



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, DECEMBER 8, 2015

6:00 p.m. - Closed Session

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

TZEITEL PARAS-CARACCI, MAYOR
SAMUEL KANG, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
LIZ REILLY, COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Cesar Monsalve, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Jeffrey Melching, City Attorney

Marla Akana, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if

you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

THE FOLLOWING ITEMS WILL BE HEARD AT 6:00 P.M.

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES

Comments 

2. ADOPTION OF THE AGENDA
3. CLOSED SESSION
 - A. Public Input - Members of the public wishing to speak concerning the closed sessions listed below may do so at this time. Each person may speak once for no more than 3 minutes.
 - B. Conference with Legal Counsel - Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One potential case.

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 7:00 P.M.

4. PLEDGE TO THE FLAG
5. MOMENT OF REFLECTION
6. FITNESS/MENTAL WARM-UP
7. PUBLIC REPORT OF CLOSED SESSION ITEM
8. SPECIAL ITEMS

- A. Presentation by Duarte High School - Cantabile Show Choir
- B. Recognition - Cal Am Water - Donation of drinking fountains
- C. Recognition of Trevor Tolliver - Literary contribution
- D. Presentation by Salvadore Ramirez, SCE Government Affairs Representative - El Nino emergency response plan

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

11. ITEMS TO BE ADDED TO THE CONSENT CALENDAR

12. CONSENT CALENDAR

- A. Approval of Minutes - November 24 and December 1, 2015 (CC/HA/SA/FA)

Minutes 11-24-15 and 12-01-15 

- B. Approval of Warrants - December 8, 2015 (CC/HA/SA/FA)
- C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)
- D. Cancellation of December 22, 2015, City Council/Successor Agency/Housing Authority/ Community Facilities Financing Authority meeting (CC/HA/SA/FA)
- E. Authorization for City Manager/Executive Director to issue warrants pursuant to the Warrant Register of December 22, 2015, subject to review by City Council/Agency/Authority Boards on January 12, 2016 (CC/HA/SA/FA)
- F. Award of contract to lowest responsible bidder Martinez Concrete, Inc., in the amount of \$67,174.05 for Removal of Architectural Barriers for ADA Improvements FY 2015-16 (CC)

Contract - Martinez 

- G. Council Bill 15-R-26 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING AN HOURLY RATE SCHEDULE FOR PART-TIME CLASSIFIED EMPLOYEES (CC)

Reso 15-26

- H. (1) Approval of part-time temporary animal control officer job description; and (2) adoption of Council Bill 15-R-27 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING AN HOURLY RATE SCHEDULE FOR PART-TIME TEMPORARY ANIMAL CONTROL OFFICER POSITION (CC)

Reso 15-27

- I. Ratification of Chamber of Commerce recommendation to appoint Tina Carey and Manoj Patel as Chamber representatives to the Economic Development Commission (CC)

Chamber EDC

- J. Receive and file audited financial statements for fiscal year ended June 30, 2015 (CC)

Audited Financial Statements

- K. (1) Council Bill 15-R-23 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING NO STOPPING ANY TIME WITH A PROVISION FOR TOWING ON HIGHLAND AVENUE BETWEEN CENTRAL AVENUE TO DUARTE ROAD, ON CENTRAL AVENUE EAST AND WEST OF HIGHLAND AVENUE, AND ON BUSINESS CENTER DRIVE WEST OF HIGHLAND AVENUE (CC); (2) Council Bill 15-R-24 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING A TWO-HOUR PARKING RESTRICTION ON THE NORTH AND SOUTH SIDES OF BUSINESS CENTER DRIVE BETWEEN HIGHLAND AVENUE AND FAIRDALE AVENUE (CC); (3) Council Bill 15-R-25 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING A RESIDENT ONLY PARKING REGULATION ON DENNING AVENUE, GLENFORD AVENUE, FAIRDALE AVENUE, SANDEFUR STREET, EASTFORD AVENUE, AND PORTIONS OF BUSINESS CENTER DRIVE (CC)

Resos 15-23 15-24 15-25

- L. Recommendation to approve Amendment No. 7 to Burrtec Refuse Collection and Recycling Agreement, and approval of Burrtec's annual refuse collection and recycling rate adjustment (CC)

Burrtec 

- M. Authorization for the City Manager to execute a Professional Services Agreement with Rosenow Spevacek Group Inc. (RSG) for real estate advisory services to evaluate the development pro forma and estimate fair market value of the City owned properties on the south side of Third Street, and approval of a related \$30,000 budget amendment (CC)

RSG 

- N. City Council/City Manager Conference Attendance - Contract Cities Association Annual Sacramento Legislative Orientation Tour, January 11-12, 2016, Sacramento; League of California Cities City Managers Department Meeting, February 3-5, 2016, Indian Wells (CC)

Conference Attendance 

13. ITEMS REMOVED FROM CONSENT CALENDAR

14. PUBLIC HEARINGS

- A. Council Bill 15-R-28 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY SENIOR LIVING REVENUE BONDS (BE.GROUP OBLIGATED GROUP) IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$55,000,000 FOR THE PURPOSE OF FINANCING AND REFINANCING THE ACQUISITION, CONSTRUCTION, EXPANSION, REMODELING, RENOVATION, IMPROVEMENT, FURNISHING AND EQUIPPING OF SENIOR LIVING FACILITIES, AND ANCILLARY FACILITIES THEREOF, AND CERTAIN OTHER MATTERS RELATING THERETO

Public Hearing TEFRA Westminster 

- B. Community Development Block Grant Program (CDBG) Budget for Fiscal Year 2016-17 (July 1, 2016 - June 30, 2017)

Public Hearing CDBG 

15. BUSINESS ITEMS

- A. Appointments to City Commissions

City Commission appointments 

- B. Appointment of City Councilmembers to intergovernmental organizations

Intergovernmental

- C. Recommendation regarding the processing of transaction fees associated with online Parks and Recreation Department classes

Parks-Recreation fees

- D. Discussion/direction concerning Citywide street sweeping

Street Sweeping

Intergovernmental

16. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

17. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (AB 1234 reports on trips, conference attendance, and meetings).

18. ADJOURNMENT (To January 12, 2016) In memory of the victims of the San Bernardino tragedy.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 4 day of December, 2015.

Annette Juarez
City Clerk