



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, DECEMBER 11, 2018

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

TZEITEL PARAS-CARACCI, MAYOR
SAMUEL KANG, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
VACANCY, COUNCILMEMBER
LIZ REILLY, COUNCILMEMBER
BRYAN URIAS, COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Cesar Monsalve, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

David Cosgrove, City Attorney

Marla Akana, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES

comments 

2. ADOPTION OF THE AGENDA
3. PLEDGE TO THE FLAG
4. MOMENT OF REFLECTION
5. FITNESS/MENTAL WARM-UP
6. SPECIAL ITEMS

- A. Council Bill 18-R-47 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018, AND DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW

Reso 18-47 Election Results 

- B. Council Bill 18-O-10 (Ordinance No. 888) AN ORDINANCE OF THE PEOPLE OF THE CITY OF DUARTE AMENDING CHAPTER 15.05 (FIREWORKS) OF THE DUARTE MUNICIPAL CODE TO PROHIBIT THE SALE OR DISCHARGE OF FIREWORKS IN THE CITY OF DUARTE

Ordinance banning fireworks 

- C. Oaths of Office - Newly elected City Councilmembers Jocelyn Nunez and Bryan Urias, re-elected City Councilmembers Tzeitel Paras-Caracci and Margaret Finlay, and re-appointed City Councilmember Samuel Kang
- D. City Council/Successor Agency/Housing Authority/Financing Authority reorganization
 - 1) Election of Mayor/Chairperson (City Manager presiding).
 - 2) Election of Mayor Pro Tem/Vice Chairperson (Mayor/Chairperson president).
- E. Recess (30 minutes) - Welcome Reception in honor of newly elected, re-elected, and re-appointed City Councilmembers

Welcome Reception 

- 7. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.
- 8. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA
- 9. ITEMS TO BE ADDED TO THE CONSENT CALENDAR
- 10. CONSENT CALENDAR
 - A. Approval of Minutes - November 27, 2018 (CC/HA/SA/FA)
minutes 11-27-18 
 - B. Approval of Warrants - December 11, 2018 (CC/HA/SA/FA)
warrants 
 - C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)
 - D. Cancellation of December 25, 2018, City Council/Successor Agency/Housing Authority/ Community Facilities Financing Authority meeting (CC/HA/SA/FA)

- E. Authorization for City Manager/Executive Director to issue warrants pursuant to the Warrant Register of December 25, 2018, subject to review by City Council/Agency/Authority Boards on January 8, 2019 (CC/HA/SA/FA)
- F. Concurrence by City Council of the appointment of Manuel Enriquez as new Parks and Recreation Director, pursuant to Duarte Municipal Code Section 2.12.090(c) (CC)

Parks-Recreation Department

- G. Award of contract to lowest responsible bidder Ruiz Concrete & Paving, Inc., in the amount of \$117,441 for the Las Lomas Road Sidewalk Repair project (CC)

Las Lomas Road Sidewalk Repair

- H. Authorization for the City Manager to execute a three-year License Agreement with Southern California Edison Company (SCE) for 21-space parking lot at the Duarte Post Office, effective May 1, 2019-April 30, 2022 (CC)

SCE Lease - post office pkg lot

- I. City Council/City Manager Conference Attendance (CC)

11. ITEMS REMOVED FROM CONSENT CALENDAR

12. BUSINESS ITEMS

- A. Introduction of new Director of Parks and Recreation Manuel Enriquez
- B. Approval of Burrtec Waste Services Annual Performance Review, Amendment No. 10 to the Refuse Collection and Recycling Agreement, and annual refuse collection and recycling rate adjustment

Burrtec staff report

Burrtec Performance Review 2017

- C. City Council appointments to intergovernmental organizations

Intergovernmental Organizations

- D. Receive and file audited financial statements for fiscal year ended June 30, 2018

Audited Financial Statements

13. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

14. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3).

15. ADJOURNMENT - In memory of Mariellen Staller, and former President George H. W. Bush - To Regular City Council Meeting, January 8, 2019

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 27 day of December, 2018.

Annette Juarez
City Clerk