

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – DECEMBER 10, 2019

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Paras-Caracci called the meeting to order at 5:31 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Finlay (arrived at 5:32 p.m.), Kang, Lewis, Reilly, Urias (arrived at 6:04 p.m.), Paras-Caracci. Fasana participated in the Closed Session by telephone ABSENT: None ADMINISTRATIVE STAFF PRESENT: Interim Successor City Manager Enriquez, City Attorney Cosgrove
ADOPTION OF AGENDA	Reilly moved, Kang seconded to adopt the Agenda, and carried unanimously by those present.
CLOSED SESSION Public Employee Appointment City Manager	There was no public input. City Attorney Cosgrove announced the Closed Session was pursuant to Government Code Section 54957(b); Public Employee Appointment – City Manager. The Closed Session concluded at 7:05 p.m. City Council reconvened at 7:13 p.m., with six members present, and Fasana absent for the balance of the meeting.
PLEDGE TO THE FLAG	Mayor Paras-Caracci led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	Mayor Paras-Caracci provided a moment of reflection.
FITNESS/MENTAL WARM-UP	Kang and Finlay provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION ITEM	City Attorney Cosgrove announced that City Council reviewed a highly qualified field of applicants for the City Manager position, with no reportable action taken. Lino Paras inquired as to the number of finalists and in-house employees, and suggested in-house employees be strongly considered. Mayor Paras-Caracci stated 41 applications were received, they have been narrowed down to eight, interviews will take place in the next 30-45 days, and the applicant pool is confidential at this time.
SPECIAL ITEMS Mayor's Youth Council update	Faith Peoples and Samantha Martinez provided an update of recent Mayor's Youth Council activities and upcoming Teen Center events.

12/10/19

Recognition
Rebuilding Together

Brian Villalobos provided information about the program and introduced Manoj Patel, Rebuilding Together San Gabriel Valley Foothills, who discussed additional details about the project. David Gooler, President, discussed the national organization of Rebuilding Together, and thanked all volunteers and sponsors. Mayor Paras-Caracci presented certificates to the volunteers.

Recognition – Duarte Route 66
Parade Committee

Victoria Rocha introduced Lois Gaston, Duarte Route 66 Parade Committee, who provided information about the 2019 parade honoring hometown heroes, and thanked volunteers. Certificates were presented to the first-time parade planners and key groups.

Presentation
Sale of street name signs

Yesenia Paez, Community Development Technician, and Pedro Cardenas, Community Development Intern, made a presentation about the City street name signs project, and the opportunity to purchase street name signs that were replaced.

ANNOUNCEMENTS

Joanna Gee, Duarte Library, announced upcoming programs, story times, events, and classes in December and January.

Kimmi Buzzard, Duarte Chamber, announced upcoming Chamber events, programs, and breakfasts in January.

Victoria Rocha announced community events, activities, and holiday celebrations in December.

Tony Hadloc announced the homeless count will take place in Duarte on January 21 at 8:00 p.m., and volunteers are needed.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.

Ruby Shiroma, Harout Matossian, Mary Bland – Their neighbor's tree overgrowing on their property.

Sheryl Lefmann – Letter of Agency.

CONSENT CALENDAR

Finlay moved, Urias seconded to approve the Consent Calendar as follows, and carried unanimously by those present.

Approve Items A, B, C, D, E, F.

Item E – RESOLUTION 19-34
Minimum Wage Requirements

Council Bill 19-R-34 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, ADJUSTING THE HOURLY RATE SCHEDULE FOR COMPLIANCE WITH THE NEW MINIMUM WAGE REQUIREMENTS

BUSINESS ITEMS
Appointments to Commissions

Yvette Aguilar stated she supports David Rodriguez for appointment to the Planning Commission, as he is well qualified, knowledgeable, and a good person.

Mayor Paras-Caracci stated the City Council suggested the following appointments to City Commissions, with terms expiring 12/31/23 (with the exception of one appointment to the Public Services Commission with a term expiring 12/31/21):

Planning – Tina Heany, Paula Watson-Gardner

Economic Development – Arpie Baghdassarian, Stephanie Kovach, Manoj Patel (Chamber), Tina Carey (Chamber)

Traffic Safety – Natalie Ng, Ricardo Ortega

Public Services – Sercan Teleke (2-year term), Danielle Riley, David Rodriguez, Lisa Tovar

Parks and Recreation – Jennifer Luna-Nguyen, Anne Wilkins, Barbie Bylsma-Houghton

Public Safety – Martin Calderon, Christine Frye, Jody Schulz

Urias moved, Kang seconded to approve the appointments as stated above, and carried unanimously by those present.

Audited Financial Statements
FY ended 6/30/19

Kristen Petersen presented a staff report about the financial audit, and discussed highlights of the audit.

Finlay moved, Reilly seconded to receive and file the City's audited financial statements for the fiscal year ended June 30, 2019, and to receive the management letter from the auditor, and carried unanimously by those present.

Agreement – City of Hope
New Hope Village Hotel
Transient Occupancy Tax

Craig Hensley presented a detailed staff report about the proposed transient occupancy tax (TOT) pertaining to the City of Hope – New Hope Village Hotel, stated representatives from the City of Hope are in attendance, and answered questions from Councilmembers pertaining to rates and availability of rooms to the public.

Finlay moved, Reilly seconded to approve the Transient Occupancy Tax Implementation Agreement (New Hope Village Project) with the City of Hope, and carried unanimously by those present.

ORAL COMMUNICATIONS
(Continued)

The following spoke on items not on the Agenda.

Lino Paras – Happy holidays.

REPORTS/COMMUNICATIONS
FROM COUNCIL/MANAGER/
ATTORNEY

COSGROVE: Stated the stormwater attorneys' fees motion was continued to January 17.

ENRIQUEZ: Stated the Special Meeting on 12/23/19 will be televised, congratulated the Administrative Services Department on its successful audit, and thanked staff for the tree lighting event.

LEWIS: Thanked the City of Hope and his colleagues for the tree lighting ceremony, and wished all Merry Christmas.

FINLAY: Thanked staff for the goats that eat vegetation on the hillside, the talent at the tree lighting event was amazing, and wished all happy holidays.

URIAS: Wished all happy holidays, and inquired about the possibility of a Sister City Committee.

KANG: Inquired about the water mains on Huntington Drive and Mount Olive, as the water company is digging there, asked for the status of our water infrastructure, and wished all happy holidays.

REILLY: Stated the tree lighting was wonderful, she was impressed with the Duarte High School band, congratulated Duarte Boxing Club members who received gold medals at the Silver Gloves State Championship, and wished all a happy holiday season.

PARAS-CARACCI: Stated this City stands behind its youth and teens, it allows various opportunities to participate, wished all happy holidays, and stated there will be a special Council Meeting on December 23.

ADJOURNMENT

The meeting was adjourned at 9:01 p.m. in memory of Alice "Pat" Gould, to a Special Meeting, Monday, December 23, 2019, at 5:00 p.m.

Mayor Tzeitel Paras-Caracci

City Clerk