 23101001939    |                     | 176.04            |
| 240-2405-7890                                                                | COUNTY OF LOS ANGELES DE... | TS Assistance Hunt/Highland 9/2023                | 23101001941    |                     | 382.41            |
| 240-2405-7890                                                                | COUNTY OF LOS ANGELES DE... | Traffic Signal Maintenance 9/2023                 | 23101002223    |                     | 5,916.13          |
| <b>Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:</b> |                             |                                                   |                |                     | <b>6,474.58</b>   |
| <b>Vendor: 4434 - MARIPOSA LANDSCAPES INC</b>                                |                             |                                                   |                |                     |                   |
| 240-2410-7915                                                                | MARIPOSA LANDSCAPES INC     | Misc Locations (8) Landscape Maintenance 10/2023  | 104944         |                     | 1,509.99          |
| 240-2410-7915                                                                | MARIPOSA LANDSCAPES INC     | City Facilities (5) Landscape Maintenance 10/2023 | 104944         |                     | 3,045.32          |
| 240-2410-7915                                                                | MARIPOSA LANDSCAPES INC     | Parks (14) Landscape Maintenance 10/2023          | 104944         |                     | 15,723.51         |
| 240-2410-7917                                                                | MARIPOSA LANDSCAPES INC     | Medians/Pkwys (19) Landscape Maintenance 10/2023  | 104944         |                     | 8,312.45          |
| 240-2410-7917                                                                | MARIPOSA LANDSCAPES INC     | Tree Wells (12) Landscape Maintenance 10/2023     | 104944         |                     | 459.54            |
| 240-2420-7914                                                                | MARIPOSA LANDSCAPES INC     | Landscape Maintenance 10/2023                     | 104944         |                     | 491.67            |
| 240-2421-7914                                                                | MARIPOSA LANDSCAPES INC     | Landscape Maintenance 10/2023                     | 104944         |                     | 1,416.67          |
| 240-2422-7914                                                                | MARIPOSA LANDSCAPES INC     | Landscape Maintenance 10/2023                     | 104944         |                     | 693.80            |
| 240-2423-7914                                                                | MARIPOSA LANDSCAPES INC     | Landscape Maintenance 10/2023                     | 104944         |                     | 1,125.00          |
| 240-2424-7914                                                                | MARIPOSA LANDSCAPES INC     | Landscape Maintenance 10/2023                     | 104944         |                     | 775.01            |
| 240-2425-7913                                                                | MARIPOSA LANDSCAPES INC     | Hearthstone Brush Clearance 10/2023               | 104944         |                     | 1,166.67          |

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| Account Number                                                           | Vendor Name                  | Description (Item)                                 | Payable Number | Project Account Key              | Amount    |
|--------------------------------------------------------------------------|------------------------------|----------------------------------------------------|----------------|----------------------------------|-----------|
| 240-2425-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 416.67    |
| 240-2426-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 333.33    |
| 240-2427-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 891.67    |
| 240-2431-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 891.67    |
| 240-2432-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 1,175.00  |
| 240-2433-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 750.00    |
| 240-2434-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 500.00    |
| 240-2435-7914                                                            | MARIPOSA LANDSCAPES INC      | Landscape Maintenance 10/2023                      | 104944         |                                  | 750.00    |
| 240-2435-7918                                                            | MARIPOSA LANDSCAPES INC      | Ridgecrest Brush Clearance 10/2023                 | 104944         |                                  | 708.33    |
| Vendor 4434 - MARIPOSA LANDSCAPES INC Total:                             |                              |                                                    |                |                                  | 41,136.30 |
| Vendor: 4142 - RUDY'S PLUMBING INC                                       |                              |                                                    |                |                                  |           |
| 240-2427-7887                                                            | RUDY'S PLUMBING INC          | Backflow Repair-Rancho Verde LLD                   | 10047          |                                  | 357.62    |
| Vendor 4142 - RUDY'S PLUMBING INC Total:                                 |                              |                                                    |                |                                  | 357.62    |
| Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:                   |                              |                                                    |                |                                  | 48,067.73 |
| Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)                           |                              |                                                    |                |                                  |           |
| Vendor: 6189 - ENTERPRISE FM TRUST                                       |                              |                                                    |                |                                  |           |
| 320-3205-8013                                                            | ENTERPRISE FM TRUST          | Vehicle 33 Lease/Maint 11/01/2023 - 11/30/2023     | FBN4875519     |                                  | 658.53    |
| 320-3205-8013                                                            | ENTERPRISE FM TRUST          | Vehicle 33 Initial Reg-DMV Fee                     | FBN4875519     |                                  | 41.75     |
| 320-3205-8013                                                            | ENTERPRISE FM TRUST          | Vehicle 24 Lease/Maint 11/01/2023 - 11/30/2023     | FBN4875519     |                                  | 467.13    |
| 320-3205-8013                                                            | ENTERPRISE FM TRUST          | Vehicle 33 Lease/Maint 10/05/2023 - 10/31/2023     | FBN4875519     |                                  | 573.55    |
| 320-3205-8013                                                            | ENTERPRISE FM TRUST          | Vehicle 34 Lease/Maint 11/01/2023 - 11/30/2023     | FBN4875519     |                                  | 615.05    |
| 320-3205-8013                                                            | ENTERPRISE FM TRUST          | Vehicle 31 Lease/Maint 11/01/2023 - 11/30/2023     | FBN4875519     |                                  | 527.38    |
| Vendor 6189 - ENTERPRISE FM TRUST Total:                                 |                              |                                                    |                |                                  | 2,883.39  |
| Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:                     |                              |                                                    |                |                                  | 2,883.39  |
| Fund: 400 - PARK DEVELOPMENT GRANT FUND                                  |                              |                                                    |                |                                  |           |
| Vendor: 6526 - STILLWATER ECOSYSTEM, WATERSHED & RIVERINE SCIENCES       |                              |                                                    |                |                                  |           |
| 400-4005-7965                                                            | STILLWATER ECOSYSTEM, WA...  | Fish Cyn Trail Restoration Plan 10/2/23 - 10/29/23 | 10420002       | 202214-Exp-Fish Cyn Trail Res... | 5,588.75  |
| Vendor 6526 - STILLWATER ECOSYSTEM, WATERSHED & RIVERINE SCIENCES Total: |                              |                                                    |                |                                  | 5,588.75  |
| Fund 400 - PARK DEVELOPMENT GRANT FUND Total:                            |                              |                                                    |                |                                  | 5,588.75  |
| Fund: 440 - PROPOSITION A TRANSIT FUND                                   |                              |                                                    |                |                                  |           |
| Vendor: 6237 - FAST 5 HOLDING COMPANY LLC                                |                              |                                                    |                |                                  |           |
| 440-4405-7650                                                            | FAST 5 HOLDING COMPANY L...  | City Vehicle Cleaning 10/2023                      | 6419           |                                  | 24.00     |
| Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:                          |                              |                                                    |                |                                  | 24.00     |
| Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC                            |                              |                                                    |                |                                  |           |
| 440-4405-7814                                                            | SUPERIOR PROPERTY SERVICE... | Graffiti Removal 10/2023                           | 17937          |                                  | 354.08    |
| Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:                      |                              |                                                    |                |                                  | 354.08    |
| Fund 440 - PROPOSITION A TRANSIT FUND Total:                             |                              |                                                    |                |                                  | 378.08    |
| Fund: 460 - PROPOSITION C TRANSIT FUND                                   |                              |                                                    |                |                                  |           |
| Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC                            |                              |                                                    |                |                                  |           |
| 460-4605-7814                                                            | SUPERIOR PROPERTY SERVICE... | Graffiti Removal 10/2023                           | 17937          |                                  | 265.55    |
| Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:                      |                              |                                                    |                |                                  | 265.55    |
| Fund 460 - PROPOSITION C TRANSIT FUND Total:                             |                              |                                                    |                |                                  | 265.55    |

## Council Warrant Register By Vendor

Payment Dates: 11/16/2023 - 11/29/2023

| Account Number                                                        | Vendor Name                  | Description (Item)                                   | Payable Number | Project Account Key           | Amount            |
|-----------------------------------------------------------------------|------------------------------|------------------------------------------------------|----------------|-------------------------------|-------------------|
| <b>Fund: 470 - MEASURE R LR TRANSIT FUND</b>                          |                              |                                                      |                |                               |                   |
| <b>Vendor: 6024 - RUIZ CONCRETE AND PAVING INC</b>                    |                              |                                                      |                |                               |                   |
| 470-2127                                                              | RUIZ CONCRETE AND PAVING ... | Retention                                            | 2-11142023     | 202410/470-2127-Retention-C.. | -2,608.01         |
| 470-4705-8060                                                         | RUIZ CONCRETE AND PAVING ... | Citywide Concrete Repair<br>Project 11/6/23-11/14/23 | 2-11142023     | 202410/4705-8060-Citywide ... | 52,160.15         |
| <b>Vendor 6024 - RUIZ CONCRETE AND PAVING INC Total:</b>              |                              |                                                      |                |                               | <b>49,552.14</b>  |
| <b>Fund 470 - MEASURE R LR TRANSIT FUND Total:</b>                    |                              |                                                      |                |                               | <b>49,552.14</b>  |
| <b>Fund: 680 - Duarte Housing Authority</b>                           |                              |                                                      |                |                               |                   |
| <b>Vendor: 6175 - HARRIS &amp; ASSOCIATES</b>                         |                              |                                                      |                |                               |                   |
| 680-6805-7965                                                         | HARRIS & ASSOCIATES          | FY23 Housing Authority Report<br>10/1/23 - 10/28/23  | 60219          |                               | 591.00            |
| <b>Vendor 6175 - HARRIS &amp; ASSOCIATES Total:</b>                   |                              |                                                      |                |                               | <b>591.00</b>     |
| <b>Fund 680 - Duarte Housing Authority Total:</b>                     |                              |                                                      |                |                               | <b>591.00</b>     |
| <b>Fund: 681 - Former RDA Low-Mod Income Housing Asset Fund</b>       |                              |                                                      |                |                               |                   |
| <b>Vendor: 6175 - HARRIS &amp; ASSOCIATES</b>                         |                              |                                                      |                |                               |                   |
| 681-6815-7965                                                         | HARRIS & ASSOCIATES          | FY23 SB341 Report 10/1/23 -<br>10/28/23              | 60270          |                               | 3,004.25          |
| <b>Vendor 6175 - HARRIS &amp; ASSOCIATES Total:</b>                   |                              |                                                      |                |                               | <b>3,004.25</b>   |
| <b>Fund 681 - Former RDA Low-Mod Income Housing Asset Fund Total:</b> |                              |                                                      |                |                               | <b>3,004.25</b>   |
| <b>Grand Total:</b>                                                   |                              |                                                      |                |                               | <b>253,329.83</b> |

## Report Summary

## Fund Summary

| Fund                                               | Payment Amount    |
|----------------------------------------------------|-------------------|
| 100 - GENERAL FUND                                 | 142,998.94        |
| 240 - LIGHTING AND LANDSCAPE DISTRICT FUND         | 48,067.73         |
| 320 - AIR QUALITY MANAGEMENT FUND (AQMD)           | 2,883.39          |
| 400 - PARK DEVELOPMENT GRANT FUND                  | 5,588.75          |
| 440 - PROPOSITION A TRANSIT FUND                   | 378.08            |
| 460 - PROPOSITION C TRANSIT FUND                   | 265.55            |
| 470 - MEASURE R LR TRANSIT FUND                    | 49,552.14         |
| 680 - Duarte Housing Authority                     | 591.00            |
| 681 - Former RDA Low-Mod Income Housing Asset Fund | 3,004.25          |
| <b>Grand Total:</b>                                | <b>253,329.83</b> |

## Account Summary

| Account Number | Account Name                | Payment Amount |
|----------------|-----------------------------|----------------|
| 100-1005-7644  | Travel & Exp - Schulz       | 50.00          |
| 100-1010-7670  | Legal Notices               | 1,624.82       |
| 100-1010-7965  | Professional Services       | 7,958.06       |
| 100-1010-7980  | Other Expenses              | 613.96         |
| 100-1015-7682  | Labor Counsel Legal         | 627.50         |
| 100-1020-7711  | Employee Recognition C...   | 118.47         |
| 100-1020-7713  | Historical Museum Bldg...   | 435.63         |
| 100-1020-7716  | Special Community Even...   | 20,300.50      |
| 100-1205-7610  | Travel, Mtgs & Conf         | 1,263.25       |
| 100-1205-7612  | Publications and Dues       | 200.00         |
| 100-1205-7615  | Emergency Supplies          | 131.74         |
| 100-1205-7650  | Vehicle Maintenance         | 156.50         |
| 100-1205-7655  | Emergency Services          | 215.61         |
| 100-1205-7761  | Parking Ticket Collect      | 3,464.00       |
| 100-1205-7779  | Youth Programs              | 842.27         |
| 100-1205-7780  | Animal Control              | 418.00         |
| 100-1205-7781  | Contract Law Enforceme...   | 96.00          |
| 100-1205-7782  | Crossing Guard Contract...  | 6,920.64       |
| 100-1205-7980  | Other Expenses              | 479.71         |
| 100-1211       | Computer Loan Program       | 1,437.15       |
| 100-1405-7650  | Vehicle Maintenance         | 2,179.40       |
| 100-1405-7801  | Industrial Waste Inspect... | 2,790.57       |
| 100-1405-7965  | Professional Services       | 1,068.70       |
| 100-1405-7980  | Other Expenses              | 8,899.00       |
| 100-1405-8100  | Other Capital Improvem...   | 5,194.44       |
| 100-1410-7650  | Vehicle Maintenance         | 24.00          |
| 100-1410-7814  | Graffiti Removal            | 3,806.32       |
| 100-1410-7815  | Brush Clearance             | 2,156.00       |
| 100-1415-7916  | Landscape-Sport Park        | 3,426.72       |
| 100-1605-7636  | Uniforms                    | 25.63          |
| 100-1605-7650  | Vehicle Maintenance         | 21.62          |
| 100-1605-7691  | Parks & Rec Commission      | 5.51           |
| 100-1605-7730  | Special Events              | 4,177.97       |
| 100-1605-7733  | Senior Center               | 5,041.97       |
| 100-1605-7735  | Teen Center                 | 578.30         |
| 100-1605-7736  | Youth & Adult Recreatio...  | 8,202.60       |
| 100-1605-7737  | Adult Excursions            | 375.00         |
| 100-1605-7741  | Sports/Playground Progr...  | 56.16          |
| 100-1605-7750  | Bus Rentals                 | 3,483.64       |
| 100-1605-7980  | Other Expenses              | 50.28          |
| 100-1610-7618  | Building Supplies           | 5,256.32       |
| 100-1610-7636  | Uniforms                    | 70.26          |
| 100-1610-7652  | Building Maint Services     | 7,374.21       |
| 100-1610-8100  | Other Capital Improvem...   | 1,440.00       |

