



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, DECEMBER 12, 2017

6:30 p.m. - Closed Session

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

TZEITEL PARAS-CARACCI, MAYOR
SAMUEL KANG, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
LIZ REILLY, COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Cesar Monsalve, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

David Cosgrove, City Attorney

Marla Akana, City Clerk

ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND FINANCING AUTHORITIES:

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if

you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 6:30 P.M.

comments 

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES
2. ADOPTION OF THE AGENDA
3. CLOSED SESSION
 - A. Public Input - Members of the public wishing to speak concerning the closed session(s) listed below may do so at this time. Each person may speak once for no more than 3 minutes.
 - B. Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8; Negotiating parties: City of Duarte and prospective buyers or lessees; City negotiators: Darrell George, Craig Hensley; Under negotiation: Price and terms of payment; Concerning property at: 946, 956 and 962 Huntington Drive (APN 8530-013-902, 903 and 904).
 - C. Conference with Legal Counsel - Anticipated litigation, pursuant to Government Code Section 54956.9(d)(4)

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 7:00 P.M.

4. PLEDGE TO THE FLAG
5. MOMENT OF REFLECTION
6. FITNESS/MENTAL WARM-UP

7. PUBLIC REPORT OF CLOSED SESSION ITEM

8. SPECIAL ITEMS

- A. Recognition - Gordon Lloyd Givens - 100th birthday

Gordon Lloyd Givens 

- B. Recognition - 2017 Route 66 Parade Committee and volunteers from GERC (Glendora Emergency Response Communications).

- C. Recognition - London Lee, 2017 Donald C. Hyde Memorial Essay Scholarship Recipient

- D. Mayor's Youth Council update

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

11. ITEMS TO BE ADDED TO THE CONSENT CALENDAR

12. CONSENT CALENDAR

- A. Approval of Minutes - November 28, December 4, December 5, 2017 (CC/HA/SA/FA)

minutes 11-28-17 

minutes 12-04-17 

minutes 12-05-17 

- B. Approval of Warrants - December 12, 2017 (CC/HA/SA/FA)

warrants 

- C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)

- D. Cancellation of December 26, 2017, City Council/Successor Agency/Housing Authority/ Community Facilities Financing Authority meeting (CC/HA/SA/FA)
- E. Authorization for City Manager/Executive Director to issue warrants pursuant to the Warrant Register of December 26, 2017, subject to review by City Council/Agency/Authority Boards on January 9, 2018 (CC/HA/SA/FA)
- F. COUNCIL BILL 17-O-08 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING AND IMPLEMENTING BY-DISTRICT ELECTIONS (GOVERNMENT CODE Section 34886 & ELECTIONS CODE Section 10010) (Second Reading)

CB 17-O-08 District Elections

- G. Approval of Final Map (Tract 74365 - 1634 Third Street and 1101 Oak Avenue) and acceptance of dedications of land for the relocation of Third Street Park and land for street right-of-way (CC)

Final Map Tract 74365

- H. Award of contract to lowest responsible bidder All American Asphalt in the amount of \$51,830.65 for Citywide ADA Ramps and Oak Avenue Improvement Project (CC)

Bid award - ADA ramps

- I. Request from Santa Teresita/Hayden Child Care for City of Duarte co-sponsorship of Hayden 5K event to be held on Saturday, March 10, 2018 (CC)

Co-Sponsor Hayden-Santa Teresita

- J. Request from Friends of the Duarte Library for City of Duarte co-sponsorship of film screening "Beauty Bites Beast" to be held on Wednesday, February 21, 2018 (CC)

Co-Sponsor-FDL

- K. Authorization for the City Manager to sign a Professional Services Agreement for the Duarte Housing Authority with Karen Warner Associates, Inc. for Housing Consulting Services in the amount of \$35,100 for preparation of housing element report, developing protocol for future state required reporting and preparation of affordable housing strategy; and amendment to the Housing Authority Budget to fund the project (CC/HA)

Agmt - Karen Warner Associates

- L. Authorization for the City Manager to sign an Exclusive Negotiating Agreement (ENA) between the City of Duarte and MJW Investments for the potential sale and development of Successor Agency to the Duarte Redevelopment Agency properties; properties located at 946, 956 and 962 Huntington Drive (Assessor's Parcel Numbers 8530-013-902, 8530-013-903, and 8530-013-904) (CC/SA)

ENA - MJW Investments 

- M. City Council Conference Attendance - ICSC Retail Real Estate Convention (RECON), May 20-23, 2018, Las Vegas, Nevada (CC)

Conference Attendance 

13. ITEMS REMOVED FROM CONSENT CALENDAR

14. PUBLIC HEARINGS

- A. Recommendation to approve Community Development Block Grant (CDBG) budget for fiscal year 2018-19 (July 1, 2018 - June 30, 2019).

Pub. Hrg. CDBG 

- B. Council Bill 17-O-09 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADDING CHAPTER 11.15 TO THE DUARTE MUNICIPAL CODE PROHIBITING ALTERNATE SIDE PARKING ON DESIGNATED STREETS FOR THE PURPOSES OF STREET SWEEPING (First Reading); and authorization of a budget amendment of \$90,000 to purchase signage

Pub. Hrg. Street Sweeping CB 17-O-09 

15. BUSINESS ITEMS

- A. Approval of Burrtec Waste Services annual performance review, Amendment No. 9 to Refuse Collection and Recycling Agreement, and annual refuse collection and recycling rate adjustment

Burrtec staff report 

Burrtec Performance Review 2016 

- B. Appointments to City Commissions

Commission appointments 

- C. City Council appointments to intergovernmental organizations

Intergovernmental

D. Receive and file audited financial statements for fiscal year ended June 30, 2017

Audited Financial Stmts

16. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

17. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3).

18. ADJOURNMENT - To Regular City Council Meeting, January 9, 2018

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 7 day of December, 2017.

Annette Juarez
City Clerk