**Account Summary**

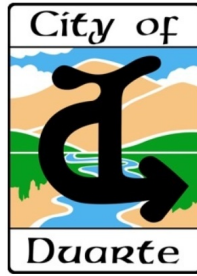
| <b>Account Number</b> | <b>Account Name</b>          | <b>Payment Amount</b> |
|-----------------------|------------------------------|-----------------------|
| 100-1805-7653         | Bank Charges                 | 321.13                |
| 100-1805-7764         | CA CEC Annual Principal ...  | 9,487.03              |
| 100-1805-7765         | CA CEC Annual Interest ...   | 622.18                |
| 100-1810-7660         | Other Services               | 150.00                |
| 100-1815-7821         | Network & Internet Serv...   | 608.30                |
| 100-1815-7830         | Telephone Services           | 2,131.67              |
| 100-1825-7626         | Postage                      | 48.18                 |
| 100-1825-7630         | Equipment Lease              | 2,987.87              |
| 100-1825-7631         | Equipment Maintenance        | 924.11                |
| 100-1830-8100         | Vehicle Replacement (C...    | 9,527.76              |
| 100-2023              | EE City Kitty Contributio... | 75.00                 |
| 100-2026              | EE Equipment Deposit         | 25.00                 |
| 100-2120              | Refundable Deposits          | 1,100.00              |
| 100-4402              | Community Center Renta..     | -143.75               |
| 100-4404              | Other Building Rentals       | -28.75                |
| 100-4408              | Property Rental              | 1,980.98              |
| 100-4804              | Swim Team Fees               | 105.00                |
| 100-4806              | Excursion Fees               | 18.80                 |
| 240-2405-7890         | Repairs-Traffic Signal       | 6,474.58              |
| 240-2410-7915         | Landscape-Citywide           | 20,278.82             |
| 240-2410-7917         | Landscape-Medians            | 8,771.99              |
| 240-2420-7914         | Landscape Maintenance        | 491.67                |
| 240-2421-7914         | Landscape Maintenance        | 1,416.67              |
| 240-2422-7914         | Landscape Maintenance        | 693.80                |
| 240-2423-7914         | Landscape Maintenance        | 1,125.00              |
| 240-2424-7914         | Landscape Maintenance        | 775.01                |
| 240-2425-7913         | Brush Clearance              | 1,166.67              |
| 240-2425-7914         | Landscape Maintenance        | 416.67                |
| 240-2426-7914         | Landscape Maintenance        | 333.33                |
| 240-2427-7887         | Repairs & Replacements       | 357.62                |
| 240-2427-7914         | Landscape Maintenance        | 891.67                |
| 240-2431-7914         | Landscape Maintenance        | 891.67                |
| 240-2432-7914         | Landscape Maintenance        | 1,175.00              |
| 240-2433-7914         | Landscape Maintenance        | 750.00                |
| 240-2434-7887         | Repairs & Replacements       | 99.23                 |
| 240-2434-7914         | Landscape Maintenance        | 500.00                |
| 240-2435-7914         | Landscape Maintenance        | 750.00                |
| 240-2435-7918         | Fuel Modification            | 708.33                |
| 320-3205-8013         | Vehicles (Capital)           | 2,883.39              |
| 400-4005-7965         | Professional Services        | 5,588.75              |
| 440-4405-7650         | Vehicle Maintenance          | 24.00                 |
| 440-4405-7814         | Graffiti Removal             | 354.08                |
| 460-4605-7814         | Graffiti Removal             | 265.55                |
| 470-2127              | Retention Payable            | -2,608.01             |
| 470-4705-8060         | Sidewalk/Concrete Repai...   | 52,160.15             |
| 680-6805-7965         | Professional Services        | 591.00                |
| 681-6815-7965         | Professional Services        | 3,004.25              |
| <b>Grand Total:</b>   |                              | <b>253,329.83</b>     |

**Project Account Summary**

| <b>Project Account Key</b>                        | <b>Payment Amount</b> |
|---------------------------------------------------|-----------------------|
| **None**                                          | 179,213.94            |
| 201023-Annual Int Pmt-EECBG                       | 622.18                |
| 201023-Annual Prin Pmts-EECBG                     | 9,487.03              |
| 201629-Youth Prgm-Community Outreach Program      | 621.67                |
| 202214-Exp-Fish Cyn Trail Restoration/Access Plan | 5,588.75              |
| 202316/1405-7965-Melcanyon Debris Catch Basin     | 1,068.70              |
| 202317/1405-8100-Other Cap Improv-Route 66 Art    | 5,194.44              |

**Project Account Summary**

| <b>Project Account Key</b>                         | <b>Payment Amount</b> |
|----------------------------------------------------|-----------------------|
| 202410/470-2127-Retention-Citywide Concrete FY24   | -2,608.01             |
| 202410/4705-8060-Citywide Concrete FY23-24         | 52,160.15             |
| 250004 - Property Rent - Nextel Rent (Otis Gordon) | <u>1,980.98</u>       |
| <b>Grand Total:</b>                                | <b>253,329.83</b>     |



## **ITEM: 7.E**

Receive and File the Monthly Financial Update

### **Recommended Action:**

It is recommended that the City Council receive and file the monthly financial update.

Attachments:

[7E - Monthly Financial Report for September 2023\\_\(FY 2023-24\).pdf](#)



# City of Duarte

## MONTHLY FINANCIAL REPORT

**Month Ended September 30, 2023  
(25.0% of FY 2023-24 Completed)**

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#### **Treasury Report**

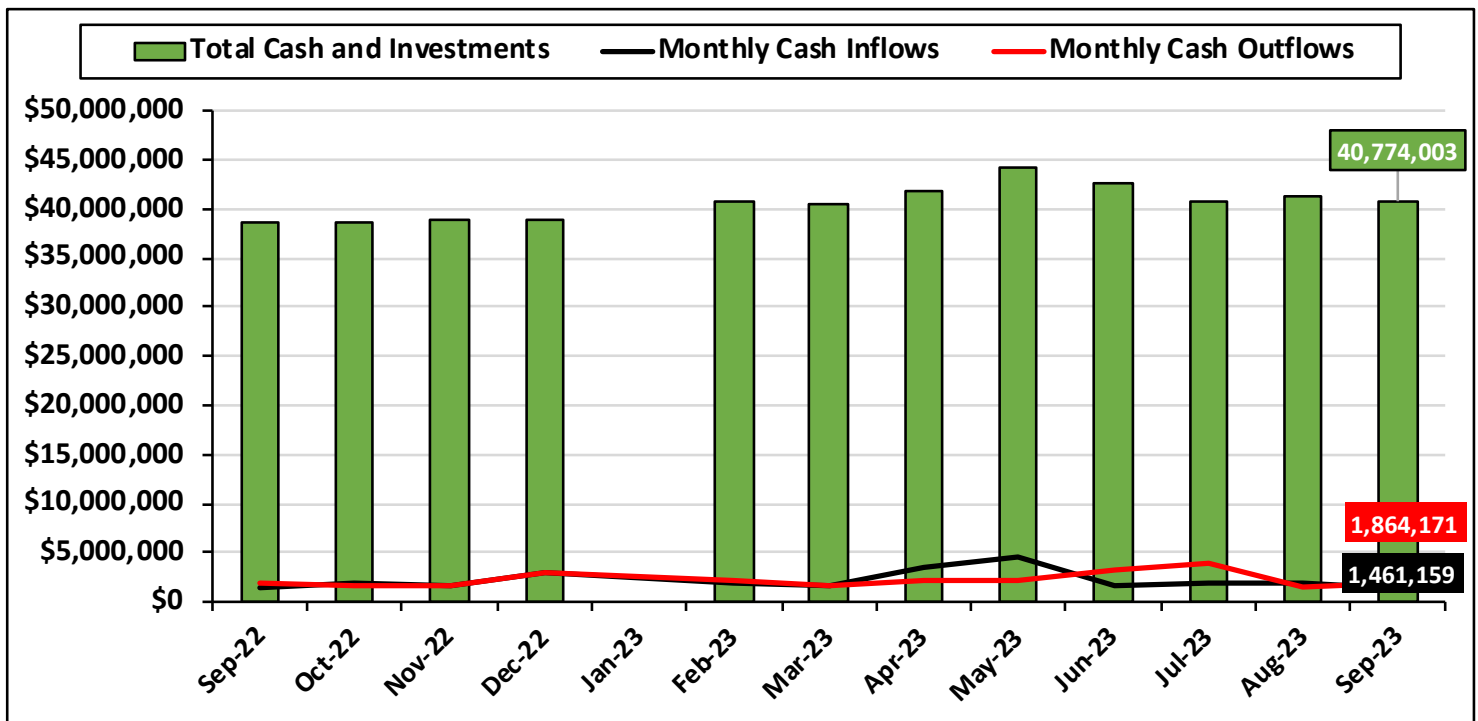
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| Monthly Activity and Balances | 2 |
| Cash Balance by Fund          | 3 |

#### **Budget-to-Actual Report**

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| General Fund Expenditure Dashboard                           | 7-11 |
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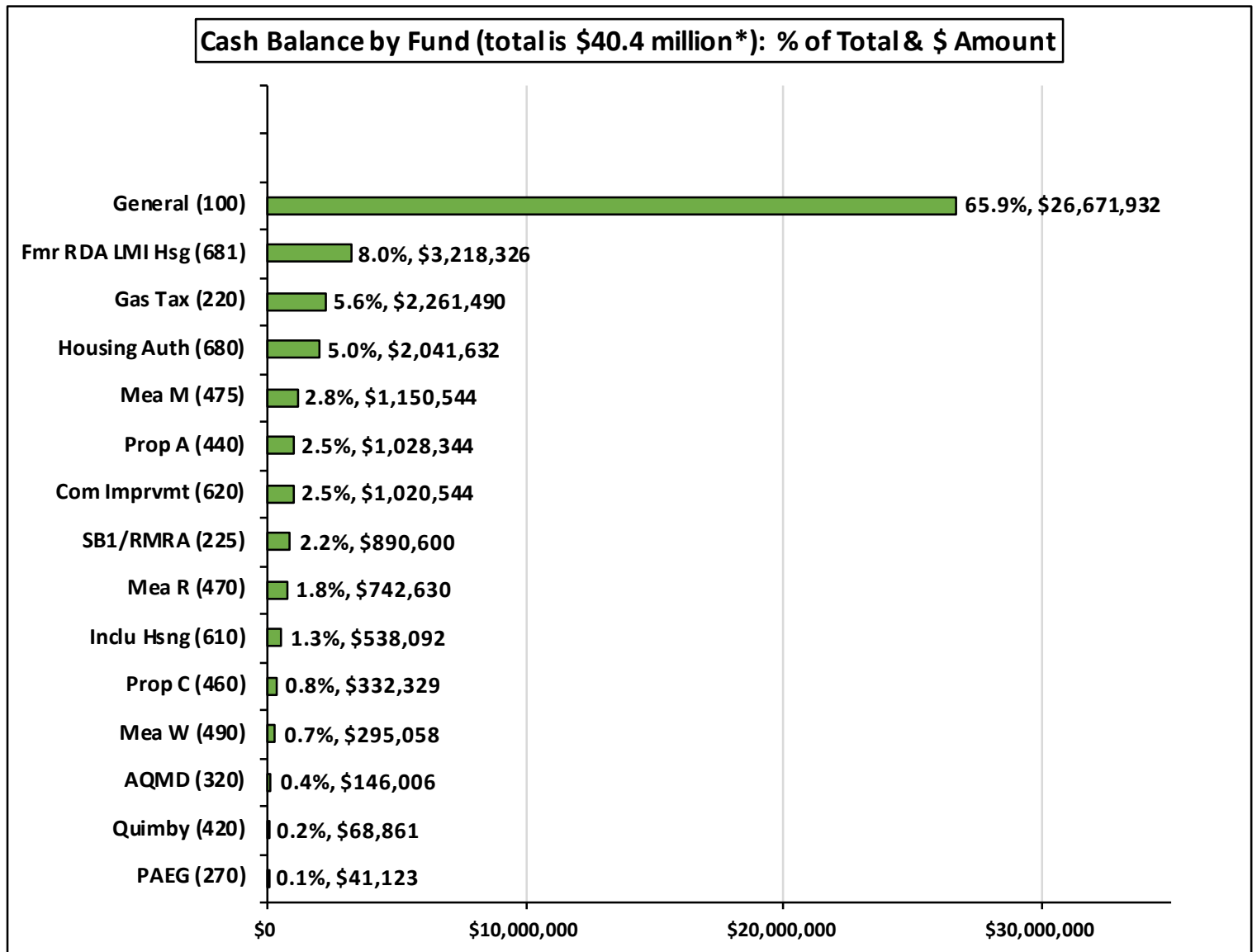
**CITY OF DUARTE**  
**Treasury Report - Monthly Activity & Balances**  
**Month Ended September 30, 2023**

| MONTHLY ACTIVITY                     |                    |                     |                     |
|--------------------------------------|--------------------|---------------------|---------------------|
|                                      | Bank*              | LAIF*               | Total               |
| <b>Beginning Balance (9/01/2023)</b> | \$4,945,321        | \$36,231,694        | <b>\$41,177,015</b> |
| <b>Cash Inflows</b>                  |                    |                     |                     |
| Receipts                             | \$1,461,159        | \$0                 | <b>\$1,461,159</b>  |
| Transfers In                         | \$0                | \$0                 | <b>\$0</b>          |
| <b>Total Cash Inflows</b>            | <b>\$1,461,159</b> | <b>\$0</b>          | <b>\$1,461,159</b>  |
| <b>Cash Outflows</b>                 |                    |                     |                     |
| Disbursements                        | \$1,864,171        | \$0                 | <b>\$1,864,171</b>  |
| Transfers Out                        | \$0                | \$0                 | <b>\$0</b>          |
| <b>Total Cash Outflows</b>           | <b>\$1,864,171</b> | <b>\$0</b>          | <b>\$1,864,171</b>  |
| <b>Net Activity</b>                  | <b>(\$403,012)</b> | <b>\$0</b>          | <b>(\$403,012)</b>  |
| <b>Ending Balance (9/30/2023)</b>    | <b>\$4,542,309</b> | <b>\$36,231,694</b> | <b>\$40,774,003</b> |



\*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

**CITY OF DUARTE**  
**Treasury Report - Cash Balance by Fund**  
**Month Ended September 30, 2023**



\*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger is not equal to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

\*\*Funds with zero or negative cash balances are not shown above. Those with negative balances are offset against the General Fund cash balance.

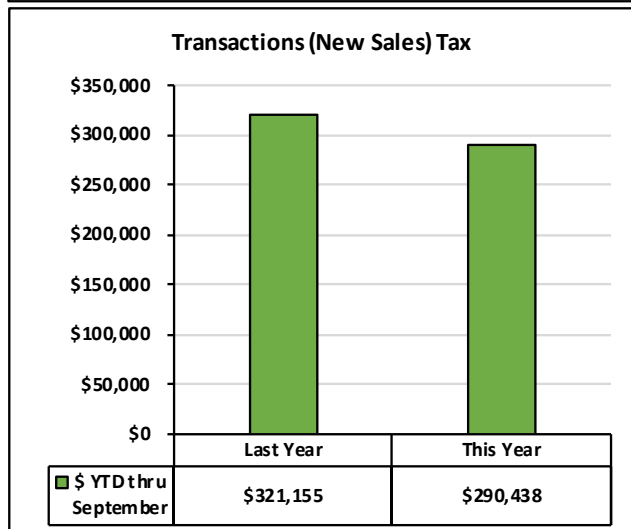
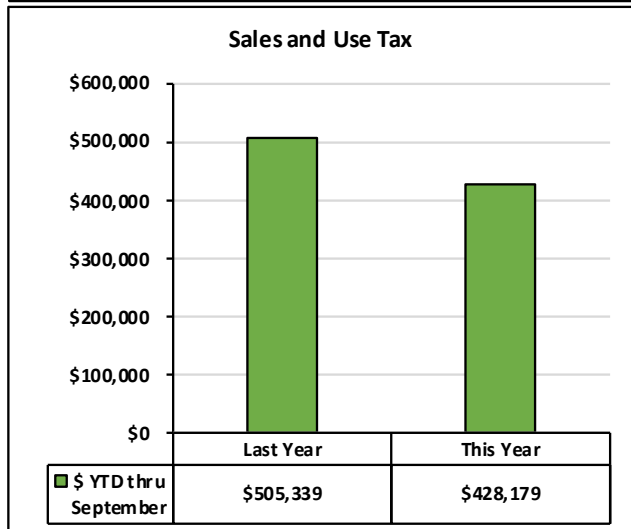
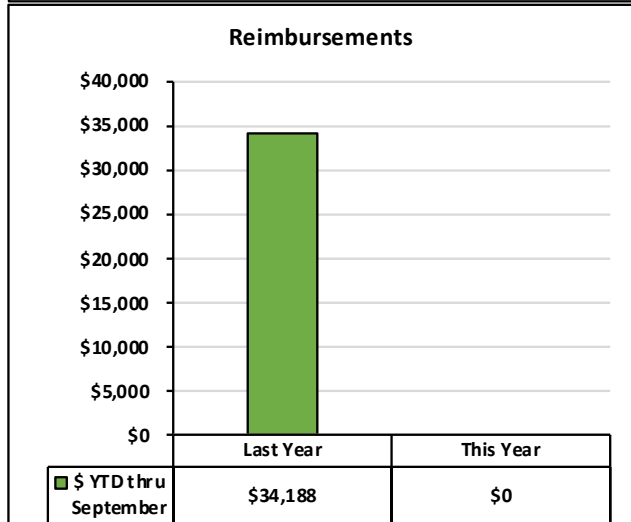
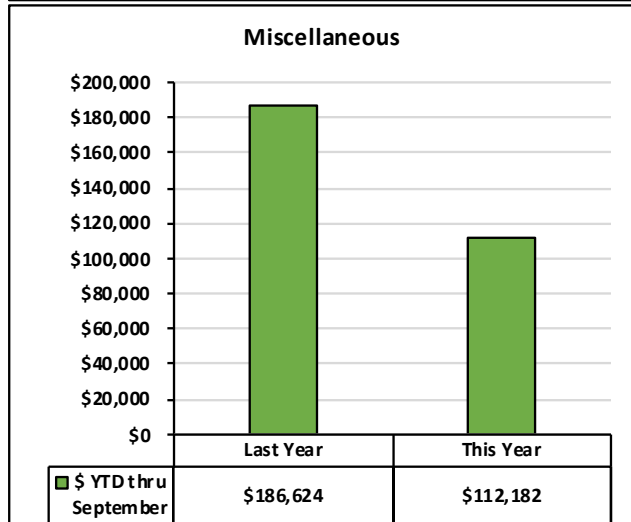
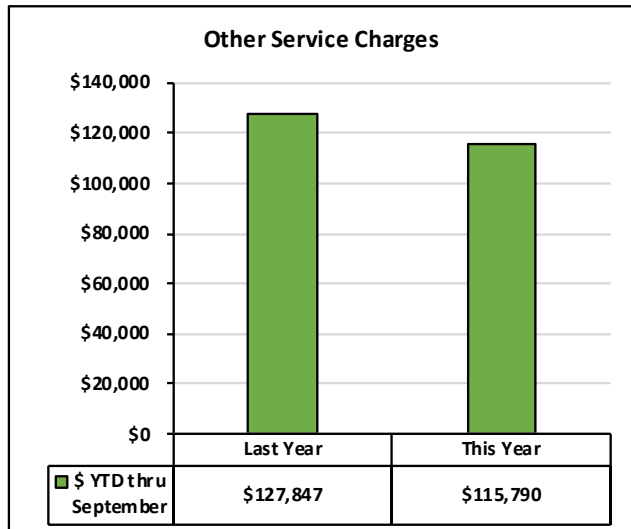
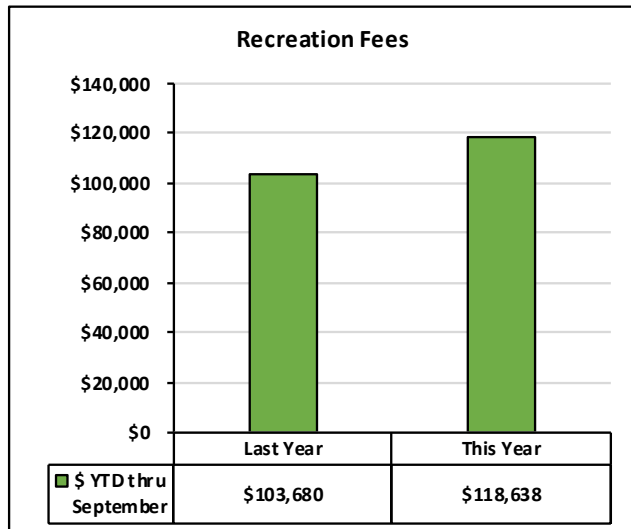
# CITY OF DUARTE

## General Fund Revenue by Category & Major Sources FY 2023-24 Year-to-Date Through September versus Prior Year



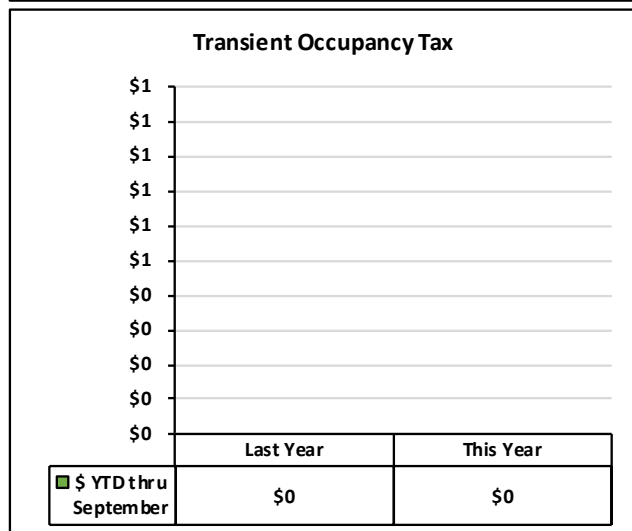
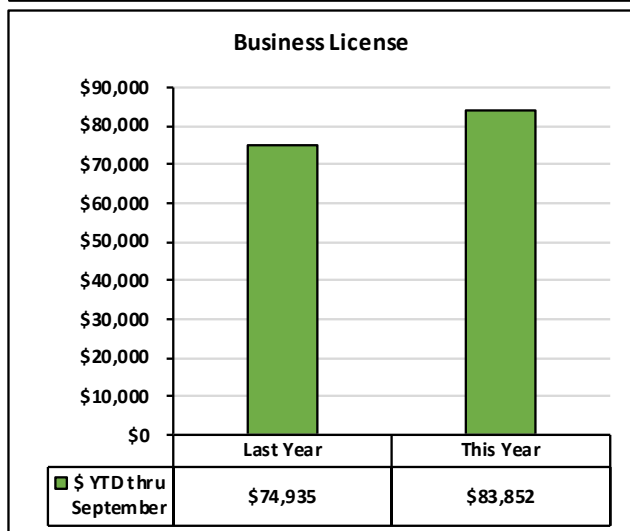
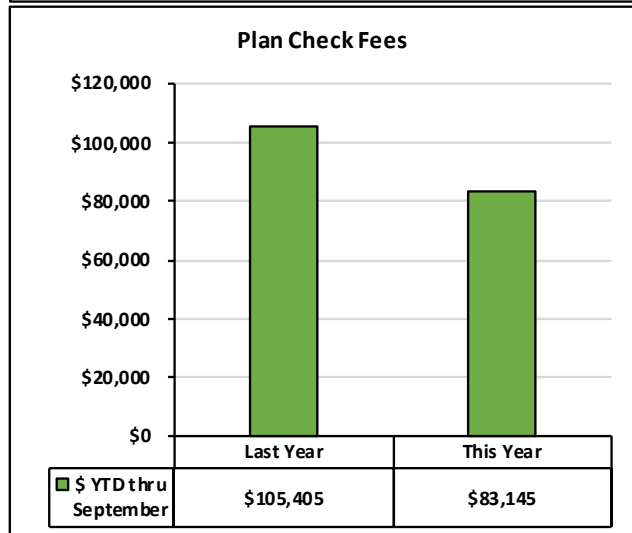
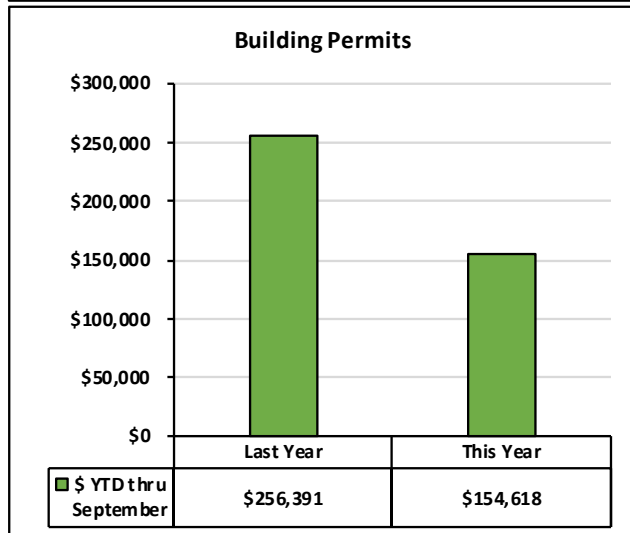
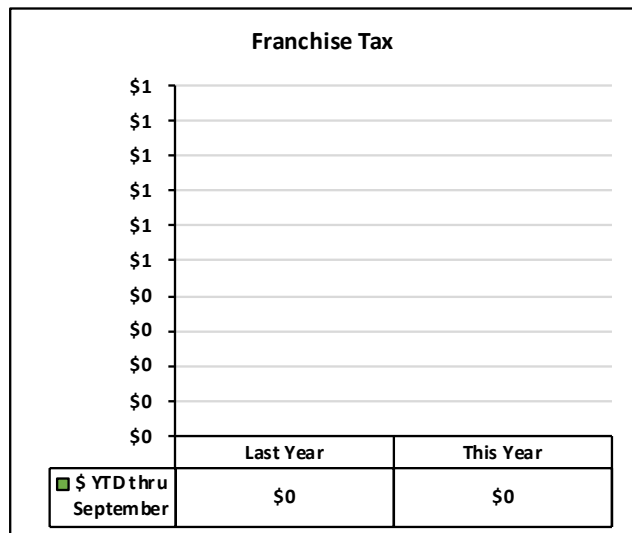
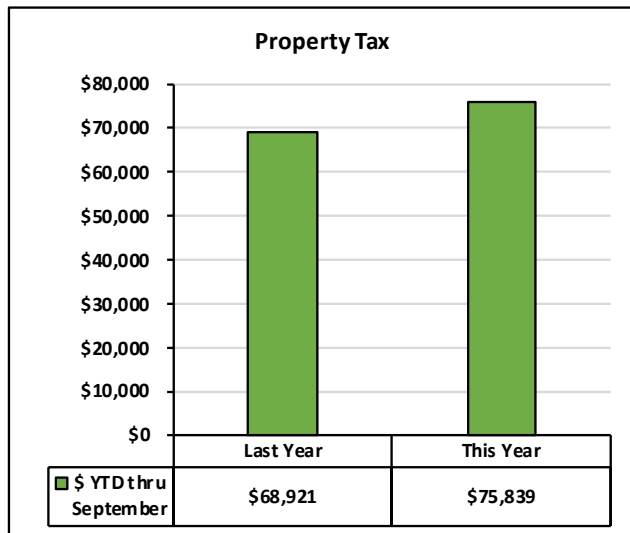
# CITY OF DUARTE

## General Fund Revenue by Category & Major Sources FY 2023-24 Year-to-Date Through September versus Prior Year



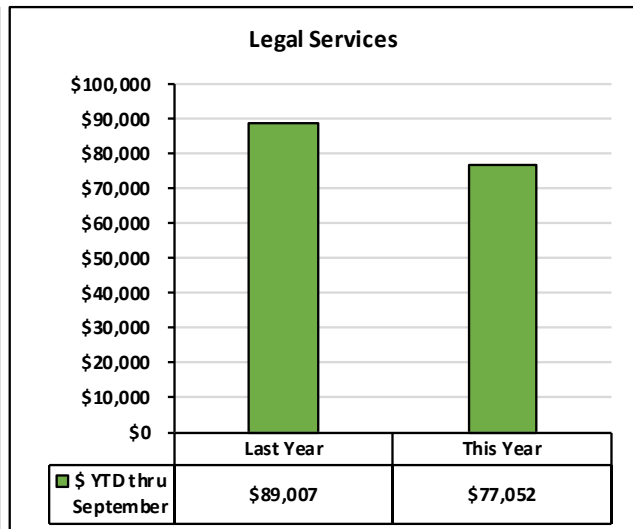
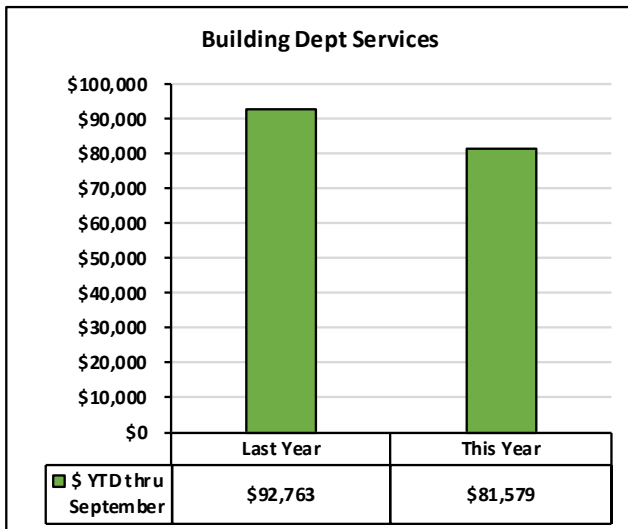
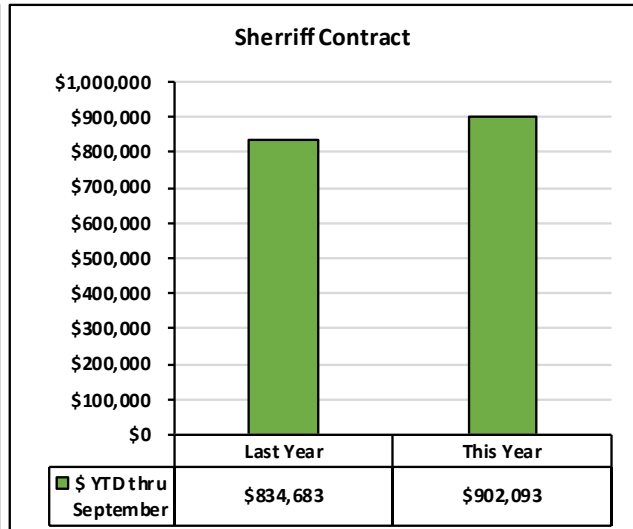
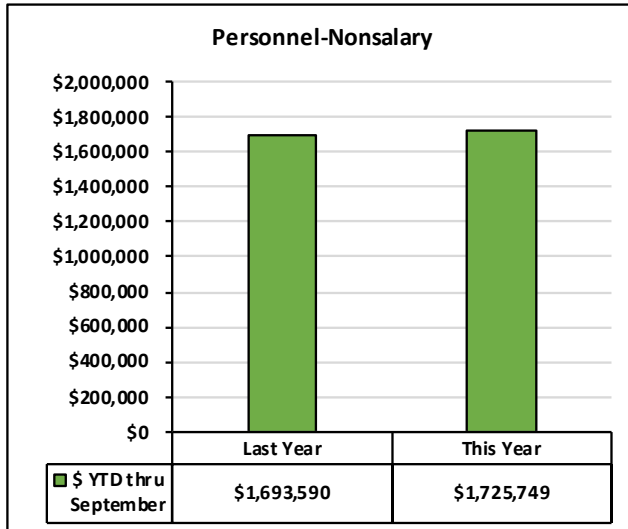
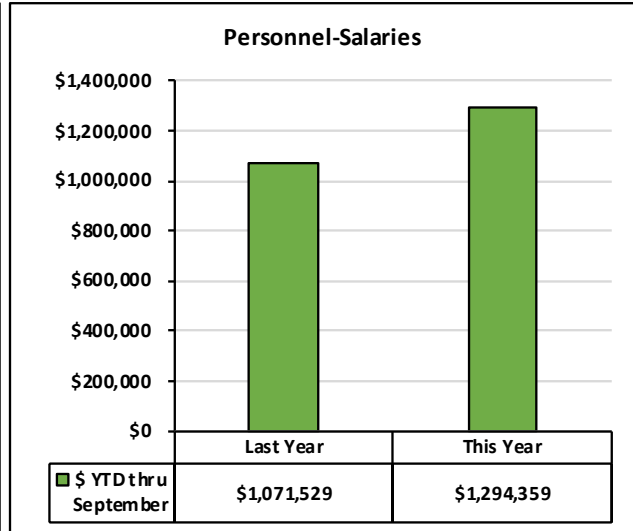
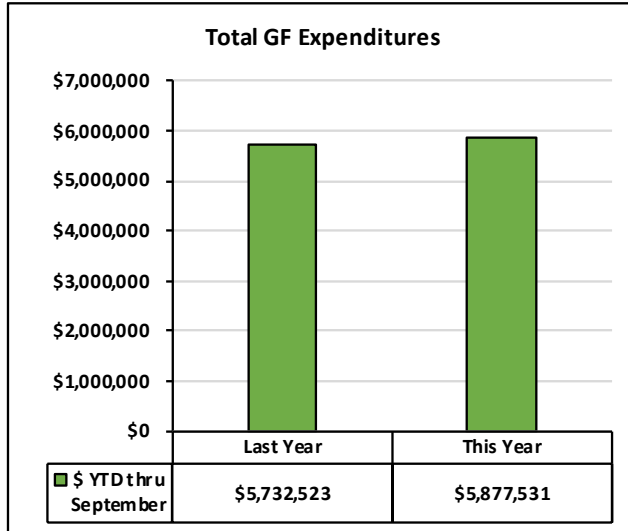
# CITY OF DUARTE

## General Fund Revenue by Category & Major Sources FY 2023-24 Year-to-Date Through September versus Prior Year



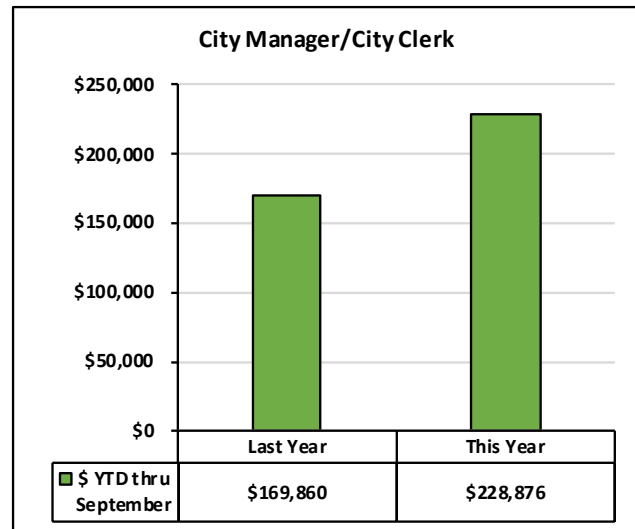
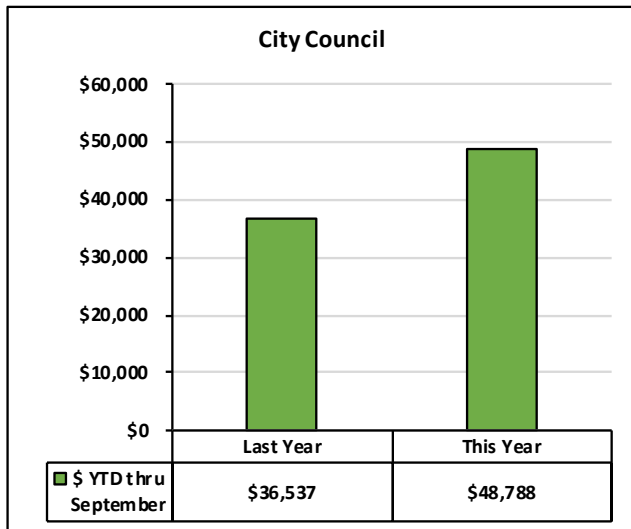
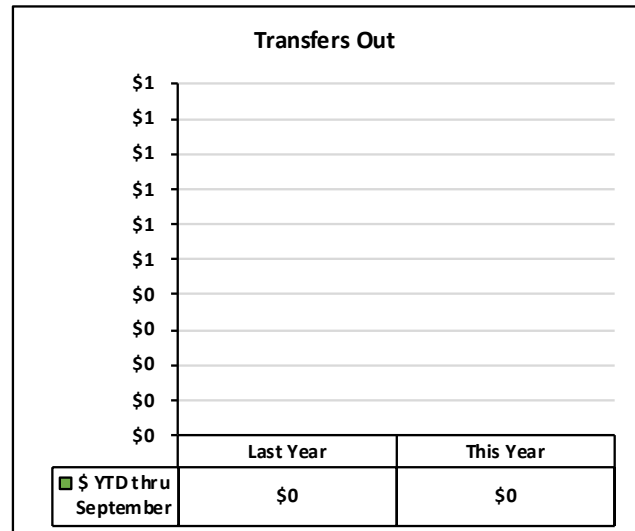
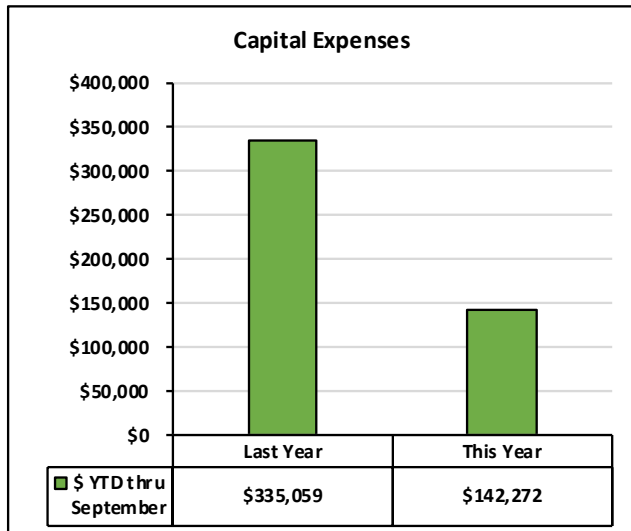
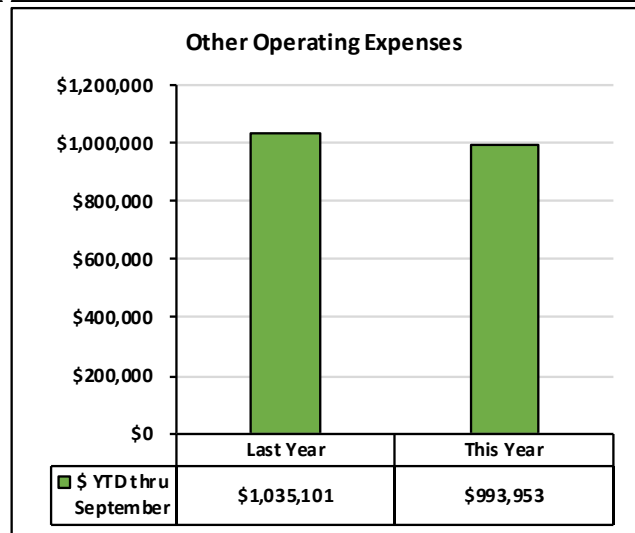
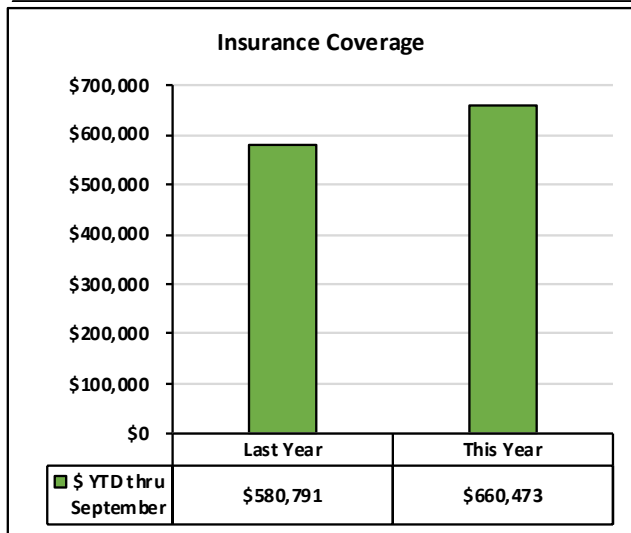
# CITY OF DUARTE

## General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through September versus Prior Year



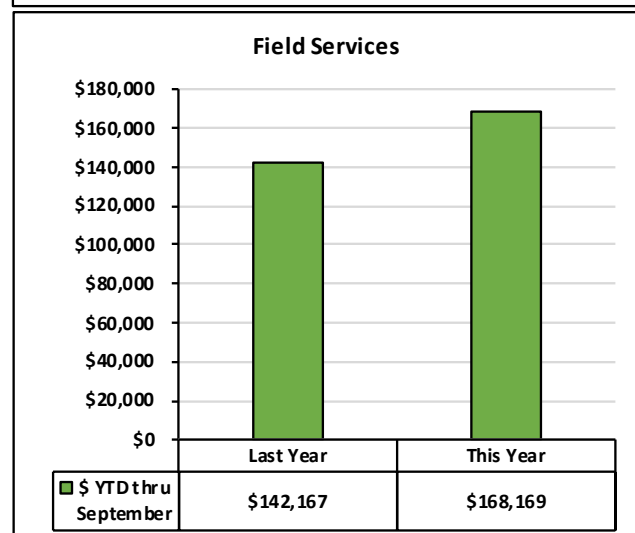
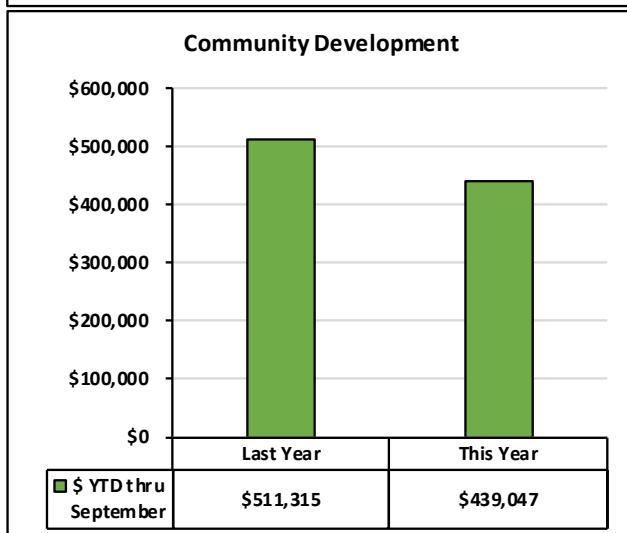
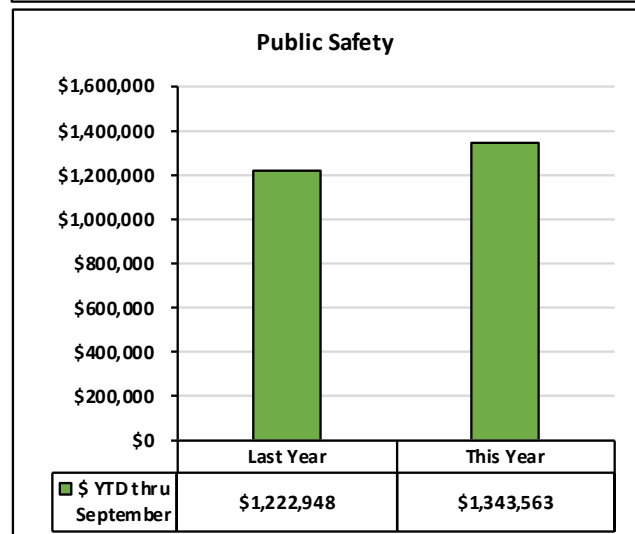
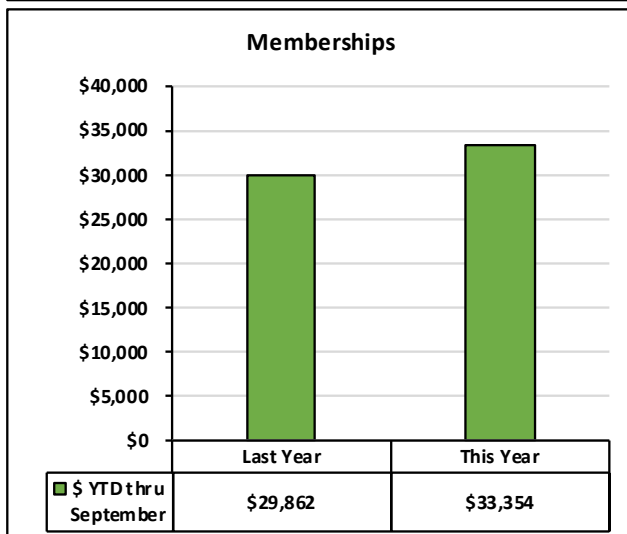
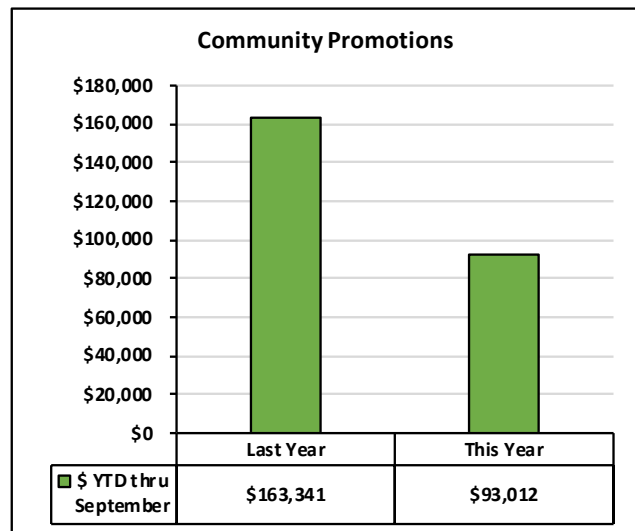
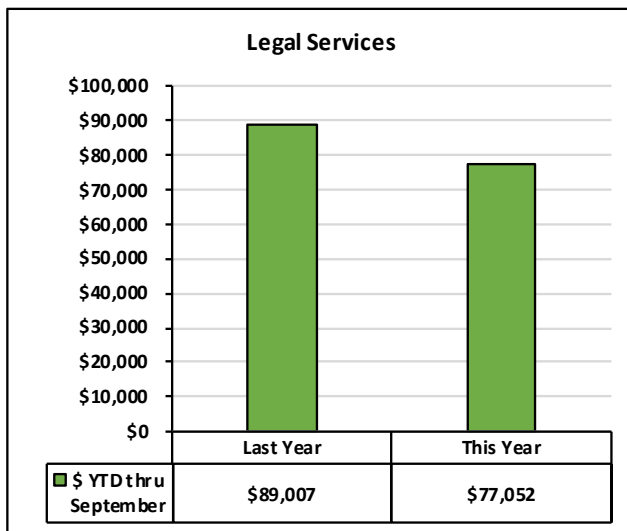
# CITY OF DUARTE

## General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through September versus Prior Year



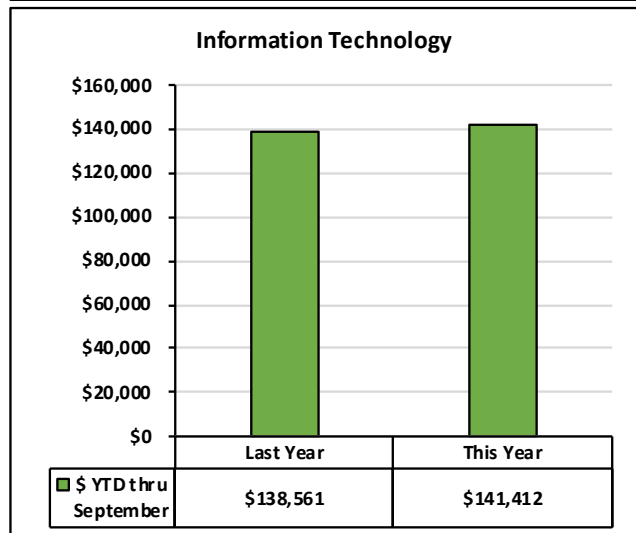
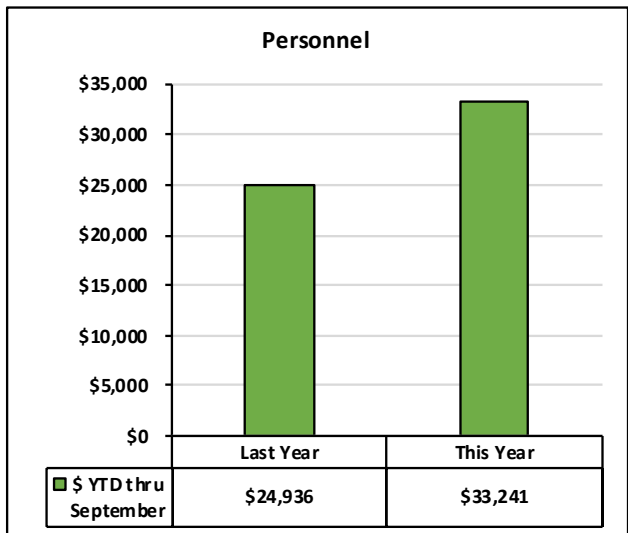
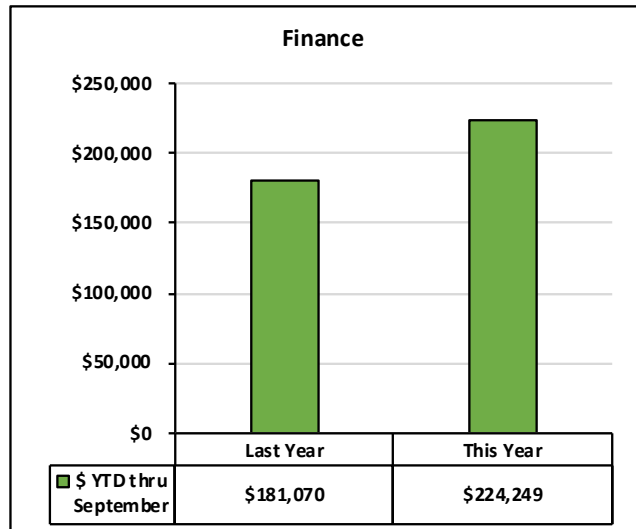
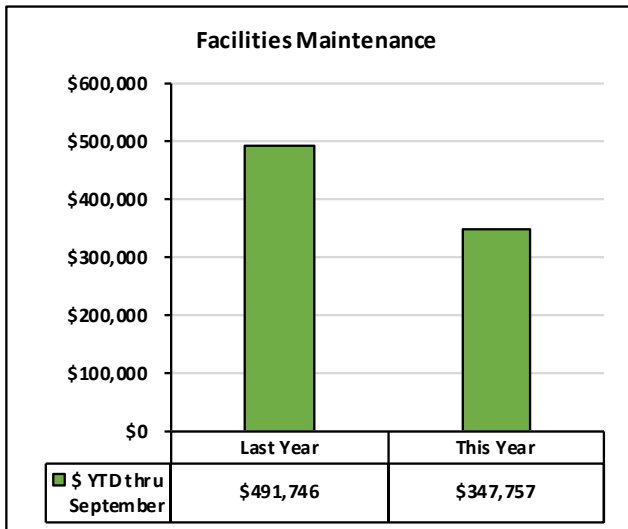
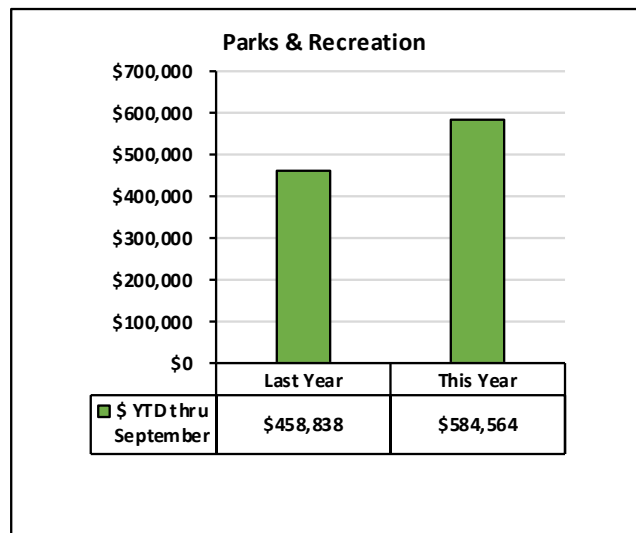
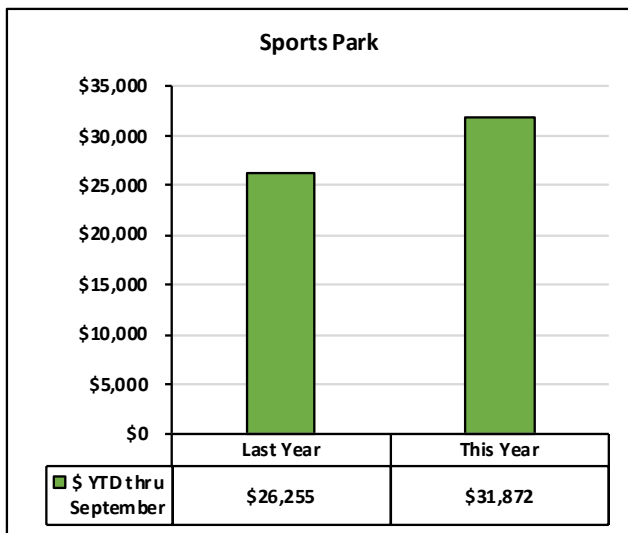
# CITY OF DUARTE

## General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through September versus Prior Year



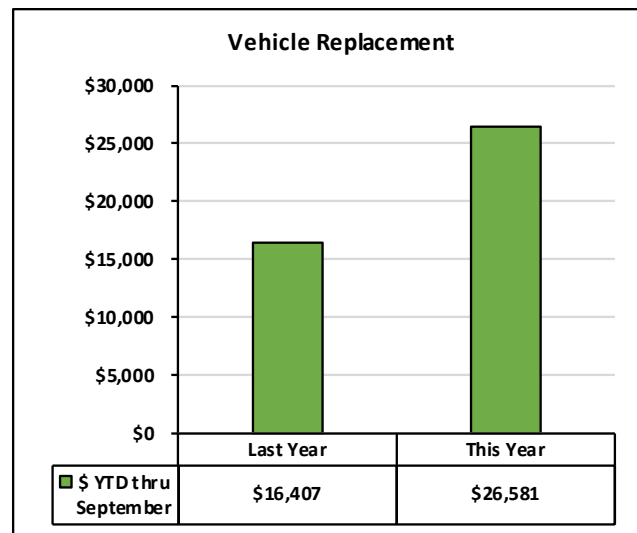
# CITY OF DUARTE

## General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through September versus Prior Year



## CITY OF DUARTE

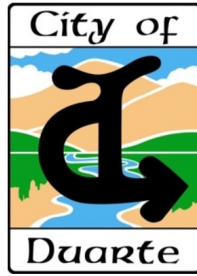
### General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through September versus Prior Year



# CITY OF DUARTE

## Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund FY 2023-24 Year-to-Date Through September

| Fund #                   | Fund Name           | Beginning Fund Balance | Revenue          | Transfers In | Expenditures     | Transfers Out | Surplus / (Deficit) | Ending Fund Balance |
|--------------------------|---------------------|------------------------|------------------|--------------|------------------|---------------|---------------------|---------------------|
| 100                      | General             | 31,805,212             | 2,583,604        | 0            | 5,877,531        | 0             | (3,293,927)         | 28,511,285          |
| 220                      | Gas Tax             | 2,149,582              | 115,008          | 0            | 65,619           | 0             | 49,388              | 2,198,971           |
| 225                      |                     | 842,668                | 47,932           | 0            | 0                | 0             | 47,932              | 890,600             |
| 240                      | Lghtng & Lndscpng   | 67,652                 | 0                | 0            | 345,618          | 0             | (345,618)           | (277,966)           |
| 260                      | CDBG                | 0                      | 0                | 0            | 234              | 0             | (234)               | (234)               |
| 270                      | PAEG                | 41,268                 | 0                | 0            | 146              | 0             | (146)               | 41,123              |
| 290                      | Supp Law Enfrmnt    | 0                      | 0                | 0            | 41,938           | 0             | (41,938)            | (41,938)            |
| 300                      | Bike & Ped Safety   | 0                      | 0                | 0            | 0                | 0             | 0                   | 0                   |
| 320                      | Air Quality (AQMD)  | 150,835                | 0                | 0            | 4,829            | 0             | (4,829)             | 146,006             |
| 400                      | Park Development    | (18,808)               | 0                | 0            | 17,609           | 0             | (17,609)            | (36,417)            |
| 420                      | Quimby              | 68,861                 | 0                | 0            | 0                | 0             | 0                   | 68,861              |
| 440                      | Prop A              | 948,893                | 148,267          | 0            | 109,271          | 0             | 38,996              | 987,890             |
| 460                      | Prop C              | 260,957                | 123,063          | 0            | 84,747           | 0             | 38,315              | 299,272             |
| 470                      | Mea R               | 652,248                | 90,382           | 0            | 0                | 0             | 90,382              | 742,630             |
| 475                      | Mea M               | 1,081,960              | 68,585           | 0            | 14,600           | 0             | 53,985              | 1,135,944           |
| 490                      | Mea W               | 342,985                | 0                | 0            | 47,927           | 0             | (47,927)            | 295,058             |
| 520                      | Town Cntr Debt Serv | 0                      | 0                | 0            | 0                | 0             | 0                   | 0                   |
| 521                      | Infra Mod Debt Srv  | 0                      | 0                | 0            | 220,837          | 0             | (220,837)           | (220,837)           |
| 610                      | Inclusionary Hsng   | 538,092                | 0                | 0            | 0                | 0             | 0                   | 538,092             |
| 620                      | Community Impr      | 811,851                | 0                | 0            | 0                | 0             | 0                   | 811,851             |
| 625                      | STPL                | 0                      | 0                | 0            | 0                | 0             | 0                   | 0                   |
| 680                      | Housing Auth        | 2,042,652              | 0                | 0            | 11,667           | 0             | (11,667)            | 2,030,985           |
| 681                      | Fmr RDA L/M Hsg     | 4,100,079              | 0                | 0            | 0                | 0             | 0                   | 4,100,079           |
| <b>Total - All Funds</b> |                     | <b>45,886,986</b>      | <b>3,176,841</b> | <b>0</b>     | <b>6,842,573</b> |               | <b>(3,665,732)</b>  | <b>42,221,254</b>   |



**ITEM: 7.F**

Receive and File the Public Safety Department Update

**Recommended Action:**

It is recommended that the City Council receive and file the Public Safety Department update.

Attachments:

[7F - Public Safety Department November 2023.pdf](#)



## PUBLIC SAFETY STATUS REPORT November 2023



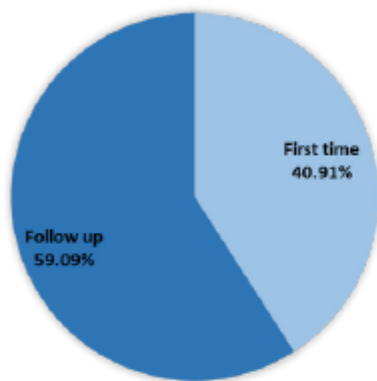
| PROJECT/PROGRAM                         | STATUS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>L.A. COUNTY SHERIFF'S DEPARTMENT</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1. Part 1 Crimes                        | <p>Our current Part 1 crime rate has <b>decreased by 21.48%</b>. This improvement translates to 90 fewer incidents compared to the corresponding period last year. The notable contributors to this decline are aggravated assault and larceny theft.</p> <p>In compliance with the Council's directive, the City of Duarte has been incorporated into the \$0 bail injunction relief. The Public Safety Department is actively monitoring the repercussions of this initiative on the community, undertaking a meticulous analysis of crime statistics, and presenting anecdotal evidence to underscore the imperative for discontinuing the \$0 bail schedule. To date, the department has presented anecdotal evidence, submitted written declarations, and supplied preliminary crime statistics.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2. Special Assignment Team              | <p>Special Assignment Deputies are proactively engaged in continuous operations aimed at reducing theft incidents at major retailers in the city. These efforts involve a meticulous evaluation of the security protocols of these retailers, strategically centered on enhancing suspect apprehension and theft prevention. As a result of these collaborative initiatives, retailers have established a task force, fostering the exchange of information on theft across different brands to assist law enforcement in criminal identification and the sharing of effective prevention strategies. In our most recent operation at Wal-Mart, in anticipation of the upcoming holiday season and to bolster theft prevention measures, Wal-Mart is fortifying security by deploying armed guards, underscoring its dedication to ensuring a secure shopping environment for both customers and staff.</p> <p>Our team actively took part in the City of Hope Trick or Treat event, a heartwarming occasion where deputies organize a festive parade for pediatric patients and their families. This unique event provides a secure and enjoyable Halloween experience in the open air of the City of Hope Campus, fostering a sense of community and joy for all involved.</p> |
| 3. Neighborhood Watch                   | <p>The Public Safety Department successfully hosted its Red Ribbon Week from October 23rd to 31st, 2023, embracing the campaign theme "Be Kind to Your Mind. Live Drug-Free. <sup>TM</sup>" The festivities commenced on Saturday, October 21, with a vibrant kickoff event that drew the participation of over 50 individuals, actively engaging in the ceremonial decoration of trees along Huntington Drive.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

| <b>PROJECT/PROGRAM</b>                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>STATUS</b> |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>MEASURE H and OUTREACH COORDINATION</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |
| 1. Outreach Coordinator                    | <p>Tony Hadloc, the Outreach Coordinator, has been serving in this position since August 2018. According to his unofficial homeless count for the month, there are 25 individuals experiencing homelessness. Over the course of this month, Tony Hadloc has had 89 interactions with individuals facing homelessness, providing them with essential services and information regarding Duarte Regulations. Notable achievements in this reporting period include the successful placement of an adult female into permanent housing, the temporary housing of an adult male, and the enrollment of an elderly female into a problem-solving program aimed at securing long-term housing solutions.</p> <p>Emily Lepone, our dedicated Code Enforcement Officer, assumed her role on October 3, 2022. Since then, she has been diligently overseeing the enforcement of regulations related to outdoor camps, shopping carts, park rules, public right-of-way violations, and addressing nuisances within both our commercial establishments and residential areas. Her proactive initiatives have yielded significant results, including the protection of vacant businesses and their utilities, as well as safeguarding occupied businesses from utility theft. Her current focal point revolves around the Duarte LA County Library and its surrounding areas.</p> |               |
| 2. L.A. CADA                               | <p>The L.A. CADA High Acuity Team, dedicated to assisting individuals experiencing homelessness for over a year, commenced their operations in the City of Duarte on August 2, 2022. During this reporting period the high acuity team engaged 31 individuals of which 11 were first-time encounters, 20 follow up with 16 individuals refusing supportive services. The primary areas with the highest number of encounters were identified as Duarte Park, as well as Huntington and Buena Vista.</p> <p>Similarly, the L.A. CADA Supplemental Program, focused on individuals who are recently homeless or at risk of homelessness, began their work in the City on Thursday, September 22, 2022. During this reporting period the supplemental team engaged 22 individuals of which 9 were first-time encounters, 13 follow ups with 7 individuals refusing supportive services. The primary areas with the highest number of encounters were identified as Duarte Park and Target Shopping Center.</p>                                                                                                                                                                                                                                                                                                                                                           |               |
| 3. 2023 LAHSA Official Homeless Count      | <p>Duarte – 26 in 2023 (11 in 2022)<br/> Monrovia – 76 in 2022<br/> Arcadia – 174 in 2022<br/> Irwindale – 213 in 2022<br/> Azusa – 220 in 2022</p> <p>Planning for the 2024 Point in Time Count is underway and is scheduled for January 23, 2024.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |               |

| PROJECT/PROGRAM                      | STATUS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>EMERGENCY PREPAREDNESS</b>        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1. Emergency Operations Center (EOC) | <p>The in-person training for the Community Emergency Response Team (CERT) has successfully concluded, with 16 individuals emerging as accomplished graduates.</p> <p>Hands-Only CPR Initiative by LA County Heart Heroes:<br/> Los Angeles County Public Health aims to educate 500,000 residents in hands-only "Sidewalk CPR" by December 31, 2023. In response, Duarte CERT has proactively taken the lead by sending three members to the instructor school, equipping them to teach our residents the technique. Duarte CERT has successfully trained <b>260</b> residents in hands-only CPR at the time of this report.</p> |

# DUARTE

## SUPPLEMENTAL SERVICES OCTOBER REPORT



### STATS OVER THE PAST MONTH

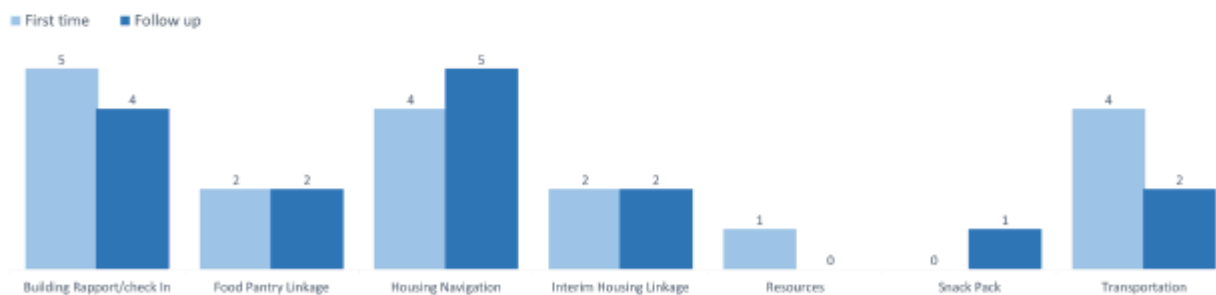
According to our data collected on 10/01/2023 to 10/31/2023, we engaged **22 individuals** of which **9 were first-time encounters**, **13 follow ups** with **7 individuals** refusing supportive services.

### HIGHLIGHT

- Team linked 4 individuals to Food Pantry services located at Shepherds Pantry.
- Team linked 2 individuals to Interim Housing located at Soul Housing.

### FUTURE GOALS

- Focus outreach efforts with individuals that are proactively working towards their housing plans.
- Continue to prioritize HMIS enrollment and data entry.



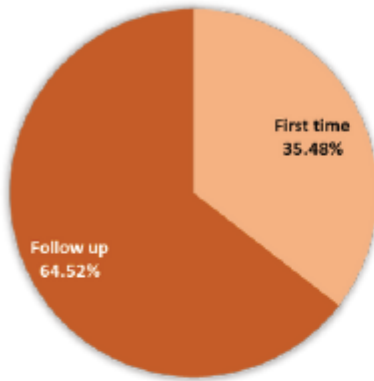
Locations with the highest amount of encounters this month:

**DUARTE  
PARK**

**TARGET PARKING  
LOT**

# DUARTE

HIGH ACUITY SEPTEMBER REPORT



## STATS OVER THE PAST MONTH

According to our data collected on 9/1/2023 to 9/30/2023, we engaged **31 individuals of which 11 were first-time encounters, 20 follow ups with 16 individuals refusing supportive services.**

## HIGHLIGHT

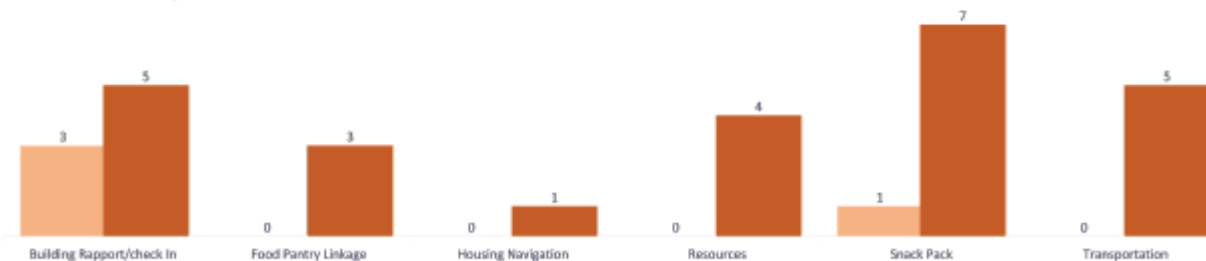
- Team linked 3 Individuals to Food Pantry services located at Shepherds Pantry.
- Team provided **Snack Pack** to 8 individuals.

Crisscross

## FUTURE GOALS

- Continue to prioritize HMIS enrollment, data entry and conduct required assessments.

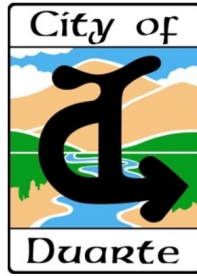
First time Follow up



Locations with the highest amount of encounters this month:

**DUARTE  
PARK**

**HUNTINGTON AND  
BUENA VISTA**



## **ITEM: 10.A**

Election of San Gabriel Basin Water Quality Authority (WQA) Board Member and Alternate

### **Recommended Action:**

It is recommended that the City Council adopt Resolution No. 23-31, if electing to vote for one of two candidates for the open seat of the Water Quality Authority Board representing cities without water prescriptive rights.

Attachments:

[10A - Election of WQA Board Member.pdf](#)



# AGENDA REPORT

MEETING DATE: November 28, 2023

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

SUBJECT: Election for WQA Board Member and Alternate Representing Cities Without Water Prescriptive Pumping Rights and possible Adoption of Resolution No. 23-31

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 23-31, if they elect to vote for one of two Candidates for the open seat of the WQA Board representing cities without water prescriptive rights.

FISCAL IMPACT: None.

---

## BACKGROUND

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven-member board, one member each from an overlying municipal water district, one from a city with water pumping rights, one from a city without water pumping rights and two members representing water purveyors. Under the WQA's enabling legislation, the term of the board member and alternate representing cities without pumping rights expires on January 1, 2024. An election to fill these seats is scheduled for December 20, 2023 at 12:00 p.m. at WQA Headquarters.

## DISCUSSION/ANALYSIS

At its regularly scheduled City Council meeting held on October 10, 2023, the City Council elected not to nominate a candidate by resolution for the open WQA Board Member position.

The WQA has since notified the City that two candidates (Margaret Clark - City of Rosemead and Valerie Munoz - City of La Puente) have been nominated by qualified cities for the open board member position. Each city may cast their vote for only one of the listed candidates in the form of a resolution. Each city has one vote for each 10,000 residents or majority thereof, as determined by the 2020 U.S. census data. As such, the City of Duarte has two votes to cast. The City must cast both of its votes for only one candidate and cannot split its vote. A city may vote in an election whether or not it nominated a candidate.

The resolution of the City Council casting its votes must be sent to the WQA by December 19, 2023, at 12:00PM or it may not be counted.

**RECOMMENDATION**

It is recommended that the City Council adopt Resolution No. 23-31, if they elect to vote for one of two candidates for the open seat of the WQA Board representing cities without water prescriptive rights.

**FISCAL IMPACT**

None.

**ATTACHMENTS**

- A. Resolution No. 23-31

**RESOLUTION NO. 23-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, CASTING ITS VOTE(S) FOR COUNCILMEMBER \_\_\_\_\_ TO REPRESENT CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY**

**WHEREAS**, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Basin Water Quality Authority; and

**WHEREAS**, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive pumping rights, and one elected city council person from cities in the San Gabriel Basin without prescriptive pumping rights, and two appointed members representing water producers; and

**WHEREAS**, the City of Duarte is one of the cities in the San Gabriel Basin without prescriptive pumping rights;

**WHEREAS**, the City of Duarte may cast its vote(s) for a representative by resolution and delivered to the San Gabriel Basin Water Quality Authority no later than December 19, 2023 at 12:00 p.m.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

Section 1. The City Council of the City of Duarte casts its full vote(s) for Councilmember \_\_\_\_\_ as the representative for cities in the San Gabriel Basin without prescriptive pumping rights.

**PASSED, APPROVED, AND ADOPTED** this 28<sup>th</sup> day of November 2023.

\_\_\_\_\_  
Jody Schulz  
Mayor

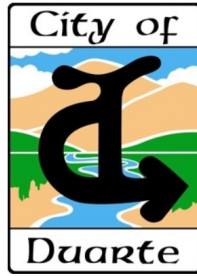
APPROVED AS TO FORM:

\_\_\_\_\_  
Thai Viet Phan  
City Attorney

Annette Juarez  
City Clerk

AYES:  
 NOES:  
 ABSTAIN:  
 ABSENT:

61



## **ITEM: 10.B**

Consideration of a Memorandum of Understanding Between the Cities of Azusa, Duarte, and Irwindale to Collaborate on Services to Enhance Public Safety in the North San Gabriel Riverbed Area

### **Recommended Action:**

It is recommended that the City Council approve and authorize the City Manager to sign a Memorandum of Understanding between the cities of Azusa, Duarte, and Irwindale to collaborate on services to enhance public safety in the North San Gabriel Riverbed.

Attachments:

[10B - Tri-Cities MOU.pdf](#)



# AGENDA REPORT

MEETING DATE: November 28, 2023

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

SUBJECT: Approval and Authorization for the City Manager to Sign a Memorandum of Understanding Between the Cities of Azusa, Duarte, and Irwindale to Collaborate on Services to Enhance Public Safety in the North San Gabriel River Area

RECOMMENDATION: It is recommended that the City Council Approve and Authorize the City Manager to Sign a Memorandum of Understanding between the Cities of Azusa, Duarte, and Irwindale to Collaborate on Services to Enhance Public Safety in the North San Gabriel River Area

FISCAL IMPACT: None. The purpose of entering into the Memorandum of Understanding is to allow the three cities to apply for grant funding.

---

## BACKGROUND

For approximately the past ten years, the cities of Azusa, Duarte, and Irwindale, have been collaborating to enhance public safety in the North San Gabriel River area. To that end, the North San Gabriel River Working Group was created. The working group meets quarterly and consists of two elected officials and the city manager from each city.

## DISCUSSION/ANALYSIS

The North San Gabriel River Working Group endeavors to enter into a Memorandum of Understanding between Azusa, Duarte, and Irwindale, to establish a collaborative framework between the City Parties in order to enhance public safety and strengthen the delivery of critical services to the community with a specific focus on addressing homelessness issues, restoring recreational open space, and pursuing grants and funding. The City Parties aim to engage in the following specific activities:

1. Joint Planning and Preparedness: Collaborate on emergency response plans, conduct joint training exercises, and share best practices to enhance preparedness for natural disasters, public health emergencies, and other public safety incidents. Facilitate cross-training and professional development opportunities between member agencies, promoting the exchange of knowledge, skills, and best practices in areas such as incident management, crisis communication, and risk assessment.

2. **Information and Resource Sharing:** Coordinate timely and secure exchange of relevant information and intelligence, enabling agencies to enhance situational awareness, identify emerging threats, and take proactive measures to address them. Explore opportunities for resource sharing, including personnel, equipment, and specialized expertise, to optimize the allocation of limited resources and improve the efficiency and effectiveness of public safety operations.
3. **Joint Homelessness Response and Coordination:** Collaborate on developing comprehensive strategies and action plans to address homelessness, including prevention, outreach, counseling, and housing assistance. Establish protocols for coordinated and compassionate response to individuals experiencing homelessness, with the goal of connecting them to appropriate resources and support services.
4. **Supportive Services and Referrals:** Establish mechanisms for sharing information on available supportive services, such as mental health counseling, addiction treatment, and job placement programs. Work collaboratively to ensure individuals affected by homelessness receive appropriate referrals and support to address their underlying needs.
5. **Joint Grant Research and Application:** Collaborate on researching funding opportunities, identifying relevant grants, and jointly applying for grants that support initiatives related to homelessness response, encampment cleanup, and public safety. Pooling resources and expertise to strengthen grant applications will increase the likelihood of securing funding.
6. **Partnerships with Agencies and Organizations:** Strengthen relationships with regional, County, State, and Federal agencies to maximize the impact of available resources, knowledge exchange and support for public safety-related initiatives and homelessness response efforts.
7. **Encampment Cleanup:** Coordinate efforts to identify and assess encampments, prioritize cleanup needs, and ensure safe and efficient removal of hazardous materials and debris. As these encampments present a health and safety hazard to homeless individuals, residents, the environment and wildlife, regular cleanup efforts are necessary.
8. **Improvements to San Gabriel River:** Continue working with the U.S. Army Corps of Engineers Los Angeles District to manage flood-risk, reduce the risk of wildfires and to improve the health of the San Gabriel River. Establish strategy to include additional mitigation efforts to restore the natural habitat and open space for recreational activities.

## RECOMMENDATION

It is recommended that the City Council approve and authorize the City Manager to sign a Memorandum of Understanding between the cities of Azusa, Duarte, and Irwindale to collaborate on services to enhance public safety in the North San Gabriel River area.

### FISCAL IMPACT

None. The purpose of entering into the Memorandum of Understanding is to allow the three cities to apply for grant funding.

### ATTACHMENTS

- A. Memorandum of Understanding between the cities of Azusa, Duarte, and Irwindale to collaborate on services to enhance public safety in the North San Gabriel River Bed.
- B. North San Gabriel River Map - defining the area covered by the Memorandum of Understanding.

MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITIES OF AZUSA, DUARTE, AND IRWINDALE  
TO COLLABORATE ON SERVICES TO ENHANCE PUBLIC SAFETY  
IN THE NORTH SAN GABRIEL RIVER AREA

This MEMORANDUM OF UNDERSTANDING (“Agreement”) is dated as of November \_\_, 2023 (“Effective Date”), and entered into by and among the Cities of Azusa, Duarte, and Irwindale, each of which is a municipal corporation organized and existing under California law (cumulatively the “City Parties,” and at times individually a “City Party”), with reference to and in consideration of the following:

WHEREAS, like many other regions in California, the County of Los Angeles (“the County”) has seen a rapid and troubling growth in the homeless population over the past several years, a condition that has been difficult to address given the increased rates of persons with untreated addictive disorders involving substance abuse and mental health conditions, the high cost of housing and property in the area, and the shortage of emergency, transitional, and affordable housing available in the County to serve this population;

WHEREAS, as a result, local jurisdictions throughout the County have experienced increased incidents of unlawful camping and loitering activities in and upon portions of the public rights-of-way, parks, and other public facilities including federally owned property along the San Gabriel River (collectively, “Riverbed”);

WHEREAS, the homeless encampments in the Riverbed create health and safety risks to homeless persons due to exposure to weather, inadequate sanitation, and other conditions detrimental to their wellbeing, and negatively impacts the health, safety, and general welfare of the surrounding communities by degrading the environmental and physical condition of the San Gabriel River, increasing risks associated with public health and safety such as the spread of illnesses, high fire danger and proliferation of criminal activity;

WHEREAS, the growing homeless population in the Riverbed has required additional law enforcement and emergency response from each of the City Parties including response to multiple brush fires and calls for service for suspicious person(s) and activity resulting in investigations and several arrests;

WHEREAS, the City Parties have made necessary efforts to conduct extra patrols and outreach operations in and around the Riverbed aiming to connect homeless individuals to health and housing services, including weekly convoys with law enforcement partners and Los Angeles Homeless Services Authority (LAHSA) outreach teams;

WHEREAS, the City Parties have partnered with the U.S. Army Corps of Engineers Los Angeles District in the planning and coordination of several encampment cleaning projects to remove debris from the banks of the Riverbed including shopping carts, material used to build campsites, abandoned vehicles, propane tanks and gasoline cans from abandoned illegal campsites;

WHEREAS, to address issues arising from the increasing homeless population in the Riverbed, including violent crimes and devastating fires impacting surrounding communities, the City Parties created the North San Gabriel River Working Group in September 2020;

WHEREAS, the City Parties desire to continue to coordinate public safety operations and desire to memorialize their partnership with this Agreement;

WHEREAS, by formalizing this partnership, the City Parties aim to promote efficient coordination, resource sharing, and effective communication to respond to public safety incidents, mitigate risks, and safeguard the well-being of all citizens; and

WHEREAS, each City Party has caused this Agreement to be duly approved by its respective governing body, and by so doing, has found and determined that this Agreement furthers the health, safety, and general welfare of their respective residents.

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the City Parties agree as follows:

## AGREEMENT

### 1. PURPOSE

In furtherance of the health, safety, and well-being of all their residents and to prevent further physical harm or destruction to the North San Gabriel River and adjacent communities, the City Parties desire to work together cooperatively and in good-faith towards developing and implementing public safety solutions to jointly address the evolving challenges and demands of the homelessness crisis in and around the Riverbed.

The City Parties seek to foster collaboration, exchange knowledge and expertise and combine their respective resources for purposes of providing and coordinating public safety responses to address continuing fire concerns, unsanitary conditions and ongoing criminal activity in and around the North San Gabriel River.

The purpose of this Agreement is to establish a collaborative framework between the City Parties in order to enhance public safety and strengthen the delivery of critical services to the community with a specific focus on addressing homelessness issues, restoring recreational open space, and pursuing grants and funding. The City Parties aim to engage in the following specific activities:

1. Joint Planning and Preparedness: Collaborate on emergency response plans, conduct joint training exercises, and share best practices to enhance preparedness for natural disasters, public health emergencies, and other public safety incidents. Facilitate cross-training and professional development opportunities between members agencies, promoting the exchange of knowledge, skills, and best practices in areas such as incident management, crisis communication, and risk assessment.

2. **Information and Resource Sharing:** Coordinate timely and secure exchange of relevant information and intelligence, enabling agencies to enhance situational awareness, identify emerging threats, and take proactive measures to address them. Explore opportunities for resource sharing, including personnel, equipment, and specialized expertise, to optimize the allocation of limited resources and improve the efficiency and effectiveness of public safety operations.
3. **Joint Homelessness Response and Coordination:** Collaborate on developing comprehensive strategies and action plans to address homelessness, including prevention, outreach, counseling, and housing assistance. Establish protocols for coordinated and compassionate response to individuals experiencing homelessness, with the goal of connecting them to appropriate resources and support services.
4. **Supportive Services and Referrals:** Establish mechanisms for sharing information on available supportive services, such as mental health counseling, addiction treatment, and job placement programs. Work collaboratively to ensure individuals affected by homelessness receive appropriate referrals and support to address their underlying needs.
5. **Joint Grant Research and Application:** Collaborate on researching funding opportunities, identifying relevant grants, and jointly applying for grants that support initiatives related to homelessness response, encampment cleanup, and public safety. Pooling resources and expertise to strengthen grant applications will increase the likelihood of securing funding.
6. **Partnerships with Agencies and Organizations:** Strengthen relationships with regional, County, State, and Federal agencies to maximize the impact of available resources, knowledge exchange and support for public safety-related initiatives and homelessness response efforts.
7. **Encampment Cleanup:** Coordinate efforts to identify and assess encampments, prioritize cleanup needs, and ensure safe and efficient removal of hazardous materials and debris. As these encampments present a health and safety hazard to homeless individuals, residents, the environment and wildlife, regular cleanup efforts are necessary.
8. **Improvements to San Gabriel River:** Continue working with the U.S. Army Corps of Engineers Los Angeles District to manage flood-risk, reduce the risk of wildfires and to improve the health of the San Gabriel River. Establish strategy to include additional mitigation efforts to restore the natural habitat and open space for recreational activities.

Through this Agreement, the City Parties seek to foster collaboration, exchange knowledge and expertise, and enhance their collective ability to respond to emergencies, protect lives and property, and jointly address the complex and multifaceted challenges of homelessness while also ensuring public safety and the overall well-being of the community. By engaging in these specific activities, the City Parties aim to leverage additional financial resources, maximize the impact of programs and initiatives, and create a sustainable framework that supports long-term success and positive outcomes.

## 2. TERM

2.1. General Term. This Agreement shall be effective as of the date which the last of the City Parties has executed the same and shall remain in full force and effect until terminated.

2.2. Termination by City Parties.

a) Notice and Effective Date. Notwithstanding Section 2.1, any City Party may terminate its participation in this Agreement by providing 30 day's written notice to all other Parties.

b) Continuing Enforceability. Following the effective date of termination, the terminating City Party shall have no further obligations or rights with respect to this Agreement, except as expressly provided otherwise herein.

## 3. Fiscal Agent

The City Parties agree that the City of Azusa shall be designated as the "Fiscal Agent" for the purpose of administering grant funding and assumes financial responsibility related to funding requirements.

The Fiscal Agent will establish and operate a designated account segregated for the mutual use of the City Parties as described in the Purpose section. The Fiscal Agent will disburse funds from the Account upon written request or invoice by the City Parties for relevant expenditures.

Funding opportunities will be reviewed and approved by the City Party Representatives, as defined in Section 4 Authority below, prior to acceptance. All expenses incurred related to the pursuit of funding, such as retaining a consultant for grant writing or administration, shall be divided equally among the City Parties.

## 4. Authority.

The City Parties represent and warrant that this Agreement has been duly authorized by their respective governing boards, and executed by a duly authorized representative thereof ("City Party Representative"), and constitutes the legally binding obligation of their respective City Party, enforceable in accordance with its terms.

## 5. Assignment.

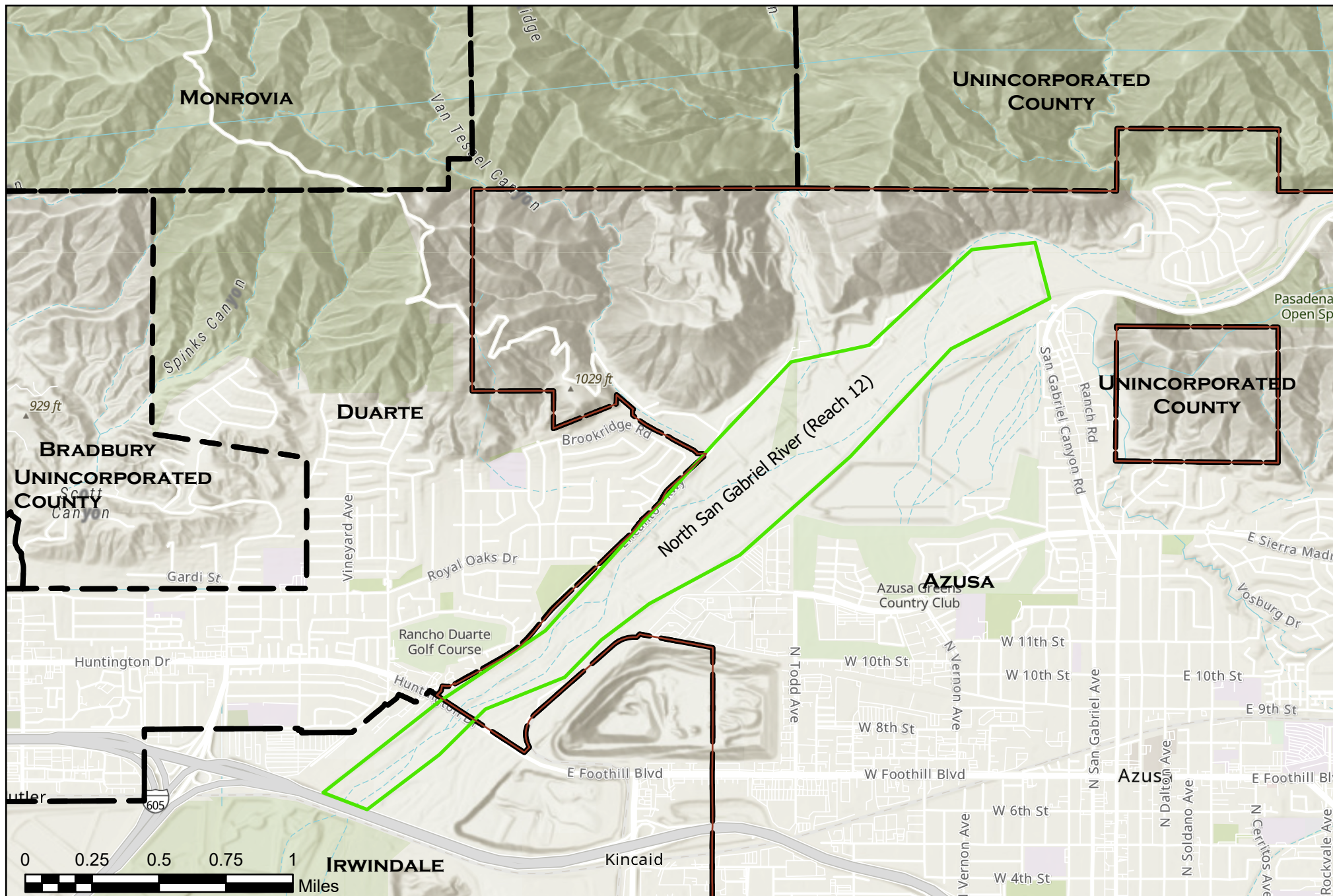
Except as otherwise expressly provided for herein, no City Party shall assign any of its obligations or rights hereunder without the consent of all other City Parties, and any such assignment without consent of all other Parties shall be null and void.

## 6. Execution in Counterparts.

This Agreement may be executed in counterparts, each of which, when the City Parties have signed this Agreement, shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the Parties to this Agreement have caused the same to be executed by each of their duly authorized officers as follows:

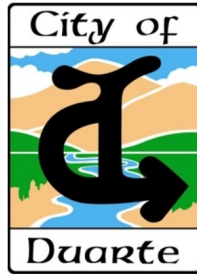
|                                                                                                                                                                       |                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>CITY OF AZUSA</p> <p>_____</p> <p>City Manager</p> <p>Attest:</p> <p>_____</p> <p>City Clerk</p> <p>Approved as to form:</p> <p>_____</p> <p>City Attorney</p>     | <p>CITY OF DUARTE</p> <p>_____</p> <p>City Manager</p> <p>Attest:</p> <p>_____</p> <p>City Clerk</p> <p>Approved as to form:</p> <p>_____</p> <p>City Attorney</p> |
| <p>CITY OF IRWINDALE</p> <p>_____</p> <p>City Manager</p> <p>Attest:</p> <p>_____</p> <p>City Clerk</p> <p>Approved as to form:</p> <p>_____</p> <p>City Attorney</p> |                                                                                                                                                                    |



# NORTH SAN GABRIEL RIVER (REACH 12)

October 24, 2023





## ITEM: 10.C

Discussion of Capital Improvement Plan

### **Recommended Action:**

It is recommended that the City Council receive and file this report and its attachments.

Attachments:

[10C - Capital Improvement Project Discussion.pdf](#)



|                |            |
|----------------|------------|
| Agenda Item:   | <u>10C</u> |
| CM Review:     | <u>Scv</u> |
| Fiscal Review: | <u>u</u>   |

# AGENDA REPORT

MEETING DATE: November 28, 2023

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

SUBJECT: Capital Improvement Plan Discussion

RECOMMENDATION: It is recommended that the City Council receive and file this report and its attachments.

FISCAL IMPACT: None

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## BACKGROUND

At the regularly scheduled City Council meeting held on November 14, 2023, the City Council requested that an item discussing capital improvements be placed on the agenda for the November 28, 2023, meeting.

## DISCUSSION/ANALYSIS

For the purposes of such a discussion, staff has attached the approved FY 2021-22 capital improvement program (CIP) project list.

Additionally, staff has attached an updated list of potential CIP projects that are currently in process (currently being assessed and/or have grant funds attached).

## RECOMMENDATION

It is recommended that the City Council receive and file this report and its attachments.

## FISCAL IMPACT

None

## ATTACHMENTS

Attachment A. Approved FY 21/22 Capital Improvement Plan  
Attachment B. List of current capital improvement projects

**Capital Improvement Program (CIP) Project List**  
**FY 2021-22 to FY 2025-26**

| Project Name                                              | 2021-22          | 2022-23          | 2023-24        | 2024-25          | 2025-26        | Total             |
|-----------------------------------------------------------|------------------|------------------|----------------|------------------|----------------|-------------------|
| <b>Streets and Roads</b>                                  |                  |                  |                |                  |                |                   |
| 01 Mea M Multi-Year Subregional Plan - FM.LM/Strs         | 648,342          | 972,513          | 0              | 0                | 0              | 1,620,855         |
| 02 Annual Street Rehabilitation Project                   | 600,000          | 450,000          | 450,000        | 450,000          | 450,000        | 2,400,000         |
| 03 Duarte Road Sidewalk & Pedestrian Lighting             | 467,300          | 0                | 0              | 0                | 0              | 467,300           |
| 04 Buena Vista/Central/Evergreen Traffic Signal Impr      | 300,000          | 0                | 0              | 0                | 0              | 300,000           |
| 05 Highland And Huntington Traffic Signal Upgrades        | 275,000          | 0                | 0              | 0                | 0              | 275,000           |
| 06 Annual Concrete Repair Project                         | 150,000          | 150,000          | 150,000        | 150,000          | 150,000        | 750,000           |
| 07 Towncenter Sidewalk Improvements                       | 125,000          | 0                | 0              | 0                | 0              | 125,000           |
| 08 Annual Striping Project                                | 50,000           | 50,000           | 50,000         | 50,000           | 50,000         | 250,000           |
| 09 Annual Trench Repair Project                           | 40,000           | 40,000           | 40,000         | 40,000           | 40,000         | 200,000           |
| 10 Huntington Drive PS&E And Traffic Study                | 40,000           | 0                | 0              | 0                | 0              | 40,000            |
| 11 Annual Street Rehab PS&E                               | 20,000           | 20,000           | 20,000         | 20,000           | 20,000         | 100,000           |
| 12 Annual CDBG ADA Ramp Project                           | 0                | 50,000           | 50,000         | 50,000           | 50,000         | 200,000           |
| 13 Pavement Management Update                             | 0                | 0                | 0              | 25,000           | 0              | 25,000            |
| 14 Citywide Traffic Counts                                | 0                | 20,000           | 0              | 0                | 0              | 20,000            |
| 15 ATP Cycle 4 - Duarte Active Transportation Project     | 0                | 2,023,000        | 0              | 0                | 0              | 2,023,000         |
| <b>Subtotal - Streets and Roads</b>                       | <b>2,715,642</b> | <b>3,775,513</b> | <b>760,000</b> | <b>785,000</b>   | <b>760,000</b> | <b>8,796,155</b>  |
| <b>NPDES</b>                                              |                  |                  |                |                  |                |                   |
| 16 CPS/ ARS Catch Basin Unit Installation - LA County     | 110,000          | 0                | 0              | 0                | 0              | 110,000           |
| 17 CPS/ ARS Catch Basin Unit Installation - Citywide      | 80,000           | 0                | 0              | 0                | 0              | 80,000            |
| 18 Coordinated Integrated Monitoring Program              | 70,989           | 70,989           | 70,989         | 70,989           | 70,989         | 354,945           |
| 19 Hacienda Park Drywell                                  | 0                | 0                | 0              | 150,000          | 0              | 150,000           |
| 20 Tule Pond (WMP Regional Project)                       | 0                | 210,300          | 0              | 0                | 0              | 210,300           |
| <b>Subtotal - NPDES</b>                                   | <b>260,989</b>   | <b>281,289</b>   | <b>70,989</b>  | <b>220,989</b>   | <b>70,989</b>  | <b>905,245</b>    |
| <b>Municipal Buildings, Grounds, Parks &amp; Trails</b>   |                  |                  |                |                  |                |                   |
| 21 Duarte City Hall Courtyard Improvemnet Project         | 650,000          | 0                | 0              | 0                | 0              | 650,000           |
| 22 Duarte Park Playground Equipment                       | 211,000          | 0                | 0              | 0                | 0              | 211,000           |
| 23 Civic Center Paint/Fascia Project                      | 120,000          | 0                | 0              | 0                | 0              | 120,000           |
| 24 Electronic Sign Upgrades                               | 100,000          | 0                | 0              | 0                | 0              | 100,000           |
| 25 City Hall Interior Counter Tops ADA Compliance         | 85,000           | 0                | 0              | 0                | 0              | 85,000            |
| 26 Annual Facility ADA Improvements                       | 0                | 30,000           | 0              | 0                | 30,000         | 60,000            |
| 27 Otis Gordon Park Restroom ADA Compliance               | 0                | 0                | 0              | 20,000           | 0              | 20,000            |
| 28 Royal Oaks Tennis Crt Re-Srfcng and Windscreen         | 0                | 0                | 37,000         | 0                | 0              | 37,000            |
| 29 Emerg Generator/Automatic Transfer Switch Repl         | 0                | 200,000          | 0              | 0                | 0              | 200,000           |
| 30 Encanto Park Trail DG Repair                           | 0                | 0                | 10,000         | 0                | 0              | 10,000            |
| <b>Subtotal - Muni Bldgs, Grnds, Prks &amp; Trails</b>    | <b>1,166,000</b> | <b>230,000</b>   | <b>47,000</b>  | <b>20,000</b>    | <b>30,000</b>  | <b>1,493,000</b>  |
| <b>Future Projects (i.e., Unfunded &amp; Unscheduled)</b> |                  |                  |                |                  |                |                   |
| <b>Streets and Roads</b>                                  |                  |                  |                |                  |                |                   |
| 31 Huntington Drive Median Improvements                   | 0                | 0                | 0              | 0                | 0              | 5,000,000         |
| 32 Melcanyon Debris Basin                                 | 0                | 0                | 0              | 0                | 0              | 2,500,000         |
| 33 Huntington Drive Traffic Signal Improvements           | 0                | 0                | 0              | 0                | 0              | 1,500,000         |
| 34 Royal Oaks Bike Trail Reconstruction Project           | 0                | 0                | 0              | 0                | 0              | 1,200,000         |
| 35 Kelwill & Buena Vista Traffic Signal Installation      | 0                | 0                | 0              | 0                | 0              | 350,000           |
| <b>Municipal Buildings, Grounds, Parks And Trails</b>     |                  |                  |                |                  |                |                   |
| 36 Upgrades To City Yard                                  | 0                | 0                | 0              | 0                | 0              | 1,500,000         |
| 37 Town Center Pedestrian Lighting                        | 0                | 0                | 0              | 0                | 0              | 1,200,000         |
| 38 Sports Field Refurbishmnet                             | 0                | 0                | 0              | 0                | 0              | 600,000           |
| 39 Duarte HS Snack Bar Restroom Building Repl             | 0                | 0                | 0              | 0                | 0              | 500,000           |
| 40 Beardslee Park New Restroom Building                   | 0                | 0                | 0              | 0                | 0              | 300,000           |
| 41 Teen Center/Royal Oaks Tennis Court Parking Lot        | 0                | 0                | 0              | 0                | 0              | 300,000           |
| 42 Hacienda Park Playground Equipment                     | 0                | 0                | 0              | 0                | 0              | 80,000            |
| 43 Royal Oaks Park Interior Restroom ADA Complianc        | 0                | 0                | 0              | 0                | 0              | 30,000            |
| 44 Royal Oaks Park Exterior Restroom ADA Complianc        | 0                | 0                | 0              | 0                | 0              | 30,000            |
| <b>Subtotal - Future Projects</b>                         | <b>0</b>         | <b>0</b>         | <b>0</b>       | <b>0</b>         | <b>0</b>       | <b>15,090,000</b> |
| <b>Total - All Projects</b>                               |                  |                  |                |                  |                |                   |
| Funded Projects                                           | 4,142,631        | 4,286,802        | 877,989        | 1,025,989        | 860,989        | 11,194,400        |
| Future Projects                                           | 0                | 0                | 0              | 0                | 0              | 15,090,000        |
| <b>Total</b>                                              | <b>4,142,631</b> | <b>4,286,802</b> | <b>877,989</b> | <b>1,025,989</b> | <b>860,989</b> | <b>26,284,400</b> |

## List of Potential Capital Projects

| Possible Funding Sources |                   |                |                      |                                       |                                                                                                                                     |
|--------------------------|-------------------|----------------|----------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| General Funds            | Former ARPA Funds | Town Ctr Funds | Other                | Project Name                          | Status                                                                                                                              |
| X                        | X                 |                |                      | Fitness Center Pool Area Assessment   | Completed. Pool deck repair approved on 11/14. Back to Council for construction drawings on 12/12, estimated project costs \$3M.    |
| X                        | X                 |                | \$311k grant         | Duarte Park Revitalization Assessment | back to Council Jan 2024                                                                                                            |
| X                        | X                 |                |                      | Civic Center Master Plan Assessment   | back to Council Jan 2024 with estimated project cost                                                                                |
| X                        | X                 |                |                      | Safe Routes to School Plan            | back to Council Feb 2024 with potential projects and estimated costs                                                                |
| X                        | X                 |                |                      | Fish Cyn Trail Assessment             | back to Council Feb 2024 with estimated project cost                                                                                |
| X                        | X                 |                | Gas Tax              | Huntington Dr Landscape Medians       | back to Council in July 2024 with design plan and estimated cost                                                                    |
| X                        | X                 |                | Meas R or M, Gas Tax | Huntington Dr Street Rehabilitation   | back to Council in fy 25/26 with estimated cost                                                                                     |
| X                        | X                 | X              |                      | Town Center South (Grocery Outlet)    | City hiring an architect to develop a concept plan and budget to present to the multiple owners in late 2024                        |
| X                        | X                 | X              |                      | Town Center North (Big Lots)          | City hired architect and engineer working on concept plan & property owners are dedicated to the plan for full center improvements. |
| \$160k                   |                   |                | \$1.6M grant         | Royal Oaks Bike Trail                 | Plans ready for bid in June 2024                                                                                                    |